

Lane ESD Board  
July 1977 - June 1981

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, June 30, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, June 30, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1B Swearing in of  
Frank Nearing

- 1C Minutes Approved

2. Statements

3. Correspondence

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, June 30, 1981, with the following members present:

Board members attending:

Beverly Ficek, Chairperson	Cleve Dumdi
Doug McKay	Frank Nearing
Hugh Peniston	

ESD staff attending:

Melvin Mead, Superintendent	Wanda Vinson
Sallie Rainville	

- 1B. Chairperson Ficek administered the oath of office to Frank Nearing. Mr. Nearing will serve as at-large representative until June 30, 1982, at which time he is eligible to run for the office.

- 1C. DIRECTOR MCKAY MOVED TO APPROVE THE MINUTES OF MAY 26 AND JUNE 2 AS PRESENTED.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. The Superintendent announced that Jule Crume was recently honored by the State Board of Education upon completion of two terms on the State Textbook Commission. Her years of service included six as chairperson. At a luncheon held June 17, Miss Crume received a resolution citing her "exceptional contribution to Oregon Education." She also received a framed certificate from State Superintendent Verne Duncan and an engraved plaque from the Oregon Textbook Representatives Association.

3. The following correspondence was presented:

- A. AASA Legislative Alert, June 12, 1981, issue.

- B. Perspective on Service, May, 1981. (AAESA publication.)

3. Correspondence

4. Business Affairs

4A Budget Hearing

3. (continued)

C. COSA/OSBA memo "Issues in House Bill 3088 Relating to Education Service District Tax Levy Authority."

4A. Chairperson Ficek declared the 1981-82 ESD Budget Hearing open. She stated the ESD operating budget as outlined below is within the tax base and notice of the Budget Hearing was published as required by law, in two issues of the Eugene Register-Guard. The Superintendent explained that a second budget hearing was being held because of requirements of HB 3088, 1981 Legislative Session. If this bill is enacted, the amount of tax base now statutorily prohibited would be made available to apportion to districts. If House Bill 3088 is not enacted, the budget will remain the same as that approved in the Budget Hearing held March 3, 1981.

The budget summary is as follows:

<u>Fund</u>	<u>Est. Exp.</u>	<u>Est. Rcpts.</u>	<u>Levy</u>
General	\$ 5,270,862	\$1,674,285	\$3,596,577
School Support	3,647,415	-0-	3,647,415
OTIS	2,685,272	2,685,272	-0-
Joint Purchasing	585,000	585,000	-0-
Title IV-C Math	104,000	104,000	-0-
Math Dissemination			
Grant	30,000	30,000	-0-
Title I Preschool	128,545	128,545	-0-
CETA	5,500	5,500	-0-
Equipment Reserve, ESD	56,500	56,500	-0-
Equipment Reserve			
OTIS	500,000	500,500	-0-
Working Capital	30,000	30,000	-0-
TOTAL	\$13,043,094	\$5,799,102	\$7,243,992
Estimate of taxes not to be received			381,593
TOTAL ESD LEVY, All within tax base			\$7,625,585

Chairperson Ficek declared the budget hearing closed.

4B Adoption of 1981-82 Budget

4B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT ADOPTS THE BUDGET FOR 1981-82 IN A TOTAL SUM OF \$13,043,094, AS NOW ON FILE IN THE OFFICE OF THE SUPERINTENDENT. THE SUM OF \$13,043,094 HEREBY ADOPTED IS CONTINGENT UPON ENACTMENT INTO LAW OF HOUSE BILL 3088, 1981 LEGISLATIVE SESSION; OTHERWISE THE BUDGET ADOPTED IS IN A TOTAL SUM OF \$9,395,679.

4. Business Affairs

4B Adoption of 1981-82  
Budget

4C Levy of Ad Valorem  
Taxes, 1981-82

4D Appropriation of  
the 1981-82 Budget

4B. (continued)

Director McKay seconded and the MOTION CARRIED  
WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND  
PENISTON VOTING YES. (Resolution 80-84)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT DETERMINES THE  
REQUIRED TAX LEVY FOR 1981-82 TO BE THE AGGRE-  
GATE AMOUNT OF \$7,625,585; THAT THESE TAXES ARE  
HEREBY LEVIED UPON ALL TAXABLE PROPERTY WITHIN  
SAID DISTRICT AS OF 1 A.M., JANUARY 1, 1981; AND  
THAT THE DISTRICT CLERK IS HEREBY DIRECTED TO  
CERTIFY THE LEVY TO THE COUNTY ASSESSOR. THE  
FOLLOWING LEVY AMOUNTS CONSTITUTE THE ABOVE  
AGGREGATE LEVY:

General Fund	\$3,978,170
--------------	-------------

School support fund	3,647,415
---------------------	-----------

BE IT FURTHER RESOLVED THAT THE AGGREGATE LEVY  
DECLARED AND ADOPTED ABOVE IS CONTINGENT UPON  
THE ENACTMENT INTO LAW OF HOUSE BILL 3088, 1981  
LEGISLATIVE SESSION. FAILING SUCH ENACTMENT,  
THE AGGREGATE AMOUNT LEVIED WILL BE \$3,978,170,  
ALL FOR THE GENERAL FUND.

Director McKay seconded and the MOTION CARRIED  
WITH DIRECTOR DUMDI, FICEK, MCKAY, NEARING, AND  
PENISTON VOTING YES. (Resolution 80-85)

4D. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT FOR THE FISCAL YEAR BEGIN-  
NING JULY 1, 1981, THE AMOUNTS SHOWN BELOW ARE  
HEREBY APPROPRIATED FOR THE PURPOSES INDICATED  
WITHIN THE FUNDS LISTED:

GENERAL FUND

Instruction	1,032,785	
Supporting services	3,269,076	
Community services	-0-	
Interagency/fund transfers	569,501	
Debt service	15,000	
Operating contingency	<u>284,500</u>	
Total General Fund appropriation		\$ 5,270,862

SCHOOL SUPPORT FUND

Supporting services	<u>3,647,415</u>	
Total School Support Fund approp.		3,647,415



4. Business Affairs  
 4D Appropriation of  
the 1981-82 Budget

4D. (continued)

<u>OTIS FUND</u>		
Supporting services	<u>2,685,272</u>	
Total OTIS Fund approp.		2,685,272
<u>JOINT PURCHASING FUND</u>		
Supporting services	<u>585,000</u>	
Total Joint Purch. Fund approp.		585,000
<u>TITLE IV-C MATH FUND</u>		
Supporting services	<u>104,000</u>	
Total Title IV-C Math Fund approp.		104,000
<u>MATH DISSEMINATION FUND</u>		
Supporting services	<u>30,000</u>	
Total Math Dissem. Fund approp.		30,000
<u>TITLE I PRESCHOOL FUND</u>		
Instruction	<u>128,545</u>	
Total Title I Preschool Fund approp.		128,545
<u>CETA FUND</u>		
Supporting services	<u>5,500</u>	
Total CETA Fund appropriation		5,500
<u>EQUIPMENT REPLACEMENT RESERVE FUND</u>		
Supporting services	<u>56,500</u>	
Total Equip. Rep. Res. Fund approp.		56,500
<u>OTIS EQUIPMENT REPLACEMENT RESERVE FUND</u>		
Supporting services	<u>500,000</u>	
Total OTIS Equip. Rep. Res. Fund appropriation		500,000
<u>WORKING CAPITAL FUND</u>		
Supporting services	<u>30,000</u>	
Total Working Capital Fund approp.		<u>30,000</u>
TOTAL APPROPRIATION		\$13,043,094

Director McKay seconded and the MOTION CARRIED  
 WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND  
 PENISTON VOTING YES. (Resolution 80-86)

4E Authorization of  
Bid Call

4E. Information on the status of the courier service  
 fleet was reviewed. A letter from Jim Maxwell  
 recommended that bids be sought on a new vehicle  
 to replace the 1975 Chevrolet panel (mileage  
 106,000).

Other courier vehicles presently in use are a  
 1976 Chevrolet cube van (158,000 miles) and a  
 1973 step van (128,000). During discussion,  
 Director Dumdi suggested that bids be sought on

4. Business Affairs

4E Authorization of  
Bid Call

4E. (continued)

more than one vehicle at this time. He also suggested that information on lease arrangements be sought informally.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE ESD BOARD HEREBY AUTHORIZES THE CALL FOR BIDS FOR THE PURCHASE OF ONE OR MORE COURIER VEHICLES.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

Recommendations for purchase will be brought to the Board following the bidding process.

4F Financial  
Statements

4F. Financial statements for the month of May were presented by Wanda Vinson. Cash balance for ESD was reported as \$278,607.94 with \$1,992,911.67 invested. OTIS cash balance was reported as \$27,835.19 after investments of \$1,014,453.92. Invoice registers note May payments as follows:

ESD	\$145,378.86
OTIS	\$ 60,401.15

The summary report by area was also reviewed.

5. Action Items

5A Designation of  
District Clerk

5A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES MELVIN F. MEAD AS CLERK OF THE BOARD FOR THE 1981-82 FISCAL YEAR.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

5B Designation of  
District Budget  
Officer

5B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES MELVIN F. MEAD AS BUDGET OFFICER FOR THE 1981-82 FISCAL YEAR.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

5. Action Items

5C Authorization of  
Clerk's Bond

5C. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES RENEWAL OF THE CLERK'S BOND FOR THE AMOUNT OF \$50,000 FOR THE 1981-82 FISCAL YEAR.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTOR DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

5D Designation of  
Signatories

5D. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES MELVIN F. MEAD AND WANDA J. VINSON AS SIGNATORIES FOR ESD ACCOUNTS.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

5E Designation of  
Insurance Agent-of-  
Record

5E. Superintendent Mead reviewed five applications for casualty and property insurance Agent-of-Record. He recommended that the ESD remain with the Smith and Crakes firm, Dave Swaggerty agent. Smith and Crakes has performed well and projected sound and logical recommendations.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT DESIGNATES SMITH AND CRAKES AS THE DISTRICT'S AGENT-OF-RECORD FOR THE PERIOD JULY 1, 1981 THROUGH JUNE 30, 1984, FOR CASUALTY AND PROPERTY INSURANCE.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

5F Designation of  
Authorized  
Depositories

5F. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES U.S. NATIONAL BANK AND LANE COUNTY FINANCE AND AUDITING AS DEPOSITORIES FOR ESD AND OTIS FUNDS AND ACCOUNTS FOR 1981-82.

AUTHORIZED DEPOSITORIES FOR DEFERRED COMPENSATION FUNDS ARE EQUITABLE SAVINGS & LOAN AND SCHOOL EMPLOYEES OF LANE COUNTY CREDIT UNION (SELCO).

5. Action Items

5F Designation of  
Authorized  
Depositories

6. Discussion Items

7. Reports

7A CMC

7C OAESD Conference

7D ESD-Related  
Legislation

5F. (continued)

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

6. The agenda included no discussion items.

7A. A draft of an agreement to clarify ownership of equipment at the Planetarium was reviewed. Equipment purchased by the ESD now at the Planetarium includes the projection equipment, sound system, miscellaneous astronomy apparatus, and office furniture and furnishings. ESD attorney Bill Frye has requested response to the Agreement draft from Lane County.

The Superintendent reported that a CMC Work Session has been scheduled for July 9.

7C. Director Peniston and Superintendent Mead reported briefly on the OAESD Conference at Bend, June 14-16. The Superintendent reported successful program sessions, especially sharing with other ESDs and Dr. Glenn Hoffman's presentation. Director Peniston discussed re-organization of the Board Section Executive Council and said Director Armstrong had been appointed to a committee for that purpose.

7D. Superintendent Mead reviewed progress of current ESD-related legislation. He said the platform of the Oregon ESD Association has been quite successful in this session.

HB 2137 states that ESD school-year employees will be considered the same as any school employee for purposes of unemployment compensation. This bill has passed and will become effective in October.

HB 2644 is now in effect. Under its provisions, qualifications and election procedures for ESD boards will conform, in general, with those for local district boards. The bill also removes the March 15 deadline for ESD budget approval.

Bills still being considered include HB 3088 (the ESD tax base bill) and HB 2971 which would remove limitations on leasing and acquiring property by ESDs.

8. Future Agenda Items

8. Future agenda items include:

- A. Organization of Board, 1981-82
- B. Review of district memberships
- C. Designation of Board meeting calendar, 1981-82.

9. Next Meeting

9. DIRECTOR PENISTON MOVED TO ADOPT THE SUMMER MEETING SCHEDULE AS PRESENTED (JULY 21 AND AUGUST 18, 1981).

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The next regular meeting of the Lane ESD Board will be Tuesday, July 21, 1981, at 7:45 p.m., at the ESD Center.

10. Executive Session

10. Chairperson Ficek recessed the regular meeting and called the Board to Executive Session under provisions of ORS 192.660(1)(a) to consider employment of staff and 192.660(1)(d) to discuss negotiations progress.

11. Reconvene

11. Following the Executive Session, Chairperson Ficek reconvened the Board in regular session. The following action was taken:

Personnel

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE ESD BOARD OF DIRECTORS ELECTS CAROL ABBOTT TO THE POSITION OF MEDIA FIELD SERVICES SUPERVISOR ACCORDING TO THE PERSONNEL RECOMMENDATIONS ATTACHED TO THE OFFICIAL COPY OF THESE MINUTES.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

DIRECTOR DUMDI MOVED:

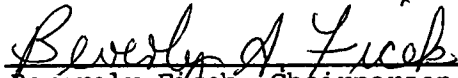
BE IT RESOLVED THAT THE ESD BOARD OF DIRECTORS APPROVES THE JOB-SHARE TEACHING POSITION ARRANGEMENT FOR JOHN MCDONNELL AND JEFF SPRAGUE ACCORDING TO THE PERSONNEL RECOMMENDATION ATTACHED TO THE OFFICIAL COPY OF THESE MINUTES.

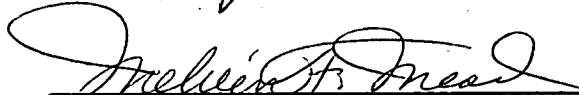
Director McKay seconded and the MOTION CARRIED WITH DIRECTORS DUMDI, FICEK, MCKAY, NEARING, AND PENISTON VOTING YES.

12. Adjourn

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Peniston seconded and the MOTION  
CARRIED WITH ALL PRESENT VOTING YES.

  
Beverly Ficek, Chairperson

  
Melvin F. Mead, Superintendent-Clerk

Attachments to official  
minutes:

Personnel recommendations -  
Abbott, McDonnell/Sprague

MFm/SR/jv  
7/13/81

June 19, 1981

TO: Mel Mead, Superintendent

FROM: Jim Maxwell, Director, Media Services Division *J. v.*

This is to recommend that Ms. Carol Abbott be offered the position of Media Field Services Supervisor as described on the attached job description. Starting date for the position is August 17, 1981. The recommended annual salary is \$23,500. The prorated amount for the 1981-82 year is approximately \$20,515 ( $227/260 = .873$ ).

Twenty-eight candidates submitted applications and associated supportive documentation. A Screening Committee consisting of Sheryl Steinke, Nicola Laird and Don Foster assisted in narrowing the list to five candidates to be invited for interviews. Three alternates were also identified. All five individuals in the first group accepted, therefore, no alternates were invited. The five invited for interviews were Donald Clayton, High School Librarian at Forks, Washington; Carol Abbott, Media Field Services Specialist (temporary) at the Lane ESD; Robert Knipe, Director of the Media Center and Media Services Coordinator at Lewis-Clark State College in Lewiston, Idaho; David Fauser, Media Services Coordinator for ESD #112 in Vancouver, Washington; and Roger Rezabek, Special Education Media Specialist and Consultant, Western Hills Area Education Agency in Sioux City, Iowa.

These five candidates were interviewed by a committee consisting of Jerold Williams, Marsha Gant, Alan Livingston, and Dick Lennox. The Committee recommended that:

1. Four candidates (Abbott, Knipe, Fauser and Rezabek) are individuals who have the qualities to successfully fill the position.
2. The four candidates should be considered by the Administration in the following priority order: 1) Abbott, 2) Rezabek, 3) Fauser and 4) Knipe.

As Media Services Division Director, I concur with the recommendation that Ms. Abbott be offered the position. She has indicated that she will accept the position if it is offered by the Board.

JM:jv

June 2, 1981

TO: Mel Mead  
FROM: Jule Crume  
SUBJECT: Job Sharing

I recommend a job-sharing teaching position at North Eugene High School for John McDonnell and Jeff Sprague in the Special Education Program for the 1981-82 year.

John wishes to pursue a doctorate in Special Education and prefers a half-time position. He and Jeff have worked together a good share of this year when Jeff was assigned from the UofO as a practicum student in the Lane ESD Special Education Program.

Advantages to this job sharing position, I see as follows:

- a. John McDonnell has had major responsibility in developing and implementing the new secondary curriculum project. It would be helpful to have him with the program a second year.
- b. Jeff has worked well with John, understands the ESD program and knows the students enrolled in the class at North Eugene High.
- c. Jeff has well developed skills in community based training with secondary, handicapped students.
- d. The two proposing the job sharing assignment have carefully considered their responsibilities and division of labor. (See their proposal)
- e. My experience with job sharing assignments is that the district gets more than the required half day time from each of the participants.
- f. A built-in substitute is available in most instances, saving children from having to adjust to a new, temporary teacher.

JC:cr



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, June 2, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, June 2, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, June 2, 1981, with the following members present:

Board members attending:

Beverly Ficek, Chairperson	Cleve Dumdi
Jeanne Armstrong	Doug McKay
Hugh Peniston	Nile Williams

ESD staff attending:

Melvin Mead, Superintendent	Jule Crume
Ben Jones	Jim Maxwell
Sallie Rainville	

Candidates for Board Position 6:

William Froehlich	Michael Johnson
Robert Laney	Dennis Myers
Frank Nearing	Warren Schue

Others attending:

Carol Mead	Cliff Lyles
------------	-------------

- 1B Minutes Approved

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE MINUTES OF MAY 19 AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements
  - 2C From the Superintendent

- 2C. Superintendent Mead presented Lane County certificates of election to Directors Armstrong and Peniston.

Agenda Modification

The Superintendent requested that consideration of award of bids for purchase of terminals be added to the agenda. (Agenda item 4A.)

The order of the agenda was changed so that interviews with candidates for Board Position 6 could be held first.

5. Action Items

5A Interviews and  
Selection of  
Appointee - Board  
Position 6

- 5A. Chairperson Ficek welcomed applicants for the Board position. Candidates were interviewed in alphabetical order and a taped recording of each candidate's session with the Board is available. A brief summary of each candidate's statement follows:

William L. Froehlich:

Mr. Froehlich has experience as a member of the Board of Trustees of Palomar Community College and of the Governing Board of the San Diego Planetarium. He said he wished to find a way to continue community service, now that he is a resident of Oregon. As a retired person, he said, he has the time as well as commitment to devote to such service.

Michael D. Johnson:

Mr. Johnson has served on the ESD Advisory Council for the Handicapped, and serves on the Board for Lane Association for Retarded Citizens. He has used ESD services as a teacher and said the position would provide an opportunity to become involved in the public school structure at a different level.

Robert C. Laney:

Mr. Laney said his wife teaches in the Bethel District, thus he is somewhat familiar with needs of schools and limitations of budgets. He said he wished to do whatever he could to see the system remains at the same level of excellence he enjoyed as a student.

Dennis G. Myers:

Mr. Myers has run for the Springfield School District Board and serves on the Centennial School Block Home program and Sacred Heart Credit Union Credit Committee. He said as a concerned parent he would like to see that children get a good education and that unnecessary budget cuts aren't made.

5. Action Items

5A Interviews and  
Selection of  
Appointee - Board  
Position 6

5A. (continued)

Frank C. Nearing:

Mr. Nearing served on the Eugene #4J Board from 1971 through 1974 and 1975 through 1979, and serves on a number of other boards and commissions. As a parent and citizen, Mr. Nearing said he has a long-standing interest in quality education and is a strong believer that we owe something to the community. Mr. Nearing said he ran for a position on the ESD Board in 1980 and remains interested in serving.

Warren J. Schue:

Mr. Schue has served on many education-related committees, has worked with state mediators on settling contract disputes and has attended many board and budget meetings of the ESD and other districts. A teacher in the Pleasant Hill District, Mr. Schue ran for a position on the ESD Board in 1980, and said he is interested in schools and equal educational opportunities for all students.

Following interviews with each of the six candidates, Board members cast ballots to appoint the Position 6 representative to the Board of Directors.

Ballots were counted as follows:

Director Armstrong	William Froehlich
Director Dumdi	Frank Nearing
Director Ficek	Frank Nearing
Director McKay	Frank Nearing
Director Peniston	William Froehlich
Director Williams	Frank Nearing

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY APPOINTS FRANK C. NEARING TO POSITION NUMBER 6 ON THE ESD BOARD OF DIRECTORS. TERM OF THE APPOINTMENT IS THROUGH JUNE 30, 1982.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5. Action Items

- 5A Interviews and  
Selection of  
Appointee - Board  
Position 6

3. Correspondence

4. Business Affairs

- 4A Award of Bids for  
Computers

6. Discussion Items

- 6A Election of  
Appointees to  
Handicapped  
Advisory Council

5A. (continued)

Chairperson Ficek welcomed Mr. Nearing to the Board. On behalf of the Board, she thanked each of the other candidates for their interest in education and the ESD. The Superintendent indicated that Mr. Nearing would be sworn and seated at the next Board meeting.

(Director Dumdi left the meeting at 9:45.)

3. The following correspondence was presented:

- A. Oregon Educational Coordinating Commission  
bulletin "Public Opinion on Oregon  
Education."

- 4A. A memo from Ben Jones regarding the purchase of terminals to replace leased machines was presented. Mr. Jones recommended that the Board award the bid to C&L Terminals. Their bid for the KSR43 at \$960 each, delivered in Eugene, was the lowest that would satisfy requirements. The Superintendent said he concurred with the recommendation.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD HEREBY AWARDS THE BID FOR PURCHASE OF 92 KSR43 TERMINALS TO C&L TERMINALS, AT A COST OF \$960 EACH, DELIVERED IN EUGENE.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

- 6A. Director Peniston, Board liaison to the Council, said all persons recommended for appointment have agreed to make regular attendance a priority.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD HEREBY APPOINTS THE FOLLOWING INDIVIDUALS TO POSITIONS ON THE ADVISORY COUNCIL FOR HANDICAPPED CHILDREN:

Wanda Smith, representing Vocational  
Rehabilitation (reappointment)

Alan Reeder, representing Mental Health  
Division (reappointment)

6. Discussion Items

6A Election of  
Appointees to  
Handicapped  
Advisory Council

6A. (continued)

Shirley Newell, parent, Pearl Buck Center,  
(reappointment)

Marilee Kubli, parent, pre-school for  
multiple handicapped

Xenia McBride, parent, Laurel Hill TMR

The term of appointment is July 1, 1981, to  
June 30, 1983.

In addition, Sandi Taylor (parent, speech  
program, Eugene, 4J) was appointed to fill the  
remaining year of the term of Barbara Dent, who  
resigned from the Council; and Jan Ayres  
(parent, Thurston Mid-school TMR) was appointed  
to fill the remaining year of the term of Rene  
Sullivan, who also resigned.

Director Peniston seconded and the MOTION  
CARRIED WITH DIRECTORS ARMSTRONG, FICEK, MCKAY,  
PENISTON, AND WILLIAMS VOTING YES.

6B HB 3099

6B. The Superintendent reviewed House Bill 3088, the  
legislation which would release ESD tax base  
funds currently unavailable by statute. Indica-  
tions are that the bill is continuing to gain  
legislative support.

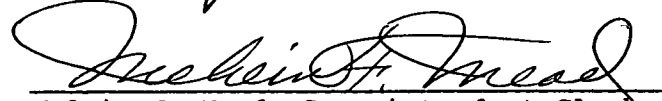
Several steps must be taken to ensure the  
ability to levy the released tax base funds if  
the legislation passes. The Superintendent has  
sent a letter to the State Superintendent certi-  
fying the amount of unavailable tax base in Lane  
County. In addition, a new budget hearing must  
be held and the new amounts must be republished  
prior to that hearing. (It is not necessary to  
reconvene the budget committee.) This will  
allow the ESD to levy the new amount for the  
purpose of apportionment to districts, if the  
legislation passes. (If it does not pass, the  
budget will remain the same as previously  
published.)

Because of Register-Guard deadlines, the  
Superintendent said he would prefer to postpone  
the second June meeting to June 30, if that date  
is convenient to Board members.

Board members felt the June 30 date would be  
acceptable.

- |   |   |
|---|---|
| <p>6. <u>Discussion Items</u><br/>Meeting Extension</p> <p>7. <u>Reports</u><br/>7A L-COG</p> <p>7. <u>Reports</u><br/>7C CMC</p> <p>8. <u>Future Agenda Items</u></p> <p>9. <u>Next Meeting</u></p> <p>10.&amp;<br/>11. <u>Executive Session</u></p> <p>12. <u>Adjourn</u></p> | <p>DIRECTOR WILLIAMS MOVED TO EXTEND THE MEETING BEYOND THE 10 P.M. CLOSING IN ORDER TO COMPLETE BUSINESS.</p> <p>Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.</p> <p>7A. Director Williams reported that Bethel and South Lane School Districts may now be voting members of the L-COG Board. He reported some controversy about membership of utility districts on the Board.</p> <p>7B. Director Armstrong reported the CMC planning meeting held May 28 was a worthwhile session. She appreciated the input Board members had given her at the May 26 ESD meeting. Mrs. Armstrong said the CMC planned to discuss the ESD concerns paper at a future meeting.</p> <p>8. Future agenda items include:</p> <p style="margin-left: 40px;">A. Budget hearing</p> <p style="margin-left: 40px;">B. Adoption of budget; appropriation of budget; declaration of levy</p> <p>9. The next meeting of the Lane ESD Board will be Tuesday, June 30, 1981, 7:45 p.m., Lane ESD Center, 1200 Highway 99 North, Eugene.</p> <p>10.&amp;</p> <p>11. No Executive Session was held.</p> <p>12. DIRECTOR WILLIAMS MOVED TO ADJOURN.</p> <p>Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.</p> |
|---|---|

  
Beverly Fizek, Chairperson

  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 26, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, May 26, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A special meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, May 26, 1981, with the following members present:

Board members attending:

Beverly Ficek, Chairperson	Doug McKay
Jeanne Armstrong	Hugh Peniston
Nile Williams	

ESD staff attending:

Melvin Mead, Superintendent	Jim Maxwell
Sallie Rainville	Bill Suggs

2. Work Session

2. The Superintendent said that the work session was being held to allow the Board ample time to discuss and deliberate a sequence of materials relating to the planetarium and CMC.

The first item was the discussion paper covering the ESD Board's concern about its relationship with the Cooperative Museum Commission. Members had received this paper before it was presented at the CMC work session, but had not had a chance to discuss it.

In summary, the paper stated that the Board expects the CMC to continue as a viable consortium, but at the same time expects to maintain responsibility for aspects of the cooperative efforts which the Board considers to be the Board's trust.

The Superintendent pointed out that several items in the paper related to the Position Paper for Policy Determination of Planetarium and CMC Relationships which was formally adopted by the Board on November 4, 1980.

Director Armstrong reviewed each of the seven areas discussed in the paper (goals of the ESD and CMC; decision-making processes of the CMC; the representative nature of the Commission;

2. Work Session

2. (continued)

policies and procedures for setting meetings and agendas for the CMC; equity of concerns and services among consortium members; potential conflict of interest; and planetarium operation). She asked whether the paper fairly represented the collective thinking of the Board.

After discussion, consensus of Board members was to approve the discussion paper and reaffirm approval of the ESD position paper as adopted on November 4.

The Superintendent's draft of guidelines for programs to be presented in the planetarium was then reviewed. The Superintendent said he had written the guidelines as a beginning point for discussion with WISTEC and other consortium representatives. The guidelines are intended to assist ESD and CMC staffs in considering the appropriateness of planetarium programs and to guide the ESD Board should any final determination be necessary. It is assumed that very few decisions would be necessary at the Board level.

Consensus of the Board was to approve the guidelines as presented, with the understanding that they would be presented to the other agencies as a draft requesting their feedback. It was suggested that input should be requested from the administrator of each consortium agency.

A letter from David Sokoloff, WISTEC Director, regarding the feasibility of presenting laser shows, was received by the Board. Members reiterated concerns they had expressed previously, such as possible equipment damage. They also expressed their concern about indirectly subsidizing a private organization. After further discussion, it was agreed that the Superintendent would attempt to schedule a meeting with Carole Daly, David Sokoloff, and Bill Suggs. The following questions would be discussed:

- A. What monetary compensation would the commercial operator of a laser show receive?



2. Work Session

2. (continued)

- B. What security would WISTEC provide during such a show? What legal authority would the security personnel have?
- C. How does WISTEC plan to continue to finance the laser equipment after the initial donation?
- D. What educational value is there to such shows?
- E. What assurance is there that the funds the ESD Board deems necessary to indemnify against possible damages are available to WISTEC?

Following the meeting, the Superintendent will draft an official reply to Mr. Sokoloff's letter.

3. Future Agenda Items

3. Future agenda items include:

- A. Election of appointees to the Lane ESD Handicapped Child Advisory Council.
- B. Interview and appointment, Board 6 position.

4. Next Meeting

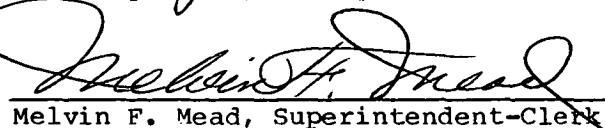
4. The next meeting of the Lane ESD Board will be held Tuesday, June 2, 1981, at 7:45 p.m., at the Lane ESD Center.

11. Adjourn

11. DIRECTOR MCKAY MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
Beverly Ficek, Chairperson

  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 19, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, May 19, 1981

Agenda Topics

1. Call to Order
    - 1A Attendance
    - 1B Minutes Approved
  2. Statements
  9. Executive Session
  10. Reconvene in Open Session
- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, May 19, 1981, with the following members present:  
  
Board members attending:  
Beverly Ficek, Vice-Chairperson      Doug McKay  
Jeanne Armstrong      Hugh Peniston  
Nile Williams  
  
ESD staff attending:  
Melvin Mead, Superintendent      Jule Crume  
Jim Maxwell      Wanda Vinson  
Sallie Rainville      Carol Abbott  
  
Others attending:  
Bill Frye  
Jack Gossard
  - 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE MAY 5 MINUTES AS PRESENTED.  
  
Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.
  2. Board members agreed by consensus to revise the order of the agenda so that Executive Session matters could be dealt with early in the evening.
  9. Chairperson Ficek recessed the regular meeting and called the Board to Executive Session under provisions of ORS 192.660(1)(a) to discuss negotiations and 192.660(1)(h) to discuss a matter of potential litigation.
  10. Following the Executive Session, Chairperson Ficek reconvened the Board in open session.

3. Correspondence

3. The following correspondence was presented:

- A. From Superintendent Bill Proppe, Washington ESD, regarding Lane ESD Bylaws and Policies.
- B. From David Sokoloff, Science Director, WISTEC, regarding feasibility of presenting laser shows.

4. Business Affairs

4A Financial Statements

4A. Wanda Vinson presented ESD and OTIS financial statements for April. Invoice registers note payment as follows:

ESD	112,039.27
-----	------------

OTIS	36,727.56
------	-----------

5. Agenda Revised

5. Agenda items 5A, 6B, and 6C were deferred by consensus.

6. Work Session Items

6A ESD Program Report

6A. Jim Maxwell, Director of Media Services, presented a report on courier services provided to Lane County school districts. ESD's courier system ties together 150 shipping points to transport education-related materials throughout Lane County. In addition to public schools, which receive the service as part of the ESD media services resolution, the couriers also deliver and pick up material from the U of O, LCC, and public libraries. (Dr. Maxwell explained that the libraries reimburse ESD for this service.)

Three ESD-owned vehicles serve 14 of Lane County's districts on an every-other day basis. The ESD packs materials for Eugene and Springfield, but those districts pick up and deliver daily using their own vehicles and personnel.

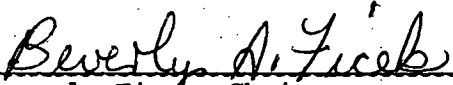
Dr. Maxwell showed examples of the types of materials delivered and commented on the excellent job being done by shipping room and courier staff members.


Meeting Extension

DIRECTOR ARMSTRONG MOVED TO EXTEND THE MEETING BEYOND 10:00 P.M.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

7. Next Meeting
  8. Future Agenda Items
  11. Adjourn
  7. The Board agreed to hold a special meeting on Tuesday, May 26, 1981, at 7:45 p.m. The purpose of this meeting will be to deal with ESD-CMC issues and relationships.
  8. Future agenda items include:
    - A. Interview and appointment, Board position 6 (June 2)
  11. DIRECTOR WILLIAMS MOVED TO ADJOURN.
- Director McKay seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

  
Beverly Fick, Chairperson

  
Melvin F. Mead, Superintendent-Clerk

MFM/SR/jv  
5/28/81

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 5, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, May 5, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1B Minutes Approved

2. Statements
  - 2A Statements From Board Members
  - 2B Statements From Superintendent and Staff

3. Correspondence

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, May 5, 1981, with the following members present:

Board members attending:

Beverly Ficek, Vice-Chairperson	Cleve Dumdi
Jeanne Armstrong	Doug McKay
Nile Williams	

ESD staff attending:

Melvin Mead, Superintendent	Jule Crume
Bob Dusenberry	Jim Maxwell
Willson Maynard	Sallie Rainville

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE APRIL 21 MINUTES AS PRESENTED.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2A. Director Dumdi requested that an item be added to the agenda regarding nomination of a Board chairperson. (Agenda item 5B)
- 2B. Superintendent Mead reported that he had been elected vice-president of the American Association of Education Service Agencies (AAESA) at the Council meeting held last month in Denver. The AAESA is a national organization which represents regional education service agencies throughout the nation. Board members extended congratulations to the Superintendent.
3. The following correspondence was presented:

- A. AASA Legislative Advisory Memo on education funding.

(Information on proposed tuition tax credit legislation was of particular concern to Board members. It was suggested that an attempt be made to place discussion of this legislation on agendas of either OSBA or OAESD meetings.)

