

**ALTERNATIVE EDUCATION PROGRAMS  
TOOLKIT for  
ANNUAL PROGRAM APPROVAL/DISAPPROVAL  
by the DISTRICT'S SCHOOL BOARD**

“As used in ORS 336.615 to 336.665, ‘alternative education program’ means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the school district and the state.” ORS 336.615.

This toolkit is intended to provide a resource for school districts and school district boards for their approvals of the public and private alternative education programs that they will operate or contract with.

This toolkit may be updated periodically in response to changes in Oregon Revised Statutes, Oregon Administrative Rules, or in response to comments from districts or programs.

Links to the ORS and OAR cited in the toolkit are available on the Department of Education’s [Alternative Education webpage](#) . The list of registered private alternative education programs and the standards adopted by the State Board of Education for those programs are also available on this page.

Please direct questions or comments to [Annie Marges](#) or by phone at 503-934-0787.

DISTRICT:  
 SCHOOL YEAR:  
 ALTERNATIVE EDUCATION PROGRAM:  
 CHECK ONE:  
 Public Program  
 Private Alternative Program

Each table throughout this document is organized with three columns, as shown below:

Standard	Status C = In compliance E = Exemplary NC = Not-in compliance NA = Not Applicable	Explanation(s) C: List Indicators E: List Indicators NC: Outline Compliance Plan NA: Explain
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<b>PROGRAM APPROVAL BY DISTRICT SCHOOL BOARD: OAR 581-022-1350 (2)</b>		
The school district has policies and procedures for the annual approval of alternative education programs under ORS 336.615-665 that receive public funds. Approval of this program ensures the following.	<b>C</b>	IGBHA, in accordance with ORS 336.655

<b><i>The Private Alternative Program</i></b>		
The public alternative program complies with all state statutes and rules and federal laws that apply to public schools.	<b>C</b>	

<b><i>Each Public or Private Alternative Program</i></b>		
The program implements an education plan and education profile for each student that meet the requirements of OAR 581-022-1120(3)(a) and (b) and 581-022-1130(3).	<b>C</b>	The program supports students with significant social, emotional, behavioral, and mental health needs. The program provides mental health supports, educational programming, and special education services.

<b>Each Public or Private Alternative Program</b>		
Each student's education plan includes criteria for determining if, when, where, and how the student may transition from the alternative program.	<b>C</b>	The contract with the district and parent documents state that the program is meant to support students in their transition back to their neighborhood school setting.
A transportation plan is in place ensuring that the program is accessible to each student approved for placement in the program.	<b>C</b>	Transportation is provided by the students' resident districts.
The program complies with each eligible student's IEP.	<b>C</b>	The contracting district maintains an IEP case manager to ensure that a FAPE is provided.
The program assists the district in meeting its comprehensive K-12 instructional program.	<b>C</b>	The mental health and behavioral supports for the students are part of a range of services that must be provided to ensure that all students are served by the district.
The program ensures that students receive adequate instruction in the educational standards adopted by the State Board of Education for the grade level(s) the program serves for students to meet state and local benchmark standards.	<b>C</b>	District Policy IGBHG
The program ensures that each student participates in district and state assessments of student achievement.	<b>C</b>	District Policy IGBHA
The results of student performance on state assessments are reported annually to students, parents, and the school district.	<b>C</b>	Reports submitted annually
The program collects and reports to the district each student's local and state assessment, attendance, behavior, graduation, dropout, and other data required by the district and the state.	<b>C</b>	Reports submitted monthly
The program serves students who are in one or more of these subgroups. Students		Who are individually approved for

<b>Each Public or Private Alternative Program</b>		
<ul style="list-style-type: none"> <li>• who are suspended, expelled, or considered for suspension or expulsion.</li> <li>• whose attendance is so erratic that they are not benefiting from school.</li> <li>• who have not met or who have exceeded benchmark academic standards.</li> <li>• whose parent or legal guardian applies for a student's exemption from compulsory school attendance on a semiannual basis consistent with OAR 581-021-0075, Exemption From Compulsory Attendance.</li> <li>• who are under 21 prior to the start of the district's school year and who need additional instruction to earn a diploma; or</li> <li>• who are individually approved for placement consistent with the district's board policies regarding the placement.</li> </ul>	<b>C</b>	placement consistent with the district's board policies regarding the placement. – Referral Packet included below.
Each claim of state school funds is made consistent with OAR 581-023-0006, Student Accounting Records and State Reporting, and with the Oregon Student Personnel Accounting Manual.	<b>C</b>	Staff lists and ADM reporting is completed within state law requirements
Activities provided by the public or private alternative education program and claimed for state school funds, and the diploma credits allowed for those activities, are only those approved by the district consistent with OAR 581-023-0008, Accountable Activities for Alternative Education Programs. The allowable activities are listed in the contract with the private alternative program.	<b>C</b>	Diploma requirements do not apply, and allowable activities are listed in the contract with the site.
Students receiving online instruction are accounted for consistent with reporting guidelines published in the Oregon Student Personnel Accounting Manual.	<b>NA</b>	<b>NA</b>
Consistent with ORS 336.635 (2) and OAR 581-022-1350(3), the alternative education program in which the student enrolls with the districts' approval notifies the student's		Billing takes place monthly. The amount is equal to the agreed upon tuition

<b>Each Public or Private Alternative Program</b>		
resident district. It may bill the district for tuition. The billing is annually or at the end of each term or semester of the program. For each full-time equivalent student enrolled in the alternative education program, the school district pays the actual cost of the program or an amount at least equivalent to 80 percent of the district's estimated current year's average per student net operating expenditure, <u>whichever is lesser</u> . Each alternative education program is accountable for the expenditures of all State School Fund and other local school support moneys. It provides the school district with an annual statement of such expenditures. See the ODE alternative education webpage for model expenditure statement formats.	<b>C</b>	amount. The expenditure report is submitted to the district annually.
The program and district maintain education records for each student in a public or private alternative education program consistent with OAR 581-022-1660(3) and with OAR 581-021-0210 through 581-021-0440. See the Student Records Handbook.	<b>C</b>	Records are maintained according to state law.
The program and district include data for each student in reports required by the ODE.	<b>C</b>	Student data reporting is the responsibility of the District.

Indicators of Compliance for Use Above:

- Current district policies
- Minutes of school district board meeting
- District Contract
- Referral Form
- Reviewed financial statement from the private alternative program
- Student attendance report template
- Fire inspection report

**Date of Approval or Disapproval by District Board:** August 12, 2024  
**Attach copy of Board Minutes**

# MEMORANDUM OF AGREEMENT



This agreement is between \_\_\_\_\_(hereafter referred to as “District”) and Jasper Mountain.

