

RURAL SCHOOL BOARD
MINUTE BOOK
1947- 1963

CLATSOP COUNTY SCHOOL OFFICE
Room 100, Court House
Eugene, Oregon

Office of the Superintendent
April 18, 1962

TO: Reorganization Committee Members

RE: Final Report

1. Since there was not a quorum present on Tuesday, April 17, and in view of the fact that the State Board wants a final report submitted to them as soon as possible, we are sending you a final report for your study.
2. Ray Swanson, Bill Wilt, Winifred Hult and the Secretary spent the evening Tuesday night as a sort of sub-committee making up this report.
3. Your attention is called particularly to the recommendations in item 6 of the report. These, of course, are not binding, but will serve as guidelines for the future.
4. This sub-committee hopefully trusts that their report meets with your approval - since it is necessary to file this officially with the State Board as a final report it is necessary to take a vote on the matter.
5. A postcard has been enclosed and you are asked to indicate your approval or disapproval. This is needed by return mail if possible. In this way we can avoid calling another meeting. If you have suggestions that might be included in the report, but would not change the major meaning of the various recommendations, please send them along also.
6. The last meeting of the Committee is slated for Tuesday, May 15.
7. Thanks a million for your quick response to the vote on the final plan.



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Removed from
Rural Board
Minute Book

April 10, 1962

Mr. Dale Parnell, Secretary
Lane County Rural School Board
Court House
Eugene, Oregon

Dear Mr. Parnell:

Please accept my resignation from the position as Special Education Teacher for Lane County Schools, effective at the end of my contract.

My name is to be presented to the San Mateo Union High School Board on April 19 as the administration choice for a special education position in one of their high schools.

My reason for making a change is three fold: my wife's health, a nearly 100% increase in pay, and an opportunity to continue my professional training on a satisfactory basis.

Working with the County Staff has been very satisfactory to me and I feel that I have gained professionally from this experience. I regret leaving the staffs and pupils of Lowell and Creswell Districts as I have come to regard them as personal friends.

Sincerely,

Donald Gabbert,
Special Education Teacher

DG:h

Eugene, Oregon

April 24, 1961

Meeting of the Lane County District Boundary Board was held at 8:30 A. M. in the County Board of Commissioners' Room with Commissioners Frank Elliott, Kenneth Nielsen and Secretary Dale Parnell, present.

This meeting was held for the purpose of discussing the selection of the Lane County Boundary Board auditor for the 1961-61 audit. Districts to be audited are: #'s 1, 25J, 31, 32, 43, 48, 66, 71, 75, 79, 80, 84, 90, 117, 128, 177 and 191. The following facts were considered in the selection of an auditor:

1. There will be a substantial reduction in the number of Lane County school districts effective July 1, 1961, and in anticipation of this, much auditing will need to be done during the month of June.

2. It is necessary the auditor have considerable background of assistance to schools upon consolidation, in order to achieve an orderly transfer of financial matters to the administrators of the reorganized districts.

3. Of particular concern this year is the transfer of monies in the ten boundary board school districts which will become a part of the Cottage Grove reorganized School District #45 on July 1, 1961.

4. Considerable thought must be given to the auditor's role during the transitional period in reorganized or unified school districts.

It was moved and seconded that the firm of Lemon, Rowan, Iskra, and Babcock be selected for the 1960-61 Boundary Board Audit, and that the prior contract terms be continued with the understanding that the services include the usual assistance on Basic School Reports and the Superintendent's Annual report. The motion carried.

The secretary was authorized and instructed to properly notify Mr. Ron Babcock, and districts involved of the selection for his firm to do this audit.

Meeting adjourned.

DISTRICT BOUNDARY BOARD

Chairman

Secretary

THIS AGREEMENT, made this 13th day of June, 1960, in accordance with the requirements of Oregon Revised Statutes 297.610 through 297.740 between Lemon, Rowan, Iskra and Babcock of Eugene, Oregon, hereinafter known as the Party of the First Part, and Lane County Boundary Board of Lane County, State of Oregon, hereinafter known as the Party of the Second Part.

1. IT HEREBY IS AGREED that the Party of the First Part shall conduct an audit of the accounts and fiscal affairs of the Party of the Second Part for the period beginning July 1, 1959, and ending June 30, 1960, in accordance with the prescribed Minimum Standards of Audit Reports, Certificates, and Procedures.

2. Party of the First Part agrees that the services he has contracted to perform under this contract shall be rendered by him or under his personal supervision and that the work will be faithfully performed with care and diligence.

3. It is understood and agreed that, should unusual conditions arise or be encountered during the course of the audit whereby the service of the Party of the First Part are necessary beyond the extent of the work contemplated, written notification of such unusual conditions shall be delivered to the Party of the Second Part who shall instruct in writing the Party of the First Part concerning such additional services, and that a signed copy of each such notification and instruction shall be delivered immediately to the Secretary of State by the party issuing the same.

4. The audit shall be started as soon after this contract is executed as is agreeable to the Parties hereto and shall be completed and a written report thereon rendered within a reasonable time after the close of the audit period covered by this contract. Not less than four copies of such report shall be rendered to the Party of the Second Part and its form and content shall be in accordance with and not less than that outlined in the Minimum Standards of Audit Reports, Certificates, and Procedures.

5. In consideration of the faithful performance of the conditions, covenants, and undertakings herein set forth, the Party of the Second Part

hereby agree to pay the Party of the First Part \$6.00 per hour for auditing, and \$2.50 per hour for typing and the Party of the Second Part hereby affirms that proper provision for the payment of such fee has been or will be duly made and that funds for the payment thereof are or will be made legally available..

Party of the First Part

Party of the Second Part

By _____

Robert C. McCracken
INSURANCE AGENCY

BOB McCRACKEN

SAM HUSTON

Sept. 9, 1963

Lane County Rural School Board
Lane County Court House
Eugene, Ore.

Gentlemen,

Please be advised that we can insure the visual aid property belonging to School Dist. #4 for "all risk" at all locations. This coverage would be provided under the policy that now covers the similar property of yours.

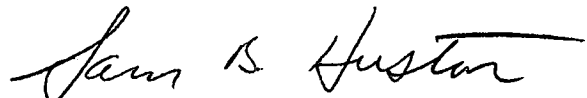
The annual premium for the coverage would be computed on the basis of monthly reports of value. The rates would be 72¢ at the 7th and Pearl building and 36¢ for values away from this location. A deposit premium of \$ 650.00 would be required with final adjustment of premium made after the policy year end. If the total values run near \$ 125,000 and the normal distribution of value between "in" and "out" prevails then this deposit premium will be the final cost.

School Dist #4 has ; fire, extended coverage and vandalism coverage on their property now at all locations. The proposed coverage would also include these perils. If Dist. #4 wishes to rely on it's own fire insurance and have our policy just cover the "all risk" claims (which would include; transportation, water damage, theft, and unknown hazards) then we would be in a position to reduce the above rates by 16¢ per \$ 100.00.

Yours very truly,

Robert C. McCracken Insurance Agency

By



Sam B. Huston

BUDGET COMMITTEE

16

Director	Zone	Term Expires	Appointed Members	Term Expires
Laura Johnson	5	1963	Harrison Hornish	1963
Joe Richards	At Large	1963	William Wolfe 220 E. 37th Ave. Engle	1963
Milton Turay	4	1964	Wayne Vaughn, Denver	1964
Vern Hansen		1964	Raymond Andersen	1961
Waldo Taylor	3	1961	Jim Igett, Lps.	1964
			Wilferd Cook, 1261 "G"	1961
Ray Holcomb	2	1962	Charles Swango	1962
Ray Swanson			Ed A. Engle	
Maurice Whittaker	1	1962	A.E. Ellingson	1962
			Lawrence Jensen	
			Mapleton, One	
Dorothy Leeper	At Large	1962	Joyce Benjamin	1962
			Christine, One	

BUDGET COMMITTEE

Director	Zone	Term Expires	94 Appointed Members	Term Expires
Laura Johnson			Harrison Hornish	1963
Odyne Mathews	5	1960 ³	14 Leonard Ziniker	1960
Joe Richards				
Virgil Cameron	At Large	1960 ³	136 Lawrence Jensen	1962 ^{yes}
Milton Turay	4	1961	26 Gustaf Swanson	1961 ^{yes}
Waldo Taylor	3	1961	42 Raymond Andersen	1961 ^{yes}
Ray Holcomb	2	1962	41 Wilferd Cook	1961 ^{yes}
Maurice Whittaker	1	1962	18 Joyce Benjamin	1962 st
Dorothy Leeper	At Large	1962	20 Robert Straub	1962 ^{yes}
			20 Charles Swango	1962 ^{yes}

RURAL SCHOOL DISTRICT ZONES

Revised by District Boundary Board March 11, 1960

Zone I

28 - Veneta
32 - Mapleton
✓ 88 - Noti
90 - Blachly
97J- Florence
✓ 102J- Linslaw
✓ 112 - Deadwood
✓ 118 - Lyons
154J- Monroe

Zone II

43 - Coburg
52 - Bethel
69J- Junction City
79 - Marcola
✓ 139 - Elmira

Zone III

1 - Pleasant Hill
19 - Springfield
✓ 67 - Fall Creek
68 - McKenzie
71 - Lowell
76 - Oakridge
117 - Westfir

Zone IV

25J- Latham
31 - Blue Mt.
45 - Cottage Grove
48 - Silk Creek
75 - London
80 - Lynx Hollow
84 - Culp Creek
93 - Dorena
128 - Mount View
177 - Disston
191 - Delight Valley
40 Part inc in
ASD 45

Zone V

4 - Eugene
40 - Creswell (part inc. in ASD 40)
✓ 44 - Central
66 - Applegate

RURAL SCHOOL ZONES - As set up by the Lane County
District Boundary Board on October 7, 1957

ZONE I

28 -- Veneta
32 -- Mapleton
88 -- Noti
90 -- Blachly
97J - Florence
102J - Linslaw
112 -- Deadwood
114J - Alsea
118 -- Lyons
143 -- Ten Mile
154J - Monroe
165 -- Ryan

ZONE II

27 -- Liberty
43 -- Coburg
52 -- Bethel
55J -- Ward-Wyatt
69J - Junction City
79 -- Marcola
X 139 -- Elmira
155J -- Noraton
186 -- Alvadore

ZONE III

1 -- Pleasant Hill
19 -- Springfield
67 -- Fall Creek
68 -- McKenzie
71 -- Lowell
76 -- Oakridge
117 -- Westfir

ZONE IV

25J - Latham
31 -- Blue Mt.
45 -- Cottage Grove
48 -- Silk Creek
75 -- London
80 -- Lynx Hollow
84 -- Culp Creek
93 -- Dorena
128 -- Mount View
177 -- Disston
191 -- Delight Valley

ZONE V

4 -- Eugene
36 -- Lorane
40 -- Creswell
44 -- Central
66 -- Applegate

*Reorganized
Sept. 11, 1961*

RURAL SCHOOL ZONES

ZONE 1

32 - Mapleton
88 - Noti
102J - Linslaw
112 - Deadwood
114J - Alsea
118 - Lyons
143 - Ten Mile
154J - Monroe
165 - Ryan

Maurice Whittaker -
School Board Member

ZONE 2

27 - Liberty
43 - Coburg
90 - Blachly
139 - Elmira
155J - Noraton
186 - Alvadore

Lowell Swartz -
School Board Member

ZONE 3

1 - Pleasant Hill
67 - Fall Creek
68 - McKenzie
79 - Marcola
92 - ~~Laurel~~
U-1 - Pleasant Hill

Levon Pitts -
School Board Member

ZONE 4

31 - Blue Mt.
71 - Lowell
84 - Culp Creek
93 - Dorena
117 - Westfir
128 - Mt. View
177 - Disston
191 - Delight Valley
U-9 - Lowell

R. C. Oster -
School Board Member

ZONE 5

25J - Latham
26 - ~~Saginaw~~
28 - Veneta
36 - Lorane
40 - Creswell
44 - Central
48 - Silk Creek
66 - Applegate
75 - London
80 - Lynx Hollow
U-12 - Creswell

Odyne Mathews -
School Board Member

REPORT OF THE
LEGISLATIVE INTERIM COMMITTEE ON EDUCATION MEETING
HELD IN LANE COUNTY - TUESDAY, NOVEMBER 28, 1961

1. Chairman Rogers explained the purposes of the Interim study. He commented that these meetings were being held to accumulate ideas and recommendations for legislation.
2. Information on Lane County was presented by Lane County School Superintendent, Dale Parnell. This report indicated that Lane County is the second largest county in Oregon in pupil population with 40,000 A.D.M., 2000 certificated teachers and 18 unified school districts. The County Office is moving in the direction of becoming a true "Education Service Center."
3. Reorganization plans and problems were discussed by Mr. Ray Swanson, Reorganization Chairman and Rural Board member. He indicated that in 1957 there were 47 school districts and today there are 18. There remains work to be done, as there are still 5 districts in the county under 500 A.D.M. Reorganization has meant much to this county in equalizing both educational and financial aspects of the program. Local school boards have been very active in helping with this program. In 1957 the true cash value of property per A.D.M. was 40 to 1, today it is 5 to 1. In 1950 the highest millage paid in support of education was 108.3 mills and in 1961 the highest millage is 79 mills. The lowest in 1958 was 26.4 and today the lowest is 42.0.
As far as the future of reorganization in Lane County, there are five (5) districts that are under 500 and all are slated for reorganization as far as the committee is concerned. One election is slated before expiration of member terms in 1962.
4. Educational services of the Lane County School Office were explained by Mrs. Ruth Gould, Assistant Superintendent, Lane County. A chart was distributed which indicated the services now provided and those contemplated in the future.

Representative Dellenback: You've indicated that you feel that there is more to be done than two of you can do? How much of the limitations are due to geography, and how much are due to limits of two people? What is the geographical limit - how far this one office can reach? Could you reach out and take in more area? Could you take in lets say Linn, Benton, and Lincoln Counties?

Mrs. Gould: The limitations depend on the kinds of service and the kinds of districts to be served. However, it would appear that a 70 mile radius was a limit due to driving time.

5. Mr. Tom Newton, Lane County office coordinator of special services, reported on some of the specific activities in educational services. Four areas of services were explained.
 - a. Curriculum Materials and Library Center
 - b. Inservice training, for teachers and administrators.
 - c. Educational television.
At the present time the Lane County office is acting as a coordinator for 6 hours of time per week. Eugene has a coordinator of their own and take half this time.
 - d. Joint curriculum projects.

Chairman Rogers: How is the Educational T.V. time financed?

Mr. Newton: The time is free.

Chairman Rogers: Is the programing from a free standpoint limited?

Mr. Newton: Yes. You are at the mercy of the time schedule of a commercial station.

Representative Howe: What percent of the time is beamed to children in the classroom?

Mr. Newton: Generally one-half the time. The rest of the time is used for inservice and public relations work.

Representative Dellenback: Is there much overlap with Eugene in curriculum fields? Do they have their own films and so forth?

Mr. Newton: No, this is a cooperative venture and the county office is quite zealous to avoid duplication. Yes, they have their own films, but since our office is not active yet in this field it is not a problem.

Representative Dellenback: Do you do much by way of the county-wide institute?

Mr. Newton: Last year we had a large one day county-wide educational conference. This year we will not have a county-wide conference but concentrate on regional and subject area meetings.

6. Lane Rural Board Member Vera Hansen reported on the Education television program. She brought out the following points:

- a. It takes a lot of coordination.
- b. It involves more than one county.
- c. In service training can be handled through T.V.

Representative Howe: Do you know about station KOAC, and is it having some impact in this area?

Mrs. Hansen: Yes, and we are using it some. However, K.O.A.C. is difficult to get sometimes and programming leaves much to be desired.

Chairman Rogers: We get Eugene very good. Your E.T.V. programs cover much more than Lane County and your office is going to have to be coordinated much more than in Lane County.

7. Mr. Milton Turay, Chairman of the Lane County Rural Board reported on the plans for Lane County to move into an extensive instructional materials center. He described the contemplated service as follows: The Center would offer five basic services. One and three would have top priority for the 1962-63 school year.

- a. It would have a library of prepared materials, films, filmstrips, mock-ups and models, and other apparatus and equipment.
- b. It would maintain a production department where many unique teaching devices would be made. The Center would have facilities to produce overhead transparencies, 2x2 slides, filmstrips, charts and graphs, to reproduce any

variety of pictorial material, and offer a complete line of photographic services. When a teacher is in need of such services as the production department might be able to render, they would contact the school administrator who would then, in turn, arrange for the production of this material. The Center would charge only for the actual cost of the materials involved for any production services.

- c. The Center would offer a repair and maintenance department. All of the audio-visual equipment used in the schools of Lane County would be repaired and maintained on a regular rotation basis. If the equipment in any school became inoperative, contact would be made with the audio-visual coordinator who would then arrange for the equipment to be picked up and brought to the Center for repair. This service would probably have to operate on a contractual basis involving the number of pieces of equipment.
- d. Consultation and inservice would be offered by the Center. Each year the Center might conduct inservice programs on various aspects of the use of instructional materials and equipment.
- c. A courier service would be provided to deliver equipment and materials on a regular basis. This service would probably deliver and pick up in Florence and Oakridge on a twice a week basis as a minimum.

Representative Dellenback: In the over-all, is the limitation of what the county office can do, a geographical limit or a student limit? What is the limit? We are looking at the problem of how best can we educate our children and are concerned not only with what the county office can do but what a larger intermediate office could do. Do you feel that so far as Lane County is concerned the county line should be the inviolable line? What of a combination of Lincoln, Benton, Linn and Lane that would double the geographical area and add 30,000 to 40,000 children? What would be your reaction to changing the geographic area that drastically?

Mr. Turay: We think Lane County is a pretty cohesive unit as it now stands. No, county lines should not be held too sacred. More important are school district lines. We could probably handle Central Linn, Harrisburg, Monroe on the north and Drain on the south without difficulty.

7. Mr. Tom Dodson, Director of Pupil Personnel Service for the Lane County School Office, explained the services of this area. They are:

- a. Individual counseling.
- b. Individual testing.
- c. Contractural services.
- d. Liason with other agencies.
- e. Surveys of school districts upon request.
- f. Enforcing school attendance.

Representative Dellenback: In the situation on consultant services, does this mean that somebody goes out or rather that they come in?

Mr. Dodson: In this county geography is important. We almost always go out to the district. This is where the children are.

Senator Flegel: With sufficient staff would you be able to cover this area?

Mr. Dodson: Yes, but further than 60 - 70 miles would become difficult.

Representative Howe: Do you have a child guidance center?

Mr. Dodson: No, there is a mental health section of the health department that functions somewhat in this role and is quite active.

8. Mrs. Dorothy Leeper, Rural Board member talked about the function of a county office in the pupil personnel service area. She feels there is much to be done here. She made the following points:

- a. "Where it functions most effectively, the intermediate district broadens and enriches the educational program of local districts and at the same time fosters local initiative for better schools. It has been well established that in most communities where local districts have been reorganized into larger units, there is still a need for services from the intermediate district level. However, in many states the intermediate district organization has not developed apace with the needs for its services. Consequently structural reorganization and improvements in the internal organization of intermediate districts constitute a problem which is perhaps second only to reorganization of local school districts." (pp. 65-66; Report of Amer. Assoc. of School Administrators Commission on School District Reorganization, 1958)
- b. "...specialization has become essential in almost every field of production. The schools are not an exception. A good school has consultants either on a full-time or on a part-time basis to help teachers with the problems of curriculum organization and instructional methods. Psychologists help teachers work to better advantage with children who have emotional problems. Social workers help parents and teachers solve home-school problems of children. Nurses aid in identifying childrens physical ills..... The services of sight-saving specialists, speech correctionists, and hearing specialists are available to aid teachers in developing the skills needed to work with children who have these deficiencies....." (ibid. p.112)
- c. "A good school has an educational program that meets the needs of all the children and youth who attend it." (ibid. p. 115)
- d. Are we meeting the needs of the disturbed, the delinquent, and the drop-out child? "The mental hospital is the last resort..... Action must be taken as early as possible at community...county & state level ... need to strengthen basic community resource.. schools ... to work with early problems." (from report to Governor from Mental Health Advisory Committee, April 1960)
"To cope with the alarming rise in delinquency rates... we need a more imaginative school program for some children... we need to provide a more varied educational menu... this will take ideas and money, but in the long run will cost the public less than institutional care." - Jewel Goddard, Director Lane County Juvenile Department. "Some type of vocational training needs to be developed for those disinterested in academic programs and not adapted for complex technical training." Thomas Nugent, chief psychologist, Lane County Mental Health Division.
- e. The Lane County School Office has plans to establish a county-wide education oriented guidance center that would deal with the "reluctant learner" and drop-out student. Much emphasis will also be given the elementary school guidance.

9. Mr. Roy Holcomb, Rural Board member, reported on some problems in special education, particularly the problem of educating the educable and trainable mentally retarded child. Pearl Buck School, a private school in Eugene, was given as an example of a program the county would like to operate, but as the law is presently constituted, could not.

Representative Rogers: Is this the school that the Attorney General ruled you could not help by hiring teachers for?

Mr. Holcomb: Yes, this school deals with the trainable mentally retarded, and there is no state-wide program.

Senator Husband: They turned you down on what basis?

Mr. Holcomb: The rural school district law apparently does not allow a rural board to operate a school.

Senator Flegel: Is it your contention that the county school office is responsible for training these children?

Mr. Holcomb: Yes, we think it is better all the way around to keep these children in their own homes, rather than at Fairview, and train them in some type of regional school.

Representative Howe: Do you know if the school district pays tuition on these children?

Mr. Holcomb: No, I do not believe they do.

Representative Howe: I would suggest that District 4 should take over this operation.

Mr. Holcomb: District 4 in Eugene is now considering this, but they question whether the trainable child is the responsibility of a local school district.

10. Mr. Joe Richards, Rural Board member, reported on some possibilities for service in the future. He suggested central purchasing and central accounting. He felt that the present rural district law is too limited and should be broadened. He also mentioned that he felt keenly about the county office moving into the area of aid to the drop-out student.

Representative Rogers: Do you think the lines, for a county office or intermediate office, should be on a community of interest, county lines, or what?

Mr. Richards: A community of interest should always be kept in mind as well as school district lines.

Representative Rogers: Should this intermediate office be primarily organized from the ground up, or from the top down?

Mr. Richards: From the ground up - keep the office primarily a service center working as local districts see needs. Perhaps some of the state department

duties could be delegated to this office.

Representative Rogers: Does the intermediate office perform a vital service to the Lane County area.

Mr. Richards: In my opinion, we do.

11. Afternoon session: The local school district superintendents were invited to comment.

12. Mr. Walt Turner, Superintendent for the Blachly School District, commented that the small school district really needs a county office. He felt that it should be primarily a service center, however.

Representative Howe: I understand that you do not have films at this time and that you make a contribution to this office for films?

Mr. Turner: That is correct.

Representative Howe: Would your board approve of a county office expansion in this area?

Mr. Turner: I believe they would.

Senator Flegel: You mean they wouldn't mind contributing to the county school office?

Mr. Turner: I believe the Blachly Board would be willing to contribute on several county office potential services.

Senator Corbett: You don't feel there's any other form of unit that would serve you as well?

Mr. Turner: The form of the unit doesn't bother us, we just need the services.

Mr. Bass: Do you get any special services from the state department and do you feel you could get this service from Eugene or a larger district?

Mr. Turner: Yes, we get some services from the state department. Again, where we get services doesn't really matter as long as they are available.

Representative Dellenback: Are there times that you deal with the county office that you could as easily deal with the state department, and in your opinion, is there any waste on the county office level - doubling up or duplication?

Mr. Turner: No, I think this is guarded carefully and the county office has been essential to us. However, I feel there should be a clearer picture of what the county office should and should not do.

13. Mr. Berry Mauney, Superintendent of the Marcola School District, stated that we use the county office more than larger districts. One of the big problems we have is getting good teachers. We get most of our teachers through the county office.

We get much help on in-service work from the county office. We are also contracting with the county office for a part-time special education teacher. We do not use the E.T.V. programs because we have no T.V. sets. For the outlying districts, having the county office in the courthouse is a little problem, because we would like to come into the office on Saturday.

Senator Flegel: Why can't the outlying districts get help on the special teachers from the state department?

Mr. Mauney: We are such a small district that it isn't possible to get reimbursement.

Representative Rogers: The superintendents couldn't go together and get this money?

Mr. Mauney: It hasn't been done yet.

Senator Flegel: Who pays the teacher?

Mr. Mauney: We pay the county office one lump sum and they receive the state reimbursement and actually employ the teacher.'

Representative Dellenback: Is the county the unit that can best perform these services that you want? Are there duplications between the state and the county?

Mr. Mauney: Yes, I believe it is, however, our primary concern as a small district is to get assistance someplace. As to duplications, I feel there are none and that it is being closely watched by our county office.

14. Mr. Nile Williams, Superintendent of Fern Ridge, a newly unified school district, commented as to whether the county office should be brought down from the top or brought up from the bottom. I would like to see it retained as revolving from the local level. The Lane County School Office has been of inestimable value to us in a newly unified school district. They have provided many services. I feel that areas of interest are of more importance than geographical lines. It could be a larger area, but there are things to overcome - finance laws, geographic prejudices, and so forth. The Lane County Office has helped us acquire special personnel. Instead of supervision, they are providing many much needed services. We need and are trying to develop through the county office a materials center. The thing to do is to take a good look at the qualifications of the people who serve in this office. Keep them high quality people. We have the highest type of service here.

Representative Howe: Have you been in Lane County for some time and have you had children referred to Child Guidance Clinic?

Mr. Williams: I have been here two years. We do not have a child guidance clinic as such, but rather a mental health section of the health department. Yes, we have referred students to this section.

Representative Dellenback: Were all of your small districts, before reorganization, aware of all the services coming out of this office?

Mr. Williams: I don't know - but believe me we are now.

Representative Dellenback: Do you feel that there is any of this that is duplication, or not necessary?

Mr. Williams: Registration of contracts, health cards, and so forth, with the county office might not be necessary, but in our newly unified district, we would have been lost without the records of the county office.

Representative Dellenback: Any other areas thus akin to this that you feel would be duplication?

Mr. Williams: Not if the county office moves in the direction I feel it should move, and this is service not supervision, coordination not direction.

Representative Dellenback: Do you feel that participation of the districts should be obligatory or should there be a degree of option?

Mr. Williams: Some services should be obligatory, when it is determined this is definitely for the welfare of boys and girls.

Representative Howe: Do you think your district would short-change these boys and girls?

Mr. Williams: Yes sometimes. My ability to sell the things that are good and necessary is not always what it might be.

Representative Howe: Do you think that your district might reject a film program if it were optional?

Mr. Williams: Yes, they might if a real selling job weren't done.

Senator Flegel: How was the T.V. program you mentioned - time of day - what was it on - what was it like?

Mr. Williams: It was a public relations type program on Channel nine at 7:30 P.M. If it wasn't for the county office, our district probably wouldn't have had this opportunity.

Representative Rogers: In regard to shortchanging - what would you think of a proposition if it were optional and yet not optional? If a large district were already providing these services they would not be required to participate.

Mr. Williams: This might work.

Mr. Bass: In following Mr. Rogers - could either the local district provide this service or the state department provide the service? Is it desirable to have uniformity throughout the state regardless of the means of distributing it?

Mr. Williams: We have to be careful in this area - and I haven't thought this through.

15. Mr. Jesse Fasold, Superintendent of the newly reorganized South Lane District, commented that prior to reorganization, all of our small districts used the county office extensively. There has been a change since reorganization, however. In a larger district we are staffed with personnel to make the best of our own services. We often can do better on our own rather than with the county office. There are some areas where we need the county office even in a larger district. The services should not be mandatory, but on a contractual basis.

Senator Flegel: Should an intermediate office be maintained?

Mr. Fasold: Yes.

Senator Flegel: Do you mean a county office or intermediate office?

Mr. Fasold: Either, I see nothing sacred about county lines.

Senator Flegel: Do you go along with the idea that a county office should be a service center rather than supervisory?

Mr. Fasold: Yes - professional service rather than paper work.

Representative Dellenback: What are some of the things that you think are duplications?

Mr. Fasold: The only area might be reports. Although if it hadn't been for the records in the county office, our reorganization would have been greatly hampered.

Representative Dellenback: Would one curriculum center serve all the area?

Mr. Fasold: Yes, Lane County could be served by one center.

Representative Dellenback: Is that one of the things that should be contractual?

Mr. Fasold: Yes, I think so.

Representative Dellenback: How about such things as pupil personnel services. Should that be contractual?

Mr. Fasold: Yes.

Representative Dellenback: These services must be supplied. Do you favor this as an optional thing or required?

Mr. Fasold: Most generally I would like to see these services optional.

Representative Rogers: First you advocated that you needed the intermediate unit, then you said that services should be optional. Do you mean all services or only some?

Mr. Fasold: There should not be a duplication.

Representative Rogers: What specific services besides E.T.V. is the county office providing to South Lane?

Mr. Fasold: In securing teacher personnel, they have been most helpful. We participate in curriculum study groups. They have provided consultant services in many areas. And their business, financial and legal advice has been good.

Representative Howe: Have you had occasion to refer children to the child guidance center? Has there been some success in handling these children? Is there any coordination between the guidance clinic and county office? Is this concerned primarily with children or adults? Do the districts contribute any to the support of this clinic? What success or degree of success in treating these children? Do you feel that the information should come back to the school? Do you have occasion to call directly upon the people at U of O or O.S.U. for help?

Mr. Fasold: We call on people from higher education from time to time. May I refer the guidance clinic question to the county office people.

Mr. Dodson: There is good coordination between the county office and health department. The mental health section is doing a fine job in a limited area. We feel a need for an "education oriented" guidance center, however.

Mr. Bass: As you get larger should you hire your own specialists? Could it then be optional for the districts to share personnel? Could this work for a small district to get services from an adjoining district?

Mr. Fasold: I think it would be better to get it from the county office.

Mr. Bass: Do you think it would work if it were optional?

Mr. Fasold: Yes, it might.

16. Mr. Walt Commons, Superintendent of Springfield School District #19, reported that the Springfield Board thought that the county office should be combined with the state department of education and operated as regional centers of the state department. However, whatever happens there should be some agency between Salem and the local district, whether it be a regional set-up or an intermediate unit. There is a real need for coordination of effort between districts. Some things such as television, instructional materials centers, certain aspects of special education, guidance centers, etc., are definitely needed and certainly must be coordinated on a regional basis. We are very pleased with the present Lane County office operation.

Representative Rogers: Why do you feel the state department should run the intermediate office?

Mr. Commons: Because it would decentralize the state department and put them closer to the people they are trying to serve, plus doing the things we need done locally. Administratively, it would make a much easier operation.

Representative Rogers: If this were done, would the state foot the bill where Springfield is now footing the bill?

Mr. Commons: For general operations yes, but for special services no. However, on services, we think this should definitely be optional for a local district on participation.

Senator Flegel: Do you think Lane County is an ideal size for an instructional materials center?

Mr. Commons: Yes.

Senator Flegel: Is the number of students or geography most important?

Mr. Commons: The kinds of school districts and numbers of students are most important.

Senator Flegel: Could Drain be included in the Laneservice area?

Mr. Commons: I would feel it could.

Representative Howe: How many films do you have in your materials center for children in the classroom use?

Mr. Commons: 80% for children - 20% for instructors.

Representative Howe: Wouldn't your size district about use the material to maximum?

Mr. Commons: Yes.

Representative Howe: If you had more children would you have to have duplicate material?

Mr. Commons: Yes.

Representative Dellenback: When you speak about work with the county office, does this rule out direct participation with the state department, or with another district?

Mr. Commons: No.

Representative Dellenback: Most of the educational services you can take care of in your individual district. What other services could you use from an intermediate office?

Mr. Commons: We are interested in the E.T.V. program, County Guidance Center, some joint purchasing, some business finance and legal services and possibly some type of in-service work.

Representative Dellenback: Are you the 3rd largest district in the state?

Mr. Commons: No, at the present time we are the 7th largest.

Representative Rogers: In the budget area - you have about a 5th of the students, do you contribute about a 5th of the money to support the county office?

Mr. Commons: We're a receiving district, but at any rate we feel that we really get our moneys worth.

17. Dr. Millard Pond, Superintendent of the Eugene School District, spoke in terms of having always promoted a strong intermediate office in education, but that it is most effective as an arm of the state department.

Representative Rogers: Why?

Dr. Pond: The state department needs to be close to the scene - but not too close. Service, leadership, cooperation, coordination, consultation are all areas of work for the intermediate office and it has to be tied closely to the state department. All school districts should be included in the operation of the intermediate office, but should not be required to participate in all services.

Representative Rogers: Does the financial implication of a state supported intermediate office influence you?

Dr. Pond: No, the job must be done and which pocket it comes from is not the most important problem.

Representative Rogers: Do you think that the larger districts should be exempted from financing the intermediate office and thereby relieving the local area of financing a program they do not participate much in?

Dr. Pond: I think we are getting our moneys worth from the Lane County Office. I don't care whether the state puts up this money or the local area. The service aspect is a joint program and must be worked out on a local level.

Representative Rogers: Do you think that in this ideal of sharing all money, that O & C money should be shared?

Dr. Pond: I shall sidestep that question and stay in the intermediate office discussion. An intermediate unit should be properly staffed. Such an office must provide leadership in many areas. We have begun a T.V. program on our own that uses commercial programing. Through the county office we are working together to share this program with the whole county.

Representative Dellenback: Would there be other things that should be the function of an intermediate office which aren't now being done?

Dr. Pond: Yes, regional facilities for blind and deaf children, trainable mentally retarded children regional facilities, implementation and supervision of minimum standards. We must all work constantly at helping the public raise their "education sights".

Representative Dellenback: Do you feel an intermediate unit is too close to "sight-raise?"

Dr. Pond: No - I feel it is just the right distance, just close enough to understand, but not so close as to be directly involved.

Representative Dellenback: Does District #4 use many services in the county office.

Dr. Pond: Not too many. They help us to work at marginal or fringe needs. We are presently working them hard on boundary changes and reorganization.

Representative Dellenback: How extensive is T.V. programming.

Dr. Pond: We are moving strongly on a cooperative basis in this area. We approach the county office for a sharing process.

Representative Howe: Would you think of the state department position as supervisory?

Dr. Pond: A way of supervising - helps you meet standards rather than telling you what's wrong. I feel the intermediate can do this better than someone from Salem.

Representative Howe: In terms of services, what do you have in mind for an intermediate office?

Dr. Pond: Special education, regional centers, guidance centers, E.T.V., instructional materials.

Representative Howe: Do you feel that the state has those resources at this time?

Dr. Pond: Generally, no.

18. Mr. Robert Butler; Superintendent of the newly unified Lowell district responded with some comments. The relationship of the county school office to our size district is excellent. There are many services we are not able to provide for ourselves. I especially like the leadership aspects of our county office. The advise and help is tremendous.

Representative Dellenback: Does your district participate in all phases of the county office?

Mr. Butler: Generally - we have a speech therapist, which we gained through the county office. There are other services such as an instructional materials center still needed.

Representative Dellenback: You mean that there should be additional services available to you through the county office?

Mr. Butler: Yes.

Representative Dellenback: Do you feel that the intermediate unit serves a necessary service?

Mr. Butler: Yes.

Representative Dellenback: Do you think that the participation of the local district in the facilities of the county office should be obligatory or not?

Mr. Butler: All should belong, but have choice of services.

Representative Dellenback: Should the choice rest with the local district or should it be made by the state department.

Mr. Butler: Local.

Representative Rogers: Dr. Pond has suggested that the office be an arm of the state. There should be certain regulations set up by the state. You wouldn't go along with that?

Mr. Butler: I didn't hear Dr. Pond.

19. Mr. Ken Williams, Superintendent of the Coburg District, commented about the need of the county office particularly in the area of supervision for the small district. He explained his situation with need for supervision of a special education teacher, due to state department reimbursement policy. He feels the county office is very vital to the small district.

20. Mrs. Laura Johnson, Lane Rural Board member presented the following proposal from the entire Lane County Rural Board. "Because there are certain types of educational services for which the increasing complexity of our civilization has created the need, which are best performed on a regional or inter-district basis, and on the other hand in order to keep the administration of these services as close as possible to the wants and needs of the people of the local school districts, we submit the following proposal:

- a. Establish intermediate School Districts by legislative action and without regard for county lines, but consistent with existing school district boundaries.
- b. Elect from this Intermediate District a lay board to act as the governing board and tax levying body.
- c. Allow the State Board of Education authority to establish minimum standards for the operation of the intermediate district, and opportunity to decentralize the State Department of Education by delegating certain state department functions to the intermediate office.
- d. Finance the Intermediate District by a three fold method:
 - (1) State Department assigned duties - Basic School Support Fund.
 - (2) Services* that are used in all districts of the intermediate unit - Ad valorem property tax on all taxable property in the intermediate unit. Establish a new base for this that would not need a vote of the people unless exceeding the base.
 - (3) Specialized services that are used in only a portion of the districts of the unit - contractual arrangements.
- e. Tie the Intermediate School District Levy into the present Basic School Support equalization formula.
- f. Establish an advisory group of local school district administrators to advise the Intermediate District Board on needed services.

*such as: curriculum materials center, county library, education television, highly specialized special education consultants, vocational training center, youth guidance or referral center, summer forest camp, etc.

- g. Establish the purpose of such an Intermediate School District as an 'Educational Service Center,' with broad powers to provide a greater variety of services, as recommended by advisory groups and as agreed upon by boards of affected districts."

Representative Rogers: How do you propose that the standards mentioned in "C" be enforced?

Mrs. Johnson: By basic school support financing.

Representative Dellenback: What do you mean by greater flexibility?

Mrs. Johnson: Allow the intermediate unit to move by local needs rather than bureaucratic red tape.

Representative Dellenback: Are you concerned with local control rather than state control?

Mrs. Johnson: Yes.

Representative Howe: What do you mean in item "e"?

Mrs. Johnson: We are opposed to double equalization which is now taking place at both the county and state level in an unconnected way. Each year in this county we really don't vote on the amount of the rural levy or not, but do you believe in equalization? The operation of the intermediate office should not be tied to such an argument.

Representative Rogers: How much money do you figure it would take away from the basic school support fund?

Mrs. Johnson: We have not figured that.

Representative Rogers: Did you discuss how much this would cost?

Mrs. Johnson: No, because you first must decide on the services to be performed.

Representative Dellenback: I would like to ask Mr. Parnell some questions. In thinking in terms of Lane County, would you have any general comments to give us?

Mr. Parnell: In thinking of how large an area an intermediate office should serve, we must ask ourselves three questions:

- a. What should an intermediate office do? What services should be performed?
- b. What kinds of school districts is the office going to serve? Are they large unified districts? Are they small one-building districts? What kind of property wealth exists? What is the quality of the administrative and instructional program in each district? Are quality teachers recruited easily?
- c. What is the geography of the area? How easy is it to drive from one area to another? What is the road situation?

Representative Dellenback: Could we write a state-wide statute on the duties of an intermediate office?

Mr. Parnell: Yes - if the statute were written in general terms and stating principles. Charge the state board of education with the responsibility of making up the specific rules and regulations. Perhaps even insist that the state board form an advisory committee to draw up rules and regulations on this subject.

Representative Dellenback: Do you feel that it would make sense that in a county like this there could be certain districts which could participate on an optional basis and others that should be mandatory?

Mr. Parnell: Probably overall membership in a regional or intermediate office should be mandatory. But I do not like the word mandatory for the services to be supplied. Choice of services should definitely be permissive.

Representative Howe: Is there a danger of setting up an intermediate unit that might discourage districts from reunification or reorganization?

Mr. Parnell: Yes, but this is one of the risks we are going to have to take. It should be the job of the intermediate office leadership to constantly build a climate that will make reorganization feasible. The public is constantly going to have to be shown the advantages of reorganization. Leadership is most important.

Mr. Bass: In this business of stimulating local districts, do you have the same problem as the state department has in stimulating certain intermediate units?

Mr. Parnell: Again, I go back to leadership. We need educational statesmen that can skillfully work with local districts. People work better if they have a clear "picture in their minds" of what is expected of them. I would hope this committee could establish that clear picture. However, even with a clear picture, stimulation is always a problem.

Representative Rogers: Explain more fully how you propose to tie in the rural levy with the basic support program.

Mr. Parnell: It seems fiscally unsound to be trying to equalize the financial support of education at two different places with little relationship to each other. Equalization should take place at the state level if education is the responsibility of the total state. I would like to see the present rural equalization levy abolished if comparable equalization could be effected at the state level. The present rural levy base would be adequate to finance an intermediate or county office without a vote of the people. When people vote today on the present rural levy most think this means to support the rural schools. The word rural and the equalization portion have confused people.

Representative Rogers: Would you still have this policy if the equalization were left as it is in the present state level program?

Mr. Parnell: No - several districts would be severely hampered by simply abolishing the rural levy. This should only be done if comparable equalization

is effected at the state level. I believe this could be done with little change in our existing basic school equalization formula.

Senator Flegel: The Legislature has been interested in the trainable child program. Dr. Pond, do you feel the state should go into the trainable child problem?

Dr. Pond: Yes, I think the mentally retarded trainable child is the responsibility of education. But it would seem to me this could best be done in regional facilities and reimbursed by the state.

Chairman Rogers then closed the meeting.

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, June 24, 1963

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Board Room, Room 100, Courthouse, with the following members present: Chairman Ray Swanson, Vera Hansen, Marvin Hendrickson, Laura Johnson, Joyce Benjamin, and Secretary Dale Parnell. Also present were Gordon Dudley and Margaret Blanton of the County Office; Auditor Ronald Babcock of the firm of Lemon, Rowan, Iskra and Babcock; and Don Robinson of the Eugene Register-Guard.

2. Minutes
approved

2. Director Hendrickson moved that the minutes of the June 10 meeting be approved. Director Benjamin seconded, and the motion carried.

3. Commu-
nications and
reports

3. Secretary Parnell presented a letter from Lemon, Rowan, Iskra and Babcock relative to auditing, which was deferred until later in the meeting.

Secretary Parnell reported on the budget problems in the Eugene and Lowell School districts. Opinions from the Attorney General involving budget and assessment problems have been requested.

4. Financial
report

4. Secretary Parnell reported that a financial report for the year ending June 30, 1963, will be submitted at the July 8 meeting.

Secretary Parnell pointed out that it would be necessary for the Board to borrow up to possibly \$100,000 for operational expenses between July 1 and tax turnover time. He requested permission to borrow up to \$100,000 as needed. Director Benjamin moved that the Superintendent be instructed to make arrangements for an operating expenses loan not to exceed \$100,000 at the lowest possible interest rate. The motion was seconded by Director Johnson and carried.

Secretary Parnell requested that the Board refund the Instructional Materials Joint Purchasing NDEA payments to the following school districts as per the current budget year allocation agreements:

District #1 - Pleasant Hill	-----\$ 1,857.50
District #4 - Eugene	----- 1,247.50
District #19 - Springfield	----- 712.50
District #28J- Fern Ridge	----- 1,436.00
District #32 - Mapleton	----- 355.00
District #40 - Creswell	----- 323.00
District #43 - Coburg	----- 157.50
District #45J- South Lane	----- 1,727.50
District #52 - Bethel	----- 1,662.00
District #66 - Applegate	----- 252.00
District #68 - McKenzie	----- 479.50
District #69J- Junction City	----- 1,532.50
District #71 - Lowell	----- 154.50

4. Continued

District #76 - Oakridge -----	\$ 1,413.00
District #79 - Marcola -----	136.25
District #90 - Blachly -----	72.50
District #97J- Florence -----	1,845.50
District #117- Westfir -----	150.00
	<u>\$15,514.25</u>

Director Hendrickson moved that refunds for the Instructional Materials Joint Purchasing NDEA program be made to the districts as listed above. Director Hansen seconded, and the motion carried.

Director Johnson moved that \$4300.00 be transferred to Budget Item 1277 from the Emergency Fund. Director Benjamin seconded, and the motion carried. This was necessary due to the emergency remodeling involved in the move to the Osburn Apartments.

A bill was presented from Lemon, Rowan, Iskra and Babcock for accounting services performed during 1962-63, in the amount of \$978.00.

Director Benjamin moved that the bill in the amount of \$978.00 from Lemon, Rowan, Iskra and Babcock be approved for payment. Director Hansen seconded, and the motion carried.

5. Gordon
Dudley
reports

5. Gordon Dudley, Director of Pupil Personnel Services, reported on the program administered during 1962-63 and the proposed program for 1963-64 in the areas of Special Education. He also reported on areas of Guidance and Counseling, Youth Study Board, and Forestry Camp.

6. Director
Benjamin
appointed to
Youth Study
Board

6. Secretary Parnell pointed out that the Board lost a member on the Youth Study Board due to the resignation of Mrs. Dorothy Leeper. Director Hansen nominated Director Benjamin to replace Mrs. Leeper as a member of the Youth Study Board. Director Hendrickson seconded, and the motion carried.

7. Depository
recommenda-
tion

7. Secretary Parnell recommended that the Board continue to deposit office funds with the County Treasurer as handled in the past.

8. Auditor
selection

8. Letter and contract was presented from Lemon, Rowan, Iskra and Babcock submitting a maximum fee in the amount of \$4500.00 to audit the Boundary Board accounts of Lane County second-class districts (Nos. 32, 43, 66, 71, 79, 90 and 117); and also to audit the Lane County Rural School Board for the year ending June 30, 1963.

Director Hendrickson moved that the Board retain the firm of Lemon, Rowan, Iskra and Babcock for Boundary Board districts and the Lane County Rural School Board for the year ending June 30, 1963. Director Johnson seconded, and the motion carried.

9. Dennis
Patch

9. Dennis Patch, from the State Department of Education, reported on Senate Bill 287 relating to amendments and repeals made in Reorganization and Boundary Board Laws at the last legislative session (effective on May 13, 1963):

Mr. Patch called special attention to the provision whereby if a

9. Continued petition signed by 100 percent of the resident taxpayers and 100 percent of the qualified voters of an area requesting that the area be changed to another school district is presented to the district boundary board, the boundary board shall order the change to be made effective at the end of the fiscal year, provided that the area is contiguous to the school district to which it is changed and that the boundary board makes the findings set forth in subsection (1) of Section 13.
10. Boundary change summary of laws 10. Secretary Parnell presented a copy of boundary change laws resulting from recent legislative action embodied in Senate Bill 287, Oregon School Law, Chapter 330, Section 13. (A copy is included with the minutes.)
11. New maps available 11. Dennis Patch reported that new maps of the counties of Oregon would be available July 1, and 60 copies would be sent to Lane County.

Chairman Swanson requested copies of maps of the counties adjoining Lane County.
12. Board of Education cars 12. Discussion was held on the provision of office vehicles for the 1963-64 fiscal year.

Director Hendrickson moved that Secretary Parnell be authorized to turn in present van and negotiate for lease of another delivery van, and extend the leases on the Ford Fairlane and the Ford Wagon for six more months. Director Hansen seconded, and the motion carried.
13. Date of next meeting 13. The date of the next meeting was set for Monday, July 8, at 1:30 P.M. in the Board Room, Room 100, Courthouse.

Meeting adjourned.

Ray Swanson, Chairman

Dale Parnell
Dale Parnell, Secretary

As a result of recent legislative action embodied in Senate Bill 287, Oregon School Law, Chapter 330, Section 13, now reads as follows:

O.R.S., Chapter 330, Section 13

(1) The district boundary board on its own motion or on petition of three persons residing or owning or occupying real property within territory embraced within a proposed merger or consolidation, annexation or boundary change may alter the boundaries of districts, annex territory to districts or merge or consolidate smaller districts into larger districts in the manner hereinafter provided if it finds:

- (a) The proposed change will have no substantial adverse effect upon the ability of the districts affected to provide the educational program required by law.
- (b) The proposed change will result in improvement of the educational facilities available to the children in the area affected by the proposed change or will result in substantial operating economies in the districts affected.
- (c) The proposed change is not made solely for tax advantages to the property owners in the district or area affected by the proposed change.
- (d) The proposed change is not likely to adversely affect any contemplated reorganization under the provisions of ORS 330.505 to 330.595 and 330.610 to 330.730.

"(2) (a) The petition for proposed change in school districts shall:

"(A) Be directed to the district boundary board of the county or counties wherein the affected school districts lie; and

"(B) Contain a concise statement of the type of change requested; and

"(C) Contain the signatures and resident addresses of the petitioners and the names of the school districts in which they reside; and

June 24, 1963

"(D) Contain a legal description of the territory to be annexed or detached, if an annexation or detachment of territory of less than a school district is requested and the school districts affected thereby; or

"(E) Contain the names and numbers of the school districts affected if a consolidation or merger of districts is requested but no proposed consolidation or merger shall affect more than two school districts.

"(b) The petition for proposed change may also petition for any of the matters set forth in ORS 330.250 to 330.280."

(c) When any proposed change affects any school district lying in two or more counties or districts lying in separate counties, the proposed change shall first be acted upon by the district boundary board of the county in which lies the greater part of the joint district proposed to be changed or the larger of the separate districts affected by the proposed change, but must be concurred in by the district boundary board of the other county.

(3) Before the proposed change is made the district boundary board shall cause notice of the proposed change and the session of the board when the same will be considered to be published in at least two issues of a newspaper designated by it and having circulation in the school districts or areas affected by the proposed change. The first publication shall be not more than 25 days nor less than 15 days preceding such session of the board and the last publication shall be not more than 14 days nor less than 8 days preceding such session of the board. If no remonstrance is submitted requiring an election as provided in subsection (4) of this section, the district boundary board upon making the findings set forth in subsection (1) of this section, shall declare that the change shall become effective at the end of the fiscal year.

(4) If a remonstrance signed by five percent or 500 persons, whichever is less, of the legal voters in a school district or area affected by the proposed change

is filed with the district boundary board within 20 days after the date set to consider the proposed change, the district boundary board upon making the findings set forth in subsection (1) of this section, shall submit the question of the proposed change to the voters of the affected district or area from which the remonstrance was submitted in the manner in which the annual school meetings or elections are held in such school district or area. The question first shall be submitted to the voters of the district or area having the least population from which such a remonstrance was submitted and if the majority of votes are in favor of the proposed change the same thereafter shall be submitted to the voters of the larger district from which a remonstrance is filed. If no remonstrance has been filed in the larger district the board shall declare the change to be effective at the end of the fiscal year, without further elections.

(5) If a majority of the votes cast at each election herein required are in favor of the proposed change, the district boundary board shall declare that the change shall become effective at the end of the fiscal year. If the majority of votes cast at any election required herein oppose the proposed change, the change shall not become effective. The same or substantially similar change shall not be considered by the boundary board again until 12 months have elapsed after the election at which the proposed change was defeated.

(6) Unless a petition for a writ of review to review the action taken is filed with the circuit court within 60 days after the date on which the boundary board takes action declaring the change, it shall be conclusively presumed that the change was validly made.

(7) A school district created by or affected by a change made pursuant to the authority of this section does not thereby become an administrative school district. When territory is withdrawn from an administrative school district, the part remaining shall continue to constitute an administrative school district. When territory is added to an administrative school district or an administrative or

other school district is merged or consolidated into an administrative school district, the enlarged district shall continue to be an administrative school district.

(8) No change shall be made which results in a district having less than 20 children of school age.

(9) When any district is divided into two or more parts for school purposes, the existing board of directors shall continue to act for both or all the new districts or parts of districts until such districts or parts of districts have been regularly organized as provided by law. When any district is merged or consolidated into another district, the existing board of directors of the most populous district shall constitute the board of directors of the enlarged district.

(10) Notwithstanding the provisions of subsections (4) and (5) of this section, if a petition signed by 100 percent of the resident taxpayers and 100 percent of the qualified voters of an area requesting that the area be changed to another school district is presented to the district boundary board, the boundary board shall order the change to be made effective at the end of the fiscal year, provided that the area is contiguous to the school district to which it is changed and that the boundary board makes the findings set forth in subsection (1) of this section."

STANDARD FORM OF CONTRACT FOR AUDIT OF OREGON MUNICIPALITIES
(As Required by Minimum Standards of Audit
Reports, Certificates, and Procedures)

THIS AGREEMENT, made this 24th, day of June, 1963, in accordance with the requirements of Oregon Revised Statutes 297.610 through 297.740 between Lemon, Rowan, Iskra and Babcock of Eugene, Oregon, hereinafter known as the Party of the First Part, and the Lane County Board of Education for the Rural School District, Lane County, State of Oregon, hereinafter known as the Party of the Second Part.

1. IT HEREBY IS AGREED that the Party of the First Part shall conduct an audit of the accounts and fiscal affairs of the Party of the Second Part annually for the periods beginning July 1, 1962, in accordance with the prescribed Minimum Standards of Audit Reports, Certificates, and Procedures.

2. Party of the First Part agrees that the services he has contracted to perform under this contract shall be rendered by him or under his personal supervision and that the work will be faithfully performed with care and diligence.

3. It is understood and agreed that, should unusual conditions arise or be encountered during the course of the audit whereby the services of the Party of the First Part are necessary beyond the extent of the work contemplated, written notification of such unusual conditions shall be delivered to the Party of the Second Part who shall instruct in writing the Party of the First Part concerning such additional services.

4. The audit shall be started as soon after this contract is executed as is agreeable to the Parties hereto and shall be completed and a written report thereon rendered within a reasonable time after the close of the audit period covered by this contract. Not less than four copies of such report shall be rendered to the Party of the Second Part and its form and content shall be in accordance with and not less than that outlined in the Minimum Standards of Audit Reports, Certificates, and Procedures.

5. In consideration of the faithful performance of the conditions, covenants, and undertakings herein set forth, the Party of the Second Part hereby agrees to pay the Party of the First Part a reasonable fee not to exceed \$4,500.00 for the audit of Lane County School District Numbers 32, 43, 66, 71, 79, 90, and 117, and \$1,000.00 for the usual services rendered to the Rural School District including the annual audit and tax turnover supervision, and the Party of the Second Part hereby affirms that proper provision for the payment of such fee has been or will be duly made and that funds for the payment thereof are or will be made legally available.

Lemon, Rowan, Ishra and Roberts
by Ronald C. Roberts

Party of the First Part

Party of the Second Part

By *W. P. Penney*

Ray C Swanson

1-31-62

1961-62 RURAL OFFSET

1. Amount of Rural Offset per A.D.M. -

$$\frac{(\$4,713,151.84)}{(37,773.0)} = \$124.77568.$$

(203) \$25,329.46

2. Rural Offset:

<u>Dist.</u>	<u>Allocation</u>	<u>Apportioned to date</u>	<u>%</u>
1	\$92,952.78	\$64,161.35	69%
	<u>55,543.51</u>		
	278,871	<u>55,822.32</u>	69%
	80,872.97	25,328	

\$25,328.00

\$124.778 150 22
203

37431
249540
\$25,328.31

81,150.22
80,872
275

MEMORANDUM

From the desk of:

DALE PARSELL

Lane County School Superintendent
Eugene, Oregon

1. Actual A.D.M. involved
Grades 1 - 8
2. Choices
 - a. deduct amount from
Lowell Rural Levy Receipts
and add to P. Hill
if Lowell has sufficient
balance
 - b. Lowell to issue check
to P. Hill

- c. Include ~~Budget~~ Budget as
expenditures and write
check next year
- d. Next year by Board
direction deduct total
amount due from
Lowell appropriation to
P. Hill.

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, June 10, 1963

Minutes
in brief

1. Attendance
1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Board Room, Room 100, Courthouse, with the following members present: Acting-chairman Laura Johnson, Vera Hansen, Joyce Benjamin, Ray Swanson, Milton Turay, Paul Elliott, Marvin Hendrickson, and Secretary Dale Parnell. Also present were Aubrey Trimble, Gordon Dudley, James McDonald and Ruth Gould of the County Office; Tom Rigby, Executive Secretary of the School Boards Association; and Jack Wilson of the Eugene Register-Guard.
2. I.M.C.
tour
2. Before the business meeting was called to order, Superintendent Parnell invited the Board to accompany him on a tour of the new Instructional Materials Center facilities located at 710 Pearl Street.
3. Minutes
approved
3. Director Johnson corrected the minutes of the May 13 meeting as follows: Item 5, end of line 3, change the word "heavier" to read different." Director Hansen moved that the minutes, as corrected, be approved. Director Swanson seconded, and the motion carried.
4. Mrs. Joyce
Benjamin
installed
4. Vice-chairman Johnson installed Mrs. Joyce Holmes Benjamin as a new member of the Board of Education for a term of two years.
5. Election of
Board
Chairman
5. Vice-chairman Johnson called for nominations for a chairman for the year 1963-64. Director Hansen nominated Director Swanson for the position of chairman. Director Turay seconded. Director Turay moved that the nominations be closed and a unanimous ballot be cast for Director Swanson for chairman. Director Hendrickson seconded, and motion carried.
6. Election of
Vice-
chairman
6. Director Hendrickson nominated Director Johnson as Vice-chairman. Director Hansen seconded. Director Hendrickson moved that nominations be closed and a unanimous ballot be cast for Director Johnson as Vice-chairman. Director Elliott seconded, and motion carried.
7. Election of
Clerk
7. Director Johnson nominated Superintendent Parnell as Clerk of the Rural School District for the 1963-64 year. Director Hansen seconded. Director Hendrickson moved that the nominations be closed and a unanimous ballot be cast for Superintendent Parnell. Motion seconded by Director Benjamin, and carried.
8. Boundary
changes
policies
8. Director Johnson moved that Superintendent Parnell be instructed to prepare and send to the Board a summary of laws and other information pertaining to boundary changes; and that Board members prepare and bring to the next board meeting, ideas on Boundary Board policies to be included in a policy handbook. Motion was seconded by Director Hansen and carried.
9. Communica-
tions
9. Secretary Parnell read letters of appreciation from Representatives

9. (Continued)

Wilmot, Elder, and Eymann for the cooperation and assistance of the Lane County Board and staff in relation to Senate Bill 409 which relates to the new legislation on the Rural School District.

A letter from the Board of Education of District #66, Crow-Applegate, expressing appreciation for the services of Aubrey Trimble in the purchasing of a bus. Also expressed was appreciation to the County Board for services relating to the bus purchasing program.

Secretary Parnell read a communication from Mr. Jim Turnbull, Deputy Superintendent of the State Department of Education, concerning services to Pearl Buck School. The opinion was expressed that he did not think the Rural Board had authority to serve Pearl Buck School.

10. Financial report

10. The financial report for the month of May was presented and approved. Secretary Parnell explained that if the N.D.E.A. reimbursement is received prior to June 30, the end-of-year cash balance will be closer to \$16,000 than \$12,000 as previously reported. However, it should be noted that N.D.E.A. funds will amount to \$16,000.

11. Bills approved

11. The bills for the month of May were presented and discussed. Director Turay moved that the bills, in the amount of \$2,767.21, be paid. Director Hendrickson seconded, and motion carried.

12. I.M.C. remodeling bills approved

12. Secretary Parnell presented and explained itemized bills for the preparation and remodeling of the new Instructional Materials Center facilities at 710 Pearl Street. Director Benjamin moved that authorization be given for payment of these bills in the amount of \$4,202.00. The money would be paid from the emergency fund of the 1962-63 budget, contingent upon the receipt of the N.D.E.A. money from local districts. Director Hendrickson seconded, and the motion carried.

13. Keizer screens authorized

13. Following a discussion of additional needs of the Instruction Materials Center, Director Elliott moved that Keizer Screens for all windows be purchased from the low quotation of the Sunblend Venetian Blind Company at a cost of \$317.00. Director Hansen seconded, and the motion carried.

14. Joint purchasing report

14. A report on joint purchasing (bus, general supplies, paper supplies) was given by Dr. Aubrey Trimble. He indicated that local districts had cooperated in an excellent manner and that considerable savings had been effected by this joint purchasing. The total bus orders amounted to \$117,927.61, and the total school supplies and paper order amounted to \$41,616.28. He indicated an approximate average savings of \$700 per bus to the local districts because of joint purchasing.

15. Supplies bid accepted

15. Director Hendrickson moved that the bid for school supplies and paper be accepted as follows:

R & M Office Supply Co.	Paper	\$ 117.02
	Supplies	<u>1,210.44</u>
	Total	1,327.46
Stevens Typewriter Co.	Supplies	<u>64.00</u>
	Total	64.00

15. (Continued)	J. K. Gill Co.	Paper	\$ 554.14	
		Supplies	<u>3,820.15</u>	
		Total	4,374.29	
	White Office & School Supply Co.	Paper	984.09	
		Supplies	<u>2,855.40</u>	
		Total	3,839.49	
	Blake, Moffit & Towne	Paper	11,545.21	
		Supplies	<u>2,414.79</u>	
		Total	13,960.00	
	Western School Supply Co.	Paper	452.06	
		Supplies	<u>1,988.10</u>	
			2,440.16	
	Fraser Paper Co.	Paper	<u>1,247.03</u>	
		Total	1,247.03	
	Zellerbach Paper Co.	Paper	<u>14,363.85</u>	
		Total	14,363.85	
GRAND TOTAL				41,616.28

Director Elliott seconded, and motion carried.

16. Appreciation to Dr. Trimble
16. Chairman Swanson expressed to Dr. Trimble the appreciation of the Board for the work he has done this year, and wished him well in his new position as Superintendent of Landers County School District in Nevada.
17. Willamette H.S. to act as depot for joint purchasing
17. Director Benjamin asked that Secretary Parnell express the appreciation of the County Board to the Board of Education of Bethel, District #52, for the use of Willamette High School for the storage and dispersal base for the joint purchase orders of paper and supplies.
18. Tom Rigby explains S.B. 409 and other legislation
18. Secretary Parnell introduced Tom Rigby, Executive Secretary to the Oregon School Boards Association, who explained Senate Bill 409. This bill relates to the Rural School District and makes the following major changes:
- A. Replaces rural school districts with intermediate education districts. The intermediate district becomes the successor to the rural school district and assumes all duties, functions, powers, funds, and obligations of the rural school district upon the effective date of the act.
- B. Grants authority to the intermediate education district to provide services and facilities including, but not limited to, central purchasing, library, curriculum material, special teachers, and special education to local school districts within the intermediate education district and to local school districts in adjoining areas. The cost of providing such services may be

18. (Continued)

included in the budget and tax levy of the intermediate education district when agreed upon by resolution of two-thirds of the local district boards which have a majority of the pupils within the intermediate education district. Facilities and services may be provided on a reimbursable basis to any local school district or combination of districts.

The only limitations upon the services that may be provided are that they must be within the authority of the local districts and approved by the superintendent of public instruction.

C. Many of the functions relating to finance now performed by county school superintendents are transferred to county treasurers or other officials.

D. Statutory functions of county school superintendents are assigned to the intermediate education district school boards, thus placing county school superintendents in the same relation to their boards as local district superintendents to local boards.

E. The appointed members of the budget committee for the intermediate district must be members of local school district boards. This requirement was substituted for one in the original 409 under which intermediate district board members would have to be members of local district boards.

F. First class school districts are required to register certificates of their own teachers and administrators but to file a report with the intermediate district of teachers and administrators employed in the district. Second and third class districts must still register their certificates with the intermediate education district office.

G. Authority is provided for intermediate education districts to consolidate. Petitions must be filed and the consolidation approved at an election.

H. The office of superintendent for the intermediate education board may be abolished whenever at least two-thirds of the district school boards pass a resolution favoring the abolition and when such abolition is approved by the voters. If the office of superintendent is abolished, the duties of the office would be assumed and performed by the superintendent of the common school district in which the county seat is located. The office may be re-established by following the same procedure.

I. Many obsolete statutes which assigned duties to county school superintendents are repealed by this act.

Mr. Rigby also discussed other education legislation. He particularly called attention to the new budget law and the new boundary and reorganization law.

19. Mel Mead given contract

19. Superintendent Parnell recommended that Mr. Mel Mead, (currently Director of Instructional Materials in Eugene), be offered a one-year

19. (Continued)

contract as County Director of Instructional Materials for a one year term at a salary of \$10,000. He also recommended that the County Board enter into an agreement with the Eugene School District as follows:

1/ Mr. Mel Mead, of School District No. 4, shall be given a one year leave of absence by the Eugene Board and be hired by the County Board beginning August 1, 1963 and running until July 1, 1964.

2/ The County Board will make space available for any of the Eugene Board "library of prepared materials" (excluding books) that Eugene desired to place in the County Center. It is understood that these materials would be owned by the Eugene Board and accessible only to personnel of the Eugene District, but will be housed in the County Center for ease of booking and handling.

3/ The County Board shall employ and supervise a staff for the operation of the Instructional Materials Center consisting of the following:

- a. Director of Instructional Materials Center
- b. Booking Clerk
- c. Two Secretaries
- d. Courier
- e. Maintenance and Repair Man
- f. Shipping Clerk

4/ The Eugene Board shall employ and assign to the County Center the following personnel:

- a. Booking Clerk
- b. Cataloging Clerk
- c. Cataloging Consultant (Maximum of 25 days per year)

5/ Vehicles will be furnished for the Director and the Courier by the County Board. However, courier service to the individual buildings of the Eugene School District will be limited to emergency runs only.

6/ The Director shall be responsible to, and under the direction of, the County School Superintendent. However, the County Board has appointed an Advisory Committee of Superintendents to advise and consult with the County Superintendent on the operation and direction of the County Cooperative Instructional Materials Center. The Director of the County Instructional Materials Center shall act as secretary to this advisory committee.

7/ This arrangement between the County Board and the Eugene Board will be reviewed by the chief administrators involved by January 1, 1964, and again by May 1, 1964, in order that either party may discontinue this arrangement after July 1, 1964, should it seem desirable. However, it is the intent in entering into this agreement that this arrangement will run for more than one year. It is intended to be a workable and pliable arrangement with much flexibility for both parties.

8/ Details, such as the graphic arts usage, and development of other programs, will be left to negotiation between the parties as recommended by the Director.

19. (Continued)

9/ The Director will be responsible for the following County Instructional Materials Center programs:

- a. Circulating Library of Prepared Materials
- b. Audio and Graphic Production Services
- c. Repair and Maintenance Services
- d. In-service as it relates to evaluation, selection, acquisition, and utilization of materials and services of the Cooperative Instructional Materials Center.
- e. Courier Service.

Director Johnson moved that the County Board enter into this agreement with the Eugene Board. Director Hansen seconded, and motion carried.

Director Benjamin moved that Mr. Mel Mead be hired at a salary of \$10,000 on a 12 months contract beginning August 1, 1963. Director Turay seconded, and motion carried.

20. Judy Barnhart,
Iris Laswell
offered
contracts

20. Superintendent Parnell recommended that a contract be offered to Miss Judy Barnhart as speech therapist to work in District #68, McKenzie; and District #40, Creswell.

Superintendent Parnell recommended that a contract be offered to Mrs. Iris Laswell as remedial reading teacher in District #66, Applegate; and District #40, Creswell.

Director Johnson moved that Miss Barnhart be offered a contract as speech therapist at a salary of \$5,500 and Mrs. Laswell be offered a contract as remedial reading teacher at a salary of \$6,500. Director Hendrickson seconded, and the motion carried.

21. Special Edu-
cation con-
tractual
agreements
approved

21. Director Hendrickson moved that the special education contractual agreements with local districts, as presented by Gordon Dudley, be approved. Director Johnson seconded, and the motion carried.

Summary of Contractual Services
1963-64

I. Extreme Learning Problems (remedial reading)

<u>District</u>	<u>Extent of Service</u>	<u>Cost to District</u>
Creswell	Half time (2½ days per week)	\$ 2,600.00
Coburg	Half time (2½ days per week)	2,600.00
Applegate	Half time (2½ days per week)	2,600.00
Marcola	Half time (2½ days per week)	<u>2,600.00</u>
Total: 2 Full-time people		Total \$10,400.00

II. Speech Correction

<u>District</u>	<u>Extent of Service</u>	<u>Cost to District</u>
Creswell	Half time (2½ days per week)	\$ 2,600.00
McKenzie	Half time (2½ days per week)	<u>2,600.00</u>
Total: 1 Full-time person		Total \$ 5,200.00

21. (Continued)

III. School Psychological Services

<u>District</u>	<u>Extent of Service</u>	<u>Cost to District</u>
Fern Ridge	2 days per school month	\$ 980.00
Mapleton	3 days per school month	1,350.00
Creswell	2 days per school month	980.00
Coburg	2 days per school month	980.00
Junction City	2 days per school month	980.00
Oakridge	1 day per school month	490.00
Marcola	2 days per school month	980.00
Blachly	2 days per school month	980.00
Florence	2 days per school month	980.00
Total: 18 days per school month (1 Full-time person)		Total \$8,700.00

22. Film purchasing program discussed

22. The film purchasing program was discussed. The problems of accumulation of materials, limited funds, and future financial commitments were considered. The Board expressed their interest in proceeding on a "rent to own" program of film purchases with the Coronet and Encyclopaedia Britannica Companies.

23. Depository of funds

23. Secretary Parnell read a letter from the Oregon Bank offering their services in the event that the Board of Education would need to find a depository for its funds. The Superintendent was instructed to discuss the matter further with the County Treasurer.

24. Selection of Auditor deferred

24. The selection of an auditor was deferred until the June 24th meeting.

25. Jim McDonald hired for summer

25. Discussion was held on the extension of contract for Mr. Jim McDonald. Director Turay moved that Mr. McDonald be hired for a ten week period during the summer of 1963 at a salary of \$150 per week. Director Hendrickson seconded, and motion carried.

26. Date of next meeting

26. The date of the next meeting was set for Monday, June 24, at 1:30 P.M. in the Board Room, Room 100, Courthouse.

27. Forestry Camp status discussed

27. Superintendent Parnell gave a brief report on the status of the Forestry Camp situation and the proposal that if the camp is operated this year, that supervision might be provided by the County Office. (Subsequent information has come to the effect that the Commissioners have decided not to operate the camp this summer.)

Meeting adjourned.

Ray Swanson, Chairman

Dale Parnell

Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 10, 1963.

FIRM	ITEM	AMOUNT
Business Equipment Center, Inc.	Stencils and Paper	\$ 17.40
Willamette Stationers	Office Supplies	38.60
Shell Oil Company	Gasoline	65.01
Dale Parnell	Expense Reimbursement	79.60
National School Boards Assn., Inc.	Information Services Subscrip.(3)	15.00
A. K. Briggs Co., Inc.	Mailing Labels	37.70
Chapman Bros.	Misc. Office Supplies	7.69
Dir., Dept. of Finance & Auditing	Service Bureau Chgs., Tel.	213.26
National Education Assn.	Publication	4.20
Stevens Typewriter Co., Inc.	Ditto Fluid, Masters	12.20
Petite Cake Shoppe	Misc. Office Expense	2.70
University of Oregon	Test Answer Sheets	9.20
McKinley Publishing Company	Sub. to Social Studies	5.00
Houghton Mifflin Company	Audio Guide Book	3.80
Kendall Motor Company	Repair on Van	5.16
Holt, Rinehart and Winston, Inc.	Publications	8.51
Educator's Book Club	Publication	5.24
Croft Educational Services	Publication	6.91
Oregon Historical Society	Subscription, one-year	7.50
Verl G. Walker Company	Tape Reels	437.98
Harcourt, Brace & World, Inc.	Teaching Records	4.03
Encyclopaedia Britannica Films, Inc.	Films	68.79
Ruth E. Gould	Expense Reimbursement	19.20
James McDonald	Expense Reimbursement	35.20
Aubrey C. Trimble	Expense Reimbursement	24.00
Moore's Motion Picture Service	Shipping Cases, Film Racks, Inservice, Tool Kits	1,129.18
American Personnel & Guidance Assn.	APGA Membership Directory	3.50
Keystone View Company	Reading Cards, Test Sheets	11.53
Pacific Books, Publishers	Book	4.65
David McKay Co., Inc.	Reading Ability Book	5.00
Science Research Associates, Inc.	Teaching Supplies	26.45
Educational Testing Service	Type Indicators	10.60
United Radio Supply, Inc.	Repair Equipment	3.62
Audio Visual Supply Co.	Heat Filters	11.85
Valley Rental Service	Equipment Rental	2.50
John Warren Hardware, Inc.	Repair Equipment	3.15
Gordon A. Dudley	Expense Reimbursement	89.85
Thomas F. Dodson	Expense Reimbursement	112.50
Betty Clark	Expense Reimbursement	139.25
Vernon Thompson	Expense Reimbursement	79.70
		\$ 2,767.21
	TOTAL -	\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 10, 1963.

FIRM	ITEM	AMOUNT
Ray Swanson	Board Mileage	\$ 3.60
Paul Elliott	Board Mileage	8.40
Joyce Benjamin	Board Mileage	3.20
Milton Turay	Board Mileage	4.40
		<u>\$ 2,786.81</u>
The following bills were approved for payment - to be taken from the Emergency Fund. These bills were incurred in the remodeling of the IMC quarters at 710 Pearl Street.		
Commercial Tile Company	False Ceiling	\$ 657.00
H. J. Gibson and Company	Bookcases, bins and cabinets	2,026.75
William J. Hollman	Painting	816.00*
American Steel and Supply	Rubber Matting & Janitor Supplies	193.82
TOTAL -		\$

*William J. Hollman has two garnishment against this amount totaling \$414.81. This amount was paid to District Court, Lane County, and the balance due him of \$401.19 was issued to him.

Signed: _____

W. B. Parneel
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, May 13, 1963

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall with the following members present: Vice-chairman Laura Johnson (acting as chairman in the absence of Chairman Joe Richards), Dorothy Leeper, Vera Hansen, Ray Swanson, Milton Turay, Marvin Hendrickson, Paul Elliott, and Secretary Dale Parnell. Also present were Aubrey Trimble and Ruth Gould of the County School Office, and Don Robinson of the Register-Guard.
2. Minutes approved

2. Director Leeper moved that the minutes of April 8th and April 29th be approved as received by mail. Director Turay seconded, and the motion carried.
3. Reports from the Officers

3. Director Swanson reported on the National School Boards Association meeting in Denver the last of April. Director Swanson reported that the main topics of interest during the conference were teacher sanctions and federal aid to education. Director Swanson also attended two clinics--testing and reorganization. The highlight of the conference for Director Swanson was a visit to the Special Education classes in a Colorado Springs elementary school.
4. Financial report

4. The financial report was presented and approved. Secretary Parnell explained the problems involved with the National Defense Education Act reimbursements and the difficulties of getting these monies before the end of the fiscal year. It appears that the end-of-year cash balance will be around \$12,000 depending on the prompt arrival of National Defense Education Act funds.
5. Bills approved

5. The bills for the month were presented and discussed. Secretary Parnell brought to the attention of the directors the cost of maintenance of the present courier vehicle and the possibility of a heavier vehicle in the future. Director Hendrickson moved that the bills, as presented, be paid. Director Hansen seconded, and motion carried.
6. Forestry Camp

6. Secretary Parnell reported that at the present time, the outlook for the Forestry Camp bill was not too favorable. However, The Lane County Commissioners have budgeted matching money for this purpose.
7. Senate Bill 409

7. Senate Bill 409, including possible alterations, was discussed at length. Director Swanson and Superintendent Parnell will be attending a meeting in Salem with the Senate Education Committee on Tuesday, May 14th, at which time the fate of S.B. 409 will be determined. (The Bill, as amended, and as generally requested by the Board, was voted out of the Committee with a do pass recommendation.)
8. Canvass of Election

8. The election procedures concerning school elections in general, and the rural district in particular, were discussed. The need for an improved ballot for the Rural School District Election was expressed.

Secretarial and Other (Continued)

<u>Bgt.#</u>			
213	d.	Ruth Gould's Secretary - - - - -	3,500.00
213	e.	McDonald's Secretary - - - - -	3,200.00
314	f.	Dudley's Secretary - - - - -	3,200.00
213	g.	Instructional Materials Center Booking - - - - -	3,200.00
213	h.	Instructional Materials Center Secretary (library) Key Punch Experience - - - - -	3,500.00
214	i.	Instructional Materials Center Shipping - - - - -	2,600.00
214	j.	Truck Driver - - - - -	4,250.00
1910	k.	Data Processing Technician - - - - -	6,000.00

13. Clair Kienow
& Jane Lane
offered
contracts

13. Director Swanson moved that the salary range for the speech correctionist position be set between \$5,000 and \$6,500. Director Turay seconded and motion carried.

Superintendent Parnell recommended that a contract be offered to Miss Clair Kienow, speech therapist, as a replacement for Mr. Vern Thompson. Miss Kienow would be employed as a contractual employee between the County Board of Education and two districts in the county. Director Turay moved that Miss Kienow be offered a contract as a speech therapist at a salary of \$5,000. Director Swanson seconded, and motion carried.

Superintendent Parnell recommended that Mrs. Jane Lane be employed as an Extreme Learning Teacher (Remedial reading). Mrs. Lane would also be on contract with districts in the county. Director Swanson moved that Mrs. Lane be offered a contract as an Extreme Learning Teacher at a contract of \$5,800. Director Hendrickson seconded, and motion carried.

14. Pearl Buck
request
tabled

14. Director Hendrickson moved that the matter of providing Instructional Materials Center services to the Pearl Buck School be tabled pending a legal opinion from the State Department. Director Swanson seconded, and motion carried.

15. Certificate
of appreciation
presented to
Director Leeper

15. Chairman Johnson presented Director Leeper with a certificate of appreciation for her years of service as a member of the Rural Board of Education.

Director Richards was not present to receive his certificate, so this will be presented later.

16. Installation
of Director
Elliott

16. Chairman Johnson installed Mr. Paul Elliott of Oakridge as a new member of the Board of Education for the Lane County Rural School District.

Mrs. Joyce Benjamin of Cheshire was not present at this meeting, so she will be installed at the next regular meeting on June 10. (Mrs. Benjamin is also a newly elected member)

8. (Continued) Also, the need for a workshop for election board members was discussed.
- Director Turay moved that the canvass of the Rural School District Directors be accepted as official and instructed Secretary Parnell to certify to the County Assessor the amount in excess of the 6% Limitation - \$3,178,866.71. (Total Levy - \$6,010,823.62) Director Hansen seconded, and the motion carried.
9. McDonald's resignation accepted 9. Director Hansen moved that Mr. James McDonald's resignation as Director of the Instructional Materials Center, be accepted with regret. Director Leeper seconded, and motion carried.
10. McDonald retained for summer 10. Secretary Parnell recommended that Mr. McDonald be retained at his present rate of pay for the month of July and early August to assist in the installation of Data Processing and the transfer of the Instructional Materials Center operation.
- Director Hendrickson moved that Mr. McDonald be retained for the summer. Director Turay seconded, and the motion carried.
11. Betty Clark named Supervisor, Special Education 11. Secretary Parnell recommended that Betty Clark, presently employed as Teacher of Extreme Learning, be named Supervisor of Special Education and offered a salary of \$6,750.00 (Contractual arrangements).
12. Salary Provision adopted 12. The proposed salary provisions for all office personnel as presented at the April 29th meeting was discussed. Director Swanson moved that the following salary provisions be adopted for the 1963-64 school year:

12 Month Contract PersonnelBgt. #

111	a.	Superintendent - Clerk - - - - -	\$11,750.00 (same as last year)
211	b.	Instructional Materials Center Director - - - - -	\$8,500.00 to 9,500.00
211	c.	Assistant Superintendent - - - - -	9,500.00
311	d.	Pupil Personnel Director - - - - -	8,750.00
211	e.	Administrative Intern - - - - -	4,000.00

10 Month Contract PersonnelBgt. #

311	a.	Special Education Supervisor & Extreme Learning Teacher - - - - -	6,750.00
312	b.	School Psychologist - - - - -	7,250.00
313	c.	Speech Therapist - - - - -	\$5,000.00 to 6,500.00
313	d.	Extreme Learning Teacher - - - - -	5,500.00 to 6,500.00

Secretarial and OtherBgt. #

111	a.	Office Manager and Administrative Assistant - - - - -	6,400.00
111	b.	Certification and Superintendent's Secretary - - - - -	3,820.00
314	c.	Switchboard and Reception - - - - -	3,000.00

17. Report on Data Processing
17. Jim McDonald gave a brief report on the progress of the Data Processing program. Included in the program the first year will be payroll, accounts payable, student grade reporting, personnel records, and some developmental work for Instructional Materials Center cataloging.
- The new Instructional Materials Center at 710 Pearl Street is progressing and the moving date has been set for Friday, May 31. The office will be closed all day this day for moving purposes.
18. Date of next meeting
18. The next meeting will be held in the Board Room in the County School Office, June 10, at 1:30 P.M.
- Meeting adjourned.

Laura Johnson, Vice-Chairman

Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on May 13, 1963.

FIRM	ITEM	AMOUNT
Dept. of Finance & Auditing (Lane Co.)	Tel., Supplies, Service Bureau	\$ 213.59
Stevens Typewriter Co., Inc.	Ditto Masters	6.53
A. K. Briggs Co., Inc.	Letterheads	15.20
Clary Business Machines	Adding Machine Ribbon	5.00
Chapman Bros.	Stapler, Office Supplies	49.95
Petite Cake Shoppe	Misc. Office Expense	3.00
Guard Publishing Company	Two Legal Ads	30.60
Halker Advertising	County Tax Overlays	20.00
Boehnke Printing Company	Cutting Ballots, Envelopes	37.20
Riddlesbarger, Pederson, Brownhill and Ingerson	Legal Services	371.21
Lane County General Roads	Gas, Oil, Repairs	324.36
Shell Oil Company	Gas and Oil	101.81
Ray Swanson	School Board Conference Expense	150.00
Dale Parnell	Expense Reimbursement	29.35
Helen Haynie	Secretary Conference Expenses	20.00
Margaret Blanton	Secretary Conference Expenses	14.00
National Education Association	Publication	4.20
IMC, Jackson County School Supt.	Transparencies, Project Mounts	9.40
Coburn Film Shop	Film	4.30
McGraw-Hill Publishing Co., Inc.	Business Week (Book)	10.40
Charles B. Roth & Associates	Publications	9.00
National Audio-Visual Assn., Inc.	A-V Equipment Directory	4.50
Educational Screen and Audio-Visual Guide	Subscription (Renewal)	4.00
Kendall Motor Company	Car Repairs	68.20
National Council of Teachers of Mathematics	Subscription	7.00
Stanford University Press	Publications	7.35
Personal Success Program	Publications	8.85
Croft Educational Services	Publications	13.82
Osburn Hotel	Inservice - Lunches	38.10
Encyclopaedia Britannica Films, Inc.	Film	68.54
Harcourt, Brace & World, Inc.	Teach. Test, Spanish 2	4.73
Ruth E. Gould	Expense Reimbursement	20.80
James McDonald	Expense Reimbursement	6.59
Aubrey Trimble	Expense Reimbursement	22.90
Houghton Mifflin Company	Teaching Supplies	1.68
Harvard University Press	Book	1.04
Grune & Stratton, Inc.	Teaching Supplies	8.07
The Fels Research Institute	Behavior Scales	2.50
Educational Testing Service (Calif.)	WRC Proceedings 1962	1.00
Educational Testing Service (N.J.)	Type Indicator	18.10
TOTAL -		\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on May 13, 1963 .

FIRM	ITEM	AMOUNT
Consulting Psychologists Press, Inc.	CPI Tests	\$ 29.20
Australian Council for Educational Research	Frank Drawing Spes.	4.11
The Psychological Corporation	Tests	29.85
Thomas F. Dodson	Expense Reimbursement	55.35
Gordon A. Dudley	Expense Reimbursement	31.15
Betty J. Clark	Expense Reimbursement	112.40
Vernon L. Thompson	Expense Reimbursement	109.10
Western Union	Telegrams	3.10
C. H. Mather	Equipment Repair	13.50
Brooks Office Machines	Typewriter Rental	7.50
Hayward Elem.Administrators' Assn.	Self-Evaluation Program	2.08
Willamette Stationers	Supplies	45.83
Packer-Scott	Supplies	13.95
Business Equipment Center, Inc.	Office Supplies, Repair Equip.	143.22
Springfield Motors	Car Repairs	23.18
		<hr/>
		\$ 2,360.39
Dorothy Leeper	Mileage (Year)	15.20
Milton Turay	Mileage	13.20
Ray Swanson	Mileage	7.20
Paul Elliott	Mileage	8.40
		<hr/>
		\$ 2,404.39
	TOTAL -	\$

Signed:

Secretary, Lane County Board of Education
Rural School District

OFFICIAL SUMMARY - RURAL ELECTION
May 13, 1963

District	<u>Rural 6%</u>		Void	<u>3 yr. at Large</u>		<u>2 yr. at Large</u>		<u>Zone 5</u>	
	Yes	No		Elliott	Wolfe	Benjamin	Wilt	Johnson	Short
1. Pleasant Hill	188	140		168	94	116	150		
4 Eugene	3117	3661	228	2594	2309	3002	2311	3346	1884
19 Springfield	1369	1039	13	1145	757	913	1162		
28J Fern Ridge	309	88	12	171	151	175	160		
32 Mapleton	60	21	3	41	31	59	31		
40 Creswell	338	131	23	221	150	169	212		
43 Coburg	138	56	8	78	72	57	106	81	111
45J South Lane	291	93	3	219	91	163	149		
52 Bethel	515	378	37	312	399	422	331		
66 Applegate	75	69	7	72	45	65	63		
68 McKenzie	301	222	12	239	144	181	225		
69J Junction City	311	237	53	296	129	210	302		
71 Lowell	84	181	10	120	83	86	128		
76 Oakridge	250	312	53	543	63	236	215		
79 Marcola	155	120	24	137	89	136	155		
90 Blachly	103	65	1	65	59	65	63		
97J Florence	226	70	9	139	87	121	110		
117 Westfir	85	67	3	128	21	69	68		
TOTALS	7915	6950	499	6688	4774	6245	5941	3427	1995

LANE COUNTY BOARD OF EDUCATION EXECUTIVE MEETING
Rural School District
Monday, April 29, 1963

Minutes
in brief

1. Attendance

1. An executive meeting of the Lane County Board of Education for the Rural School District was held in the Library of the County School Office with the following members present: Chairman Joe Richards, Laura Johnson, Milton Turay, Vera Hansen, Marvin Hendrickson, Dorothy Leeper, and Secretary Dale Parnell. Also present were Aubrey Trimble and Ruth Gould of the County School Office, and Don Robinson of the Eugene Register-Guard.

2. Minutes

2. Chairman Richards called the meeting to order at 1:30 P.M.

Director Leeper moved that the reading of the minutes be deferred until the next regular meeting. Motion seconded by Director Johnson and carried.

3. Pearl Buck School requests use of I.M.C.

3. Secretary Parnell read a letter of request from Mrs. Waechter, Director of Pearl Buck School, for permission to use materials from the County I.M.C. Secretary Parnell recommended that an exception to the policies be made in the case of the Pearl Buck School. No action was taken.

4. Resignation of Jim McDonald

4. Secretary Parnell read a letter of resignation from Jim McDonald as Director of the Lane County Instructional Materials Center. Mr. McDonald is leaving the position to accept a three-year fellowship at the University of Southern California.

A discussion of the future possibilities for the County I.M.C. and a possible merger with the Eugene District Instructional Center was held. Various alternatives were discussed as to how such a merger would work, including the suggestions that Mr. Mel Mead be considered to direct the activities of the combined Center.

5. Salaries & Personnel

5. Included in the executive session discussion were proposed salary increases and new personnel.

6. Date of next meeting

6. The next meeting of the Board will be on Monday, May 13th in Harris Hall Basement room #1.

Meeting adjourned.

Joe Richards, Chairman



Dale Parnell, Secretary



MEMORANDUM

From the desk of:

DALE PARNELL

Lane County School Superintendent
Eugene, Oregon

\$ 95,329.46

One
Person's Bill

deduct from Total Levy

JOINT SCHOOL BOARDS MEETING

March 8, 1961

Lowell Union High School

1. Board Members were present from: Pleasant Hill Elementary School District, Pleasant Hill Union High School District, Lowell Elementary School District, and Lowell Union High School District.
2. Mr. Dale Parnell, County School Superintendent, presided, and called the meeting to order.
3. The question to be solved as a result of the recent Pleasant Hill election is: what happens to children of Dexter-Zion area and finances for the remainder of the 1960-61 school year.
4. The County Superintendent suggested that the children and finances remain the same until July 1, 1961.
5. Mr. John Luvaas, Pleasant Hill Attorney, advised that Union High School District No. 1 is now an integrated district of twelve (12) grades and could sell bonds now except for need to withdraw the two sections at end of Hill's Creek Road, from Union High School District No. 9 and add to Union High School District No. 1. He suggested that Board action by Union High No. 9 and Union High No. 1 Boards relative to the children and finances was needed.
6. Motion was made by Earl Drury and seconded by Norbert Bainbridge (of U-9 Board) that children from Dexter-Zion attending District #71 be allowed to continue there until the end of school year and money appropriated for the 1960-61 school year, continue to District No. 71. Motion carried (U-9 Board).
7. Motion was made by Norbert Bainbridge and seconded by Mitchell Fox that the Union High No. 9 Board agrees to pay to Union High No. 1 Board any monies coming from the 1961-62 Rural Levy for the 203 children involved. Motion Carried (U-9 Board).
8. Motion was made by Josh Brown and seconded by Grover Kelsay, that the Union High No. 1 Board agrees to turn over to the Union High No. 9 Board or its successor, any monies that might be received by Union High School District No. 1 on Basic School Support on the 203 children from fiscal year ending July 1, 1961. Motion carried (U-1 Board).
9. Motion was made by Josh Brown and seconded by Grover Kelsay to amend the Basic School Support motion to read Basic School Support and transportation. Carried (U-1 Board).
10. Mr. Kelsay moved that Union High No. 1 Board serve no demands whatever on District No. 71 or Union High No. 9 for distribution of assets with qualification that the Union High No. 1 Board is interested in education of the children and if surplus books or buses are found in Union High No. 9, that the Union High No. 1 Board be given first consideration. Motion carried (U-1 Board).
11. Motion was made by Mitchell Fox and seconded by Earl Drury that Union High No. 9 accept this motion. Carried. (U-9 Board).
12. Mr. Parnell thanked the four (4) boards for the fine spirit in which these agreements were reached.
13. Motion by Ed Sigmond to adjourn.

Mrs. Dorothy Parks
Joint Meeting Secretary.

2760 Agate Street
Eugene, Oregon
March 11, 1963

Mr. Dale Parnell, Superintendent and Clerk
Lane County Rural School District
Lane County Court House
Eugene, Oregon

Dear Mr. Parnell:

Since my family and I will be in the east for the duration of the next academic year, I regret that it will be necessary for me to resign from my position as director-at-large on the Lane County Rural School Board. I should like to make my resignation effective as of May 5th so that my successor in office may be elected at the next general school election.

I have enjoyed my work on the Lane County School Board and have found it a most stimulating and interesting experience.

Sincerely yours,

Dorothy Leeper
(Mrs. Robert Leeper).

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, April 8, 1963

Minutes
in brief

1. Attendance
1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall with the following members present: Chairman Joe Richards, Laura Johnson, Marvin Hendrickson, Vera Hansen, Dorothy Leeper, Ray Swanson, Milton Turay, and Secretary Dale Parnell. Also present were James McDonald and Ruth Gould of the County School Office, and Don Robinson of the Register-Guard.
2. Minutes
Approved
2. Director Johnson moved that the minutes of the March 11 and March 28 meetings be approved as received by mail. Director Hendrickson seconded, and the motion carried.
3. Report from
the Officers
3. Director Swanson reported on Senate Bill 409. He told of the Oregon School Boards Association's position on this bill. The O.S.B.A. legislative committee met Saturday, March 30. Mr. Swanson is a member of this committee. The committee concluded that the bill as drafted is inadequate and that amendments should be sought to (1) remove the requirements that intermediate district board members be local board members; (2) develop a procedure for consolidation of intermediate districts; and (3) in lieu of the requirement that intermediate district members be local board members, to require that budget committee members be selected from local board members.

It was unanimously agreed by the committee that the intermediate unit should be allowed to finance out of the area-wide tax an item for research and development after two or three years, and if all affected school districts agreed, it could be continued on the area-wide levy.

The committee debated at some length the policy contained in the bill that only services which would be contracted for and paid for by local districts could be provided by the intermediate district. The committee split almost evenly on the question of whether or not the intermediate district board should have authority to finance services (after the research and development phase) out of intermediate district-wide taxes and so decided to take no action. However, a subcommittee was appointed to meet with a county superintendent's group to discuss other amendments to the bill. At a subsequent meeting, the subcommittee concurred with a proposal that an amendment be prepared that would allow the intermediate district to levy area-wide taxes to provide services but that would require rebates to districts not interested in receiving services or providing their own services. Other amendments will be prepared by the subcommittee to require the intermediate district to conform to minimum standards established by the State Board of Education. It was the feeling that some mechanism has to be developed to coordinate state board activities with intermediate district activities if no provision is made in the law for such coordination and assignment of functions.

The financing of the intermediate unit services and their relationship to the large districts was a key part of the discussion.

3. Continued Secretary Parnell explained the amendments that will be offered to S.B. 409 containing the provision for Research and Development and the possibility that the bill might be tabled.
4. Motion to add agenda item 4. Director Swanson moved that in view of current discussion on S.B. 409 and its relationship to large districts, that an agenda item be allowed to discuss possible proposals concerning the County Instructional Materials Center and relationships with the Eugene District. Director Turay seconded, and motion carried.

Chairman Richards assigned agenda item (4 d) to this motion.
5. Financial Report 5. The financial report to April 1, 1963, was presented and approved.
6. Bills Approved 6. The bills for the month of March were presented and discussed. Mr. Hendrickson moved that the bills, as presented, be paid. Director Turay seconded, and motion carried.
7. Jim McDonald reported on I.B.M. School 7. Mr. McDonald reported on his attendance at the I.B.M. School in San Jose during March, and indicated this school was of real value for our office as we move into this field. Mr. Ed Seger, Administrative Intern for next year, also attended this session.

Superintendent Parnell reported that in establishing the data processing in the Lane County Office, it would be his recommendation that Mr. McDonald be in charge of the Service Bureau which includes data processing. Mr. Seger will be responsible for the work with local districts in data processing. The first areas to receive attention will be working with those districts that would like to utilize the equipment and program for the purposes of payrolls and cost accounting.
8. Intermediate Unit Legislation 8. The Board position of S.B. 409 was discussed. Director Turay expressed confidence in the judgment of the members who would be attending the hearing on S.B. 409 on April 9, and suggested that no definite direction be given the delegates.
9. Coming Director Election 9. Secretary Parnell presented the petitions on file for the vacancies on the Rural Board of Education. The names that will be on the ballot on May 6th are:

At large - 3 year term - Mr. William Wolfe (Eugene)
Mr. Paul Elliott (Oakridge)

At large - 2 year term - Mr. William Wilt (Marcola)
Mrs. Joyce Benjamin (Cheshire)

Zone 5 - 3 year term - Mrs. Laura Johnson (Eugene)
(Eugene-Coburg) Mr. Harley Short (Coburg)
10. Television Program on Rural Levy 10. Ruth Gould, Assistant Superintendent, reported on the change of date for this program to April 16th at 6:30 P.M., and gave a brief overview of the program content.

11. National School Boards Meeting
11. Director Swanson reported that he is planning to attend the meeting of National School Boards Association in Denver, April 27-30.
Director Leeper moved that Director Swanson be allowed an allotment of \$150 to help defray expenses of the conference. The motion was seconded by Director Hendrickson and carried.
12. Attorney's opinion on publishing budgets
12. Secretary Parnell explained the past practice in the publishing of budgets and the reasons for requesting an opinion from Attorney Brownhill.
Following the opinion from Mr. Brownhill, Secretary Parnell reported that the superintendents had decided to continue as in the past until such time as legislature does something about the situation, or a state-wide decision is reached since this is a state-wide matter.
13. Resolution to Treasurer
13. Director Leeper moved that a letter be sent to the County Treasurer requesting that any interest accrued by the investment of money belonging to the Rural School District be credited to the account of the district. Motion seconded by Director Johnson, and carried.
14. Polling Places
14. A list of polling places for the Rural Levy Vote was distributed to each member of the Board.
15. Instructional Materials Center discussion
15. Director Swanson moved that in the interest of eliminating duplication of services and materials, the Lane County Board of Education would like to explore ways and means of providing services which can be fully utilized by the Eugene District. To this end, we would like to arrange a meeting of the staff or board members to determine if this would be feasible. Director Hendrickson seconded, and motion carried. (This item is in connection with the discussion on S.B. 409 at the beginning of the minutes)
16. Service Agreement for I.B.M. Service
16. Secretary Parnell proposed that the Board of Education enter into a service agreement with I.B.M. Service Equipment to provide services to include: (1) Interpreting Card Punch, (2) Sorter, (3) Accounting, (4) Reproducing Punch (Series 50), for a monthly rental fee of \$515.
Director Hendrickson moved that the agreement be negotiated. Director Swanson seconded, and motion carried.
17. Mr. Kelly employed for data processing
17. Secretary Parnell recommended that Mr. Henry Kelly be employed to serve as operator of the data processing equipment. Mr. Kelly is to receive a yearly salary of \$6,000, on a monthly basis of \$500.
Director Swanson moved that Secretary Parnell's recommendation be accepted. Motion seconded by Director Hendrickson and carried.
18. Springfield Curriculum
18. Director Hansen mentioned several curriculum innovations in the Springfield schools, and suggested that it would be a worthwhile project to bring these programs to the attention of others in the County. Secretary Parnell indicated that this will be done by way of a Newsletter.

April 8, 1963

19. Directors
honored

19. Secretary Parnell announced that Director Swanson and Director Turay had been selected by their local districts as recipients of the Lay Citizen Award at the Lane County O.E.A. banquet, April 3rd.

20. Date of next
meeting

20. The next meeting will be left to the call of Superintendent Parnell for either April 22nd or 29th.

Meeting adjourned.

Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on April 8, 1963.

FIRM	ITEM	AMOUNT
Willamette Stationers	Office Supplies	\$ 50.36
Dictaphone Corporation	Dictabelt Records	14.00
Petite Cake Shoppe	Misc. Office Expense	3.93
Guard Publishing Company	Legal Ad	7.50
Nat'l. Comm. for Support of Public Sch.	Publications	8.00
Shell Oil Company	Gasoline and Oil	113.49
Register-Guard	"Help Wanted" Ad	10.56
Packer-Scott	Office Supplies	4.60
Quick Service Litho Print Co., Inc.	Print. Envelopes and Negatives	30.60
John Warren Hardware, Inc.	Measuring Tapes	8.78
IMC, Jackson County School Office	Transparencies	8.50
Silver Burdett Company	Book	2.38
Prentice-Hall, Inc.	Book	4.96
Kendall Motor Company	Car and Van Repairs	39.97
Gibson Motor Company	Van Repairs	3.75
Ruth Gould	Expense Reimbursement	72.71
James McDonald	Expense Reimbursement	64.84
Aubrey C. Trimble	Expense Reimbursement	29.75
National Education Association	Publication	3.70
Business Equipment Center	Negatives & Proj. Lamps	81.76
Personal Success Program	Publications	7.70
Charles B. Roth & Associates	Publications	9.00
Croft Educational Services	Publications	6.91
Office of Audio-Visual Services, General Extension Division	Film Rental	.60
Harcourt, Brace & World, Inc.	Teaching Aids for Films	62.33
Psychological Corporation	Teaching Supplies	103.90
Betty Clark	Expense Reimbursement	97.40
Vernon L. Thompson	Expense Reimbursement	79.70
Thomas Dodson	Expense Reimbursement	4.45
Gordon A. Dudley	Expense Reimbursement	26.05
Lane County General Fund	Tel., Serv. Bureau, Supplies	283.22
Western Union	Telegrams	13.43
Audio Visual Supply Company	Repairs & Main. Supplies	18.72
The Hedman Company	Check Writer Maintenance	57.50
Moore's Motion Picture Service	Maintenance (Equipment)	1.70
Vitus Machine Shop	Hand Truck Repair	2.50
Brooks Office Machines	Typewriter Rental	7.50
IBM Corporation	Maintenance and Ribbons	50.58
United Radio Supply, Inc.	Maintenance (Equipment)	10.89
Monroe Calculating Machine Co., Inc.	Maintenance (Equipment)	44.00
Dale Parnell	Expense Reimbursement	19.40
Milton Turay	Board Mileage	4.40
Ray Swanson	Board Mileage	9.60
TOTAL -		\$ 1,485.62 1485.62

Signed: _____

W. A. Parnell
Secretary, Lane County Board of Education
Rural School District

NOTICE OF SCHOOL ELECTION IN THE RURAL SCHOOL DISTRICT OF LANE COUNTY,
OREGON, UPON QUESTION OF INCREASING TAX LEVY OVER AMOUNT LIMITED
BY SECTION 11, ARTICLE XI, STATE CONSTITUTION

NOTICE IS HEREBY GIVEN that an election will be held in the Rural School District of Lane County, State of Oregon, from 2 P.M. to 8 P.M., Daylight Time, on May 6, 1963. The election will be held in each component school district at the polling places designated as follows:

<u>District Number</u>	<u>Polling Places</u>
1	Pleasant Hill Elementary School
4	Administration Building. Schools: Adams, Bailey Hill, Condon, Dunn, Edison, Glenwood, Harris, Howard, Laurel Hill, Lincoln, Magladry, Meadow Lark, Ellis Parker, Ida Patterson, River Road, Santa Clara, South Eugene High, Twin Oaks, Washington, Westmoreland, Whiteaker, Willagillespie, Willakenzie, Willard, Wilson Junior High.
19	Schools: Brattain, Camp Creek, Goshen, Leaburg, Lee, Maple, Mill Street, Moffitt, Mohawk, Mt. Vernon, Page, Springfield Junior High, Thurston Senior High, Walterville.
28J	Elmira High School
32	Mapleton High School, Swisshome Church
40	Creswell Upper Elementary School
43	Coburg High School gymnasium
45J	Schools: Dorena Elementary, Cottage Grove High
52	Willamette High School
66	Schools: Applegate Elementary, Lorane Elementary
68	McKenzie School
69J	Central Elementary School (Junction City)
71	Lowell High School
76	Central Elementary School (Oakridge)
79	Marcola Elementary School
90	Blachly School
97J	Florence Junior High School
117	Westfir Elementary School

The purpose of the election is to submit to the legal voters of the Lane County Rural School District the question of increasing the tax levy for the fiscal year beginning July 1, 1963, over the amount limited by Section 11, Article XI of the Constitution.

The reasons for exceeding the limitation are:

~~The amount of levy computed in accordance with Oregon Law and based upon local~~
school district current tax levies is in excess of the Constitutional Limita-
tion. The Rural Levy is a County-wide Tax on all property and is merely a re-
apportionment based upon and not in addition to local budgets.

The amount of tax in excess of the six per cent limitation proposed to be levied by the Rural School District of Lane County, Oregon, for the fiscal year beginning July 1, 1963, is \$3,178,866.71.

DATED this 3rd day of April 1963.

ATTEST:

s/ DALE PARNELL
Clerk, Board of Education for the
Lane County Rural School District

s/ JOE B. RICHARDS
Chairman, Board of Education for the
Lane County Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Thursday, March 28, 1963

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Coburg Elementary School with the following members present: Chairman Joe Richards, Marvin Hendrickson, Laura Johnson, Vera Hansen, Dorothy Leeper, Ray Swanson, and Secretary Dale Parnell. Also present were Aubrey Trimble and Ruth Gould of the County School Office; and members of the Coburg Board.

2. Informal
Meeting with
Coburg Board

2. Preceding the regular meeting of the Board, the Coburg Board of Education and the Lane County Board of Education met at 7 P.M. for an informal meeting to discuss problems and policies concerning boundary changes in the Coburg School District.

Members of the Coburg Board expressed their concern and unhappiness with the fact that in three previous boundary changes in the Coburg School District, the Boundary Board had requested an opinion and recommendation from the local board; and in each case, although the local board had recommended against the change, the Boundary Board had allowed it.

Chairman Richards stated it was a policy of the Boundary Board to request the opinions and recommendations of the local board, but that it was still the responsibility of the Boundary Board to make the final decision. Chairman Richards also stated that it was the responsibility of the local board to present the facts and reasons for their own recommendations.

Director Ray Swanson explained the reasons for the decision in the case of Mr. Short's request, and further explained that each case was separate and had been considered as such.

The Coburg Board expressed concern over the reasons presented in a request for a boundary change, (educational or personal), and the Lane County Board of Education assured them that they were only interested in the educational reasons.

Mr. Swanson commended the Coburg Board for their action to send their High School students to Eugene after all efforts to consolidate had failed.

3. Formal
Business
Meeting

3. Following the informal meeting of the County Educational Board with the Coburg Board of Education, members of the County Board adjourned to the office of the Coburg Elementary School for a brief meeting.

Chairman Joe Richards called the meeting to order.

4. Director
Leeper's
Resignation
& reappoint-
ment

4. Director Leeper submitted her oral resignation, effective immediately, in order that a vacancy might be declared by the Board, and that a replacement may be elected at the May 6th election.

Director Hendrickson moved that Director Leeper's resignation be accepted with regrets. Director Hansen seconded, and motion carried.

Director Hansen moved that Director Leeper be appointed to fill out the remainder of this year, and until such time as a replacement is duly elected. Director Johnson seconded, and motion carried.

5. Next
Meeting

5. The next regular meeting of the Board will be held on April 8, 1963, in Harris Hall, starting at 1:30 P.M.

Meeting adjourned.

Joe Richards, Chairman

Dale Parnell
Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
Rural School District
Monday, March 11, 1963

Minutes
in brief

1. Attendance

1. The 1963-64 budget hearing and regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Marvin Hendrickson, Vera Hansen, Milton Turay, Dorothy Leeper, Ray Swanson, and Secretary Dale Parnell. Also present were: Register-Guard reporter Marvin Tims; Edward Cooper, Superintendent, Crow-Applegate Schools; and Aubrey Trimble, County School Office.

The meeting was called to order by Chairman Joe Richards.

2. Minutes
Approved

2. Director Turay moved that the minutes of February 25 be approved as received by mail. The motion was seconded by Director Hendrickson and carried.

3. Hearing on
1963-64
Budget

3. Director Richards called for the hearing on the 1963-64 budget as approved by the Budget Committee on February 11, and notice of which was posted and published according to law.

Secretary Parnell presented explanations on various items included in the budget.

Director Turay moved that the 1963-64 budget as posted and published be approved. The motion was seconded by Director Leeper and carried.

4. Reports
from
Officers

4. Chairman Richards reported that he had received responses from three legislators relative to the letters sent by the Board. They expressed appreciation for the Board's comments and stated they would give consideration to the recommendations.

Director Swanson reported on various bills before the legislature:

- Senate Bill 253 - Regarding boundary changes in Administrative School Districts.
- Senate Bill 167 - Makes provision for the Rural School Board to operate community colleges.
- Senate Bill 79 - Gifted children program.
- Senate Bill 44 - Mentally retarded program.
- Senate Bill 32 - Makes provision for Rural School District to budget for uncollected taxes.
- Senate Bill 1092 - Repeals County Education Board. (Clean-up bill, does not apply to Rural School District.)
- House Bill 1120 - Regarding migrant children.
- House Bill 1242 - Authorizes Rural School District to loan textbooks to indigent children.
- House Bill 1273 - Repeals County School Fund and changes appropriation formula for Basic School Fund.

Reports from
Officers
Contd.

House Bill 1503 - Provides for the deduction of the total Basic School Support fund from the total extended by the County Assessor in figuring the Rural School District levy.

Secretary Parnell presented various charts showing the millage picture and the effect of H.B. 1503 in Lane County.

Superintendent Cooper spoke in favor of House Bill 1503. He felt that all equalization should come from the state and not from property taxes. However, if as it seems people want equalization on property taxes at the county level, then perhaps H.B. 1503 would be an improvement over the present system.

Director Swanson pointed out that both Fern Ridge and Creswell should be considered bedroom areas and that as far as equalization is concerned we should consider the effect more than the mechanics.

Secretary Parnell pointed out that a hearing on House Bill 1503 would be held in Salem on Wednesday, March 13, at 3:00 P.M.

Director Swanson moved that the County Board go on record in opposition to House Bill 1503. The motion was seconded by Director Hansen and carried.

5. Communi-
cations

5. Secretary Parnell presented a letter from Mr. Gene Fisher urging the Board to carefully consider sending one or more members to the National School Boards' Association meeting in Denver. Mr. Swanson indicated that perhaps he could attend and would let the Board know at the next meeting.

6. Financial
Report

6. The financial report of the Board operation thru the month of February was presented and discussed.

7. Bills
Approved

7. The bills for the month of February, 1963, were presented and discussed. Director Swanson moved that the bills as presented be approved for payment. The motion was seconded by Director Hendrickson and carried.

8. Facilities

8. Secretary Parnell presented a drawing showing utilization of space in the Osburn Apartment building. He felt that the moving of the Instructional Services Section of the office to the new area could be done during Memorial weekend at the end of May, 1963.

9. State PTA
Convention

9. Secretary Parnell reminded the Board of the State PTA Convention to be held in Eugene on April 29, 30 and May 1 and pointed out that the office is assisting wherever possible. Mr. Richards indicated that he had been asked to give words of welcome on behalf of the local school boards.

10. Board
Members

10. Secretary Parnell pointed out that two positions would expire on the Board this year - one position of director-at-large presently held by Joe Richards; one position from Zone V (Eugene, Coburg) presently held by Laura Johnson. The election for these positions will be held on Monday, May 6, 1963 and the deadline for filing is April 5, 1963.

Board
Members
Contd.

Petition for director from Zone 5 must have twenty-five (25) legal voter names and petition for director-at-large must have fifty (50) legal voter names.

Leeper
Resigna-
tion

Director Leeper presented a letter of resignation to become effective on May 5, 1963. Mrs. Leeper's letter stated the reason for her resignation was due to her residing out of the state during the next academic year while her husband is on sabbatical leave from the U.of O.

Director Turay moved that the Board accept Dorothy Leeper's resignation with reluctance, effective May 5, 1963 (effective date pending the clearance of the Board attorney). The motion was seconded by Director Hendrickson and carried. This means that this director-at-large position will also be open and petitions for nomination could be accepted for this position also, to fill out the two-year term. This means that three positions will be elected at the May 6 election.

11. T.V.
Program

11. Secretary Parnell informed the Board that on April 15 a T.V. program in the Educational Television series is to be presented. The Board indicated that this program should be used to explain the Rural Levy.

12. Personnel
Evaluations
and Recom-
mendations

12. Secretary Parnell pointed out that in accordance with O.R.S. 342.635 the Board shall give notice in writing by March 15 to all teachers and administrators, in their employ, of election or dismissal for the following year, and recommended the reelection of the professional staff members.

Director Leeper moved that Ruth Gould, James McDonald, Gordon Dudley, Thomas Dodson and Betty Clark be reelected for the 1963-64 school year. The motion was seconded by Director Hansen and carried.

Secretary Parnell informed the Board that Mr. Vernon Thompson had submitted his written resignation and asked that the Board act upon this resignation.

Director Hendrickson moved that the Board accept Vernon Thompson's resignation. The motion was seconded by Director Swanson and carried.

13. Positions
Open

13. Director Leeper moved that Superintendent Parnell be instructed to take applications for 2 Speech Therapists and 1 Remedial Reading Teacher (Salary range \$5500-\$6500), 1 Data Processing Technician (Salary range \$5500-\$6500), and 1 Electronic Technician (Salary range \$450 to \$550 per month), to staff the program for the 1963-64 school year. The motion was seconded by Director Hansen and carried.

14. Administra-
tive
Intern

14. Director Hendrickson moved that Mr. Ed. Seger of Gold Beach be offered a contract as Administrative Intern for the 1963-64 school year, beginning July 1, 1963, on an Intern basis at a salary of \$4,000.00 per year. The motion was seconded by Director Hansen and carried.

15. N.D.E.A.
Application
for 1963-64

15. Director Turay moved that the Board approve a resolution to approve the application for N.D.E.A. funds for the 1963-64 school year. The motion was seconded by Director Hendrickson and carried.

March 11, 1963

16. Next Meeting

16. Next regular Board meeting will be held on Thursday, March 28 in a joint meeting with the Coburg Board at the Coburg Elementary School at 7:00 P.M.

Meeting adjourned.

Joe Richards, Chairman

Dale Parnell
Dale Parnell, Secretary

Richards

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on March 11, 1963.

FIRM	ITEM	AMOUNT
A. K. Briggs Co., Inc.	Letterheads	\$ 21.45
Willamette Stationers	Office Supplies	40.20
Petite Cake Shoppe	Misc. Office Expense	7.13
Guard Publishing Company	Publishing 1963-64 Budget	215.00
Dale Parnell	Expense Reimbursement	51.45
Prentice-Hall, Inc.	Book	5.30
Osburn Hotel	Lunches	16.00
Kendall Motor Company	Car Repairs	31.55
Helen Haynie	Expense Reimbursement	14.00
National Foremen's Institute	Educator's Memory Jogger	12.48
School District No. 19	Test Scoring	19.17
Channing L. Bete Co., Inc.	Publications	10.27
Shell Oil Company	Gasoline	65.17
Landis Studio	Press Prints	3.00
Ruth Gould	Expense Reimbursement	76.80
Aubrey C. Trimble	Expense Reimbursement	29.10
Webster's Unified, Inc.	Books	16.32
Croft Educational Services	Publications	6.91
Washington State School Dir. Assn.	Publications	2.50
Personal Success Program	Publications	12.05
Henry Lowry	Films	6.45
Charles B. Roth & Associates	Publications	9.00
National Education Association	Filmstrips & Teaching Supplies	25.40
Verl G. Walker Company	Tapes	6.48
Craig Corporation	Film Replacement Footage	7.50
Houghton Mifflin Company	Audio Guide Dialogues & Books	2.27
Moore's Motion Picture Service	Tape Expense & Shipping Cases	532.60
Lane County General Fund	Telephone & Service Bureau	229.20
James McDonald	Expense Reimbursement	28.60
The Psychological Corporation	Stanford Binet Test (Complete)	32.00
Science Research Associates, Inc.	Books	6.55
Nat'l. Assn. Secondary School Prin.	Personality Record Forms	11.59
C. H. Stoelting Company	Tests	22.82
Houghton Mifflin Company	Value Study Forms	10.96
Consulting Psychologists Press, Inc.	Welsh Figure Preference	22.45
Grune & Stratton, Inc.	Book	8.07
The Gryphon Press	Book - Tests in Print	7.19
The Journal of Counseling Psychol., Inc.	Journal Renewal	8.00
Libra Publishers, Inc.	Journal of Existential Psych.	8.00
Cardmaster Company	Stencils	7.58
Vernon L. Thompson	Expense Reimbursement	112.05
Betty Clark	Expense Reimbursement	56.24
Gordon A. Dudley	Expense Reimbursement	64.70
TOTAL -		\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on March 11, 1963.

FIRM	ITEM	AMOUNT
Western Union	Telegrams	\$ 1.25
Chapman Bros.	Desk Completion	48.88
Brooks Office Machines	Typewriter Rental	7.50
United Radio Supply, Inc.	Tone Arm & Repair Items	6.67
Graybar Electric Co., Inc.	Light Meter	17.50
		<hr/>
		\$ 1,963.35
Ray Swanson	Mileage	3.60
Milton Turay	Mileage	8.80
		<hr/>
		\$ 1,975.75
		<hr/>
TOTAL -		\$

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
Rural School District
Monday, February 25, 1963

Minutes
in brief

1. Attendance
 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Marvin Hendrickson, Vera Hansen, Milton Turay, Dorothy Leeper, and Secretary Dale Parnell. Also present were: Mr. Irwin Johnson, Osburn Apartments; Register-Guard reporter Don Robinson; Ruth Gould, James McDonald and Aubrey Trimble of the County School Office.
2. Board Minutes Approved
 2. Director Ray Swanson requested that the following correction be made on the minutes of February 11, 1963: Page 2, 6th line from the bottom, change the first sentence of paragraph to read "Director Swanson pointed out that according to law we could not hold another election until May 6, 1963."
 - Director Hansen moved that the Board minutes of February 11th be approved as received by mail and as corrected. The motion was seconded by Director Turay and carried.
3. Budget Committee Minutes Approved
 3. Director Turay moved that the Budget Committee minutes of February 11th be approved. The motion was seconded by Director Hansen and carried.
4. Office Space-Osburn
 4. Mr. Irwin Johnson of the Osburn Apartments appeared before the Board relative to office facilities on the ground floor of the Osburn Apartments, and agreed to make the following improvements if the Board decides on the rental.
 1. Rest Rooms
 2. Two outside doors - one on Pearl Street and one on Park Street.
 3. Lighting changed to fluorescent and installation of necessary electrical outlets.
 4. Redecorate (2 coats of paint).
 5. Wire screens on windows - 7th Street side.
 6. 1 parking space (2 requested but only 1 available).
 - Relative to the requested loading area on Pearl Street - this must have the City's approval.
 - Mr. Johnson stated he would provide and maintain the heating, lighting, and water facilities for 10¢ per square foot for the 4500 sq. ft. or \$450.00 per month with the improvements listed above for the first year; that the lease on said facilities could be renewed for another year for \$50.00 less, or \$400.00 per month.

4. (continued)

Secretary Parnell recommended moving the Instructional Materials Center, Graphics, Data Processing, Repair and Maintenance and Duplicating Sections of the office to the Osburn Apartment quarters and leaving Pupil Personnel and Business in the Courthouse for the 1963-64 school year.

Director Hendrickson moved that the Board lease the Osburn Apartment facility for a period of 13 months (beginning on June 1, 1963) at the rate of \$450.00 per month for the 1963-64 school year, with an option for the second year of \$400.00 per month. The motion was seconded by Director Hansen and carried.

Director Turay moved to authorize Secretary Parnell to negotiate with the City for a loading zone space on Pearl Street. The motion was seconded by Director Hendrickson and carried.

5. Boundary Board

5. Secretary Parnell presented a letter from the Coburg School Board requesting a meeting with the Lane County Board relative to policy on future boundary changes involving the Coburg district and reorganization plans for the future.

Director Hendrickson moved that the Lane County Board meet with the Coburg School Board at one of their future meetings to discuss this matter. The motion was seconded by Director Leeper and carried.

6. Reorganization Calendar

6. The Board discussed the possibilities of establishing a long-range (4 or 5 year) plan for school district reorganization activities in Lane County. The Board instructed Secretary Parnell to begin the planning of a long-range calendar for future reorganization proposals as soon as it is clear what the legislature has done with the reorganization laws. The long-range plan is to be an agenda item for a meeting during this summer.

7. Reports from Officers

7. Secretary Parnell informed the Board that he has available in his office copies of all House and Senate bills affecting education, for board member use. He called attention to one bill being introduced by Representative Eymann to include an additional deduction from taxes levied for the establishment of the Rural equalized levy, i.e., to deduct Basic School Support fund from the total taxes levied.

Secretary Parnell presented a copy of the personnel-evaluation report being completed by all office employees.

Secretary Parnell reported that a code method of reporting emergency school closures to the radio stations had been worked out by the 18 district superintendents. This was done in order to eliminate recent problems in reporting of school closures.

Secretary Parnell reported that five superintendents were working with the office on the formation of a Lane County Industry Education Council. This committee will have a report in the near future.

8. Minimum Testing Program

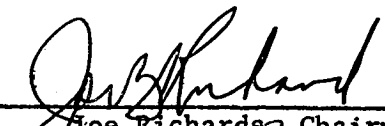
8. Mrs. Ruth Gould reported on the proposed Minimum Testing Program for Lane County. She pointed out that we had operated under the present program for four years. Under the proposed Minimum Testing Program, the main change would be for the districts to purchase the tests listed on the Minimum Program and the County Board would pay for the

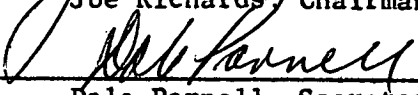
8. (continued) machine scoring of these tests -- the scoring to be done through the Cooperative Testing Service operated at the University of Oregon.

Director Leeper moved that we adopt the Minimum Testing Program as presented by Mrs. Gould. The motion was seconded by Director Johnson and carried.
 9. Report on Instructional Materials Center 9. Jim McDonald reported on the present usage of the Center. He pointed out that the Center has averaged 800 units per week during the past two weeks, but that only one in three teachers in the County are making use of the materials at present. Mr. McDonald presented copy of the 1st catalogue supplement just completed.
 10. Health Nurse Services 10. Secretary Parnell reported that the County Commissioners had requested that all school districts pay for school nurse services above those included on the minimum school nurse program. The situation is now up to each local district and, of course, the commissioners, as they make up the county budget for next year.
 11. Data Processing School 11. Secretary Parnell reported that a Data Processing School will be held in San Jose, sponsored by IBM, on March 11-15. He requested that the Board send Jim McDonald to this school.

Director Hendrickson moved that an amount not to exceed \$150.00, be allowed to send Jim McDonald to the Data Processing School. The motion was seconded by Director Hansen and carried.
 12. Rural Offset for 1963-64 12. After looking at the statistics as computed according to School Law 334.280, and discussing the Rural Levy formula, Director Turay moved that the Rural School District Offset for 1963-64 be established as \$5,822,533.62. The motion was seconded by Director Hendrickson and carried.
 13. Joint School Bus Purchase 13. Administrative Intern Aubrey Trimble reported that he had received requests from school districts in Lane County for the purchase of at least eleven school buses by joint purchasing.

Director Hansen moved that the Superintendent be authorized to call for bids on the purchase of 11 or more school buses by joint purchasing. The motion was seconded by Director Hendrickson and carried. Bids to be opened at 10:00 A.M. on Monday, March 25, 1963, in the Superintendent's Office.
 14. Next Meeting 14. Next regular meeting of the Board will be held on March 11, 1963, in Harris Hall, starting at 1:30 P.M., with the 1963-64 budget hearing.
- Meeting Adjourned.


Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY SCHOOL OFFICE
Room 100, Courthouse
Eugene, Oregon

Office of the Superintendent
February 14, 1963

LANE COUNTY BOARD OF EDUCATION
Rural School District
Monday, February 11, 1963

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Ray Swanson, Marvin Hendrickson, Dorothy Leeper, Vera Hansen, Milton Turay and Secretary Dale Parnell. Also present were: Merle Short, Leon Funk and Superintendent Kenneth Williams of Coburg; Drew Walker of KPIR; Joyce Benjamin, Chairman of the Budget Committee; and Aubrey Trimble, Ruth Gould, Jim McDonald and Gordon Dudley of the County School Office.

Drew Walker of KPIR requested permission to tape the Boundary Board portion of the meeting and this request was granted.

2. Minutes
Approved

2. Director Leeper moved that the minutes of January 28th, as received by mail, be approved. The motion was seconded by Director Hansen and carried.

3. Boundary
Board
Business

3. Chairman Richards stated that the Boundary Board business was the consideration of the petition submitted by Merle Short of the Coburg district to transfer his property from School District No. 43, Coburg, to School District No. 4, Eugene. This property comprises 34 acres with an assessed valuation around \$30,000.00.

Coburg
Board
Position

Secretary Parnell presented a letter from the Coburg School Board, which stated that the Coburg Board was unanimously opposed to the boundary change request.

Eugene
Board
Position

Secretary Parnell reported that he had received word from the Eugene School Board. They are neither urging nor opposing this proposed transfer of territory. Their position is neutral.

Chairman Richards administered the oath to Merle Short who summarized his reasons for requesting the transfer.