3. Correspondence

4. Business Affairs

4A Bid Awards: OTIS

4B Bid Awards:  
Cooperative  
Purchasing

5. Action Items

5A Consortium Grant  
Proposal: Career  
Education

3. (continued)

B. Perspectives on Service, the AAESA newsletter.

C. A copy of the news release regarding the ESD Board vacancy and the application form for the at-large position formerly held by Jack Billings.

4A. Bob Dusenberry presented information regarding the acquisition of additional disk storage and the results of the bid opening.

DIRECTOR MCKAY MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD HEREBY AWARDS THE BID FOR ACQUISITION OF ADDITIONAL DISK STORAGE EQUIPMENT (IBM 3333-11) TO COMDISCO INC., AT A COST OF \$25,841.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, AND MCKAY VOTING YES.

4B. The bid award summary for Cooperative Purchasing of 1981-82 supplies was reviewed.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD HEREBY AWARDS BIDS TO THE RECOMMENDED VENDORS IN THE AMOUNTS SHOWN ON THE SUMMARY ATTACHED TO THE OFFICIAL COPY OF THESE MINUTES FOR THE PURCHASE OF SUPPLIES FOR PARTICIPANTS IN THE COOPERATIVE PURCHASING PROGRAM.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, AND MCKAY VOTING YES.

(Director Williams entered the meeting at 8:20 p.m.)

5A. An application and budget summary for a consortium grant was reviewed. Superintendent Mead and Jule Crume explained that the funds being applied for in the proposal would be used to help local districts implement new state standards and improve career education programs. The Superintendent said local superintendents had asked the ESD to coordinate a county-wide proposal. The application is for federal vocational act funds to be received through the

5. Action Items

5A Consortium Grant  
Proposal: Career  
Education

5A. (continued)

State Department of Education. No money from the general fund ESD budget would be involved.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD HEREBY APPROVES APPLICATION FOR A CAREER EDUCATION INCENTIVE GRANT IN THE AMOUNT OF \$29,984 FOR THE PROJECT "LANE COUNTY CONSORTIUM TO IMPLEMENT NEW STATE STANDARDS AND IMPROVE COUNTY-WIDE CAREER EDUCATION PROGRAMS."

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, AND WILLIAMS VOTING YES.

5B Reorganization of  
Board

5B. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY CASTS AN ELECTIVE BALLOT FOR DIRECTOR BEVERLY FICEK FOR THE POSITION OF CHAIRPERSON, ELECTED TO SERVE IN SUCH CAPACITY FROM MAY 5, 1981, THROUGH JUNE 30, 1981, TO FILL THE UNEXPIRED TERM OF FORMER CHAIRPERSON JACK BILLINGS, WHO HAS RESIGNED FROM THE BOARD.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, AND WILLIAMS VOTING YES.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY CASTS AN ELECTIVE BALLOT FOR DIRECTOR DOUGLAS MCKAY FOR THE POSITION OF VICE-CHAIRPERSON, ELECTED TO SERVE IN SUCH CAPACITY FROM MAY 5, 1981, THROUGH JUNE 30, 1981.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, AND WILLIAMS VOTING YES.

6. Discussion Items

6A OAESD Conference

6A. The Oregon Association of Education Service Districts' Summer Conference program was reviewed. Sessions for Board members are being planned for the annual conference, to be held June 14-16 in Bend. The Superintendent encouraged Board members to plan to attend. Directors agreed that a firm indication of plans would be drawn together at the May 19 Board meeting.

6. Discussion Items

6B Planetarium Program  
Guidelines

- 6B. The Superintendent distributed two discussion drafts for the Board's consideration. One draft suggested regulations regarding operation of the planetarium. The second draft dealt with guidelines or criteria for making decisions concerning planetarium programs. The Superintendent said the drafts were meant to open discussion as to the appropriateness and adequacy of the suggested guidelines, which resulted from discussions with the planetarium and administrative staffs. He said the Board might wish to direct him to place the issue of sponsoring agency control of programs on a CMC Executive Advisory Council agenda.

Review of the discussion drafts led to further discussion about the need for written policies for CMC consortium members. The ESD has attempted to suggest such policies, but none have been adopted by the CMC. Director Dumdi suggested sending a letter to the CMC from the Board requesting that these concerns be addressed. Director Armstrong said that a CMC planning session to be held May 14 would be a good time to bring forth Board concerns.

6C HB 2644

- 6C. House Bill 2644 would modify statutory provisions for ESD Board election and service to make them identical to the provisions and requirements for local school district boards. The Bill has passed the House and was referred to the Senate Education Committee. The Superintendent said he felt the Bill was a good one and he saw no problems if it passes. The Bill carries an emergency clause and will be effective upon being signed by the Governor.

(Director McKay left the meeting at 9 p.m.)

7. Reports

7A OTIS Advisory  
Committee

- 7A. Bob Dusenberry reviewed recommendations made by the OTIS Advisory Committee on its April meeting.

The Committee recommended purchase of the budgeted disk drive equipment from the low bidder, Comdisco Corporation (Agenda item 4A). Purchase of a budgeted delivery van through the State of Oregon contact was also recommended. The van, to be used to deliver output to the bus station, will not be available for purchase until fall. The Advisory Committee also recommended a moratorium on student service fees for May and June, 1981.

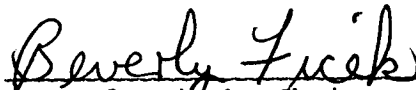


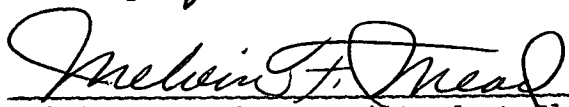
7. Reports
- 7B NSBA Convention
- 7C Board Member Reports:
- L-COG
- LCSBA
8. Future Agenda Items
9. Next Meeting
10. Executive Session
11. Reconvene in Open Session
- 7B. Information from NSBA group sessions was shared. All who attended reported the convention to be well-planned and helpful.
- 7C. Director Williams reported briefly on the latest L-COG meeting. He said that, although he had not agreed with the majority, the L-COG board had voted to ask Lane County to consider restoring cuts made in the county's budgeted allocation for L-COG dues.
- Director Armstrong said she and Superintendent Mead had attended the Lane County School Boards Association dinner meeting at McKenzie Elementary School. She said the program on the BEST Center was interesting and commented that McKenzie board members seemed to appreciate the opportunity to host others from throughout the county.
8. Future agenda items include:
- A. Discussion of methods for familiarizing local district board members with the ESD.
- B. CMC report.
- C. Planetarium guidelines and regulations.
9. The next regular meeting of the Lane ESD Board will be Tuesday, May 19, 1981, 7:45 p.m., Lane ESD Center, 1200 Highway 99 North, Eugene.
10. Chairperson Ficek recessed the regular meeting and called the Board to Executive Session under provisions of ORS 192.660(1)(a) to consider employment of staff.
11. Following the Executive Session, Chairperson Ficek reconvened the Board in open session.
- The following action was taken:
- DIRECTOR WILLIAMS MOVED:
- BE IT RESOLVED THAT A ONE-YEAR UNPAID LEAVE OF ABSENCE, IN ACCORDANCE WITH LANE ESD POLICY NO. 311, BE GRANTED TO MARY SIMON, FOR THE SCHOOL YEAR 1981-82.
- Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, AND WILLIAMS VOTING YES.

12. Adjourn

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION  
CARRIED WITH ALL PRESENT VOTING YES.

  
Beverly Fizek, Chairperson

  
Melvin F. Mead, Superintendent-Clerk

ATTACHMENTS TO OFFICIAL  
MINUTES: Summary of bid  
awards, Cooperative Purchasing  
supplies

MFM/sr/jv  
5/12/81

COOPERATIVE PURCHASING  
BID AWARD SUMMARY 1981-1982 SUPPLIES

AUDIO VISUAL SUPPLIES

Section #10

Audio Grapic Systems	443.75
Audio Visual Educational Systems	1,040.98
Elgin School Supply, Inc.	854.70
NWI - Photo and Sound Company	127.40
Tersch Products, Inc.	1,926.30
 TOTAL	 4,393.13

AUDIO VISUAL EQUIPMENT

Section #15

Audio Visual Educational Systems	123.90
NWI - Photo and Sound Company	75.00
 TOTAL	 198.90

LIBRARY SUPPLIES

Section #20

Brodart, Inc.	2,150.94
Gaylord Bros., Inc.	143.89
Metz Supply, Inc.	13.50
 TOTAL	 2,308.33

INSTRUCTIONAL/OFFICE SUPPLIES

Section #30

A & W Sales	1,306.15
Alvin and Company, Inc.	31.50
Blake, Moffitt & Towne	10,001.16
Boise Cascade Office Products	4,009.65
Brooks Office Equipment	443.70
Chaselle Arts and Crafts, Inc.	7,522.96
Colonia Flag Company	931.65
C <sub>2</sub> F, Inc.	1,383.22
Dicks' Duplicating Products Company	543.90
Elan Publishing	991.12
Elgin School Supply, Inc.	2,474.39
Frankel Manufacturing Company	752.30
Hammond & Stephens	80.57

4B(1)

INSTRUCTIONAL/OFFICE SUPPLIES (continued)

Section #30

IBM Corporation	4,184.35
Mail-Well Envelope Company	5,608.43
Metz Supply, Inc.	6,038.87
Myron Manufacturing Corporation	161.50
Northwest Resource Recycling	1,770.28
Oregon Total Information Systems	357.84
Pacific Stationery	13,924.12
Pacific Supplies	2,689.09
Prairie Carbon and Ribbon Company	5,596.40
Standard Stationery Supply	6,848.17
Western School Supply	519.08
White Office and School Supply	216.00
TOTAL	97,811.34

FILING CABINETS

Section #35

Boise Cascade Office Products	113.88
Office World	7,654.74
TOTAL	7,768.62

CUT PAPER

Section #40

Blake, Moffitt & Towne	1,245.01
Boise Cascade Office Products	9,001.41
Fraser Paper Company	4,243.54
Western Paper Company	1,834.00
Western School Supply	487.80
Xerox Corporation	1,181.60
Zellerbach Paper Company	314,712.60
TOTAL	332,705.96

ART SUPPLIES

Section #50

Beckley-Cardy Company	692.75
Blake, Moffitt & Towne	515.41
Chaselle Arts and Crafts	1,507.27
C <sub>2</sub> F, Inc.	5,186.09
Elgin School Supply	199.44
Fraser Paper Company	19,340.85

4B(2)

ART SUPPLIES (continued)  
Section #50

Pacific Stationery	2,925.95
Pacific Supplies	33.40
Sax Arts and Crafts	771.90
Seattle Pottery Supply, Inc.	858.75
Tru-Art Distributing Company	3,367.02
Valley Potters Guild	20.90
Western School Supply	1,238.06
Western Paper Company	8,130.46
Zellerbach Paper Company	9,315.60
TOTAL	<u>54,103.85</u>

CUSTODIAL SUPPLIES  
Section #60

American Brush Company	914.20
Blake, Moffitt & Towne	13,025.77
Metz Supply, Inc.	7,452.81
Norwest Safety	796.40
Packer-Scott Company	3,679.25
Paulsen & Roles Laboratories	1,333.60
Steiner Corporation	1,327.86
Western Paper Company	5,434.06
World Wide Supply	962.80
Zellerbach Paper Company	35,901.30
TOTAL	<u>70,828.05</u>

4B(3)

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, April 21, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, April 21, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements

3. Correspondence

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, April 21, 1981, with the following members present:

Board members attending:

Beverly Ficek, Vice-Chairman	Jeanne Armstrong
Cleve Dumdi	Doug McKay
Hugh Peniston	Nile Williams

ESD staff attending:

Melvin Mead, Superintendent	Jule Crume
Jim Maxwell	Willson Maynard
Sallie Rainville	Wanda Vinson
Marilyn Olson	

Others attending:

Howard Bird	Jack Gossard
-------------	--------------

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE APRIL 7 MINUTES AS PRESENTED.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Director Armstrong and Superintendent Mead will attend the Lane County School Boards Association meeting at McKenzie Elementary on April 23.

3. The following correspondence was presented:

- A. 1980-81 Annual Report of the American Association of Education Service Agencies.
- B. A history of education services agencies in Oregon and a chart showing current programs and services of ESDs.

These pages are an addendum to the Oregon Association of Education Service Districts official report to the State Legislature. They were co-authored by Nicola Laird of the Lane ESD staff and Peyton Lieuellen of Polk ESD.

3. Correspondence

3. (continued)

- C. A letter from a WISTEC patron, regarding the planetarium show "Search for Extra-Terrestrial Intelligence," and Bill Suggs' memo about the incident and program cited in the patron's letter.
- D. Copies of letters from the Superintendent thanking the directors of Texas Region X and XI for their hospitality during the Board's visit.

4. Business Affairs

4A Financial Reports

- 4A. Wanda Vinson reviewed ESD and OTIS financial statements for March, 1981.

Invoice registers note March payments as follows:

ESD	\$119,098.47
-----	--------------

OTIS	50,479.18
------	-----------

4B Cooperative  
Purchasing Bid  
Information

- 4B. The bid award summary for Cooperative Purchasing of 1981-82 supplies was presented and reviewed by Willson Maynard.

The recap shows the following amounts:

Audiovisual supplies	\$4,393.13
Audiovisual equipment	198.90
Library supplies	2,308.33
Instructional/office supplies	97,811.34
Filing cabinets	7,768.62
Cut paper	332,705.96
Art supplies	54,103.85
Custodial supplies	70,828.05

It was pointed out that most of the audiovisual equipment needs are bid at a different time through the Southern Oregon Audio Visual Purchasing Consortium.

Dr. Maynard also mentioned that the large cut paper order was being made in view of a possible paper-mill strike in the near future.

5. Action Items

5A Math Grant Proposal

- 5A. The budget summary for the proposed continuation of a Title IV-C ESEA grant was reviewed.

This will be the final year for dissemination and field-testing of the problem-solving packets which have been developed through the grant.

5. Action Items

5A Math Grant Proposal

5B Resignation, Jack Billings

5. (continued)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE ESD BOARD HEREBY AUTHORIZES SUBMISSION OF A PROPOSAL FOR EXTENSION OF THE TITLE IV-C GRANT, "PREPARE AND EVALUATE MATHEMATICS PROBLEM-SOLVING PACKETS FOR GRADES 4-9" FOR THE 1981-82 SCHOOL YEAR, SAID PROPOSAL TO BE FOR THE AMOUNT OF \$104,480.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

- 5B. A letter of resignation from Director Jack Billings was read. Mr. Billings stated he had made a commitment to resign from his ESD position if appointed to the Eugene #4J Board. He expressed his thanks and best wishes to the ESD Board and staff.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT ACCEPTS WITH REGRET THE RESIGNATION OF DIRECTOR JACK A. BILLINGS.

BE IT FURTHER RESOLVED THAT THE BOARD COMMENDS MR. BILLINGS FOR HIS SERVICE TO THE ESD AND TO LANE COUNTY SCHOOL CHILDREN DURING THE PAST FIVE AND ONE-HALF YEARS, AND EXTENDS ITS BEST WISHES FOR HIS FUTURE AS A MEMBER OF THE BOARD OF DIRECTORS OF EUGENE SCHOOL DISTRICT #4J.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

Procedures for filling the Board vacancy were discussed. The vacated position is the at-large position #6. The current term extends to June 30, 1983.

The Superintendent recommended that a replacement be sought and appointed to fill the vacancy until next spring. The person appointed would be required to file for election next spring for the balance (one remaining year) of the unexpired term. He suggested that applications be accepted through May 22, with applicants interviewed and appointee selected at the June 2 Board meeting.



5. Action Items

5B Resignation, Jack Billings

5C Swearing in of Re-elected Board Members

6. Work Session

6A ESD Program Report

5. (continued)

By consensus, Board members approved the timeline as presented. They asked the Superintendent to present further details about the interview process at a May Board meeting.

5C. Vice-Chairman Ficek administered the oath of office to Director Jeanne Armstrong, representing Zone 2 (Springfield, McKenzie, and Marcola school districts); and Director Hugh Peniston, representing Zone 3 (Pleasant Hill, Creswell, South Lane, Lowell, and Oakridge school districts). Both were re-elected to their positions on March 31 for four-year terms from July 1, 1981, to June 30, 1985.

6A. Jule Crume briefly described the special projects department. The department provides coordination for special curriculum improvement projects in basic areas for which the ESD does not provide a specialist. Identification of needs and direction are provided by district curriculum specialists, the SDE, state-mandated needs, and local educators. Projects selected are ad hoc in nature.

Curriculum specialist Marilyn Olson reported on current activities of the department. Service this year has centered in the areas of talented and gifted education; writing; global studies; and staff and personal development. A continuing service provides newspapers to classrooms upon request.

Mrs. Olson said she is currently involved in planning for an ESD-sponsored symposium on education for a new age, "What's This World Coming To? Exploring the Hemispheres for New Answers." Other coming events include the Lane County spelling contest, and the spring publication of a county-wide literary book which will give recognition to top student writing.

A needs assessment is currently underway in local districts. Results will help to determine department direction and goals for future years.

6. Work Session

6C Over-apportioned  
Delinquent Tax  
Receipts

- 6C. The Board reviewed legal and audit research concerning prior years' collections of ESD levies and the ESD's apportionment of those tax funds.

The ESD has been advised by its attorney and by the Department of Revenue that part of prior years' taxes received should be attributed to estimated taxes not to be received by the ESD. These funds were part of the general fund levy. Therefore, a portion of taxes collected subsequent to July 1, 1978, for years between 1973-74 and 1977-78 should be retained by the ESD. According to the opinions, these should be apportioned to local districts and retained by the ESD using the ratio between the amounts uncollected at June 30, 1978, for both parts of the levy (operating and equalization).

The attorney's opinion also indicates that \$600,852 was apportioned to local districts during 1978-79 and 1979-80 which should not have been. According to legal counsel and ESD auditors, that money, even though inappropriately apportioned to districts, was used for the purposes for which it was levied (the education of children) and, therefore, the ESD can legally let the matter ride.

A memo sent to local district superintendents to inform them regarding this matter was discussed.

DIRECTOR ARMSTRONG MOVED:

THE LANE ESD BOARD OF DIRECTORS AGREES THAT THE \$600,852 IN PRIOR YEARS' TAXES APPORTIONED TO LOCAL DISTRICTS DURING 1978-79 AND 1979-80, ALTHOUGH INAPPROPRIATELY APPORTIONED TO LOCAL DISTRICTS, WAS STILL USED FOR THE EDUCATION OF CHILDREN, THE PURPOSE FOR WHICH IT WAS INTENDED. THEREFORE, THE ESD BOARD RESOLVES THAT NO ATTEMPT TO RECOVER THE MONEY WILL BE MADE BY THE ESD BOARD.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6. Work Session  
6D Review of Board  
Bylaws and Policies

6D. Policies 401 through 407 were reviewed. Suggested revisions to Policy 402 (Employment of Regular Classified Personnel) and Policy 302 (Employment of Certificated Staff) were presented.

DIRECTOR MCKAY MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AMENDS POLICY NO. 402 AND POLICY NO. 302 OF THE ESD BYLAWS AND POLICY AND ADOPTS THE TEXT ATTACHED HERETO AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

There was a suggestion that a possible change in wording in Policy No. 407 be considered.

It was agreed by consensus that the rest of Chapter 400 would be considered and reviewed at the next Board work session.

- 6E Planetarium  
Guidelines

6E. The Superintendent reported a first draft of guidelines for use of the planetarium has been developed and is being reviewed.

7. Future Agenda Items

7. Future agenda items include:

A. Bid awards - Cooperative Purchasing.

8. Next Meeting

8. The next meeting of the Lane ESD Board will be Tuesday, May 5, 1981, 7:45 p.m., Lane ESD Center, 1200 Highway 99 North, Eugene.

DIRECTOR WILLIAMS MOVED TO EXTEND THE MEETING BEYOND 10:00 P.M.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

9. Executive Session

9. Vice-Chairman Ficek recessed the regular meeting and called the Board to Executive Session under provisions of ORS 192.660(1)(a) to consider employment of staff and 192.660(1)(d) to discuss negotiations progress.

10. Reconvene in Open Session

10. Following the Executive Session, Vice-Chairman Ficek reconvened the Board in open session.

A letter from Willson Maynard, stating his intention to retire effective July 1, was received.

10. Reconvene in Open Session

10. (continued)

DIRECTOR DUMDI MOVED TO ACCEPT THE RESIGNATION OF WILLSON MAYNARD, EFFECTIVE JULY 1, 1981, WITH REGRET.

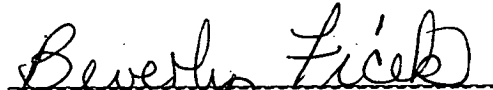
Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.


The Board requested that best wishes for his future be extended to Dr. Maynard.

11. Adjourn

11. DIRECTOR DUMDI MOVED TO ADJOURN.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
Beverly Ficek, Vice-Chairman

  
Melvin F. Mead, Superintendent-Clerk

ATTACHMENT TO OFFICIAL  
MINUTES: Revised Policy  
No. 402, Revised Policy  
No. 302

MFM/sr/jv  
4/29/81

April 21, 1981

LANE ESD BOARD MEETING

PROPOSED POLICY REVISION

(proposed revision in italics)

EMPLOYMENT OF REGULAR CLASSIFIED PERSONNEL

The Board recognizes that it is vital to the successful operation of the District that classified staff positions be filled with qualified and competent personnel.

The Superintendent shall approve the employment, fix the compensation, and establish the term of employment for each person employed by this District. Candidates for employment shall be recommended to the Superintendent by appropriate administrative staff members.

The District will not employ the children, siblings, spouse, parents, in-laws or bona fide dependents of any regular employee in any position in which there would be a direct supervisory or evaluative relationship. (ORS 659.131)

~~Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by this Board to constitute grounds for dismissal.~~

*Any candidate who is hired and who is subsequently determined to have misrepresented facts material to his/her qualifications for employment or material to the determination of salary shall be subject to dismissal. The Board shall consider such misrepresentation grounds for dismissal.*

Specific procedures for the recruitment .....

LANE ESD BOARD MEETING .

April 21, 1981

PROPOSED POLICY REVISION

(proposed revision in italics)

EMPLOYMENT OF CERTIFICATED STAFF

The Board recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with highly qualified and competent personnel.

The Board shall approve the employment, fix the compensation and establish the term of employment for each person filling a contractual position. Such approval shall be given only to those candidates for employment recommended by the Superintendent. The Superintendent or designee shall appoint all persons employed in the non-contractual positions.

The Board will not employ the children, siblings, spouse, parents, in-laws or bona fide dependents of a Board member, officer, or employee of the District in a position in which there would be a direct supervision or evaluative relationship. (ORS 659.131)

~~Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by this Board to constitute grounds for dismissal.~~

*Any candidate who is hired and who is subsequently determined to have misrepresented facts material to his/her qualifications for employment or material to the determination of salary shall be subject to dismissal. The Board shall consider such misrepresentation grounds for dismissal.*

The employment of certificated employees.....

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, April 7, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, April 7, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, April 7, 1981, with the following members present:

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Nile Williams

Jeanne Armstrong  
Doug McKay

ESD staff attending:

Melvin Mead, Superintendent  
Nicola Laird  
Willson Maynard  
Wanda Vinson

Jule Crume  
Ben Jones  
Sallie Rainville

Others attending:

Dennis Solin and Verne Johnson of Babcock and Solin; Jack Gossard.

- 1B Minutes Approved

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE MARCH 17 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements
  - 2C Addition to Agenda

- 2C. The Superintendent requested that discussion of the Problem Solving in Mathematics continuation proposal be added to the agenda. (Item 6E)

3. Correspondence

3. The following correspondence was presented:

- a. From the Awbrey Park Elementary School Staff, expressing appreciation to ESD staff members for help with school programs.
- b. Report of Activities, Eugene Hearing and Speech Center.
- c. From Carole Daly, enclosing copy of SB 658 (construction of Natural History Museum).

3. Correspondence

4. Business Affairs  
4A 1979-80 Audit

4B Financial Reports

4C Authorization, OTIS  
Terminal Bids

3. (continued)

- d. From Dale Anderson, WISTEC Board Chairman, regarding policy determination of ESD-CMC relationship.

(This letter and Superintendent Mead's draft in response were discussed later in the agenda.)

- 4A. Denpis Solin reviewed the 1979-80 audit. He indicated that financial records in general were in good order and well kept. The audit was substantially accomplished by the first of October; however, two matters held up completion until February. One of these was the shortfall discovered in cooperative purchasing which was due primarily to merchandise drop-shipped but not billed. Mr. Solin briefly summarized recommendations regarding the purchasing program and procedures developed by the Superintendent and Wanda Vinson which should eliminate future problems.

The second matter requiring extra time involved research concerning prior years' collection of ESD levies and the ESD's apportionment of those funds. Mr. Solin and Verne Johnson, who did much of the research and consultation involved, offered to be present at a future meeting, should members wish to further review the matter with them.

- 4B. Wanda Vinson presented the ESD and OTIS financial reports for February. She pointed out that a summary report by area is now included as part of the monthly reports.

Invoice registers noted February payments as follows:

ESD	\$137,144.68
-----	--------------

OTIS	41,941.58
------	-----------

- 4C. Ben Jones presented an abstract of a proposal to purchase terminals to replace those currently leased by OTIS. He said that implementation of this recommendation would save the ESD up to \$4,000 per month and explained that installation during the summer would maximize smoothness of the transition.



4. Business Affairs

- 4C Authorization, OTIS  
Terminal Bids

5. Action Items

- 5A Alternate for  
Negotiations  
Committee
- 5B Canvass of Election  
Results

6. Discussion Items

- 6A NSBA Convention
- 6B "School Showcase"

4C. (continued)

It was pointed out that the purchase cost of the terminals would be amortized within two years, and that the machines have a use expectancy of ten to fifteen years.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD AUTHORIZES OTIS TO CALL FOR BIDS FOR THE PURCHASE OF TERMINALS TO REPLACE LEASED TERMINALS FOR WHICH THE ESD IS OBLIGATED.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, AND WILLIAMS VOTING YES.

- 5A. This item was postponed by consensus of the Board.

5B. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS CANVASS AND APPROVE, AS CERTIFIED BY THE COUNTY CLERK, THE MARCH 31, 1981, ELECTION AS FOLLOWS:

ZONE 2 POSITION (FULL FOUR-YEAR TERM)  
JEANNE ARMSTRONG 1,834 VOTES

ZONE 3 POSITION (FULL FOUR-YEAR TERM)  
HUGH PENISTON 1,670 VOTES

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, AND WILLIAMS VOTING YES.

- 6A. Travel plans for the NSBA Convention were reviewed. Board members will visit regional education facilities in Fort Worth and Richardson on Friday before the Convention.
- 6B. A proposal to use the ESD main entryway as a display area for Lane County school projects was reviewed. Board members approved the plan and stated they looked forward to seeing student and teacher work displayed. Information is to be distributed to Lane County districts through the superintendents.

6. Discussion Items

6C School Board  
Association

6D Current Legislation

6E Continuation  
Proposal-Mathematics

7. Reports

7A Cooperative Museum  
Commission

6C. (continued)

Superintendent Mead announced that the Spring Lane County School Boards Association meeting will be held April 23 at McKenzie Elementary School. A program on the BESTeacher Center will be presented.

6D. The Superintendent reviewed HB 3088 which would preserve the remaining portion of education service district tax bases and provide for assumption by ESDs of certain excess costs of expanded federal and state mandated programs.

This bill is the highest legislative priority for the Oregon ESD Association. It is also strongly supported by COSA, OSBA, and OEA. The bill is now in the House Education Committee and it is expected that hearings will be held in the near future.

Superintendent Mead also reported briefly on HB 2137 (ESD unemployment). This bill has passed the House by a wide margin and has been reported out of the Senate Labor Committee on a 5-2 do pass recommendation.

6E. Jule Crume presented a proposal for continuation of the Title IV-C Innovative Grant. The project "Prepare and Evaluate Mathematics Problem Solving Packets for Grades 4-9" was approved for 1980-81 with continuation depending upon progress made. The proposal for continuation must be submitted to the State Department of Education by May 4. Miss Crume briefly reviewed the proposal and a budget summary for the 1981-82 year.

7A. A letter from Dale Anderson, WISTEC Board Chairman (agenda item 3D) and a draft of the Superintendent's response were reviewed by the Board. Board members approved the response and reiterated their feelings that the final determination concerning programs should reside with the governing body of the agency sponsoring the program.

The Superintendent reported that a draft of specific guidelines for WISTEC programs was being developed for the Board's consideration on April 21.

7. Reports

7A Cooperative Museum  
Commission

7B L-COG Report

8. Future Agenda Items

9. Next Meeting

10. Executive Session

7A. (continued)

Director Armstrong reported the April 7 meeting of the Cooperative Museum Commission included discussion of SB 658 (the bill relating to construction of the Natural History Museum). She also reported concern about operating funds for next fiscal year and suggested that further discussion of this item be placed on the April 21 agenda.

7B. Director Williams briefly summarized current grant applications and other business discussed by the L-COG board.

8. Future agenda items include:

- a. ESD program report: Special Curriculum Projects
- b. Review of Board Bylaws and Policies: Chapter 400
- c. NSBA Convention reports
- d. Title IV-C Mathematics Grant
- e. Progress report on development of program determination guidelines
- f. Over-apportioned delinquent tax receipts.

9. The next meeting of the Lane ESD Board will be Tuesday, April 21, 1981, 7:45 p.m., Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Chairman Billings recessed the regular meeting and called the Board to Executive Session under provisions of ORS 192.660(1)(a) to consider employment of staff and 192.660(1)(d) to discuss negotiations progress.

11. Reconvene in Open Session

11. Following the Executive Session, Chairman Billings reconvened the Board in regular session. The following action was taken:

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD APPROVES THE SUPERINTENDENT'S PROPOSAL FOR ADMINISTRATIVE REASSIGNMENTS AND AUTHORIZES HIM TO PROCEED WITH SUCH CHANGES.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, AND WILLIAMS VOTING YES.

DIRECTOR FICEK MOVED:

BE IT RESOLVED THAT THE ESD BOARD ACCEPTS WITH REGRET THE RESIGNATION OF ERNIE EDIGER AS FIELD SERVICES SUPERVISOR.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, AND WILLIAMS VOTING YES.

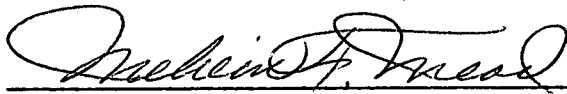
The Superintendent was asked to extend the Board's commendations to Mr. Ediger and best wishes to him in his new position.

12. Adjourn

11. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, March 17, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, March 17, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2C Agenda Revisions

3. Correspondence

4. Business Affairs

5. Action Items
  - 5A ESEA Title IV-C TIP Grant

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, March 17, 1981, with the following persons present:

Board members attending:

Jack Billings, Chairman	Beverly Ficek
Doug McKay	Hugh Peniston
Nile Williams	

ESD staff attending:

Melvin Mead, Superintendent	Jim Maxwell
Willson Maynard	Wanda Vinson
Sallie Rainville	Juanita Vickers

Others attending:

Carole Daly, Executive Director, CMC  
David Sokoloff, Science Director, WISTEC

- 1B. DIRECTOR MCKAY MOVED TO APPROVE THE MARCH 3 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2C. The Superintendent requested that discussion of a Teacher Incentive Program application be added to the agenda. (Item 5A)

3. The agenda included no items of correspondence.

4. Wanda Vinson presented ESD and OTIS financial statements for January 31, 1981. Invoice registers noted January payments as follows:

ESD: \$173,900.82

OTIS: 52,567.83

- 5A. Superintendent Mead presented an application for an ESEA Title IV-C Teacher Incentive Program (TIP) grant. Project funds would be used by Martin Sheehan, TMR Vocational Specialist, to develop a centralized work experience training

5. Action Items

5A ESEA Title IV-C TIP  
Grant

5A. (continued)

site for secondary trainable mentally retarded students. Objectives of the project are to develop independent and marketable work-related skills for the post-school period.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD HEREBY APPROVES APPLICATION FOR AN ESEA TITLE IV-C TEACHER INCENTIVE PROGRAM GRANT IN THE AMOUNT OF \$1,469 FOR THE PROJECT TITLED "A COMMUNITY-BASED WORK EXPERIENCE PROGRAM FOR SECONDARY TRAINABLE MENTALLY RETARDED STUDENTS."

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6. Work Session

6D ESD Position  
Paper: CMC

6D. (Order of the agenda was changed to accommodate guests.)

Carole Daly and David Sokoloff were invited to participate with the Board in this work session item.

The suggested ESD position paper for policy determination and David Sokoloff's response memo were reviewed.

Discussion centered on Point 1-C (responsibility for determination of activities in the planetarium) in the ESD's suggested position paper. David Sokoloff and the WISTEC Board felt that the CMC, rather than the ESD Board, should be the final arbitrator in cases of disagreement regarding appropriateness.

After discussion of what the ESD Board's responsibility in this matter should be, it was agreed that specific guidelines for program determination would be helpful to all concerned. The guidelines would serve a purpose similar to a museum's exhibits policy.

The Superintendent was asked to draft such guidelines as a starting point for further discussion. He will seek input from the other consortium agencies and from planetarium users, such as U.ofO. and LCC. A progress report will be presented April 21.

6. Work Session

6A Program Report Word Processing

6A. An overview of the ESD Word Processing Center was presented by Willson Maynard. He reported the Center is well used and adds to staff efficiency. Use of the Center facilities frees secretarial time for duties other than typing.

Juanita Vickers, word processing secretary, demonstrated the Center equipment and showed samples of manuals, reports, and other work produced at the Center.

6B L-COG Goal Setting Workshop

6B. This agenda item was deleted from the agenda by consensus of Board members.

6C Final Tabulations-Resolutions

6C. Action is now complete on local district consideration of the ESD Comprehensive Plan and service resolutions. The Comprehensive Plan was endorsed by all local boards except one. Ten of the eleven resolutions were approved. The one disapproved was the Comprehensive Plan resolution for Special Education.

6E Board Member Appointee-Negotiations

6E. Chairman Billings nominated Director Ficek as Board representative to the Negotiations Committee.

DIRECTOR MCKAY MOVED:

BE IT RESOLVED THAT THE ESD BOARD RATIFIES THE CHAIRMAN'S APPOINTMENT OF BEVERLY FICEK AS THE BOARD REPRESENTATIVE TO THE NEGOTIATIONS COMMITTEE.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

6F Review of Chapter 400 Bylaws and Policies

6F. This agenda item was deleted from the agenda by consensus of Board members.

