

Annual Report
Lane County Public Schools
Alternative Education Contract Agencies
2014-2015

Program/School Name: Looking Glass Center Point School

Agency Name: Looking Glass Youth and Family Services

Agency Contact Person: Mary Tagett / Lynda Whitener

Please attach a copy of the following:

- Registration with the Oregon Department of Education (ODE) as a private Alternative Education Service Provider.
- Letter of approval as a special education service provider from the ODE (this is separate from registration as an alternative education provider).
- Copies of any accreditation certificates and applications.
- School improvement plan or short summary of how you are addressing the state common curriculum goals and academic content standards to meet state benchmarks and performance standards.
- Complete list of teaching staff, their license endorsement area or educational background and the number of hours per week each are directly involved in instruction with students.
- Attach a list of fees required and explanation.
- Attach annual expenditures statement for previous year and statement of year-to-date expenditures as per ORS 336.635(2).

Please provide the following information for all students served in your program(s):

1. Total ADM as per attendance reports.	<u>12.86</u>
2. Number of students who earned a GED	<u>0</u>
3. Number of students who earned an Alternative Certificate	<u>2 (projected 6/15)</u>
4. Number of students who earned an Oregon diploma with essential skills	<u>0</u>
5. Number of students who earned a modified diploma with essential skills	<u>1 (projected 6/15)</u>
6. Number of students who earned an extended diploma	<u>0</u>
7. Number of students who participated in non-paid work experience	<u>18</u>
8. Number of students who participated in paid work experience.	<u>4</u>
9. Number of students who have continued in your program once they were admitted.	<u>18</u>
10. Number of students who left your program before completion.	<u>2</u>
11. Number of students who were asked to leave your program for disciplinary reasons.	<u>0</u>
12. Number of students who received Job Training services	<u>18</u>
13. Average daily enrollment for all students in your program this year	<u>14.33</u>
14. Teaching staff-to-student ratio.	<u>1:5</u>
15. Average # of hours per week a typical student receives academic instruction.	<u>29.5</u>
16. Number of students completing the Oregon Statewide Assessments.	<u>8</u>

Please respond to each of the statements below (OAR 581-022-1350(2)):

Yes No

- The contractor understands that non-compliance with a rule or statute under this rule (ORS581-022-1350) may result in the termination of the contract at any time. M _____
- All students receive adequate instruction in state common curriculum goals and academic content standards to meet state benchmarks and performance standards. M _____
- All required Oregon Statewide Assessments have been administered and results are reported to students, parents and the school district annually. M _____
- Students are receiving a report of academic progress annually. M _____
- The program complies with all rules and statutes applicable to public schools including ORS's regarding criminal background checks (fingerprint based, per ORS 181.539), tuition and fees, discrimination, health and safety statues and rules. M _____
- The program complies with any statute, rule or school district policy that is specified in the contract between the school district board and the private alternative program. M _____
- The program complies with federal law. M _____
- The private alternative education program's annual statement of expenditures is reviewed in accordance with ORS 336.635(2) M _____
- The private alternative education program is in compliance with its contract with the District. M _____

Check which of the following services your program provides:

- High School Diploma
- GED Preparation
- GED Testing
- Programs for Middle School Students
- Teen Parent & Life Skills
- Free/Reduced Breakfast & Lunch Program
- Counseling Services
- Drug/Alcohol Counseling
- Paid Work Experience
- Non-Paid Work Experience
- Regular Access to Technology (computers, internet, etc)
- Work-Based Activities (i.e. job shadows, etc)
- Skill Building Groups
- Transportation Program owned vehicles LTD Other (please describe)



Oregon Department of Education

John A. Kitzhaber, MD, Governor

Office of Learning, Student Services
255 Capitol St NE
Salem, OR 97310
Voice: 503-947-5600
Fax: 503-378-5156

April 7, 2014

Center Point School
Lynda J. Whitener, Director
1790 W. 11th Ave, Ste A
Eugene OR 97402-3758

Dear Director:

Thank you for submitting the 2014-2015 renewal application for approval of placement by public school districts or public agencies of children with disabilities in your school. Your application has been reviewed and approved by the Oregon Department of Education, effective through August 14, 2015.

This approval enables your school to contract with public school districts or public agencies to provide special education services for school-age children.

To maintain approval during this period, you are required to submit verification of current insurance coverage which expires July 1, 2014. An annual health/sanitation inspection will be due in January 2015, and an annual fire inspection will be due in October 2014.

Please submit current verification by the renewal dates. Per OAR 581-015-2285, your approval may be revoked if you fail to maintain approval standards. In accordance with OAR 581-015-2280(3), an approved private school or preschool may make major program changes only with written prior approval from the Department. Please submit written information about any proposed change to ODE/Student Services, Attn: Rae Ann Ray. If you have any questions about the approval requirements or process, please contact me at 503-947-5722.