Mr. Short's
Testimony

Mr. Short stated he has a son who graduated from the Coburg High School and who is now in the second term in pharmacy at OSU. Due to the unavailability of needed courses at Coburg High School it has been necessary for him to take summer school to catch up on subjects he did not have in high school. By having to do this he has missed out on his regular time of apprenticeship. Also, he has a son attending in District No. 4 this year on a tuition basis, as he did not wish the reoccurrence of the circumstance that happened to his son attending OSU. He has property in the Coburg district which he wishes to develop but people, who are interested

in this property, have turned thumbs down when they found it was in the Coburg district. If the boundary change is made he will go ahead with the development. He will not be relieved of tuition charges this year unless the boundary change is made and then only as of the date of the action.

Supt. William's
Testimony

Chairman Richards administered the oath to Superintendent Kenneth Williams, Coburg.

Superintendent Williams stated his position in appearing was mainly to bring in the letter from the Coburg School Board. In clarifying the payment of tuition he stated that their tuition arrangement with Eugene is for the 1963-64 school year for students Grades 10 thru 12, and that it is a temporary program set up for a period of 3 years.

Mr. Funk's
Testimony

Chairman Richards administered the oath to Leon Funk of Coburg.

Mr. Funk stated that the Eugene cost was figured at \$703.66 to educate a child and the Coburg cost was about \$839.00 to educate a child. In Eugene you will get 116 courses for this \$703.66. In Coburg you will get 36 courses. The County Board saves the taxpayers money over the long range period, as well as giving the children a better education, if this change is made.

Mr. Short stated that there is no one living on the property abutting to the north of his property; that his property is bounded on two sides by the Eugene school district.

Action

Director Swanson moved that the transfer of the Merle Short property from School District No. 43 to School District No. 4 be granted. The motion was seconded by Director Hansen.

Director Swanson pointed out that Mr. Short would be responsible for the tuition of his son this year although he did not feel that he could be, since he made his request prior to the Harrisburg situation. He felt Mr. Short has assumed responsibility last summer in requesting this transfer and should be entitled to the transfer since the Boundary Board has had it tabled since last August.

Director Leeper asked if the 3-year plan will be allowed to stand and if another proposal of reorganization will be made for the Coburg district. She asked if the Board desired to go into another vote. If so, are we losing a potential voter on reorganization?

Director Swanson indicated that he did not favor a Coburg-Eugene reorganization vote at the present time. The Coburg board by adoption of plan to send a part of the high school pupils to Eugene have indicated their desire.

Petition
Granted

The vote on the motion was called for. The motion carried by a 4 to 1 margin.

- | | |
|--|--|
| Effective
June 30, 1963 | Director Swanson moved that the assessor be notified of this boundary transfer and that it be effective as of June 30, 1963. The motion was seconded by Director Hansen and <u>carried</u> . |
| Future Boundary
Changes in the
Coburg Area | <p>Superintendent Williams then asked the Boundary Board when boundary changes in the Coburg School District will stop?</p> <p>Chairman Richards indicated that he felt the Board would not look upon any other application in a favorable light. Mr. Short's petition was submitted last August. Future boundary changes would not be necessary since the Coburg Board had partially solved the problem.</p> <p>Mr. Short thanked the Board for their consideration and Mr. Funk also thanked them for this action.</p> |
| 4. Unfinished
Business | 4. Superintendent Parnell reported that to date no definite word had been received from the Commissioners on housing facilities. He indicated that additional space might be secured on the lower floor of the Osburn Apartments for 6¢ a square foot. |
| Space
Problem | Chairman Richards reported that he had been informed that the County Commissioners were opposed to building any office facilities at the fairgrounds. |
| Vehicle
Information | <p>Superintendent Parnell presented information on transportation with respect to the owning or leasing of vehicles. The information indicated a substantial savings could be made by a municipal body owning vehicles rather than leasing.</p> <p>Director Hendrickson moved that we direct our Lane County Board of Education program toward purchase of vehicles rather than leasing. The motion was seconded by Director Turay and <u>carried</u>.</p> <p>Superintendent Parnell recommended that we move into Data Processing for the first year, picking up a portion of the tab. It would probably be necessary to transfer from the emergency fund in order to do this. He stressed that we should move slowly and securely in data processing and recommended that we use the County IBM equipment.</p> |
| 5. County Board of
Commissioners | 5. The County Board of Commissioners and Administrative Assistant Keith Parks appeared at the meeting and indicated that they are being pressed for space. They felt that the school office with the instructional materials activities is a problem of the school districts and not of the county. They agreed to allow the office to remain in the present quarters with the exception of that part occupied by the business-legal section for the 1963-64 fiscal year. They would like to have this section vacated as soon as possible. |
| 6. Letter to
Legislators | 6. Secretary Parnell presented a rough draft letter to the Board for approval before sending to the Lane County legislators relative to their position on the Interim Committee's Report, which relates to the Office of County School Superintendent. |

Director Leeper moved that the letter as presented be approved and sent to all the Lane County Legislators. The motion was seconded by Director Hendrickson and carried.

7. Financial
Report

7. The financial report of the Board operation thru the month of January was presented and discussed.

8. Bills
Approved

8. The bills for the month of January, 1963, were presented and discussed. Director Turay moved that the bills as presented be approved for payment. The motion was seconded by Director Hendrickson and carried.

9. Gordon Dudley

9. Gordon Dudley, Director of Pupil Personnel, reported on the Youth Study Board Project. He pointed out that the County Office is involved in the research phase and the project planning stage of the Youth Study Board Project, with Superintendent Parnell as a member of the Youth Study Board and himself on the research committee.

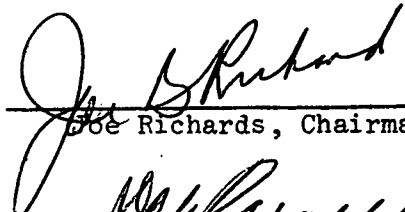
He called attention to the four objectives of the Youth Study Board project in which he is engaged.


- a. To obtain baseline data on the nature and the extent of the drop-out problem as it exists in Lane County.
- b. To determine the relationship that exists between school drop-out and delinquency in the county.
- c. To conduct pilot studies of possible preventative and remedial measures for the school drop-out.
- d. To assess parent, school, and community perception of this problem and thus anticipate in some degree the reaction of these groups to a proposed action program.

10. Next Meeting

10. Next regular Board meeting will be held on Monday, February 25th, in Harris Hall.

Meeting adjourned.


Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on February 11, 1963

FIRM	ITEM	AMOUNT
Willamette Stationers	Office Supplies	\$ 38.11
Valley Stationery Company	Office Supplies	6.66
Stevens Typewriter Co., Inc.	Duplicator Fluid	17.70
Simmons Carbon Company, Inc.	Ditto Masters	7.50
J. J. Newberry Company	Picture Frames and Hooks	3.83
Robert James Co., Inc.	Phone Call Record Books	10.59
Econowise Print. & Rubber Stamp Co.	Rubber Stamps	4.40
Petite Cake Shoppe	Miscellaneous Expense	2.20
Guard Publishing Company	Legal Ad	12.50
EDPS - Management Consultants	School Census	152.91
Shell Oil Company	Gas and Oil	129.62
Quick Service Litho Print Co., Inc.	Negatives and Masters	73.00
Dale Parnell	Expense Reimbursement	51.50
Harper & Brothers	Book	5.10
California Test Bureau	Test Answer Sheets	4.39
Oregon Museum of Science & Industry	Science Fair Handbooks	20.25
Co. School Service Fund, San Diego Co.	Publication	4.00
Harcourt, Brace & World, Inc.	Tests and Records	206.22
Prentice-Hall, Inc.	Encyclopedia	19.92
Educators Progress Service	Filmstrip Guide	6.00
The Gist	Publications	1.50
National Education Association	Book	1.95
Kendall Motor Company	Repair on Van	156.04
The Original Muffler Shop	Repair on Van	12.95
Elveta Garage	Tire Tube for Van	5.28
Landis Studio	Prints	6.50
James McDonald	Expense Reimbursement	86.07
Ruth Gould	Expense Reimbursement	88.60
Aubrey C. Trimble	Expense Reimbursement	50.65
Gladys Rohrbough, Ex. Sec., AVEAC	DAVI Membership	5.00
Croft Educational Services	Publication	5.00
The Carriage Trade	Curriculum Comm. Meals (Reimb.)	59.00
Dr. Richard Gilke	Honorarium & Expenses (Reimb.)	60.00
Dept. of Audio-Visual Instr., NEA	Subscription	12.00
B. L. Simmons, Sec.-Treas., OAVA	Membership Dues, OAVA	3.00
Charles B. Roth & Associates	In-Service Publications	9.00
Personal Success Program	In-Service Publications	5.50
Curr. Materials Center, Jackson		
Co. School Supts. Office	Tapes	1.30
Houghton Mifflin Company	Reusable Tests	20.41
University Microfilms, Inc.	Publication	8.60
American Orthopsychiatric Assn., Inc.	Publications	10.00
Gordon A. Dudley	Expense Reimbursement	51.18
	TOTAL -	\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on February 11, 1963.

FIRM	ITEM	AMOUNT
Vernon L. Thompson	Expense Reimbursement	\$ 106.80
Thomas Dodson	Expense Reimbursement	130.10
Betty Clark	Expense Reimbursement	158.40
Western Union	Telegrams	8.95
Lane County General Fund	Telephone	137.20
Brooks Office Machines	Typewriter Rental	7.50
Moore's Motion Picture Service	Repair of Equipment	46.70
		\$ 2,031.58
	TOTAL -	\$

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
Rural School District

BUDGET COMMITTEE MEETING
Monday, February 11, 1963

Minutes
in brief

1. Attendance

1. The second meeting of the Lane County Rural School District Budget Committee was held in the Lane County School Office, Court House, Eugene, with the following members present: Chairman Joyce Benjamin, Don Davidson, Vera Hansen, Dorothy Leeper, Joe Richards, Ray Swanson, Milton Turay, Wayne Vaughn, Wendell Wick, William Wolfe, Secretary Harrison Hornish, and Superintendent Dale Parnell. Also present were Aubrey Trimble, Administrative Intern, County School Office, and Register-Guard Reporter Don Bischoff.

Chairman Joyce Benjamin called the meeting to order.

2. Minutes
Approved

2. Director Turay moved that the minutes of January 28th be approved. Motion was seconded by William Wolfe and carried.

3. Reports

3. Joe Richards, Chairman of the Rural School Board, reported that the County Commissioners had requested that we vacate as soon as possible the rooms now occupied by the business-legal section of the Board, and use the rental being paid the County for this section, to lease space elsewhere. The County Board of Commissioners granted the request to remain in the balance of the present quarters in the Courthouse for the 1963-64 fiscal year. The County Board of Commissioners were not receptive to the suggestion to build quarters for the County School Office at the fairgrounds in conjunction with the Extension Service.

Superintendent Parnell reported that there is approximately 5,000 sq. ft. available at the Osburn Apartments on the corner of 7th and Pearl Streets, ground floor. The price quoted is 6¢ per sq. ft. as is. However, if the space is put in top shape, the price per sq. ft. could go as high as 25¢ per sq. ft. Superintendent Parnell recommended that the entire Instructional Materials Center be moved to the Osburn facility or other space in the nearby downtown area. This would leave adequate space for the balance of the office program for the 1963-64 fiscal year.

Milton Turay, member of the Rural Board, reported that in order to use the space available at the Osburn Apartments that it would be necessary to make many improvements. Heating is available but lighting is inadequate, there are no restroom facilities, the space needs painting plus a loading zone and parking problem.

4. Budget for
1963-64

4. The proposed budget was discussed at length, section by section.

Joe Richards moved that the budget for 1963-64 be approved as follows. The motion was seconded by Harrison Hornish and carried.

NOTICE OF SCHOOL MEETING

Notice is hereby given, in compliance with ORS 334.240, to the legal voters of the Rural School District of Lane County, State of Oregon, that a SCHOOL MEETING of the said district will be held at Harris Hall, Court House, Eugene, Oregon, on the 11th day of March, 1963, at 1:30 o'clock p.m., for the purpose of discussing the budget of the Rural School District Board of Education for the fiscal year beginning July 1, 1963, and ending June 30, 1964, hereinafter set forth.

SCHEDULE I

BUDGET - FISCAL YEAR 1963-1964

Summary of Estimated Expenditures, Receipts and Available Cash Balances, and Tax Levies				
1. Estimation of Tax Levy	Total All Funds	General Fund	Clearing Account	Service Bureau
1. Total Estimated Expenditures	\$ 444,536.00	\$ 273,656.00	\$100,000.00	\$ 70,880.00
DEDUCT:				
2. Total Estimated Receipts and Cash Balances	256,246.00	85,366.00	100,000.00	70,880.00
3. Total Estimated Tax Levies for Ensuing Fiscal Year	\$ 188,290.00	\$ 188,290.00	-0-	-0-

Approved by Budget Committee: Approved <u>February 11</u> , 19 <u>63</u> Signed: <u>Harrison P. Hornum</u> Secretary, Budget Committee <u>George H. Hornum</u> Chairman, Budget Committee	Adopted by District School Board: Dated <u>March 11</u> , 19 <u>63</u> Signed: <u>Del. P. Pinner</u> District Clerk <u>Carl K. K...</u> District Chairman
Posted: <u>February 20</u> , 19 <u>63</u> Signed: _____ District Clerk	Filed: _____ _____

SCHEDULE I

ESTIMATED REVENUE RECEIPTS

Actual Receipts Fiscal Year end 6-30-61 (1)	Actual Receipts Fiscal Year end 6-30-62 (2)	Budget Allowance Fiscal Yr. (Current) end 6-30-63 (3)	ITEM (4)	Budget Committee Allowance (5)
			11. Taxes & Appropriations Recd.	
			11.1 Dist. Tax - Current Year Levy	X X X X X X
\$ 55,148.00	\$ 65,285.00	\$151,016.00	11.2 Dist. Tax - Prior Years Levies	X X X X X X
			11.4 Appropriations recd. from Other Government units	\$ 1,466.00
			14. <u>Other Revenue from Local Sources</u>	
6.29			14.1 Earnings from Investments	300.00
152.75	522.00	500.00	14.2 Rent from District Owned Property	
			14.4 Gifts and Bequests	
145.67	440.56	200.00	14.9 Miscellaneous Revenue	100.00
			30. <u>Revenue through or from State Sources</u>	
			31.3 Special Accounts	
		6,000.00	31.31 Handicapped Children Program	6,000.00
			31.32 Mentally Retarded Program	
746.12	1,034.25		31.34 Able and Gifted	500.00
1,000.00	1,785.00	1,500.00	31.35 Curriculum Improvement	3,500.00
		16,000.00	35. National Defense Ed. Act	20,000.00
2,060.68	770.81	1,500.00	39. Reorganization Activities	1,500.00
		100.00	40. Revenue from Federal Sources	
		100.00	72. Sale of Equipment	1,000.00
			80. Amounts recd. from School Districts	
591.00	7,013.42	20,000.00	81. Contractual Arrangements	41,000.00
30,308.43	22,181.63	6,000.00	Beginning Fiscal Year Cash Balance	10,000.00
\$ 90,158.94	\$ 99,032.67	\$ 202,916.00		\$ 85,366.00

SCHEDULE II

100 - Administration

Actual Exp. Fiscal Year end 6-30-61 (1)	Actual Exp. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Estimated Item of Expenditure (4)	Budget Committee Allowance (5)
\$ 14,942.43 (Death of Mr. Woodie)	\$ 18,519.84	\$ 21,570.00	110. Salaries 111. Superintendent-Clerk, Adm. Asst., Certification Clerk	\$ 21,970.00
			120. <u>Supplies & Related Office Expense</u>	
876.96	1,340.00	800.00	121. Office Supplies	800.00
980.69	1,176.00	1,800.00	122. Printing and Paper	1,800.00
565.00	800.00	600.00	123. Postage and Freight	600.00
	154.55	100.00	124. Miscellaneous Office	100.00
177.71	219.02	300.00	141. Election and Publicity	300.00
1,129.88	987.53	500.00	143. Legal Service (Boundary Board, Legal Advice)	500.00
		1,000.00	144. Audit	1,000.00
1,097.61	1,059.60	1,000.00	145. Travel & Expense - Supt.	600.00
	450.00	200.00	145.1 Car Operation	500.00
		200.00	145.2 Travel & Expense, Adm. Asst.	100.00
			146. Adm. - Library & Supplies	200.00
			190. <u>Board Expense</u> (Includes OSBA membership and Study Council)	1,200.00
708.45	1,129.19	1,100.00	191. Teacher Recruitment	300.00
	590.10	300.00	192. Reorganization Work	
	155.00	100.00		
\$ 20,478.73	\$ 26,580.83	\$ 29,570.00		\$ 29,970.00

ESTIMATED EXPENDITURES

200 - Educational Services

Actual Exp. Fiscal Year end 6-30-61 (1)	Actual Exp. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Estimated Item of Expenditure (4)	Budget Committee Allowance (5)
			<u>210. Salaries</u>	
\$ 14,013.12	\$ 14,299.92	\$ 21,500.00	211. Asst. Supt., IMC Director, Adm. Intern	\$ 23,500.00
			212. Librarian	1.00
6,889.15	6,134.56	10,500.00	213. Clerical (3 + part time)	15,500.00
		7,000.00	214. Other Salaries (Courier & Shipping Clerk)	7,200.00
			<u>220. Supplies</u>	
	658.82	1,300.00	221. General Supplies (Graphic Arts, Printed Forms)	1,300.00
	397.75	3,000.00	222. Printing and Paper	3,000.00
	234.13	600.00	223. Postage and Freight	600.00
		200.00	224. Miscellaneous	200.00
			<u>226. Books, Periodicals, Supplies</u>	
462.72	684.76	500.00	226.1 Professional Books	500.00
4,009.02	4,814.63	6,200.00	226.2 Tests, Scoring, Records	8,000.00
	4.89	100.00	226.3 Education TV Supplies	100.00
			<u>227. Curriculum Library</u>	
572.78	633.69	350.00	227.1 Library Books, Supplies	350.00
		150.00	227.2 Periodicals, Pamphlets, Newspapers	150.00
			227.3 Supplementary Textbooks	1.00
			<u>245. Travel and Expenses</u>	
		2,080.00	245.1 Truck Lease & Operation	2,080.00
		1,220.00	245.2 Car Operation	500.00
			245.3 Reimbursed out-of-pocket expense for Asst. Supt., IMC Dir., Adm. Intern. Reimburse car travel at 10¢ per mile	1,800.00
1,392.23	1,651.80	1,800.00		
			<u>280. In-Service Work</u>	
1,244.11	1,031.40	1,000.00	281. County Educational Confer- ence	400.00
309.20	383.15	400.00	282. Regional & Advisory Group In-Service Work	1,500.00
	1,080.11	1,200.00	283. Staff In-Service	1,200.00
300.00	284.20	300.00	284. Non-Certified In-Service	300.00
		1,000.00	285. Teacher Summer Work	1,000.00
	36.00	300.00	286. Joint Curriculum Projects	300.00

ESTIMATED EXPENDITURES

200.- Educational Services, Contd.

Actual Exp. Fiscal Year end 6-30-61 (1)	Actual Exp. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Estimated Item of Expenditure (4)	Budget Committee Allowance (5)
			290. <u>Instructional Materials Center</u>	
		\$ 22,500.00	291. (Rent to Own) Films	\$ 32,500.00
		10,700.00	292. Tapes and Records	8,700.00
			293. Models and Mock-ups	2,000.00
\$ 29,192.33	\$ 32,329.81	\$ 93,900.00		\$112,682.00

ESTIMATED EXPENDITURES

300 - Pupil Personnel Services

Actual Exp. Fiscal Year end 6-30-61 (1)	Actual Exp. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Estimated Item of Expenditure (4)	Budget Committee Allowance (5)
\$ 11,986.79	\$ 6,283.27	\$ 15,500.00	310. Salaries	
			311. Director, Supervisor	\$ 15,250.00
			312. School Psychologists (1.5)	10,750.00
	11,400.79	19,500.00	313. Special Ed. Teachers (4)	25,000.00
	1,305.00	3,180.00	314. Clerical	6,000.00
		1,000.00	315. Attendance Investigation	1,000.00
			320. Supplies	
		1,200.00	321. Teaching Supplies	1,600.00
			322. General Supplies (Forms & Office Supplies)	600.00
		300.00		
		600.00	323. Printing	800.00
			345. Travel and Expense	
			346. Car Operation (2)	1,200.00
			347. Reimbursed out-of-pocket expenses for 6 people. (Car travel @10¢ per mile)	5,900.00
916.66	1,861.81	4,700.00		
\$ 12,903.45	\$ 20,850.87	\$ 45,980.00		\$ 68,100.00

ESTIMATED EXPENDITURES

600 - Operation of Plant (County has provided this in the past)

Actual Exp. Fiscal Year end 6-30-61 (1)	Actual Exp. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Estimated Item of Expenditure (4)	Budget Committee Allowance (5)
		\$ 1.00	610. Salaries of Central Office Staff	
		1.00	611. Custodial Services	\$ 500.00
		1.00	612. Salaries for Others (Switchboard, Warehouse)	
		1.00	620. Supplies for Plant Oper.	300.00
		1.00	628. Heat for Building	1.00
		1.00	630. Utilities, except Heat	1.00
\$ 600.01	\$ 1,356.07	1,400.00	633. Telephone	1,800.00
		1.00	690. Other Plant Operation Expense	300.00
\$ 600.01	\$ 1,356.07	\$ 1,407.00		\$ 2,902.00

700 - Maintenance of Plant

		\$ 1.00	710. Salaries	
			720. Supplies and Materials	
		1.00	721. Upkeep of Grounds	
		1.00	722. Repair and Maintenance of Building	\$ 500.00
\$ 147.03	\$ 449.71	1,000.00	723. Repair of Equipment	1,000.00
\$ 147.03	\$ 449.71	\$ 1,003.00		\$ 1,500.00

800 - Fixed Charges

\$ 1,411.37	\$ 1,384.24	\$ 2,520.00	851. Employees Retirement & Social Security	
1,233.59	1,456.60	1,980.00	851.1 Retirement	\$ 3,240.00
			851.2 Social Security	2,490.00
			852. Insurance	
		201.00	852.1 Property & Liability Insurance	2,000.00
102.42	131.72	120.00	852.2 Employee SIAC	170.00
		80.00	852.4 Fidelity Bond Premium	80.00
520.96	753.55	1,280.00	852.5 Hospital Insurance	1,520.00

ESTIMATED EXPENDITURES

800 - Fixed Charges, cont.

Actual Exp. Fiscal Year end 6-30-61 (1)	Actual Exp. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Estimated Item of Expenditure (4)	Budget Committee Allowance (5)
		\$ 1,120.00	854. Rental of Buildings	\$ 5,000.00
		1.00	855. Interest on Current Loans	500.00
		1.00	890. Other Fixed Charges (Refunds)	
\$ 3,268.34	\$ 3,726.11	\$ 7,303.00		\$15,000.00

1100 - Community Services

		\$ 1.00	1110. Salaries	\$ 1.00
		200.00	1120. Supplies & Other Expense	200.00
		\$ 201.00		\$ 201.00

1200 - Capital Outlay

		\$ 1.00	1277. Remodeling	\$ 1,000.00
\$ 776.55	\$ 1,304.24	4,000.00	1278. Equipment	
			1278.1 Audio & Visual	3,500.00
		2,000.00	1278.2 Storage Racks & Cabinets	2,000.00
		6,000.00	1278.3 Tape Reproducer and Equipment (Rent to own)	5,500.00
		2,000.00	1278.4 Film Equipment	2,000.00
		1,250.00	1278.5 Electronic Equipment	2,000.00
		500.00	1278.6 Other A.V. Equipment	500.00
610.87	656.00	1,800.00	1279. Office Equipment	2,000.00
			1280. Vehicles Purchase (3)	4,800.00
\$ 1,387.42	\$ 1,960.24	\$17,551.00		\$23,300.00

1400 - Payment to Other Dists.

		\$ 1.00	1461. In State Payments	\$ 1.00
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		\$ 6,000.00	Emergency Fund	\$20,000.00
\$ 67,977.31	\$ 87,253.64	\$202,916.00	TOTAL - Estimated Expenditures	\$273,656.00

SCHEDULE III

CLEARING ACCOUNT

Estimated Receipts

Actual Receipts Fiscal Year end 6-30-61 (1)	Actual Receipts Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Item (4)	Budget Committee Allowance (5)
			Joint Purchasing & Other	\$100,000.00
			Total	\$100,000.00

Estimated Expenditures

Actual Expend. Fiscal Year end 6-30-61 (1)	Actual Expend. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Item (4)	Budget Committee Allowance (5)
			Joint Purchasing & Other	\$100,000.00
			Total	\$100,000.00

SCHEDULE IV

SERVICE BUREAU

Estimated Receipts

Actual Receipts Fiscal Year end 6-30-61 (1)	Actual Receipts Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Item (4)	Budget Committee Allowance (5)
			1600. Duplication Receipts	\$ 17,500.00
			1700. Graphic Arts Receipts	12,600.00
			1800. Repair & Main. Receipts	19,900.00
			1900. Data Processing Receipts	20,880.00
			Totals	\$ 70,880.00

Estimated Expenditures

Actual Expend. Fiscal Year end 6-30-61 (1)	Actual Expend. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Item (4)	Budget Committee Allowance (5)
			1600. Duplication	
			1610. Salaries	\$ 4,000.00
			1620. Supplies	2,500.00
			1621. Paper	7,000.00
			1622. Miscellaneous	500.00
			1623. Postage & Freight	500.00
			1660. Operation of Plant	
			1670. Maintenance of Plant	500.00
			1690. Capital Outlay	2,500.00
			Total	\$ 17,500.00
			1700. Graphic Arts	
			1710. Salaries	6,000.00
			1720. Supplies	4,000.00
			1722. Miscellaneous	500.00
			1723. Postage & Freight	100.00
			1790. Capital Outlay	2,000.00
			Total	\$ 12,600.00

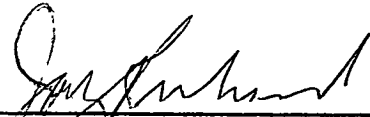
Service Bureau - Estimated Expenditures, cont.

Actual Expend. Fiscal Year end 6-30-61 (1)	Actual Expend. Fiscal Year end 6-30-62 (2)	Budget Allowance Current Fiscal Year end 6-30-63 (3)	Item (4)	Budget Committee Allowance (5)
			1800. <u>Repairs and Maintenance</u>	
			1810. Salaries	\$ 7,000.00
			1811. Expense	500.00
			1820. Supplies	6,000.00
			1822. Miscellaneous	500.00
			1823. Postage & Freight	100.00
			1860. Operation of Plant	2,700.00
			1870. Maintenance of Plant	100.00
			1890. Capital Outlay	3,000.00
			Total	\$ 19,900.00
			1900. <u>Data Processing</u>	
			1910. Salaries	\$ 8,000.00
			1911. Expense	500.00
			1920. Supplies	4,000.00
			1922. Miscellaneous	1,000.00
			1923. Postage & Freight	200.00
			1960. Operation of Plant	
			1970. Maintenance of Plant	1,000.00
			1990. Capital Outlay	6,180.00
			Total	\$ 20,880.00
			Service Bureau Total	\$ 70,880.00


5. Budget
Hearing

5. The hearing on the proposed 1963-64 Lane County Board of Education budget was set for Monday, March 11, 1963, at 1:30 p.m. in Harris Hall.

Meeting adjourned.



Joe Richards, Chairman



Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
Rural School District

BUDGET COMMITTEE MEETING

Monday, January 28, 1963

Minutes
in brief

1. Attendance

1. The first meeting of the Lane County Rural School District Budget Committee was held in the Lane County School Office, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Vera Hansen, Milton Turay, Dorothy Leeper, Ray Swanson, William Wolfe, Wendell Wick, Harrison Hornish, Don Davidson, Joyce Benjamin and Secretary Parnell. Also present was Aubrey Trimble, Administrative Intern, County School Office.

In the absence of Joe Richards at the beginning of the meeting, Vice-Chairman Laura Johnson presided as Chairman.
2. Election of Budget Committee Chairman

2. Harrison Hornish nominated William Wolfe as Chairman of the Budget Committee. William Wolfe thanked Committee for the nomination but declined.

Director Dorothy Leeper nominated Joyce Benjamin as Chairman of the Budget Committee. The nomination was seconded by William Wolfe. Wendell Wick moved that the nominations be closed. The motion was seconded by Harrison Hornish and carried. Joyce Benjamin was declared elected Chairman of the Budget Committee for 1963-64.
3. Election of Budget Committee Secretary

3. Director Hansen nominated Harrison Hornish as Secretary of the Budget Committee. The nomination was seconded by Milton Turay. Director Leeper moved that nominations be closed. The motion was seconded and carried. Harrison Hornish was declared elected Secretary of the Budget Committee for 1963-64.
4. Budget Document Presented

4. After a few opening remarks by Chairman Benjamin, Secretary Parnell presented the budget document listing facts and proposals. The main points of discussion were:

 - a. The purchase or rental of trucks and cars. Superintendent Parnell was requested to prepare some financing figures on transportation for the next meeting.
 - b. The removal of the County Board of Education from the Courthouse.

4. Budget
Document
Presented
(cont.)c. Establishing a self-sustaining Service
Bureau which provides the following
services:

- (1) Duplication
- (2) Graphic Arts
- (3) Repairs and Maintenance
- (4) Data Processing

Chairman Joe Richards reported that he and the Superintendent had discussed the matter of finding other quarters with the County Board of Commissioners. He did not think the County Commissioners were too receptive to building quarters in connection with the Extension Service at the Fairgrounds, however, he did not feel this possibility was closed. It would appear necessary to discuss financing new quarters during this budget session. The members discussed rather extensively the pros and cons of the Commissioners' responsibility to furnish facilities.

Director Turay moved that the Lane County Board of Commissioners be notified that the Rural School District Budget Committee has discussed the matter of facilities. In view of pending legislation the Budget Committee feels strongly that the offices of the Board of Education for the Rural School District should remain in the present facilities for the 1963-64 budget year. The motion was seconded by Harrison Hornish and carried unanimously.

5. Next
Meeting

5. The next meeting of the Budget Committee was set for Monday, February 11th, 7:30 P.M. in the County School Office.

Meeting adjourned.

Joyce Benjamin, Chairman, Budget Comm.

Harrison Hornish, Secretary, Budget Comm.

Richards

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, January 14, 1963

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Vera Hansen, Milton Turay, Dorothy Leeper, Marvin Hendrickson, Ray Swanson, and Secretary Parnell. Also present were Register Guard reporters Don Robinson and Dean Rea; Aubrey Trimble, County School Office; Superintendent Kenneth Williams of Coburg; and Merle Short, Stanley Jensen, and Leon Funk of Coburg.

2. Minutes
approved

2. Director Turay requested that the minutes of December 10th be corrected with the following addition: Page 3, Item 14 (next to bottom line after the word participate), "as long as it would not interfere with services to the Lane County districts."

Director Hendrickson moved that the minutes of December 10th be approved with the correction. The motion was seconded by Director Hansen and carried.

Director Hansen moved that the minutes of the December 17th meeting at Harrisburg be filed for future reference. The motion was seconded by Director Leeper and carried.

3. Reports

3. Director Hansen indicated that she felt a need for this Board to keep in close touch with our Lane County Legislators on education matters.

Secretary Parnell presented a letter from the Coburg School Board stating their request to the Eugene School Board to accept their 10th, 11th and 12th grade students on a tuition basis commencing September, 1963 and continuing on this basis for a three year period.

Secretary Parnell presented a letter from Ray Osburn, State Department of Education, commending the Board on the County School Office operation.

Secretary Parnell presented a letter from the Oregon Study Council extending an invitation to the Board Members to visit Forest Grove on February 7th and 8th.

Secretary Parnell presented the final figures of the Lane County school census, as of October 25, 1962. The total amount shown was 58,112.

4. Financial
Report

4. Financial report of the Board operation for the month of December was presented, discussed and filed.

5. Bills
approved

5. The bills for the month of December, 1962, were presented and discussed. Director Hendrickson moved that the bills as presented be approved for payment. The motion was seconded by Director Turay and carried.

6. Boundary
Board
Business

6. Director Hansen moved that the petition from Merle Short requesting transfer of his property from School District No. 43 to School District No. 4, which had been tabled previously, be taken from the table. The motion was seconded by Director Turay and carried.

Mr. Merle Short informed the Board that his request for the transfer was made mainly for the welfare of his son who attends 9th grade at Cal Young on a tuition basis, as he felt the high school at Coburg did not provide an adequate education. He pointed out that Eugene accepted his son at Cal Young on a tuition basis until the matter is settled.

Director Swanson asked Mr. Short if the requested boundary change is granted would it relieve him of tuition payments for the balance of the year?

Mr. Short stated that it would if the change were effective now.

Mr. Leon Funk of Coburg spoke in favor of this boundary change.

Mr. Short requested the Board to hold a hearing on his petition at the earliest possible date.

Director Johnson moved that a hearing on Mr. Short's petition be held on February 11, 1963, in Harris Hall. The motion was seconded by Director Turay and carried. The Superintendent is to check with the Coburg and Eugene Boards relative to this petition.

7. Letter from
Coburg
School
Board
Discussed

7. Superintendent Williams of Coburg stated that he did not know of any local opposition to the Coburg Board's proposal to send their top three grades to Eugene on a tuition basis. Mr. Stan Jensen of Coburg felt this proposal was being accepted quite well as the people know they have to do something.

Superintendent Williams explained that the proposal was for a contractual agreement to be made yearly for a period of three years.

Superintendent Parnell reported that he had received some phone calls from patrons opposing tuitioning students to Eugene, and who would like another vote.

Mr. Leon Funk substantiated Superintendent Parnell's statement. Patrons are afraid this arrangement might boomerang and defeat a future vote.

Superintendent Williams pointed out that Coburg has to take into consideration that the majority of people have said "no" to reorganization. He stated they had called the State Department in for help on this. The State Department made clear their position and what their action might be. The Coburg Board was faced with either joining with Harrisburg, voting a bond issue, or abandonment of their high school. After careful study they decided unanimously on the proposal of tuition to Eugene, if possible, but to keep the first nine grades in Coburg.

Superintendent Williams pointed out that the Eugene School District has unsold bonds and this may affect any boundary change.

Mr. Leon Funk asked if it wasn't possible for grades 7-8-9 to go to Eugene also on a tuition basis.

7. Cont'd.

Superintendent Williams stated they did not feel this was a wise plan.

Director Swanson stated that the County Board does not have jurisdiction in the tuition matter and therefore a statement should be relayed to the Eugene Board to the effect that the plan of the Coburg Board to tuition students to the Eugene School District would not appear to conflict with present reorganizations plans.

8. Keith Parks
Lane Co.
Adm. Ass't.

8. Mr. Keith Parks, Lane County Commissioners' Administrative Assistant, appeared before the Board relative to the problems of the County School Office space confronting the Board of Commissioners. He pointed out that the Board of Commissioners is faced with substantial building changes made necessary by reorganization under the County Charter, and that the space now housing the County School Office will be needed soon. Thus, it will be necessary for the County School Office to find other suitable quarters. When asked if the County Commissioners would consider building for the County School Office at the Fairgrounds or perhaps incorporating quarters in the building to be built for the County Extension Service, he pointed out that the Commissioners were not interested in doing this at this time, and that the Lane County Board of Education should make other negotiations for office space. The Commissioners would like the office space vacated by July 1, 1963, or as soon as possible after that.

Regarding the Service Bureau, Mr. Parks pointed out that the County Commissioners must discuss this more thoroughly, but it would appear that a joint Service Bureau operation would have a number of problems to iron out and he did not think the Commissioners were ready to move in this area.

Regarding Data Processing, Mr. Parks pointed out that the County Commissioners are very interested in a joint operation of this and want to discuss it soon. With the County Charter it will, no doubt, be necessary to expand facilities--perhaps going to a 1440 IBM computer oriented operation. This appeals very much to the County.

Director Turay moved that Chairman Richards and Superintendent Parnell be authorized to explore further with the Commissioners the matter of office space and Service Bureau matters. Seconded by Director Hansen and carried.

9. Budget
Preparation

9. Superintendent Parnell presented some tentative budget figures and discussed the budget process. Discussion was held as to what general appropriation items the Board wished to have prepared for the Budget Committee consideration.

Director Hendrickson moved that the proposed general appropriations and the general concept of the Service Bureau be presented to the Budget Committee for consideration. The motion was seconded by Director Hansen and carried. It was understood that this action did not mean commitments, but only gave the Superintendent guidance in preparing the budget instrument.

Director Leeper moved that no amount be allowed in the budget for a distressed district fund for local districts from the Rural Levy, and that the date of May 6, 1963, be set for the Rural 6% Limitation election. The motion was seconded by Director Turay and carried.

10. Proposed
School
Calendar
1963-64

10. Director Hendrickson moved that the Board circulate to the districts the following suggested school calendar for the 1963-64 school year:

September 2 -----Labor Day
September 9 -----Begin Classes
November 11 -----Veterans Day
November 28-29 -----Thanksgiving
December 23-January 6 -----Christmas Vacation
January 6 -----Classes Resume
March 16-20 -----Professional Conference &
School Activities Week
June 12 -----Last Day of Classes
(182 classroom days)

The motion was seconded by Director Hansen and carried.

11. Seminar

11. Secretary Parnell informed the Board of a Seminar on School Business Management being conducted at the University of Oregon, and asked if the Board would like for him to attend this 10 week seminar.

Director Turay moved that Superintendent Parnell be authorized to attend the Business Management Seminar and that the fee in the amount of \$38.50 be paid from the In-service fund. The motion was seconded by Director Hendrickson and carried.

12. OEA Citizen
of the Year
Nomination

12. Secretary Parnell informed the Board that Board Member Ray Swanson had been nominated by the Lane County OEA for the "Citizen of the Year" Award. Director Hansen moved that the Board send a letter to the OEA recommending Ray Swanson for this award. The motion was seconded by Director Leeper and carried.

13. Letter to
Legislators

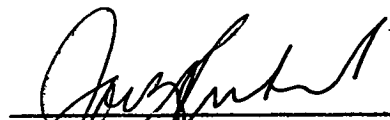
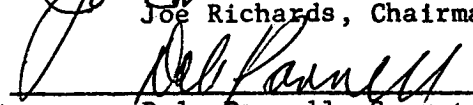
13. Secretary Parnell was directed to draft a letter to the Lane County Legislators on the Interim Committee report, and to send this draft out to the Board Members for their suggestion.

14. Next
Meeting

14. Next meeting will be the first formal Budget Committee Meeting to be held in the County School Office on January 29th at 7:30 P.M. The next regular Board Meeting is on Monday, February 11th at 1:30 P.M.

15. Adjourn

15. Meeting adjourned.


Joe Richards, Chairman

Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on January 14, 1963.

FIRM	ITEM	AMOUNT
Petite Cake Shoppe	Misc. Office Expense	\$ 4.50
Business Equipment Center, Inc.	Projector Markers	6.00
Croft Educational Services	Publications & School Law Service	49.82
IBM Corporation	Ribbons, Census Composition Chg.	81.00
EDPS - Management Consultants	School Census (Reimbursable)	1,015.19
Dale Parnell	Expense Reimbursement	59.25
Lane County General Roads	Car Expenses: Gas, Oil, Misc.	307.29
Shell Oil Company	Gas and Oil	124.98
Coburn Film Shop	Lamps	6.21
School District No. 4	Polishing Rolls for Nuevator	2.70
Science Research Assoc., Inc.	ITED Stencils (Testing)	5.81
Warren Adams	Consultant Honorarium	25.00
Quick Service Litho Print. Co., Inc.	Negative	2.75
Henry Lowry	Photo Finishing and Bulbs	3.87
Coronet Films	Film Rental	87.50
Association Press	Publication	2.54
McGraw-Hill Book Co., Inc.	Publication	3.24
Scott, Foresman Company	Publication	1.49
Exposition Press, Inc.	Publication	2.35
National School Boards Assn., Inc.	Publication	35.00
Oceana Publications, Inc.	Publication	8.75
David McKay Co., Inc.	Publication	12.74
Eugene Register-Guard	One-year Subscription	24.00
The Nation's Schools	One-year Subscription	4.00
Kendall Motor Company	Expense on Van	16.32
Jim McDonald	Expense & Staff Reimbursement	50.87
Scott & Sons	Car Expense	7.50
Aubrey C. Trimble	Expense Reimbursement	11.50
Ruth E. Gould	Expense Reimbursement	34.00
Jackson County School Supt.	Film and Processing	3.46
Osburn Hotel	Advisory Group Inservice (Lunch)	63.50
Charles B. Roth and Associates	Publications for Staff Inservice	9.00
Trumbulls Studio	Filming for Educational TV Prog.	75.00
Encyclopaedia Britannica Films, Inc.	Ed. Films & Teaching Tapes	15,658.88
Bailey Films, Inc.	35mm Filmstrip (Reimbursable)	6.10
National Education Association	Tapes	110.00
Harcourt, Brace & World, Inc.	Student Texts - German & Spanish	22.97
Willamette Stationers	Office Supplies	46.89
Chapman Bros.	Office Supplies	43.70
Vernon L. Thompson	Expense Reimbursement	83.20
Thomas Dodson	Expense Reimbursement	100.15
Gordon A. Dudley	Expense & Supplies Reimbursement	56.88
TOTAL -		\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on January 14, 1963.

FIRM	ITEM	AMOUNT
Western Union	Telegrams	\$ 13.50
Lane County General Fund	Tel. and Service Bureau Charges	191.93
Brooks Office Machines	Typewriter Rental	7.50
Stevens Typewriter Co., Inc.	Check Writer Repair	6.00
Montgomery-Perlich Ins. Agency	Fidelity Bond - Supt.	35.00
Davis Audio Visual Service	Pixmobile Tables	125.92
		\$ 18,655.75
Milton Turay	Mileage	8.80
Ray Swanson	Mileage	7.20
		\$ 18,671.75
	TOTAL -	\$

Signed:

Secretary, Lane County Board of Education
Rural School District

Joint Meeting
Lane and Linn County Boards of Education and
Local Boards of: Coburg, Wyatt, Harris,
Harrisburg Elementary and Harrisburg
Union High School Districts

Monday, December 17, 1962 - Harrisburg Union High School

Minutes
in brief

1. Attendance

1. Joint meeting of the Lane and Linn County Rural School Boards, and the Coburg, Wyatt, Harris, Harrisburg Elementary and Harrisburg Union High School District Boards, was held in the Harrisburg Union High School with the following Lane County Board Members present: Laura Johnson, Ray Swanson, Dorothy Leeper and Vera Hansen; Also present from Lane County were Dale Parnell and Aubrey Trimble.

Dr. David Reid, Chairman of the Linn County Board served as chairman of the meeting.

2. Discussion
of Coburg-
Harrisburg
Reorganiza-
tion

2. Each board member was given an opportunity to express the sentiment of his board and his own personal sentiments. Most of the board members expressed their personal opinions on the matter of reorganization.

There was general agreement that reorganization would be beneficial to all of the school districts involved; that a vote should be taken; that a seven or nine member board should represent zoned areas of the new district; and that a new high school would probably need to be constructed. There was no general agreement concerning which rural board the new district, if formed, should report to, nor the general location in which new high school, if built, should be located.

The group decided to take a secret ballot on the question, "Would you favor a reorganization plan if it was understood that a new high school would be built halfway between Harrisburg and Coburg?" The result of the ballot was 13 "NO" and 8 "YES" votes.

Coburg Board
Asked that
Plan be
Dropped

Mr. Stanley Jensen, Chairman of the Coburg Board, held a short caucus with the other members of the Coburg Board and then moved that the Lane County Rural Board consider dropping further discussion of a Coburg-Harrisburg Reorganization plan. The motion was seconded by Mr. Lake and passed by the Coburg board.

3. Meeting
Adjourned

3. The chairman stated that in view of this development he felt there was little need for further discussion and declared the meeting adjourned.

Laura Johnson, Vice-Chairman



Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, December 10, 1962

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Vera Hansen, Milton Turay, Dorothy Leeper, Marvin Hendrickson, Ray Swanson, and Secretary Parnell. Also present were Register Guard reporter Sam Frear, and Aubrey Trimble, County School Office. In the absence of Joe Richards at the first part of the meeting Vice-Chairman Johnson presided as Chairman.
2. Minutes Approved

2. Director Hendrickson moved that the minutes of November 8th and November 27th be approved as mailed. The motion was seconded by Director Hansen and carried.
3. Reports

3. Board Members commented generally on the State School Boards' Convention. It was the consensus of opinion that this was the best convention yet.

Secretary Parnell presented a letter from the Lane County Historical Society telling of their project to preserve and repair the 100 year-old Lane County Clerk's building that was the seat of Lane County government for some years.

Secretary Parnell presented a letter from the principal of the Monroe Union High School asking what the Board would charge Monroe to use the Lane County Instructional Materials Center.

Secretary Parnell reported on the article appearing in "Trends", a publication of the N.E.A., relative to the brochure "Vital Link" on the services provided by the Lane County Board of Education.

Secretary Parnell presented a weekly cumulative report on the use of the IMC.
4. Financial Report

4. Financial report of the Board operation for the month of November was presented and discussed. Secretary Parnell reported that the County Treasurer had been requested to invest \$25,000 of cash on hand for interest purposes for a period of four (4) months. Secretary Parnell also reported that budget items Nos. 122, 221, 222, 852.1, 855, 1277 and 1278 series, had been closed to charges unless emergency items and then on the approval of the secretary and Board.
5. Bills Approved

5. The bills for the month were presented and discussed. Director Turay moved that the bills as presented be approved for payment. The motion was seconded by Director Leeper and carried.
6. Marcola-Springfield Reorganization Election Lost

6. The votes were canvassed from the Springfield-Marcola Reorganization election held on December 3, 1962, and the results were found to be as follows:

6. Contd.

6. Contd. Canvass of votes:

		For Reorganization	
School District No. 19	-----	YES 125	- NO 100
School District No. 79	-----	YES 64	- NO 269

Director Turay moved that the canvass of the votes be accepted and the election be declared lost. The motion was seconded by Director Hendrickson and carried.

7. Coburg-Harrisburg Reorganization

7. The Board agreed to meet with the local boards of the districts comprising the Harrisburg Union High School and Coburg, and the Linn County Rural School Board on Wednesday, December 19th, at the Harrisburg Union High School. (Subsequently changed to Monday, December 17th at 7:30 PM).

8. Civil Defense

8. Secretary Parnell reported that Colonel Koepke, Director of Civil Defense, had agreed to put the County Superintendent's office on high priority for notification of any type of emergency. Each local district administration office will then be notified in turn.

9. Audit and Filing Fees Paid

9. Secretary Parnell presented a statement from Lemon, Rowan, Iskra and Babcock, Certified Public Accountants, listing the amount due for the Boundary Board audit charges of second-class districts in the amount of \$4,319.00. Also, presented a statement from the Secretary of State listing the financial report filing fee charge for second-class districts in the amount of \$80.00. This involves School Districts Nos. 32, 43, 66, 71, 79, 90 and 117.

Director Hendrickson moved that the audit charges and filing fee be paid and the amounts charged against specific district be deducted from their December apportionment of the County School Fund. The motion was seconded by Director Hansen and carried.

Secretary Parnell presented a billing from the Secretary of State in the amount of \$20.00 due for the financial report filing fee of the Rural School District.

Director Hendrickson moved that the filing fee be paid. The motion was seconded by Director Hansen and carried.

10. Proposed Legislation

10. The Board agreed to ask Tom Rigby of the School Boards' Association, to pursue legislation which would authorize the County Treasurer to handle early apportionment of funds as discussed earlier. It was reported by the Superintendent that a meeting had been held with the auditors, treasurer and district attorney on this subject. It was the district attorney's opinion that the treasurer does not now have legal authority to make such apportionments.

11. Tax Analysis

11. An analysis of the 1962-63 Rural School District tax was presented and discussed. The true cash value per pupil in each of the eighteen districts of Lane County has been changing rapidly in recent years. There was a 1 to 33 ratio in 1957 and today this has dropped to a 1 to 4 ratio.

12. Recommendations for 1963-64 Budget

12. The Directors discussed the 1963-64 Rural District budget with an eye toward making some Board recommendations for budget committee consideration. Aubrey Trimble, Administrative Intern, presented information on the possible uses of data processing by local school

12. Contd.

districts, also the County office operation. Some of the uses indicated were: payrolls, accounting, inventory, census, student scheduling, report cards, attendance and attendance reports, class lists, financial reports, teacher information and personnel records plus other side benefits.

After considerable discussion Director Richards moved (Director Turay was acting as temporary chairman) that the Board adopt the following budget recommendations and that the Superintendent be instructed to prepare preliminary budget information on this basis. The motion was seconded by Director Hansen and carried.

Recommendation "A"

Consider maintaining the regular office budget (general fund items 100 through 1400) to operate for 1963-64 at the present millage level. Consider redefining one professional position plus other minor adjustments, up and down, within the present financial framework.

Recommendation "B"

Consider the examination of four new services with local districts and this Board. These would operate on a contractual basis with the local districts. (These to be particularly defined and discussed at the January 3rd Budget Committee-Superintendents meeting.)

- a. Data Processing
- b. Printing
- c. Teacher Materials Production
- d. Electronic Maintenance and Repair

Recommendation "C"

Consider setting up a separate budget for a "Service Bureau" operation which would be a revolving or clearing account to finance the above contractual services plus the joint purchasing program. It may take a modest amount of money to stake a Service Bureau for the first year of its operation.

Recommendation "D"

Explore with the County Commissioners the following two items:

- a. Joint Service Bureau operation with the County
- b. Housing and facilities situation for 1963-64.

13. Lane Co.
Historical
Society

13. Director Hansen moved that a letter be sent to the Lane County Historical Society commending them for their move to preserve and restore the old Clerk's building; that this idea plus the present Pioneer Historical Museum is of definite educational value to our region. The motion was seconded by Director Hendrickson and carried.

14. IMC Ser-
vices for
Monroe

14. Director Turay moved that Instructional Material Services be extended for the 1963-64 school year to the Monroe Union High and Grade School Districts at the rate of \$3.00 per A.D.M. child and to be contracted only if both districts participate. The motion was seconded by Director Leeper and carried.

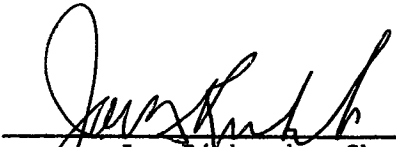
15. Meetings

15. Secretary Parnell called attention to the following meetings:

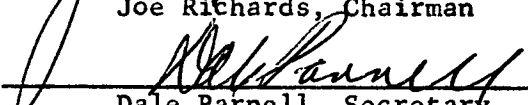
- a. January 3, 1963 - 6:30 P.M. at Ford's Dinner House - dinner meeting of Superintendents and Budget Committee.
- b. December 17, 1962 - 7:30 P.M. at Harrisburg Union High School comprising boards of the districts making up the Harrisburg Union High School District, the Coburg board, the Linn and Lane County Boards.
- c. January 14, 1963 - 1:30 P.M. - next regular Board meeting in Harris Hall.

16. Adjourn

15. Meeting adjourned.



Joe Richards, Chairman



Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on December 10, 1962.

FIRM	ITEM	AMOUNT
Willamette Stationers	General Office Supplies	\$ 46.62
Simmons Carbon Co., Inc.	Ditto Masters	11.75
McCracken Bros. Motor Freight	Freight Charges	57.39
Petite Cake Shoppe	Misc. Office Expense	14.23
IBM Corporation	Census Cards	41.42
Kendall Motor Company	Car Repairs	64.96
Dale P. Parnell	Expense Reimbursement	56.10
Shell Oil Company	Gas and Oil	99.90
Springfield News	Legal Ads - Reorganization	13.09
J. W. Quackenbush & Son	General Office Supplies	4.76
Henry Lowry	General Office Supplies (Kodak)	1.12
Koke Printing & Lithographing Co.	Cover Paper and Blank Checks	62.90
Medo-Land Creamery Co.	Misc. Office Expense	4.00
Boyd Coffee Company	Misc. Office Expense	17.52
John Warren Hardware, Inc.	Extension Cord	9.30
National Education Association	Book	10.30
Scott, Foresman and Company	Publications	8.44
Chas. B. Roth & Associates	Tested Ideas Bulletins	9.00
Croft Educational Services	Publication	6.91
The J. K. Gill Company	Tests	338.50
Coronet Films	Learning Program Booklets	30.00
Eugene Blueprint Company	Supplies for T.V. Show	32.01
Chapman Bros.	Notebooks, Dymo Tapes, Equipment	529.14
Webster's Unified, Inc.	Library Books	24.48
University of Chicago Press	Subscription: Elem. School Jrnl.	4.50
The Am. School Board Journal	Subscription: Am. School Bd. Jrnl.	4.50
Curriculum Bulletin, U. of O.	Subscription: Curriculum Bulletin	7.50
National Fire Fighter Corporation	Dry Chemical Refill	2.25
Ruth Gould	Expense Reimbursement	88.40
Jim McDonald	Expense Reimbursement	71.40
Aubrey C. Trimble	Expense Reimbursement	20.25
Audio-Visual Supply Co.	Pencils: Inservice Materials	18.00
Ore. Assn. Sec. School Principals	Staff Inservice (Publications)	13.00
The MacMillan Company	Book	4.75
Houghton Mifflin Company	Test - Special Ed.	.47
The Bobbs-Merrill Co., Inc.	Tests - Special Ed.	4.89
The Psychological Corporation	Maps and WISC Testing Materials	57.00
Quick Service Litho Print Co., Inc.	Printing, Negatives, Envelopes	676.20
Vernon L. Thompson	Expense Reimbursement	103.50
Betty Clark	Expense Reimbursement	72.20
Gordon A. Dudley	Expense Reimbursement	46.70
Thomas Dodson	Expense Reimbursement	119.80
Lane County General Fund	Telephone, General Office Supplies	236.79
	TOTAL -	\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on December 10, 1962 .

[illegible]

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Thursday, November 8, 1962

Minutes
in brief

1. Attendance
 - 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Vera Hansen, Milton Turay, Marvin Hendrickson, Dorothy Leeper, and Secretary Dale Parnell. Also present were Register Guard reporter Don Robinson, Colonel James Koepke, Lane County Civil Defense Director, Superintendent Kenneth Williams of Coburg, Aubrey Trimble, County School Office, and a delegation of 5 patrons from Coburg.
2. Minutes Approved
 - 2. Director Leeper moved that the minutes of October 22nd be approved as mailed. The motion was seconded by Director Hendrickson and carried.
3. Reports
 - 3. Director Leeper reported that she attended the November 7th meeting in Harris Hall relative to the Eugene Project and felt this project held real significance for education in Lane County.
 - Chairman Richards reported that he attended the County O.E.A. Press Conference on American Education Week.
 - Secretary Parnell presented a letter from Dr. Pond of Eugene thanking the Board for their assistance in presenting the Eugene Project to the Action in Education program which won an award for the Eugene Board of Education.
 - Secretary Parnell presented a letter from Dr. Keith Goldhammer relative to the Board hiring Mr. Ed. Seger for an administrative internship during the next two years.
 - Secretary Parnell presented a letter from the Douglas County Rural School Board thanking the Lane County Board for loaning them the services of Jim McDonald.
 - Secretary Parnell presented an invitation to attend the Manpower Resources Conference to be held on Friday, November 9th, at the Osburn Hotel. This is being sponsored by the Employment Office as well as the County School Office.
 - Secretary Parnell reported that a meeting would be set up soon with the County Auditor, the Treasurer, District Attorney, Auditor Ronald Babcock and the County Commissioners, relative to the handling of school money through the County Treasurer. He reported that the County Treasurer is willing to cooperate in any way possible.
 - Secretary Parnell reminded the Board of the Oregon School Boards Conference to be held in Eugene on Thursday and Friday, November 15th and 16th, and of the special presentation being put on by the County School Office.

4. Financial Report
4. Financial report of the Board operation for the month of October was presented and discussed. Secretary Parnell reported that it would not be necessary to borrow further to meet pending bills as there is a sufficient amount on hand for operation until a tax turnover is made. He also pointed out that on Page 2 of the report an adjustment should be made on the 1278.1 and 1278.7 items.
5. Bills Approved
5. The bills for the month were presented and discussed. Director Hendrickson moved that the bills as presented be approved for payment. The motion was seconded by Director Turay and carried.
6. Budget Calendar
6. Secretary Parnell suggested the following calendar for preparation of the 1963-64 budget, to which the Board agreed:

December 10th - Special Board session to discuss the 1963-64 budget proposals.

January 3rd --- Dinner meeting with local district Administrators and Budget Committee.

January 28th -- First Budget Committee meeting.

February 18th - Second Budget Committee meeting.

March 11th----- Total Rural School District budget completed.

Between January 3rd and January 28th - Suggested time for Budget Committee and Board Members to meet individually to give background on Board proposals.

April 15th ---- Television Presentation.

May 6th ----- Annual Election.

7. Marcola-Springfield Reorganization
7. Secretary Parnell reported that the State Board had approved the Reorganization Plan comprising School Districts No. 19 and 79. Secretary Parnell also reported that he had been informed by Dennis Patch, State Director of School District Reorganization, that since July 1, 1962, it is not necessary to hold a State Hearing a second time the same Plan is presented.

Dates for the Marcola election were discussed. The discussion indicated a desire to hold the election as soon as possible.

Director Turay moved that the Reorganization election on the Springfield-Marcola Plan be held on Monday, December 3rd. The motion was seconded by Director Hansen and carried.

8. Investment of Funds
8. Director Hendrickson moved that the Board request the County Treasurer to invest Board funds when tax turnover is made, which is not needed immediately. The motion was seconded by Director Turay and carried.

9. Civil Defense
10. Colonel Koepke, Lane County Civil Defense Director, reported on schools and Civil Defense. He pointed out that in case of a National

disaster, area directors in all but McKenzie and Lorane could receive the notice immediately. He further pointed out that in case of a declared National Emergency schools should be dismissed and children sent home immediately.

There was some discussion of the signal for an alert and the signal for immediate danger, and how every school in the county could readily get the message. Colonel Koepke pointed out the difficulties of using the phone in such a situation and suggested a system of short wave radio with local ham operators might be used.

Chairman Richards suggested that Superintendent Parnell and Colonel Koepke pursue this matter further relative to Civil Defense.

Director Johnson asked if Dog Tags had the approval of Civil Defense?

Colonel Koepke reported that they were approved but that up to now it had not been working out satisfactorily.

Colonel Koepke advised that people get their own homes in order and should an emergency arise they would not be a problem. Lane County is set up to take care of from 20,000 to 30,000 out-of-county people in an emergency.

10. Harrisburg-
Coburg
Plan

10. Mr. Trimble reported that a rough draft of the proposed plan had been submitted to all districts involved but not all had reported back. Some of the suggestions submitted were:

- a. That subject matter offerings be updated.
- b. Bring existing school building information up to date.
- c. Harrisburg asked that any new district report to and be a part of the Linn County Rural School District.
- d. That the election be held in January, if possible.

Director Johnson asked Superintendent Parnell's recommendation on this proposal.

Superintendent Parnell suggested that the people be given the opportunity to vote on a Harrisburg-Coburg proposal. This is a second-best proposition for Coburg, but it seems to have been a major item in past Coburg-Eugene elections. He stated he was not promoting this plan but only giving the people another alternative. The Coburg Board requested that the people be allowed to vote on this plan. No similar request had come from the Harrisburg Boards, but the Linn County Rural School Board is in favor of this proposal.

Director Hendrickson moved that the Board pursue further the plan for the consolidation of the Harrisburg and Coburg area and meet with the Linn County Board. The motion was seconded by Director Turay.

Superintendent Kenneth Williams of Coburg (Mr. Williams commented that these were his personal remarks and not a policy statement from the Coburg Board) - did not feel the Lane County Board was obligated. He stated that it had been reported that as far as the State Department is concerned, they are not going to do any pushing about this in

Coburg, although it is entirely possible for a "Non-Standard" rating to be given Coburg High School. School probably should have had a "Non-Standard" rating in 1958 instead of "Standard With Advice". He felt the Harrisburg situation must be resolved but not sure it must come to an election. If Linn County and Lane County Boards cannot agree then it should be dropped.

Leon Funk of Coburg stated he would agree to a vote but would work hard to defeat it.

Director Hendrickson felt that the people from the Coburg area who had requested boundary changes deserve consideration.

The motion was called and carried. NOTE: Secretary Parnell was authorized to set up a joint dinner meeting with the Linn County Board - suggested on either November 26th or 27th at the Country Squire Restaurant.

Secretary Parnell was authorized to draw up a rough draft of the proposed Plan including recommendations that have come in with the exception that the new district report to the Lane County Rural School Board, and that this rough draft be sent out to Board Members prior to the meeting.

11. Internship

11. It was decided that the matter of the Internship recommendation from Dr. Goldhammer will be considered at the December 10th Board meeting. Secretary Parnell was directed to notify Dr. Goldhammer of this discussion.

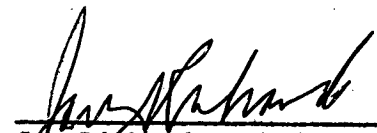
12. Measure #10
Statements

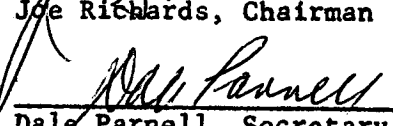
12. The Board discussed the ad appearing in the Register Guard urging people to vote "Yes" on Measure #10, containing false information. It was agreed that Secretary Parnell pursue this matter further and report to the Board at one of their next meetings.

13. Next
Meeting

13. Next meeting of the Board will be held with the Linn County Board on Tuesday, November 27th at the Country Squire Restaurant.

Meeting adjourned.


Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on November 8, 1962.

FIRM	ITEM	AMOUNT
Business Equipment Center, Inc.	Mimeo & Thermo-fax supplies	\$ 61.93
Newberrys	Frames and mirror	1.96
A. K. Briggs Co., Inc	"Vital Link" folders	149.50
Quick Service Litho Print Co., Inc.	Negatives	5.50
Petite Cake Shoppe	Misc. Office Expense	6.63
Riddlesbarger, Pederson, Brownhill, and Ingerson	Legal Opinions	20.00
Oregon Blue Print Company	Map (Metro area)	32.00
Dale Parnell	Expense Reimbursement	66.30
Lane County - General Roads	Expenses - Cars (Inc. Gas)	140.07
The Springfield News	Legal Ad (Reorganization)	4.47
Willamette Stationers	General Office supplies	87.94
Don H. Parson Associates	Laminated Art Prints	252.00
Chapman Bros.	General Office supplies	80.86
Coburn Film Shop	Films and Developing	36.42
Henry Lowry	Films and Developing	2.50
Boehnke Printing Company	Business Cards	14.65
The Unified Encyclopedia	Publication	8.16
Legislative Counsel Committee	Publication - Legislator's Handbk.	22.00
Electronic Teaching Laboratories	Publication	5.95
National Education Association	Publication	15.45
Croft Educational Services	Publication	6.91
The Economics Press, Inc.	Publications	6.14
Random House, Inc.	Books	15.78
Chas. B. Roth & Associates	Tested Ideas Bulletins	18.00
Eugene Surplus Sales Store	Blankets (for Van)	13.96
Bon Marche Russells	Record - for T.V. use	4.98
Thompson's	Record - for T.V. use	.98
Oregon Photo Lab Shop	Slides - for T.V. use	22.00
Brown & Bigelow	Book - Milestones to Am. Liberty	19.99
Educational Screen & Audiovisual	Subscription - 1-yr.	4.00
Shell Oil Company	Gas and Oil	9.55
Aubrey C. Trimble	Expense Reimbursement	31.60
Ruth E. Gould	Expense Reimbursement	140.20
James McDonald	Expense Reimbursement	130.85
Merrilyn Merchant	Advisory Inservice Expense	5.30
Elda Lowman	Advisory Inservice Expense	5.05
Joann Ellingson	Advisory Inservice Expense	5.55
Myrtle Sagen	Advisory Inservice Expense	5.30
Margaret Broderick	Advisory Inservice Expense	4.70
Martin A. Johnson	Advisory Inservice Expense	4.20
Rollo Morris	Advisory Inservice Expense	5.00
CONTINUED ON PAGE 2		TOTAL - \$

Signed: _____

W. P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on November 8, 1962.

FIRM	ITEM	AMOUNT
Virginia Iverson	Advisory Inservice Expense	\$ 4.80
Oregon Assn. of School Administrators	Dues and Publications	5.00
Am. Assn. of School Administrators	Dues and Publications	10.00
Churchill Films	Films	1,156.73
Verl G. Walker Company	Completion of Tape Installation	466.89
Harcourt, Brace & World, Inc.	Tests, Tapes & Teach. Materials	436.42
U. of O. Cooperative Store	Book	6.95
Houghton Mifflin Company	Teaching Supplies	1.96
Follett Publishing Company	Teaching Supplies (Reading Invent.)	15.59
John Wiley & Sons, Inc.	Teaching Aids (Special Ed.)	14.83
The Comm. on Diagnostic Reading Tests, Inc.	Teaching Aids (Tests), Sp. Ed.	2.98
American Guidance Service, Inc.	Teaching Aids (Tests), Sp. Ed.	9.24
Educational Testing Service	Teaching Aids (Book), Sp. Ed.	1.00
Essay Press	Teaching Aids (Tests), Sp. Ed.	5.00
Thomas Dodson	Expense Reimbursement	171.00
Betty J. Clark	Expense Reimbursement	138.60
Vernon L. Thompson	Expense Reimbursement	123.20
Grune & Stratton, Inc.	Book (Special Ed.)	12.91
United Radio Supply, Inc.	Batteries and A.V. Supplies	10.44
Gordon A. Dudley	Expense Reimbursement	45.90
Western Union	Night Letters (from last Spring hiring)	16.94
Lane County General Fund	Telephone & Service Bureau Chgs.	213.15
Brooks Office Machines	Typewriter Rental	7.50
Moore's Motion Picture Service	Shipping Cases	398.78
Goettling Sign Company	Office Signs	159.63
		\$ 4,909.77
Joe Richards	Board Expense	4.60
Ray Swanson	Board Expense	14.80
Milton Turay	Board Expense	13.20
		\$ 4,942.37
TOTAL -		\$

Signed:



Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, October 22, 1962

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Chairman Joe Richards, Laura Johnson, Ray Swanson, Vera Hansen, Milton Turay, Marvin Hendrickson, Dorothy Leeper, and Secretary Dale Parnell. Also present were Register Guard reporter Sam Frear, Tom Rigby, Executive Secretary of the Oregon School Boards' Association, Aubrey Trimble and Jim McDonald, County School Office, and auditor Ronald Babcock.

2. Minutes
Approved

2. Director Johnson moved that the minutes of September 24th be approved with the following addition on Page 4, bottom of page under Dr. Goldhammer's remarks (6th line):

"However, having a school directly across the street from the people that will eventually build homes on the dairy property and not allowing these residents to send their children to this school will add up to trouble and if this change is not made you will have this problem back in your laps in a few years. The choice is not an easy one but it would appear best to transfer this property at this time before housing develops in the area."

Also, that the word "surmountable" on line 17, Page 3, of the September 24th minutes be corrected to read "insurmountable."

The motion was seconded by Director Leeper and carried.

Director Leeper moved that the minutes of October 8th be approved as mailed. The motion was seconded by Director Turay and carried.

3. Reports

3. Secretary Parnell presented a letter from Dr. Paul Jacobson, Dean of the School of Education at the University of Oregon, requesting that Jim McDonald be granted permission to teach the Instructional Materials course at the University of Oregon for the Winter and Spring terms. The County School Board would be reimbursed for his released time on the same basis as is being used in Eugene School District with their personnel. (The class is tentatively scheduled for one day a week from 3 P.M. to 6 P.M.)

Secretary Parnell presented a request for the number of board members who would attend the various sessions and activities of the Oregon School Boards' Convention on November 15th and 16th.

Secretary Parnell presented a letter from Better Homes and Gardens magazine citing the award made to the Eugene School District for "Outstanding Achievement in Action in Education." The Eugene Board had been nominated for this award for their significant "action in education" in initiating the "Eugene Project." Chairman Richards was asked to make this presentation.

Secretary Parnell reported that the office brochure "VITAL LINK" had been distributed to all schools in Lane County. This is another effort to depict the role of the County Board in the educational organization.

Secretary Parnell read a letter relative to attendance at the American Education Week Dinner on November 5th. Chairman Joe Richards agreed to attend from the Board of Education.

4. Audit
Report

4. Auditor Ronald Babcock presented the audit report for the Lane County Board of Education for the year ending June 30th, 1962. He pointed out that we had previously felt each school district would get 100% of offset to which they were entitled. However, we have found districts will not receive 100% due to the 3% discount if taxes are paid prior to November 15th and there is no provision in the law for the Rural Levy to include an amount for this discount. At present the only way to take care of this is for the districts to include the 3% in their district levy.

Mr. Babcock also called special attention to a possibility of allocating the unsegregated Rural Tax money prior to said monies being posted in the County Treasurer's office, as outlined on pages 9 and 10 of the audit report. He also pointed out that in prior years unsegregated monies had been invested by the County Treasurer prior to posting but all interest was credited to the County general fund.

After considerable discussion Director Hendrickson moved that to direct the Superintendent to pursue the proposition of making a determination of total property taxes collected by the County Sheriff shortly after the November 15th deadline; the percentage that the rural school levy is to the entire amount levied in the County for all public bodies could be applied to the total property taxes collected. After allowing some margin for possible actual allocation differences, this amount could be turned over immediately to the school districts. Perhaps one-half of the Rural Levy receipts could be allocated within a week following November 15. This same procedure could be followed one month later, or sooner, if warranted, as the unopened mail containing property tax payments was cleared from the Sheriff's office. Director Leeper seconded and the motion carried. (Note: It was agreed that the County Superintendent, the County Commissioners, the County Auditor, and the County Treasurer, pursue the above.)

5. Budget
Committee

5. Director Swanson nominated Don Davidson of Mapleton to be appointed as a member of the budget committee.

Director Hendrickson nominated Wendell Wick of the Bethel School District to be appointed as a member of the budget committee.

Director Johnson moved that the appointments of Don Davidson and Wendell Wick be approved. The motion was seconded by Director Turay and carried.

6. RSB Budget
Calendar

6. Secretary Parnell requested the type of budget process and timing the Board wished to pursue for the 1962-63 budget.

Director Turay moved that Secretary Parnell be instructed to set up the following budget calendar:

January and February --- Formal budget sessions.

December --- Board discussion of various budget problems.

January --- Board - Local Superintendents - Budget members in-formal dinner meeting to discuss the general needs and services.

The motion was seconded by Director Swanson and carried.

7. Next Meeting

7. Secretary Parnell pointed out that the next regular meeting of the Board falls on November 12th, which is a legal holiday. Director Johnson moved that the next meeting of the Board of Education be held on Thursday, November 8th, at 1:30 P.M. The motion was seconded by Director Hendrickson and carried.

8. McDonald Teaching

8. Director Leeper moved that the Board approve Jim McDonald teaching the Instructional Materials class at the U. of O. on a released time basis and directed the Superintendent to negotiate with the University on this matter. Director Johnson seconded and the motion carried.

9. Marcola-Springfield Reorganization

9. Director Hansen moved that the Plan for the reorganization of the Marcola and Springfield school districts be submitted to the State Board of Education. The motion was seconded by Director Swanson and carried.

Note: In the discussion on this motion questions were raised about the advisability of going ahead with this election in view of the seeming majority opposition to the plan among the Marcola residents. However, it was felt that an election should be held to allow the citizens an opportunity to vote by secret ballot, and also to help give the Marcola Board guidance in their planning for the years ahead.

10. Coburg-Harrisburg Reorganization

10. It was agreed to set the date for a joint meeting with the Linn County Board after local comments and suggestions are received from each of the Boards involved.

11. Intermediate Unit and Interim Committee

11. Secretary Parnell commented on the Intermediate Unit Law from Michigan. He pointed out that the Oregon State Interim Committee is ending their work soon.

Tom Rigby, Executive Secretary of OSBA, reported that the present recommendation of the Interim Committee relative to the County Office is to retain an intermediate unit with a minimum of services to be included in the county-wide tax and all other services of the intermediate unit to be made on a contractual basis.

Director Leeper expressed her concern over the Rural School District valuation in view of the timber tax law change.

Tom Rigby reported that the Interim Committee had no intention of doing away with the equalized levy as such but only as it applies to the County Office operation.

12. Observations

12. Secretary Parnell made the following observations about some things the Interim Committee had apparently not discussed:

- a. Decentralization of the State Department of Education by allowing the State Board to delegate some State functions to various Intermediate offices on a regional basis.
- b. Apparently no provision is being made to force or even interestingly entice various Intermediate offices together.
- c. O.R.S. 329.130 might be repealed whereby the County Commissioners would no longer have to provide building space for the operation.

Director Richards asked how the activities and services of the County Office be carried on if we would have to contract for everything excepting the superintendent and a secretary.

The Board directed Secretary Parnell to draft a letter to the Interim Committee stating the Board opposition to the one man - one secretary financing proposal.

13. Evaluate
Materials

13. Jim McDonald, Director of IMC, reported that he had been requested by the K and E Drafting and Overhead Visuals Company, to examine in content 130 overhead visuals on new materials relating to the teaching of Physics. The Company would reimburse the County Board for any extra help of teachers and clerical incurred in this work, which would be done on Saturdays and evenings. Mr. McDonald recommended that we evaluate these materials by this arrangement for this time.

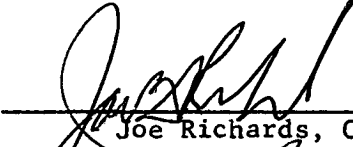
Director Hendrickson moved that the Board approve the plan as outlined by Mr. McDonald. The motion was seconded by Director Hansen and carried.


14. Adverse
Weather

14. Director Hansen questioned the role of Civil Defense relating to adverse weather and other emergencies which might affect school children.

Secretary Parnell reported that arrangements have been worked out that in the event of adverse weather, the Weather Bureau will call the County Office and the office will in turn get word to all schools within 5 minutes. Local school districts have adopted generally the policy of getting children to their homes as fast as possible in event of emergency.

Meeting adjourned.


Joe Richards, Chairman


Dale Parnell, Secretary

COUNTY HEARING ON PROPOSED PARTIAL PLAN
OF SCHOOL DISTRICT REORGANIZATION R-9 - Lane County
Mohawk High School Gym - October 17, 1962

Minutes
in brief

1. Hearing
Attendance

1. A public hearing was held in the Mohawk High School gymnasium, Marcola, Oregon, on October 17, 1962, commencing at 8:00 P.M. for the purpose of discussing Proposed Partial Plan of School District Reorganization R-9, Lane County, comprising School Districts No. 19 and 79. The hearing was attended by approximately 125 patrons.

County School Superintendent Dale Parnell opened the meeting, explained the procedure for conducting the hearing and introduced Mr. Joe Richards, Chairman of the Lane County Board of Education.

Superintendent Parnell introduced members of the Lane County Board of Education: Mrs. Laura Johnson, Vice-chairman; Mrs. Dorothy Leeper; Mrs. Vera Hansen; Mr. Joe Richards, Chairman; Mr. Milton Turay; Mr. Ray Swanson; Mrs. Margaret Blanton, acting as secretary. He also introduced Marcola Board Members: Mr. Leo Paschelke; Mr. William Wilt; Mr. Leland Downing; Mrs. Ida Dustrude; Marcola Superintendent Berry Mauney; Springfield School Board Member Donald Ebbert; Springfield Superintendent Walter Commons; Springfield Assistant Superintendent Tom Williams.

2. Purpose of
Hearing

2. Superintendent Parnell stated that this meeting is held to hear comments that patrons have in regard to the merger of the Springfield and Marcola School Districts; that based on the minutes of this hearing the County Board will construct a plan. The plan will be sent to the State Board of Education, who will call a state hearing. After their hearing, if the State Board approves, an election will be held.

3. Plan
Presented

3. Superintendent Parnell presented the Proposed Partial Plan R-9, comprising component School Districts No. 19 and 79, Lane County, Oregon.

4. Local
Committees
Introduced

4. Superintendent Parnell introduced members of local sub-committees appointed by the Marcola School Board to work on various phases of information to be considered in this proposal:

Curriculum - Mrs. Paschelke, Mrs. Young, Mrs. Wilkins. Reported that committee has visited schools in Springfield and Marcola; that they had especially checked the school and equipment at Hamlin Junior High School and Thurston High School; compared difference of curriculum now offered. Committee had not yet completed work.

Follow-up of Students - Mrs. Ratterree, Mrs. Anderson, Mr. Foster. Reported that Committee had visited Springfield Schools and were checking drop-outs in both districts.

Transportation - Mrs. Davis, Mrs. Green. Had talked with Joe Dolan of Springfield, and information will be forthcoming soon.

If Not Consolidation, What? - Mrs. Hambill, Mrs. Shields, Mrs. Wilkins. Working on tentative figures as to what it would cost to bring High School up to what it should be in buildings, teachers, science, etc.

Extra-Curricular Activities - Mrs. Carlson, Mrs. Teel. Made comparison between Springfield and Marcola Schools of the Extra-Curricular activities offered.

How Teachers Feel - Mr. Foster, Mr. Eymann. Checking on statistics provided on two schools relating to certification, classes, small school versus large school, etc.

Taxes - Mr. Eymann, Mr. Martin. Whole revenue is derived from the following: Basic School Support; Rural School Tax; Local Property Tax. Our question is what changes can be expected with or without consolidation. Problems facing the Marcola district: Rate at which timber is being removed; New growth needed as timber is removed; Effect on remaining taxpayers to stay as they are or consolidate.

Looking Into Other Districts - Mrs. Watts, Mrs. Shields, Mrs. Green. Visited other districts that have reorganized and areas that have consolidated with the Springfield School District.

Superintendent Parnell reported that these Committees will make a report on facts as they see them, but will not make a recommendation.

Board Member
Comments

Mr. Paschelke, Marcola - His personal feeling regarding reorganization was that schools are manufacturing students and the most important thing is wherever the children can obtain the best education.

Mr. Ebbert, Springfield - The Springfield Board wished to remain neutral. Parents of children involved should decide what is the best education for their children.

5. Hearing
Opened

5. Mr. Joe Richards opened the hearing for comments and questions

Mr. Don Teel, Marcola - The Marcola Committee and Board have put in a lot of work, and asked when the report of the local committee would be available?

Superintendent Parnell - The report will probably be presented at the State Board hearing sometime the early part of November.

Mrs. Anderson, Marcola - Asked why consolidation is coming up again. Has been voted down twice. Survey taken showed 83% opposed reorganization.

Superintendent Parnell - Was recommended by the Reorganization Committee and Marcola Board needs guidance for planning in the years ahead.

Mr. Paschelke, Marcola - There is some expense involved in holding elections. Asked if public should bring out a petition prior to election to serve as a poll?

Mrs. Helen Bell, Marcola - Asked how they arrived at 83% opposition.

Mrs. Anderson, Marcola - Survey was taken several years ago and included 83% of the adult residents of the district who indicated they were against consolidation.

Mrs. Young, Marcola - If consolidation is voted down, can we be assured it won't come up every two or three years?

Mrs. Vera Hansen - A petition is not a true indication how people really feel. Something done two or three years ago might not indicate feeling of people at present.

Mr. Paschelke, Marcola - If we can be sure this election will be the end of it we will probably start on a building program.

Mr. Ray Swanson - We can only hold an election on the same plan twice. If the same plan is presented a third time it must first have the approval of the State Board.

Unidentified man from Marcola - If we are free of bonds, did not see why they could not bond to build. Should Marcola consolidate with Springfield they would have to build more buildings. If people want to send their children to Springfield, why don't they.

Superintendent Commons, Springfield - An addition of fifty in the high school would not change building plans. Thirty in the junior high school would have no depreciable effect at the present time.

Mr. Paschelke, Marcola - Should Marcola remain a small school it could gradually be expanded at this location.

Mrs. Helen Bell, Marcola - Asked Springfield's tuition charge?

Superintendent Commons, Springfield - Ordinarily Springfield does not take tuition students. However, if they do accept any, the charge is \$1.00 per day. The board feels that if education is offered in their own district there is no reason they should come to the Springfield district.

Mrs. Dorothy Leeper - Asked if any Marcola students are paying tuition in Springfield at the present time?

Superintendent Commons, Springfield - Reported that there are three elementary students at present.

Mrs. Willard, Marcola - Asked how much tuition Marcola charges for Springfield students attending Marcola?

Superintendent Mauney, Marcola - Two or three students are attending from Springfield and no tuition is charged.

Mrs. Dorothy Leeper - Asked the reason for this?

Superintendent Mauney, Marcola - Students preferred a smaller school.

Mrs. Roebuck, Marcola - Moved from Springfield because children were not receiving individual attention in Springfield.

Mrs. Landreth, Marcola - The Marcola Schools have improved in the last 20 years. If a child wants an education they can get it from the smaller schools. Favors building and remaining as they are.

Mrs. Anderson, Marcola - Should consolidation be voted, does Springfield make any provision for supervision of children participating in athletics prior to the time the bus brings them home?

Superintendent Commons, Springfield - Supervised only when they participate in sports. Has not been a problem.

Asst. Superintendent Williams, Springfield - This has not been a problem. Pointed out that three years ago a girl from Leaburg was Student Body President.

Mrs. Dorothy Leeper - Asked the distance from Marcola to Springfield?

Unidentified lady from Marcola - 14.3 miles one-way from Marcola to Thurston and the time is 35 minutes.

Unidentified lady from Marcola - How many miles from County line to the grade school?

Superintendent Mauney, Marcola - 10.1 miles.

Unidentified lady from Marcola - Heard a rumor that water is over walks at Thurston High School when it rains. Asked if it was true?

Superintendent Commons, Springfield - Not true.

Unidentified lady from Marcola - Asked if any school in Springfield was double-shifting?

Superintendent Commons, Springfield - None.

Unidentified lady from Marcola - In Springfield children living in the same house, one goes to Springfield High School and the other to Thurston High School. Why?

Superintendent Commons, Springfield - Is possible due to establishment of attendance boundaries and students were not in the same grade. Student could have attended Thurston had they requested. Springfield Board tries to make attendance boundary changes as painless as possible. But whenever you build new schools, changes are necessary.

Unidentified lady from Marcola - Asked if her three children of different ages might attend three different schools?

Superintendent Commons, Springfield - This is possible.

Unidentified lady from Marcola - Graduated from Mohawk High School last year. Had a curriculum of basic subjects and received individual help from teachers. Cited other girls attending in Springfield had trouble getting individual help from teachers.

Mrs. Landreth, Marcola - If a child wants an education they can get it here as well as in a larger school.

Unidentified lady from Marcola - Does the three mill serial levy in Springfield cover future building?

Superintendent Commons, Springfield - Three mills is intended to build additions to present buildings and is for a 10-year period. This year is the first year of the ten-year period.

Unidentified lady from Marcola - It is rumored that Marcola will no longer have a post office if consolidation takes place.

Superintendent Commons, Springfield - Cited that Thurston is in the city limits of Springfield and still maintains a post office.

Unidentified lady from Marcola - Reorganization is undergoing changes. Felt there is much to be said on this. Favored keeping smaller schools. Small schools may not be as bad as people have thought.

Mrs. Dorothy Leeper - Asked what the tax picture would be like if Marcola and Springfield do not consolidate?

Mr. Richard Eymann, Marcola - Committee hasn't reached final conclusion on this.

Mrs. Laura Johnson - Enrollment in Springfield High Schools is not too large. You really cannot call Springfield or Thurston High Schools excessively large.

Superintendent Commons, Springfield - We have many classes under 20.

Unidentified man from Marcola - Marcola has lost a lot of valuation. We can't go on and on losing valuation and maintain a grade "A" school. How low can valuation drop before something happens?

Superintendent Parnell - Total valuation of a school district is not related to rating of a school district. Requirement for accreditation is not less than 5 teachers.

Mr. Paschelke, Marcola - Regarding the raise of taxes, they have increased all over. Marcola School District isn't alone in that respect.

Mrs. Anderson, Marcola - Asked how many schools will be built in Springfield in the future - in the next 10 years?

Superintendent Commons, Springfield - Could not project for 10 years but for several years. New site just purchased for a new high school which will probably be needed by 1968; site for a junior high school purchased in 1956 which will probably be built in another year; sites purchased for three elementary schools and one building will be needed in the fall of 1964. Growth will depend other future buildings.

Mrs. Helen Bell, Marcola - Asked what one mill would raise in each district.

Superintendent Parnell - One mill would raise \$1,600 in Marcola and \$40,000 in Springfield.

Unidentified lady from Marcola - Asked how reorganization is working in outlying schools in eastern Oregon? Are they getting districts so large they actually room and board children during the week?

Unidentified lady from Marcola - We have conducted a study using data from University of Oregon. No other area has problems as compare exactly with ours. Their problem has been transportation, due to great distance. However, we have found little dissatisfaction after the consolidation step has once been taken.

Unidentified man from Marcola - Pointed out that at Crane, children are boarded rather than transported such a great distance.

Mrs. Paschelke, Marcola - Asked purpose in changing the plan this time so that only the 9th, 10th, 11th, and 12th grade will go to Springfield?

Superintendent Parnell - One purpose was to utilize the Marcola High School. Marcola Elementary School would benefit building space-wise.

Superintendents Commons and Mauney - Agreed to this.

Mr. Paschelke, Marcola - If consolidated, a new board would be elected and they would have the right to make this decision.

Unidentified lady from Marcola - Asked if the new board would be elected at large?

Mrs. Roebuck, Marcola - Would like figures on drop-outs. Felt this question would face them in consolidation.

Mrs. Anderson, Marcola - From figures available, 33-1/3% drop-out in Springfield and 19 1/2% drop-out in Marcola.

Superintendent Parnell - Disagreed with these figures. Stated that figures in his office are: 24 or 25% in Springfield and Marcola is parallel to this. This is a difference between withdrawal and students who actually drop from school altogether. This must also be considered class-by-class.

Unidentified student (boy) from Marcola - Asked if they consolidate, would boys have a chance on athletic teams in Springfield. They have a good chance in Marcola. Asked if Marcola would sustain interest in athletics?

Mrs. Roebuck, Marcola - Did not feel so.

Unidentified student (boy) from Marcola - Asked if an athlete made the team in Springfield, how late would he get home?

Unidentified lady from Marcola - Read activity bus schedule. Springfield runs two activity bus schedules to meet this need.

Mrs. Case, Marcola - In the Springfield retarded classes, does a child stay in his own class or go to a special teacher? Also, does the slow student, who is not retarded, get special help?

Superintendent Commons, Springfield - Under the Oregon Program, we will start a non-graded class in the grade school where students will travel on their own level (for normal student slower than other students).

Unidentified lady from Marcola - Has two daughters who attended Hamlin before coming to Marcola and they had to work very hard. Since attending Marcola they have been doing marvelously. Their minds have been stimulated and they are learning for the first time.

Mr. Paschelke, Marcola - Commended Marcola Superintendent and teachers.

Unidentified student (girl) from Marcola - Asked what would happen to Marcola students taken from Marcola and sent to Springfield, a small school to a large school where individual interest is not shown?

Unidentified man from Marcola - Asked how long the Marcola staff would be adequate to teach the subjects offered in Marcola?

Superintendent Parnell - New law was passed which will make it harder for teachers to teach a large number of subjects. This law will become mandatory in 1965 through grades 1-12.

Mr. Ray Swanson - Agreed we all want the best education possible we can give with our limited resources. Our aim is not to make large schools larger and do away with the small schools. However, the price in inconvenience can sometimes be worth it. Are courses worth the price to get the areas of education that are going to have to last a life time. A good small school can be much better than a poor large school. This depends on the board, teachers, superintendent and you. You have to make the decision. Hope your committee can give you the information you need. Weigh your decision carefully. Our aim is to see each child, regardless of where he lives, get a good education. Cautioned that in figuring drop-outs the same standards are used. If this comes to an election, do not make snap judgement - weigh your decision carefully.

Mr. William Wilt, Marcola - Regarding our paying the bill if we decide to stay here. We are backing the election to know where we go from here. Suggested everyone read committee's reports, which will come out soon. People are reluctant to change. In regard to taxes, what is this going to cost us? Suggest you read this report as to where our value is. Weyerhaeuser holds 60% of Marcola's valuation at the present time. We lost 25% of our valuation in one year. The load can shift fast. Marcola was hit harder than any other district in the state on the new timber law.

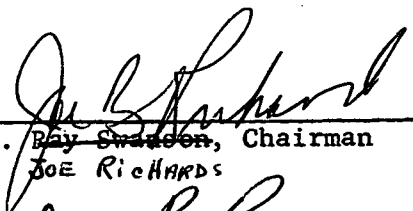
Mrs. Vera Hansen - Stated that she lives in Springfield and her children had attended both the large and small school. Springfield has many wonderful facilities available to students. Springfield has a high quality of education. Children must face the world as it is today.

Mr. Ivan Luman, State Department of Schoolhouse Planning, State Department of Education - Had been checking the schools in Marcola. Was proud to see so many people participating in a problem that is theirs. Offered assistance of the State Department.

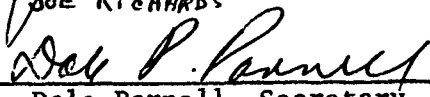
6. Meeting
Adjourned

6. Mr. Richards thanked the patrons for attending and expressing their comments.

Meeting adjourned.



Mr. Ray Swanson, Chairman
JOE RICHARDS



Mr. Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, October 8, 1962

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene, with the following members present: Ray Swanson, Laura Johnson, Vera Hansen, Milton Turay, Marvin Hendrickson, Dorothy Leeper, Chairman Joe Richards, and Secretary Dale Parnell. Also present were Register Guard reporter Ralph Olive and Leon Funk of Coburg.

2. Minutes

2. The question was discussed as to whether or not verbatim minutes should be taken. Director Johnson suggested that in the minutes of the September 24 meeting some pertinent discussion had been left out. After some discussion Director Hendrickson suggested that the method of taking the Board minutes be continued as done at the present time.

Director Turay moved that in view of the questions raised, that approval of the September 24 minutes be tabled until the next meeting and the Secretary be instructed to check on this problem. The motion was seconded by Director Hansen and carried.

3. Reports

3. Chairman Richards called to the attention of the board members an article entitled "Those Long, Long Meetings" appearing in the October 1962 Publication for School Board Members. He felt the Lane County Board scored very high in the items listed.

Director Johnson called attention to the Oregon School Boards' Association Convention to be held in Eugene on November 15 and 16.

Director Leeper reported that the Lane County School Boards' Association will not meet again until spring, but that a Salary Study Committee has been appointed to study personnel salaries during the winter. This Committee will hold a meeting on January 10 which is open to anyone wishing to attend.

Director Hansen reported on the success of the voter registration drive held recently in Springfield. She reported that 100 high school seniors canvassed the area and registered 150 people.

Secretary Parnell read a letter from the Coos County Rural School Board reporting their strong stand in opposition to Ballot Measure #10 (Repeal of School District Reorganization).

4. Financial
Report

4. Financial report of the Board operation for the month of September was presented and discussed. Secretary Parnell reported that it would be necessary to borrow \$30,000.00 to meet pending bills (as per earlier authorization).

5. Bills
Approved

5. The bills for the month were presented and discussed. Chairman Richards suggested that in the listing of the bills a short description of the bill be given along with the present listing of companies and

budget area assignment. Director Turay moved that the bills as presented be approved for payment. The motion was seconded by Director Hendrickson and carried.

6. School Census by IBM
6. Aubrey Trimble, Administrative Intern, reported that to date, contractual arrangements have been made with 15 Lane County school districts to automate their census process by joining with the County Board on a data processing procedure.
7. IMC
7. Jim McDonald, Director of Instruction Materials Center, reported on the progress of the IMC. He pointed out that during the 16 days the Center has been in operation they have been shipping 10 units an hour and expect this to increase soon to 20 units per hour, and that 200 of our 2200 teachers have requested bookings. Also, that to date Bethel, Cottage Grove, Springfield and Florence have had the most bookings for material.
8. Pupil Personnel
8. Secretary Parnell called attention to the work of Gordon Dudley relative to publishing a handbook for school counselors. This would be information from local employers on job opportunities and personnel expectations.
9. Budget Committee
9. Secretary Parnell reported that terms expire for budget committee members Charles Swango, Joyce Benjamin and A. E. Ellingson. Director Leeper moved that Joyce Benjamin be reappointed as a member of the Budget Committee. The motion was seconded by Director Johnson and carried. Director Swanson and Director Hendrickson indicated they would have a nomination by the next meeting.
10. Community College Survey
10. Secretary Parnell reported that all districts in Lane County had agreed to participate in the Community College Survey. This Survey will be conducted by the Bureau of Educational Research and each district will contribute according to their average daily membership. The total cost of the survey will be \$3,000.00.
11. Cooperative Education T.V.
11. Secretary Parnell reported that the Lane County Cooperative Educational Television Project was well underway. This project is being administered by Eugene School district No. 4. Much excellent work has been done. The Eugene School district is to be commended for their excellent work on this program.
12. State School Boards' Assn.
12. Secretary Parnell reported that he had received a request from Tom Rigby, Executive Secretary of the Oregon School Boards' Association, for suggestions of items for Rural Boards to consider at the State School Boards' Convention to be held in November.
13. Ballot Measure #10
13. Director Hansen moved that the Lane County Board of Education take a position in opposition to Ballot Measure #10 in the November general election (Measure is to repeal the school district reorganization law). The motion was seconded by Director Hendrickson and carried.
14. Leon Funk
14. Leon Funk of Coburg asked what, if anything, had been done on a plan to form an administrative school district of the Harrisburg-Coburg area.

Secretary Parnell reported that plans were being prepared and would be presented soon.


15. School
Board
T.V. Pro-
gram

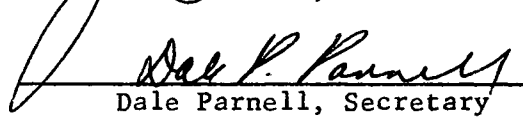
15. The balance of the meeting was spent on preparing the T.V. program for Monday evening 6 to 6:30 over KEZI featuring the Lane County Board of Education.

16. Next
Meeting

16. The next meeting of the Lane County Board of Education will be held on Monday, October 22 at 1:30 P.M.

Meeting adjourned.


Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on October 8, 1962.

FIRM	ITEM	AMOUNT
Packer-Scott	Administration	\$ 18.36
Chapman Bros.	Adm., Ed. Serv., Pupil Personnel, Capital Outlay	753.78
Stevens Typewriter Co., Inc.	Administration	14.31
The Drawing Board	Administration	16.97
Koke Printing & Litho. Co.	Administration	3.50
Boyd Coffee Company	Administration	17.52
Home Bakery & Delicatessen	Administration	6.48
Petite Cake Shoppe	Administration	3.60
Riddlesbarger, Pederson, Brownhill, and Ingerson	Administration	50.00
Shell Oil Company	Adm., Ed. Serv., Pupil Personnel	34.91
Dale Parnell	Administration	39.50
Gibson Motor Company	Administration	4.84
National School Public Rel. Assn.	Administration	75.00
Eugene Blue Print Company	Administration	44.41
Coburn Film Shop	Educational Services	25.80
Henry Lowry	Educational Services	25.72
Flint Studio	Educational Services	59.13
James McDonald	Educational Services	60.58
The Unified Encyclopedia	Educational Services	16.32
Personal Success Program	Educational Services	1.70
Charles B. Roth & Associates	Educational Services	9.00
Quick Service Litho	Educational Services	2,658.50
Educators Progress Service	Educational Services	9.00
The Landers Association	Educational Services	7.50
Shelton-Turnbull-Fuller, Inc.	Educational Services	39.25
Harcourt, Brace & World, Inc.	Educational Services	168.50
Arthur C. Croft Publications	Educational Services	13.82
Washington State School Dir. Assn.	Educational Services	7.50
World Press Center	Educational Services	4.00
National Fire Fighter Corporation	Educational Services	33.00
Kendall Motor Company	Educational Services	7.69
Fisher's Market	Educational Services	4.46
Eugene Surplus Sales Store	Educational Services	22.31
Aubrey C. Trimble	Educational Services	15.50
Ruth Gould	Educational Services	68.40
National A.S.C.D.	Educational Services	8.00
Oregon A.S.C.D.	Educational Services	2.00
Dr. Geo. M. Henderson	Educational Services	25.00
Coronet Films	Educational Services	3,087.14
Films Incorporated	Educational Services	80.00
United World Films, Inc.	Educational Services	195.38
Osburn Hotel	Educational Services	45.00
TOTAL -		\$

Voided

Signed: Walter P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on October 8, 1962.

FIRM	ITEM	AMOUNT
McGraw-Hill Book Co., Inc.	Educational Services	\$ 5.16
Bailey Films, Inc.	Educational Services	1,036.54
Audio Visual Supply Company	Ed. Services, Capital Outlay	400.50
Dept. of Visual Instruction	Educational Services	344.50
Enrichment Teaching Materials	Educational Services	10.98
School Dist. No. 1, Multnomah Co.	Pupil Personnel	5.45
Boehnke Printing Company	Pupil Personnel	139.30
Blake, Moffitt & Towne	Pupil Personnel	89.87
Gordon A. Dudley	Pupil Personnel	16.65
Gull Oil Company	Pupil Personnel	6.60
Vernon L. Thompson	Pupil Personnel	83.40
Thomas F. Dodson	Pupil Personnel	212.85
Lane County General Fund	Administration, Operation of Pl.	192.50
Brooks Office Machines	Maintenance	7.50
Monroe Company	Maintenance	38.00
Davis Audio Visual Service	Capital Outlay	577.00
Verl G. Walker Company	Capital Outlay	4,822.37
The Harwald Company, Inc.	Capital Outlay	64.20
United Radio Supply, Inc.	Capital Outlay	11.11
John Warren Hardware, Inc.	Capital Outlay	7.32
IBM Corporation	Capital Outlay	350.00
		<hr/>
		\$ 16,205.18
Ray Swanson	Administration	7.20
Milton Turay	Administration	8.80
		<hr/>
		\$ 16,221.18
	Less Voided Check	- 168.50
		<hr/>
		\$ 16,052.68
		<hr/>
	TOTAL -	\$

Signed:

W. P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District

Monday, September 24, 1962

Minutes
in brief

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the County School Office, Courthouse, Eugene, with the following members present: Vera Hansen, Laura Johnson, Dorothy Leeper, Ray Swanson, Milton Turay, Chairman Joe Richards, and Secretary Dale Parnell. Also present were: Mr. and Mrs. Dick Reed, Dr. Keith Goldhammer, Howard Buford, Jim Izett, Springfield News reporter Barbara Cloud, and Register Guard reporter Ralph Olive.
2. Boundary Board and Reorganization

2. Chairman Richards called the meeting to order and stated this meeting of the Lane County Board of Education was for the purpose of considering Boundary Board and Reorganization business.
3. Minutes Approved

3. Director Leeper moved that the minutes of the September 10, 1962 board meeting be approved as received by mail. Director Johnson seconded and the motion carried.
4. Boundary Board Business

4. Chairman Richards stated that the Boundary Board business is the consideration of the petition for the transfer of certain territory from School District No. 4 to School District No. 19; that Dr. Goldhammer of the University of Oregon and Howard Buford of the Planning Commission had been requested to attend the meeting.

Chairman Richards administered the oath to Dr. Goldhammer who gave the background as how he proceeded in his study on the boundaries of the metropolitan area school districts.

He stated that on this particular study of Districts No. 4, 19, and 52 the three boards got together and discussed plans to have a study made jointly for the development of a master boundary plan for this area. In February, 1960 he submitted copies of the report. At that time he recommended that the whole area that is now East of the freeway and South of the McKenzie River be transferred from District No. 4 to District No. 19. This would take into consideration Game Bird Village and Deadmond's Ferry area.

Director Swanson pointed out that the Boards of Districts No. 4 and 19 endorsed the Goldhammer Report but on this petition we find a difference of opinion. He asked if there is a proposal for an elementary school in this particular area and where it would be located?

Dr. Goldhammer did not know of any plan of District No. 4 for a school in this area. He pointed out that schools should be located for the best education of the children and the proper development of the community so the educational function can be utilized to the greatest efficiency of the taxpayer. He asked about the location of the Guy Lee

Boundary
Board
Business
Continued

school in relation to this transfer and pointed out that a school across the street from residents whose children cannot attend usually adds up to trouble. The issue is not future plans but the current situation. Children associate with each other on all bases, not only schools. A bus runs East on Harlow Road to Springfield and West on Harlow Road to Eugene. The dollar for education is scarce. It is not good business to run buses in this manner. He is not in favor of a street being the boundary line for education units. "In the projections that we have made we know that eventually there will have to be several schools located in this area. We question there is a sufficient number of children in Game Bird Village and Deadmond's Ferry area for a single elementary school. We would envisage this as the dairy property to be served by the Lee School and another school to serve the North part of Game Bird Village and Deadmond's Ferry area in about 1980; another junior high school to serve the area known as the North Fifth and Page; a third high school for Springfield located in the area of the Page school. Thus, the whole area should be included in District No. 19 and not in District No. 4. Traffic is always a hazard for children, but I do not think the traffic on Harlow Road is too hazardous. A child on foot is in less danger than a child in a vehicle. Mr. Buford and I are in agreement with our pattern in this area. I have seen no evidence since presenting the report that would make me change my mind."

Director Leeper asked Dr. Goldhammer if he used this development plan dated 1959? Did you agree with the neighborhood areas. That Beverly Park would be served by the Lee School?

Dr. Goldhammer projected 259 children for Beverly Park. He pointed out that elementary schools for metropolitan areas should not have more than 500 children. Beverly Park will have less than a full school. Deadmond's Ferry and Game Bird Village area will have more than enough for one school but not enough for two.

Director Johnson asked if the dairy is being subdivided?

Dr Goldhammer - "My supposition is that this whole area will be divided. When I refer to the Game Bird Village I refer to everything North of Harlow Road. Everything that is approximately North of Q Street and West of the Farm Road as extended, that area would require two elementary schools and 2/5 of a junior high school. We are talking about 25 years into the future on this, based upon studies made by the Planning Commission.

Director Johnson asked how many houses were in the tentative plan?

Dr. Goldhammer - "For each elementary school we project somewhat less than .6 of a child per residential development. For 500 children you would have to have over 800 homes. It takes approximately 1000 homes to require an elementary school at the size we would consider for this area."

Dick Reed stated that his property contains 170 acres and if subdivided there would be between three and four houses per acre. This allows for streets and a park. There has to be a division somewhere between schools.

Boundary
Board
Business
Continued

Chairman Richards administered the oath to Howard Buford of the Planning Commission, who generally agreed with the proposals contained in Dr. Goldhammer's report.

Director Leeper asked Mr. Buford which was most hazardous, foot traffic or the freeway?

Mr. Buford pointed out that there is much congestion on Harlow Road; that it was highly desirable to make it unnecessary to cross this street. He stated he would rather have children in a bus crossing a freeway that independently going across the street.

Chairman Richards asked Mr. Buford that on the Reed property drawing was there some discussion as to plans for a school in this area?

Mr. Buford replied that at the Southwest corner of Game Bird Village, which Mr. Reed referred to, was an imaginative proposal of the Planning Office for a school.

Director Hansen suggested that Student Patrols operated in the area would be very beneficial and that the road hazard on Harlow Road did not appear any more surmountable than other areas of our county.

Mr. Buford stated that what Dr. Goldhammer states in his report calls for less than an 18-20 room school to serve each of these areas. If anything, it is an underestimate of what is going to happen. As areas mature the price of land goes up and more units will need the property. The plan Mr. Reed refers to is what we have recommended.

Secretary Parnell asked Mr. Buford if he would foresee a problem involved in a crossing at or near Lee School?

Mr. Buford felt that Harlow Road is going to serve as a major traffic way and will continue.

Director Leeper asked if there might be a possible commercial development of Harlow Road and if so, could this make more dwellings North of Harlow?

Mr. Buford pointed out that commercial developments had already been granted along Harlow Road and he could see little further commercial development.

Chairman Richards administered the oath to Mrs. Dick Reed who asked Mr. Buford if he did not think it would be desirable to keep the dairy and Game Bird Village in one unit and provide a school in this unit?

Mr. Buford stated that all plans he had projected had included this as a unit.

Mrs. Reed pointed out that the "Q" Street-Laura Street area is as large as the dairy area and could not understand why Dr. Goldhammer has not made provisions for homes in this area.

Boundary
Board
Business
Continued

Dr. Goldhammer pointed out that there were some provisions for residential property. Basically, the question you raise, as far as the long-term plan, is true. All of this area should be considered a single area.

Mrs. Reed stated that since there are no children in the area the need is not immediate.

Dr. Goldhammer - "My suspicion is that Springfield purchased the Lee School land prior to actually knowing the location of the children. "

Jim Izett, Springfield Board member, stated that the purchase of the Lee School site was done long before any of this thinking. The Plan did not exist when the site was purchased.

Director Swanson asked if there was a conflict between Mr. Buford and Dr. Goldhammer.

Dr. Goldhammer stated that population change takes place over a gradual period. You will have to have two schools in this area before you have three. I agree with Mr. Buford's reasoning but I am thinking in terms of the next 25 years and I can see two schools emerging in this area during that time. Eventually three schools may be desirable - locating the second school much further to the North of Mallard Lane. My answer to your question is that I see two schools for now. Lee School serving its present area plus the dairy property and a new school serving Game Bird Village-Deadmond's Ferry area.

Director Hansen pointed out that all of this area belongs to Willamalane Park and children will avail themselves of the Park's activities.

Mrs. Reed stated that Willamalane also owns a park area on Mallard Lane.

Mr. Buford pointed out that we should look at the Deadmond's Ferry area. He felt it will increase in intensity but not development nearly as rapidly as the rest of the area.

Dr. Goldhammer - "As I see this boundary change proposal, it does not encompass the intention of our report. It changes only one boundary for another boundary which does not encompass the same objective. Our Plan called for the inclusion of the Game Bird Village and the Deadmond's Ferry area into the Springfield School District. Anything other than this would not complete the objective. By doing it piecemeal we have three or four conflicts over the issue instead of one. When housing goes up it will cause friction in the Lee School area. We should consider what is best for children and what we are going to get for the dollar spent on education. Are we making the most effective use of our educational dollar or are we going to put patches on a leaky ship? Eugene and Springfield is one metropolitan area and we should set about to solve this problem. Actually as we look at the metropolitan area, no school district boundaries really make much sense. One school district would serve the metropolitan area most admirably. "

Motion
Defeated

Director Johnson moved that the motion be called from the table. The motion was seconded by Director Hansen and carried. Chairman Richards then called for a vote on the motion that petition be granted. The motion was defeated by the following vote:

- 2 - Yes
- 2 - No
- 1 - Abstained
- 1 - "No" vote was cast by Chairman Richards (breaking the tie) who explained his reasons as follows:

There had been insufficient showing of evidence on the part of District No. 19 to show this is the best for the children, or the economic dollar. The evidence is all projected in the future. There appears to be little harm in waiting until the area has developed and there are houses. Then the people involved can decide where they want their children to attend school.

Secretary Parnell thanked Dr. Goldhammer and Howard Buford for appearing before the meeting.

Dick Reed thanked the Board for their time and consideration.

5. Reorgan-
ization

Marcola-
Springfield

5. Secretary Parnell stated that he had met recently with the Springfield and Marcola School Boards and that the Joint Statement of facts, as presented, was approved. The two boards were not recommending the merger, but only agreeing on certain facts as they saw them. It will now be necessary for the Board to draw up the plan and set a date for the County Hearing. He pointed out that the Marcola Board would like this issue resolved before budgets are made for the coming year.

Director Johnson moved that Secretary Parnell make the necessary arrangements for a hearing to be held in the Mohawk High School on Wednesday, October 17, 1962. The motion was seconded by Director Hansen and carried.

Director Swanson moved that Superintendent Parnell be authorized to meet with citizens, at their request, for the purpose of providing pertinent information in making their decisions on reorganization issues. The motion was seconded by Director Turay and carried.

Coburg-
Harrisburg

Superintendent Parnell reported that he had met with the Linn County Superintendent relative to a plan for the Harrisburg-Coburg area. It was felt that it would be best to hold a vote on this issue in January or February, prior to making budgets for the coming year. It was recommended that a tentative plan be drawn up and sent to all component districts included, and requesting their suggestions and recommendations. As soon as these are received from the component districts, a joint meeting of the Linn and Lane County Boards will be set up. Secretary Parnell requested that he be authorized to draw up a tentative draft.

Director Turay moved that Secretary Parnell draw up a tentative draft for the reorganization of the Harrisburg-Coburg area and send to the component districts for suggestions. The motion was seconded by Director Swanson and carried.

6. Letter from Olga Freeman

6. Secretary Parnell read a letter addressed to the Board from Olga Freeman, County Clerk, relative to proposed legislation whereby all elections would be held on the same date.

Director Turay moved that the Board oppose this proposal due to many complications that can be foreseen. Director Swanson seconded and the motion carried.

7. Brochure on Services

7. Secretary Parnell presented a tentative draft of a brochure entitled "Services of the Board of Education."

Director Leeper moved that the Board authorize the publishing of the Services Brochure. Director Hansen seconded and the motion carried.

The chair was vacated by Chairman Richards and Vice-Chairman served as Chairman for the balance of the meeting.

8. Film Racks

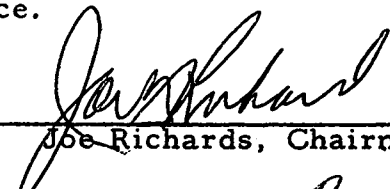
8. Secretary Parnell reported that he had contacted the Finance sub-committee since the September 10th meeting requesting the purchase of four additional film racks. The sub-committee gave their approval for the purchase. (Price: Approximately \$180.00 each.)


9. T.V. Program

9. Secretary Parnell reported that the Board would be featured on KEZI, October 8th from 7:00 to 7:30 P.M. Some time was given to the planning of this program.

10. Next Meeting

10. Next meeting of the Board will be held on Monday, October 8, 1:30 P.M. in the County School Office.


Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY SCHOOL OFFICE
Room 100, Court House
Eugene, Oregon

Office of the Superintendent
September 14, 1961

LANE COUNTY RURAL SCHOOL DISTRICT
BOUNDARY BOARD MINUTES
Monday, September 11, 1961..

Minutes
in brief

1. Attendance

1. Meeting of the Lane County District Boundary Board was held at 1:30 P.M. in the Lane County School Office with the following Boundary Board members present: Laura Johnson, Ray Holcomb, Vera Hansen, Earl Whittaker, Chairman Milton Turay, and Secretary Dale Parnell.

2. Zone
changes
for
Director
elections

2. Pursuant to Oregon School Law 334.025, the Boundary Board re-divided the Lane County Rural School District into 5 zones for the purpose of Lane County Board of Education director election representation. Director Johnson moved that the Rural School District be re-divided as here listed. The motion was seconded by Director Hansen and motion carried.

Zone I
Applegate
Fern Ridge
Mapleton
Blachly
Florence

Zone II
Bethel
Junction City
Monroe (154J)

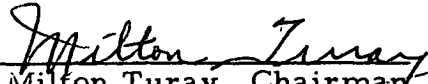
Zone III
Springfield
Marcola
McKenzie

Zone IV
Creswell
Cottage Grove
Pleasant Hill
Lowell
Oakridge
Westfir

Zone V
Eugene
Coburg

In this action the zoning will be effective immediately and at the next annual election, directors for the Rural School District will be elected to represent these zones properly. Directors are to be elected or re-elected from Zones I and II and the At Large position.

DISTRICT BOUNDARY BOARD


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, September 10, 1962

1. Attendance 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the County School Office, Court House, Eugene with the following members present: Vera Hansen, Marvin Hendrickson, Laura Johnson, Dorothy Leeper, Ray Swanson, Milton Turay, Chairman Joe Richards, Secretary Dale Parnell, and several interested citizens.
2. Reading of Minutes 2. Chairman Richards called the meeting to order and called for a motion to dispense with the reading of the last boundary board minutes. Director Hendrickson moved that we forgo the reading of the minutes. The motion was seconded by Director Hansen and carried.
3. Minutes Approved 3. Director Johnson moved that the minutes of August 13, 1962 board meeting be approved as received by mail. Director Turay seconded and the motion carried.
4. Boundary Board Business 4. Chairman Richards opened the discussion on the proposal from District No. 19 to transfer certain territory from School District No. 4 to School District No. 19.

Secretary Parnell presented the following opinion from Attorney Riddlesbarger regarding the above proposed change:

Legal
Opinion

"In our opinion the fact that there are no children in the area involved in parcel one is not determinative of the right of the district boundary board to make the proposed change. One of the other of the matters set forth in ORS 329.730 (2) (b) is to be found. Thus, if the board found that the proposed change would result in substantial operating economies in the districts affected it would be sufficient, notwithstanding the non-existence of children in one of the areas. This operating economy need not be at the present time, but could be in the future. The decision is discretionary with the board and is only reversible for an abuse of this discretion. If the board after fully considering the matter, finds that the proposed change meets the requirements of ORS 329.730 (2) as set out on page one of this letter, there is no legal reason why the change should not be made."

Further, relative to ORS 329.730 (7) "This subsection requires that the matter be submitted to the voters of the districts if the school district to be annexed has ten (10) or more children of school age. - - - * * * In our opinion this subsection refers only to annexation of a whole district, and does not refer to a bondary change in any portion of a school district. - - - * * *."

Director Hansen moved that the District No. 19 petition be granted. Motion was seconded by Director Swanson.

Director Swanson questioned whether or not the Goldhammer boundary study report included the Reed property in the same school district as the Gamebird Village and Deadmond's Ferry area.

Secretary Parnell read from the Goldhammer report that the property South of the McKenzie River and West of the freeway will probably be solid residential and should be transferred to School District No. 19.

Director Swanson stated he would like more information from Dr. Goldhammer regarding projected location of schools before making a decision. He pointed out that the basic Goldhammer report was adopted by the Eugene and Springfield school boards. We find the Eugene Board not in favor of this piece-meal change and the Springfield Board in favor. The difference between the two boards seems to hang up on this point.

Motion
Tabled

Director Swanson moved that the Board table the motion, pending a conference with Dr. Goldhammer and Mr. Buford of the Planning Commission, until the next regular meeting or a specially called meeting. Motion was seconded by Director Leeper and carried. The Secretary was instructed to arrange for this meeting on September 24th if possible.

Coburg
Board
Letter

Secretary Parnell presented a letter from the Coburg School Board listing the following recommendations adopted at their August 20th board meeting:

- a. Hold up on the consideration of boundary changes in the Coburg District until a Harrisburg-Coburg election can be held.
- b. The Coburg Board has no plans at this time for the calling of a bond issue to build a new high school.
- c. The Coburg Board is in favor of allowing the people to vote on a plan of reorganization between Harrisburg and Coburg school districts.
- d. Another election with Eugene should not be considered at this time, but to consider after a reorganization election with Harrisburg and Coburg.

Director Swanson cited that a consolidation election of Districts No. 4 and 43 lost; that three reorganization elections of Districts No. 4 and 43 lost; that numerous boundary changes have been made.

Director Swanson felt the Committee should now work with the Linn County Board and propose a plan that would offer the people the opportunity to vote on a plan that would combine Harrisburg and Coburg. This is proposed as the law provides that local Boards shall act in an advisory capacity in preparing a suitable plan. If the people do not favor the plan proposed by the Committee; therefore, some alternate plan may be proposed.

Harrisburg-
Coburg Plan
Proposed

Director Swanson moved that we enter into discussion with the Linn County Board concerning a plan of reorganization including the component elementary districts of the Harrisburg Union High School and

Coburg. Motion was seconded by Director Leeper and carried. Secretary Parnell was instructed to set up a meeting with the Linn County Board to discuss the formation of a plan.

Merle Short of the Coburg School District requested the exclusion of his property from such a plan. He stated he was putting his boy in the Eugene schools under a tuition basis. He felt he was entitled to one boy in the Eugene schools for the taxes he pays in the Eugene district. He had no opposition to holding off on his petition, but was interested that it be kept alive.

Director Swanson felt that if the whole Coburg area goes with Harrisburg it should be a Lane County district. He did not feel it is feasible to bite off chunks of the Coburg district by boundary changes. He feels the Coburg-Harrisburg proposal has to be reconciled. Mr. Short's petition is presently tabled pending a basic policy decision of the Board. At the present time it is under study. Mr. Short requested that he be notified before any action is taken.

Mr. Leon Funk, Coburg, asked if the Board had a legal ruling relative to more than 10 people going out of a district.

Secretary Parnell referred him to the legal opinion rendered by Attorney Riddlesbarger quoted previously in the minutes.

5. Financial
Report

5. The financial report to September 1, 1962 was presented, discussed, and approved.

6. Bills
Approved

6. The bills for the month were presented and discussed. Director Turay moved that the bills as presented be paid. Director Hendrickson seconded and the motion carried.

7. Short
Term
Loan

7. Secretary Parnell presented a resolution to authorize a short-term loan for the purpose of meeting current expenses between the present time and tax turnover time in December. He explained that previously the County Treasurer had thought she could carry the office until tax turnovers are made but has been advised by her auditor that she cannot do so. The amount needed between now and December is about \$100,000. Mr. Virgil Cameron of the First National Bank had been contacted and stated the interest on the proposal would be at the rate of 3-3/4%.

Director Swanson moved the resolution to authorize a short-term loan with the First National Bank of Oregon in the amount of \$100,000 be approved. Director Hendrickson seconded and the motion carried.

8. P.T.A.
State
Convention

8. Secretary Parnell informed the board that the County P.T.A. is making a bid for the Oregon Congress of Parents and Teachers to hold their 1963 State Convention in Eugene.

Director Hendrickson moved that the Lane County Board of Education extend an invitation to the Oregon Congress of Parents and Teachers to hold their 1963 State Convention in Eugene. Motion was seconded by Director Leeper and carried.

9. Industry-
Education
Council

9. Secretary Parnell presented to the Board the idea (as previously discussed last January) of the establishment of a Lane County Industry Education Council. The Board expressed further interest in the proposal and urged the Superintendent to explore the possibilities further.

10. IMC

10. Assistant Superintendent Ruth Gould presented an over-all picture of the present status and progress of the establishment of the Lane County Instructional Materials Center - relating to films, tapes, film strips, great art prints, curriculum aid kits, records, and etc. A policy for use of the Center was discussed.

Director Hansen moved that the use of the films and materials be limited to public schools in the districts comprising the Lane County Rural School District, in accordance with the language contained in the rental and loan agreements. Motion was seconded by Director Johnson and carried.

Relative to the distribution of the catalog it was agreed that a charge of \$1.00 per catalog be made to other than Lane County Public School personnel -- this to be at the discretion of the Superintendent.

11. Marcola-Springfield Proposal

11. Secretary Parnell announced that arrangements had been made for the Marcola and Springfield School Boards to meet jointly on September 17th to draft a final agreement on the reorganization plan including the Marcola and Springfield School Districts. Perhaps the Board might want to consider this plan at the September 24th meeting. The consensus indicated the "green light" on this schedule.

12. Oregon Study Council Invitation

12. Invitation was extended to the members of the Rural School Board to visit the Klamath County School District on September 27th and 28th as sponsored by the Oregon School Study Council.

13. Office In-service Program

13. Secretary Parnell presented an outline of a personnel plan as a portion of the office in-service program for the 1962-63 year.

Director Hendrickson moved that the office in-service program as outlined be approved. The motion was seconded by Director Leeper and carried.

14. Youth Study Board

14. Secretary Parnell introduced Don Call, (Research Director of the Lane County Youth Study Board) who informed the Board that a Youth Study Board was in existence which parallels the Guidance Committee earlier appointed by the Board; that the Youth Study Board is to receive a grant from the Federal Government in the amount of \$192,000 to carry out the project. Mr. Call pointed out that practically all recognized agencies have pledged their support in the project, which includes the study of delinquency and drop-outs. The research grant of \$192,000 is to stretch over an 18 month period.

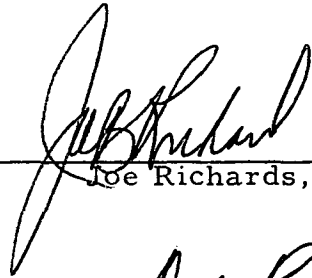
Gordon Dudley, Director of Pupil Personnel Services, explained the drop-out study previously set up, and with the grant it would appear we have available to us the sources we need to go into it cooperatively.

It was generally agreed that since this opportunity has arisen, that the Superintendent write letters to each of the Guidance Committee people to relate this development and to relate a postponement of further Guidance Committee work until the possibilities of the Youth Study proposals have been ascertained.


It was further generally agreed to offer whatever office support possible to the Youth Study Board.

15. IMC Hours 15. Secretary Parnell announced that part-time help has been secured whereby the office would be open between the hours of 8:00 A.M. and 10:00 P.M., Monday through Thursday; 8:00 A.M. to 5:00 P.M. on Friday; and 9:00 A.M. to 11:00 A.M. on Saturdays.
16. Letter to the Editor 16. Director Swanson called attention to a letter to the editor appearing in the Register-Guard relative to helping small schools. The article suggested that more effort be given to building the curriculum in the small schools rather than putting so much effort in building larger schools. Mr. Swanson felt that an answer might be given to this article relating the various County Office aids to such schools.
17. Budget Committee 17. The matter of election of budget committee members was discussed. It was agreed to postpone this until the October 8th meeting.
18. The next meeting of the Board for the consideration of Reorganization and Boundary Board business will be held on September 24th, 1962, 1:30 P.M. The next regular meeting of the Board of Education will be held on October 8, 1962, at 1:30 P.M. Both meetings will be held in the County School Office.

Meeting adjourned.



Joe Richards, Chairman



Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on September 10, 1962.

FIRM	ITEM	AMOUNT
Brooks Office Machines	Administration	\$ 7.50
Packer-Scott	Administration	65.12
Blake, Moffitt & Towne	Administration	743.42
Moore Business Forms, Inc.	Administration	527.10
A. K. Briggs Co., Inc.	Administration	50.15
Pierce Freight Lines	Administration	13.80
A. B. Scarlett	Administration	52.04
Home Bakery & Delicatessen	Administration	3.10
Secretary of State	Administration	8.00
Dale Parnell	Administration	91.60
Lyle N. Riggs, Ex. Sec. OACSS	Adm., Ed. Services, Pupil Person.	25.00
Willamette Stationers	Educational Services	20.39
Valley Printing Company	Educational Services	8.00
Eugene Blueprint Company	Educational Services	12.00
Henry Lowry	Educational Services	18.13
Moore's Motion Picture Service	Educational Services	128.85
The Macmillan Company	Educational Services	20.39
John Wiley & Sons, Inc.	Educational Services	11.49
Personal Success Program	Educational Services	3.45
U. of O. Cooperative Store	Educational Services	23.45
Shelton-Turnbull-Fuller, Inc.	Educational Services	178.10
Harcourt, Brace & World, Inc.	Educational Services	1,140.22
Photo Methods for Industry	Educational Services	5.00
Gibson Motor Company	Educational Services	15.07
Shell Oil Company	Ed. Services, Pupil Personnel Ser.	26.20
Aubrey C. Trimble	Educational Services	3.00
Ruth Gould	Educational Services	53.70
James McDonald	Educational Services	28.05
Donald M. Kalstad	Educational Services	103.50
Osburn Hotel	Educational Services	5.00
Murmil Associates, Inc.	Educational Services	17.94
International Communications Found.	Educational Services	26.90
Am. Personnel & Guidance Assn.	Pupil Personnel Services	5.14
American Council on Education	Pupil Personnel Services	3.00
Lane County General Fund	Pupil Person. Serv., Op. of Plant	230.75
Business Equipment Center, Inc.	Main., Capital Outlay, Adm.	444.29
Gordon A. Dudley	Pupil Personnel Services	35.00
Thomas Dodson	Pupil Personnel Services	53.35
Electric Corporation	Capital Outlay	137.05
Audio Visual Supply Company	Capital Outlay	500.00
Joranger Building Supply	Capital Outlay	21.93
Valley Rental Service	Capital Outlay	9.50
(Continued on Page 2)		TOTAL - \$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on September 10, 1962.