7. Future Agenda Items

7. Future agenda items included:

A. Report by Babcock and Solin, auditors, on 1979-80 ESD audit.

8. Next Meeting

8. The next meeting of the Lane ESD Board will be Tuesday, April 7, 1981, 7:45 p.m., Lane ESD Center, 1200 Highway 99 North, Eugene.

9. Executive Session

9. Chairman Billings recessed the regular meeting and called the Board to Executive Session under provisions of ORS 192.660(1)(a) to consider employment of staff.

10. Reconvene in Open Session

10. Following the Executive Session, Chairman Billings reconvened the Board in regular session. The following action was taken:

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY REELECTS THE CERTIFICATED STAFF MEMBERS PRESENTED IN ACCORDANCE WITH THE SUPERINTENDENT'S RECOMMENDATIONS FOR THE 1981-82 SCHOOL YEAR.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

11. Adjourn

11. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

Attachment to official  
minutes: Certificated staff  
contract renewals.

MFM/sr/jv  
3/25/81



March 17, 1981

TO: Board Members  
FROM: Mel Mead  
SUBJECT: Certificated Staff Contract Renewals

The following staff members are presented to the Board with the recommendation that they be elected for the 1981-82 year, subject to the provisos noted:

1. Re-elect, contingent upon continued state and federal funding from Mental Health Division; State Department of Education; ESEA Title I:

TMR teachers:

Bailey, Danna (BA-1)  
Griffe, Marianne (MA-8)  
Hall, Linda (MA-13)  
Jungjohann, Kathleen (MA45-7)  
McDonnell, John (MA-4)  
Mendenhall, Jean (MA-2)  
Schwartz, Kathleen (MA-5)  
Stroll, Cheryl (MA-3)  
Todd, Anne (BA-2)  
Waggoner, Mickey (BA45-7)  
Woods, Connie (MA-3)

TMR support staff and school psychologists:

Colvin, Nola (MA-6)  
Conti, Susan (MA-6)  
Doan, Mary Anne (MA-5)  
Finholt, Joan (MA45-12)  
Granzin, Alexander (DR-1)  
Harris-Lematta, Reah (MA45-9)  
Hess, Richard (DR-9)  
Keim, Kathlyn (MA-1)  
Reinker, Patricia (MA45-3)  
Scott, Stephen (DR-10)  
Simon, Mary (MA-8)  
Simpson, Robert (DR-13)  
Steinzeig, Frances (MA45-3)  
Wilson, Carolyn (MA45-7)  
DeRobertis, Barbara (BA-1, .5 FTE job-share)  
Zembrosky-Barkin, Patti (MA-9, .5 FTE job-share)  
Adler, Ellen  
Simmons, Mary  
Sheehan, Martin (.5 FTE)

2. Re-elect, contingent upon continued Title IV-C funding (Math Project):

Specialist-teachers:

Brannan, Richard (MA-16)  
Kimerling, Glenda (BA45-14)

3. Re-elect, contingent upon continued Vocational Education Act funding:

Specialist:

Clemons, Marvin

4. Re-elect:

Specialists:

Horn, Kermit F.  
Lennox, Richard  
Olson, Marilyn  
Swanson, James

Field instructor:

Turksel, Marta (BA-3)

Supervisors:

Ediger, Ernie J.  
Gibson, Elizabeth  
Laird, Nicola  
Livingston, Alan  
Suggs, William  
Wilkerson, Marvin

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, March 3, 1981

LANE ESD BUDGET HEARING AND  
LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, March 3, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, March 3, 1981, with the following persons present:

Board members attending:

Jack Billings, Chairman	Jeanne Armstrong
Cleve Dumdi	Beverly Ficek
Doug McKay	Hugh Peniston
Nile Williams	

ESD staff attending:

Melvin Mead, Superintendent	Bob Dusenberry
Jim Maxwell	Dick Brannan
Sallie Rainville	

- 1B Minutes Approved

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE FEBRUARY 24 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings requested that minutes of the February 24 Executive Session be reviewed by Board members.

Following the review, DIRECTOR PENISTON MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 24 EXECUTIVE SESSION AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Budget Hearing

2. Chairman Billings declared the 1981-82 ESD Budget Hearing open. He stated the ESD operating budget, outlined below, is within the tax base and notice of the Budget Hearing was published, as required by law, in two issues of the Eugene Register-Guard.

<u>Fund</u>	<u>Est. Exp.</u>	<u>Est- Rcpts.</u>	<u>Levy</u>
General	5,270,862	1,674,285	3,596,577
Title IV-C, Math	104,000	104,000	-0-
Dissemination Grants	30,000	30,000	-0-
Title I Preschool	128,545	128,545	-0-
CETA	5,500	5,500	-0-
Equipment replacement	56,500	56,500	-0-
OTIS equipment replacement	500,000	500,000	-0-
OTIS	2,685,272	2,685,272	-0-
Joint Purchasing	585,000	585,000	-0-
Working Capital	30,000	30,000	-0-
Total	9,395,679	5,799,102	3,596,577
Estimate of tax not to be received			381,593
TOTAL ESD BUDGET LEVY			3,978,170

(Within six percent statutory tax limitation)

There was no public comment.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY CONFIRMS THE APPROVAL OF THE 1981-82 BUDGET, WHICH INCLUDES ESTIMATED EXPENDITURES OF \$9,395,679; ESTIMATED RESOURCE EXCEPT PROPERTY TAXES OF \$5,799,102; ESTIMATED PROPERTY TAX REQUIREMENTS OF \$3,596,577; AND ESTIMATED PROPERTY TAXES NOT TO BE COLLECTED OF \$381,593.

BE IT FURTHER RESOLVED THAT THE BUDGET HEARING IS DECLARED CLOSED.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

The Superintendent reminded Board members that the amount of the ESD levy is set as approved by the ESD Budget Committee, according to statute. He said that the Board has the authority to reduce the budget in any manner at the time of final adoption, usually in June. The Board also

2. Budget Hearing

3. Statements

3C Board Bylaws and Policies

Addition to Agenda

4. Correspondence

5. Business Affairs

6. Action Items

6A Approval of Vocational Education Grant Proposal

6B Approval of TIP Grant

2. (continued)

may increase a fund by an amount up to ten percent as long as such an increase does not require an increase in taxes levied.

3C. Board members were asked to plan to leave their Bylaws and Policy notebooks with Sallie Rainville after the March 17 meeting, for updating.

The Superintendent requested that discussion of OTIS equipment replacement be added to the agenda (Item 6D).

4. The following correspondence was presented:

A. Minutes of February 3 meeting of Lane ESD Advisory Council for Handicapped Children.

B. Letter from Equitable Savings regarding proposed IRS regulations on deferred compensation plans.

C. Copy of an article from Problem Solving by Oscar Schaaf.

D. Copy of a letter from the Superintendent to Dr. William Fink, Mental Health Division.

5. The agenda included no business affairs.

6A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE ESD BOARD HEREBY APPROVES APPLICATION FOR A STATE GRANT FOR SKILLS UPGRADING FOR VOCATIONAL/TECHNICAL TEACHERS IN THE AMOUNT OF \$3,000.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE ESD BOARD HEREBY APPROVES ACCEPTANCE OF THE ESEA TITLE IV TIP GRANT "WOODSHOP CURRICULUM FOR MODERATELY RETARDED STUDENTS" IN THE AMOUNT OF \$957.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6C Approval of Policy  
Revisions

6C. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD AMENDS POLICY NO. 308 OF THE ESD BYLAWS AND POLICY AND ADOPTS THE TEXT ATTACHED HERETO AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE ESD BOARD AMENDS POLICY NO. 309 OF THE ESD BYLAWS AND POLICY AND ADOPTS THE TEXT ATTACHED HERETO AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6D OTIS Equipment

6D. Bob Dusenberry, OTIS Director, presented three transactions as approved by the OTIS Advisory Committee for consideration by the ESD Board. These were: 1) Purchase of a replacement collator (quoted at \$1,098 plus freight) from the 1980-81 budget; 2) Purchase (bid) a 3300 disk storage unit to function on current controller. Estimated at \$30,000 (unit to be delivered in June and paid from 1981-82 budget); 3) Sell HP-1 and disk pack from HP-2 for estimated receipts of \$20,000. Purchase new disk pack and software modification for HP-2, at estimated cost of \$15,500. This transaction was not budgeted but it is estimated that costs and receipts should equate. Maintenance costs will drop \$8,400 per year.

Mr. Dusenberry said the disk storage unit is particularly necessary because a sizeable increase in the user base is expected for next year.

Board members said they understood the need for additional storage equipment; however, they questioned whether funds should be approved for expenditure from a budget that has not yet been adopted.

Some concern was also expressed with the HP-2 disk and software purchase recommendation, since these items had not been budgeted for.

6. Action Items

6D OTIS Equipment

6D. The Superintendent said that funds budgeted to the OTIS equipment reserve account in the current (1980-81) year would be adequate for the recommended disk storage unit purchase. The recommendation to pay for the storage unit from the 1981-82 budget was made because the unit may not actually be received until after the start of the new budget year.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD APPROVES THE FOLLOWING HARDWARE TRANSACTIONS:

1. PURCHASE OF A REPLACEMENT COLLATOR.
2. PURCHASE (BID) A 3330 DISK STORAGE UNIT TO FUNCTION ON CURRENT CONTROLLER. (BIDS ARE TO BE APPROVED BY THE BOARD.)
3. SELL HP-1 AND DISK ON HP-2. PURCHASE NEW DISK AND SOFTWARE MODIFICATIONS FOR HP-2.

ALL PURCHASES ARE TO BE MADE FROM FUNDS IN THE 1980-81 OTIS BUDGET.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

7. Discussion Items

7. The agenda included no discussion items.

8. Reports

8A AASA/AAESA

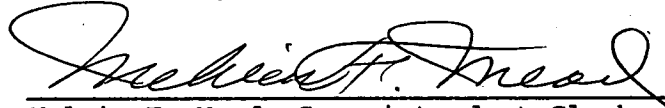
8A. The Superintendent reported that the AAESA/AASA Conference was well presented and worthwhile. He briefly reviewed highlights of sessions, including presentations by Bill Keough, a school administrator who was an Iranian hostage; Terrel Bell, Secretary of Education; and astronaut Neil Armstrong. Highlights of the AAESA Conference activities were also reviewed. The Superintendent indicated that next year's planned convention should be of interest to ESD Board members as well as staff.

8B L-COG

8B. Director Williams reported on the latest L-COG board meetings and on plans for a goal-setting workshop to be held March 13-14. Director Williams reviewed with the Board concerns he plans to discuss at that workshop. L-COG's second-quarter progress report and current grant applications were summarized.

- |  |  |
|--|--|
| <p>9. <u>Future Agenda Items</u></p><br><br><br><br><br><br><br><br><br><br><p>10. <u>Date, Time, and Place of Next Meeting</u></p><br><br><br><br><br><br><br><br><br><br><p>11. and</p> <p>12. <u>Executive Session</u></p><br><br><br><br><br><br><br><br><br><br><p>13. <u>Adjourn</u></p> | <p>9. Future agenda items include:</p> <p>A. Final report on adoption of resolutions by local district boards.</p> <p>B. Review of Chapter 400, ESD Bylaws and Policies.</p><br><p>10. The next regular meeting of the Lane ESD Board of Directors will be March 17, 1981, at 7:45 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.</p><br><p>11. and</p> <p>12. No Executive Session was held.</p><br><p>13. DIRECTOR DUMDI MOVED TO ADJOURN.</p><br><p>Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.</p> |
|--|--|

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

Attached to official minutes:

1. Text of revised Policy No. 308, Lane ESD Bylaws and Policies.
2. Text of revised Policy No. 309, Lane ESD Bylaws and Policies.

MFM/sr/jv  
3/11/81



# POLICY

No. 308

## Lane Education Service District

CERTIFICATED STAFF

### NONRENEWAL OF CERTIFICATED STAFF

The Board of Directors has an obligation to the constituent districts and the citizens of this District to employ the best professional staff possible in terms of training and ability to meet the educational needs of constituent districts and their staffs and students. It shall meet that obligation by retaining only those professional staff members who meet those standards.

It is the responsibility of the Superintendent to assure the implementation of the evaluation plan specified by Policy Number 303 in order that staff members may be informed of the adequacy of their performance in the District and assisted in their professional development whenever possible. Reassignment may be an appropriate measure to aid in such professional development and performance improvement; reassignment will be considered when appropriate and applicable. When it is evident, however, that a certificated employee's performance fails to meet the standards of the District, the Superintendent shall consider recommending to the Board that such employee not be reemployed.

The Board shall consider such recommendations in accordance with statutory requirements and the procedures set forth in District administrative regulations.

ORS 342.513

Date Adopted: May 20, 1980  
Date Revised: March 3, 1981

page 1/1

Sick Leave - page 2

CERTIFICATED STAFF

other than action initiated by that school district for cause, and who is hired by this District within one (1) year of such termination shall be allowed to transfer up to ten (10) days per year of service and a maximum of seventy-five (75) days of accumulated sick leave. Such transfer shall be made at the initiative of the employee and shall be credited only after thirty (30) days of employment by this District.

Whatever the claim of disability, no day of absence on which any employees of the District have engaged in a concerted work stoppage shall be considered a sick leave day.

Whatever the claim of disability, no day of absence on which the employee sought, prepared for, or engaged in other gainful employment shall be considered a sick leave day.

The Superintendent may grant extended sick leave without pay at his/her discretion and upon request of the employee. The Board may grant extended sick leave without pay at its discretion and upon request of the employee. Board consideration of such requests will be based upon guidelines developed for that purpose.

Date Adopted: May 20, 1980  
Date Revised: March 3, 1981

page 2/2

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 24, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, February 24, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 8:15 p.m., Tuesday, February 24, 1981, with the following persons present:

Board members attending:

Jack Billings, Chairman	Jeanne Armstrong
Beverly Ficek	Doug McKay
Hugh Peniston	

ESD staff attending:

Melvin Mead, Superintendent	Jule Crume
Jim Maxwell	Willson Maynard
Sallie Rainville	Dick Brannan
Marvin Wilkerson	

Others attending

Theresa Barker, Eugene Register-Guard

- 1B Minutes Approved

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE FEBRUARY 3 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements
  - 2C Resolution and Comprehensive Plan

- 2C. The Superintendent reported that 10 of the 11 resolution services have been approved by the necessary number of local district boards. District 4J will take action on March 4. The Comprehensive Plan has been approved by 14 of the 15 local district boards.

AAESA

Superintendent Mead reported that the American Association of Education Service Agencies will hold a one and one-half day pre-conference next year, prior to the AASA Conference. The pre-conference, to be held in New Orleans in February, 1982, will be for regional education agency staff and board members.

3. Correspondence

3. The following correspondence was presented:

- A. Confirmation of advance registration for NSBA Conference, Dallas - April 11-14
- B. Oregon Education article on the ESD's Lane County Math Project
- C. Letter of thanks from Mr. and Mrs. Young
- D. Letter from OSBA regarding workshop to be held February 26.

4. Business Affairs

4. The agenda included no business affairs.

5. Discussion Items

5A Vocational/  
Technical Skills  
Grant

5A. Jule Crume summarized an application for a \$3,000 state grant for vocational-technical skills updating. This project would provide opportunities for vocational educators to visit business and industrial settings where skills they teach are used. It would also include opportunities to share ideas and observe teaching strategies. The project goal is to improve vocational education and training in Lane County schools.

5B U of O Preschool

5B. Jule Crume reviewed previous discussions on the issue of the preschool. It now appears that the State Mental Health Division has recommended that the Follow-Through Project at the University of Oregon take over the program beginning March 1 for the remainder of this school year. In order to assure continuation of classes for the children involved, it is recommended that the ESD continue to serve as the pass-through funding agency for the remainder of this year. Mental Health will be asked to make their recommendations for the program in written form.

6. Work Session

6A School  
Psychological  
Services

6A. Marvin Wilkerson, Special Education Supervisor, presented a report on ESD psychological services. Three of the twelve psychologists employed by Lane ESD are housed at the Eugene 4J district and work exclusively with children from that district; two work within the Springfield District. The remaining seven have offices in the ESD Center and work in the other 14 Lane County districts. The number of days of service to each district is based on student population. Service categories include psycho-educational assessments, staffings, inservice, guidance/counseling, program development, and conferences/consultations. Dr. Wilkerson reviewed methods used to keep districts informed

6. Discussion Items

6A School  
Psychological  
Services

6B Review of Chapter  
300, Bylaws and  
Policies

7. Future Agenda Items

8. Date, Time, and Place of  
Next Meeting

9. Executive Session

10. Reconvene in Open  
Session

11. Adjourn

6A. (continued)

about services they are receiving. He said that approximately 80 psychological reports are generated each month.

6B. Chapter 300 of Lane ESD Bylaws and Policies was read and reviewed. Two amendments to policies were suggested.

7. Future agenda items included:

A. Budget hearing, March 3, 1981.

8. The next meeting of the Lane ESD Board of Directors will be Tuesday, March 3, 1981, at 7:45 p.m., at the Lane ESD Center.

9. Chairman Billings adjourned the regular session and convened the Board in an Executive Session under provisions of ORS 192.660(1)(a)(d) to conduct deliberations with a person designated to conduct negotiations and to discuss employment of a staff member.

10. Chairman Billings reconvened the meeting following the Executive Session. The following action was taken:

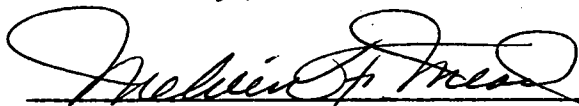
DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD EXTENDS THE SUPERINTENDENT'S CONTRACT THROUGH JUNE 30, 1984, AND ESTABLISHES \$41,750 AS THE SALARY FOR 1980-81.

11. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 3, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, February 3, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2C Agenda Addition

3. Correspondence

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, February 3, 1981, with the following persons present:

Board members attending:

Jack Billings, Chairman  
Cleve Dumdi  
Nile Williams

Jeanne Armstrong  
Hugh Peniston

ESD staff attending:

Melvin Mead, Superintendent  
Willson Maynard  
Carol Abbott

Jule Crume  
Wanda Vinson

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE JANUARY 13 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

DIRECTOR WILLIAMS MOVED TO APPROVE THE JANUARY 27 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2C. The Superintendent asked that the Board act on a resolution to set the hearing date for the ESD budget. (Agenda item 5D)

3. The following correspondence was presented:

A. A letter from Joyce Benjamin, State Board of Education, about Plan for ESD Development in Oregon. (The OAESD long-range plan.)

B. A letter from Marshal Keating, Superintendent, South Lane, stating the South Lane Board's approval of Lane ESD's Comprehensive Plan.

C. Notification of Approval, ESEA Title IV-C funds (Math Project-amended grant).

3. Correspondence

4. Business Affairs

4A Financial  
Statement,  
December 31, 1980

4B. Cooperative  
Purchasing Accounts  
Receivable

5. Action Items

5A Approval of  
Revision to  
Guidelines-ESD  
Advisory Council  
for Handicapped  
Children

3. (continued)

- D. Report of Activities, Eugene Hearing and Speech Center Resolution.
- E. A letter from Gordon Hanna (Frye and Smith, Attorneys) to Compass Van Lines regarding their charges for delivery of the planetarium.
- F. A letter from Lane County Outdoor Education Council, thanking ESD for support of the Outdoor Education Teacher Tours.
- G. A letter from Dr. Leonard Waitman about ESD services to private schools (with two enclosures).

4A. ESD and OTIS financial statements for December 31, 1980, were presented by Superintendent Mead and Wanda Vinson.

Invoice registers noted December payments as follows:

ESD	\$191,502.61
-----	--------------

OTIS	33,210.10
------	-----------

4B. A summary of cooperative purchasing accounts receivable was reviewed. It was noted that the shortfall within the cooperative purchasing fund was due primarily to merchandise which was drop-shipped to recipients, paid for by ESD, but never invoiced to recipients.

5A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS APPROVES REVISION OF "GUIDELINES: LANE ESD ADVISORY COUNCIL FOR HANDICAPPED CHILDREN" SUB-SECTION G OF SECTION 3 MEMBERSHIP AS FOLLOWS:

"g. Members are expected to participate effectively in all Council meetings and activities. Upon missing two meetings without prior clearance, the Chairperson shall contact the Council member to establish his or her intent as to continued service. Any member who is unable or disinclined to so participate will be replaced by the ESD Board upon the recommendation of the Council."

5. Action Items

5A Approval of  
Revision to  
Guidelines-ESD  
Advisory Council  
for Handicapped  
Children

5B ESD Program Reports

5C Board Policy  
Amendments

5D Budget Publication  
and Hearing Date

6. Discussion Items

6A NSBA Visitation

5A. (continued)

Director Armstrong seconded and the MOTION  
CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS,  
PENISTON, AND WILLIAMS VOTING YES.

5B. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD APPROVES THE  
CALENDAR OF PROGRAM REPORTS AS PRESENTED BY THE  
SUPERINTENDENT.

Director Armstrong seconded and the MOTION  
CARRIED WITH ALL PRESENT VOTING YES.

5C. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE ESD AMENDS POLICY NO. 201 OF THE ESD BYLAWS  
AND POLICIES AND ADOPTS THE TEXT ATTACHED HERETO  
AS AN OFFICIAL PART OF THE MINUTES OF THIS  
MEETING.

Director Peniston seconded and the MOTION  
CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS,  
PENISTON, AND WILLIAMS VOTING YES.

5D. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BUDGET FOR  
1981-82 AS APPROVED BY THE BUDGET COMMITTEE BE  
PUBLISHED IN THE EUGENE REGISTER-GUARD ON  
FEBRUARY 16, 1981, AND FEBRUARY 23, 1981, AS  
REQUIRED BY LAW; AND THE HEARING DATE WILL BE  
MARCH 3, 1981, AT 7:45 P.M., IN THE ESD BOARD  
ROOM, 1200 HIGHWAY 99 NORTH, EUGENE.

Director Armstrong seconded and the MOTION  
CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS,  
PENISTON, AND WILLIAMS VOTING YES.

6A. Since Texas is a state with a highly-developed  
network of regional centers, a visit to one of  
these could be highly beneficial to Board  
members attending NSBA. After discussion, it  
was agreed that a pre-conference visitation day  
would be preferred.



6. Discussion Items

6B Legislative Issues

- 6B. The Superintendent briefly reviewed state legislative issues of concern, including HB 2137 which would provide that ESD employees who work substantially in schools would be governed by the unemployment laws pertaining to school districts. He reviewed testimony he had given at a committee hearing on this bill, which still remains in committee.

Another bill of interest to ESDs is HB 2139 introduced by the Department of Health in an effort to transfer responsibility for immunization control and record keeping from them to public schools and ESDs.

Other items of concern which are expected to be introduced later in the session were briefly discussed.

6. Discussion Items

6C Proposed Division  
Name Changes

- 6C. A proposal to change three of the ESD Division names was reviewed. It was felt that the suggested names would better describe the function of each division, as well as stressing the service aspect of the ESD.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE ESD BOARD AGREES WITH THE PROPOSAL TO RENAME THREE ESD DIVISIONS AS FOLLOWS:

ADMINISTRATIVE SERVICES DIVISION,  
INSTRUCTIONAL SERVICES DIVISION, AND MEDIA  
SERVICES DIVISION.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, PENISTON, BILLINGS, AND WILLIAMS VOTING YES.

7. Reports

7A U of O Preschool

- 7A. Events leading to the announcement by the University that they planned to discontinue the TMR preschool were reviewed. The Superintendent reported that Lane County superintendents were not in favor of the ESD taking over this program. The Clinical Services Division has been informed of this and notified that the ESD expects their contract to be honored for the balance of the year. The ESD is willing to continue as the pass-through funding agency only for this program.

(Director Dumdi entered the meeting.)

7. Reports

7B ISAC Issues and  
Directions

7B. Jule Crume reported on new directions for assessing and meeting district needs. A meeting with district administrators is held each fall and every effort is being made by the ISAC Division to respond to district requests for inservice. ISAC specialists are moving toward pooling resources to meet district needs and are also offering more workshops that are available for presentation in the outlying districts.

Miss Crume reported briefly on new programs and services being offered in several of the ISAC departments.

7C L-COG Board

7C. Director Williams reviewed recent grant applications to come before the L-COG Board for review. He also reported that he plans to obtain information on L-COG's organizational structure.

7D Cooperative Museum  
Commission

7D. Director Armstrong reviewed recent Commission action, including the appointment of Carole Daly as permanent CMC Director. Superintendent Mead served on the screening committee for that position and Director Armstrong on the interview/selection committee.

7E Advisory Council  
for Handicapped  
Children

7E. Director Peniston reported that the Council has heard reports from different groups who work with handicapped children, and briefly reviewed some of these programs.

8. Future Agenda Items

8. Future agenda items include:

A. Discussion of negotiations.

9. Date, Time, and Place of  
Next Meeting

9. The next meeting of the Lane ESD Board of Directors will be Tuesday, February 24, 1981.

It was suggested that a dinner meeting to be followed by the regular session be held. The place will be announced.

10. Executive Session

10. Chairman Billings adjourned the regular session and convened the Board in an Executive Session under provisions of ORS 192.660(1)(a) to consider the employment of staff members.

11. Reconvene in Open Session

11. Chairman Billings reconvened the meeting following the Executive Session. The following action was taken:

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE ESD BOARD ACCEPTS THE RECOMMENDATIONS OF THE SUPERINTENDENT AS ATTACHED TO THE OFFICIAL COPY OF THESE MINUTES AND AUTHORIZES CONTRACTS FOR THE FOLLOWING PERSONS:

Richard Lennox, Arts Specialist

Judith Dunn and James McDonald, School Psychologist position, under a job-share agreement.

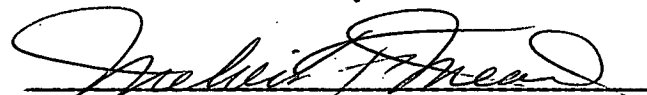
Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, PENISTON, AND WILLIAMS VOTING YES.

12. Adjourn

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
Jack Billings, Chairman

  
Melvin F. Mead, Superintendent-Clerk

MFM/sr/jv  
2/12/81

Attachment to Minutes:

Revised Policy No. 201

Personnel recommendations -  
Lennox, Dunn and McDonald

# POLICY

No. 201

## Lane Education Service District

ADMINISTRATION

### CONTROL RESPONSIBILITY

As chief school officer, designated by the Board, the Superintendent shall have the authority and responsibility to administer the Education Service District except where the law designates that responsibility to others. The Superintendent may issue regulations, consistent with state statute and policies of the Board, which shall be binding on the employees and on students enrolled in programs of the District.

In administering the District and the policies of the Board, the positions of Director of ISAC, Director of OTIS, Director of IMC and Director of Business and Administration are the designees of the Superintendent and may act in place of or on behalf of the Superintendent. In addition, for special circumstances, the Superintendent may specify other positions as designees.

Each employee of the District shall be under the general direction of the Superintendent. Certificated staff members shall be immediately responsible to the Director of the Division in which they work. Other employees shall be immediately responsible to the administrative personnel under whom they work as indicated on the organization chart.

In ordinary absences or illness of the Superintendent, the Superintendent shall delegate to one of the designees general supervisory responsibility and the authority to act in the Superintendent's stead. In any absence or illness of extraordinary nature or indefinite length, the Board and Chairperson shall act to designate and appoint an Acting Superintendent.

Date Adopted: May 20, 1980

Date Revised: February 3, 1981

page 1/1

January 27, 1981

TO: Mel Mead

FROM: Jule Crume

SUBJECT: Fine Arts Specialist

I recommend Richard Lennox be employed as Arts Specialist with Lane ESD to begin work as soon as the appropriate arrangements can be made.

He has a Bachelor of Fine Arts cum laude and a Bachelor of Science Education degree from Ohio University. He is completing his Masters degree in Arts Education at the University of Oregon.

Mr. Lennox' experience includes teaching art at both elementary and secondary levels. As a district art consultant he has designed and evaluated programs, provided teacher inservice, provided community arts workshops.

I recommend a contract for 106 days, January 29, 1981 through June 30, 1981 figured at a salary base of \$20,000 for a ten month (209 days) employee.

JC:cr

February 3, 1981

TO: Mel Mead

FROM: Jule Crume

I recommend employment of Judith Dunn and James McDonald, each on a half-time basis, fill the position presently held by Elizabeth Egan, psychologist. The two new employees request a job sharing arrangement as described on the attached sheet (the same arrangement as currently held by Patti Zembrosky Barkin and Barbara DeRobertis and working satisfactorily for all concerned).

Both Judith Dunn and James McDonald can begin work immediately upon Board approval of their employment by the ESD. Additional information follows:

Judith Dunn

- A. Education and certification: BA from the University of Colorado in education and MS from University of Oregon in psychology/special education. Currently working on PhD in psychology. Has current certification for school psychologist.
- B. Experience: Four years teaching in primary grades
- C. Salary: Master's Column, Step 4 = \$15,980 prorated for number of days employed.

James McDonald

- A. Education and certification:  
BEd from University of Alberta in secondary education.  
MS from University of Oregon on counselling and psychology.  
MEd from University of Oregon in special education.  
PhD from University of Oregon in special education and clinical psychology.  
Has current certification for school psychologist.
- B. Experience:  
Three years as a teacher of handicapped.  
Five years experience recognized as applicable to the ESD position while he served at the University of Oregon as Assistant Professor of Education and Program Coordinator for Teachers of Behaviorally Disordered Children.  
One year as clinical psychologist intern.
- C. Salary: DR Column, Step 10 = \$22,222 prorated for actual number of days employed.

JC:cr

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 27, 1981

LANE ESD BUDGET COMMITTEE  
Tuesday, January 27, 1981

Agenda Topics

1. Call to Order  
1A Attendance

- 1A. A meeting of the Lane ESD Budget Committee was called to order at 7:45 p.m., Tuesday, January 27, 1981, with the following persons present:

Board members attending:

Jeanne Armstrong	Beverly Ficek
Doug McKay	Hugh Peniston
Nile Williams	

Budget Committee members attending:

James Jeppesen, Chairman	Vange Bigham
Bruce Greenway	Jan Lively
Wayne Watkins	

ESD staff attending:

Melvin Mead, Superintendent	Jule Crume
Ben Jones	Jim Maxwell
Willson Maynard	Sallie Rainville
Carol Abbott	Dick Brannan

Others attending:

Carol Mead	Gale Lively
------------	-------------

2. Approval of Minutes

2. COMMITTEE MEMBER WATKINS MOVED TO APPROVE THE MINUTES OF JANUARY 13 AS REVISED and THE MINUTES OF JANUARY 20 AS PRESENTED.

Director Armstrong seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

3. Review of budget document

3A. General fund resources

- 3A. The Superintendent presented and reviewed the General Fund Resources totaling \$5,270,862. A new line item, delinquent taxes to be collected, was noted and explained. Total anticipated resources other than local tax dollars in the general fund equal \$1,674,285.

3B. OTIS fund

- 3B. Resources for OTIS, estimated at \$2,685,272, were reviewed by Superintendent Mead and Ben Jones.

OTIS requirements, with an increase over last year's budget of \$444,076, were presented as follows:

Salary accounts (total \$694,403).

The Superintendent noted that OTIS salaries had been budgeted with a uniform anticipated increase included.

Employee benefits (total \$251,749).

3. Review of budget document

(continued)

Purchased services (total \$862,820)

It was noted that an amount has been budgeted to pay ESD for accounting services performed for OTIS.

Supply items (total \$266,300).

Capital outlay (total \$43,000)

Two additional disc drives needed to increase storage capacity and a replacement decollator are budgeted here. It was also noted that two OTIS vehicles need to be replaced.

Transfer to hardware reserve (\$500,000)

This amount is to be transferred to a reserve fund for future purchase of necessary equipment.

Contingency reserves (total \$67,000).

3C. Other special funds

3C. The Superintendent presented and reviewed other special funds as follows:

610	Joint purchasing	\$585,000
221	Title IV-C Math	104,000
223	Dissemination grants	30,000
260	Title I preschool	128,545
280	CETA	5,500
400	Equipment replacement	56,500
410	OTIS equipment replacement	500,000
900	Working capital	30,000

3D. Budget summary

3D. The Budget Summary was reviewed as follows:

<u>Fund</u>	<u>Estimated Expenditures</u>	<u>Estimated Receipts</u>	<u>Levy</u>
General	5,270,862	1,674,285	3,596,577
Title IV	104,000	104,000	-0-
Dissemination	30,000	30,000	-0-
Title I	128,545	128,545	-0-
CETA	5,500	5,500	-0-
Equipment replacement	56,500	56,500	-0-
OTIS equipment replacement	500,000	500,000	-0-
OTIS	2,685,272	2,685,272	-0-
Joint purchasing	585,000	585,000	-0-
Working capital	30,000	30,000	-0-
	<u>9,395,679</u>	<u>5,799,102</u>	<u>3,596,577</u>
Estimate of taxes not to be received			381,593
Total ESD levy, within six percent statutory tax limitation			3,978,170
Outside tax base			-0-



4. Adoption of budget 4A. DIRECTOR WILLIAMS MOVED:

4A. General fund  
requirements  
and resources

BE IT RESOLVED THAT THE LANE ESD BUDGET COMMITTEE APPROVES THE GENERAL FUND BUDGET REQUIREMENTS AND RESOURCES AS PRESENTED, CONTINGENT UPON THE NECESSARY APPROVAL OF RESOLUTION SERVICE ITEMS BY LOCAL DISTRICT BOARDS.

Committee member Watkins seconded and THE MOTION CARRIED WITH COMMITTEE MEMBERS ARMSTRONG, FICEK, MCKAY, PENISTON, WILLIAMS, JEPPESEN, BIGHAM, GREENWAY, LIVELY, AND WATKINS VOTING YES.

4B. OTIS budget 4B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BUDGET COMMITTEE APPROVES THE OTIS BUDGET PROPOSAL OF \$2,685,272, AS PRESENTED AND RECOMMENDED.

Director McKay seconded and THE MOTION CARRIED WITH COMMITTEE MEMBERS ARMSTRONG, FICEK, MCKAY, PENISTON, WILLIAMS, JEPPESEN, BIGHAM, GREENWAY, LIVELY, AND WATKINS VOTING YES.

4C. Special funds 4C. COMMITTEE MEMBER WATKINS MOVED:

BE IT RESOLVED THAT THE LANE ESD BUDGET COMMITTEE APPROVES THE SPECIAL FUNDS RESOURCES AND REQUIREMENTS AS PRESENTED.