**Purpose:** For Jasper Mountain to provide specialized educational services for the following student:

Name		Date of Birth	
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**Duration:** Educational services will be provided for all days the child attends Jasper Mountain School during the period of placement at Jasper Mountain, school year 04/17/2024 to 08/09/2024, as agreed upon by the child’s parent/guardian, District and Jasper Mountain clinical team, in accordance with the 2023/2024 School Calendar. The District is not responsible to pay for any instructional days when the student is not in attendance.

### **School Program Location:**

- Jasper Mountain Center School Site: 37875 Jasper-Lowell Rd Jasper OR 97438
- SAFE Center School Site: 89124 Marcola Road Springfield OR 97478

### **Jasper Mountain Responsibilities:**

1. Provide appropriate education services which meet Oregon Department of Education standards for Private Special Education Schools and Private Alternative Schools.
2. Integrate each student’s academic, mental health and behavioral support plans into the educational setting, as directed by the child’s IEP and clinical team, including appropriate instructional, behavioral and treatment support in the classroom.
3. Provide instruction and assistance with IEP case management through teachers Licensed by the Oregon Teachers Standards and Practices Commission, including teachers endorsed to provide Special Education services.
4. Collaborate with District in development and implementation of the Individual Education Program for the abovenamed student.
5. Report to District regarding student’s attendance and educational progress and submit accurate claims for tuition payment.
6. Facilitate the planning for the transition and integration process as required by student’s IEP.

### **District Responsibilities:**

1. Monitor and oversee the placed student’s educational program per each student’s IEP.
2. Provide Jasper Mountain with student educational records as applicable.
3. Include Jasper Mountain School staff in the in the IEP process, including collaboration over goals and coordination of meeting dates.
4. Provide appropriate licensed staff for assessment as may be required by the triannual IEP eligibility assessment if the requested tests are not available in-house at Jasper Mountain (Note: if District is out-of-state, sub-contracts can be arranged with local school psychologist for testing if desired).
5. Provide transportation for student to and from school as applicable.
6. Compensate Jasper Mountain for services in accordance with the tuition rate and remittance schedule noted below.

### **Tuition/Fee Schedule:**

The Tuition for the abovenamed student is \$167 per day. Jasper Mountain School operates on a year-round calendar including four terms and 191 instructional days. See **Addendum 1** for the 2023/2024 School Year Calendar and **Addendum 2** for the Jasper Mountain Rate Schedule.

Invoices will be sent at the end of each month for each school day attended. When the District receives complete and accurate claims it will remit payment within 45 days, which has been established as the standard for payment in Oregon Administrative Rule 436-009-0030(3)(a). Jasper Mountain will allow a grace period from 45 to 60 days to make payment. If the District goes beyond 60 days to make payment a fee of 6% will be added.

Payments should be made to Jasper Mountain, and remitted to the following address:

**Jasper Mountain**  
**37875 Jasper-Lowell Road Jasper OR 97438**  
**Attention: Accounts Receivable**

**Termination:** This agreement may be terminated with a 30-day notice by either party or upon the child's discharge from Jasper Mountain treatment programs.

**Additional Terms & Conditions:** Additional terms and conditions are found in **Exhibit A** which is attached and by this reference incorporated herein. In the event of a conflict between Exhibit A and the Agreement the terms of Exhibit A shall control.

**Point of Contact:** For contractual matters, including payment and any and all charges resulting from the Contract, the point of contact shall be: Janelle Mak-Settelmeyer email: [janellem@jaspermountain.org](mailto:janellem@jaspermountain.org)  
Phone: 541-747-1235 Address: Jasper Mountain Administration: 37875 Jasper-Lowell Road Jasper OR 97478

**AGREED:**

**District Representative:** \_\_\_\_\_  
Name/Title

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Jasper Mountain Representative:**     Janelle Mak-Settelmeyer      
Name/Title

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

*Jasper Mountain's mission is to bring hope and healing to traumatized children and their families, and to enhance the physical, emotional, and spiritual health of its clients and staff.*

## **Jasper Mountain Academic Day Treatment Clientele:**

Jasper Mountain School is the residential educational program as well as the Academic Day Treatment Program of Jasper Mountain, an agency that specializes in working with children who have significant psychiatric and psychological disorders from kindergarten through eighth grade. Treatment and educational processes are fully integrated into the classroom setting so that each child's ability to progress behaviorally and academically are simultaneously enhanced. Our licensed teachers specialize in trauma informed instruction and practices.

Children appropriate for this level of academic treatment include those who have been unresponsive to less intensive treatment with problem areas such as, a history of child abuse, behavioral and mood disorders, and aggressive and violent behaviors. For admission to the program, a child must demonstrate a need for psychological and/or behavioral interventions in conjunction with academics, which cannot be adequately met in the child's current school setting.

Jasper Mountain School is coordinated academically by a licensed school administrator, with teachers certified in both regular and special education. The therapeutic components of the program are coordinated by a team of treatment staff, headed by the Jasper Mountain and SAFE Center Directors. Day to day, treatment staff coverage consists of at least one adult staff person for every three students in the program. Each student also may be assigned a therapist who will be responsible for individual mental health treatment and consultation with families.

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## **The Day Treatment (DTX) Referral Process:**

- 1) The school district will hold an IEP meeting to determine the client's level of care.
- 2) The school district will submit a referral to Jasper Mountain indicating the recommendation for Day Treatment for the client.
- 3) The Jasper Mountain Academic and Clinical teams will assess the referred client to determine if the DTX program is an appropriate fit for this client's needs.
  - a. The Clinical team will hold a Meet and Greet with the client and one (1) support person (this could be the guardian or a school support person). Overt disqualifiers include an age of 14 years old or older (when an opening is available), substance misuse or behavioral issues related to substance misuse, Developmental Disabilities (DD) so significant that the child cannot participate in an insight-based program and/or may need 1x1 support to function adequately within the program, and violently assaultive or self-endangering behaviors that rise to a level of care beyond Jasper Mountain. Jasper Mountain does not specialize in probation support services, or DD, sexual offender,



eating disorder, or substance misuse treatment. The median age of Jasper Mountain's clientele is 8-10 years old.

- b. If the team determines that the DTX program appears to be the appropriate fit to support the client's on-going treatment, the academic team will schedule an in-school observation.
  - c. Once completed, the JMC team will meet to review records and all observations to determine if the client is a good fit.
- 4) The Jasper Mountain Academic team will give the school district the determination, and the referred client will be placed in the waiting pool if accepted. If guardians contact Jasper Mountain, they will be directed to the school district for discussions on next steps. Information on the general status of Jasper Mountain's openings and timelines is open to the public.
  - 5) The school district must accept or deny the available opening within 14 days of an offer of services and hold an IEP transition meeting with the Jasper Mountain team prior to the client's admission. (Teams may request an extension by contacting the District Liaison.)
  - 6) If the referred client's team accepts Jasper Mountain's offer of Day Treatment services, a biopsychosocial interview will be scheduled with the family (and team, if applicable). This intake meeting can take 2-3 hours. The client will spend this time in the Day Treatment classroom setting. (Intake days: Tuesday-Thursday only.) The client's first full day of school will begin the following day.
  - 7) Transportation will be arranged and requested to begin the following day. However, sometimes routing may be delayed, and guardian may need to transport the client until routing can occur.