FIRM	ITEM	AMOUNT
Eugene Planing Mill	Capital Outlay	\$ 3.75
The Harwald Co., Inc.	Capital Outlay	164.94
Davis Audio Visual Service	Capital Outlay	59.10
United Radio Supply, Inc.	Capital Outlay	62.70
John Warren Hardware	Capital Outlay	16.25
IBM Corporation	Capital Outlay	32.66
Springfield Stationery	Capital Outlay	238.20
Western School Supply	Capital Outlay	26.64
Robert C. McCracken Insurance Agency	Fixed Charges	1,103.42
		<hr/>
		\$ 6,583.33
Milton Turay	Administration - Bd. Expense	4.40
Ray Swanson	Administration - Bd. Expense	3.60
		<hr/>
		\$ 6,591.33
	TOTAL -	\$

Signed:

Secretary, Lane County Board of Education
Rural School District

RESOLUTION AUTHORIZING SHORT TERM BORROWING BY MUNICIPAL
CORPORATIONS, QUASI-MUNICIPAL CORPORATIONS AND CIVIL SUB-
DIVISIONS PURSUANT TO ORS 287.402 TO 287.432

(Short term indefinite maturity notes of cities, school districts of any class,
counties, and other tax levying bodies.)

TO: THE FIRST NATIONAL BANK OF PORTLAND, Eugene Main BRANCH

It is hereby certified that, at a meeting of the Board of Education for the
Rural School District * of Lane County †, duly and
regularly called and held on the 10th day of September, 1962, a quorum
being present, the adoption of the following resolution was moved, seconded, and unan-
imously carried:

RESOLVED that, for the purpose of meeting current expenses for which provi-
sion has been made in the duly adopted budget of this Lane County
Rural School District #,
Joe B. Richards Board Chairman, and Dale Parnell
(Name of officer) (Title of officer) (Name of officer)
Secretary-Clerk, acting for and on behalf of this Lane County
(Title of officer) Rural School District #
as its act and deed, be and they hereby are authorized and empowered:

33/4
(a) To borrow from The First National Bank of Portland at such interest rate
not exceeding **four** percent per annum as may be agreed upon between them and the
said bank, such sum or sums of money as in their judgment should be borrowed for
the purpose of meeting current budgeted expenses of the said Lane County
Rural School District #,
not exceeding the aggregate amount of \$_____.

(b) To execute and deliver to said bank the promissory note or notes of the said
Lane County
Rural School District #, without definite due dates, on forms which may be
submitted or approved by said bank.

* "District School Board," "City Council," "Board of County Commissioners," or
other name of governing body.

† "School District No. _____, _____ County," "City of _____,"
"County of _____" or other name of municipal corporation,
quasi-municipal corporation, or subdivision.

"School District," "City," "County" or other term descriptive of the municipal
corporation, quasi-municipal corporation, or civil subdivision.

(c) To provide to said bank such further evidences and documents as it shall require and to do and perform such other acts and things and to execute and deliver such other documents as may in their discretion appear reasonably necessary or proper in order to carry into effect any of the provisions hereof.

BE IT FURTHER RESOLVED that, concurrently with any borrowing authorized by these resolutions, there be created a special fund to be known as the short-term note sinking fund in which revenues shall be placed and from which notes issued pursuant to these resolutions shall be paid as provided by ORS 287.410.

BE IT FURTHER RESOLVED that it is hereby found and determined that the amount of revenues which this Board of Education * estimates will be received from sources other than ad valorem taxes upon real and personal property during the unexpired portion of the current fiscal year is the sum of \$ 51,900.00 .

IT IS FURTHER CERTIFIED that the foregoing resolutions have been entered in the records of the said Lane County Rural School District # and are in full force and effect and constitute all of the action of the said Board of Education * now in effect relating to the subject matter thereof.

Joe B. Richards Chairman
Walt Pennell Clerk-Secretary
(Name of officer) (Title of officer)

Attest:

(Name of officer) (Title of officer)

* "District School Board," "City Council," "Board of County Commissioners," or other name of governing body.

"School District," "City," "County" or other term descriptive of the municipal corporation, quasi-municipal corporation, or civil subdivision.

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, August 13, 1962

- | | |
|----------------------------|--|
| 1. Attendance | 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in Harris Hall, Courthouse, Eugene with the following members present: Vera Hansen, Marvin Hendrickson, Laura Johnson, Dorothy Leeper, Ray Swanson, Milton Turay, Chairman Joe Richards, Secretary Dale Parnell, and several interested citizens. |
| 2. Boundary Board Business | 2. Chairman Richards called the meeting to order and stated the first business on the agenda was the petition from Springfield requesting the change of boundaries along the freeway between Eugene District No. 4 and Springfield District No. 19. |
| Oath Explained | <p>The following persons were scheduled to speak: Mr. Gordon Vance, Chairman of School District No. 19 Board; Mr. Richard Miller, Chairman of School District No. 4 Board; Mr. and Mrs. Dick Reed; Attorney Donald Husband (representing the Reeds), and, Al Lindley. Inasmuch as Boundary Board business was a legal hearing, the Chairman indicated that he would administer the following oath to each person speaking on the facts:</p> <p style="padding-left: 40px;">"I promise to tell the truth, the whole truth and nothing but the truth, so help me God. "</p> <p>Secretary Parnell read the Springfield petition requesting boundary changes between the Eugene and Springfield School Districts and projected the present boundaries and the proposed changes on the overhead projector.</p> |
| Vance Testimony | <p>Gordon Vance took the oath and made the following statements:</p> <p>"That he would like to correct a statement which was made -- That I am not Chairman, I am ex-chairman of District No. 19. I am quite familiar with the facts of the proposed change, however. I would like to point out a few things which we feel are pertinent. Parcels #1 and #3 are both areas which, under the present conditions, are isolated to the school district serving them. Area #1 is bounded on two sides by District No. 19 and on the third side by the freeway, which does not allow access to the property. Area #3 is bounded on three sides by District No. 4 and on the fourth side by the freeway, and is isolated from the district serving it. Another similarity in these two areas is that there is no protest from parents involving the action. In Area #3 all parents favor. In Area #1 there are no children involved. The valuation of the areas is approximately the same. Neither district would lose valuation. Other facts: District No. 19 made substantial investment in the Lee School located directly across the road from Parcel #1. In order to promote a cooperative school and park (Willamalane Park District) District No. 19 will plan a joint development and thus avoid duplicate expenditures. The transfer of territory in this</p> |

petition would be efficient and economical in educating children in this area. Also, no duplication of school transportation services would exist. We do not feel that single transfer of areas should be made where a comparable exchange can be made. "

Miller
Testimony

Richard Miller took the oath and made the following statements: "On July 24th a letter was directed to Superintendent Parnell from Dr. Millhollen concerning the two petitions that are under discussion at this meeting. It is the opinion of the Eugene Board that this petition (the Springfield petition) should not be granted for the primary reason that this would jeopardize subsequent conditions to the Master Plan. The board is in favor of the transfer of Parcel #3, as they feel there are children living there now who have attended Eugene schools. We protest the transfer of Parcel #1 as there are no children living in the area and also the belief of the board that District No. 4 would lose valuation. In Parcel #3 there are children and it would be satisfactory to make the change. It is the question of the Eugene and Springfield boards as to just how the Master Plan should be implemented. It is the opinion of the Eugene board that this is not the proper way at this time. "

Boundary Board member Dorothy Leeper questioned the difference in assessed valuation of Parcels #1 and #3?

Richard Miller - "I do not feel this is the issue with the Eugene Board at this time. The District No. 4 Board simply feels the timing for such a change is wrong.

Boundary Board Chairman Richards called attention to ORS 329.730, (2) (b), which states:

"The proposed change will result in improvement of the educational facilities available to the children in the area transferred or in the area comprising a newly created district or in areas of districts being abolished and attached to existing or newly created districts or will result in substantial operating economies in the districts affected. "

He asked Mr. Miller: "Do you think that in view of the fact there are no children in Parcel #1 that this board has the power to change childless land? "

Richard Miller - "Yes, I think when the legislature culminated such criteria to be considered by the board that it was thinking of all assessed value land. I do not have the assessed valuation of Parcel #1. We recognize there is some assessed valuation and recognize some compelling reason for the change if there were children. We are not saying that it should be done piece by piece or at one time. If there is a step by step procedure we have not agreed what should be the first step. We have not gone on record -- except as approving the Master Plan. "

Reed
Testimony

Dick Reed took the oath and made the following statements: "Mrs. Reed has lived on this place for some 35 or 36 years. She has educated her family in the Eugene schools and my family has also been educated in Eugene. We are attached to the Eugene schools. We have

been real cooperative in all the changes that have come along. In the future we would like to see Eugene and Springfield cities together. There is no hard feeling except we feel real badly that we have not been contacted by the Springfield Board about this change. We want you to know that we do not want to come into the Springfield district for the reasons mentioned. In regard to what Mr. Vance said, when they put in the freeway there is no barrier as far as children are concerned. If they would separate us from Game Bird Village there may be problems. No doubt the area will be sub-divided. In Game Bird Village 90% came in and protested and they were left off. We protest and do not want it. (Mr. Reed presented a map showing proposed subdivision made by Mr. Buford of the Planning Commission, including the Reed property and the Calef property.) Another thing regarding our land, we cannot tell whether it will be homes or something else."

Mrs. Reed agreed that her testimony would be the same as that given by her husband.

Chairman Richards asked Mr. Reed the valuation of Parcels #1 and #3.

Mr. Reed assumed the assessed or potential value was about the same.

Director Swanson asked Mr. Reed if there are homes adjacent to his property across the road that would be in Springfield?

Mr. Reed stated that there were about 80 homes in Beverly Park and also some houses along the road. These homes have a Eugene address.

Director Johnson asked if the children could walk to Washington School?

Mr. Reed stated that the children in Game Bird Village go to the Willakenzie School and go through the underpass.

Husband
Testimony

Donald Husband, Attorney for the Reeds, took the oath and made the following statements: "I feel Mr. Richards has put his finger on this situation. The new law set up some criteria. Previously there was no criteria on which the Boundary Board could operate. I feel the Reeds can say the Boundary Board has no legal basis for making this change. No argument on 329.730 (1), but we do come within (2) (b) of that section: "The proposed change will result in improvement of the educational facilities available to the children in the area transferred or in the area comprising a newly created district or in the areas of districts being abolished and attached to existing or newly created districts or will result in substantial operating economies in the districts affected. There is not a child in Parcel #1. In addition, we would have to find where it would improve educational facilities. Both Eugene and Springfield are excellent school districts. I do not think the board has any basis legally for changing. The new law was put in to give some guideposts for boundary changes. Mrs. Reed wishes it to remain as it now is. The farm has been used many years for a dairy and they are very happy with the present arrangement. Dr. Goldhammer's study no doubt brought this about. According to law the District Boundary Board has no power to annex a school district having more than ten children to one or more districts without a vote of the people. Game

Bird Village did not wish to become annexed to District No. 19. The freeway has not proven to be a barrier. You go up and over the freeway is the only change. I do not think this Boundary Board should make any change at this time."

Lindley
Petition

Al Lindley took the oath and made the following statements: "We can appreciate all that has been said today. We are concerned with Parcel #3. Parcels #1 and #2 do not affect us. In our area there are six homes and 100% of the parents favor. The area just south of the Day Island area is a part of the metropolitan park. The area directly west will soon be in the city of Eugene. In the Chase Gardens area there is going to be a subdivision. There will be thirty-one homes directly west of our house. Nine students are involved this year. We feel this change should be made now. I know that the residents in the area would not be so receptive next year as they are this year. We are on Eugene Rural Route, Eugene Telephone, Eugene Water, and a Fire District is under consideration. Nearly all social organizations figure the freeway as the dividing line. If division takes place very likely Eugene school buses will come down our street to pick those children up. Also, if our children had to cross the freeway they would cross on an overpass on Centennial Drive. This is a very fast street and not considered safe. We feel we fit in on the section of law quoted in ORS 329.730, (2) (b).

Director Leeper asked if the children living in the six houses mentioned attend in Springfield?

Al Lindley answered that not all of them had been attending in Springfield.

Chairman Richards stated that the board is also hearing the Lindley petition at this time, since Mr. Lindley must leave the hearings as soon as possible.

Donald Husband asked if it is the theory of the Boundary Board if they must accept all parcels listed on a petition or may accept one or more of the parcels listed?

Director Leeper - "We must first accept or reject the Springfield petition then act upon the Lindley petition separately.

Secretary Parnell stated there was no response from local owners in Parcel #2. This includes only a small amount of territory around the Q St. interchange and was also recommended in the Goldhammer report.

Chairman Richards asked if anyone else had a question to ask at this time.

Gordon Vance apologized to the Reeds for not being invited into Springfield. He further pointed out that, "the address of the Lee school is 4300 Harlow Road, Eugene; that many people in Beverly Park have a Eugene address and telephone exchange. At the time the parcel for Lee school was purchased in 1956 there was no thought of boundary changes. I think it is very pertinent in education that we think of the future. We have seen the character of this country change so rapidly. The time to make a decision is to make it before homes and children are in the

proposed changes. Now is the time to make a change. As to the proposed land development in Parcel #1 made by Mr. Buford of the Planning Commission, was this made as a service or was it at the request of the Reeds?" He also asked, "if the assessed value of the entire Parcel #3 is greater than the value of Parcel #1, since much of Parcel #3 is included in a park area. The proposed change of a parcel of land would be taken in consideration on what the probable future development of this land would be. This is an area that is surrounded by residences. A great deal of it will be homes in the not too distant future. Consideration should be given to this change now before it becomes all homes.

Dick Reed - In July, 1960, Mr. Buford suggested that he do this as he was very much interested. It was done mutually, I am sure that Parcel #1 in assessed valuation has perhaps 10 times the potential as Parcel #3. The Parcel #1 property is assessed at approximately \$900 per acre.

Gordon Vance asked Mr. Reed if his property was in the Willamalane Park district?

Mr. Reed answered that it was.

Mrs. Reed asked, if their property is subdivided where would grade school children go to school?

Gordon Vance - "All 16 rooms of the Guy Lee school will be used. About 100 pupils living in Menlo Park attend here though. We have purchased property in the Menlo Park area so when that school is built the children living in that area will attend that school. Eugene will provide schools as Springfield will do, if the number of children calls for such. We have attempted to locate schools so that children can walk to school in a radius area. Eugene, I'm sure, does the same."

Mrs. Lindley - In Parcel #3 the assessed valuation of \$80,000 is just for homes - it does not take in the park area.

Director Swanson asked if the Board of District No. 4 had a separate feeling on the Lindley petition?

Dr. Pond, Superintendent of District No. 4, stated District No. 4 would favor transferring Parcel #3 at this time, but according to their Board minutes, had not stated a position on Parcel #1 and #2.

Director Johnson asked if District No. 4 and Willamalane Park district could have joint cooperation?

Dr. Pond said that he could see no reason why they couldn't.

Chairman Richards asked the Board for a motion on action to be taken.

Director Hansen moved that the Springfield petition be adopted. There was no second and the motion died for lack of a second.

Director Swanson moved that the Springfield petition be taken under advisement. Director Hansen seconded and the motion carried.

Lindley
Petition
Granted

The Lindley petition requesting the transfer of certain territory from School District No. 19 to School District No. 4 was read by Secretary Parnell.

"Beginning at the intersection of County Road No. 388 with the centerline of the relocated Pacific Highway No. 99; thence North 87'30" West to the East line of D.L.C. No. 57; thence West 2.66 chains; thence South 19.33 chains to the South line of D.L.C. 57; thence West 7.34 chains; thence South to the Willamette River; thence up said river to its intersection with said Pacific Highway; thence Northerly along said Pacific Highway to the place of beginning."

Director Leeper moved that the Lindley petition be granted, and to become effective immediately. Director Hendrickson seconded and the motion carried.

Coburg
Petition
Received

Secretary Parnell presented a petition from Mr. Merle Short, of School District No. 43, Coburg, to take territory from School District No. 43 and add to School District No. 4, Eugene. The petition was signed by 12 legal voters and represents 34 acres of land with a valuation of \$25,000. The land is owned by Mr. and Mrs. Merle Short. They have one school age child.

Director Turay moved that the petition be taken under advisement and considered at some future meeting. Director Swanson seconded and the motion carried.

A request was made to Secretary Parnell to secure legal opinion on ORS 329.730, (2) (b). Also on other legal aspects pertaining to petitions containing more than one parcel, childless area, and other Boundary Board procedures.

Chairman Richards declared the Boundary Board business concluded and stated the next Boundary Board meeting would be held on September 10, 1962 at 1:30 P.M. Standard time.

3. Wyatt
Meeting
Report

3. Chairman Richards reported on the meeting held recently in the Wyatt School district. He reported that the meeting was attended by approximately 100 persons representing two groups - one group approving the joining of Coburg schools with Harrisburg schools, the other group disapproving the joining of Coburg with Harrisburg. He felt no one showed a great deal of interest in the Coburg-Harrisburg merger. The main question in this area was high school education.

4. Minutes
Approved

4. Director Hendrickson moved that the minutes of July 9, 1962 board meeting be approved as received by mail. Director Hansen seconded and the motion carried.

5. Financial
Report
Accepted

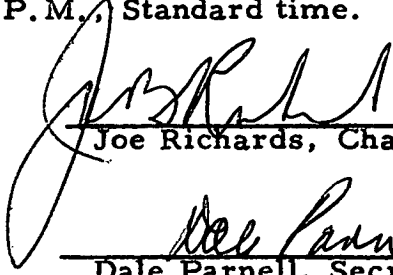
5. The financial statement for the Month of July, 1962 was presented. Director Turay moved that the financial statement be accepted. Director Leeper seconded and the motion carried.

6. Bills Approved
6. The bills for the month were presented and discussed. Director Hendrickson moved that the bills as presented be paid. Director Turay seconded and the motion carried.
7. Financial Advisory Committee Appointed
7. Director Leeper moved that the Board set up a finance sub committee to work with the Superintendent on emergency expenditure items. Director Hendrickson seconded and the motion carried. The committee consisting of Directors Laura Johnson and Milton Turay was appointed.
8. IMC Progress Report
8. James McDonald, Instruction Materials Director, presented the progress report on the Center. He pointed out that the catalog, which would list available films, tapes, records, and etc. for loan, was ready to be printed. He reported price estimates for the printing and asked for the Board's recommendation.

Director Leeper moved that the Board permit the Superintendent to negotiate for the printing of the catalog, staying within the low bid price of \$3,015.85. Director Hendrickson seconded and the motion carried.

Mr. Mc Donald explained to the Board the arrangements that had been made on the Rent-to-Own purchase of films.
9. Inservice Programs
9. Ruth Gould reported on the local district Inservice Programs that her office was helping arrange in the various districts and to be held this fall.
10. Pupil Personnel
10. Gordon Dudley, Director of Pupil Personnel Services was introduced and reported on a proposed cooperative "Pupil Personnel Study" with the State Department of Education. This study would identify all persons in Lane County of legal school age who were not enrolled in school. Not only would the effort be made to find out who is not in school, but as close to the real reasons of why they are not in school as possible. The study, if approved by the State Department, would be financed jointly by the State Department and the Lane County Board of Education.

Director Hendrickson moved that Mr. Dudley be instructed to negotiate with the State Department on the proposed cooperative "Pupil Personnel Study." Director Turay seconded and the motion carried.
11. Next Meeting
11. The next meeting of the Lane County Board of Education will be held on September 10, 1962, 1:30 P.M., Standard time.


Joe Richards, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on August 13, 1962.

FIRM	ITEM	AMOUNT
International Communications Found.	Educational Services	\$ 235.15
American Steel & Supply Company	Capital Outlay	30.15
Chapman Bros.	Capital Outlay & Ed. Services	537.66
Hudson's Pharmacy	Capital Outlay	1,544.00
United Radio Supply, Inc.	Capital Outlay	346.86
Personal Success Program	Educational Services	2.90
Arthur C. Croft Publications	Educational Services	192.91
Joranger Building Supply	Capital Outlay	9.56
J. W. Copeland Yards	Capital Outlay	195.09
Moore Business Forms, Inc.	Administration	248.11
Lane County	Oper. of Plant & Ed. Services	115.70
Donna Connors	Educational Services	15.31
A. K. Briggs Co., Inc.	Administration	84.00
John Warren Hardware, Inc.	Capital Outlay	156.15
Boehnke Printing Company	Administration	13.85
Home Bakery & Delicatessen	Administration	1.05
Business Equipment Center, Inc.	Educational Services	47.53
Willamette Stationers	Administration & Ed. Services	420.60
Forest Press, Inc.	Educational Services	10.40
IBM Corporation	Capital Outlay & Maintenance	464.50
Sidale Publishing Company	Educational Services	4.00
Craig Corporation	Educational Services	137.50
Dictaphone Corporation	Capital Outlay	439.90
The H. W. Wilson Company	Educational Services	13.80
Cresseys' Inc.	Educational Services	131.60
Stevens Typewriter Co., Inc.	Capital Outlay & Administration	54.23
Radio Magazines, Inc.	Educational Services	4.00
Lane County General Roads	Administration	96.15
Riddlesbarger, Pederson, Brownhill and Ingerson	Administration	7.50
Science Research Associates, Inc.	Educational Services	1,300.14
Econowise Print. & Rubber Stamp Shop	Administration	43.35
Clary Business Machines	Administration	5.00
Eugene Blue Print Company	Educational Services	2.00
Quick Service Litho	Educational Services	3.25
American Council on Education	Educational Services	42.00
The American School Board Journal	Educational Services	4.50
Changing Times	Educational Services	6.75
Nation's Business	Educational Services	19.75
Montgomery-Perlich Insurance Agency	Administration	35.00
Elementary Evaluative Criteria	Educational Services	21.59
Brooks Office Machines	Maintenance	41.50
Shell Oil Company	Pupil Personnel	24.30
TOTAL -		\$

Continued on Page 2

Signed: _____

Walt Parnice
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on August 13, 1962.

FIRM	ITEM	AMOUNT
Eugene Planing Mill	Capital Outlay	\$ 24.00
Gaylord Bros., Inc.	Educational Services	337.30
F. W. Faxon Co., Inc.	Educational Services	5.64
Moore's Motion Picture Service	Capital Outlay	2,218.95
The Unified Encyclopedia	Educational Services	8.16
Twin Oaks Building Supply	Capital Outlay	8.91
California Test Bureau	Educational Services	256.95
Guard Publishing Company	Administration	30.62
Davis Audio Visual Service	Capital Outlay	241.00
Audio Visual Supply Company	Educational Services	2,437.50
Verl G. Walker Company	Ed. Services & Capital Outlay	7,457.73
Edward Manley	Educational Services	147.00
Washington Square Press	Educational Services	.60
Doubleday & Company	Educational Services	.95
Household Finance Corporation	Educational Services	.15
New American Library	Educational Services	1.00
Popular Library	Educational Services	.50
Div. of Surveys & Field Service,		
George Peabody College for Teachers	Educational Services	1.50
Bureau of Publications, Teachers Coll.	Educational Services	3.00
Dale Parnell	Administration - Expenses	40.75
Ruth E. Gould	Ed. Services - Expenses	24.90
Thomas Dodson	Pupil Personnel - Expenses	16.75
James McDonald	Ed. Services - Expenses	74.55
		\$ 20,447.70
Milton Turay	Administration - Bd. Expense	8.80
Ray Swanson	Administration - Bd. Expense	7.20
Joe Richards	Administration - Bd. Expense	4.00
		\$ 20,467.70
	TOTAL -	\$

Signed:

Dale Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in Brief

Rural School District
Monday, July 9, 1962

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Laura Johnson, Vera Hansen, Milton Turay, Ray Swanson, Marvin Hendrickson, Dorothy Leeper, Chairman Joe Richards, and Secretary Dale Parnell. Register Guard reporter Ralph Olive and Sam Houston of the McCracken Insurance Agency were also present.

At the opening of the meeting approximately 40 patrons of the Coburg School District appeared and the space being inadequate in the library, the meeting was adjourned to Harris Hall.

2. Canvass
of Coburg
Election

2. The results of the June 27, 1962 election in the Coburg School District were presented by Secretary Parnell, which were as follows:

To approve the Inclusion of
District #43 in the Proposed
Administrative District -----204

To reject the Inclusion of
District #43 in the Proposed
Administrative District -----210

(Note: 418 persons were listed on the Poll List. 1 void ballot was cast. 3 "yes" votes that were challenged were illegal as they were not on the list of legal voters as checked by the County Elections Department.)

Director Leeper moved that the canvass of the Coburg election results be accepted and the election declared lost. The motion was seconded by Director Turay and carried.

3. Alternatives
for the
Coburg
District
Discussed

3. Chairman Richards opened the meeting for discussion of the Coburg School District situation. Leon Funke, Coburg, stated he was interested in obtaining a petition to withdraw from the Coburg District and add to the Eugene District. Approximately thirty other patrons present indicated by a raise of hands that they were also interested in withdrawing from the Coburg District for the principle reason of high school educational advantages in the Eugene District.

Secretary Parnell called attention to the legal requirement that any transfer of territory from one district to another requires that the

Coburg
District
Alternatives
Continued

territory be contiguous. He also explained that the duties of the Reorganization Committee were delegated to the Rural School Board on July 1, 1962, and that another Reorganization election on the plan to form an administrative school district of the Eugene and Coburg school districts could not be held until after May 7, 1963.

Director Swanson felt that when a known situation is changed to an unknown situation controversy results. It is going to be harder to accomplish plans in the future. The State Department has been holding off being too critical of the Coburg High School pending the outcome of elections, but there is a chance they might get tough now regarding standardization.

Kenneth Williams, Superintendent, Coburg, felt the Rural Board should supply them with guide-lines. The Harrisburg situation is a difficult situation as there are separate elementary and high school districts. Whatever is done should be done along guide-lines of reorganization - Grades 1 through 12. The best alternative was an affirmative vote. Whatever takes place now should be through coordinated efforts. He feels that unless things are handled carefully, there is a possibility of creating a civil war which would greatly interfere with the educational program.

There is an outside group from Harrisburg working for the unification of the Coburg and Harrisburg districts and there is some sentiment in Coburg for such a plan.

By a consensus of the Rural Board it was decided to ask the Coburg Board for reaction and recommendation on the following:

- a. What is the Coburg reaction to boundary change that would bring some Coburg residents into the Eugene district?
- b. What does the Coburg Board think of further discussion on the question of unifying the Coburg and Harrisburg schools? This proposal has been considered in the past.
- c. Is there any possibility of calling a bond issue election, to raise funds for a new high school in Coburg?
- d. Is there still interest in another election to bring the Eugene and Coburg districts together?

The Board then returned to the library in the County School Office for the remainder of the meeting.

4. Insurance

4. Sam Houston of the McCracken Insurance Agency presented recommended coverage for the Lane County School Office as follows:

Instructional Materials Coverage

- a. The floater policy on the instructional materials has a limit of \$200,000 coverage in the Court House Building, \$20,000 at any other location and \$10,000 in transit. The deposit premium for the policy will be \$360.00. Monthly reports of actual value will be made and the premium adjusted on the average of the monthly reports at a rate of 36¢ per \$100.00
- b. We recommend that the equipment owned by the County Board and permanently located in the office be insured for: fire, extended coverage, and vandalism. The rate for this coverage is 83¢ per \$1,000 per year. We do not believe it necessary to carry burglary insurance on this equipment.
- c. We recommend that in lieu of insuring the valuable papers located in the office that they be microfilmed.
- d. The Board may want to consider carrying a blanket fidelity bond on its employees. This would cover loss resulting from theft of School District property as well as money. We do not have an estimate of premium for this coverage at this time.
- e. Each claim for loss or damage shall be adjusted separately and from the amount of each adjusted claim the sum of \$100.00 shall be deducted.

Comprehensive Liability Insurance

- a. Limits: \$100,000 per person/ \$300,000 per occurrence, Bodily Injury
\$100,000 per occurrence, Property Damage
\$100,000 Personal Injury
- b. Coverage Includes: Autos and trucks, including physical damage to vehicles
Employees auto non-ownership
Office premises
Owners protective (for liability from contractors operations)
Products and completed operations
Teachers Liability, including corporal punishment

Insurance
Continued

Blanket contractual (liability assumed by contract)

Personal Injury liability hazards:

- (1) False arrest, Detention or Imprisonment or Malicious Prosecution
- (2) Libel, Slander or Defamation of Character
- (3) Invasion of Privacy, Wrongful Eviction or Wrongful Entry
- (4) Interference with Contractual Relationships

- c. Named Insured: Lane County Rural School District, Board of Education, Administrators, Supervisors, Teachers, Employees and Agents acting in the capacity as such
- d. Premium Basis: The premium is a deposit based on the exposures to loss existing at the inception of the policy. The policy is audited annually and the premium adjusted on the basis of changes in exposures.
- e. Estimated Deposit Premium: \$553.45 (If the Board wishes to carry limits of \$300,000/ \$1,000,000 Bodily Injury and \$300,000 Personal Injury, the deposit premium would be \$590.71)

TOTAL DEPOSIT PREMIUM

\$360.00 - Instructional Materials

\$553.45 - Liability

\$913.45 - Total

After considerable discussion, Director Swanson moved that the insurance coverage submitted by McCracken Insurance Agency, with deposit premium of \$913.45 be accepted. The motion was seconded by Director Leeper and carried.

5. Boundary
Board
Business

5. A legal petition was presented from the School District #19 Board of Education requesting certain boundary changes in the area between Springfield and Eugene.

An alternate date was discussed for holding the Lindley petition hearing.

In view of the Springfield Board petition which covers the Lindley petition territory, the question of considering both petitions on the same day was discussed.

Director Hendrickson moved that the hearing on both petitions be held on Monday, August 13, 1962, at 1:30 P.M. Standard Time. The motion was seconded by Director Turay and carried.

6. Minutes
Approved
6. Director Leeper moved that the minutes of June 11, 1962 be approved as received by mail with the following correction: No. 15 - motion was seconded and carried. The motion was seconded by Director Swanson and carried.
7. Financial
Statement
& Bills
Approved
7. The financial statement and bills for the Month of June, 1962 were presented, explained, and discussed. Director Hendrickson moved that the bills as presented, with the exception of the following which were ordered paid with the July bills, and the financial statement for the 1961-62 fiscal year, with the following deductions, be accepted:
- | | |
|---|----------|
| Brooks Office Machines (Main & Repair) --- | \$ 34.00 |
| Clary Business Machines (Main & Repair) -- | 5.00 |
| IBM Corporation (Main & Repair) ----- | 94.50 |
| Science Research Associates (Testing) ----- | 1,300.14 |
- This leaves a cash balance on hand for the 1961-62 fiscal year in the amount of \$11,750.22 which is \$5,750.22 above the budget committee estimate. The motion was seconded by Director Swanson and carried.
8. Vehicle
Information
8. Secretary Parnell submitted quotations on vehicles for the 1962-63 year. The following were the quotations for a 2-car and 1 truck van monthly lease charge:
- | | |
|----------------------------|-----------|
| Gibson Motor Company ----- | \$ 186.00 |
| Lew Williams ----- | 240.00 |
| Kendall Motors ----- | 252.00 |
- Director Leeper moved that Secretary Parnell negotiate with Gibson Motor Company for the three vehicles. The motion was seconded by Director Hendrickson and carried.
9. IMC
Progress
9. James McDonald, Director of Instructional Materials, reported on the progress of the Center and indicated that everything was on schedule. Unless providentially hindered, all materials should be ready for teacher use by the opening of school.
10. Lane
County
Treasurer
10. Discussion on the relationship between the office of the Lane County Treasurer and the County Board of Education was held. Board members agreed that they would like a meeting with the Treasurer sometime soon after the fall election to discuss the investment of funds and apportionments. The policy of making apportionments as fast as possible, was reaffirmed with the feeling expressed that any money belonging to local districts should be apportioned to them as quickly as possible after the money has been collected.

11. Report on
Legislative
Interim
Committee
Study

11. Secretary Parnell reported on the progress of the Legislative Interim Committee Study.

- a. The Legislative Interim Committee on Education has devoted a great deal of time and effort to the study of the problem of the Intermediate Unit. Much testimony has been presented and hearings have been held throughout the state.
- b. At this time, it appears that the following principles have been pretty well agreed upon.
 - (1) There needs to be an intermediate unit (Office similar to the present office of county school superintendent.)
 - (2) The present rural school district should be continued with a change in name.
 - (3) The powers and duties of the intermediate district board should be defined.
 - (4) These powers and duties should be vested in the board.
 - (5) The county school superintendent or intermediate district superintendent should be the executive officer of the board and should carry out the powers and duties under the direction of the board.
 - (6) The intermediate district should be financed locally with no state assistance
 - (7) Those services which apply to all districts should be defined and these should be financed by a uniform tax levy in the entire intermediate district.
 - (8) Provision should be made to furnish any lawful service requested by component districts on a contract basis with the cost of such services being paid solely by the districts benefiting.
 - (9) Permissive legislation should be provided which would establish the machinery for voluntary consolidation of two or more intermediate districts.

Legislative
Interim
Committee
Study
Continued

- (10) Where it is deemed more advantageous, a local district should be able to contract for services from an intermediate district other than the one in which it is located.
- (11) Intermediate districts should be authorized to contract for services with each other.
- c. At the present time, probably the most difficult task is determining just what are the required services. Such items have been mentioned as the following:
 - (1) Registration of papers of teachers and other employees.
 - (2) Gathering and compiling census, attendance, financial and other data.
 - (3) Hearing appeals.
 - (4) Assisting the State Department with assigned tasks.
 - (5) Boundary Board activity.
 - (6) Reorganization activity.
 - (7) Furnishing information and reports requested by the State Department.
 - (8) Exerting leadership to encourage better educational practices.
 - (9) Coordinating activities between school districts.
 - (10) Coordinating activities between other county agencies and the local district.
 - (11) School Law interpretations and legal opinions.
 - (12) Auditing and financial apportionments.
 - (13) School Standardizations and evaluations
 - (14) Minimum Testing Program

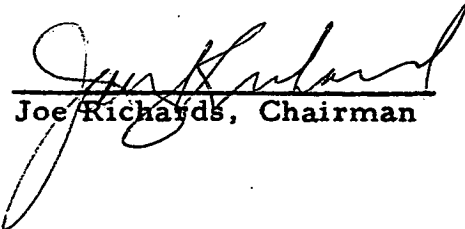
12. Joint
Gas Bid

12. The joint Gas Bid in cooperation with the County Commissioners was recapped and discussed.

13. Next
Meeting

13. The next County Board of Education Directors' meeting has been called for Monday, August 13, 1:30 P.M. in the County School Office.

Meeting adjourned.

A handwritten signature in cursive script, appearing to read "Joe Richards", is written over a horizontal line.

Joe Richards, Chairman

A handwritten signature in cursive script, appearing to read "Dale Parnell", is written over a horizontal line.

Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on July 9, 1962 (Checks dated June 29, 1962)

FIRM	ITEM	AMOUNT
Cresseys, Inc.	Supplies	\$ 20.15
Business Equipment Center, Inc.	Supplies	28.80
Willamette Stationers	Supplies	86.37
Business Equipment Center, Inc.	Supplies	61.44
Lane County General Fund	Supplies	5.64
Chapman Bros.	Supplies	84.95
Brooks Office Machines	Maintenance and Repair	34.00
Clary Business Machines	Maintenance and Repair	5.00
IBM Corporation	Maintenance and Repair	94.50
Guard Publishing Company	Election and Publicity	13.75
Consolidated Freightways	Freight (Postage)	36.16
Lane County General Fund	Postage (Metered)	699.30
Western Union	Telegraph	2.02
Lane County General Fund	Telephone	58.50
Eugene Bakery and Delicatessen	Misc. Office Expense	1.00
Personal Success Program	Publication	.60
Arthur C. Croft Publications	Publications	118.00
Committee for Economic Development	Publications	4.50
U. S. Government Printing Office	Publications	.75
Church Supply House	Curriculum	1.88
A. J. Nystrom & Co.	Curriculum	24.99
Science Research Associates	Testing	1,300.14
Oregon School Study Council	Membership 1962-63 (Bd. Expense)	50.00
Oregon School Boards Association	Membership 1962-63 (Bd. Expense)	400.00
Eugene Hotel	Board Expense	57.20
Business Investment Company	Office Machines	329.00
Chapman Bros.	Office Equipment	991.86
Dale Parnell	Staff Inservice	62.65
Thomas Dodson	Staff Inservice	30.78
Jim McDonald	Staff Inservice	68.15
Croft Publications	Staff Inservice	6.91
The Wall Street Journal	Staff Inservice	24.00
Webster's Unified, Inc.	Staff Inservice	8.16
Audiovisual	Staff Inservice (Subscription)	4.00
Shell Oil Company	Staff Inservice	13.15
		\$ 4,728.30
		3,294.66
TOTAL -		\$

Signed: _____

Dale P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, June 11, 1962

1. Attendance
1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Laura Johnson, Vera Hansen, Chairman Milton Turay, Joe Richards, Ray Swanson, and Secretary Dale Parnell. Also present were Mrs. Sebring of the Chase Gardens area, Mr. Sam Houston of the McCracken Insurance Agency, Jim Calloway, Eugene school district, and Sam Freer, Register Guard reporter.
2. Board Member Installed
2. Chairman Milton Turay installed Board member Ray Swanson using the installation ceremony contained in the minutes of the May 14, 1962 meeting.
3. Minutes Approved
3. Director Johnson moved that the minutes of May 14th be approved as received by mail with the following correction: No 14 - motion was made by Director Johnson instead of Director Leeper. Director Hansen seconded and the motion carried.
4. Financial Statement
4. The financial statement for the month of May, 1962 was presented, discussed and approved. Secretary Parnell explained that the emergency expenditure listed at the bottom of the page was for the travel expense incurred to bring George Jeffs for an interview of the Pupil Personnel position. Secretary Parnell read a letter received from Mr. Jeffs declining the position due to his accepting a position offered by the University of Nevada.
5. Bills Approved
5. The bills were presented and discussed in some detail. Director Swanson moved that the bills as presented and itemized be approved and authorized for payment. The motion was seconded by Director Johnson and carried.
6. Election of Board Officers
6. Election was held for Board officers for the 1962-63 school year. Chairman - Joe Richards was nominated by Director Johnson and the nomination was seconded by Director Swanson. Director Hansen moved that nominations be closed and Director Swanson seconded. A unanimous ballot was cast for Joe Richards as Chairman for the school year 1962-63.

Vice-Chairman - Director Johnson was nominated by Director Hansen and the nomination was seconded by Director Swanson. Chairman Turay moved that nominations be closed and Director Hansen seconded. A unanimous ballot was cast for Laura Johnson as Vice-Chairman for the school year 1962-63.

Secretary - Chairman Turay moved that Dale Parnell be named Secretary to the Board for the 1962-63 school year. The motion was seconded by Director Swanson and carried. Milton Turay then turned the Chairmanship over to the new Chairman, Joe Richards. Words of appreciation were expressed by the Secretary for the wise counsel and efficient work of Mr. Turay over the past two years.

7. Boundary Board Business
7. Secretary Parnell presented the request for the transfer of territory from School District No. 19, Springfield to School District No. 4, Eugene --- said territory bordering the Freeway and with a valuation of around \$70,000.00. He cited that the Springfield School Board disapproved this transfer and the Eugene School District did approve. Mrs. Sebring appeared before the Board and stated it was the desire of those living in the area to complete the transfer prior to the opening of school next fall. Director Turay moved that the hearing on said transfer be held on July 23rd subject to the approval, on this date, of the Eugene and Springfield School Boards. Motion was seconded by Director Johnson and carried.
8. Insurance Information
8. Sam Houston of the McCracken Insurance Agency was introduced by Secretary Parnell. Mr. Houston presented various types of insurance which might be needed by the Lane County Board of Education. Secretary Parnell recommended that the Board decide on a policy as how they wished to approach the problem of insurance coverage. After considerable discussion, motion was made by Director Johnson that since the McCracken Insurance Agency presently carries the office insurance, that they be named the Agent of Record and that the Secretary be instructed to work with Mr. Houston to draft a total insurance program to cover all Board equipment and activity and be presented at the July 9th meeting. The motion was seconded by Director Turay and carried.
9. Local District Contractual Arrangements
9. Thomas Dodson, Special Education Supervisor, explained local district contractual arrangements which have been made to date for the school year 1962-63 in School Psychological Services, Extreme Learning, and Speech Correction.
10. Reorganization Dinner
10. Secretary Parnell reminded the Board of the dinner honoring the Lane County Reorganization Committee to be held on Tuesday, June 26th, 6:00 P.M. (S.T.), in the Eugene Hotel.
11. Coburg Election
11. Secretary Parnell called attention to the pending election to be held in the Coburg School District on June 27th, voting on the question of inclusion in the administrative school district comprising School District No. 4, Eugene and School District No. 43, Coburg.
12. Vehicle Information
12. Secretary Parnell presented information on the rental or lease of vehicles for the County School Office; i. e., truck for courier service and car for IMC Director. Motion was made by Director Swanson to

instruct the Secretary to obtain one or more additional quotations and alternatives for consideration at the Board meeting on July 9th. Motion was seconded by Director Turay and carried.

13. Reports

13. The following reports were made by Secretary Parnell:

- a. Dewey-Decimal System would be used in the Instructional Materials Center, also accession numbering system with the view toward having catalog card files available for local school libraries.
- b. On film orders, in addition to local teacher evaluations, the evaluations of the Eugene School District, Springfield School District, Jackson County and Portland have been used to expedite the purchase of films.
- c. During the months of May and June, the office staff has attended 38 various meetings and given 29 speeches (graduation, honor society, etc.)
- d. The Secretary has been working with the Eugene School District on an expansion of the Regional Educational Television Cooperative Program. Prospects appear very good for this to be expanded beyond Lane County.
- e. Recent meetings have been held on the subject of the Community College. It might be well for the Board to establish their position as a Board on this matter.
- f. The Second Annual Lane County Forestry Camp for selected boys will open Monday, June 18th with thirty boys.
- g. Financial Situation - There will not be sufficient funds in the County Office to meet the financial needs until the first of the year. It will be necessary to borrow money until tax turnovers are made. Secretary Parnell was instructed to secure further information on this matter and report at the next meeting.
- h. Some initial efforts are being made in joint purchasing in cooperation with the Commissioners. The areas of effort have been: gasoline and petroleum products, paper, fire extinguishers, vehicles, and bus decals. A more detailed report will be prepared on this for the July meeting.

14. Personnel
Recommendations

14. Superintendent Parnell recommended Gordon A. Dudley to the position of Director of Pupil Personnel Services. Mr. Dudley is at present doing graduate work toward a Doctor's Degree at Harvard.

Aubrey C. Trimble was recommended to the position of Administrative Intern in cooperation with the University of Oregon. Mr. Trimble is doing graduate work toward a Doctor's Degree at the University of Oregon.

Motion was made by Director Turay that Gordon A. Dudley be given a contract as Director of Pupil Personnel Services at a salary of \$8250.00 and expense account not to exceed \$1000.00. The motion was seconded by Director Hansen and carried.

Motion was made by Director Swanson that Aubrey C. Trimble be given a contract as Administrative Intern at a salary of \$4000.00 and expense account not to exceed \$400.00. The motion was seconded by Director Turay and carried.

15. Reorganiza-
tion Policy
Statement

15. The Policy Statement of the Reorganization Committee was presented for consideration of the Board. Under present law the Board will assume the responsibilities of the Reorganization Committee on July 1, 1962. After discussion, a motion was made by Director Johnson to accept the Policies of the present Reorganization Committee as the policies of the Board relative to reorganization matters.

a. LEGAL RESPONSIBILITIES OF THE COMMITTEE

The Board is required by law to formulate plans for reorganization in accordance with minimum standards and objectives contained in the Act, as interpreted by the Board. The Board is required by law to follow certain procedures on plans or partial plans giving all persons ample opportunity to express themselves in regard to the plan.

b. FORMULATING REORGANIZATION PLANS

The Board shall encourage the initiation of local action which will lead to recommendations for such reorganization as will make possible an adequate and efficient program of education. Local district school boards will act as consultants to the Board, and will be given the opportunity to express their opinions and the opinions of their patrons. After local district suggestions and recommendations have been compiled and reviewed, the Board will then begin to formulate the plan. Preliminary plans will be evaluated according to the following MINIMUM STANDARDS:

- (1) The plan shall provide for the inclusion of all of the area of the County in one or more administrative school districts which can furnish efficient and adequate educational opportunities for all the pupils in grades 1 through 12.
- (2) Each administrative school district should be, as nearly as is practical, a natural social and economic community.

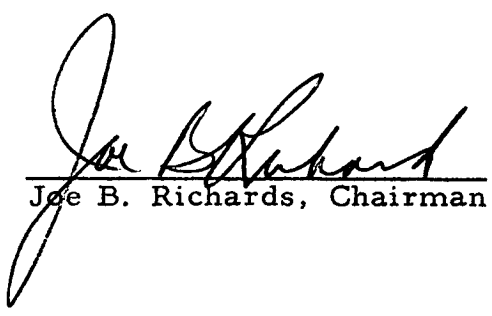
- (3) Each administrative school district should have a sufficient pupil enrollment to provide for a reasonable educational program at a reasonable per pupil cost.
- (4) All administrative school districts should be organized in a manner that will provide the greatest possible equalization of financial resources.
- (5) No administrative school district shall be organized in a manner that will tend to impair the existing educational standards of a neighboring district.

c. GENERAL POLICIES

- (1) Endorsement by the Board of any reorganization plan will not be authorized except by a majority vote of the members recorded in the minutes.
- (2) Local school board members, employees and patrons will be encouraged to participate as consultants in the formulation of preliminary plans.
- (3) The existing Reorganization Committee members may be used as consultants to the Board.
- (4) A copy of the minutes of each regular and special meeting of the Board will be supplied to each local district board.
- (5) Professional aid and counsel from the University of Oregon School of Education and the State Department of Education may be utilized.
- (6) Consolidations and boundary changes under Section 42 of the Act will be considered as to whether the action is likely to conflict with the comprehensive plan of reorganization for the County.
- (7) No plan of reorganization will be approved by the Board until the local school boards have had ample opportunity to make suggestions and recommendations concerning the disposition of their school districts.

16. Minimum Testing
16. Various problems relative to the County-wide minimum testing program were discussed. The problem of using the testing program norms as a comparison factor between districts was discussed and agreed that this was a questionable practice. It was generally agreed however, that the establishment of the county-wide norm was desirable. The Secretary was instructed to draft a policy statement on this subject and put on the agenda of a future meeting for discussion.
17. Special Workshop
17. A special Workshop on School Finance will be held July 9-18 at the University of Oregon, for Board Members and Administrators. Motion was made by Director Hansen to urge the Secretary to attend the Workshop and to allow \$40.00 for this Workshop. Motion was seconded by Director Swanson and carried.
18. Equipment for IMC Center
18. Information was presented as received from Jim McDonald, IMC Director, relative to the high speed Electronic Tape-Dubbing equipment. Since a Medford firm has the Oregon franchise for this quality of equipment, and due to the highly technical nature of the installation, it appears necessary to deal with a firm that has made this type of installation before. Previous minutes indicated that the Tape-Dubbing equipment was to be of the Ampex quality. Motion was made by Director Turay to purchase the Tape-Dubbing equipment on a lease-purchase agreement through the Walker Co. but with the definite 4% interest rate stated in the contract. Motion was seconded by Director Swanson and carried.
19. Boundary Transfer Discussion
19. Jim Calloway, a resident and teacher in Eugene, requested the Board's feeling on the transfer of 9-1/3 acres, located on River Road just north of the Eugene School District boundary, from School District No. 69J to School District No. 4. Mr. Calloway does not at the present time own the property, but is contemplating purchasing same. No action was taken on this by the Board nor was encouragement given Mr. Calloway as to what action the Board might take if this matter were formally brought to their attention.

Meeting adjourned.



Joe B. Richards, Chairman

Dale Parnell, Secretary

We agree to furnish the following equipment and material installed at the Materials Center in Eugene, Oregon. This will not include any remodeling or electrical work necessary to accept such installation, but does include monthly service for the first year of operation.

1-	Ampex 3201 Master Control		\$5100.00
2-	Ampex 3202 Slave Units	@ \$2400.00	4800.00
2-	Ampex 351-U Recorders	@ 1570.00	3140.00
1-	Ampex 351-2U Recorders		2100.00
4-	Ampex Slave Cabinets Only	@ 232.00	928.00
1-	Ampex Duplicator Doghouse		225.00
1-	Ampex MX 35 Mixer		395.00
1-	Rek-O-Kut B-12 Turntable		101.95
1-	Rek-O-Kut Transcription Arm S-120		28.50
2-	ADC PJ-33 Patch Panels	@ 8.52	17.04
48-	ADC PJ-123 Jacks	@ .60	28.80
6-	ADC PJ-52 Cords	@ 3.84	23.04
1-	AM-FM Tuner 10A65A		256.87
1-	Miscellaneous items to include all necessary hardware such as terminal strips-barriers-wire-switches-knobs-plugs-connectors-tie points and all other such items.		150.00
1-	Amplifier to take care of monitoring circuits, etc.		93.75
	Total Engineering and installation		997.25
			<hr/>
			\$18,385.20

To be a part of the proposed installation agreement of Equipment to be installed at the Lane County Instructional Materials Center at Eugene, Oregon.

Terms of Payment:

1. FOB Eugene, Oregon net cash \$18,385.20
2. Lease-Purchase Agreement with twenty five percent as down payment and the balance to be paid in three equal payments at intervals of one (1) year. (Three years total)
Payments to include 4% interest and principle. The amount of the payments to be specified at a later date. (Completion of the installation, or sooner as agreed upon.)
3. Installation to be completed July 31, pending delivery of 1- Duplicator Doghouse, 1- 3201 Master Control, and 2- 3202 Slave Units from Ampex Corporation. Said delivery anticipated June 29, 1962.

Any additions or deletions from or to the above lists will be charged or deducted at the quoted prices or at prevailing market prices. Any advantages in cost will be passed on to the school system. This proposal voids the previous one of May 22, 1962.

VERL G. WALKER COMPANY

Medford, Oregon

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 11, 1962.

FIRM	ITEM	AMOUNT
Business Equipment Center, Inc.	Office Supplies	\$ 85.98
Chapman Bros.	Office Supplies	6.85
Cresseys, Inc.	Office Supplies	80.77
Lane County General Fund	Office Supplies	3.75
Western School Supply	Office Supplies	16.36
Graphostat Company	Office Supplies	4.95
Floyd F. Cole	Maintenance and Repairs	100.00
Lane County General Fund	Telephone	154.90
Home Bakery and Delicatessen	Misc. Office Expense	3.78
Boyd Coffee Company	Misc. Office Expense	8.76
Prentice-Hall, Inc.	Books and Periodicals	7.28
Educators Publishing Company	Books and Periodicals	5.19
Arthur C. Croft Publications	Periodicals	6.91
Board of Education, St. Paul, Minn.	Publication	1.00
Henry Lowry	Curriculum (Kodak Expense)	4.97
Colonial Inn	Fair Expense	11.00
Don Iverson	Fair Expense	11.79
George Crockett	Fair Expense	8.50
Harold Jorgensen	Fair Expense	8.50
Henry James	Fair Expense	8.50
Arthur C. Croft Publications	Staff Inservice	42.29
The Social Studies	Staff Inservice	5.00
Shell Oil Company	Staff Inservice (Gasoline)	20.74
Paul Gustafson	Curriculum (Reimbursed)	3.00
Edna Crocker	Curriculum (Reimbursed)	3.00
Harold D. Jole	Curriculum (Reimbursed)	3.00
Verada Feger	Curriculum (Reimbursed)	3.00
Lois Fawver	Curriculum (Reimbursed)	3.00
Iris Laswell	Curriculum (Reimbursed)	3.00
Isabelle Gates	Curriculum (Reimbursed)	18.00
Lemon, Rowan, Iskra and Babcock	Legal Service (Accounting)	870.00
School District No. 4, Lane County	Inservice (Custodial)	284.20
IBM Corporation	Maintenance Contract (Typewriter)	37.04
Science Research Associates, Inc.	Testing (Reading Lab)	562.40
Audio Visual Supply Co.	Testing and Guidance	134.50
Thomas Newton	Expense Reimbursement	72.45
Dale Parnell	Expense Reimbursement	79.80
Thomas Dodson	Expense Reimbursement	24.24
Betty Clark	Expense Reimbursement	109.27
Ruth Gould	Expense Reimbursement	33.80
		\$ 2,851.47
	TOTAL -	\$

Signed: _____

Dale Parnell

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 11, 1962.

FIRM	ITEM	AMOUNT
Milton Turay	Mileage	\$ 3.96
Ray Swanson	Mileage	3.24
Dorothy Leeper	Mileage (Year)	12.96
Laura Johnson	Mileage (Year)	14.40
Vera Hansen	Mileage (Year)	14.40
Marvin Hendrickson	Mileage	.63
	Page Total	\$ 49.59
	GRAND TOTAL	\$ 2,901.06
	TOTAL -	\$

Signed: _____

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, May 14, 1962

1. Attendance 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Vera Hansen, Chairman Milton Turay, newly elected Board Member Marvin Hendrickson, and Secretary Dale Parnell. Also present was Mr. Ralph Olive, Register Guard reporter.
2. Financial Statement 2. The financial statement for the month of April, 1962 was presented, discussed, and approved. The Secretary indicated that finances appear in good shape and should end up the fiscal year with a \$7,000.00 to \$8,000.00 cash balance.
3. Minutes Approved 3. Director Johnson moved that the minutes of the April 23, 1962 meeting be approved as received by mail. Director Hansen seconded and the motion carried.
4. Bills Approved 4. The bills were presented and discussed in some detail, particularly many of the bills which centered on the School Fair expense. Director Holcomb moved that the bills, as presented and itemized be approved and authorized for payment. The motion was seconded by Director Leeper and carried.
5. Rural Levy Vote Canvassed 5. The vote to exceed the 6% limitation on the Rural School District levy was discussed. Director Leeper moved that the Board accept the canvass of the ballots as here listed and declare the election valid. The motion was seconded by Director Holcomb and carried.

The Secretary commented that on many ballots, patrons had written comments such as, "my vote didn't count on the time issue, will it here?"
6. Director Election Canvassed 6. Director Hansen moved that the Board accept the canvass for the director election and certify the election of Dorothy Leeper, Ray Swanson, and Marvin Hendrickson. The motion was seconded by Director Holcomb and carried.

OFFICIAL SUMMARY - RURAL ELECTION
May 7, 1962

District	6%		At Large Leeper	Zone 1 Swanson	Zone 2		Reorganization	
	Yes	No			Hendrick- son	Ander- son	Yes	No
1 Pleasant Hill	118	38	124					
4 Eugene	2430	1514	3167				2589	1312
19 Springfield	855	428	1047					
28J Fern Ridge	315	100	312	391				
32 Mapleton	207	90	274	266				
40 Creswell	202	103	231					
43 Coburg	181	116	212				149	169
45J South Lane	529	274	598					
52 Bethel	488	309	668		582	178		
66 Applegate	55	34	77	68				
68 McKenzie	256	242	371					
69J Junction City	373	444	516		217	567		
71 Lowell	89	78	124					
76 Oakridge	124	371	300					
79 Marcola	116	47	118					
90 Blachly	114	41	117	133				
97J Florence	201	54	189					
117 Westfir	48	17	51					
TOTALS	6701	4300	8496	1046	799	745	2738	1481

7. School Fair Report
7. Mrs. Ruth Gould, Assistant Superintendent, reported on the recent Lane County School Fair, and evaluated certain aspects of the Fair. It is estimated that between ten and twelve thousand people attended the Fair. Many man hours of teacher time and work was put into the effort to make this a most successful event. An evaluation session is to be held on Monday night, May 14th, with the Committee Chairmen and Steering Committee to consider many of the aspects of the Fair and whether this was the kind of effort that should be continued in the future. There is some question in many minds as to the exact value of the Fair, and if value is received for the tremendous amount of effort put forth. There will be a full evaluation report at a later time.
8. Lane County Youth Study Board
8. Secretary Parnell reported on the formation of the Lane County Youth Study Board. The purpose of this Board is to request funds and plan a major demonstration project in juvenile delinquency, prevention, and control, here in Lane County. The first step taken toward this project was the incorporating of a group known as the "Lane County Youth Study Board." The Board of Directors were elected as follows: Dr. Wesley Nicholson, Dr. Millard Pond, Mr. Jewel Goddard, Mr. Mervin Dahl, Mr. Art Johnson, Judge William Fort, Mr. Lyle Swetland, Mr. Dale Parnell, Mrs. Douglas Walwyn, Mr. Robert Artz, Mr. Jess Hill, Mr. Max Dudley, Mr. Richard McDuffie, Dr. Harry Alpert, and Mrs. Edith Maddron.
- Kenneth Polk, Assistant Professor at the University of Oregon Sociology Department, has drawn up the research proposal and application has been made for \$174,576 for research and planning over the next eighteen months, commencing June 1, 1962. After the research and planning period, then prospects are in view for setting up several demonstration projects and applying for federal grants to finance these projects which could total as high as three million.
9. Meetings To Attend
9. Invitations were extended to the Board to attend the following meetings:
- a. Reorganization meeting, Tuesday, May 15
 - b. Eugene Board of Education meeting to discuss Community College, Monday, May 21
 - c. County P.T.A. Installation Dinner, Monday, May 28.
10. Pupil Personnel Services Director
10. Secretary Dale Parnell reported on the progress made toward securing a Director of Pupil Personnel Services, and indicated that the position was still open and applications still being taken.

11. OSBA
Meeting
Report

11. Director Laura Johnson reported on the meeting she and Ray Swanson attended in Portland on Friday, May 11, sponsored by the Oregon School Boards Association. The problem of Rural Boards taking over the Reorganization duties on July 1, 1962 was discussed.

12. Board
Members
Installed

12. Chairman Milton Turay installed Board Members Marvin Hendrickson and Dorothy Leeper with the following installation ceremony:

BOARD OF EDUCATION INSTALLATION

You were elected as a Board of Education member of the Lane County ~~Rural School District~~ ^{Intermediate Education} for a three year term. By electing you, the people have indicated their confidence in you to assume your responsibilities in helping to direct the unique educational program of the ~~Rural School District~~ ^{I.E.D.}.

Oregon school law states that "Any duty imposed upon the Board as a body must be performed at a regular or special meeting, and must be made a matter of record. The consent of any particular measure obtained of an individual member when not in session, is not an act of the Board, and is not binding upon the district. If a contract is made without authority of the Board, the individual making such a contract will be personally liable."

This is one of the reasons that the policy for Board operation must come from the whole Board of Education through its deliberation and its action in formal Board meetings. Board members, citizens of Lane County, and County School Office employees, must understand the functions of the Board as contrasted with the function of the administration, the Superintendent and his entire staff.

The Board of Education establishes, through its policies, the broad framework by which the program must operate. Beyond that, the system must be operated by the administrator, and his professional staff through its proper interpretation of the policies of the Board. Furthermore, a Board member does not represent any one segment of the ~~Rural School District~~ ^{I.E.D.}. You are a representative of the entire district, and, as such, must represent open mindedly, the entire district. In consequence, your decision must be based on the welfare of the entire ~~Rural School District~~ ^{I.E.D.}.

^{I.E.D.}

Some responsibilities of the ~~Rural School~~ Board are:

1. To uphold the Constitution of the United States, the State of Oregon, and the Oregon School laws relating to public education.
2. To provide personnel for staffing the service program.

3. To provide and maintain an educationally efficient physical plant.
4. To secure adequate financial resources.
5. To maintain a two-way contact with the adult community and the County School Office.

Besides having legal responsibilities, civic responsibilities, social responsibilities, and economic responsibilities, the Board also has a moral and ethical responsibility to discharge its functions courageously and impartially in the interest of the greatest good to the greatest number at all times.

As newly elected, or re-elected members of the Board of Education of the Lane County Rural School District, are you willing to assume these functions and responsibilities? If so, say "I am."

As Chairman of the ¹⁹⁶³⁻⁶⁴~~1961-62~~ Board, I am happy to welcome you as a member of this Board. Congratulations!

Milton Turay, Chairman
Board of Education
Lane County Rural School District

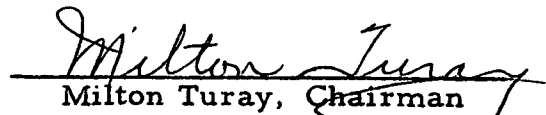
13. Letter of Commendation to Holcomb

13. A letter of commendation and appreciation was presented to Director Ray Holcomb, signed by Board members and Secretary, relating to the completion of his work of service on the Board, this being his last Board meeting. Director Holcomb commented on his pleasure at having served with this group of people and on this Board. He felt that there were good days ahead for the County School Office and the County Board, and indicated his reluctance at leaving the Board.

14. County Boards to Meet

14. Director Leeper reminded the Board members of the County School Boards meeting to be held in Harris Hall on Thursday, May 17. Mr. Elliott Becken of Medford, is to be here to discuss teacher evaluation.

Meeting adjourned.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on May 14, 1962.

FIRM	ITEM	AMOUNT
Cresseys, Inc.	Supplies	\$ 32.46
Payne Publishers	Supplies	6.21
Cardmaster Company	Supplies	7.58
Lane County General Fund	Telephone	533.70
Guard Publishing Company	Election (Ad.)	20.00
Consolidated Freightways	Freight Charges	30.62
Home Bakery & Delicatessen	Misc. Expense	5.45
John Warren Hardware, Inc.	Educational T.V.	4.89
Lane County General Fund	Fair: \$93.36; Supplies: \$21.93	
	Election: 33.64	148.93
Business Equipment Center, Inc.	Supplies: \$4.80; Main.: \$8.40	13.20
Quick Service Litho Print. Co.	Fair: \$9.35; Election: \$11.00;	
	Printing: \$32.15	52.50
National Geographic Society	Publications	11.95
Arthur C. Croft Publications	Publications	19.23
Oregon Historical Society	Publications	5.65
Oregon Historical Society	Staff Inservice	7.50
Charles B. Roth & Associates	Publications	9.00
National Education Association	Publications	13.60
Thos. J. Barbre	Curriculum	35.00
National Council of Teachers of Math.	Curriculum	7.00
Henry Lowry	Curriculum	3.00
The J. K. Gill Co.	Curriculum	4.65
Am. Assn. of School Administrators	Testing	9.00
The Psychological Corporation	Testing	8.50
Larry Holmquist	Services: Fair	8.25
Gary Groves	Services: Fair	5.25
Larry Stinson	Services: Fair	3.38
Kit Fleming	Services: Fair	3.38
Clare Gore	Services: Fair	3.38
Bill Wood	Services: Fair	3.38
Chapman Bros.	Supplies: Fair	2.75
Carol Bennett	Supplies: Fair	13.27
Packer-Scott	Supplies: Fair	12.74
Northern School Supply Co.	Supplies: Fair	4.83
The Broadway	Supplies: Fair	2.00
Veterans Memorial Assn.	Committee Expense: Fair	32.00
Lane County Fair Board	Building Rental: Fair	450.00
Harold Woods	Police Patrol: Fair	36.00
David Satterlee	Police Patrol: Fair	36.00
David Burks	Police Patrol: Fair	16.00
Howard Kershner	Police Patrol: Fair	16.00
James Misner	Police Patrol: Fair	24.00
TOTAL -		\$

Signed: _____

Wale P. Parrell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on May 14, 1962.

FIRM	ITEM	AMOUNT
		\$
James Douglas	Police Patrol: Fair	24.00
Bell Smith	Supplies: Fair	2.90
Zellerbach Paper Company	Supplies: Fair	19.41
Valley Printing Company	Printing: Fair	11.65
John Brentlinger	Expense: Fair	4.50
Smeed Sound Service	Publicity: Fair	35.00
Rosco Wright	Art Work: Fair	80.00
Valley Stationery Company	Labels: Fair	1.95
Fairchild Lumber Company	Lumber: Fair	6.50
Dale P. Parnell	Expenses: Staff Inservice	41.20
Ruth E. Gould	Expense Reimbursement	73.45
Ruth E. Gould	Staff Inservice Expenses	76.40
Thomas Dodson	Expense Reimbursement	56.84
Thomas Dodson	Expense: Staff Inservice	50.00
Thomas Dodson	Expense: Fair	8.88
Thomas Newton	Expense Reimbursement	57.10
Betty Clark	Expense Reimbursement	109.15
Helen N. Haynie	Staff Inservice	13.55
Lane County General Roads	Gasoline and Oil	69.96
Shell Oil Company	Gasoline and Oil	44.23
		\$ 2,448.90
	TOTAL -	\$

Signed:

Dale P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in Brief

Rural School District

Monday, April 23, 1962 - 3:00 P.M.

1. Attendance

1. The meeting of the Lane County Board of Education for the Rural School District, was held in the Lane County School Office with the following members present: Directors Vera Hansen, Ray Holcomb, Laura Johnson, Dorothy Leeper, Joe Richards, Ray Swanson, Chairman Milton Turay, and Secretary Dale Parnell. Dr. Keith Goldhammer of the University of Oregon was also present.

2. Admin-
istrative
Intern
Program

2. Dr. Goldhammer explained the administrative intern program at the University of Oregon. The internship program is provided with two objectives in mind.

- a. It is established as a basis for providing substantive assistance to a school district and the management of its program.
- b. It is established in order to provide field experience for students who are preparing to become educational administrators.

As an internship in the medical profession, it is assumed that the person holding this position will be fully trained but generally lacking in well-rounded administrative experience. The school district will write a regular teacher's or administrator's contract with the intern, stipulating the salary to be paid to him and the amount of his time they will expect him to provide to the school district in return for the compensation he receives. It is suggested that the intern spend approximately twenty hours each week in the school district, beginning on the 25th of August, or thereabouts, and concluding on the 30th of June. The intern will undertake duties which are assigned to him by the superintendent of schools and under whose supervision he will work, subject to the rules and regulations established by the board. The school district should consider this individual a regular employee of the district. The salary should be subject to the same withholding, retirement, social security, and other benefit programs as required of, or open to, all of the employees of the district.

Board pro-
ceeds with
Intern
Program

Director Leeper moved that the Board proceed with the intern program in cooperation with the University of Oregon, and as budgeted, and that the Superintendent be instructed to work with Dr. Goldhammer in the selection of this intern, and assign him his duties. The motion was seconded by Director Hansen and carried.

3. Minutes Approved
3. Director Richards moved that the minutes of the April 9th, 1962 meeting be approved as received by mail. Motion was seconded by Director Swanson and carried.
4. Leeper Reports on N.S.B.A. Meeting
4. Director Dorothy Leeper reported on her attendance at the National School Boards Conference at St. Louis, Missouri. She reported that Mr. Gene Fisher of Oregon was elected as the National School Boards Association Director. The Conference was attended by over 3,000 people. She reported on some of the sessions which she attended, and some of the action of the Conference. One of the highlights was meeting with Dr. Havighurst and his report on his most recent activities and study in the field of drop-outs.
5. Gabbert Resigned
5. Secretary Parnell read the letter of resignation from Mr. Donald Gabbert from the position of Speech Correctionist. Director Leeper moved that we accept this resignation with a letter of thanks to Mr. Gabbert for his fine service here. The motion was seconded by Mr. Holcomb and carried.
6. Contracts Offered
6. The selection of personnel to fill the positions of IMC Director, and Speech Correctionist to replace Mr. Gabbert, was discussed. Director Richards moved that contracts be offered to the following people:
- a. Instructional Materials Center - Mr. James McDonald, Medford, Oregon at an annual salary of \$8500.00 with the Board furnishing a car for transportation and a maximum \$400.00 per year expense allowance, and a twelve month contract.
 - b. Speech Correctionist - Mr. Vern Thompson, Eugene, Oregon at an annual salary of \$6250.00 and an expense-travel allowance of \$900.00, on a regular ten month teaching contract.
7. School Fair School Boards Booth
7. Mrs. Ruth Gould reported upon the progress of the School Fair to be held at the Fairgrounds April 26, 27, and 28. Board Members indicated their approval of having a School Board booth whereby School Board Members of the various districts of the county might use this as a headquarters at the Fair. County Board Members agreed to act as host or hostess at the booth according to the following schedule:
- | | | |
|----------|--------------|--------------|
| Thursday | 5:00 - 7:00 | Mrs. Leeper |
| | 7:00 - 9:00 | Mr. Swanson |
| Friday | 5:00 - 7:00 | Mr. Richards |
| | 7:00 - 9:00 | Mr. Turay |
| Saturday | 9:00 - 12:00 | Mrs. Hansen |
| | 12:00 - 3:00 | Mr. Holcomb |
| | 3:00 - 6:00 | Mrs. Johnson |
| | 6:00 - 9:00 | Mr. Parnell |

8. Correspondence

8. Correspondence was read from the Coburg School Board, the YMCA, and Ron Babcock. The letter from Mr. Williams on behalf of the Coburg School Board indicated appreciation to the Rural Board for the leadership that they have shown in establishing the Instructional Materials Center and other programs from the County School Office.

The letter from the YMCA, Mr. Robert P. Booth, President, indicated appreciation to the Board for cooperation with the YMCA-YWCA Board of Directors in allowing the Superintendent to serve on the self-study evaluation committee.

The letter from Mr. Ron Babcock indicated that it was again time to discuss the agreement for such audit work as comes under the jurisdiction of the District Boundary Board. Mr. Babcock offered to serve these districts under the same terms as those in effect during the preceeding year.

Auditor
Selected

Director Johnson moved that the firm of Lemon, Rowan, Iskra, and Babcock be retained to perform the audit work for the District Boundary Board which would involve School Districts 71, 43, 117, 66, 79, 90, and 32; and that this agreement be the same agreement as made by the prior Boundary Board in June of 1960. The motion was seconded by Director Swanson and carried.

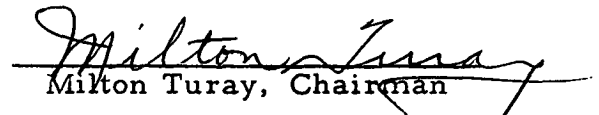
9. Rural Levy
Information
Program


9. The Secretary reported on the information program going out on the rural levy and indicated that much work remains to be done in helping inform the people as to the true meaning of the rural levy.

10. Next
Meeting

10. Date of the next meeting was set for Monday, May 14th, 1:30 P.M. in the Lane County School Office.

Meeting adjourned.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY SCHOOL OFFICE
Room 100, Court House
Eugene, Oregon

Office of the Superintendent
April 12, 1962

LANE COUNTY BOARD OF EDUCATION MEETING

Rural School District

Monday, April 9, 1962

- | | |
|---|--|
| 1. Attendance | 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Vera Hansen, Joe Richards, Ray Swanson, and Secretary Dale Parnell. In the absence of Chairman Milton Turay, Vice-Chairman Joe Richards presided at the meeting. Also present, was Mr. Sam Frear, Register Guard reporter. |
| 2. Financial Statement | 2. The financial statement for the month of March, 1962 was presented, discussed, and approved. |
| 3. Minutes Approved | 3. Director Leeper moved that the minutes of the March 26th, 1962 meeting be approved as received by mail. Director Hansen seconded and the motion <u>carried.</u> |
| 4. Bills Approved | 4. Director Johnson moved that the bills, as presented and itemized, including the in-service payment for clinical practice work done by Mr. Dodson, be approved and authorized for payment. Motion was seconded by Director Swanson and <u>carried.</u> |
| 5. Polling Places and Reason for May 7 vote | <p>5. Director Swanson moved that the Secretary be instructed to prepare a general news release explaining the Rural School District levy (particularly the equalization aspect), and that the following places be listed as polling places for the May 7th election, and that the following reasons also be given for exceeding the 6% limitation:</p> <p style="margin-left: 40px;">a. NOTICE IS HEREBY GIVEN that an election will be held in the Rural School District of Lane County, State of Oregon, from 2 P.M. to 8 P.M., Standard Time, on May 7, 1962. The election will be held in each component school district at the polling places designated as follows:</p> |

<u>District Number</u>	<u>Polling Places</u>
1	Pleasant Hill Elementary School
4	Administration Building. Schools: Adams, Bailey Hill, Condon, Dunn, Edison, Glenwood, Harris, Howard, Laurel Hill, Lincoln, Magladry, Meadow Lark, Ellis Parker, Ida Patterson, River Road, Santa Clara, South Eugene High, Twin Oaks, Washington, Westmoreland, Whiteaker, Willagillespie, Willakenzie, Willard, Wilson Junior High
19	Schools: Brattain, Camp Creek, Goshen, Leaburg, Maple, Mill Street, Moffitt, Mohawk, Mt. Vernon, Page, Springfield Junior High, Thurston Elementary, Walterville.
28J	Noti Grade School, Elmira High School
32	Mapleton High School, Swisshome E.U.B. Church
43, 52, 79	High School
40	Creswell Grade School
45J	Schools: Delight Valley, Mount View, Latham, Cottage Grove High School
66	Applegate School, Lorane Grade School
68	McKenzie High School
69J	Central Grade School
71	Lowell High School
76	Central Elementary School
90	Blachly School
97J	Junior High School
117	Westfir Elementary School

- b. The purpose of the election is to submit to the legal voters of the Rural School District the question of increasing the tax levy for the fiscal year beginning July 1, 1962, over the amount limited by Section 11, Article XI of the Constitution.

The reasons for exceeding the limitation are:

The amount of levy computed in accordance with Oregon Law and based upon local school district current tax levies is in excess of the Constitutional Limitation. The Rural Levy is a County-wide Tax on all property and is merely a reapportionment based upon and not in addition to local budgets.

- c. The amount of tax in excess of the Constitutional six per cent limitation proposed to be levied by the Rural School District of Lane County, Oregon, for the fiscal year beginning July 1, 1962 is \$2, 778, 451. 16.

- | | |
|--|---|
| 6. Special explanation to be made to #4 voters | 6. Director Holcomb moved that the Secretary be instructed to prepare a special Rural School District levy explanation for the voters of the Eugene metropolitan area and that it should be left to his discretion in working with the Eugene District Administration relative to the distribution of these explanations. The motion was seconded by Director Hansen and <u>carried</u> . |
| 7. School Fair Progress Report | 7. The Secretary gave a progress report on the County School Fair to be held at the Lane County Fairgrounds, April 26, 27, and 28. Each of the eighteen school districts, led by their superintendents are cooperating to make the School Fair loom as a most promising event. The primary aim of the School Fair is to help the voters understand what they are buying when they go to the polls to vote upon school budgets of the local districts; as well as an opportunity for teachers and students to view work and displays going on in the classrooms of the county. The Regional Science Fair, of course, is based upon competition and regional winners will be selected at this time. Over 50 commercial exhibitors will also be at the Fair to display items that are sold to the schools from spelling books to school buses. |
| 8. Personnel Openings Progress | 8. A brief report was given on the progress in filling the positions of Director of Instructional Materials and Director of Pupil Personnel Services. The Secretary indicated that applications are being taken and recommendations for these positions should be available by the next Board meeting. |
| 9. #4 - #43 Reorganization Supported | 9. Brief discussion was held on the Coburg-Eugene Reorganization election to be held May 7th, with the Board giving full support to this election, with hope that the voters of Coburg and Eugene will approve this measure. |

April 9, 1962

10. Next
Meeting

10. The date of the next Board meeting will be Monday, May 14th,
1:30 P.M. in the County School Office.

Meeting adjourned:


Joe Richards, Vice-Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on April 9, 1962 .

[illegible]

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

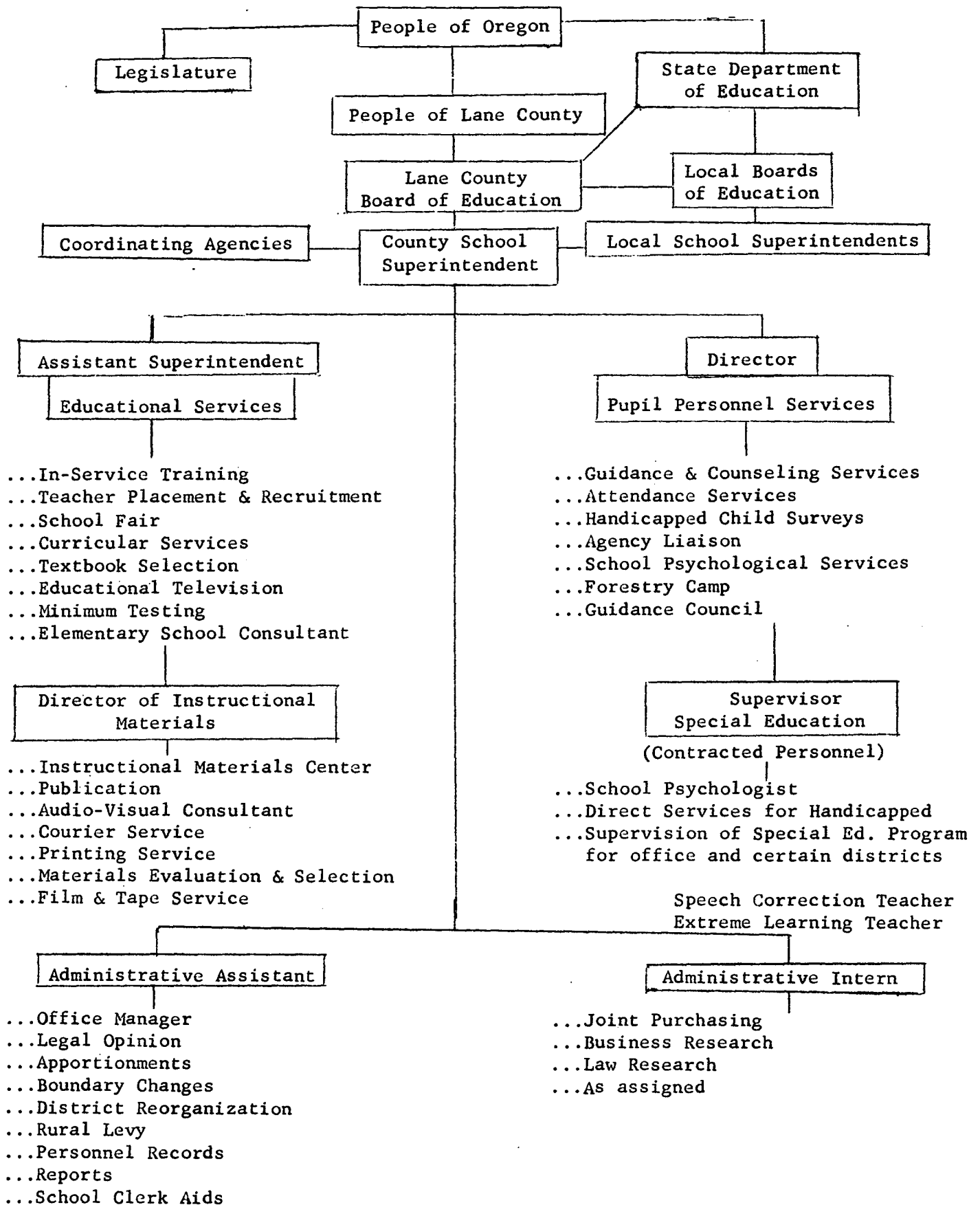
Rural School District
Monday, March 26, 1962 - 1:30 P.M.

- | | |
|---|---|
| 1. Attendance | 1. A special meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Vera Hansen, Dorothy Leeper, Joe Richards, Ray Swanson, Chairman Milton Turay, and Secretary Dale Parnell. Register Guard reporter Ralph Olive was also present. |
| 2. Minutes
Approved | 2. Director Johnson moved that the minutes of the March 12, 1962 meeting be approved as received by mail. The motion was seconded by Director Hansen and <u>carried</u> . |
| 3. Policies
Handbook
Discussed | 3. The second draft statement of the Board Policies Handbook was discussed and some sections re-worked. Mrs. Johnson and Secretary were asked to re-write the opening section. There is also to be a complete brush-up on the editorial work throughout the handbook. When this has been done, the Secretary was instructed to proceed with the preparation of the third and final draft. |
| 4. Reorganiza-
tion
Hearing | 4. Director Swanson urged other board members to attend the Coburg-Eugene reorganization State Board of Education hearing to be held at Coburg, Tuesday evening, March 27, 1962, at 8:00 P.M. |
| 5. Organiza-
tion Chart
Discussed | 5. The Secretary presented an administrative organization chart describing the duties and the functions of the various positions in the office. The Directors approved this organization and instructed that this administrative chart be included in the Policies Handbook. |

LANE COUNTY BOARD OF EDUCATION
for the Rural School District

(Adopted March 26, 1962)

ADMINISTRATIVE ORGANIZATION



6. Salaries
Set

6. The salaries and duties of various office staff positions were discussed. Director Leeper moved that contracts be prepared for the certificated personnel and the following salaries be paid for the 1962-63 school year.

12 month contracts

- a. Superintendent-Clerk - Dale Parnell - \$11,750.00
- b. Assistant Superintendent - Ruth Gould - \$9,000.00
- c. Administrative Assistant - Margaret Blanton - \$6,200.00
- d. Pupil Personnel Director (position not filled) - Salary range set at \$7,500.00 to \$8,500.00
- e. Instructional Materials Director (position not filled) - Salary range set at \$7,500.00 to \$8,500.00

10 month positions

- a. Supervisor of Special Education - Thomas Dodson - \$7,000.00
- b. Speech Therapist - Don Gabbert - \$6,250.00
- c. Extreme Learning - Betty Clark - \$6,250.00
- d. Administrative Assistant (position not filled) - Superintendent is instructed to work in cooperation with the University of Oregon for a person to serve in the capacity of an administrative intern, preferably someone working in the doctoral program in school administration. Salary range - \$3,000.00 to \$4,000.00.

Secretarial and other

- a. Credentials and Reception - Helen Haynie - \$3,620.00
- b. Head Secretary, Instructional Materials Center - Cleone Fish \$3,300.00.
- c. Pupil Personnel Secretary - This position is now held by Sharon Tipton, but due to pregnancy she plans to resign in July. Therefore, this position will be filled by a new person. Salary set at \$3,000.00
- d. I.M.C. Secretary (new position) - \$3,000.00
- e. Truck driver - (new position) - \$2.00 per hour
- f. Electronics technician (new part-time position) - \$3.00 per hour.

This motion was seconded by Director Swanson and carried.

7. Next
Meeting

7. Next meeting - Monday, April 9, 1962, 1:30 P.M., County Office.

Milton Turay, Chairman

Dale Parnell, Secretary

Milton Turay
Dale Parnell

LANE COUNTY BOARD OF EDUCATION MEETING


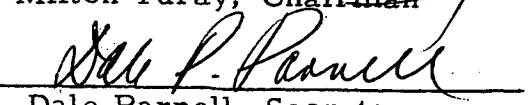
Minutes
in brief

Rural School District

Monday, February 19, 1962, 1:00 P.M.

1. Meeting Attendance
1. A special meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Vera Hansen, Dorothy Leeper, Ray Swanson, Joe Richards, Chairman Milton Turay, and Secretary Dale Parnell. Register Guard reporter Don Robinson was also present.
2. Minutes Approved
2. Minutes of the January 29th special meeting were read by the Secretary. Director Johnson moved that the minutes be approved as read. The motion was seconded by Director Hansen and carried.
3. Space Situation
3. Discussion was held relative to the negotiation of a lease with the County Commissioners for additional space. Director Holcomb moved that the Superintendent be directed to enter into a lease with the County Commissioners, beginning March 1st, 1962, and that the Budget Committee be asked to include the extra \$280.00 needed for the lease payment in the 1962-63 budget. It is understood that the Commissioners are to provide access from the new space to the present office space. The motion was seconded by Director Swanson and carried.
4. Personnel Evaluation Discussed
4. The Superintendent explained the procedure on personnel evaluations for the office staff. The general procedure and evaluation instrument was discussed and it was the consensus of opinion of the Board that individual salaries would be set after these personnel evaluations were completed.
5. Computation of the rural school levy
5. A discussion was held about the computation of the rural school levy and the use of the official 1960 school census in this computation. It was the general consensus of the Board members that the law made clear the procedure for using the same set of figures in figuring the growth of each school district. Therefore, the use of the 1960 census figures must be followed. There was also a general discussion about the equalization effect of the rural levy and discussion of the tentative figures for the 1962-63 year. The tentative figure for the total county-wide levy as determined by methods of ORS 334.280 will be about \$5,450,108.62. The final figures are to be presented at the March 12th Board meeting and the rural levy final figure will need to be set at this time.

Meeting adjourned.


Milton Turay, Chairman

Dale Parnell, Secretary

LANE COUNTY RURAL SCHOOL DISTRICT

Board of Education Budget Committee

Monday, February 19, 1962

Minutes
in brief

1. Meeting
Attendance

1. The second meeting of the Budget Committee for the Rural School District was held in the Lane County School Office at 2:00 P.M. with the following members present: Directors Ray Holcomb, Laura Johnson, Vera Hansen, Dorothy Leeper, Ray Swanson, Joe Richards, and Milton Turay; freeholders: Joyce Benjamin, A. E. Ellingson, Charles Swango, Wayne Vaughn, William Wolfe, and Secretary Dale Parnell. Also present was Mr. Don Robinson, Register Guard reporter.

2. Minutes
Approved

2. Mr. Richards moved that the minutes of the January 22nd meeting be approved as received by mail. The motion was seconded by Mr. Turay and carried.

3. Comments
from
Chairman
Wolfe

3. Chairman William Wolfe made a few initial comments. He stated that from the January 3rd meeting, the January 22nd meeting, and the individual meetings since the January 22nd meeting that had been held with each Board and Budget Committee member, he felt each committee member had plenty of time and information to review the estimated figures, and that the effort today must be centered toward making a final decision in the matter.

4. Budget
Approved

4. Each budget item was discussed and in some cases adjusted. Mrs. Joyce Benjamin moved that the 1962-63 budget be adopted with the total budget expenditures of \$202,916.00 and receipts of \$51,900.00 making the estimated tax levy \$151,016.00. The motion was seconded by Mr. Holcomb and carried.

EXPENDITURES

100 - Administration	\$ 29,570.00
200 - Educational Services	93,900.00
300 - Pupil Personnel Services	45,980.00
600 - Operation of Plant	1,407.00
700 - Maintenance of Plant	1,003.00
800 - Fixed Charges	7,303.00
1100 - Community Services	201.00
1200 - Capital Outlay	17,551.00
1400 - Payments to other Districts	1.00
Emergency Fund	6,000.00
	<u>\$202,916.00</u>

5. Hearing
set for
March 12

5. Board Chairman Milton Turay thanked each Budget Committee member for his thoughtful and careful consideration of all items, and for his service on this Budget Committee, and announced that the hearing on the budget along with the setting of the rural equalization levy had been set for Monday, March 12, 1:30 P.M. in the County School Office. Each Budget Committee Member was invited to attend.

Meeting adjourned.

William Wolfe, Chairman

Harrison Hornish, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, March 12, 1962

1. Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Vera Hansen, Ray Swanson, Chairman Milton Turay, Secretary Dale Parnell. Also present were Mr. Sam Freer, Register Guard reporter; Mr. Bob Porterfield, Emerald Empire News reporter; Mr. Tom Rigby, Executive Secretary, Oregon School Boards Association.

2. Boundary
Board
Business

2. Chairman Milton Turay opened the meeting for Boundary Board business. A petition was read from Mr. Allan Lindley of Chase Gardens area requesting boundary changes in his area between School District 19 and School District 4. Letters were read representing the boards involved in this petition. The letter from Dr. Pond, representing the School District 4 Board, indicated no opposition to this petition. The letter from Mr. Commons, representing the District 19 Board, indicated opposition to this particular petition on the following basis:

- a. The District 19 Board does not favor this petition or any piece-meal boundary changes involving a few people or small groups of homes.
- b. The Board feels that their previous petition to exchange the Chase Gardens area for an area north of Harlow Road, presented in January, 1962, was logical since it followed the general pattern subscribed to in the Goldhammer Report. The District 19 Board would like to see the rejected plan reactivated in light of the petition now before the Boundary Board.
- c. In event that the ideas in (b) did not meet with approval, the District 19 Board concurs in the action of the Reorganization Committee that the entire matter of boundary adjustment be held in abeyance for the present, and reconsidered at a future date.

The Secretary explained the legal problems involving any boundary change between Eugene and Springfield, and that it would be

impossible to consider a boundary change until the Eugene-Coburg Reorganization election has been held on May 7th.

Lindley
petition
tabled

The Boundary Board then tabled the Lindley petition until the Reorganization Committee has had time to consider the proposal as well as until after the May 7th election has been held.

3. Fox
petition
approved

3. The Chairman opened the public hearing on the Mitchell Fox petition. Pursuant to Oregon School Law 329.730, a legal petition was presented for final hearing on a request to change the boundary between School Districts 71 and 1, by taking the following described territory from School District 1 and adding it to School District 71.

Beginning at the 1/4 corner between Sections 19 and 30, Township 18 South, Range 1 West, Willamette Meridian, running thence South 1/4 mile; thence West 1/2 mile; thence North 1/4 mile; and thence East 1/2 mile to the place of beginning.

Mr. Fox was present and spoke to the effect that this boundary change had been agreed upon by the Lowell and Pleasant Hill Union High School Boards at a meeting last spring, and that the Pleasant Hill Board had recently officially stated that they would not object to this boundary change.

Director Leeper moved that in view of the prior agreement between the Lowell and Pleasant Hill Boards and the official statement of the Pleasant Hill Board in not opposing this boundary change, that the Boundary Board approve this petition with the change to be effective July 1, 1962. Director Hansen seconded the motion and the motion carried. The Secretary is directed to inform the administration and boards of both school districts as to this action.

4. Feb. 12
minutes
approved

4. Director Holcomb moved that the minutes of the February 12th meeting be approved as received by mail. Mr Swanson seconded and the motion carried.

5. Feb. 19
minutes
approved

5. Director Swanson moved that the minutes of the February 19th meeting be approved as read. Director Leeper seconded and the motion carried.

6. Financial
statement
approved

6. The financial statement for the month of February was presented, discussed, and approved. Discussion on the statement centered around the fact that the \$500.00 expense account for one of the traveling special education teachers had not been included in the total budget amount under "General Control B - 6" expenses. Therefore, it

would be necessary for this account to be overdrawn, due to the contractual arrangement.

7. Bills
approved

7. Director Johnson moved that the bills presented, and as itemized; be approved and authorized for payment. The motion was seconded by Director Leeper and carried.

8. Help on
demonstration
approved

8. A letter from Dr. Willard Bear, Assistant Superintendent of Public Instruction, State Department of Education, was read relative to an Instructional Materials demonstration to be held at the Oregon Education Association convention on Friday, March 16th. It was asked that the Lane County Board of Education contribute \$25.00 toward helping to defray the cost of this tremendous exhibition. The State Department, other county offices, and many other organizations are also being asked to contribute to make it possible to use closed circuit television, as well as other instructional media. Director Johnson moved that the \$25.00 be paid to the OEA to aid in defraying the expenses for this exhibition. Director Hansen seconded and the motion carried.

9. County
Office
operating
budget
approved

9. Chairman Milton Turay then opened the meeting as a public hearing for the purpose of discussing the budget of the Lane County Rural School District Board of Education operation for the fiscal year beginning July 1, 1962 and ending June 30, 1963. Secretary Dale Parnell explained various aspects of the budget.

Director Hansen moved that the budget as published, be adopted.

Total estimated expenditures . . . \$202,916.00

Total estimated receipts and . . .
available cash balance \$ 51,900.00

Total estimated tax levy for
1962-63 fiscal year \$151,016.00

The motion was seconded by Director Leeper and carried.

10. Rural
School
District
1962-63
levy set

10. The Chairman then opened the meeting for public hearing, and declaration of amount of taxes to be levied, including the office budget and the Rural School District equalization levy.

ORS 334.280 states "Before March 15th of each year, the Board of each Rural School District to which ORS 334.250 to 334.290 apply, shall determine and record in its minutes the amount of its said levy for the school year commencing on July 1 in such year, and its apportionment thereof pursuant to subsection (1) of ORS 334.290; provided, that the board may make any necessary revisions of its said levy and

apportionment prior to July 1, by action recorded in its minutes. Before July 15 of such year, the board shall certify such apportionment to the county assessor. "

Secretary Parnell reviewed the effects of the rural levy and presented the following information:

Equaliza-
tion
feature

- a. Oregon School Law, as set up by the 1957 Legislature, provides for a county-wide tax on all property to aid in the support of an adequate elementary and secondary education program in all school districts of the county. The philosophy behind this tax is for all property in the county to be assessed at a standard rate for purposes of supporting approximately 1/2 of each local school district's operating expenses. Thus, all children of our county can be assured of financial support for an adequate educational program.

The children do not always live in areas of great or even adequate taxable wealth for support of education. Yet, for the well being of our democracy and local communities, these children deserve an adequate education. For example, in our county we vary from a high in one district of \$56,080.37 true cash value to a low in one school district of \$10,820.31 true cash value supporting each child. In short, the purpose of this tax is to tax the property where it exists in order to support the education of children where they exist.

Proposed
levy
breakdown

- b. The proposed levy for Lane County for 1962-63 is as follows:
 1. Total operating levy for all school districts in Lane County for the present 1961-62 school year \$10,162,508.33
 2. This amount is divided into half for purposes of the county equalization tax. 5,081,254.17
 3. 1962-63 will see approximately 40,767.4 children in resident average daily membership. This is an increase of 1.042871 (or approximately 4 1/2%) over the present year. This 4 1/2% increase is applied to the above figure

1.042871

\$ 5,299,092.62

Proposed
levy
breakdown
(cont.)

4. The tentative budget for operating the County School Superintendent's Office is added to this figure \$ 151,016.00
(The office provides for many services and coordination of the county education program. This would equal approximately 2/3 of one mill).
5. Total county-wide levy as determined by methods of Law ORS 334.280 \$ 5,450,108.62
6. The 1962-63 Tax Base (6% limitation) is \$ 2,671,657.46
7. The 1962-63 county-wide proposed levy \$ 5,450,108.62
8. The amount to be raised in excess of the 6% limitation and to be voted on by the people on May 7, 1962 is \$ 2,778,451.16

c. Local District Apportionments:

Dist. No.	Name	Ratio	District would re- ceive if Favorable 6% Vote	District would re- ceive if Unfavorable 6% Vote
1	Pleasant Hill	.024110	\$ 127,761.12	\$ 60,772.67
4	Eugene	.392836	2,081,674.35	990,198.71
19	Springfield	.195215	1,034,462.37	492,067.02
28J	Fern Ridge	.034128	180,847.43	86,024.45
32	Mapleton	.014450	76,571.89	36,423.27
40	Creswell	.020227	107,184.75	50,985.01
43	Coburg	.008333	44,157.34	21,004.51
45J	South Lane	.077515	410,759.16	195,387.52
52	Bethel	.071363	378,159.15	179,880.54
66	Applegate	.010996	58,268.82	27,716.97
68	McKenzie	.021782	115,424.84	54,904.61
69J	Junction City	.040204	213,044.72	101,339.87
71	Lowell	.011799	62,523.99	29,741.05
76	Oakridge	.026548	140,680.31	66,917.99
79	Marcola	.007587	40,204.22	19,124.11
90	Blachly	.004413	23,384.89	11,123.59
97J	Florence	.031915	169,120.54	80,446.27
117	Westfir	.006579	34,862.73	16,583.30
1.000000			\$5,299,092.62	\$2,520,641.46

Director Swanson moved that the Rural School District levy for 1962-63 be set at \$5,450,108.62, and that the vote to exceed the 6% limitation be held on Monday, May 7, 1962. This motion was seconded by Director Holcomb and the motion carried.

The Secretary was directed to prepare the necessary information for local school district clerks in preparation for this election.

11. Personnel
recommen-
dations

In accordance with ORS 342.635 the Board shall give notice in writing by March 15th of each year to all teachers and administrators in their employ of election or dismissal for the following school year.

The Superintendent listed the personnel recommendations. Director Johnson moved that the following staff members be re-elected to apposition for the 1962-63 school year: Mrs. Ruth Gould, Mr. Thomas Dodson, Mrs. Margaret Blanton, Mr. Donald Gabbert, Miss Betty Clark. The motion was seconded by Director Holcomb and carried.

Educational
Television
position
dropped

Superintendent Parnell recommended that due to the change of direction by the office, and in view of the fact that educational television programming would be directed by School District 4, the position now held by Mr. Thomas Newton be dropped from the office and that Mr. Newton not be retained for the next year. Personnel conferences have been held with Mr. Newton on this situation.

Director Swanson moved that Mr. Newton not be reelected to a position for the 1962-63 school year. The motion was seconded by Director Hansen and carried.

12. New
position
announced


12. The Superintendent further recommended that immediate announcement be made on two openings as provided in the 1962-63 budget.

- a. Instructional Materials Director
- b. Pupil Personnel Director

In line with the recommendation, Mr. Dodson would fill the role of supervisor in special education and the majority of his time would be contracted with individual districts.

Director Leeper moved that the Secretary be instructed to announce immediately the opening of these two positions and that applications be secured from all interested. The motion was seconded by Director Holcomb and carried.

14. Report on meeting
14. The Superintendent reported on the National Association for Supervision and Curriculum Development Conference he attended in Las Vegas, Nevada. The title of the conference was "Coordinating Educational Resources." It is his feeling that the Lane County School Office is more than ever on the right track in the development of an Instructional Materials Center and a highly developed resource center for teachers. One of the problems discussed in this conference was the coordination of all educational resources and the pulling together of all the available resources to bear upon educational problems; industry, colleges, commercial people, and the public schools.
15. N.D.E.A. applications and curriculum project report
15. Mrs. Ruth Gould, Assistant Superintendent, reported on the N.D.E.A. applications for the securing of some materials for the Instructional Materials Center. Each N.D.E.A. application must be filled out and go to the local school district, signed by each local board chairman and superintendent and then back to the State Department of Education.
- She also discussed the curriculum development reimbursement application to the State Department of Education for the 1962-63 school year. The curriculum project would particularly reimburse for development and evaluation of new materials.
16. N.S.B.A. Convention
16. Director Johnson noted that the National School Board Convention is to be held in St. Louis, April 12 through 14. It was her feeling that the Lane County Board should be represented at this convention. Director Leeper indicated that she would be willing to attend the convention even if she had to finance her own way. Chairman Milton Turay asked Mr. Tom Rigby, guest at the meeting, if he would explain a little about the convention. Mr. Rigby indicated he would very much like to have a Rural Board member attend the convention if it were at all possible, particularly in view of the fact that the Oregon School Boards group was working to get this convention to Oregon in the future and that it would help to have a strong Oregon delegation attending.
- Director Swanson moved that the Board urge Mrs. Leeper to attend the convention and reimburse as much of the expense as can be legally provided and worked out. The motion was seconded by Director Holcomb and carried.
17. Mr. Rigby reports
17. Director Swanson asked Mr. Rigby to report on a recent State School Boards Legislative Committee meeting. Mr. Rigby reviewed the meeting, particularly some of the proposals for legislative consideration on the Intermediate Unit.
18. Next meeting
18. The date of the next meeting was set for March 26, 1962, 1:30 P.M. in the Lane County School Office.
- Meeting adjourned.

Chairman, Milton Turay

Secretary Dale Parnell

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on March 12, 1962.

[illegible]

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

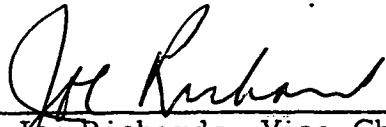
Minutes
in brief


Rural School District
Monday, February 12, 1962

1. Attendance
 - 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Dorothy Leeper, Vera Hansen, Joe Richards and Secretary Dale Parnell. Also present was Mr. Don Robinson, Register Guard reporter. Mr. Joe Richards acted as Chairman in the absence of Chairman Milton Turay.
2. Financial Statement Approved
 - 2. The financial statement for the month of January was presented, discussed, and approved.
3. Bills Paid
 - 3. Director Holcomb moved that the bills presented and as itemized, be approved and authorized for payment. The motion was seconded by Director Leeper and carried.
4. Rural Levy Money due Pleasant Hill
 - 4. Superintendent Parnell discussed the problem of the Rural Levy money that is due Pleasant Hill School District #1 for the 203 children transferred from Lowell due to the Pleasant Hill unification election last spring. From the minutes of a joint Pleasant Hill and Lowell Board meeting held on March 8, 1961, it is stated that both Boards agree that additional rural levy money is due Pleasant Hill for the 203 children involved. After a brief explanation of the rural levy distribution, Director Holcomb moved that the clerk be instructed to deduct from Lowell School District #71, 1961-62 rural levy apportionment \$25,329.46 and add this apportionment to the Pleasant Hill School District #1 as per the joint agreement of March 8, 1961. The motion was seconded by Director Leeper and carried.
5. Other Items Discussed
 - 5. Other items announced or briefly discussed:
 - a. A petition has been received from Mr. Allen Lindley, Chase Gardens area, requesting certain boundary changes in his area between Eugene and Springfield. No action was taken.
 - b. Announcement of the Reorganization hearing on the Eugene-Coburg Plan to be held at Coburg on Tuesday, February 20, at 8:00 P. M. Board members were invited to attend.
 - c. The Oregon School Study Council has set a Board-Administration visit to Hillsboro on March 23, 1962

- d. Date of the next Board meeting was set for Monday, February 19, 1962 at 1:00 P. M. in the County School Office.

Meeting adjourned.


Mr. Joe Richards, Vice-Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on February 12, 1962.

FIRM	ITEM	AMOUNT
Guard Publishing Company	Legal Ad #4947	\$ 4.38
Montgomery-Perlich Insurance Agency	Public Official Bond (Parnell)	35.00
A. K. Briggs Co., Inc.	Letterheads	14.55
Business Equipment Center, Inc.	Office Supplies	104.41
Stevens Typewriter Co., Inc.	Office Supplies	9.75
Cresseys, Inc.	Office Supplies	26.15
Simmons Carbon Company, Inc.	Office Supplies	72.90
Koke-Chapman Company	Office Supplies	6.25
Fidelity File Box, Inc.	Office Supplies	16.68
Econowise Print. & Rubber Stamp Shop	Office Supplies	7.85
Willamette Stationers	Office Supplies	17.75
Boyd Coffee Company	Misc. Office Expense	8.76
Eugene Bakery and Delicatessen	Misc. Office Expense	10.51
University of Oregon	Test Answer Sheets	110.40
Quick Service Litho Print Co., Inc.	Test Answer Sheets	55.40
Lane County General Fund	Telephone: \$117.50; Test: \$23.41	140.91
Meredith Publishing Company	Publications	.25
Nelson Doubleday, Inc.	Publications	2.30
The Nation's Schools	Publications	7.00
Charles B. Roth and Associates	Publications	9.00
The Kiplinger Washington Editors	Publications	7.19
The National Council for the Social Studies	Publications	10.65
State Department of Ed. (Florida)	Publication	.50
School District No. 4	Curriculum	4.00
Wm. C. Brown Company Publishers	Curriculum	3.00
Longmans, Green & Co., Inc.	Curriculum	5.64
Dot Dotson's	Slides & Enlargements	9.00
Henry Lowry	Films, Processing, Flash Bulbs	6.78
Wisconsin Council of Teachers of Eng.	Curriculum	5.25
Eoff Electric Company	Projection Lamps	6.87
Beatrice James (Colonial Inn)	Workshop Planning Meeting	15.50
Shell Oil Company	Gas and Oil	4.58
Lane County General Fund	Gas and Oil (General Roads)	32.05
Dale Parnell	Expense Reimbursement	51.73
Ruth Gould	Expense Reimbursement	119.52
Thomas W. Newton	Expense Reimbursement	75.91
Thomas Dodson	Expense Reimbursement	42.98
Donald Gabbert	Expense Reimbursement	66.00
Betty Clark	Expense Reimbursement	57.93
Ray Holcomb	Mileage	\$ 1,185.28
Ray Swanson	Mileage	2.88
Milton Turay	Mileage	3.24
	TOTAL	\$ 3.96
		\$ 1,195.36

Signed: _____

Dale Parnell
Secretary, Lane County Board of Education
Rural School District

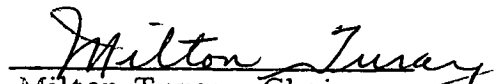
LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, January 22, 1962

1. Attendance 1. A special meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Ray Swanson, Joe Richards, Chairman Milton Turay, and Secretary Dale Parnell.
2. Minutes approved 2. Director Leeper moved that the minutes of the January 8th meeting be approved as received by mail. Mr. Holcomb seconded and the motion carried.
3. Boundary Hearing set for Monday, March 12 3. After receiving legal advice that a boundary hearing should not be held on February 12, Lincoln's birthday, Director Swanson moved that consideration of a petition from Mr. Mitchell Fox for a boundary change between School Districts #1 Pleasant Hill, and #71 Lowell, be changed to Monday, March 12, 1:30 P.M. The motion was seconded by Director Leeper and carried.
4. Salary appropriation 4. There was discussion centering around Item #111 in the budget estimate, which has to do with salaries for the Superintendent, the Administrative Assistant, and the Certification Clerk. Director Richards moved that the Budget Committee be requested to appropriate \$21,570.00 for this item. The motion was seconded by Director Swanson and carried.
5. Additional space 5. Director Richards moved that the Superintendent be instructed to negotiate a lease with the County Commissioners for additional space at not more than \$75.00 a month. The motion was seconded by Director Leeper and carried.
6. Next meeting 6. The date of the next Board meeting was set for Monday, February 12th, 1:30 P.M. in the County School Office.

Meeting adjourned.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY RURAL SCHOOL DISTRICT
BOARD OF EDUCATION
BUDGET COMMITTEE

Minutes
in brief

Monday, January 22, 2:00 P.M. Lane County School Office

1. Attendance
1. The first meeting of the Budget Committee for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Ray Swanson, Joe Richards, Milton Turay; freeholders: Harrison Hornish, Charles Swango, Wayne Vaughn, William Wolfe; and Secretary Dale Parnell. Also present were Mr. Bill Jones, Assistant Superintendent, Bethel School District, and Mr. Jewel Goddard, Director of the Lane County Juvenile Department, who gave brief reports during the meeting, and Mr. Don Robinson, Register Guard reporter.
2. Wolfe
Chairman
2. Mr. Hornish moved that Mr. Bill Wolfe be nominated as the Budget Committee Chairman. The motion was seconded by Mr. Richards and carried.
3. Hornish
Secretary
3. Mrs. Leeper moved that Mr. Hornish be nominated as Budget Committee Secretary. The motion was seconded by Mr. Vaughn and carried.
4. Comments
from Mr.
Wolfe
4. Mr. Wolfe, Budget Committee Chairman, made a few comments relative to the job at hand. He stated that he felt the January 3rd meeting with the Budget Committee and Superintendents was particularly helpful in getting background for this session. He also mentioned that he was most anxious to hear suggestions on budget recommendations from the Board Members.
5. Comments
from Mr.
Turay & Mr.
Richards
5. Chairman of the Board, Milton Turay, made a few comments relative to the Board activities during the past year. He mentioned that the largest portion of budget increase would come from the establishment of an Instructional Materials Center. He asked the Budget Committee Members to consider this carefully, along with the Board, as to the financial feasibility of such an operation. He also commented that he appreciated the Budget Committee Members taking their time to consider these important matters.

Director Richards, Vice Chairman of the Board, made a few comments relative to Board activity. He stated that the Board now knows a great deal more about where they are headed and how they want to serve than in the past. Included in his comments was the idea that items appearing in the estimated expenditures appear there with full Board backing, and that the Board is most enthusiastic about

the operation of the Lane County School Office, plus the future potential of this office as it works cooperatively with local districts in furthering education for boys and girls in this county.

6. Basic
Principles
Considered

6. Secretary Dale Parnell then went over the basic budget document of estimates. Considerable time was spent on basic principles involved in this budget as well as Board recommendations for the budget.

- a. The major aspect of the Rural School District budget is equalization. This is controlled by a formula written into law and therefore not subject to anything but computation.
- b. Operation of the County School Office has involved less than one mill of the Rural School District levy. (1 mill will raise \$230,081.00).
- c. The prime factor involved in the County School Office budget consideration is that of service to local districts.

What kind and how many services should the Board of Education for the Rural School District provide?

- d. In the sense of services, the County School Office is serving children through each local school district. A first consideration must be the needs of each of the 18 districts.
- e. The education of all boys and girls in the county must be considered.
- f. The first duty of each local school district is to educate boys and girls. The Lane County School Office is desirous to "clear the way" so that each local district may be better able to carry out their first responsibility. Centralization of as much of the peripheral activity as possible would seem desirable.
- g. The Lane County Rural School District Board has developed a policy handbook. The implementation of these policies involve budgetary consideration.
- h. Over the past several months the Rural Board and Staff have studied long range plans with the purpose of developing the Lane County School Office into a true "Educational Service Center." The budget is the plan for fulfilling this purpose.

- i. In order to implement the purposes and plans of the Rural Board into action it will be necessary for the Budget Committee to appropriate funds for these services. The Budget Committee will need to decide whether or not funds for the recommended "Service Plan" can be included in the budget.
- j. The Board allocates specific amounts of money for specific items. Even though money has been appropriated and allocated, all expenditures must be authorized by the Board. The Budget Committee is concerned with appropriation and the Board is concerned with allocation and authorization.

Mr. Parnell also went over the proposed Instructional Materials Center. At the present time some 45% of the teachers in Lane County do not have access to a modern well equipped Instructional Materials Center. The local district superintendents have unanimously requested that this item be given top priority by the Budget Committee. The alternative to this proposal is for each local district to develop its own center as best it can.

The Board feels this is an area where coordination of effort, time, money, and materials must be stressed to provide all teachers with up-to-date modern materials for classroom use, and yet also act as a hedge against rising school costs. As an example, a film must be used eight or nine times a year in order for it to be financially feasible to buy the film for permanent use. Obviously, most films if they are to be meaningful within the proper scope and sequence of the curriculum would be seen not more than two or three times in a local district. It would appear there would be great advantage in a regional film center, where one film is bought and shown throughout every school district in the county. The same could also be true of mock-ups, models, tape masters for language lab use, and a myriad of other instructional materials needed for the classroom of today. If this tentative estimate were approved, the center would open up with approximately 1,000 films for circulation as well as 1,000 tape masters for use in all aspects of the program and particularly the foreign language program. There are now twelve foreign language laboratories in the county and the reproduction of these tapes makes this a vital service. Teachers could have any of these masters reproduced almost daily and used in their own classrooms. A delivery service would also be provided to each local district on a daily basis to the larger districts and a minimum of two days weekly to all of the districts in the county.

7. Mr. Bill Jones presentation

7. Mr. Bill Jones, Assistant Superintendent, Bethel Public Schools, and Chairman of a Superintendent's Committee that has been studying

the Instructional Materials Center, appeared before the Budget Committee and went over, item by item, the proposed Instructional Materials Center budget. Mr. Jones reported that in the general categories to operate the Center, personal service would total \$28,300. Office expense for catalogs, printing, telephone, etc., would cost \$5,850, capital outlay for equipment would cost \$12,000, transportation services would cost \$3,260 and materials for distribution would cost \$34,500. This would make a total of \$83,910 less a federal grant through NDEA of \$10,000 making a total cost in the first year of operation for the Center of \$73,910.

This would open up the center with a film library of 1,000 films, 1,000 tape masters plus production service. Delivery service would be an important part of the service.

Mr. Jones mentioned that this budget did not incorporate into it nor meet the problem of the Eugene and Springfield districts having their own center, and it was his hope that particularly all films could be incorporated into the regional film library in order to have one center from which all districts could draw. It will take a few years to build up such a film library. He also pointed out that in an undertaking of this kind, the first year was always the most difficult in getting something started, but that it was his feeling, along with the other superintendents, that this could make a most significant contribution to education in this county as well as offer the hope of coordinated effort in this field.

8. Mr. Jewel
Goddard
presentation

8. Mr. Jewel Goddard, Director of the Lane County Juvenile Department also appeared and discussed with the Budget Committee the possibility of the Lane County Rural School District Budget Committee appropriating funds for the educational program at Skipworth Home. The program was explained and Budget Committee Members asked many questions relative to whether the money for operation of this program should come from the Rural School District or from its present source.

A major question arose, relative to the Rural School District boundaries not being contiguous with the County boundaries and therefore, wondering about the legality of such an operation. The Board members indicated that they felt this program should be done only on a contractual basis, whereby the County School Office would provide the educational program for Skipworth Home for a given amount of money. The Juvenile Department would put up the money and the Board would provide the educational program through this contract.

9. Budget
Estimates
including the
Instructional
Materials
Center
Proposal

9. A recap of the budget presentation indicated the following:

Estimated Receipts \$ 57,150.00

Estimated Expenditures

Administration	\$ 30,170.00
Educational Services	98,300.00
Pupil Personnel Services . .	52,380.00
Operation of Plant.	1,407.00
Maintenance of Plant	1,003.00
Fixed Charges	7,363.00
Community Services	2.00
Capital Outlay	18,301.00
Payments to Other Districts .	1.00
Emergency Fund	6,000.00

Total Estimated Expenditures \$215,177.00

Total Estimated Non Tax Receipts \$ 57,150.00

Estimated Tax Levy, 1962-63 *\$158,127.00

*On this year's valuation, would equal
2/3 of one mill.

10. Next
meeting

10. The date of the next meeting was set for Monday, February 19th
at 2:00 P. M. in the Lane County School Office.

Meeting adjourned.

William Wolfe, Chairman

Harrison Hornish, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, January 8, 1962

1. Meeting
Attendance

1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Vera Hansen, Ray Swanson, Joe Richards, Chairman Milton Turay, and Secretary Dale Parnell. Also present were Mr. Ralph Olive, Register Guard reporter, and Mrs. Beeson, an observer from the Deadman Ferry area interested in the boundary change.

2. Minutes
Approved

2. Director Johnson moved that the minutes of the December 11 meeting be approved as received by mail. Mrs. Hansen seconded and the motion carried.

3. Financial
Statement

3. The financial statement for the month of December was presented, discussed, and approved.

4. Bills
Approved

4. Director Leeper moved that the bills presented, and as itemized, be approved and authorized for payment. The motion was seconded by Director Johnson and carried.

5. Boundary
Board
Action

5. A petition from Mr. Mitchell Fox for a boundary change between School Districts #1 Pleasant Hill and #71 Lowell was read. The petition change involves about 80 acres with a valuation of \$580.00. The reasons given for requesting the transfer of the territory were:

- a. So the boundary lines between the districts would follow the section lines.
- b. To get all the Mitchell Fox property in one school district.

This small change was agreed upon by the Pleasant Hill and Lowell Boards at a joint meeting in the spring of 1961 when other changes were being considered. At that time, Mr. Fox was requested to wait until all bond issues were passed and sold before requesting this change. The legal petition signed by ten legal voters reads as follows:

"We, the undersigned residents and legal school voters of the territory affected, hereby petition your Honorable Body to change the boundary between School Districts #1 and #71, by taking the following described territory from School District #1 and adding it to

School District #71.

Beginning at the 1/4 corner between Sections 19 and 30, Township 18 South, Range 1 West, Willamette Meridian, and running thence South 1/4 mile; thence West 1/2 mile; thence North 1/4 mile; thence East 1/2 mile to the place of beginning."

Director Richards moved that the Boundary Board hold a hearing on this petition in the Lane County School Office at 1:30 P.M. on Monday, February 12, 1962. The motion was seconded by Director Holcomb and carried.

The Secretary was authorized and directed to prepare the necessary hearing notices and to supervise the posting and publishing of notices as required by law.

6. Eugene -
Springfield
Boundary
Change

6. The possible boundary change between School District #4 and School District #19 was also discussed. The Superintendent reported that the Eugene Board and the Springfield Board might be reconsidering the proposed boundary change in the evening meeting of January 8, and that more could be reported after that meeting.

7. Suggested
School
Year
Calendar

7. Discussion was held on the possibilities of a uniform 1962-63 school calendar in each of the 18 school districts in Lane County. The problem of the school year calendar will always have local exceptions. The County Board Members are urging that since Lane County now has 18 unified school districts, it would seem wise for them to be as close together on the calendar as possible. The Board is also interested that school districts provide for as nearly as possible 180 days of classroom instruction.

Director Hansen moved that the County Board adopt the following school year calendar for the 1962-63 school year.

September 3	Labor Day
September 4	Opening day of classes
November 12	Veterans' Day
November 22, 23	Thanksgiving
December 24 - Jan. 1	Christmas Vacation
January 2	Resumption of classes
March 18 - 22	Professional Conference & Activities Week
May 30	Memorial Day
June 5	End of school year

Days of classroom instruction would total 181 days. The motion was seconded by Director Leeper and carried.

8. Regional Instructional Materials Center
8. Implementation of Oregon School Law 326.080 which pertains to instructional materials centers was discussed. Director Richards moved that the Lane County Board of Education request that the State Board of Education consider naming the Lane County School Office as a regional instructional materials and film library center. The resolution would be left open-ended for the State Board to include school districts from other counties if this be deemed necessary. The motion was seconded by Director Leeper and carried.
9. Budget Member Resignation
9. A letter was read from Budget Committee Member, Mr. Laurence Jensen of Mapleton, stating that he would find it impossible to attend the budget committee meetings this year and submitted his resignation from the Budget Committee. Director Swanson moved that the resignation of Mr. Jensen be accepted with regret, and that a letter be sent to Mr. Jensen in appreciation for his years of service. The motion was seconded by Director Hansen and carried.
10. New Budget Member Named
10. After contacting Mr. A. E. Ellingson of Mapleton by phone, Director Swanson moved that Mr. Ellingson be named as the Budget Committee Member to replace Mr. Jensen. The motion was seconded by Director Leeper and carried.
11. Correspondence
11. Correspondence was read from Baker and Jefferson counties requesting the Lane County Superintendent to participate in these two county-wide curriculum evaluations. Director Leeper moved that the Superintendent be allowed to participate in these evaluations if it can be worked into his schedule. The motion was seconded by Director Hansen and carried.
12. Skipworth Home Teacher
12. A letter was read from Mr. Jewel Goddard, Director of the Lane County Juvenile Department requesting the Lane County Board of Education to finance and operate the school at Skipworth Home. The letter stated that he feels it would seem most appropriate that the County School Office provide for the education of children at Skipworth Home inasmuch as these children come from all of Lane County; and that he feels having the County School Office provide and supervise this aspect of the Juvenile Department program would improve the quality of service to these children.

He also expressed appreciation in the letter for the publication of the Directory of School Officers and Teachers, stating that each of his staff use this directory daily and it is the only directory of its kind available to them.

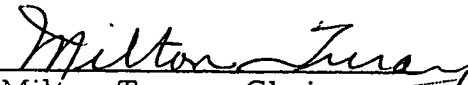
The Board indicated they would take this letter under advisement as they make their budget considerations.
13. O.S.B.A.
13. A letter was read from Mr. Tom Rigby, Executive Secretary, Oregon School Boards Association, relative to the new membership

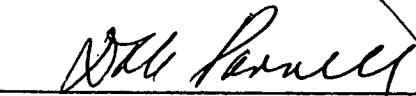
fee schedule. The fee for the Lane County Board of Education for the 1962-63 school year would be \$400.00. Director Richards moved that the Lane County Board renew membership in the Oregon School Boards Association on the basis of the new fee schedule. The motion was seconded by Director Swanson and carried.

The Board generally discussed membership in the Oregon School Boards Association and strongly backed the organization and participation in the organization by local boards.

14. Additional Office Space Needed
14. The Superintendent was directed to work with the County Commissioners on concrete proposals for solving the additional space problem. It was the general consensus of opinion from the Board that they would very much like to have the present Veterans' Office space if available.
15. Work Session
15. The Board then spent the rest of the session in a work meeting, preparing budget proposals for presentation to the Budget Committee, and set the Date of January 22, 1962 at 2:00 P.M. as the time for the first Budget Committee meeting. The Superintendent was instructed to prepare budget proposals from this work session and to notify the Budget Committee of this meeting.
16. Next Meeting
16. The date of the next meeting has been set for Monday, January 22, 1:30 P.M., in the Lane County School Office.

Meeting adjourned.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on January 8, 1962 .

FIRM	ITEM	AMOUNT
A. J. Nystrom and Company	Map	\$ 29.00
Nat'l. Council for the Soc. Studies	Publications	1.25
Charles B. Roth & Associates	Publications	9.00
Arthur C. Croft Publications	Publications	26.46
Nelson Doubleday, Inc.	Publications	5.15
U. of O. Cooperative Store	Curriculum (Book)	4.40
Educators Progress Service	Curriculum (Book)	9.00
Eugene Register-Guard	Subscription (1 yr. beg. 2-2-62)	19.00
Home Bakery & Delicatessen	Misc. Office Expense	4.25
Henry Lowry	Projection Lamp	3.45
Fearon Publishers, Inc.	Curriculum (Book)	2.15
Lane County General Fund	Service Bureau Charge (Testing)	15.40
Business Equipment Center, Inc.	Office Supplies	72.50
Cresseys, Inc.	Office Supplies	27.65
Stevens Typewriter Co., Inc.	Office Supplies	27.23
Koke-Chapman Company	Office Supplies	23.20
Boehnke Printing Company	Printing	16.40
Quick Service Litho Print Co., Inc.	Printing	20.75
Shell Oil Company	Gasoline (Parnell)	8.87
Fraedrick Savings Center	Gasoline (Gabbert)	1.30
Dale Parnell	Expense Reimbursement	60.60
Ruth E. Gould	Expense Reimbursement	54.79
Thomas W. Newton	Expense Reimbursement	55.49
Thomas Dodson	Expense Reimbursement	77.47
Betty Clark	Expense Reimbursement	69.52
Donald Gabbert	Expense Reimbursement	52.00
		\$ 696.28
Ruth E. Gould	Inservice Expenses	40.50
Milton Turay	Mileage	11.88
Ray Swanson	Mileage	6.48
Ray Holcomb	Mileage	2.88
Harrison Hornish	Mileage	.72
Jim Izett	Mileage	.72
Charles Swango	Mileage	1.80
Joyce Benjamin	Mileage	2.34
	TOTAL -	\$ 763.60

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, December 11, 1961

1. Attendance 1. The regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Vera Hansen, Ray Swanson, Joe Richards, Chairman Milton Turay, and Secretary Dale Parnell. Also present were Mr. Sam Freer, Register Guard reporter, an observer from the Bloomberg Road area interested in the boundary change, and Commissioners Ken Nielsen, Jess Hill, Frank Elliott, and Administrator, Keith Parks.
2. Minutes approved 2. Director Johnson moved that the minutes of the November 13th meeting be approved as received by mail. Mrs. Hansen seconded and the motion carried.
3. Financial statement 3. The financial statement for the month of November was presented, discussed, and approved.
4. Bills approved 4. Director Johnson moved that the bills presented, and as itemized, be approved and authorized for payment. The motion was seconded by Director Swanson and carried.
5. Boundary change discussion
Reorganization committee must consider 5. The boundary change between School District #4 and School District #19 was discussed, particularly as to procedure. The Superintendent was directed to work with the Eugene and Springfield Administrators and Boards in working out the details of this proposal. Since all boundary changes must first go to the Reorganization Committee for their stamp of approval or veto, it was the consensus of opinion from the Board that they would take no action until the Reorganization Committee had considered the petitions. The Reorganization Committee meets Tuesday, January 16th, 1962.
6. Legislative Interim meeting reviewed 6. The Superintendent reviewed the November 28th Legislative Interim Committee meeting held here in Lane County. Correspondence has indicated that the Interim Committee felt they had gained much from their meeting here. Particularly, they appreciated the board members and superintendents being present and testifying before the committee.
7. Budget procedure 7. Wednesday, January 3, 6:30 P.M., at the Colonial Inn was set as the first session of the budget committee. This will be a dinner meeting. The Superintendent was instructed to so notify the budget committee and to extend invitations to all the school district superintendents in Lane County. The purpose of the meeting would be to

talk in terms of services to be offered from the Lane County Office for the 1962-63 school year. It is the desire of the Board to discuss with the superintendents and other budget committee members this service program and to allow opportunity for full and free discussion among all present. Next, the Board will call a work session to develop tentative figures which they would like to present to the entire budget committee at the first formal budget committee meeting. The date for this meeting was not set, however.