Director Ficek seconded and THE MOTION CARRIED WITH COMMITTEE MEMBERS ARMSTRONG, FICEK, MCKAY, PENISTON, WILLIAMS, JEPPESEN, BIGHAM, GREENWAY, LIVELY, AND WATKINS VOTING YES.

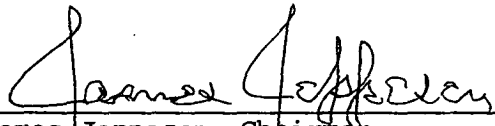
As approved by the Budget Committee, the ESD Budget for 1981-82 will be published in the Eugene Register-Guard February 16, 1981, and February 23, 1981, as required by law. The hearing date will be March 3, 1981, at 7:45 p.m., in the Lane ESD Board Room, 1200 Highway 99 North, Eugene.

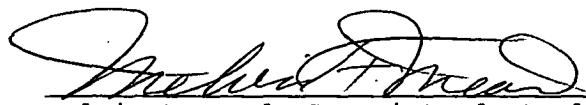
5. Adjourn

5. The Superintendent thanked the Budget Committee members for their service and time.

DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Ficek seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
James Jeppesen, Chairman

  
Melvin F. Mead, Superintendent-Clerk

  
Art Sand, Secretary

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 20, 1981

LANE ESD BUDGET COMMITTEE  
Tuesday, January 20, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A meeting of the Lane ESD Budget Committee was called to order at 7:45 p.m., Tuesday, January 20, 1981, with the following persons present:

Board members attending:

Jack Billings	Beverly Ficek
Jeanne Armstrong	Cleve Dumdi
Doug McKay	Hugh Peniston
Nile Williams	

Budget Committee members attending:

James Jeppesen, Chairman	Wayne Watkins
Art Sand	Vange Bigham
Bruce Greenway	

ESD staff attending:

Melvin Mead, Superintendent	Jule Crume
Ben Jones	Willson Maynard
Jim Maxwell	Wanda Vinson
Sallie Rainville	Marv Clemons
Carol Abbott	

Others attending:

Carol Mead

2. Committee Organization
3. Approval of Minutes

2. Superintendent Mead introduced and welcomed Vange Bigham, Creswell, attending in place of Norman Few, Position 6 on the Budget Committee.
3. Chairman Jeppesen suggested that more detail should be reflected in the Budget Committee minutes. Members felt that specific questions and concerns should be noted.

COMMITTEE MEMBER SAND MOVED:

BE IT RESOLVED THAT THE MINUTES OF JANUARY 13 BE REWRITTEN TO REFLECT THE HIGHLIGHTS OF DISCUSSIONS HELD DURING THE BUDGET REVIEW PROCESS.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

4. Requested Information

4. As requested at the January 13 meeting, a detailed explanation of Budget item 312/2212/80 was presented. The requested funds would be budgeted as follows:
- a. Written composition 2,100  
(inservice sessions and conference)
  - b. Talented and Gifted 1,400  
(inservice sessions and conferences)
  - c. English as a Second Language 2,000  
(consultants, materials)
  - d. Social Studies  
specialist/writer 25,000  
(salary, secretary, travel, materials)  
  
Global studies curriculum  
  
teacher committee 3,000  
  
printing 1,000  
  
Lane County Study Guide  
(grade 3 curriculum)  
  
teacher committee 6,000  
  
summer writing session 2,500  
  
printing 4,000
  - e. Current programs 3,000

Jule Crume explained that these areas have been identified as high priority curriculum needs of districts for next year. State mandates will require teacher training in some of these areas. Miss Crume also stated that the contractual nature of the program will provide flexibility and enable the Instructional Services Division to meet changing curriculum needs of districts without hiring permanent staff members.

In response to a question from Director Dumdi, Miss Crume explained that inservice is training to help teachers meet the needs of pupils in their districts. Cost of such programs is less when offered on a regional basis. Director Dumdi stated a philosophical opposition to

4. Requested Information

Other Information

4. (continued)

paying teachers to participate in inservice training.

Director Dumdi than asked how many districts had approved the ESD Comprehensive Plan. Superintendent Mead said it has not been presented in all districts yet. Several districts are planning to review it at the same time that they consider the ESD resolutions. He told Committee members that each one of the new programs (Comprehensive Plan recommendations) would be presented as a resolution to each Lane County school board.

He explained that boards are being asked to approve the Comprehensive Plan in concept, as well as to give their specific approval to recommendations in the form of resolutions. Eleven districts must approve the resolutions before they can be implemented.

The Superintendent said he would keep the Board informed as local school boards consider the Plan. Director Dumdi asked that parts of the budget containing Comprehensive Plan recommendations be reviewed contingent upon local school board reactions.

The Superintendent pointed out that that is in effect what the Budget Committee does relative to all resolution programs (the major part of the budget).

A memo regarding 1981-82 levy requirements was distributed. The Superintendent reviewed changes in Oregon law beginning in 1975, which modified and then eliminated the equalization functions of ESDs. When equalization ceased to be a function of ESDs, a question was created regarding delinquent taxes collected from that point. It is now being interpreted that prior year's taxes that could be attributed to the ESD operating budget portion of the levy should be retained by the ESD. This results in a new revenue source in the ESD budget (prior year's taxes). The 1981-82 budget resources include an accumulation of two year's collections of delinquent taxes and a substantial new resource estimate for 1981-82. As a result, this permits a balanced budget within the authorized levy (this year's operating levy plus six percent).

5. Review of Budget Document

5. The review of the Budget document continued with the TMR program. Function 89-1222 was again reviewed.

89-1290 - Low-Incidence Special Programs and

89-1400 - Summer Programs

These new services for handicapped children are recommended by the Special Education Comprehensive Plan. Funds in function 1290 would extend services now provided by three regional programs for metropolitan area children to handicapped children in the rest of the county. These programs are for the blind and severely vision-impaired, deaf and severely hearing impaired, and orthopedically impaired. The budgeted figure is \$147,500.

Funds in Function 1400 would provide a six-week summer school program, primarily for TMR students. A few other students for whom learning regression has proven to be a problem could also be included. A projected cost of \$60,000 would include six classrooms for a six week program. Approximately 65 students would be involved.

89-2140 - School Psychological Services

Salaries and other expenses for 12 school psychologists, the same as currently budgeted. Increases are due to inflation.

89-2211 - Special Education Direction

An increase in object 112 is due to the shift of a half-time secretarial position from another budget line.

As recommended by the Comprehensive Plan Committee, funds for conducting two feasibility studies and planning projects are included in the budget recommendations for object 315. One study, estimated to cost \$35,000, would assess the feasibility of establishing a county-wide program for seriously emotionally disturbed children.

The other study would be a planning project for a county-wide prevocational/vocational testing and assessment center for handicapped students throughout the county. The program would aim at the development of adequate exit provisions for students leaving Lane County special

5. Review of Budget Document

5. (continued)

education programs and the transistion of such students into the post-classroom world. Cost of this study is projected at \$30,000.

The Superintendent pointed out that both of these planning/assessment projects have implications for continuing costs in future years.

A detailed estimate of how these funds would be used was distributed by Jule Crume.

Committee members expressed concern about the high salary levels indicated for consultants in the second study. Miss Crume said discussion with other school districts who have been involved in comparable planning efforts indicate that this amount would probably be necessary to attract a person competent to perform this extensive study. She said the project would be set up on a contractual basis.

89-2212

This function provides for coordination and supervision of the TMR program. It is essentially the same as in the current budget.

Program 92 - Speech Resolution

Increases are due to a proposed 10 percent rate increase by the Eugene Hearing and Speech Center.

Program 94 - Special Projects

Funds in this program provide for one specialist and one half-time secretary. The program function is to coordinate and assist districts in curriculum areas where there is no ISAC specialist.

It was noted that of a total of \$513,366 budgeted increase for the ISAC Division, \$415,434 was included in the TMR program.

INSTRUCTIONAL MEDIA CENTER

The Instructional Media Center section of the budget was reviewed with attention to each line item showing a significant change from the present budget.

5. Review of Budget  
Document

5. (continued)

Program 30 - IMC Administration

An increase in amounts for paper supplies was noted. The major IMC catalog printing cycle will begin this year. (The catalog is published every three years.)

Program 31 - Media Library

A recommendation of the Comprehensive Plan Media Services Study Committee was noted. Funds would provide an automated check-in for media library materials. Returned items (about 600 per day) could be checked in using an electronic/optical scanner rather than manually. This amount would also implement a system of machine-readable booking for Media Library materials.

Other increases in this program are due to the rising costs of replacement footage and of film and other media.

Program 32 - Media Production

Major equipment replacement and repair costs were noted. Inflation factors make paper costs higher than last year. A needed modification of compressed air and electrical systems in the Production Department is budgeted here.

Program 33 - Teaching Resource Center

A Comprehensive Plan proposal to expand the education information data base is included in this program. This would provide on-line searching capability and make available a much broader range of data bases.

Area 34 - Electronics Maintenance

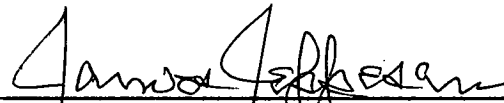
This program remains essentially the same as currently. It was noted that this area, as well as the Production Department, generates revenues that partially offset expenses.

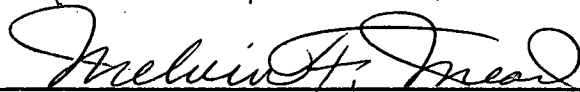
The total proposed budget for IMC is \$1,053,742, an increase of \$89,295.

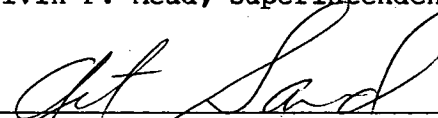
6. Adjournment

6. COMMITTEE MEMBER SAND MOVED TO ADJOURN.

Director MCKAY seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

  
James Jeppesen, Chairman

  
Melvin F. Mead, Superintendent-Clerk

  
Art Sand, Secretary

MFM/sr/jv  
1/27/81



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 13, 1981

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, January 13, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements

3. Discussion Items
  - 3A U.ofO. TMR  
Preschool

- 1A. A meeting of the Lane ESD Board of Directors was called to order at 7:00 p.m., Tuesday, January 13, 1981, with the following persons present:

Board members attending:

Jack Billings	Dough McKay
Jeanne Armstrong	Hugh Peniston
Beverly Ficek	Nile Williams

ESD staff attending:

Melvin Mead, Superintendent	Willson Maynard
Jim Maxwell	Sallie Rainville

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE DECEMBER 16 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Chairman Billings said he would present a proposal for conducting an evaluation of the Superintendent at the next meeting of the Board.

- 3A. The Superintendent called attention to a December 16 discussion of Mental Health Division concerns with the University of Oregon preschool TMR program. Because of these problems, the U.ofO. now has served notice it intends to drop sponsorship of the program effective the end of February.

To assure continuation of the program through the remainder of the year, Mental Health personnel have asked the ESD to assume supervisory responsibility for the program.

Superintendent Mead said discussion of this suggestion is on the January 15 Lane County Superintendents' agenda. One consideration will be that public education of preschool-aged children is not mandated by Oregon statute.

4. Action Items

4A Budget Committee  
Appointment

Recess Declared

Meeting Reconvened

4. Action Items (continued)

4B Budget Committee  
Resignation

5. Discussion Items

5A L-COG Renewal

4A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD APPOINTS BRUCE GREENWAY TO THE ESD BUDGET COMMITTEE REPRESENTING ZONE 4. THE TERMS OF APPOINTMENT SHALL BE JULY 1, 1980, THROUGH JUNE 30, 1983, IN ACCORDANCE WITH ORS 334.240 AND ORS 294.336.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

Chairman Billings declared a recess until after the ESD Budget Committee meeting.

Following adjournment of the Budget Committee meeting, the ESD Board of Directors meeting reconvened at 10:00 p.m., with the following persons present:

Board members attending:

Jack Billings, Chairman  
Jeanne Armstrong  
Beverly Ficek  
Cleve Dumdi

Doug McKay  
Hugh Peniston  
Nile Williams

ESD staff attending:

Superintendent Mel Mead  
Sallie Rainville

4B. A letter of resignation from Kamy Walter, Budget Committee representative from Zone III, was presented.

DIRECTOR ARMSTRONG MOVED THAT MRS. WALTER'S RESIGNATION BE ACCEPTED.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Superintendent Mead suggested that no attempt be made to fill the position at this time, since the budget process is well underway. Oregon statutes do not require that every position be filled on the ESD Budget Committee.

5A. The Board reviewed its participation in L-COG and discussed the question of membership renewal.

It was noted that Lane ESD's membership cost has increased from \$330 to \$400.

5. Discussion Items  
5A L-COG Renewal

5A. (continued)

Director Williams, ESD representative to L-COG, said he felt membership should be continued, and cited several education-related issues which had been considered.

The Superintendent also recommended that membership be maintained.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD HEREBY APPROVES RENEWAL OF THE BOARD MEMBERSHIP IN LANE COUNCIL OF GOVERNMENTS FOR 1981.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5B Procedures for  
Possible Change in  
Legal Counsel

- 5B. Superintendent Mead reminded Board members that the process for considering the possibility of changes in legal counsel needs to begin now, if change is to be considered for next fiscal year. In February, legal firms who have expressed interest should be interviewed.

Board members asked the Superintendent to obtain for their review the names of all Lane County attorneys who belong to the Oregon Council of School Attorneys.

6. Staff Resignation

6. A letter from Isabelle Egan, school psychologist, requesting release from her contract was presented.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE ESD BOARD ACCEPTS THE RESIGNATION OF ISABELLE EGAN AS SCHOOL PSYCHOLOGIST, EFFECTIVE FEBRUARY 15, 1981 (SIXTY DAYS AFTER THE NOTICE OF RESIGNATION) OR AT WHATEVER EARLIER TIME A NEW EMPLOYEE FOR HER POSITION IS ON THE JOB.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES. DIRECTOR DUMDI VOTED NO.

7. Adjournment

7. DIRECTOR MCKAY MOVED TO ADJOURN.

Director Williams seconded and the MOTION  
CARRIED WITH ALL PRESENT VOTING YES.

Jack Billings  
Jack Billings, Chairman

Melvin F. Mead  
Melvin F. Mead, Superintendent-Clerk

MFm/sr/jv  
1/20/81

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 13, 1981

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 13, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Approval of Minutes

2. Budget Committee Organization

3. Review of Budget Document

- 1A. A meeting of the Lane ESD Budget Committee was called to order at 7:45 p.m., Tuesday, January 13, 1981, with the following persons present:

Board members attending:

Jack Billings	Beverly Ficek
Jeanne Armstrong	Cleve Dumdi
Doug McKay	Hugh Peniston
Nile Williams	

Budget Committee members attending:

James Jeppesen, Chairman	Wayne Watkins
Art Sand	Jan Lively
Bruce Greenway	

ESD staff attending:

Melvin Mead, Superintendent	Jim Maxwell
Ben Jones	Willson Maynard
Sallie Rainville	

- 1B. COMMITTEE MEMBER SAND MOVED TO APPROVE THE MINUTES OF JANUARY 6 AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Superintendent Mead introduced Bruce Greenway, the newly appointed Budget Committee member representing Zone 4.

A guide to the Handbook II revised budgeting system used in the ESD budget document was distributed and reviewed.

3. The review of the budget document continued with the Instructional Services and Curriculum (ISAC) section.

Jule Crume, Division Director, was attending a meeting of the South Lane School Board to present the ESD Comprehensive Plan. Superintendent Mead asked that any questions needing her amplifications be deferred until the January 20 session.

3. Review of Budget Document

3. (continued)

Program 80, ISAC Administration:

2211

Object 122 is an addition which would provide temporary clerical assistance if needed. The ISAC Division is the only one that has not had this type of account in past years.

Object 341 covers day-to-day travel and motor pool expenses for the ISAC staff. It is higher than expected as gasoline and other operating costs increase.

2212

An increase of \$50,000 is included in Object 312. The Superintendent explained that this is a direct result of a recommendation by the Comprehensive Plan Curriculum Study Committee. He called attention to the earlier review of the Comprehensive Planning Process and reminded members that, in accordance with law, the Plan was developed by ESD and local district educators working together. All recommendations in the Plan have been endorsed by local district superintendents.

The recommendation in Object 312 is for funds to contract on a short-term "ad hoc" basis with curriculum development specialists and teacher trainers in areas of specific curriculum needs. The Committee sees this as the best way of responding to changing needs of students and teachers, as well as meeting training needs mandated by new state guidelines.

Director Dumdi said he felt the request was too general in terms and might be difficult to justify to constituents. He also felt that approval by district administrators did not necessarily mean approval by the people.

Director Peniston said that the ESD exists to be responsive to needs of local school districts. He felt that the ESD must rely on school administrators to convey the feelings of their board members and constituents.

3. Review of Budget Document

3. (continued)

Concerns of other committee members included the need to make sure that curriculum services offered would be available on an equal basis to teachers from all districts; and that efforts of individual districts not be duplicated by the ESD.

Following further discussions, Director Dumdi asked for more specific projections about how the increases would be used. The Superintendent said this information would be available on January 20.

Area 81 - Arts Education

All changes are due to inflation factors.

Area 82 - Career Education

Expected increase in cost of the CIS program were noted.

Area 83 - Environmental Education

Object 120 includes a request for additional temporary help for the Urban Environmental program during the fall.

Object 324 includes an amount for rental, if necessary, of downtown office space during the Urban program. (The space has been donated this year.) Increases in rental cost of other program facilities are also included.

Object 342 includes operational costs of a light truck used in the forest environmental program.

Area 85 - Math

Increases are due to inflation factors.

Area 86 - Measurement and Research

An increase in Object 112 is due to a change in the amount of secretarial time assigned to this position.

3. Review of Budget Document

3. (continued)

Area 88 - Science/Planetarium

Increase in Object 120 is due to increased need for part-time helpers during the summer. (This amount is recovered by amounts paid to the ESD for use of the planetarium by non-school users.)

An increase of \$2,500 in Object 322 is due to expiration of the planetarium warranty. This amount would fund a maintenance contract.

Area 89 - TMR

Object 112 has increased because of the necessity for additional aides in both Urban and Rural model classrooms.

Object 341 This covers the ESD portion of reimbursable pupil transportation costs and includes expected cost increases.

There was discussion about the extent of the ESD's responsibility to respond to federal mandates about education of the handicapped. Districts have requested the ESD's assistance in these programs, which they are required to provide to their pupils, the Superintendent explained.

Jim Jeppesen asked whether there was overlap in any of these areas between 4J and ESD services. It was explained that all TMR children are in ESD programs.

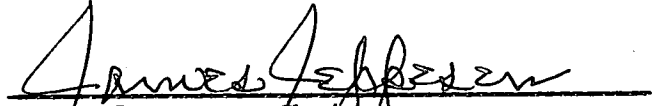
The January 20 meeting will continue with the next portion of Special Education.

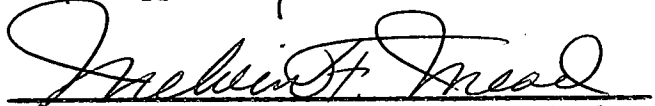
47. Adjournment

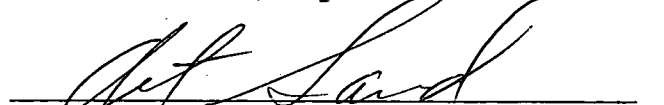
4. COMMITTEE MEMBER SAND MOVED TO ADJOURN.

Director Armstrong seconded.

The MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
James Jeppesen, Chairman

  
Melvin F. Mead, Superintendent-Clerk

  
Art Sand, Secretary



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 6, 1981

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 6, 1981

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. The Lane ESD Budget Committee met on Tuesday, January 6, 1981, at 7:45 p.m. with the following members present:

Board members attending:

Beverly Ficek, Chairman pro tem	James Jeppesen
Jeanne Armstrong	Jan Lively
Cleve Dumdi	Art Sand
Doug McKay	Wayne Watkins
Hugh Peniston	Nile Williams

ESD staff attending:

Superintendent Mel Mead	Willson Maynard
Jule Crume	Jim Maxwell
Ben Jones	Wanda Vinson
Sallie Rainville	Dick Brannan

2. Budget Committee Organization

2. Beverly Ficek, Chairman Pro Tem, called the Budget Committee organizational meeting to order and opened nominations for Budget Committee Chairperson.

Budget Committee  
Chairperson and  
Vice-Chairperson

DIRECTOR DUMDI NOMINATED WAYNE WATKINS TO CHAIR THE BUDGET COMMITTEE.

Director Armstrong seconded.

COMMITTEE MEMBER WATKINS NOMINATED JAMES JEPPESEN TO CHAIR THE BUDGET COMMITTEE.

Committee member Sand seconded.

COMMITTEE MEMBER SAND MOVED THAT THE NOMINATIONS BE CLOSED.

Committee member Watkins seconded.

DIRECTOR DUMDI MOVED THAT A WRITTEN BALLOT BE CAST AND THAT THE NOMINEE WITH THE HIGHEST NUMBER OF VOTES BE ELECTED BUDGET COMMITTEE CHAIRMAN AND THE OTHER CANDIDATE ELECTED VICE-CHAIRMAN.

2. Budget Committee  
Organization

Budget Committee  
Chairperson and  
Vice-Chairperson

Budget Committee  
Secretary

3. Presentation of Budget  
Message

4. Review of Budget  
Document

2. (continued)

Director Sand seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

Written ballots were cast and counted. JAMES  
JEPPESEN WAS ELECTED TO CHAIR THE BUDGET  
COMMITTEE. WAYNE WATKINS WAS ELECTED BUDGET  
COMMITTEE VICE-CHAIRPERSON.

DIRECTOR ARMSTRONG NOMINATED ART SAND TO SERVE  
AS SECRETARY OF THE BUDGET COMMITTEE.

DIRECTOR WILLIAMS MOVED THAT NOMINATIONS BE  
CLOSED AND THE SECRETARY INSTRUCTED TO CAST AN  
ELECTIVE BALLOT FOR ART SAND TO SERVE AS SEC-  
RETARY OF THE BUDGET COMMITTEE.

Director Dumdi seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

Because of a previous commitment, Mr. Jeppesen  
left the meeting at this point. Vice-Chairman  
Watkins assumed the Chair from Chairman Pro Tem  
Ficek.

3. Superintendent Mead presented an overview of  
Lane ESD's Comprehensive Plan which was devel-  
oped in response to 1979 Oregon legislation  
(HB 2393). He noted that program changes and  
improvements recommended by the Plan are  
embodied within the budget document. The  
Comprehensive Plan recommendations, when and if  
fully implemented, will require ESD tax levy  
dollars in excess of the amounts available  
without a vote. (HB 2393 provides that a tax  
levy shall be submitted if the presently author-  
ized levy is not sufficient to fund the programs  
recommended by the Comprehensive Plan.) When  
such a levy issue is authorized, it will be the  
first time voters have been asked to vote on  
Lane ESD's operating levy.

Superintendent Mead then reviewed recommenda-  
tions made in each section of the Comprehensive  
Plan.

4. The Business and Administration section of the  
budget document was reviewed with attention to

4. Review of Budget  
Document

4. (continued)

each line item showing a significant change from the present budget.

Area 10-Board of Education (increase approximately \$17,000)

Inflationary trends were noted as well as an increase amount budgeted to provide for the costs of two levy elections if necessary.

Area 11-Office of the Superintendent (increase approximately \$215,000)

Certificated salary budget has been increased because of a planned re-alignment of a staff position. Funds (in part) for this position have been shifted from two other areas.

The Superintendent noted that salary projections are based on current salaries, with adjustment amounts to be taken from the contingency budget.

A factor for inflation in fringe benefit items was noted.

Area 12-Business Support Services (increase, approximately \$20,000)

Liability insurance has been increased on the advice of the Agent of Record and is partly due to the need to insure two locations (the ESD planetarium facility as well as the ESD Center.)

The increased cost of a classified staff training session shared by LCC and ESD was noted.

Area 13-Fiscal (approximate increase \$9,600)

Increases in this area are due to inflation factors.

Area 14-Building, Grounds, and Equipment (decrease, approximately \$6,000)

Decreases are due to reduction in salary items because of retirement of a long-time staff member and the fact that the 1980-81

4. Review of Budget Document

4. (continued)

budget included one-time major equipment purchases.

Area 15-Data Processing Services (increase, approximately (\$76,400))

The increase is a result of the Data Processing Study Committee's recommendation that terminals be purchased rather than leased. This would be a one-time cost and would result in reduced costs in future budgets.

The approximate total increase for the Business and Administration budget is \$335,000, of which nearly \$200,000 is included in the contingency fund. It was again noted that salary adjustments which are negotiated will be made from the contingency fund.

DIRECTOR DUMDI MOVED THAT ALL SALARY OBJECTS BE RECOMPUTED TO REFLECT ACTUAL COMPUTATIONS FOR 1981-82.

Director McKay seconded.

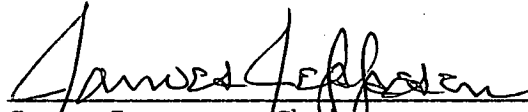
DIRECTORS DUMDI AND MCKAY VOTED YES. DIRECTORS ARMSTRONG, MCKAY, PENISTON, AND WILLIAMS AND COMMITTEE MEMBERS LIVELY, SAND, AND WATKINS VOTED NO.

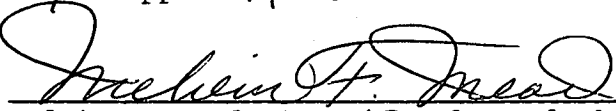
THE MOTION FAILED.

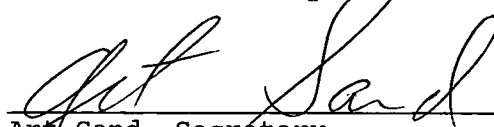
5. Adjournment

5. COMMITTEE MEMBER SAND MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
James Jeppesen, Chairman

  
Melvin F. Mead, Superintendent-Clerk

  
Art Sand, Secretary

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, December 16, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, December 16, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, December 16, 1980, with the following persons present:

Board members attending:

Jack Billings, Chairman	Doug McKay
Jeanne Armstrong	Hugh Peniston
Beverly Ficek	Nile Williams

ESD staff attending:

Superintendent Mel Mead	Sallie Rainville
Jule Crume	Ben Jones
Jim Maxwell	Bill Land
Willson Maynard	

- 1B Minutes Approved

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE DECEMBER 2 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements

2. The Superintendent reviewed information from the State Mental Health Division about an evaluation of the University of Oregon program for pre-school handicapped children. Jule Crume briefly summarized concerns the ESD staff and some parents have had about the program, for which the ESD serves as a pass-through funding agency.

3. Correspondence

3. The following correspondence was presented.

- A. From Cynthia Wooten thanking the Board for the recognition dinner and farewell gift.
- B. Two letters regarding the retirement of Helga Smith, an eleven-year employee in the IMC division.

(Board members asked that a letter of thanks be directed to Mrs. Smith on their behalf.)

3. Correspondence

4. Business Affairs

5. Action Items

5A Secondary TMR  
Curriculum Pilot  
Program

5B Approval of Budget  
Committee Calendar

3. (continued)

C. Information from the Superintendent regarding the OAESD Conference, June 14-16, at Bend.

D. A copy of an article from Instructional Innovator about the ESD planetarium.

4. The agenda included no business affairs.

5A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD APPROVES PARTICIPATION WITH THE CENTER FOR HUMAN DEVELOPMENT, COLLEGE OF EDUCATION, UNIVERSITY OF OREGON, IN THE DEVELOPMENT AND FIELD TESTING OF THE PROPOSED CURRICULUM AND INSTRUCTIONAL SYSTEM FOR SECONDARY-SCHOOL-AGED TMR STUDENTS. IT IS UNDERSTOOD THAT PARTICIPATION WILL NOT INVOLVE COSTS TO THE ESD BEYOND THOSE NORMALLY REQUIRED FOR THE INSTRUCTIONAL PROGRAM IN THE CLASSROOM INVOLVED.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5B. DIRECTOR MCKAY MOVED TO APPROVE THE CALENDAR FOR DEVELOPMENT OF THE 1981-82 ESD BUDGET AS FOLLOWS:

Tuesday, January 6, 1981 - budget committee organization; budget message

Tuesday, January 13 - budget committee meeting

Tuesday, January 20 - budget committee meeting

Tuesday, January 27 - budget committee meeting; approval of budget

Tuesday, February 3 - budget committee meeting if necessary (in the event that final approval is not reached the prior week)

Tuesday, March 3, 1981 - budget hearing

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5. Action Items

- 5C ESD Program  
Calendar Reports

6. Work Session

- 6A OTIS Advisory  
Committee

Appointment of  
Representatives to  
Screening Committee

- 6B Review of Chapter  
200, Bylaws and  
Policies

5C. This item was deferred until the next meeting.

- 6A. Bob Dusenberry reviewed the October and November meetings of the OTIS Advisory Committee. Mr. Dusenberry also said he wished to express some of his concerns about the ESD Board's continued responsibilities for OTIS, so that the Board could take them into consideration during their search for his successor. He said it is expected that the OTIS user base will continue to expand and commented that maintaining OTIS salaries at a range comparable to others in the data-processing field is important to assure a continued high quality operation. He mentioned several options for governance of OTIS that he felt the Board might eventually wish to consider.

Superintendent Mead said the screening process for the new OTIS Director will begin in January, since his successor should be on the job several weeks before Mr. Dusenberry's actual retirement date. The Screening Committee will be composed of three representatives from the ESD Board and three from the OTIS Advisory Committee.

Chairman Billings asked Directors McKay and Peniston to serve on the committee along with Superintendent Mead. Board members agreed with the nomination by consensus.

The Board thanked Mr. Dusenberry for sharing his concerns and complimented his work and that of the OTIS staff.

- 6B. Chapter 200 of the ESD Bylaws and Policies was read and reviewed. The following change to Policy No. 201 (page 200-2) was proposed: (addition in brackets)

"As chief school officer.....The Superintendent may issue regulations, consistent with state statute and policies of the Board, which shall be binding on the employees and [on] students [enrolled in programs] of the district....."

It was also proposed that the last paragraph of Policy No. 201 be rewritten so that it clearly shows that this policy deals only with short-term absences of the Superintendent.

6. Work Session

6B Review of Chapter  
200, Bylaws and  
Policies

6C Comprehensive Plan

7. Future Agenda Items

6B. (continued)

Suggested revisions to Policies 204 and 205 which had been discussed at an earlier meeting, were reviewed.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AMENDS POLICY NO. 204 AND POLICY NO. 205 OF THE ESD BYLAWS AND POLICY AND ADOPTS THE TEXT ATTACHED HERETO AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6C. The Superintendent reviewed the Comprehensive Plan document completed as a requirement of the 1979 session of the State Legislature (HB 2393).

The document includes summary reports from each of the five study committees. Recommendations made by the committees have been prioritized for implementation in 1981-82, with other recommendations to be included in long-range planning. It was explained that the program to be developed in response to the recommendations will require that a levy issue be placed on the ballot this spring.

Copies of the document will be sent to constituent district board members and administrators. Each school board will be asked to adopt a resolution endorsing the Lane County Comprehensive Plan. Copies of the Plan will also be sent to the Lane County Legislative delegation. The Superintendent explained that a progress report on Comprehensive Plans from each ESD in Oregon will be submitted to the Legislature as part of the requirements of the bill.

7. Budget committee sessions will commence at 7:45 p.m., each Tuesday during January. When a regular Board meeting is also necessary, that meeting will begin at 7:00. If Board business is not complete by 7:45, the meeting will continue following the end of the budget committee session.



8. Next Meeting

8. The next regular meeting of the Lane ESD Board will be the first budget committee session, January 6, 1981, at 7:45 p.m., at the ESD Center.

9. Executive Session

9. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(d) to discuss negotiations.

10. Reconvene in Open Session

10. Chairman Billings declared the general meeting back in session.

10A OTIS Administrative Salaries

10A. DIRECTOR WILLIAMS MOVED TO APPROVE THE OTIS ADMINISTRATIVE SALARIES RECOMMENDED BY THE SUPERINTENDENT AND ATTACHED AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

10B Administrative and Confidential Staff Salaries

10B. DIRECTOR WILLIAMS MOVED TO APPROVE THE SUPERINTENDENT'S RECOMMENDATIONS FOR ADMINISTRATIVE AND CONFIDENTIAL STAFF SALARIES AS AMENDED AND ATTACHED AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

11. Adjournment

11. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

Attachment to official  
minutes:

1. Text of revised Policy 204, Lane ESD Bylaws and Policies.
2. Text of revised Policy 205, Lane ESD Bylaws and Policies.
3. Superintendent's salary recommendations, OTIS administrative salaries and revised recommendations, administrative and confidential staff salaries.

MFM/sr/jv  
12/30/80

# POLICY

No. 204

## Lane Education Service District

ADMINISTRATION

### DEVELOPMENT AND PUBLICATION OF MATERIALS

A normal and necessary part of the leadership role and service function expected of District staff members involves the authorship, production, or publication of materials of a variety of types. The Board recognizes the importance of this form of leadership and supports such creative endeavor.

When monographs, books, study sets, audiovisual materials, or other types of materials are created by District staff members as a part of their programs of work and with the use of District facilities and support services, such materials become and remain the property of the District until a specific contract or agreement assigning such property right is authorized by the Board or the Superintendent. Proceeds resulting from such assignment of property right shall be retained by the District as compensation against the costs of development and publication.

It shall be the policy of the Board to register copyright of such materials when such action is considered to be in the best interest of the District.

Date Adopted: May 20, 1980  
Date Revised: December 16, 1981

page 1/1

# POLICY

No. 205

## Lane Education Service District

ADMINISTRATION

### EMPLOYMENT OF SUPERINTENDENT

The Board vests the primary responsibility for the administration of this District in the Superintendent. The appointment of that officer is, therefore, one of the most important functions the Board can perform.

Whenever the position of Superintendent shall be vacant, the Board shall appoint a Superintendent and fix his/her salary and term of office.

The Board shall actively seek the best qualified and most capable candidate for the position of chief school officer of this District. It may be aided in this task by the services of professional consultants and the participation of members of the staff, constituent districts, and community.

Recruitment procedures shall be prepared in advance of the search and may include the following:

1. The preparation of a written job specification for the position of Superintendent.
2. Preparation of written specifications of qualification (in addition to proper state certification).
3. Preparation of informative material describing this district and its educational goals.