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### **Jasper Mountain Team Contact Information:**

Janelle Mak Settlemeyer, Principal: [janellem@jaspermountain.org](mailto:janellem@jaspermountain.org)

Andy Tyler, School District Liaison: [andyt@jaspermountain.org](mailto:andyt@jaspermountain.org)

Leah Eakes, Admissions Specialist: [leahe@jaspermountain.org](mailto:leahe@jaspermountain.org)

*\*Please remember to contact the entire team when emailing. Thank you.*

# DAY TREATMENT PROGRAM REFERRAL

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**Name of youth:** Click or tap here to enter text.

**Pronouns:** Click or tap here to enter text.

**DOB:** Click or tap here to enter text.

**Gender:** Click or tap here to enter text.

**Date of Referral:** Click or tap here to enter text.

**School:** Click or tap here to enter text.

**Health Insurance Information:** Click or tap here to enter text.

**District contact information (name, phone number, fax, email):**

Click or tap here to enter text.

**Guardian contact information (name, phone number, email):**

Click or tap here to enter text.

*\*Guardians will be contacted as part of the referral assessment process. Contact us with questions or concerns.*

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**Date of IEP/level of care determination meeting (must have occurred prior to referral):**

Click or tap here to enter text.

**IF no IEP/504, please explain exception:**

Click or tap here to enter text.

**Do all parties agree with the referral to Psychiatric Day Treatment (yes/no/explain concerns):**

Click or tap here to enter text.

**Name and contact of child's current mental health provider:**

Click or tap here to enter text.

**List of medical conditions and allergies, if applicable:**

Click or tap here to enter text.

**List of daytime medications, if applicable:**

Click or tap here to enter text.

**Youth's approximate height and weight (optional):** Click or tap here to enter text.

**Youth's ethnicity, cultural considerations, and primary language:**

Click or tap here to enter text.

**Do all parties understand that the youth's case, if admitted, will be reassessed every 90 days with the potential of returning to previous services within 120 days of admission (yes/no/explain concerns):**

Click or tap here to enter text.

**Do all parties understand that any client whose behavior poses a serious and/or chronic risk of substantial injury to themselves or others may be discharged back to their community supports and/or to recommended higher levels of care (yes/no/explain concerns):**

Click or tap here to enter text.

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**Please include the following with this referral:**

*Included?*

IEP/504

Current year's report cards

Suspensions/Referrals

Psychoeducational Reports

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**Please complete the following.**

<i>Indicate location below.</i>			<i>Describe behaviors below.</i>
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Impact of youth's current living situation/custody arrangement (records needed to support custodial rights, if applicable):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Youth's strengths (indicate location if data from home and school is accessible):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Youth's treatment needs/areas for growth/goals (indicate location if data from home and school is accessible):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Fire setting or reckless fire play:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Cruelty to animals:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Sexual acting-out or reactivity:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Aggressive/assaultive:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Alcohol or substance misuse:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Impulsive behavior:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Self-endangering and/or self-harming (excluding SI):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Defiant to authority:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Severe property damage or attempts:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Excessive hyperactivity:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Difficulty staying on task:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Extreme "attention-seeking" behaviors:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Extremely poor social skills (include assaultive, aggressive, threatening behaviors AND behaviors such as poor eye contact, inability to reciprocate conversation, misinterpreting social cues, etc.):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Runaway behavior:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Withdrawn/depressed:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Threats of violence (what and to whom, assess intent to carry out):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Extreme fear/anxiety; include separation from parent, if applicable:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Homicidal and/or Suicidal ideation (include plans and access to means, if applicable):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Unusual symptoms of perception, i.e., hallucinations, delusions, dissociation, a heightened sense of justice, or excessive misperceptions (believes others are targeting, etc.):</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Home</b>	<b>School</b>	<b>N/A</b>	<b>Issues transitioning, becoming mental stuck, excessive rigidity:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Home</b>	<b>School</b>	<b>Both</b>	<b>Describe general mood and attitude toward teacher and guardian; indicate percentage of time (i.e., Youth is responsive to redirections and respectful to others 30% of the time; Youth is consistently irritable, approximately 80% of the time.) Indicate location if both environments can be assessed and youth presents differently in each location.</b>

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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<b>Encopresis</b>	<b>Indicate frequency:</b>		
Yes      No      N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<b>Enuresis</b>	<b>Indicate frequency:</b>		
Yes      No      N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<b>Age-appropriate hygiene skills</b>	<b>Indicate ability and if supports are needed at school:</b>		
Good      Fair      Poor <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<b>Insight</b>	<b>Indicate ability to understand cause and effect, self-reflect, take accountability, and have foresight:</b>		
Good      Fair      Poor <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<b>Desire for change</b>	<b>Indicate youth's ability to recognize issues and to make behavioral changes:</b>		
Good      Fair      Poor <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<b>Academic performance</b>	<b>Indicate current grade level and the youth's working grade level; include recent state testing scores, if applicable:</b>		
Good      Fair      Poor <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			

**Jasper Mountain Team Contact Information:**

Janelle Mak Settelmeyer, Principal: [janellem@jaspermountain.org](mailto:janellem@jaspermountain.org)

Andy Tyler, School District Liaison: [andyt@jaspermountain.org](mailto:andyt@jaspermountain.org)

Leah Eakes, Admissions Specialist: [leahe@jaspermountain.org](mailto:leahe@jaspermountain.org)

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### **Additional Considerations:**

Due to implications caused by Senate Bill 710, enacted in 2021, excessively violent or self-endangering clients may need be referred to a higher level of care (for more, see:

<https://www.oregon.gov/dhs/PROVIDERS-PARTNERS/LICENSING/CCLU/Pages/SB710.aspx>).

If the referred youth is admitted into the treatment program and becomes so violent or self-endangering that they cannot be maintained safely and this behavior poses significant risk of serious injury to the child and/or others, arrangements will be made to have the child discharged to the Behavioral Health Unit of the local Emergency Department (ED) or according to other suitable discharge plans made in conjunction with the client's team. Per Federal Regulation 42 CFR § 483.15, the legal guardian will receive written notice outlining the basis for this emergency discharge (if youth is taken to the ED). Emergency Discharges occur only when the discharge is necessary for the welfare of the client in the event the client's safety needs cannot be met within the treatment program, and/or if the safety or health of other individuals in the facility is imminently endangered due to the clinical status of the client.