8. Commis-
sioners &
Board
discussion

8. The Lane County Commissioners were welcomed to the meeting and the Superintendent explained they had been invited in order that the two groups could discuss certain mutual interests, as well as continue close liaison between the County School Office and Commissioners.

Joint
bidding
approved

- a. The first item discussed was relative to the possibility of some of the school districts in Lane County cooperating with the Commissioners on joint bidding for certain items. The items most prominently mentioned were petroleum products, paper, and vehicles. The Commissioners indicated that they would be perfectly willing to work on joint bidding, on a cooperative basis, with those districts that so desire.

Director Richards moved that the Superintendent be instructed to work out tentative arrangements with the Commissioners, and local districts that would desire this service, to implement activity in the area of centralized purchasing and bidding. The motion was seconded by Director Hansen and carried.

County
Office to
explore
greater
usage of
multilith

- b. Mr. Parks, Administrator for the Commissioners reviewed the printing situation, whereby the "B" Leagues of the county, a few years ago, had contributed about a third of the cost toward purchase of the multilith machine, which is in the basement of the Court House. This had been done with the idea of getting certain amounts of printing done for the small schools on this basis. The County Office has also used this operation from time to time on a time and material basis, but is fast approaching the time where they will be requiring a considerable amount of multilith work. As a budgetary item, the Board will need to consider in which direction to move in this area; whether

it should contract all the work out with local printers or to try to make greater use of the present multilith situation.

After considerable discussion, as to the merits of operating the present multilith, as opposed to using private printers, Director Ray Swanson moved that the Superintendent be instructed to work with Mr. Parks to explore the details further of the present Court House multilith operation, how the County Office can get greater use of this equipment, and report back to the Board at the January meeting. This motion was seconded by Director Leeper and carried.

Summer
Forestry
Camp
discussed

- c. The 1961 Summer Forestry Camp was discussed by Board members and Commissioners and all agreed that this was a desirable and most encouraging program.

The Board members expressed to the Commissioners their desire that more boys be involved in the camp, if possible, for the 1962 summer program.

The Commissioners indicated that this would be possible and that they were planning to present to their budget committee plans for the operation of the 1962 program.

County
Office space
situation

- d. The problem of County Office space was discussed. As the law now stands, the County Commissioners are obligated to furnish the County School Superintendent with an office in the County Court House, or available location, and furnish necessary office furniture. The Lane County Board is wondering if they move into other activities such as guidance center, curriculum materials center, etc.; what the Commissioners policy would be relative to space. The Commissioners indicated that other space in the Court House was extremely limited, and it was their feeling if the County School Office were to enter into other services that the Board think in terms of renting space. It was indicated that it might be possible to arrange additional space on the main floor of

the Court House by moving one department and doing considerable additional construction on the fourth floor.

Director Richards suggested that the Board defer further discussion on this subject, and that the Superintendent work with Mr. Parks on a concrete proposal, as well as to allow the Board members time to think about this problem.

9. Reports

Guidance
center

County-
wide
survey in
progress

Education
television
discussed

Instructional
materials
center
discussed

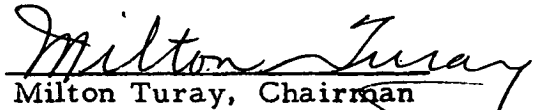
9. Reports were heard on various activities:

- a. Mr. Tom Dodson, Special Education Director, reported on the present guidance center study. At the present time, he is involved in making a county-wide survey relative to potential school drop-outs in the elementary grades, plus the drop-out problem in the secondary schools, and that further guidance center discussion would be delayed until these statistics had been gathered.
- b. The Lane County Education Television proposed program for the 1962-63 school year was presented and discussed. The Superintendent reported that the majority of the school districts in the county had indicated they would be willing to participate on a contractual basis in a county-wide education television program. It would mean that each district would probably be asked to contribute something in the neighborhood of \$1.50 per ADM for the support of such a program for the next school year. As it is tentatively projected, the Eugene District would administer this program and the County Office would work with them in a coordinating way. The Board discussed this situation relative to the administration of the program and instructed the Superintendent to work closely with the superintendents and coordinating council on this program.
- c. The possible establishment of a Lane County instructional materials center was also discussed. Mr. Bill Jones, Assistant Superintendent of the Bethel School District is heading a committee to study this. The Board indicated that they are very much interested in Mr. Jones

making a presentation on this proposed center as soon as possible. Perhaps this could be worked into the January 3rd meeting.

10. Next
meeting

10. The date of the next meeting will be Wednesday, January 3, 6:30 P.M., at the Colonial Inn. That meeting will be followed by a regular board meeting in the Lane County School Office at 1:30 P.M. on January 8th.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on December 11, 1961.

FIRM	ITEM	AMOUNT
Stevens Typewriter Co., Inc.	Office Supplies	\$ 41.49
Cresseys, Inc.	Office Supplies	29.30
Business Equipment Center, Inc.	Office Supplies	59.21
Koke-Chapman Company	Office Supplies, Bd. Expense	53.38
Cardmaster Company	Office Supplies	6.08
Zellerbach Paper Company	Office Supplies	8.62
The Holes-Webway Company	Office Supplies	32.91
Shell Oil Company	Gas and Oil	12.31
A. K. Briggs Co., Inc.	Printing and Stationery	1,074.25
Boehnke Printing Company	Equipment and Stationery	109.55
Dictaphone Corporation	Maintenance Contract	26.00
Home Bakery and Delicatessen	Misc. Office Expense	6.50
Smeed Sound Service	Rental of Speaker System Console	5.00
Henry Lowry	Film and Film Processing	55.73
Charles B. Roth & Associates	Publications	9.00
Harper & Brothers	Book	4.80
Prentice-Hall, Inc.	Book	3.36
Personal Success Program	Books and Periodicals	11.85
The University of Michigan Press	Book	3.25
The J. K. Gill Company	Curriculum (G/A)	23.04
Burgess Publishing Company	Curriculum (Gabbert)	6.89
Dale Parnell	Expense Reimbursement	96.30
Ruth Gould	Expense Reimbursement	117.49
Thomas Newton	Expense Reimbursement	82.21
Thomas Dodson	Expense Reimbursement	115.40
Betty Clark	Expense Reimbursement	60.12
Donald Gabbert	Expense Reimbursement	119.06
Margaret C. Blanton	Expense Reimbursement	22.95
Cleone Fish	Expense Reimbursement	4.65
		<u>\$ 2,200.70</u>
Ray Holcomb	Mileage	2.88
Milton Turay	Mileage	7.92
Ray Swanson	Mileage	6.48
		<u>\$ 2,217.98</u>
	TOTAL -	\$

Signed: _____

Bob P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING


Minutes
in brief

Rural School District
Monday, November 13, 1961

1. Attendance
 1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Ray Holcomb, Laura Johnson, Dorothy Leeper, Vera Hansen, Ray Swanson, Joe Richards, Chairman Milton Turay, Secretary Dale Parnell. Also present was Ralph Olive, Register Guard reporter.
2. Minutes
 2. Director Richards moved that the minutes of the October 30th meeting be approved as received by mail. Mr. Holcomb seconded and the motion carried.
3. Financial statement
 3. The financial statement for the month of October was presented, discussed, and approved.
4. Bills paid
 4. Director Richards moved that the bills presented and as itemized, be approved and authorized for payment. Motion was seconded by Director Johnson and carried.
5. Reports
 5. Reports were heard on the following items:
 - a. Education Television Coordinating Council. This Council is gaining momentum in the educational television programming for Lane County and is offering some significant programming for all Lane School Districts.
 - b. County-wide guidance center
 - c. Mapleton outdoor school
 - d. American Education Week
 - e. Bus driver conferences
 - f. Rural levy computations
 - g. Curriculum materials center
 - h. Boundary Board study on the Bethel and Eugene school district boundaries as presented by the Bureau of Educational Research from University of Oregon.

- i. State School Boards meeting at the University of Oregon, November 16th and 17th.
 - j. The State Department of Education suggested text on "Our American Heritage" and "Communism."
6. Interim Committee
6. The Legislative Education Interim Committee will be holding a meeting in Eugene at Harris Hall, on Tuesday, November 28. The Board instructed the Superintendent to invite all district superintendents in the county to attend this meeting. Local administrators are to be asked to explain the needs of the various size districts from a county office, regional, or intermediate unit standpoint.
7. County Office Discussion
7. The Board discussed the position of the county office in the State of Oregon and the various aspects of this problem. The Board reiterated their stand that they wish to work closely with local school boards and administrators in the development of the Lane County School Office into a true "educational service center."
8. Next Meetings
8. The date of the next County Board meeting was set for Tuesday, November 28 at 9:00 A.M., in a meeting with the Legislative Interim Committee at Harris Hall.

The next formal meeting of the County Board will be Monday, December 11, 1:30 P.M. in the County School Office.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on November 13, 1961.

FIRM	ITEM	AMOUNT
Koke-Chapman Company	Office Supplies	\$ 9.59
Willamette Stationers	Office Supplies	7.45
Stevens Typewriter Co., Inc.	Office Supplies & Capital Outlay	75.25
Western School Supply	Office Equipment (Flags)	69.72
Newberry's	Office Equipment (Picture Frame)	.98
Cressey's, Inc.	Office Supplies	21.85
International Business Mach. Corp.	Maintenance Contracts (Type.)	92.11
Lane County General Fund	Telephone	60.05
Lane County General Roads	Gas, Oil & Car Maintenance	68.60
Boyd Coffee Company	Misc. Office Expense	8.76
Home Bakery & Delicatessen	Misc. Office Expense	7.77
The J. K. Gill Company	Curriculum, G/A	11.04
Audio-Visual Instruction, Corvallis Extension Division	Film Rental	1.50
University of Oregon	Testing Materials	150.91
American Guidance Service, Inc.	Tests and Test Materials (Dodson)	24.99
The Psychological Corporation	Test Materials (Dodson)	7.80
The Psychological Corporation	Curriculum (Clark)	52.60
School Dist. No. 1, Multnomah Co.	Curriculum (Clark)	6.25
Walt Disney Productions, Inc.	Film	40.00
The National Research Bureau, Inc.	Junior Plan-A-Ramas	37.54
Personal Success Program	Subscription	1.15
Curriculum Bulletin	Subscription	7.50
The University of Chicago Press	Sub. (Elem. School Journal)	4.50
Charles B. Roth and Associates	Subscription	9.00
Glen Rock Board of Education	Publication	.50
Eugene Hotel	Inservice	33.25
Shell Oil Company	Gas and Oil	3.50
Arthur C. Croft Publications	Publications	156.00
Laura Johnson	Mileage - Portland and return	19.20
Dale Parnell	Expense Reimbursement	90.10
Ruth Gould	Expense Reimbursement	103.94
Thomas W. Newton	Expense Reimbursement	83.08
Thomas Dodson	Expense Reimbursement	81.64
Thomas Dodson	Inservice Expense	52.00
Donald Gabbert	Expense Reimbursement	23.85
Betty Clark	Expense Reimbursement	63.70
		\$ 1,557.77
Ray Holcomb	Mileage	1.44
Milton Turay	Mileage	7.92
Ray Swanson	Mileage	6.48
	TOTAL -	\$ 1,573.61

Signed: _____

W. P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Rural School District
Monday, October 30, 1961

- | | |
|----------------------|--|
| 1. Attendance | 1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Laura Johnson, Dorothy Leeper, Vera Hansen, Joe Richards, new member Ray Swanson, Chairman Milton Turay, and Secretary Dale Parnell. |
| 2. Swanson installed | 2. Mr. Ray Swanson was duly sworn into office to serve out the unexpired term of Earl Whittaker and took the oath of office. |
| 3. Minutes corrected | 3. Director Leeper moved that the minutes of the October 9, 1961 meeting be approved as corrected in item eight. Mrs. Hansen seconded the motion and motion <u>carried</u> . |
| 4. Correspondence | 4. Correspondence was read as follows: <ul style="list-style-type: none">a. Mr. Robert Butler, Superintendent of the Lowell School District wrote, commending the County Office on the work and new ideas incorporated into the various services. He also asked that the County Board give study toward the establishment of a curriculum materials center.b. Mr. Max Dudley wrote on behalf of the Lane County Welfare Commission commenting on the need for work in the area of guidance for the school drop-out and the need of vocational training and stronger vocational programs in the high schools of the county. Copies of this letter were sent to the superintendents of each of the eighteen (18) school districts in the county.c. A letter from Mrs. Verna Hogg, School Psychologist, State Department of Education, was read commending the County Office on the recent in-service programs featuring Dr. Harry Rubin in working with teachers of the mentally retarded student.d. A letter was also read from Mr. Claude Martin, Superintendent of Mapleton School District commenting on various aspects of the County School Office. He particularly mentioned the need for the services of the County Office special education department in his school district. |

October 30, 1961

5. Meetings

5. Board members briefly discussed the Oregon School Study Council invitation to Coos Bay on November 9 and 10th. At this stage it does not look like any of the board members will be able to attend.

Also discussed was the Oregon School Boards annual meeting in Eugene on November 16 and 17. Several board members indicated they would attend this session.

6. Reports

6. Reports were heard from the following:

- a. Progress of the Advisory Committee set-up to study the establishment of a county-wide guidance center.
- b. The establishment of a Lane County curriculum materials center. Mr. Bill Jones, Assistant Superintendent, Bethel School District, has been asked to be the chairman of a committee to study this.
- c. Directors Johnson and Leeper reported on their attendance at the Legislative Interim Committee meeting held in Portland, Saturday, October 28. This session was devoted to a discussion of the County School Office in Oregon. The Board was informed that the Interim Committee plans to meet in the Lane County School Office on Tuesday, November 28. Each board member is asked to be present on this day, as well as the County Office staff, and superintendents from various school districts.

Interim
Committee
to meet
here

7. Budget
process

7. The budget making process was discussed. The Board set January 3, as the dinner meeting date, inviting budget committee members and district superintendents to begin discussion on the County Office budget and services to be provided.

8. Initial work
on policies
handbook
completed

8. The County Office policies handbook study and discussion was completed at this meeting and the secretary was instructed to re-edit the handbook and present it to the Board in final form for final action at a later meeting.

9. Next
meeting

9. The date of the next County Board meeting was set for Monday, November 13 at 3:30 P. M. in the County Office

Milton Turay
Milton Turay, Chairman

Dale Parnell
Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING

Rural School District
Monday, October 9, 1961

Minutes
in brief

1. Attendance
1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County Office with the following members present: Directors Laura Johnson, Ray Holcomb, Dorothy Leeper, Vera Hansen, Joe Richards, Chairman Milton Turay, and Dale Parnell, Secretary. Also in attendance were Ralph Olive, Register Guard reporter, and the Board auditor, Ron Babcock.
2. Auditor reports
2. Mr. Ron Babcock, auditor, presented the 1960-61 audit of the financial operations for the Lane County Board of Education for the year ending June 30, 1961. Mr. Babcock reported on some of the significant aspects of his work. Reorganization and consolidation have exerted a material impact upon the auditing work. This is particularly true for the 60-61 year, due to the change of fiscal affairs of unified and reorganized school districts. Mr. Babcock also prepared the required school district annual financial report forms requested by the State Department of Education. Various explanations were made about the audit and the complete report presented to each member for their inspection.
3. Minutes corrected and approved
3. Director Johnson moved that the minutes of the September 25, 1961 meeting be approved as received by mail, with one correction. Item 8 of these minutes should read: the county Guidance Center advisory appointments were discussed. Director Johnson moved that the Superintendent be authorized to appoint to the Committee all the junior and senior high school principals of the county, as well as certain other community people who have exhibited interest in this subject. The motion was seconded by Director Holcomb and carried.
4. Resignation of Earl Whittaker
4. A letter was read from Director Earl Whittaker of Mapleton, tendering his resignation and suggesting the name of Mr. A. E. Ellingson of Mapleton as his replacement. Mrs. Leeper moved that the resignation of Earl Whittaker be accepted, and that the Superintendent be directed to send a letter to him on behalf of the entire Board in appreciation for his years of service on this Board. The motion was seconded by Mr. Holcomb and carried.
5. Ray Swanson named to replace Whittaker
5. Discussion centered around several names, and the procedure for the selection of a replacement for Mr. Whittaker. Mr. Richards moved that Ray Swanson of Noti, and resident of the Fern Ridge school district, be appointed as a replacement for Earl Whittaker until the next annual election. This motion was seconded by Mrs. Leeper and carried.

Mr. Swanson was contacted by phone during this meeting, and he indicated his acceptance of the nomination. Factors in considering Mr. Swanson for this position particularly centered around his many years of devoted service in reorganization. As the Lane County Board will inherit reorganization duties on July 1, 1962, it was suggested that Mr. Swanson's experience here would be most valuable.

6. Financial statement
6. The financial statement for the County School Office was presented, discussed and approved.
7. Bills approved
7. Director Johnson moved that the bills, as presented and itemized, be approved and authorized for payment. Motion was seconded by Mr. Holcomb and carried.
8. Izett and Vaughn appointed to Budget Committee
8. The appointment of the new Budget Committee members was discussed. Director Hansen nominated Mr. James Izett of Springfield, and Director Turay nominated Mr. Wayne ~~Issett~~ ^{Vaughn} of Cottage Grove. Director Holcomb moved that Mr. Izett and Mr. Vaughn be appointed to the Budget Committee, and that the Superintendent be directed to so inform these men by letter. The motion was seconded by Mr. Richards and carried.
9. Guidance Center
9. A brief discussion was held on the Guidance Center Advisory Committee. The date for the first meeting of this committee has been set for Wednesday, October 18th, 7:30 P. M. in Harris Hall. It was suggested by Director Leeper that the names of Mr. Tom Gaddis, Mr. Dick Miller, and Judge Fort be added to the names of those serving on this committee.
10. Staff In-Service Program
10. Superintendent Parnell presented the 1961-62 County Office Staff In-Service Training Program. Director Hansen moved that the Board approve this program and authorize the necessary expenditures for the out-of-state conferences. The motion was seconded by Director Johnson and carried.
11. Educational Supervision for Skipworth Home
11. Mr. Jewel Goddard, Director of the County Juvenile Department has requested that the County Board provide educational supervision for the teacher at the Skipworth Home. After a brief discussion on the program at Skipworth Home, Director Leeper moved that the County Office provide educational supervision during the 1961-62 school year. The motion was seconded by Mr. Holcomb and carried.
12. Home study request
12. A letter was read from Mrs. Evelyn Curtis, guardian of Marietta Bush, requesting the Board to authorize this 16 year old girl to remain at home and be taught by Mrs. Curtis through correspondence work from the Home Study Institute, Washington D.C. She made this request pursuant to Oregon School Law 339.030, No. 6 (a) and (b). An accompanying letter was also read from Mr. Melvin C. Johnson, Principal of the Eugene Junior Academy, Seventh Day Adventist School, whereby he consented to be responsible in checking on her academic achievement. Director Leeper moved that as a policy matter, the Superintendent be directed to follow these steps:
 - a. That the necessity of a child remaining out of school be scrutinized closely.
 - b. When the necessity has been clearly established, these students be allowed to study at home, provided that they pursue a course of study toward graduation from high school.
 - c. That the students be given proper achievement tests at the beginning and ending of the school year to indicate pupil progress.

- d. That the continuance of each student in this program be contingent upon regular written examinations in each subject matter area and supervised by the County School Superintendent or person designated by him.
- e. That each student under this program report to the County Office for testing and monthly review of work covered.
- f. That the student be ordered to attend school if these steps are not followed or academic progress not made.

This motion was seconded by Director Richards and carried.

- | | |
|--|---|
| 13. Clerks
named | 13. Director Richards moved that Superintendent Parnell be appointed the clerk of the Lane County Rural School District. The motion was seconded by Director Hansen and <u>carried</u> . |
| 14. Release of
names on
census roll | 14. There was a discussion of the now existing policy on the release of names from the census roll to the general public. The present policy is to be continued. This policy consists of carefully ascertaining the validity of each request and allowing individuals access to the census rolls if used in the Office and if it does not involve a great amount of clerical time. |
| 15. Trainable
mentally
retarded
discussed | 15. The Superintendent reported briefly upon the present status of offering public school education for the trainable mentally retarded child. At the present time there is considerable discussion at State level as to whether the trainable child is the responsibility of public education. The Board asked to be kept informed of developments in these statewide discussions. |
| 16. Instructional
materials
center | 16. The Superintendent also reported on a trip to Jackson County to look over the Jackson County "instructional materials center" on October 6th and 7th. Mr. Bill Jones, Assistant Superintendent of Bethel; Mr. Nile Williams, Superintendent of Fern Ridge; and Mr. Bob Butler, Superintendent of Lowell, also looked at this center. It was the general consensus of this group that such a center would have many advantages and should be considered here in Lane County. |
| 17. Statement
on Education | 17. A rough draft statement to be sent out with the tax statements was finalized. |
| 18. Next
meeting | 18. The date of the next County Board meeting was set for Monday, October 30th, 1:30 P M. in the County Office. |


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on October 9, 1961.

FIRM	ITEM	AMOUNT
		\$
Robert C. McCracken Ins. Agency	Auto. Liab. & Comp. Insurance	111.38
Halker Advertising	Layout & Artwork on Brochure	48.00
Department of Rural Education	Membership Dues	4.00
American Assn. of School Adm.	Membership Dues	10.00
Oregon Assn. of School Adm.	Membership Dues	3.00
The Mills Center	Curriculum (Clark)	12.00
American Book Company	Curriculum (Clark)	17.75
Keystone View Company	Curriculum (Clark)	57.04
Henry Lowry	Film Supplies and Developing	7.59
Bureau of Business Research, U of O	Publications	1.00
Educators Publishing Company	Publications	5.19
Parker Publishing Co., Inc.	Publications	15.38
Charles B. Roth	Publications	9.00
Science Research Associates, Inc.	Tests	1,470.72
Harcourt, Brace & World, Inc.	Tests	1,154.42
Counseling Center, U. of O.	Test Answer Sheets	73.60
Shell Oil Company	Gas and Oil	5.36
Davis Audio Visual Service	Phonograph	69.96
Guard Publishing Company	Legal Ads	18.25
Home Bakery & Delicatessen	Office Expense	9.60
Boyd Coffee Company	Office Expense	9.00
The J. K. Gill Company	Curriculum (G/A)	35.96
A. K. Briggs Co., Inc.	Printing	199.70
Stevens Typewriter Co., Inc.	Office Supplies	19.07
Business Equipment Center, Inc.	Office Supplies	35.56
Koke-Chapman Company	Office Supplies	96.18
Monroe Calculating Machine Co., Inc.	Maintenance on Machine CST 10	38.00
Lane County General Fund	Telephone (3 Months)	253.65
Dale Parnell	Expense Reimbursement	75.80
Ruth E. Gould	Expense Reimbursement	57.59
Thomas W. Newton	Expense Reimbursement	82.08
Donald Gabbert	Expense Reimbursement	57.90
Betty Clark	Expense Reimbursement	64.21
Thomas Dodson	Expense Reimbursement	154.90
		\$ 4,282.84
Milton Turay	Mileage	7.92
Ray Holcomb	Mileage	2.88
Bert Dotson, Reg. ASCD Chairman	ASCD Support	15.00
	TOTAL -	\$ 4,308.64

Signed: _____

Dale P. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Rural School District

Monday, August 21, 1961

Minutes
in brief

1. Attendance
1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Laura Johnson, Ray Holcomb, Dorothy Leeper, Vera Hansen, Joe Richards, Chairman Milton Turay, Secretary Dale Parnell. Also present at the meeting were Mr. Bob Butler, Superintendent of Lowell School District, Lowell Board member Mr. Horace Miller, and Ralph Olive, Register-Guard reporter.
2. Minutes
2. Mrs. Leeper moved that the minutes of the August 7th, 1961 meeting be approved as received by mail. Mr. Holcomb seconded and the motion carried.
3. Lowell Validation Suit Legal Fees
3. Supt. Dale Parnell reviewed the minutes and correspondence on the organization, boundary changes, and validation suit whereby the Lowell Unified School District #71 was legally formed. Chairman Milton Turay called on Superintendent Butler to explain the position of the Lowell Board. Mr. Butler explained that the Lowell Board had felt that the legal expense involved in the validation suit was not properly a part of action that should be paid by the Lowell School Board, but had resulted from a mistake of the Boundary Board, and therefore, this body should be responsible for the legal fees of the suit. A letter from Deputy Superintendent James Turnbull, State Department of Education, was read which stated "We know of no statute which authorizes the Rural School Board in the County which operates under provisions of ORS 334.250 to 334.290 to grant a school district any funds other than those provided for in these sections. Lacking such authority it would be illegal for the Rural School Board to pay the claim." In view of this the County Board was in general agreement that there was little that could be done. However, Director Holcomb expressed the viewpoint that the County Board was sympathetic in the request and that the County Board would do all possible in helping the Lowell School District through this first year of its unification.
4. Policies Handbook
4. The Board then took up the discussion from pages 47, 48, 49, and 50 of the first draft statement of the policies and procedures handbook. This section deals with the relationships of the County Office to each local school district and the community. There was general agreement with this section and it is here listed as amended:

The County Office, the Local School District and Community Relations

A. Hearing complaints and appropriate action.

1. The Superintendent shall answer all questions regarding the administration of school laws, Rural School District policies, State Board of Education rules and regulations when submitted to him by school district officers, or the general public.

LANE COUNTY BOARD OF EDUCATION MEETING

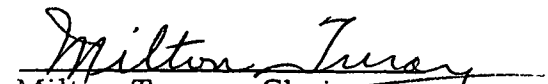
Minutes
in brief


Rural School District
Monday, September 11, 1961

1. Attendance
1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County School Office with the following members present: Directors Laura Johnson, Ray Holcomb, Vera Hansen, Earl Whittaker, Chairman Milton Turay, and Secretary Dale Parnell.
2. Minutes
2. Mrs. Hansen moved that the minutes of the August 21 meeting be approved as received by mail. Mr. Whittaker seconded and the motion carried.
3. Financial Statement
3. The financial statement for the operation of the County School Office was presented, discussed, and approved.
4. Bills
4. Director Whittaker moved that the bills presented, and as itemized be approved and authorized for payment. The motion was seconded by Director Holcomb and carried.
5. Budget Committee Discussion
5. The appointment of new budget committee members was discussed along with discussion on general budget processes. The present budget committee consists of the Board Members plus appointed freeholders. The present freeholders and end of their terms of office are as follows: Harrison Hornish, 1963; William Wolf, 1963; Charles Swango, 1962; Lawrence Jensen, 1962; Joyce Benjamin, 1962. The Board considered the reappointment or replacement of Mr. Raymond Andersen and Mr. Wilfred Cook. Two names in this connection were suggested, Mr. Don Warnick of Springfield, and Mr. Waldo Taylor of Pleasant Hill, However, no action was taken on official appointments.

It was generally agreed that the first meeting of the Budget Committee should be held in December as a dinner meeting, inviting not only the Budget Committee but the Superintendents of all the School Districts in Lane County. This meeting would be for the purpose of discussing in a preliminary way the needs of the County Board and programming for the 1962-63 year.
6. Tax Statements
6. Discussion was held also about the County Board issuing a statement on education to be mailed along with, or at the same time as the tax statements are issued late in October. The Superintendent was authorized to check with the County Sheriff on this situation.

7. Policies Handbook Discussion
7. The proposed Policies Handbook was discussed and the section dealing with purposes and objectives of the county board, board organization procedures, and board-superintendent relationships was completely discussed and revised.
8. Skipworth Home
8. Discussion was held relative to the teacher at Skipworth Home and his place in the educational program. Director Holcomb moved that the County Board provide educational supervision for this teacher for this year. This person would not be legally a part of the County School Office, but would be provided supervision as desired and possible use of some materials. This motion was seconded by Director Hansen and carried.
9. Educational Secretaries
9. There was discussion relative to the in-service work for the office secretaries. The Superintendent recommended that the Board consider membership of the secretaries in the Educational Secretaries group in order to take advantage of the publications and in-service work that is available through this organization. Director Holcomb moved that the County Board pay for the membership of the office secretaries in the Educational Secretaries organization and that this be taken from the in-service budget. The motion was seconded by Director Whittaker and carried.
10. Reports
10. The Superintendent reported on some of the activities in the office relative to:
- a. Reading clinic recently held in the office and attended by 15 people.
 - b. Reports to the Legislative Interim Committee on local budget law and the County School Office.
 - c. Activities of the state-wide certification review committee.
 - d. In-service philosophy and activities of the local districts.
11. Guidance Center
11. The county-wide guidance center was discussed and the Board generally agreed that the Superintendent should investigate the possibilities of an advisory group to advise the Board in the establishment of such a program and report back at the next meeting.
12. Next Meeting
12. The date of the next County Board meeting is set for September 25, 1:30 P.M. in the County Office.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on September 11, 1961.

FIRM	ITEM	AMOUNT
Langston Radio-T.V.	Movie Projector Repair	\$ 4.50
Newberrys	Misc. Expense (Office Equip.)	4.11
The Ronald Press Company	Book	5.74
Lane County General Fund	Supplies and Service Charge	5.68
Business Equipment Center, Inc.	Office Supplies	85.16
Henry Lowry	Film Processing and Kodak Supp.	12.39
Stevens Typewriter Co., Inc.	Ditto Machine	110.50
International Business Machines Corp.	Ribbons and Machine Repair	48.28
Boehnke Printing Company	Envelopes	65.75
Cresseys, Inc.	Office Supplies	33.21
Dictaphone Corporation	Office Supplies	10.00
Personal Success Program	Subscription	.30
The Bobbs-Merrill Company, Inc.	Curriculum (G/A)	1.19
Koke-Chapman Company	Office Supplies	27.70
Dr. Irene Hallberg, Ex. Sec. ASCD	Dues -Parnell-\$10; Gould-\$16.	26.00
Precision Equipment Company	File and Director Board	57.94
The National Education Assn.	Curriculum (G/A)	127.43
The Hedman Company	Check Writer	146.50
The J. K. Gill Company	Curriculum (G/A)	10.35
Dale Parnell	Expense Reimbursement	106.25
Ruth E. Gould	Expense Reimbursement	90.83
Donald Gabbert	Expense Reimbursement	7.70
Thomas Dodson	Expense Reimbursement	52.16
Betty Clark	Expense Reimbursement	7.71
Thomas W. Newton	Expense Reimbursement	33.97
		\$ 1,081.35
Oregon Education Association	Dues	273.67
Ray Holcomb	Mileage	4.32
Milton Turay	Mileage	7.92
Earl Whittaker	Mileage	12.24
	TOTAL -	\$ 1,379.50

Signed:

Secretary, Lane County Board of Education
Rural School District

LANE COUNTY RURAL SCHOOL DISTRICT
BOUNDARY BOARD MINUTES

Minutes
in brief

Monday, September 11, 1961

1. Attendance

1. Meeting of the Lane County District Boundary Board was held at 1:30 P.M. in the Lane County School Office with the following Boundary Board members present: Laura Johnson, Ray Holcomb, Vera Hansen, Earl Whittaker, Chairman Milton Turay, and Secretary Dale Parnell.

2. Zone
changes
for
Director
elections

2. Pursuant to Oregon School Law 334.025, the Boundary Board re-divided the Lane County Rural School District into 5 zones for the purpose of Lane County Board of Education director election representation. Director Johnson moved that the Rural School District be re-divided as here listed. The motion was seconded by Director Hansen and motion carried.

Zone I

Applegate
Fern Ridge
Mapleton
Blachly
Florence

Zone II

Bethel
Junction City
Monroe (154J)

Zone III

Springfield
Marcola
McKenzie

Zone IV

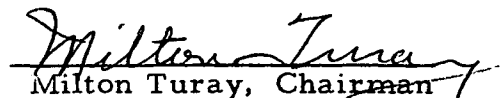
Creswell
Cottage Grove
Pleasant Hill
Lowell
Oakridge
Westfir

Zone V

Eugene
Coburg

In this action the zoning will be effective immediately and at the next annual election, directors for the Rural School District will be elected to represent these zones properly. Directors are to be elected or re-elected from Zones I and II and the At Large position.

DISTRICT BOUNDARY BOARD


Milton Turay, Chairman


Dale Parnell, Secretary

2. It is not the intent of this body that the Board or any member of the Staff shall sit in judgment on school disputes. However, there is a public relations service to be performed in serving as an intermediary agency whereby citizens may communicate easily on school problems. It is the philosophy of the Lane County Board of Education to keep all lines of communication between boards, educators, and citizens open at all times.
 3. The Superintendent may require that questions or complaints be submitted in writing. The Superintendent shall not investigate any complaint or appeal, unless the complaint or appeal has first been presented by the complainant to the administrative head of the local school district.
 4. The Superintendent shall keep the local school district Superintendents regularly informed in writing of the complaints, appeals, and answers that would affect their local districts.
 5. In case the Superintendent is not prepared to answer an inquiry or complaint, he may submit the same to the Superintendent of Public Instruction or the Rural School District attorney or the Board of Education for the Rural School District, depending upon which body is the competent authority and has jurisdiction in the matter.
 6. The same question shall not be submitted to more than one authority at the same time. Nothing in this section is intended to limit the right of any person to appeal a decision or order of the Superintendent as provided by law or rules and regulations of the State Board of Education.
- B. Relationship of the County Board of Education and County Office with each Local School District Board, Administration, and Teachers.
1. The County Board of Education and Staff shall work closely with the local school district Boards of Education and Administration.
 2. The County Board shall avoid duplication where possible, and provide supplementary services that are more economically or efficiently done on a regional basis.
 3. A prime duty of the County Superintendent is to work on close coordination of educational services. Coordination between school districts is one of his more important functions.
 4. The County Office personnel shall work through the local School District Superintendent in contacts with administrators and teachers of that district wherever humanly possible. No teacher or administrator shall be asked to serve on county-wide committees without first consulting the local Superintendent.

5. Beside the legal functions of the County Board of Education and Superintendent as described in the law, and those public relations functions whereby the general public is served through the County Office, the relationship between each local district and the County Office should be similar to that of a retail establishment whereby the County Office has services to sell and the local school district is the consumer. Much of the operation of this office, by this relationship, is on a voluntary basis. It is the concern of the County Board of Education to see that public schools in Lane County are operated as economically and efficiently as possible consistent with high quality education. The County Office shall remain flexible enough to meet the needs of the local school districts as they seek to carry out their local duties.

C. The Relationship of the County Office to other Agencies

1. Another prime function of the Superintendent is to coordinate the services of other agencies with those of public education.
2. The Superintendent shall cause meetings to be held periodically between other public agencies and local school districts and administrators. The purpose of these sessions shall be to seek ways of avoiding duplications, and opening the lines of communication wherever possible.
3. Some problems of education and society require a joint attack by many agencies working in cooperation with each other. It is the duty of the Superintendent to provide leadership in this field.

It was agreed that as a general procedure in working on the policies handbook this first draft statement will be covered in the next few board meetings and discussed in light of the spirit of the policies and in general terms. The handbook will then be edited and submitted to the Board as edited at a later date. It was generally felt that this section on relationships was so important that it might be included near the beginning of the handbook rather than at the end.

5. Other
Items

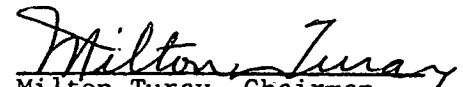
5. Other items discussed in this Board meeting were:

- a. A letter from Superintendent Nile Williams, Fern Ridge #28J, commending the Board on the operation of the Lane County School Office.
- b. The possibility of a local board member from this area being appointed by Governor Hatfield to the State Board of Education in view of the resignation of Ralph Stuller.

6. Next
Meeting

6. The next meeting of the County Board of Education has been called for Monday, September 11, 1:30 P.M. in the County Office.

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in Brief

Rural School District
Thursday, August 3, 1961

1. Attendance 1. The regular meeting of the Lane County Board of Education for the Rural School District was held at 1:30 P. M. (Standard Time) in the Lane County School Office with the following members present: Directors, Laura Johnson, Ray Holcomb, Dorothy Leeper, Vera Hansen, Joe Richards, Chairman Milton Turay, Secretary Dale Parnell, Register Guard reporter, Ralph Olive, and Mr. Ralph Bright, Pearl Buck School.
2. Minutes 2. Director Johnson moved that the minutes of the July 10, 1961 meeting be approved as received by mail. The motion was seconded by Director Holcomb and carried.
3. Bills
Ok'd 3. Director Holcomb moved that the bills presented, and as itemized, be approved and authorized for payment. The motion was seconded by Director Hansen and carried.
4. Financial
State-
ments 4. The financial statements for the entire 1960-61 fiscal year, and also the month of July, were presented, discussed, and approved.
5. Pearl
Buck
Recom-
menda-
tions 5. After considerable discussion, Director Richards moved that the committee report on Pearl Buck School be adopted, and that the County Board give full support toward the implementation of the recommendations. The motion was seconded by Director Johnson and carried. Recommendations on Pearl Buck School are here listed.
 - a. The educable mentally retarded child is the responsibility of each local school district, and not of a regional center. The County Board of Education should give leadership to local districts in helping to establish local programs for the educable mentally retarded. The best thinking of those who deal with the mentally retarded, is that these youngsters are best educated in their own school environment, daily rubbing elbows with their own age group. The County Board should help smaller districts work together in establishing such programs.
 - b. In view of many factors, this Committee recommends that public education take over the operation of Pearl Buck School on the following basis:

- (1) Since the school is located in Eugene School District #4, and the largest number of children live in the Eugene School District, it would seem most logical that District #4 be offered the school and facilities by the operating Board of Pearl Buck School, much the same as has been offered to the County Board.
 - (2) That District #4 operate Pearl Buck School as a pilot program for training mentally retarded with an eye toward the 1963 Legislature, whereby State-wide financial help might be obtained.
 - (3) That County Board of Education maintain interest in the School and help District #4 coordinate the efforts of the School as a regional institution and help in developing county-wide support for the school.
 - (4) That District #4 operate the School as a regional center, in taking students from other Lane County School Districts on a tuition basis.
 - (5) That District #4 take over the operation of the School, July 1, 1962.
 - (6) That the District #4 Board of Education consider appointing a professional Committee to advise the district on the operation of the School. (Particularly as might relate to admissions).
- c. Factors that were considered by the Committee in making the above recommendations are as follows:
- (1) The Attorney-General's Opinion as to the legality of the County Board operating the School under existing law.
 - (2) The tremendous support and interest in Pearl Buck School shown by the citizens of Lane County.
 - (3) The need for some public agency to work in the area of training the mentally retarded,

particularly on a pilot program basis, whereby, the Legislature may be able to look at an operative program in considering financial aid.

- (4) The tremendous need for work in this fairly untouched area.

- d. The Board wishes to thank Mrs. H.H. Waechter for providing much useful information.

Committee Members: Mrs. Joy Hills Gubser, Dr. Millard Pond, Dr. Bert Hoeflich, Mr. Nile Williams, Mr. Allen Bennett, and Dr. Robert Mattson.

6. Policies Hand-book

6. The Superintendent presented to the Board a first draft statement of a Rural School District Administrative Policies and Procedures Handbook. This handbook is an attempt to spell out clearly, the services to be provided by the County Office, and the relationships of the County Office with local School Districts. In the discussion on this handbook it was agreed that it shall be discussed in sections and adopted a section at a time.

7. Teacher Information Brochure

7. A preliminary outline and statements to be included in a hand-out brochure describing the services of the Lane County School Office, were also discussed. It was suggested that this brochure might be printed in sufficient quantity to distribute to every teacher in Lane County, whereby, each person would clearly understand the services being provided through this office. Director Johnson moved the Superintendent be authorized to proceed with this brochure. The motion was seconded by Director Hansen and carried. It was also understood that the Directors would receive proof copies of the brochure before the final printing.

8. Special Education Agreement

8. The final agreement with the State Department of Education on operating a reimburseable program for special education was discussed. Director Richards moved that the Lane County Board enter into this agreement with the State Department of Education. The motion was seconded by Director Holcomb and motion carried.

9. Able & Gifted Program

9. A sample copy of the final reports on the Able and Gifted survey for twelve districts in Lane County was presented to each Director. A follow-up program by these local districts is now underway.

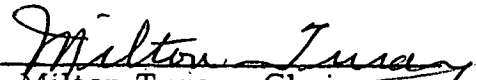
10. Legislative Interim Committee Study
10. A progress report was given on the Legislative Interim Committee Study of the Intermediate Unit. Various aspects of this study were discussed. It was agreed that it is the desire of the Lane County Board of Education to provide all of the information possible for this committee work.
11. Validation suit in Lowell
11. Mrs. Dorothy Parks, Clerk of Lowell School District #71, and on behalf of the Lowell Board, presented a bill for the legal fees in the validation suit of this newly unified school district. The County Board was requested to consider the payment of this legal fee. Director Hansen moved that the County Board express its sincere desire to work closely with the Lowell School District. However, in view of the following facts this bill not be paid. The motion was seconded by Director Holcomb and motion carried. Director Joe Richards abstained from the discussion and the vote on this issue.
- Factors in the consideration of this motion:
- a. The legal services were obtained by the Lowell School Board as a part of Services on a local bond issue.
 - b. The choice of procedure to follow in this situation was entirely directed by the Lowell Board. Had the choice been left up to the County Board or Boundary Board this group would have most likely simply recommended re-posting, re-publishing, and going through the entire boundary procedure again, rather than to have entered into a validation suit.
 - c. Legal fees are usually considered as a part of the local bond issue, and therefore, would ordinarily be paid out of the local bond funds.
12. Joint Board Meeting
12. Discussion was held on the joint Board meeting to be held the evening of August 3, with the Bethel, Eugene, and Springfield Boards. It was agreed that this meeting was to be conducted as an open forum type discussion in dealing with these three problems:
- a. Pearl Buck School
 - b. County-wide Guidance Center
 - c. Technical-Vocational Training

It was also agreed that this was the first of other efforts by the County Board to work more closely with the local District Boards.

13. Next
Meeting

13. The next meeting of the County Board of Education has been called by the Chairman for Monday, August 21, 1961, 1:30 P.M. (Standard Time) in the County Office, for the purpose of discussing portions of the proposed policies handbook.

LANE COUNTY BOARD OF EDUCATION
Rural School District


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on August 3, 1961.

FIRM	ITEM	AMOUNT
Personal Success Program	Subscription	\$ 1.15
The National Education Assn.	Publications	3.15
The Copp Clark Publishing Co., Lmted.	Curriculum, G/A	2.01
Springer Publishing Co., Inc.	Book	4.50
Newberry's	Office Supplies, Miscellaneous	19.77
GO-MO Products, Inc.	Curriculum	37.07
The MacMillan Company	Curriculum, G/A	4.54
Coburn Film Shop	Films	14.48
John Warren Hardware, Inc.	Heater	21.00
Henry Lowry	Film, Bulbs, Camera Repair	39.80
Cresseys, Inc.	Office Supplies	10.88
Business Equipment Center, Inc.	Paper and Gestetner Maintenance	141.00
Montgomery-Perlich Ins. Agency	Bond for Margaret Blanton	35.00
Stevens Typewriter Co., Inc.	Paper	30.51
Western School Supply	Office Supplies, Pens	9.75
Shell Oil Company	Gasoline	3.41
Thomas W. Newton	Expense Reimbursement	28.06
Ruth Gould	Expense Reimbursement	34.60
Thomas Dodson	Expense Reimbursement	19.01
Dale Parnell	Expense Reimbursement	55.00
Industrial Litho	Reorganization Reimbursement	155.00
Koke-Chapman Company	Printing - Brochure	305.25
Milton Turay	Mileage	3.96
Ray Holcomb	Mileage	1.44
TOTAL -		\$ 980.34

Signed: _____

Dale Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, July 10, 1961

1. Attendance
1. Regular meeting of the Lane County Board of Education for the Rural School District was held at 1:30 P. M. (Standard Time) in the Lane County School Office with the following members present: Directors Laura Johnson, Ray Holcomb, Dorothy Leeper, Vera Hansen, Joe Richards, Chairman Milton Turay, Secretary Dale Parnell. Also present at the meeting was a delegation from the Pearl Buck School, and Ralph Olive, Register Guard reporter.
2. Minutes
Ok'd
2. Mrs. Leeper moved that the minutes of the June 26, 1961 meeting be approved as received by mail. Mrs. Johnson seconded and motion carried.
3. Bills
Approved
3. Mr. Richards moved that the bills presented, and as itemized, be approved and authorized for payment. Mr. Holcomb seconded and motion carried.
4. Pearl Buck
Program
Report
4. The Superintendent presented a progress report from the professional study committee on Pearl Buck School. The committee is in the middle of its deliberations and its next meeting will be held Wednesday, July 19. The target date for completion of the study is around the first of August.
5. Miss Betty
Clark hired
in Special
Education
5. The Superintendent recommended the name of Miss Betty Clark to be hired for the position for the replacement of Mrs. Carmen Rohrer as Special Education Teacher for extreme learning problems and working out of the County Office. Miss Clark has been the Director of Special Education in Myrtle Creek. Mr. Richards moved that Miss Clark be hired. Mrs. Hansen seconded and motion carried.
6. Rural
School
District
zoning for
Director
elections
discussed
6. The zoning of the Lane County Rural School District for the election of Board of Education Directors was discussed. The following suggested zoning is listed:

<u>Zone I</u>	<u>ADM</u>	<u>Zone II</u>	<u>ADM</u>
Applegate	448.0	Bethel	2049.2
Fern Ridge	1301.0	Junction City	1474.8
Mapleton	579.2		
Blachly	190.6	<u>Zone II ADM</u>	3524.0
Florence	1213.5		

Zone I ADM 3732.3

<u>Zone III</u>	<u>ADM</u>
Springfield	7191.2
Marcola	278.8
McKenzie	754.8

Zone III ADM 8224.8

<u>Zone IV</u>	<u>ADM</u>
Creswell	844.5
Cottage Grove	4134.1
Pleasant Hill	757.4
Lowell	660.7
Oakridge	1130.2
Westfir	258.3

Zone IV ADM 7785.2

<u>Zone V</u>	<u>ADM</u>
Eugene	14,681.8
Coburg	355.1

Zone V ADM 15,036.9

It was agreed however, that this item should be on the agenda for the August Board meeting, and that the Directors should give this some thought. Also, thoughts on this from each of the local School Districts would be most welcome. The problem of zoning has risen primarily due to the reorganization of School Districts, which has thrown some of the old zones out of balance.

7. Close coordination between Boards is urged

7. A prior statement by the County Board of Education relative to post high school vocational and technical training was discussed. It was agreed that the County Board of Education would like to work closely with all local School District Boards on all pertinent problems. Therefore, the Superintendent was directed to arrange for an August dinner meeting with the Superintendents and Boards of Eugene, Springfield, Bethel and the County Board to discuss the following:

- a. Post high school vocational and technical training.
- b. County wide guidance center
- c. Pearl Buck School
- d. Any other matters of mutual concern

It was agreed that there should be meetings with other Boards at other times, but that the County Board would like to start with these three due to these districts' prior work in the vocational-technical training area, as well as district 4's operation of the Eugene Technical Vocational School.

8. Reluctant learner

8. Director Laura Johnson commented on some of the recent publicity from the State Superintendent of Public Instruction, Dr. Leon Minear relative to the "reluctant learner." She wondered if it wouldn't be advantageous for the Lane County Board to work closely with the State Department of Education on this problem and

particularly to inform Dr. Minear of the Lane County Board's prior discussion of a county-wide guidance center as one effort to solve some of these problems. It was generally agreed that the Chairman write Dr. Minear a letter relative to our Board's study of this problem and offer to work closely with him and the State Board of Education and possibly investigate the use of Foundation money to attack the problem.

9. Business
Finance
Report

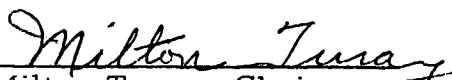
9. Mrs. Margaret Blanton, Administrative Assistant, reported to the Board on some of the business and school finance operations of the County Office. She reported on:

- a. The School Office direct relationship with other County Offices such as the Assessor, Treasurer, Surveyor, Elections Department, Health Department, and the Commissioners.
- b. The overall problem of certifying the accuracy of local budget forms to the State Department of Education and Assessor.
- c. The general problem of financial record keeping. A total of \$10,207,688.50 went through the County School Office during 1960-61; apportioned from various funds, under various laws, to the various School Districts.
- d. Another problem in the area of statistics, is the problem of checking the census and attendance records, attendance reports, along with transportation reports as these reports must be accurate, and this office must certify their accuracy to the State Department of Education.

10. Next
Meeting

10. The next meeting of the County Board of Education has been called for Monday, August 14, 1961, 1:30 P. M. (Standard Time) in the County Office.

LANE COUNTY BOARD OF EDUCATION
Rural School District


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on July 10, 1961 (To be dated June 30, 1961)

FIRM	ITEM	AMOUNT	
		\$	
The J. K. Gill Company	Curriculum (G/A)	4.34	✓
Harper & Brothers	Book	4.46	✓
The National Education Association	Curriculum (G/A)	4.30	✓
The National Education Association	AASA Packets	19.05	✓ 23.35
National School Public Relations Association	School System Service from Sept. 1961 thru Aug. 1962	64.00	✓
Lemon, Rowan, Iskra and Babcock	Legal Service (Accounting)	936.00	✓
Lane County General Fund	Postage	350.00	✓ 351.60
Lane County General Fund	Service Bureau Charges	1.60	✓
Personal Success Program	Record and Subscription	11.80	✓
Robert L. Pearson Construction Co.	Shelving and Cupboards	334.00	✓
International Business Mach. Corp.	Typewriter	470.00	✓
The American School Board Journal	Subscription (1 yr. begin 9-61)	4.50	✓
TOTAL -		\$ 2,204.05	

Signed: _____

W. P. Penney
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on July 10, 1961.

FIRM	ITEM	AMOUNT
Lane County	Final Payment on Car	\$ 450.00 ✓
Cresseys'	Office Supplies	4.02 ✓
International Business Mach. Corp.	Typewriter Repair	<u>12.88</u> ✓
		\$ 466.90
Milton Turay	Mileage	3.96 ✓
Ray Holcomb	Mileage	1.44 ✓
	TOTAL -	\$ 472.30

Signed:

Secretary, Lane County Board of Education
Rural School District

MINUTES OF LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, June 26, 1961

1. Members present
1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the Lane County Office with the following members present: Directors Laura Johnson, Ray Holcomb, Dorothy Leeper, Vera Hansen, Milton Turay, and Superintendent Dale Parnell.
2. Minutes approved
2. Mrs. Johnson moved that the minutes of the June 12, 1961 meeting be approved as received by mail. Mrs. Hansen seconded and motion carried.
3. Financial Statement
3. The financial statement (1960-61 fiscal year) for operation of the County Office was presented. The over-expended items were studied and discussed. Mrs. Johnson moved that budget items shown over-expended be charged against the emergency fund on the financial statement for 1960-61 fiscal year. Motion was seconded by Mr. Holcomb and carried.
4. Reports
4. Reports:
 - a. Advance Placement
a. The National Conference on Advanced Placement was held at the University of Oregon on June 22, 23 and 24. Your Superintendent is serving on the Oregon Council for Advanced Placement and made a presentation to this Conference about some of the problems involved in Advance Placement.
 - b. Forestry Camp
b. A progress report was given on the Lane County Forestry Camp. The young men to participate in the camp have been selected. The average age of boys selected is 16. The Camp Director and workers have been selected and it is to open July 5, 1961. It was the consensus of the Board Members present that they would like to visit the Camp as a group some time during the summer.
 - c. Pearl Buck
c. The first meeting of the Professional Committee, which the Board has selected for study of the Pearl Buck School, will meet on Wednesday, June 28, 1961. The Superintendent asked for the Board's thinking as to whether the Lane County Board of Education should be involved in this kind of activity. Director Dorothy Leeper made the following statement which the Board wished to include in the minutes as representative of the thinking of the entire board:

"The most humane and forward-looking method of dealing with retarded children today is one of keeping them in their home environment as long as reasonably possible. If families are able and willing to keep their retarded children in their home situation, and Lane County, as a community, is willing and able to provide appropriate training and education, from the standpoint of the taxpayer we would be money ahead if we adopted the Pearl Buck School under the leader-

c. Pearl
Buck,
contin-
ued

ship of the County Office. The reason that this is a direct economy is that we might spend perhaps \$400 or \$500 a year in educating the child to his capacity and his family would assume the remainder of the responsibility for his care. If such a facility was not to exist in the community for the severely retarded, the family would be forced to send their child to the Fairview Home in Salem.

To maintain a person in any one of our State Institutions costs the taxpayer \$1600 a year, so that it is a reasonable assumption there would be considerable saving in keeping children out of Fairview if this is at all possible. In addition to that fact, there is a tremendous waiting list for entrance into the Fairview Home. It would then seem that we, as a community, have some responsibility to these unfortunate children who would merely deteriorate in an unstimulating environment with all the possible difficult social complications that this implies.

We talk a great deal about local control of education. I am quite in favor of local control in education except that it seems not to make much sense unless we also show local responsibility. Therefore, I believe that the most humane, research-oriented, and tax-economical thing for us to do is to consider quite seriously the possibility of adopting the Pearl Buck School as an educational institution for the severely retarded."

After discussion of this statement, it was generally agreed that the County Board of Education wishes to work closely with the local district, Boards of Education, and in close coordination on educational services. The County Board wishes to avoid duplication and to only supplement services that might be more economically or efficiently done on a regional basis.

d. County-wide
Guidance
Center


- d. Also discussed in conjunction with services to be provided by the County Board was the possibility of studying through the various facets in establishment of a County-wide Guidance Center. This center would operate particularly with the school drop-out or expelled student. The drop-out or expulsion student would be referred to the County Guidance Center. The County Guidance Center would act as a coordinating center whereby students could be referred to other agencies, such as mental health, juvenile department, welfare, work experience, etc. The idea behind such a program would be that every school-age youngster in the county would be accounted for, and some efforts made to direct them into useful activities. The general consensus of the Board was that this could be a most significant contribution to each local school district, and could be of great aid to every secondary school. The idea was left at this point, with the possibilities of a full discussion at a later meeting.

5. Next
Meeting

5. The next County Board of Education Meeting has been called for Monday, July 10, 1961 at 1:30 P. M. (standard time) in the County Office.

LANE COUNTY BOARD OF EDUCATION
Rural School District


Chairman


Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 26, 1961.

FIRM	ITEM	AMOUNT
Guard Publishing Company	Legal Ad #4497	18.75
Cresseys	Office Supplies	59.21
Portland State College, Ext. Div.	Curriculum (G/A)	13.00
Stevens Typewriter Co., Inc.	Checkwriter	99.50
Quick Service Litho Print Co., Inc.	Negative	4.40
Shell Oil Company	Gas and Oil	10.15
The Wall Street Journal	Publications (12 Mos, beg.6/6/61)	24.00
Grune & Stratton, Inc.	Book	7.56
The Volta Bureau	Book	1.00
New York State Dept. of Education	Curriculum (G/A)	.50
Lane County General Roads	Gas and Oil	477.05
Harper and Brothers	Book	5.25
Lane County General Fund	Telephone	117.10
Coburn Film Shop	Film	5.10
The National Education Assn.	Publications	2.90
Webster Publishing Company	Curriculum	5.59
Henry Holt and Company, Inc.	Curriculum (G/A)	2.95
Bureau of Publications, Teachers College, Columbia U.	Curriculum (G/A)	2.04
Kalamazoo Public Schools	Book	2.75
Portland Public Schools	Curriculum (G/A)	5.50
U. S. Office of Education	Curriculum (G/A)	.45
Carmen Rohrer	Expense Reimbursement	7.81
Thomas W. Newton	Expense Reimbursement	81.19
Dale Parnell	Expense Reimbursement	81.50
Dorothy Leeper	Mileage and Expense	11.14
Laura Johnson	Mileage and Expense	11.86
Vera Hansen	Mileage	1.44
Milton Turay	Mileage	3.96
Ray Holcomb	Mileage	1.44
TOTAL -		\$ 635.09
		605.25

Signed: 
Secretary, Lane County Board of Education
Rural School District

MINUTES OF LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, June 12, 1961

- | | |
|--|--|
| 1. Board Meeting Attendance | 1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the County School Office with the following people present: Directors Laura Johnson, Ray Holcomb, Dorothy Leeper, Joe Richards, Chairman Milton Turay, newly elected Director Vera Hansen, Superintendent Dale Parnell, Special Education Director Tom Dodson, representatives of Pearl Buck School and the Association for Retarded Children. |
| 2. New Director Installation | 2. Superintendent Parnell, led the Board of Education installation ceremony and duly installed new director Vera Hansen, and re-elected director Milton Turay. |
| 3. New Chairman | 3. Mr. Richards moved that Milton Turay be re-elected Chairman of the Board for the 1961-62 school year, Mrs. Hansen seconded and motion <u>carried</u> . |
| 4. Minutes Approved | 4. Mr. Richards moved that the minutes of the May 8th, 1961 meeting be approved as prepared by the superintendent and read in the meeting or received by mail, Mrs. Leeper seconded and motion <u>carried</u> . |
| 5. Pearl Buck School offered to County Board | 5. A letter was read from Mr. Ralph W. Bright on behalf of the Association for the Help of Retarded Children and the operating board for the Pearl Buck School. The letter asked the County Board of Education to accept Pearl Buck School and operate as a county wide school for retarded children. With this offer would go physical plant, and all available material presently owned by the school. The only restriction in the offer is that the property must be used for the retarded. Much discussion followed on the various possibilities of this offer including comments from each County Board Member, Mrs. Waechter, Director of the school; Mr. Dodson, County Office Special Education Director; Pearl Buck PTA members, and Mr. Ralph Bright, Pearl Buck Board member. Much of the discussion centered around the use of the school as a regional center working with the educable and/or trainable child. |

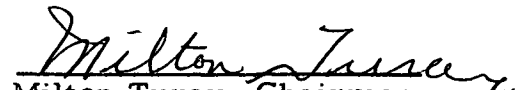
Mr. Richards moved that the County Board appoint a professional Committee to study the feasibility of the County Office operating Pearl Buck School. Asked to serve on the committee would be: Dr. Pond, School District #4; Mrs. Joy Hills Gubser, Assistant Superintendent, State Department of Education; Mr. Allen Bennett, Vocational Rehabilitation; Mr. Nile Williams, School District #28J; Dr. Robert Mattson, University of Oregon; and Dr. B. J. Hoeflich,

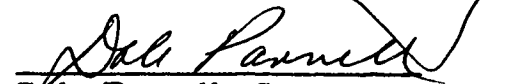
Pediatrician. The committee is to be called together as soon as possible and furnished as much information as available. The committee is asked to make a recommendation on the feasibility of the County Office operating Pearl Buck School, both long and short range; and report back to this board at the earliest possible time. The motion was seconded by Mrs. Johnson and carried.

6. Financial Statement
6. The financial statement for the operation of the County School Office was presented, discussed, and approved.
7. Bills Approved
7. Mr. Holcomb moved that the bills presented be approved and authorized for payment, seconded by Mrs. Leeper and motion carried.
8. Special Education Contracts
8. The Special Education contracts for direct special education services with School Districts #40, 66, 71, and 79 were reviewed and approved.
9. Application for Reimbursement Approved
9. The Special Education program and application to the State Department of Education for approval of a reimbursable program was presented and discussed. Mrs. Leeper moved that the Special Education objectives, philosophy, and program be approved as written, and that application be made to the State Department of Education for approval and reimbursement of this program. Seconded by Mr. Holcomb and carried.
10. Custodial School
10. The Lane County Custodial School, jointly sponsored by the County Board of Education and the State Department of Education is to be held this year in the Eugene Technical Vocational School, June 28, 29, and 30. There are about 120 men pre-registered from all School Districts. Mrs. Johnson moved that the expenditure of \$306.20 for one half the cost of this school be allowed and paid. Motion was seconded by Mrs. Hansen and carried.
11. Board Policies Handbook
11. Mr. Parnell presented a list of suggested items to be included in a County Board of Education Policies Handbook. These were briefly discussed. Mrs. Johnson moved that the board proceed with the development of this policy handbook. Seconded by Mrs. Leeper and motion carried.
12. Resignation of Mrs. Rohrer Accepted
12. A letter of resignation by Special Education Supervisor, Mrs. Carmen Rohrer, was presented to the board. Mrs. Rohrer indicated that her husband was working in the Salem area and she had been offered a position in the Marion County School Office, and was therefore submitting her resignation. Mr. Holcomb moved that the board accept her resignation, motion seconded by Mrs. Hansen and carried.
13. Able & Gifted Study
13. A final report was made by the Superintendent about the completion of the joint study on the Able and Gifted Program in 12 School Districts of the county. This study was entered into on a voluntary basis

by these School Districts under the direction of Mrs. Ruth Gould, Assistant Superintendent, County Board of Education. The services of Dr. Lloyd Lovell, University of Oregon; and Mr. Charles Haggerty, Consultant, State Department of Education were secured. The men visited each of the twelve School Districts and discussed with the Superintendents, Principals, and Teachers their needs in the able and gifted area. After their discussion and time spent in each local School District, they compiled a series of commendations and recommendations for each district. Mrs. Gould has put together a complete report to be given to the local Board of Education, Superintendent, and Principals. Also to be provided for each School District are many materials that can be used in setting up and direction of the Able and Gifted Program. In many of these districts follow-ups are being planned in the form of inservice programs this fall.

14. Expense Policy
14. The policy on reimbursement for expenses of Special Education teachers was discussed. It was generally agreed that the policy now in effect of item reporting, staying within the budget amounts, and subject to review would be followed for the 1961-62 school year.
15. Contracts
15. Contracts for the professional personnel of the County Office were presented, reviewed and approved.
16. Discussion on Post High School Training
16. Mrs. Leeper moved that the County Board of Education begin some initial discussion and studies with other Boards of Education and Administrators of Lane County to explore the possibility of further development in the area of post high school training as it might relate to community college and/or technical-vocational education. The motion was seconded by Mr. Holcomb and carried.
17. Other Items Discussed
17. Other items discussed were a report on the operation of the summer forestry camp, operated jointly by County Commissioners and State Board of Forestry. Also discussed was the selection of office secretarial personnel and a Board of Education - Staff picnic at Baker Bay on Dorena Lake, Sunday, July 9 at 1:30 P. M.
18. Next Meeting
18. The next County Board of Education meeting has been called for Monday, June 26, 1:30 P. M. Standard Time in the County Office.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 12, 1961.

FIRM	ITEM	AMOUNT
Science Research Associates, Inc.	Curriculum (G/A)	\$ 9.89
The Social Studies	Renewal (1-61 to 4-62)	5.00
The University of Wisconsin	Film	1.76
The Kiplinger Washington Editors	Kiplinger Letter thru 4-30-62	24.00
Simmons Carbon Company, Inc.	Typewriter ribbons	13.50
The Steck Company	Book (Curriculum)	1.45
Monroe Calculating Machine Co., Inc.	Maintenance Contract (CST 10)	38.00
The L. W. Singer Company, Inc.	Books and Periodicals	4.26
Cardmaster Company	Stencils, Ink, Etc.	14.10
Coburn Film Shop	Curriculum	1.81
Western Union	Telegram	1.60
The National Education Assn.	Publications	12.75
Lane County General Fund	General Operations (Telephone)	115.00
Lane County Fair Board	Rental - Auditorium Bldg.	150.00
Shell Oil Company	Gas and Oil	51.38
Personal Success Program	Publication	1.15
The University of Nebraska Press	Curriculum (G/A)	1.74
Dot Dotson's	Curriculum	3.51
Palfreys' School Supply Co.	Book	3.03
National Assn. of Sec.-School Prins.	Publications	21.11
Lee's 4 Wheel Service	Car Expense	21.02
Koke Chapman Company	Office Supplies	6.15
Expression Company, Publishers	Curriculum	2.94
The Psychological Corporation	Tests	34.50
Board of Education of Baltimore Co.	Publications	8.50
School District No. 1, Multnomah Co.	Curriculum (G/A)	1.50
Cresseys, Inc.	Office Supplies	39.09
Calif. Elem. School Administrators Assn.	Curriculum	2.12
International Business Mach. Corp.	Typewriter Repairs	10.45
Business Equipment Center, Inc.	Office Supplies	28.55
Ginn and Company	Curriculum	1.00
Harper & Brothers	Publications	5.10
Appleton-Century-Crofts, Inc.	Curriculum	8.65
Ralph Salisbury	Language Arts Workshop Exp.)	25.00
Mrs. Leah Smith	Language Arts Workshop Exp.)	20.00
William E. Stafford	Language Arts Workshop Exp.)	68.40
Thomas W. Newton	Expense Reimbursement	79.03
Dale Parnell	Expense Reimbursement	108.50
Thomas Dodson	Expense Reimbursement	175.71
Carmen G. Rohrer	Expense Reimbursement	81.20
Ruth E. Gould	Expense Reimbursement	120.73
TOTAL -		\$ 1,323.18

Signed: _____

W. H. Parnell
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on June 12, 1961.

FIRM	ITEM	AMOUNT
BALANCE BROUGHT FORWARD		\$ 1,323.18
Oregon School Study Council	Subscription, 1961-62	50.00
Eugene School District	Custodial School Charge	306.20
Oregon School Boards' Assn.	Dues, 1961-62	50.00
Ray Holcomb	Mileage	1.44
Milton Turay	Mileage	3.96
GRAND TOTAL -		\$ 1,734.78

Signed: *Dale Parnell*
Secretary, Lane County Board of Education
Rural School District

LANE COUNTY BOARD OF EDUCATION MEETING

Minutes
in brief

Rural School District
Monday, May 8, 1961

- | | |
|---|--|
| 1. Board Meeting Attendance | 1. Regular meeting of the Lane County Board of Education for the Rural School District was held in the County School Office with Directors Laura Johnson, Ray Holcomb, Dorothy Leeper, Joe Richards, Chairman Milton Turay and Superintendent Dale Parnell being present. Also present were newly-elected Director Vera Hansen and Mr. Ralph Bright, president of the Association for Retarded Children which operates Pearl Buck School for the Mentally Retarded. |
| 2. Minutes of 4-3-61 meeting | 2. Mr. Richards moved that the minutes of the April 3, 1961 meeting be approved as received by mail. Mrs. Leeper seconded and motion <u>carried</u> . |
| 3. County Official financial statement | 3. Financial statement for the operation of the County School Office was presented, discussed and approved. It was agreed that a special board meeting be called for Monday, June 26, 1961 to consider the transfer of some budget items. |
| 4. Monthly bills presented | 4. Mr. Holcomb moved that the bills presented be approved and authorized for payment. Seconded by Mr. Whittaker, and motion <u>carried</u> . |
| 5. Letter of appreciation to Register Guard | 5. Mrs. Leeper moved that a letter of appreciation be sent to the publisher of the Register Guard for the outstanding work done in communicating to the people of Lane County, educational information on budget voting, rural equalization levy vote, and board of directors election publicity. Seconded by Mr. Whittaker, motion <u>carried</u> . |
| 6. Note of thanks to communication media | 6. Mrs. Leeper also moved that a note of thanks be sent to all of the communications media; press, radio, and television for their excellent cooperation in the communication of educational matters to the public. Seconded by Mr. Whittaker, motion <u>carried</u> . |
| 7. Canvass of Board Directors & Rural Levy Vote | 7. After a complete tally of all the votes cast on the rural equalization levy, and for director from Zones 3 and 5, Mr. Richards moved that Mrs. Vera Hansen and Mr. Milton Turay be declared elected as County Board of Education Directors and that they be duly installed at the June 12 meeting. Also, that the rural equalization levy be declared official and the County School Superintendent authorized to carry out the necessary procedures of notification to establish this tax levy. Seconded by Mr. Whittaker, motion <u>carried</u> . |

8. Report on
Able &
Gifted
Study

8. The Superintendent reported on the educationally able and gifted, joint effort, study project. The application for State Department of Education funds for this program have been approved and the study will take place during the month of May. Mrs. Ruth Gould, Asst. Superintendent is in charge of the program. The cooperating districts are:

No. 28 - Fern Ridge
No. 32 - Mapleton
No. 40 - Creswell
No. 43 - Coburg
No. 45 - Cottage Grove
No. 66 - Applegate
No. 71 - Lowell
No. 76 - Oakridge
No. 79 - Marcola
No. 90 - Blachly
No. 97J - Florence
No. 117 - Westfir

The Eugene, Bethel, Springfield, Pleasant Hill and McKenzie school districts have initiated their own programs. Junction City is interested in the program for next year.

The plan involves use of consultants to meet with individual district administrators and staffs in a study program to evaluate existing programs and to explore the possibilities of development and expansion in this area. It is anticipated that every school district in Lane County will have an identifiable program for the able and gifted students. These programs will be of considerable variety depending upon the number and ability of students enrolled, exceptional interests, abilities within existing staffs, and community facilities and interest. The proposed budget for this project is \$1800.00. The State Department of Education will contribute \$900.00 toward the program and local districts will contribute \$900.00 with the County Office furnishing secretarial help, directing and coordinating aspects of the program. A follow-up to this study will be some in-service work done in several districts before school starts, late August or early September, 1961, centering attention on programs for the able and gifted and particularly aimed at what the average classroom teacher can do in this area. Mrs. Leeper moved that Mrs. Ruth Gould be sent to the University of Oregon Summer Workshop on the Able and Gifted, July 17-21. The motion was seconded by Mrs. Johnson and carried.

9. Office
Supplies

9. A general discussion was held relative to some needed office supplies to be taken out of the budget for the present year. Items listed included carpenter work in the office, installing bulletin boards, blackboards, maps and shelving phonograph for use in the Audio-Visual Department, safety belts for the car, spirit duplicating

machine for the office, and check protector machine. Mr. Whittaker moved that the Superintendent proceed on the purchase or construction of these items, and the cost of these items to be charged to the office supplies budget. Motion was seconded by Mr. Richards and carried.

10. Eighth
Grade
Diploma
discussion

10. Full discussion was held on the issuance of an eighth grade diploma for the schools of our county. Mr. Richards moved that diplomas be issued this year as usual, however, that the Superintendent be directed to work with local school boards and administrators in changing the eighth grade diploma to a certificate of promotion. In view of the fact that this board and local boards are working diligently to lower the drop out rate of students, grades 1 through 12, students should feel they have only passed the first stage in their preparation for life and that every student should continue through a 12 year educational program. The motion was seconded by Mr. Whittaker and carried.

11. Lane Co.
Educa-
tional
T.V. Coor-
dinating
Council

11. Mr. Tom Newton of the County Office reported on the recent formation of a Lane County Educational Television Coordinating Council. This group has met several times and has drawn up some concrete proposals. The proposals are as follows:

a. These proposals are the result of several meetings of a group attempting to function as a coordinating council for all E.T.V. offerings, both existing and proposed to Lane County Schools. Called by the County School Superintendent, the meetings were attended by representatives from Eugene, Springfield and Bethel School Districts, and by personnel from Channels 7, 9, and 13. Invitations were also extended to all other interested school districts in the County. During the discussions, the term "Educational Television" was used to include all television programming that dealt with or was originated by public school personnel, rather than in-class instructional programming only.

b. The situation for the coming year seemed to materialize in a three-part format: Public Relations and Informational T.V. largely beamed for lay viewing at an evening hour; Teacher Inservice T.V., designed for faculty workshops and staff improvement, to be aired in late afternoons; and, Instructional In-Class T.V., to be used in the classroom as a teaching tool.

c. Although the very extensive, now-existing programming available on Channel 7 was not largely discussed, it was agreed that more effort should be made to publicize these offerings, supply more definitive information concerning them to teachers and to urge administrators to make time and facilities available for their viewing.

d. Plans for productions on the two local commercial channels and agencies responsible for the time slots were tentatively set as follows:

PUBLIC RELATIONS

Channel 13

Evening - 1/2 hr. weekly

- Every other week - Eugene
- Every 4th week - Bethel
- Every 4th week - Co. Office

Channel 9

Evening - 1/2 hr. weekly

- Every other week - Springfield
- Every 4th week - Eugene
- Every 4th week - Co. Office

INSERVICE

Channel 13

3:30-4:00 - 1/2 hr. weekly - Eugene*

Channel 9

3:45-4:00 - 1/4 hr. weekly or semi-weekly

- (This time has not been filled as yet.)

*District #4 would like to air this 1/2 hour later. The possibility exists that such time would be available on Channel 7. If the program is moved to 7, other arrangements would have to be made to fill this time on 13 by Springfield, Bethel, and/or other districts.

IN - CLASS

Channel 13

9:15-9:30-Daily - Spanish Language - Eugene

- (Used cooperatively by Springfield and Bethel. The Committee recommends that more districts use this program next year, with appropriate financial contribution.)

Channel 9 - In-Class

1:30-2:00-Daily - (Aimed particularly at 5th and 6th graders)

-(Eugene will produce three series-type programs a week, probably on a 10-week-each, three unit basis for the year. The other two programs a week would be produced by Springfield, Bethel and/or other districts on an alternating basis of 4 or 5 week units. It is contemplated that for these programs regular classroom teachers from throughout the county would function as T. V. Instructors and be given released time for the duration of the particular unit. Units of instruction will usually last 2 or 3 weeks.)

e. Present plans call for all programming to begin during the first week in October, 1961. There is a possibility that a standard printed program outline will be developed for planning so that some uniformity in production may be established as far as technical requirements are concerned.

f. Those programs coordinated by the County Office will involve the districts that are not already committed to program production. It is anticipated that all districts in Lane County will participate in at least one program of some type during the year.

g. Although many areas of curriculum were discussed as possible program subjects, most of the specific material will be decided upon at a later date. The committee plans to meet at regular intervals during the summer, as well as to work on program planning in their individual districts.

Present Committee Members:

Kenar Charkoudian, Eugene
Bert Dotson, Springfield
Bill Jones, Bethel
Martin Jacobson, Channel 13
Ron Ogle, Channel 9
Glenn Starlin, Channel 7
Tom Newton, Lane County School Office, Chairman

Mrs. Johnson moved that the County Board approve the formation of the Education Television Coordinating Council and that the County Superintendent be authorized to proceed on the stated programming for the 1961-62 school year. Motion was seconded by Mr. Richards and carried.

12. Legislation
12. Mrs. Johnson reported on recent school legislation particularly on HB 1106 and the increase in the basic school support money. Joint Resolution #14 was also discussed which has to do with the study of the Intermediate Unit and State Department of Education.
13. Special Ed. Teacher expenses
13. A general discussion was held on the contractual arrangements with the special education teachers for the 1961-62 school year. The Superintendent was instructed to present figures at the next board meeting for paying these expenses on a flat grant basis.
14. Other items discussed
14. Other items discussed were SB 43 which involves the initiation of summer camps for boys operated jointly by the County and State Board of Forestry.

It was noted that ten thousand dollars will need to be included in the Lane County Commissioner's budget if a camp is to be established this summer in Lane County.

Also discussed was school district reorganization and the selection of secretarial personnel. The chairman particularly thanked each board member for the work that was done on the promotion of the rural equalization levy, particularly to Directors Johnson and Leeper for the work done in the City of Eugene.

15. Next Meeting
15. The next County Board of Education Directors' meeting has been called for Monday June 12, 1:30 P.M. in the County School Office.

Meeting adjourned.


Milton Turay, Chairman


Dale Parnell, Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on May 8, 1961.

FIRM	ITEM	AMOUNT
		\$
Union Free School District No. 7	Publication	1.00
Bronson Travel	Plane Fare (Ruth Gould)	234.90
National Education Association	Publications	4.45
Rex Myers Transfer	Hauling Tables (Science Fair)	44.62
Educational Screen	Subscription (One-year)	5.00
Valley Stationery Company	Office Supplies	15.18
Cardmaster Company	Cardmaster and Stencils	43.12
National Council of Teachers of Math.	Subscription (One-year)	7.00
The Wall Street Journal	11-Weeks Subscription (From 4/21)	5.00
Committee for Economic Development	Publication	1.50
Cresseys'	Office Supplies	33.39
Personal Success Program	Publication	1.15
Prentice-Hall, Inc.	Book	7.08
Guard Publishing Company	Legal Ad #4259	23.70
Chas. A. Bennett Co., Inc.	Books	26.56
Lou Johnson Co., Inc.	Tape Reels	2.00
Riddlesbarger & Pederson	Legal Service	72.00
National School Public Relations Assn.	Membership (3/61 thru 2/62)	10.00
Quick Service	Sign-up Slips, Science Fair	16.85
Shell Oil Company	Gas and Oil (Supt. Expense)	14.81
Lane County General Roads	Car Expense (Supt.)	42.94
Lane County General Fund	Service Bureau Charges	115.78
Lane County General Fund	Service Bureau Charges	45.49
Lane County General Fund	Telephone Service, March 1961	93.20
Dale Parnell	Expense Reimbursement	97.75
Ruth E. Gould	Expense Reimbursement	66.44
Carmen Rohrer	Expense Reimbursement	67.10
Thomas W. Newton	Expense Reimbursement	83.25
Helen N. Haynie	Exp. Reimb. (Sec. Mtg., Salem)	17.69
Margaret C. Blanton	Exp. Reimb. (Sec. Mtg., Salem)	14.70
Thomas Dodson	Expense Reimbursement	115.65
Milton Turay	Mileage	3.96
Earl Whittaker	Mileage	12.24
Ray Holcomb	Mileage and Banquet	3.94
TOTAL -		\$ 1,349.44

Signed: _____

W. P. Parnell
Secretary, Lane County Board of Education
Rural School District

Minutes
in brief

LANE COUNTY BOARD OF EDUCATION MEETING
Rural School District
Monday, April 3, 1961

1. Board meeting attendance
1. Regular meeting of the Lane County Rural School District Board of Education was held in the County School Office with Laura Johnson, Waldo Taylor, Ray Holcomb, Joe Richards, Chairman Milton Turay, Superintendent Dale Parnell, Asst. Superintendent Ruth Gould, and Reporter Ralph Olive, of the Register Guard present.
2. Minutes of 3-13-61 meeting
2. Mr. Taylor moved that the minutes of the March 13, 1961 meeting be approved as received by mail. Mr. Holcomb seconded and motion carried.
3. County Office financial statement
3. The financial statement for the operation of the County School Office was presented, discussed, and approved. It was noted that all funds are in good shape with the exception of the printing budget. This item and other items running close are to be discussed in greater detail at a later meeting as the end of the fiscal year approaches.
4. Monthly bills presented
4. Mr Taylor moved that the bills presented be approved and authorized for payment. Seconded by Mr. Richards and motion carried. The Superintendent was asked to prepare a financial break down of the county conference costs for the next meeting.
5. Speech Correction teacher hired
5. Full discussion was held on the position of the Speech Correction Teacher to work out of the County Office for the 1961-62 school year on a contractual basis with local school districts. The Superintendent recommended the hiring of Mr. Donald M. Gabbert, presently in graduate work at the University of Oregon, for this position. Mr. Richards moved that Mr. Gabbert be hired, seconded by Mr. Taylor and motion carried.
6. Report on County Educational Conference
6. Mrs. Ruth Gould reported on an evaluation of the County Educational Conference which was held Monday, March 27 at South Eugene High School for all teachers and administrators in Lane County. From the present evaluation of the conference it would appear that it was an overwhelming success. Many teachers and administrators have written their comments on the conference and requesting that a similar conference be planned for the future.
7. Report on ASCD Conference held in Chicago
7. Mrs. Ruth Gould, Assistant Superintendent, reported on her attendance at the National Association for Supervision and Curriculum Development Conference along with her visitation in two school districts of the Chicago area.
8. County Office finance procedures discussed
8. A general discussion was held relative to the emergency payment of some bills before the regular board meeting. The Board advised the Superintendent to make such emergency payments as were deemed necessary and kept to a minimum, and properly reported

8. Continued on the financial statement at a regular board meeting. All expenses paid out by the Superintendent, although not specifically authorized in advance by the Board shall be ratified by the Board, if such expense was incurred in carrying out general duties of the office for projects that have been previously authorized by the Board.
9. Rural Board Director zones discussed 9. A general discussion was held on the zoning for election of Rural School District Board of Education Directors. It was noted that reorganization has made the previous zoning somewhat ineffective. Board members felt they should study carefully rezoning for the future. The Superintendent was instructed to put this item on the agenda for future board meeting. It was noted that petitions have been filed from 5 people for the Rural Board election. Zone 4 representing Cottage Grove area will have the names of Milton Turay and John Edwards on their ballot, and Zone 3 which represents Springfield, Pleasant Hill, Oakridge area will have the names of Waldo Taylor, Vera Hansen and Reed Garrison on their ballot.
10. Rural Board suggests uniform 1961-62 calendar in all school districts. 10. Discussion was held on the length of school year, starting, and ending times. Mr. Holcomb moved that the Superintendent ask all school districts in Lane County to seriously consider as local calendars are made, the following calendar for the 1961-62 school year. The motion was seconded by Mr. Richards and carried.
- There will be no County Conference as such. Each of our 18 districts will be asked to submit their in-service plans (for 1961-62) to this office in lieu of the County Conference. The County Board believes in strong in-service programs and will help where possible.
- Most of the teacher contract days in the county are now around 190 days (this includes paid holidays).
- The no-teaching days (beside holidays) include such items as in-service, workdays, new teacher orientation and parent-teacher conference days.
- The problem of school year calendar will always have local exceptions. Your County Board and Superintendent urges only that, since we are now down to 18 unified districts in Lane County, we be as close together on the calendar as possible.
- ... September 4 - - - - - Labor Day
- ... September 5-6-7-8 - - In-Service and Registration
- ... September 11 - November 10 - 1st quarter - 45 days (does not follow regular quarterly reports)
- ... September 11 - - - - - School begins
- ... November 13 - January 26 - - 2nd quarter - 47 days
- ... November 5 - 11 - - - American Education Week
- ... November 23 - 24 - - - Thanksgiving vacation

10. Continued

... December 23 - January 1 - - - Christmas Vacation

... January 29 - April 6 - 3rd quarter - 44 days

... March 12 - 16 - - - - Spring Vacation, Professional Conference and Activities Week

... April 9 - June 8 - - 4th quarter - 44 days

... May 30 - - - - - Memorial Day Holiday

... June 8 - - - - - End of school year

... Total days classroom instruction - 180 days

11. Legislative report by Mrs. Johnson

11. Mrs. Johnson noted the many bills now pending in the Legislature relating to education. She called attention particularly to HB 1106 which would raise the basic school support from \$105 to \$125. The Board was urged to individually support this raise in the basic. Discussion was held and general agreement reached that the Legislature should make strong efforts to get basic school support monies from the state level to approximate 50% of the local school districts operating expenses in the state as soon as possible. Attention was also called to HB 1450 which authorizes the Rural School Board to accept gifts or bequests to conduct child guidance clinics. More investigation on this bill is to be made.

12. Report on Fern Ridge-Applegate reorganization election

12. The Superintendent reported on the defeat of the proposed Fern Ridge-Applegate reorganization election and that the reorganization committee had indicated no further plan for this area.

13. Report on Youth Activities Project study

13. The Superintendent reported that the Circuit Judges led by Judge Fort have recently appointed a very broad and representative committee to study the overall community problems of adult and juvenile behavioral problems. The Board agreed that the Youth Activities Project Study authorized in early January should be held up until the Circuit Court Judges committee has had time to meet, and until it can be ascertained what direction this committee will take. There was unanimous agreement that the general problem of the "reluctant learner" is still of prime importance and attention must soon be given to exploring solutions for this serious social and educational problem.

14. Rural Levy report

14. A general discussion was held on the Rural Levy and approval given for holding the election at the following polling places:

NOTICE IS HEREBY GIVEN that an election will be held in the Rural School District of Lane County, State of Oregon, from 2 P.M. to 8 P.M. on May 1, 1961. The election will be held in each component school district at the polling places designated as follows:

District NumberPolling Places

1	Pleasant Hill Grade School
4	Administration Building. Schools: Adams, Bailey Hill, Condon, Dunn Edison, Glenwood, Harris, Howard, Laurel Hill, Lincoln, Magladry, Meadow Lark, Ellis Parker, Ida Patterson, River Road, Santa Clara, South Eugene High, Twin Oaks, Washington, Westmoreland, Whiteaker, Willagillespie, Willakenzie, Willard, Wilson Junior High.
19	Schools: Brattain, Camp Creek, Goshen, Leaburg, Maple, Mill Street, Moffitt, Mohawk, Mt. Vernon, Page, Springfield Junior High, Thurston Element- ary, Walterville.
28J	Noti Grade School, Elmira High School
32	Mapleton High School, Swisshome Community Church.
43, 52, 79	High School
40 (ASD)	Creswell Grade School
45 (ASD)	Cottage Grove Union High School
66	Applegate Grade School, Lorane Grade School.
68	McKenzie School
69J	Central Grade School
76	Central Elementary School
90	Blachly School
97J	Junior High School
117	Westfir Grade School
71	Lowell High School

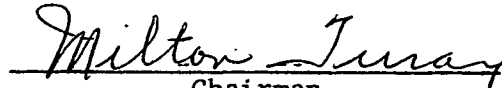
The purpose of the election is to submit to the legal voters of the Rural School District the question of increasing the tax levy for the fiscal year beginning July 1, 1961, over the amount limited by Section 11, Article XI of the Constitution.


The reasons for exceeding the limitation are:

The amount of levy computed in accordance with Oregon Law and based upon local school district current tax levies is in excess of the Constitutional Limitation. The Rural Levy is a County-wide Tax on all property to aid and equalize in the support of an adequate elementary and secondary education program in all school districts of the County.

14. Continued The amount of tax in excess of the Constitutional six per cent limitation proposed to be levied by the Rural School District of Lane County, Oregon for the fiscal year beginning July 1, 1961 is \$2,258,005.27.
15. Next meeting May 8, 1961 The next meeting of the County Board will be held May 8, 1961 in the County School Office at 1:30 P.M.
- Meeting adjourned.

LANE COUNTY BOARD OF EDUCATION
Rural School District


Chairman


Secretary

LANE COUNTY BOARD OF EDUCATION
RURAL SCHOOL DISTRICT

The following bills were presented and approved for payment by the Lane County Board of Education, Rural School District, on April 3, 1961.

FIRM	ITEM	AMOUNT
National Education Association	Pamphlets	\$ 19.70
Coburn Film Shop	Tape Recorder & Repairs	120.50
Willamette Stationers	Curriculum Reimbursement	5.05
J. W. Quackenbush & Son	Curriculum Reimbursement	14.80
Smeed Sound Service	Sound Service (Curr. Reimb.)	25.00
Zellerbach Paper Company	Curriculum Reimbursement	19.42
Science Research Associates, Inc.	Tests	169.38
The J. K. Gill Company	Tests	309.15
Koke-Chapman Company	Office Supplies	6.30
Cresseys'	Office Supplies	3.10
Packer-Scott	Teacher Conference Expense	24.75
Bureau of Publications	Books and Periodicals	4.89
National School Public Rel. Assn.	Books and Periodicals	5.00
Olga Freeman, County Clerk	Election Dept. Charges	29.00
Council for Except. Children, NEA	Book	1.08
Business Equipment Center	Office Supplies	69.66
Guard Publishing Company	Legal Ads (4163, 4164, 4193)	32.25
Personal Success Program	Periodicals	2.30
A. K. Briggs Co., Inc.	Letterheads	10.20
Lane County General Fund	Telephone	146.80
Eugene Hotel	Teacher Conference Expense	47.75
Medo-Land Creamery Co.	Teacher Conference Expense	33.00
Rex Myers Transfer	Teacher Conference Expense	92.95
Florence Beardsley, Ex.Sec.OACS	Membership Dues (2)	20.00
Alma E. Halvorson	Teacher Conference Expense	20.75
Florence Ferebee	Teacher Conference Expense	28.10
Camilla M. Anderson, M.D.	Teacher Conference Expense	11.20
Betty J. Parrett	Teacher Conference Expense	13.12
Dale Parnell	Expense Reimbursement	73.75
Carmen Rohrer	Expense Reimbursement	108.58
Thomas W. Newton	Expense Reimbursement	99.57
Ruth Gould	Expense Reimbursement	45.16
Thomas Dodson	Expense Reimbursement	155.15
Waldo Taylor	Mileage (3/13 and 4/3)	5.40
Milton Turay	Mileage (3/13/and 4/3)	7.92
Earl Whittaker	Mileage 3/13)	12.24
Ray Holcomb	Mileage (4/3)	1.44
TOTAL -		\$ 1,794.41

Signed: _____

Secretary, Lane County Board of Education
Rural School District

From the desk of:

DALE PARNELL

Lane County School Superintendent
Court House
Eugene, Oregon

The Lane County Rural School District Board of Education is beginning for a time, a new policy of mailing the Board minutes to all news media in the County and to School Superintendents. We trust this will help communication between the Board and the rest of the County.

If you would just as soon not receive these minutes, please notify this office.

Your suggestions and comments will be most helpful.



DALE PARNELL,
County School Supt.

LAINE COUNTY SCHOOL OFFICE

Room 100, Court House
Eugene, Oregon.

Office of the Superintendent
March 13, 1961

1. In accordance with ORS 342.635, each Board of Education shall give notice in writing by March 15th of each year to all teachers and administrators in their employ, of election or dismissal for the following school year.
2. Your superintendent is happy to recommend all of the professional staff members to re-election.

They are:

Mrs. Ruth Gould
Mr. Thomas Dodson
Mr. Thomas Newton
Mrs. Carmen Rohrer
Mrs. Margaret Blanton

3. A Personnel Conference has been held with each of these people and recommendations for each are available. A personnel file will be begun for each of these people, including certificate, recommendations and pertinent information to each staff position.

LANE COUNTY RURAL SCHOOL DISTRICT
Board of Education Meeting
March 13, 1961

Board Minutes
in Brief

1. Board Meeting Attendance
Regular meeting of the Board was held in the County School Office with Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, Chairman Milton Turay, Superintendent Dale Parnell, reporter Don Robinson, and guests Paul Elliott, Superintendent Oakridge Public Schools and Carmen Rohrer, Supervisor of Special Education, Lane County School Office present.
 2. Corrected Minutes
Mrs. Leeper moved that the minutes of the March 6, 1961 meeting be corrected as they pertain to the motion of Mrs. Johnson on HB 1354. The minutes in this area would read "Mrs. Johnson moved that the Superintendent communicate to our delegation that unless legislation were passed that increased state aid to approximately 50% over a period of time, or unless the County School Fund be incorporated into an over all financial plan that produced a similar amount of money, the County School Fund be left as at present." The motion to correct the minutes was seconded by Mr. Whittaker and carried. Mrs. Leeper then moved that the minutes of the March 6, 1961 meeting be approved as corrected and received by mail. Mr. Whittaker seconded and motion carried.
 3. Vote to exceed the 6% limitation set at \$2,258,005.27 for County Equalization Tax.
The County Equalization Tax for support of education was presented as herewith attached and fully discussed. Mr. Whittaker moved that the Lane County Rural School District Levy for support of Education be set at \$4,778,436.84 as determined by methods of Oregon School Law 334.280 and that since \$2,520,431.57 is within the 1961-62 tax base 6% limitation, that \$2,258,005.27 be submitted to the people of Lane County for a vote as the amount to be raised in excess of the 6% limitation. The Superintendent is instructed to prepare the necessary notices and publications that pertain to this vote and levy. The motion was seconded by Mrs. Leeper and carried.
- Reports were given on the following:
4. County Office Special Education Goals set
 1. Mrs. Carmen Rohrer, Supervisor of Special Education in the County Office reported on the goals of the Special Education Staff for the remainder of the 1960 - 61 school year. They are:
 - a. To complete, as nearly as possible, screening for the mentally retarded children in all the county outside of Districts #4, #19 and #52.
 - b. To complete a great deal of screening for speech and hearing defects, particularly in those districts that are interested in contractual arrangements with the County Office for the next year.
 - c. Aid in screening and survey for the County on the Gifted and Able program.

d. She also reported on a typical day in the Special Education Office which includes visiting most of the schools in the County, Supervisory, and Consultant work with various teachers and the many direct services with children in testing, guidance, counseling, and consultant type activities.

5. Study Initiated on Able & Gifted Students in Lane Co.
2. The Superintendent reported on the progress of the Able and Gifted study. This study is taking a different line of attack on the problem than had first been considered necessary. It seems to be the opinion of administrators in the County interested in participating in this program, that the study for which we will seek State Department reimbursement be in the nature of expert consultant service in each district. Actually, helping to set up an adequate program and form the blueprint for such programs in the various interested districts. There are presently 15 districts that have indicated strong desire to work on this program.
6. Pending Boundary Board Hearings Mar. 20 & 29

Pleasant Hill Unified Dist. #1
3. The Superintendent also reported on pending Boundary Board hearings that relate to the Lowell - Pleasant Hill Schools. On Monday, March 20 at 10:00 a.m. the hearing has been set to remove a small section of land at the end of Hills Creek Road from Union High School #9 at Lowell and add to Union High School #1, Pleasant Hill. If this petition is granted this will unify Pleasant Hill Schools and will hereafter be called Pleasant Hill Unified District #1. The Pleasant Hill Elementary Board of Education will no longer exist, and the newly Unified District #1 will continue to operate under the Pleasant Hill Union High Board for the remainder of the school year. It will be necessary however, on May 1 at the annual election, to elect or reelect a complete new board for this district.
- Lowell Unified District #71

The Boundary Board has also set a hearing for 11:00 a.m., March 29 to consider the petition to withdraw the Dexter-Zion area from Lowell Elementary District #71. The recent election in Pleasant Hill to extend the curriculum downward through Grade 1 added this section to Pleasant Hill, but it will take a Boundary Board action to withdraw this area for tax purposes from Lowell Elementary #71, therefore, the Wednesday, March 29 hearing. If the petition is granted this will also unify the Lowell School District, and hereafter called the Lowell Unified District #71. The Elementary Board will cease to exist and the district will be operated for the remainder of the year under the Union High #9 Board. The new board will need to be elected or reelected at the annual election on May 1. This Boundary Board action if completed will mean that there are 18 unified school districts in Lane County. All school children in the County will be in school districts composed of grades 1 through 12.

7. County Educational Conference March 27, No school.
4. A report was given on the County Educational Conference to be held Monday, March 27 at South Eugene High School for all teachers and administrators in Lane County. No schools will be in session on that day for the students. However, teachers will be in session all day. The conference will feature Governor Frank B. Morrison, former teacher and school administrator and now Governor of the State of Nebraska.

5. Study Initiated on Able & Gifted Students in Lane Co.
 6. Pending Boundary Board Hearings Mar. 20 & 29

Pleasant Hill Unified Dist. #1
 - Lowell Unified District #71
 7. County Educational Conference March 27, No school.
 - d. She also reported on a typical day in the Special Education Office which includes visiting most of the schools in the County, Supervisory, and Consultant work with various teachers and the many direct services with children in testing, guidance, counseling, and consultant type activities.
 2. The Superintendent reported on the progress of the Able and Gifted study. This study is taking a different line of attack on the problem than had first been considered necessary. It seems to be the opinion of administrators in the County interested in participating in this program, that the study for which we will seek State Department reimbursement be in the nature of expert consultant service in each district. Actually, helping to set up an adequate program and form the blueprint for such programs in the various interested districts. There are presently 15 districts that have indicated strong desire to work on this program.
 3. The Superintendent also reported on pending Boundary Board hearings that relate to the Lowell - Pleasant Hill Schools. On Monday, March 20 at 10:00 a.m. the hearing has been set to remove a small section of land at the end of Hills Creek Road from Union High School #9 at Lowell and add to Union High School #1, Pleasant Hill. If this petition is granted this will unify Pleasant Hill Schools and will hereafter be called Pleasant Hill Unified District #1. The Pleasant Hill Elementary Board of Education will no longer exist, and the newly Unified District #1 will continue to operate under the Pleasant Hill Union High Board for the remainder of the school year. It will be necessary however, on May 1 at the annual election, to elect or reelect a complete new board for this district.
- The Boundary Board has also set a hearing for 11:00 a.m., March 29 to consider the petition to withdraw the Dexter-Zion area from Lowell Elementary District #71. The recent election in Pleasant Hill to extend the curriculum downward through Grade 1 added this section to Pleasant Hill, but it will take a Boundary Board action to withdraw this area for tax purposes from Lowell Elementary #71, therefore, the Wednesday, March 29 hearing. If the petition is granted this will also unify the Lowell School District, and hereafter called the Lowell Unified District #71. The Elementary Board will cease to exist and the district will be operated for the remainder of the year under the Union High #9 Board. The new board will need to be elected or reelected at the annual election on May 1. This Boundary Board action if completed will mean that there are 18 unified school districts in Lane County. All school children in the County will be in school districts composed of grades 1 through 12.
4. A report was given on the County Educational Conference to be held Monday, March 27 at South Eugene High School for all teachers and administrators in Lane County. No schools will be in session on that day for the students. However, teachers will be in session all day. The conference will feature Governor Frank B. Morrison, former teacher and school administrator and now Governor of the State of Nebraska.

8. County-Wide School Boards Meet Mar. 15
- Mrs. Laura Johnson gave a brief report on legislation. She particularly called attention to SB 447, Senate Interim Committee bill for apportionment of school funds, and SB 480, another bill also for apportionment of funds. She called attention to the Board of the Wednesday night, March 15 meeting in Harris Hall to which all school board members of Lane County have been invited to discuss these bills, plus the possibilities of Federal Aid to Education in our state, and how this money should be apportioned.

9. Professional Staff Rehired
- The Superintendent recommended to the board the reelection for another school year of the present professional staff members. They are: Mrs. Ruth Gould, Assistant Superintendent; Mr. Thomas Dodson, Acting Director of Special Education; Mr. Thomas Newton, Supervisor of Elementary Education; Mrs. Carmen Rohrer, Supervisor of Special Education; and Mrs. Margaret Blanton, Administrative Assistant. Full discussion was held on the duties of these people. Mrs. Leeper moved that the board accept the Superintendent's recommendation on professional personnel and in the case of Mr. Dodson, that his title remain Acting Director of Special Education, and that he remain on the 1960-61 salary until he has completed his Master's Degree. Mr. Taylor seconded the motion and the motion carried.

Other business of the Board included:

10. Financial Graph-School Funds
1. Discussion with Mr. Paul Elliott, Superintendent of Oakridge, on various legislative matters, and some discussion relative to the Rural School Levy.
 2. It was suggested that the Superintendent prepare a financial graph showing the financial support of the schools in Lane County.

11. Next Meeting April 3, 1961
- The next meeting of the Board will be held April 3, 1961 at the County School Office.
- Meeting adjourned.

LANE COUNTY RURAL SCHOOL DISTRICT

Milton Turay

MILTON TURAY

Chairman

Dale Parnell

DALE PARNELL

Secretary

Lane County Rural School District
Board of Education Meeting
March 6, 1961

Regular meeting of the Board was held in the County School Office with Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, Secretary Dale Parnell, Reporter Ralph Olive and guests Joyce Benjamin and Olga Freeman present.

Mr. Taylor moved that Earl Whittaker be the temporary chairman for this meeting. Mr. Holcomb seconded and motion carried.

Mr. Whittaker called for a hearing on the 1961-62 County Office Budget as had been properly posted and published. The Superintendent reported on the entire rural levy and indicated what portion of the levy was set and reviewed by the Budget Committee for operation of the County Superintendent office.

After discussion Mrs. Johnson moved that \$65,285.00 be set as the 1961-62 County office levy, seconded by Mr. Holcomb and motion carried.

Mrs. Johnson moved that \$87,985.00 be approved as the operating budget for the 1961-62 county office budget, seconded by Mrs. Leeper and motion carried.

Mr. Taylor moved that May 1, 1961 be set as the voting date on the Rural School Levy, seconded by Mr. Holcomb and motion carried.

Mr. Whittaker closed the Budget Hearing and opened the regular Board meeting.

Mrs. Leeper moved that the minutes of the February 20, 1961 meeting be approved as received by mail, Mr. Taylor seconded and motion carried.

Mr. Taylor moved that the Board hold the next meeting on Monday, March 13, 1961, 1:30 P.M. in order to meet the legal requirements of personnel rehiring and determine the complete rural levy before March 15. This meeting would be in place of the regular March 20 meeting. Seconded by Mrs. Leeper and motion carried.

The financial statement was approved and discussion held about procedure to follow if accounts overdrawn. It was the consensus these be handled as they arise.

Mr. Taylor moved that the following bills be approved and authorized for payment. Seconded by Mrs. Johnson and motion carried.

Koke-Chapman Company- - - - -	-Office supplies- - - - -	\$ 2.39
Business Equipment Center, Inc. - - - - -	-Paper- - - - -	13.20
Monroe Calculating Mach. Co., Inc.- - - - -	-Maintenance- - - - -	38.00
Lane Co. General Fund - - - - -	-Telephone- - - - -	124.35
Willamette Stationers - - - - -	-Curriculum Materials - - - - -	7.45
Graybar - - - - -	-T. V. Set - - - - -	142.00

Valley Stationery Co. - - - - -	Office Supplies - - - - -	-\$.75
Boehnke Printing Co. - - - - -	Envelopes - - - - -	65.75
Quick Service - - - - -	Curriculum (Reimb) - - - - -	11.70
Cresseys - - - - -	Office Supplies - - - - -	47.33
J. K. Gill Co. - - - - -	Books - - - - -	4.66
Shell Oil Company - - - - -	Supt, Expense - - - - -	2.65
University of Oregon - - - - -	Testing - IBM Ans. Sheets - - -	92.00
The Psychological Corp. - - - - -	Testing - - - - -	14.45
International Business Mach. Corp. -	Maintenance and Repair - - - -	7.78
Guard Publishing Company - - - - -	Legal Ad - Budget - - - - -	49.55
Arthur C. Croft Publications - - - -	Periodicals - Custodial - - - -	30.00
University of Oregon - - - - -	1961 Subs. to "Curric. Bullt." -	7.50
National Education Association - - -	Booklets - - - - -	2.85
Lane Co. General Fund - - - - -	Printing - Serv. Bureau - - - -	36.70
Dale P. Parnell - - - - -	Expense Reimbursement - - - - -	184.25
Ruth E. Gould - - - - -	Expense Reimbursement - - - - -	138.96
Thomas W. Newton - - - - -	Expense Reimbursement - - - - -	69.01
Carmen Rohrer - - - - -	Expense Reimbursement - - - - -	74.99
Thomas Dodson - - - - -	Expense Reimbursement - - - - -	86.16
Milton Turay - - - - -	Mileage (2-20 & 3-6) - - - - -	3.96
Earl Whittaker - - - - -	Mileage (2-20 and 3-6) - - - - -	24.48
Ray Holcomb - - - - -	Mileage (2-20 and 3-6) - - - - -	2.88
Waldo Taylor - - - - -	Mileage (2-20 and 3-6) - - - - -	5.40
		<u>TOTAL 1,291.15</u>

Pending legislation was discussed and H.B. 1354 in particular since some of the Lane County Legislative Delegation had asked for Board reaction. Mrs. Johnson moved that the Superintendent communicate to our delegation that unless legislation were passed that increased state aid to 50% or unless the county school fund be incorporated into an overall financial plan that produced a similar amount of money; the county school fund be left as at present. This motion was seconded by Mrs. Leeper and carried.

Mrs. Johnson and Mrs. Leeper reported on the Hearing they attended on Senate Bill 302 which would repeal the school reorganization act. Mrs. Johnson gave testimony along with Ray Swanson of the Reorganization Committee against this bill.

A discussion was held on the rehiring of office personnel and deferred for further discussion at the next meeting.

Other business included:

1. Report on Sharing Days
2. Report on Able and Gifted Child meetings.
3. Report on County Conference and Luncheon on Monday, March 27.
All Board members are invited to a 12:00 Luncheon and to be platform guests at 2:00 general session.
4. T. V. Program on Teaching Machines.
5. Pleasant Hill - Lowell Problems.

Meeting adjourned.

Lane County Rural School District

Milton Turay Chairman
Dale Parnell Secretary

Lane County Rural School District
~~Budget Committee Meeting~~
February 20, 1961

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, Joe Richards, Secretary Dale Parnell, and Ralph Olive, reporter, present.

Mr. Whittaker moved that the minutes of the February 6, 1961 meeting be accepted as received by mail. Mr. Taylor seconded and motion carried.

Mrs. Leeper moved that the minutes of the February 6, 1961 budget meeting be approved as received by mail which includes that the Budget Hearing be set for Monday, March 6, 1961 at 1:30 P.M. in the County Office. Mr. Holcomb seconded and motion carried.

Mrs. Johnson gave a brief summary of some presently proposed legislation which included HB 1076, HB 1099, HB 1276, HB 1354, SB 1, SB 302, SB 43, and SB 447.

Mrs. Johnson moved that the secretary write on behalf of this board to the Lane County Delegation of Legislators indicating our broad support of SB447 and the financial report of the Education Interim Committee report. This board supports the principle of statewide equalization in financial support of public schools. Seconded by Mrs. Leeper and carried.

Mrs. Johnson moved to amend the above motion that the Superintendent also write to the Chairman of the House and Senate Education Committees. Seconded by Mr. Holcomb and carried.

Mrs. Leeper moved that the secretary write on behalf of this board to the Lane County Delegation and Chairmen of the House and Senate Education Committees indicating opposition to HB 1354 which could possibly erode some basic financial support of schools. Seconded by Mr. Whittaker and carried.

The Board also favored a support of SB 43 relating to summer work opportunities for boys. Mrs. Leeper moved that we write our legislative delegation in favor of this bill. Seconded by Mr. Holcomb and carried.

Mr. Holcomb moved that the County Office continue to carry the Hospital Insurance for Mrs. Irma Martin and regularly review her situation until July 1, 1961. Seconded by Mr. Taylor and carried.

Mrs. Leeper moved that the Superintendent and Mr. Richards explore the possibility of hiring legal counsel on an hourly basis for the Board and County Office. Seconded by Mr. Holcomb and carried.

Mr. Richards reported at the close of the meeting that after a conference with Mr. Riddlesbarger, he had agreed to serve as legal counsel. Mr. Riddlesbarger has agreed to serve on an hourly basis of \$30.00 per hour.

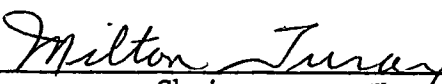
Mr. Taylor moved that the Board authorize the printing of board member stationery. Seconded by Mr. Whittaker and carried.

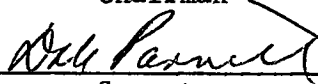
Discussion was held on the following items:

1. Pleasant Hill Election
2. Fern-Ridge Applegate Election
3. Office Duties Change
4. Youth Activities Committee Appointments
5. Staff Member Reports at Board Meetings.
6. Teacher Aide Research
7. Certification Procedures
8. Basic School Money Apportionment and Lane County Alternative Plan.

Meeting adjourned at 3:15 P.M.

Board of Education
Lane County Rural School District


Chairman


Secretary

NOTICE OF RURAL SCHOOL DISTRICT BOARD BUDGET HEARING

NOTICE IS HEREBY GIVEN, in compliance with ORS 334.240, to the legal voters of the Rural School District of Lane County, Oregon, that a meeting will be held at the County School Office, Court House, Eugene, Oregon, on the 6th day of March, 1961, at 1:00 o'clock p.m., for the purpose of discussing the budget of the Rural School Board for the fiscal year beginning July 1st, 1961, and ending June 30th, 1962, hereinafter set forth.

B U D G E T

SCHEDULE I

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS AND AVAILABLE CASH BALANCE AND TAX LEVY

1. Total Estimated Expenditures	\$ 87,385.00
2. Total Estimated Receipts and Available Cash Balances	- 22,100.00
3. Total Estimated Tax Levy for the Ensuing Fiscal Year	<u>\$ 65,285.00</u>

SCHEDULE II

ESTIMATED RECEIPTS

Actual Receipts 1958-59	Actual Receipts 1959-60	Budget 1960-61	ITEM	Estimate 1961-62
\$ 34,388.05	\$ 55,340.36	\$ 22,000.00	1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 13,000.00
0	934.85	1,250.00	2. Amount received from other sources	9,100.00
45,268.00	29,252.00	55,148.00	3. Rural Unsegregated Tax	-
\$ 79,656.05	\$ 85,527.21	\$ 78,398.00	TOTAL ESTIMATED RECEIPTS	\$ 22,100.00

SCHEDULE III

ESTIMATED EXPENDITURES

Actual Expend. 1958-59	Actual Expend. 1959-60	Budget 1960-61	ITEM	Estimate 1961-62
			A. GENERAL CONTROL	
\$ 1,899.96	6,349.92	9,250.00	1. Personal Service	
			a. Superintendent	\$ 9,200.00
10,358.51	25,349.35	32,500.00	b. Teachers, Supervisors, Assistants, Directors	39,200.00
210.00	8,875.30	10,332.00	c. Clerical (3)	10,600.00
728.30	753.00	650.00	d. Legal Service	1,000.00
276.24	1,134.99	1,000.00	2. Social Security	1,100.00
249.44	1,133.40	1,800.00	3. Retirement	2,000.00
0	80.99	100.00	4. S.I.A.C.	120.00
0	0	0	5. Insurance	800.00
1,187.87			6. Expenses:	
			a. Superintendent, Supervisors, Assistants, Directors	3,900.00
1,152.37	2,642.42	3,900.00	b. Board	500.00
768.71	349.73	600.00	c. Teacher Recruitment	300.00
0	0	0		
\$ 15,643.53	\$ 46,669.10	\$ 60,132.00	TOTAL GENERAL CONTROL	\$ 68,720.00

Actual Expend. 1958-59	Actual Expend. 1959-60	Budget 1960-61	ITEM	Estimate 1961-62
\$ 554.70	\$ 1,173.22	\$ 1,140.00	B. OFFICE EXPENSES	\$ 1,340.00
0	895.23	875.00	1. Supplies	1,175.00
0	180.17	300.00	2. Printing, Stationery	300.00
194.23	228.80	200.00	3. Maintenance and Repair	300.00
0	0	750.00	4. Election and Publicity	800.00
0	0	1,200.00	5. Postage	1,200.00
0	0	0	6. Telephone and Telegraph	100.00
0	0	1.00	7. Car Upkeep and Repairs	100.00
0	0		8. Miscellaneous Office	
\$ 748.93	\$ 2,477.42	\$ 4,466.00	TOTAL OFFICE EXPENSES	\$ 5,315.00
			C. INSTRUCTIONAL SUPPLIES AND CURRICULUM DEVELOPMENT	
\$ 0	\$ 102.79	\$ 250.00	1. Books and Periodicals	\$ 300.00
6,013.46	4,229.99	6,050.00	2. Tests, Guidance Materials	6,200.00
469.37	424.53	300.00	3. Curriculum Library	400.00
0	0	0	4. Educational Television	100.00
\$6,482.83	\$ 4,757.31	\$ 6,600.00	TOTAL INSTRUCTIONAL SUPPLIES AND CURRICULUM DEVELOPMENT	\$ 7,000.00
			D. CAPITAL OUTLAY	
\$1,040.40	\$ 562.34	\$ 100.00	1. Office Machines	\$ 500.00
0	0	0	2. Car Payment	450.00
0	416.58	400.00	3. Other Equipment	200.00
\$1,040.40	\$ 978.92	\$ 500.00	TOTAL CAPITAL OUTLAY	\$ 1,150.00
			E. IN-SERVICE MEETINGS	
\$ 400.00	\$ 320.83	\$ 400.00	1. County Educational Conference	\$ 400.00
0	15.20	300.00	2. Regional In-Service Work and Operation of Advisory Groups	300.00
0	0	0	3. Staff In-Service	800.00
0	0	0	4. Custodial In-Service	200.00
\$ 400.00	\$ 336.03	\$ 700.00	TOTAL IN-SERVICE MEETINGS	\$ 1,700.00
\$ 0	\$ 0	\$ 6,000.00	F. EMERGENCY FUND	\$ 3,500.00
\$24,315.69	\$55,218.78	\$78,398.00	TOTAL ESTIMATED EXPENDITURES	\$ 87,385.00

Dated _____

Signed: W. P. Parnell
Secretary

Milton Turay
Chairman

Approved _____, 1961

Signed: [Signature]
Secretary, Budget Committee

Chairman, Budget Committee

Posted: _____

Published: _____

Signed: _____, Secretary

LANE COUNTY RURAL SCHOOL DISTRICT
BUDGET COMMITTEE MEETING
February 6, 1961

The second meeting of the 1961-62 Budget Committee was held in the County School Office with Board Members Laura Johnson, Dorothy Leeper, Joe Richards, Waldo Taylor, Milton Turay, and Earl Whittaker, present. The following Budget Committee members were present: Raymond Andersen, Joyce Benjamin, Wilferd Cook, Harrison Hornish, Bill Wolfe, and Superintendent Dale Parnell.

Meeting was called to order by Chairman Wilferd Cook.

The following revised figures were reviewed:

1. Receipts -

- a. On Wednesday, February 1, a representative of the State Department of Education informed us that reimbursement of our Special Education Program could not be counted in the 1961-62 receipts, as reimbursement would not be forthcoming until sometime after June 30, 1962. In the past, County School Offices have been reimbursed soon after application approval. Beginning this fiscal year County School Offices are to be handled as all other School Districts and reimbursed sometime after the close of the fiscal year.
- b. This means the \$9550.00 estimated in our receipts must be withdrawn. It will be forthcoming, but not in time to be included in the 1961-62 fiscal year.
- c. We find districts anxious to contract for Special Education services, in fact for more than we can furnish. The Contractual arrangements in receipts could be revised upwards to \$7200.00.
- d. The total receipts in the light of these revisions could be pegged at \$19,100.00.

2. Expenditures -

- a. After careful analysis of the testing program it would appear we might reduce the item for part-time help from \$1500.00 to \$1000.00 by using some different correction methods. This would reduce the clerical item to \$10,600.00.
- b. This plus the \$800.00 reduction of the 6d and 6e items would make a total General Fund Expenditure of \$69,320.00, on Page 22 of Booklet.

Discussion was held on the item for Legal Service. In view of the fact that the District Attorney is no longer the legal adviser to the County School Superintendent, Mr. Turay moved that the item for Legal Service be \$1000.00. Mr. Whittaker seconded and the motion carried.

All items except salaries, emergency fund and receipts were discussed and given approval.

Mrs. Leeper moved the salary for the Assistant Superintendent be \$7600.00, seconded by Mrs. Johnson. This motion did not carry.

Mrs. Benjamin moved the salary for the Assistant Superintendent be \$7400.00, seconded by Mr. Hornish. The motion carried.

Mr. Hornish moved that the salary for the Director of Special Education be left at \$6800.00 for Mr. Dodson until he holds a Special Education Director's certificate, and a salary of \$7000.00 be set for the position after certification and by Board action. Mr. Whittaker seconded the motion and it carried.

Mrs. Leeper moved that the salary of the Elementary Supervisor be set at \$6900.00, seconded by Mr. Taylor and motion carried.

Mr. Taylor moved that the salary of Mrs. Blanton, Administrative Assistant, be set at \$5900.00, seconded by Mr. Andersen and motion carried.

Mr. Richards moved that the salaries of the Special Education teachers be set at \$6500.00 and \$5500.00. This motion was seconded by Mrs. Benjamin and motion carried.

Mrs. Benjamin moved that the Emergency fund be set at \$3500.00. The motion was seconded by Mr. Turay and carried.

Mrs. Benjamin moved that the Beginning Balance of Receipts be estimated at \$13,000.00. Mr. Hornish seconded and motion carried.

Totals after the above budget action was completed revealed the following:

Estimated Expenditures -----	\$ 87,385.00
Estimated Receipts -----	22,100.00
Estimated Tax Levy -----	\$ 65,285.00

The budget for operation of the Lane County School Office for 1961-62 as approved by the Budget Committee is as follows:

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS AND AVAILABLE CASH BALANCE AND TAX LEVY	
1. Total Estimated Expenditures	\$ 87,385.00
2. Deduct Total Estimated Receipts and Available Cash Balance	22,100.00
3. Total Estimated Tax Levy for the Ensuing Fiscal Year	\$ 65,285.00
ESTIMATED RECEIPTS	
1. Estimated Available Cash on Hand at beginning of year	\$ 13,000.00
2. State Funds:	
a. Reorganization and Other	500.00
b. Curriculum	1,000.00
c. Gifted and Able Program	300.00
d. National Defense Education Act	100.00
3. Local Districts (Contractual Arrangements)	7,200.00
4. Total Estimated Receipts	22,100.00

 ESTIMATED EXPENDITURES

A. GENERAL CONTROL

1. Personal Service	
a. Superintendent	\$ 9,200.00
b. Assistant Superintendent	7,400.00
c. Director Special Education	7,000.00
d. Elementary Supervisor	6,900.00
e. Special Education Teachers	
(1). Teacher	6,500.00
(2). Teacher	5,500.00
f. Administrative Assistant	5,900.00
g. Clerical (3)	10,600.00
h. Legal Service	1,000.00
2. Social Security	1,100.00
3. Retirement	2,000.00
4. S.I.A.C.	120.00
5. Insurance	800.00
6. Expenses	
a. Superintendent	1,000.00
b. Assistant Superintendent	800.00
c. Director Special Education	700.00
d. Supervisor and Teachers	1,400.00
e. Board	500.00
f. Teacher Recruitment	300.00
TOTAL GENERAL CONTROL	\$ 68,720.00

B. OFFICE EXPENSES

1. Supplies	\$ 1,340.00
2. Printing and Stationery	1,175.00
3. Maintenance and Repair	300.00
4. Election and Publicity	300.00
5. Postage	800.00
6. Telephone and Telegraph	1,200.00
7. Car Upkeep and Repairs	100.00
8. Miscellaneous Office	100.00
TOTAL OFFICE EXPENSE	\$ 5,315.00

C. INSTRUCTIONAL SUPPLIES AND CURRICULUM DEVELOPMENT

1. Books and Periodicals	\$ 300.00
2. Tests and Guidance Materials	6,200.00
3. Curriculum Library Materials	400.00
4. Educational Television	100.00
TOTAL INSTRUCTIONAL SUPPLIES AND CURRICULUM DEVELOPMENT	\$ 7,000.00

D. CAPITAL OUTLAY

1. Office Machines	\$ 500.00
2. Car Payment	450.00
3. Other Equipment	200.00
TOTAL CAPITAL OUTLAY	\$ 1,150.00

E. IN-SERVICE MEETINGS

1. County Educational Conference	\$ 400.00
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E. In-Service Meetings, Contd.

2. Regional In-Service Work and Operation of Advisory Groups	\$ 300.00
3. Staff In-Service	800.00
4. Custodial In-Service	200.00
TOTAL IN-SERVICE MEETINGS	\$ 1,700.00

F. EMERGENCY FUND \$ 3,500.00

TOTAL ESTIMATED EXPENDITURES \$ 87,385.00

The Secretary was authorized and directed to prepare the necessary legal notices and to provide for a public hearing on the budget to be held in the County School Office at 1:30 o'clock p.m. on Monday, March 6, 1961. (Note: Notices of the public hearing to be published in the Register-Guard on February 18th and February 24th and posted by the Secretary on February 17th on the County School Office door, on the County Bulletin Board on the first floor of the Court House, and on the public Bulletin Board on the northwest corner at the intersection of 8th Avenue and Oak Streets.)

Meeting adjourned.

LANE COUNTY RURAL SCHOOL DISTRICT,

Milton Tamm
Chairman, Rural School Dist. Board

Dale Pearson
Secretary, Rural School Dist. Board

Chairman, Budget Committee

Lane County Rural School District
Board of Education Meeting
February 6, 1961

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, and Secretary Dale Parnell present.

Meeting was called to order by Chairman Turay at 1:00 P. M.

Mrs. Johnson moved that the minutes be accepted as received by mail. Mrs. Leeper seconded and motion carried.

The financial statement was discussed and approved.

The following bills were presented and authorized for payment by motion of Mr. Richards and second of Mr. Whittaker. Motion carried.

Business Equipment Center-----	Thermo-Fax Rental-----	30.00
Business Equipment Center-----	Office Supplies-----	108.73
Guard Publishing Company-----	Legal Ad-----	6.64
Lane County General Funds-----	Service Bureau Charges-----	18.08
Koke-Chapman Company-----	Office Supplies-----	10.00
Coburn Film Shop-----	Projector Repair-----	7.80
Quick Service-----	Letterhead Negative-----	2.00
Dictaphone Corporation-----	Office Supplies-----	2.40
Cressey's, Inc.-----	Office Supplies-----	49.30
International Business Mach. Corp.-----	IBM Maintenance & Repair-----	7.78
A. K. Briggs, Inc.-----	Letterhead and Cards-----	42.60
Montgomery-Perlich Insurance Agency-----	Public Official Bond-----	35.00
Monroe Calculating Mach. Co., Inc.-----	Maintenance Agreement-----	42.00
Personal Success Program-----	Books and Periodicals-----	3.45
World Book Company-----	Tests-----	289.71
Dale Parnell-----	Expense Reimbursement-----	31.00
Ruth E. Gould-----	Expense Reimbursement-----	59.76
Thomas W. Newton-----	Expense Reimbursement-----	58.36
Carmen G. Rohrer-----	Expense Reimbursement-----	52.11
Thomas Dodson-----	Expense Reimbursement-----	109.82
Eugene Register-Guard-----	1-yr. Subscription-----	19.00
Milton Turay-----	Mileage-----	11.88
Ray Holcomb-----	Mileage-----	2.88
Waldo Taylor-----	Mileage-----	8.10
Earl Whittaker-----	Mileage-----	24.48
Harrison Hornish-----	Mileage-----	2.88
Raymond Ardersen-----	Mileage-----	7.56
Wilferd Cook-----	Mileage-----	1.44
Charles Swango-----	Mileage-----	1.80
Lawrence Jensen-----	Mileage-----	12.24
Joyce Benjamin-----	Mileage-----	2.34

GRAND TOTAL

\$1,061.21

February 6, 1961

Discussion was held on the County Office Special Education Program. Mr. Richards moved that the Special Education Program move in the direction of providing direct services (working directly with students) on a contractual basis with local school districts. Mrs. Leeper seconded and the motion carried.

Mr. Whittaker moved that the County Board offer the services of the County Office to Mr. Leonard Jensen, Lane County School Board's Association President, as a clearing house and headquarters for the Lane County School Board's Association. Mrs. Leeper seconded and motion carried.