Any candidate who is hired and who is determined to have misrepresented facts relative to his/her qualifications for employment or relative to factors upon which a determination of salary is based shall be subject to dismissal. This Board shall consider such misrepresentation sufficient grounds for dismissal.

ORS 334.225

Date Adopted: May 20, 1980

Date Revised: December 16, 1980

page 1/1

Lane Education Service District  
1200 Highway 99 North  
Eugene OR 97402

Office of the Superintendent

**SUPERINTENDENT'S RECOMMENDATIONS  
ADMINISTRATIVE AND CONFIDENTIAL SALARIES, 1980-81**

	1979-80 salary	1980-81 salary	special note
<u>B&amp;A</u>			
Linda Gil, director's secretary	1,020	1,138	
Sallie Rainville, superintendent's secretary	1,143	1,275	
Wanda Vinson, business manager	1,907	2,177	includes \$50/mo. added respon- sibility and performance
Willson Maynard, director	2,573	<del>2,714</del> 2,685	
<u>IMC</u>			
Carol Abbot, field services specialist		1,577	
Alan Livingston, production department head	1,425	1,622/1,809	see below *
Nicola Laird, TRC department head	1,667	1,860	
Betty Gibson, media library department head	1,968	2,195	
Jim Maxwell, director	2,315	<del>2,682</del> 2,685	includes \$100/mo. responsibility and performance
<u>ISAC</u>			
Bill Suggs, planetarium director	2,038	2,273	
Marvin Wilkerson, special ed. supervisor	2,297	2,562	
Jule Crume, director	2,340	2,685	includes \$75/mo. responsibility and performance

---

\* Alan Livingston has been an ESD staff member since 1971. Until September of 1979, his work was as a graphic artist. In September, 1979, he was shifted to a supervisory role as head of the production department, in an internship capacity. Included in the reassignment was a contract on Alan's part to complete a rather extensive management training regimen of an on-the-job training nature, and to complete a master's degree program in educational media and certification as a supervisor. The Board reviewed the proposed reassignment and internship program at that time.

During the course of this year, Alan has essentially completed all aspects of the internship agreement, and has done so in exemplary fashion. He has been recommended for advancement to regular status as production department head, effective

Superintendent's Recommendations  
page 2

in January.

I am therefore recommending two monthly salary figures -- one which would be the normal adjustment to apply from July 1 until such time as advancement to regular department head status is effective; and the second (\$1,809) which would take effect at that time.

MM:sr  
12/16/80

Lane Education Service District  
1200 Highway 99 North  
Eugene OR 97402

Office of the Superintendent

December 16, 1980

TO: Bob Dusenberry  
Jim Ekstrom  
Bill Land  
Ben Jones  
Ron Babjar  
Bill Ford

FROM: Hugh Peniston, Zeno Katterle, Mel Mead *Jm*

SUBJECT: OTIS administrative salaries

Although the process has not occurred in any timely fashion, the ad hoc committee which was appointed to consider OTIS administrative salary requests has met, either in person or by conference call, several times since its initial meeting with you last summer.

In responding to your request, the committee attempted to consider a number of factors and several sets of data. The committee attempted to frame its counter-proposal and its recommendation to the ESD to accomplish these points:

1. To determine salary recommendations which would either retain or achieve competitive levels in comparison with Pacific Northwest public sector salaries, position by position. In particular, competitiveness with Lane County Regional Information System salaries was the primary goal.
2. To establish more equitable relationships between and among the salaries paid within the OTIS administrative group. This entailed primarily a shortening of the spread within the group.

In arriving at a set of recommended 1980-81 salaries, the following data sources and factors were considered:

1. Lane County R.I.S. salary schedules, adjusted to incorporate adjustments made in July, 1980. (County employees received 5% salary increases and the PERS pick-up at that time.)
2. Source-EDP 1979-Portland metropolitan computer salary survey data.
3. Datamation 1980 national salary survey data. (These data were difficult to use because of the magazine's policy of categorizing d.p. centers by the amount of monthly equipment rental paid.)

December 16, 1980

Dusenberry, Ekstrom, Land, Jones, Babjar, Ford  
page 2

4. Final recommendations were influenced (generally upward) by the settlement reached with OTIS union members.

The specific salaries which the committee will recommend to the ESD Board are these:

	1979-80 monthly salary	1980-81 recommended monthly salary
Babjar, Ron - Data Processor supervisor	1,739	1,940
Ford, Bill - Operations Manager	2,260	2,566
Jones, Ben - Instruc. Services Dept. Head	2,260	2,566
Land, Bill - Business Services Dept. Head	2,373	2,647
Ekstrom, Jim - Assistant Director	2,700	2,997
Dusenberry, Bob - Director	3,094	3,434

MM:sr



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, December 2, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, December 2, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1B Minutes Approved

2. Statements
  - 2C Statements from Board Members

3. Correspondence

4. Business Affairs

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, December 2, 1980, with the following persons present:

Board members attending:

Jack Billings, Chairman	Hugh Peniston
Cleve Dumdi	Nile Williams
Beverly Ficek	

ESD staff attending:

Jule Crume  
Jim Maxwell  
Sallie Rainville

Others attending:

Dr. Leonard Waitman

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE NOVEMBER 18 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2C. Director Williams inquired about progress of the ESD Comprehensive Plan.

The draft copy is now being printed.

3. The following correspondence was presented.

A. A brochure from L-COG announcing an Oregon Ethics Law Workshop, January 17, 1981.

B. Report of Activities, Eugene Hearing and Speech Center Resolution.

4. The agenda included no business affairs.

5. Action Items

5A Amendment, Policy  
103

5B Appointment, Budget  
Committee

5A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AMENDS POLICY NO. 103 OF ITS POLICIES AND ADOPTS THE AMENDED TEXT ATTACHED HERETO.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES.

5B. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD APPOINTS WAYNE WATKINS TO THE ESD BUDGET COMMITTEE REPRESENTING ZONE 5. THE TERMS OF APPOINTMENT SHALL BE JULY 1, 1980, THROUGH JUNE 30, 1983, IN ACCORDANCE WITH ORS 334.240 AND ORS 294.336.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES.

6. Discussion Items

6A Request for  
Extension of ESD  
Services to Private  
Schools

6A. Chairman Billings welcomed Dr. Leonard Waitman, Superintendent of Eugene Christian School. On behalf of a group of Eugene-area parochial schools, Dr. Waitman asked the Board to make ESD film and resource services available to private and parochial schools in the Eugene area. He said the schools are willing to pay a fee for such service.

Dr. Waitman presented information on accredited non-public schools in Lane County, including enrollment statistics.

Correspondence from Dr. Milt Baum, Associate Superintendent of Public Instruction, and Bill Frye, Board counsel, was reviewed. Their letters referred to Oregon statutes stating that ESD services may not be provided directly to private schools. Dr. Waitman said he has requested an Attorney General's opinion on the question.

After the presentation and discussion, Board members told Dr. Waitman that, regardless of personal feelings, the Board does not believe it can legally offer the requested services.

Dr. Waitman said he planned to investigate the possibility of contracting through School District #4 for media services.

6. Discussion Items

6B Appointment  
Procedures: ESD  
Representation on  
the Lane County  
Cooperative Museum  
Commission

6C Appointment of a  
Committee to Assess  
and Plan an ESD  
Levy Election

6B. Board members reviewed earlier discussions on the subject of the method to be used in selection of Commissioners for the Cooperative Museum Commission.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD VIEWS THE COOPERATIVE MUSEUM COMMISSION AS A REPRESENTATIVE BODY REPRESENTING THE FIVE PARTICIPANT AGENCIES AND THE COMMUNITY AT LARGE. IN KEEPING WITH THAT PERCEPTION, THE LANE ESD BOARD BELIEVES IT NECESSARY AND APPROPRIATE THAT THE GOVERNING BODY OF EACH PARTICIPANT AGENCY DETERMINE AND DESIGNATE A COMMISSIONER WHO WOULD REPRESENT THAT AGENCY ON THE COMMISSION; AND THAT THE SEVERAL AGENCIES USE SELECTION AND DESIGNATION PROCEDURES CUSTOMARY AND APPROPRIATE TO EACH.

THE LANE ESD BOARD FURTHER BELIEVES THAT APPOINTMENT OF SUCH DESIGNATED REPRESENTATIVES AS CMC COMMISSIONERS BY THE LEGAL PARENT BODY, THE BOARD OF COUNTY COMMISSIONERS, SHOULD BE PRO FORMA.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES.

6C. Chairman Billings reviewed the need to establish a committee to plan for an ESD levy election this spring. He stressed the importance of an organized effort. Several suggestions for enhancing the possibilities of a successful election were discussed. These included informational presentations to local district school boards, PTAs and other interested citizens, and working with the media in order to inform citizens about the ESD. Other suggestions were use of school district newsletters to inform patrons and coverage by local weekly papers as well as metropolitan area news media. The possibility of using consultant services was also discussed.

Chairman Billings said he and the Superintendent will do some preliminary research and planning and report back at the next meeting.

6. Discussion Items
- 6D Beginning Time and Time Allocation for Meetings
- 6E Projected Attendance: NSBA
7. Reports
- 7A L-COG Report
- 7B CMC Report
- 7C OSBA Report
8. Future Agenda Items
9. Date, Time, and Place of Next Meeting
10. Executive Session
- 6D. DIRECTOR DUMDI MOVED:
- BE IT RESOLVED THAT THE REGULAR BEGINNING TIME FOR ESD BOARD MEETINGS WILL BE 7:45 P.M.
- Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.
- The agreement regarding the 10:00 p.m. closure will remain in effect.
- 6E. The importance of registering early for good hotel accommodations was mentioned. Directors Billings and Ficek said they are planning to attend. Other Board members were asked to let Sallie Rainville know their plans as soon as possible.
- 7A. Director Williams reported on recent issues discussed by the L-COG Board of Directors. These included a transportation study, the 911 emergency system, solar ordinances, and low-cost housing. The November issue of the L-COG newsletter was distributed.
- 7B. This item was deferred until the next meeting.
- 7C. A brief report on OSBA was given by those attending.
8. Future agenda items included:
- A. Work session: review of Chapter 200 Board Bylaws and Policies
- B. Report on formation of ESD levy election committee
9. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, December 16, 1980, at 7:45 p.m., at the Lane ESD Center.
10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to discuss employment of a staff member.

11. Reconvene in Open Session

11. Chairman Billings declared the general meeting back in session.

DIRECTOR WILLIAMS MOVED TO ACCEPT MARY ANN DOAN'S RESIGNATION AS FAMILY CONSULTANT. MS. DOAN IS RESIGNING FOR PERSONAL REASONS AND HAS AGREED TO STAY ON STAFF AS LONG AS IS NEEDED TO MAKE A SMOOTH TRANSITION BETWEEN HERSELF AND HER REPLACEMENT.

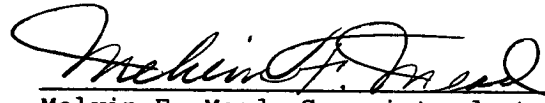
Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES.

12. Adjournment

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

Attachment to official  
minutes: Text of Revised  
Policy No. 103

MFM/sr/jv  
12/9/80

# POLICY

No. 103

## PROGRAM

Lane Education Service District's primary goal is to assist public schools in Lane County to perform the roles most effectively providing those services which can be provided most economically, efficiently, and effectively on a regional basis. Specifically, the ESD:

- Date Adopted: May 20, 1980  
Date Revised:

100-4

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, November 18, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, November 18, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
3. Correspondence

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 9:00 p.m., Tuesday, November 18, 1980, with the following persons present:

Board members attending:

Jack Billings, Chairman	Hugh Peniston
Jeanne Armstrong	Nile Williams
Doug McKay	

ESD staff attending:

Superintendent Mel Mead	Willson Maynard
Jule Crume	Sallie Rainville
Jim Maxwell	Larry Hunt
Bill Land	

Others attending:

Jack Gossard

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE NOVEMBER 4 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. There were no statements.
3. The following correspondence was presented.
  - A. From Mel Mead to Carole Daly, Director CMC, regarding the ESD Board's position paper.
  - B. From Jim Howard, Superintendent, Pleasant Hill, regarding help given his district by Alan Livingston and the ESD Production Department.
  - C. Information on L-COG's recruitment process for executive director.
  - D. Brochure on NSBA 1981 Convention in Dallas, April 11-14.

- |   |   |
|---|---|
| 4. <u>Business Affairs</u>                                | 4.   The agenda included no business affairs.<br><br>(Chairman Billings requested that changes in the order of the agenda be considered. The Board agreed by consensus.)  |
| 9. <u>Executive Session</u>                               | 9.   Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(d) to conduct deliberations with persons designated to carry on labor negotiations and 192.660(1)(a) to discuss employment of a staff member.   |
| 10. <u>Reconvene in Open Session</u>                      | 10.   Chairman Billings declared the general meeting back in session.   |
| 10A   Association Settlement                              | 10A.   DIRECTOR WILLIAMS MOVED TO APPROVE THE MEMORANDUM OF AGREEMENT FOR 1980-81 SETTLEMENT WITH LCEA AS PRESENTED BY THE BOARD'S NEGOTIATORS.<br><br>Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON, AND WILLIAMS VOTING YES.  |
| 10B   Administrative and Confidential Employee Settlement | 10B.   DIRECTOR WILLIAMS MOVED:<br><br>THE LANE ESD BOARD OF DIRECTORS REQUESTS THAT THE SUPERINTENDENT PROVIDE THE BOARD WITH RECOMMENDATIONS FOR 1980-81 SALARY ADJUSTMENTS FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES AT THE DECEMBER 2 BOARD MEETING.<br><br>Director Peniston seconded.<br><br>DIRECTOR WILLIAMS VOTED YES. DIRECTORS ARMSTRONG, BILLINGS, MCKAY AND PENISTON VOTED NO. THE MOTION FAILED.<br><br>(Discussion before the vote centered on the fact that a delay until the December 2 meeting would mean that any salary increases granted would not be received before Christmas.)<br><br>DIRECTOR ARMSTRONG MOVED:<br><br>THE LANE ESD BOARD OF DIRECTORS APPROVES AN 11% INCREASE FOR ADMINISTRATIVE AND CONFIDENTIAL STAFF.<br><br>The motion was not seconded. There was discussion about the necessity for obtaining the Superintendent's recommendation as soon as possible for final 1980-81 salary adjustments. The |



10. Reconvene in Open  
Session

10B Administrative and  
Confidential  
Employee Settlement

Meeting Extension

10B. (continued)

Superintendent stated he intended to present this information at the December 2 meeting.

DIRECTOR ARMSTRONG MOVED:

THE LANE ESD BOARD OF DIRECTORS APPROVES AN 11% INTERIM INCREASE FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES RETROACTIVE TO JULY 1, 1980, AND FURTHER DIRECTS THE SUPERINTENDENT TO MAKE RECOMMENDATIONS AT THE DECEMBER 2 MEETING REGARDING THE FINAL 1980-81 SETTLEMENT FOR THESE EMPLOYEES.

Director McKay seconded.

DIRECTORS ARMSTRONG, MCKAY, AND BILLINGS VOTED YES. DIRECTOR WILLIAMS VOTED NO. DIRECTOR PENISTON ABSTAINED. THE MOTION FAILED.

There was further discussion about the effects of a delay until December 2 in granting an adjustment to these employees. Alternate possibilities (a special check run, a special Board meeting) were discussed. Director Peniston stated that he desired to accomplish the total salary adjustment in the fastest way possible. He said he wished to change his abstention to a vote in favor of the motion.

DIRECTOR WILLIAMS MOVED TO RECONSIDER THE MOTION.

Director Peniston seconded. The MOTION TO RECONSIDER CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings put the question for reconsideration of the main motion. The MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

DIRECTOR WILLIAMS MOVED TO EXTEND THE MEETING TIME PAST 10:00 P.M.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

10. Reconvene in Open Session  
10C Resignation
5. Action Items  
5A Amendment, Policy  
103  
  
5B Grant Proposal:  
Handicapped  
Vocational Trainer  
  
5C Budget Committee
6. Work Session  
6A Bylaws Review  
  
6B ESD Representative  
on Cooperative  
Museum Commission  
  
6C Beginning Time for  
Board Meetings
- 10C. A letter from Bob Dusenberry, stating his intention to retire, was received.  
  
DIRECTOR WILLIAMS MOVED TO ACCEPT THE RESIGNATION OF BOB DUSENBERRY AS OTIS DIRECTOR, EFFECTIVE JUNE 30, 1981, WITH REGRET. Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON, AND WILLIAMS VOTING YES.  
  
The Superintendent was directed to send a letter to Mr. Dusenberry on behalf of the Board, commending him for his years of excellent service and extending best wishes for the future.  
  
5A. Agenda item 5A was postponed until the December 2 meeting.  
  
5B. DIRECTOR WILLIAMS MOVED:  
  
BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZES APPLICATION UNDER OREGON DEPARTMENT OF EDUCATION PL 94-482 FUNDS FOR A GRANT IN THE AMOUNT OF \$5,000 FOR USE DURING THE 1980-81 FISCAL YEAR.  
  
Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON, AND WILLIAMS VOTING YES.  
  
5C. Action on this item was postponed until December 2.  
  
6A. A review of Chapter 200, Bylaws and Policies, was postponed.  
  
6B. Superintendent Mead reported that the Executive Advisory Committee to the CMC had strongly recommended that each of the five participant agencies in the CMC consortium determine their own representation on the Board.  
  
6C. Discussion on this item was postponed until the December 2 meeting.

7. Future Agenda Items

8. Next Meeting

11. Adjournment

7. Future agenda items include:

Amendment, Policy 103.

Budget Committee appointments, Zone 4 and 5.

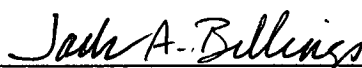
Discussion on beginning time for Board meetings.

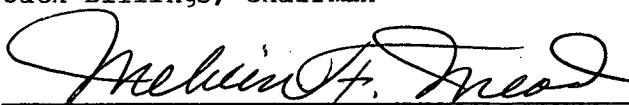
Reports on OSBA, L-COG, AND CMC.

8. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, December 2, 1980, at 7:45 p.m., at the ESD Center.

11. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

MFM/sr/jv  
11/26/80

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, November 4, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, November 4, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1B Minutes Approved

2. Statements
  - 2B Statements From the Superintendent and Staff

3. Correspondence

4. Business Affairs
  - 4A Transfer of Appropriations, TMR Program

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., Tuesday, November 4, 1980, with the following persons present:

Board members attending:

Jack Billings, Chairman  
Jeanne Armstrong  
Cleve Dumdi

Beverly Ficek  
Doug McKay  
Hugh Penison

ESD staff attending:

Superintendent Mel Mead  
Jule Crume  
Jim Maxwell

Willson Maynard  
Sallie Rainville  
Bill Suggs

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE OCTOBER 21 MINUTES AS PRESENTED.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. The Superintendent requested that discussion of a grant proposal for handicapped vocational training be added to the agenda (Topic 6B).

Jim Maxwell reported that the goal set by staff and administration for the United Way fund drive had been nearly realized.

3. No correspondence was presented.

- 4A. Enrollment in the Pearl Buck School program has been established at 28, which is below the estimated number used in budgeting. Because of corresponding increases in other parts of the TMR program, some areas of estimated expenditures are low.

4. Business Affairs

- 4A Transfer of  
Appropriations, TMR  
Program

4A. (continued)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE ESD AUTHORIZES THE TRANSFER OF \$53,000 FROM  
ACCOUNT NO. 311-1222-200-89 TO THE FOLLOWING  
ACCOUNTS:

ACCOUNT NUMBER 112-1222-200-89	\$28,000
ACCOUNT NUMBER 220-1222-200-89	5,000
ACCOUNT NUMBER 121-1222-200-89	10,000
ACCOUNT NUMBER 331-1222-200-89	10,000

Director Dumdi seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI,  
MCKAY, AND PENISTON VOTING YES.

(Director Ficek entered at 8:00 p.m.)

5. Action Items

- 5A Position Paper on  
ESD Role and  
Participation in  
the Planetarium  
Program and in the  
Cooperative Museum  
Commission

- 5A. A revised draft of the position paper was  
reviewed. Concerns expressed at the last meet-  
ing about program content and academic freedom  
were discussed. Board members present agreed  
that the revision of #1-C in the policy paper  
spoke to these concerns while still leaving the  
ultimate responsibility for determination of  
activities with the ESD Board.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT ADOPTS THE  
ATTACHED POSITION PAPER FOR POLICY DETERMINATION  
OF PLANETARIUM AND ESD-CMC RELATIONSHIPS.

Director Dumdi seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI,  
FICEK, MCKAY, AND PENISTON VOTING YES.

Board members agreed that the position paper  
should be looked at as a beginning point for  
discussion. It has been suggested that each of  
the CMC consortium agencies provide a similar  
position statement.

After there has been an opportunity for reaction  
from the other agencies, the ESD Board can con-  
sider incorporating the position paper into  
official Board policy.

Director Armstrong asked that Carole Daley, CMC  
Director, be informed of the Board's action.

6. Discussion Items

6A Amendment to Board  
Policy No. 103

6A. A proposed revision to Board Policy No. 103, Lane ESD Organizational Goals (page 100-4) was presented. The proposed change, in item No. 8, is as follows (with suggested change in brackets ([ ]):

8. Is a leader in county public education, and assumes an active -- as opposed to a passive -- role in ~~the classroom and in administrative support~~ [supporting classroom instruction and educational administration in the county].

6B Grant Proposal,  
Handicapped  
Vocational Training

6B. Jule Crume said that there is a possibility of obtaining a federal grant through the State Department of Education. The grant, for \$5,000 in the first year, would provide for an aide to assist secondary TMR pupils in community and work situations. Miss Crume stated that a major goal of the special education program is helping these students to operate successfully within the community, including trying out various job stations. The grant would assist in accomplishing this goal.

Specific information in the form of a proposal will be presented at the next meeting.

7. Reports

7A Ad Hoc Committee  
Report: Evaluation  
of PBC 11-Month  
Calendar

7A. Jule Crume reviewed the evaluation report of the 11-month school program, prepared by Martin Waechter. Data reported included teacher ratings, attendance, program, and increased costs. A fifth item, Student Progress Report (SPR) results, has not yet been evaluated.

Miss Crume reported Martin Waechter had questioned the committee as to whether time should be taken to analyze the SPR results since complete two-year data was available for only a small number of students. She reported that the consensus of the Ad Hoc Committee was that Martin should study the data and, in a letter to the committee, indicate what information is available. Members felt that their original intent to compare the programs should be carried out as far as possible.

Miss Crume reported that the committee favored continuing the 11-month program since teachers, parents, and children seem happy with it, school district superintendents had reported no problems, and the program has not created additional costs for local districts or the ESD.

7. Reports

7B Cooperative Museum  
Commission

- 7B. Director Armstrong reported on issues recently on Commission agendas. These included discussion of policy relating to the planetarium; concern about the commitment of funds for the CMC administrative budget; and a suggestion of a possible new CMC policy regarding selection of Commissioners.

Regarding the last item, Director Armstrong reported that some of the Commission members want to institute a policy of nominating board members without reference to the agency they are to represent. (For example, instead of the ESD Board Chairman nominating the person to represent ESD on the Commission, the nomination would be made by the Chairman of the Commission.)

ESD Board members agreed by consensus that they would very strongly oppose such a policy. It was felt the ESD Board should retain the right to nominate its representative.

7C Comprehensive Plan

- 7C. Superintendent Mead reported on a meeting of the Comprehensive Plan Steering Committee held October 30.

In response to an earlier request, the ESD Administrative Team had presented a proposal that included those portions of the Study Committee's recommendations which could be supported as first year programs.

The Steering Committee (composed of constituent district superintendents) approved the proposal as presented. The Committee also went on record as supporting the remaining Study Committee proposals for inclusion in long-range planning.

The Superintendent briefly reviewed the proposal presented to the Steering Committee and called attention to the need to plan for a levy election.

Also discussed were efforts that will be made to lift the limitation on the use of ESD tax bases. The Oregon Association of ESD will ask the legislature to lift statutory constraints and to make the funds available to local districts through the resolution process. OSBA also has a resolution of support for lifting of the limitation.

8. Future Agenda Items

8. Future agenda items included:

L-COG Board report - Nile Williams

Review of Chapter 200, Bylaws and Policies

Time of Board meetings

Grant proposal, Handicapped Vocational Training

9. Date, Time and Place of  
Next Meeting

9. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, November 18, 1980, at the Planetarium Facility at Alton Baker Park, following the dinner to be given to honor former Board member Cynthia Wooten.

10. and 11. Executive Session

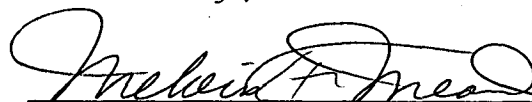
10. and 11. No Executive Session was held.

12. Adjournment

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

ATTACHMENTS TO OFFICIAL  
MINUTES:

Position paper on ESD role and participation in the planetarium program and in the Cooperative Museum Commission

MFm/sr/jv  
10/12/80



A Suggested Position Paper for Policy Determination  
Planetarium and ESD-CMC Relationships

This position paper is intended to set forth a number of basic assumptions which may serve as the beginning point for deliberations between the ESD and the Commission, or for the establishment of policy by the ESD Board concerning its sponsorship of the planetarium program and its participation in the Commission consortium.

It is suggested that the following basic tenets should be held in the development of any agreements, policies, or procedural guidelines:

1. The ESD, to meet its responsibilities to its constituent districts and to assure that its participation in the Cooperative Museum Commission intergovernment consortium is within the scope of its authority, believes:
  - A. that the legal title to all personal property procured by the ESD for use in the planetarium service program shall remain with the ESD. Included are the planetarium projector, the automation/control console and related equipment, the planetarium dome, the sound system, and any related equipment or furniture provided for the use of the planetarium director, technical (operating) staff, and secretary.
  - B. that the sole responsibility for the operation and maintenance of the planetarium projector and related equipment shall reside with the ESD.
  - C. that the final responsibility for the determination of activities to be presented in the planetarium shall rest with the ESD Board. Every reasonable effort will be made to jointly and mutually plan activities provided for the needs of consortium members. Disagreements regarding the appropriateness of particular activities or the application of guidelines for the determination of appropriateness may be appealed to the Board.
  - D. that the first priority for scheduling and programming shall go to classes and activities of the sixteen public school districts in Lane County. Second priority shall go to the educational programs of Lane Community College and the University of Oregon. Third priority shall go to the requirements of Willamette Science and Technology Center, other consortium members, and school districts outside Lane County.
  - E. that the ESD expects to enter into a lease agreement with the Commission whereby the ESD will pay to the Commission an annual fee appropriate for the approximately 3,000 square feet of space which it occupies for the purpose of covering utilities and operating costs.

2. The ESD Board recommends that policies and agreements be developed by the Commission among and between member agencies and the Commission itself which will insure that
  - A. legal title to all real property included in the museum complex will reside in the Commission or in Lane County for the Commission;
  - B. legal title to personal property utilized by any member agency or tenant agency in a museum program sponsored and operated by that agency will reside in the member or tenant agency
  - C. legal title to personal property provided by the Commission for joint-use areas will reside with the Commission
  - D. the Commission adopt a clear statement of purpose and policy which member agencies can readily endorse as harmonious and appropriate to their own purposes, responsibilities, and prerogatives
  - E. the Commission's operating budget be developed in a time and manner that will bring the Commission to a state of financial self-sufficiency as quickly as possible, and that will encourage and allow member agencies to systematically and willingly budget for any sharing of such costs necessary
  - F. a process be developed for the reasonable negotiation of any points of conflict or vagueness between and among the separate policies of member agencies insofar as they relate to Commission and consortium activities
  - G. member agencies retain their identity, autonomy, and integrity in the operation of museum programs for which they are responsible, to the maximum extent possible.
3. As regards its relationship to Willamette Science and Technology Center and the joint occupancy of the science museum/planetarium building by ESD and WISTEC; the ESD Board agrees to make the planetarium chamber and projector available for showings which WISTEC may wish to sponsor. This use by WISTEC will be on a contractual basis, with charges to WISTEC set to recover operator personnel costs, the costs of operation and maintenance for the projector and related equipment, and costs of maintaining the facility. Activities proposed by WISTEC will be subject to the stipulations of section 1-C of this position paper.

In agreeing to this extension of service, the ESD agrees to refrain from competing with WISTEC; the ESD will not offer programs for cost-of-admission for the general public. It is not the ESD's intent, however, to insure for WISTEC exclusive control of all planetarium programs other than those provided public school classes. The ESD views its agreement with WISTEC as one of a contractual commitment to provide for WISTEC's need for planetarium programming; not as a "franchised" guarantee of all non-school use.

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, October 21, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, October 21, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Statements From the Superintendent
  - 2C Statements From Board Members

3. Correspondence

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:45 p.m., on October 21, 1980, with the following persons present:

Board members attending:

Jack Billings, Chairman	Doug McKay
Jeanne Armstrong	Hugh Peniston
Beverly Ficek	Nile Williams

ESD staff attending:

Superintendent Mel Mead	Willson Maynard
Jule Crume	Sallie Rainville
Jim Maxwell	Bill Suggs

Others attending:

Carole Daley

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE OCTOBER 7 MINUTES AS PRESENTED.

Director McKay seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. The Superintendent requested that Proposed Amendments to Policies 309 and 411 be added to the agenda (Agenda Topic 5B).
- 2C. Director Peniston requested information from the Board regarding a proposed attendance requirement for the members of the Advisory Council for Handicapped Children. Board members indicated they would support a statement that a member of the Council could be replaced for reasons of continued unexcused absence.
3. The following items of correspondence were presented:
  - A. From James Ford, Westridge School, thanking the ESD for outstanding school psychologist support to the Oakridge district.

3. Correspondence

4. Business Affairs

5. Action Items

- 5A Procedure for  
Review of Possible  
Changes in Auditing  
Firm and Legal  
Counsel

- 5B Proposed Amendments  
to Board Policies  
309 and 411

3. (continued)

- B. From Lisl Waechter, Pearl Buck Center, clarifying information included in a public service announcement currently appearing on local television.
- C. Four letters relating to Oregon statutes on ESD authority to provide services to non-public schools.

4. The agenda included no business affairs.

(Director Williams entered at 8:00.)

5A. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT ADOPTS THE ATTACHED PROCEDURE FOR REVIEW OF POSSIBLE CHANGES IN ESD AUDITING FIRM AND LEGAL COUNSEL.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON AND WILLIAMS VOTING YES.

(The procedure is filed as an official part of these minutes.)

After discussion, it was agreed that the process for consideration of possible change of the ESD legal counsel should be implemented in January, 1981. Because of the amount of time the review may take, it was agreed that procedures for possible changes in the auditing firm would be deferred until the following year (1982).

- 5B. The Superintendent indicated that further research into various aspects of sick-leave/workmens' compensation would be necessary. He recommended that the proposed amendment be rejected.

DIRECTOR WILLIAMS MOVED TO REMOVE THE MOTION TO ADOPT PROPOSED AMENDMENTS TO POLICIES 309 AND 411 FROM THE TABLE.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5. Action Items

- 5B Proposed Amendments  
to Board Policies  
309 and 411

6. Work Session

- 6A ESD Policy Position  
on Roles and  
Relationships in  
Planetarium Program  
and CMC Affairs

- 6B. OSBA Legislative  
Platform and Report  
on Legislative  
Issues

- 6C HB 2393-  
Comprehensive Plan

- 6D Review of  
Chapter 100, Lane  
ESD Board Bylaws  
and Policies

- 6E OAESD Report: "A  
Plan for ESD  
Development in  
Oregon."

5B. (continued)

THE MOTION TO AMEND POLICIES NO. 309 AND 411 WAS  
DEFEATED WITH DIRECTORS ARMSTRONG, BILLINGS,  
MCKAY, PENISTON, AND WILLIAMS VOTING NO.

(Director Ficek entered at 8:20 p.m.)

- 6A. Bill Suggs, ESD Planetarium Director, and Carole  
Daley, Director of CMC and WISTEC were present  
to hear and to join in a discussion of the pro-  
posed position paper. The assumptions in the  
position draft were suggested as a beginning  
point for deliberations between the ESD and the  
Commission and to establish policy of the ESD  
Board concerning its participation in the  
Commisssion consortium.

Board members reviewed each suggested article  
and discussed how, as policy, they might affect  
ESD-CMC relationships, as well as the ESD's  
relationships with other consortium members and  
with its constituent school districts. Specific  
suggestions for needed clarification were made,  
particularly regarding points in Article 1C.

- 6B. The Superintendent reported briefly on the OSBA  
resolutions and legislative platform and said  
copies of the resolutions will be sent to each  
Board member who has not received them.

- 6C. The Superintendent reported that 14 of the 16  
constituent district superintendents met  
October 16 to hear the summary reports from the  
five Comprehensive Plan Study Committees. The  
superintendents felt constituent districts are  
satisfied with present ESD services. They  
agreed that the Study Committees' recommenda-  
tions for new services were worthwhile, but that  
financially it would not be feasible to imple-  
ment all of the recommendations.

- 6D. Chapter 100 was read and reviewed. It was sug-  
gested that Policy 103 (page 100-4) be modified  
by adding the word "support" to follow "active"  
in Item #8.

- 6E. Superintendent Mead attended an October 20  
public meeting called by the State Board of  
Education to discuss the OAESD long-range plan  
document. Several meetings throughout the state  
were held as the state board gathers information  
they will use to make recommendations to the

6. Work Session

- 6E OAESD Report: "A  
Plan for ESD  
Development in  
Oregon."

7. Future Agenda Items

8. Date, Time and Place of  
Next Meeting

9. and

10. Executive Session

11. Adjournment

6E. (continued)

1981 legislature concerning ESDs. The Superintendent reported that the Eugene meeting was not well attended, but he said there was general agreement that the OAESD document did a good job of summarizing the issues and proposing future directions in broad, general terms.

7. A. Report of ad hoc committee on PBC program evaluation.

B. A dinner for Cynthia Wooten will be held November 18 at 6:30 at the planetarium facility (prior to the regular ESD Board meeting).

8. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, November 4, 1980, at 7:45 p.m., at the ESD Center.

It was agreed that both regular November meetings would begin at 7:45, with a discussion of starting time to be on the November 18 meeting agenda.

9. and 10. No Executive Session was held.