**JASPER MOUNTAIN**  
**FINANCIAL STATEMENTS**  
**For the Years Ended June 30, 2023 and 2022**



JASPER MOUNTAIN  
FINANCIAL STATEMENTS  
For the Years Ended June 30, 2023 and 2022

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Jasper Mountain  
Jasper, Oregon

### Opinion

We have audited the accompanying financial statements of Jasper Mountain (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities and change in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Jasper Mountain as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Jasper Mountain and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Jasper Mountain's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

**The Right People Beside You.**

> [jr CPA.com](http://jr CPA.com)

**BEND** 300 SW Columbia Street  
Suite 201  
Bend, OR 97702  
*phone* (541) 382-3590  
*fax* (541) 382-3587

**EUGENE** 260 Country Club Road  
Suite 100  
Eugene, OR 97401  
*phone* (541) 687-2320  
*fax* (541) 485-0960

**HILLSBORO** 5635 NE Elam Young Pkwy.  
Suite 100  
Hillsboro, OR 97124  
*phone* (503) 648-0521  
*fax* (503) 648-2692

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we—

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Jasper Mountain's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Jasper Mountain's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



Jones & Roth, P.C.  
Eugene, Oregon  
February 23, 2024

## FINANCIAL STATEMENTS

JASPER MOUNTAIN  
STATEMENTS OF FINANCIAL POSITION  
June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents	\$ 7,237,534	\$ 8,453,617
Investments	5,370,735	630,948
Accounts receivable, net	2,307,897	1,119,738
Prepaid expenses and deposits	<u>308,082</u>	<u>238,770</u>
Total current assets	<u>15,224,248</u>	<u>10,443,073</u>
<b>Land held for sale</b>	<u>79,000</u>	<u>79,000</u>
<b>Property and equipment</b>		
Land	429,875	429,875
Building and building improvements	12,024,329	12,024,329
Furniture, fixtures, and office equipment	398,438	274,649
Vehicles	78,895	78,895
Construction in progress	<u>4,900</u>	<u>4,900</u>
	12,936,437	12,812,648
Accumulated depreciation	<u>(5,668,211)</u>	<u>(5,279,818)</u>
Property and equipment, net of accumulated depreciation	<u>7,268,226</u>	<u>7,532,830</u>
<b>Total assets</b>	<u>\$ 22,571,474</u>	<u>\$ 18,054,903</u>
<b>Liabilities and Net Assets</b>		
<b>Current liabilities</b>		
Accounts payable and accrued expenses	\$ 50,147	\$ 10,005
Payroll liabilities	545,299	363,657
Refundable advances	-	1,062,564
Other liabilities	<u>1,889</u>	<u>1,649</u>
Total liabilities	<u>597,335</u>	<u>1,437,875</u>
<b>Net assets</b>		
Without donor restrictions	21,878,905	16,617,028
With donor restrictions	<u>95,234</u>	<u>-</u>
Total net assets	<u>21,974,139</u>	<u>16,617,028</u>
<b>Total liabilities and net assets</b>	<u>\$ 22,571,474</u>	<u>\$ 18,054,903</u>

The accompanying notes are an integral part of these statements.

JASPER MOUNTAIN  
STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS  
For the Year Ended June 30, 2023

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<b>Revenues, gains, and other support</b>			
Program revenues:			
Residential Treatment	\$ 4,172,776	\$ -	\$ 4,172,776
SAFE	3,466,987	-	3,466,987
Crystal Creek	213,125	-	213,125
Academic - SAFE School	524,224	-	524,224
Academic - Jasper Mountain School	397,247	-	397,247
Respite	332,361	-	332,361
COVID-19 Provider stability vacancy payment	<u>4,607,850</u>	<u>-</u>	<u>4,607,850</u>
Total program revenues	<u>13,714,570</u>	<u>-</u>	<u>13,714,570</u>
Other revenues:			
Contributions	32,099	-	32,099
Grants	971,090	95,234	1,066,324
Other revenue	6,043	-	6,043
Investment income	183,423	-	183,423
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>
Total other revenues	<u>1,192,655</u>	<u>95,234</u>	<u>1,287,889</u>
Total revenues, gains, and other support	<u>14,907,225</u>	<u>95,234</u>	<u>15,002,459</u>
<b>Expenses</b>			
Program services:			
Residential Treatment	3,444,575	-	3,444,575
SAFE	2,496,200	-	2,496,200
Crystal Creek	563,468	-	563,468
Academic - SAFE School	331,304	-	331,304
Academic - Jasper Mountain School	331,468	-	331,468
Respite	<u>196,754</u>	<u>-</u>	<u>196,754</u>
Total program services	7,363,769	-	7,363,769
Management and general	<u>2,281,579</u>	<u>-</u>	<u>2,281,579</u>
Total expenses	<u>9,645,348</u>	<u>-</u>	<u>9,645,348</u>
<b>Change in net assets</b>	5,261,877	95,234	5,357,111
Net assets, beginning of year	<u>16,617,028</u>	<u>-</u>	<u>16,617,028</u>
Net assets, end of year	<u>\$ 21,878,905</u>	<u>\$ 95,234</u>	<u>\$ 21,974,139</u>

The accompanying notes are an integral part of these statements.

JASPER MOUNTAIN  
STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS  
For the Year Ended June 30, 2022

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<b>Revenues, gains, and other support</b>			
Program revenues:			
Residential Treatment	\$ 2,814,027	\$ -	\$ 2,814,027
SAFE	2,760,447	-	2,760,447
Crystal Creek	25,370	-	25,370
Academic - SAFE School	456,843	-	456,843
Academic - Jasper Mountain School	583,838	-	583,838
Respite	366,683	-	366,683
COVID-19 Provider stability vacancy payment	<u>4,123,442</u>	<u>-</u>	<u>4,123,442</u>
Total program revenues	<u>11,130,650</u>	<u>-</u>	<u>11,130,650</u>
Other revenues:			
Contributions	45,404	1,500	46,904
Grants	337,062	-	337,062
Other revenue	47,298	-	
Investment losses	(21,580)	-	(21,580)
Net assets released from restriction	<u>1,500</u>	<u>(1,500)</u>	<u>-</u>
Total other revenues	<u>409,684</u>	<u>-</u>	<u>409,684</u>
Total revenues, gains, and other support	<u>11,540,334</u>	<u>-</u>	<u>11,540,334</u>
<b>Expenses</b>			
Program services:			
Residential Treatment	3,275,098	-	3,275,098
SAFE	1,951,184	-	1,951,184
Crystal Creek	170,696	-	170,696
Academic - SAFE School	370,198	-	370,198
Academic - Jasper Mountain School	391,913	-	391,913
Respite	<u>54,032</u>	<u>-</u>	<u>54,032</u>
Total program services	6,213,121	-	6,213,121
Management and general	<u>1,745,629</u>	<u>-</u>	<u>1,745,629</u>
Total expenses	<u>7,958,750</u>	<u>-</u>	<u>7,958,750</u>
<b>Change in net assets</b>	3,581,584	-	3,581,584
Net assets, beginning of year	<u>13,035,444</u>	<u>-</u>	<u>13,035,444</u>
Net assets, end of year	<u>\$ 16,617,028</u>	<u>\$ -</u>	<u>\$ 16,617,028</u>

The accompanying notes are an integral part of these statements.