Mr. Whittaker moved that the Superintendent attend the February 25th through 28th American Association of School Administrator's National Conference in San Francisco. Mr. Richards seconded and motion carried.

Mr. Whittaker moved that the Superintendent be authorized to work on the release of Linslaw school funds (\$12,181.23, now in Bank) to Mapleton and Fern Ridge School Districts, Mr. Taylor seconded. Mrs. Leeper moved to amend the motion by adding the statement "and draw up a legislative Bill for an Act if necessary", seconded by Mrs. Johnson. Both the motion and the amendment carried.

Discussion was held relative to the employment situation of Irma Martin and continued Hospital Insurance payment. Mr. Richards moved this be tabled until the next meeting. Mrs. Johnson seconded and motion carried.

Next meeting date was set for Monday, February 20th, 1:30 P. M. Some items suggested for the next agenda were: Legal advise and Legislation.

Lane County Rural School District
Board of Education Meeting

Milton Turay
Chairman
Wale Parnell
Secretary

Lane County Rural School District
Budget Committee Meeting
January 23, 1961

The first meeting of the 1961-62 Rural School District Budget Committee was held in the County School Office with Board Members Ray Holcomb, Laura Johnson, Dorothy Leeper, Joe Richards, Waldo Taylor, Milton Turay, and Earl Whittaker present. The following Budget Committee members were present: Raymond Andersen, Wilfred Cook, Harrison Hornish, Lawrence Jensen, Charles Swango, and Bill Wolfe. Superintendent Dale Parnell and Don Robinson of the Eugene Register Guard were also present.

Mr. Jensen moved that Mr. Cook be the Budget Committee Chairman. Mr. Hornish seconded and motion carried.

Mr. Swango moved that Mr. Wolfe be the Budget Committee Secretary. Mr. Turay seconded and motion carried.

Mr. Parnell presented each Committee member with a Budget Information Booklet. He then covered the following points in a preliminary survey:

- (1) County Pupil Enrollment.
- (2) True Cash Value Per Pupil.
- (3) Educational Plan and Philosophy.
- (4) Office Personnel Duties.
- (5) Consideration in Budget Preparation.
- (6) Educational Goals for 1961-62.
- (7) Estimated receipts and expenditures.

Discussion was held on each budget item of expenditures and receipts with the exception of salaries. Tentative approval was given all items as listed except:

- (1) Legal Service from \$1000 to \$650.00.
- (2) Supervisor and Teacher expense from \$2100.00 to \$1400.00.
- (3) Board expense from \$600 to \$500.

Discussion was held as to the cost of the Rural Board bearing the nearly complete cost of operating the County Office. Mr. Hornish asked the Superintendent to furnish this information if possible.

Mr. Swango moved that the next Budget Committee meeting be held in the County Office at 2:30 P. M. Monday February 6, 1961. Mr. Wolfe seconded and the motion carried.

Meeting adjourned at 4:15 P. M.

Lane County Rural School Board,
Budget Committee Meeting

Chairman

Dale Parnell
Secretary

Lane County Rural School District
Board of Education Meeting
January 23, 1961

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, Secretary Dale Parnell, and Don Robinson of the Eugene Register Guard, present.

Meeting was called to order by Chairman Turay at 1:30 P. M.

Mrs. Leeper moved that the minutes be accepted as received by mail. Mr. Whittaker seconded and motion carried.

The Superintendent reported on the formation of the Cottage Grove and Creswell School Boards of these newly unified districts.

Discussion was held on the purchase of a television receiver for the use of the County Office in the review of educational T.V. programs and use in outlying schools. Mr. Taylor moved that the Superintendent be authorized to purchase a reliable name brand set for this purpose. Mr. Whittaker seconded and motion carried.

Mrs. Johnson reviewed a few of the pending legislative items currently being introduced.

Discussion was held on the County Office Special Education program. The Superintendent recommends that all people on the Special Education staff working in the County Office be on a direct service basis (working directly with students) outside of the Director. These teachers would work out of the County Office on a contractual basis, with given districts in one area of exceptionality. If this change of direction is effected, it would put the County Office Special Education program in position for State reimbursement. (This usually means 65% of the Director salary and 50% of all teachers salaries).

This discussion was tabled until the February 6th meeting.

Mrs. Leeper moved that the Superintendent be authorized to cooperate with the Oregon Council on Advanced Placement in making a preliminary application to the Fund for Advancement of Education for Advance Placement work in the county. Mrs. Johnson seconded and motion carried.

Chairman Milton Turay appointed Mrs. Leeper to represent the Rural Board on the Youth Activities Committee.

Meeting adjourned to the Budget session.

Lane County Rural School Board

Milton Turay
Chairman
Dale Parnell
Secretary

January 9, 1961

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, Joe Richards, Secretary Dale Parnell and Ralph Olive of the Eugene, Register, Guard, present.

Meeting was called to order by Chairman Turay.

Mrs. Leeper moved that the minutes be accepted as received by mail. Mr. Richards seconded and motion carried.

Discussion took place about the Budget meetings. The first Budget Session is to take place in the County School Office at 2:00 P.M. Monday, January 23, 1961, preceded by a 1:30 Regular Board Meeting.

Mr. Whitakker moved that the Rural Board subscribe to the Oregon School Study Council for 1960-61 at the rate of \$50.00 per year. Mr. Holcomb seconded and motion carried.

Secretarial duties of the office were reviewed and discussed.

Discussion was held reviewing the problem of county schools recruiting an adequate supply of both regular and substitute teachers.

It was agreed that the office use a system of simultaneous press releases to all news media of the county.

The following bills were presented and authorized for payment by motion of Mr. Richards and second of Mr. Whitakker. Motion carried.

Cressey's Inc. -----	Office Supplies -----	\$ 18.85
Interstate Print. & Pub. -----	Testing -----	.69
Business Equipment Center -----	Thermo-Fax Rental -----	30.00
Business Equipment Center -----	Maintenance and Repair -----	6.50
The Nation's Schools -----	2-Yr. Subscription -----	6.00
Service Bureau Charges -----	Testing - Mutilith -----	16.50
N.E.A. Accounts Division -----	ERS Circular -----	1.25
John Chamberlain Printer -----	Letterheads -----	20.85
Coburn Film Shop -----	Films -----	6.60
Willamette Stationers -----	File Wallets -----	8.05
Dictaphone Corporation -----	Maintenance & Repair -----	26.00
Guard Publishing Company -----	Legal Ad -----	4.98
The Psychological Corporation ----	Testing -----	6.30
Cottage Grove Sentinel -----	Legal Ad -----	11.34
Simmons Carbon Co., Inc. -----	Typewriter Ribbons -----	12.50
Koke-Chapman Company -----	Envelopes -----	9.45
Western Union -----	Telegram -----	1.96
Lane County General Roads -----	Gas & Oil for Car -----	48.65
Ruth E. Gould -----	Expense Reimbursement -----	46.66
Thomas W. Newton -----	Expense Reimbursement -----	47.51
Carmen G. Rohrer -----	Expense Reimbursement -----	28.18
Thomas Dodson -----	Expense Reimbursement -----	55.69
Milton Turay -----	Mileage -----	3.96
Ray Holcomb -----	Mileage -----	1.44

Waldo Taylor -----	Mileage -----	\$ 1.44
Earl Whittaker-----	Mileage -----	12.24
	Total -----	\$ 434.85

Mrs. Leeper moved that the Superintendent be authorized to begin a feasibility study to explore vocational training, work camp, and other experiences that might bear upon the problem of the school drop-out and reluctant learner. This study to be titled "The Youth Activities Project Study". Mr. Taylor seconded and motion carried. Possible organizations to be invited to have a representative serve on the committee were discussed and included the following:

Rural Board	Welfare
District Board	Editorial Staff of Register Guard
Superintendents	County Chambers of Commerce
Secondary Principals	Labor
Commissioners	P.T.A.
Juvenile Office	Special Services Council
Law Enforcement	Ministerial Group
Circuit Court	
Parks Department	

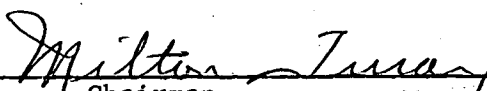
Mrs. Leeper moved that Mrs. Johnson and Mr. Richards act as a committee to study pending legislative actions and alert other board members to these issues. The motion was seconded by Mr. Taylor and carried.

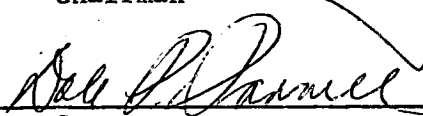
Other items discussed in this meeting covered the following:

- Educational television and sets for schools.
- Further development of Board Policies and Administrative Procedures Handbook.
- Honor Rolls, Grade Point Averages and Class Rankings
- The American School Board Journal available in office.
- Personnel and Personnel Policies.
- Budget procedures and problems.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
December 12, 1960.

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Joe Richards, and Secretary Ruth Gould, present.

Meeting was called to order by the Chairman, Milton Turay.

Waldo Taylor moved that the reading of the minutes be dispensed with and accepted as received by mail. Dorothy Leeper seconded and motion carried.

Joe Richards presented the name of William Wolfe as a member of the Budget Committee. Dorothy Leeper moved that William Wolfe be accepted. Laura Johnson seconded and motion carried.

Dorothy Leeper made a motion that the list of Budget Committee Members be made a part of the minutes. Laura Johnson Seconded and motion carried.

Director	Zone	Budget Committee		Appointed Members	Term Expires
		Term Expires			
Laura Johnson	5	1963	Harrison Hornish		1963
Joe Richards	At Large	1963	William Wolfe		1963
Milton Turay	4	1961	Raymond Andersen		1961
Waldo Taylor	3	1961	Wilferd Cook		1961
Ray Holcomb	2	1962	Charles Swango		1962
Maurice Whittaker	1	1962	Lawrence Jensen		1962
Dorothy Leeper	At Large	1962	Joyce Benjamin		1962

Joe Richards moved that Ruth Gould be sent as a delegate to National A.S.C.D. Conference in Chicago - March 11-17. (Charge to Asst. Supt. Expense Account). Waldo Taylor seconded and motion carried.

Financial Statement was presented and accepted.

The following bills were presented and authorized for payment:

Cressey's, Inc. -----	Office Supplies -----	\$ 19.65
A. K. Briggs Co., Inc. -----	Printing -----	657.04
World Book Company -----	Tests -----	8.06
Business Equipment Center -----	Thermo-Fax Rental (Reorg. Reimb.) -----	30.00
Business Equipment Center -----	Office Supplies -----	2.20
Boehnke Printing Company -----	Envelopes -----	68.85
Guard Publishing Company -----	Legal Ad -----	6.88
American Guidance Service, Inc. ----	Tests -----	10.14
John Warren Hardware, Inc. -----	Extention Cord -----	2.50
Glendora M. Dixon -----	SRA Workshop Expense -----	20.20
Ruby Ruth Smith -----	SRA Workshop Expense -----	6.60
Orva A. Taylor -----	SRA Workshop Expense -----	36.24
Albert D. Leinbach -----	SRA Workshop Expense -----	3.00
Ruth E. Gould -----	Expense Reimbursement -----	74.30

December 12, 1960

Thomas W. Newton	Expense Reimbursement	\$ 38.81
Carmen G. Rohrer	Expense Reimbursement	23.50
Thomas F. Dodson	Expense Reimbursement	34.78
Waldo Taylor	Mileage	5.40
Milton Turay	Mileage	7.92
Ray Holcomb	Mileage	2.88
Earl Whittaker	Mileage	12.24
TOTAL ---		\$1,071.19

Laura Johnson moved to dispense with meeting on December 26th. Ray Holcomb seconded and motion carried. The next regular meeting will be held January 9th.

First meeting with Budget Committee was set for January 23rd.

Joe Richards made a motion that the board take no action to recover \$3,903.77 in offset surplus paid School Districts No. 48, 80, 128, and Non-High - however, that the board request the State Department to request legislation to pass a bill which would require that any surpluses resulting from Basic School Offset be withheld from said district and added back to Basic School Offset Fund. Waldo Taylor seconded and motion carried.

Ray Holcomb moved that the board authorize Dale Parnell to obtain a bond on January 3, 1961. Laura Johnson seconded and motion carried.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,

Milton Turay
Chairman

Dale P. Parnell
Secretary

Eugene, Oregon,
November 28, 1960.

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Laura Johnson, Dorothy Leeper, Waldo Taylor, Earl Whittaker, Joe Richards, and Secretary Ruth Gould, present.

Meeting was called to order by the Chairman, Milton Turay.

Laura Johnson moved that the minutes of November 14th be corrected to read semi-monthly rather than bi-monthly. Ray Holcomb seconded and motion carried.

Ray Holcomb moved that the minutes be accepted as corrected. Dorothy Leeper seconded and motion carried.

Dorothy Leeper made a motion that Joe Richards and Laura Johnson comprise a committee to study the problem as related in the Audit Report of 1960 in regards to excess tax offset payment to Districts No. 48 and 80. Dorothy Leeper further moved that Laura Johnson and Joe Richards consult with Ronald Babcock, auditor, as to possible action necessary to correct the situation - present and future. The motion also directed Laura Johnson and Joe Richards to draft a letter to the two districts (Nos. 48 and 80) requesting the recovery of the over-payment as specified in the Audit Report. Earl Whittaker seconded and motion carried.

Milton Turay read a correspondence from Robert Straub dated November 22, 1960, in which Mr. Straub submitted his resignation as a member of the Rural Board Budget Committee. Resignation accepted by the board.

Dorothy Leeper submitted the name of Joyce Benjamin, Cheshire, as a replacement for Robert Straub on the Budget Committee. This term to expire in 1962.

Laura Johnson presented the name of Harrison P. Hornish, Springfield, as a Budget Committee Member to serve until 1963.

Earl Whittaker moved that these two nominees be accepted. Ray Holcomb seconded and motion carried.

Earl Whittaker moved that the board purchase a file folder for each member of the Rural Board. Dorothy Leeper seconded and motion carried.

Ray Holcomb, Dorothy Leeper, and Laura Johnson gave an outline report of the O.S.B.A. meeting held November 3rd and 4th at the University of Oregon.

Waldo Taylor made a motion that Dorothy Leeper and Laura Johnson be reimbursed for their expenses at O.S.B.A. Earl Whittaker seconded and motion carried.

Waldo Taylor moved that Laura Johnson and Dorothy Leeper be paid expenses once a year. Earl Whittaker seconded and motion carried.

The Board then met in executive session to make the final selection of a superintendent.

Mr. Dale Parnell was called to meet with the Board at 5:30 P.M. and accepted

November 28, 1960

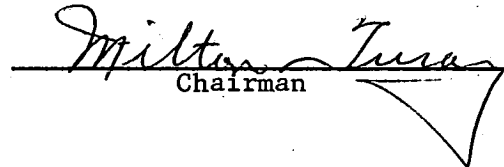
the position under the following items:

1. Six-month contract at the rate of \$9200.00 per year with a verbal agreement that a contract at \$9200.00 would be extended for one year beginning July 1, 1961.

Motion was made by Ray Holcomb that the wages of Ruth Gould and Margaret Blanton be increased for the year 1960 by the sum equal to 10% of such salary for extraordinary services rendered from June 1, 1960 to January 1, 1960. Waldo Taylor seconded and motion carried.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon,
Nov. 14, 1960.

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Dorothy Leeper, Laura Johnson, Waldo Taylor, Earl Whittaker, Joe Richards, and Secretary Ruth Gould, present.

Meeting was called to order by Mr. Turay.

Dorothy Leeper moved that the reading of the minutes be dispensed with and they be accepted as received by mail. Waldo Taylor seconded and motion carried.

Financial Statement was presented and accepted.

Earl Whittaker moved that the bills be approved. Dorothy Leeper seconded and motion carried.

University of Oregon -----	(Test Answer Sheets) -----	\$ 92.00
Cressey's, Inc. -----	(Office Supplies) -----	19.18
Am. Guidance Service, Inc. -----	(Tests) -----	6.14
Joseph F. Jastak -----	(Test) -----	3.89
Am. Assn. of School Adm. -----	(Membership) -----	10.00
The Elementary School Journal ---	(1-yr. Subscription) -----	4.50
Koke-Chapman Company -----	(Office Supplies) -----	8.75
Robert Brunner, Inc. -----	(Books) -----	11.13
Loran Levings -----	(Curriculum - Reimbursed) ---	23.28
World Book Company -----	(Test) -----	1.40
Lane County General Fund -----	(Testing - Serv. Bureau Chg.)-	15.10
Business Equipment Center -----	(Thermo-Fax Ren.-Reorg. Rmb.)-	30.00
Business Equipment Center -----	(Office Supplies) -----	117.00
Secretary of State -----	(Filing Fee) -----	10.00
Ruth E. Gould -----	(Curriculum Reimb.) -----	26.65
Thomas W. Newton -----	(Expense Reimbursement) -----	72.65
Ruth E. Gould -----	(Expense Reimbursement) -----	63.20
Thomas F. Dodson -----	(Expense Reimbursement) -----	46.53
Carmen G. Rohrer -----	(Expense Reimbursement) -----	71.27
Dorothy Leeper -----	(Mileage) -----	.72
Laura Johnson -----	(Mileage) -----	.72
Earl Whittaker -----	(Mileage) -----	12.24
Waldo Taylor -----	(Mileage) -----	2.70
Milton Turay -----	(Mileage) -----	3.96
Ray Holcomb -----	(Mileage) -----	1.44
Total -----		\$ 654.45

Earl Whittaker moved that the money for 'Chet' Huntley be approved and that the money now in Savings under "Lane County School Institute Fund" be transferred to the General Fund. Laura Johnson seconded and motion carried.

Earl Whittaker moved that Ruth Gould be authorized to sign the Lease for the use of the South Eugene High School for the County Teachers' Conference on March 27, 1961. Dorothy Leeper seconded and motion carried.

Minutes of Rural School Board - November 14, 1960

Waldo Taylor moved that the Audit Report be tabled until the next meeting. Earl Whittaker seconded and motion carried.

A discussion on Budget Committee members followed and Ruth Gould was requested to check with present members and report at the next meeting of the board.

Laura Johnson moved that the board meet in two weeks and continue the ^{Semi-}~~bi-~~ monthly meetings as long as necessary. Dorothy Leeper seconded and motion carried.

Dorothy Leeper moved that the remainder of the agenda be tabled and the representative of the Screening Committee, Mr. Ben Huntington, meet with the Committee regarding applicants for the Office of County School Superintendent. Motion seconded and carried.

Following the meeting with Mr. Huntington a motion was made by Joe Richards to invite the following applicants for a personal interview on Friday, November 25th:

Mr. Dale Parnell ----- 1:00 P.M.
Mr. John E. Seger ----- 2:00 P.M.
Mr. Maynard Christensen --- 3:00 P.M.

Motion was seconded by Ray Holcomb and carried.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,

Milton Turay
Chairman

Secretary

Eugene, Oregon,
October 10, 1960.

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Ray Holcomb, Dorothy Leeper, Laura Johnson, Waldo Taylor, Joe Richards, and Secretary Ruth Gould, present.

Dorothy Leeper made a motion that the reading of the minutes of September 12th be waived and accepted as submitted. Ray Holcomb seconded and motion carried.

Carmen Rohrer, Special Education Supervisor, reported on the July 25-29th Special Education Conference in Seattle, which she attended.

Auditor Ronald Babcock presented the question on surplus property tax offsets from State Basic School Support Funds which had arisen during the examination of the 1959-60 financial records of the Lane County Rural School Board, i.e., difference exists between State Basic School Support Funds received and Surplus Basic School Support Property Tax Offsets. Mr. Babcock reported that a letter relative to this difference had been sent to Mr. L. E. Marschat, State Department of Education, (copy included with minutes) regarding this problem, and that the reply would be incorporated in the audit report of the Rural School Board.

Auditor Babcock called to the attention of the Board ORS, 294.380, which authorizes a school board to approve expenditures over budget items, and requested that the Board take action on this provision.

Joe Richards moved that the Rural School Board declare an emergency requiring a greater expenditure of money than mentioned in the budget and by terms of ORS 294.380 the board authorize the expenditure of a sum of money not to exceed \$3,000 for curriculum improvement and N.D.E.A. fund including such items as substitute teacher pay, handbook preparation, and purchase of films. Ray Holcomb seconded and motion carried.

Financial Statement was presented and accepted.

Laura Johnson moved that the current bills be approved. Ray Holcomb seconded and motion carried. The bills approved were as follows:

Quick Service	Test Forms	\$ 107.00
Lane County General Fund	Test Form Printing	9.76
	Chgs. from Service Bureau	
Lane County General Fund	(Reorg. Reimbursed)	6.25
	Printing by Service Bureau	
Business Equipment Center	(Reorg. Reimbursed)	30.00
	Thermo-Fax Rental	
Business Equipment Center	Office Supplies	6.81
Osburn Hotel	Lunches for Text-	28.00
	Book Committee	
Koke-Chapman	Office Expense	8.95

American Guidance Service, Inc.
Robert C. McCracken Ins. Agency
Clary Corporation

Cresseys, Inc.
California Test Bureau
National Council of Teachers

General Roads - Lane County
Ruth E. Gould
Thomas W. Newton
Carmen G. Rohrer
Thomas Dodson
Milton Turay
Ray Holcomb
Dorothy Leeper
Laura Johnson
Waldo Taylor

Tests	\$ 10.14
Car Insurance	109.82
Ribbon for Clary machine	5.00
Office Supplies	2.26
Tests	286.96
1-yr. Subscription to "Math. Teacher"	7.00
Gas and Oil-Car 197	8.74
Expense Reimb.	99.61
Expense Reimb.	67.58
Expense Reimb.	68.32
Expense Reimb.	96.54
Mileage	3.96
Mileage	1.44
Mileage	.72
Mileage	.72
Mileage	2.70
	<hr/>
	\$968.28

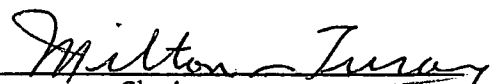
Joe Richards moved that the County Office obtain the best price available for the printing of the County School Directory without necessity of bid. Laura Johnson seconded and motion carried.

October 26th at 7:30 P.M. was the date and time set for the first meeting of the Screening Committee and members of the Rural School Board.

A report from the Interim Committee on Education was reviewed by Dorothy Leeper,

Meeting adjourned.

Lane County Rural School Board


Chairman

Secretary

Eugene, Oregon
September 12, 1960.

Regular meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Laura Johnson, Joe Richards, Dorothy Leeper, Waldo Taylor, and Secretary Ruth Gould, present.

Dorothy Leeper made a motion that the reading of the minutes of August 22nd be waived and accepted as submitted. Laura Johnson seconded and motion carried.

Laura Johnson moved that the current bills be approved and the Financial Statement accepted. Dorothy Leeper seconded and motion carried. The bills approved were as follows:

Business Equipment Center	Office Supplies	\$ 45.28
Business Equipment Center	Thermo-Fax Rental	30.00
	(Reorg. Reimb.)	
Science Research Assoc., Inc.	Tests	1,335.00
Thomas Dodson	Reimbursement for	
	books for Co. Office	
	paid by T. Dodson	16.65
Quick Service	Test Negatives	15.75
Koke-Chapman Company	Curriculum Supplies	16.02
I.B.M. Corporation	Office Supplies	39.00
Montgomery-Perlich Ins. Agcy.	Bonds for Ruth Gould	70.00
	and Margaret Blanton	
Cressey's, Inc.	Office Supplies	9.66
Charles E. Merrill Books, Inc.	Book	4.35
World Book Company	Tests	1,158.42
Nashville Public Schools	Curriculum Material	1.00
Ruth E. Gould	Expense Reimbursement	43.01
Thomas W. Newton	Expense Reimbursement	20.61
Carmen G. Rohrer	Expense Reimbursement	15.34
Thomas F. Dodson	Expense Reimbursement	40.56
Dept. of Motor Vehicles	Transfer of Certificate	2.00
	of Title	
Lane County	Payment on County Car	50.00
	Purchase	
Milton Turay	Mileage	3.96
Laura Johnson	Mileage	.72
Dorothy Leeper	Mileage	.72
Waldo Taylor	Mileage	2.70
		<u>\$2,920.75</u>

Waldo Taylor moved that the board authorize the audit of the Rural Board books. Joe Richards seconded and motion carried.

Joe Richards moved that the board approve and ratify the Announcement of Vacancy form as circulated. Waldo Taylor seconded and motion carried.

Dorothy Leeper moved that the County Office comply with the request of the County Treasurer to provide a copy of each distribution on the Rural School District fund by tax years. Waldo Taylor seconded and motion carried.

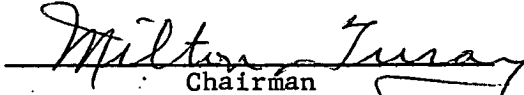
Waldo Taylor made a motion that the County Office be given authority to pay telephone bill upon receipt and approval of same. Dorothy Leeper seconded and motion carried.

Laura Johnson moved that insurance for the Car #197 be purchased from the lowest bidder if that bid included Fire and Theft Comprehensive, but if the bids were of the same amount that the insurance be continued with the McCracken Insurance Agency. Waldo Taylor seconded and motion carried.

Dorothy Leeper moved that Kenneth Williams be reimbursed \$3.00 for expenses on August 25th at the Lane County Teachers' Orientation. Laura Johnson seconded and motion carried.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD


Chairman

Secretary

Eugene, Oregon,
August 22, 1960.

Special meeting of the Rural School Board was held in the County School Office with Chairman Milton Turay, Laura Johnson, Joe Richards, Dorothy Leeper, Ray Holcomb, Waldo Taylor, and Secretary Ruth Gould, present.

Laura Johnson moved that the reading of the minutes of August 8th be waived and accepted as submitted. Mr. Taylor seconded and motion carried.

Joe Richards moved that the Board accept the County's offer to sell County Car No. 197 to the Rural School Board for \$500.00 with terms of \$50.00 down and the balance on July 1, 1961; the down payment of \$50.00 to be paid out of "Other Equipment" under "Capital Outlay". Mr. Taylor seconded and motion carried.

The Board instructed Ruth Gould to obtain figures from several reputable insurance companies for the same coverage as the County has on the car at the present time.

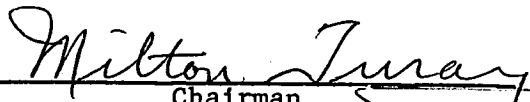
Ray Holcomb moved that the Board continue the employee insurance with the Board assuming the cost of the employee's insurance and extending the privilege to each employee to cover members of his/her family on a salary deduction basis. Mr. Richards seconded and motion carried.

The Board approved the hiring of Sharon Tipton to replace Judith Graham, who resigned, at a salary of \$255.00 per month.

The next regular meeting of the board will be on September 12, 1960.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon,
August 8, 1960.

The regular meeting of the Rural School Board was held in the Lane County School Office with Waldo Taylor, Joe Richards, Dorothy Leeper, Ray Holcomb, Laura Johnson, Milton Turay, and Secretary Ruth Gould present.

Joe Richards moved that the reading of the minutes be waived and the minutes be accepted as submitted. Mr. Taylor seconded and motion carried.

The financial statement was reviewed. Mrs. Leeper moved that Ruth E. Gould be bonded and authorized to sign checks and that Margaret E. Blanton, also be bonded. Laura Johnson seconded and motion carried. Following the receipt of the bonds, the following bills were authorized for payment:

Business Equipment Center (Reorg. Reimbursed)	\$ 30.00
Thermo-Fax Rental	
Easy Bulletin Boards	1 copy 1.50
	"Easy Bulletin Boards"
Cresseys, Inc.	Office Supplies 5.25
Zellerbach Paper Co.	Office Supplies 9.14
Payne Publishers	Curriculum Supplies 16.35
Ambco, Inc.	Ambco Otometer - Complete 186.55
Ruth E. Gould	Expense Reimbursement 30.00
Carmen G. Rohrer	Expense Reimbursement 6.00
Thomas W. Newton	Expense Reimbursement 25.41
Milton Turay	Mileage 3.96
Waldo Taylor	Mileage 2.70
Laura K. Johnson	Mileage .72
Ray Holcomb	Mileage 1.44
Dorothy Leeper	Mileage .72
	<u>\$319.74</u>

Joe Richards moved that the board authorize the office to obtain title to County car for a nominal consideration and insure it, naming all full-time employees as insured. Dorothy Leeper seconded and motion carried.

Ray Holcomb moved that a contract be given to Thomas Dodson on the basis of \$566.66 per month commencing August 15, 1960. Motion was seconded and carried.

It was decided to make no decision on employee's insurance until more information was available.

Waldo Taylor moved that the two remaining vacation day's pay be included in the final check due Wm. R. Woodie and this check to be made payable to Mrs. Martha Woodie. Mrs. Leeper seconded and motion carried.

Mrs. Leeper moved that the office be closed during the funeral hours on August 9. Motion seconded and carried.

The secretary was instructed to reissue checks that had previously been dated and signed by Wm. R. Woodie, but were being held.

The Commissioners, Ralph Petersen, Jess Hill, and Kenneth Nielsen, and County Administrative Assistant, Keith Parks, met with the Rural Board and discussed the following: employee insurance, transfer of office property and the purchase of the county car. The County Commissioners will ask the District Attorney to draw up the contract for the purchase of the Car #197.

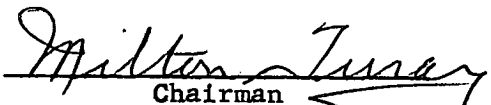
Mr. Parks reported that it was not possible for the county to sell to the Rural Board the equipment now in the office but that the equipment could be included in the rooms and used by the Rural Board.

Mr. Taylor invited members of the Rural Board to meet at his house for an informal meeting to consider criteria for the appointment of a new superintendent. This meeting to be held Monday, August 15th at 7 P.M.

Dorothy Leeper moved that Ruth Gould be appointed Acting Superintendent until such time as a regular Superintendent is appointed. Laura Johnson seconded and motion carried.

Joe Richards moved that the meeting be adjourned.

RURAL SCHOOL BOARD


Chairman

Secretary

Eugene, Oregon,
July 12, 1960.

Regular meeting (postponed from July 4th) was held in the County School Office with Milton Turay, Ray Holcomb, Laura Johnson, Joe Richards, and Ruth Gould, present.

Minutes of the meeting of June 8th were approved as submitted.

The financial statement was reviewed and accepted.

Current bills were reviewed. Joe Richards moved that bills be paid.
Mr. Holcomb seconded and motion carried;

Payable date: June 30, 1960

Business Equipment Center ----	Thermo-Fax Rental -----	\$ 30.00
Business Equipment Center ----	Ink -----	28.08
Martin Shedd -----	Projector Screen & Roller -----	45.78
Hoffman's -----	Timers (2) -----	27.90
Audio-Visual Supply Co. -----	Film Rack, Shipping Cases, Etc. --	200.10
Bookfiles -----	Bookfiles -----	51.59
Consolidated Freightways ----	Freight Charge -----	7.80
Koke-Chapman Company -----	Curriculum Supplies -----	93.30
Assn. for Superv. and Curr. Development, NEA -----	Booklets -----	13.52
G. P. Putnam's Sons -----	Book -----	5.42
The U. of Chicago Press -----	3-Yr. Sub. Elem. School Journal --	12.00
The Am. School Bd. Journal ---	1-Yr. Sub.-----	4.50
Appleton-Century-Crofts, Inc.-	Book -----	1.17
Twin Oaks -----	Lumber -----	15.51
Rancho Chuck Wagon -----	Dinners, Institute Committee ----	16.39
The Psychological Corp. -----	Tests -----	14.10
Houghton Mifflin Company -----	Tests -----	7.95
Western Psychological Serv.---	Test Material -----	5.50
Guard Publishing Company -----	Legal Ad #3570 -----	18.26
Ruth Gould -----	Expense Reimbursement -----	46.34
Carmen G. Rohrer -----	Expense Reimbursement -----	35.89
Thomas W. Newton -----	Expense Reimbursement -----	48.34
Wm. R. Woodie -----	Expense Reimbursement -----	20.50
		<u>\$ 749.94</u>

Payable Date: July 12, 1960

Milton Turay -----	Mileage -----	3.96
Ray Holcomb -----	Mileage -----	1.44
Laura Johnson -----	Mileage -----	.72
		<u>\$ 6.12</u>

A motion was made by Ray Holcomb that the regular meeting date be changed from the first Monday to the 2nd Monday of each month. Motion seconded by Joe Richards and carried.

A motion was made by Joe Richards that authority be given the County Office to purchase postage as needed. Motion seconded by Laura Johnson and carried.

Meeting adjourned.

RURAL SCHOOL BOARD,

Chairman

Secretary

Eugene, Oregon,
June 8, 1960

A meeting of the Lane County Rural School Board was held in the County School Office with Dorothy Leeper, Laura Johnson, Joe Richards, Waldo Taylor, Ray Holcomb, Margaret Blanton and Ruth Gould present.

Joe Richards, Vice-Chairman, in the absence of Mr. Turay, opened the meeting.

Minutes of the meeting held May 16th were read and approved.

Mr. Richards explained the purpose of the meeting was the consideration of the operation of the County Office during Mr. Woodie's absence. Mr. Taylor reported that a district had expressed concern over the functioning of the office without a Superintendent. Mr. Richards asked Mrs. Blanton and Mrs. Gould to report briefly on the current work responsibilities of the office personnel, and an expression as to the needs of any additional help. Mrs. Blanton requested additional clerical help, if found necessary.

Mrs. Leeper made a motion that clerical assistance be obtained, at the discretion of Mrs. Blanton, to relieve Mrs. Blanton and Mrs. Gould of the routine work as much as possible during Mr. Woodie's absence. Motion was seconded by Mr. Taylor and passed.

The secretary asked the Board to consider the possibility of Mrs. Carmen Rohrer attending a Special Education Conference in Seattle, July 25-29. Mr. Holcomb made a motion that Mrs. Rohrer attend the conference. Mrs. Leeper seconded and motion carried. The amount of \$85.00 was approved.

Since this meeting was a called special meeting, Mr. Richards asked the Board if there were any objections to continuing the meeting as a regular meeting and dispensing with the meeting set for June 20th. All members present were in favor of the continuance of the meeting.

The financial statement was considered and approved.

Current bills were reviewed. Mr. Taylor moved that the bills be paid. Mr. Holcomb seconded and motion carried.

The Social Studies	1 yr. subscription	\$ 5.00
McKinley Pub. Co.	Oct. 1960-April 1961	
Cressey's	Office Supplies	85.23
Houghton Mifflin Co.	Testing Supplies	35.77
Catskill Area Project	Brochures (20 copies)	8.50
Quick Service	Multilith Negatives	7.50
Koke-Chapman Company	Pen Point Replacement	2.20
Science Research Association	Tests	69.52
Florence E. Beardsley	County Supt. (Woodie	
	Assn. Dues (Gould	
	(Newton	30.00
Business Equipment Center	Thermo-Fax Rental	
	Reorganization Reimb.	30.00

Guard Publishing Company	Legals, Nos. 3483, 3411, 3397	\$ 37.69
Lemon, Rowan, Iskra and Babcock	Accounting Services	743.00
Business Equipment Center	Stencils	24.24
Ruth Gould	Expense Reimbursement	100.34
Thomas W. Newton	Expense Reimbursement	63.88
Thomas Dodson	Expense Reimbursement	167.71
Carmen G. Rohrer	Expense Reimbursement	89.11
Waldo Taylor	Mileage (6-8-60)	2.70
Laura K. Johnson	Mileage (6-8-60)	.72
Dorothy Leeper	Mileage (6-8-60)	.72
Ray Holcomb	Mileage (6-8-60)	1.44
		<u>\$1505.27</u>

Mrs. Leeper moved that the \$50.00 dues for membership in the Oregon School Board's Association be paid. Mrs. Johnson seconded. Motion carried.

Mr. Richards read the request for financial support for the regional A.S.C.D. meeting in Eugene on November 4 and 5. Mr. Holcomb made a motion that \$20.00 be allowed for the A.S.C.D. meeting. Mr. Taylor seconded and motion carried.

Mrs. Johnson suggested that a news release would be appropriate at this time. Mr. Richards directed Mrs. Blanton to prepare such a release.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD

Milton Turay

Eugene, Oregon,
May 16, 1960.

A meeting of the Lane County Rural School Board was held in the County School Office with Odyne Mathews, Virgil Cameron, Dorothy Leeper, Milton Turay, Waldo Taylor, Laura Johnson, Joe Richards, and Secretary Wm. R. Woodie present.

The minutes of the meeting held on April 4th were approved, as recorded and submitted to each member.

The returns of the Rural School District Election held on May 2nd to exceed the 6% Limitation and to elect directors were canvassed and the results found to be as follows:

ZONE 1
Dist.

	6%					
	YES	NO	Cook	Northam	Richards	Writeins
28	116	44	33	32	64	
32	109	32	34	20	63	
88	90	25	38	16	49	
90	104	37	37	37	56	
97J	376	169	137	109	213	
102J	5	1	2	1	3	
112	7	2	7	1	1	
118	40	16	12	20	16	
Total	847	326	300	236	465	

ZONE 2

43	86	23	31	21	40	
52	526	757	245	275	615	
69J	281	340	135	106	343	
79	97	30	30	39	52	
139	101	41	27	30	62	
Total	1091	1191	468	471	1112	

ZONE 3

1	94	31	32	31	56	
19	1031	783	667	419	582	
67	17	10	2	14	8	
68	152	125	49	58	132	
71	73	61	35	36	48	
76	35	499	147	97	173	1
117	21	34	14	12	28	
Total	1423	1543	946	667	1027	1

ZONE 4
Dist.

	6%								
	YES	NO	Cook	Northam	Richards	Writeins	Johnson	Mathews	Writeins
25J	60	54	22	27	50				
31	14	2	3	4	8				
45	160	14	16	36	99				
48	22	6	8	5	10				
75	54	52	36	18	28				
80	8	2	4	3	2				
84	11	8	5	4	8				
93	10	4	3	3	4				
128	30	8	6	13	16				
177	13	5	9	4	5				
191	24	10	8	13	14				
Total	406	165	120	130	244				

ZONE 5

4	3109	3595	1145	1565	3482	2	3338	2321	1
40	184	50	75	52	86		120	81	
44	66	27	60	12	12		18	74	
66	57	52	28	25	51		40	71	
Total	3416	3724	1308	1654	3631	2	3516	2547	1

GRAND

TOTALS	7183	6949	3142	3158	6479	3	3516	2547	1
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Since a majority of the ballots cast favored exceeding the 6% limitation for the 1960-61 school year the election was declared carried. Since a majority of the ballots cast for director from Zone V and for director-at-large favored Mrs. Laura Johnson and Mr. Joe Richards, respectively, they were declared elected.

The Secretary administered the Oath of Office to Laura Johnson and Joe Richards.

A motion was made, seconded and carried that Milton Turay be elected chairman of the Rural School District Board for the school year 1960-61.

A motion was made, seconded and carried that Joe Richards be elected Vice-Chairman of the Rural School District Board for the school year 1960-61.

An oral report was heard from Mr. Tom Newton of the County Office Staff regarding the progress of the Lane County Cooperative Film Library. Mr. Newton reported that the program had been approved under the National Defense Education Act for a second year and that the original purchase of films was now being used by the participating school districts.

An oral report was heard from the Secretary relating the progress of the state representative committee on the Intermediate Unit in Oregon. The Secretary reported that this Committee had conducted several meetings and would undoubtedly recommend legislation to the Legislative Interim Committee on Education regarding the reorganization of the County Offices in Oregon.

Contracts were issued and signed for Mrs. Ruth Gould, Mrs. Carmen Rohrer, and Mr. Thomas Newton for the school year 1960-61 (see minutes of March 7th and April 4th for original board action). A motion was made, seconded and carried that the Rural School District Board shall contract with the Superin-

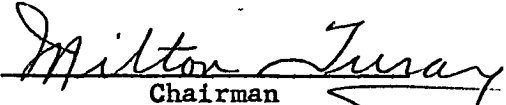
tendent, Mr. Woodie as Executive Officer of the Rural School District and the County School Superintendent, for a term of 36 months beginning July 1, 1960.

The following bills were approved for payment:

Consolidated Freightways, Inc.	Freight Charge	\$ 4.82
Harper & Brothers, Publishers	Book	7.54
Willamette Stationers	Office Supplies	5.50
Coronet Films	Film Supplies	2.50
Flowers Unlimited	Flowers - For	
	Teachers' Conference	4.00
Addressograph-Multigraph Corp.	Offset Stencils	9.48
The Psychological Corporation	Testing	8.10
I.B.M. Corporation	Carbon Paper	49.70
Koke-Chapman Company	Printed Check Forms	41.95
Hay & Carman, Inc.	Soundcraft Tape	22.36
	and Reels	
Earl Whittaker	Mileage	12.24
O. O. Mathews	Mileage	2.70
Milton Turay	Mileage	3.96
Waldo Taylor	Mileage	2.70
Laura K. Johnson	Mileage	.72
Dorothy Leeper	Mileage	.72
		<hr/>
		\$ 178.99

Meeting adjourned.

Rural School Board


Chairman

Secretary

Eugene, Oregon,
April 4, 1960.

The meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Waldo Taylor, Milton Turay, Ray Holcomb, Dorothy Leeper, and William R. Woodie present.

The minutes of the meeting held on March 7th were approved as submitted to the board members.

A motion was made, seconded and carried to offer contracts to the following Rural School District employees for the school year beginning July 1, 1960 for the amounts indicated:

Ruth Gould	- \$7,000	- 12 months
Carmen Rohrer	- 6,500	- 12 months
Tom Newton	- 6,700	- 12 months
William Woodie	- 9,250	- 12 months

Nominating petitions and acceptances were presented for the following candidates for the Rural School Board:

Zone V - O. O. Mathews, incumbent, Eugene, Rt. 5
Laura K. Johnson, 1210 Melvina Way, Eugene

At Large - Joe B. Richards, 2820 Elinor, Eugene
Molly Chase Northam, Rt. 2, Box 324, Creswell
Wilferd H. Cook, Rt. 2, Eugene

The Secretary was authorized and directed to prepare the necessary ballots for the Rural School District 6% Limitation election, and the election of Rural School District Directors.

A letter was read from the Surplus Property Section from the State of Oregon indicating that the application for approval of a representative to negotiate with the Surplus Property Section for the purchase of surplus property was denied. The basis for this denial was that the regulations of the Department of Health Education and Welfare did not permit County School Offices to participate in surplus property purchases.

A report was given by Mr. Newton concerning the Science Fair held on April 2 and 3.

A summary of the County Equalized Levy was presented to each director (copy attached).

The following bills were approved for payment:

U. of O. Cooperative Store	Test Materials	24.75
Bronson Travel Service	Travel for A. Petteys (Teachers' Workshop)	153.20
F. O. Sipprell	Paper Welder	11.80
Quick Service Litho Printing	Offset Negative	2.50
Business Equipment Center	Thermo-Fax Rental (Reorganization Reimb.)	30.00
Mishler's	Mimeo Paper	2.35

The Broadway

Cressey's

The Lane Reporter

Business Equipment Center

Smeed Sound Service

Bostitch-Northwest Company

Guard Publishing Company

Calif. State Dept. of Education

Koke-Chapman

Wm. R. Woodie

Ruth E. Gould

Thomas W. Newton

Carmen G. Rohrer

Odyne Mathews

Waldo Taylor

Milton Turay

Ray Holcomb

Dorothy Leeper

Installation of Traverse 36.10

Rods for Drapes

Paper 8.80

1-yr. Subscription 2.50

Office Supplies 30.15

Publicity 25.00

Curriculum Reimbursement

Stapler and Staples 16.10

No. 3167 (54.78)

Legal-No. 3197 (10.43) 65.21

Special Ed. Publications 6.55

Office Supplies 29.11

Expense Reimbursement 50.30

Expense Reimbursement 96.88

Expense Reimbursement 71.81

Expense Reimbursement 68.23

Mileage 2.70

Mileage 2.70

Mileage 3.96


Mileage 1.44

Mileage .72

\$742.86

Meeting adjourned.


Chairman


Secretary

**COUNTY SCHOOL PROPERTY TAX
EQUALIZATION**

WHAT IS IT?

Oregon law provides that a portion of each local school district's operating levy (not including bond levies or capital outlays for buildings and equipment) shall be levied against all property in the county at an equal rate. The remaining amount of each local district's operating levy, plus bond levies and capital outlays for buildings and equipment, is extended only on the property within the local school district. In effect, each local school district prepares a budget and authorizes a tax levy that will provide the funds needed to operate their schools for the next year. A portion of each of these local levies is then lumped together and extended on all school districts of the county at an equal rate.

The responsibility for administering this county-wide levy and its apportionment rests with the rural school board and the office of the county school superintendent. The amount of each district's operating levy that is included in the county-wide levy is determined by a formula that is contained in the law and which leaves very little to the discretion of the rural school board.

The amount of the county-wide equalized levy is approximately equal to 50% of the total of all districts operating levies. All of the proceeds from this county equalized levy are then distributed to each of the local districts on a per-pupil basis except for a sum which may be reserved for distribution to distressed districts as defined in the law. In Lane County the board has decided not to reserve any of these proceeds for distressed districts but instead have decided to distribute the entire amount on a per-pupil basis.

The net result of this procedure is to accomplish a certain amount of equalization of assessable wealth between school districts of the county. How equalization takes place can best be illustrated by an example.

Two typical Lane County school districts are listed below showing their respective assessed values and number of students in average daily membership.

District	Assessed Valuation	%	A.D.M.	%	Assessed Valuation Per Pupil
A	\$ 8,855,689	4.79	1,193.0	3.23	\$ 7,423.00
B	30,746,639	16.65	7,064.9	19.15	4,352.00
County Total	\$184,581,623	100.00	36,901.3	100.00	\$ 5,002.00

It is evident that the amount of taxable wealth behind each student in these two districts differs significantly. Also, since district "A" has 4.79% of the assessable value in the county, their taxpayers contribute 4.79% of the total proceeds realized from the county equalized levy. This same district has 3.23% of the students in the county and therefore will receive 3.23% of all funds collected. Since the district enjoys a greater portion of assessable value than its portion of students to educate, it is then a contributing district. The amount of its contribution is approximately the difference between its percentage of children and its percentage of valuation (1.56% of all funds collected.) On the other hand, district

"B" has 16.65% of the assessable value but also has 19.15% of the students to educate. This district is therefore a receiving district in an amount approximately equal to 2.5% of the total amount collected.

HOW DOES IT WORK IN LANE COUNTY?

The computation of the county equalized levy for 1960-61 and each district's apportionment is illustrated by the following procedure.

1. Determine the total 1959-60 levies of all school districts minus -

- a. Acquisition of sites
- b. Bonds and interest
- c. New buildings, major additions and equipment.

(A). \$8,474,254.50

2. Estimate the total county A.D.M. for 1960-61 by subtracting all 12th graders from this year's A.D.M. and adding all 5-year olds as shown by the current census.

(B). 36,901.3

3. Find the current total A.D.M. (Dec. 31, 1959)

(C). 35,256.3

4. Multiply the current operating levies (A) by the ratio of next year's estimated A.D.M. to this year's A.D.M. 50% of this amount is the equalized levy for 1960-61.

$$(A) \$8,474,254.50 \times \frac{(B) 36,901.3}{(C) 35,256.3} \times 50\% = (D) \underline{\underline{\$4,434,824.40}}$$

5. Since none of "D" is reserved for aid to distressed districts it is all apportioned to the districts according to their proportion of the predicted A.D.M. for 1960-61. This predicted A.D.M. for each district is determined by subtracting from their current A.D.M. the number of students in the highest grade taught and adding the number of students who will enter the lowest grade taught.

Each district's apportionment then becomes the amount of their local levy that is assumed by the county equalized levy and the remainder of the local levy is extended only on the property within the district. This is accomplished by the assessor who deducts from each local district levy the amount of the rural school district apportionment for that district and extends the remainder on the property of the district. The assessor then extends the total of all apportionments on all the districts of the county at an equal rate. The apportionment or tax offsets for each district for 1960-61 are shown by the following schedule. To raise these amounts will require approximately 24.0 mills on all property in the county.

*Tax Offset 1960-61

District	Portion of Total A.D.M.	*Tax Offset 1960-61	
		(1) Total	(2) Within 6% Limitation
1	.012254	\$ 54,344.34	\$ 28,461.36
4	.391165	1,734,748.09	908,526.72
19	.191454	849,064.87	444,674.43
25J	.005707	25,309.54	13,255.18
28	.010217	45,310.60	23,730.18
31	.000856	3,796.21	1,988.16
32	.015300	67,852.81	35,536.05
40	.017279	76,629.33	40,132.51
43	.010059	44,609.90	23,363.21
44	.001116	4,949.26	2,592.04
45	.029964	132,885.08	69,594.91
48	.001106	4,904.91	2,568.81
52	.072212	320,247.54	167,720.86
66	.011907	52,805.45	27,655.41
67	.002656	11,778.89	6,168.87
68	.016151	71,626.85	37,512.60
69J	.039890	176,905.15	92,649.22
71	.010788	47,842.89	25,056.40
75	.002081	9,228.87	4,833.37
76	.032329	143,373.44	75,087.91
79	.007526	33,376.49	17,480.02
80	.000962	4,266.30	2,234.36
84	.001764	7,823.03	4,097.10
88	.003916	17,366.77	9,095.37
90	.005428	24,072.23	12,607.17
93	.002331	10,337.58	5,414.02
97J	.033950	150,562.29	78,852.87
**102J	.000344	1,525.58	798.98
117	.007325	32,485.09	17,013.17
118	.001434	6,359.54	3,330.63
128	.002902	12,869.86	6,740.24
139	.007360	32,640.31	17,094.47
177	.002065	9,157.91	4,796.21
191	.001092	4,842.83	2,536.30
U-1	.007474	33,145.88	17,359.24
U-4	.009206	40,826.99	21,382.02
U-9	.003350	14,856.66	7,780.77
U-12	.005268	23,362.65	12,235.55
U-14J	.021812	96,732.39	50,660.94
TOTALS	1.000000	\$ 4,434,824.40	\$ 2,322,617.63

**Will offset on District No. 32,
due to reorganization effective
July 1, 1960.

*The amount shown in (1) is the amount of offset if the County 6% Limitation
election passes. The amount in (2) is the offset if it fails.

THE LEVY FOR OPERATION OF THE COUNTY SUPERINTENDENT'S OFFICE

In addition to the above levy and apportionment the rural school district board also has the responsibility of making the necessary budget and levy to provide for the operation of the county superintendent's office. This amount was formerly contained in three separate budgets - the rural school district budget, the county budget and the non-high school district budget. The levy for next year is \$55,148.00. This amounts to about 3/10ths of a mill in each school district.

Eugene, Oregon,
March 7, 1960.

A meeting of the Lane County Rural School Board was held in the County School Office with Odyne Mathews, Waldo Taylor, Milton Turay, Ray Holcomb, and Secretary Woodie, present.

The minutes of the meeting of February 1st were approved as recorded and submitted to each member.

A motion was made, seconded and carried, to reelect Mrs. Ruth Gould, Mr. Thomas Dodson, Mr. Carmen Rohrer, Mr. Thomas Newton, and Superintendent Wm. R. Woodie for the 1960-61 school year at a salary not less than the current year's salary.

Mr. Ruth Gould reported to the board that the County Annual Teachers' Conference would take place on April 8th at South Eugene High School and would probably be attended by over 1800 persons. She reported that over 200 sections had been scheduled of from 30 to 100 teachers on topics designed to strengthen teaching practices. She also reported that Mrs. Anna C. Petteys would address the general session during the last period of the day. Mrs. Petteys topic will be "What America is Asking of Her Schools".

A letter was read from H. D. Harp, Principal, Siuslaw Junior High School, requesting the Rural School Board to investigate the possibility of machine scoring of tests and if possible to adopt the program on a county-wide basis.

A letter was read from Leonard D. Garmeier, Assistant Executive Secretary of the Oregon School Boards' Association, requesting the Rural School Board to cooperate in determining if any Lane County School Boards would have suggestions that would lead toward revision of the Handbook for School Directors in Oregon.

Letter was read from W. B. Walker, Director of the Surplus Property Section of the State of Oregon, requesting the Rural School Board to name an authorized representative to negotiate for surplus property. A motion was made, seconded and carried that the superintendent, Wm. R. Woodie, be named as the representative of the Lane County Rural School District Board to obtain the transfer of surplus property from the Surplus Property Section.

The remainder of the meeting was spent in discussing the Rural School District Levy, election board procedures for the annual election on May 2nd, and the zoning of the Rural School District. The Secretary was authorized and directed to prepare a factual explanation of the Rural School District levy and its operation for distribution to each Rural School Board director.

The following bills were approved for payment:

Carlson Hatton & Hay, Inc. -----	Dictaphone Tubes -----	\$ 2.56
Cressey's -----	Office Supplies -----	49.13
Dictaphone Corporation -----	Dictabelt Records -----	5.00
National Education Assn. -----	Book -----	4.14

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Baker Science Packets -----	Science Packets -----	\$ 4.64
Boehnke Printing Company -----	Office Envelopes -----	96.70
Valley Stationery Company -----	Type Cleaner -----	2.94
Business Equipment Center -----	Mimeo Paper -----	41.60
Guard Publishing Company -----	Legal Ads -----	23.93
Quick Service Litho Printing -----	Test Answer Sheets -----	66.80
Zellerbach Paper Company -----	Curriculum Supplies -----	46.70
Quick Service Litho Printing -----	Curriculum Supplies -----	6.00
Vienna Annala -----	Expense, Ed. Meeting -----	26.86
Gladys Gavette -----	Expense, Ed. Meeting -----	34.36
Wm. R. Woodie -----	Expense Reimbursement -----	53.22
Ruth E. Gould -----	Expense Reimbursement -----	25.90
Thomas Dodson -----	Expense Reimbursement -----	36.20
Carmen G. Rohrer -----	Expense Reimbursement -----	40.66
Thomas W. Newton -----	Expense Reimbursement -----	67.47
Leonard Ziniker -----	Mileage -----	2.16
Lorence Jensen -----	Mileage -----	12.24
Gustaf Swanson -----	Mileage -----	2.34
Raymond Andersen -----	Mileage -----	3.78
Wilferd Cook -----	Mileage -----	.77
Charles Swango -----	Mileage -----	1.80
Odyne Mathews -----	Mileage -----	5.40
Milton Turay -----	Mileage -----	7.92
Waldo Taylor -----	Mileage -----	5.40
Ray Holcomb -----	Mileage -----	2.88
Earl Whittaker -----	Mileage -----	12.24
Dorothy Leeper -----	Mileage -----	.72
TOTAL		\$692.46

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,

Chairman

Secretary

Eugene, Oregon,
February 15, 1960.

A meeting of the Rural School Board Budget Committee was held in the County Office with the following Budget Committee members present: Odyne Mathews, Earl Whittaker, Milton Turay, Waldo Taylor, Ray Holcomb, Dorothy Leeper, Lorence Jensen, Gustaf Swanson, Raymond Andersen, Wilferd Cook, Leonard Ziniker, Charles Swango, and Secretary Wm. R. Woodie.

The minutes of the meeting held on January 11th were read and approved. After discussing individual budget items, a motion was made, seconded and carried, to adopt the following budget for 1960-61:

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS AND AVAILABLE CASH BALANCE AND TAX LEVY	
1. Total Estimated Expenditures	\$ 78,398.00
2. Deduct Total Estimated Receipts and Available Cash Balances. \$	23,250.00
3. Total Estimated Tax Levy for the Ensuing Fiscal Year \$	55,148.00

ESTIMATED RECEIPTS

1. Estimated Available cash on hand at beginning of year for which this budget is made	\$ 22,000.00
2. Amounts received from other sources	\$ 1,250.00
3. Total Estimated Receipts	\$ 23,250.00

ESTIMATED EXPENDITURES

A. GENERAL CONTROL

1. Personal Service	
a. Superintendent	\$ 9,250.00
b. Assistant Superintendent-Curriculum	\$ 7,000.00
c. Director-Special Education	\$ 6,800.00
d. Supervisor-General Education	\$ 6,700.00
e. Supervisor-Special Education	\$ 6,500.00
f. Administrative Assistant	\$ 5,500.00
g. Certification Clerk-Secretary	\$ 4,396.00
h. Secretary	\$ 3,436.00
i. Legal	\$ 650.00
j. Part-time Help	\$ 2,500.00
2. Social Security	\$ 1,000.00
3. Retirement	\$ 1,800.00
4. S.I.A.C.	\$ 100.00
5. Expenses	
a. Superintendent	\$ 1,000.00
b. Assistant Superintendent-Curriculum	\$ 800.00
c. Director-Special Education	\$ 700.00
d. Supervisor-Special Education	\$ 700.00
e. Supervisor-General Education	\$ 700.00
f. Board	\$ 600.00
TOTAL GENERAL CONTROL	\$ 60,132.00

B. OFFICE EXPENSES

1. Supplies	\$ 1,140.00
-----------------------	-------------

2. Printing and Stationery\$	875.00
3. Maintenance and Repair\$	300.00
4. Elections and Publicity\$	200.00
5. Postage\$	750.00
6. Telephone and Telegraph\$	1,200.00
7. Miscellaneous\$	1.00
TOTAL OFFICE EXPENSES\$	<u>4,466.00</u>
C. SUPPLIES, SUPERVISION		
1. Books and Periodicals\$	250.00
2. Tests and Materials\$	6,050.00
3. Curriculum Materials\$	300.00
TOTAL SUPPLIES, SUPERVISION\$	<u>6,600.00</u>
D. CAPITAL OUTLAY		
1. Office Machines\$	100.00
2. Other Equipment\$	400.00
TOTAL CAPITAL OUTLAY\$	<u>500.00</u>
E. INSTITUTES AND EDUCATIONAL MEETINGS		
1. County Educational Conference\$	400.00
2. Regional Institutes and Inservice\$	300.00
TOTAL INSTITUTES AND EDUCATIONAL MEETINGS\$	<u>700.00</u>
F. EMERGENCY FUND\$	<u>6,000.00</u>
TOTAL ESTIMATED EXPENDITURES\$	<u>78,398.00</u>

A motion was made, seconded and carried, to authorize and direct the Secretary to prepare the necessary legal notices and to provide for a public hearing on the budget to be held in the County School Office at 2:00 o'clock p.m. on March 15th. (Note: Notices of the public hearing to be published in the Register-Guard on February 29th and March 7th and posted by the Secretary on February 26th on the County School Office door, on the County Bulletin Board on the first floor of the Court House, and on the public Bulletin Board on the northwest corner at the intersection of 8th Avenue and Oak Streets.)

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,

Chairman

Wm R. Hardie
Secretary

Chairman, Budget Committee

Eugene, Oregon,
February 1, 1960.

A meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Milton Turay, Waldo Taylor, Ray Holcomb, Earl Whittaker, Dorothy Leeper, and William Woodie, Secretary, present.

Minutes of the meeting held on January 11th, and distributed through the mail to each member, were approved.

A motion was made, seconded and carried to adopt the following Code of Ethics and to direct the Secretary to include a copy of the Code in the Rural School Board Director's Handbook.

CODE OF ETHICS*

*Originally developed by the Indiana School Boards Association, 1951.

A SCHOOL BOARD MEMBER SHOULD HONOR THE HIGH RESPONSIBILITY WHICH HIS MEMBERSHIP DEMANDS:

By thinking always in terms of "children first".

By understanding that the basic function of the school board member is "policy-making" and not "administrative," and by accepting the responsibility of learning to intelligently discriminate between these two functions.

By accepting the responsibility along with his fellow board members of seeing that the maximum of facilities and resources is provided for the proper functioning of the schools.

By representing at all times the entire school community.

By accepting the responsibility of becoming well informed concerning the duties of board members, and the proper functions of public schools.

By recognizing responsibility as a State official to seek the improvement of education throughout the State.

A SCHOOL BOARD MEMBER SHOULD RESPECT HIS RELATIONSHIPS WITH OTHER MEMBERS OF THE BOARD:

By recognizing that authority rests only with the Board in official meetings, and that the individual member has no legal status to bind the Board outside of such meetings.

By refusing to make statements or promises as to how he will vote on any matter which should properly come before the Board as a whole.

By making decisions only after all facts bearing on a question have been presented and discussed.

By respecting the opinion of others and by graciously conforming to the principle of "majority rule".

A SCHOOL BOARD MEMBER SHOULD MAINTAIN DESIRABLE RELATIONS WITH THE SUPERINTENDENT OF SCHOOLS AND HIS STAFF:

By striving to procure, when the vacancy exists, the best professional leader available for the head administrative post.

By giving the superintendent full administrative authority for properly discharging his professional duties, and by also holding him responsible for acceptable results.

By acting only upon the recommendations of the superintendent in matters of employment or dismissal of school personnel.

By having the superintendent present at all meetings of the Board except when his contract and salary are under consideration.

By referring all complaints to the proper administrative office and by discussing them only at a regular meeting after failure of administrative solution.

By presenting personal criticisms of any employee directly to the superintendent.

A SCHOOL BOARD MEMBER SHOULD MEET HIS RESPONSIBILITIES TO HIS COMMUNITY:

By attempting to appraise fairly both the present and future educational needs of the community.

By regarding it as a major responsibility of the Board to interpret the aims and the methods of the schools to the community.

By insisting that all school business transactions be on an open, ethical, and above-board basis.

By vigorously seeking adequate financial support for the schools.

By refusing to use his position on a school board in any way, whatsoever, for personal gain or for personal prestige.

By winning the community's confidence that all is being done in the best interests of school children.

A motion was made, seconded and carried to revise the policy of the Rural School Board in the matter of election and assignment of clerical employees

to delegate to the Superintendent the power to promote, demote, discharge or appoint all clerical employees as in his judgment is necessary. Any clerical employee dismissed by the Superintendent may appeal his dismissal to the Rural School Board.

A motion was made, seconded and carried to authorize and direct the Secretary to:

a: Insert in the Rural School Board Handbook the following items:

1. A job description for the office of County Superintendent.
2. An analysis of the distribution of funds, under the jurisdiction of the County Superintendent and the Rural School Board.
3. Legal provisions regarding the appointment of local school board members by the County Superintendent.

A report was given by the Secretary announcing the establishment of a state committee to study the intermediate unit and the Rural School Law. The committee was appointed by the Association of County School Superintendents, and contains representatives from the Oregon School Board Association, the State Board of Education, the Oregon Association of School Administrators, the State Department of Education, the Oregon Education Association, Parent-Teacher's Association, Elementary Principal's Association and Secondary Principal's Association. It is the purpose of this committee to study the County Office and rural school districts in Oregon and to make recommendations to the legislative interim committee, that will lead to the reorganization of the County Office in Oregon. Lane County people serving on this committee are: Jesse Fasold, Superintendent, Cottage Grove; Russel Tompkins, Elementary Principal, Eugene; Paul Elliott, Supt., Oakridge; and William Woodie, County Superintendent of Schools.

The remainder of the meeting was spent in discussing the 1960-61 budget.

Meeting adjourned.

RURAL SCHOOL BOARD

Q. C. Mathews
Chairman

W. R. Woodie
Secretary

Eugene, Oregon,
January 11, 1960.

The meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Virgil Cameron, Milton Turay, Waldo Taylor, Ray Holcomb, Earl Whittaker, Dorothy Leeper, and Secretary William Woodie, present.

The minutes of the meeting held on December 7th and distributed through the mails to each member were approved.

Mr. Tom Dodson, the new staff member and the Acting Special Education Director was introduced to the Board.

Motion by Whittaker, seconded by Turay and carried, to direct the Secretary to prepare the estimated operating levies for school purposes and the estimated A.D.M.'s for school districts for the school year 1960-61 to be used in computing the Rural School District Levy and local school district offsets.

Motion by Cameron, seconded by Holcomb and carried that no funds be placed in the distressed district fund for 1960-61.

The following bills were approved for payment:

<u>FIRM</u>	<u>ITEM</u>	<u>AMOUNT</u>
Cressey's	Office Supplies	\$ 1.00
University of Oregon	Test Score Sheets	6.30
Calif. Test Bureau	Special Ed. Book	4.89
Business Equipment Center	Office Supplies	32.14
Koke-Chapman	Office Supplies	3.25
A. K. Briggs Co.	Printing Directories	614.28
Burgess Pub. Co.	Book	2.75
Oakridge Telegram	Legal Ad	9.24
Monroe Calculat. Co.	Calculator	459.00
Univ. of Chicago Press	Dec. 1959 to Dec. 1960	
	Elem. School Journal	4.50
Assoc. for Childhood Education International	Curriculum	7.49
Wm. R. Woodie	Expense Reimbursement	18.50
Ruth Gould	" "	49.54
Carmen G. Rohrer	" "	55.83
Thomas W. Newton	" "	28.45
Ruth Gould	Reimbursement for Reading Workshop Exp.	15.20
Odyne Mathews	Mileage (1-11-60)	2.70
Dorothy Leeper	Mileage (1-11-60)	.72
Ray Holcomb	Mileage (1-11-60)	1.44
Earl Whittaker	Mileage (1-11-60)	12.24
Milton Turay	Mileage (1-11-60)	3.96
Waldo Taylor	Mileage (1-11-60)	2.70
Leonard Ziniker	Mileage (1-11-60)	2.16
Lawrence Jensen	Mileage (1-11-60)	12.24
Gustaf Swanson	Mileage (1-11-60)	2.34
Raymond Andersen	Mileage (1-11-60)	3.78
Wilferd Cook	Mileage (1-11-60)	.77
Charles Swango	Mileage (1-11-60)	1.80
Robert Straub	Mileage (1-11-60)	1.62
	TOTAL	\$ 1,360.83

The Rural School Board members adjourned to the Library for the Budget Committee meeting which followed immediately. All directors and appointed members, Wilferd Cook, Leonard Ziniker, Lawrence Jensen, Gustaf Swanson, Raymond Andersen, Charles Swango, and Robert Straub were present. A motion was made by Cameron and seconded by Holcomb and carried to instruct the Secretary to record a unanimous ballot for Wilferd Cook as Chairman, and Lawrence Jensen as Secretary of the Budget Committee.

The Secretary reported that on January 1, 1961 the Rural School District would be responsible for the operation of the County School Superintendent's Office in all details with the exception of housing. Budget breakdown worksheets were presented to each Budget Committee Member and the various estimated receipts and expenditures were discussed. It was the consensus of the Budget Committee that the items of salary and testing program be held for final decision until the second meeting. After considerable discussion the Secretary was directed to call the next meeting of the Budget Committee for February 15th in the County Office at 1:30 P.M. Certain materials on teacher salaries in Lane County and expenditure items from other County offices in Oregon was presented to the Board.

The following estimated expenditures were suggested by the Committee:

Schedule III, A, General Control, Item 1f Legal	-	\$ 650.00
Item 1g - Part time help	-	2500.00
Item 4 - SIAC	-	100.00
Item 5b - Director Curriculum	-	800.00
Item 5c - Director-Special Ed.	-	700.00
Item 5d - Supervisor-Spec. Ed.	-	700.00
Item 5e - Supervisor-Gen. Ed.	-	700.00
Item 5f - Board	-	600.00

Schedule III, B, Office Expenses, Item 1, Supplies	1140.00
Item 2 - Printing & Stationery	- 875.00
Item 3 - Maintenance & Repair	- 300.00
Item 4 - Elections & Publicity	- 200.00
Item 5 - Postage	- 750.00
Item 6 - Telephone & Telegraph	- 1200.00

C, Supplies, Supervision	
Item 1 - Books & Periodicals	- 250.00
Item 3 - Curriculum Materials	- 300.00

D, Capital Outlay	
Item 1 - Office Machines	- 100.00
Item 2 - Other Equipment	- 400.00

E, Institutes & Educational Meetings	
Item 1 - Co. Educational Conf.	- 400.00
Item 2 - Regional Institutes & Inservices	- 300.00

The Secretary was directed to notify all members by mail of the next meeting of the Budget Committee at 1:30 P.M., February 15th, at the County Office.

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD

Chairman

W. R. Audie
Secretary

x *W. H. Cook*
Chairman Budget Committee

Eugene, Oregon,
December 7, 1959.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Dorothy Leeper, Virgil Cameron, Ray Holcomb, Earl Whittaker, Milton Turay, Waldo Taylor, and Secretary Wm. R. Woodie, present.

The minutes of the November 2, 1959 meeting were read and approved.

The secretary reported on the financial data from other counties, and stated that the State Department of Education has such information available which he will secure and summarize for the next meeting. It was decided to use only the ten or twelve largest counties in the State for comparison.

Reports were given on the Oregon School Board Association Conference. Mrs. Leeper reported on the Gifted Children section, Mr. Mathews and Mr. Woodie on the Legislative section, and Mr. Holcomb on the Testing, Guidance, and Counseling section.

The Regional Clinic for school board members held November 20th in Salem was reviewed by the secretary. After some discussion it was decided to hold a Lane County Clinic for school board members on January 15th and 16th. The Board requested the secretary to go ahead with plans for this meeting.

The secretary introduced Mr. Robert Sabin who is making a study of the intermediate unit for his Doctorate.

Mrs. Rohrer, Special Education Supervisor, was introduced and gave a brief resume' of her experience and training.

The financial statement was distributed to the members.

The secretary asked for suggestions in the preparation of budget materials for the Budget Committee. The Board discussed the method of selection and qualifications for Budget Committee Members, and dates of the meetings to prepare the budget. The following persons were selected to serve on the Budget Committee: Leonard Ziniker, Robert Straub, Charles Swango, Lawrence Jensen, Gustaf Swanson, Raymond Andersen, and Wilferd Cook. The following were selected as alternates if one or more of the previous list cannot serve: Mrs. Ruth Edwards, Clarence Chase, Roy Stone, Hart Larsen, Mrs. George Skeie, and Leonard Jensen. The secretary was directed to notify the Budget Committee members of their appointment. Because of the holidays, it was decided to postpone the regular meeting of the Board to January 11th, 1:30 P.M. at which time the Budget Committee will be invited to attend at 2:15 P.M. for their organization.

The secretary was authorized to prepare for the Board's consideration, the following sections to be included in the Rural School Board policies: job description of the Rural School District employees, code of ethics, and procedures in boundary changes, consolidations, annexations, and reorganizations.

The application of Thomas Dodson for Special Education Director was reviewed by the Secretary. A motion was made by Mr. Cameron, seconded by Mr. Whittaker that Mr. Dodson be offered a contract for the period January 1, 1960 to July 1, 1960 at a salary of \$500 per month. Motion carried.

A motion was made by Mr. Whittaker and seconded by Mr. Turay and carried to approve the following bills for payment:

Cressey's-----	Office Supplies -----	\$113.70
Business Equipment Center -----	Office Supplies -----	28.08
Shelton-Turnbull-Fuller, Inc. -----	Test Answer Sheets ----	119.35
School Dist. No. 1, Multnomah Co. --	Book (Curriculum) -----	2.00
J. K. Gill Company -----	Tests-----	258.00
Pierce Freight Lines, Inc. -----	Freight-----	2.31
Addressograph-Multigraph Corp. -----	Supply Coupon (Offset Pr)	100.00
Koke-Chapman Company -----	Test Score Paper -----	6.35
International Business Machines ----	IBM Typewriter -----	25.00
International Business Machines ----	Typewriter Ribbons ----	19.50
Science Research Associates, Inc. --	Tests -----	47.18
Guard Publishing Company -----	Publishing Legal Notice	7.83
Wm. R. Woodie -----	Expense Reimbursement -	45.95
Ruth E. Gould -----	Expense Reimbursement -	72.01
Carmen G. Rohrer -----	Expense Reimbursement -	56.64
Thomas W. Newton -----	Expense Reimbursement -	52.82
Odyne Mathews -----	Mileage -----	2.70
Dorothy Leeper -----	Mileage -----	.72
Ray Holcomb -----	Mileage -----	1.44
Earl Whittaker -----	Mileage -----	12.24
Milton Turay -----	Mileage -----	3.96
Waldo Taylor -----	Mileage -----	2.70
		<u>\$980.48</u>

Mr. Sabin expressed his appreciation for being allowed to visit the meeting and assured the Board that he would share with them the information resulting from his study of the intermediate unit.

Meeting adjourned.

Chairman

Secretary

Eugene, Oregon,
November 2, 1959.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Earl Whittaker, Dorothy Leeper, Waldo Taylor, Milton Turay, and Secretary Wm. R. Woodie, present.

The minutes of the meeting held on October 19, 1959, were read and approved.

A rough draft of policies and legal provisions affecting the operation of the Rural School Board and the Office of the County Superintendent of Schools was distributed to each member and was discussed briefly.

Motion was made, seconded and carried, to authorize and direct the Secretary to make the necessary arrangements and reservations for attendance of Directors to the Oregon School Board Association meetings on November 5th and 6th.

A schedule showing individual tax levies for each school district in Lane County for the 1959-60 school year was distributed to the Directors.

A question was raised concerning the anticipated use of the Emergency Fund in the 1959-60 school budget. It was the consensus of those present that the \$9,000.00 budgeted under Item 7-Emergency, could be used in any budgeted category should an emergency arise.

The secretary was directed to prepare data concerning the operation and expenditures in other county offices in Oregon and in neighboring states to be used as aid in preparing the budget.

Motion was made, seconded and carried, to authorize the payment of the following expenses:

Quick Service Litho Printing -----	(Testing) -----	\$ 19.50
Guard Publishing Company -----	(Publishing Legal Ad) --	24.65
Koke-Chapman Company -----	(Testing) -----	8.15
Ruth E. Gould -----	(Expense Reimbursement) -----	127.90
Carmen G. Rohrer -----	(Expense Reimbursement) -----	72.43
Wm. R. Woodie -----	(Expense Reimbursement) -----	5.70
Thomas W. Newton -----	(Expense Reimbursement) -----	65.82
Odyne Mathews -----	(Board Expense) -----	2.70
Earl Whittaker -----	(Board Expense) -----	12.24
Dorothy Leeper -----	(Board Expense) -----	.72
Waldo Taylor -----	(Board Expense) -----	2.70
Milton Turay -----	(Board Expense) -----	3.96
		<u>\$ 346.47</u>

A motion was made, seconded and carried, to distribute the entire turnover of \$166,071.55, dated October 30, 1959, to the component districts of the Rural School District.

Meeting adjourned.

RURAL SCHOOL BOARD
Chairman O O Mathews
Secretary W R Woodie

5

LEGAL PROVISIONS AND POLICIES AFFECTING
THE OPERATION OF THE LANE COUNTY RURAL
SCHOOL BOARD AND THE OFFICE OF THE
COUNTY SUPERINTENDENT OF SCHOOLS

I. THE RURAL SCHOOL DISTRICT

A. Definition

The Rural School District of Lane County includes all of the territory within each local school district whose schools are located in Lane County without regard to county lines. It is divided by the school district boundary board into five zones which are as nearly equal in population as may be practicable. The Zone boundaries follow school district lines.

II. THE RURAL SCHOOL BOARD

A. Membership, Election, Nomination

The Rural School Board is the governing body of the Rural School District. This Board consists of seven directors who are elected as follows:

1. One director from each of the five zones elected by the voters resident within that zone.
2. Two directors-at-large elected by the voters resident within the entire Rural School District.

The nomination of a candidate to serve on the Rural School Board shall be made by petition filed with the County School Superintendent not less than 30 days prior to the date of the election. The petition in the case of a director from a zone shall

be signed by not less than 25 legal voters residing in the zone, or in the case of a director-at-large by not less than 50 voters residing in the Rural School District. Each petition filed shall have affixed to it a Certificate of Acceptance signed by the candidate. The petition shall specify the name of the candidate, the term for the position to which he is being nominated and shall contain a sworn statement that each signature appearing on the petition is the signature of a qualified elector residing in the zone or district.

B. Term of Office: Method of Filling Vacancies

Directors of the Rural School Board will serve for a term of three years. Vacancies occurring on the Board shall be filled by the remaining members from among the qualified residents from the district or zone. Such an appointee shall serve until the next annual election when a successor will be elected to serve for the remainder of the unexpired term. Newly elected or appointed members on the Board shall take office at the meeting of the Board following their election or appointment.

C. Oath of Office

The following Oath of Office will be administered by the Chairman of the Board to each new director:

"I, _____ will support the constitution and laws of the United States and the State of Oregon and will discharge the duties of School Director to the best of my ability, so help me God."

D. Powers and Duties

1. Appointment of the County Superintendent

of Schools.

The Rural School Board is empowered to employ a County Superintendent of Schools and to fix his term and compensation.

2. Provide for the Operation of the County School Office.

The Board may employ supervisors, assistant supervisors, and office personnel as it deems are necessary, and is authorized to prepare and adopt a budget for the expenses of the Board and of the Office of the County Superintendent of Schools.

3. Tax Levy and Apportionment

The Board will levy a tax each year subject to the 6% constitutional limitation. The levy is equal to 50% of all current operating levies for all districts in the county, adjusted for predicted growth; plus, the amount to be levied for the operation of the County School Office. The funds derived from this levy are apportioned to each school district in direct proportion to the number of students who are predicted to be in average daily membership for the succeeding year. (Note: Before this distribution is made the Rural School Board may set aside an amount that they feel is necessary for distribution to school districts that qualify under the definition of a "distressed district" according to law. Any such fund set aside for this purpose will be allocated separately to the qualifying districts. Any district receiving "distressed district funds must list these funds in their budget as a receipt and as an

expenditure before they are authorized to expend them. The regular apportionment on an ADM basis will not be anticipated by the local district as a receipt but will be offset from their tax levy by the County Assessor).

III. GENERAL POLICIES GOVERNING THE OPERATIONS OF THE BOARD

A. Organization

The Board shall meet within 10 days after the annual school election to elect one of its members Chairman and one member Vice-Chairman. The County Superintendent of Schools will serve as Executive Secretary of the Board but he shall have no vote on the Board.

B. Meetings

Regular meetings of the Board will be held in the office of the County School Superintendent on the **first** Monday of each month, unless otherwise determined by the Board Members. In the case of a special meeting each member shall be notified in writing at least five days in advance of such meeting.

C. Quorum

Four members of the Board shall constitute a quorum for the transaction of business.

D. Voting

Voting shall be by voice. A majority of the votes cast of those present and voting shall decide an issue. The Chairman may vote to break a tie or to create a tie.

E. Minutes

The Secretary shall provide for the keeping of a complete and accurate set of minutes at each regular and special board meeting. The minutes shall be kept in an official record book specified for that purpose and shall be on file and open to public inspection in the office of the County School Superintendent.

F. Administration of the County School Office

The County Superintendent of Schools shall be the chief administrator of the County School Office. He shall administer and supervise the operation of the County School Office in accordance with Oregon Laws and the policies of the Rural School Board.

G. Committees

Committees may be appointed by the Chairman of the Board as the Board may direct. These committees shall be appointed for specific tasks of seeking information, and shall be dismissed when they have made their recommendations to the Board. The County School Superintendent, or his appointed representative, shall be ex-officio Secretary to all committees.

V. THE COUNTY SUPERINTENDENT OF SCHOOLS

A. Executive Officer of the Rural School Board

The County School Superintendent shall be the chief executive officer of the Board. He shall exercise general supervision over the County School Office and any services to the districts of the county that may be established by the Rural School Board. All employees of the Lane County Rural School Board shall be directly responsible to the County School Superintendent in addition to any duties and functions delegated to the County School Superintendent by the Rural School Board. He shall also perform

all duties otherwise prescribed by law. The County School Superintendent may delegate his duties to other employees of the Rural School Board.

B. Election and Assignment of Employees

The County Superintendent of Schools shall make recommendations for appointment, promotion, demotion, and discharge of all employees of the Rural School District. No vacancy shall be filled without his recommendation. If the Board is unable to act upon a recommendation, the County Superintendent of Schools shall make additional recommendations to the Board. The County Superintendent of Schools shall make such assignments, re-assignments, and transfers as are in his judgment necessary to secure the highest efficiency of the staff members. He shall require periodically, written reports from professional personnel regarding their work.

C. Powers & Duties

1. Visit the schools in the county.
2. Assist teachers to employ best methods in teaching, governing and conducting schools.
3. Procure proper classification of pupils, enforce course of study prescribed by law and provide direction for the care and protection of school property.
4. Make a statement of necessary traveling expenses at least on a quarterly basis.
5. Work to create among parents and pupils a deeper interest in the public schools and to secure improved attendance, deportment and scholarship of pupils, and more frequent visits of parents and directors.
6. Carefully observe the condition of school houses and surroundings, note all defects and notify the local board of directors of the same.

7. Hear, examine, and decide appeals from district officers and teachers.
8. Advise and consult with district school boards relative to construction, heating, ventilation and arrangement of school houses, the improving and adorning of school grounds, methods of instruction and discipline in the school, and the condition of the school houses, sites, out-buildings.
9. Attend conferences called by the Superintendent of Public Instruction.
10. Keep an official record of all persons under contract to teach in the county.
11. Issue salary forfeiture against salaries of unqualified teachers and withhold from the district the amount of any funds illegally paid out by the district.
12. Serve as Secretary to the District Boundary Board, Rural School Board, Non-High School Board, and the Committee for the Reorganization of School Districts.
13. Prepare all reports required by the Superintendent of Public Instruction.
14. Receive and record the necessary reports from local school districts.
15. Examine into correctness of reports from district clerks and require that incorrect reports be corrected.
16. Appoint a County Attendance Officer, subject to confirmation of the Rural School Board.
17. In cooperation with the District Boundary Board make the necessary arrangements for the annual school audit.
18. Apportion the County School Fund, State Irreducible School Fund, Land Sales and Forest Rentals, Rural School District Tax Receipts.
19. Be responsible for an annual county supervisory plan to be approved by the Superintendent of Public Instruction.
20. Approve district clerk's bonds.

21. Register Health Certificates for non-certificated personnel.
22. Provide and maintain a testing program for the pupils of the county.
23. Hold annually an educational conference for all teachers of the county for one or two days which all teachers shall be required to attend.
24. Hold at least three local conferences or educational meetings each year within the county.

D. Other Duties of the County School Superintendent

1. Advise and consult with teachers, administrators and parents relative to the instruction of exceptional children.
2. Coordinate the efforts of all county agencies working in or through the schools of the county.
3. Confer with school board members, district clerks, superintendents, principals, teachers, parents, and patrons concerning school problems.
4. Administer any service to local school districts that are financed through the Rural School Board Administrative Budget.
5. Assist local school district directors and clerks with budgeting and accounting procedures and problems.
6. Prepare statistical data and conduct studies at the request of the Rural School Board, local school districts, planning committees, or State and Federal educational agencies.
7. Perform any function delegated to the County School Superintendent by the Superintendent of Public Instruction.
8. Engage in public relations activities.
9. Keep and distribute a roster of qualified substitute teachers.
10. At the request of local school district boards assist in setting up procedures for the selection of the local superintendent or administrative principal.

11. Keep a roster of vacancies and a roster of teaching personnel available to fill such vacancies.
12. Publish a county school directory and schedule of tax levies and valuations.
13. Maintain personnel records of teachers and administrators working within the schools of the county.
14. Serve as a clearing house for information concerning schools and education generally.

V. PREPARATION OF THE BUDGET

A. Authority

A budget for the operation of the County School Office shall be prepared and adopted prior to March 15th of each year according to the restrictions and authorities specified in local budget law.

B. Budget Committee

The Budget Committee shall consist of the Rural School Board and seven (7) freeholders who are electors of the Rural School Board. It shall be their duty to prepare annually a budget for the operation of the County School Office and the expenses of the Rural School Board. The Budget Committee is authorized to appoint such committees and to order such studies made as it deems necessary for the adequate preparation of the budget.

VI. AUTHORIZING EXPENDITURES

A. Approval of Bills

The County School Superintendent shall supply monthly to each director of the Board, a list of the bills due and payable for the purchase of office supplies, printing, tests, institute

and conference expenses, maintenance of equipment, postage, telephone and telegraph expenses, legal services, retirement, industrial accident insurance, social security payments, and election and publicity expenses. If no director objects to the payment of their bills the County School Superintendent shall pay them forthwith; but if any director does object, the bill shall not be paid until it has been discussed and approved at the next board meeting. The County School Superintendent shall be responsible for keeping all such expenditures within budgeted appropriations. The Board shall hold the County School Superintendent responsible for the accuracy of all bills and vouchers before being approved by him. The Secretary shall provide a financial report at each regular meeting of the Board showing the expenditures to date in each budget classification and the unexpended remainder.

VII. EMPLOYEES

A. Annual Vacation

Employees of the Rural School Board shall accumulate one week of paid vacation for six months of continuous employment. Full time employees who have served continuously for three years shall be allowed to accumulate three weeks of vacation leave. All other employees shall be allowed to accumulate two weeks of vacation leave.

B. Sick Leave

Each employee of the Rural School District shall accumulate one full day of sick leave for each month of full-time employment up to ten full days of leave with pay per year. The sick leave may accumulate to not more than 50 days. Sicknesses shall cover absences due to the employee's illness or illness in the employee's immediate family which requires

him to be absent from duty. The Superintendent may require a certificate from the employee's physician before granting sick leave in excess of five days.

C. Professional Advancement

At the discretion of the County School Superintendent certificated personnel may be required to attend workshops, professional courses or University classes.

D. Contracted Employees

The contract for each certificated employee of the Rural School Board shall be considered as containing the published policies of the Rural School Board as a part of that contract. Annual vacation provisions shall not apply to contracted employees if their term of contract is for less than 12 months.

E. Expenses for Travel

Employees whose work requires travel shall be reimbursed on a mileage basis by the Rural School District for the use of their private automobile. It shall be the intention of the Rural School District to pay the actual cost insofar as it is possible to ascertain such costs. Employees shall file a monthly statement of travel expenses showing the number of miles driven as well as other expenses incurred while traveling in connection with their work.

F. Part Time Employees

The Superintendent is authorized to interview, select, and make payment to part-time employees without the necessity of ratification by the Rural School Board. Wages of such employees are to be paid out of budgeted funds.

VIII. QUESTIONS; COMPLAINTS; APPEALS

The County Superintendent of Schools shall answer all questions regarding the administration of school laws, rural school district policies, and State Board of Education rules and regulations when submitted to him by school district officers or others. The Superintendent may require that questions or complaints be submitted in writing. The Superintendent shall not decide upon any complaint or appeal unless the complain or appeal has first been presented to the administrative head of the local school district. In case the County Superintendent is not prepared to answer an inquiry or complaint he may submit the same to the Superintendent of Public Instruction, the District Attorney, or the Rural School Board depending upon which body is a competent authority and has jurisdiction in the matter. The same question shall not be submitted to more than one authority at the same time. Nothing in this section is intended to limit the right of any person to appeal any decision or order of the County School Superintendent as provided by law and the rules and regulations of the State Board of Education.

LANE COUNTY PROPERTY TAX LEVIES FOR SCHOOL DISTRICTS
SHOWING GAIN OR CONTRIBUTION TO COUNTY EQUALIZATION
1959-60

(1) Dist. No.	(2) Name	(3) Type**	(4) Millage after Equalization			(6) Millage w/o Equalization			(10) Gain or (Loss) to County Equal.	
			Elem.	High	Total	Elem.	High	Total	Mills*	Amount*
1	Pleasant Hill	E, U-1	42.0	21.1	63.1	38.3	29.9	68.2	5.1	13,378.20
	Pleasant Hill	E, U-12	42.0	29.2	71.2	38.3	40.2	78.5	7.3	417.17
4	Eugene	Un.			63.8			63.2	(.6)	(43,162.00)
19	Springfield	Un.			53.3			56.6	3.3	101,411.97
25J	Latham	E, U-14J	34.5	9.6	44.1	25.5	15.1	40.6	(3.5)	(6,915.54)
28	Veneta	E, U-4	57.8	22.6	80.4	82.4	35.2	117.6	37.2	28,467.11
	Veneta	E, N.H.	57.8		57.8	82.4		82.4	24.6	3.94
31	Blue Mountain	E, U-14J	28.3	9.6	37.9	9.5	15.1	24.6	(13.3)	(29,399.16)
32	Mapleton	Un.			65.9			67.9	2.0	5,363.35
40	Creswell	E, U-12	38.4	29.2	67.6	46.9	40.2	87.1	19.5	34,997.70
	Creswell	E, U-14J	38.4	9.6	48.0	46.9	15.1	62.0	14.0	3,550.90
43	Coburg	Un.			48.7			58.9	10.2	11,641.67
44	Central	E, U-4	20.0	22.6	42.6	24.2	35.2	59.4	16.8	743.37
	Central	E, N.H.	20.0		20.0	24.2		24.2	4.2	728.28
45	Cottage Grove	E, U-14J	31.3	9.6	40.9	32.3	15.1	47.4	6.5	33,975.70
48	Silk Creek	E, U-14J	20.0	9.6	29.6	33.8	15.1	48.9	19.3	2,843.41
52	Bethel	Un.			70.3			68.9	(1.4)	(19,200.20)
66	Applegate	Un.			57.1			49.6	(7.5)	(26,302.81)
67	Fall Creek	E, U-9	23.5	25.9	49.4	11.9	30.8	42.7	(6.7)	(8,363.18)
68	McKenzie	Un.			36.6			22.6	(14.0)	(118,134.98)
69J	Junction City	Un.			54.5			54.5	0	0
71	Lowell	E, U-9	40.0	25.9	65.9	37.5	30.8	68.3	2.4	3,562.55
	Lowell	E, U-1	40.0	21.1	61.1	37.5	29.9	67.4	6.3	5,145.49
	Lowell	E, N.H.	40.0		40.0	37.5		37.5	(2.5)	(161.51)
75	London	E, U-14J	31.8	9.6	41.4	16.9	15.1	32.0	(9.4)	(12,888.39)
76	Oakridge	Un.			54.7			48.4	(6.3)	(55,527.47)
79	Marcola	Un.			60.6			58.4	(2.2)	(3,638.82)
80	Lynx Hollow	E, U-14J	20.0	9.6	29.6	38.8	15.1	53.9	24.3	3,012.16
84	Culp Creek	E, U-14J	34.7	9.6	44.3	19.7	15.1	34.8	(9.5)	(16,790.98)
88	Noti	E, U-4	48.6	22.6	71.2	59.2	35.2	94.4	23.2	12,620.71
90	Blachly	Un.			69.0			72.3	3.3	3,137.24
93	Dorena	E, U-14J	45.2	9.6	54.8	38.0	15.1	53.1	(1.7)	(1,436.43)
97J	Florence	Un.			49.6			58.7	9.1	39,163.04
102J	Linslaw	E, U-4	36.1	22.6	58.7	19.1	35.2	54.3	(4.4)	(1,912.57)
	Linslaw	E, N.H.	36.1		36.1	19.1		19.1	(17.0)	(3,239.25)
112	Deadwood	E, N.H.	58.4		58.4	48.6		48.6	(9.8)	(1,528.16)
117	Westfir	Un.			88.9			87.5	(1.4)	(2,293.13)
118	Lyons	E, U-4	69.3	22.6	91.9	59.9	35.2	95.1	3.2	1,220.99
128	Mt. View	E, U-14J	20.0	9.6	29.6	35.4	15.1	50.5	20.9	5,562.12
139	Elmira	E, U-4	41.6	22.6	64.2	67.6	35.2	102.8	38.6	24,549.33
	Elmira	E, N.H.	41.6		41.6	67.6		67.6	26.0	378.04
143	Ten Mile	E, N.H.	62.9		62.9	55.9		55.9	(7.0)	(849.55)
165	Ryan	E, N.H.	37.3		37.3	36.7		36.7	.6	123.89
177	Disston	E, U-14J	43.8	9.6	53.4	31.9	15.1	47.0	(6.4)	(6,849.68)
186	Alvadore	E, N.H.	20.0		20.0	24.5		24.5	4.5	1,002.98
191	Delight Valley	E, U-14J	31.8	9.6	41.4	22.8	15.1	37.9	(3.5)	(1,429.71)
U-1	Pleasant Hill				21.1			29.9		
U-4	Elmira				22.6			35.2		
U-9	Lowell				25.9			30.8		
U-12	Creswell				29.2			40.2		
U-14J	Cottage Grove				9.6			15.1		
Non-High					0		0			

**E ---- Elementary District, Grades 1-8

U ---- Union High School District

Un. -- Unified District

N.H. - Non-High School District

*Figured to nearest tenth of a mill.

- NOTE: 1. These are Lane County levies in Lane County only.
2. Totals in Column (5) and Column (8) do not include County School Fund.
3. Column (3) includes equalized levy of 20.0 mills.

Eugene, Oregon,
October 19, 1959.

A meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Earl Whittaker, Dorothy Leeper, Ray Holcomb, Waldo Taylor, Milton Turay, and Secretary Wm. R. Woodie present.

The minutes of the meeting held on September 21, 1959 were read and approved.

A motion was made by Taylor, seconded by Leeper and carried to change the regular meeting of the Lane County Rural School Board to the first Monday of each month and the Secretary was directed to correct the policy so that the new meeting date is included.

A request for emergency aid from Mt. View School District because of an unexpected increase in enrollment was discussed by the Board. Chairman Mathews pointed out that there was no aid available from the Rural School Board to any school district as a direct grant, however, he stated that should all other possibilities be exhausted the school district might hire another teacher and go on warrants. It might be possible that the district could be reimbursed in next year's Rural School District appropriation through the distressed districts fund.

The report on the testing program as conducted in 1958-59 was presented by the Secretary. The report included County Norms for the achievement tests given in the 4th, 5th, 7th, 9th, and 11th grades.

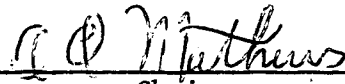
A motion by Whittaker, seconded by Leeper, and carried, to authorize and encourage attendance to the Oregon School Boards' Association meeting at the University of Oregon on November 5th and 6th, and to authorize the necessary expenses of members in attendance at the meeting.

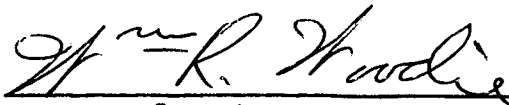
A motion was made by Leeper, seconded by Turay and carried to direct the secretary to duplicate the minutes of each regular Board meeting and send a copy to each Director with the notice of the next meeting.

The following bills were approved for payment:

Cressey's -----(Office Supplies)-----	\$7.10
Quick Service Litho Printing (Negatives for Test Forms) ----	9.75
Koke-Chapman Company (Punching holes for Test Score Sheets)-	15.60
Odyne Mathews -----(Mileage)-----	2.70
Earl Whittaker -----(Mileage)-----	12.24
Dorothy Leeper -----(Mileage)-----	.72
Ray Holcomb -----(Mileage)-----	1.44
Waldo Taylor -----(Mileage)-----	2.70
Milton Turay -----(Mileage)-----	3.96
	<u>\$56.21</u>

Meeting adjourned.


Chairman


Secretary

LEMON, ROWAN, ISKRA AND BABCOCK

CERTIFIED PUBLIC ACCOUNTANTS

EUGENE MEDICAL CENTER

EUGENE, OREGON

ROBERT H. LEMON, C.P.A.
 LYLE ROWAN, C.P.A.
 ANDREW G. ISKRA, C.P.A.
 RONALD E. BABCOCK, C.P.A.

October 9, 1959

Lane County Boundary Board
 Lane County, Oregon
 c/o Lane County School Office
 Eugene, Oregon

Auditing Services for 1958-59 Boundary Board Audit as Follows:

Auditing - 1,619 Hours @ \$4.00	6,476.00
Typing - 382 3/4 Hours @ \$2.00	765.50
Multilith, Postage, Telephone, Supplies	<u>854.26</u>
Total	<u>\$8,095.76</u>

District No.	Amount	District No.	Amount
1	235.02	84	249.80
25-J	179.59	88	258.27
28	303.54	90	419.75
31	169.77	93	241.65
32	414.46	102-J	248.91
43	428.61	112	146.97
44	165.88	117	505.25
48	152.28	118	331.34
66	586.11	128	191.32
67	250.47	139	224.96
68	616.13	143	106.74
71	262.72	165	143.64
75	142.05	177	224.72
79	394.48	186	148.92
80	163.93	191	<u>188.48</u>
Total			<u>\$8,095.76</u>

Eugene, Oregon,
September 21, 1959.

A meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Earl Whittaker, Virgil Cameron, Dorothy Leeper, Ray Holcomb, and Secretary Wm. R. Woodie, present.

The minutes of the meeting held on July 20th, 1959, were read and approved. A letter from the State Department of Education accepting and approving the Lane County Supervisory Report was read. A letter from the Chairman of the Regional A.S.C.D. Conference requesting financial support was read.

A motion was made, seconded and carried to pay \$20.00 to the Regional A.S.C.D. as Lane County's contribution toward the annual conference to be held at Oregon State College.

Auditor Ronald Babcock provided each Director with a copy of the annual audit report, and answered questions concerning the audit of the Rural School Board, and their financial operations for the 1958-59 school year.

A copy of the Superintendent's Annual Report was distributed to each member and discussed by the Secretary.


Motion was made, seconded and carried, to approve the payment of the following bills:

International Business Machines Corp. --- (Testing) -----	\$ 523.00
The Council for Exceptional Children ---- (Testing) -----	1.30
Koke-Chapman Company ----- (Print. & Supplies) ---	65.10
Curriculum Materials Center of Oregon --- (Equipment) -----	304.44
Business Equipment Center ----- (Office Supplies) ----	10.50
Cressey's ----- (Office Supplies) ----	49.50
Court House Coffee Shop ----- (Ed. Meeting) -----	13.80
Monroe Calculating Company ----- (Main., 2 Machines) ---	56.00
Odyne Mathews ----- (Mileage) -----	2.70
Dorothy Leeper ----- (Mileage) -----	.72
Ray Holcomb ----- (Mileage) -----	1.44
Maurice Whittaker ----- (Mileage) -----	12.24
A.S.C.D. Regional Conference ----- (Listed Above) -----	20.00
TOTAL -----	\$ 1,060.74

The question of attendance by the Superintendent at a meeting of the Division of County Superintendents to be held in Seattle, Washington, starting on October 26th was discussed by the Board. An Attorney General's opinion stating that it was unlawful for District School Officers to attend an educational conference in Russia at district expense, and its connection with travel out of state was discussed. A motion was made, seconded and carried to authorize the Superintendent to attend the Seattle Conference with the understanding that no expenses would be authorized by the Board.

Meeting adjourned.

RURAL SCHOOL BOARD,

_____, Chm.
, Sec.

Eugene, Oregon,
July 20, 1959.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Milton Turay, Dorothy Leeper, Waldo Taylor, Ray Holcomb, and Secretary Wm. R. Woodie, present.

Minutes of the meeting on June 15th were read and approved.

A motion was made, seconded and carried, to authorize the Secretary to prepare the necessary forms and to make the necessary expenditures to bring the Rural School District employees under Industrial Accident Insurance.

An oral report on the Special Education program for the year 1958-59 was presented by Mr. Laurent.

A financial statement was presented showing an unexpended balance in budgeted accounts of the Rural School Board, of \$34,925.86.

A motion was made, seconded and carried, to transfer \$19.18 from Item No. 7, Board Expense, to Item No. 3, Social Security.

A motion was made, seconded and carried, to authorize payment of the following bills from the 1958-59 budget:

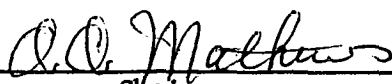

Glen-Sten Supply Company -----	(Curriculum) -----	\$ 5.86
Business Equipment Center -----	(Curriculum) -----	41.40
J. K. Gill Company -----	(Curriculum) -----	126.74
Cressey's -----	(Curriculum) -----	.75
Koke-Chapman Company -----	(Curriculum) -----	26.62
National Education Ann. -----	(Curriculum) -----	8.19
California Test Bureau -----	(Tests) -----	378.85
Willamette Stationers -----	(Equipment) -----	13.95
American School Board Journal -----	(Supplies) -----	4.00
Curriculum Materials Center of Oregon -	(Equipment) -----	25.45
Dictaphone Corporation -----	(Equipment) -----	320.00
Lemon, Rowan, Iskra and Babcock -----	(Legal) -----	92.00
The Mayfair Agency -----	(Curriculum) -----	19.00

A motion was made, seconded and carried, to pay the following board mileages from the 1959-60 budget:

Odyne Mathews -----	2.70
Milton Turay -----	3.96
Dorothy Leeper -----	.72
Waldo Taylor -----	2.70
Ray Holcomb -----	1.44

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon
June 15, 1959

A meeting of the Rural School Board was held in the County School Office with Virgil Cameron, Earl Whittaker, Milton Turay, Odyne Mathews, Dorothy Leeper, Ray Holcomb, Waldo Taylor, and Secretary Wm. Woodie present.

The minutes of the meeting on May 13, 1959 were read and approved. The Chairman administered the Oath of Office to Mrs. Dorothy Leeper and Mr. Ray Holcomb, the new Directors from Eugene and Coburg.

Mrs. Ruth Gould presented an oral report on general supervision.

A tentative outline of the proposed Handbook to be entitled "Legal Provisions and Policies Affecting the Operation of the Lane County Rural School Board and the Office of the County Superintendent of Schools", was discussed.

A motion by Mr. Cameron, seconded by Mr. Whittaker and carried, to adopt the following "Legal Provisions and Policies" and to direct the Secretary to prepare a Handbook containing them.

LEGAL PROVISIONS AND POLICIES AFFECTING
THE OPERATION OF THE LANE COUNTY RURAL
SCHOOL BOARD AND THE OFFICE OF THE
COUNTY SUPERINTENDENT OF SCHOOLS

I. THE RURAL SCHOOL DISTRICT

A. Definition

The Rural School District of Lane County includes all of the territory within each local school district whose schools are located in Lane County without regard to county lines. It is divided by the school district boundary board into five zones which are as nearly equal in population as may be practicable. The Zone boundaries follow school district lines.

II. THE RURAL SCHOOL BOARD

A. Membership, Election, Nomination

The Rural School Board is the governing body of the Rural School District. This Board consists of seven directors who are elected as follows:

1. One director from each of the five zones elected by the voters resident within that zone.
2. Two directors-at-large elected by the voters resident within the entire Rural School District.

The nomination of a candidate to serve on the Rural

School Board shall be made by petition filed with the County School Superintendent not less than 30 days prior to the date of the election. The petition in the case of a director from a zone shall be signed by not less than 25 legal voters residing in the zone, or in the case of a director-at-large by not less than 50 voters residing in the Rural School District. Each petition filed shall have affixed to it a Certificate of Acceptance signed by the candidate. The petition shall specify the name of the candidate, the term for the position to which he is being nominated and shall contain a sworn statement that each signature appearing on the petition is the signature of a qualified elector residing in the zone or district.

B. Term of Office: Method of Filling Vacancies

Directors of the Rural School Board will serve for a term of three years. Vacancies occurring on the Board shall be filled by the remaining members from among the qualified residents from the district or zone. Such an appointee shall serve until the next annual election when a successor will be elected to serve for the remainder of the unexpired term. Newly elected or appointed members on the Board shall take office at the meeting of the Board following their election or appointment.

C. Oath of Office

The following Oath of Office will be administered by the Chairman of the Board to each new director:

"I, _____ will support the constitution and laws of the United States and the State of Oregon and will discharge the duties of School Director to the best of my ability, so help me God."

D. Powers and Duties

1. Appointment of the County Superintendent of Schools.

The Rural School Board is empowered to employ a County Superintendent of Schools and to fix his term and compensation.

2. Provide for the Operation of the County School Office.

The Board may employ supervisors, assistant supervisors, and office personnel as it deems are necessary, and is authorized to prepare and adopt a budget for the expenses of the Board and of the office of the County Superintendent of Schools.

3. Tax Levy and Apportionment.

The Board will levy a tax each year subject to the 6% constitutional limitation. The levy is equal to 50% of all current operating levies for all districts in the county, adjusted for predicted growth; plus, the amount to be levied for the operation of the County School Office. The funds derived from this levy are apportioned to each school district in direct proportion to the number of students who are predicted to be in average daily membership for the succeeding year.

(Note: Before this distribution is made the Rural School Board may set aside an amount that they feel is necessary for distribution to school districts that qualify under the definition of a "distressed district" according to law. Any such fund set aside for this purpose will be allocated separately to the qualifying districts. Any district receiving distressed district funds must list these funds in their budget as a receipt and as an expenditure before they are authorized to expend them. The regular apportionment on an ADM basis will not be anticipated by the local district as a receipt but will be offset from their tax levy by the County Assessor.)

III. GENERAL POLICIES GOVERNING THE OPERATIONS OF THE BOARD

A. Organization

The Board shall meet within 10 days after the annual school election to elect one of its members Chairman and one member Vice-Chairman. The County Superintendent of Schools will serve as Executive Secretary of the Board but he shall have no vote on the Board.

B. Meetings

Regular meetings of the Board will be held in the office of the County School Superintendent on the third Monday of each month, unless otherwise determined by the Board. Special meetings may be called by the Chairman or Vice Chairman or by mutual consent of a majority of the Board Members. In the case of a special meeting each member shall be notified in writing at least five days in advance of such meeting.

C.. Quorum

Four members of the Board shall constitute a quorum for the transaction of business.

D. Voting

Voting shall be by voice. A majority of the votes cast of those present and voting shall decide an issue. The Chairman may vote to break a tie or to create a tie.

E. Minutes

The Secretary shall provide for the keeping of a complete and accurate set of minutes at each regular and special board meeting. The minutes shall be kept in an official record book specified for that purpose and shall be on file and open to public inspection in the office of the County School Superintendent.

F. Administration of the County School Office

The County Superintendent of Schools shall be the chief administrator of the County School Office. He shall administer and supervise the operation of the County School Office in accordance with Oregon Laws and the policies of the Rural School Board.

G. Committees

Committees may be appointed by the Chairman of the Board as the Board may direct. These committees shall be appointed for specific tasks of seeking information, and shall be dismissed when they have made their recommendations to the Board. The County School Superintendent, or his appointed representative, shall be ex-officio Secretary to all committees.

IV. THE COUNTY SUPERINTENDENT OF SCHOOLS

A. Executive Officer of the Rural School Board.

The County School Superintendent shall be the chief executive officer of the Board. He shall exercise general supervision over the County School Office and any services to the districts of the county that may be established by the Rural School Board. All employees of the Lane County Rural School Board shall be directly responsible to the County School Superintendent in addition to any duties and functions delegated to the County School Superintendent by the Rural School Board. He shall also perform all duties otherwise prescribed by law. The County School Superintendent may delegate his duties to other employees of the Rural School Board.

B. Election and Assignment of Employees

The County Superintendent of Schools shall make recommendations for appointment, promotion, demotion, and discharge of all employees of the Rural School District. No vacancy shall be filled without his recommendation. If the Board is unable to act upon a recommendation the County Superintendent of Schools shall make additional recommendations to the Board. The County Superintendent of Schools shall make such assignments, re-assignments, and transfers as are in his judgment necessary to secure the highest

efficiency of the staff members. He shall require periodically written reports from professional personnel regarding their work.

C. Powers & Duties

1. Visit the schools in the county.
2. Assist teachers to employ best methods in teaching, governing and conducting schools.
3. Procure proper classification of pupils, enforce course of study prescribed by law and provide direction for the care and protection of school property.
4. Make a statement of necessary traveling expenses at least on a quarterly basis.
5. Work to create among parents and pupils a deeper interest in the public schools and to secure improved attendance, deportment and scholarship of pupils, and more frequent visits of parents and directors.
6. Carefully observe the condition of school houses and surroundings, note all defects and notify the local board of directors of the same.
7. Hear, examine, and decide appeals from district officers and teachers.
8. Advise and consult with district school boards relative to construction, heating, ventilation and arrangement of school houses, the improving and adorning of school grounds, methods of instruction and discipline in the school, and the condition of school houses, sites, out-buildings.
9. Attend conferences called by the Superintendent of Public Instruction.
10. Keep an official record of all persons under contract to teach in the county.
11. Issue salary forfeiture against salaries of unqualified teachers and withhold from the district the amount of any funds illegally paid out by the district.
12. Serve as Secretary to the District Boundary Board, Rural School Board, Non-High School Board, and the Committee for the Reorganization of School Districts.
13. Prepare all reports required by the Superintendent of Public Instruction.
14. Receive and record the necessary reports from local school districts.
15. Examine into correctness of reports from district clerks and require that incorrect reports be corrected.
16. Appoint a County Attendance Officer, subject to confirmation of the Rural School Board.
17. In cooperation with the District Boundary Board make the necessary arrangements for the annual school audit.

18. Apportion the County School Fund, State Irreducible School Fund, Land Sales and Forest Rentals, Rural School District Tax Receipts.
19. Be responsible for an annual county supervisory plan to be approved by the Superintendent of Public Instruction.
20. Approve district clerk's bonds.
21. Register Health Certificates for non-certificated personnel.
22. Provide and maintain a testing program for the pupils of the county.
23. Hold annually an educational conference for all teachers of the county for one or two days which all teachers shall be required to attend.
24. Hold at least three local conferences or educational meetings each year within the county.

D. Other Duties of the County School Superintendent

1. Advise and consult with teachers, administrators and parents relative to the instruction of exceptional children.
2. Coordinate the efforts of all county agencies working in or through the schools of the county.
3. Confer with school board members, district clerks, superintendents, principals, teachers, parents, and patrons concerning school problems.
4. Administer any service to local school districts that are financed through the Rural School Board Administrative Budget.
5. Assist local school district directors and clerks with budgeting and accounting procedures and problems.
6. Prepare statistical data and conduct studies at the request of the Rural School Board, local school districts, planning committees, or State and Federal educational agencies.
7. Perform any function delegated to the County School Superintendent by the Superintendent of Public Instruction.
8. Engage in public relations activities.
9. Keep and distribute a roster of qualified substitute teachers.
10. At the request of local school district boards, assist in setting up procedures for the selection of the local superintendent or administrative principal.
11. Keep a roster of vacancies and a roster of teaching personnel available to fill such vacancies.
12. Publish a county school directory and schedule of tax levies and valuations.
13. Maintain personnel records of teachers and administrators working within the schools of the county.
14. Serve as a clearing house for information concerning schools and education generally.

V. PREPARATION OF THE BUDGET

A. Authority

A budget for the operation of the County School Office shall be prepared and adopted prior to March 15th of each year according to the restrictions and authorities specified in local budget law.

B. Budget Committee

The Budget Committee shall consist of the Rural School Board and seven (7) freeholders who are electors of the Rural School Board. It shall be their duty to prepare annually a budget for the operation of the County School Office and the expenses of the Rural School Board. The Budget Committee is authorized to appoint such committees and to order such studies made as it deems necessary for the adequate preparation of the budget.

VI. AUTHORIZING EXPENDITURES

A. Approval of Bills

The County School Superintendent shall supply monthly to each director of the board, a list of the bills due and payable for the purchase of office supplies, printing, tests, institute, and conference expenses, maintenance of equipment, postage, telephone and telegraph expenses, legal services, retirement, industrial accident insurance, social security payments, and election and publicity expenses. If no director objects to the payment of their bills the County School Superintendent shall pay them forthwith; but if any director does object the bill shall not be paid until it has been discussed and approved at the next board meeting. The County School Superintendent shall be responsible for keeping all such expenditures within budgeted appropriations. The Board shall hold the County School Superintendent responsible for the accuracy of all bills and vouchers before being approved by him. The Secretary shall provide a financial report at each regular meeting of the Board showing the expenditures to date in each budget classification and the unexpended remainder.

VII. EMPLOYEES

A. Annual Vacation

Employees of the Rural School Board shall accumulate one week of paid vacation for each six months of continuous employment. Full time employees who have served continuously for three years shall be allowed to accumulate three weeks of vacation leave. All

other employees shall be allowed to accumulate two weeks of vacation leave.

B. Sick Leave

Each employee of the Rural School District shall accumulate one full day of sick leave for each month of full-time employment up to ten full days of leave with pay per year. The sick leave may accumulate to not more than 50 days. Sicknesses shall cover absences due to the employee's illness or illness in the employee's immediate family which requires him to be absent from duty. The Superintendent may require a certificate from the employee's physician before granting sick leave in excess of five days.

C. Professional Advancement

At the discretion of the County School Superintendent certificated personnel may be required to attend workshops, professional courses or University classes.

D. Contracted Employees

The contract for each certificated employee of the Rural School Board shall be considered as containing the published policies of the Rural School Board as a part of that contract. Annual vacation provisions shall not apply to contracted employees if their term of contract is for less than 12 months.

E. Expenses for Travel

Employees whose work requires travel shall be reimbursed on a mileage basis by the Rural School District for the use of their private automobile. It shall be the intention of the Rural School District to pay the actual cost insofar as it is possible to ascertain such costs. Employees shall file a monthly statement of travel expenses showing the number of miles driven as well as other expenses incurred while traveling in connection with their work.

F. Part Time Employees

The Superintendent is authorized to interview, select, and make payment to part-time employees without the necessity of ratification by the Rural School Board. Wages of such employees are to be paid out of budgeted funds.

VIII. QUESTIONS; COMPLAINTS; APPEALS

The County Superintendent of Schools shall answer all questions regarding the administration of school laws, rural school district

policies and state board of education rules and regulations when submitted to him by school district officers or others. The superintendent may require that questions or complaints be submitted in writing. The superintendent shall not decide upon any complaint or appeal unless the complaint or appeal has first been presented to the administrative head of the local school district. In case the County Superintendent is not prepared to answer an inquiry or complaint he may submit the same to the Superintendent of Public Instruction, the District Attorney, or the Rural School Board depending upon which body is a competent authority and has jurisdiction in the matter. The same question shall not be submitted to more than one authority at the same time. Nothing in this section is intended to limit the right of any person to appeal any decision or order of the County School Superintendent as provided by law and the rules and regulations of the state board of education.

The Secretary reported that as of the 12th of June the Rural School Board and the County School Office had expended \$21,819.79 of their current budget and had a remaining unexpended balance of \$38,272.21. The Secretary reported that the budget appropriations in three categories, Social Security, Supplies and Printing, Elections and Publicity were being over-expended and he requested a transfer of funds to cover these increased expenditures.

Motion by Mr. Taylor and seconded by Mr. Whittaker and carried, to transfer from the Emergency Fund, \$15.00 to Item No. 3, Social Security; \$50.00 to Item No. 5, Printing and Supplies; and \$74.23 to Item No. 6, Elections and Publicity.

The Secretary reported that the budgeted Item No. 1, Salaries showing an unexpended balance of \$1,644.60 would probably be unspent in the amount of approximately \$500.00. The Secretary also pointed out that Item No. 10, Teacher's Institutes, would revert to the In-Service Training Fund at the end of the fiscal year, and he suggested that in order to bring that fund to an adequate amount that a transfer be made to it from salaries.

Motion by Mr. Taylor, seconded by Mr. Whittaker and carried, to transfer \$400.00 from Item No. 1, Salaries, to Item No. 10, Teacher's Institutes.

A motion was made, seconded and carried to unanimously elect Odyne Mathews, Chairman, and Virgil Cameron, Vice Chairman of the Rural School Board for the 1959-60 school year.

Motion was made, seconded and carried to authorize the payment of the following bills:

1. Koke-Chapman & Co. \$3.06
2. Lemon, Rowan, Iskra
and Babcock 596.00

3.	Earl Whittaker	\$12.24
4.	Milton Turay	3.96
5.	Odyne Mathews	2.70
6.	Dorothy Leeper	.72
7.	Ray Holcomb	1.44
8.	Waldo Taylor	2.70

Meeting adjourned.

RURAL SCHOOL BOARD

Chairman


Secretary

Eugene, Oregon,
May 13, 1959.

A meeting of the Rural School Board was held in the County Office with Virgil Cameron, Wilferd Cook, Earl Whittaker, Milton Turay, Odyne Mathews and Secretary Wm. R. Woodie present.

The minutes of April 20th were read and approved.

The ballots cast in the Rural School District election on May 4th were canvassed and the results found to be as follows:

To Exceed the 6% Limitation

Yes - - - 6,752
No - - - 4,159

For Director-at-Large

Wilferd Cook - - 4,809
Dorothy Leeper - 5,189

For Director Zone I

Earl Whittaker - - 593

For Director Zone II

Lowell Swartz- - - 396
Dorine Duval - - - 473
Ray Holcomb - - - 511

Since a majority of the votes cast was in favor of exceeding the 6% limitation the election was declared carried.

Since a majority of the votes cast for Director-at-Large were in favor of Dorothy Leeper she was declared elected.

Since a majority of the votes cast for Director for Zone I were in favor of Earl Whittaker, he was declared elected.

Since a plurality of the votes cast for Director for Zone II were in favor of Ray Holcomb he was declared elected.

Certain possible violations of election laws were discussed. It was suggested that election procedures should be included in the agenda of the next school board directors and clerks meeting.

Motion by Whittaker seconded by Cameron and carried to authorize the expenditure of not more than \$233.50 for half of the cost of a custodial maintenance class to be held in Eugene on June 22 through 24th.

Motion by Cook seconded by Whittaker and carried to authorize the expenditure of \$50.00 for dues to the Oregon School Boards' Association for the year 1959-60.

The development of a policy handbook was discussed. The Secretary was requested to distribute a revised outline for the handbook to all members and to include a discussion of this outline on the agenda for the next meeting.

The following bills were authorized for payment:

A. K. Briggs (ballots)	\$171.70
Guard Publishing Co. (6% notice)	22.53
Wilferd Cook (mileage)	.77
Earl Whittaker "	12.24
Milton Turay "	3.96
Odyne Mathews "	10.58*

*Includes \$7.88 extra mileage

Meeting adjourned.

RURAL SCHOOL BOARD


Chairman


Secretary

Eugene, Oregon,
April 20, 1959.

A meeting of the Rural School Board was held in the County Office with Earl Whittaker, Wilferd Cook, Odyne Mathews, Milton Turay, Waldo Taylor, and Secretary Wm. R. Woodie present.

The minutes of the meeting on March 13th were read and approved.

The board discussed the preparation of a statement of policies governing the operation of the Rural School Board and the County School Superintendent's office. The secretary was authorized and directed to prepare a booklet of policies in rough draft for the next meeting of the board.

Several proposed bills now before the legislature were discussed with particular reference being made to the proposed amendments to the Rural School Law. Mr. Mathews suggested that a legislative action committee of the Rural School Board might be a worthwhile activity.

The secretary reported that nominating petitions and acceptances had been filed according to law in the County School Superintendent's Office for the following candidates for the Rural School Board.

Director-at-Large - Wilferd Cook, Springfield
Dorothy Leeper, Eugene

Director - Zone 1 - Earl Whittaker, Mapleton

Director - Zone 2 - Lowell Swartz, Coburg
Ray Holcomb, Coburg
E. Dorine Duval, Junction City

Motion was made, seconded and carried to approve the following bills for payment:

H. & H. School Supply -- (Supplies, Superv.) -----	\$ 60.14
The Judy Company ----- (" ") -----	30.37
Pierce Freight Lines, Inc. (Freight, ") -----	4.24
The U. of Chicago Press- (Supplies, Superv.) -----	4.14
Delmar Publishers ----- (" ") -----	1.09
Beckley-Cardy Co. ----- (" ") -----	41.04
J. K. Gill Company ----- (" ") -----	45.59
Zellerbach Paper Co. --- (" ") -----	16.65
Guard Publishing Co. --- (Publishing Budget) -----	40.30
Quick Service ----- (Testing) -----	17.75
Eugene Hardware ----- (Curriculum) -----	1.08*
Valley Stationery Co. -- (") -----	11.63*
Koke-Chapman Company --- (") -----	4.00*
Quick Service ----- (") -----	13.50*
Lane Co. Fair Assn. ---- (") -----	87.50*

*To be reimbursed by State

Earl Whittaker -----	(Mileage) -----	\$ 12.24
Wilferd Cook -----	(") -----	.77
Odyne Mathews -----	(") -----	3.96
Milton Turay -----	(") -----	3.96
Waldo Taylor -----	(") -----	2.70

Meeting adjourned.

RURAL SCHOOL BOARD,

Chairman

H. R. Hardie

Secretary

Eugene, Oregon,
March 13, 1959.

A meeting of the Rural School Board was held in the County Office for the purpose of conducting an open hearing on the 1959-60 budget. The following persons were present: Odyne Mathews, Earl Whittaker, Lowell Swartz, Virgil Cameron, Wilferd Cook, Milton Turay, and Waldo Taylor. Leon Funke, Gustaf Swanson, and Leonard Ziniker, members of the Budget Committee were also present.

Minutes of the meeting on February 16th were read and approved.

After noting that no taxpayers had appeared to discuss the proposed levy, the budget as published was discussed. Director Earl Whittaker stated that he felt that Item I-D under General Control, should be increased before making the levy. Director Wilferd Cook stated that it was his opinion that the emergency fund under Item 7 should be increased before making the levy. A motion was made, seconded and carried, to appropriate \$11,250 under Item I-D, General Control, instead of \$11,150 as published. A motion was made, seconded and carried, to appropriate \$9,000 under Item 6, Emergency Fund, instead of \$7,000 as published. A motion was made, seconded and carried, to adopt all other appropriations as they were published and posted and to levy \$29,252 for the purpose of operating the Lane County School Superintendent's Office for the 1959-60 school year.

The amended budget for 1959-60 follows:

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS AND AVAILABLE CASH BALANCE AND TAX
LEVY

1. Total Estimated Expenditures	\$ 69,252.00
2. Deduct Total Estimated Receipts and Available Cash Balances	40,000.00
3. Total Estimated Tax Levy for the Ensuing Fiscal Year	\$ 29,252.00

ESTIMATED RECEIPTS

1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 40,000.00
2. Amounts received from other sources	-0-
3. Total	\$ 40,000.00

ESTIMATED EXPENDITURES

I. GENERAL CONTROL

1. Personal Service	
a. Superintendent	\$ 6,350.00
b. Asst. Supt.-Curriculum	6,300.00
c. Asst. Supt.-Spec. Ed.	5,800.00
d. Supervisors (2)	11,250.00
e. Clerical (3)	12,252.00
f. Legal	1,000.00
g. Part-time help	2,000.00
2. Social Security	900.00
3. Retirement	1,000.00
4. Expenses, Supt.	500.00

5.	Expenses, Supervisors	\$ 2,900.00
6.	Expenses, Board	1,000.00
	TOTAL Personal Service	\$ 51,252.00
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II.	OFFICE EXPENSE	
1.	Office Supplies	\$ 1,140.00
2.	Printing and Stationery	875.00
3.	Maintenance and Repair	200.00
4.	Elections and Publicity	200.00
5.	Telephone and Telegraph	\$ -0-
	TOTAL Office Expense	\$ 2,415.00
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III.	SUPPLIES, SUPERVISION	
1.	Books and Periodicals	\$ 325.00
2.	Test Materials	4,000.00
3.	Curriculum Materials	650.00
	TOTAL Supplies, Supervision	\$ 4,975.00
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IV.	CAPITAL OUTLAY	
1.	Office Machines	\$ 850.00
2.	Other Equipment	460.00
	TOTAL Capital Outlay	\$ 1,310.00
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V.	INSTITUTES AND EDUCATIONAL MEETINGS	
1.	County Institute	\$ 300.00
2.	Regional Institutes	-0-
	TOTAL Institutes and Educational Meetings	\$ 300.00
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VI.	EMERGENCY FUND	\$ 9,000.00
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	GRAND TOTALS.	\$ 69,252.00
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Motion was made, seconded and carried, to allow the following mileage expense:

Lowell Swartz	\$ 1.44
Odyne Mathews	3.96
Earl Whittaker	12.24
Wilferd Cook77
Milton Turay	3.96
Waldo Taylor	2.70
Leon Funke.	1.80
Gustaf Swanson	2.34
Leonard Ziniker	2.16
	<u>31.37</u>

Meeting adjourned.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman
Wm. R. Hoodie
Secretary

Eugene, Oregon,
February 16, 1959.