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

ATTACHMENTS TO OFFICIAL  
MINUTES: Procedure for review  
of possible changes in audit-  
ing firm and legal counsel

MFm/sr/jv  
10/27/80

October 3, 1980

TO: Board members

FROM: Mel Mead

SUBJECT: Procedures for review of possible changes in  
auditing firm and legal counsel

It is suggested that the Board consider at three-year intervals the possibility of changing the auditing firm and the attorney to be designated as the Board's auditor and legal counsel, respectively. Any change decided upon would be effective at the beginning of the next fiscal year.

In order that such reconsideration be handled in a reasonable and deliberative manner, the following procedure is suggested:

1. Prior to January 1 of the year in which such changes are to be considered, the Board should issue an invitation to auditing firms and to legal firms generally, inviting them to make known their interest in being considered.
2. During February of such years, the Board should interview representatives of the auditing firms and the individual attorneys who have responded. A specific set of criteria should be established and used in the interviews to insure that fair and impartial consideration is given to each prospect.
3. At a March Board meeting, a decision should be reached to continue with the current auditor and/or counsel, or a specific replacement should be selected. A decision by this date would permit a reasonable transition in the event a change was directed.
4. Although a decision to continue with either an auditor or a counsel need not be construed as a commitment for three years, it is recommended that any decision to change either office be for a minimum of three years. Either the auditor or the counsel would spend a significant amount of the first year's activity in becoming familiar with the ESD; such an investment of time (and money) should not be repeated on an annual basis.

MM:sr

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, October 7, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, October 7, 1980

Agenda Topics

1. Call to Order

1A Attendance

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:30 p.m., on October 7, 1980, with the following members present:

Board members attending:

Jack Billings, Chairman	Doug McKay
Jeanne Armstrong	Hugh Peniston
Cleve Dumdi	Nile Williams
Beverly Ficek	

ESD staff attending: SUPERINTENDENT MEL MEAD

Jule Crume	Sallie Rainville
Jim Maxwell	Marv Wilkerson
Wanda Vinson	Dick Brannan

1B Minutes Approved

- 1B. DIRECTOR DUMDI MOVED TO APPROVE THE SEPTEMBER 23, 1980, MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements

2B Statements From the Superintendent

- 2B. Attention was directed to the ring binders of constituent district board minutes available at each Board meeting; to the business cards for each Board member and to the display of Board member portraits recently completed.

2C Statements From Board Members

- 2C. Comment was made indicating that the displays of instructional materials and student art which have occupied hallways in the past were missed.

3. Correspondence

3. The following items of correspondence were presented.

A. From the State Department of Education, thanking Nola Colvin (ESD Special Education staff) for her help in preparation of an adapted PE guide.

B. From Carol Williams, OSBA, to Jack Billings, expressing regret that they were unable to select him as a nominee to the OSBA board.



3. Correspondence

4. Business Affairs

5. Action Items

5A Amendments to  
Bylaws

5C Amendments: Board  
Policies 309 and  
411

3. (continued)

- C. From the Gibbens Company, showing that the ESD's use of a direct reimbursement method of financing unemployment benefits was a wise choice. A claims analysis by Gibbens showed the disposition of each claim filed.
- D. An invitation to the Lane County School Boards Association meeting on October 16.
- E. Samples of letters sent by LCSBA to legislators and legislative candidates inviting them to attend the above meeting.

4. The agenda included no business affairs.

5A. Director Dumdi requested that the suggested bylaws amendments placed on the agenda as discussion items be considered together with those amendments noted for action. Each of these had been discussed at the September 23 meeting, making this the second reading.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AMENDS ARTICLES III, IV, AND V, OF ITS BYLAWS AND ADOPTS THE TEXT ATTACHED HERETO AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5C. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AMENDS POLICIES NO. 309 AND 411 AND ADOPTS THE TEXT ATTACHED HERETO AS AN OFFICIAL PART OF THE MINUTES OF THIS MEETING.

Director Williams seconded.

Director Williams asked if an employee who is on workman's compensation could be paid the difference between the SAIF payment and his/her take-home salary, deducting the percentage of the amount paid by the ESD from the employee's sick leave.

5. Action Items

5C Amendments: Board  
Policies 309 and  
411

5C. (continued)

The Superintendent said he would research the legal aspects of this question.

DIRECTOR DUMDI MOVED TO TABLE THE MOTION.

Director Williams seconded and the MOTION TO TABLE CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5D Approval: Pearl  
Buck Center  
Calendar

5D. Jule Crume, Director of Instructional Services, said district administrators had expressed no problems with the PBC school year schedule as presented to the Board at the September 9 meeting.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT APPROVES THE 11-MONTH EXTENDED YEAR SCHOOL CALENDAR PROPOSED BY AND FOR THE PEARL BUCK CENTER SCHOOL PROGRAM FOR THE 1980-81 YEAR.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, PENISTON, MCKAY, AND WILLIAMS VOTING YES.

6. Discussion Items

6A Ballot Measure Six

6A. Superintendent Mead reviewed the Legislative Revenue Office research report describing and analyzing the effects of Ballot Measure Six. The chart presented clearly showed the severe impact the measure would have on the ESD, local school districts, and LCC. The Superintendent summarized the efforts being made by COSA and OSBA opposing the measure. Dick Brannan discussed the Stop 6 campaign by OEA and LCEA. He welcomed Board members to join in door-to-door canvassing of targeted precincts.

After further discussion Director Dumdi moved:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT IS OF THE OPINION THAT THE ENACTMENT OF BALLOT MEASURE SIX WOULD CAUSE SEVERE CONSTRAINTS AND HARDSHIPS FOR THE LOCAL SCHOOL DISTRICTS OF LANE COUNTY AND FOR THE ESD ITSELF; AND WOULD SERIOUSLY IMPAIR THE ABILITY OF THOSE AGENCIES TO PROVIDE NEEDED EDUCATIONAL PROGRAMS FOR LANE COUNTY'S 51,000 PUBLIC SCHOOL CHILDREN.

6. Discussion Items

6A Ballot Measure Six

6A. (continued)

THE BOARD OF DIRECTORS, THEREFORE, DECLARES ITS OPPOSITION TO BALLOT MEASURE SIX AND URGES ITS DEFEAT.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6B Oregon Association of ESDs: "A Plan for Education Service District Development in Oregon"

6B. Superintendent Mead reviewed the final draft of a long-range planning document submitted for a first reading to the State Board of Education by the Oregon Association of Education Service Districts. The document delineates OAESD's plans and priorities for the development of Oregon's ESDs over the next several years. The Superintendent discussed proposed changes in the resolution process and a provision calling for state funding for services ESDs provide to the state.

Forums on the document will be scheduled by the State Board and one will be held in Eugene. The Superintendent suggested further discussion of the document at the next Board meeting, and suggested that Board members plan to attend the State Board's forum meeting.

6D Certificate of Completion for TMR Pupils

6D. A certificate of completion, signed jointly by the local district and ESD administration, may be issued to TMR pupils who finish the high school program. A sample certificate will be reviewed by the Board when it is developed.

6E Auditor and Legal Counsel

6D. Board members discussed a draft proposal presented by the Superintendent for a procedure to consider possible changes in the Board's auditor and legal counsel. The proposal suggests a time-line and recommends that any decision to change be made with the intent of continuing for a period of three years or more if the service provided was deemed satisfactory.

6F U of O Curriculum Proposal

6F. The Center for Human Development has submitted a proposal for testing a model curriculum for a high school program serving severely handicapped students. Jule Crume explained that two staff members from the Center were consultants to special education staff in the development of a new secondary TMR curriculum stressing community living skills. The Center now has revised and

6. Discussion Items

6F U of O Curriculum  
Proposal

6G Recognition Dinner

6H ESD Policy Position  
on Roles and  
Relationships in  
Planetarium Program  
and CMC Affairs;  
and

7B Museum Commission  
Report

6F. (continued)

added to the original. They propose to test components and procedures for implementation in the North Eugene High School TMR classroom. An abstract of the model curriculum will be presented to the Board at a future meeting.

6G. A dinner to honor former Board member Cynthia Wooten will be held on a Tuesday evening prior to a Board meeting, with date and place to be decided.

6H. and 7B. The Superintendent presented a suggested position paper for policy determination of planetarium and ESD-CMC relationships. The paper sets forth assumptions which could serve as the beginning point for deliberations between the ESD and the Commission, or for the establishment of policy by the ESD Board concerning its sponsorship of the planetarium program and its participation in the Commission consortium.

Board members discussed the recommendations and how they could affect operation of the CMC.

Director Armstrong reported on Museum Commission business including the resignation of Jeffrey Gottfried as director of WSTC and the interim appointment of Carole Daley to serve as WSTC director as well as CMC director. She also said that administrators from the agencies involved in the CMC have been meeting regularly. (Superintendent Mead commented that such meetings have been helpful.)

Director Armstrong reported that a commitment for funds for the cooperative support of the CMC administrative budget have been received from Lane County, the University of Oregon, and the City of Eugene. No commitment has been received from Lane Community College at this point. The Board discussed the three alternatives upon which the ESD's share in this funding is contingent (the support of each of the three agencies; or the securing of substitute funding; or the development of a mutually satisfactory alternative budget.) It was felt that the CMC plan should be presented in writing before funds are released by the ESD.

6. Discussion Items

7B Museum Commission  
Report

7B. (continued)

Director Armstrong stated that several of the CMC concerns dealing with ESD-Planetarium policy had been covered in the Superintendent's position paper. She noted that a further concern is the need for a clear understanding of the role of the CMC commissioners.

Director Armstrong recommended further study of the existing intergovernmental agreements and the contract for services between the ESD and WSTC, to determine whether additional agreements or modifications are necessary.

7. Reports

7A L-COG Board

7A Director Williams reported on the October meeting of the L-COG Board. He distributed recommendations for development of a 911 emergency communication system to serve Lane County and asked for the Board's input. There was a consensus of support for the concept, although Board members had some questions about location and cost of the system. One element of concern had to do with the three-center plan proposed, as contrasted with a single-center plan.

Director Williams also discussed the handling of the resignation of L-COG's director, Tom Jenkinson. Board members agreed with Director Williams that matters such as this should be handled in an open manner by the entire L-COG Board. There should be no question in the mind of the public about what has taken place.

7C HB 2393

7C. Superintendent Mead reported on the Comprehensive Plan for Lane ESD, required by House Bill 2393. Summary reports from the five study committees will be reviewed by a task force composed of Lane County superintendents on October 16. The first draft of the final report will be finished by November 7. The report will then be reviewed by local district boards and the ESD Board for their reaction and input. The final approved plan will be submitted to the State Department of Education by the first week in December. From there, it will be incorporated into a state-wide report to the legislature when it convenes in January.

8. Future Agenda Items

9. Date, Time and Place of  
Next Meeting

10. and

11. Executive Session

12. Adjournment

8. Future agenda items include:

A. October 21 work session: Review of Chapter 100, Bylaws and policies.

B. Calendar of staff program reports to the Board, 1980-81.

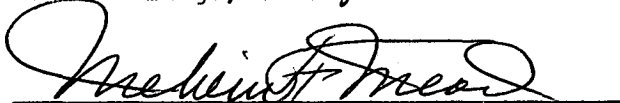
9. The next meeting of the Lane ESD Board of Directors will be held on Tuesday, October 21, 1980, at 7:45 p.m., at the Lane ESD Center.

10. and 11. No Executive Session was held.

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

ATTACHMENTS TO OFFICIAL  
MINUTES: Text of Revised  
Bylaws, Articles III, IV, and  
V.

MFm/sr/jv  
10/15/80

# BYLAWS

No. 030

## Lane Education Service District

### ARTICLE III

#### FUNCTIONS

SECTION 1. Rules. The Board shall exercise its rule-making power by adopting bylaws and policies not inconsistent with the Oregon Revised Statutes, Oregon Administrative Rules or opinions of a court of competent authority, for its own government and for the organization and operation of the District. (ORS 334.125) Such bylaws and policies may be adopted, amended or repealed at any Board meeting provided that the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding meeting until approved or rejected, and except that the Board may adopt, amend or repeal policies or bylaws at any meeting of the Board in the event of an emergency. An emergency shall be any situation or set of circumstances which the Board has reason to believe will jeopardize the safety and welfare of students or employees.

- a. Bylaws shall be adopted, amended or repealed by the affirmative vote of four or more Board members.
- b. Policies shall be adopted, amended or repealed by the affirmative vote of four or more Board members.

Section 2. Acts. The Board shall exercise its executive power by the appointment of a district Superintendent, hereinafter sometimes referred to as "Superintendent", who shall serve as chief school officer. (ORS 334.225) The Superintendent shall enforce the Oregon Revised Statutes and Administrative Rules and the policies of this Board. He may issue regulations which are consistent with such statutes, rules and policies and which shall be binding on the employees of this District and the students in the classrooms of this District.

ARTICLE III.

Functions - page 2

The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the meeting next following such action.

Section 3. Review. In order to appraise the effectiveness of its programs and its progress toward the educational goals of the District, the Board shall evaluate the conduct of the educational program and the operation of the business of the District. The Board may hear and judge appeals in complaints and grievances arising from its acts or the acts of the Superintendent. Article VI, Section 7, of these Bylaws and Policy Number 903 of these Policies speak further to the processes to be followed in hearing and judging such appeals.

Section 4. Representation. The Board shall communicate its position on matters of public policy and shall interact with the community, other governmental bodies and agencies, and the media through the Chairperson, the Superintendent, and/or through individual Board members when such individual Board members have been delegated as liaison to such bodies and agencies.

Date Adopted: May 20, 1980  
Date Revised: October 7, 1980

page 2/2



ARTICLE IV

Membership - page 2

Section 2. Qualifications. Each member of the Board shall meet the following qualifications:

- a. He or she shall be 18 years of age or older, a citizen of the state, a resident of the district and/or the zone which he or she represents, a registered voter and not disqualified by the Constitution or laws of the state from holding civil office.
- b. He/she shall have been nominated in accordance with ORS 259.070.
- c. He/she shall, before entering the duties of his/her office, take and subscribe the oaths prescribed by statute. (Oregon Constitution)

Section 3. Election. Members of the Board shall be elected in the manner specified by law. (ORS Chapter 331, ORS 334.045)

Section 4. Filling a Vacancy. Any vacancy on the Board is filled by the remaining members of the Board from among the qualified persons in that zone. Any such vacancy from the District at-large is filled by the remaining members of the Board from among the qualified persons in the District. (ORS 334.090)

Section 5. Term. The term of each Board member shall commence on July 1 of the year in which he/she is elected and shall be for four years, except that a member appointed to fill a vacancy shall hold the office until his/her successor is elected. (ORS 334.090)

Section 6. Removal. A Board member may be removed from the Board if found guilty of malfeasance in office or misfeasance. (ORS 334.090(4) and 332.020)

The Board shall declare the office of a Director vacant when the incumbent ceases to discharge the duties of his/her office for two (2) consecutive months, unless because of sickness or other unavoidable cause. (ORS 332.030)

ARTICLE V

Section 5. Committees of Board Members. Ad Hoc Committees of Board members may, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board and act in an advisory capacity, but shall not take action on behalf of the Board. Members shall be appointed by the Chairperson, and members shall serve until the committee is discharged. Each Board committee shall be convened by a chairperson who shall be appointed by the Chairperson or by the committee from among its members.

Section 6. Advisory Committees. The Board authorizes that citizen advisory committees be used for funded programs as the law requires or where special need exists.

Date Adopted: May 20, 1980  
Date Revised: October 7, 1980

page 3/3

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, September 23, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, September 23, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2A Statements From the Superintendent

2C Statements From  
Board Members

3. Correspondence

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:30 p.m., on September 23, 1980, with the following members present:

Board members attending:

Jack Billings, Chairman	Jeanne Armstrong
Cleve Dumdi	Doug McKay
Hugh Peniston	Nile Williams

ESD staff attending:

Superintendent Mel Mead	Jule Crume
Bob Dusenberry	Jim Maxwell
Willson Maynard	Wanda Vinson
Sallie Rainville	Dick Brannan

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE SEPTEMBER 9, 1980, MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2A. Superintendent Mead noted three meetings of interest:
  1. R/REA meeting, October 12-14, Portland
  2. Oregon School Boards Association annual convention, November 7-9, Marriot Hotel, Portland
  3. Lane County School Boards Association, October 16, Creslane Elementary

- 2C. Chairman Billings stated he had received a letter of regret from OSBA regarding his nomination for a position on the Board of Directors.

3. No correspondence was presented.

4. Business Affairs

5. Action Items

5A Transfer of Funds -  
Planetarium  
Utilities and  
Custodial Services

5B Approval of CETA  
Grant Application

4. Wanda Vinson, Internal Auditor, presented the ESD and OTIS financial statements for August, 1980. Invoice registers noted August payments as follows:

ESD	\$204,323.96
OTIS	\$ 61,153.47

- 5A. Superintendent Mead explained that the EWEB rate change had resulted in a request for a larger amount than had been discussed at the September 9 meeting.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZES TRANSFERS FROM CONTINGENCY FUNDS IN THE FOLLOWING AMOUNTS TO COVER THE COSTS OF UTILITIES (ELECTRICITY, WATER, AND SEWERAGE) AND OF CUSTODIAL SERVICES FOR THE PLANETARIUM FACILITY:

TO APPROPRIATION 325-2542-100-14	\$3,750.00
TO APPROPRIATION 322-2542-100-14	\$2,400.00

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

- 5B. Board members reviewed the detailed budget and job descriptions for the two positions which would be funded under the grant. Superintendent Mead explained that there would be no added costs to the ESD. Salaries for the two positions are in line with the Board/employee agreement salary schedule.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZES APPLICATION TO THE CITY OF EUGENE AS PRIME SPONSOR FOR A GRANT IN THE AMOUNT OF \$21,538.07. THE GRANT PROPOSAL WILL BE UNDER CETA TITLE VI AND WILL BE FOR THE PURPOSE OF FUNDING TWO POSITIONS--A FILM INSPECTOR/ASSISTANT SHIPPING CLERK AND A SECRETARY I--FOR A PERIOD OF ONE YEAR.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, MCKAY, PENISTON AND WILLIAMS VOTING YES.

(Director Dumdi entered at 8:05.)

6. Work Session

6B Review of Proposed  
Bylaws and Policy  
Amendments

6. The Superintendent noted the format change in the agenda and stated that it reflected the earlier decision to make the focus of the second meeting of each month a work session. Such meetings will allow the Board to deal with subjects requiring a greater allocation of time than is normally possible.

6B. Three suggestions for changes proposed earlier by either Board or staff members were discussed. The proposed revisions are as follows, with added material in brackets [ ]:

BYLAWS, ARTICLE III (page 000-5)

[Section 4. Representation. The Board shall communicate its official position on matters of public policy and shall interact with the community, other governmental bodies and agencies, and the media through the Chairperson, the Superintendent, and/or through individual Board members when such individual Board members have been delegated as liaison to such bodies and agencies.]

BYLAWS, ARTICLE IV (page 000-7)

Section 6. Removal. A Board member may be removed from the Board if found guilty of malfeasance in office or misfeasance. (ORS 334-090(4) and 332.020)

[The Board shall declare the office of a Director vacant when the incumbent ceases to discharge the duties of his/her office for two (2) consecutive months, unless because of sickness or other unavoidable cause. (ORS 332.030)]

POLICY 309 AND POLICY 411 (pages 300-12 and 400-13)

Employees employed full time (five days per week and forty hours per week) are entitled to ten (10) days sick leave or one (1) day per month, [whichever is the greater], each fiscal year commencing on the first day of employment.

[When an employee is absent because of a job-related injury or temporary disability, which injury or disability is compensable under the ESD's workers' compensation insurance, the salary paid the employee as sick leave shall be

6. Work Session

6B Review of Proposed  
Bylaws and Policy  
Amendments

6C Review of Chapter  
000-Bylaws

6A Review of Scheduled  
Times for Board  
Meetings

6B. (continued)

reduced by the amount paid by the workers' compensation insurance.]

The Superintendent noted that the Bylaws state amendments are to be made by a majority of the full Board and shall have been proposed at a previous Board meeting. Once proposed, amendments are to remain on the agenda of each succeeding meeting until approved or rejected. (Article III, page 000-4)

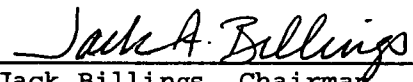
6C. Chapter 000 was reviewed by Board members. In addition to the specific proposed changes, the following were discussed:

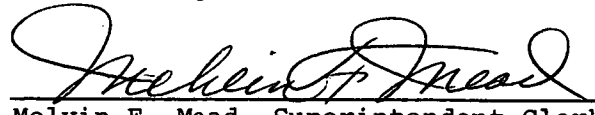
1. Clarification of the phrase "by a majority of the full Board" was requested. (Article III, page 000-4)
2. There was some concern about whether Article III, section 3 (page 000-5) adequately addressed a method for fairly dealing with public grievances. The Superintendent suggested a review of other portions of the document dealing with relations with the public, in order to assess whether this area is adequately covered. These portions include Article V, section 7 (page 000-~~7~~) and Policy number 903 (page 900-4).
3. It was noted that the word chairman should be changed to chairperson in Article V, section 5 (line 6) (page 000-11).

6A. After discussion, it was agreed that the Board would convene at 7:45 rather than 7:30 for the month of October, with a review to be on the October 21 agenda. The agreement regarding the 10 p.m. closure will remain in effect. It was further agreed that these procedures should remain as a relatively informal agreement, rather than attempting to make them a part of adopted Board policy.

- |   |   |
|---|---|
| <p>7. <u>Future Agenda Items</u></p><br><br><br><br><br><br><br><br><br><br><p>8. <u>Date, Time and Place of Next Meeting</u></p><br><br><br><br><br><br><br><br><br><br><p>9. <u>Executive Session</u></p><br><br><br><br><br><br><br><br><br><br><p>10. <u>Reconvene in Open Session</u></p><br><br><br><br><br><br><br><br><br><br><p>11. <u>Adjournment</u></p> | <p>7. Future agenda items include:</p> <ol style="list-style-type: none"><li>1. TMR certificate of completion</li><li>2. Pearl Buck Center school year calendar</li><li>3. Recommendation regarding annual review of auditor and legal counsel</li><li>4. Planning for event to honor former Board member Wooten</li></ol> <p>8. The next regular meeting of the Lane ESD Board of Directors will be held October 7, 1980, at 7:45 p.m., at the Lane ESD Center.</p> <p>9. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to conduct deliberations with person designated to conduct negotiations.</p> <p>10. Chairman Billings reconvened the Board in open session; no action was taken.</p> <p>11. DIRECTOR ARMSTRONG MOVED TO ADJOURN.</p> |
|---|---|

Director McKay seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, September 9, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, September 9, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2A Statements From the Audience

3. Correspondence

- 1A. A regular meeting of the Lane ESD Board of Directors was called to order at 7:30 p.m., on September 9, 1980, with the following members present:

Board members attending:

Beverly Ficek, Vice-chairman	Nile Williams
Jeanne Armstrong	Hugh Peniston
Cleve Dumdi	Doug McKay

ESD staff attending:

Superintendent Mel Mead	Dick Brannan
Jule Crume	Marv Clemons
Bob Dusenberry	Wanda Vinson
Jim Maxwell	Sallie Rainville
Willson Maynard	Marilyn Simons

- 1B. DIRECTOR MCKAY MOVED TO APPROVE THE JULY 1 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

DIRECTOR WILLIAMS MOVED TO APPROVE THE AUGUST 14 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2A. Dick Brannan, Math Specialist, who is the new president of the ESD employee association, introduced himself and was welcomed to the meeting by Vice-chairman Ficek.

3. The following correspondence was presented:

- A. A letter from Thomas Rigby, OSBA, seeking proposed resolutions and suggestions for nominees to the OSBA Executive Board.

(Board members requested that this item be placed under Agenda Item 6 for further discussion.)



3. Correspondence

4. Business Affairs

5. Action Items

5A Cooperative Museum  
Commission Adminis-  
trative Budget  
Request

3. (continued)

B. A letter from Senator Bob Packwood to Kermit Horn, requesting his participation on the National Energy Education Day (NEED) Committee.

Vice-chairman Ficek asked that the Board's congratulations be extended to Kermit for this recognition of his experience and knowledge.

4. Wanda Vinson, Internal Auditor, presented the ESD and OTIS financial statements for June 30, 1979 (year-end statements). The statements accurately reflect the ESD's sound financial position. Superintendent Mead reported that the annual audit will begin later this month.

5A. Board members reviewed the proposed administrative budget and discussed events that had taken place since the preliminary discussion of this item at the July 1 Board meeting. Of particular concern are the problems the U.ofO. and LCC are having because of the tax revenue shortfall and the resulting cutback in funds. A letter from the U.ofO. to the Commission stating they are unable to meet their commitment of support was received.

Board members discussed whether the ESD should commit funds when some other members of the proposed consortium might not be able to do so. They also discussed possible effects on the operation of the ESD planetarium in the event the CMC is not able to remain an autonomous organization.

Superintendent Mead said he felt ESD support should be contingent upon the securing of substitute funding in the event of failure of support by any of the other agencies or upon the development of a reduced budget by the CMC.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES THE COMMITMENT OF FUNDS NOT EXCEEDING \$12,600 FOR THE COOPERATIVE SUPPORT OF THE ADMINISTRATIVE BUDGET OF THE LANE COUNTY COOPERATIVE MUSEUM COMMISSION FOR THE 1980-81 FISCAL YEAR.

5. Action Items

5A Cooperative Museum  
Commission  
Administrative  
Budget Request

5A. (continued)

SUCH AUTHORIZATION IS CONTINGENT UPON THE  
SIMILAR SUPPORT OF OTHER CONSORTIUM MEMBERS  
(LANE COUNTY, LANE COMMUNITY COLLEGE, THE  
UNIVERSITY OF OREGON, AND THE CITY OF EUGENE);  
THE SECURING OF SUBSTITUTE FUNDING IN THE EVENT  
OF THE FAILURE OF SUCH SUPPORT BY ANY ONE OR  
MORE OF THE FOUR OTHER AGENCIES; AND/OR THE  
DEVELOPMENT OF A MUTUALLY SATISFACTORY ALTER-  
NATIVE (REDUCED) ADMINISTRATIVE BUDGET FOR THE  
COMMISSION.

Director Peniston seconded.

DIRECTOR DUMDI MOVED TO TABLE THE MOTION.

There was no second.

Vice-chairman Ficek called for a vote on the  
main motion.

DIRECTORS ARMSTRONG, FICEK, MCKAY, PENISTON AND  
WILLIAMS VOTED YES.

DIRECTOR DUMDI VOTED NO.

The MOTION CARRIED.

5B Board Liaison and  
Committee  
Appointments

5B. A memo from Chairman Billings was presented  
listing the following liaison and committee  
appointments: Cooperative Science Museum  
Commission - Jeanne Armstrong; Handicapped  
Advisory Council - Hugh Peniston; Georgia-  
Pacific Scholarship - Cleve Dumdi; L-COG Board -  
Nile Williams; Negotiations - Jack Billings and  
Bev Ficek; OTIS Advisory Council - Doug McKay.

DIRECTOR DUMDI MOVED TO ENDORSE THE CHAIRMAN'S  
APPOINTMENTS AS PRESENTED.

Director McKay seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY,  
PENISTON AND WILLIAMS VOTING YES.

5C U.ofO. Preschool  
Contract

5C. A copy of the proposed agreement between Lane  
ESD and the Center for Human Development,  
University of Oregon, was presented.

5. Action Items

5C U.ofO. Preschool  
Contract

5C. (continued)

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS AUTHORIZES A CONTRACT BETWEEN THE CENTER FOR HUMAN DEVELOPMENT, UNIVERSITY OF OREGON, AS CONTRACTOR, AND LANE ESD FOR THE PROVISION OF PRESCHOOL SERVICES FOR LANE COUNTY TRAINABLE MENTALLY RETARDED CHILDREN.

THE CONTRACTED AMOUNT FOR 1980-81 IS \$128,946, AND IS CONTINGENT UPON THE PROVISION OF SUCH FUNDS TO THE ESD BY THE MENTAL HEALTH DIVISION, OREGON STATE DEPARTMENT OF HUMAN RESOURCES.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON AND WILLIAMS VOTING YES.

5D Certificates Of  
Accomplishment

5D. Superintendent Mead explained that the Teacher Standards and Practices Commission has a provision to issue special one-year teaching certificates to otherwise fully qualified staff members who lack a limited number of specific hours of credit to qualify for the regular teaching certificate appropriate to their assignment. He stated that two candidates for certification as school psychologist need Board endorsement in order to receive such certificates of accomplishment. They are Frances Steinzeig, who has completed all requirements for certification except a public school internship, and Isabelle Egan, who has completed all requirements except 6 hours of coursework.

Both applicants are well qualified for the positions, Superintendent Mead stated.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY REQUESTS CERTIFICATES OF ACCOMPLISHMENT TO BE ISSUED TO FRANCES STEINZEIG AND ISABELLE EGAN, TO QUALIFY THEM AS PSYCHOLOGISTS WITH THE ESD PROGRAM FOR THE 1980-81 SCHOOL YEAR.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON AND WILLIAMS VOTING YES.

6. Discussion Items

6A Transfer Of Funds  
For Utilities And  
Custodial Services  
At Planetarium

6B Pearl Buck Center  
School-Year  
Calendar

6C Certificate of  
Recognition and  
Professional  
Service Award

6D Proposed CETA Grant  
Applications

6A. Superintendent Mead asked that the Board consider two transfers from contingency funds to the administrative budget to cover costs incurred for electricity and daily custodial services at the planetarium. The transferred amounts would be approximately \$4,400. A similar amount had been budgeted in the two previous years because it was assumed that upon completion of the planetarium chamber, the ESD would be expected to execute a lease with CMC for occupancy of the chamber. Such a lease was not requested by CMC, so the item was deleted from the 1980-81 program budget. It has since been learned that the Commission expects each occupant to take care of its own utility and maintenance costs.

6B. Jule Crume explained that the proposed four-day week schedule for Pearl Buck Center allows for vacation days at the same time as the public schools. She said Lisl Waechter had reported there were some problems under last year's schedule when PBC vacations fell at different times from other children's. By remaining in session during the month of July the schedule will provide 176 days of instruction spread over 11 months.

Miss Crume stated that local districts had no problems with last year's PBC calendar, after being assured that PBC would pay transportation costs at times when other schools were not in session. She said that local districts would be informed of this year's schedule.

6C. Certificates from the Parks and Recreation Department, University of Oregon, were presented to the Environmental Education Department and to Marta Turksel, Field Instructor. The certificates were in appreciation of the ESD's work with University students who serve as environmental education interns. Jule Crume explained that the interns are involved with the forest environment school program trips and other department projects. The students get a taste of their chosen profession and the ESD gets additional staff at a minimal cost. Several thousand children are involved annually in the department's programs.

6D. Approval will be sought for a CETA grant in the amount of \$21,538. IMC Director Jim Maxwell said that the vacant positions to be filled are

6. Discussion Items

6D Proposed CETA Grant  
Application

6E Nominee to OSBA  
Executive Board

6D. (continued)

those of a film inspector and secretary. Superintendent Mead said the ESD's experience with CETA has been favorable.

6E. Board members reviewed a letter from Tom Rigby, Oregon School Boards Association, in which he asked for suggestions for nominees for the OSBA Executive Board. It was agreed that a Lane ESD Board member should be suggested.

After further discussion, members agreed by consensus to present Jack Billings as a nominee.

7. Reports

7A Lane ESD Fair  
Booth, 1980

7B Pearl Buck Center--  
11-Month School  
Year Evaluation

7C Child Welfare  
League Conference

7D L-COG Board Meeting

7A. Marv Clemons, Fair Booth Committee Chairman, reported that the ESD booth was successful. Over 3,000 applications for the free show at the planetarium were received and 700 people filled out the survey on attitudes toward education. Marv presented Board members with the packet of materials used by the staff in preparing to work at the booth.

7B. An interim summary of the 11-month school program evaluation was received by the Board. Jule Crume said that the evaluation, along with Student Progress Record data, will be reviewed by the Ad Hoc Committee to Study the 11-Month School Year. Miss Crume pointed out that the SPR data will be the most significant item for comparison. Conclusive evidence about the benefits and problems of the 11-month calendar may not be available after only one year, however.

7C. Director Armstrong thanked the Board for the opportunity to attend this informative conference. She said every session was of value. Several suggestions for possible ESD action will be considered by the administrative team.

7D. Director Williams reported briefly on school-related issues that have been taken up by the L-COG Board.

Director Armstrong reported on the "State of the COG" appreciation dinner and distributed material to each Board member.

8. Future Agenda Items

8. Future agenda items include:

- A. Board policy handbook; policy review and requested revisions.
- B. TMR Certificate of Completion.
- C. Discussion of starting time for Board meetings.

9. Meeting Time, Date and Place

9. The next regular meeting of the Lane ESD Board will be Tuesday, September 23, 1980, at 7:30 p.m., at the ESD Center.

DIRECTOR ARMSTRONG MOVED TO EXTEND THE MEETING UNTIL 10:30 P.M.

Director Dumdi seconded. The MOTION CARRIED WITH ALL PRESENT VOTING YES.

10. Executive Session

10. Vice-chairman Ficek declared the regular meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to consider the employment of a public officer, employee, staff member, or individual agent.

11. Reconvene in Open Session

11. Vice-chairman Ficek declared the regular meeting back in session.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZES A CONTRACT FOR ISABELLE EGAN FOR THE 1980-81 SCHOOL YEAR, WITH PLACEMENT ON THE SALARY SCHEDULE AT STEP 4, MA+45.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON AND WILLIAMS VOTING YES.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD ACCEPT THE RESIGNATION OF DENNIS URSO FROM HIS POSITION AS SCHOOL PSYCHOLOGIST, EFFECTIVE AS OF LAST JUNE 6, THE FINAL CONTRACT DAY FOR 1979-80.


Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, DUMDI, FICEK, MCKAY, PENISTON AND WILLIAMS VOTING YES.

12. Adjournment

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION  
CARRIED WITH ALL PRESENT VOTING YES.

  
Beverly Ficek, Vice-chairman

  
Melvin F. Mead, Superintendent-Clerk

MFm/sr/jv  
9/12/80

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Thursday, August 14, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Thursday, August 14, 1980

Agenda Topics

1. Call To Order  
1A Attendance

- 1A. A special meeting of the Lane ESD Board of Directors was convened by a telephone conference call at 12:00 noon on August 14, 1980, by Chairman Jack Billings.

Present at various telephone connections in addition to Billings were: Cleve Dumdi, Hugh Peniston and Beverly Ficek.