**JASPER MOUNTAIN**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the Year Ended June 30, 2023

	Program Services										Total	
	Residential Treatment	Crystal Creek	SAFE	Academic		SAFE School	Academic		Respite	Program Total		Management and General
				SAFE School	Jasper Mtn. School		Jasper Mtn. School	Respite				
Salaries and wages	\$ 2,289,968	\$ 353,518	\$ 1,748,363	\$ 234,079	\$ 201,950	\$ 166,181	\$ 4,994,059	\$ 1,322,948	\$ 6,317,007		\$ 6,317,007	
Independent contractors and consulting	133,191	21	52,080	-	-	-	185,292	53,784	239,076		239,076	
Payroll taxes and benefits	406,380	59,687	312,167	39,193	41,556	29,918	888,901	276,086	1,164,987		1,164,987	
	2,829,539	413,226	2,112,610	273,272	243,506	196,099	6,068,252	1,652,818	7,721,070		7,721,070	
Conferences and training	-	-	-	-	-	-	-	7,271	7,271		7,271	
Contract write-off, net of recoveries	73	-	799	-	-	-	872	-	872		872	
Dues and publications	10,451	143	792	-	-	-	11,386	68,346	79,732		79,732	
General insurance	46,480	-	26,618	10,269	8,918	409	92,694	36,747	129,441		129,441	
Legal and accounting	-	-	-	-	-	-	-	172,843	172,843		172,843	
Miscellaneous	13,293	512	417	-	-	-	14,222	102,906	117,128		117,128	
Office expense	2,861	247	3,286	61	313	-	6,768	31,083	37,851		37,851	
Postage and printing	5,872	-	1,725	17	-	-	7,614	19,217	26,831		26,831	
Repairs and maintenance	95,943	2,953	65,102	-	6,400	-	170,398	71,072	241,470		241,470	
Residential expenses	307,131	18,817	198,888	21,924	37,119	-	583,879	16,206	600,085		600,085	
Telephone	740	-	4,291	-	-	144	5,175	20,533	25,708		25,708	
Travel	9,122	-	1,792	-	-	102	11,016	6,265	17,281		17,281	
Utilities and occupancy	21,599	10,172	15,558	1,892	3,137	-	52,358	25,421	77,779		77,779	
Vehicle expenses	1,359	-	41	-	-	-	1,400	193	1,593		1,593	
Total expenses before depreciation	3,344,463	446,070	2,431,919	307,435	299,393	196,754	7,026,034	2,230,921	9,256,955		9,256,955	
Depreciation	100,112	117,398	64,281	23,869	32,075	-	337,735	50,658	388,393		388,393	
Total expenses	\$ 3,444,575	\$ 563,468	\$ 2,496,200	\$ 331,304	\$ 331,468	\$ 196,754	\$ 7,363,769	\$ 2,281,579	\$ 9,645,348		\$ 9,645,348	

The accompanying notes are an integral part of these statements.

**JASPER MOUNTAIN**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the Year Ended June 30, 2022

	Program Services										
	Residential Treatment	Crystal Creek	SAFE	Academic		Academic		Respite	Program Total	Management and General	Total
				SAFE School	Jasper Mtn. School	SAFE School	Jasper Mtn. School				
Salaries and wages	\$ 2,190,922	\$ 10,510	\$ 1,289,793	\$ 254,508	\$ 234,545	\$ 34,398	\$ 4,014,676	\$ 998,230	\$ 5,012,906		
Independent contractors and consulting	131,790	-	59,259	-	760	-	191,809	39,180	230,989		
Payroll taxes	406,960	398	277,519	51,296	58,626	15,738	810,537	224,677	1,035,214		
and benefits	2,729,672	10,908	1,626,571	305,804	293,931	50,136	5,017,022	1,262,087	6,279,109		
Conferences and training	9,926	-	515	-	-	-	10,441	2,327	12,768		
Contract write-off, net of recoveries	-	-	3,290	-	-	-	3,290	-	3,290		
Dues and publications	16,583	288	1,791	-	286	-	18,948	22,109	41,057		
General insurance	52,817	6,235	30,247	11,669	10,134	614	111,716	41,894	153,610		
Legal and accounting	-	-	-	-	-	-	-	58,330	58,330		
Miscellaneous	1,565	-	2,842	-	153	-	4,560	118,446	123,006		
Office expense	38,290	22,741	33,661	3,042	18,158	-	115,892	37,514	153,406		
Postage and printing	3,241	-	1,031	10	21	-	4,303	19,153	23,456		
Repairs and maintenance	25,525	1,468	24,882	-	5,869	-	57,744	66,502	124,246		
Residential expenses	276,096	1,200	139,930	21,315	26,142	1,273	465,956	36,959	502,915		
Telephone	-	1,875	3,544	651	581	1,184	7,835	18,897	26,732		
Travel	2,789	-	2,354	-	-	343	5,486	2,219	7,705		
Utilities and occupancy	16,021	8,997	13,233	3,608	2,651	482	44,992	15,246	60,238		
Vehicle expenses	2,384	-	1,858	-	-	-	4,242	1,034	5,276		
Total expenses before depreciation	3,174,909	53,712	1,885,749	346,099	357,926	54,032	5,872,427	1,702,717	7,575,144		
Depreciation	100,189	116,984	65,435	24,099	33,987	-	340,694	42,912	383,606		
Total expenses	\$ 3,275,098	\$ 170,696	\$ 1,951,184	\$ 370,198	\$ 391,913	\$ 54,032	\$ 6,213,121	\$ 1,745,629	\$ 7,958,750		

The accompanying notes are an integral part of these statements.