A meeting of the Rural School Board was held in the County Office with all members of the board present.

Minutes of the meeting on January 19th were read and approved.

Motion by Cook, seconded by Whittaker, and carried, that the amount of the County Equalized Levy to be set aside for a distressed districts' fund, as provided in Section 13 (6) of Chapter 678, Oregon Laws 1957, be set at 0 dollars for the 1959-60 school year.

The secretary reported that the estimated Rural School District Levy for 1959-60 (to be distributed to school districts) had been computed according to law.

Motion by Turay, seconded by Taylor, and carried, to accept the amount of \$3,670,908.95 as the estimated tax levy of the Rural School District for distribution to school districts.

The following bills were authorized for payment:

Edythe Wolfe -----	(Conference) -----	\$ 10.00
Ruth Gould -----	(Conference) -----	150.00
Psychological Corporation-	(Tests) -----	67.30
Prentice Hall, Inc. -----	(Curriculum) -----	3.94
H. & H. School Supply Co.-	(Curriculum) -----	49.24
Clarence Chase -----	(Mileage) -----	.72
Leonard Ziniker -----	(Mileage) -----	2.16
Francis Horn -----	(Mileage) -----	3.78
Lorence A. Jensen -----	(Mileage) -----	12.24
Leon Funke -----	(Mileage) -----	1.80
Harvey Schaffer -----	(Mileage) -----	2.52
Gustaf Swanson -----	(Mileage) -----	2.34
Odyne Mathews -----	(Mileage) -----	3.96
Lowell Swarts -----	(Mileage) -----	1.44
Maurice Whittaker -----	(Mileage) -----	12.24
Milton Turay -----	(Mileage) -----	3.96
Waldo Taylor -----	(Mileage) -----	2.70
Wilferd Cook -----	(Mileage) -----	.77

Superintendent Huntington from School District No. 68 requested the consideration of the board in the matter of providing an offset duplicator to be used for printing in the school districts of the County. The secretary was authorized and directed to investigate the feasibility of housing and operating this equipment in the County Office.

The meeting was adjourned to a meeting of the Budget Committee with the following directors and freeholders present:

Board Members

Odyne Mathews

Budget Committee Members

Gustaf Swanson,
Eugene, Rt. 5 (26 Mi.)

Fixed Assets accounting entity. The changes in this entity are outlined in Schedule B, Reconciliation of Fund Balances. The valuations reported herein have been furnished by the Clerk.

Schedule B, Reconciliation of Fund Balances

The fund balance represents the net worth of the fund or the net assets maintained within the fund, the accounting entity. Changes in the assets or liabilities affect the fund balance. We have further analyzed the balance of each fund at June 30, 1958, into the current portion and non-current portion.

Schedule C, Combined Summary Statement by
Funds of Receipts, Disbursements and Transfers

This schedule reproduces in summary form the flow of dollars through the various funds. General Fixed Assets do not appear herein since this accounting entity was not in-

Board Members

Wilferd Cook

Virgil Cameron

Milton Turay

Maurice Whittaker

Lowell Swarts

Waldo Taylor

Budget Committee Members

Clarence A. Chase,
Eugene, Rt. 2, Box 83 (8 Mi.)

Leonard Ziniker,
Creswell (24 Mi.)

Francis Horn,
Cottage Grove, Rt. 1, Box 780
(42 Mi.)

Lorence A. Jensen,
Mapleton (136 Mi.)

Leon Fuhke,
Eugene, Rt. 2 (20 Mi.)

Harvey Schaffer,
Creswell, Rt. 2 (28 Mi.)

Motion was made, seconded and carried, to elect Leonard Ziniker chairman of the Budget Committee.

Motion was made, seconded and carried to elect Clarence Chase secretary of the Budget Committee.

The budget for 1959-60 was prepared and is attached herewith.

Motion was made, seconded and carried that the budget as prepared by approved by the Budget Committee and that the secretary be authorized and directed to publish and post the notices of a public hearing on the budget as provided by law.

Meeting adjourned.

Note: The budget and notice was posted in the County Park blocks, at the corner of 8th and Oak, and on the School Superintendent's door on February 25, 1959, and published in the Register Guard on February 25th and March 3rd.

RURAL SCHOOL DISTRICT BOARD,

Chairman

Secretary

NOTICE OF RURAL DISTRICT SCHOOL BOARD BUDGET HEARING

NOTICE IS HEREBY GIVEN, in compliance with ORS 334.170, as amended by the 1957 Legislature, to the legal voters of the Rural School District of Lane County, Oregon, that a meeting will be held at the County School Office, Court House, Eugene, Oregon, on the 13th day of March, 1959, at 2:00 o'clock p.m., for the purpose of discussing the budget of the Rural School Board for the fiscal year beginning July 1st, 1959, and ending June 30th, 1960, hereinafter set forth.

B U D G E T

SCHEDULE I

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS AND AVAILABLE CASH BALANCE AND TAX LEVY

1. Total Estimated Expenditures	\$ 67,152.00
2. Deduct Total Estimated Receipts and Available Cash Balances	\$ 40,000.00
3. Total Estimated Tax Levy for the Ensuing Fiscal Year	\$ 27,152.00

INDEBTEDNESS

1. Amount of warrant indebtedness on warrants issued and endorsed "not paid for want of funds"	\$ -0-
2. Amount of other indebtedness	\$ -0-
3. TOTAL INDEBTEDNESS	\$ -0-

SCHEDULE II

ESTIMATED RECEIPTS

Actual Receipts 1956-57	Actual Receipts 1957-58	Budget 1958-59	ITEM	Estimate 1959-60
\$ 6,533.94	\$14,824.64	\$14,824.00	1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 40,000.00
50,149.92	36,555.00	-0-	2. Amounts received from other sources	-0-
\$56,683.86	\$51,379.64	\$14,824.00	TOTAL	\$ 40,000.00

SCHEDULE III

Actual Expend.	Actual Expend.	Budget	ESTIMATED EXPENDITURES	
			I. GENERAL CONTROL	
\$ 1,926.43	\$ 1,650.00	\$ 1,900.00	1. Personal Service	
-0-	-0-	-0-	a. Superintendent	\$ 6,350.00
4,999.92	4,904.53	5,450.00	b. Asst. Supt.-Curriculum	6,300.00
-0-	-0-	5,107.00	c. Asst. Supt.-Spec. Ed.	5,800.00
500.00	546.00	800.00	d. Supervisors (2)	11,150.00
703.10	892.25	1,000.00	e. Clerical (3)	12,252.00
-0-	-0-	-0-	f. Legal	1,000.00
148.22	161.81	250.00	g. Part-time help	2,000.00
186.00	196.25	300.00	2. Social Security	900.00
-0-	-0-	-0-	3. Retirement	1,000.00
602.38	522.10	1,400.00	4. Expenses, Supt.	500.00
720.42	364.31	1,500.00	5. Expenses, Supervisors	2,900.00
\$ 9,786.47	\$ 9,237.25	\$17,707.00	6. Expenses, Board	\$ 1,000.00
			TOTAL PERSONAL SERVICE	\$ 51,152.00

Actual Expend. 1956-57	Actual Expend. 1957-58	Budget 1958-59	ITEM	Estimate 1959-60
			II. Office Expenses	
\$ 75.00	\$ 251.74	\$ -0-	1. Office Supplies	\$ 1,140.00
-0-	-0-	525.00	2. Printing and Stationery	875.00
-0-	-0-	-0--	3. Maintenance and Repair	200.00
30.00	-0-	120.00	4. Elections and Publicity	200.00
125.00	-0-	-0-	5. Telephone and Telegraph	-0-
\$ 230.00	\$ 251.74	\$ 645.00	TOTAL OFFICE EXPENSES	\$ 2,415.00
			III. Supplies, Supervision	
\$ -0-	\$ -0-	\$ -0-	1. Books and Periodicals	\$ 325.00
-0-	-0-	6,015.00	2. Test Materials	4,000.00
-0-	-0-	500.00	3. Curriculum Materials	650.00
-0-	50.00	-0-	4. Miscellaneous Expense	-0-
\$ -0-	\$ 50.00	\$6,515.00	TOTAL SUPPLIES, SUPERVISION	\$ 4,975.00
			IV. Capital Outlay	
\$ -0-	\$ 517.17	\$1,050.00	1. Office Machines	\$ 850.00
50.00	-0-	-0-	2. Other Equipment	460.00
\$ 50.00	\$ 517.17	\$1,050.00	TOTAL CAPITAL OUTLAY	\$ 1,310.00
			V. Institutes and Educational Meetings	
\$ -0-	\$ 400.00	\$ 400.00	1. County Institute	\$ 300.00
383.00	-0-	-0-	2. Regional Institutes	-0-
\$ 383.00	\$ 400.00	\$ 400.00	TOTAL INSTITUTES AND EDUCATIONAL MEETINGS	\$ 300.00
\$31,359.35	\$6,535.43	\$33,775.00	VI. Emergency Fund	\$ 7,000.00
\$41,808.82	\$16,991.59	\$60,092.00	GRAND TOTALS	\$ 67,152.00

Dated February 16th, 1959

Approved February 16th, 1959

Signed: WM. R. WOODIE
Secretary

Signed: CLARENCE A. CHASE
Secretary, Budget Committee

ODYNE MATHEWS
Chairman

LEONARD ZINIKER
Chairman, Budget Committee

FOR USE OF COUNTY OFFICIALS

Posted: _____, 1959

Published: _____, 1959

Filed: _____, 1959

Signed: _____

Signed: _____
Secretary

Eugene, Oregon,
January 19, 1959.

A meeting of the Lane County Rural School Board was held in the County School Office with Odyne Mathews, Lowell Swarts, Maurice Whittaker, Milton Turay, Waldo Taylor, Wilferd Cook, Commissioners Ralph Petersen, Kenneth Nielsen, Jesse Hill, Auditor Ronald Babcock, and Secretary William R. Woodie, present.

The minutes of the meeting of November 17, 1958, were read and approved.

The County Board of Commissioners were present relative to capital expenditures for furnishing of the County Superintendent's suite in the court house; also, the matter of the present equipment of the County Superintendent's Office belonging to the County.

Mr. Woodie by request of Mr. Nielsen, explained that upon the expiration of the county school superintendent's term in 1961 the responsibility for budgeting for the county school office operation will be transferred to the rural school board, except for the providing of rooms, which will remain the responsibility of the county commissioners. This leaves the matter of providing equipment, furnishings and services for the county office to be negotiated between the county board of commissioners and the rural school board.

Mr. Nielsen stated that the county would be willing to pay for the new equipment but that title to the new and the old equipment would have to be established prior to 1961.

Mr. Petersen suggested that the county turn over to the rural school district the present equipment belonging to the county and that the rural school district should pay a sum, probably less than \$900.00 for the furniture soon to be purchased for the new county superintendent's suite in the court house. Relative to the county car of the County school office, it was suggested that the county hold said car until the rural school district takes over the total obligation and then it be turned over to the rural school district.

Mr. Woodie requested that an agreement be drawn up between the county and the rural school district relative to the above before January 1, 1961.

Motion was made by Mr. Mathews, seconded by Mr. Swarts, and carried, to accept title to the present furniture and equipment and that arrangements for said transfer be worked out by Mr. Woodie and the County Board of Commissioners.

Motion was made by Mr. Taylor, seconded by Mr. Whittaker, and carried, to authorize Mr. Woodie to issue check for new furniture when an approved statement for same is submitted by the county.

Secretary Woodie distributed and explained a summary of 1958-59 taxes.

Tentative levy for 1959-60 was discussed. Mr. Babcock informed the board that he could not at present arrive at a final figure, since the complete average daily membership for all districts for December 31, 1958, had not yet been filed. He did think however, that the equalized levy for 1959-60 would not exceed 22 mills.

Report on the April Teachers' Conference was presented by Mrs. Gould. The dates set for Visitation Days are April 10th, April 17th, and April 24th. Board members were urged to visit schools at this time.

Mr. Woodie reported that a Budget Workshop for Clerks, Administrators and Board Members had been set up for Saturday, January 31, 1959, at the Eugene School District Office Auditorium, 275 East Seventh Avenue, Eugene, commencing at 1:30 o'clock p.m. Mr. J. L. Turnbull, State Department of Education, will attend this meeting. Mr. Woodie requested that in the event the returns from the various districts indicate an insufficient attendance to warrant holding the meeting, that he be given the authority to cancel. This authority was granted Mr. Woodie.

Mr. Woodie brought to the attention of the board the dates of January 25-28, 1959, National School Board Association Meeting in San Francisco. After some discussion as to the possibility of one or more members attending, Mr. Cook informed the board that it might be possible for him to attend. If so, he was requested to inform Mr. Woodie so that necessary reservations could be made. Also, the board stated that partial expenses would be allowed Mr. Cook if he can attend the meeting.

The following bills were authorized for payment:

Prentice Hall, Inc. -----	(Book-Testing) -----	\$ 5.75
Koke-Chapman Co. -----	(Checks) -----	32.85
Odyne Mathews -----	(mileage) -----	2.70
Lowell Swarts -----	(Mileage) -----	1.44
Maurice Whittaker -----	(Mileage) -----	12.24
Milton Turay -----	(Mileage) -----	3.96
Waldo Taylor -----	(Mileage) -----	2.70
Wilferd Cook -----	(Mileage) -----	.77

Next meeting of the Board will be held at 1:30 p.m. on February 16th. This will be a preliminary budget meeting followed at 2:30 by a budget committee meeting.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
November 17, 1958.

A meeting of the Lane County Rural School Board was held in the County School Office with Earl Whittaker, Waldo Taylor, Wilferd Cook, Lowell Swartz, Odyne Mathews, and Secretary William Woodie, present.

The minutes of the meeting on October 20th, were read and approved.

A report was heard from the chairman in regard to the Oregon School Boards' Association meeting held in Eugene on November 5, 6, and 7. Particular reference was made by the Chairman to the action taken by the Legislative Committee of the Oregon School Boards' Association.

A report was heard from the Assistant County School Superintendent relative to the work being done by Lane County teachers in the area of curriculum improvement.

A delegation from School District No. 128, Mount View, appeared before the board to present views in regard to the tax levies in their district. The elementary school principal, Mr. Gerstenberger, and the School Board Chairman of Mount View, reported that due to the reduced amount of equalization given to them by the Rural School District under the amended law, that their taxes had increased more than 75% over last year. The Rural School Board was requested to consider increasing the amount of equalization for the Mount View school district for next year by allowing them an extra amount through the distressed district fund.

The procedure for determining the equalized levy of the Rural School District was reviewed by the Secretary and the Auditor, Mr. Babcock. Motion was made by Mr. Cook, seconded by Mr. Swartz, and carried, to authorize and direct the Secretary to determine the estimated 1959-60 A.D.M. for each school district and the amounts for the acquisition of school sites, constructing and equipping new buildings or major additions, and payments on bonds and interest, that are included in the 1958-59 levies of each school district. These computations to be reported to each school district on the adopted form (see attached sample) and subject to revision by the Board at the request of the local school district.

The following bills were authorized for payment:

Shelton-Turnbull-Fuller, Inc. - (Testing) -----	\$ 117.90
Educational Test Bureau - (Testing) -----	126.13
Koke-Chapman Co. - (Rubber Stamp, Binder) -----	10.90
A. K. Briggs Co. - (Printing Directory) -----	491.80
Earl Whittaker - (Mileage) -----	12.24
Waldo Taylor - (Mileage) -----	2.70
Wilferd Cook - (Mileage) -----	1.54 (2 Mtgs.)
Lowell Swartz - (Mileage) -----	1.44
Odyne Mathews - (Mileage) -----	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

_____, Chm.
, Sec.

Dist. No. _____

LANE COUNTY RURAL SCHOOL BOARD

TO: Lane County School District Boards -

We are requesting your assistance in implementing the Rural School Law as amended by the 1957 Oregon Legislature. Following are some figures which we are asking you to review. Please indicate any errors and make corrections thereof.

1. A review of your 1958-59 budget indicates that tax levies have been made for the following purposes:

a. Bonds and bond interest ----- \$ _____

b. Acquisition of sites ----- \$ _____

If the amount in "b" above is for maintenance of existing sites, or the improvement of such sites, please inform us as to the nature and objective of such expenditure.

c. Constructing and equipping new facilities or major additions to existing facilities ----- \$ _____

Differentiating these "capital outlay" items from "maintenance and repair" is often a matter of judgment. If you are unsure as to the proper treatment of these items as they affect your district, please confer with us or report to us the nature of the expenditures made or to be made.

2. Computation of estimated 1959-60 A.D.M.

December 31, 1958 A.D.M. (per your report) -- _____

Less - Enrollment in highest grade taught
per your report (Gr. 8 or 12 -----) _____

Plus - Five year olds as determined from your
October, 1958 census (or 8th graders
for Union High Schools) ----- _____

ESTIMATED 1959-60 A.D.M. -----

If the above items are correct, please sign this form and return to the County School Office at your earliest possible convenience. Please attach an explanation of any corrections needed.

Approved: _____
Chairman, School District No. _____

Date: _____

Eugene, Oregon,
October 20, 1958,
1:30 P.M.

A meeting of the Lane County Rural School Board was held in the County Office with Maurice Whittaker, Lowell Swartz, Milton Turay, Odyne Mathews, Wilferd Cook, and Secretary Wm. R. Woodie, present.

The minutes of the meeting on September 15, 1958, were read and approved.

The audit report for the school year 1957-58 was presented by Mr. Ron Babcock. A motion by Lowell Swartz, seconded by Milton Turay, and carried, to accept the audit report as presented.

The following reports were heard by the board:

James Laurent, Special Education Director - reported that the County Testing Program was progressing smoothly and it appeared that it would function as planned. He reported that the administration of the testing program was requiring his full time and attention but that the data which would result from the program would be very useful to the supervisory program of this office.

The County Superintendent - reported on the Conference held in Minneapolis. The Conference was devoted to the improvement of educational services at the County level. The Secretary reported that a written report would be made to each director.

The Secretary - reported recent action taken by the Legislative Interim Education Committee in approving a request to include 25% of O & C Funds in the distribution of Basic School Support equalization.

Motion by Mr. Whittaker, seconded by Mr. Swartz, and carried, to join the Oregon School Boards' Association and submit the membership fee of \$50.00 to the executive Secretary.

A discussion was held relative to the problem of determining the amount of the equalized levy for the school year 1959-60 and methods of arriving at a policy prior to the meeting of school board members in January. The auditor, Ron Babcock, was authorized and directed to prepare a tentative breakdown of each district's budget items that are concerned with capital outlay as provided in the law. A copy of the tentative policies statement is to be sent to the directors with their next meeting notice.

The following bills were approved for payment:

J. Francis Rummel ----- (Testing) -----	\$	55.44
Willamette Stationers (Supervisors Supplies) -----		1.75
Colonial Inn (Textbook Committee Lunches) -----		60.00
Science Research Associates (Tests) -----		2,414.39
Business Equipment Center (Testing) -----		48.72
Shelton-Turnbull-Fuller, Inc. (Testing) -----		97.60
Science Research Associates (Tests) -----		286.16

California Test Bureau (Tests) -----	\$	15.49
District Director of Internal Revenue -----		249.70
State Tax Commission -----		69.90
D. E. Tope, Executive Secretary (OSBA Dues) -----		50.00
Maurice Whittaker (mileage) -----		12.24
Lowell Swartz (mileage) -----		1.44
Milton Turay (mileage) -----		3.96
Odyne Mathews (mileage) -----		2.70

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD

O. O. Mathews
Chairman

Wm R. Hoodie
Secretary

Eugene, Oregon,
Sept. 15, 1958.

A meeting of the Rural School Board was held at the County School Office with directors Earl Whittaker, Waldo Taylor, Virgil Cameron, Lowell Swartz, Odyne Mathews, Wilferd Cook, and secretary Wm. R. Woodie, present.

Minutes of the meeting on July 14th, were read and approved.

The Secretary reported that the total expenses of the Lane County Curriculum Committee for the school year 1957-58 were \$445.01. Motion by Mr. Swartz, seconded by Mr. Whittaker, and carried, to pay the expenses of the Lane County Curriculum Committee on approval, to be reimbursed by the State of Oregon.

A letter was read from the Oregon School Study Council urging the membership of the Lane County Rural School Board for a fee of \$50.00. Motion was made, seconded, and carried, that membership in the Oregon School Study Council be tabled.

A letter was read from the Oregon School Boards' Association urging membership in the Association for members of the Lane County Rural School Board for a fee of \$50.00. Motion was made, seconded and carried, to postpone action on becoming affiliated with any School Boards' Association or Study Council until the next regular meeting of the Rural School Board.

Motion by Mr. Cameron, seconded by Mr. Taylor, and carried, to allow an amount not to exceed \$250.00 to offset the expenses of the Secretary in attending the Department of Rural Education meeting in Minneapolis October 12th-15th.

The employment of Mrs. Patricia Aichele was announced by the Secretary and approved by the Board.

Contracts for the year 1958-59 for Mrs. Aichele and Mr. Laurent were signed and approved.

Motion was made, seconded and carried, to authorize the payment of the following bills:

Koke-Chapman Company -----	(Print., Tests) -----	\$ 87.30
Educational Testing Service -----	(Tests) -----	16.89
Business Equipment Center ---	(Mimeo Attach. & Supplies) ----	82.25
California Test Bureau -----	(Tests) -----	290.44
Clary Corporation -----	(Adding Machine) -----	315.00
Science Research Associates\$ -----	(Tests) -----	529.25
Russell's -----	(Dictaphone) -----	300.00
Quick Service Litho Printing -----	(Print., Tests) -----	96.00
World Book Company -----	(Tests) -----	1,362.10
Earl Whittaker -----	(Mileage) -----	24.48 -
Waldo Taylor -----	(Mileage) -----	5.40 -
Lowell Swartz -----	(Mileage) -----	2.88
Wilferd Cook -----	(Mileage) -----	1.54
Odyne Mathews -----	(Mileage) -----	2.70

The secretary was authorized and directed to prepare a new check form for

distribution of the Unsegregated Rural School Fund.

The remainder of the meeting was spent in discussion of budget and ^{fiscal}~~physical~~ policies for the school year 1958-59.

Meeting adjourned.

RURAL SCHOOL BOARD,

Q. Q. Mathews

Chairman

J. R. Hardie

Secretary

Eugene, Oregon,
July 14, 1958.

A meeting of the Rural School Board was held in the County School Office with Directors Maurice Whittaker, Waldo Taylor, Virgil Cameron, Wilferd Cook, Lowell Swartz, and Secretary Wm. R. Woodie, present.

Minutes of the meeting of June 9th were read and approved.

Director Lowell Swartz reported that the Coburg district was in need of financial aid to the extent of approximately \$600.00, due to unforeseen alterations to their building (see minutes of May 13th and June 9th). Motion by Cameron, seconded by Whittaker, and carried, to pay the Coburg School District \$643.68 from the Rural School District Emergency fund for the purpose of accomplishing alterations to their building in compliance with the State Fire Marshal's inspection report of March, 1958.

Motion by Cook, seconded by Whittaker, and carried, to authorize and direct the Secretary to call Rural School Board meetings on the third Monday of each month as needed, in the County School Office at 1:30 o'clock p.m.

The annual report of the Director of Special Education was reviewed by the Board. A copy of said report is included with minutes.

The following financial report, a copy of which is included with the minutes, was presented by the Secretary.

The remainder of the meeting was spent in discussion of the needs of the County Office for the coming year.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

ANNUAL REPORT
to the
LANE COUNTY RURAL SCHOOL BOARD

James A. Laurent
Director of Special Education

June, 1958

ANNUAL REPORT
to the
LANE COUNTY RURAL SCHOOL BOARD

ACTIVITIES

The work of the past school year, 1957-58, consisted of (1) individual work with children, teachers, and parents, (2) professional participation in organizations, conferences, and committees, and (3) in trying to define the functions of the office and plan accordingly for the future.

Work With Individuals

By far the greatest part of our time in the field was spent in working with individual children referred to our office by teachers, administrators, parents, agencies, and other interested individuals. One-hundred twenty children were seen, and to them were administered 103 individual intelligence tests, 46 personality tests, and 56 reading tests, in addition to screening interviews. Each child was discussed with his teacher and/or administrator, and approximately 20 parent conferences were held.

Written reports of our evaluations and recommendations were sent to school administrators, with a copy retained for our files. Information was also forwarded, upon request, to other agencies working with a particular child, such as Public Welfare, Juvenile Department, Child Guidance Clinic, Psychiatric Service, County Health Department, etc. Occasionally your director attended staff meetings in another agency to whom one of our children had been referred. Referral of approximately 45 children to other agencies was suggested by us for services which were not possible within their own districts. Eleven of these referrals were actually effected.

INDIVIDUAL CHILDREN SEEN BY THE SPECIAL EDUCATION DEPARTMENT
1957-1958

<u>Grade</u>	<u>No. of Children</u>
Pre-School -----	1
1 -----	20
2 -----	17
3 -----	15
4 -----	12
5 -----	9
6 -----	16
7 -----	10
8 -----	8
9 -----	7
10 -----	2
11 -----	1
12 -----	0
<u>Out of School ---</u>	<u>2</u>

TOTAL - 120

<u>Classification</u>	<u>No. of Children</u>
Mentally Retarded -----	39
Reading Disabilities ----	30
Normal -----	25
Maladjusted -----	18
Immature -----	3
Gifted -----	2
Homebound -----	2
<u>Speech -----</u>	<u>1</u>

TOTAL - 120

*It is difficult to categorize these children, since many areas are not clearly defined, and children may have multiple disabilities.

In all, 171 school visitations were made in 32 districts, with a total travel (exclusive of conferences) of 4,787 miles. Most of these visits involved working alone with children, but some were merely conversations with teachers or administrators, and 31 were speech clinics in conjunction with Dr. Norton B. Young, of the University of Oregon Cooperative Speech and Hearing Clinic.

Speech Clinics

A total of 39 speech clinics were held in 16 districts by a clinician from the University of Oregon clinic, and 123 children were examined for disabilities of speech or hearing. This is a very valuable service, competently and obligingly performed by Dr. Young.

Professional Memberships

Your director is a member of the following organizations whose activities are in some way relevant to the scope of operations of this office: Oregon Education Association, and its Special Education Department; National Education Association, and within it the International Council on Exceptional Children; the Oregon State Conference on Social Welfare; the Representative Council for Special Services to Children; and Psi Chi, a national scholastic honorary in psychology. Applications for membership in the Oregon Psychological Association and the Oregon Personnel and Guidance Association are pending. In addition, he is a member of the School Board of the Pearl Buck School for Retarded Children, and regularly attends informal meetings of local persons and University of Oregon staff members working in the field of school psychology. Work was also done on the testing subcommittee of the Lane County Central Curriculum Committee. An unrelated activity is assignment to the Textbook Adoption Committee in the fields of high school Chemistry and Physics.

Conferences

Conferences attended during the year included: In-service workshops at Marcola, Applegate, Blachly, Veneta, and Dorena; Oregon Association of County School Superintendents' in Salem; National Association of Social Workers in Portland; State Special Education Department regional staff meetings at Springfield and at Albany; Legislative Interim Committee on Mental Retardation and Emotional Disturbance at Salem and at Eugene; Oregon Education Association in Portland; Lane County Teacher's Workshop in Eugene; Oregon Conference on Social Welfare at Eugene; State In-Service Conference on Exceptional Children at Salem; Outdoor Recreation Leadership Conference at Camp Tsiltcoos.

Group Testing

The county testing program this year was the same as for the past 3 years. This consisted of a group intelligence test, the California Test of Mental Maturity, at the first grade level in the fall, and the California Achievement Test in the spring. This very limited program was again used in only the second and third-class districts. Test booklets and materials were distributed from this office, and completed Class Record Sheets were returned to us. A county norm was computed for each sub-test and the complete achievement battery. These norms were plotted in the form of a line graph, as was done last year, and each district received a copy with their own averages plotted in addition to the county averages.

NEW DEVELOPMENTS

County Testing Program

The action of the Rural School Board in approving additional funds for the operation of this office is gratifying and commendable, and indicates some understanding of the magnitude of the tasks with which we are faced and the essentials necessary for implementing possible solutions.

Subject to approval by the Board, the Testing subcommittee of the Lane County Central Curriculum Committee worked long and diligently with the problem of devising and initiating a truly county-wide minimum testing program. In addition to regular committee meetings and polling of all districts for current testing programs, there were open meetings to which representatives from all districts were invited, conferences with groups of administrators, and sessions with consultants from the University of Oregon, and one of the test publishers. The program and purposes are well stated in the enclosed Lane County Superintendent's Bulletin dated May 23, 1958.

The mechanics of administering the program will be responsibilities of this office. They will include ordering and distributing the tests, planning testing workshops with groups of teachers and administrators, collecting test results, computing county norms, and distributing to the districts information derived from the test data.

Although this is a minimum program, to be supplemented by individual districts as they see fit, it is a tremendous advance, with limitless implications for guidance and research. It is admirably conceived to accomplish the most with the smallest expenditure of money and effort. It will, of course, require of this office a great deal of time to attend to the innumerable details of administering such a program. It amounts to an expansion of approximately 20 times our previous program, and could easily occupy one person half-time for the entire school year.

Staff

An additional person in this office, thereby doubling the staff, is a beginning toward adequacy of personnel. Although this individual has not yet been contracted, due to an extreme shortage of trained people, it is hoped that he will be competent to administer individual intelligence and diagnostic reading tests, and act as a consultant in remedial reading. Until such time as our staff is greatly increased, if ever, it is highly doubtful that any appreciable individual remedial work with children can be done effectively at the county level. Therefore, for the foreseeable future, our services will in all probability remain largely diagnostic and consultant, with evaluations, recommendations, and referrals to other agencies for direct services which we and the schools involved are unable to provide. Presently we cannot begin to adequately screen children in our smaller districts to properly identify those who are in need of special education or related services. Additional staff will be necessary before even this first step can be thoroughly accomplished.

THE HANDICAPPED CHILD LAW

General Information

Under the Handicapped Child Law (Chapter 480, Oregon Laws 1941, as amended) all children who for their education require special services shall be provided these services by or through the school district in which they are resident, pro-

vided that they have the mental health and intellectual capacity to profit therefrom.

Such children who meet established criteria, may be certified in the area of their disability by the State Department of Education. Qualified teachers in these areas of exceptionality are also certified by the State Department of Education. When the teacher is certified, and a sufficient number of children are certified, and an approved program of direct service to children is initiated, partial reimbursement for the excess cost of such a program may be forthcoming to the district from the State Department of Education. Programs may be set up on a district, regional (2 or more districts), or county level.

Lane County Operations

This is a statement of law which is difficult to implement in our smaller districts, and which is, in fact, to some extent effective in Lane County only in the 5 districts named in the following table. Three other districts operate some semblance of a special education program, but neither the teachers nor the children are certified. This, of course, allows the district a free hand in selecting teachers, children, and services. In some instances this may work very well, but in many cases it may pervert the intent of the law and, indeed, render a disservice by allowing well-meaning people to function in areas for which they are not qualified.

LANE COUNTY CHILDREN CURRENTLY CERTIFIED UNDER THE HANDICAPPED CHILD LAW

	Eugene*	Springfield*	Bethel	Cottage Grove	Junction City	Other	TOTAL
Crippled or Chronically ill	18	13	1	0	0	4	36
Vision	5	3	0	0	0	5	13
Hearing	12	3	1	0	0	0	16
Speech	59	54	32	19	10	3	177
Maladjusted	2	1	1	0	1	1	6
Reading Disabilities	203	76	71	37	15	5	407
TOTAL	299	150	106	56	26	18	655
ENROLLMENT	11,788	6,194	2,168	1,720	1,304	8,636	31,810
SPECIAL ED. STAFF	24*	7*	3*	2*	1*	3	*Reimbursed Programs

Other Services

The local class for emotionally disturbed children, sponsored by the Representative Council for Special Services to Children, completed its second full year of operation. It has successfully proven that this is one effective means of rehabilitating this type of child to the regular classroom. Psychiatric direction, an

interested professional board of advisors, and a controlled, pressure-free environment were factors contributing to its success. The state at present makes little provision for these children, whom we have in far greater numbers than our table of certification would indicate. This special class was privately sponsored and non-profit. Due to its reliance on financial contributions, and the eternal struggle to secure adequate funds, no continuance of the class is contemplated.

The Psychiatric Service of the Lane County Health Department, and the University of Oregon Child Guidance Clinic rendered valuable service in giving evaluation and direction for disturbed and retarded children. Overall, there is far too little of this type of service available, and generally a prolonged waiting period is necessary. The Psychiatric Service, in particular, could greatly increase its effectiveness if more staff could be found and employed.

The Outpatient Clinic, Oregon Fairview Home, Salem, offers thorough evaluations of mentally retarded children during the school year, after preliminary medical screening by a doctor, and psychological examination by school psychologists or other qualified personnel.

Pearl Buck School for retarded children partially meets the tremendous need for this type of educational facility. Within the foreseeable future, the public schools cannot adequately meet this need in their special classes, even with considerable expansion.

The Psycho-Educational Clinic at the University of Oregon, and the summer remedial classes sponsored by the Eugene School District help meet the remedial reading needs of any children who can pay nominal tuition and arrange transportation.

Children's Hospital School serves more severely crippled children from all over the state, and its teaching staff are members of the Eugene Special Education Department.

The University of Oregon Cooperative Speech and Hearing Clinic offers on-campus clinical help all year round in addition to traveling clinics to our second and third-class districts during the school year.

Role of the County Office

The function of this office is felt to be one of explaining, encouraging, and aiding in the initiation of district and regional special education programs; to help with screening, certification, selection of materials and remedial techniques; follow-up; consultation; and appropriate referral to other agencies. Even this cannot be adequately fulfilled without additional staff members.

NEEDS

In reviewing the year's work, several needs are apparent, in addition to those mentioned previously. A few may be rectified to some extent, but many must await more staff and the passage of time.

Central Records

Liaison with other agencies still leaves something to be desired. Communication and cooperation are good, but information regarding individual cases must be solicited, and is then not always provided explicitly. This makes for frequent and unnecessary duplication of effort, and lack of complete records anywhere. It

would seem that a central records repository for information from the Juvenile Department, Public Welfare Department, Public Health Department, Special Education departments, and other agencies and clinics would greatly expedite matters for all concerned. Our office might conceivably seem most logical, since we have at least some records on all children in the county anyway.

Follow-up and Case Study

Referrals to other agencies or service facilities should be followed up more closely. Many more parent conferences should be held--possibly at the risk of seeing fewer children, but doing a better job with those seen.

Clarification of Services and Procedures

To clarify the role of special education within the framework of education in general, as well as the services which might be expected of our office, it might be worthwhile to compile and distribute handbooks to the districts which call upon us for services. Simple referral and report forms, not used this past year, will become more essential as our services continue to diversify and the limitations of time weigh more heavily.

Reference Materials

Assembling a central reference library of books and pamphlets, tests, and remedial materials for our own professional growth and for the use of teachers and administrators is desirable, and has been begun.

Time

Perhaps the biggest need of all is time--not only for more thorough work with our own cases, but for visitations and observations in other clinics and agencies; for study, research, and planning; for exploiting more fully the extensive resources of the University of Oregon; for all the other activities essential for more effective service and professional growth.

LANE COUNTY SUPERINTENDENT'S BULLETIN

May 23, 1958

TO: School Administrators

FROM: Wm. R. Woodie, Lane County School Superintendent

SUBJECT: County Testing Program, 1958-59.

In accordance with ORS 336.280 and after considering recommendations made by the Lane County Central Curriculum Committee, the office of the Lane County School Superintendent has prepared the following county-wide minimum testing program for the 1958-59 school year.

PURPOSES OF THE PROGRAM

1. To provide instruments that may be used, in conjunction with other information, for the purpose of identifying areas of strength and weakness in the education of pupils.
2. To provide information that will aid the teacher in adopting the course of study to the individual needs of each student.
3. To provide information that will aid the school district and the county office in providing a more selective supervision of instruction.
4. To provide evidence that may be used to support curriculum practices in specific areas of learning.
5. To provide standardized, objective information, that may be used by school districts, the county office, or other competent authority as a basis for research in curriculum development, guidance and counseling, evaluation of instruction, or in other allied fields.
6. To provide information that may be used as a basis for in-service training of teachers.
7. To provide a centralized accumulation of standard data concerning the mental maturity and achievement of Lane County pupils in accordance with Oregon Law.

ADMINISTRATION

The tests that comprise the minimum program will be furnished to the district by the county office. School districts are requested to establish a definite time of year for administering the tests. It is suggested that achievement tests be given in January and mental maturity tests in September or October. It is expected that many school districts will supplement the minimum program to fit their own needs.

Complete information on administering the tests will be supplied to the school districts early next fall.

USE OF DATA

Each school district will be encouraged to utilize the data to the fullest extent for the improvement of instruction, recognizing the limitations that exist in data derived from standardized tests. The county office will supply record sheets for use in reporting the test data. This data will be used for the general purposes previously listed and will not be a public record. Individual school or district records will not be released or divulged to persons outside of the county office unless authorized by the school district.

COUNTY TESTING PROGRAM - 1958-59

Grade	Test	Description
1	SRA Primary Mental Abilities	Mental Maturity Test
4	Stanford Achievement, Elementary Battery, Form K	Achievement Battery
5	Stanford Achievement, Intermediate Battery, Form K	Achievement Battery
7	Stanford Achievement, Advanced Battery, Form K	Achievement Battery
7	California Short-Form Mental Maturity, Jr. High	Mental Maturity Battery with Self Scoring Answer Sheets
9	SRA - Iowa Tests of Ed. Dev. Form Y-2	9-Test Battery - Particularly well adapted to Guidance and Counseling in High School
11	SRA - Iowa Tests of Ed. Dev. Form Y-2	9-Test Battery - Particularly well adapted to Guidance and Counseling in High School

Note: All tests will be supplied to the district in sufficient quantities so that testing in all grades may be done on the same day.

RURAL SCHOOL BOARD BUDGET - 1957-58

	Budget 1957-58	Budget Trans- fers	Budget Inc. Transfers	Spent to 6-30-58	Balance Unspent 6-30-58
1. Superintendent -----	\$ 1,650.00		\$ 1,650.00	\$ 1,650.00	0
2. Special Ed. Director -----	5,200.00		5,200.00	4,904.53	\$ 295.47
3. Clerical -----	500.00		500.00	546.00	- (46.00)
4. Legal -----	1,500.00		1,500.00	892.25	607.75
5. Retirement -----	175.00	25.00	200.00	196.25	3.75
6. Social Security -----	150.00	35.00	185.00	175.91	9.09
7. Supplies - Printing -----	75.00	176.74	251.74	251.74	0
8. Postage - Tel. - Teleg. -----	125.00	-125.00	0	0	0
9. Elections - Publicity -----	30.00	-30.00	0	0	0
10. Travel Expense, Supervisor -	700.00		700.00	522.10	177.90
11. Board Expense -----	1,000.00	-236.74	763.26	364.31	398.95
12. Office Expense -----	50.00	535.00	585.00	436.37	148.63
13. Miscellaneous -----	400.00		400.00	400.00	0
14. Emergency -----	25,000.00	-380.00	24,620.00	5,891.75	18,728.25
TOTALS -----	\$36,555.00		\$36,555.00	\$ 16,231.21	\$20,323.79

Eugene, Oregon,
June 9, 1958.

A meeting of the Lane County Rural School Board was held in the County office with Odyne Mathews, Lowell Swartz, Waldo Taylor, Milton Turay, Wilferd Cook, and secretary Wm. Woodie, present.

The minutes of the meeting on May 13th were read and approved.

A letter from the clerk of School District No. 48, Silk Creek, was read. The letter contained a statement of tuition costs for their 6th and 7th grade students to Lorane. The total tuition was \$3,741.75. On May 5th, the Silk Creek School District voted to transfer \$1,000.00 from cash on hand to tuition, leaving a \$2,741.75 deficit yet to be covered.

Motion was made, seconded and carried, to pay \$2,741.75 from the Rural School Board emergency fund to the Silk Creek School District for the purpose of paying the tuition to the Lorane School District.

The secretary reported that a telephone conversation with the clerk of School District No. 80, Lynx Hollow, had revealed that they would not need financial aid from the Rural School Board as they had previously requested. (See minutes of September 30, 1957.)

A request (see minutes of September 30, 1957) from School District No. 71, Lowell, for financial aid in hiring an extra teacher was reviewed. Motion was made, seconded and carried, to pay \$3,150.00 from the Rural School Board emergency fund to the Lowell School District to help offset the cost of the additional teacher.

Previous requests for emergency financial aid from School Districts No. 43, Coburg - No. 118, Lyons - No. 102J, Linslaw, and - No. 112, Deadwood, were reviewed. Since no information was available from these districts relative to their financial position at the end of the school year, no action was taken.

Mr. Odyne Mathews was nominated and elected to the position of chairman of the Board for 1958-59. Lowell Swartz was nominated and elected to the position of vice-chairman for 1958-59.

Motion was made, seconded and carried, to appoint Wm. Woodie secretary to the Board for 1958-59.

The secretary administered the oath of office to Milton Turay, director from Zone IV, who was elected at the annual meeting on May 5th.

Motion was made, seconded and carried, to pay the extra salary and social security contributions for clerical help furnished to the Lane County Committee for the Reorganization of School Districts -- to be reimbursed in total from the State school district reorganization fund.

Motion was made, seconded and carried, to transfer \$125.00 from Item 8, Postage-Telephone-Telegraph, and \$30.00 from Item 9, Elections and Publicity,

to Item 12, Office Expense.

Motion was made, seconded and carried, to transfer \$25.00, \$35.00, and \$176.74, to Item 5 - Retirement, Item 6 - Social Security, and Item 7 - Supplies and Printing, from Item 11 - Board Expense.

Motion was made, seconded and carried to pay the following board member expenses and bills:

Lane Co. Fair Assn. - (Rental of Building for Curriculum Fair) -----	\$ 50.00
Odyne Mathews ----- (6/9/58 Meeting) -----	2.70
Lowell Swartz ----- (" ") -----	1.44
Waldo Taylor ----- (" ") -----	2.70
Wilferd Cook ----- (" ") -----	.77
Milton Turay (44) -- (" ") -----	3.96
Margaret Blanton ---- (Clerical - Reorganization) -----	30.00

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
May 13, 1958.

A meeting of the Rural School Board was held in the County School Office with Maurice Whittaker, Lowell Swartz, Waldo Taylor, Odyne Mathews, Virgil Cameron, and Secretary Wm. Woodie, present.

Minutes of the meeting of March 10, 1958, were read and approved.

The County-wide vote on the question of exceeding the 6% Constitutional Limitation was canvassed and found to be as follows:

To Exceed the 6% Limitation by \$1,568,307.21:

YES ----- 7,166

NO ----- 4,855

The result of the vote for directors to the Rural School Board was found to be as follows:

Zone III-

For the 3-year term ----- Waldo Taylor ----- 2,216

Zone IV-

For the 3-year term ----- Milton Turay ----- 505

Director-at-Large-

For a 1-year term ----- Wilferd Cook ----- 9,208

The secretary was authorized and directed to notify the County Assessor and County Clerk that the levy of the Rural School District for 1958-59 will be \$3,684,510.15.

The secretary was authorized to prepare preliminary plans for a School Board Convention or Clerks' Workshop for the purpose of discussing budget procedures, tax levies, and bookkeeping procedures -- to be held in January, 1959.

Motion was made, seconded and carried, that a reserve fund, consisting of unexpended monies budgeted for teachers' conventions and institutes be established to be known as the Lane County School Institute Fund.

A request from the Superintendent of the Coburg district for aid from the Rural School Board emergency fund in the amount of \$640.00 for repairs to the building was reported by the secretary.

Motion was made by Mr. Cameron, seconded by Mr. Taylor, and carried, to allow an amount from the Rural School Board emergency fund to pay that portion of the repairs to the building that the Coburg District is unable to pay, such amount not to exceed \$640.00 and to be billed to the Rural School Board on or

before June 1, 1958.

Motion was made, seconded and carried, to pay the following bills:

Waldo Taylor -----	(5/13/58 Meeting) -----	\$ 2.70
Odyne Mathews -----	(" ") -----	2.70
Lowell Swartz -----	(" ") -----	1.44
Maurice Whittaker -----	(" ") -----	12.24
A. K. Briggs Co. -----	(Printing Election Ballots) -----	171.20
Guard Publishing Co. --	(Publishing 6% Notice) -----	34.64
Irma H. Martin -----	(Clerical) -----	250.00

Meeting adjourned.

RURAL SCHOOL BOARD,

Chairman

W. R. Woodie

Secretary

Eugene, Oregon,
March 10, 1958.

A meeting of the Rural School Board was held in the County Office for the purpose of conducting an open hearing on the 1958-59 budget. The following persons were present:

Earl Whittaker, Chm., Budget Committee
Lowell Swartz, Director
Odyne Mathews, Director
Waldo Taylor, Director
Wilferd Cook, Director
Leon Funke, Budget Committee
Wm. R. Woodie, Secretary

Minutes of the meetings (2) of February 20th were read and approved.

The budget as published was discussed and a motion was made by Mr. Mathews and seconded by Mr. Taylor, to adopt the budget as published, was carried. (See minutes of February 20th for budget.)

The following bills were authorized:

Earl Whittaker -----	(3-10-58 Meeting) -----	\$ 12.24
Lowell Swartz -----	(3-10-58 Meeting) -----	1.44
Odyne Mathews -----	(3-10-58 Meeting) -----	2.70
Waldo Taylor -----	(3-10-58 Meeting) -----	2.70
Wilferd Cook -----	(1-13-58 and 3-10-58 Meetings) -----	1.54
Leon Funke -----	(3-10-58 Meeting) -----	1.62
Guard Publishing Co. --	(Publishing Budget) -----	34.40

Meeting adjourned..

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

W. R. Woodie
Secretary

Eugene, Oregon,
Feb. 20, 1958.

A meeting of the Rural School Board was held in the County Office with R. C. Oster, Virgil Cameron, Lowell Swartz, Maurice Whittaker, Waldo Taylor, Odyne Mathews, secretary Wm. R. Woodie, and auditor Ron Babcock, present.

Minutes of the meeting of January 13th were read and approved.

A discussion with the auditor of the procedures used in computing the district tax offsets and the equalized levy for 1958-59 was held. The amount of the estimated local school tax levies for operating purposes for 1958-59 was reported as \$7,278,484.30. The amount available for tax offset for 1958-59 was \$3,639,242.15. The policies adopted on January 13th were reviewed. No action was taken to alter the policies and the auditor was excused from the meeting.

Motion by Mr. Swartz, seconded by Whittaker, and carried, to retain Ron Babcock, representing the firm of Lemmon and Rowen, as the Rural School Board auditor for the remainder of the fiscal year ending on June 30, 1958.

Motion was made by Mr. Swartz, seconded by Mr. Taylor, and carried, to allow an amount from the Rural School Board emergency fund, not to exceed \$380.00 for the purchase of a tape recorder, a slide projector and a projector screen, as requested by the County Superintendent.

The secretary was authorized and directed to call meetings of the Rural School Board on the first Monday of each month, as meetings are needed.

The secretary presented the attached report on the office of the County School Superintendent.

Motion was made, seconded and carried, that the following expenses be paid:

	(2/20/58 Meeting)
Odyne Mathews -----	\$ 2.70
R. C. Oster -----	3.60
Earl Whittaker -----	12.24
Waldo Taylor -----	2.70
Lowell Swartz -----	1.44

Meeting adjourned.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

W. R. Woodie
Secretary

REPORT OF THE LANE COUNTY SCHOOL SUPERINTENDENT

January, 1957 - January, 1958

This report is made for the purpose of presenting information concerning the duties and structure of the office of the county school superintendent and its operation from January, 1957 to January, 1958.

DUTIES OF THE COUNTY SUPERINTENDENT

A partial list of duties as they appear in the law is as follows:

"ORS 329.060 General Duties. The county superintendent shall:

- (1). Visit the schools taught in his county at least once every year.
- (2). Seek to aid, instruct and inspire teachers to employ the best methods in teaching, governing and conducting their schools.
- (3). Procure the proper classification of pupils, enforce the course of study prescribed by law and the care and protection of school property.
- (4). Make out quarterly a statement of necessary traveling expenses incurred in the discharge of his duties, which claims shall be audited and paid as other claims against the county.
- (5). Study to awaken among parents and children a deeper interest in the public schools to secure improved attendance, deportment and scholarship, and more frequent visits of parents and school directors.
- (6). Carefully observe the condition of the schoolhouses and surroundings, note all defects and notify the board of directors of the same.
- (7). Hear, examine and decide appeals from district officers and teachers without cost to the appellants and subject to an appeal to the Superintendent of Public Instruction.
- (8). Advise and consult with district school boards relative to the construction, warming, ventilation and arrangement of schoolhouses, the improving and adorning of school grounds, methods of instruction and discipline in the school and the conditions of schoolhouses, sites and outbuildings and appendages of the district generally.
- (9). Use a uniform series of blank reports and other forms prepared and furnished by the state.
- (10). Attend the county school superintendents' convention which the Superintendent of Public Instruction shall cause to be held annually at such time and place as the Superintendent of Public Instruction may select.
- (11). Keep an official record of all persons under contract to teach in his county, showing the school district number, date of the contract, names of contracting parties, salary paid, date of commencing school and length of term in weeks."

ORS 329.070 (as amended) Reports. The county school superintendent shall:

- "(1). Prepare special reports of important matters relating to the public

- schools in his county when necessary, and when required by the Superintendent of Public Instruction.
- (2). Require and receive quarterly reports, on forms prepared by the Superintendent of Public Instruction, from the principal or teacher in charge of each school, showing the registration, attendance and such other information as will aid in efficient school supervision. ----****.
 - (3). Receive the reports of all districts in his county.
 - (4). By the fourth Monday in July of each year, prepare from the records in his office a general report, including such suggestions as he may deem of importance to the cause of education, and transmit the same to the Superintendent of Public Instruction, retaining a copy thereof in his office.
 - (5). Examine into the correctness of the reports of the district clerks. When a report is incorrect, the county superintendent may correct or cause the clerk to correct the report. If the district school board and district clerk are not satisfied with the county superintendent's ruling relative to the correctness of such report, they may appeal to the district boundary board which shall render the final decision as to the correctness of the report."

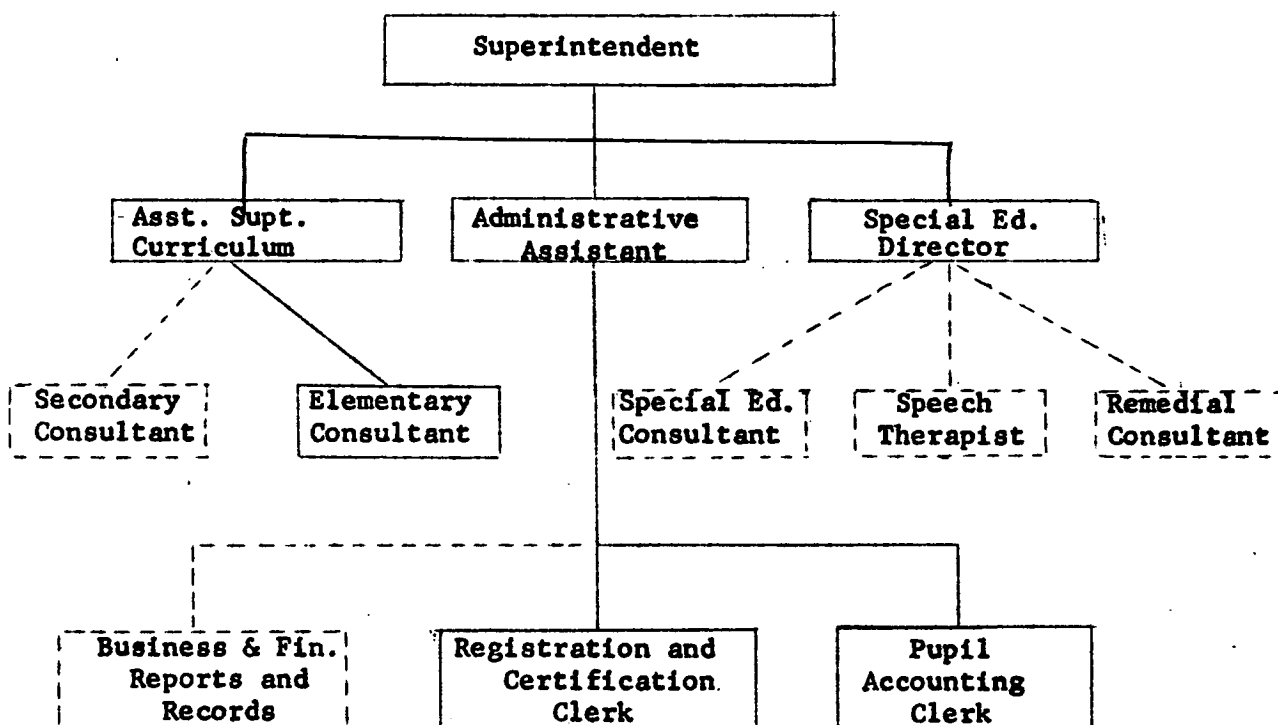
ORS 336.280, Paragraph (3):

"(3). The Superintendent of Public Instruction may accept an organized plan of supervision and testing when proposed by the county school superintendent of any county in lieu of the state eighth grade examination for that county."

Note: The law requires an eighth grade examination to be executed by the county superintendent or the alternate procedure as outlined in paragraph (3) above. Lane County, as well as most other counties, follow this alternate procedure.

The county superintendent is the secretary to the Rural School Board, the District Boundary Board, the Non-High School Board, and the Committee for the Reorganization of School Districts.

Other duties not specifically mentioned in the law include liaison between the State Department of Education, the local school district and certain allied county agencies, such as the Health Department, the Juvenile Department, and the Extension Agent.

STRUCTURE OF THE OFFICE

Solid lines indicate existing positions held by existing employees.

Dotted lines indicate existing positions but a shortage of personnel makes it necessary for the present staff to fill these positions in addition to those indicated by their title.

Number of certificated employees under contract - - - - - 4

Number of non-certificated employees - - - - - 3

VITAL STATISTICS

Lane County is the second largest county in Oregon, measured by the school census and the number of teachers. The following statistics indicate the size of the operation as far as schools are concerned:

School Census (1957) - - - - -	<u>46,175</u>
No. of School Districts - - - - -	<u>47</u>
No. of Elementary Schools - - - - -	<u>83</u>
No. of Junior High Schools - - - - -	<u>12</u>

No. of High Schools - - - - -	20
Total Number of Teachers - - - - -	1,564

SOME SPECIFIC ACTIVITIES OF THE PAST YEAR

1. Curriculum

Lane County has in operation a committee of teachers and administrators known as the Lane County Curriculum Committee which is working upon common problems in the education of children. The Committee has several sub-committees working on the following specific problems:

- a. A county testing program.
- b. The reporting of pupil progress.
- c. A curriculum materials center.
- d. The utilization of community resources.
- e. Conservation of natural resources.
- f. Mental Health.
- g. Social Studies.

In addition to participation in committee work as consultants the county office personnel have conducted a program of visitations that have included more than 218 visits to schools during the school day and 157 evening meetings. The services of the Special Education Director have been in particular demand to identify exceptional children and to counsel teachers, administrators, and parents, on the instruction of such children.

2. Business and Finance

The 1957 Legislature added 48 separate measures dealing directly with schools to the School Laws. Interpretation and administration of these laws has been a major activity of the Superintendent and the Administrative Assistant.

3. School District Reorganization

The County Superintendent has been designated to supply information and conduct studies relative to the reorganization of school districts. The work of this committee will continue for several years and will probably require increased services from the office staff.

FUTURE NEEDS

There is a need for the accumulation of records that will help to identify areas of strength and weakness in the supervisory and instructional programs of the county. Standardized test results available to the county should be expanded from the present rather limited program. We have been notified by the State Superintendent of Public Instruction that we need to improve our county testing program, and we intend to give this area full attention until the testing program is approved.

A library of teaching aids for use in the schools on a loan basis seems to be a desirable addition to the county office. This service can contribute to the effectiveness of the teacher and will help to avoid duplication of materials that are ordinarily used only a few times a year.

Changes in School Law seem to indicate that the services offered by the County Office will continue to expand, requiring additional supervisors and clerical employees.

Respectfully submitted,

WM. R. WOODIE,
Lane County School Superintendent.

WRW:m

February 20, 1958

Eugene, Oregon,
February 20, 1958.

A meeting of the budget committee of the Rural School Board was held in the county office with the following board members and freeholders present:

R. C. Oster (director)	Wm. Woodie (secretary)
Virgil Cameron (director)	Roy Stone (freeholder)
Lowell Swartz (director)	Lawrence Laird (freeholder)
Maurice Whittaker (director)	Leon Funke (freeholder)
Waldo Taylor (director)	*Edwin Ziniker (freeholder)
Odyne Mathews (director)	

Motion was made, seconded and carried, to elect Maurice Whittaker chairman of the budget committee.

Motion was made, seconded and carried, to elect *Edwin Ziniker secretary of the budget committee.

The following budget for the school year 1958-59 was prepared:

BUDGET

SCHEDULE I

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS AND AVAILABLE CASH

BALANCE AND TAX LEVY

1. Total Estimated Expenditures	\$60,092.00
2. Deduct Total Estimated Receipts and Available Cash Balances.	14,824.00
3. Total Estimated Tax Levy for the Ensuing Fiscal Year	45,268.00

SCHEDULE II

ESTIMATED RECEIPTS

1. Estimated available cash on hand at beginning of year for which this budget is made	\$14,824.00
2. Amounts received from other sources	-0-
3. TOTAL Estimated Receipts	\$14,824.00

SCHEDULE III

ESTIMATED EXPENDITURES

1. Personal Service:	
a. Superintendent	\$ 1,900.00
b. Clerical	800.00
c. Legal	1,000.00
d. Special Education Director	5,450.00
c. Supervisor	5,107.00
2. Social Security	250.00
3. Public Employes Retirement	300.00
4. Supplies, Printing	525.00
5. Travel Expense of Special Education Director & Supervisor	1,400.00
6. Postage, Telephone, Telegraph	-0-
7. Elections, Publicity	120.00
8. Board Expense, Travel, Etc.	1,500.00
9. Office Equipment	1,050.00
10. Other Miscellaneous Expense:	
a. Teachers' Institute	400.00
b. Curriculum Materials	500.00
c. Testing	6,015.00
11. Emergency	33,775.00
TOTAL ESTIMATED EXPENDITURES	60,092.00

*Leonard Edwin Ziniker

Motion was made by Mr. Oster, seconded by Mr. Mathews, and carried, that the budget as shown be approved by the budget committee.

The secretary was authorized and directed to publish the budget and the notice of a public hearing upon same at 2:00 o'clock p.m., March 10th, in the Eugene Register Guard on February 22nd and again on February 28th. The notice of the hearing and the budget will also be posted on the City Park Bulletin Board, the Courthouse door, and the County School Office door on February 22nd.

Motion was made, seconded and carried, to allow the following expenses:

Roy Stone, Cottage Grove, Rt. 1 (52 miles) -----	\$ 4.68
Lawrence Laird, Creswell, Rt. 2 (30 miles) -----	2.70
Leon Funke, Coburg (18 miles) -----	1.62
Leonard Ziniker, Creswell, Rt. 1 (20 miles) -----	1.80

Meeting adjourned.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

J. R. Hoodie
Secretary

Eugene, Oregon,
Jan. 13, 1958.

A meeting of the Rural School Board was held in the County office with Maurice Whittaker, Virgil Cameron, Odyne Mathews, Waldo Taylor, and Wm. R. Woodie, present. Wilferd Cook, candidate for director, and Ronald Babcock, auditor, were also present.

Minutes of the meeting of November 13th were read and approved.

Motion by Taylor, seconded by Whittaker and carried, to appoint Mr. Wilferd Cook to the position of director to fill the vacancy created by the resignation of Lucille Danielson.

The oath of office was administered by the secretary to the new director, Wilferd Cook.

Mr. Babcock explained to the board the financial features of the Amended Rural School District Law and answered questions of the various board members in the discussion that followed.

A discussion of policies to be set in determining the rural equalized levy and the distribution of the funds raised by the levy was held. The following policies were temporarily adopted with the board reserving the right to make changes if needed.

1. The amount of the receipts from the County equalized levy that will be set aside for a distressed districts fund will be limited to \$-0- (dollars) in order to insure the return to each district of a maximum amount on an A.D.M. basis. Any additional amount that may be set aside will be determined upon receipt of an opinion from a competent authority regarding lawful means by which a district may expend funds allocated to it from the distressed district fund.
2. In predicting the next year's enrolment for each district the Rural School Board authorized the secretary to make estimates based upon available enrolment and census data and to submit each estimate to the individual districts giving them the opportunity of validating or appealing the estimate made.
3. Each district will also be given the opportunity to review and validate the amount that will be deducted from each district's current levy for constructing or equipping new buildings or major additions (see Section 13, 1, a, Amended Rural School Law.)

Payment of the following bills were authorized:

Maurice Whittaker -----	(1/13 Meeting) -----	\$ 12.24
Odyne Mathews -----	(1/13 Meeting) -----	2.70
Waldo Taylor -----	(1/13 Meeting) -----	2.70

January 13, 1958

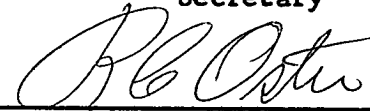
Percy W. Brown & Co. -----	(Auditing - Services) -----	\$ 174.50
Willamette Stationers -----	(Supplies) -----	8.00
Koke Chapman Co. -----	(Supplies) -----	3.50

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD.



Secretary



Chairman

Eugene, Oregon,
Nov. 13, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Maurice Whittaker, Waldo Taylor, Virgil Cameron, and Wm. R. Woodie, present.

Minutes of the meeting of September 30th were read and approved.

Director loose-leaf notebooks were distributed and explained by the Secretary.

The Oath of Office was administered by the Secretary to the new director-at-large, Virgil Cameron.

Letter was read from the clerk of School District No. 48, Silk Creek, asking that the Rural Board pay the tuition bill for twelve (12) students from District No. 48 to the Lorane School (See minutes of Sept. 30, 1957.)

Letter was read from School District No. 112, Deadwood, requesting aid in the amount of \$532.00 to repair the plumbing, as requested by the County-State Health Department.

Letter was read from Lucille Danielson, stating that she could not serve as director-at-large on the Rural School Board.

Motion was made by Mr. Whittaker, seconded by Mr. Taylor, and carried, that the Rural School Board advance from the emergency fund an amount not to exceed \$532.00 to pay for expenses incurred by School District No. 112, Deadwood, in the repair of their plumbing. The aforesaid mentioned sum was to be paid upon evidence that the District No. 112's funds for 1957-58 had become exhausted.

Motion was made by Mr. Taylor, seconded by Mr. Whittaker, and carried, authorizing and directing the Secretary to notify the clerk of School District No. 36, Lorane, that the Rural School District Board will support the Lorane district in the salary of the teacher hired in order to take care of the students of School District No. 48, Silk Creek (See minutes of September 30, 1957.)

Discussion was held regarding the appointment of a director-at-large in the place of Lucille Danielson. Action was postponed until the next board meeting.

An adjustment of the audit report for School District No. 40, Creswell, submitted by Kohnen, Larson, Heidrich & Company, was presented to the board by the Secretary. The adjustment amended the audit report of June 30, 1957, to show an amount of \$21,000 removed from the regular general fund and placed in the Bus Replacement Fund. An error in the original audit did not show the existence of a Bus Replacement Fund. Motion was made by Mr. Whittaker, seconded by Mr. Taylor, and carried, to accept the adjustment of School District No. 40's audit report.

The Secretary was authorized and directed to notify School District No. 118, Lyons, of the policy of the board in offering them financial aid in the repair of their building (See minutes of September 30, 1957.)

Motion was made, seconded and carried, to pay the following Board mileage:

Irma Martin -----	(Clerical)-----	\$250.00
Odyne Mathews -----	(11/13 Meeting) -----	\$ 2.70
Maurice Whittaker -----	(" ") -----	12.24
Waldo Taylor -----	(" ") -----	2.70

The remainder of the meeting was spent in discussion of the amended Rural School District Law.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Secretary


Chairman

Minutes

MEETING OF DIRECTORS FROM DISTRICTS ANNEXED TO THE RURAL SCHOOL DISTRICT

October 9, 1957
6:45 P.M.

Meeting of the School Directors of first-class district not previously included in the Rural School District met in the Woodrow Wilson Junior High School on Wednesday, October 9th, 1957, at 6:45 o'clock P.M. for the purpose of electing two (2) members at large to serve on the Rural School Board.

Mr. R. C. Oster, Chairman of the Rural School Board, called the meeting to order. He introduced Mr. William R. Woodie, County School Superintendent, and Secretary of the Rural School Board, who explained the purpose of the meeting.

The chairman appointed Margaret Blanton to serve as secretary.

Mr. Woodie asked Margaret Blanton to call the names of the directors of the first-class districts annexed to the Rural School District. A quorum was declared present.

Mr. Oster then called for nominations - first, for the one-year term ending May, 1959, second - for the two-year term ending May, 1960. The following were nominated for the one-year term:

Mr. Wilfred Cook, School District No. 19
Mrs. Lucille L. Danielson, School District No. 4

The following was nominated for the two-year term:

Mr. Virgil Cameron, School District No. 4

Ballots were distributed and the election proceeded.

Irma Martin and Margaret Blanton were appointed to tally the ballots.

It was found that thirty-one votes were cast - thus, sixteen (16) were needed to carry the election.

After counting the ballots, the results were found to be as follows:

One-year term

Lucille L. Danielson ----- 16 votes
Wilfred Cook ----- 15 votes

Two-year term

Virgil Cameron ----- 31 votes

Since Lucille L. Danielson received the majority of votes cast for the one-year term, she was declared elected.

Page 2, Minutes of Oct. 9, 1957

Since Virgil Cameron received the majority of votes cast for the two-year term, he was declared elected.

Meeting adjourned.

Respectfully submitted,

Margaret Blanton
Secretary

Chairman

Eugene, Oregon,
Sept. 30, 1957.

Meeting of the Rural School Board was held in the County office with R. C. Oster, Odyne Mathews, Lowell Swartz, Waldo Taylor, Earl Whittaker, and Wm. Woodie, present.

Minutes of the meeting of August 14, 1957, were read and approved.

The secretary administered the oath of office to the new director from Zone 3, Waldo Taylor. (Mr. Taylor's one-way mileage to Eugene - 15 miles.)

Letter from John Dunn, Principal, Lowell Grade School, was read, requesting aid from the Rural School Board in the form of authorizing another teacher for their eighth grade which had an enrolment of forty-four (44) students.

Motion by Whittaker, seconded by Mathews, and carried, to allow Lowell Grade School an amount from the Rural School Board emergency fund, necessary to employ an additional eighth grade teacher.

Letter from R. A. Palm, Principal, Lyons School, was read requesting aid in paying for repairs to the floor joists of the school building. Mr. Whittaker reported on his inspection of the Lyons school building.

Motion by Mathews, seconded by Swartz, and carried, to allow an amount from the emergency fund of the Rural School Board to pay for expenses already incurred by Lyons School District in repair of their building, not to exceed \$420.00.

Letter was read from the clerk of Linslaw School District No. 102J, requesting aid in paying the tuition costs of sending two (2) eighth grade students to Mapleton. It was also requested that the Rural School Board supply funds to replace the furnace in the Linslaw School.

Motion by Swartz, seconded by Mathews, to allow the necessary funds from the Rural School Board emergency fund to pay the tuition of two (2) eighth grade students from Linslaw to the Mapleton School District, this amount not to exceed \$340.00 per student per year and to be billed to the Rural School District.

Motion was made, seconded and carried, to postpone action on the furnace until further investigation could be made.

Letter from the Clerk of School District No. 80, requesting aid in paying tuition costs of three (3) eighth grade students who will attend Cottage Grove school.

Motion by Mathews, seconded by Swartz, and carried, to allow an amount from the Rural School Board emergency fund necessary to pay for the tuition of three (3) eighth grade students from Lynx Hollow to Cottage Grove, not to exceed \$326.00 per student, per year, and to be billed to the Rural School District.

The secretary reported a request from the Clerk of Silk Creek School District No. 48, asking for aid in paying the tuition costs of twelve (12) sixth and seventh grade students to the Lorane School.

Motion by Swartz, seconded by Taylor, and carried, to allow an amount from the Rural School Board emergency fund to pay for the tuition of twelve (12) sixth and seventh grade students from Silk Creek to Lorane Grade School, not to exceed \$330.00 per student, per year, and to be billed to the Rural School District.

The secretary presented an itemized statement of audit costs from the Rural School Board auditor, Percy W. Brown and Company.

Motion was made, seconded and carried, to pay the secretary a sum of \$200.00 to offset travel expenses in attending the 1957 national meeting of County School Superintendents in Denver, Colorado.

Motion was made, seconded and carried, to allow the following board mileage expense:

Odyne Mathews -----	(9-30-57 Meeting)	-----	\$ 2.70
R. C. Oster -----	(" ")	-----	3.60
Maurice Whittaker -----	(" ")	-----	12.24
Lowell Swartz -----	(" ")	-----	1.44
Waldo Taylor -----	(" ")	-----	2.70

Meeting adjourned.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

H. R. Hordie
Secretary

Eugene, Oregon,
August 14, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, R. C. Oster, Maurice Whittaker, Lowell Swartz, and Wm. Woodie, present.

Minutes of the meeting of June 25, 1957, were read and approved.

Motion was made by Mr. Whittaker, seconded by Mr. Swartz, and carried, to elect R. C. Oster to the chairmanship of the Rural School Board for 1957-58. The chairmanship was accepted by Mr. Oster.

Motion was made by Mr. Oster, seconded by Mr. Whittaker, and carried, to accept the resignation of Dudley Puryear, special education director, to be effective August 9, 1957.

Motion was made by Mr. Whittaker, seconded by Mr. Mathews, and carried, to authorize the Special Education Director to work under the direction of the County Superintendent in the improvement and administration of the county testing program.

The secretary was authorized and directed to obtain a statement from the auditor showing all expenditures to date for audit services.

Motion was made, seconded and carried, to appoint Waldo Taylor to the Rural School Board -- to fill the vacancy created by the resignation of Levon Pitts, Zone 3 director.

Motion was made, seconded and carried, to pay the following bills:

Odyne Mathews -----	(8-14-57 Meeting) -----	\$ 2.70
R. C. Oster -----	(" ") -----	3.60
Maurice Whittaker -----	(" ") -----	12.24
Lowell Swartz -----	(" ") -----	1.44
Percy W. Brown & Co. -	(Audit Services, 4-1 to 7-31) --	343.75

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
June 25, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Levon Pitts, and William Woodie, present. (Lowell Swartz and R. C. Oster were consulted by phone.)

Letter was read from School District No. 79 requesting \$623.00 from Rural Board emergency fund for repair of roof. Motion was made, seconded, and carried, to allow the amount of \$623.00 for repair of the roof of the high school at Marcola.

Letter read from Noti, School District No. 88, requesting the payment of \$3405.54 from the Rural Board emergency fund for the salary of the extra teacher hired by District No. 88 and authorized by the Rural Board at a previous meeting. Motion was made, seconded and carried, that \$3405.54 be paid to School District No. 88 to reimburse them for the cost of the teacher.

The secretary read and explained, legislative measures concerning the Rural Board.

Motion was made, seconded and carried, to authorize and direct the secretary to draw a check payable to School District No. 117, Westfir, in the amount of \$25,000.00.

Motion was made, seconded and carried, to allow the following board expense:

Odyne Mathews -----(6-25-57 meeting) -----	\$ 2.70
Levon Pitts -----(6-25-57 meeting) -----	2.34

Meeting adjourned.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

Wm R Woodie
Secretary

Eugene, Oregon,
May 20, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Maurice Whittaker, Levon Pitts, Lowell Swartz, and secretary Wm. Woodie, present.

Minutes of the meetings of March 18, 19, 20 and April 9, were read and approved.

Letter from Noraton, District No. 155J, requesting the use of \$400.00 from their 1956-57 cash on hand for repairs to their building was read by the secretary. Motion by Mr. Pitts, seconded by Mr. Whittaker, and carried, to allow District No. 155J to use \$400.00 from their 1956-57 cash on hand for building repairs.

Letter from School District No. 71, Lowell, requesting the use of \$485.00 from their 1956-57 cash on hand for the purchase of land adjoining the school site was read by the secretary. Motion was made, seconded and carried, to follow the recommendation of board member R. C. Oster in regard to this request. The secretary was authorized and directed to contact Mr. Oster (who was absent) and report his decision to the clerk of School District No. 71.

Mr. Lawrence Chestnut, Principal, and Ray Swanson, Director, from School District No. 88, Noti, were present to request the Rural School Board to allow them \$2,112.00 from their P.L. 874 receipts to be used for their building fund. No action was taken on this request.

Motion was made, seconded and carried, that Dudley W. Puryear be offered a contract for 1957-58 at a salary of \$5,200.00, to be paid in twelve (12) equal monthly payments -- said contract to commence July 1, 1957.

The secretary announced that a petition for the nomination of Odyne Mathews as a Director on the Rural School Board from Zone 5 had been received.

The ballots for the 1957-58 6% Limitation Election in the Rural School District were canvassed and the results were found to be as follows:

ZONE 1					ZONE 2				
Elementary		High School		Elementary		High School			
Dist.	Yes	No	Yes	No	Dist.	Yes	No	Yes	No
32 -----	92	46	94	46	27 -----	10	0	10	0
88 -----	14	4	-	-	43 -----	17	2	17	2
102J -----	7	1	7	1	90 -----	18	2	18	2
112 -----	7	4	8	3	139 -----	16	2	-	-
118 -----	16	2	-	-	155J -----	10	0	-	-
143 -----	0	12	No Returns		186 -----	8	5	8	5
165 -----	7	0	6	1					

May 20, 1957

ZONE 3		Elementary		High School	
Dist.		Yes	No	Yes	No
1	----	19	3	18	3
67	----	16	1	16	1
68	----	30	15	30	15
79	----	67	35	61	41
98	----	11	1	11	1

ZONE 4		Elementary		High School	
Dist.		Yes	No	Yes	No
31	----	15	0	-	-
71	----	17	5	12	5
84	----	10	0	-	-
93	----	16	1	-	-
117	----	32	5	32	5
128	----	10	1	-	-
177	----	10	0	7	3
191	----	15	3	-	-

ZONE 5		Elementary		High School	
Dist.		Yes	No	Yes	No
25J	----	9	13	-	-
28	----	15	5	-	-
36	----	19	6	18	7
40	----	18	31	18	29
44	----	13	5	12	5
48	----	16	1	-	-
66	----	19	8	19	8
75	----	10	14	-	-
80	----	12	0	-	-

TOTALS 621 233 422 183 - Election Carried.

Motion was made by Mr. Pitts, seconded by Mr. Whittaker, to allow the secretary to draw warrants for office expenses allowed on the 1956-57 budget, as follows:

Supplies and Printing -----	\$	75.00
Postage, Telephone, Telegraph -----		125.00
Election, Publicity -----		30.00
Office Expenses -----		50.00

Motion was made, seconded and carried, to allow the following expenses to be paid from the unexpended portion of the \$100.00 approved for the 1957 Lane County Teachers' Institute:

Koke-Chapman -----	\$	8.78
Lane County Fair Association -----		37.50

Motion was made, seconded and carried, to allow the following expenses:

Percy W. Brown and Company (Audit Services)-	542.25
Odyne Mathews ----- (5-20-57 Meeting) -	2.70
Levon Pitts ----- (" ") -	2.34
Maurice Whittaker ----- (" ") -	12.24
Lowell Swartz ----- (" ") -	1.44

May 20, 1957

Meeting adjourned.

RURAL SCHOOL BOARD,

Chairman

W. R. Hadie

Secretary

Eugene, Oregon,
April 9, 1957.

Meeting of the Rural School Board was held in the County School Superintendent's Office with Odyne Mathews, Lowell Swartz, Levon Pitts, Maurice Whittaker, R. C. Oster, Wm. R. Woodie, and auditor Ronald Babcock, present.

Nina Stutz from Pleasant Hill Grade School presented a request to the Rural School Board for \$50.00 to finance a Social Studies Curriculum Materials Fair. The request was made in behalf of the Lane County Curriculum Study Committee. It was moved, seconded and carried, to expend an amount not to exceed \$50.00 for the expenses of the fair.

The Secretary was authorized and directed to draw a warrant in the amount of \$100.00 for the payment of expenses directly connected with the 1957 Lane County Teachers' Institute.

Motion was made, seconded and carried, that the following board expenses be allowed:

	<u>Meeting</u> <u>4/9/57</u>	<u>Lunch</u> <u>4/9/57</u>	<u>TOTAL</u>
Odyne Mathews -----	\$ 2.70	\$ 1.15	\$ 3.85
Levon Pitts -----	2.34	1.15	3.49
Maurice Whittaker -----	12.24	.80	13.04
R. C. Oster -----	3.60	1.15	4.75
Lowell Swartz -----	1.44	1.00	2.44

The remainder of the day was spent in budget hearings.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

W. R. Woodie
Secretary

Eugene, Oregon,
March 20, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, R. C. Oster, Lowell Swartz, Levon Pitts, Maurice Whittaker, Wm. R. Woodie, and auditor Ronald Babcock, present.

Motion was made, seconded and carried, to dispense with the reading of the minutes.

Motion was made, seconded and carried, that the following Rural Board expenses and other expenses be allowed:

	March 18, 19, 20		Mileage	TOTAL
	Meetings	Lunch	Visitation	AMOUNT
Odyne Mathews -----	8.10	2.55	19.17	29.82
R. C. Oster -----	10.80	2.80	6.66	20.26
Maurice Whittaker ---	36.72	1.10	-0-	37.82
Levon Pitts -----	7.02	2.45	11.97	21.44
Lowell Swartz -----	4.32	2.00	16.29	22.61
Irma Martin ----- (Clerical) -----				250.00

Remainder of day was spent in reviewing budgets.

RURAL SCHOOL BOARD,

O. C. Mathews
Chairman

W. R. Woodie
Secretary

Eugene, Oregon,
March 19, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, R. C. Oster, Lowell Swartz, Levon Pitts, Maurice Whittaker, Wm. R. Woodie, and auditor Ronald Babcock, present.

Motion was made, seconded and carried, to dispense with the reading of the minutes.

Motion was made by R. C. Oster, seconded by Lowell Swartz, and carried, to allow for transportation on the basis of \$.17 per mile traveled each day multiplied by 178 days.

Motion was made by Lowell Swartz, seconded by Levon Pitts, and carried, to allow \$.92 per aggregate days attendance for elementary, and \$1.41 for high school; to allow 10% of buses cost for addition to Bus Reserve Fund.

Remainder of day was spent in reviewing budgets.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

W. R. Woodie
Secretary

Eugene, Oregon,
March 18, 1957.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, R. C. Oster, Lowell Swartz, Levon Pitts, Maurice Whittaker, and Wm. R. Woodie, present.

Minutes of the meeting of March 4th were read and approved.

The entire day was spent in discussion of policies and review of budgets.

RURAL SCHOOL BOARD,

O. O. Mathews
Chairman

W. R. Woodie
Secretary

Eugene, Oregon,
March 4, 1957.

Hearing on the Rural School Board budget was held in the County School Office with the following board members and budget committee members present:

Board Members

Odyne Mathews
R. C. Oster
Levon Pitts
Lowell Swartz
Maurice Whittaker

Budget Committee Members

Jack Gurton
Leon Funke

Minutes of the meeting of January 28th, 1957, were read and approved, excepting mileage check issued to Dale Perry for \$2.34 was ordered deleted from minutes. (Check was requested cancelled by Dale Perry.)

A delegation of three from School District No. 75, London, and headed by Mr. Merle Moore, were present, to ask the board various questions concerning the operations of their district school board and its relationship with the Rural School Board. The law in regard to budget procedures was discussed and the Board was informed that the District No. 75 budget was not approved at the district hearing held February 12th. The delegation was informed that the deadline for budget changes by the district had passed and that any changes in their budget would have to be accomplished by the Rural School Board.

The budget of the Rural School Board for 1957-58 was read. Motion was made, seconded and carried, that the budget as published be approved. (See minutes of January 28, 1957 for budget).

Motion was made, seconded and carried, to pay the following bills and mileage:

Guard Publishing Company	- - (Publishing budget)	- - - - -	\$ 29.85
Odyne Mathews	- - - - - (Mileage)	- - - - -	2.70
R. C. Oster	- - - - - (")	- - - - -	3.60
Levon Pitts	- - - - - (")	- - - - -	2.34
Lowell Swartz	- - - - - (")	- - - - -	1.44
Maurice Whittaker	- - - - - (")	- - - - -	12.24
Jack Gurton	- - - - - (")	- - - - -	2.70
Leon Funke	- - - - - (")	- - - - -	1.44

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

O O Mathews
Chairman

H R Hoodie
Secretary

Eugene, Oregon,
January 28, 1957.

Meeting of the Rural School Board and Budget Committee was held in the County School Office on January 28, 1957, immediately following the meeting of the Rural School Board. The following Board and Budget Committee members were present:

Rural School Board

Odyne Mathews
Lowell Swartz
Lewon Pitts

Budget Committee

Jack Gurton, Veneta, Rt. 1, Box 1041
Leon H. Funke, Eugene, Rt. 2
Dale Perry, Eugene, Rt. 4

Motion was made, seconded and carried, that Leon H. Funke serve as chairman of the Budget Committee.

Motion was made, seconded and carried, that Dale Perry act as secretary of the Budget Committee.

After due consideration, a motion was made by Lowell Swartz, seconded by Odyne Mathews, and carried, that the following budget be accepted:

B U D G E T

1957 - 1958

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$	-0-
2. Estimated receipts from delinquent taxes		-0-
3. Amounts received from other sources		-0-
TOTAL	\$	

Estimated Expenditures
for 1957-58

1. Personal Service:		
a. Superintendent	\$	1,650.00
b. Clerical		500.00
c. Legal		1,500.00
d. Special Education Director		5,200.00
2. Social Security		150.00
3. Public Employes Retirement System		175.00
4. Supplies, Printing		75.00
5. Travel Expense of Special Education Director		700.00
6. Postage, Telephone, Telegraph		125.00
7. Elections, Publicity		30.00
8. Board Expense, Travel, Etc.		1,000.00
9. Office Equipment		50.00
10. Other Miscellaneous Expense		400.00
11. Emergency		25,000.00
TOTAL ESTIMATED EXPENDITURES	\$	36,555.00

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS, AND AVAILABLE CASH BALANCES AND
TAX LEVY

1. Total Estimated Expenditures\$ 36,555.00
2. Deduct Total Estimated Receipts and Available Cash Balances	-0-
3. Amount necessary to balance the budget	36,555.00
4. Deduct deficit forwarded to next fiscal year	-0-
5. Balance to be raised by taxation	36,555.00
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made	-0-
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR\$ 36,555.00

The secretary was authorized and directed to publish this budget in the Register-Guard on January 31st and February 20th, 1957. The hearing on said budget was set for March 4, 1957, 1:30 o'clock p.m., in the County School Office.

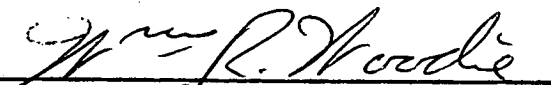
Motion was made, seconded and carried, that the following mileage be paid the Budget Committee and Board members:

	January 28 Meeting
Odyne Mathews\$ 2.70
Levon Pitts	2.34
Lowell Swartz	1.44
Leon H. Funke	1.44
Jack Gurton	2.70
Dale Perry	2.34 (Cancelled)

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Chairman


Secretary

Eugene, Oregon,
January 28, 1957.

Meeting of the Rural School Board was held in the County School Office on January 28, 1957, with Odyne Mathews, Lowell Swartz, Levon Pitts, and Wm. R. Woodie, present.

Minutes of the meeting of January 7th were read and approved.

Letter was read from Dick Boyd, Supt., Mapleton, requesting reconsideration of the Board policy for allowing funds received by Rural districts from Public Laws 874. Chairman Mathews stated that he had discussed the matter with Mr. Boyd and explained the Board policy to him. No action was taken by the Board in this matter.

Letter from Leo Myers, Union High No. 12, was read by the secretary. (See attached letter.) Mr. Myers was advised to pay only Union High No. 12's portion of the music teacher's salary and request District No. 40 to pay the remainder as per their budgets. This would leave an unexpended amount in Union High No. 12's budget of \$1,600.00, which would remain as cash on hand at the end of the year.

Remainder of the meeting was spent in discussion of the budget for the Rural School Board.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Chairman


Secretary

BOARD OF DIRECTORS

F. G. HARROLD
CHAIRMAN

PHIL WALKER

WILLIAM THOMSON

VERNA KERR

J. G. GRIFFITH

LEO. W. MYERS
SUPERINTENDENT

DOROTHY CALHOUN
CLERK

Creswell Union High School

DISTRICT U-12

Creswell, Oregon

File

January 8, 1957

Mr. William R. Woodie
Lane County School Superintendent
858 Pearl Street
Eugene, Oregon

Dear Mr. Woodie:

When our local district board and budget committee and I drew up our 1956-57 budget last January I failed to enter a \$1600 reimbursement item under Schedule I, Item 18. This item is reimbursement from district 40 for a portion of the music teacher's salary. Mr. John Lyons divides his time between district U-12 and district 40.

This was my first year of working under this arrangement and I guided myself by previous budgets. However, what I failed to notice was that previously only U-12's portion of Mr. Lyons' salary had been entered on U-12's budget. When I showed Mr. Lyons' combined total salary on our budget I should have, of course, shown the anticipated \$1600 reimbursement from District 40 as a receipt so that the two items would be offset.

Since district U-12 rents its transportation from District 40, we request permission to go ahead this year and pay Mr. Lyons' total salary and have district 40 reduce its transportation charge for the year to us in the amount of \$1600. This will have the same total effect as if we were to trade checks for \$1600 as is the common practice.

I checked this matter through with Mrs. Danielson last month, Mrs. Blanton, and Mr. O. O. Matthews, our rural board representative. Mr. Matthews advised that our letter should reach your office by January 10 as that is the date for your next rural board meeting. He stated that Mr. Babcock would be there, too, and could give the auditor's viewpoint.

Thank you kindly for your consideration of this request. We will, without fail, show this divided salary correctly on future budgets.

Mr. Train, superintendent of District 40, says that he can see no objection from his district's point of view in working the thing out as outlined and requests that if permission to do so is granted that an extra copy of your letter be sent to his care in order to support his actions to his auditor.

Yours very truly,

Leo W. Myers
Leo W. Myers, Supt.
Creswell Union H. S.

January 30, 1957

Leo Myers, Principal,
Creswell Union High School,
Creswell, Oregon.

Dear Mr. Myers:

In regard to our telephone conversation concerning the salary of your music teacher, I would like to suggest the following procedure.

Since District No. 40 has budgeted \$1,600.00 for their part of Mr. Lyons' salary, it would be possible for them to take over the payment of his salary when District No. U-12 has paid him their portion. Since District No. U-12 budgeted the entire amount of Mr. Lyons' salary their books will show an unexpended amount of \$1,600.00. This will simply remain as cash on hand at the end of the year.

Your letter of January 8 was discussed at the Rural School Board meeting of February 28 and with our auditor. All agree that the above procedure would be the most satisfactory.

Sincerely yours,

WM. R. WOODIE,
County School Superintendent.

WRW:m

Copy to Ralph Train

Eugene, Oregon,
January 7, 1957.

Meeting of the Rural School Board was held in the County School Office on January 7th, with Odyne Mathews, Maurice Whittaker, R. C. Oster, Lowell Swartz, Levon Pitts, Superintendent Wm. E. Woodie, and Percy W. Brown, auditor, present.

Minutes of the meeting of December 10, 1956, were read and approved.

Letter was presented from School District No. 112, Deadwood, concerning completion of well drilling operation, authorized by Rural School Board on October 25, 1956. Motion was made by R. C. Oster to pay statements from: Mark Christensen Well Drilling for \$448.02, and from Ramsey-Waite Company for \$530.73 -- total amount of \$978.75, for the completion of the well. (Payment to be made to the clerk of District No. 112, Margery Welding.) Motion was seconded by Levon Pitts, and carried.

Letter was presented from Lucille L. Danielson, expressing gratitude for the candelabra presented by the Rural School Board.

Mr. Percy Brown, auditor, was requested by Chairman Odyne Mathews, to prepare cost figures as follows:

1. Average operational cost per pupil day for grade and high school students, excluding transportation and teacher salaries.
2. Cost per mile for bus transportation, excluding drivers salaries.

Discussion of salary policy was held. Recommendations of "B" League Association were considered and a new basis for salary allocation was adopted. (See Policies following for salary allocation adopted.) Motion was made by Odyne Mathews, seconded, and carried.

Secretary was instructed to call a meeting of the Rural School Board for budget purposes at 1:30 o'clock p.m. on January 28, 1957, and for the Rural School Board and budget committee at 2:00 o'clock p.m., January 28th.

Motion was made, seconded and carried, to follow 1956-57 Policies except for salaries.

POLICIES FOR 1957-58

A. Salaries -

1. THE RURAL SCHOOL BOARD IS NOT ADOPTING A SALARY SCHEDULE. THE SCHEDULES PRINTED BELOW ARE MERELY A BASIS FOR RURAL SCHOOL BOARD ALLOCATION.

<u>Experience</u>	<u>3-Years or Less</u>	<u>B. S.</u>	<u>5-Year</u>	<u>M. A.</u>
0	\$ 3,500	\$ 3,650	\$ 3,800	\$ 3,850
1	3,600	3,750	3,900	3,950
2	3,700	3,850	4,000	4,050

(Cont'd next page)

Experience	3-Years or Less	B. S.	5-Year	M. A.
3	\$ 3,800	\$ 3,950	\$ 4,100	\$ 4,150
4	3,900	4,050	4,200	4,250
5	4,000	4,150	4,300	4,350
6	4,100	4,250	4,400	4,450
7	-----	4,350	4,500	4,550
8	-----	4,450	4,600	4,650
9	-----		4,700	4,750
10	-----		4,800	4,850
11	-----			4,950
12	-----			5,050

2. (a). (1). Outside teachers (those entering the service of component district of the County Rural School District for the first time) shall enter the salary schedule at the point of experience and training applicable to their status except that they shall not enter at higher than the 4-year station. In granting credit for more than 1 year of outside experience, at least 2 of these years shall have been in one school district and shall have been completed since 1951. All credit granted for experience must be public school experience.
- (2). Teachers who change districts of employment within the County Rural School District will begin the new position at the same experience station as the previous year.
- (b). High Schools will be allowed up to, but not exceeding, \$1,000.00 per school for salaries for extra-curricular activities, as needed.
- (c). Principals entering county for the 1st year shall enter at no higher than the 4-year experience station as provided in the schedule for outside teachers.
- (d). Allocations for administrative principals or superintendents will be allowed as follows:

Principals of two	rm. schools	- \$100	over salary	schedule
" three	" "	- 200	" "	"
" four	" "	- 400	" "	"
" five	" "	- 500	" "	"
" six	" "	- 600	" "	"
" 7 to 9	" "	- 700	" "	"
" 10 to 12	" "	- 800	" "	"
" 13 to 15	" "	- 900	" "	"
" 16 to 20	" "	- 1000	" "	"
" 21 to 30	" "	- 1100	" "	"

Principals of 31 to 40	rm. schools	- \$1200	over salary schedule
" 41 to 50	" "	- 1300	" " "
" Over 50	" "	- 1400	" " "

Administrative personnel directly in charge of both elementary and high schools - \$200.00 shall be added to the above schedule. Also, any administrative principal or superintendent holding a regular administrator's credential under the new requirements shall have \$200.00 added to the above schedule.

- (e). Salaries for supervisory principals. (A supervisory principal is defined as being an administrator in a school which has a separate site and organization but is under the supervision of a superintendent or superintendent-principal.) The allotments listed below are in addition to the regular teachers' salary schedule, and if the supervisory principal holds the proper administrative certificate under the new regulation and is in charge of a high school, an extra \$200.00 will be added to the schedule listed immediately below. If the supervisory principal holds the proper administrative certificate under the new regulation and is in charge of a 6-teacher elementary school or larger, an extra \$100.00 will be added to the schedule listed below:

5 to 8	Teachers including principal	- \$200.00
9 to 12	" " "	- 400.00
13 to 16	" " "	- 600.00
17 or over	" " "	- 700.00

B. Capital Outlay

1. New buildings - leave to individual districts.
2. Allow minor alterations.
3. Allow new furniture and equipment for additional pupils only, as required by standards.
4. Assessments for betterments - will meet standards.

C. Textbooks - \$4.75 per student. Purchase of new adoptions may be made over a two-year period.

D. Emergency Fund - Allow up to $2\frac{1}{2}\%$ of total operational budget.

E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.

F. Buses -

1. Operation and maintenance of transportation shall be allowed on a basis of average costs with comparable districts.
2. Allow 10% of cost of present equipment in use for Sinking Fund to be used for purchase of buses as replacement fund.

G. Library Books -

1. Elementary Schools - Allow \$100.00 minimum or \$1.50 per pupil, whichever is greater.
2. High Schools - Allow \$300.00 minimum or \$1.50 per student, whichever is greater.

H. Retirement and Social Security - Allow \$250.00 per full-time employee

I. Sick Leave - Allow \$75.00 per teacher.

The following recommendations were made by the Rural School Board:

1. Make a careful analysis of all budget items and fill out Breakdown in full.
2. School Boards make every effort to operate within budget.
3. School Boards go over daily school schedule with principal before making budget.
4. The Rural Board reserves the right to make minor alterations of policies (as need arises) at the time of budget review. Items B through I above, should not be interpreted as firm allowances. The Rural Board will allow for these items on the basis of average costs with comparable districts. Your budget should be made according to the needs in your district as your board sees them.

Motion was made, seconded and carried, that the following board expense and miscellaneous bills be allowed:

	<u>Jan. 7th</u> <u>Meeting</u>	<u>Total</u>
Odyne Mathews -----	\$ 2.70	\$ 2.70
Maurice Whittaker -----	12.24	12.24
Levon Pitts -----	2.34	2.34
R. C. Oster -----	3.60	3.60
Lowell Swartz -----	1.44	1.44
Secretary of State (filing fee) -----		50.00

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

O. O. Mathews
Chairman

Wm. R. Hoodie
Secretary

Eugene, Oregon,
Dec. 10, 1956.

Meeting of the Rural School Board was held in the County School Office on December 10th, with Maurice Whittaker, R. C. Oster, Odyne Mathews, Lowell Swartz, and Lucille L. Danielson, present. (Levon Pitts was unable to attend meeting but went over the business to be transacted immediately prior to meeting.)

Minutes of the meeting of October 25th, 1956, were read and approved.

The matter of salary for the new superintendent, Mr. William R. Woodie, was discussed, and motion was made by Mr. Oster, seconded by Mr. Whittaker, and carried, to pay Mr. Woodie a monthly salary of \$125.00 for the balance of the school year -- said salary to begin on January 7, 1957.

Mr. Lawrence Chestnut and Mr. Ray Swanson, from School District No. 88, Noti, presented problems derived from fire in gymnasium and cafeteria. Motion was made by Mr. Oster, seconded by Mr. Swartz and carried, that the Rural School Board reimburse District No. 88 for cost of well in the amount of \$436.11 -- to be paid out of Rural School Board emergency fund. Motion was made by Mr. Swartz, seconded by Mr. Whittaker, and carried, to allow District No. 88, \$775.00 to purchase supplies lost in fire -- said amount to be paid out of Rural School Board emergency fund.

Motion was made by Mr. Oster, seconded by Mr. Swartz, and carried, to pay Irma Martin \$250.00 for clerical.

Motion was made by Mr. Swartz, seconded by Mr. Whittaker, and carried, to pay Percy W. Brown and Company \$131.00, audit costs for fiscal year ending June 30, 1956.

Letter was presented from District No. 28, Veneta, requesting assistance out of Rural School Board emergency fund in the amount of \$800.00 for building addition to custodian's room for storage space to relieve emergency situation -- said addition to be financed by monies on hand. If, at the end of the school year there is surplus money in other funds, they should be transferred to "Additions to building" fund. If any additional deficit exists from the above named cause, request should be made to the Rural School Board for further action. Rural School Board will not exceed \$800.00, as per letter of November 26, 1956.

Motion was made, seconded and carried, that the following board expense be allowed:

	<u>12/10/56 Meeting</u>
Levon Pitts -----	\$ 2.34
Maurice Whittaker -----	12.24
R. C. Oster -----	3.60
Odyne Mathews -----	2.70
Lowell Swartz -----	1.44

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Odyne Mathews, Chairman

William R. Woodie, Secretary

Eugene, Oregon,
October 25, 1956.

Meeting of the Rural School Board was held in the County School Office with Maurice Whittaker, R. C. Oster, Odyne Mathews, Lowell Swartz, Levon Pitts, and Lucille L. Danielson, present.

Minutes of the meeting of September 17th, 1956, were read and approved.

Mrs. Ruth Edwards presented Academically Retarded Child Program to the Rural School Board. No action was taken.

Ronald Babcock, auditor, requested information concerning schedules to assist in checking budgets. It was suggested that the following schedules be prepared at the present time:

1. Cost per pupil per day.
2. Net gain or loss under the Rural Board.

Motion was made by Mr. Pitts, seconded by Mr. Swartz, and carried, that Ronald Babcock, auditor, assist the County School Superintendent in the apportionment of Rural School monies for the school year 1956-57. The above decision was based upon the following reasons:

1. Lack of personnel in the County School Office.
2. Lack of suitable equipment for figuring apportionments.

Motion was made by Mr. Oster, seconded by Mr. Pitts, that the Rural School Board books be audited at the change of administration. Motion carried.

Mr. Whittaker presented problem of contaminated water at School District No. 112, Deadwood. Motion was made by Mr. Swartz, seconded by Mr. Pitts, that School District No. 112 drill well and present actual bill for the Rural Board. Motion carried.

Letter was presented from Mrs. Fisher, clerk of School District No. 80, for assistance out of the emergency fund for tuition of eighth grade student to School District No. 45. Motion was made by Mr. Swartz, seconded by Mr. Pitts, and carried, to allow School District No. 80 monies for eighth grader -- tuition less \$100 (\$100 to be paid by father), to be paid to School District No. 45. Bill for same to be presented to the Rural School Board at the end of the school year.

Motion was made, seconded and carried, to allow the following board expense:

	Meeting 10/25/56	Lunch 10/25/56	TOTAL AMOUNT
Maurice Whittaker -----	\$ 12.24	\$ 1.25	\$ 13.49
R. C. Oster -----	3.60	1.25	4.85
Lowell Swartz -----	1.44	1.25	2.69
Odyne Mathews -----	2.70	1.25	3.95
Levon Pitts -----	2.34	1.25	3.59

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

O. O. Mathews Chm.
Lucille L. Danielson Sec.

Eugene, Oregon,
Sept. 17, 1956.

Meeting of the Rural School Board was held in the County School Office with Levon Pitts, Odyne Mathews, Lowell Swartz, and Lucille L. Danielson, present.

Minutes of the meeting of July 9, 1956 were read and approved.

Lawrence Chestnut, principal of School District No. 88, Noti, met with the Rural School Board, and requested financial assistance for the following:

1. One (1) additional teacher, due to over-enrollment.
2. Lining of school garage to be used on a temporary basis as classroom housing.

Mr. Chestnut requested that the Rural School Board allow District No. 88 to use cash on hand, approximately \$1,734.00 (voted by District No. 88) to be set aside for a building fund.

Motion was made by Lowell Swartz, seconded by Levon Pitts, and carried, to instruct School District No. 88 to hire additional teacher and present bill for same at the end of the school year. Since there was a question on the \$1,700.00 cash on hand in District No. 88, Mr. Odyne Mathews, chairman of the Rural School Board, offered to discuss the matter with School District No. 88. Motion was made by Mr. Pitts, seconded by Mr. Swartz, and carried, that if the \$1,700.00 was the same monies as previously requested to be used for desk replacement, then nothing could be done, since action had been previously taken. However, if monies were not the same, the Rural School Board would allow district to place money in a reserve building fund, if approved by the people. It was recommended, however, that \$600.00 of this amount be used for lining the garage.

Secretary presented a letter from Harold Foster, clerk of School District No. 36, asking permission to use \$1,915.00 of Federal fund received under Public Laws 874. Motion was made by Mr. Pitts, seconded by Mr. Swartz, and carried, that as per the Rural School Board policy, that they will allow District No. 36 to keep 1/3rd of the amount received from Public Laws 874 (\$638.33)-- the remainder to show as cash on hand on the following school year's budget.

The Secretary presented Warrant #413 (Warrant re-issued in place of Warrant #225, dated June 30, 1955, on advice of the auditor). Motion was made by Mr. Pitts, seconded by Mr. Swartz, and carried, that Secretary was to use this warrant for payment of consultant's expenses for the coast area Workshop -- to be held September 21st and 22nd.

Motion was made by Mr. Swartz, seconded by Mr. Pitts and carried, that the Secretary draw a warrant in the amount of \$400.00 for Lucille L. Danielson's expenses to the National Conference.

A letter was presented from Ruth Edwards concerning the report on the academically retarded child. Secretary was instructed to notify Mrs. Edwards requesting that she be present at the next Rural School Board meeting to report in person.

Motion was made, seconded and carried, that the following mileage be allowed:

	Sept. 17th Meeting
Odyne Mathews -----	\$ 2.70
Levon Pitts -----	2.34
Lowell Swartz -----	1.44

Meeting adjourned.

RURAL SCHOOL BOARD,

O. Q. Mathews
Chairman

Willie L. Danielson
Secretary

LANE COUNTY RURAL SCHOOL BOARD
858 Pearl Street
Eugene, Oregon

July 17, 1956

This is to authorize LUCILLE L. DANIELSON, Lane County School Superintendent, and Secretary, Lane County Rural School Board, to draw a warrant not to exceed \$400.00 to be used for a Leadership Training Teacher Workshop.

LANE COUNTY RURAL SCHOOL BOARD,

O. O. Mathews
O. O. Mathews, Chairman

Eugene, Oregon,
July 9, 1956.

Meeting of the Rural School Board was held in the County School Office with Maurice Whittaker, Levon Pitts, R. C. Oster, Lowell Swartz, and Lucille L. Danielson, present.

Lucille L. Danielson, County School Superintendent and Secretary of the Rural School Board, administered the oath of office to Maurice Whittaker, Levon Pitts, and Lowell Swartz -- newly elected members of the Rural School Board.

Minutes of the meetings of June 27th and June 29th, were read and approved.

Motion was made, seconded and carried, that Odyne Mathews act as chairman of the Rural School Board for 1956-57.

vice-

Motion was made, seconded and carried, that R. C. Oster act as chairman of the Rural School Board for 1956-57.

Mr. Maurice Warner, board member from School District No. 67, Fall Creek, met with the Rural School Board and requested use of cash on hand in the amount (not to exceed \$2,000.00) for replacement of damaged underpinnings of school building (eaten out by termites). Motion was made by Maurice Whittaker, seconded by Levon Pitts, and carried, that the Rural School Board allow School District No. 67 to use cash on hand (not to exceed \$2,000.00) for replacement of damaged underpinnings of building.

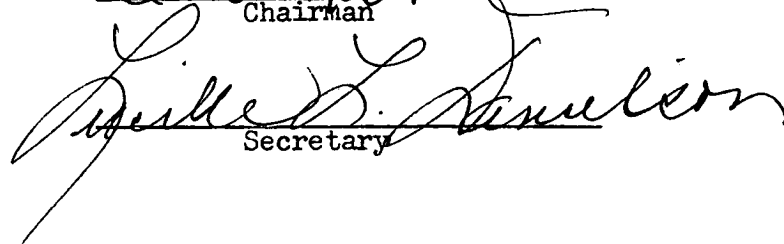
Motion was made, seconded and carried, that the following board expenses be paid:

	7/9/56 Meeting	Lunch	TOTAL
Maurice Whittaker ---- (136 miles) -----	\$ 12.24	\$.75	\$ 12.99
Levon Pitts ----- (26 miles) -----	2.34	-	2.34
Lowell Swartz ----- (16 miles) -----	1.44	-	1.44
R. C. Oster ----- (40 miles) -----	3.60	-	3.60

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

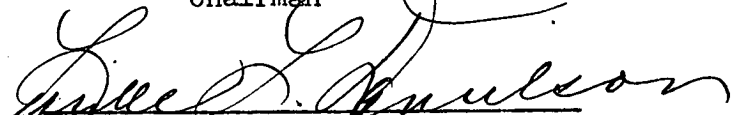

Secretary

Eugene, Oregon,
June 29, 1956.

Mrs. Lucille Danielson, County School Superintendent and Secretary of the Rural School Board, contacted Mr. A. S. Davidson, Charles Swango, and Odyne Mathews by phone, submitting to them the request from School District No. 88, Noti, that said district be allowed to use not to exceed \$1,700.00, cash on hand, for desk replacement. All three members approved said request and Mrs. Danielson was instructed to notify said District No. 88, accordingly.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
June 27, 1956.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, Odyne Mathews, R. C. Oster, Carl Baker, and Superintendent Lucille L. Danielson, present. Auditor Ronald Babcock was also present.

Minutes of the meeting of May 28th, 1956, were read and approved.

The School Board of School District No. 26, Saginaw, came in person to request that they be allowed to retain the cash on hand for their district at the end of the fiscal year. (This would be in the approximate amount of \$4,000.00). Motion was made by Carl Baker, seconded by Charles Swango, and carried, to allow district to retain cash on hand at the end of the 1955-56 audit.

A letter was presented from Dick Boyd, Superintendent of School District No. 32, Mapleton, requesting assistance out of the emergency fund in the amount of \$6,257.48, deficit incurred by unexpected increase in pupils which made it necessary to supply an extra classroom; further, a special education director was allowed by the Rural School Board but the amount for salary was not included in the budgeted allowance for teachers' salaries. A motion was made by Carl Baker, seconded by R. C. Oster, and carried, that action be tabled until after the 1955-56 audit, in order to know the financial status of the district at that time. If need is shown, the Rural School Board recommends that a request be made at that time.

The Secretary presented a letter from L. C. Welding, chairman of School District No. 112, Deadwood, for assistance out of the emergency fund in the amount of \$486.79 for the following reasons:

\$303.82 - Five new tires for bus - wholesale price. Board was unable in February to foresee a compulsory purchase in July.

\$150.97 - Actual expenses for bus upkeep and fuel. \$646.77
Budgeted item \$95.80. Budget item was geared to first year of bus life. Second year demanded more expense.

\$ 32.00 - Lawyers fee. School buildings was not placed on the school property at the time it was built, some forty years ago. New owner of property demanding the situation be corrected. Lines of a State of Oregon gravel storage area are involved which shall continue the settlement until next year.

\$486.79 - Total.

A motion was made by R. C. Oster, seconded by Carl Baker, and carried, that the above amount be allowed.

A letter was presented from School District No. 88, Noti, requesting \$8,168.84 out of the Rural School Board emergency fund to make up the deficit incurred by the underestimate of the Basic School Support fund. Motion was

June 27, 1956.

made by Charles Swango, seconded by R. C. Oster, and carried, that the secretary and auditor write to District No. 88 explaining that the amount was included in the 1956-57 levy and there should be no deficit for the coming year. Please note copy of the letter included with minutes.

Percy W. Brown and Company presented a proposal for audit of the records of the Rural School Board for the year ending June 30th, 1957, etc. Please note letter included with minutes. Motion was made by Carl Baker, seconded by Charles Swango, and carried, to accept proposal as described in letter.

A canvass was made of the Rural School Board Director election and results were found to be as follows:

ZONE 1 Dist. No.	Maurice Whittaker	Blanks	Earl Van- Devender					
32 -----	87	1						
88 -----	30		1					
102J -----	7							
112 -----	9							
118 -----	11							
143 -----	No returns							
165 -----	No returns							
114J -----	No returns							
154J -----	No returns							
TOTALS	144	1	1					

ZONE 2 Dist. No.	Lowell Swartz	Darrell Smith	Ruth Kellogg	Jim Green	Blanks	Winifred Hult		
27 -----	6		1					
43 -----	29							
90 -----	111					1		
139 -----	35	2		2	5			
155J -----	14							
186 -----	8							
Totals	203	2	1	2	5	1		

June 27, 1956.

ZONE 3

<u>Dist. No.</u>								
1 -----	29							
67 -----	48	1	4					
68 -----	18		1					
79 -----	140		13	1	6	1	3	
98 -----	36							2
TOTALS	271	1	18	1	6	1	3	2

Since the majority of votes cast in Zone 1 favored Maurice E. Whittaker, said Maurice E. Whittaker is hereby declared elected -- to serve until June 30th, 1959.

Since the majority of votes cast in Zone 2 favored Lowell Swartz, said Lowell Swartz is hereby declared elected -- to serve until June 30th, 1959.

Since the majority of votes cast in Zone 3 favored Levon Pitts, said Levon Pitts is hereby declared elected -- to serve until June 30th, 1958.

Mrs. Danielson presented Mr. Dudley Puryear's report as Special Education Director for the 1955-56 school year. The Rural Board accepted it with commendable remarks.

Since Mr. Puryear is under the G. I. bill and since he cannot be under contract during the time he is receiving the bill, a motion was made by Charles Swango, seconded by Carl Baker, and carried, that a new contract for 1955-56 school year be drawn to read that Mr. Puryear shall be under contract with the Rural School Board for a period of nine (9) months, to be paid on a twelve (12) month's basis. Further, for 1956-57, contract is to read as described above.

A financial statement of the Rural School Board accounts was presented and a motion was made by Carl Baker, seconded by Charles Swango, and carried, for the County School Office to draw \$100.00 for supplies, as needed.

Motion was made, seconded and carried, that the following bills be allowed:

	<u>June 27th</u>	<u>Total</u>
	<u>Meeting</u>	
Charles Swango -----	\$ 2.70	\$ 2.70
Carl Baker -----	5.40	5.40
Odyne Mathews -----	2.70	2.70
R. C. Oster -----	3.60	3.60
Eugene Hotel - (Lunch) -----		12.00
Percy W. Brown and Company -----		505.50

June 27, 1956.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

B. C. Oster
Chairman

William L. Richardson
Secretary

THIS AGREEMENT, made this 27 day of June, 1956 in accordance with the requirements of OREGON REVISED STATUTES 297.610 through 297.740 between PERCY W. BROWN & CO., CERTIFIED PUBLIC ACCOUNTANTS, of Eugene, Oregon, hereinafter known as the Party of the First Part, and the RURAL SCHOOL BOARD OF LANE COUNTY, State of Oregon, hereinafter known as the Party of the Second Part.

1. IT HEREBY IS AGREED that the Party of the First Part shall conduct an audit of the accounts and fiscal affairs of the Party of the Second Part for the period beginning July 1, 1956 and ending June 30, 1957, in accordance with the prescribed Minimum Standards of Audit Reports, Certificates and Procedures, and perform such other services as may be requested.

2. Party of the First Part agrees that the services he has contracted to perform under this contract shall be rendered by him or under his personal supervision and that the work will be faithfully performed with care and diligence.

3. It is understood and agreed that, should unusual conditions arise or be encountered during the course of the audit whereby the services of the Party of the First Part are necessary beyond the extent of the work contemplated, written notification of such unusual conditions shall be delivered to the Party of the Second Part who shall instruct in writing the Party of the First Part concerning such additional services, and that a signed copy of each such notification and instruction shall be delivered immediately to the Secretary of State by the Party issuing the same.

4. The audit shall be started as soon after this contract is executed as is agreeable to the Parties hereto and shall be completed and a written report thereon rendered within a reasonable time after the close of the audit period covered by this contract. Fifteen copies of such report shall be rendered to the Party of the Second Part and its form and content shall be in accordance with and not less than that outlined in the Minimum Standards of Audit Reports, Certificates and Procedures.

5. In consideration of the faithful performances of the conditions, covenants, and undertakings herein set forth, the Party of the Second Part hereby agrees to pay the Party of the First Part \$4.50 per hour for auditing and \$2.00 per hour for typing, and in addition the actual costs of producing the report. The Party of the Second Part hereby affirms that proper provisions for the payment of such fee has been or will be duly made and that funds for the payment thereof are or will be made legally available.

Percy W. Brown & Co.
Party of the First Part

THE RURAL SCHOOL BOARD OF LANE COUNTY, OREGON
Party of the Second Part

By Paul R. Baker
O. Matthews
Charles Swango
P. G. Oster
A. L. D. Anderson

C
O
P
Y

June 27, 1956

Mr. Carl Petersen,
School Dist. No. 88,
Noti, Oregon.

Dear Mr. Petersen:

This morning the Rural School Board met, at which time your letter of June 25th was read and discussed.

In your letter you requested assistance out of the Rural School Board emergency fund to make up the deficit caused by difference in actual Basic School Support funds received.

Approximately \$5900.00 deficit has been included in the 1956-57 Rural Levy, as shown on your budget, for the benefit of your district.

The Rural School Board moved to wait until the June 30th, 1956, audit reports are completed before taking further action in this matter. If it is found, upon completion of the audit, that there is a deficit, then the Rural Board recommends that you contact them at that time for further action.

Yours very truly,

LUCILLE L. DANIELSON,
County School Superintendent.

LLD:m

Eugene, Oregon,
May 28, 1956.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, A. S. Davidson, Charles Swango, Odyne Mathews, R. C. Oster, and Lucille L. Danielson, present.

Minutes of the meeting of May 10th were read and approved.

Letter was presented from School District No. 36, Lorane, requesting use of money from Public Laws 874. Motion was made, seconded and carried, to allow one-third, or \$709.28, for use of district -- the remainder, \$1,418.58 to go to the Rural School District. If need is considered an emergency, request should be made out of Rural Board emergency fund.

The votes were canvassed from the Rural School 6% Limitation election held in the Rural School Districts on May 18th, 1956, and the results were found to be as follows:

Dist. No.	Elementary		High School	
	YES	NO	YES	NO
1 -----	15	4	16	3
25J -----	6	6	-	-
26 -----	14	8	-	-
27 -----	7	0	7	0
28 -----	7	0	-	-
31 -----	16	2	-	-
32 -----	33	16	33	16
36 -----	17	10	19	8
40 -----	13	4	12	4
43 -----	10	1	10	1
44 -----	15	9	13	6
48 -----	18	3	-	-
66 -----	17	0	17	0
67 -----	15	2	14	2
68 -----	58	3	58	3
71 -----	17	0	16	1
75 -----	9	6	-	-
79 -----	17	5	17	5
80 -----	16	0	-	-
84 -----	8	2	-	-
88 -----	8	2	-	-
90 -----	12	2	11	2
93 -----	19	1	-	-
98 -----	10	0	10	0
102J -----	6	4	6	4
112 -----	10	6	8	8
117 -----	39	2	40	1
118 -----	12	0	-	-
128 -----	8	0	-	-
139 -----	22	1	-	-
143 -----	5	5	No returns sent in	
155J -----	15	0	-	-
165 -----	No returns sent in		No returns sent in	
177 -----	13	0	10	3
186 -----	11	0	10	1
191 -----	13	3	-	-
TOTALS -----	531	107	327	68

Since the majority of votes cast favored exceeding the 6% Limitation for Elementary School purposes in the amount of \$980,493.14, and for High School purposes in the amount of \$323,008.96, the election is hereby declared carried.

Motion was made, seconded and carried, that the following bills be allowed:

	<u>May 10th</u> <u>Meeting</u>	<u>May 28th</u> <u>Meeting</u>	<u>Lunch</u>	<u>Extra</u> <u>Mileage</u>	<u>TOTAL</u>
Odyne Mathews -----	\$ 2.70	\$ 2.70	-	\$ 5.85	\$ 11.25
R. C. Oster -----	3.60	3.60	-	-	7.20
Charles Swango -----	2.70	2.70	-	-	5.40
Carl Baker -----	-	5.40	1.00	5.40	11.80
A. S. Davidson -----	-	12.24	-	-	12.24

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

O. O. Mathews
Chairman

Willie L. Davidson
Secretary

Eugene, Oregon,
May 10, 1956.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, R. C. Oster, Charles Swango, and Lucille L. Danielson, present.

Minutes of the meetings of April 3rd, April 16th, and April 18th, were read and approved.

Letter was presented from Wayne Vaughn, Chairman of School District No. 93, Dorena, concerning the Rural Board allotment. (Note answer to letter in Minute Book).

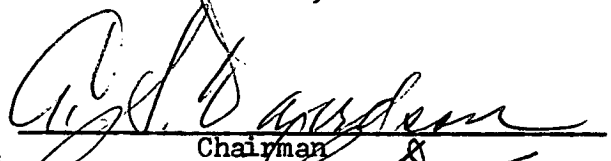
A discussion of Supplementary budgets was held.

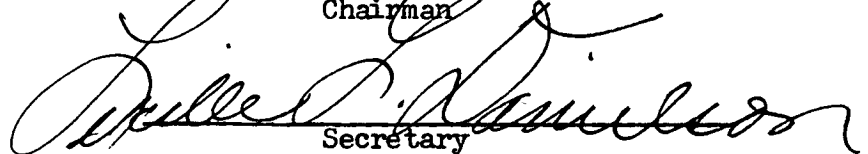
Secretary reported that only one Rural School Board petition had been received to date.

Candidates for County Superintendent's position met with the Rural Board and discussed individual qualifications.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

C
-O
-P
-Y
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Mapleton, Oregon,
May 11, 1956.

Mr. Wayne Vaughn,
School Dist. No. 93,
Dorena, Oregon.

Dear Mr. Vaughn:

The Rural School Board met today, at which time your letter of April 24th was read and discussed.

It was the concensus of opinion that it is not the responsibility of the Rural School Board to question the amount of the budget as originally voted in your district. It is, however, the responsibility of the Rural School Board to form a policy by which to determine the amount allowed per district in the County equalized levy. Since the allocation was made on the per pupil basis rather than per budget item, the Rural School Board submitted to the individual district an amount in total rather than budget breakdown allowances, as was done in previous years.

Yours very truly,

A. S. DAVIDSON, Chairman,
Lane County Rural School Board.

D:m

Eugene, Oregon,
April 18, 1956.

Meeting of the Rural School Board was held in the County School Office for the purpose of budget hearings, with the following present: Odyne Mathews, R. C. Oster, Charles Swango, Carl Baker, Ronald Babcock, and Lucille L. Danielson, present.

The entire day was spent in budget hearings.

Motion was made, seconded and carried, that the following bills and board expenses be allowed:

	Mileage April 16	Mileage April 18	Visitation Mileage	Meals	TOTAL
Carl Baker -----	\$ 5.40	\$ 5.40	\$ 8.46	\$ 2.40	\$ 21.66
A. S. Davidson --	12.24	-	-	1.05	13.29
R. C. Oster -----	3.60	3.60	5.04	2.65	14.89
Odyne Mathews ---	2.70	2.70	-	1.70	7.10
Charles Swango --	2.70	2.70	8.28	2.00	15.68
Percy W. Brown and Company -----			(Audit Services) --		430.00
Irma H. Martin -----			(Clerical) -----		250.00
Mrs. Floy Pickner, Dist. #165 -----			(Emergency) -----		2,318.00

RURAL SCHOOL DISTRICT BOARD,

O. O. Mathews
Chairman

Lucille L. Danielson
Secretary

Eugene, Oregon,
April 16, 1956.

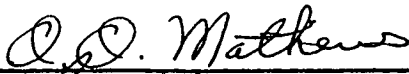
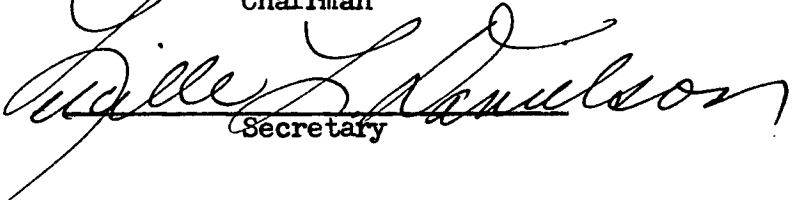
Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, R. C. Oster, Odyne Mathews, Charles Swango, Carl Baker, Ronald Babcock, and Lucille L. Danielson, present.

Motion was made, seconded and carried, to dispense with the reading of the minutes.

The entire morning was spent in the discussion of policies.

The remainder of the day was spent in budget hearings.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
April 3, 1956.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, R. C. Oster, Carl Baker, Odyne Mathews, Charles Swango, Lucille L. Danielson, and Ronald Babcock, auditor, present.

Minutes of the meeting of March 26th, were read and approved.

Motion was made by Odyne Mathews, seconded by Charles Swango, and carried, instructing the Secretary to draw Workshop Fund as provided in Rural School Board budget.

A discussion of allowance allocation followed -


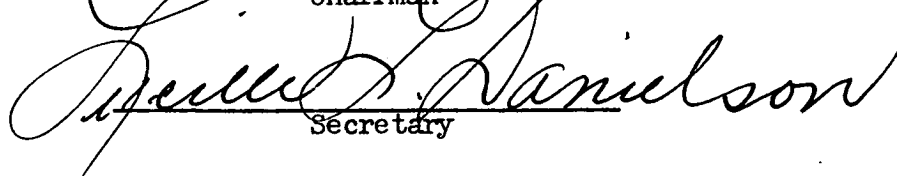
Rural School Board hearings are set for Wednesday, April 18th.

The following mileage and board expenses were allowed:

	<u>April 3</u> <u>Meeting</u>	<u>Lunch</u>	<u>Parking</u> <u>Expense</u>	<u>TOTAL</u> <u>AMOUNT</u>
Carl Baker -----	\$ 5.40	\$ 1.25	\$ -	\$ 6.65
A. S. Davidson -----	12.24	1.25	-	13.49
Odyne Mathews -----	2.70	1.25	-	3.95
R. C. Oster -----	3.60	1.25	1.00	5.85
Charles Swango -----	2.70	1.25	1.00	4.95

Meeting adjourned.

LANE COUNTY RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon,
March 26, 1956.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Charles Swango, A. S. Davidson, Odyne Mathews, and Lucille L. Danielson, present.

Motion was made, seconded and carried, to dispense with the reading of the minutes.

Reports as prepared by Ron Babcock, auditor, on the basis for allowance allocation, were discussed.

Motion was made by Carl Baker, seconded by Charles Swango, and carried, to base allocation on \$2.03 per day for Elementary and \$3.36 per day for High School for 178 days, or amount per request in budget if less than \$2.03 Elementary and \$3.36 High School. (Based on membership as of March 26, 1956)

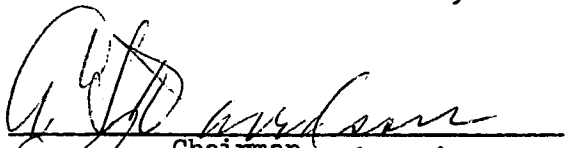
Motion was made, seconded and carried, that the following board mileage be allowed:

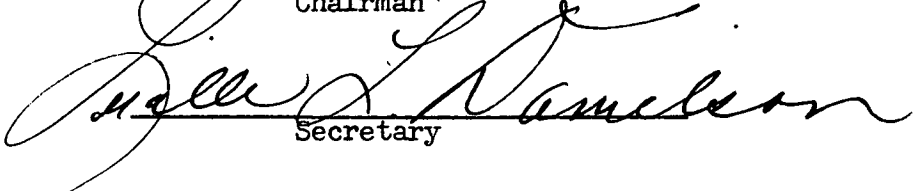
Mar. 26 Meeting

Carl Baker -----	\$ 5.40
Charles Swango -----	2.70
A. S. Davidson -----	12.24
Odyne Mathews -----	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 20, 1956.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, R. C. Oster, Odyne Mathews, Carl Baker, Ronald Babcock, and Lucille L. Danielson, present.