ESD staff in attendance in the Superintendent's office at the ESD were: Acting Superintendent Jim Maxwell, Jule Crume, Don Foster and Opal Jacobson.

2. Statements  
2A Statements from  
Acting Superintendent

- 2A. Jim Maxwell explained that Opal Jacobson was present to record minutes of the meeting in the absence of Sallie Rainville, and Don Foster was present to operate the communication equipment.

3. Executive Session

3. Chairman Jack Billings called the Board to executive session under the provisions of ORS 192.660(1)(a) to consider personnel changes.

4. Reconvenue in Open Session  
4A Teacher Resignation

- 4A. Chairman Billings declared the general meeting back in session and the following action was taken:

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD ACCEPT THE RESIGNATION OF WENDY GOLDSTEIN, TMR CLASSROOM TEACHER, EFFECTIVE JUNE 6, 1980.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 4B Authorize Contracts

- 4B. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZE CONTRACTS FOR THE FOLLOWING AT THE INDICATED SALARY SCHEDULE PLACEMENT AND SUBJECT TO FINAL CONFIRMATION WHEN THE IMPACT OF



4. Reconvene in Open Session

4B Authorize Contracts

4B. (continued)

STATE GENERAL FUND BUDGET CUTS ON THE ESD BUDGET ARE KNOWN:

KATHLYN KEIM - MA-O	SCHOOL PSYCHOLOGIST
FRANCES STEINZEIG - MA-2	SCHOOL PSYCHOLOGIST
STEPHEN SCOTT - MA-9	SCHOOL PSYCHOLOGIST
CAROLYN WILSON - MA-5	SCHOOL PSYCHOLOGIST
ALEXANDER GRANZIN - DR.-O	SCHOOL PSYCHOLOGIST
MARTIN SHEEHAN	TMR VOCATIONAL TRAINER
(BEGINNING SPECIALIST SALARY)	
JEAN MENDENHALL - MA-1	TMR TEACHER
CONNIE WOODS - MA-1	TMR TEACHER
DANNA BAILEY - BA-O	TMR TEACHER
KATHLEEN SCHWARTZ - MA-4	TMR TEACHER
BARBARA DEROBERTIS - BA-0	SPEECH AND LANGUAGE
THERAPIST (1/2 TIME IN A JOB SHARING	
POSITION WITH PATTI ZEMBROSKI BARKIN), SPEECH	
AND LANGUAGE THERAPIST	

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

4C Recommend Appointment

4C. DIRECTOR FICEK MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD APPOINTS CAROL ABBOTT FOR ONE YEAR TO THE POSITION OF IMC FIELD SERVICES SPECIALIST, SERVING TO REPLACE ERNIE EDIGER DURING HIS LEAVE OF ABSENCE. MS. ABBOTT'S CONTRACT WOULD BE FOR 12 MONTHS (53 WEEKS) AT A SALARY OF \$20,500.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

5. Date, Time, and Place of Next Meeting

5. Chairman Jack Billings asked if there were any problems with waiting until September 9 for the next meeting. There being none, the next meeting date was set for September 9, 1980, at 7:30 p.m., ESD Center.

6. Adjourn

6. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

The meeting adjourned.

Jack Billings  
Jack Billings, Chairman

James G. Maxwell  
James G. Maxwell, Acting Superintendent

JM/OJ:jv

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, July 1, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, July 1, 1980

Agenda Topics

1. Call To Order  
1A Attendance

1A. The regular meeting of the Board of Directors was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman  
Cleve Dumdi  
Beverly Ficek

Doug McKay  
Hugh Peniston  
Nile Williams

ESD staff attending:

Superintendent Melvin Mead  
Jule Crume  
Ernie Ediger

Wanda Vinson  
Sallie Rainville

1B Minutes Approved

1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE JUNE 17 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements

2B Statements from  
Superintendent  
Carol Maas

2B. Superintendent Mead reported that Carol Maas, Cooperative Purchasing Secretary, had been seriously injured in an automobile crash on Highway 58 June 28. Board members expressed their concern and good wishes.

Vacation

The Superintendent said that he will be on vacation from July 25 through September 6. He has asked Jim Maxwell to serve as his designee while he is out of the country.

3. Correspondence

3. The following correspondence was presented:

A. Letter from George Katagiri, State Department of Education. The Title IV Advisory Council has recommended funding of the Lane Math Problem Solving Project. Congressional action on Title IV-C funding is not expected before mid-June. If Title IV-C does not receive full funding, the projected budget will be reduced to \$115,000.

3. Correspondence

- 3B. Letter from Verne Duncan, State Superintendent.  
A Teacher Incentive Program proposal by John McDonnell and Wendy Goldstein, ESD TMR techers, has been approved for funding under the Title IV-C program.

4. Business Affairs

4. Wanda Vinson, Internal Auditor, presented the ESD and OTIS financial statements for May. Invoice registers noted May payments as follows:

ESD	\$153,687.10
-----	--------------

OTIS	63,168.55
------	-----------

5. Action Items

5. Director Williams suggested that there may be several reasons why responsibilities for audit and legal counsel should not remain with the same firms year after year. Board members discussed possible advantages and disadvantages of such changes. Advantages mentioned included the value of different perspectives, and the fact that, as a public agency, perhaps the ESD should give other professional firms a chance to gain the District's business. Disadvantages would include loss of continuity and the benefit of accumulated knowledge about the ESD.

The Board said they would like to have comparative data from other firms. They also asked that other ESDs, school districts, and public agencies be contacted about their experiences in these two areas.

5A Designation of  
Auditor 1979-80  
Fiscal Year

5A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES DENNIS SOLIN OF BABCOCK AND SOLIN AS AUDITOR FOR THE 1979-80 FISCAL AUDIT. BE IT FURTHER RESOLVED THAT THE SUPERINTENDENT IS ASKED TO REPORT TO THE BOARD BY OCTOBER 7 ABOUT THE PRACTICALITY OF CHANGING AUDIT FIRMS FOR ENSUING YEARS.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, MCKAY, PENISTON AND WILLIAMS VOTING YES.

Director Dumdi entered the meeting at this point. There was further discussion about legal services.

5. Action Items

5B Designation of Legal Counsel

5B. DIRECTOR FICEK MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES WILLIAM FRYE AS LEGAL COUNSEL FOR THE 1980-81 YEAR, UNDER THE CURRENT TERMS OF RETAINMENT. BE IT FURTHER RESOLVED THAT SUCH DESIGNATION IS FOR ONE YEAR ONLY AND THE SUPERINTENDENT IS ASKED TO REPORT BY OCTOBER 7 ABOUT THE PRACTICALITY OF CHANGING LEGAL COUNSEL IN ENSUING YEARS.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, MCKAY, PENISTON AND WILLIAMS VOTING YES.

5C Review of Board Liaison and Committee Appointments

5C. At the request of Chairman Billings, this item was postponed until August 5.

6. Discussion Items

6A Cooperative Museum Commission Administrative Proposal

6A. Superintendent Mead discussed the proposal for a consortium approach to the administration of the CMC. He said that the request has only an indirect relationship to the planetarium and should be considered primarily in relationship to the Board's commitment to a goal of participating in a community-wide effort for the development of the museum complex. In making their decision, he said, the Board should consider the potential, expected educational benefit to Lane County children and school district patrons. The alternative to continuing as a consortium member would be to assume a tenant relationship and simply lease the space needed for the planetarium facility from the Commission. As a consortium member, the Superintendent said, the Board would be assured of a voice in future decisions of the Commission.

Board members discussed the letter from Russell Donnelly, CMC chairman, and the proposed administration budget which was also submitted.

The Superintendent recommended that the Board consider commitment to supporting its share of the proposed budget, contingent upon the concurrent support of the remaining three members of the consortium (UofO, LCC, Lane County) and the decision of the City of Eugene to join.

6. Discussion Items

6B R/REA Conference

6B. The Rural/Regional Education Association's National Conference will be held October 12, 13 and 14 in Portland. Superintendent Mead said that ESD Board members from Washington and Oregon are being especially invited to attend.

7. Reports

7A L-COG Board

7A. Director Williams gave a report of activities at the June L-COG Board meeting held in Oakridge. He reviewed school-related issues which had been discussed. The possibility of support of the Economic Improvement Commission had also been brought up. Director Williams asked the Board about their feelings on this issue. Board members reaffirmed their previous position on EIC.

8. Future Agenda Items

8. Future agenda items include:

- A. Review of Board liaison and committee appointments
- B. Cooperative Museum Commission proposal
- C. Policy on Board member participation.

9. Date, Time, and  
Place of Next Board  
Meeting

9. The next meeting of the Lane ESD Board of Directors will be held Tuesday, August 5, 1980, at 7:30 p.m., at the ESD Center.

10. and 11. Executive Session


10. and 11. No executive session was held.

12. Adjourn

12. DIRECTOR FICEK MOVED TO ADJOURN.

Director McKay seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, June 17, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, June 17, 1980

Agenda Topics

1. Call To Order
  - 1A Attendance

1B Minutes Approved

2. Statements
3. Correspondence

4. Executive Session

- 1A. The regular meeting of the Board of Directors was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Hugh Peniston
Jeanne Armstrong	Nile Williams
Bev Ficek	
Doug McKay (entered at 8:15)	

ESD staff attending:

Superintendent Melvin Mead	Willson Maynard
Jule Crume	Sallie Rainville
Jim Maxwell	

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE JUNE 3 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. There were no statements.
3. The following correspondence was presented:
  - A. Letter from Lane County Elections Division certifying election of J. Douglas McKay to the Zone I Board position.
  - B. Letter from McKenzie Schools complimenting Susan Conti, school psychologist, for her work with the district.
  - C. Letter from Milly Schrader, Englemann-Becker Corp., to Mick Waggoner, TMR teacher, complimenting him on his excellent classroom.
- 4A. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

4. Executive Session

5. Business Affairs

6. Action Items

6A Adoption Of The  
Budget

6B Levy Of Ad Valorem  
Taxes

4B. (continued)

Following the Executive Session, Chairman Billings reconvened the Board in open session. No action was taken.

5. No business affairs were on the agenda.

6A. The Superintendent recommended the following minor revisions in the budget document. These changes meet the terms of local budget law and do not effect the amount of the levy.

1. An addition of \$12,500 to line item 324-2590-100-11 (Rentals) and a corresponding addition of \$12,500 to the amount shown as cash carryover in the receipts. It is now evident that the projected cash carryover will include at least that amount in unappropriated funds.

2. Increase both expenditures and revenues for fund 310-Cooperative Purchasing to \$429,000 (a ten percent increase).

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS HEREBY ADOPTS THE 1980-81 BUDGET NOW ON FILE IN THE OFFICE OF THE SUPERINTENDENT. (Resolution #79-80).

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, PENISTON, AND WILLIAMS VOTING YES.

6B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS LEVIES THE TAXES PROVIDED FOR IN THE BUDGET ADOPTED IN RESOLUTION 1979-80 ABOVE IN THE AGGREGATE AMOUNT OF \$3,752,991 AND THAT THESE TAXES ARE HEREBY LEVIED UPON ALL TAXABLE PROPERTY WITHIN THE LANE EDUCATION SERVICE DISTRICT AS OF 1 A.M., JANUARY 1, 1980. (Resolution #79-81)

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, PENISTON, AND WILLIAMS VOTING YES.



6 Action Items

6C Appropriation Of The  
Budget 1980-81

6C. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE AMOUNTS FOR THE FISCAL  
YEAR BEGINNING JULY 1, 1980, AND FOR THE PURPOSES  
SHOWN ARE HEREBY APPROPRIATED AS FOLLOWS:  
(Resolution #79-82)

<u>GENERAL FUND</u>		
Instruction	917,159	
Supporting Service	2,610,764	
Community Service	-0-	
Interagency/Fund (trans.)	684,501	
Debt Service	15,000	
Operating Contingences	<u>101,500</u>	
Total Gen. Fund Approp.		4,328,924
<u>OTIS FUND</u>		
Data Processing	2,174,196	
Operating Contingencies	<u>67,000</u>	
Total OTIS Fund Approp.		2,241,196
<u>TITLE IV-C MATH FUND</u>		
Supporting Services	<u>115,000</u>	
Total Title IV-C Math Fund Approp.		115,000
<u>TITLE I PRE-SCHOOL FUND</u>		
Instruction	<u>90,105</u>	
Total Title I Pre-School Fund		90,105
<u>CETA FUND</u>		
Supporting Services	<u>10,758</u>	
Total CETA Fund		10,758
<u>CLEARING ACCOUNT FUND</u>		
Support Serv. (Joint Purch.)	<u>429,000</u>	
Total Clearing Account Fund		429,000
<u>EQUIPMENT REPLACEMENT RESERVE</u>		
Intragovernmental Service	<u>35,000</u>	
Total Equip. Replace. Res.		35,000
<u>WORKING CAPITAL FUND - Clearing Account)</u>		
Intragovernmental Service	<u>30,000</u>	
Total Working Capital Fund		<u>30,000</u>
TOTAL APPROPRIATIONS		\$7,279,983

Director Armstrong seconded and the MOTION  
CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS,  
FICEK, PENISTON, AND WILLIAMS VOTING YES.

6. Action Items

6D Designation Of The  
Superintendent As  
Clerk Of The Board

6D. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES  
MELVIN F. MEAD AS CLERK OF THE BOARD FOR THE  
1980-81 FISCAL YEAR.

Director Ficek seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY,  
PENISTON, AND WILLIAMS VOTING YES.

6E Designation Of The  
Superintendent As  
Budget Officer

6E. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES  
MELVIN F. MEAD AS BUDGET OFFICER FOR THE 1980-81  
FISCAL YEAR.

Director Ficek seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY,  
PENISTON, AND WILLIAMS VOTING YES.

6F Authorization Of  
Clerk's Bond

6F. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES  
RENEWAL OF THE CLERK'S BOND FOR THE AMOUNT OF  
\$50,000 FOR THE 1980-81 FISCAL YEAR.

Director Ficek seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY,  
PENISTON, AND WILLIAMS VOTING YES.

6G Designation Of  
Signatories For ESD  
Accounts For 1980-81

6G. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES  
MELVIN F. MEAD, WANDA J. VINSON, AND WILLSON T.  
MAYNARD AS SIGNATORIES FOR ESD ACCOUNTS.

Director Ficek seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY,  
PENISTON, AND WILLIAMS VOTING YES.

6H Approval Of Oregon  
School Boards  
Association  
Membership 1980-81

6H. Board members discussed Tom Rigby's letter and  
commented that they appreciated receiving the  
explanation of OSBA's membership charge to ESDs.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT AFFIRMS ITS  
INTENT TO RETAIN MEMBERSHIP IN THE OREGON SCHOOL

6. Action Items

- 6H Approval Of Oregon  
School Boards  
Association  
Membership 1980-81

7. Discussion Items

8. Reports

- 8A Pearl Buck Center  
School Program

- 8B Cooperative Museum  
Commission

9. Future Agenda Items

6H. (continued)

BOARDS' ASSOCIATION DURING 1980-81 AND AUTHORIZES  
PAYMENT OF DUES IN THE AMOUNT OF \$2,000.

Director McKay seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, MCKAY,  
PENISTON, AND WILLIAMS VOTING YES.

7. None were presented.

- 8A. Jule Crume reported that approximately 28 pupils  
would be enrolled in Pearl Buck Center's school  
program, 11 less than this year's total enroll-  
ment. Indications are that this small enrollment  
may cause a cut-back of support services.

Miss Crume also touched briefly on the growing  
need for ESD service to the severely and pro-  
foundly retarded. The classroom for these chil-  
dren will be housed next year in Eugene Laurel  
Hill School, District 4J, where there are already  
facilities for physically handicapped children.

- 8B. Director Armstrong presented a report on current  
developments of the Cooperative Museum Commis-  
sion. One of the major problems for the CMC  
Board has been to secure funds for on-going  
operational costs. Lane County has been provid-  
ing administrative services up to this point.  
The County wishes to control the proportion of  
the operation it funds. Therefore, in order to  
keep the CMC operating as a consortium, each  
member agency (including Lane ESD) will be asked  
to provide a portion of operating funds.

Board members expressed concern over the adminis-  
trative problems of the Commission and said they  
would want to study very carefully all aspects of  
such a request.

Director Armstrong's report also brought the  
Board up-to-date on other concerns of the CMC  
consortium. A copy of the written report is  
filed with the official copy of these minutes.

9. Future agenda items include:

- a. Designation of auditor
- b. Designation of legal counsel
- c. Review of Board liaison and committee  
appointments for 1980-81

10. Date, Time, and  
Place of Next Board  
Meeting

11. Adjournment

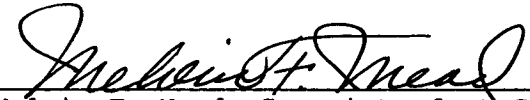
10. The next meeting of the Lane ESD Board of Directors will be held Tuesday, July 1, 1980, at 7:30 p.m., at the ESD Center.

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent/Clerk

MFm/SR:jv

CURRENT DEVELOPMENTS:

MEMBERSHIP. The city of Eugene is considering membership in the Commission. Present members include: Lane ESD, LCC, U.ofO., Lane County and WISTEC.

LANDSCAPING AND GRADING. Problems of jurisdiction of designated space, fire and safety considerations, responsibility and money have hampered progress. However, it now looks as though work may be completed by fall, 1980.

REVISION OF INTERAGENCY AGREEMENT. At the request of several members, the agreement is being rewritten. Responsibilities, commitments, operational processes and budgeting procedures will be clarified. The Lane ESD Board will be asked to consider and ratify the new agreement.

FUNDING CONCERNS. A major problem is securing funds for on-going operational costs of the CMC. Lane County has been providing administrative services to this point. The County wishes to control the proportion of the operation it funds. Therefore to keep the CMC as a consortium, member agencies (including the Lane ESD) are being asked to provide a portion of operating funds.

The possibility of putting a bond issue for \$7,000,000 on the ballot in September, 1980, is being investigated; this money would be used to construct the Lane County Museum.

A budget proposal for construction of the State Museum of Natural History has been presented to Governor Atiyeh, who visited the site on May 16. Previously the legislature has appropriated money for planning purposes. This museum is and would be essentially an operation of the University of Oregon.

The CMC presently is considering the establishment of a foundation which could accept private gifts. The first board of directors would be the members of the CMC.

MUSEUM COMPLEX COMPONENTS. The Day Island Group is proposing that the CMC accept responsibility of completing the restoration and administering the operation of the Thrasher House. The Thrasher House is proposed to be used as in interpretive center for the MNH and LCM and as a meeting place.

Certain other holdings will be considered as part of the museum complex. As yet, owners have not made actual donations and do not wish their projects to be publicly announced.

The offer of the Butler Collection of American Indian Art to the CMC has been withdrawn. This was to have been a part of the SMNH. Irreconcilable differences between the Advisory group of the NNH and Mrs. Butler have been cited as reasons for the withdrawal. Major concerns had to do with display and storage space, and control of the exhibit. Planning funds awarded by the legislature were given under the assumption that the Butler Collection would be included.

A solar telescope, donated by private individuals, has been installed at the site and is in use.

OPERATION OF SUBCOMMITTEES OF CMC. Members of the Commission have been assigned as representatives to the various functioning parts of the museum complex.

A Museum Advisory Council has been established for the purpose of coordinating museum operations. Members are heads of each museum or program. Glen Mason of the Lane County Museum is chairperson.

CONSORTIUM EVENTS. The U.ofO. Advisory Committee for the NBHY hosted a coffee hour for CMC members at the ceremonial home of the President of the University. The history and aspirations of the MNH program were discussed.

The CMC hosted the LCC Science Department at an open house at the museum/planetarium site. A planetarium show was included. The purpose was to give science instructors an opportunity to view the facility and evaluate the usefulness of the programs to them.

PLANETARIUM/SCIENCE CENTER OPERATIONS. Differences in understanding of the interagency agreement, in operational philosophy, and of appropriate means of publicizing programs have led to serious disagreements between the ESD and WISTEC. Steps are being taken by the CMC and the governing agencies to resolve differences.

A consortium such as the CMC is an exciting concept, the operations of which will never be simple. At the same time the potential for creating a major cultural center is great.

Jeanne Armstrong

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, June 3, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, June 3, 1980

Agenda Topics

1. Call To Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Statements From Superintendent And Staff

2C Statements from Board Members

3. Correspondence

- 1A. The regular meeting of the Board of Directors was called to order at 7:00 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Doug McKay
Jeanne Armstrong	Hugh Peniston
Cleve Dumdi	Nile Williams
Bev Ficek	

ESD staff attending:

Superintendent Melvin Mead	Jim Maxwell
Jule Crume	Willson Maynard
Bob Dusenberry	Sallie Rainville

- 1B. DIRECTOR DUMDI MOVED TO APPROVE THE MAY 20 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Willson Maynard said that arrangements are being made to safeguard the ESD facilities in the event of heavy ash fallout from Mt. St. Helens. Of particular concern is the computer room and the ventilating system.

- 2C. Director Armstrong said she had talked to Cynthia Wooten about the Board's plans for a dinner. A potluck picnic during July is tentatively being planned.

3. The following correspondence was presented:

- A. L-COG newsletter, May 1980
- B. Letter from John Loffer, Laurel Elementary, thanking Kermit Horn and Marta Turksel, Environmental Education Department, for their work on the Vik Creek Project.
- C. Letter from Jim Howard, Pleasant Hill Schools, complimenting Sue Motsinger for her help with district printing needs.

3. Correspondence

3. (continued)

D. Official copy of joint resolution creating the Lane County Coordinating Council of Community Education and Recreation Agencies (LCCCCERA)

E. Mission statement of LCCCCERA

4. Business Affairs

4A Approval Of  
Cooperative  
Purchasing Bids

4A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AWARDS COOPERATIVE PURCHASING BIDS FOR 1980-81 SUPPLIES AS FOLLOWS:

AUDIO VISUAL SUPPLIES  
Section #10

Audio Graphic Systems  
Audio Visual Education Systems  
Elgin School Supply Co., Inc.  
Metz Supply Co.

5,816.01  
1,704.76  
75.40  
1,356.39

TOTAL

8,952.56

FILING CABINETS  
Section #35

White Office & School Supply Co., Inc.

9,963.67

TOTAL

9,963.67

LIBRARY SUPPLIES  
Section #20

Brodart, Inc.  
C2F, Inc.  
Gaylord Brothers, Inc.

5,083.60  
1,227.16  
833.62

TOTAL

7,144.38

American Handicrafts  
C.F. Inc.  
Elgin School Supply Co.  
Fraser Paper Co.  
J. K. Gill  
Kathryn's Pictures & Gifts  
MacMillan Arts & Crafts, Inc.  
Metz Supply  
Valley Potters Guild  
Western Paper Co.

1,039.51  
3,283.97  
712.68  
447.90  
58,954.25  
787.94  
1,650.41  
1,928.55  
1,601.25  
26,266.39

TOTAL

96,672.85

INSTRUCTIONAL/OFFICE SUPPLIES  
Section #30

Blake, Moffitt & Towne  
Brooks Office Equipment  
Columbia Ribbon & Carbon Co., Inc.  
C2F, Inc.  
Efan Publishing Co.  
Elgin School Supply Co.  
Frankel Manufacturing  
International Office Machines  
I.B.M. Corporation  
J.K. Gill  
Kenneth Lee James Colonial/Rolee Flag Co.  
Macmillan Arts and Crafts  
Mailwell  
Metz Supply  
Pacific Supplies  
Rose City Business Supply  
Standard Stationery Supply Co.  
Western Paper Co.  
White Office & School Supply Co., Inc.

17,393.16  
2,040.44  
15,055.26  
9,209.88  
1,457.28  
3,977.06  
409.80  
281.28  
5,574.70  
14,612.98  
1,526.75  
6,274.57  
11,117.90  
21,857.84  
3,971.11  
45.85  
8,277.20  
1,437.73  
4,863.96

TOTAL

129,384.75

GRAND TOTAL ALL SECTIONS

252,118.21

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS



4. Business Affairs

- 4B Authorization For  
Payroll Direct  
Deposit With SELCO  
Credit Union

4B. Superintendent Mead stated that the resolution included in the Board packet should be amended to include the names of those banks already authorized for direct payroll deposit. (These are First National Bank, U.S. National Bank, Citizen's Bank, and Oregon Bank.) He explained that recent legislation has made credit union share draft accounts legal. Correspondence from SELCO and the Department of Commerce shows that direct deposit to share draft accounts is also approved, and that SELCO's program does have State approval.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AUTHORIZES DIRECT PAYROLL DEPOSITS TO EMPLOYEE'S ACCOUNTS AT FIRST NATIONAL BANK, U.S. NATIONAL BANK, CITIZEN'S BANK, OREGON BANK, AND SELCO CREDIT UNION.

Director McKay seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

5. Action Items

- 5A Appointment And  
Reappointment Of  
Members To Lane ESD  
Advisory Council For  
Handicapped Children

5A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF EDUCATION OF LANE EDUCATION SERVICE DISTRICT HEREBY APPOINTS THE FOLLOWING INDIVIDUALS TO POSITIONS ON THE ADVISORY COUNCIL FOR HANDICAPPED CHILDREN:

Barbara Dent, parent, TMR student  
Debbie Roberts, parent, EH&SC student  
Mick Waggoner, teacher, TMR  
Donald Jackson, principal, South Eugene  
High School  
Rene' Sullivan, parent, TMR student  
Jeanne Benson, member, Developmental  
Disabilities  
Martha Pavlat, parent, TMR student

The term of appointment is July 1, 1980, to June 30, 1982.

BE IT FURTHER RESOLVED THAT THE BOARD OF DIRECTORS HEREBY COMMENDS RETIRING MEMBERS ADRIENNE DEFRANK MOREY, BEVERLY HATLIN, MARILYN KECK, GERALD KEENER, AND SUE LEWIS, FOR THEIR SERVICE TO THE ADVISORY COUNCIL FOR HANDICAPPED CHILDREN, AND EXPRESSES ITS GRATITUDE FOR THEIR EFFORTS ON BEHALF OF LANE COUNTY'S HANDICAPPED CHILDREN.

5. Action Items

5B Certificate Of  
Accomplishment To Be  
Issued To Marianne  
Griffe For The 1980-  
81 Year

6. Discussion Items

6A Plans For Board Work  
Day

6B Board Organization

5A. (continued)

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

Board members Peniston and Armstrong commented on the outstanding work that has been done by this Council.

5B. Jule Crume stated that Marianne Griffe, teacher of the TMR class at Thurston Middle School, is working toward her Oregon certificate as a teacher of the severely handicapped. She expects to complete requirements for full certification by the end of the fall, 1980 term. In the meantime, a Certificate of Accomplishment will permit her to continue as a teacher in the ESD program.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF EDUCATION OF LANE EDUCATION SERVICE DISTRICT APPROVES A REQUEST FOR A CERTIFICATE OF ACCOMPLISHMENT TO BE ISSUED TO MARIANNE GRIFFE, TO QUALIFY HER AS A TEACHER WITH THE ESD PROGRAM FOR THE TMR FOR THE 1980-81 SCHOOL YEAR.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES.

6A. The survey of the Board showed that it was impossible to arrive at a Saturday date when all members could attend a work session. The Superintendent suggested that action on this item be deferred and the Board plan to cover this material during work sessions to be scheduled on regular Board meeting nights beginning this fall. There was general agreement of Board members that this would be the best solution.

6B. One year ago, Board members elected Jack Billings as Chairman and Beverly Ficek as Vice-Chairman for a two-year term. Chairman Billings asked if the Board wished to continue with this organizational structure or vote to modify it for the remaining year. DIRECTOR DUMDI MOVED TO

6. Discussion Items

6B Board Organization

6B. (continued)

REAFFIRM THE ACTION TAKEN ON JUNE 12, 1979, AS FOLLOWS:

"BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY CASTS ELECTIVE BALLOTS FOR DIRECTOR JACK BILLINGS FOR THE POSITION OF CHAIRPERSON AND DIRECTOR BEVERLY FICEK FOR THE POSITION OF VICE-CHAIRPERSON. THESE OFFICERS ARE ELECTED TO SERVE IN SUCH CAPACITIES FROM JULY 1, 1979, THROUGH JUNE 30, 1981."

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Director Armstrong commented that a section dealing with the process for Board organization should be added to the new Board policy. She will bring suggestions for such a policy revision to a future meeting.

7. Reports

7A L-COG Board  
Activities

7A. Director Williams reported briefly on the L-COG Board meeting which he has attended. While serving on the Board, Director Williams said, he plans to become acquainted with staff and Executive Committee functions, in order to learn what kind of services L-COG is providing to school districts.

The Superintendent and Board members stated that they will be looking forward to Director Williams' periodic reports and to his recommendations regarding renewal of the ESD's membership in L-COG.

7B Executive Committee-  
Advisory Council For  
Handicapped Children

7B. Director Peniston reported that the Executive Committee of the Council has learned of a declining enrollment projected for Pearl Buck Center's school program next year. Jule Crume stated that she will be in contact with Lisl Waechter and will report to the Board about this meeting.

8. Future Agenda Items

8A. Action items for June 17 meeting include:

- a. Adoption of the 1980-81 budget
- b. Appropriation of budget
- c. Levy of property taxes
- d. Designation of Superintendent as Clerk of the Board

8. Future Agenda Items

9. Date, Time, And  
Place Of Next Board  
Meeting

10.&11. Executive Session

12. Adjournment

8. (continued)

- e. Designation of Superintendent as Budget Officer
- f. Authorization for Clerk's bond
- g. Designation of signatories for ESD accounts for 1980-81
- h. Designation of auditor for 1979-80 budget audit
- i. Designation of legal council

8B. Other suggested future agenda items include:

- a. Review of Board liaison and committee appointments
- b. Report from the Superintendent on reply received from OSBA regarding ESD dues structure.

9. The next meeting of the Lane ESD Board of Directors will be held Tuesday, June 17, 1980, at 7:30 p.m., at the ESD Center.

10.&11. No executive session was held.

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 20, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, May 20, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Statements from Superintendent and Staff

- 2C Statements from Board Members
  1. CMC

2. L-COG

- 1A. The regular meeting of the Board of Directors was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Bev Ficek
Jeanne Armstrong	Hugh Peniston
Cleve Dumdi	Nile Williams

ESD staff attending:

Superintendent Melvin Mead	Willson Maynard
Jule Crume	Wanda Vinson
Bob Dusenberry	Marilyn Olson
Jim Maxwell	Sallie Rainville

Also attending:

Linda DeSpain and daughter

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE MAY 6 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. The Superintendent reported that David Butler would be undergoing surgery at Sacred Heart Hospital on Wednesday, May 21. Board members asked the Superintendent and Chairman to convey their wishes for a speedy recovery.

- 2C. Director Armstrong requested that her report on the Cooperative Museum Commission be postponed, since she will have more information following another meeting of the Commission to be held soon. (Agenda item 7C)

Director Williams suggested that Board members might be interested in hearing regular information about L-COG meetings. The Superintendent said he would schedule a report on the ESD Board agendas following L-COG meetings.

3. Correspondence

3. The following correspondence was presented:

- A. Letter from Junction City School District personnel, thanking the ESD and Willson Maynard for presentation of anti-discrimination class.

The Superintendent commented that the anti-discrimination workshops were being offered to enable Lane County teachers to fulfill new certification requirements. The program is being coordinated for the ESD by Willson Maynard. Other trained presentors include Jule Crume, Ernie Ediger and Mel Mead.

- B. Letter from Ray Theiss, SDE, regarding National Youth Science Camp winner from McKenzie High School.

- C. Copy of letter from the Superintendent to Thomas Rigby, OSBA, regarding ESD dues.

(No response has been received at this time.)

4. Business Affairs

4A Financial Statements,  
April, 1980

- 4A. Wanda Vinson, internal auditor, presented the ESD and OTIS financial statements for April. She reported no problems and a sound financial picture for both. Invoice registers noted April payments as follows:

ESD	\$226,087.04
-----	--------------

OTIS	53,288.16
------	-----------

4B Cooperative  
Purchasing Bids

- 4B. Willson Maynard asked that this item be postponed until the June 3 meeting. Due to changes in bidding procedures, the package has been more difficult to assemble this year. The information will be mailed as soon as possible to Board members.

4C SDE-OTIS Contract:  
School Lunch Fund  
Accounting

- 4C. Bob Dusenberry explained that new federal requirements for lunch fund accounting mandated a change in procedures for Oregon schools. At the request of OTIS system users, some program development necessary to accomplish this change has already been done. The State Department of Education now wishes to contract with OTIS to develop a program for the state.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT APPROVES THE

4. Business Affairs

- 4C SDE-OTIS Contract:  
School Lunch Fund  
Accounting

5. Action Items

- 5A Adoption of Revised  
Board Policies

4C. (continued)

CONTRACT TO BE ENTERED INTO BETWEEN THE STATE OF OREGON DEPARTMENT OF EDUCATION AND OREGON TOTAL INFORMATION SYSTEM (OTIS) TO DEVELOP PROGRAMS, DOCUMENTATION, SYSTEM DESIGN, REPORT FORMATS AND USER MANUALS FOR THE REPORTING REQUIRMENTS OF THE OREGON SCHOOL NUTRITION PROGRAM.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES.

- 5A. Board members reviewed and discussed each chapter of the proposed policy document. The following changes were discussed:

Chapter 000 - Bylaws

Article VI-section 8, line 2: change "second-line administrator to "division director."

Article VI-section 2, line 3: change "second-line administrator" to "division director."

Article VI-section 8, line 5: ...shall require a majority vote of the entire Board. (underlined portion added)

Article VI-sections 2 and 6: sentences should be added stating that an affirmative vote of the entire Board shall be required when called for by statutory requirements. All other votes shall be by a majority of the quorum present.

DIRECTOR ARMSTRONG MOVED TO APPROVE THE LANGUAGE OF SECTION 000 OF THE POLICY AS CORRECTED. Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Board members discussed each of the remaining chapters and commented on some possible changes and additions that might be made during the on-going process of keeping the policies current. No wording changes were suggested at this time, however.

The Superintendent suggested that the Board might wish to schedule one business meeting per month and one work session when planning next year's meeting calendar. In this way, policy changes and updating could be dealt with on a regular basis.

5. Action Items

5A Adoption of Revised  
Board Policies

5A. (continued)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT NOW ADOPTS IN ITS ENTIRETY THE REVISED BOARD POLICY DRAFT CURRENTLY UNDER CONSIDERATION. THESE POLICIES NOW BECOME THE OFFICIAL STATEMENT OF LANE ESD BOARD POLICY, AND SUPERCEDE ALL POLICIES PREVIOUSLY ADOPTED.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES.