JASPER MOUNTAIN  
STATEMENTS OF CASH FLOWS  
For the Years Ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<b>Cash flows from operating activities</b>		
Cash received from program services	\$ 12,531,383	\$ 12,099,072
Cash paid to employees and suppliers	(9,103,611)	(7,567,898)
Grants and contributions received	24,398	1,196,530
Other revenue	439	11,214
Interest received	<u>95,188</u>	<u>11,450</u>
Net cash provided by operating activities	<u>3,547,797</u>	<u>5,750,368</u>
<b>Cash flows from investing activities</b>		
Purchase of property and equipment	(123,789)	(10,590)
Purchase of investments	(4,689,805)	(47,082)
Proceeds from sale of investments	<u>49,714</u>	<u>37,302</u>
Net cash used by investing activities	<u>(4,763,880)</u>	<u>(20,370)</u>
<b>Increase (decrease) in cash and cash equivalents</b>	(1,216,083)	5,729,998
Cash and cash equivalents, beginning of year	<u>8,453,617</u>	<u>2,723,619</u>
Cash and cash equivalents, end of year	<u>\$ 7,237,534</u>	<u>\$ 8,453,617</u>
<b>Reconciliation of change in net assets to net cash provided by operating activities</b>		
Change in net assets	\$ 5,357,111	\$ 3,581,584
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	388,393	383,606
Contractual write-offs	872	3,290
Realized and unrealized (gain) loss on investments	(88,235)	33,030
Donated securities	(11,461)	-
(Increase) decrease in:		
Accounts receivable	(1,189,031)	931,447
Prepaid expenses and deposits	(69,312)	35,771
Increase (decrease) in:		
Accounts payable and accrued expenses	40,142	(56,151)
Payroll liabilities	181,642	24,333
Refundable advances	(1,062,564)	812,564
Other liabilities	<u>240</u>	<u>894</u>
<b>Net cash provided by operating activities</b>	<u>\$ 3,547,797</u>	<u>\$ 5,750,368</u>

The accompanying notes are an integral part of these statements.

JASPER MOUNTAIN  
NOTES TO FINANCIAL STATEMENTS

**1. Nature of Organization and Summary of Significant Accounting Policies**

**Nature of Organization**

The mission of Jasper Mountain is to bring hope and healing to traumatized children and their families and enhance the physical, emotional, and spiritual health of its clients and staff. Jasper Mountain serves children from throughout the state of Oregon and the United States.

Jasper Mountain's programs include:

*Residential Treatment* – Long-term, state certified, residential treatment program for severely abused and emotionally disturbed young children, aged 3 – 13. Services include psychiatric intervention, individual, group and family therapy, therapeutic recreation, specialized diet, biofeedback training, and adoption support.

*Stabilization, Assessment and Family Evaluation (SAFE)* – Short-term residential stabilization and assessment program designed to give treatment recommendations to Lane County Mental Health, State of Oregon Services to Children and Families, and placement agencies.

*Crystal Creek* – Psychiatric residential treatment program that focuses on preparing children for positive re-entry into a family and teaching long-term life skills.

*Academic* – State licensed alternative and special education programs for kindergarten through sixth grades. Day treatment for children from other districts also attend. In connection with the academic program, Jasper Mountain maintains an affiliation with the Springfield School District (SSD) as required by the state of Oregon. SSD provides billing services, special education services, interpreters, speech and language specialists, and school supply purchasing services. Jasper Mountain is required to submit an annual budget to SSD.

*Respite* – A 24-hour intervention program in conjunction with Looking Glass and The Child Center to serve children in Lane County. Jasper Mountain responds to calls concerning children in the Springfield area. Situations may be resolved via telephone, crisis response teams going to the home, or transportation to the SAFE Center or Looking Glass for a short stay.

**Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

JASPER MOUNTAIN  
NOTES TO FINANCIAL STATEMENTS

**1. Nature of Organization and Summary of Significant Accounting Policies, continued**

**Basis of Presentation**

In accordance with U.S. GAAP, Jasper Mountain reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Accordingly, net assets of Jasper Mountain and changes therein are classified and reported as follows:

*Net assets without donor restrictions* - Net assets available for general expenditure.

*Net assets with donor restrictions* - Net assets subject to donor-imposed stipulations that will be met, either by actions of Jasper Mountain and/or the passage of time. When a purpose restriction is met or a time restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities and change in net assets as net assets released from restrictions. Also included are gifts of which donors have stipulated the resources be maintained perpetually by Jasper Mountain. Generally, the donors of these assets permit Jasper Mountain to use all or part of the income earned on any related investments for general purposes.

Net assets and all balances and transactions are presented based on the existence or absence of donor-imposed restrictions.

Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on other assets or liabilities are reported as increases or decreases in net assets without donor restrictions, unless their use is restricted by explicit donor stipulation or by law.

**Cash and Cash Equivalents**

For purposes of the statements of cash flows, all highly liquid debt instruments purchased with a maturity of three months or less at the time of acquisition are considered to be cash equivalents.

**Investments**

Investments are comprised of marketable securities including various fixed income products, equity securities, exchange-traded products, and mutual funds. Investments are carried at fair value with realized and unrealized gains and losses reflected in the statements of activities and change in net assets.

**Accounts Receivable**

Accounts receivable consists of amounts due to Jasper Mountain for services provided. In the normal course of business, Jasper Mountain extends unsecured credit to third-party payors and private parties for services provided. Accounts receivable are generally due based on submission of the claim and are considered delinquent if more than 90 days past due.

Funds received from the state of Oregon, other states, school districts, and Lane County (received under Title XIX) are all received under third-party reimbursement arrangements.

JASPER MOUNTAIN  
NOTES TO FINANCIAL STATEMENTS

**1. Nature of Organization and Summary of Significant Accounting Policies, continued**

**Accounts Receivable, continued**

Accounts receivable are reported at net realizable value and have been reduced by an allowance for doubtful accounts and contractual write offs totaling \$-0- at June 30, 2023 and 2022. The allowance for doubtful accounts is based on historical collection experience, management's evaluation of the collectability of outstanding accounts receivable, and existing economic conditions. A receivable is considered uncollectible when management concludes that it is probable that an amount will not be collected at which point it is then written-off.

At June 30, 2023 and 2022, gross receivables 90 or more days past due were \$300,786 and \$139,317, respectively.

At June 30, balances of accounts receivable, net of the allowance for doubtful accounts were as follows:

	<u>2023</u>	<u>2022</u>
Beginning of year accounts receivable, net	\$ 1,119,738	\$ 2,054,475
End of year accounts receivable, net	\$ 2,307,897	\$ 1,119,738

**Land Held for Sale**

During the year ended June 30, 2020, Jasper Mountain received an estate donation which included a lot of land. The land donation was recognized at its estimated fair market value. Jasper Mountain is actively pursuing a buyer for the land and has classified the land as held for sale on the statement of financial position at June 30, 2023 and 2022.

**Property and Equipment**

Jasper Mountain capitalizes all expenditures for property and equipment in excess of \$1,000 and with a minimum useful life exceeding one year. Purchased properties are recorded at cost and are depreciated using the straight-line method. Contributed property and equipment is capitalized at its fair market value at the date of the donation. Assets are depreciated over their estimated useful lives, which range from 5 - 20 years.

**Income Taxes**

Jasper Mountain is incorporated in the state of Oregon and is a nonprofit organization under Section 501(c)(3) of the Internal Revenue Code. Thus, Jasper Mountain is considered exempt from federal and state income taxes and files required information returns with both the U.S. federal jurisdiction and the state of Oregon.