Continuance of checking budgets specified in March 19th minutes.

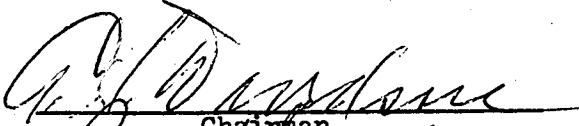
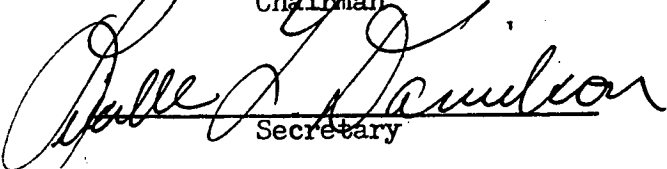
The Rural School Board is endeavoring to find a new basis for allocation. It was agreed that the board should meet again on Monday, March 26th, for further work on budgets.

Motion was made, seconded and carried, that the following mileage and expenses be allowed:

	<u>Mar. 8</u> <u>Meeting</u>	<u>March 19</u> <u>Meeting</u>	<u>Mar. 20</u> <u>Meeting</u>	<u>Mileage</u> <u>Visitation</u>	<u>Lunch</u>	<u>TOTAL</u>
Carl Baker ----	\$ 5.40	\$ 5.40	\$ 5.40	\$ 4.32	\$ 1.10	\$ 21.62
R. C. Oster ---	-	3.60	3.60	9.27	2.10	18.57
Charles Swango -	-	2.70	-	-	1.00	3.70
Odyne Mathews --	2.70	2.70	2.70	18.90	1.85	28.85
A. S. Davidson -	-	12.24	12.24	12.60	2.90	39.98

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
March 19, 1956.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Odyne Mathews, Carl Baker, R. C. Oster, Charles Swango, Ronald Babcock, and Lucille L. Danielson, present.

The Secretary presented letters from School Districts No. 90 and U-9, requesting use of monies in P.L. 874. Motion was made by Charles Swango, seconded and carried, to refer to October 31st minutes -- to stay with policy.

General discussion held on salary scheduling and procedures.

Motion was made by R. C. Oster, and seconded, to table discussion on budget allocation and review budgets. Motion failed for lack of vote.

Remainder of day was spent in checking budgets as specified by the Board as average costing districts.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 8, 1956.

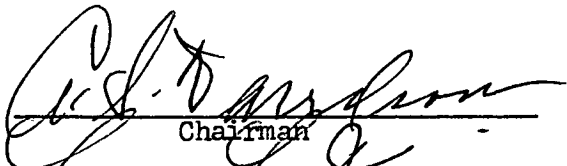
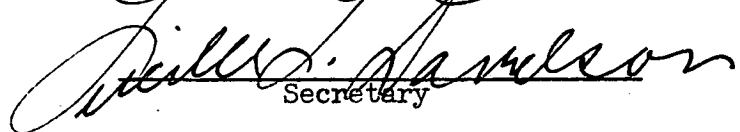
Meeting of the Rural School Board was held in the County School Office with Carl Baker, Odyne Mathews, and Lucille L. Danielson, present.

The reading of the minutes was dispensed.

Since only two (2) members of the Rural School Board could be present, no formal action could be taken. Any Rural Board decisions were to be held until the next meeting.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon,
Feb. 10, 1956.

Hearing on the Rural School Board budget was held in the County School Office with the following board and budget committee members present:

Board Members
Carl Baker
R. C. Oster
Odyne Mathews

Budget Committee Members
Paul Longcoy
R. P. Augenstine
B. E. Fitch

Motion was made, seconded and carried, to dispense with the reading of the minutes.

Budget of the Rural School Board for 1956-57 was read. Motion was made, seconded and carried, to adopt budget as published. (See minutes of January 19th, 1956, for itemized budget).

Letter was presented from School District No. 191, requesting assistance from Rural Board emergency fund to pay sick leave in the amount of \$255.00. Motion was made by Mr. Oster, seconded and carried, to allow said request.

Letter was presented by Secretary from School District No. 43, requesting assistance out of the Rural Board emergency fund for additional teacher salary -

"We received the check from the Rural Board for \$1037 for the payment for the addition of a new chimney to our high school building and sincerely express our thanks for your action. It was critically needed.

We have an additional request to make at this time. When school opened this fall we had an enrollment of 33 students in our first grade with the prospect of two more enrolling. Recognizing this number to be an unreasonable load for one teacher, if she were to do an effective job, the Board of Education decided to secure the services of another qualified teacher for one half day. This teacher was secured at a salary of \$1400 for one half day's service for the balance of the school year beginning Oct. 1st. She has one half of the first grade group and is teaching them their basic subjects in the morning with an emphasis on reading. Incidentally, we feel she is doing excellent work though this is her first year of teaching. By doing this we feel we are giving these youngsters a proper start in their schooling and thereby assuring them a better chance to progress later on.

If it is possible to do so our board will bear this expense in the present budget, providing funds are available to do so at the end of the year. If funds are not available from budgeted monies we respectfully request your assistance in making up the difference between the cost and what the district will be able to pay. No item was included in the instruction section of our budget for this expense. Your sincere consideration of this request will be appreciated."

Secretary was instructed to notify School District No. 43 that if the need is apparant at the close of the year -- to make another request to the Rural Board at that time.

Secretary was instructed to request Ronald Babcock, auditor, to make a study on salary -- to make a schedule on the following:


1. 100% of basis allowance.
2. Move schedule up one step.
3. 4% on the total amount allowed for 1955-56.

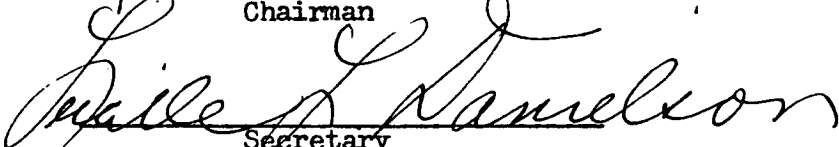
Motion was made, seconded and carried, to pay the following bills and board expenses:

Carl Baker -----	(mileage) -----	\$ 5.40
R. C. Oster -----	(mileage) -----	3.60
Odyne Mathews -----	(mileage) -----	2.70
R. P. Augenstine -----	(mileage) -----	3.60
B. E. Fitch -----	(mileage) -----	2.88
Percy W. Brown & Co. ---	(audit) -----	454.00
School District #IV, Lunch Fund (1/16 meeting) ---		29.84
Guard Publishing Co. ----	(publishing budget) -----	23.50

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
January 12, 1956.

Meeting of the Rural School Board and budget Committee was held in the County School Office on January 18th, 1956, with the following board members and budget committee members present:

Board Members

Odyne Mathews
R. C. Oster
William Wilt

Budget Committee Members

Burr E. Fitch, Eugene, Rt. #1
R. P. Augenstine, Cottage Grove, Rt. #1, Box 768
Jack Barrowcliff, Mohawk, Star Route
Paul Longcoy, Coburg

Minutes of the meeting of January 16th, 1956, were read and approved.

Motion was made, seconded and carried, that Jack Barrowcliff serve as chairman of the budget committee.

Motion was made, seconded and carried, that Paul Longcoy serve as secretary of the budget committee.

After due consideration, a motion was made by Paul Longcoy, seconded and carried, that the following budget be accepted. The secretary of the board was instructed and authorized to publish said budget in the Register-Guard on January 24th and February 4th. Said hearing on the budget is to be held in the County School Office on February 10th, 1956, at 11:00 o'clock a.m.

B U D G E T

1956 - 1957

ESTIMATED RECEIPTS

1. Estimated available cash on hand at beginning of year for which this budget is made	\$ - 8,222.57
2. Estimated receipts from delinquent taxes	0
3. Amounts received from other sources	0
TOTAL	\$ - 8,222.57

ESTIMATED EXPENDITURES

	Estimated Expenditures for 1956 - 1957
1. Personal Service	
a. Superintendent, Clerical, Legal	\$ 4,300.00
b. Special Education Director	5,000.00
2. Social Security	150.00
3. Public Employes Retirement System	175.00

116 416.66
120 416.66
416.66

4.	Supplies, Printing	75.00
5.	Travel Expense of Special Education Director	600.00
6.	Postage, Telephone, Telegraph	125.00
7.	Elections, Publicity	30.00
8.	Board Expense, Travel and Etc.	1,000.00
9.	Office Equipment	50.00
10.	Other Miscellaneous Expense (Workshop Fund)	400.00
11.	Emergency	30,000.00
	TOTAL ESTIMATED EXPENDITURES	\$ 41,905.00

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS, AND AVAILABLE CASH BALANCES
AND TAX LEVY

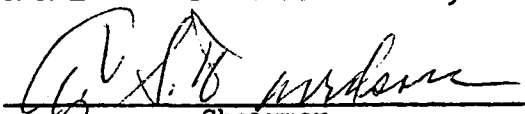
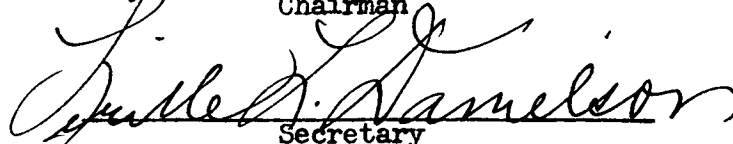
1.	Total Estimated Expenditures	\$ 41,905.00
2.	Deduct total Estimated Receipts and Available Cash Balances	- 8,222.57
3.	Amount necessary to balance the budget	\$ 50,127.57
4.	Deduct deficit forwarded to next fiscal year	0
5.	Balance to be raised by taxation	\$ 50,127.57
6.	Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made	0
7.	TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR . .	\$ 50,127.57

Motion was made, seconded and carried, that the following bills be allowed:

	<u>Jan. 16th</u> <u>Meeting</u>	<u>Jan. 19th</u> <u>Meeting</u>	<u>Meals, Etc.</u>	<u>TOTAL</u>
Charles Swango -----	\$ 2.70	-	-	\$ 2.70
R. C. Oster -----	3.60	\$ 3.60	\$ 1.25	8.45
A. S. Davidson -----	12.24	-	-	12.24
Odyne Mathews -----	2.70	2.70	1.25	6.65
William Wilt -----	3.24	3.24	1.25	7.73
Osburn Hotel -----			13.30	13.30
Roosevelt Junior H.S. -----			24.63	24.63
Paul Longcoy -----	-	2.70	1.25	3.95
B. E. Fitch -----	-	2.88	1.25	4.13
R. P. Augenstine -----	-	3.60	1.25	4.85
Jack Barrowcliff -----	-	3.24	1.25	4.49

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


 Chairman

 Secretary

Eugene, Oregon,
January 16, 1956.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, R. C. Oster, A. S. Davidson, Odyne Mathews, William Wilt, J. L. Turnbull, Assistant State Superintendent, and Lucille L. Danielson, present.

Minutes of the meeting of December 13th were read and approved.

Secretary presented report from Special Education Director.

Sheriff Elder was present and discussed a School Safety Program with the Rural School Board. Mr. Turnbull, Assistant State Superintendent, stated that the Rural School Board could not legally participate in the program as outlined by Sheriff Elder. Mr. Turnbull further stated, in the order to stay within the law, the County School Office would need to hire a Safety Supervisor.

The Rural School Board budget was discussed. It was moved, seconded and carried, that Lucille L. Danielson would be allowed \$400.00 out of the Travel account, 1956-57, to attend the County Superintendents' National Conference.

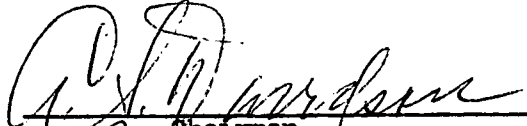
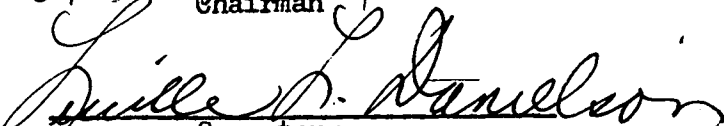
It was moved, seconded and carried, that the Rural School Board and Budget Committee meet on Thursday, January 19th, at 11:00 o'clock a.m.

Mr. William Wilt submitted his resignation as a member of the Rural School Board. Motion was made by Mr. Swango, seconded and carried, that the Rural Board accept Mr. Wilt's resignation with regrets.

Secretary was instructed to contact Mr. Carl Baker to request that he replace Mr. Wilt until the annual meeting (June, 1956).

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
December 13, 1955.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Odyne Mathews, R. C. Oster, William Wilt, Chas. Swango, and Lucille L. Danielson, present.

Minutes of the meeting of November 30th were read and approved.

Mr. Alfred Johnson, School District No. 117, presented information concerning deficit in the amount of \$13,936.55 for District No. 117. (Budget overspent). Reasons for overexpenditure: of budget:

1. Insurance -----	\$ 4,646.46
(5-Yr. Plan)	
2. Lights in grade school -----	1,416.90
3. Summer salaries -----	4,533.50
4. Contracts over 1954-55 budget -----	1,026.99
5. Principals summer salary -----	916.70
6. Extra cook (hot lunch) -----	<u>1,396.00</u>
Total -----	\$ 13,936.55

Motion was made by Chas. Swango, seconded by Odyne Mathews, that the Rural Board will allow District No. 117 to show \$13,936.55, General Fund deficit, in 1956-57 budget.

Secretary read letter from Mr. Dick Boyd, Superintendent of School District No. 32, Mapleton, requesting assistance out of the Rural Board emergency fund in the amount of \$6,257.48. (Financial problems of district arose due to unanticipated over-increase of students). Motion was made by Chas. Swango, seconded by R. C. Oster, and carried, that District No. 32 may show \$6,257.48 (if deficit exists at that time), on the 1956-57 budget -- Rural Board to take action on deficit at that time.

Secretary read letter from Mrs. Floy Pickner, clerk of School District No. 165, requesting information on use of monies for bus purchase. Motion was made by R. C. Oster, seconded by Chas. Swango, and carried, that District No. 165 use \$1000.00 cash on hand, \$735.00 emergency fund, and \$500.00 bus reserve fund toward purchase of new bus.

Discussion of 1956-57 Rural School Board policies followed:

Motion was made by Odyne Mathews, seconded by Chas. Swango, that salary basis be amended to omit "B" and "C". Passed.

Motion was made by Chas. Swango, seconded by R. C. Oster, and carried, that Rural Board follow policies, as amended, as a standard for school boards to use in making 1956-57 budgets -- the following exceptions to be taken into consideration:

1. The Rural Board reserves the right to make minor alterations of policies (as the need arises) at the time of budget review.
2. Based upon the latest available valuations, the Rural Board will not allow (in the equalized Rural levy) any millage in excess of the amount allowed in the 1955-56 budgets.

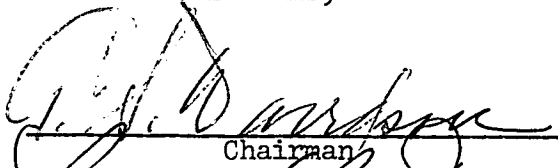
Motion was made by Chas. Swango, seconded by R. C. Oster, and carried, that the Rural Board call a meeting of the school boards on Monday, January 16th at 8:00 o'clock p.m.

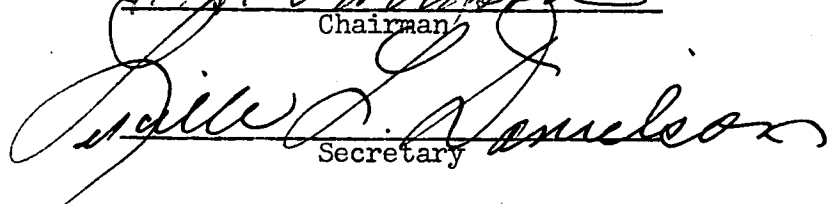
Motion was made, seconded and carried, that the following bills be allowed:

	Dec. 13th Meet.	Total
A. S. Davidson -----(Mileage)-	\$ 12.24	\$ 12.24
Odyne Mathews -----(Mileage)-	2.70	2.70
R. C. Oster -----(Mileage) -	3.60	3.60
William Wilt -----(Mileage)-	3.24	3.24
Charles Swango -----(Mileage)-	2.70	2.70
Ethan Newman, Postmaster--(Postage)-----		50.00

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
November 30th, 1955.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Odyne Mathews, R. C. Oster, William Wilt, Charles Swango, Lucille L. Danielson, and Ronald Babcock, present.

Minutes of the meeting of October 31st, were read and approved.

Ronald Babcock, Auditor, presented error in computation made on School District No. 67, in the amount of \$ _____. Motion was made by R. C. Oster, seconded by Odyne Mathews, and carried, to pay School District No. 67, Fall Creek, \$2,000.00 out of the Emergency Fund, as portion of amount shorted by auditor.

Mr. Babcock presented information that some districts did not receive as much cash as anticipated in the 1954-55 budgets. This was due to two (2) reasons: (1). Actual cash on hand at the end of the year; (2). Some districts did not receive as much Basic School Support fund as anticipated. Motion was made by R. C. Oster, seconded by Chas. Swango, and carried, that the Rural School Board send a letter of explanation to each board member concerning the above.

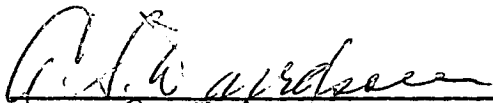
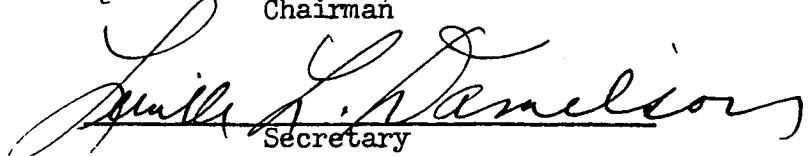
Mr. Babcock made a suggestion that budget policies not be made until after budgets are drawn and submitted. Motion was made by R. C. Oster, that policies be tabled until next meeting - Tuesday, December 13th, at 1:30 o'clock p.m. Motion was seconded and carried.

Motion was made by Chas. Swango, seconded and carried, to allow the following bills:

Irma H. Martin -----	(Clerical) -----	\$	250.00
County School Fund -----	(filing fee) -----		1.16
P.E.R.B. - Soc. Sec. Rev. Fund (pro-rated charge) -----			1.08
Percy W. Brown & Co. -----	(Audit charge) -----		66.50
A. S. Davidson -----	(Travel - 11/30) -----		12.24
Odyne Mathews -----	(Travel - 11/30) -----		2.70
R. C. Oster -----	(Travel - 11/30) -----		3.60
William Wilt -----	(Travel - 11/30) -----		3.24
Chas. Swango -----	(Travel - 11/30) -----		2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

LANE COUNTY RURAL SCHOOL BOARD
858 Pearl St. - Legal Center Bldg.
Eugene, Oregon

December 6, 1955

TO BOARD MEMBERS and CLERKS:

In making a tentative review of the audits and financial reports of the Rural School Districts, the Rural Board has observed that only a few of the districts have not received the amounts anticipated (together with beginning cash on hand) as was reflected in the budgets for the fiscal year 1954-55.

In many cases, where differences exist in the beginning cash on hand figures between the actual and budgeted amounts, this has been compensated for in the 1955-56 tax levies (the tax funds now being received by the districts). Since budgets are drawn up several months in advance it must be recognized that differences in estimates and the actual amounts will occur. There are other differences which have been observed, primarily in the budgeted amounts of the Basic School Support Funds and those actually received.

The State Department of Education informs us that the reason for the drop in the Basic School Support Fund has been due to the increase of true valuation of property, causing the equalization portion of the Basic School Support Fund formula to be reduced; further, causing the County ratio to be decreased.

The Rural Board is aware of these differences and where they exist. Such amounts will be taken into consideration when the tax levies for next year are computed.

If there are questions regarding the above, statistics are now being compiled and will be available from your Rural School Board after Christmas.

Yours very truly,

A. S. DAVIDSON, Chm.
Lane County Rural School Board.

LUCILLE L. DANIELSON,
County School Superintendent.

ASD:m

Rural School Board Members:

Zone 1 - A. S. Davidson, Mapleton
Zone 2 - Chas. Swango, Eugene, Rt. #2
Zone 3 - William Wilt, Marcola
Zone 4 - R. C. Oster, Cottage Grove, Rt. #1, Box 688
Zone 5 - Odyne Mathews, Eugene, Rt. #5

Eugene, Oregon,
Oct. 31, 1955.

Meeting of the Rural School Board was held in the County School Office on October 31st, at 1:30 o'clock p.m., with R. C. Oster, Odyne Mathews, Charles Swango, William Wilt, A. S. Davidson, and Lucille L. Danielson, present.

Minutes of the meeting of October 19th were read and approved.

Secretary presented letter from School District No. 27, Liberty, requesting assistance from the Rural School Board emergency fund in the amount of \$108.00 to offset cost of transportation. Motion was made by R. C. Oster, seconded and carried, that District No. 27 should use own emergency fund, if it has not been used; if it has been, the Rural Board will allow \$108.00 as requested.

Mr. Dennis Patch, State Department of Education, discussed and explained Public Law 874 to the Rural School Board.

Motion was made by Charles Swango, seconded and carried, that as a tentative policy only, the Rural Board will allow districts to keep one-third of amount received from Public Law 874 -- the remainder to show as cash on hand on following school year's budget.

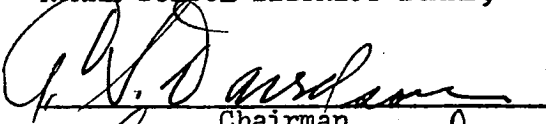
Secretary presented letter from Mrs. Naomi DeWitt, Clerk of School District No. 177, Disston, requesting the Rural Board to allow district to spend money received from Public Law 874 in the amount of \$1861.00. With reference to the above policy the Secretary was instructed to notify District No. 177 that said district will be allowed one-third of the amount requested, or \$620.33 -- the remainder to be shown as cash on hand in 1956-57 budget.

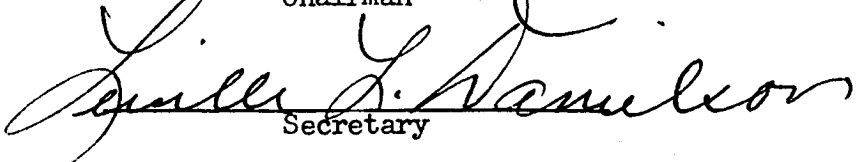
Motion was made, seconded and carried, that the following board mileage be allowed:

	October 31 Meeting	Total
R. C. Oster -----	\$ 3.60	\$ 3.60
Odyne Mathews -----	2.70	2.70
Charles Swango -----	2.70	2.70
William Wilt -----	3.24	3.24
A. S. Davidson -----	12.24	12.24

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
October 19, 1955.

Meeting of the Rural School Board was held in the County School Office on Wednesday, October 19th, 1955, with Odyne Mathews, R. C. Oster, Charles Swango, and Lucille L. Danielson, present; A. S. Davidson, absent.

Minutes of the meeting of August 23rd, 1955, were read and approved.

Mrs. Ruth Edwards, Lane County PTA President, presented "Academically Retarded School Suggested Program". (She will prepare a report to the Rural School Board on regional needs.)

A request was presented from School District No. 43, for emergency aid from the Rural School Board Emergency fund, for replacement of chimney in old High School Building, in the amount of \$1,037.00. Motion was made by R. C. Oster, seconded and carried, to allow \$1,037.00 to School District No. 43 for chimney replacement.

A request was presented from School District No. 177 for an additional teacher for said district. Motion was made by R. C. Oster, seconded and carried, to instruct said school District No. 177 to hire additional teacher and present bill for same at the end of the school year.

A report was presented by Lucille L. Danielson, on accomplishments of Special Education Director to date.

Motion was made by Odyne Mathews, seconded and carried, that the following board expenses be allowed.

	<u>Oct. 17th Meeting</u>
Odyne Mathews -----	\$ 2.70
R. C. Oster -----	3.60
Charles Swango -----	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Odyne Mathews
Chairman

Lucille L. Danielson
Secretary

Eugene, Oregon,
August 23, 1955.

Meeting of the Rural School District Board was held in the County School Office with A. S. Davidson, Odyne Mathews, William Wilt, and Lucille L. Danielson, present.

Minutes of the meeting of July 14th, 1955, were read and approved.

Letter from Homer Parks, Principal of School District No. 28, Veneta, was presented to the Rural School Board, requesting financial assistance in the amount of \$8,753.20, to be expended as follows:

\$7,567.20	-----	Two (2) additional teachers
336.00	-----	Bus drivers
350.00	-----	Additional gasoline
200.00	-----	Added bus repairs
300.00	-----	Oil for school heat

Motion was made by Odyne Mathews, seconded by William Wilt, and carried, to allow \$5,000.00 out of the Emergency Fund and the balance of \$3,753.20 to be shown as a deficit on the 1956-57 budget, to be allowed by the Rural School Board.

Motion was made by William Wilt, seconded by Odyne Mathews, and carried, that secretary pay Dudley Puryear, Special Educational Director, expenses incurred on the job, each month -- total year amount not to exceed \$600.00.

Motion was made by William Wilt, seconded by Odyne Mathews, and carried, for secretary to contact Percy W. Brown requesting that Ronald Babcock continue as Rural Board auditor.


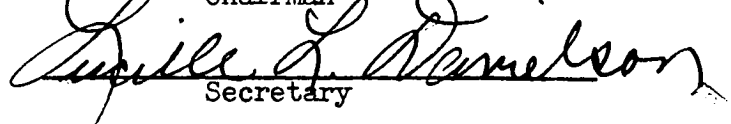
Motion was made by Odyne Mathews, seconded by William Wilt, and carried, that secretary draw not to exceed \$300.00 expenses for National Conference.

Motion was made, seconded and carried, that the following bills be allowed:

	<u>Aug. 23rd Meeting</u>	<u>Total</u>
William Wilt -----	\$ 3.24	\$ 3.24
Odyne Mathews -----	2.70	2.70
A. S. Davidson -----	12.24	12.24
Public Employes Re. System -	.57	.57

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
July 14, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Odyne Mathews, William Wilt, and Lucille L. Danielson, present.

Lucille L. Danielson, County Superintendent and Secretary of the Rural School Board, administered oath to William Wilt.

Minutes of the meeting of June 29th, 1955, were read and approved.

Motion was made, seconded and carried, that Mr. A. S. Davidson act as chairman of the Rural School Board for 1955-56.

Motion was made, seconded and carried, that Mr. Odyne Mathews act as vice-chairman of the Rural School Board for 1955-56.

Secretary read letter from Mrs. Ethel Wells, Clerk of School District No. 155J, requesting use of accumulated funds in the amount of \$343.55 for purchase of desks, chairs, scales, and maps. Motion was made, seconded and carried, to allow above request.

Secretary read letter from Mr. Delmer Gates, Chairman, School District No. 66, requesting use of Land Sale money in the amount of \$970.68 -- to be added to Building Fund. Motion was made, seconded and carried, to allow said request.


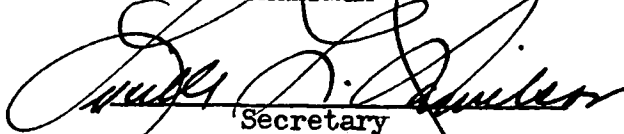
Statement was presented from Percy W. Brown and Company, listing total bill for services 1954-55 and deducting amounts paid toward said account in January and April, leaving a balance due of \$716.50. Motion was made, seconded and carried, that secretary be instructed to pay said bill.

Secretary reported hiring of Special Education Director (Dudley Puryear).

*

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

*Motion was made, seconded and carried, that the following board mileage be paid: (William Wilt reported roundtrip mileage as 36 miles)

	July 14th Meeting	Total
R. C. Oster -----	\$ 3.60 -----	\$ 3.60
Odyne Mathews -----	2.70 -----	2.70
William Wilt -----	3.24 -----	3.24

Eugene, Oregon,
June 29, 1955.

Meeting of the Rural School District Board was held in the County School Office on Wednesday, June 29th, with Carl Baker, R. C. Oster, Charles Swango, and Lucille L. Danielson, present.

Minutes of the meeting of May 24th were read and approved.

Votes were canvassed from the district elections held in Zones 3 and 4, and the results were found to be as follows:

<u>ZONE 3</u> <u>Dist.</u>	William Wilt	Alfred McDaniel	Carl Baker	Bob Gardner	John Doe	Invalid	Blanks	TOTAL
1	54						3	57
67	39	1					4	44
68	47		5	1			5	58
79	151				1	2	13	167
98	0		5					5
TOTALS	291	1	10	1	1	2	25	331

<u>ZONE 4</u> <u>Dist.</u>	R. C. Oster	Verlin Ward	Allen Jones	C. Shoberg	Ray Steele	TOTAL
31	14	2				16
71	31		3			34
84	12					12
93	31			1	1	33
117	36					36
128	9					9
177	28					28
191	9					9
TOTALS	170	2	3	1	1	177

Since a majority of the votes cast in Zone 3 favored William Wilt, he is hereby declared elected -- to serve until June 30th, 1960.₅₈

Since a majority of the votes cast in Zone 4 favored R. C. Oster, he is hereby declared elected -- to serve until June 30th, 1960.₅₈

Motion was made, seconded and carried, to allow School District No. 90 to use \$1,400.00, Federal money, to be transferred into Bus Replacement fund.

Secretary was instructed and authorized to use \$50.00 - Office Equipment out of 1954-55 budget.

Motion was made, seconded and carried, to allow School District No. 118 to use Land Sale money in the amount of \$6653.83 for retirement of outstanding bonds.

Motion was made, seconded and carried, to pay Skipworth Home \$2,330.00 for full day school program.

Motion was made, seconded and carried to pay School District No. 4, \$6,175.00 - tuition for elementary pupils of Pine Grove district attending School District No. 4 during ~~1955-56~~
1954-55.



Motion was made, seconded and carried, to pay School District No. 36, \$1500.00 out of Emergency Fund for black-topping of school grounds.

Motion was made, seconded and carried, that the following mileage be allowed (in addition to payment of amounts allowed in minutes).

	June 29 Meeting	Amount
Carl Baker -----	5.40	5.40
Charles Swango -----	2.70	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
May 24, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Odyne Mathews, Carl Baker, and Lucille Danielson, present.

Votes were canvassed from the 6% Limitation election held in School Districts comprising the Rural School District on May 16th, and the results were found to be as follows:

<u>Dist. No.</u>	<u>Yes</u>	<u>No</u>	<u>Dist. No.</u>	<u>Yes</u>	<u>No</u>
1 ----	11	2	93 ----	17	0
25J ---	11	11	98 ----	6	0
26 ----	7	0	102J ---	18	0
27 ----	3	0	112 ----	7	2
28 ----	40	6	117 ----	20	0
31 ----	9	0	118 ----	10	0
32 ----	15	0	128 ----	9	0
36 ----	12	0	139 ----	7	0
40 ----	15	3	143 ----	2	2
43 ----	45	7	155J ---	4	0
44 ----	13	9	165 ----	No Returns	
48 ----	8	0	170J ---	7	0
66 ----	9	5	177 ----	7	4
67 ----	13	6	186 ----	7	0
68 ----	49	5	191 ----	8	4
71 ----	19	3			
75 ----	2	1			
79 ----	14	0			
80 ----	8	1	TOTALS -	465	85
84 ----	4	3			
88 ----	9	7			
90 ----	20	4			

Since the majority of votes cast were in favor of exceeding the 6% Limitation, the amount of \$1,166,190.07 is hereby declared voted in excess of the 6% Limitation.

Letter was presented from School District No. 112, requesting use of cash on hand to cover expenses of school bus -- total approximate amount \$1890.00. Motion was made, seconded and carried, that said request be granted.

Bid was presented by School District No. 36, for domestic hot water system in the amount of \$1269.00. Motion was made, seconded and carried, that said amount be allowed -- to be paid out of the Rural School Board Emergency fund.

Motion was made, seconded and carried, to pay School District No. 88, \$700.00 out of the Rural School Board Emergency fund -- said amount was

shorted district by auditor.

Letter was presented by Union High School District No. 9, requesting use of \$5035.00, Federal money received by district, for building of fence around the athletic field. Motion was made, seconded and carried, that Union High School District No. 9 be instructed to call for bids and present bid to the Rural School Board for their consideration.

Motion was made, seconded and carried, that the following board expenses be allowed:

	<u>May 24th Meeting</u>	<u>Total</u>
R. C. Oster -----	\$ 3.60	\$ 3.60
Odyne Mathews -----	2.70	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

B. C. Oster
Chairman

Will L. Samuelson
Secretary

Eugene, Oregon,
April 29, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Odyne Mathews, Carl Baker, Charles Swango, and Lucille L. Klinge, present.

Minutes of the meeting of April 11th were read and approved.

Letter was presented from A. H. Wright (State Department of Education) written to School District No. 67, concerning over-payments of Federal Funds in the amount of \$706.40. Motion was made, seconded and carried, to pay School District No. 67 the amount of \$706.40 for reimbursement of Federal funds.

Motion was made, seconded and carried, to pay School District No. 117 the amount of \$3,800.00 for salary of additional primary teacher, due to over-enrollment.

Secretary was ordered to use remainder of Workshop fund for offset of Governor's Conference expenses and County Office needs.

Secretary was instructed to contact Mr. Charles Steele, Cottage Grove Union High School, requesting him to submit a working plan for Music Supervision of the Cottage Grove and surrounding area.


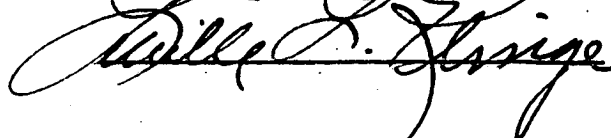
Motion was made, seconded and carried, that the following board and other expenses be allowed:

	<u>Mar. 11</u> <u>Meeting</u>	<u>April 29</u> <u>Meeting</u>	<u>Extra</u> <u>Mileage</u>	<u>Total</u>
Gustaf Swanson -----	\$ 2.34			\$ 2.34
Paul Longcoy -----	2.70			2.70
R. C. Oster -----		\$ 3.60	\$ 4.32	7.92
Odyne Mathews -----		2.70		2.70
Carl Baker -----		5.40		5.40
Charles Swango -----		2.70		2.70

Theodore Roosevelt J.H.S. (Expenses for March 31st Meeting) ----- 17.59

Meeting adjourned.

RURAL SCHOOL BOARD,

 Chm.
 Sec.

Eugene, Oregon,
April 11, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Charles Swango, Carl Baker, Odyne Mathews, A. S. Davidson, Auditor Ronald Babcock, and Superintendent Lucille L. Klinge.

Dispensed with the reading of the minutes.

Letter was presented from Mr. Edward E. Cooper, representing the "B" League, requesting 100% salary basis. After due consideration, a motion was made, seconded and carried, to allow in the equalized levy, 95% of the salary basis, or the amount requested (as long as it does not exceed 95% of the salary basis), instead of 90%.

It was moved, seconded and carried that School District No. 36, call for bids for remodeling and hot water system — said bid to be submitted to the Rural School Board for their consideration.

It was moved, seconded and carried, that School District No. 36 do blacktopping and present bill to the Rural School Board to be paid out of Emergency fund (as long as it does not exceed \$1500.00.)

See attached letters concerning School Districts No. 28 and 177.

Motion was made, seconded and carried, that the following board expenses and other bills be allowed:

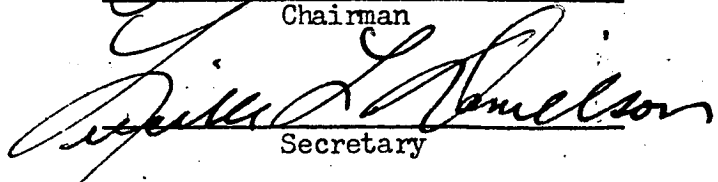
	April 11 Mileage	Visitation Mileage	Lunch	Dinner	TOTAL
R. C. Oster -----	\$ 3.60	\$ 4.68	\$.75	\$ 1.75	\$ 10.78
A. S. Davidson -----	12.24		1.05	1.55	14.84
Odyne Mathews -----	2.70		.70	1.55	4.95
Charles Swango -----	2.70		.75	1.50	4.95
Carl Baker -----	5.40		1.00	1.50	7.90
Percy W. Brown and Company - (Advance to apply on services) ---					700.00
Koke-Chapman ----- (Supplies) -----					25.40
District N o. 4 Lunch Fund - (March 31st meeting, RRJHS) -----					30.35

The remainder of the day was spent with budget hearings.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

C
O
P
Y

April 27, 1955

Mr. Harold M. Foster,
School Dist. No. 36,
Lorane, Oregon.

Dear Mr. Foster:

At the last meeting of the Rural School Board, a motion was made, seconded and carried, that your School Board have the black-topping done for your school grounds and present a bill, not to exceed \$1500.00, to the Rural School Board for allowance.

The Rural School Board recommended also, that you secure a bid for the remodeling of your hot-water system and present this amount for their consideration.

If there are any questions regarding this, please contact us.

Yours very truly,

LUCILLE L. KLINGE,
County School Superintendent.

LLK:m

cc: Archie McCrae

C
O
P
Y

April 27, 1955

Mrs. Naomi DeWitt,
School Dist. No. 177,
Disston, Oregon.

Dear Mrs. DeWitt:

At the last meeting of the Rural School Board it was decided that they would not allow at this time, the additional teacher requested. However, if you find at the beginning of the year that the additional teacher is needed, please make a request at that time for their consideration.

Yours very truly,

LUCILLE L. KLINGE,
County School Superintendent.

LLK:m

C
O
P
Y

April 27, 1955

Mrs. Inga Caldwell,
School Dist. No. 28,
Veneta, Oregon.

Dear Mrs. Caldwell;

At the last meeting of the Rural School Board it was decided that they would not allow at this time, the additional teachers requested. However, if you find at the beginning of the year that the additional teachers are needed, please make a request at that time for their consideration.

Yours very truly,

LUCILLE L. KLINGE,
County School Superintendent.

LLK:m

Eugene, Oregon,
March 28, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Odyne Mathews, Carl Baker, Charles Swango, Lucille L. Klinge, and Auditor Ronald Babcock, present.

Minutes of the meetings of March 11th, March 14th, and March 15th, were read and approved.

Mrs. Naomi DeWitt and Mr. Michael, from School District No. 177, Disston, appeared before the Rural Board and requested assistance in building program. Motion was made, seconded and carried, to allow a total of \$2000.00 additional on 1955-56 budget.

Mr. Swango explained needs of School District No. 90, Blachly, pertaining to the following:

Lights ----- \$400.00 per room
Roof Coating --- Approximately \$400.00
Athletic and P.E. Equipment ----- \$750.00

Motion was made, seconded and carried, to allow funds necessary for full-time schooling at Skipworth Home, not to exceed double amount allowed for 1954-55.

Motion was made, seconded and carried, to hold meeting of all school boards coming under the Rural School law, to discuss problems of Lane County. Secretary was instructed to set up said meeting (arrangements were made to hold said meeting in the Roosevelt Junior High School on Thursday, March 31st, at 8:00 o'clock p.m., with dessert to be served).

Motion was made, seconded and carried, to allow the following board expenses:

	March 28			
	Meeting	Visitation	Lunch	TOTAL
Charles Swango -----	\$ 2.70	\$ 7.20	\$1.25	\$ 11.15
Odyne Mathews -----	2.70	-	1.25	3.95
R. C. Oster -----	3.60	4.86	1.25	9.71
Carl Baker -----	5.40	-	1.25	6.65
Irma H. Martin -----	(Clerical) -----			250.00
County School Office -----	(Supplies, Printing, Telephone) ---			75.00
Koke Chapman Co. -----	(Post binder and filler) -----			10.90
Guard Publishing Co. -----	(Publishing budget - legal) -----			32.33

Meeting adjourned.

RURAL SCHOOL BOARD

R. C. Oster
Chairman

Lucille L. Klinge
Secretary
(Klinge)

RURAL SCHOOL BOARD -
Lane County, Oregon

Eugene, Oregon,
March 28, 1955.

THIS IS AN IMPORTANT AND RUSHED ANNOUNCEMENT!

The Rural School Board has called a meeting of all individual board members, clerks, and Superintendent or Principal (whichever is at the head of the administrative school system) for Thursday nite, this week, March 31st, in the Cafeteria at the Theodore Roosevelt Junior High School, 680 E. 24th Ave., Eugene at 8:00 P.M.

You, as board members, have questions to ask -- the Rural Board has questions. This is the opportunity for clarification and understanding of Lane County School problems (financial and otherwise.)

Individual board members need a close working relationship with Rural School Board Members.

Please call the County School Office, Eugene 4-1017, or drop a card by return mail, if you will attend (a dessert will be served and we must order for you.)

REMEMBER - THURSDAY NITE, THIS WEEK, ROOSEVELT JUNIOR HIGH SCHOOL, EUGENE, 8:00 O'CLOCK P.M.!

Please notify us.

Yours very truly,

R. C. OSTER,
Chm. Rural School Board.

LUCILLE L. KLINGE,
Co. School Supt. and
Sec. Rural School Board.

O:K:m

Eugene, Oregon,
March 15, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Carl Baker, Odyne Mathews, Charles Swango, A. S. Davidson, Lucille L. Klinge, and Auditor Ronald Babcock, present.

Motion was made, seconded and carried that the auditor check bus reserve for School District No. 75, London, and charge back which they have claimed by misrepresentation.

Motion was made, seconded and carried, to pay up to \$5000.00 on School District No. 36 deficit -- the additional to be allowed as a deficit on 1955-56 budget.

Motion was made, seconded and carried to allow School District No. 26, Saginaw, \$100.00 out of emergency fund for fence around ~~gasoline~~ supply tank.


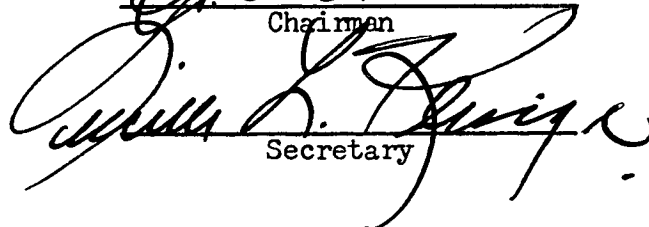
Motion was made, seconded and carried, that the following mileage and meals expenses be allowed:

	<u>March 11</u>	<u>March 14</u>	<u>March 15</u>	<u>Visit</u>	<u>Lunch</u>	<u>TOTAL</u>
Charles Swango -----	\$ 2.70	\$ 2.70	\$ 2.70	0	\$2.55	\$10.65
A. S. Davidson -----	12.24	12.24	12.24	0	3.10	39.82
Odyne Mathews -----	2.70	2.70	2.70	19.17	1.60	28.87
R. C. Oster -----	3.60	3.60	3.60	0	.85	11.65
Carl Baker -----	5.40	5.40	5.40	7.56	0	23.76

School Dist. No. 36 (From Emergency - Auditors Error - Deficit) - \$ 5,000.00
School Dist. No. 26 (" " - Fencing ~~Gasoline~~ Supply Tanks) - 100.00

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

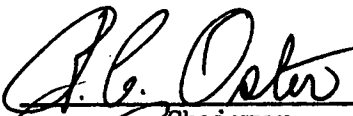
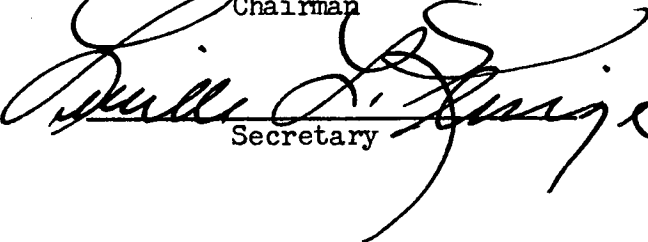
Eugene, Oregon,
March 14, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Carl Baker, Odyne Mathews, A. S. Davidson, Charles Swango, Lucille L. Klinge, and Auditor Ronald Babcock, present.

The entire day was spent in checking budgets of School Districts for the year 1955-56.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon,
March 11, 1955.

Hearing on the Rural School Board Budget was held in the County School Office with the following Board and Budget Committee Members present:

Board Members
Odyne Mathews
R. C. Oster
A. S. Davidson
Carl Baker
Charles Swango

Budget Committee Members
Gustaf Swanson
Paul Longcoy

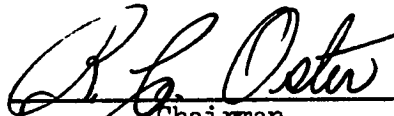
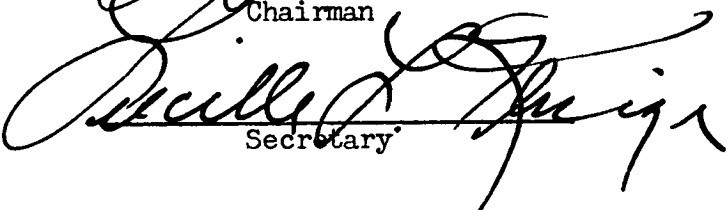
Minutes of the meeting of February 11th were read and approved.

Budget of the Rural School Board for 1955-56 was read. Motion was made, seconded and carried, to adopt budget as published. (See minutes of February 11th for details of budget.)

Motion was made, seconded and carried, to start checking budgets on March 14th.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

Eugene, Oregon,
February 11, 1955.

Meeting of the Rural School Board and Budget Committee was held in the County School Office with the following persons in attendance:

Board Members
Odyne Mathews
Carl Baker
Charles Swango
A. S. Davidson
R. C. Oster

Budget Committee Members
Gustaf Swanson, Eugene, Rt. #5 (26)
George Balsiger, Blue River (100)
Paul Longcoy, Eugene, Rt. #2 (30)

Minutes of the meeting of February 1st, 1955, were read and approved.

Motion was made, seconded and carried, that Secretary cast a unanimous ballot for George Balsiger as chairman of the Budget Committee.

Motion was made, seconded and carried, that Secretary cast a unanimous ballot for Gustaf Swanson as Secretary of the Budget Committee.

Budget was discussed. Motion was made, seconded and carried, to allow \$200.00 (in excess of \$400.00 previously allowed) for Superintendent travel.

After due consideration the following budget was approved by the board and budget committee, and the Secretary was instructed and authorized to publish said budget in the Register-Guard on February 15th and February 25th. Said hearing on budget is to be held on March 11, 1955, at 1:30 o'clock p.m.

BUDGET

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 20,000.00
2. Estimated receipts from delinquent taxes	0
3. Amounts received from other sources	0
TOTAL	\$ 20,000.00

Estimated Expenditures

1. Personal Service	
a. Superintendent, Clerical, Legal	\$ 4,300.00
b. Special Education	5,400.00
2. Social Security	60.00
3. Supplies, Printing	75.00
4. Postage, Telephone, Telegraph	125.00
5. Elections, Publicity	30.00
6. Board Expense, Travel, Etc.	1,450.00
7. Office Equipment	50.00
8. Other Miscellaneous expense (Workshop Fund).	400.00
9. Emergency	25,000.00
TOTAL	\$ 36,890.00

Summary of Estimated Expenditures, Receipts, and Available Cash Balances and

Tax Levy

1. Total Estimated Expenditures	\$ 36,890.00
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2. Deduct Total Estimated Receipts and Available Cash Balances	\$ 20,000.00
3. Amount necessary to balance the budget	16,890.00
4. Deduct deficit forwarded to next fiscal year	0
5. Balance to be raised by taxation	\$ 16,890.00
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made	0
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR	\$ 16,890.00


Secretary requested Board to authorize the printing of checks for the purpose of apportioning the Rural School Tax Money to the school districts. Motion was made, seconded and carried, to authorize Secretary to have the necessary check forms printed.

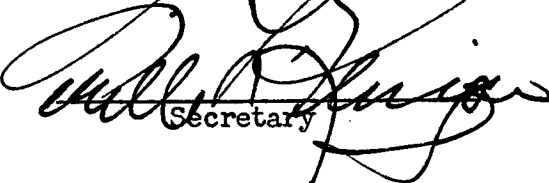
Motion was made, seconded and carried, that the following bills be allowed:

	<u>Mileage</u>
R. C. Oster	\$ 3.60
Carl Baker	5.40
Odyne Mathews	2.70
A. S. Davidson	12.24
Charles Swango	2.70
Paul Longcoy	2.70
Gustaf Swanson	2.34
George Balsiger	9.00

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 1, 1955.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, R. C. Oster, Carl Baker, A. S. Davidson, Odyne Mathews, Auditor Ronald Babcock, and Superintendent (Secretary) Lucille L. Klinge, present.

Minutes of the meeting of January 5, 1955, were read and approved.

Secretary presented a letter from Mrs. Naomi DeWitt, Clerk of School District No. 177, Disston, requesting money from the Rural Board out of the Emergency Fund, for an additional teacher. Motion was made, seconded and carried, that request be denied.

A discussion of salary policy was held. Motion was made, seconded and carried, to follow original policy on salaries.

A tentative Rural Board budget was prepared. Secretary was instructed to call budget meeting for Friday, February 11th, at 1:30 o'clock p.m. Motion was made, seconded and carried to adopt tentative budget as prepared, for presentation to the budget committee.

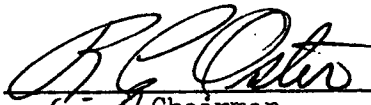
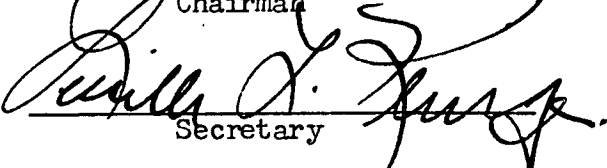
Secretary was instructed and authorized to draw \$400.00 for Lane County Teachers' Workshop.

The following board mileage was allowed.

	<u>Meeting</u> <u>2/1/55</u>	<u>Visitation</u>	<u>Total</u>
R. C. Oster -----	\$ 3.60	\$ 11.52	\$ 15 .12
Odyne Mathews -----	2.70	0	2.70
Charles Swango -----	2.70	0	2.70
Carl Baker -----	5.40	0	5.40
A. S. Davidson -----	12.24	0	12.24

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
January 5, 1955.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Odyne Mathews, Carl Baker, Charles Swangon, A. S. Davidson, and Lucille L. Klinge, present.

Minutes of the meeting of December 14, 1954, were read and approved.

Bill was presented from the Percy W. Brown and Company in the amount of \$600.00 for payment of auditing and other services rendered to date, from Nov. 1, 1954. Bill was allowed and secretary was instructed to pay same.

Motion was made, seconded and carried, to allow auditor to apportion Rural School money, as set forth in Rural School Law, as amended by the 1953 Legislature.

Upon the findings of the auditor, a motion was made, seconded and carried, to pay to School District No. 25J, out of the emergency fund, \$500.00 over and above 1954-55 budget, for school bus reserve fund. (Refer to December 14th minutes.)

A discussion of problems confronting School District No. 177 followed. Mr. Oster further explained district's need of \$3000.00 toward building program. It was the feeling of the Rural Board that their bid was too high and they would recommend an investigation of the "cost plus basis." A motion was made, seconded and carried, to allow a transfer from accumulated general fund budget to building fund as long as they do not exceed the over-all budget.

The Policies as described in attached letter to clerks were adopted for 1955-56.

Special motions were made concerning Salaries and Library Books, which stated:

Motion - (Salaries) - That the Rural School Board will base salary allowances on the indicated schedules (as based upon individual teacher or administrator's experience and training.) Rural Board to allow salaries as requested but not to exceed 90% of schedule. This applies to all certified personnel.

Motion - (Library Books) - Allow \$300.00 minimum for High Schools, or \$1.50 per pupil, whichever is greater. Will allow \$100.00 minimum for Elementary Schools, or \$1.50 per student, whichever is greater.

The Secretary was instructed to add the following comment in the letter of instruction to clerks:

THE RURAL SCHOOL BOARD IS NOT ADOPTING A SALARY SCHEDULE. THE SCHEDULES AS INDICATED ARE MERELY A BASIS FOR SALARY ALLOCATION.

The Secretary was instructed to include the following additional information in the Clerk's instructional letter:

1. Bus Reserve Funds must be transferred to a "special bus reserve fund."
2. Clerks must show on 1955-56 budget the amount of bus reserve fund on hand.
3. Request of complete school schedules to come in with Break-down Booklets.

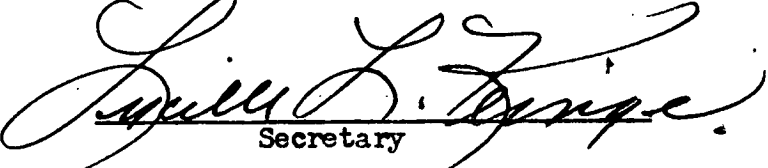
Motion was made, seconded and carried, that the following board expense bills be allowed:

	Meeting <u>1/5/55</u>	Lunch	Visit	Total
R. C. Oster	\$ 3.60	\$ 1.00	\$ 11.70	\$ 16.30
Odyne Mathews	2.70	1.00		3.70
Charles Swango	2.70	1.00		3.70
Carl Baker	5.40	1.00		6.40
A. S. Davidson	12.24	1.00		13.24

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

December 14, 1954.

Meeting of the Rural School District Board was held in the County School Office with R. C. Oster, Odyne Mathews, Charles Swango, Carl Baker, Auditor Ronald Babcock and Superintendent Lucille L. Klinge, present. Mr. A. S. Davidson reported later in the day and went over entire procedures with Mrs. Klinge.

Minutes of the meeting of October 20th were read and approved.

Motion was made, seconded and carried, to have auditor check on bus reserve funds and report to Rural School Board.

Secretary presented letter from School District No. 25J, Latham, requesting \$500.00 out of emergency fund for the purpose of adding to school bus reserve fund. This is due to the failure of the clerk to write check and deposit it in reserve fund from 1953-54 budget. (Auditor to check and if amount was not previously used, Rural School Board will allow).

Mr. Oster discussed Disston's building problem (need of \$3,000), and it was decided to table an opinion until next meeting.

Letter was read from Percy W. Brown and Company, proposing to do accounting work for Rural Board during final year ending June, 1955. Proposal accepted.

Discussion of teachers salaries was held. It was decided no action would be taken until a later meeting.

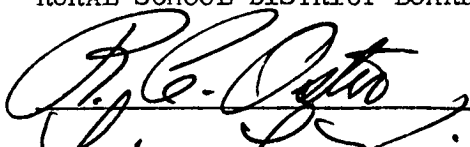
Secretary read letter from School District No. 44, Central, requesting Rural Board to allow School Board of School District No. 44, to use \$800.00 (funds on hand) for new well. Motion was made, seconded and carried, that request be allowed.

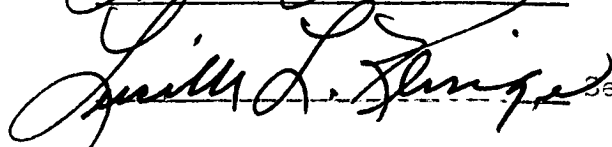
Motion was made, seconded and carried, that the following bills be allowed:

	Dec. 14 Meeting	Visitation	Lunch	TOTAL
R. C. Oster -----	\$ 3.60	-	\$1.25	\$ 4.85
Odyne Mathews -----	2.70	-	1.25	3.95
Charles Swango -----	2.70	-	1.25	3.95
Carl Baker -----	5.40	21.69	2.10	29.19
A. S. Davidson -----	12.24	-	-	12.24
Irma H. Martin (Clerical) -----				250.00

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

July 1, 1947 to June 30, 1948:

July 1, 1947 to June 30, 1948		(Budget \$1,000.00)	
Date	To Whom Paid	Amount Paid	Total Spent
10-30-47	Peter M. Petersen	\$.30	
10-30-47	A. S. Davidson	15.10	
10-30-47	Sidney Bales	7.50	
10-30-47	Carl R. Baker	7.50	
10-30-47	Harold N. Truher	1.20	
			\$ 31.60
11-30-47	Peter M. Petersen	1.25	
11-30-47	Carl R. Baker	7.30	
11-30-47	A. S. Davidson	15.50	
11-30-47	H. N. Truher	3.70	
11-30-47	Sidney Bales	7.30	
			\$ 66.65
2-6-48	Yard Publishing Co.	16.20	
1-30-48	W. P. Shepherd (Bus. Com.)	3.90	
1-30-48	Verna Kinn (Bus. Com.)	2.40	
2-28-48	Peter M. Petersen	14.60	
2-28-48	A. S. Davidson	77.75	
2-28-48	Carl R. Baker	50.15	
2-28-48	Sidney Bales	48.50	
2-28-48	H. N. Truher	2.40	
			\$ 282.55
4-10-48	Peter M. Petersen	.75	
4-10-48	A. S. Davidson	34.60	
4-10-48	Carl Baker	15.65	
4-10-48	Sidney Bales	35.45	
4-10-48	Odyne Mathews	6.00	
4-10-48	Percy Brown	500.00	
			\$ 875.00
5 -48	Anne Taylor	100.00	
5 -48	Ethan Newman	50.00	
			\$ 1025.00

Eugene, Oregon,
October 20, 1954.

Meeting of the Rural School District Board was held in the County School Office with board members Charles Swango, A. S. Davidson, Carl Baker, Odyne Mathews, R. C. Oster; auditor Ronald Babcock; and, Superintendent Lucille L. Klinge, present.

Minutes of the meeting of July 9th were read and approved.

The School Board of School District No. 36, Lorane, appeared before the Rural School Board, to discuss warrants in the amount of \$8,428.12. A motion was made, seconded and carried, to instruct the School Board of District No. 36, to show \$8,428.12 as deficit on 1955-56 budget and Rural School Board will allow same. Secretary was instructed to notify the school board of School District No. 36, to pick up as many warrants as possible in order to save interest.

Motion was made, seconded and carried, to allow School District No. 155J, \$250.00 out of the Emergency fund for tiling of playshed floor.

Discussion was held concerning need of funds for building purposes for School District No. 177, Disston. Motion was made, seconded and carried, that Mr. Oster should meet with the School Board of District No. 177, referring problems back to district with the recommendation that only one room be built at this time. Mr. Oster was instructed to keep Rural Board informed.

Secretary invited the Rural School Board to meet with the Veneta PTA on Monday, January 17th.

A discussion was held concerning a salary schedule for Lane County teachers. Secretary was instructed to make a thorough study and report back to the Rural School Board.

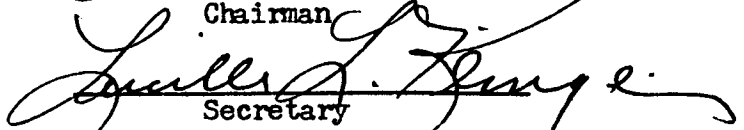
Motion was made, seconded and carried, that the following bills be allowed:

	<u>Mileage</u>	<u>Lunch</u>	<u>TOTAL</u>
Charles Swango -----	\$ 2.70	\$1.25	\$ 3.95
A. S. Davidson -----	12.24	1.25	13.49
Carl Baker -----	5.40	1.25	6.65
Odyne Mathews -----	2.70	1.25	3.95
R. C. Oster -----	3.60	1.25	4.85

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
July 9, 1954.

Meeting of the Rural School District Board was held in the County School Office with Charles Swango, A. S. Davidson, Carl Baker, Odyne Mathews, and Lucille L. Klinge, present.

Minutes of the meeting of May 25th, 1954, were read and approved.

Election returns from Zone V (Election June 21, 1954) were canvassed and the results were found to be as follows:

Dist. No.	Odyne Mathews	Bill Scharen	Chas. Foster	W. McCulloch	Bart Johnson	Earl Petty	Lulu Kent	Eldon Thompson	Chas. Mitchell	Russell Alford	Arvid Rothauge
25J	16										
26	28				1						
28	30										
36	66							1	1	1	1
40	73					2	1				
44	7										
48	28										
66	71	3	2	1							
75	37										
78	24										
80	17										
TOTALS	397	3	2	1	1	2	1	1	1	1	1

Since the majority of votes were cast for Odyne Mathews, he is hereby declared elected as a director from Zone V, to serve until the annual school meeting of June, 1957.

M Motion was made, seconded and carried, to elect R. C. Oster as chairman for 1954-55. Unanimous ballot was cast for said R. C. Oster.

Motion was made, seconded and carried, to elect A. S. Davidson as Vice-Chairman for 1954-55. Unanimous ballot was cast for A. S. Davidson.

Bill was presented from School District No. 93, Dorena, for emergency teacher, in the amount of \$990.00. Motion was made, seconded and carried, to allow said bill.

Motion was made, seconded and carried, to allow \$250.00 to School District No. 27, Liberty, as requested, for payment on projector.

Motion was made, seconded and carried to pay Rural School Board Association dues to the State School Boards Association in the amount of \$50.00.

Motion was made, seconded and carried to pay Percy W. Brown and Company for accounting services from October 1, 1953 to date, as per agreement, in the amount of \$1202.75.

At the request of Mrs. Dallas Vigue, Clerk of School District No. 165, Ryan, the Secretary discussed the problem of the Rural School Board allowing board and room for High School pupils from School District No. 165. Motion was made, seconded and carried, that the Rural School Board would not allow same.

Mrs. Catherine Landon, Clerk of School District No. 78, Pine Grove, appeared before the board and requested money out of the Rural School Board Emergency fund for payment of tuition (including bus fare) for 1954-55, for upper grade youngsters. Motion was made, seconded and carried, that the Rural School Board allow tuition in the actual amount -- said amount to be paid upon presentation of bill.

Mr. Edward E. Cooper, Superintendent of School District No. 66, Applegate, appeared before the Rural School Board, to request District use of monies (received from second payment of tuition from District No. 78) in the amount of \$900.00. Motion was made, seconded and carried, that the Rural Board allow \$750.00 to School District No. 66 for use toward purchase of extra equipment as specified, to be drawn from accumulated funds. The remainder of accumulated amount to be shown as cash on hand in the 1955-56 budget.

Motion was made, seconded and carried, to transfer \$1200.00 out of Emergency Fund to Board Expenses, for payment to Carl Baker and Margaret Blanton, to offset expenses to National Conference on Rural Education. This amount to be divided equally between Carl Baker and Margaret Blanton (\$600.00 each).

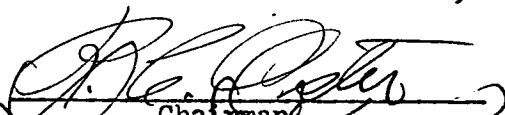
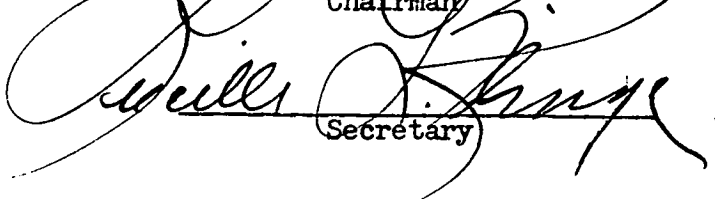
Motion was made, seconded and carried, for Secretary to draw \$400.00 expenses, as allowed in budget -- said amount to be paid out of Travel Expense in budget.

Motion was made, seconded and carried, that the following board expenses be allowed:

	<u>Mileage</u>	<u>Lunch</u>	<u>Total</u>
Charles Swango - - - - -	\$ 2.70	\$1.25	\$ 3.95
A. S. Davidson - - - - -	12.24	1.25	13.49
Carl Baker - - - - -	5.40	1.25	6.65
Odyne Mathews - - - - -	2.70	1.25	3.95

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
May 25, 1954.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, R. C. Oster, A. S. Davidson, and Lucille L. Klinge, present.

Minutes of the meeting of April 23rd were read and approved.

The votes were canvassed from the 6% Limitation election held in the Rural School Districts on May 17th, and the results were found to be as follows:

<u>Dist. No.</u>	<u>YES</u>	<u>NO</u>	<u>Dist. No.</u>	<u>YES</u>	<u>NO</u>
1 -----	7	0	84 -----	2	4
25J -----	7	1	88 -----	9	12
26 -----	6	9	90 -----	14	2
27 -----	5	0	93 -----	3	1
28 -----	30	4	98 -----	5	0
31 -----	5	9	102J -----	4	0
32 -----	41	5	112 -----	9	7
36 -----	10	4	117 -----	32	0
40 -----	9	4	118 -----	5	1
43 -----	27	15	128 -----	5	6
44 -----	6	0	139 -----	8	4
48 -----	5	1	143 -----	0	5
66 -----	5	9	155J -----	4	0
67 -----	4	3	163 -----	6	0
68 -----	22	0	165 -----	0	2
71 -----	14	0	170J -----	Rec'd too late	
75 -----	10	0	177 -----	18	4
78 -----	4	0	186 -----	8	0
79 -----	9	0	191 -----	6	3
80 -----	3	1	TOTALS -----	367	116

Since the majority of votes cast were in favor of exceeding the 6% limitation, the election is hereby declared CARRIED.

Letter was read from School District No. 155J, requesting surplus money to be used for replacement of pupil desks. Motion was made, seconded and carried, to allow said District No. 155J up to \$200.00 of surplus funds for purchase of pupil desk replacement.

Secretary was instructed to notify School District No. 71 that signatures of Lowell Business Men concerning the reimbursement of Rural School Board monies (to be returned up to 50%) will be accepted as surety upon receipt of letter requesting same.


Motion was made, seconded and carried, that the following

board mileage be allowed:

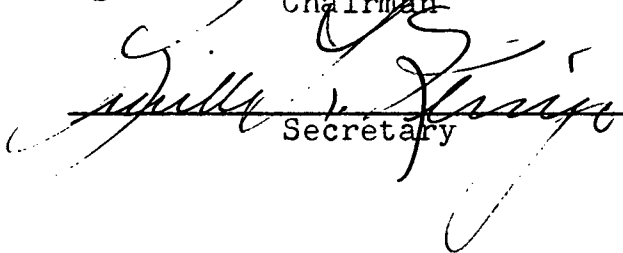
	<u>May 25 Meeting</u>	<u>Amount</u>
Carl Baker -----	60	\$ 5.40
Oster -----	40	3.60
Davidson -----	136	12.24

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,



Chairman



Secretary

Eugene, Oregon,
April 23, 1954.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, Carl Baker, Odyne Mathews, R. C. Oster, Auditor Ronald Babcock, and Lucille L. Klinge, present.

Minutes of the meeting of April 1, 1954, were read and approved.

Letter was read from Mr. Arthur Robison, Clerk of School District No. 26, requesting use of surplus funds for the purchase of a deep freeze. Secretary was instructed to write to clerk and request information as to way money was accumulated.

Letter was presented from Mr. Philip Higdon, clerk of School District No. 75, requesting additional money for cook's salary. Motion was made, seconded, and carried, that the Rural School Board allow up to \$500.00 additional -- district to use money as budgeted, then show additional as deficit on 1955-56 budget.

Motion was made, seconded and carried, to allow a total of \$1165.00 to Skipworth home to go toward purchase of textbooks, teaching supplies, and library books for Springlane School (Skipworth Home).

Motion was made, seconded and carried, to allow a total of \$1500.00 for each, District No. 71 and Union High School District No. 9 (if needed), to make up difference not previously allowed, for water system in City of Lowell, with the stipulation that not less than 50% be returned to school districts from City in either cash or services. This money to be taken out of cash on hand in Districts as of June 30, 1954, or district go on warrants -- completed bill to be seen by Rural School Board.

Motion was made, seconded and carried, that the following mileage and board expenses be paid:

	<u>Visitation</u>	<u>April 23 Meeting</u>	<u>Amount</u>
Charles Swango -----	70	30	\$ 9.00
Carl Baker -----	-	60	5.40
Odyne Mathews -----	-	30	2.70
R. C. Oster -----	60	40	9.00

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

R. C. Oster
Chairman
Lucille L. Klinge
Secretary

Eugene, Oregon,
April 1, 1954.

An all-day meeting of the Rural School Board was held in the County School Office with Carl Baker, A. S. Davidson, Odyne Mathews, Charles Swango, R. C. Oster, Lucille L. Klinge, and Auditor Ronald Babcock, present.

The entire day was spent in budget hearings, requested from the following school districts:

40	43
U-12	118
1	93
U-1	U-8
71	78
U-9	26
90	102J
32	36
31	177
75	139

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Charles W. Swango
Chairman
Lucille L. Klinge
Secretary

Re; School District No. 78 - Pine Grove

Motion was made, seconded and carried, to let tuition go, if needed. Will allow out Emergency Fund (Possibility that district might consolidate).

March 12, 1954
March 13, 1954
March 15, 1954

The Rural School District Board met in the County School Office on the above dates with all members present.

The entire three days were spent in checking school district budgets.

RURAL SCHOOL DISTRICT BOARD,

Charles W. Swango
Chairman
William H. King
Secretary

to have
mileage
allowance
paid +
(400 per mo.)
for est
600.00

Eugene, Oregon,
February 5, 1954.

Rural School Budget hearing was held in the County School Office with the following board and budget committee members present:

Board Members
R. C. Oster
Odyne Mathews
Lucille L. Klinge

Budget Committee Members
George Balsiger
Gustaf Swanson
Clarence Walker

Motion was made, seconded and carried, that the budget, as published, be accepted:

BUDGET - 1954-1955

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 9,000.00
2. Estimated receipts from delinquent taxes	150.00
3. Amounts received from other sources	0
TOTAL	\$ 9,150.00

Estimated Expenditures

1. Personal Services:	
A. Clerical and Legal	\$ 3,600.00
2. Supplies, Printing	75.00
3. Postage, Telephone and Telegraph	125.00
4. Elections and Publicity	30.00
5. Board Expenses, Travel, Etc.	1,250.00
6. Office Equipment	50.00
7. Other Miscellaneous Expenses	0
8. Emergency	30,000.00
TOTAL	\$ 35,130.00

Summary of Estimated Expenditures, Receipts, and Available Cash Balances and

	<u>Tax Levy</u>	
1. Total Estimated Expenditures	\$ 35,130.00	
2. Deduct Total Estimated Receipts and Available Cash Balances	9,150.00	
3. Amount necessary to balance the budget	\$ 25,980.00	
4. Deduct deficit forwarded to next fiscal year	0	
5. Balance to be raised by taxation	\$ 25,980.00	
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made	\$ 519.60	
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR	\$ 26,499.60	

The following people were appointed to serve as a committee to formulate a Lane County School Boards' Association:

Zone 1 --- William Beck, Mapleton, Oregon.
Zone 2 --- Paul Longcoy, Coburg, Oregon.
Zone 3 --- *Made Carlo Longcoy*

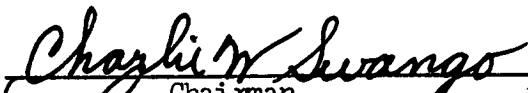
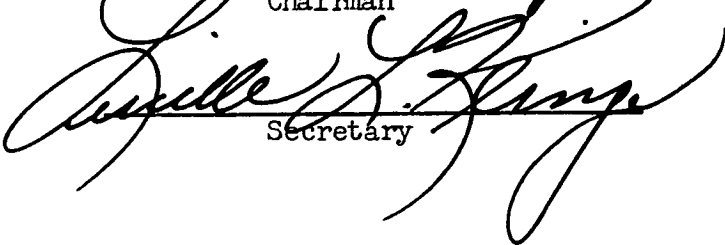
Zone 4 --- Jim Bostick, Mosby Creek Rd., Box 376, Cottage Grove, Oregon.
Zone 5 --- William Bumpus, B. B. Rt., Cottage Grove, Oregon.

The following mileage and bills were authorized:

	Feb. 5 Meeting	School Visitation	Phone Calls	Amount
R. C. Oster -----	40	202	\$ 1.20	\$ 22.98
Odyne Mathews -----	30	48		7.02
George Balsiger -----	100			9.00
Gustaf Swanson -----	26			2.34
Clarence Walker -----	30			2.70
Guard Publishing Company ---- (Publishing Budget) -----				22.29

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
Jan. 11, 1954.

The Rural School Board met at the Eugene Hotel for a dinner meeting as hosts to the School Board Members (comprising the Rural School District). After the dinner a question and answer period was held. It was decided that Lane County should organize a School Boards' Association. A committee to represent each Zone will be appointed to study the organization of such an Association.

Some time was spent in making up the Rural Board Budget. The following persons were appointed to make up the Budget Committee:

Mr. Wm. Beck - Mapleton (136 miles)
Mr. George Balsigner - Blue River (100 miles)
Mr. Paul Longcoy - Coburg (30 miles)
Mr. Jim Bostick - Mosby Creek Rd., Box 376, C. G. (60 miles)
Mr. Clarence Walker - Eugene, Rt. #5, Box 286 (30 miles)

Motion was made, seconded and carried, for secretary to cast a unanimous ballot for George Balsigner as chairman of the Budget Committee.

Motion was made, seconded and carried, for secretary to cast a unanimous ballot for Jim Bostick as secretary of the Budget Committee.

Motion was made, seconded and carried, to allow in the 1954-55 budget \$400.00, Superintendent's expenses -- said amount to be included in Travel Expense of budget.

Motion was made, seconded and carried, that budget be drawn up by the Rural School Board be amended to place \$30,000.00 in the Emergency Fund with \$9,000.00 to be shown as estimated available cash balance.

Motion was made, seconded and carried, to pay the following mileage and expenses:

	Jan. 8 Meeting	Jan. 11 Meeting	Lunch	TOTAL
A. S. Davidson -----	136	136	\$.80	\$ 25.28
Odyne Mathews -----	30	30	.65	6.05
R. C. Oster -----	40	40	.75	7.95
Charles Swango -----	30	30	.75	6.15
Carl Baker -----	0	60	-	5.40
William Beck -----		136		12.24
George Balsiger -----		100		9.00
Paul Longcoy -----		30		2.70
Jim Bostick -----		60		5.40
Clarence Walker -----		30		2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Charles W. Swango
Chairman
Lucy D. Linger
Secretary

Eugene, Oregon,
January 8, 1954.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, Odyne Mathews, R. C. Oster, A. S. Davidson, Auditor Ronald Babcock, and Lucille L. Klinge.

Minutes of the meeting of December 12, 1953, were read and approved.

Discussion was held regarding procedure of program for the School Boards' Dinner meeting. It was decided to follow:

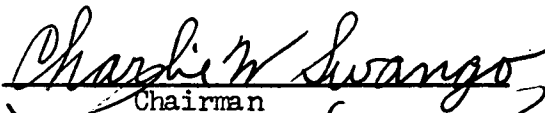
1. Grace
2. Musical Number
3. Greetings - Charles Swango
4. Introductions of Head Table
5. Introductions of District School Board Members
6. Purpose of meeting - Carl Baker
7. Question and Answer period

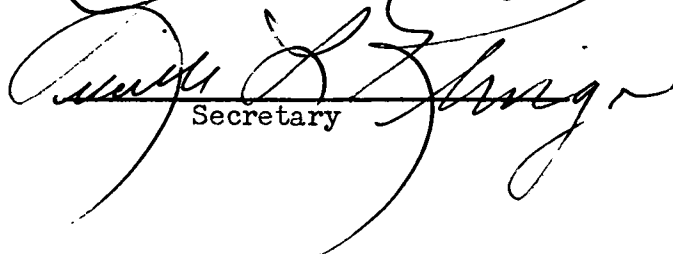
Discussion of the Rural School Board's budget was held. Motion was made, seconded and carried, to meet after the January 11th dinner meeting with a budget member for final action on the budget.

Mr. Babcock gave a report on School District No. 165. A request was made for a written report before action was taken.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
December 11, 1953.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, Carl Baker, Odyne Mathews, R. C. Oster, A. S. Davidson, Ronald Babcock, and Lucille L. Klinge, present.

Minutes of the meeting of November 30th were read and approved.

Motion was made, seconded and carried, to set up dinner meeting for two school board members from each district board as guests of the Rural School Board. Secretary was instructed to set up meeting place and time and notify individual districts. (Dinner was set for January 11th, Eugene Hotel, at 7:00 o'clock p.m.)

A discussion of Policies was held and the following Policies were adopted for the school year 1954-55:

Rural School Board Policies - 1954-55

- A. Salaries - Existing salary schedule as followed by Rural School Board in 1953-54 budgets.
- B. Capital Outlay:
 - (1). New buildings - leave to individual districts.
 - (2). Allow minor alterations.
 - (3). Allow new furniture and equipment for additional pupils only, as required by standards.
 - (4). Assessments for betterments - will meet standards. (Recommendation by Davidson for next year - "perhaps Capital Outlay should be allowed on a specific basis, such as per pupil, A.D.M., etc.").
- C. Textbooks - \$4.⁷⁵~~57~~ per student.
- D. Emergency Fund - Allow 2 $\frac{1}{2}$ % of total operational budget.
- E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.
- F. Buses
 - (1). Operation and maintenance of transportation shall be allowed on a basis of average cost authorized comparable districts.
 - (2). Allow 10% of cost of present equipment in use for Sinking Fund to be used for purchase of buses as replacement fund.
- G. Library Books - \$1.50 per pupil.
- H. Retirement and Social Security - Allow \$250.00 per employee.

I. Sick Leave - \$75.00 per teacher.

The Secretary was instructed to incorporate the following recommendations in a letter to School Boards:

1. Principal be allowed to sit in on all board meetings, particularly budget meeting.
2. Make a careful analysis of all budget items and fill out Breakdown in full.
3. School Boards make every effort to operate within budget.

- - - - -

The following mileage and expenses were allowed:

	<u>12/11/53</u> <u>Meeting</u>	<u>Lunch</u>	<u>Total</u>
Carl Baker -----	60	\$1.30	\$ 6.70
Charles Swango -----	30	1.25	3.95
Odyne Mathews -----	30	1.25	3.95
R. C. Oster -----	40	1.25	4.85
A. S. Davidson -----	136	1.25	13.49

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Charles W Swango
Chairman

Paula L. Frig
Secretary

Eugene, Oregon,
November 30, 1953.

Meeting of the Rural School District Board was held in the County School Office with A. S. Davidson, Odyne Mathews, Charles Swango, R. C. Oster, Ronald Babcock, and Lucille L. Klinge, present.

Minutes of the meeting of November 3rd were read and approved.

Mr. Henry Strom and Mr. Archie McCrae appeared before the Rural School Board in behalf of the "B" League to discuss salaries. No action was taken.

The School Board of School District No. 155J, Noraton, appeared before the Rural School Board concerning usage of accumulated funds. Motion was made, seconded and carried, that the Rural School Board allow in 1954-55 equalized levy up to \$1900.00 deficit for School District No. 155J.

Secretary was instructed to secure legal opinion from the State concerning the status of School District No. 165.

Secretary was instructed to notify districts to send in schedule of classes with budget breakdown.

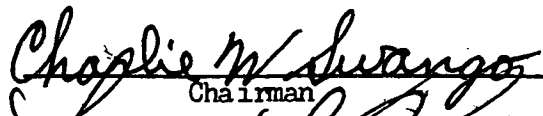
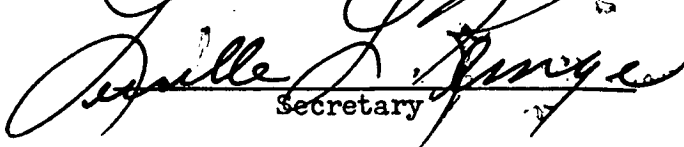
Motion was made, seconded and carried, to allow County Superintendent to employ additional help to accumulate material on teacher experience and training.

Motion was made, seconded and carried, to pay the following:

	<u>11/30/53</u> <u>Meeting</u>	<u>Amount</u>
Charles Swango	30	2.70
A. S. Davidson	136	12.24
Odyne Mathews	30	2.70
R. C. Oster	40	3.60
P.E.R.B. - Soc. Sec. Rev. Fund - - - - -		.83
Irma Martin - - - - - (Clerical) - - - - -		250.00

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
Nov. 3, 1953.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, A. S. Davidson, Odyne Mathews, Charles Swango, R. C. Oster, Ronald Babcock, and Lucille L. Klinge, present.

Minutes of the meeting of October 30, 1953, were read and approved.

Bids were opened for auditor services for the school year 1953-54 and the one and only bid, submitted by the Percy W. Brown and Company, was accepted. Secretary was instructed to notify the Percy W. Brown and Company of the acceptance of their bid.

Mr. Mitchell, Mr. Rothauge, Superintendent McCrae, and Harold M. Foster, from School District No. 36, appeared before the Rural School Board and requested help on amount shorted by auditor. After some discussion, motion was made, seconded and carried, that School District No. 36 go on warrants (amount needed) and show as deficit (including interest) on 1954-55 budget -- Rural School Board to allow in equalized levy. Secretary was instructed and authorized to notify clerk of this action.

Mr. Purcell, Mr. Robison, from School District No. 26, appeared before the Rural School Board and requested financial assistance on retiring warrants. After some discussion, motion was made, seconded and carried, that School District No. 26 be permitted to use up surplus funds to \$2000.00 -- but not at expense of the other items (such as improvement of grounds, etc.) -- providing that the balance be raised by special election. Secretary was instructed and authorized to notify clerk of this action.

Motion was made, seconded and carried, that the following bills be allowed:

	<u>Visitation</u>	<u>Nov. 3 Meeting</u>	<u>Other</u>	<u>Total</u>
Carl Baker -----	248	60	-	\$ 27.72
A. S. Davidson -----	180	136	-	28.44
R. C. Oster -----	-	40	.20	3.80
Charles Swango -----	-	30	-	2.70
Odyne Mathews -----	-	30	-	2.70
Register Guard (legal notice - call for bids) -----				7.84
Lucille L. Klinge (For Teachers' Workshop) -----				400.00



A discussion of purchasing under the auspices of the Rural School Board was discussed and it was decided that the Secretary and auditor check schools for needs in the following items:

1. Paper towels.
2. Toilet tissue.
3. Chalk
4. Adhesive tape.
5. Soap - liquid, bead.

Motion was made, seconded and carried, to allow School District No. 43 to use money (allowed to old School District No. 49) not to exceed \$400.00 for construction of bus shed.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

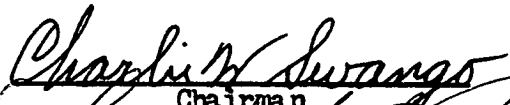
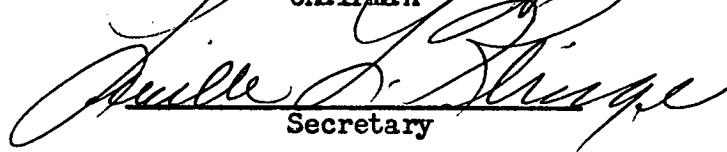
Eugene, Oregon,
Oct. 30, 1953.

On October 30th, 1953, Mr. Swango, Mr. Oster, Mr. Baker, Mr. Davidson, and Lucille L. Klinge, met with the School Board of School District No. 165, at the Fisher school house.

This meeting was held for the purpose of discussing ways and means of School District No. 165 meeting their tuition bill to Lincoln County. After some discussion, motion was made, seconded and carried, that the Rural School Board allow School District No. 165 to use \$2,868.64 of surplus funds to go toward payment of tuition bill to Lincoln County. Secretary was instructed and authorized to notify clerk to draw warrant in the above amount.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
September 18, 1953.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Charles Swango, R. C. Oster, Odyne Mathews, Carl Baker, and Lucille L. Klinge, present.

Minutes of the meeting of August 24th were read and approved.

Mrs. Catherine Landon, clerk of School District No. 78, Pine Grove, was present and requested use of surplus funds for the tuition of pupils of Grades 5, 6, and 8, to School District No. 66, Applegate. Motion was made, seconded and carried, that School District No. 78 be allowed to use surplus funds for tuition purposes.

The matter of retro-active social security for Irma Martin was discussed and the Secretary was instructed to pay same for Irma Martin.

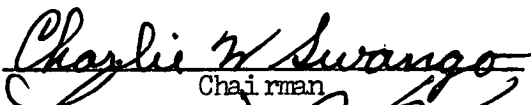
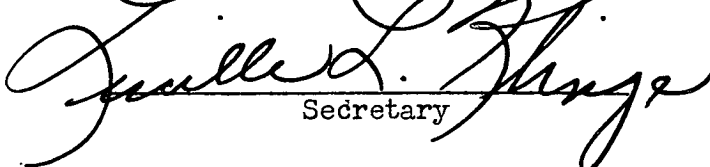
A discussion of delinquent tuition due Lincoln County, from School District No. 165, Lane County, was held. It was decided that on Wednesday, September 30th, the Rural School Board would hold a meeting at Five Rivers to discuss ways and means to alleviate this indebtedness. The Secretary was instructed to notify district of this decision.

Motion was made, seconded and carried to pay the following transportation and lunch:

	9/18 <u>Meeting</u>	<u>Lunch</u>	<u>TOTAL</u>
A. S. Davidson -----	136	\$.75	12.99
Carl Baker -----	60	.90	6.30
R. C. Oster -----	40	.75	4.35
Charles Swango -----	30	-	2.70
Odyne Mathews -----	30	-	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
August 24, 1953.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Odyne Mathews, Charles Swango, and Lucille L. Klinge, present.

Minutes of the meeting of June 22nd, 1953, were read and approved.

The following bills were presented and motion was made, seconded and carried to pay same:

Koke-Chapman ----- (post binder) ----- \$ 9.30
Percy W. Brown & Co. - (Accountant Services) --- 1,013.00

Motion was made, seconded and carried to draw \$50.00 to the County School Office for office equipment.

Mr. Mathews, in behalf of School District No. 28, Veneta, requested the Rural School Board's approval to use \$1,050.00, surplus funds, for the purchase of bleachers for the gymnasium. Rural School Board authorized Mr. Mathews to meet with said school board and offer recommendations on costs, etc. Mr. Mathews was instructed to report back to Rural School Board.

Motion was made, seconded and carried, to send "get well" card to Mr. Oster.

Motion was made, seconded and carried, to nominate Charles Swango for chairman, 1953-54. Secretary was instructed to cast unanimous ballot for Mr. Swango.

Motion was made, seconded and carried, to nominate R. C. Oster for vice-chairman, 1953-54. Secretary was instructed to cast unanimous ballot for Mr. Oster.

Secretary was instructed to request parking permits from Commissioners for Rural Board members.

Motion was made, seconded and carried, to pay the following Board expenses:

	<u>July 15th</u>	<u>Aug. 24th</u>	<u>Lunch</u>	<u>Total</u>
Carl Baker -----	60	60	.85	\$ 11.65
Odyne Mathews -----	-	30	-	2.70
Charles Swango -----	-	30	-	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Charles W. Swango
Chairman
Lucille L. Klinge
Secretary

Eugene, Oregon,
June 22, 1953.

Meeting of the Rural School Board was held in the County School Office with R. C. Oster, Carl Baker, Odyne Mathews, Charles Swango, (auditor) Ronald Babcock, and Lucille L. Klinge, present.

Minutes of the meeting of May 26th were read and approved.

Mrs. Catherine Landon, clerk of School District No. 78, Pine Grove, appeared before the Rural School Board to request use of funds to raise teacher's salary and to drill well. Mr. Mathews is to notify board that Rural School Board would allow a maximum of \$435.00 on teacher's salary and District No. 78 make arrangements with church across from school house, for partial cost of well. Rural School Board will take final action later.

Mr. Wm. Harcombe, chairman of the School District Board, Dist. No. 28, Veneta, appeared before the Rural School Board and requested \$1695.00 out of the Rural School Board emergency fund for drilling new well. Request was denied.

Mr. Robert Gerstenberger, principal of School Dist. No. 128, Mount View, appeared before the Rural School Board and requested permission to transfer \$2312.90, surplus funds, for new bus. (Mr. Oster will meet with Dist. No. 128 board to discuss this).

Letter was presented from School District No. 98, LeBleu, expressing appreciation to the Rural School Board for their assistance and cooperation shown said district.

Votes were canvassed from the Director election in Zones 1, 2, and 4, on June 15, 1953, and the results were found to be as follows:

ZONE I - Davidson			
	Davidson	Voided	Blank
32	53	2	
88	27		
102J	21		
112	No returns		
114J	No returns		
118	22		1
143	No returns		
154J	No returns		
165	No returns		
170J	7		
TOTALS	130	2	1

ZONE II Swango			
	Swango	Harry Robertson	Blank
27	6		
43	10		
49	12		
55J	2		
90	21	1	
139	3		1
155J	5		
186	9		
TOTALS	68	1	1

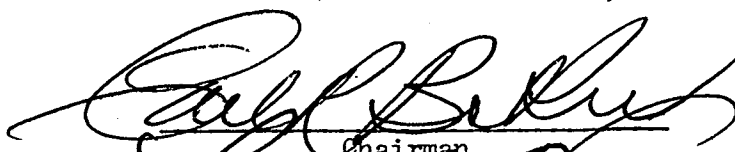
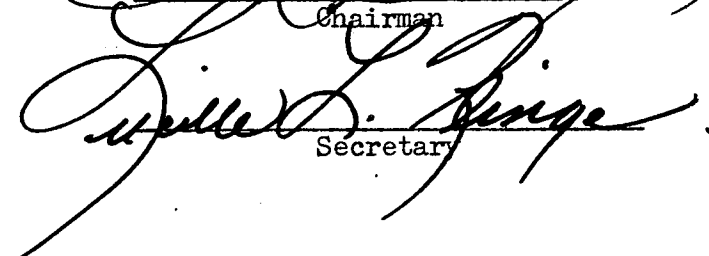
ZONE IV	R. C. Oster	Dee Kidder	E. Stockman	Larry Chapman	Clarence Woodbury	George Mollitor	Jack Spellmire	Neal Griffith	Dell Flanders	Victor McCoy	Voided	Blank
31	7											
71	42	5									1	1
84	8		1									
93	15										2	1
117	172						1	1	1	1	4	22
128	27			3	1						5	
177	17											
191	13					1					1	
TOTALS	301	5	1	3	1	1	1	1	1	1	13	24

According to the above results, it is hereby declared that the following Board Members are elected:

Zone 1 ----- A. S. Davidson -----Term ends June 30, 1956
Zone 2 ----- Charles Swango ----- Term ends June 30, 1956
Zone 4 ----- R. C. Oster ----- Term ends June 30, 1955

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Note: Bills Allowed -

	<u>May 12</u>	<u>May 26</u>	<u>June 22</u>	<u>Total</u>
Charles Swango -----	20	20	20	\$ 5.40
Odyne Mathews -----	-	30	30	5.40
A. S. Davidson -----	-	136	-	12.24
R. C. Oster -----	-	40	40	7.20
Carl Baker -----	-	-	60	5.40
Koke Chapman ----- (Typing Table) -----				35.45

May 26, 1953.

Meeting of the Rural School District Board was held in the County School Office on May 26th, with Odyne Mathews, A. S. Davidson, R. C. Oster, Charles Swango, and Lucille L. Klinge, present.

Minutes of the meeting of May 12th, were read and approved.

Votes were canvassed from the 6% Limitation Elections held in the Rural School Districts on May 18th, 1953, and the results were found to be as follows:

District	YES	NO	District	YES	NO
1 -----	16	14	80 -----	7	0
16 -----	0	12	84 -----	4	1
25J -----	9	5	88 -----	3	5
26 -----	8	3	90 -----	11	0
27 -----	3	1	93 -----	8	2
28 -----	27	9	98 -----	6	1
31 -----	6	1	102J -----	7	1
32 -----	32	8	112 -----	3	9
36 -----	34	5	117 -----	29	5
40 -----	14	0	118 -----	8	0
43 -----	50	10	128 -----	5	0
44 -----	7	1	139 -----	7	0
48 -----	4	1	143 -----	(Too late)	
49 -----	1	4	150 -----	8	0
66 -----	6	10	155J -----	5	0
67 -----	5	1	163 -----	8	2
68 -----	8	11	165 -----	(Too late)	
71 -----	7	0	170J -----	(Too late)	
75 -----	5	0	177 -----	3	0
78 -----	3	0	186 -----	8	0
79 -----	17	5	191 -----	9	1
			TOTALS -	401	128

Since a majority of the votes cast were in favor of exceeding the 6% Limitation of the Rural School District in the amount of \$900,181.83, the election was declared CARRIED.

Motion was made, seconded and carried, that the Rural School Board allow School District No. 170J, Fiddle Creek, \$810.00 out of the Rural School Board Emergency fund, for tuition to School District No. 97J, Florence.

Motion was made, seconded and carried, that the Rural School Board allow School District No. 75, London, \$1358.40 from the Rural School Board Emergency fund for payment of additional teacher.

Motion was made, seconded and carried, that the Secretary be

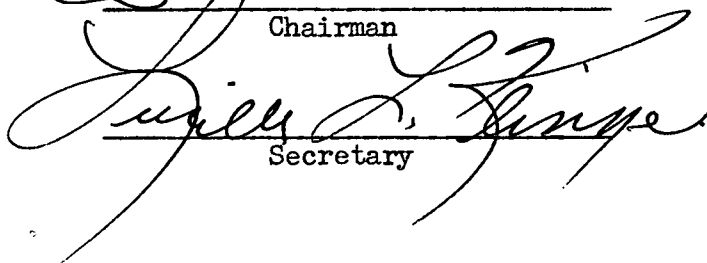
instructed and authorized, to have new warrant forms made up for the Rural School Board's use.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

A large, flowing handwritten signature in dark ink, reading "Earl R. Bokun".

Chairman

A large, flowing handwritten signature in dark ink, reading "Lyle L. Lunge".

Secretary

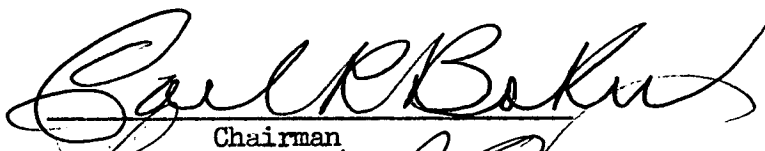
May 12, 1953.

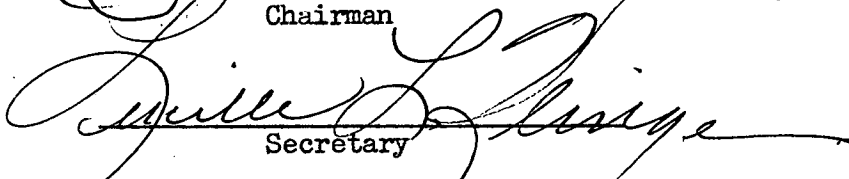
On May 12th, 1953, Mr. Charles Swango, Mr. Ronald Babcock, and Lucille L. Klinge, met with Mr. Wallace Moffitt, Clerk, and Mr. Clovis Buchanan, Chairman, School District No. 27, Liberty, to discuss application for funds out of the Rural School Board Emergency fund.

Mrs. Klinge called Carl Baker and R. C. Oster by phone, and with their consent and with that of Mr. Swango, voted to allow School District No. 27 \$275.00 for relocation of drainage system from the septic tank plus \$282.50 to be used toward offsetting cost of teacher's salary, making a total of \$557.50.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 20, 1953.

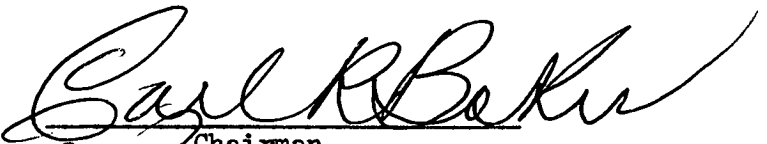
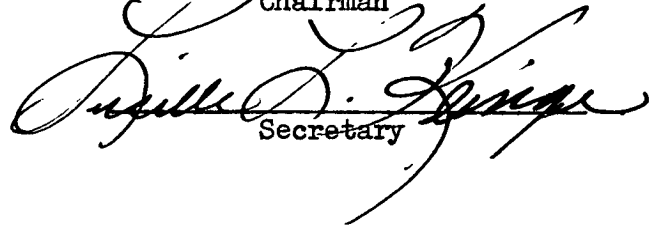
Meeting of the Rural School District Board was held in the County School Office with Carl Baker, R. C. Oster, Odyne Mathews, A. S. Davidson, Charles Swango, and Lucille L. Klinge, present.

Motion was made, seconded and carried, to allow only amount of individual District No. 150 funds toward purchase of site.

The balance of the day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
March 19, 1953.

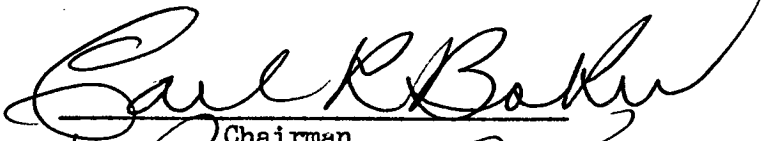
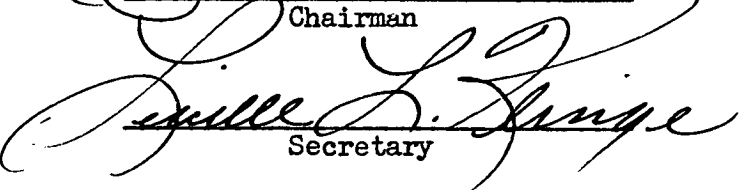
Meeting of the Rural School Board was held in the County School Office with Carl Baker, R. C. Oster, Odyne Mathews, Charles Swango, A. S. Davidson, and Lucille L. Klinge, present.

Motion was made, seconded and carried, that auditor Ronald Babcock determine estimated cash balance to insert in 1953-54 budget and correct budgets accordingly.

The balance of the day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
March 18, 1953.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, A. S. Davidson, Odyne Mathews, R. C. Oster, Charles Swango, and Lucille L. Klinge, present.

Minutes of the meeting of March 3, 1953, were read and approved.

Motion was made, seconded and carried, to pay Irma Martin \$250.00 for clerical.

Motion was made, seconded and carried, that all accumulated monies must be shown on ensuing budget.

Motion was made, seconded and carried, that the Rural School Board pass on individual items which will be earmarked to come from accumulated funds under the control of the Rural School Board.

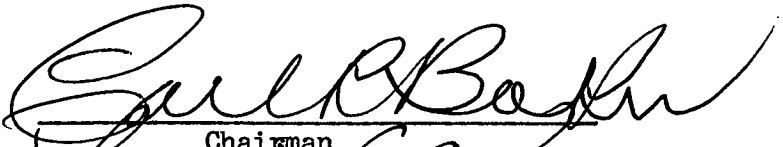
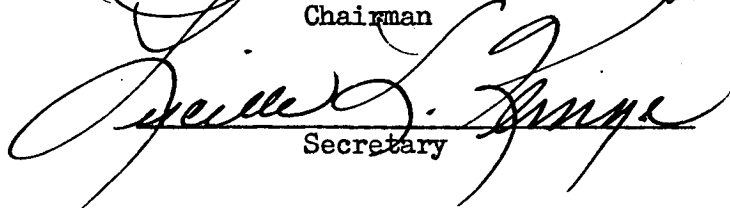
Motion was made, seconded and carried, to instruct Secretary to send resume' of March 9th letter from Mr. J. L. Turnbull, State Department of Education to districts explaining accumulated funds.

Motion was made, seconded and carried, to allow School District No. 44 to transfer \$790.00 to items as requested of Rural Board and which unanimously passed by District No. 44 board on Feb. 24, 1953.

The balance of the day was spent on hearings regarding accumulated funds of the following districts: 1, U-1, 28, U-12, 71, U-9, 68, 191, 66, 98, 44, and 150.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
March 3, 1953.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Charles Swango, Odyne Mathews, R. C. Oster, Ronald Babcock, John Dunn, and Lucille L. Klinge, present.

Minutes of the meeting of February 27th were read and approved.

John Dunn, Principal of the Lowell Grade School (Dist. No. 71) appeared before the Board to discuss use of surplus funds as approved by voters of District No. 71 (in the amount of \$35,000).


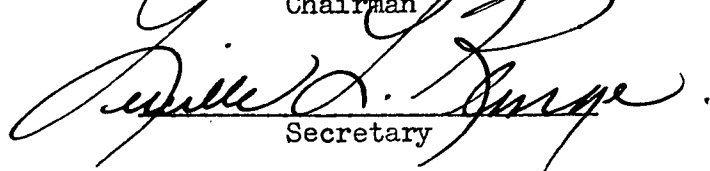
Board discussed in length the Policy on accumulated funds, as made January 29th. Secretary was instructed to notify all districts that March 18th will be set aside as a day for hearings for district boards to discuss individual problems with the Rural School Board.

Motion was made, seconded and carried, that the following bills be paid:

	<u>Feb.</u> <u>27</u>	<u>March</u> <u>3</u>	<u>Lunch</u>	<u>Visitation</u>	<u>Telephone</u>	<u>TOTAL</u>
Carl R. Baker -----		60	\$1.25	166	-----	\$21.59
Carl R. Baker -----					\$8.00 --	8.00
A. S. Davidson -----					1.50 --	1.50
Odyne Mathews -----	30	30	1.25	267	-----	30.68
R. C. Oster -----	40	30	1.25	-----	-----	7.55
Charles Swango -----		20	1.25	-----	-----	3.05
Register-Guard -----	(Publishing Budget) -----					23.02

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
February 27, 1953.

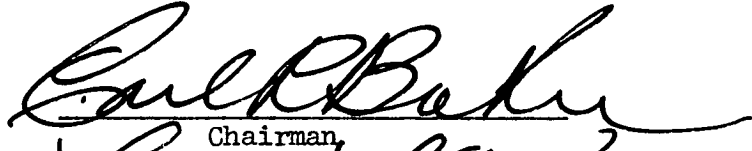
Rural School Board budget hearing was held in the County School Office with Odyne Mathews, R. C. Oster, Charles Swango, and Lucille L. Klinge, present.

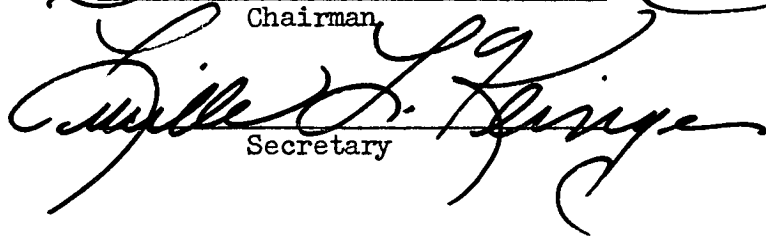
Minutes of the meeting of February 2nd, 1953, were read and approved.

Motion was made, seconded and carried, that budget, as published and included in February 2nd minutes of the Rural School Board, be approved.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 2, 1953.

Meeting of the Rural School Board was held in the County School Office with the following Board Members and Budget Committee members present.

Board Members
Carl Baker
R. C. Oster
Odyne Mathews

Budget Committee Members
Will Shepherd, Vida
Geo. Woodworth, Cottage Grove, Rt. #1
Joe Stewart, Coburg

Motion was made, seconded and carried, to elect Mr. Shepherd as Chairman of the Budget Committee.

Motion was made, seconded and carried, to elect Mr. Woodworth as Secretary of the Budget Committee.

Request was made from School District No. 75, London, for aid from the Rural School Board Emergency fund to hire an additional teacher for the balance of the school year. Motion was made, seconded and carried, to instruct said School District No. 75 to hire additional teacher, covering cost as nearly as possible out of own district budget and then make application out of Rural Board Emergency fund, if needed, at end of year.

Motion was made, seconded and carried, that the following budget be accepted as drafted by the Rural School Board and Budget Committee, and the Secretary was instructed to publish said budget in the Register-Guard - the first publication to be February 4th and the second publication to be February 16th -- with the hearing set for Friday, February 27th at 10:00 o'clock a.m.

B U D G E T

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 2,500.00
2. Estimated receipts from delinquent taxes	150.00
3. Amounts received from other sources	0
TOTAL	\$ 2,650.00

Estimated Expenditures

Estimated Expenditures for 1953-54

1. Personal Service	
a. Clerical and Legal	\$ 3,600.00
2. Supplies, Printing	75.00
3. Postage, Telephone and Telegraph	100.00
4. Elections and Publicity	30.00
5. Board Expenses, Travel, Etc.	1,250.00
6. Office Equipment	50.00
7. Other Miscellaneous Expenses	0
8. Emergency	10,000.00
TOTAL ESTIMATED EXPENDITURES	\$ 15,105.00

SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS, AND AVAILABLE CASH BALANCES AND
TAX LEVY


1. Total Estimated Expenditures	\$ 15,105.00
2. Deduct Total Estimated Receipts and Available Cash Balances	2,650.00
3. Amount necessary to balance the budget	12,455.00
4. Deduct deficit forwarded to next fiscal year	150.00
5. Balance to be raised by taxation	12,305.00
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made	246.10
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR	\$ 12,551.10

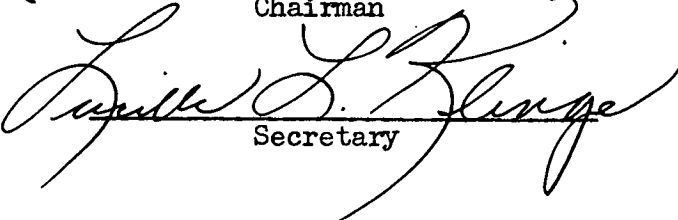
Motion was made, seconded and carried, that the following mileage and board expense be allowed:

	Jan. 29th	Feb. 2nd	Visita- tion	Total Mileage	Meals	Amount
Carl Baker	60	60	405	525	\$ 6.25	\$ 59.50
R. C. Oster	40	40	102	182	3.25	19.63
Odyne Mathews	30	30	54	114	2.50	12.76
A. S. Davidson	136	-	-	136	1.25	13.49
Charles Swango	20	-	42	62	1.25	6.83
Will Shepherd	-	80	-	80	1.25	8.45
George Woodworth	-	56	-	56	1.25	6.29

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Jan. 29, 1953.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Charles Swango, Odyne Mathews, R. C. Oster, A. S. Davidson, and Lucille L. Klinge, present.

Minutes of the meeting of December 16th, 1952, were read and approved.

Mrs. Bessie Kimball, Clerk of School District No. 1, Pleasant Hill, was present and requested authorization of accumulated funds in the amount of \$26,000.00 for the purpose of building a multi-purpose room.

The Board discussed the problem of the use of accumulated funds by individual districts. Motion was made, seconded and carried, that all districts be notified of the following policy:

That cash on hand accumulated by and included in current County equalized levy must be shown in ensuing County equalized levy and that no district may vote to use accumulated general funds for any form of Capital Outlay, such as buildings, new buses, etc. Exception - Federal monies accumulated from Public Laws 815 may be used for Capital Outlay as shown in entitlement as accepted by Federal Agencies.

Rural School Board may deduct amount of cash on hand used for unauthorized purpose from ensuing budgets if above policy is not followed.

The Secretary was instructed to notify Mrs. Kimball, District No. 1, of the above policy.

Motion was made, seconded and carried to appoint Mr. R. C. Oster, Cottage Grove, Rt. #1, to fill Mr. Bales place from Zone IV. (Mr. Oster's mileage - RT - is 40 miles).

Motion was made, seconded and carried, that the auditor be requested to prepare schedule on amount of interest spent on warrants each year.

Motion was made, seconded and carried, to allow in 1953-54 Rural School Board budget, \$400.00 to pay expenses of Mrs. Klinge to the National County Superintendents' Conference in Omaha, Summer of 1953. Said amount to be included in Travel Expense in budget.

The Board worked on budget for 1953-54 and set the date of February 2nd, 1953, to complete budget with Budget Committee.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
December 16, 1952.

A Board meeting of the Rural School Board was held in conjunction with the Clerks' Meeting, with Charles Swango, Carl Baker, A. S. Davidson, and Lucille L. Klinge.

Letter of resignation was read from Sidney Bales. Motion was made, seconded and carried, that the Board accept Mr. Bales resignation with regrets. Motion was also made, seconded and carried; that the matter of appointing a Board Member in Mr. Bales place, be tabled until next meeting of the Rural School Board.

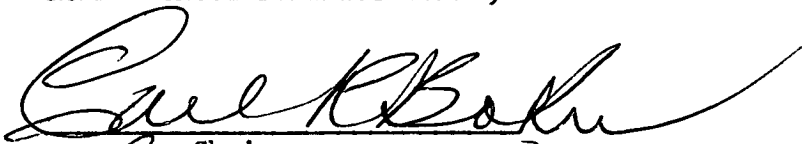
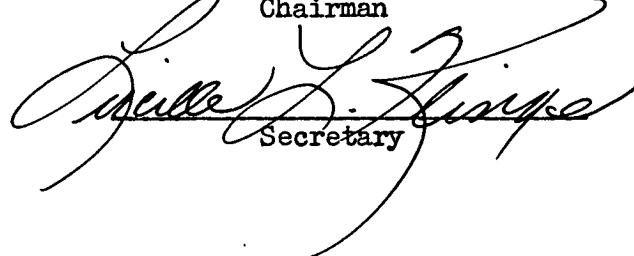
Secretary was instructed to write State Department of Education for information concerning legality of Rural School Board's hiring a Special Education Supervisor for Lane County.

Motion was made, seconded and carried, that mileage be allowed board members present at this meeting:

	<u>Dec. 16 Meeting</u>	
A. S. Davidson -----	136 miles -----	\$12.24
Carl Baker -----	60 miles -----	5.40
Charles Swango -----	20 miles -----	1.80

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
November 24, 1952.

Meeting of the Rural School Board was held in the County School Office with Charles Swango, Odyne Mathews, Sidney Bales, Carl Baker, A. S. Davidson, Lucille L. Klinge, and Auditor Ronald Babcock, present.

Minutes of the meeting of November 19th, 1952, were read and adopted for the year 1953-54:

- A. Salaries - Existing salary schedule, as allowed by Rural School Board in 1952-53 budgets.
- B. Capital Outlay -
 - (1). New buildings - leave to individual districts.
 - (2). Allow minor alterations.
 - (3). Allow new furniture and equipment for additional pupils only, as required by standards.
 - (4). Assessments for betterments - will meet standards.
- C. Textbooks - \$4.50 per student. (Adoptions have been made in Science, Mathematics and Health). Purchase of new adoptions may be made over a two-year period.
- D. Emergency Fund - Allow budget request unless exceeds 5% of total budget as allowed by Rural School Board.
- E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.

Buses -

- A. Operation and maintenance of transportation shall be allowed on a basis of average costs with comparable districts.
- B. Allow 10% of cost of present equipment in use for Sinking Fund to be used for purchase of buses as replacement fund.

A discussion was held regarding the following (for Rural Board purposes only):

- 1. Library books - meet standards.
- 2. Retirement - \$221.00 per employee coming under the Retirement Law.
- 3. Sick Leave - \$75.00 per teacher.

The Secretary was instructed to incorporate the following Recommendations in a letter to School Boards:

- 1. Principal be allowed to sit in on the budget meetings.
- 2. Make a careful analysis of all budget items and fill out Breakdown in full.

Motion was made, seconded and carried, that the Secretary be instructed to secure an opinion concerning the correct procedure in the trans-

ferring and expenditure of reserve funds.

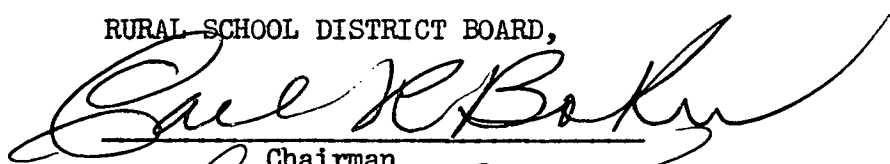
Motion was made, seconded and carried, that the Secretary be instructed to set a "School Day for Clerks".

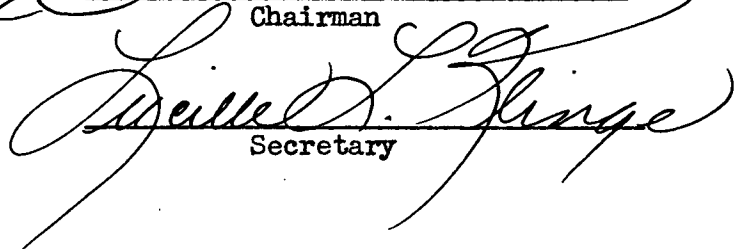
Motion was made, seconded and carried, that the Board mileage for November 24th meeting be allowed:

	<u>Mileage</u>	
Charles Swango -----	20 -----	\$1.80
Odyne Mathews -----	30 -----	2.70
Sidney Bales -----	60 -----	5.40
Carl Baker -----	60 -----	5.40
A. S. Davidson -----	136 -----	12.24

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
November 19, 1952.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Sidney Bales, Odyne Mathews, Charles Swango, A. S. Davidson, and Lucille L. Klinge, present.

Minutes of the meeting of October 3rd were read and approved.

The following "Call for Bids", as published in two issues of the Register-Guard was read:

CALL FOR BIDS
The Lane County Rural School District Board hereby calls for bids for accounting services to the Board to include auditing of budgets and expenditures for the fiscal year 1952-53 for school districts included in the Rural School District. Further, to provide schedules and present data to the board useful in evaluating budgets and to adjust budgets to agree with final decision of the board.

The Board reserves the right to reject any and all bids.

Sealed bids will be received by Lucille L. Klinge, Lane County School Superintendent, at the County School Office, Court House, Eugene, Oregon, until 10:00 o'clock a.m., Wednesday, November 19th. Bids will be opened publicly by the Rural School Board at the County School Office, Court House, Eugene, Oregon, at 10:00 a'clock a.m., Wednesday, November 19, 1952.

RURAL SCHOOL
DISTRICT BOARD.
Carl Baker, Chairman.
Lucille L. Klinge, Sec'y.

No. 831. last pub. Nov. 7, 1952.

In response to said "Call for Bids", one and only one bid was submitted and that by the Percy W. Brown and Company. Motion was made, seconded and carried that the following bid, as submitted by Percy W. Brown and Company, be accepted:

"The Rural School Board
Courthouse
Eugene, Oregon

Gentlemen:

In response to your advertisement we propose to do the necessary and requested accounting work during the fiscal year ended June 30, 1953, at the rate of \$3.50 per hour and \$2.00 per hour for typing.

Very truly yours,

PERCY W. BROWN & CO."

A discussion was held on letter for request of Attorney General's opinion on problems pertaining to Douglas-Lane joint districts.

A discussion was held on District's Cash Balance schedule.

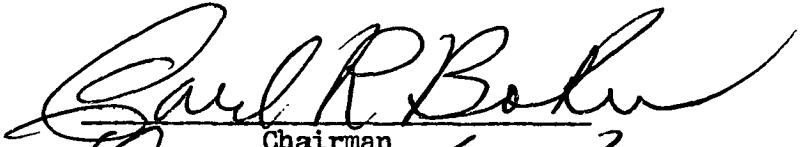
Letter was read by Mr. Davidson from School District No. 165, requesting \$350.00 from Emergency Fund for additional payment of bus driver. Motion was made, seconded and carried to allow said request for \$350.00.

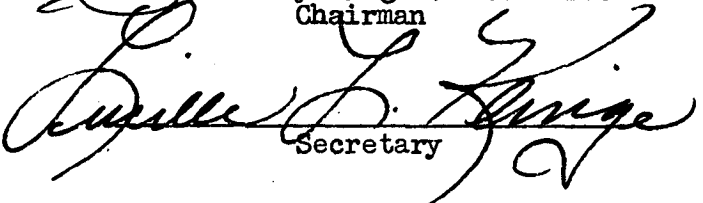
Motion was made, seconded and carried, to allow payment of the following bills:

	<u>Nov. 19</u> <u>Meeting</u>	<u>Oct. 3</u> <u>Meeting</u>	<u>Visita-</u> <u>tion</u>	<u>Meals</u>	<u>TOTAL</u>
Carl Baker -----	60	0	-	\$1.20	\$ 6.60
Charles Swango -----	20	20	-	1.20	4.80
Odyne Mathews -----	30	30	-	1.20	6.60
A. S. Davidson -----	136	0	-	1.20	13.44
Sidney Bales -----	60	60	118	1.20	22.62
Irma Martin -----			(Clerical) -----		250.00
Guard Publishing Company -----			(Printing) -----		7.59
Catherine Frederick, #165 -----			(Emergency Fund) -----		350.00

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
October 3, 1952.

Meeting of the Rural School District Board was held in the County School Office with Charles Swango, Sidney Bales, Odyne Mathews, and Lucille L. Klinge, present.

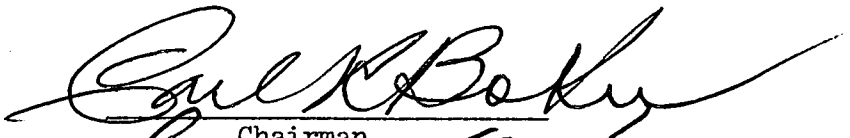
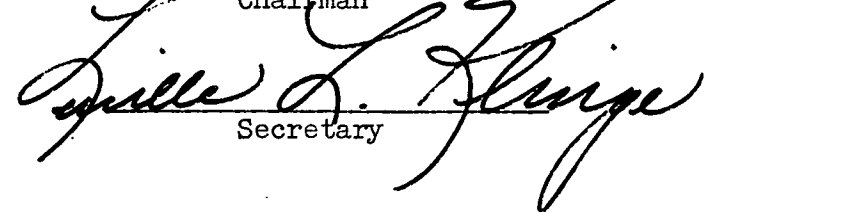
Minutes of the meeting of July 21st were read and approved.

Bill was presented from Percy Brown and Company, in the amount of \$965.00, services as auditor and assistance to the board, in assembling financial information and preparing the budget for the fiscal year 1952-53. Motion was made, seconded and carried that said bill to Percy Brown and Company be paid.

Letter was presented from Mrs. Maybelle Worthylake (District No. 170J), with reference to the Rural Board tuition aid allowance -- requesting payment on monthly basis. Motion was made, seconded and carried, that School District No. 170J, Fiddle Creek, be instructed to go on warrants (when need arises) for payment of tuition to School District No. 97J, Florence. Rural Board to refer to action of July 21st in allowing not in excess of \$1000.00 for tuition at end of school year 1952-53 -- clerk of District No. 170J to be instructed to pick up warrants upon receipt of reimbursement by Rural Board.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
July 21, 1952.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Sidney Bales, Charles Swango, Odyne Mathews, and Lucille L. Klinge, present.

Minutes of the meeting of June 24, 1952, were read and approved.

Mrs. Mary Jacobson, clerk, and Mr. Emil Hansen, Director, School District No. 186, Alvadore, was present and made application for \$750.00 out of the Rural School Board Emergency Fund for painting, lighting, etc. of their school building. Motion was made, seconded and carried, to allow the requested \$750.00 to said School District No. 186, out of the Rural School Board Emergency Fund.

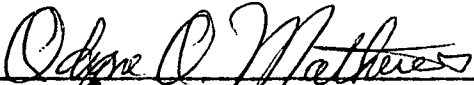
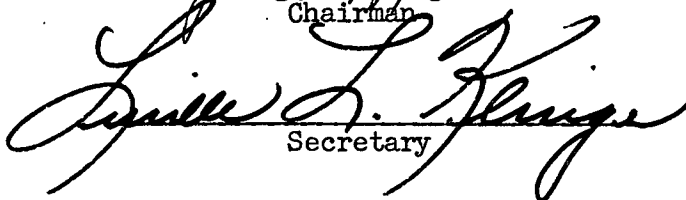
Mr. A. S. Davidson represented School District No. 170J, Fiddle Creek, making application out of the Emergency Fund for money to pay tuition for their 7th and 8th grade students to School District No. 97J, Florence for the school year 1952-53. Motion was made, seconded and carried to allow said School District No. 170J to transport their 7th and 8th graders to School District No. 97J and the Rural School Board will allow not in excess of \$1000.00 for tuition at the end of the school year (1952-53).

Motion was made, seconded and carried, that the following board mileage be allowed:

Carl Baker -----	(Meeting 7-21-52)	-----	\$ 5.40
Sidney Bales -----	(" ")	-----	5.40
A. S. Davidson -----	(" ")	-----	12.24
Chas. Swango -----	(" ")	-----	1.80
Odyne Mathews -----	(" ")	-----	2.70

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
June 24, 1952.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Sidney Bales, Carl Baker, Odyne Mathews, Charlie Swango, and Lucille L. Klinge, present.

Minutes of the meeting of May 27th were read and approved.

Votes were canvassed from the Rural School Board Director election held June 16th, 1952, and the results were found to be as follows:

<u>ZONE II</u>	<u>Charlie Swango</u>	<u>Winifred Hult</u>	<u>Philip R. B. Hult</u>	<u>R. B. McClure</u>	<u>Paul Sherbina</u>	<u>Virgil Allison</u>	<u>Dick Liles</u>
Dist. # 27	9						
# 43	17						
# 49	5						
# 90	9	25	1				
# 139	43			1	1	3	
# 155J	1						1
	82	24	1	1	1	3	1

<u>ZONE III</u>	<u>Carl Baker</u>	<u>Evereth Chase</u>	<u>Dick Wright</u>	<u>Bill Potter</u>	<u>William Wilt</u>	<u>Wightman Lydy</u>
Dist. # 1	152	1	7			
# 16	7			1		
# 67	14					
# 68	30					
# 79	152				5	6
# 98	11					
# 150	19					
# 163	3					
	388	1	7	1	5	6

<u>ZONE IV</u>	<u>Sidney Bales</u>	<u>Geo. Heitt</u>	<u>Wm. Earnshaw</u>	<u>Clarence Culvey</u>	<u>Charley Beidler</u>
Dist. # 31	5				
# 71	17				
# 84	9	1	1		
# 93	16			1	
# 128	8				2
# 117	27				
# 177	10				
# 191	17				
	109	1	1	1	2

According to the above results, the following board members were declared elected:

Zone II --- Charlie W. Sango ----- Term ends June 30, 1953
 Zone III -- Carl Baker ----- Term ends June 30, 1955
 Zone IV --- Sidney Bales ----- Term ends June 30, 1955

Motion was made to nominate Carl Baker as Chairman during 1952-1953. Secretary was instructed to cast unanimous ballot for Mr. Baker. Passed.

Motion was made to nominate Sidney Bales as Vice-Chairman during 1952-53. Secretary was instructed to cast unanimous ballot for Mr. Bales. Passed.

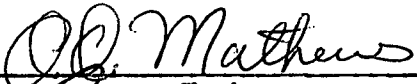
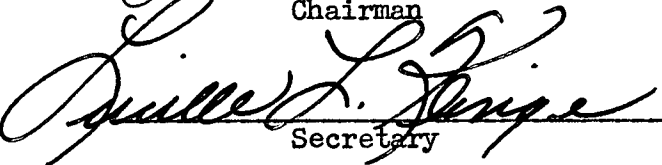
Motion was made, seconded and carried that the Rural School Board go on record as follows: "Whenever a school bus is condemned for school use or leased for other purposes, 10% depreciation will not be allowed".

Motion was made, seconded and carried, that the following Board mileage be paid:

A. S. Davidson -----	(6/24/52)	-----	\$ 12.24
Sidney Bales -----	"	-----	5.40
Carl Baker -----	"	-----	5.40
Odyne Mathews -----	"	-----	2.70
Charlie W. Swango -----	"	-----	1.80

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
May 29, 1952.

406

Meeting of the Rural School Board ~~will be~~ held in the County School Office on May 29th, with Sidney Bales, Odyne Mathews, Charlie Swango, and Lucille L. Klinge, present.