Sincerely,

Rae Ann Ray, General Supervision Specialist
Special Education Data, Fiscal, Legal & Information
Office of Learning, Student Services

cc: File



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April 4, 2014

Looking Glass Center Point School
1790 W 11th Ave Ste A
Eugene, OR 97402-3758

Subject: Registration of Private Alternative Education Program

Pursuant to ORS 336.635 and OAR 581-021-0072, the application for Looking Glass Center Point School at 1790 W 11th Ave Ste A, Eugene, OR, to be registered as a private alternative education program for 2014-2015 has been approved.

Subject to the approval of each contracting district, a registered private alternative program is eligible to receive public school funds from school districts on a contractual, per student basis during the 2014-2015 school year.

Prior to contracting with or distributing public funds to a private alternative education program, each contracting district school board must determine that the private alternative program is registered with the Department of Education. Program registration may be confirmed by this letter or by referencing the School Directory and Institutions Database linked from <http://www.ode.state.or.us/go/AlternativeEd>.

School district boards are required to adopt policies and procedures for contracting with private alternative programs. Those policies and procedures must include provisions for:

- The annual approval of each program;
- The annual evaluation of each program; and
- The placements of students in the programs.

A registered private alternative program must be in compliance with ORS 336.631, ORS 336.635, ORS 336.337, OAR 581-021-0045, OAR 581-021-0072, or the Standards for Private Alternative Programs. Those found not to be in compliance will be removed from the Oregon Department of Education's list of registered private alternative programs and will not be eligible to receive public school funds through contracts with school districts.

Please direct general questions and questions regarding the listing of programs to Bob Salazar at bob.salazar@state.or.us or (503) 947-5981.

Sincerely,

Bob Salazar, Education Specialist
Office of Learning, 503-947-5981
bob.salazar@state.or.us



CREDIBILITY • INTEGRITY • ACHIEVEMENT

COUNCIL ON ACCREDITATION

Attests That

**Looking Glass Youth & Family Services, Inc.
Eugene, OR**

Is

ACCREDITED

Achieving the Highest Standards of Professional Practice for the Services It Provides

**Accredited Through
February 28, 2018**

Center Point School Improvement Plan 2015

Assessment

Center Point School has been adapting to the new core curriculum standards that were adopted by the state this past year. Next year's state testing will be aligned to these new standards. Current twelfth graders are held to the previous standards and assessments, but the students in lower grades will be held to the new standards.

Current twelfth grade students are taking the previous assessments from OAKS; all of the enrolled students at Center Point School in the twelfth grade are on a modified track for a diploma and are thus striving for standards set by the IEP team. Students in the eleventh grade have been assessed in science and will be further assessed by Smarter Balanced assessments for math and ELA (English Language Arts), with one exception. One student was tested in math while in public school and passed the OAKS math test while in the 10th grade. Students who are in middle school will take the Smarter Balanced Assessments according to their grade level. High school students in ninth and tenth grade will not be taking state assessments until their 11th grade year.

Instruction

Instruction for students is aligned to the state standards for core curriculum areas and subjects in which students earn high school credit. While credit expectations vary among school districts, Center Point School adheres to the Oregon state expectation of proficiency which is clearly defined in the core curriculum standards.

Center Point School uses state approved curriculum for core curriculum areas, although remediation on core skills is provided, per scaffolding of missing skills whenever needed. The grade level standards are identified on the class syllabus; these syllabi are available to school districts awarding credit for students.

Students are given direct instruction regarding the cognitive strategies required for the core curriculum: compare/contrast, inference, cause/effect, among others. Core academics focus on these skills using the Junior Scholastic and Science World magazines which provide students the tasks needed for the Smarter Balanced Assessments.

Education/Credit

Education of the students at Center Point School requires creativity and informed judgment on the specific tasks required of its students who need accommodations for evidence of proficiency. Enrolled students met with significant behavioral and/or academic challenges in other educational environments, but are capable of meeting academic standards of the core curriculum. Alternative assessments, aside from standardized Smarter Balanced Assessments, may be needed to assess student performance and achievement.

For students at Center Point School who have experienced chronic school failure, social education and the teaching of self management strategies are basic components of the students' education, whether the diploma track is modified or regular. Education that works for the student and allows for continued progress is the goal of Center Point School. Credit is awarded per the standards of a Carnegie Unit, which is based upon 130 hours of seat time to equal one half of a credit hour.

Looking Glass Center Point School Staff Certification Roster

Name	Title	Qualification Basis	Educational Background	Instruction Hours per Week	Criminal Records Check Sequence Number
Lynda Whitener	Program Director	M.S., M.S. Counseling Psychology and Special Education QMHP Certified Teacher: Social Studies, Physical Education & Standard Exceptional Learner I			License #209103 01/19/12-01/18/17
Mary Tagett	Education Supervisor	M.Ed. Special Education QMHP Certified Teacher: Language Arts grade 6-12 and Handicapped Learner grades pre-K to 12	English Education, 2 years college level math and science	English Language Arts, Math, Science 20-24 hrs per week	License #1025267 08/21/13-08/20/18
Kenneth Downing	Social Skills Teacher	B.S. Psychology QMHA Intensive Behavioral Intervention Therapist Certification	Music History, Philosophy	U.S History, Science, Personal Finance, Health 18 hrs per week	ODE #007000091
Crystal Miller	Client Transition Coordinator	M.A. Conflict Resolution	Political Science	World Culture Personal Finance, Government, U.S. History, 8-12 hrs per week	ODE#00689338

Looking Glass Center Point School Staff Certification Roster (cont.)