**Donated Materials and Services**

Jasper Mountain receives donated goods and services from a variety of companies and unpaid volunteers assisting Jasper Mountain's programs. During the years ended June 30, 2023 and 2022, Jasper Mountain did not receive any donated goods or services that met the criteria for recognition.

Jasper Mountain also receives donated services from a variety of unpaid volunteers who assist with the programs and construction projects in non-specialized roles. The value of services contributed by these volunteers is not reflected in the financial statements since these services do not meet the criteria for recognition.

JASPER MOUNTAIN  
NOTES TO FINANCIAL STATEMENTS

**1. Nature of Organization and Summary of Significant Accounting Policies, continued**

**Revenue Recognition**

Fees for service revenue are recognized when the service is performed, which is considered satisfaction of the performance obligation, and classified to the program which the service relates. Program revenue is reported at its estimated net realizable amount from patients, third-party payers, and others for services rendered. Amounts are due when billed and there is no variable consideration. Amounts collected in advance but unearned, if any, are reflected in the statements of financial position as deferred revenue.

Grants and contributions of cash and other assets are reported as support with or without donor restrictions, based on any donor stipulations that limit the use of the donated assets. Some of the grants and contributions received by Jasper Mountain contain barriers that must be overcome and a right of return requiring the funds to be repaid if expenses as specified by the grant are not incurred; and therefore, are considered conditional contributions. Conditional contributions or grants received in advance of when conditions are met are accounted for as refundable advances, and are classified as a liability in the accompanying statements of financial position. Once conditions are met, the amounts become unconditional and are recognized as revenue.

**Expense Allocation**

The expenses of Jasper Mountain are categorized as either program services or supporting services. Program services include direct and indirect costs related to providing the services and activities related to each program of Jasper Mountain. Supporting services include management and general activities that are related to the overall direction of Jasper Mountain, including board activities, general record keeping, business management, and budgeting. Indirect and overhead costs related to the facilities are allocated based on the estimated relative square footage of the buildings used by programs and supporting services. Other indirect and overhead costs are allocated according to actual relative time incurred by employees.

**Subsequent Events**

Management evaluates events and transactions that occur after the statement of financial position date as potential subsequent events. Management has performed this evaluation through the date of the independent auditor's report.

JASPER MOUNTAIN  
NOTES TO FINANCIAL STATEMENTS

**2. Business Risks and Economic Uncertainties**

Jasper Mountain's investments are primarily comprised of mutual funds, exchange-traded funds, and equity securities. Significant changes in prevailing interest rates and market conditions may adversely affect the timing and amount of cash flows on such investments and their related values. Due to the level of risk associated with certain investment securities and the level of uncertainty related to changes in the value of investment securities, it is at least reasonably possible that changes in values in the near-term could materially affect Jasper Mountain's financial position and the amounts reported in the statements of activities and change in net assets.

For the years ended June 30, 2023 and 2022, the COVID-19 coronavirus pandemic continued to impact day treatment services provided through the Academic Program and staffing shortages caused inabilities to operate programs at full capacity. Crystal Creek was significantly impacted by the staffing shortages for the years ended June 30, 2022 and 2023 and thus was not operated for the majority of fiscal year 2022 and did not resume operations until April 2023. Oregon Department of Human Services (DHS) determined that the agency would pay Jasper Mountain for program vacancies caused by staffing shortages due to COVID-19. The total *COVID-19 provider stability vacancy* payment received for vacancies during the years ended June 30, 2023 and 2022 were \$4,607,850 and \$4,123,442, respectively. Jasper Mountain's management anticipates there will be continued impacts to the programs due to staffing shortages; however, such impact cannot be reasonably estimated at this time.

**3. Liquidity and Availability of Resources**

Jasper Mountain has a policy to manage its liquidity and reserves in order to meet its needs to fund operating expenditures. At June 30, 2023 and 2022, Jasper Mountain's financial assets, reduced by amounts not available for general expenditures within one year, are comprised of the following:

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 7,237,534	\$ 8,453,617
Investments	5,370,735	630,948
Accounts receivable, net	2,307,897	1,119,738
Less: Amounts with donor restrictions	(95,234)	-
Less: Refundable advances from conditional contributions	<u>-</u>	<u>(1,062,564)</u>
Financial assets available for general expenditure	<u>\$ 14,820,932</u>	<u>\$ 9,141,739</u>

It is the intention of Jasper Mountain to maintain a corporate reserve of liquid financial assets in a target amount equivalent to approximately six months or more of revenues. At the discretion of management, a portion of the corporate reserves may be allocated into a managed investment portfolio that is governed by the Jasper Mountain investment policy for long-term investments.



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**4. Investments**

At June 30, investments consisted of the following:

	<u>2023</u>	<u>2022</u>
Mutual funds	\$ 959,354	\$ 552,469
Exchange-traded funds	61,489	68,300
Equities	-	10,179
Certificates of deposit	639,132	-
U.S. Treasury securities	<u>3,710,760</u>	<u>-</u>
Total investments	<u>\$ 5,370,735</u>	<u>\$ 630,948</u>

For the years ended June 30, investment returns (losses) are summarized as follows:

	<u>2023</u>	<u>2022</u>
Interest income	\$ 96,799	\$ 13,265
Investment fees	(1,611)	(1,815)
Net realized and unrealized gains (losses)	<u>88,235</u>	<u>(33,030)</u>
Total investment returns (losses)	<u>\$ 183,423</u>	<u>\$ (21,580)</u>

**5. Fair Value of Financial Instruments**

Accounting principles generally accepted in the United States of America define fair value, establish a framework for measuring fair value, and establish a fair value hierarchy that prioritizes the inputs to valuation techniques. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. A fair value measurement assumes that the transaction to sell the asset or transfer the liability occurs in the principal market for the asset or liability; in the absence of a principal market, the most advantageous market.

Valuation techniques that are consistent with the market, income, or cost approach are used to measure fair value.

The fair value hierarchy prioritizes the inputs to valuation techniques used to measure fair value into three broad levels:

- Level 1: Inputs are quoted prices in active markets for identical assets or liabilities for which the organization has the ability to access at the measurement date.
- Level 2: Inputs (other than quoted prices included within Level 1) that are observable for the asset or liability, either directly or indirectly.
- Level 3: Unobservable inputs for the asset or liability that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which determination of fair value requires significant management judgment or estimation.

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**5. Fair Value of Financial Instruments, continued**

A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used by Jasper Mountain for assets measured at fair value:

- *Mutual funds, exchange-traded funds and equities:* Valued at the daily closing price as reported by the fund. All funds are deemed to be actively traded.
- *Certificates of deposit and U.S. Treasury securities:* Valued at cost plus interest earned which approximates fair values using inputs that are observable in an inactive market.