Minutes of the meeting of April 28th, were read and approved.

Letter was presented from Mrs. Hattie Pitts, Clerk of School District No. 98, LeBleu, thanking the Board for amount allowed their district from the Rural School Board Emergency fund. The Board instructed Mrs. Klinge to write letter of appreciation to Mrs. Pitts.

The votes were canvassed from the 6% Rural School District election (held May 19, 1952) and the results were found to be as follows:

Dist.	Vote		Dist.	Vote	
	YES	NO		YES	NO
1 ---	7	0	84 ---	2	6
16 ---	3	2	88 ---	4	0
25J ---	7	14	90 ---	11	0
26 ---	10	0	93 ---	9	0
27 ---	3	0	98 ---	8	0
28 ---	19	3	102J ---	6	1
31 ---	9	0	112 ---	4	4
32 ---	39	30	117 ---	29	1
36 ---	4	0	118 ---	8	0
40 ---	17	1	128 ---	6	4
43 ---	11	0	139 ---	19	3
44 ---	4	3	143 ---	3	0
48 ---	6	0	150 ---	7	0
49 ---	6	1	155J ---	4	0
66 ---	9	16	163 ---	6	0
67 ---	14	2	165 ---	NO VOTE	
68 ---	28	6	170J ---	15	0
71 ---	11	0	177 ---	10	4
75 ---	12	3	186 ---	8	0
78 ---	4	0	191 ---	6	3
79 ---	47	43			
80 ---	7	23	TOTALS-	442	173

Since a majority of the votes cast were in favor of exceeding the 6% limitation in the amount of \$1,109,336.80, the election is HEREBY DECLARED CARRIED.

Motion was made, seconded and carried, to allow Ruth Porterfield and Lucille L. Klinge, \$100 each, out of the board expense fund, for expenses to the Washington State County Superintendents' Workshop, to be held in Cheney, Washington, on June 2nd and 3rd.


Motion was made, seconded and carried, that the following bills be allowed:

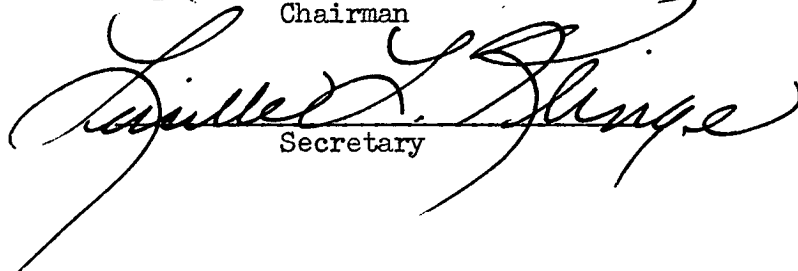
County School Office -----	(supplies) -----	\$ 75.00
Ethan Newman, Postmaster ---	(postage) -----	25.00
Charlie Swango -----	(mileage) (5/29/52) -----	1.80
Sidney Bales -----	(mileage) " -----	5.40
Odyne Mathews -----	(mileage) " -----	2.70

Motion was made, seconded and carried, to elect Carl Baker Vice-Chairman until July 1, 1952.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
April 28, 1952.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, A. S. Davidson, Carl Baker, and Lucille L. Klinge, present.

Minutes of the meeting of April 15th were read and approved.

Mrs. Elsie Warden and Mrs. Lunceford were present from School District No. 118, Lyons, and made request to the Rural School Board for aid from the Emergency Fund to repair the old building for playshed purposes. Motion was made, seconded and carried, that the Rural School Board allow School District No. 118, \$1500.00 from the Emergency Fund for repair of old building for playshed purposes, or up to 1/3rd of the cost on a new building for a maximum of \$7500.00 total cost.

The following bills were authorized:

	<u>April 28</u>	<u>Extra Trip</u>	<u>TOTAL</u>
Odyne Mathews -----	30	30 -----	\$ 5.40
A. S. Davidson -----	136	-----	12.24
Carl Baker -----	60	-----	5.40
Elsie Warden (#118) -----			1500.00

Meeting adjourn.

RURAL SCHOOL DISTRICT BOARD,

O. O. Mathews
Chairman

Lucille L. Klinge
Secretary

Eugene, Oregon;
April 15, 1952.

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Sidney Bales, Carl Baker, A. S. Davidson, Ronald Babcock, and Lucille L. Klinge, present.

Letter of resignation was presented from Dick Liles. Motion was made, seconded and carried, that Mrs. Kline be instructed to write letter of appreciation to Mr. Liles in behalf of the Rural School Board.

Motion was made, seconded and carried, that Mr. Charles Swango of Eugene, Rt. #2 (District No. 43) be appointed to serve as a member of the Rural School Board from Zone II, replacing Mr. Liles, and to serve until the annual school meeting in June, 1952.

School District No. 98, LeBleu, presented costs for the installation of a new well. Motion was made, seconded and carried, that the Rural School Board allow \$1140.14 from the Rural School Board Emergency fund. The Secretary was instructed and authorized to send said amount to the clerk of School District No. 98.

Motion was made, seconded and carried, that the following Board expenses be allowed:

	<u>Meeting</u> <u>April 15</u>	<u>Miles</u> <u>Visitation</u>	<u>Meals,</u> <u>Ph. Calls</u>	<u>Total</u>
Odyne Mathews -----	30	-	\$1.50	\$ 4.20
Sidney Bales -----	60	246	2.50	30.04
Carl Baker -----	60	-	2.50	7.90
A. S. Davidson -----	136	-	1.50	13.74

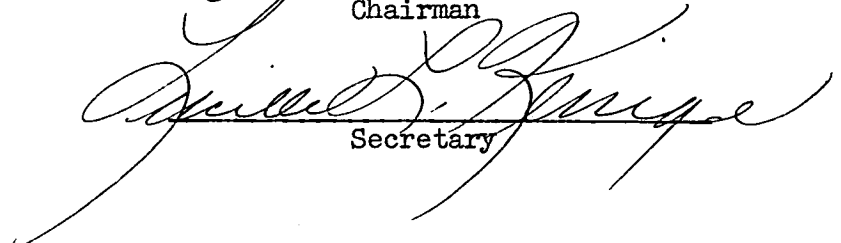
Representatives were present from the following School Districts, having requested hearings on their budget:

25J -- Latham	84 --- Culp Creek
26 -- Saginaw	93 --- Dorena
36 -- Lorane	118 --- Lyons
43 -- Coburg	150 --- Glenwood
66 --- Applegate	U-3 --- Crow
90 --- Blachly	U-9 --- Lowell

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 21, 1952.

Meeting of the Rural School District Board was held in the County School Office with Sidney Bales, A. S. Davidson, Dick Liles, Odyne Mathews, Lucille L. Klinge, and Ronald Babcock, present.

Motion was made, seconded and carried, that the following payments be made: (mileage for meetings of March 13, 20, and 21; school visitation mileage; lunches)


Name	Miles Visitation	March			Lunch	TOTAL AMOUNT
		13	20	21		
Odyne Mathews ----	156	30	30	30		\$ 22.14
Carl Baker -----	78	60	60	-	\$.85	18.67
Sidney Bales -----	412	60	60	60	1.80	55.08
C. R. Bellknap ----	-	100	-	-		9.00
A. S. Davidson ----	210	-	136	136	4.50	47.88
Dick Liles -----	160	-	86	86	5.25	35.13

The remainder of the day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 20, 1952.

Meeting of the Rural School District Board was held in the County School Office with Sidney Bales, Carl Baker, A. S. Davidson, Odyne Mathews, Dick Liles, Lucille L. Klinge, and Ronald Babcock, present.

Request was presented from School District No. 155J, Noraton, asking for aid from the Rural School Board Emergency Fund, in the amount of \$293.20, for the purpose of purchasing and installing a new pump. Motion was made, seconded and carried, that said request be granted, and the Secretary was instructed and authorized to make said payment to the clerk of said School District No. 155J.

Request was presented from School District No. 27, Liberty, asking for aid from the Rural School Board Emergency Fund, in the amount of \$225.00, for the purpose of graveling the school grounds. Motion was made, seconded and carried, that said request be granted, and the Secretary was instructed and authorized to make said payment to the clerk of said School District No. 27.

Motion was made, seconded and carried, that \$75.00 per teacher be allowed for sick leave - Rural School Budgets.

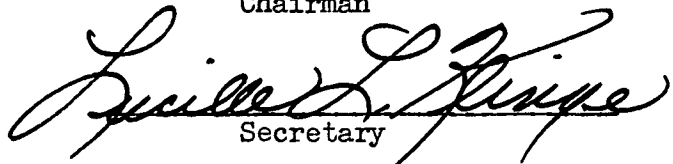
Motion was made, seconded and carried, that in checking budgets the Rural School Board not allow in excess of \$2.00 per pupil for library books.

The remainder of the day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 13, 1952.

Public hearing on the Rural School District Board was held in the County School Office with the following present: Odyne Mathews, Carl Baker, Sidney Bales, C. R. Belknap, and Lucille L. Klinge.

Minutes of the meeting of February 15th were read and approved.


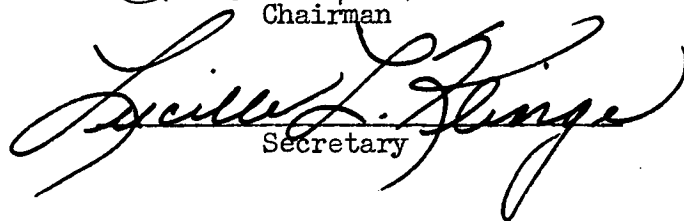
Motion was made, seconded and carried, that the budget, as published, and listed in the minutes of February 15th, be accepted.

Motion was made, seconded and carried, that the following bill be allowed:

Register-Guard Publishing Co. -- (budget) ---- \$ 19.60

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
February 15, 1952

Meeting of the Rural School Board was held in the County School Office with the following board members and budget committee members present:

Board Members

Carl Baker
Sidney Bales
Dick Liles
A. S. Davidson
Odyne Mathews
Lucille L. Klinge (Sec.)

Budget Committee Members

Mrs. Dorothy Owens, Disston
Mrs. Evelyn Liles, Blachly
B. E. Fitch, Eugene, Rt. #5
C. R. Balknap, Blue River

Motion was made, seconded and carried, that the following bills be allowed:

Name	Miles		Visitation	Meetings	Mileage	Meals	Total
Dick Liles	240	/	86		\$29.34	\$2.00	\$ 31.34
Carl Baker	367	/	60		38.43	-	38.43
Sidney Bales	312	/	60		33.48	.80	34.28
A. S. Davidson			136		12.24	-	12.24
Odyne Mathews	329	/	30		32.31	1.00	23.31
Evelyn Liles			86		7.74	-	7.74
Dorothy Owen			80		7.20	-	7.20
B. E. Fitch			24		2.16	-	2.16
C. R. Balknap			100		9.00	-	9.00

Motion was made, seconded and carried, that Evelyn Liles serve as Chairman of the Budget Committee.

Motion was made, seconded and carried, that C. R. Balknap serve as Secretary of the Budget Committee.

Budget for 1952-53 was discussed in detail and motion was made, seconded and carried, that the following budget be accepted by the board and budget committee, and that the Secretary be authorized and instructed to publish said budget in the Register-Guard, calling the Budget Hearing on Thursday, March 13th, at 1:00 o'clock p.m. in the County Court House:

B U D G E T

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$ 2,500.00
2. Estimated receipts from delinquent taxes	150.00
3. Amounts received from other sources	0
TOTAL	\$ 2,650.00

ESTIMATED EXPENDITURES

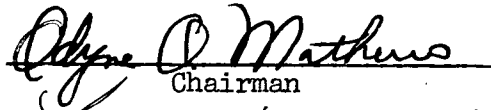
1. Personal Service:	
a. Clerical and Legal	\$ 3,450.00
2. Supplies, Printing	75.00
3. Postage, Telephone and Telegraph	100.00
4. Elections and Publicity	30.00
5. Board Expenses, Travel, Etc.	850.00
6. Office Equipment	50.00
7. Other Miscellaneous Expenses	0
8. Emergency	10,000.00
TOTAL ESTIMATED EXPENDITURES	\$ 14,555.00

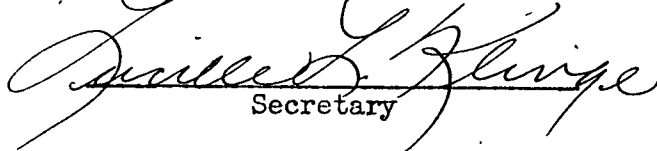
SUMMARY OF ESTIMATED EXPENDITURES, RECEIPTS, AND AVAILABLE CASH BALANCES AND TAX LEVY

1. Total Estimated Expenditures	\$ 14,555.00
2. Deduct total Estimated Receipts and Available Cash Balances	2,650.00
3. Amount necessary to balance the budget	11,905.00
4. Deduct deficit forwarded to next fiscal year	150.00
5. Balance to be raised by taxation	11,755.00
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made (Inc. 2% Rebate)	385.10
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR	\$ 12,140.10

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 8, 1952.

Meeting of the Rural School District Board was held in the County School office with Sidney Bales, Odyne Mathews, A. S. Davidson, Dick Liles, and Lucille L. Klinge, present; Carl Baker, absent.

Minutes of the meeting of December 18th, 1952, were read and approved.

The following mileage, etc., was authorized paid:

Dick Liles	-----	(Travel)	302 X	\$.09	-----	\$27.18	(Inc. 216 Vis./ 1 Mtg.)
Sidney Bales	-----	(Travel)	658 X	.09	-----	59.22	(Inc. 478 Vis./ 3 Mtgs.)
A. S. Davidson	-----	(Travel)	136 X	.09	-----	12.24	(1 Meeting)
Odyne Mathews	-----	(Travel)	60 X	.09	-----	5.40	(2 Meetings)
Carl Baker	-----	(Travel)	120 X	.09	-----	10.80	(2 Meetings)
Irma H. Martin	-----	(Clerical)			-----	200.00	

Motion was made, seconded and carried, that the County Superintendent's Office be allowed \$25.00 for postage whenever they need same, without further authorization.

Motion was made, seconded and carried, to increase Clerical \$100.00 in 1952-1953 budget.

Motion was made, seconded and carried, to grant \$500.00 increase in Superintendent's salary, plus \$400 Travel Expense for Superintendent, in 1952-1953 budget.

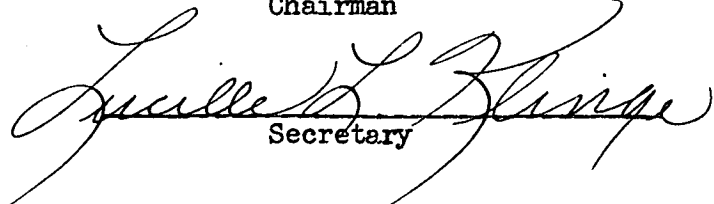
Motion was made, seconded and carried, to allow \$850.00 for Board Expense in 1952-1953 budget.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,



Chairman



Secretary

Eugene, Oregon,
Dec. 18, 1952.

Meeting of the Rural School District Board was held in the County School Office with Odyne Mathews, Carl Baker, Sidney Bales, and Lucille Klinge, present; Dick Liles and A. S. Davidson, absent.

Minutes of the meeting of November 14, 1951, were read and approved.

Bids for auditing were opened. Mr. Odyne Mathews read the one and only bid submitted, which was from Percy W. Brown and Company, i.e.;

"The Rural School Board of Lane Co.
Eugene
Oregon

Gentlemen:

In response to your advertisement of November 20, 1951, we propose to do the accounting work for yourselves in the preparation of your budget for the fiscal year beginning July 1, 1952, and to do whatever other accounting work may be necessary in that regard, for the amount of \$550.00.

The work will be carried on in the same manner and with the same personnel as last year.

Very truly yours,

P. W. BROWN"

Motion was made, seconded and carried, that the above bid be accepted.

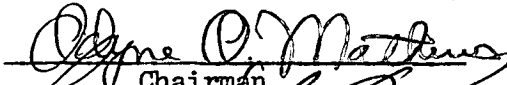
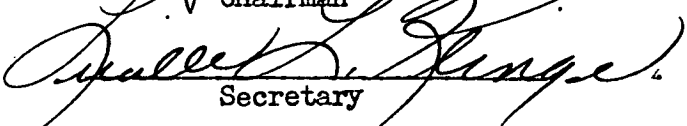
Bill was presented from the Eugene Register Guard in the amount of \$5.14 for advertisement calling for bids. Motion was made, seconded and carried, that said bill be paid.

Motion was made, seconded and carried, that \$50.00 be allowed for postage.

Discussion was held with Mr. Percy W. Brown and Mr. Ronald Babcock, relative to various schedules for use of the Rural School Board in checking budgets. Mr. Babcock was instructed to prepare said schedules.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

November 14, 1951

Meeting of the Rural School Board was held in the County School Office with Odyne Mathews, Dick Liles, Carl Baker, Sidney Bales, and Lucille Klinge, present.

Minutes of the meeting of June 28th were read and approved.

Motion was made, seconded and carried, to pay the following:

Irma Martin	(Clerical)	\$200.00
Odyne Mathews	(Travel)	2.70
Dick Liles	(Travel)	7.74
Carl Baker	(Travel)	5.40
Sidney Bales	(Travel)	5.40

Budget Breakdown Booklet was discussed, and Mrs. Klinge was instructed to reprint necessary copies.

Motion was made, seconded and carried, that the Secretary be instructed and authorized to publish the following notice in the Register-Guard, calling for bids for auditing services:

"Call For Bids

The Lane County Rural School District Board hereby calls for bids for accounting services to the Board to include auditing of budgets and expenditures for the fiscal year 1951-52 for school districts included in the Rural School District. Further, to provide schedules and present data to the board useful in evaluating budgets and to adjust budgets to agree with final decision of the board.

The Board reserves the right to reject any and all bids.

Bids shall be submitted to the Board at the County School Office not later than Monday, December 10th, 1951, and will be opened Tuesday, December 18th, 1951, at 10:00 o'clock a.m.

RURAL SCHOOL DISTRICT BOARD,

Odyne Mathews, Chairman
Lucille L. Klinge, Secretary"

Motion was made, seconded and carried, that the following POLICIES be adopted for the school year 1952-53:

POLICIES

A. SALARIES - Average salaries as paid in 1951-52.

B. CAPITAL OUTLAY -

1. New buildings - leave to individual districts.
2. Allow minor alterations.
3. Allow new furniture and equipment for additional pupils only, as required by standards.

C. TEXTBOOKS - \$4.50 per student.

D. EMERGENCY FUND - Allow budget request unless exceeds 5% of total budget as allowed by Rural School Board.

E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.

BUSES -

1. Operation and maintenance of transportation shall be allowed on a basis of average costs with comparable districts.
2. Allow 10% of cost of present equipment for Sinking Fund to be used for purchase of buses as replacement fund.

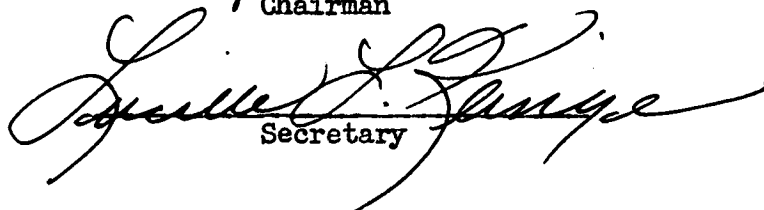
A recommendation was made that the following be incorporated in a letter to the School Boards:

1. Principal be allowed to sit in on budget meetings.
2. Entire budget kept down.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

October 29, 1951

No meeting was held on this date but the Board authorized by mail to pay the following:

Percy W. Brown & Co. — (Accountant Services) -----	\$550.00	For
Odyne Mathews ----- (Travel) -----	2.70	(6-28-51)
Sidney Bales ----- (Travel) -----	5.40	"
Carl Baker ----- (Travel) -----	5.40	"

O.P. Mathews
Chairman

Quill O. Fingers
Secretary

Eugene, Oregon,
June 28, 1951.

Meeting of the Rural School District Board was held in the County School Office with Odyne Mathews, Sidney Bales, Carl Baker, and Lucille L. Klinge, present.

Minutes of the meeting of May 28th were read and approved.

Votes were canvassed from the election held in Zone 5, for the election of a board member from said Zone, and the results were found to be as follows:

Dist. No.	Odyne Mathews	Richard Gutnam	Dale Carpenter	Gustaf Swanson	Charles Mitchell	Invalid
*25J	28		1			2
26	10					
28	8	1				2
36	47				2	2
40	No returns					
44	10			1		1
48	11					
66	30					
75	5					
78	14					
80	9					
TOTALS	172	1	1	1	2	7

*Poll list sent in with 39 names but only 31 ballots

According to the results from Zone 5, it is hereby declared that Mr. Odyne Mathews is election board member from said Zone 5 to serve until June 30, 1954.

Motion was made, seconded and carried, that Odyne Mathews serve as chairman during 1951-52.

Motion was made, seconded and carried, that Dick Liles serve as vice-chairman during 1951-52.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Odyne O. Mathews
Chairman
Lucille L. Klinge
Secretary

Eugene, Oregon,
May 28, 1951.

Meeting of the Rural School District Board was held in the County School Office with Odyne Mathews, Dick Liles, Sidney Bales, and Lucille L. Klinge, present; Carl Baker and A. S. Davidson, absent.

Motion was made, seconded and carried, that the following bills be allowed:

Irma Martin	(Clerical)	\$200.00
Office Machinery & Supply Co.	(Equipment)	100.00
A. S. Davidson	(mileage)	12.24
Odyne Mathews	(mileage)	2.70
Dick Liles	(mileage)	7.74

The votes were canvassed from the 6% Limitation County-wide vote, May 21st, and the returns were found to be as follows:

<u>ZONE I</u>		
<u>Dist.</u>	<u>YES</u>	<u>NO</u>
32 ---	44	2
88 ---	3	0
102J --	6	0
112 ---	1	6
118 ---	8	0
143 ---	6	0
165 ---	6	0
170J --	5	0

<u>ZONE II</u>		
<u>Dist.</u>	<u>YES</u>	<u>NO</u>
27 ---	8	0
43 ---	52	25
49 ---	1	4
55 ---	6	0
90 ---	25	6
139 ---	42	2
155J --	5	0
186 ---	11	4

<u>ZONE III</u>		
<u>Dist.</u>	<u>YES</u>	<u>NO</u>
1 ---	11	22
16 ---	7	2
67 ---	9	3
68 ---	26	1
79 ---	17	0
98 ---	7	1
150 ---	7	0
163 ---	8	0

<u>ZONE IV</u>		
<u>Dist.</u>	<u>YES</u>	<u>NO</u>
31 ---	9	1
71 ---	13	2
84 ---	1	8
93 ---	8	0
128 ---	13	2
117 ---	16	0
191 ---	5	3
177 ---	8	0

<u>ZONE V</u>		
<u>Dist.</u>	<u>YES</u>	<u>NO</u>
25J --	20	15
26 ---	11	1
28 ---	43	4
36 ---	12	6
40 ---	31	24
44 ---	3	0
48 ---	7	1
66 ---	11	8
75 ---	8	0
78 ---	8	2
80 ---	6	0

TOTALS -

YES - 554

NO -- 155

Since a majority of the votes cast were in favor of exceeding the 6% limitation on the Rural School District budgets, the election is hereby declared carried.

Meeting adjourned.

RURAL SCHOOL BOARD,

Odyne Mathews Chairman *Pro Tem*
Lucille L. Klinge Secretary

March 20th, 1951

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Sidney Bales, A. S. Davidson, Odyne Mathews, Dick Liles, Lucille L. Klinge, and the auditor, Percy Brown,

Minutes of the meetings of March 16th and 19th were read and approved.


Entire day was spent in checking budgets.

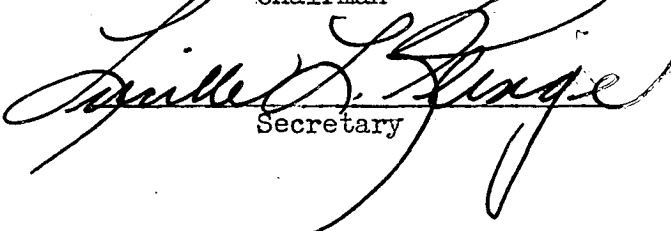
Motion was made, seconded and carried, that the following mileage for attending Meetings of March 16th, 19th and 20th (also for A. S. Davidson for March 12th meeting), school visitation mileage, and meals, be allowed:

	<u>Mileage</u>	<u>Lunches</u>	<u>TOTAL</u>
Carl Baker -----	180 X \$.09 = \$16.20	\$ 2.10	\$ 18.30
A. S. Davidson ---	544 X .09 = 48.96	1.40	50.36
Sidney Bales -----	785 X .09 = 70.65	8.25	78.90
Odyne Mathews ----	290 X .09 = 26.10	1.60	27.70
Dick Liles -----	758 X .09 = 68.22	2.00	70.22

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

March 19, 1951.

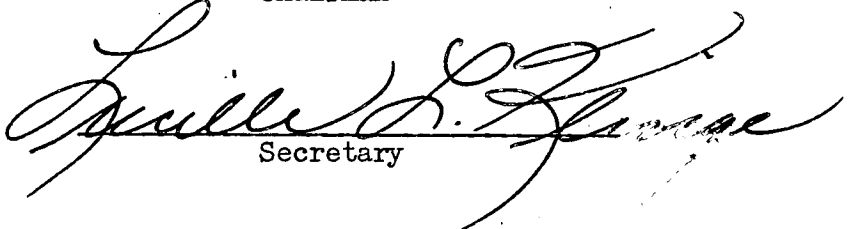
Meeting of the Rural School Board was held in the County School Office with Carl Baker, Sidney Bales, A. S. Davidson, Odyne Mathews, Dick Liles, Lucille L. Klinge, and the auditor, Percy W. Brown, present.

The morning was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

March 16, 1951,

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Carl Baker, Sidney Bales, Odyne Mathews, Dick Liles, Lucille L. Klinge, and the auditor Percy Brown, present.

Minutes of the meeting of March 12th were read, and correction was made to include A. S. Davidson as attending said meeting (mileage to be paid later).

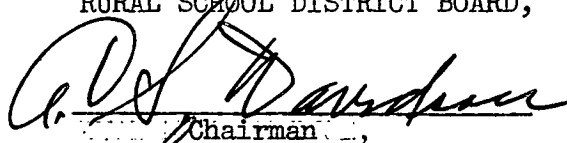
Motion was made, seconded and carried that the Board allow \$50.00 per month for 9 months, or \$450.00 per year, maximum salary for schools comparable to School District No. 26.

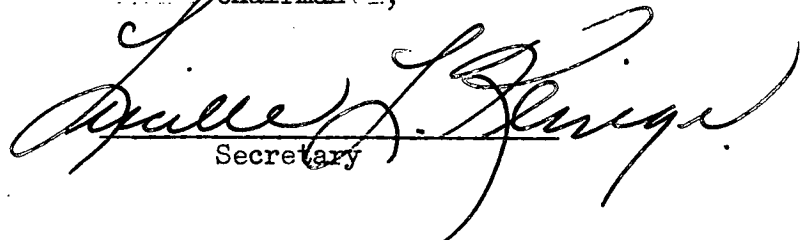
Motion was made, seconded and carried, that in adjusting teacher salaries, the auditor shall in no case adjust a salary whereby a teacher will receive less than allowed in the previous year. For schools of five-rooms and above, salaries shall be allowed on the basis of a seven-room average.

Entire day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

March 12, 1951.

Meeting (Budget Hearing) was held in the County School Office with the following present: Dick Liles, Odyne Mathews, Carl Baker, Sidney Bales, D. R. Burnett, and Lucille L. Klinge, and A. S. Davidson.

Budget was read, as published, and motion was made, seconded and carried, that said budget be adopted. (Note budget in minutes dated February 14, 1951)

Meeting of the Rural School Board followed:

Minutes of the meeting of February 14, 1951, were read and approved.

Motion was made, seconded and carried, to correct mileage for Dick Liles to forty-three (43) miles one-way.

Motion was made, seconded and carried, to correct mileage for D. R. Burnett to forty-three (43) miles one-way.

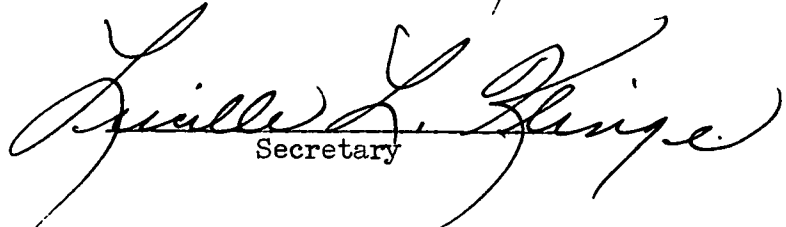
Motion was made, seconded and carried, that the following bills and mileage be allowed:

Guard Publishing Co.-----	(Budget) -----	\$22.00
Dick Liles -----	(86 miles) -----	7.74
D. R. Burnett -----	(86 miles) -----	7.74
Odyne Mathews -----	(30 miles) -----	2.70
Sidney Bales -----	(60 miles) -----	5.40
Carl Baker -----	(60 / 400 visitation) -----	41.40

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
February 14, 1951.

Meeting of the Rural School Board was held in the County School Office with Lucille L. Klinge, and the following Board and Budget Committee members:

Board Members

A. S. Davidson
Dick Liles
Carl Baker
Odyne Mathews

Budget Committee Members

E. M. Coffman, Leaburg
D. R. Burnett, Blachly
Steve Ford, Eugene, Rt. #5, Box 360

Minutes of the meeting of February 6, 1951, were read and approved.

Motion was made, seconded and carried, that D. R. Burnett serve as chairman of the budget committee.

Motion was made, seconded and carried, that E. M. Coffman serve as Secretary of the budget committee.

Motion was made, seconded and carried, to include \$150.00 for delinquent taxes.

Motion was made, seconded and carried that the following budget be accepted by the board and budget committee, and the secretary was authorized and instructed to have the budget hearing notice published in the Eugene Register-Guard -- the first publication on February 20th and the second publication on March 2nd, with the hearing to be held on Monday, March 12th at 10:00 o'clock a.m. in the County Court House:

B U D G E T

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$	2,500.00
2. Estimated receipts from delinquent taxes		150.00
3. Amounts received from other sources		0
TOTAL		2,650.00

Estimated Expenditures

1. Personal Service		
a. Clerical and Legal	\$	2,450.00
2. Supplies and Printing		75.00
3. Postage, Telephone and Telegraph		75.00
4. Elections and Publicity		25.00
5. Board Expenses, Travel, Etc.		1,250.00
6. Office Equipment		50.00
7. Other Miscellaneous Expense		0
8. Emergency		10,000.00
TOTAL ESTIMATED EXPENDITURES	\$	13,925.00

Summary of Estimated Expenditures, Receipts, and Available Cash Balances
and Tax Levy

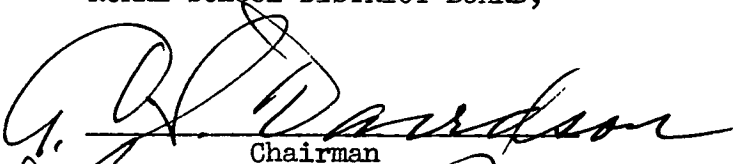
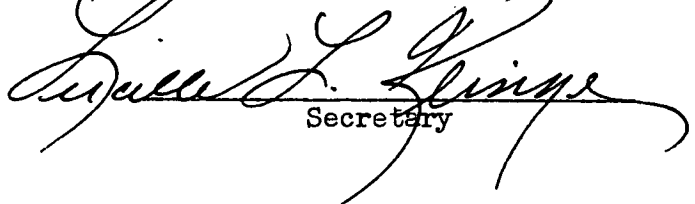
1. Total Estimated Expenditures\$ 13,925.00
2. Deduct Total Estimated Receipts and Available Cash Balances	2,650.00
3. Amount necessary to balance the budget	\$ 11,275.00
4. Deduct deficit forwarded to next fiscal year	150.00
5. Balance to be raised by taxation\$ 11,125.00
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made, and rebate	372.50
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR\$ 11,497.00

Motion was made, seconded and carried, that the following mileage be allowed for February 14th meeting:

E. M. Coffman -----	(50 miles)	-----	\$ 4.50
D. R. Burnett -----	(70 miles)	-----	6.30
Steve Ford -----	(26 miles)	-----	2.34
A. S. Davidson -----	(136 miles)	-----	12.24
Dick Liles -----	(70 miles)	-----	6.30
Odyne Mathews -----	(30 miles)	-----	2.70
Carl Baker -----	(60 miles)	-----	5.40

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
Feb. 6, 1951.

Meeting of the Rural School Board was held in the County School Office with Dick Liles, Carl Baker, Odyne Mathews, and Lucille L. Klinge, present; A. S. Davidson and Sidney Bales, absent.

Minutes of the meeting of December 15th, 1950, were read and approved.

A discussion of a budget for the school year 1951-52 was held and the following motion was made, seconded and carried: that the salary of the County Superintendent be raised from \$1200.00 per year to \$1500.00 per year. Thus, the tentative budget, pending the consideration of the budget committee was set as follows at this meeting:

1. Personal Service:	
a. Superintendent - - - - -	\$1500.00
b. Clerical - Legal - - - - -	950.00
2. Supplies, Printing - - - - -	75.00
3. Postage, Telephone, Telegraph - - - - -	75.00
4. Elections, Publicity - - - - -	25.00
5. Board Expenses - Travel, Etc. - - - - -	1250.00
6. Office Expense (Equipment) - - - - -	50.00
7. Emergency - - - - -	<u>10,000.00</u>
TOTAL - - - - -	\$13,925.00

Motion was made, seconded and carried, that the following bills be allowed:

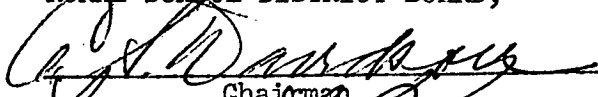
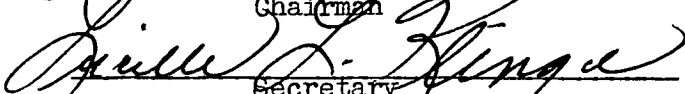
Ethan Newman, Postmaster - - - - -	\$ 50.00
Percy Brown - - - - -	100.00
School Dist. No. 67 - - - - -	2000.00
Irma Martin - - - - -	100.00
Carl Baker - - - - -	5.40
Odyne Mathews - - - - -	2.70
Dick Liles (Includes 210 miles visitation) - - - - -	25.20

Motion was made, seconded and carried, to hold meeting with the budget committee members on February 14th, at 10:00 o'clock a.m.

Discussion of current legislation followed.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
December 15, 1950.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Sidney Bales, Odyne Mathews, Dick Liles, Carl Baker, and Lucille L. Klinge, present.

Minutes of the meeting of November 9th were read and approved.

Since meeting was called for the purpose of opening bids for the services of an auditor for the school year 1950-51. Mrs. Klinge presented the only bid received, which was from Percy Brown and Company, which read as follows:

"We propose to audit the budgets of the school districts of Lane County, subject to your jurisdiction, for the school year 1951-1952, to assist in compiling the budget of the Rural School District, and to perform any other services that may be required in this connection, as we have done in the past years, for the amount of Five Hundred Fifty and no/100 Dollars."

Motion was made, seconded and carried, to accept the bid of Percy W. Brown and Company, for the sum of \$550.00.

Motion was made, seconded and carried, to pay Register-Guard \$4.20 for legal advertisement calling for bids.

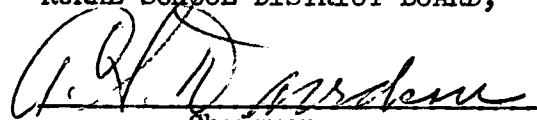
Motion was made, seconded and carried that the following mileage be allowed:

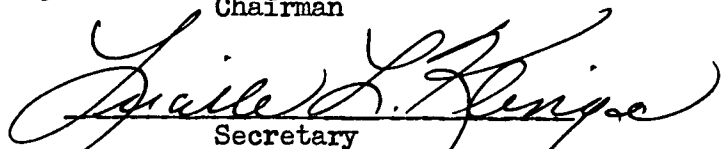
A. S. Davidson	— (136 miles at 9¢)	— \$12.24
Sidney Bales	— (60 miles at 9¢)	— 5.40
Odyne Mathews	— (30 miles at 9¢)	— 2.70
Dick Liles	— (70 miles at 9¢)	— 6.30
Carl Baker	— (60 miles at 9¢)	— 5.40

Motion was made, seconded and carried, to include 2% rebate information on clerks' letter.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Nov. 9, 1950.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Odyne Mathews, Sidney Bales, A. S. Davidson, and Lucille L. Klinge, present.

Minutes of the meeting of August 28th were read and approved.

Mrs. Perry and Mr. Beeson were present from School District No. 67; Fall Creek, requesting additional help because of over-enrollment. A motion was made by Sidney Bales that District No. 67 be allowed \$2000.00 out of the Emergency fund (when cash is available) -- District No. 67 to go on warrants until such time as Rural School Board can reimburse district. Motion was seconded and carried.

Letter was read from School District No. 118 regarding allowance of deficit of \$350.00 for refrigerator in 1951-52 budget. Motion was made, seconded and carried that a maximum of \$350.00 be allowed as a deficit for purchase of refrigerator. Secretary was instructed to notify District No. 118 regarding purchase of materials from War Surplus in Salem.

Motion was made, seconded and carried, to pay School District No. 165 \$1350.00 out of Rural School Board Emergency Fund.

Motion was made, seconded and carried, to pay Irma Martin \$100 for clerical work.

Motion was made, seconded and carried, to pay mileage as follow; also, to raise mileage allowance from \$.06 to \$09:

Sidney Bales (Inc. \$2 additional miles)	-----	\$12.78
A. S. Davidson (Inc. 230 additional miles)	----	32.94
Carl Baker	-----	5.40
Odyne Mathews	-----	2.90

Motion was made, seconded and carried that the following policies of the Rural School Board be allowed for the school year 1951-52:

- A. SALARIES - Existing salary schedule, as allowed by Rural School Board in 1950-51 budgets.
- B. CAPITAL OUTLAY -
 - 1. New buildings - leave to individual districts.
 - 2. Allow minor alterations.
 - 3. Allow new furniture and equipment for additional pupils only, as required by standards.
- C. TEXTBOOKS - Comply with law.
- D. EMERGENCY FUND - Allow budget request unless exceeds 5% of total budget as allowed by Rural School Board.

- E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.

BUSES -

1. Operation and maintenance of transportation shall be allowed on a basis of average costs throughout the County.
2. Allow 10% of cost of present equipment for Sinking Fund to be used for purchase of buses as replacement fund.

A recommendation was made that the following be incorporated in a letter to the School Boards:

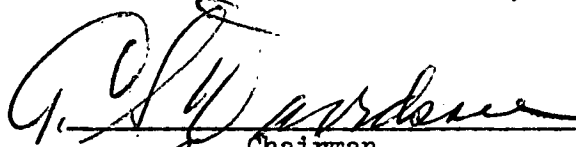
1. Principal be allowed to sit in on budget meetings.
2. Entire budget kept down.

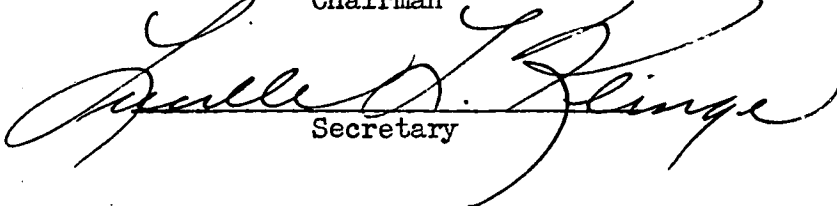
Motion was made, seconded and carried, that day meetings be called during the winter months.

Motion was made, seconded and carried, that the Secretary be instructed to advertise for bids for services of auditor for 1951-52 -- bids to be opened December 15th.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
August 28, 1950

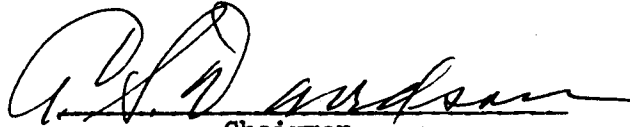
Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Odyne Mathews, Carl Baker, E. C. Luckey, District Attorney, Lucille L. Klinge, and a reporter from the Register-Guard.

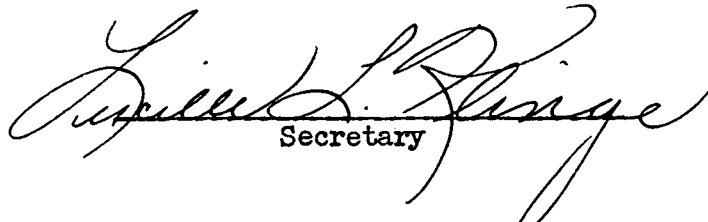
Minutes of the meeting of August 18th, 1950, were read and approved.

The matter pertaining to aid to School District No. 165 was discussed and motion was made, seconded and carried, to allow \$1350.00 for the initial payment on the bus with the recommendation that District No. 165 float a bond issue for the balance due on the bus and back tuition.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
August 18, 1950.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Dick Liles, Odyne Mathews, and Lucille L. Klinge, present.

Mr. and Mrs. H. F. Griffith, School District No. 165, appeared before the Board, and Mr. Griffith made application for money from the Rural School Board Emergency Fund for the school year 1950-51, as the result of a mill moving into their district and the number of elementary children to be transported to Lincoln County has increased. Motion was made, seconded and carried, that action on the above matter be tabled until the next meeting of the Rural School Board.

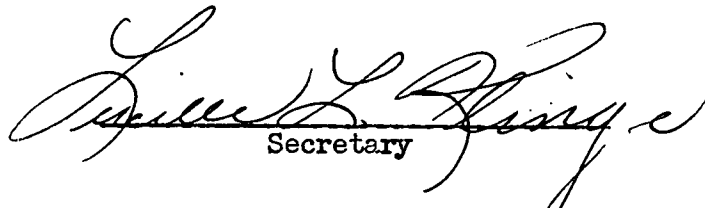
Motion was made, seconded and carried, that Mr. A. S. Davidson serve as chairman of the Rural School Board for the school year 1950-51.

Motion was made, seconded and carried, that Mr. Odyne Mathews serve as vice-chairman of the Rural School Board for the school year 1950-51.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
August 8, 1950.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Carl Baker, Sidney Bales, Dick Liles, and Lucille L. Klinge, present.

Mr. Oster, member of the Delight Valley School Board, District No. 191, was present and made a plea for help out of the Rural Board Emergency fund for building a gymnasium, 45' X 56'.

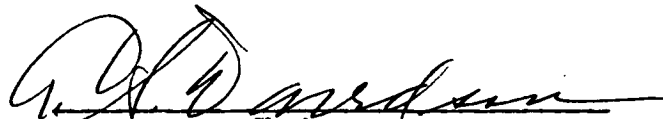
A motion was made, seconded and carried, to allow up to a maximum of \$5,000.00. School District No. 191 will notify the Rural School Board of the exact amount immediately following opening of bids.

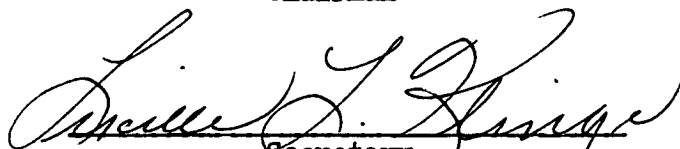
Motion was made, seconded and carried, that the following bills be allowed for mileage:

A. S. Davidson	-----	\$6.80
Dick Liles	-----	3.50

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD


Chairman


Secretary

Eugene, Oregon.
June 29, 1950.

Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Winona Schneider, Odyne Mathews, Carl Baker, and Lucille L. Klinge, present.

The votes were canvassed from the elections held June 19, 1950, in Zones I and II (for Board Member) and the results were found to be as follows:

Dist. No.	ZONE I		
	A. S. Davidson	S. A. Jackson	Abe Linclon
32 -----	27		
88 -----	12		
97J -----	47	3	
102J -----	14		1
112 -----	7		
114J -----	No Returns		
118 -----	14		
143 -----	No Returns		
154J -----	No Returns		
165 -----	No Returns		
170 -----	5		
Totals--	126	3	1

According to the above results, it is hereby declared that Mr. A. S. Davidson is elected board member from Zone I to serve until June 1953.

Dist. No.	ZONE II										
	Dick Liles	Elmer Meek	Wallace Moffett	H. Harbert	G. Lamor-eaux	Gilder-sleeve	R. Cunning-ham	Roy Corum	J. D. Smith	Andy Sittig	Doug Stinson
6 -----	169					1		4		1	
27 -----	6		1								
38 -----	No Returns										
43 -----	32	1		1							
49 -----	8										
55 -----	5										
90 -----	No Returns										
110 -----	No Returns										
139 -----	34								1		2
155J -----	4										
159 -----	16				3		1				
186 -----	No Returns										
TOTALS -	274	1	1	1	3	1	1	4	1	1	2

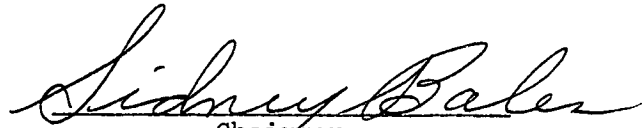
According to the results from Zone II, it is hereby declared that Mr. Dick Liles is elected board member from said Zone II, to serve until June, 1953.

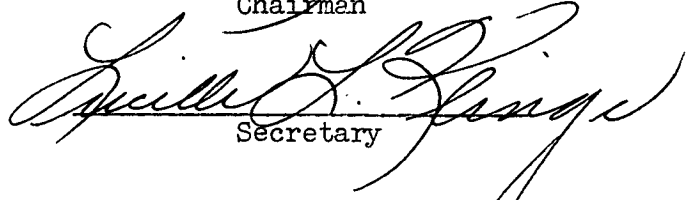
Motion was made, seconded and carried, that the following bills be allowed:

Percy Brown & Co.,	----	(Audit)	-----	\$550.00
Winona Schneider	-----	(Travel)	-----	1.00
A. S. Davidson	-----	(Travel)	-----	6.80

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

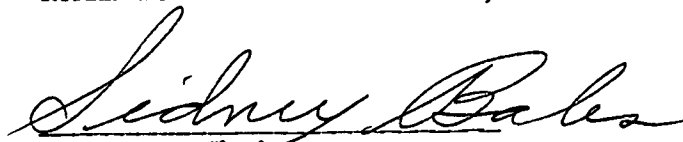

Secretary

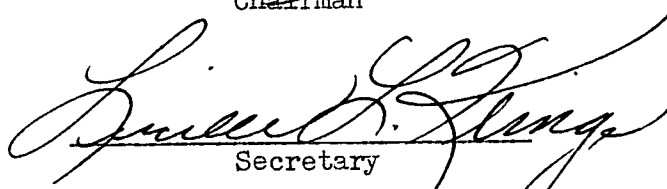
ZONE IV			ZONE V			
<u>Dist.</u>	<u>YES</u>	<u>NO</u>	<u>DIST.</u>	<u>YES</u>	<u>NO</u>	
31	8	5	25J	4	37	
71	36	0	26	13	2	<u>TOTALS</u>
76	14	0	28	31	9	
84	3	4	36	6	1	YES ---- 529
93	12	2	40	11	6	NO ---- 198
128	13	0	44	6	4	
117	7	0	48	5	0	
177	5	0	66	18	19	
191	10	4	75	-	-	
			78	14	3	
			80	6	0	

Since a majority of the votes cast were in favor of exceeding the 6% Limitation on the Rural School District budgets, the election is hereby declared CARRIED.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
April 17, 1950.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, Winona Schneider, A. S. Davidson, Odyne Mathews, Sidney Bales, and Lucille L. Klinge, present.

Minutes of the meeting of March 22nd were read and approved.

Budget hearings before the Rural School Board were scheduled as follows: (April 17, 1950)

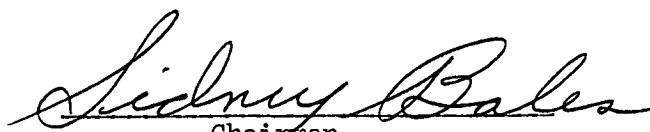
<u>Time</u>	<u>Dist. No.</u>	<u>and Name</u>
9:00- 9:20	40	Creswell
9:20- 9:40	38	Riverview
9:40-10:00	67	Fall Creek
10:00-10:20	163	Wendling
10:20-10:40	U-8	Mohawk Union High
10:40-11:00	177	Disston
11:00-11:20	155J	Noraton
11:20-11:40	27	Liberty
11:40-12:00	75	London
1:00- 1:20	71	Lowell
1:20- 1:40	U-9	Lowell Union High
1:40- 2:00	102J	Linslaw
2:00- 2:20	112	Deadwood
2:20- 2:40	118	Lyons
2:40- 3:00	76	Oakridge
3:00- 3:20	128	Mt. View
3:20- 3:40	49	Deadmond's Ferry
3:40-4 :00	80	Lynx Hollow
4:00- 4:20	143	Cöburg
4:20- 4:40	150	Glenwood
4:40- 5:00	28	Veneta

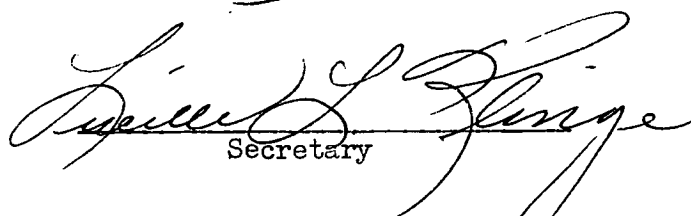
Representatives were present from all of the above districts and presented their recommendations to the board.

The requests from the various districts were reviewed and the recommendations as passed by the board were given to the auditor for completion of the levies and the Secretary was instructed and authorized to notify the districts above of the adjustments made. The Secretary was also instructed and authorized to send notices for 6% Limitation vote in the Rural School Districts -- said election to be held May 15, 1950 (according to law) from 8 to 9 o'clock p.m. STANDARD TIME.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 22, 1950.

Meeting of the Rural School Board was held in the County School Office, with Mr. Bales, Mrs. Schneider, Mr. Davidson, Mrs. Klinge, and Mr. Eggimann, present.

The day was spent in checking the budgets of the districts in the Rural School District.

Motion was made, seconded and carried, to allow 2% for Rebatement.

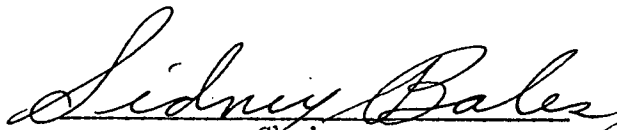
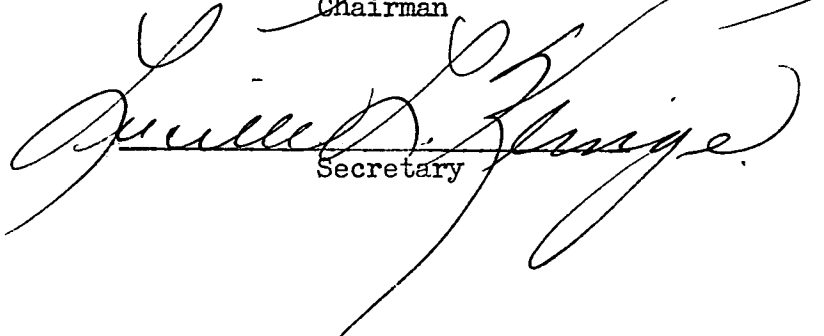
Motion was made, seconded and carried, that Mrs. Klinge be authorized and instructed to notify districts of changes made in budgets by the Rural School Board, and set up hearings as requested by various districts.

Motion was made, seconded and carried, to allow expenses incurred by the Board Members for mileage for school visitation and meetings, meals and hotel, due to date. The following was allowed:

	<u>Mileage</u>	<u>Hotel-Meals</u>	<u>TOTAL Expense</u>
Winona Schneider ---- (141)	\$ 8.46	\$1.90	\$ 10.36
Odyne Mathews ----- (387)	23.22	1.70	24.92
A. S. Davidson ----- (754)	45.24	7.70	52.94
Carl Baker ----- (276)	28.56	8.45	37.01
Sidney Bales ----- (906)	54.36	2.70	57.06

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

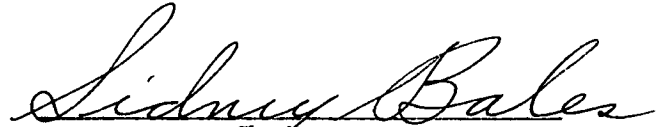
Eugene, Oregon,
March 21, 1950.

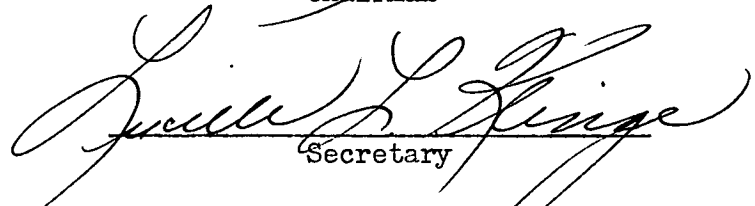
Rural School Board met in the County School office
with all members, Mrs. Klinge, and Mr. Eggiman, present.

The day was spent in checking of the budgets of the
School Districts in the Rural School District.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 20, 1950.

Meeting of the Rural School District Board was held in the County School Office with Mr. Davidson, Mr. Bales, Mr. Baker, Mr. Mathews, Mrs. Schneider, Mrs. Klinge, and Mr. Eggimann, present.

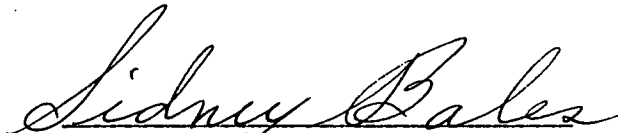
This meeting was called for the purpose of checking budgets of those districts in the Rural School District.

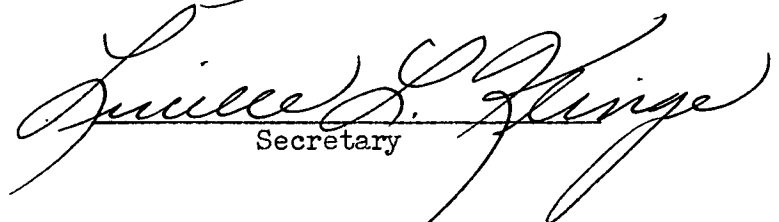
Two (2) members of the School Board of School District No. 191 were present and requested help in the amount of \$5,000.00 for additional building. The Rural School Board refused said request but consented for the School Board of School District No. 191 to contact them again after July 1st to make application for aid from the Rural School District Board "emergency fund".

Motion was made, seconded and carried, to change policy on Retirement from \$221.00 to \$210.00 per teacher.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 10, 1950.

Meeting (Budget Hearing) was held in the County School Office with the following present: A. S. Davidson, Sidney Bales, Carl Baker, Winona Schneider, and Lucille L. Klinge.

Budget was read as published, and motion was made, seconded and carried, that said budget be adopted. (Note budget in minutes dated February 9, 1950).

Meeting adjourned.

RURAL SCHOOL BOARD

Secretary

Chairman

Eugene, Oregon,
February 9, 1950

Meeting of the Rural School District Board was held in the County School Office with the following Board and Budget Committee members present:

Board Members
A. S. Davidson
Winona Schneider
Odyne Mathews

Budget Committee Members
Mary Coldren, Eugene, Rt. #1
S. H. Ford, Eugene, Rt. #5
Neva Workman, Marcola

Minutes of the meeting of November 1, 1949, were read and approved.

Motion was made, seconded and carried, to elect Mr. S. H. Ford Chairman of Budget Committee.

Motion was made, seconded and carried, to elect Mrs. Mary Coldren Secretary of Budget Committee.

Budget for 1950-1951, was discussed, and a motion was made, seconded and carried, that the following budget be accepted and the County Superintendent was authorized and instructed to publish said budget in two (2) issues of the Register-Guard -- said Budget Hearing to be held March 10th, at 2:00 o'clock p.m., in the County School Office, Court House, Eugene, Oregon.

BUDGET

Estimated Receipts

1. Estimated available cash on hand at beginning of year for which this budget is made	\$	0
2. Estimated receipts from delinquent taxes		150.00
3. Amounts received from other sources		0
TOTAL	\$	150.00

Estimated Expenditures

1. Personal Service:		
A. Clerical and Legal	\$	2,150.00
2. Supplies, Printing		75.00
3. Postage, Telephone, Telegraph		75.00
4. Elections and Publicity		25.00
5. Board Expenses, Travel, Etc.		1,250.00
6. Office Equipment		50.00
7. Other Miscellaneous Expenses		0
8. Emergency		10,000.00
TOTAL	\$	13,625.00

Summary of Estimated Expenditures, Receipts, and Available Cash Balances and

Tax Levy

1. Total Estimated Expenditures	\$	13,625.00
2. Deduct Total Estimated Receipts and Available Cash Bal.		150.00
3. Amount necessary to balance the budget		13,475.00

4. Deduct deficit forwarding to next fiscal year	\$ 150.00
5. Balance to be raised by taxation	13,325.00
6. Add estimated amount of taxes that will not be collected during the fiscal year for which this budget is made . .	150.00
7. TOTAL ESTIMATED TAX LEVY FOR THE ENSUING FISCAL YEAR . .	<u>13,475.00</u>

Motion was made, seconded and carried, that the following bills be allowed:

Percy Brown - (Trip to Corvallis re: #165) - - - - -	\$ 25.00
County School Office - (\$50 - Equipment, \$50 - Emergency, to apply on purchase of typewriter) - - - - -	100.00
Ethan Newman ----- (postage) - - - - -	50.00
Irma H. Martin ----- (clerical) - - - - -	100.00
A. S. Davidson ----- (travel) - - - - -	6.80
Winona Schneider -- (travel) - - - - -	.90
Mary Coldren ----- (travel) - - - - -	.70
Odyne Mathews ----- (travel) - - - - -	1.50
S. H. Ford ----- (travel) - - - - -	1.30
Neva Workman ----- (no mileage)	

In accordance with the budget listed above, a motion was made by Mr. Davidson, seconded by Winona Schneider, and carried, to increase Mrs. Lucille Klinge's salary as secretary of the Board, from \$900.00 to \$1200.00 per year.

Also, in accordance with the budget listed above, a motion was made by Mr. Davidson, seconded by Odyne Mathews, and carried, that an Emergency Fund of \$10,000.00 be set up to aid local districts with emergency expenses unforeseen at time of making the budget in such districts.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Sidney Bales
Chairman
Lucille Klinge
Secretary

Emergency.

5% of Operating
budget allowed by
PSB

Total - \$ 2,452,983.84
Less
dist. with-
drawn from
PSB Dist. — 340,906.40

2,452,983.84

X,05

\$ 1,05,603.8720

Eugene, Oregon,
Nov. 1, 1949.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, Odyne Mathews, Winona Schneider, A. S. Davidson, Sidney Bales, and Lucille L. Klinge, present.

Minutes of the meeting of June 25, 1949, were read and approved.

The following policies were presented and discussed by the Rural School Board for the school year 1950-51:

- A. SALARIES - Existing salary schedule, as allowed by Rural School Board in 1949-50 budgets.
- B. CAPITAL OUTLAY -
 - 1. New buildings - leave to individual districts.
 - 2. Allow minor alterations.
 - 3. Allow new furniture and equipment for additional pupils only, as required by standards.
 - 4. Assessments for betterments - will meet standards.
- C. TEXTBOOKS - Comply with law.
- D. EMERGENCY FUND - Allow budget request unless exceeds 5% of total budget as allowed by Rural School Board.
- E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.

BUSES. -

- 1. Operation and maintenance of transportation shall be allowed on a basis of average costs throughout the County.
- 2. Allow 10% of cost of present equipment for Sinking Fund to be used for purchase of buses as replacement fund.

A discussion regarding textbooks was held and a motion was made to allow not to exceed \$4.00 per student.

A motion was made, seconded and passed, to allow emergency fund, as requested in budget, unless it exceeds 5% of total budget as allowed by Rural School Board.

A motion was made, seconded and passed, to allow Operation and Maintenance of transportation on a basis of average costs throughout the County.

A recommendation was made that the following be incorporated in a letter to the School Boards:

1. Principal be allowed to sit in on budget meetings.
2. Entire budget kept down.

Motion was made, seconded and carried, to allow School District No. 40, Creswell, to use Bear Creek budget (District No. 162), to purchase school bus.

Motion was made, seconded and carried, for Mr. Bales to present following resolution to State Rural School Board Association:

"BE IT RESOLVED, that the Lane County Rural School Board does hereby go on record as favoring the passage of H.B. 193, and does hereby urge the State Rural School Board Association to support said measure".

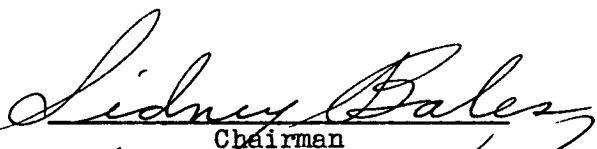
Motion was made, seconded and carried to pay the following bills:

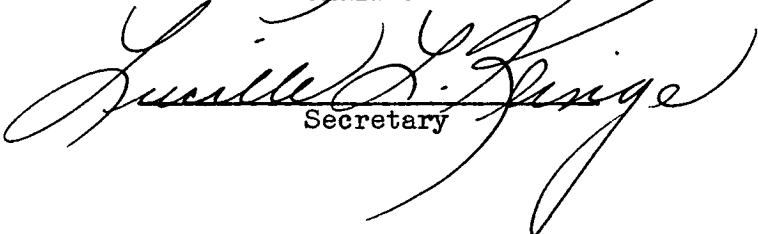
Irma Martin -----	(Clerical) -----	\$ 100.00
Winona Schneider -----	(Transportation) -----	2.00
Sidney Bales -----	(") -----	6.00
Carl Baker -----	(") -----	3.00
Odyne Mathews -----	(") -----	1.50
A. S. Davidson -----	(") -----	6.80

Motion was made, seconded and passed, to allow School District No. 90 to go on warrants (if necessary) to pay board and room of Jones girl (physical handicap who is attending Children's Hospital School in Eugene), and show deficit in 1950-51 budget.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
June 25, 1949.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, Odyne Mathews, Winona Schneider, A. S. Davidson, Sidney Bales, and Lucille L. Klinge, present.

Minutes of the meeting of May 5, 1949, were read and approved.

Votes were canvassed from the elections held in Zone 3 of the Rural School District, on June 20th, and the results were found to be as follows:

Dist. No.	C. Baker	Harry E. Harbert	Kenneth LaFon	B. Fletcher	R. K. Flake	Harold Dunn
6 -----	19				1	
43 -----	16	1				
49 -----	9					
55 -----	6					
57 -----	No vote					
67 -----	59		2	2		
68 -----	121					
79 -----	47					
126 -----	7					
144 -----	34					1
163 -----	4					
Total ---	322	1	2	2	1	1

According to the above results, it is hereby declared that CARL BAKER is duly elected -- to serve until June 30, 1952.

Votes were canvassed from the elections held in Zone 4 of the Rural School District, on June 20th, and the results were found to be as follows:

Dist. No.	S. Bales	Lloyd Plowman	Janet Kelly	E. Davenport	Grant Bales	Carl Shoberg	A. E. Gerimonte	J. H. Teabo	Henry Kelly
1 -----	17							1	
71 -----	7								
76 -----	Irregular								
84 -----	3								
93 -----	11	2	2	1	1	1			
117 -----	8						1		
128 -----	15								
150 -----	28								
162 -----	No vote								
177 -----	4								1
191 -----	8								
Total ----	101	2	2	1	1	1	1	1	1

According to the above results, it is hereby declared that
SIDNEY BALES is duly elected -- to serve until June 30, 1952..

Motion was made, seconded and carried, that the following bills
be allowed:

Odyne Mathews -----	(Travel) -----	\$ 1.50
A. S. Davidson -----	" -----	6.80
Sidney Bales -----	" -----	3.00
Carl Baker -----	" -----	3.00
Winona Schneider -----	" -----	1.00

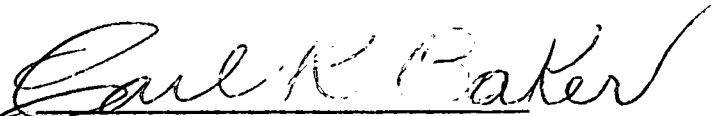
The matter of the \$900.00 yearly payment to Lucille L. Klinge
was discussed and a motion was made, seconded and carried, that payment
of \$75.00 per month be made -- first payment to be made July 30, 1949,
and at the close of each month and ending June 30, 1950.

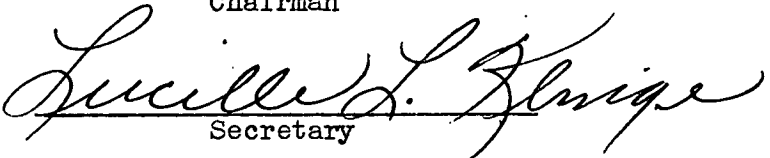
Motion was made, seconded and carried, that Sidney Bales act
as chairman for 1949-50.

Motion was made, seconded and carried, that A. S. Davidson
act as vice-chairman for 1949-50.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
May 5, 1949.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, A. S. Davidson, Odyne Mathews, and Superintendent Lucille L. Klinge, present.

Minutes of the meeting of March 18, 1949, were read and approved.

Motion was made, seconded and carried, that the following bills for mileage and meals be allowed:

A. S. Davidson -----	\$ 7.80
Carl Baker -----	7.00
Odyne Mathews -----	2.50
Winona Schneider -----	2.00

Motion was made, seconded and carried, to pay Percy Brown \$600.00 for services rendered in connection with budgets of school districts for fiscal year 1949-50.

Motion was made, seconded and carried, to pay Ann Taylor \$200.00 for clerical.

Motion was made, seconded and carried, to allow \$44.30 for postage.

Motion was made, seconded and carried, to purchase file from Koke-Chapman at \$98.00.

Motion was made, seconded and carried, to transfer \$48.00 from Board Expense to Office Equipment for purchase of the above file for the Rural School Board.

The votes were canvassed from the 6% Limitation County-wide vote, April 18th, and the returns were found to be as follows:

Dist. No.	YES	NO	Dist. No.	YES	NO	Dist. No.	YES	NO
1 -----	4	0	57 -----	5	2	117 -----	12	0
6 -----	10	2	66 -----	7	0	118 -----	15	0
16 -----	3	9	67 -----	8	0	126 -----	13	0
21 -----	No vote		68 -----	32	3	128 -----	7	0
25J -----	5	40	71 -----	14	0	136 -----	7	0
26 -----	6	0	75 -----	8	0	139 -----	21	2
27 -----	7	0	76 -----	8	0	143 -----	6	0
28 -----	27	1	78 -----	1	3	144 -----	5	0
31 -----	3	3	79 -----	12	0	150 -----	9	0
32 -----	8	0	80 -----	4	0	155J -----	4	0
36 -----	9	6	84 -----	4	0	159 -----	9	1
38 -----	11	0	88 -----	10	3	162 -----	1	5
40 -----	11	2	90 -----	10	2	163 -----	4	0
43 -----	20	0	93 -----	5	0	165 -----	0	2
44 -----	4	0	97J -----	15	0	170 -----	6	0
48 -----	10	0	98 -----	9	3	177 -----	1	1
49 -----	2	0	102J -----	4	0	186 -----	No Vote	
52 -----	51	1	110 -----	4	1	191 -----	3	10
55 -----	10	2	112 -----	6	3			
						TOTAL --	480	107

Since a majority of the votes cast were in favor of exceeding the 6% Limitation on the Rural School District budgets, the election is hereby declared CARRIED.

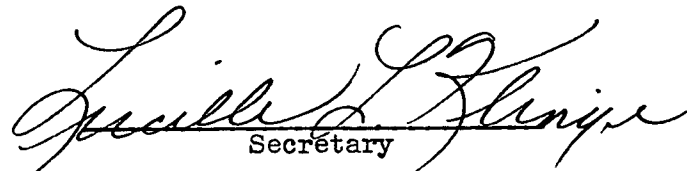
Secretary was instructed to write to Mr. L. A. Wilcox in order to find out the effect of the new law on the withdrawal of any district from the Rural School District.

Motion was made, seconded and carried, to appoint Lucille L. Klinge as Executive Secretary of the Rural School Board, at a salary of \$900.00 per year, commencing July, 1949.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD


Chairman


Secretary

Eugene, Oregon,
March 18, 1949.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Sidney Bales, Winona Schneider, A. S. Davidson, Odyne Mathews, and Lucille L. Klinge, present.

Minutes of the meeting of February 25th, were read, and a motion was made, seconded and carried to rescind former motion to pay bills in order to include expenses incurred in the March 18th meeting. Secretary was instructed to strike above from said minutes.

Motion was made, seconded and carried, that the following bills be paid, which includes expenses of Board through March 18th:

	<u>Miles X \$.05</u>	<u>Meals-Hotel</u>	<u>TOTAL</u>
Carl Baker -----	580 or \$29.00	\$5.10	\$34.10
A. S. Davidson -----	1324 or \$66.20	13.10	79.30
Sidney Bales -----	484 or \$24.20	4.95	29.15
Winona Schneider -----	220 or \$11.00	4.00	15.00
Odyne Mathews -----	456 or \$22.80	4.40	27.20

Bill was also presented from Western Union and
ordered paid (5 telegrams at \$1.14) ----- 5.70

Budget hearings before the Rural School Board were scheduled as follows:

<u>Time</u>	<u>School District</u>
9:00 - 9:20	School District No. 52
9:20 - 9:40	School District No. 43
9:40 -10:00	School District No. 38
10:00 -10:20	School District No. 40
10:20 -10:40	School District No. 26
10:40 -11:00	School District No. 126
11:00 -11:20	School District No. 88
11:20 -11:40	School District No. 159
11:40 -12:00	School District No. 76
1:00 - 1:20	School District No. 117
1: 20- 1:40	School District No. 84
1:40 - 2: 00	School District No. 27
2:00 - 2:20	School District No. 102J
2:20 - 2:40	School District No. 112
2:40 - 3:00	School District No. 110
3:00 - 3:20	School District No. 118
3:20 - 3:40	School District No. 191
3:40 - 4:00	Union High School Dist. No. 1
4:00 - 4:20	School District No. 139
4:20 - 4:40	Union High School Dist. No. 12
4:40 - 5:00	School District No. 98

Representatives were present from all of the above districts excepting School District No. 191, and presented their recommendations to the Board.

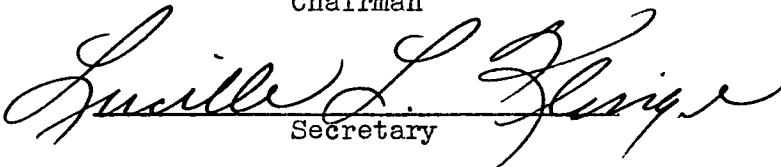
The requests from the various districts were reviewed and the recommendations as passed by the Board were given to the auditor for completion of the levy, and the Secretary was instructed and authorized to notify districts above of the adjustments made. The Secretary was also instructed and authorized to send notices for 6% limitation vote in the Rural School Districts -- said election to be held April 18, 1949 (according to law).

Secretary was instructed to notify Mr. Alfred Steinhauer, clerk of School District No. 90; Blachly, that revenues received from the sale of buses should remain in the district.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 25, 1949.

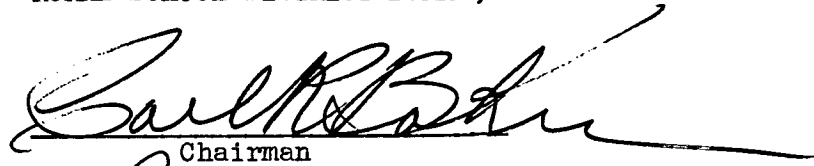
Meeting of the Rural School District Board was held in the County School Office with Carl Baker, A. S. Davidson, Winona Schneider, Odyne Mathews, Sidney Bales, Lucille L. Klinge, and Mr. Eggiman, present.

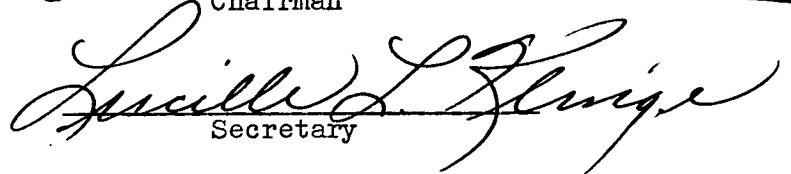
Reports presented by Mr. Eggiman was reviewed by the Board.

Motion was made, seconded and carried, that the Secretary be instructed and authorized to notify districts of the amounts allowed and disallowed on budgets and set up hearings.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 16, 1949.

Meeting of the Rural School District Board was held in the County School Office, with Carl Baker, A. S. Davidson, Winona Schneider, Odyne Mathews, Lucille L. Klinge, and Mr. Eggiman, present; Sidney Bales, absent.

Minutes of the meeting of January 31st were read and approved.

Mr. Eggiman, auditor, explained audit reports in detail.

Motion was made, seconded and carried, that Mr. Eggiman figure cost of transportation per pupil.

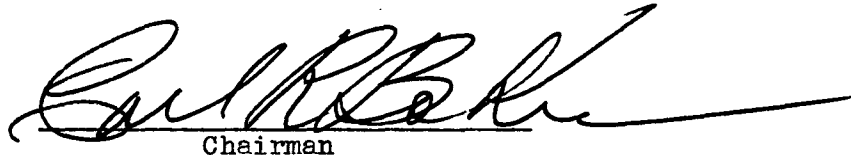
Motion was made, seconded and carried, that the board member for each Zone read the budgets from the school districts included in his Zone.

Budgets were checked at this meeting.

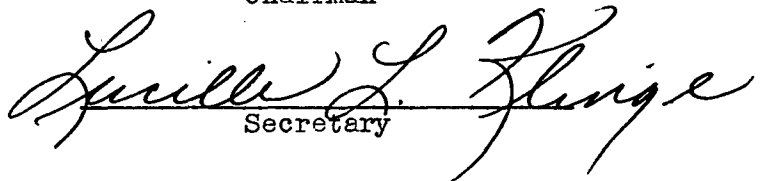
Mr. T. R. Powers, Supt. of the Bethel School District, and Mr. Lawrence Chestnut, Prin. of the Creswell Grade School district, met with the board to discuss their individual budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

A handwritten signature in cursive script, appearing to read "Carl Baker", written over a horizontal line.

Chairman

A handwritten signature in cursive script, appearing to read "Lucille L. Klinge", written over a horizontal line.

Secretary

LLK:m

Eugene, Oregon,
February 17, 1949.

Meeting of the Rural School District Board was held in the County School Office, with Carl Baker, A. S. Davidson, Winona Schneider, Odyne Mathews, Lucille L. Klinge, Sidney Bales, and Mr. Eggiman, present.

Motion was made, seconded and carried, that the Board allow \$1.50 per pupil for library books for elementary, and \$2.00 per pupil for high school.

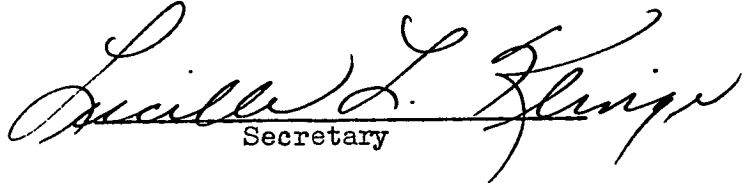
Motion was made, seconded and carried, that the Board allow \$2.50 per child enrolled in November, for textbooks where there is no increase in census; where there is an increase of 5% in census, allow \$4.00 plus percentage increase in census.

Mr. Eggiman was instructed to adjust retirement figures.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 7, 1949

Meeting of the Rural School District Board was held in the County School Office, with Carl Baker, A. S. Davidson, Winona Schneider, Odyne Mathews, Sidney Bales, Lucille L. Klinge, and Mr. Eggiman, present.

The Board spent the entire day checking budgets.

A motion was made seconded and carried, that the following telegram be sent to the Lane County Legislators:

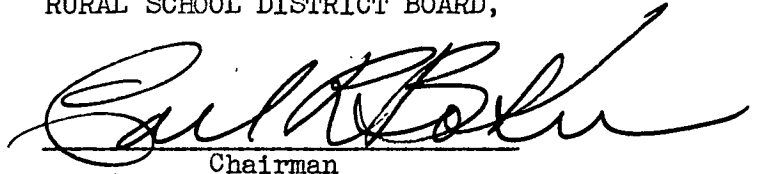
"Due to the increase in enrollment during the recent years, and the prospects of further increases, we feel that the passage of H.B. 193 is essential to the continued maintenance of the educational standards as set by the State Board of Education".

Signed:

LANE COUNTY RURAL SCHOOL
BOARD IN SESSION.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

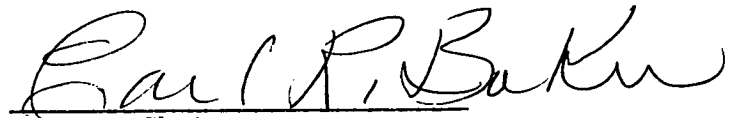
Eugene, Oregon,
Feb. 21, 1949.

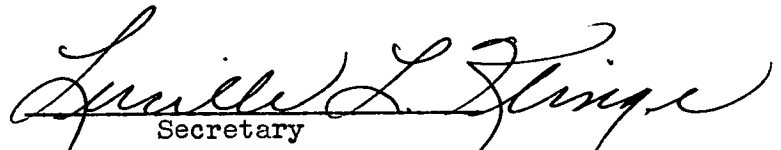
Meeting of the Rural School District Board was held in the County School Office with Carl Baker, A. S. Davidson, Winona Schneider, Odyne Mathews, Lucille L. Klinge, Sidney Bales, and Mr. Eggiman, present.

The Board spent the entire day checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

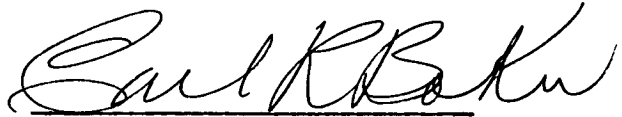
Eugene, Oregon,
Feb. 22, 1949.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, A. S. Davidson, Winona Schneider, Odyne Mathews, Lucille L. Klinge, Sidney Bales, and Mr. Eggiman, present.

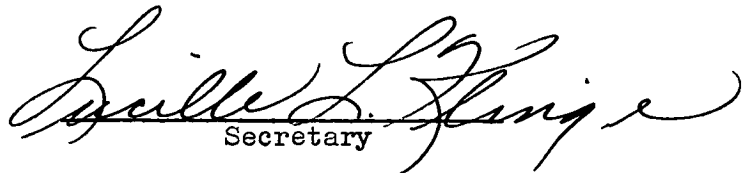
The board spent the entire day checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

A cursive handwritten signature of Carl R. Baker.

Chairman

A cursive handwritten signature of Lucille L. Klinge.

Secretary

Eugene, Oregon,
January 31, 1949.

Budget hearing on the Rural School Board budget was held in the County Court room with the following present:

Rural School Board Members

Sidney Bales
A. S. Davidson
Odyne Mathews
Winona Schneider.

Budget Committee Members

Glen Simons
Mary Coldren

Mrs. Alice Forrester, resident of the Willakenzie School District was also present.

The budget, as published, was read by Mrs. Mary Coldren, chairman of the Budget Committee.

Motion was made, seconded and carried (7 Votes - YES), that budget be passed as published.

Special meeting of the Rural School Board followed the budget hearing and the following business transacted:

Motion was made, seconded and carried, that Mr. Eggiman, C.P.A., be instructed to begin checking budgets immediately. Mrs. Klinge was instructed to contact him and arrange for same.

Motion was made, seconded and carried, that the following transportation allowances be paid:

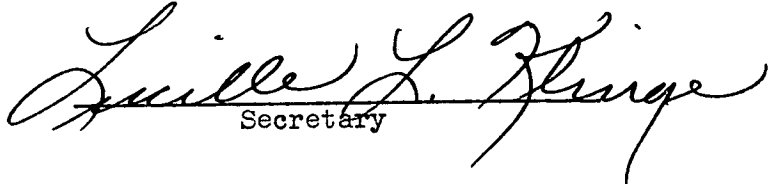
Sidney Bales	-----(mileage) -----	\$ 15.60
Winona Schneider	-----(") -----	1.80
A. S. Davidson	-----(") -----	6.80
Odyne Mathews	-----(") -----	1.50
Glen Simons	-----(") -----	2.90
Mary Coldren	-----(") -----	.70
Guard Publishing Company	---(Publishing Budget) ---	16.60

Motion was made, seconded and carried, that Mrs. Klinge call meeting for checking budgets when necessary.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
December 28, 1948.

Meeting of the Rural School District Board was held in the County School Office with the following budget committee members and board members present:

Board Members
Sidney Bales
Carl R. Baker
Winona Schneider

Odyne Mathews

Budget Committee Members
U. S. Bales, Dorena, Disston Rt.
Glen Simons, Vida
Mary Coldren, Eugene, Rt. #1,
Box 644
S. H. Ford, Eugene, Rt. #5

Mr. A. S. Davidson, absent.

Motion was made, seconded and carried, to elect Mrs. Mary Coldren chairman of Budget Committee.

Motion was made, seconded and carried, to elect Mr. U. S. Bales, Secretary of Budget Committee.

Budget for 1949-50 was discussed and a motion was made, seconded, and carried, that the following budget be accepted and the County Superintendent was authorized and instructed to publish said budget in two issues of the Register Guard -- said budget hearing to be held January 31st at 10:00 o'clock a.m., in the County Court Room, Court House, Eugene:

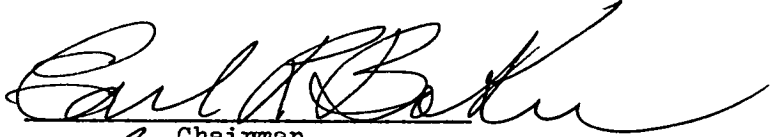
<u>ITEM</u>	<u>ESTIMATED, 1949-50</u>
1. Personal Service	
(a). District Superintendent Salary -----	\$ 0
(b). Clerical and Legal -----	1750.00
2. Supplies, Printing -----	75.00
3. Postage, Telephone and Telegraph -----	75.00
4. Elections and Publicity -----	25.00
5. Board Expreses, Travel, Etc. -----	1250.00
6. Office Equipment -----	50.00
7. Other Miscellaneous Expenses -----	0
8. Emergency -----	200.00
TOTAL -----	\$ 3425.00

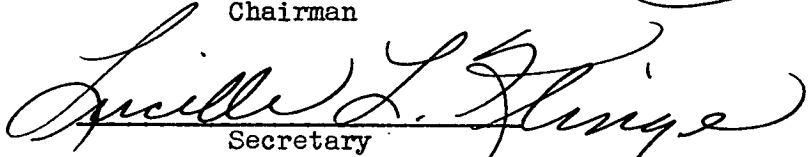
Motion was made, seconded and carried, that the following bills be allowed:

Sidney Bales -----	(mileage) -----	\$ 3.00
Carl R. Baker -----	(") -----	3.00
Winona Schneider -----	(") -----	.90
Odyne Mathews -----	(") -----	1.50
U. S. Bales -----	(") -----	3.00
Glen Simons -----	(") -----	2.90
Mary Coldren -----	(") -----	.70
S. H. Ford -----	(") -----	1.30

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Dec. 21, 1948.

Special meeting of the Rural School District Board was held in the County School Office with Carl Baker, Sidney Bales, Winona Schneider, Odyne Mathews, and Lucille Klinge, present; A. S. Davidson, absent.

Motion was made, seconded and carried, that the motion passed in the minutes of the October 26th meeting to hold a school boards' meeting to explain policies, be rescinded.

Motion was made, seconded and carried, that the following bills be allowed:

Koke-Chapman -----	(Supplies) -----	\$ 8.20
Ann Taylor -----	(Clerical) -----	200.00
Sidney Bales -----	(Expense) -----	40.75
Carl Baker -----	" -----	16.50
Odyne Mathews -----	" -----	3.00
Winona Schneider -----	" -----	3.90

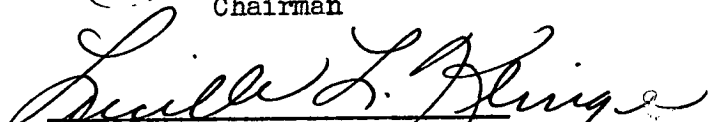
Motion was made, seconded and carried, that the Superintendent be instructed to contact the State Department of Education, relative to the question of clerical help for the Rural School Board.

The proposed Rural School Board budget for 1949-50 was discussed, and a budget meeting of the Board was scheduled for Tuesday, December 28th, at 10:00 o'clock a.m. Board members were instructed to bring budget committee member to this meeting.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Oct. 26, 1948.

Meeting of the Rural School District Board was held in the County School Office with A. S. Davidson, Carl R. Baker, Sidney Bales, Winona Schneider, Odyne Mathews, and Lucille L. Klinge, present.

Motion was made, seconded and carried, that the following bills be authorized:

A. S. Davidson -----	(Expenses) -----	\$ 13.60
Winona Schneider -----	(") -----	3.70
Odyne Mathews -----	(") -----	8.50
Carl R. Baker -----	(") -----	23.20
Sidney Bales -----	(") -----	23.00

The following policies were presented and discussed by the Rural School Board for the school year 1949-50:

- A. SALARIES -- Existing salary schedule, as allowed by Rural School Board in 1948-49 budgets, plus increased living costs.
- B. CAPITAL OUTLAY --
 - 1. New buildings - leave to individual districts.
 - 2. Allow minor alterations.
 - 3. Allow new furniture and equipment for additional pupils as required by standards.
 - 4. Assessments for betterments - will meet standards.
- C. TEXTBOOKS -- Comply with law.
- D. EMERGENCY FUND -- Approximately 5% of budget as approved by Rural Board.
- E. All programs and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards.

BUSES -

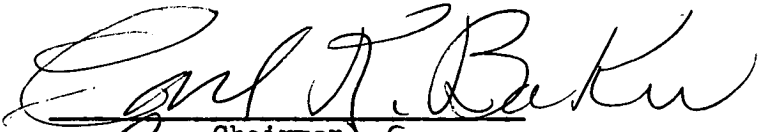
- 1. Operation and maintenance of transportation shall be allowed.
- 2. Allow 10% of cost of present equipment for Sinking Fund to be used for purchase of buses as a replacement fund.

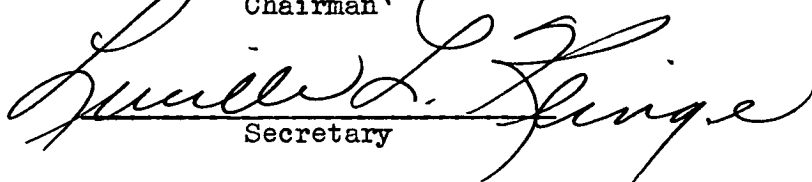
Motion was made, seconded and carried, to adopt the above policies, and the Secretary was instructed and authorized to send copy of said policies to all school districts in the Rural School District.

Motion was made, seconded and carried, to hold a County School Boards' Meeting to explain policies.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
July 7, 1948.

Meeting of the Rural School District Board was held in the County School Office with Carl Baker, Sidney Bales, Winona Schneider, Odyne Mathews, and Lucille L. Klinge, present; A. S. Davidson, absent.

Minutes of the meeting of June 22, 1948, were read and approved.

Motion was made, seconded and carried, that the Secretary be instructed and authorized to set up a bookkeeping system for the expense accounts of the Rural School District Board.

Motion was made, seconded and carried, that the mileage and meals of the Rural School Board members due to date be paid:

Peter M. Peterson -----	\$.30
A. B. Davidson -----	6.80
Carl Baker -----	20.20
Sidney Bales -----	20.00
Odyne Mathews -----	7.00
Winona Schneider -----	2.80

*Held over and
paid
Oct. 26, 1948
MB
(Pd by orders)*

Motion was made, seconded and carried, that Carl Baker serve as Chairman for 1948-49.

Motion was made, seconded and carried, that Sidney Bales serve as Vice-Chairman for 1948-49.

The votes were canvassed from the elections held in Zones II and V of the Rural School District (Board Member Election) and the returns were found to be as follows:

ZONE II:

Votes Received

Winona Schneider -----	212
Thomas Harper -----	1
Bowlsby (#139) -----	1
Homer Dixon -----	4
Agge Gribskov -----	1
D. S. McGaukey -----	3
Bill Lingo -----	1

ZONE V:

Odyne Mathews -----	224
Theron Swanson -----	1

Since Winona Schneider received the majority of votes cast in Zone II, she is hereby declared elected -- to serve until June, 1950.


Since Odyne Mathews received the majority of votes cast in Zone V, he is hereby declared elected -- to serve until June 1951.

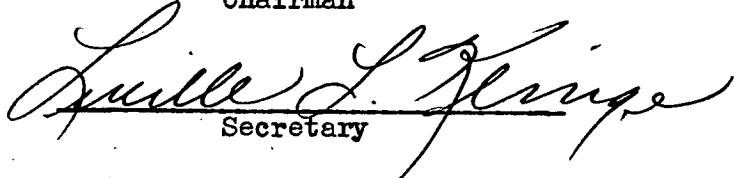
The matter of School District No. 97J, pertaining to the hiring of additional teachers and having the amount allowed by the Rural School Board in the 1949-50 budget (as a deficit) was discussed and Mrs. Klinge was instructed to notify Mr. Davidson, Mr. Train, and Mr. Severy, that while the Rural School Board made no policy that this would be allowed County-wide, that School District No. 97J was a definite need and they would try to see fit to allow it in their next year's budget.

The Board discussed the possibility of securing additional copies of the State Supervisor's reports and Mrs. Klinge was instructed to write to Mr. D. A. Emerson, State Department of Education, for his opinion in this matter.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
June 22, 1948.

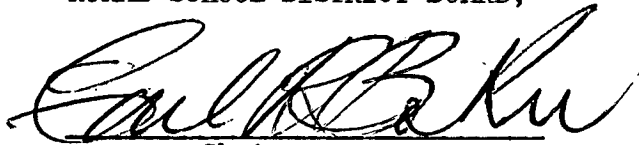
Meeting of the Rural School Board was held in the County School Office with A. S. Davidson, Carl Baker, Odyne Mathews, Sidney Bales, Peter M. Petersen, Winona Schneider, and Lucille L. Klinge, present.

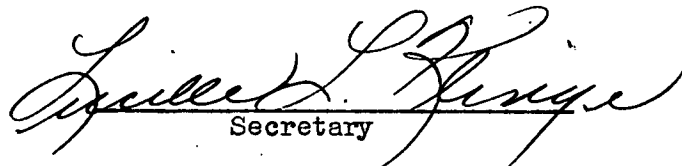
The agenda was discussed for the State Rural School Board meeting, to be held in Salem on June 26th.

Lucille Klinge, presented legislation as adopted at the County School Superintendents' Conference. A discussion of said legislation followed.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
May 10, 1948.

Meeting of the Rural School District Board was held in the County School Office with Peter M. Peterson, Carl Baker, Sidney Bales, Odyne Mathews, and Lucille L. Klinge, present; A. S. Davidson, absent.

Minutes of the meeting of March 22nd were read and approved.

Motion was made, seconded and carried, that the following bills be allowed:

Ann Taylor (Clerical) -----	\$100.00
Ethan Newman (Postage) -----	50.00

Letter of resignation was presented by Peter M. Peterson. Motion was made, seconded and carried, that the Board accept Mr. Peterson's resignation, effective July 1st, 1948. The Secretary was instructed and authorized to send proper notices to the Districts comprising Zone II of Mr. Peterson's resignation.

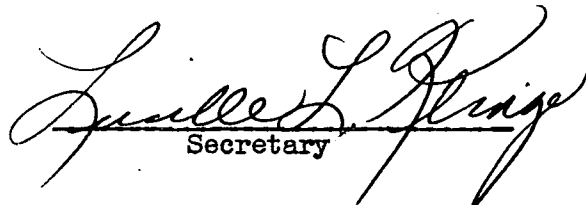
A discussion was held on the question of sale of County Lands. Plan of action was delayed until Attorney General's opinion is received.

The Secretary was instructed and authorized to prepare petition forms for the election of directors in Zones II and V and to send proper election material to said Zones for the election to be held June 21st, 1948.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 22, 1948.

Meeting of the Rural School District Board was held in the County School Office with Peter Petersen, Carl Baker, Sidney Bales, A. S. Davidson, Odyne Mathews, and Lucille L. Klinge, present.

Minutes of the meeting of March 18 were read and approved.

A report was made to the Board by Mr. Bales regarding the State meeting of the Rural School Board held in Portland on March 19th.

Report was made by Mr. Eggeman pertaining to the levy:

Total levy outside 6% limitation ----- \$968,289.20

Increased after hearings:

Elementary -----	21,298.90
High School -----	1,241.57

Millage:

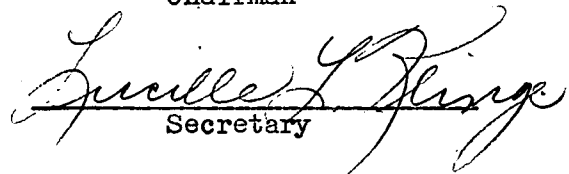
Elementary -----	26.5 mills
High School -----	14.8 mills

Motion was made, seconded and carried, that mileage to date be allowed, and also to pay the auditor \$500.00, amount stated in contract for his services to the Rural School Board.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 18, 1948.

Meeting of the Rural School District Board was held in the County School Office with Peter Petersen, Carl Baker, Sidney Bales, A. S. Davidson, Odyne Mathews, and Lucille L. Klinge, present.

Minutes of the meeting of March 5th were read and approved.

Budget hearings before the Rural School Board were scheduled as follows:

A.M.

9:30 - 9:50	-----	Bethel and Danebo
10:00 - 10:20	-----	Coburg
10:30 - 10:50	-----	Hadleyville
11:00 - 11:20	-----	Saginaw
11:30 - 11:50	-----	Delight Valley

P.M.

1:00 - 1:20	-----	Oakridge
1:30 - 1:50	-----	Lowell Grade School
2:00 - 2:20	-----	Linslaw
2:30 - 2:50	-----	Lyons
3:00 - 3:20	-----	Silk Creek
3:30 - 3:50	-----	Leaburg
4:00 - 4:20	-----	Veneta
4:30 - 4:50	-----	Upper Camp Creek
5:00 - 5:20	-----	Lancaster

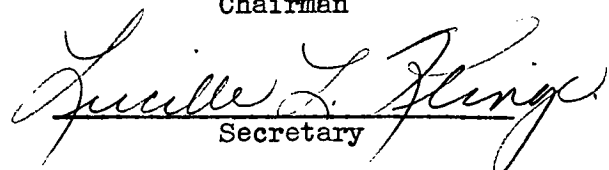
Representatives were present from all of the above districts, excepting School Dist. No. 5, and presented their recommendations to the Board.

The requests from the various districts were reviewed and the recommendations as passed by the Board were given to the auditor for completion of the levy, and the Secretary was instructed and authorized to notify districts above of the adjustments made.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
March 5, 1948.

Meeting of the Rural School Board was held in the County School Office with Peter Petersen, Carl Baker, Sidney Bales, A. S. Davidson, Odyne Mathews, and Lucille L. Klinge, present.

Minutes of the meeting of February 27th were read and approved.

Suggested forms were presented by Mrs. Klinge, on which to notify the school boards of the amount allowed by the Rural School Board -- also, a psoposed letter to accompany these forms. Motion was made, seconded and carried, that the letter and form, as presented, be accepted.

Motion was made, seconded and carried, that Mrs. Klinge be instructed and authorized to schedule hearings of any districts wishing same.

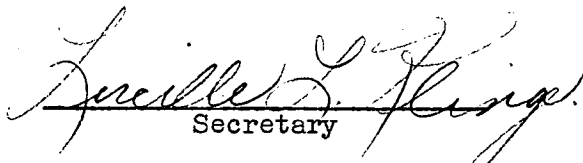
Reports from the State Department of Education on non-standard schools were read and discussed.

The Board instructed Mrs. Klinge to write a letter to Mr. Percy Brown, stating appreciation for the fine work Mr. Eggeman has prepared for the Board.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
February 27, 1948.

Meeting of the Rural School Board was held in the County School Office with Carl Baker, Peter Petersen, Odyne Mathews, A. S. Davidson, and Lucille L. Klinge, present; Sidney Bales, absent.

Minutes of the meeting of February 25th were read and approved.

Information pertaining to the Rural School Law received from Mr. Wilcox of the State Department of Education, was presented and discussion followed.

Mr. Baker was appointed to discuss the Rural School Setup in Lane County with the County School Board Association's meeting in Springfield on March 4th.

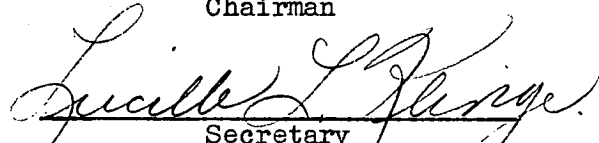
Next meeting time was set for Friday, March 5th, at 9:30 o'clock a.m.

General discussion followed.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 25, 1948.

Meeting of the Rural School District Board was held in the County School Office at 1:30 o'clock p.m., with Peter M. Peterson, Carl R. Baker, Sidney Bales, A. S. Davidson, Lucille L. Klinge, and Mr. Eggiman, present.

Minutes of the Meeting of February 19th were read and approved.

Motion was made, seconded and carried, that the Secretary be instructed and authorized to contact Mr. Odyne Mathews to serve as a member of the Rural School District Board.

Report was given by Mr. Eggiman listing the approximate levies:

Non-High -----	7.87 or 7.9 mills
Rural Board -----	.065 or 1/10th of mill
Elementary -----	28.38 or 28.4 mills
High School -----	20.604 or 20.6 mills

Before adjustment of budgets:

Elementary -----	31.34 mills
High School -----	22.78 mills

Motion was made, seconded and carried, to proceed on program as previously laid out and instruct Secretary to proceed with said plan in compliance with law.

Secretary was instructed to present bill for Superintendent's Office expenses, including extra help.

General discussion followed.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Peter M. Peterson
Chairman

Lucille L. Klinge
Secretary

Eugene, Oregon,
February 19, 1948

All day meeting of the Rural School District Board was held in the County School Office with Peter M. Petersen, Carl R. Baker, Sidney Bales, A. S. Davidson, and Lucille L. Klinge, present.

Minutes of the meeting of February 18th were read and approved.

In the Board's consideration of the budget of School District No. 165, the Secretary was instructed to write the clerk of said district, requesting information on why the budgeted amount for tuition had almost doubled over last year.

Motion was made, seconded and carried, that Mrs. Klinge be instructed and authorized to contact Mr. Carl Petzold to serve as a member of the Rural School Board, replacing Mr. H. N. Traxler.

Motion was made, seconded and carried, that the mileage and meals of the Rural School Board members be paid to date (as per record sheet in front of book):

Peter M. Petersen -----	\$14.60
A. S. Davidson -----	77.75
Carl R. Baker -----	50.15
Sidney Bales -----	48.50
H. N. Traxler -----	2.40

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,

Peter M. Petersen
Chairman

Lucille L. Klinge
Secretary

Eugene, Oregon,
February 18, 1948.

All day meeting of the Rural School District Board was held in the County School Office with Peter M. Peterson, Sidney Bales, Carl Baker, A. S. Davidson, Mr. Eggiman (auditor), and Lucille L. Klinge, present.

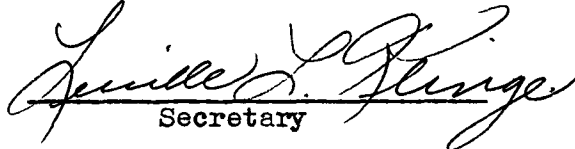
Minutes of the meeting of February 16th were read and approved.

Entire day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
February 16, 1948.

All day meeting of the Rural School District Board was held in the County School Office with Peter M. Peterson, Sidney Bales, Carl R. Baker, A. S. Davidson, Mr. Eggiman (auditor), and Lucille L. Klinge, present.

Minutes of the meeting of February 13th were read and approved.

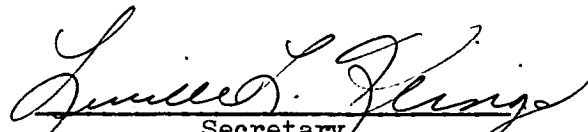
Mr. and Mrs. Johnson, of School District No. 16, were present, to consult with the Board on their budget.

Balance of day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
February 13, 1948.

All Day Meeting of the Rural School District Board was held in the County School Office with Peter M. Peterson, Sidney Bales, Carl R. Baker, A. S. Davidson, Mr. Eggiman (auditor), and Lucille L. Klinge, present.

Minutes of the meeting of February 11th, were read and approved.

Motion was made, seconded and carried, that the expenses of the Rural School Board be allowed, rescinding former action of the Board.

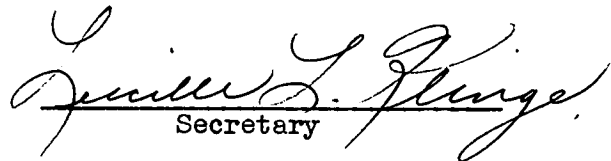
Secretary reported that Mr. Mitchell declined appointment. She was instructed to contact Mr. Arvid Rothauge as first choice, and, Carl Petzold as second.

Balance of day was spent in checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Feb. 11, 1948.

Meeting of the Rural School District Board was held in the County School Office with Peter M. Peterson, Sidney Bales, Carl R. Baker, A. S. Davidson, Mr. Eggiman (auditor), and Lucille L. Klinge, present.

Minutes of the meeting of February 6, 1948, were read and approved.

Letter was read from Mr. H. N. Traxler, Zone 5, submitting his resignation as a member of the Rural School Board. Motion was made, seconded and carried, that resignation be accepted. Secretary was instructed to write letter to Mr. Traxler accepting said resignation.

Motion was made seconded and carried, that the Secretary be instructed to contact Mr. Charles Mitchell.

Motion was made, seconded and carried, that the Rural Board start work by considering budgets individually.

Motion was made, seconded and carried, that the following procedure be followed in checking budgets -- budget first be read, floor be given to that member of board from Zone in which that district lies, following said Zone member in clockwise rotation of table. (Amendment) - read only those items in budget that might be questioned.

Motion made, seconded and carried, to adopt policy:

Allowing only \$221.00 per teacher on retirement.

Motion made, seconded and carried, that School Board from Twin Oaks meet with Rural School Board for consultation.

Motion made, seconded and carried to table budgets of Districts No. 23 and 86, for further information from Mr. Luvaas.

Motion made, seconded and carried, that the following policy (in general) for setting salaries for 1948-49 budgets be accepted:

Take average salary throughout County for those in comparable positions - allow 15% increase for increased cost of living. Use this as top salary in figuring salary allowance in equalized levy.

Individual poll taken: -

Baker	-----	Pass
Bales	-----	Pass
Davidson	-----	Pass
Peterson	-----	Pass

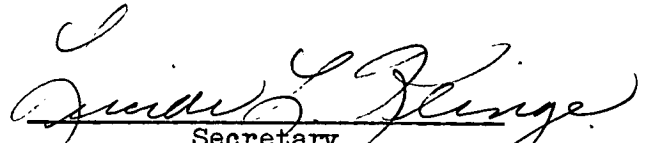
Motion was made, seconded and carried, to start consideration of budgets.

Balance of day was spent checking budgets.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
February 6, 1948.

Meeting of the Rural School District Board was held in the County School Office with Peter M. Petersen, A. S. Davidson, Carl Baker, Sidney Bales, and Lucille L. Klinge, present.

Minutes of the meeting of January 20th were read and approved.

Letter was read from Mr. Traxler stating he would be unable to serve as a member of the Rural School Board if meetings were to be held in the daytime. This matter was discussed at length and Mr. Traxler was called by phone. Mr. Petersen talked with Mr. Traxler and he informed Mr. Petersen that a letter of resignation would be forthcoming.

Pertaining to the selection of a board member to replace Mr. Traxler, a motion was made, seconded and carried, that Mrs. Klinge be instructed to contact Mr. Gustaf Swanson, who resides in the Central District, stating position of board on director.

Letter was read from Mr. Alfred Steinhauer of School District No. 90, Blachly. After due consideration a motion was made, seconded and carried, that the following be added to the policies of the Rural School District Board:

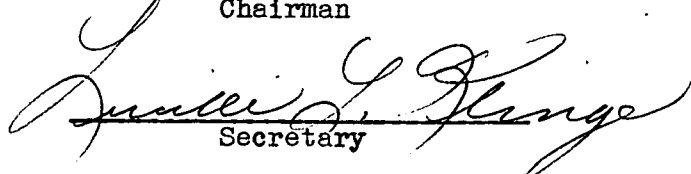
"That the surplus money in general fund of individual districts revert to general fund of County".

Motion was made, seconded and carried, that next meeting of the Board be held Wednesday, February 11th, commencing at 9:30 o'clock a.m.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
January 20, 1948.

Meeting of the Rural School District Board was held in the County Court room (following budget hearing) with Peter Peterson, A. S. Davidson, Carl Baker, H. N. Traxler, Sidney Bales, and Secretary Lucille L. Klinge, present.

Minutes of the meeting of December 16, 1947, were read and approved.

The matter of payment of mileage to Board Members was discussed and a motion was made, seconded and carried, that the Secretary keep an itemized record of the mileage and expenses of the Rural School Board members and defer payment of same until after May 1st, 1948.

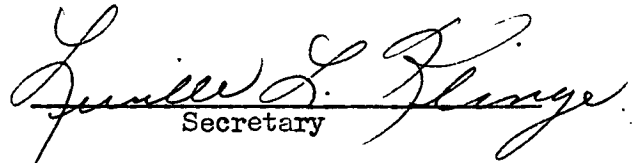
The bill was presented from the Guard Publishing Company in the amount of \$16.20 - publishing of the budget - two issues. Motion was made, seconded and carried, that the Secretary be instructed to submit bill to County Clerk for payment.

The Board discussed the times of holding board meetings and it was decided that it be left to Mrs. Klinge to call meetings when deemed necessary.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
January 20, 1948.

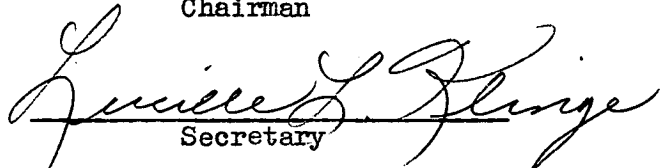
Hearing on Rural School District Budget was held in the County Court room at 10:00 o'clock a.m., January 20th, 1948, with Board Members Peter Peterson, A. S. Davidson, Carl Baker, H. N. Traxler, Sidney Bales; Budget Member Verna Kerr; T. R. Powers, Warne Empey, and H. B. Ferrin; Percy Brown; Secretary Lucille L. Klinge, present.

The budget as submitted by the Board and Budget Committee was read. After a short discussion, a motion was made, seconded and carried, that the budget as published be adopted. (Please refer to minutes of December 16, 1947).

Hearing adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
Dec. 16, 1947.

Meeting of the Rural School Board was held in the County Court Room with Board Members Peter M. Petersen, A. S. Davidson, Carl Baker, Sidney Bales, and Harold N. Traxler, and Secretary Lucille L. Klinge, present; also, budget committee members: Mrs. Verna Kerr, George Peterson, and W. P. Shepherd.

Motion was made, seconded and carried that George Peterson serve as Chairman of the Budget Committee.

Motion was made, seconded and carried that Mrs. Verna Kerr serve as Secretary of the Budget Committee.

After due consideration, the following Budget was made up for the year Beginning July 1, 1948 and ending June 30, 1949:

1. Personal Service -----	\$ 0
(A). Dist. Supt. salary -----	0
(B). Clerical and Legal -----	1,000.00
2. Supplies, Printing -----	75.00
3. Postage, Telephone and Telegraph -----	50.00
4. Elections and Publicity -----	25.00
5. Board Expenses, Travel, Etc. -----	1,250.00
6. Office Equipment -----	50.00
7. Other Miscellaneous Expenses -----	0
8. Emergency -----	200.00
	<hr/>
	\$2,650.00

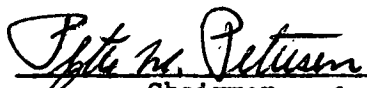
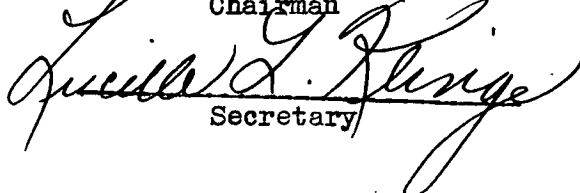
Motion was made, seconded and carried, that the above budget be published in two issues of the Register Guard -- the first publication to be December 29th and the second January 8th.

The hearing on the above budget is set for Tuesday, January 20th, at 10:00 o'clock a.m., County Court room, Court House, Eugene, Oregon.

A motion was made, seconded and carried, that questionnaires pertaining to teachers - training, experience, salary, etc. - be sent to each district.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman

Secretary

Eugene, Oregon,
December 10, 1947.

Meeting of the Rural School District Board held in the County School Office with all members present.

Minutes of the meeting of November 13th and November 18th, were read and approved.

Motion was made, seconded and carried, that the following budget committee members be accepted:

Zone 1 ---- Gordon Kohler,
Zone 2 ---- George Peterson,
Zone 3 ---- W. P. Shepherd,
Zone 4 ---- Raymond Wicks,
Zone 5 ---- Mrs. Verna Kerr,

Motion was made, seconded and carried, that insofar as possible, Board Members be reimbursed for travel for visiting schools.

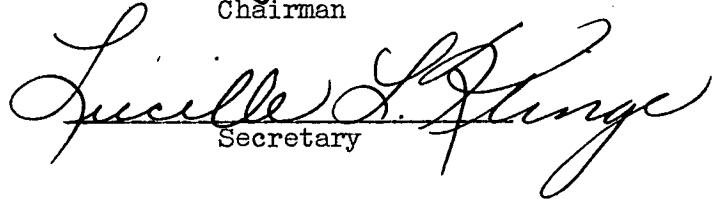
Motion was made, seconded and carried, that extra help be allowed Mrs. Klinge in connection with clerical work of the Board.

It was decided that the next meeting be held Tuesday, December 16th, at 2:00 o'clock p.m., in order to draw up the budget for 1948-49.

Meeting adjourned.

RURAL SCHOOL DISTRICT BOARD,


Chairman


Secretary

Eugene, Oregon,
November 18, 1947.

A special luncheon meeting was held at the Osburn Hotel with all members present; also T. R. Powers, Supt. McKenzie Schools, and Lucille L. Klinge, County Superintendent, and Secretary.

A motion was made, seconded and carried, that the following bills be allowed: (transportation and lunches)

	(Nov. 13th and 18th meetings)
Sidney Bales -----	\$ 7.30
H. N. Traxler -----	3.70
A. S. Davidson -----	15.50
Carl R. Baker -----	7.30
Peter M. Petersen -----	1.25

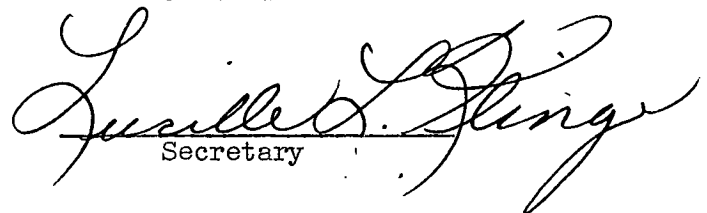
The main topic of discussion was the County School Board meeting to be held immediately following the luncheon meeting.

It was decided to make one change in Board Policies, in regard to Library. Our Policy, as amended, reads: "Library -- to meet State Standards".

There being no further business, the meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
Nov. 13, 1947.

Meeting of the Rural School Board was held in the 2nd Grade room at Washington School, Eugene, at 1:30 o'clock p.m.

The following were present:

Carl R. Baker)	
Sidney Bales)	
H. N. Traxler)	Rural School Board Members
A. S. Davidson)	
Peter M. Peterson)	
Grace Schiska, County Treasurer		
Percy Brown, Auditor		
T. R. Powers, Supt., McKenzie Schools		
Warne Empey, Prin., Junction City Grade School		
Lester A. Wilcox, State Department of Education		
Lucille L. Klinge, County School Superintendent		

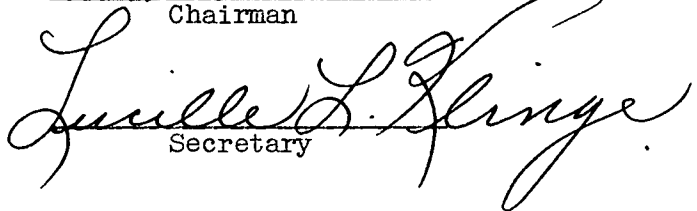
This meeting was held for the purpose of discussing the Rural School District Law. Mr. Wilcox presented the workings of the law and answered questions of those present.)

The policies, as set up by the Board, were presented to Mr. Wilcox, and the same received his approval.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman


Secretary

Eugene, Oregon,
October 23, 1947.

Meeting of the Rural School District Board was held in the County School Office at 1:30 o'clock p.m. with Mr. A. S. Davidson, Mr. Sidney Bales, Mr. Carl R. Baker, Mr. H. R. Traxler, Mr. Peter M. Petersen, and Mrs. Lucille L. Klinge, County School Superintendent, present.

Minutes of the meeting of June 25, 1947, were read and approved.

Contract was presented from Mr. Percy W. Brown, auditor, pertaining to the Board's hiring an auditor to assist with budgeting, levies and etc. Motion was made, seconded and carried, that contract be accepted (a copy of which is hereto attached).

Motion was made, seconded and carried, that the following mileage and lunches be paid:

	<u>1st meeting</u>	<u>2nd meeting</u>	<u>Total</u>
A. S. Davidson --- (136 miles) -----	\$ 7.55*	\$7.55*	\$15.10
Sidney Bales ----- (60 miles) -----	3.75*	3.75*	7.50
Carl R. Baker ----- (60 miles) -----	3.75*	3.75*	7.50
Peter M. Petersen- (3 miles) -----	.15	.15	.30
H. N. Traxler ---- (24 miles) -----	Absent	1.20	1.20

(*Inc. Lunch - \$.75)

Mrs. Klinge submitted school check sheets as made up by Mrs. Doty, Rural School Supervisor, and herself, to each member for schools in their respective Zone.

The newly adopted school standards were presented by Superintendent Klinge.

* The matter of Policies of the Rural School Board were discussed and the following adopted:

A. Salaries -- Moved by Mr. Baker that existing salary schedule be allowed plus increased living costs unless salary is out of line with people in comparable positions. Seconded by Mr. Bales. Passed.

B. Capital Outlay --

1. New Buildings, new site -- leave to individual districts.
2. Allow minor alterations.
3. Allow new furniture and equipment for additional pupils as required by standards.
4. Assessments for betterments:
 - (a). Library -- will allow as far as possible to meet County Committee recommendation of \$1.50 per pupil for elementary and \$2.00 per pupil for High School.

C. Textbooks -- comply with law.

D. Emergency Fund -- Approximately 5% of budget as approved by Rural School Board.

E. A motion was made by Mr. Bales that all program and services that are now in existence be maintained and that other schools be encouraged to improve their over-all program to meet standards. Seconded by Mr. Baker. Passed.

The Secretary (Mrs. Klinge) was instructed to notify Mr. Eggimann, auditor from Percy Brown's office, that the Board desired a breakdown of the 1947-48 school budgets.

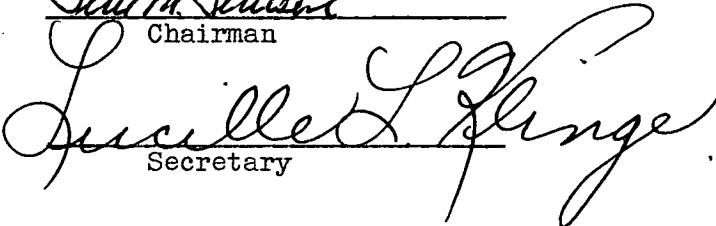
It was moved by Mr. Davidson and seconded by Mr. Baker, that a County Meeting be held in order to inform school boards on adopted policies.-- the details of the meeting to be set up by Mrs. Klinge. Passed.

The Secretary was instructed to send copies of Minutes to Rural School Board Members.

Motion was made by Mr. Baker that meeting adjourn. Seconded by Mr. Davidson. Passed.

RURAL SCHOOL BOARD,


Chairman


Secretary

PERCY W. BROWN
CERTIFIED PUBLIC ACCOUNTANT
257 MINER BUILDING
EUGENE, OREGON

August 14, 1947

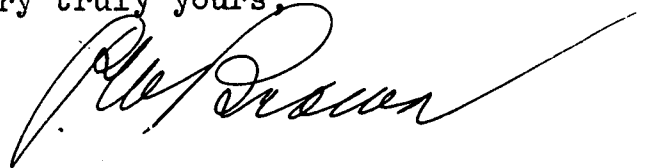
Mrs. Lucille Kennedy,
County School Superintendent
and Secretary of Lane County
Rural School District,
Eugene, Oregon.

Dear Madam:

I propose to examine and audit the budgets of the respective school districts of Lane County for the fiscal year beginning July 1, 1948, and to perform such other duties as may be required, under the provisions of Chapter 345, Oregon Laws, 1945, as amended 1947, for the sum of \$500.00.

The work would be performed under the conditions and at the times specified in the law.

Very truly yours,

A handwritten signature in dark ink, appearing to read "P. W. Brown", with a long, sweeping horizontal line extending to the right.

CONTRACT FOR AUDIT OF SCHOOL DISTRICT BUDGETS
Lane County, Oregon

This agreement made this day of August, 1947, between Percy W. Brown of Eugene, Oregon, hereinafter known as party of the first part and Rural School Board of Lane County, hereinafter known as party of the second part;

W I T N E S S E T H:

(1) It is hereby agreed that the party of the first part shall examine and audit the budgets of the school districts of Lane County comprising the Rural School District, for the fiscal year ended June 30, 1948, as filed with said party of the second part in January, 1948, or prepared by them, in accordance with the provisions of Chapter 345, Oregon Laws 1945, as amended, and to perform such other services in connection therewith as may be required under said law.

(2) Party of the first part agrees that the services to be performed under this contract shall be performed by him or under his personal supervision and that the work will be fully performed with care and diligence, and within the time required by said law.

(3) In consideration of the faithful performance of the contracts, covenants and undertakings set forth, party of the second part hereby agrees to pay the party of the first part the sum of \$500.00 and the party of the second part hereby affirms that proper provision for payment of such fee be or will be duly made and that the funds are or will be, made legally available.

Percy W. Brown
Party of the First Part.

Rural School Board of Lane
County, Party of the Second
part.

Pete M. Peterson

Earl A. Bath

Sidney Bales

Chas. J. Johnson

H. H. Latta

Lucille L. Klinge
Secretary of Board.

Eugene, Oregon,
June 25, 1947.

Meeting of the Rural School Board was held in the County Court Room, June 25, 1947, at 1:30 O'clock P.M.

According to the Results of the election held in various Zones on June 16th, the Boundary Board canvassed the votes on June 21, 1947, and declared the following persons elected as members of the Rural School Board.

Zone I ----- A. S. Davidson, Mapleton
Zone II ---- Peter M. Peterson, Eugene, Rt. #5
Zone III --- Carl Baker, Finn Rock
Zone IV ---- Sidney Bales, Dorena
Zone V ----- Harold N. Traxler, Creswell

All of the above were present excepting Harold Traxler from Zone V.

Motion was made by Mr. Baker and seconded by Mr. Davidson, that Peter M. Peterson serve as chairman of the Rural School Board during 1947-48. Motion carried.

Motion was made by Mr. Peterson and seconded by Mr. Bales, that Carl Baker serve as Vice-Chairman during 1947-48. Motion carried.

Copies of the Rural School Law were given each member of the Board -- which was thoroughly explained and discussed.

Terms of Office

A. S. Davidson -----Term Expires in June, 1950
Sidney Bales -----Term Expires in June, 1949
Carl Baker -----Term Expires in June, 1949
P. M. Peterson -----Term Expires in June, 1950
H. N. Traxler -----Term Expires in June, 1948

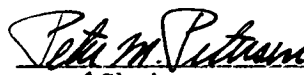
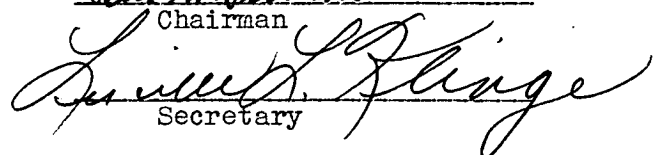
Motion was made by Carl Baker and seconded by Sidney Bales, to retain Percy W. Brown as auditor. Motion carried.

Motion was made by Sidney Bales and seconded by Carl Baker, authorizing Mrs. Klinge, County School Superintendent, to purchase needed supplies. Motion carried.

It was decided by the Board that the next meeting would be called when business warranted.

Meeting adjourned.

RURAL SCHOOL BOARD,


Chairman

Secretary

EXPENSES OF RURAL SCHOOL DISTRICT BOARD

		2-19-48	2-25-48	2-27-48	3-5-48	3-18-48	3-22-48	3/19-48 Portland	Totals Pd - April 10, 1948	5-10-48	6-22-48	6-26-48 Selma	7-7-48	Totals Pd - Aug. 1, 1948	
PETER M. PETERSON	Miles		3	3	3	3	3		15	3	3	—	—	6	90¢
	Meals														
A. S. DAVIDSON	Miles		136	136	136	136	136		680	about	136	—	—	136	6.80
	Meals	\$.60							.60						
CARL BAKER	Miles		60	60	60	60	60		300	60	60	204	60	384	19.20
	Meals	\$.65							.65			\$1.00		\$1.00	
SIDNEY BALES	Miles		60	60	60	60	60	352	652	60	60	200	60	380	19.00
	Meals	\$.90						\$1.95	\$2.85			\$1.00		\$1.00	
ODYNE MATHEWS	Miles			30	30	30	30		120	30	30	30	30	120	6.00
	Meals											\$1.00		\$1.00	
Winona Schneider	Miles											20	20	40	1.80
	Meals											\$1.00		\$1.00	

Dick
Liles — ⁴³~~42~~ miles, one-way

Pay .09 per mile 11/9/50 and thereafter

Mileage and Lunches - Rural School Board

		12-10-47	1-20-48	2-6-48	2-11-48	2-13-48	2-16-48	2-18-48	2-19-48	School Visitation	Totals - Pd. Mar., 1948.	Due (Meals 2-19-48)				
PETER M. PETERSON	Miles	3	3	6	6	6	6	6	6	350	292					
	Meals															
A. S. DAVIDSON	Miles	136	136	136	136	136	136	136	136	400	1488					
	Meals			\$.60	\$.60	\$.60	\$.65	\$.90			3.35	\$.60				
CARL BAKER	Miles	60	60	60	60	60	60	60	60	461	941					
	Meals			\$.60	\$.60	\$.60	\$.65	\$.65			3.10	\$.65				
SIDNEY BALES	Miles	60	60	60	60	60	60	60	60	370	850					
	Meals			\$.60	\$.90	\$.90	\$.90	1.20 (New Pk. Call)		1.50	6.00	\$.90				
H. N. TRAXLER	Miles	24	24	/	/	/	/	/	/	/	48					
	Meals			/	/	/	/	/	/	/	1					