Name	Title	Qualification Basis	Educational Background	Instruction Hours per Week	Criminal Records Check Sequence Number
Rebecca Ray	Client Services Coordinator Supervisor	B.F.A. Art Education QMHA		Applied Art, Fine Art 4-6 hrs per week	ODE #00660828
Christopher Gordon	Client Services Coordinator	B.A. Ancient Greek QMHA in process	Creative writing	English Language Arts, World Culture 4-6 hrs per week	ODE # 00723654
Alicia Bongen	Client Services Coordinator	A.A. Sociology QMHA in process	Physical fitness, IA in day treatment for 6 years	P.E. 4-6 hrs per week	ODE # 00729551
Ethan Milner	Therapist	M.S.W. QMHP		Therapy only	ODE#00704769
Crystal Hall	Family Services Coordinator	QMHA		Family coordination, attendance enforcement and support	ODE#00649000
Elizabeth Nichols	Secretary/ Billing				ODE #00709228
Dr. William S. Holt	Consulting Psychiatrist	D.O.		Consultation twice per month	ODE #00683550

QMHP: Qualified Mental Health Professional requiring Master's Degree in behavioral science field

QMHA: Qualified Mental Health Associate requiring a Bachelor's Degree in a behavioral science field OR education and experience that totals at 3 years working in the behavioral health field

Contract Rates for School Districts 2014-15

Bethel # 52	\$8,152	\$ 74.53	\$ 152.00	\$ 226.53
Blachly #90	\$12,091	\$ 110.55	\$ 152.00	\$ 262.55
Creswell #40	\$8,202	\$ 74.99	\$ 152.00	\$ 226.99
Crow-Applegate #66	\$11,373	\$ 103.98	\$ 152.00	\$ 255.98
Eugene #4J	\$8,826	\$ 80.69	\$ 152.00	\$ 232.69
Fern Ridge #28J	\$6,879	\$ 62.89	\$ 152.00	\$ 214.89
Junction City #69	\$7,946	\$ 72.65	\$ 152.00	\$ 224.65
Lowell #71	\$9,310	\$ 85.12	\$ 152.00	\$ 237.12
Mapleton #32	\$12,495	\$ 114.24	\$ 152.00	\$ 266.24
Marcola #79J	\$13,020	\$ 119.04	\$ 152.00	\$ 271.04
McKenzie #68	\$11,754	\$ 107.47	\$ 152.00	\$ 259.47
Oakridge #76	\$8,727	\$ 79.79	\$ 152.00	\$ 231.79
Pleasant Hill #1	\$8,153	\$ 74.54	\$ 152.00	\$ 226.54
Siuslaw # 97J	\$8,773	\$ 80.21	\$ 152.00	\$ 232.21
South Lane #45J	\$7,774	\$ 71.08	\$ 152.00	\$ 223.08
Springfield #19	\$8,601	\$ 78.64	\$ 152.00	\$ 230.64

Formula: Avg. Cost Per Student x .80/175 (# of school days) x 2 (SPED)
 (.20 to district for administrative costs)

Partial Day Costs:

For Students on Education Rate:

- Student Absent: Same as daily Education Rate

For Students on Full Pay Rate:

- Student Absent: Same as daily Education Rate
- Student present for a partial day: Treatment rate times # of CPST units/12

For Transitioning Students:

- Full treatment rate (pays for transition services); pro-rate education rate
- Absent from Center Point School and transition placement = no tx. cost; charge absent education rate
- Absent from Center Point School, attends transition placement = treatment cost, no education cost

**Looking Glass Center Point School
Fiscal Year Income and Expenditures
7/1/2013 - 6/30/2014**

Source	Total Revenue 7/1/2013 - 6/30/2014
School District Fees	\$ 611,022.00
Misc. Income	\$ 35.00
Donations	\$ 2,552.00
TOTAL REVENUE	\$ 613,609.00
Item	Total Expenditures 7/1/2013 - 6/30/2014
Employee Expense	\$ 485,479.00
Contracted Services	\$ 11,629.00
Office Expenses	\$ 9,687.00
Operations	\$ 8,228.00
Facilities and Equipment	\$ 81,371.00
Travel and Education	\$ 492.00
Client Services	\$ 8,584.00
Indirect Charge (LG Admin)	\$ 68,164.00
TOTAL EXPENDITURES	\$ 673,634.00
Net Loss:	\$ (60,025.00)