The fair value methodologies used by Jasper Mountain may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while Jasper Mountain believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. Valuation techniques utilized to determine fair value are consistently applied.

The following tables set forth by level, within the fair value hierarchy, Jasper Mountain's investments at fair value as of June 30:

	Assets at Fair Value as of June 30, 2023			
	Level 1	Level 2	Level 3	Total
Mutual funds	\$ 959,354	\$ -	\$ -	\$ 959,354
Exchange-traded funds	61,489	-	-	61,489
Certificates of deposit	-	639,132	-	639,132
U.S. Treasury securities	-	3,710,760	-	3,710,760
	\$ 1,020,843	\$ 4,349,892	\$ -	\$ 5,370,735

	Assets at Fair Value as of June 30, 2022			
	Level 1	Level 2	Level 3	Total
Mutual funds	\$ 552,469	\$ -	\$ -	\$ 552,469
Exchange-traded funds	68,300	-	-	68,300
Equities	10,179	-	-	10,179
	\$ 630,948	\$ -	\$ -	\$ 630,948

**6. Contingencies and Commitments**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such agencies. Any costs disallowed by these agencies could become a liability of Jasper Mountain. Management believes that unallowable costs, if any, would not be significant and would not have a material adverse effect on Jasper Mountain's financial position.

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**7. Retirement Plan**

Jasper Mountain has a 403(b) defined contribution plan covering all employees. Employees may elect to contribute a portion of their pay as pre-tax or post-tax (Roth) deferrals. Jasper Mountain will make a matching contribution up to a specified annual limit dependent on years of employment. Jasper Mountain will match up to \$500 for employees with at least two but less than three years of service; up to \$1,000 for employees with at least three but less than 15 years of service, and up to \$2,000 for employees with 15 or more years of service. Jasper Mountain's contribution expense was \$35,934 and \$32,188 for the years ended June 30, 2023 and 2022, respectively.

**8. Concentrations**

*Revenue and credit risk* – Jasper Mountain is supported through program service fees with the various states and county departments of health and human services as well as other local school districts, insurance companies, and individuals. During the year ended June 30, 2023, 81 percent of program revenues came from three agencies and during the year ended June 30, 2022, approximately 65 percent of program revenues came from two agencies. At June 30, 2023, 77 percent of outstanding receivables were due from four payors and at June 30, 2022, 66 percent of outstanding receivables were due from four payors.

*Deposit risk* – Balances held at banking institutions are insured up to certain limits by the Federal Deposit Insurance Corporation (FDIC). The accounts, at times, may exceed federally insured limits. Deposits in excess of FDIC insurance limits at June 30, 2023 and 2022 were \$113,119 and \$7,140,568, respectively. Management believes Jasper Mountain is not exposed to any significant risk related to uninsured cash and cash equivalents.

**9. Refundable Advances**

At June 30, refundable advances consisted of the following arising from conditional contributions received in advance of when the conditions were met:

	2023	2022
HB4004 Grant – Workforce Stability Grant	\$ -	\$ 986,386
Oregon Workforce Stabilization Grant	-	76,178
Total refundable advances	\$ -	\$ 1,062,564

**10. Insurance Coverage**

Jasper Mountain maintains insurance coverage as recommend by its insurance agent of record.

**11. Reclassifications**

Certain prior year amounts have been reclassified to conform to current year presentation. Such reclassifications had no impact on previously reported net assets or change in net assets.





## FIRE & LIFE SAFETY: Notice and Order of Corrections

**Inspection Type:** Re-Inspection

**Inspection Number:** KLD-021424-1130

**Inspection Date:** 02/14/2024

**Inspection Passed:** Yes

**Building Name:** Safe Center

**Location Name:** Safe Center

**Occupancy Use:** Residential R-3

**Mailing Address:** 37875 Jasper - Lowell Road  
Springfield, Oregon 97478

**Location Address:** 89124 Marcola Road  
SPRINGFIELD, OR 97478

**County:** LANE

**Property Contact:** Dennis Ross  
(541) 741-7402

The Oregon Office of State Fire Marshal is authorized to enforce laws and rules pertaining to fire and life safety in accordance with Oregon Revised Statutes, Chapters 476, 479, and 480. Entry and inspection of the building(s) or premises was made in accordance with ORS 476.070/150. Failure to correct the following fire and life safety violations may result in legal action as defined under ORS 479.170.

You have the right to appeal this order (ORS 479.180). To initiate an appeal contact the individual who issued this order.

### Inspection and Compliance Orders

#### Deficiencies Requiring Correction and / or Action

<b>VIOLATION CODE/DESCRIPTION</b>	<b>INSPECTOR COMMENTS</b>	<b>Approximate Reinspection Date</b>	<b>Date Item Abated</b>
705.2.4 Door operation. Swinging fire doors shall close from the full-open position and latch automatically.	COMMENTS: The door for Room 1 did not latch when closed at the time of the inspection. LOCATION: Room 1	03/01/2024 00:00:00	02/14/ 2024 00:00:0 0
315.3 Storage in buildings. Storage of materials in buildings shall be orderly and stacks shall be stable. Storage of combustible materials shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur.	COMMENTS: The attic storage areas are pretty messy and need to be organized. The walk ways need to be at least 36 inches wide.  At the time of the inspection there was a Heat Dish parabolic portable space heater plugged into a power strip in the clothing side of the attic. The heater was removed by Mr. Ross at the time. There cannot be a portable space heater in the space. LOCATION: The attic	03/01/2024 00:00:00	02/14/ 2024 00:00:0 0
403.9.3.4 Drill frequency. In addition to the evacuation drills required in Section 405.3, staff shall participate in drills an additional two times a year on each shift. Twelve drills with all occupants shall be conducted in the first year of operation.	COMMENTS: Please provide the documentation of the fire drills for the last 2 years. LOCATION: Fire drill records	03/01/2024 00:00:00	02/14/ 2024 00:00:0 0
901.6.3 Records. Records of all system inspections, tests and maintenance required by the referenced standards shall be maintained.	COMMENTS: Please provide the annual fire alarm test report. LOCATION: Fire alarm system	03/01/2024 00:00:00	02/14/ 2024 00:00:0 0

**Deputy State Fire Marshal Name & Contact Information:** Kristina Deschaine | kristina.deschaine@osfm.oregon.gov | 541-954-9857

The full text of codes cited above is available through the Oregon State Fire Marshal's website:  
[https://www.oregon.gov/osp/programs/sfm/Pages/Fire\\_Codes.aspx](https://www.oregon.gov/osp/programs/sfm/Pages/Fire_Codes.aspx)

**Deputy State Fire Marshal Name & Contact Information:** Kristina Deschaine | [kristina.deschaine@osfm.oregon.gov](mailto:kristina.deschaine@osfm.oregon.gov) | 541-954-9857