6. Discussion Items

6A ESD Advisory Council  
for Handicapped  
Children

6A. Vacating members of the Council include Adrienne DeFrank Morey, parent of TMR student; Bev Hatlin, parent of Eugene Hearing and Speech Center student; Marilyn Keck, teacher, South Eugene High School TMR class; Gerald Keener, Principal, Parker Elementary (school housing TMR class); and Sue Lewis, parent of TMR student.

Proposed replacements for vacating members are Barbara Dent, parent, TMR student; Debbie Roberts, parent, EH&SC student; Mick Waggoner, teacher, Jefferson TMR class; Donald Jackson, Principal, South Eugene High School; and Rene' Sullivan, parent of TMR student.

Committee members nominated for reappointment to a second term include Jeanne Benson, representing Developmental Disabilities; and Martha Pavlat, parent of TMR student.

6B Board Member Night  
Plans

6B. In the absence of David Butler, the Superintendent reported that calls had been received which indicated that several local board members would be unable to attend the scheduled new board member night on June 5 because of conflicts with graduation ceremonies in their district. It has also been discovered subsequent to setting the date that several districts will not hold School Board Elections until June 24.

Board members felt that all duly elected Lane County school board members should have a chance to attend this event.

DIRECTOR WILLIAMS MOVED TO POSTPONE NEW BOARD MEMBER NIGHT UNTIL NEXT FALL.



6. Discussion Items

6B Board Member Night  
Plans

6C Board Organization

7. Reports

7A ESD Project Report:  
Writing/Special  
Projects

6B. (continued)

Director Armstrong seconded and the MOTION  
CARRIED WITH ALL PRESENT VOTING YES.

6C. Chairman Billings asked that this item be  
postponed until the June 3 meeting.

7A. Jule Crume explained that the Special Projects  
Department had been created to provide coordina-  
tion and assistance for districts in curriculum  
areas other than those for which ISAC has a staff  
specialist. She introduced Marilyn Olson,  
Department Specialist.

Mrs. Olson explained that curriculum-related  
needs of local educators are identified primarily  
through district curriculum coordinators. These  
needs change from year-to-year and the department  
must maintain flexibility to deal with this. She  
said that consultants are often contracted for a  
particular workshop that has been requested. She  
also explained that as educators pick up exper-  
tise in areas which the department covers in any  
one year, the department will gradually expend  
less and less energy in that area, while begin-  
ning to stress another emerging area of need.

Mrs. Olson then presented an overview of the  
department's accomplishments and a preview of  
next year's activities. The main categories  
covered in 1979-80 have been writing/language  
arts; general curriculum through use of the  
Newspaper in the Classroom program; and guidance  
and staff development. Transparencies and hand-  
outs detailing activities within each of these  
areas were presented.

Some of the planned activities for the 1980-81  
year include assistance to districts in planning  
curriculum for talented and gifted students and  
assistance in meeting new state requirements in  
social studies. Writing and language arts will  
continue to be stressed. Health education  
assistance is an emerging need of local  
districts.

7. Reports

7B NSBA Conference

7B. Director Ficek reported she had enjoyed the NSBA  
Conference at San Francisco very much. A high-  
light was meeting Board members from throughout  
the nation, especially those from other education  
service districts. She reported that many of the

7. Reports

7B NSBA Conference

8. Future Agenda Items

9. Date, Time, And  
Place Of Next Board  
Meeting

10.&11. Executive Session

12. Adjournment

7B. (continued)

workshops were very helpful and said that the convention had created an even greater appreciation on her part of Lane ESD's staff and Board organization.

8. Suggested future agenda items include:

A. Setting date for Saturday Board work day (or alternative plan).

9. The next meeting of the Lane ESD Board of Directors will be held Tuesday, June 3, 1980, at 6:30 p.m., at a location to be determined.


10.&11. No executive session was held.

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 6, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, May 6, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Agenda Modifications

2C Statement from Board  
Members  
Comprehensive  
Plan

- 1A. The regular meeting of the Board of Directors was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman  
Jeanne Armstrong  
Bev Ficek  
Hugh Peniston  
Nile Williams

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Bob Dusenberry	Jim Maxwell
Wanda Vinson	David Butler
Sallie Rainville	

Also attending:

Doug McKay  
Linda DeSpain

- 1B. Director Armstrong noted that Paragraph 8A of the minutes should be corrected to read "...According to Oregon statute, the Chairperson shall be ~~appointed~~ elected every two years...."

DIRECTOR PENISTON MOVED TO APPROVE THE APRIL 15 MINUTES AS CORRECTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Agenda modifications include:

- A. New Board member night proposal (added to agenda - item 6G)
- B. NSBA convention report (item 7A - postponed until May 20)

- 2C. Director Armstrong said she appreciated the chance to meet with the Instructional Services Comprehensive Planning Committee which is functioning well with good leadership and resource assistance.

2. Statement

2C Statement From Board  
Members  
CMC

Fern Ridge  
Problem

3. Correspondence

4. Business Affairs

4A Financial Statements,  
March, 1980

4B OTIS Hardware  
Purchases

2C. (continued)

Director Armstrong also said she will be attending a meeting of the Cooperative Museum Commission and would like to report on this at the next Board meeting.

Director Williams expressed concern about how the ESD could best assist the Fern Ridge School District through their current personnel problems. Superintendent Mead and Bob Dusenberry said they will be working closely with the district superintendent and assisting him in every way possible.

3. No correspondence was presented.

4A. Internal auditor Wanda Vinson presented the ESD and OTIS financial statements for March, 1980. She indicated that both are in sound financial shape. Invoice registers noted March payments as follows:

ESD	\$148,967.04
OTIS	70,415.19

4B. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD ACCEPTS THE RECOMMENDATION OF THE OTIS ADVISORY COMMITTEE AND AUTHORIZES THE PURCHASE OF THE FOLLOWING EQUIPMENT:

IBM 1403-N1 printer and 2821-2 controller	\$35,505.00
4 IBM 3101 CRT terminals	4,660.00
Cummins model 36 paper shredder	1,089.00
Replacement typewriter (includes trade-in)	730.00

The equipment purchases are to be made in accordance with procedures required by the Public Contract Review Board.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, FICEK, PENISTON, AND WILLIAMS VOTING YES.

Director Williams suggested that future business affairs items be treated as other agenda categories are; that is, that they be placed on the

4. Business Affairs  
4B OTIS Hardware  
Purchases

5. Action Items  
5A Resignation of  
Cynthia Wooten

- 5B Swearing in of Board  
Member-Elect Doug  
McKay

- 5C Appointment of Board  
Representative to  
LCOG

- 5D OSBA Dues, 1980-81

- 4B. (continued)

agenda as discussion items one meeting prior to being acted upon.

Board members agreed by consensus.

- 5A. A letter of resignation from Director Cynthia Wooten was read by Chairman Billings.

DIRECTOR FICEK MOVED TO ACCEPT THE RESIGNATION OF CYNTHIA WOOTEN FROM THE ESD BOARD OF DIRECTORS.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, FICEK, PENISTON, AND WILLIAMS VOTING YES.

The Directors expressed their appreciation for Ms. Wooten's service to the Board and the ESD. A dinner in her honor will be planned, with Directors Armstrong and Ficek and Superintendent Mead serving on the planning committee.

- 5B. DIRECTOR PENISTON MOVED THAT DOUG MCKAY BE APPOINTED TO FILL THE UNEXPIRED PORTION OF CYNTHIA WOOTEN'S TERM AS ZONE I REPRESENTATIVE TO THE LANE ESD BOARD OF DIRECTORS. Director Ficek seconded. The MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, FICEK, PENISTON, AND WILLIAMS VOTING YES.

Chairman Billings administered the oath of office to Mr. McKay. He will serve as Zone I representative until June 30, 1984.

- 5C. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD ENDORSE THE CHAIRMAN'S APPOINTMENT OF DIRECTOR NILE WILLIAMS AS THE BOARD'S REPRESENTATIVE TO THE LANE COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, FICEK, MCKAY, PENISTON, AND WILLIAMS VOTING YES. Director Billings abstained.

- 5D. The Superintendent called attention to the large increase in OSBA dues for ESDs (135.5% over the past three years). He stated that he appreciates the work OSBA has done recently on behalf of ESDs

5. Action Items

5D OSBA Dues, 1980-81

5D. (continued)

and cited especially the work of staff member Chris Dudley during the past legislative session. The Superintendent said he also sees a state-wide trend toward more awareness of ESDs and more commitment to support them. He attributed this partly to the work of OSBA. For these reasons, although concerned about the dramatic increase in the dues structure, the Superintendent recommended that payment of the dues be approved.

Board members agreed that OSBA membership has been beneficial, but they also were concerned about the cost of membership. It was mentioned that this was especially a problem because of the statutory limitation on ESDs to increase their budgets by no more than six percent.

The Superintendent was asked to send a letter to the OSBA staff stating that while the Board appreciates their services, they wish greater clarification of the reasons behind the dues increase. Board members asked that a copy of this letter be sent to each ESD in the state.

6. Discussion Items

6A OTIS Budget  
Appropriations

6A. Bob Dusenberry indicated that he no longer felt a need to discuss the budget committee's actions.

6B Certification of  
Achievement Concept  
for TMR Pupils

6B. Jule Crume explained that a change in state minimum standards effective with the 1983-84 school year will make it impossible for local districts to grant diplomas with alternate competencies. Such diplomas have been presented in the past to children who have completed the ESD high school TMR program. Schools would like to continue the practice of having these children take part in graduation ceremonies, but are unsure what kind of record they should receive.

It was recommended that the ESD and district staffs work together to ensure that TMR pupils can continue to take part in graduation ceremonies, receiving a certificate of achievement that is consistent with the requirements of state laws and minimum standards.

6C Project ASSIST:  
Federal Grant  
Proposal

6C. The ESD has been asked to submit this proposal to the Bureau for the Education of the Handicapped. If approved, the three-year project would provide handicapped children with academic

6. Discussion Items

6C Project ASSIST:  
Federal Grant  
Proposal

6C. (continued)

skills needed in the transition from special classes into mainstreamed, general education classrooms.

Jule Crume explained that the project would identify difficulties and develop instructional materials during the first year. Progress would be monitored and the instructional package revised following the trial and the project would be implemented in at least ten schools during the third year.

The ESD administrative team feels the project is appropriate because it would assist our TMR program, as well as regular classroom teachers in local school districts. Springfield School District personnel have indicated that they feel the project could contribute a great deal to their district and are willing to serve as the test site during the pilot year.

Board members agreed by consensus that the project was worthy of support.

6D Board Policy Revision  
Draft

6D. Superintendent Mead presented a memo detailing the major differences between the revised draft of the policies and the previous (existing) ones. The draft is presently being made available to ESD staff members for their comments. The Board discussed plans for adoption of the policy at a subsequent meeting and said they hoped to implement an on-going and continuous process of keeping the policies up to date.

6E Potential Problem-  
Viewlex, Inc.

6E. Problems with the planetarium's electronic automation system have developed. Because Viewlex has filed for a Chapter 11 Reorganization in an effort to avoid bankruptcy, there is concern about whether they will live up to their obligations on the system's warranty. The Superintendent said the ESD will probably have to pay for necessary repairs and add our name to the list of Viewlex creditors in an attempt to recover some of the money. ESD attorney, Laurie Smith, is in contact with the Viewlex attorney and with the firm handling the corporate reorganization.

Superintendent Mead also stated that ESD staff technicians are currently studying to gain the necessary expertise to work with the planetarium's electronic system.

6. Discussion Items

6F Board Work-Day

6F. Communication consultant George Parsons is available to work with the Board. The Directors expressed interest in trying to plan a one-day workshop, probably during June. They asked the Superintendent to investigate costs for such a workshop and said they would probably be interested in working part of the day with the consultant and together as a group for the rest of the time. Board members will be polled for the best date. If the time can be worked out, Director Williams invited the Board to his home for the session.

6G New Board Member  
Night Proposal

6G. David Butler explained New Board Member Night as an opportunity for local district board members to tour the ESD Center to become acquainted with the ESD and how it can serve local districts. The Board approved holding the event this spring.

7. Reports

7B Comprehensive Plan

7B. The Superintendent reported that the five study committees are meeting regularly. Board members are receiving copies of minutes and agendas for the committee on which they serve. Jule Crume, Jim Maxwell, and Superintendent Mead commented briefly on the progress of the five committees.

The Superintendent also stated that attendance has been excellent and feedback received both from administrators and teachers shows that local educators are pleased to have the opportunity for input into ESD planning. Board members also commented about the study committee meetings they have attended and said they are pleased with the progress being made.

Director Williams expressed the hope that the completed plan can also be used to help convince the public of the importance of the ESD.

8. Suggested Future Agenda  
Items

8. Future agenda items include:

A. Director Armstrong's report on the Cooperative Museum Commission meeting

B. NSBA report - Director Ficek

C. OSBA

D. Adoption of Board policy

9. Date, Time, And  
Place Of Next Meeting

9. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, May 20, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.



10. Executive Session

11. Reconvene in Open Session

12. Adjournment


10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(d) to conduct deliberations with persons designated to carry on labor negotiations.

11. Following the Executive Session, Chairman Billings reconvened the Board in open session. No action was taken.

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent-Clerk

MFH/SR:jv

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, April 15, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, April 15, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Agenda Modifications

2C Statement from Board  
Members  
Board Position,  
Zone 1

- 1A. The regular meeting of the Board of Directors was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman  
Hugh Peniston  
Cleve Dumdi  
Nile Williams

ESD staff attending:

Superintendent Melvin Mead  
Jule Crume  
Bob Dusenberry  
Jim Maxwell

Willson Maynard  
David Butler  
Sallie Rainville

Also attending:

Doug McKay  
Linda DeSpain

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE APRIL 1 MINUTES AS PRESENTED.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Agenda modifications include:

- A. Report of Activities, Eugene Hearing and Speech Center Resolution (added to agenda 3A).
- B. ESD Board Policy Handbook (added to agenda 6B).
- C. Discussion of nomination of Board Chairperson (added to agenda 8A).
- D. Discussion of group process (added to agenda 8B).

- 2C. Director Williams raised a question about Cynthia Wooten's plans for the remainder of her term on the ESD Board. She has been absent from most

2. Statement

2C Statement From Board  
Members  
Board Position,  
Zone 1

OTIS Report

3. Communications

4. Business Affairs

5. Action Items

5A Authorization of  
Deferred Compensation  
Plans

5B Appointment of  
Members to Compre-  
hensive Plan Study  
Committees

2C. (continued)

meetings over the past quarter. She did not seek reelection to the position and Doug McKay was elected to a term to begin July 1. Although he plans to attend Board meetings during the interim, McKay is unable to take an active part in proceedings until his actual term begins.

Board members present agreed by consensus that, if Director Wooten no longer plans to take an active part in Board activities, they would support a proposal that she resign. They could then seat Mr. McKay to fill her unexpired term.

Superintendent Mead and Chairman Billings will report on this matter at the next meeting.

Director Williams commended Bob Dusenberry and the members of his staff (Bill Land and Jim Ekstrom) for their excellent presentation on new OTIS services at the April 1 Board meeting.

3. Superintendent Mead presented the following correspondence:

A. Report of activities of Eugene Hearing and Speech Center resolution, through March, 1980.

4. No items were presented.

5A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZES THE ESTABLISHMENT OF DEFERRED COMPENSATION PROGRAMS BETWEEN THE ESD AND SELCO CREDIT UNION AND THE ESD AND EQUITABLE SAVINGS AND LOAN ASSOCIATION, SUCH PROGRAMS TO BE EFFECTIVE UPON THE EXECUTION OF APPROPRIATE AGREEMENTS.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, PENISTON, AND WILLIAMS VOTING YES.

5B. Superintendent Mead presented a list of Lane County educators selected for appointment to the five comprehensive plan study committees. Each committee includes an ESD Board member, school district superintendents, central office staff members, building principals (in most cases at

5. Action Items

- 5B Appointment of  
Members to  
Comprehensive Plan  
Study Committees

5B. (continued)

least one each from elementary, middle/junior high, and senior high) and classroom teachers.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE INDIVIDUALS RECOMMENDED FOR APPOINTMENT TO THE COMPREHENSIVE PLAN STUDY COMMITTEES FOR ADMINISTRATIVE SERVICES, MEDIA SERVICES, DATA PROCESSING SERVICES, CURRICULUM SERVICES, AND SPECIAL EDUCATION SERVICES AS RECORDED ON THE INSTRUMENT ATTACHED TO THESE MINUTES, ARE HEREBY APPOINTED TO SUCH STUDY COMMITTEES.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, PENISTON, AND WILLIAMS VOTING YES.

6. Discussion Items

- 6A Mental Health  
Division Ruling on  
Local Mental Health  
Contracts

- 6A. The Attorney General has interpreted the law on mental health contract administration to say that all local level mental health contracts should be provided under the umbrella of the County Commissioners. The County may, however, request that specific programs not be run through them but continue to be contracted directly with other agencies.

Superintendent Mead reported all indications are that Lane County Commissioners are not interested in assuming control over contracts for school programs and that they wish the Mental Health Division to continue to contract with Lane ESD for TMR school programs.

The Superintendent presented a letter from the Mental Health Division explaining the process for such a direct contract.

During the 1981 legislative session, Superintendent Mead said, both the state ESD association and COSA will work toward a shifting of responsibility for all educational programs (including school programs for retarded children) from the Mental Health Division to the State Department of Education.

- 6B ESD Policy Handbook

- 6B. Chairman Billings and Superintendent Mead presented copies of the revised draft of Board policies. This revision has now been reviewed by the

6. Discussion Items

6B ESD Policy Handbook

6B. (continued)

administrative team and incorporates changes made by the Board during their work sessions on policy.

The Superintendent suggested that Board members review the handbook and discuss it at the May 6 meeting. Changes from the present policy will be pointed out at that time. After such discussion, the Policy manual could be presented for possible adoption at the second May meeting. The Superintendent said that the draft will be presented to staff members for review and comment in the meantime.

7. Reports

7. No reports were presented at this meeting.

8. Suggested Future Agenda Items

8A Board Chairman

8A. Chairman Billings suggested that the Board consider appointment or reappointment of the Board Chairman in the near future. According to Oregon statute, the Chairperson shall be <sup>elected</sup> appointed every two years. (Chairman Billings has served two years in this capacity, but is actually in the first year of his current two-year term.)

8B Goals Committee

8B. Chairman Billings asked Board members if they wished to consider reactivating this Board committee in an attempt to improve group process and communication.

In the past, Board members found it difficult to schedule the time that would be needed for work sessions on this matter. The Board discussed options available to them, including hiring a process consultant and/or informal work sessions without need of an outside consultant.

9. Date, Time, And Place Of Next Meeting

9. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, May 6, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Executive Session

10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to consider the employment of staff members.

11. Reconvene in Open Session

11A Resignations

11A. Chairman Billings, following the executive session, reconvened the Board in open session.

11. Reconvene in Open Session  
11A Resignations

11A. (continued)

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT ACCEPTS THE  
FOLLOWING RESIGNATIONS:

Marilyn Keck, TMR teacher - effective June 6,  
1980

Frosty Jan O'Keif, TMR teacher - effective  
June 6, 1980

W. Kim Kimerling, Arts Education Specialist -  
effective June 2, 1980

Director Pensiton seconded and the MOTION CARRIED  
WITH DIRECTORS BILLINGS, DUMDI, PENISTON, AND  
WILLIAMS VOTING YES.

11B Request for Leave of  
Absence

11B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT GRANTS AN UNPAID  
LEAVE OF ABSENCE TO ERNIE EDIGER, IMC FIELD SER-  
VICES SUPERVISOR, FOR THE PERIOD OF SEPTEMBER 10,  
1980, THROUGH AUGUST 15, 1981, FOR THE PURPOSE OF  
ACCEPTING A ONE-YEAR APPOINTMENT WITH MULTNOMAH  
SCHOOL OF THE BIBLE.

Director Williams seconded and the MOTION CARRIED  
WITH DIRECTORS BILLINGS, DUMDI, PENISTON, AND  
WILLIAMS VOTING YES.

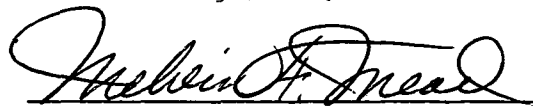
12. Adjournment

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, April 1, 1980

LANE ESD BOARD OF DIRECTORS MEETING  
Tuesday, April 1, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Agenda Modifications

2C Welcome

3. Communications

- 1A. The regular meeting of the Board of Directors was called to order at 7:30 p.m., with the following members present:

Board members attending:

Beverly Ficek, Vice Chairman  
Jeanne Armstrong  
Hugh Peniston  
Nile Williams

ESD staff attending:

Superintendent Melvin Mead	Willson Maynard
Jule Crume	Jim Maxwell
Bob Dusenberry	David Butler
Bill Land	Sallie Rainville
Jim Ekstrom	

Also attending:

Doug McKay  
Rose Marie Service

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE MARCH 25 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Agenda modifications include:

- A. Resolution of support for Western Lane Park and Recreation District (added to agenda 5D)
- B. Report of AASA Conference, Nile Williams (added to agenda 7B)
- C. Change in appointment of Board member to Handicapped Advisory Council (added to agenda 5C)

- 2C. The Superintendent and Board members welcomed Doug McKay whose term as Zone 1 Board member on the ESD Board will begin in July.

3. No correspondence was presented.

4. Business Affairs

4A Authorization for  
Continued Participa-  
tion in Lane County  
Investment Pool

4A. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT IS DESIROUS OF PARTICIPATING IN THE LOCAL GOVERNMENT INVESTMENT POOL AS PER ORS 294.810. BE IT FURTHER RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT AUTHORIZES THE LANE COUNTY DEPARTMENT OF FINANCE AND DIRECTOR OF FINANCE TO INVEST DISTRICT FUNDS IN HIS CUSTODY IN THE LOCAL GOVERNMENT INVESTMENT POOL PER ORS 294.810, FOR THE BENEFIT OF THE LANE EDUCATION SERVICE DISTRICT.

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT IS DESIROUS OF PARTICIPATING IN CERTAIN INVESTMENTS PER ORS 294.035.

BE IT FURTHER RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT AUTHORIZES THE LANE COUNTY DEPARTMENT OF FINANCE AND THE DIRECTOR OF FINANCE TO INVEST DISTRICT FUNDS IN HIS CUSTODY IN SECURITIES APPROVED BY ORS 294.035 AND SPECIFIED ON THE LIST PUBLISHED BY THE STATE TREASURER UNDER ORS 294.046.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS WILLIAMS, ARMSTRONG, PENISTON AND FICEK VOTING YES.

Superintendent Mead commented that Lane County Finance Department personnel have been both careful and effective with these investments. He expressed confidence that no circumstance of the nature of Marion County's was likely to occur.

5. Action Items

5A Canvass of Election  
Results

5A. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS CANVASS AND APPROVE, AS CERTIFIED BY THE COUNTY CLERK, THE MARCH 25, 1980, ELECTION OF THE ZONE 1 BOARD POSITION TO A FULL FOUR-YEAR TERM AS FOLLOWS:

Zone 1 Position -	Doug McKay	5,369 (elected)
	Frank Nearing	4,069
	Warren Schue	3,028
	Sam Frear	1,266 (withdrew before election)



5. Action Items

5A Canvass of Election  
Results

5B APPOINTMENT OF BOARD  
MEMBERS TO COMPRE-  
HENSIVE PLAN STUDY  
COMMITTEES

5C Change in Appointment  
of Board Member to  
Handicapped Advisory  
Council

5D Resolution in Support  
of Western Lane Park  
and Recreation  
District

5A. (continued)

Director Williams seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, FICEK, PENISTON, AND  
WILLIAMS VOTING YES.

5B. DIRECTOR AMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF  
DIRECTORS NOMINATE AND APPOINT MEMBERS OF THE  
BOARD TO THE COMPREHENSIVE PLANNING STUDY  
COMMITTEES AS FOLLOWS:

1. Administrative Services: Cleve Dumdi
2. Data Processing: Hugh Peniston
3. Media Services: Nile Williams
4. Instructional Services: Jeanne Armstrong
5. Special Education: Beverly Ficek

Director Peniston seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

5C. Director Ficek explained that work commitments  
would make it impossible for her to accept the  
appointment to the Handicapped Childrens Advisory  
Council. After discussion by the Board, Vice-  
Chairman Ficek nominated Hugh Peniston to the  
Council.

5D. Superintendent Mead presented a letter from Mary  
Jaye Gerber, representing a group of citizens who  
are attempting to form a Parks and Recreation  
District in Western Lane County. A resolution of  
support is requested from all other districts  
operating within the boundaries of the proposed  
district in order for supporters to present their  
plan to the County Commissioners without a  
petition process.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT RECOGNIZES THE  
EFFORTS OF CONCERNED CITIZENS OF WESTERN LANE  
COUNTY TO CREATE A PARKS AND RECREATION DISTRICT  
IN THE FLORENCE-DUNES CITY AREA. INASMUCH AS THE  
SERVICES PROVIDED BY SUCH A PARKS AND RECREATION  
DISTRICT WOULD BE APT TO BENEFIT SCHOOL-AGE  
CHILDREN OF THE AREA, THE LANE EDUCATION SERVICE

5. Action Items

- 5D Resolution in Support  
of Western Lane Park  
and Recreation  
District

6. Discussion Items

- 6A Deferred Compensation  
Plans

7. Report

- 7A New OTIS Applications

5D. (continued)

DISTRICT ENDORSES THE CONCEPT OF CREATING SUCH A  
PARKS AND RECREATION DISTRICT.

Director Armstrong seconded and the MOTION  
CARRIED WITH DIRECTORS PENISTON, ARMSTRONG,  
WILLIAMS, AND FICEK VOTING YES.

- 6A. Information from SELCO Credit Union and Equitable  
Savings and Loan Association on deferred  
compensation plans for employees was presented.  
Superintendent Mead reminded the Board that a  
resolution authorizing such a plan through  
Equitable had been adopted previously, but  
problems with internal revenue regulations had  
subsequently developed. These problems have now  
been resolved. Superintendent Mead said that the  
Employees Benefit Committee had studied several  
deferred compensation plans and selected the two  
presented as the best. He explained that the  
financial institutions will handle bookkeeping  
and payroll services after the retirement of the  
employee deferring compensation. When approved  
by the Board, employees desiring to take part  
will have the option of selecting either of the  
two plans presented.

- 7A. Bob Dusenberry, Director of OTIS, reported that  
OTIS had no unscheduled down-time at all during  
the month of March. He also said that the plan  
to provide special services requested by Eugene  
4J was working well (the district provides and  
pays for programmers needed and they work at  
OTIS). Mr. Dusenberry introduced Jim Ekstrom who  
is Assistant Director and Manager of Student  
Services for OTIS.

Mr. Ekstrom said that the new, much faster  
computer system has provided time for many new  
enhancements, as well as reinforcing credibility  
with OTIS users.

A users committee has been formed to consider new  
student applications, which now include  
enrollment, attendance, competencies, and  
grades. The computer can now pull together a  
complete transcript of student achievement.

Another new concept called district pooling means  
that student information is not keyed to a  
particular school and can easily be transferred  
with the student.

7. Reports

7A New OTIS Applications

7A. (continued)

Other applications of student services are the on-line query service and documentation and training. Users manuals and training must be kept up to date at all times.

OTIS will continue to work with users to respond to their needs in these areas.

Mr. Dusenberry then introduced Bill Land, OTIS Business Services Manager. The major areas of service, which are provided to 72 districts, are financial, payroll, personnel, inventory, and food services. Mr. Land reviewed new and future services in these areas as well as in-house applications. He presented a brief recap which is on file.

7B. AASA

7B. Director Nile Williams presented a written report on the AASA National Conference which he attended.

8. Suggested Future Agenda Items

8. No future agenda items were suggested at this time.

9. Date, Time, And Place Of Next Meeting

9. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, April 15, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. and 11. Executive Meeting

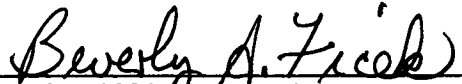
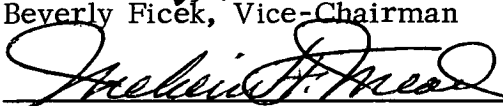
10 and 11. No executive session was held.

12. Adjournment

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Jack Billings, Chairman  
Beverly Ficek, Vice-Chairman  
  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, March 25, 1980

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, March 25, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Agenda Modifications

Introduction

- 1A. The Lane ESD Board of Education meeting was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Jeanne Armstrong  
Hugh Peniston

ESD staff attending:

Superintendent Melvin Mead	Willson Maynard
Jule Crume	Wanda Vinson
Bob Dusenberry	Sallie Rainville
Jim Maxwell	

Also attending:

Rose Marie Service

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE MARCH 11 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Agenda modifications include:

- A. Executive session (#10) - held immediately following Action Items (#5).
- B. Financial Statements for February (added to agenda - 4A)
- C. Report on Pearl Buck Center 11-month school evaluation (added to agenda - 7B).
- D. Appointment to Handicapped Advisory Council (added to agenda - 5B).

Superintendent Mead introduced Sallie Rainville who will be the secretary to the Superintendent and Board following Evelyn Smith's retirement.

3. Correspondence

3. Superintendent Mead presented the following correspondence:

- A. Elisabeth Waechter, Director of Pearl Buck Center, enclosing Interim Summary of the PBC Eleven Month School Program Evaluation by Martin Waechter;
- B. James Anderson, President of the Board of Directors, Pearl Buck Center, regarding the PBC school program;
- C. Don Strommer, Westinghouse DataScore Systems, expressing thanks to the OTIS staff for a scheduling workshop.
- D. Mel Mead to members of the ESD Budget Committee thanking them for their service.

4. Business Affairs

4A Financial Statements

- 4A. Wanda Vinson presented the ESD and OTIS financial statements for February 1980 and indicated both are in sound financial position for the balance of the year. Invoice registers noted February 29 payments:

ESD                      \$199,152.23

OTIS                     79,359.99

5. Action Items

5A Appointment of Board Members to Comprehensive Planning Study Committees

- 5A. The Board reviewed the comprehensive planning process mandated for ESDs throughout the state by HB 2393. Five study committees have been established by the Lane ESD comprehensive planning task force. It is felt it would be wise for a Board member to serve on each of these committees.

After discussion, the Board agreed by consensus to the following tentative assignments of Board members:

Special education:	Beverly Ficek
Curriculum:	Jeanne Armstrong
Data Processing:	Hugh Peniston
Administration:	Cleve Dumdi
Media:	Nile Williams

Chairman Billings will serve on a subcommittee to plan for a possible ESD budget election. Superintendent Mead, David Butler, and the Board member elected from the 4J zone will be appointed to work with him.

5B Handicapped Advisory  
Council

- 5B. Chairman Billings appointed Beverly Ficek to the Handicapped Children Advisory Council as the Board representative.

10. Executive Session

10. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.660(1)(a) to consider the employment of a public officer, employees, staff members, or individual agents, and ORS 192.660(1)(h) to consider current or potential litigation.

11. Reconvene in Open Session

11. Chairman Billings declared the meeting reconvened in open session.

Employment of  
Staff

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY RE-ELECT THE CERTIFICATED STAFF MEMBERS PRESENTED IN ACCORDANCE WITH THE SUPERINTENDENT'S RECOMMENDATIONS FOR THE 1980-81 SCHOOL YEAR: (attached)

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, AND PENISTON VOTING YES. (Res. 79-58)

7. Reports

7A Comprehensive  
Planning

- 7A. Superintendent Mead reported that one additional meeting of the comprehensive planning task force has been held. Its recommendation was to directly involve the ESD administrative team to a greater extent in the planning activities. Background information is now being assembled for the study committees' use. The goal is to have the committee work completed by the end of May. The initial draft of the total comprehensive plan is to be ready by September 30.

7B PBC 11-Month  
Evaluation Report

- 7B. Jule Crume reported follow-up information on the evaluation report by Martin Waechter.

Further data on absentee rates, facility cost, and teacher and family attitudes will not be available until July. The PBC staff feels that, so far, the time spent in school has not differed significantly enough from a regular school year to make data-gathering meaningful.

While the July report date will be early enough to plan for next year's school calendar, it may not be possible for the Ad Hoc Committee to use

7B PBC 11-Month Evaluation Report

7B. (continued)

the information in order to make a recommendation for next year, as they had previously planned to do.

Jule Crume said the most significant item in evaluating the 11-month program will be the Student Progress Reports. The Mental Health Division intends to compare this data on PBC pupils with a matched group who are attending a regularly scheduled school year program.

8. Suggested Future Agenda Items

8. Future agenda items include:

- A. Board resolution regarding short-term investment of funds.
- B. Two proposals for deferred compensation plans for staff members.
- C. Appointment of members to comprehensive planning study committees.

9. Date, Time, And Place Of Next Meeting

9. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, April 1, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

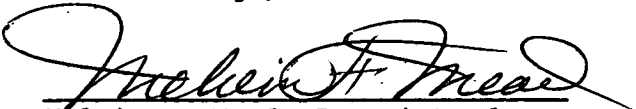
12. Adjournment

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, March 11, 1980

LANE ESD BUDGET HEARING MEETING  
LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, March 11, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - Agenda  
Modifications

Gifted Children  
Conference

- 1A. The Lane ESD Budget Hearing and Board of Education meeting was called to order at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Cleve Dumdi
Beverly Ficek	Nile Williams
Jeanne Armstrong	

ESD staff attending:

Superintendent Melvin Mead	Jim Maxwell
Jule Crume	Willson Maynard
Bob Dusenberry	David Butler
Bill Suggs	Evelyn Smith

Also attending:

Jack Gossard, negotiator

- 1B. Noting the meeting reconvened at 8:55 p.m., rather than 9:55 p.m., DIRECTOR WILLIAMS MOVED TO APPROVE THE FEBRUARY 26 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Agenda modifications include:

- A. Executive session (#12) - held immediately following the Budget Hearing to accommodate presentors; and
- B. Approval of custodial supplies bid (added to agenda - 6A).

- 2C. Director Armstrong reported she is unable to attend the San Francisco conference in April and is now interested in a Child Welfare League conference on exceptional children to be held in Canada. By consensus, the Board agreed the conference would be a good alternative and worthy of partial funding.



2. Statements

TMR Advisory  
Council  
Replacement

2C. (continued)

Director Williams asked the Board to consider a replacement for him on the Lane ESD Advisory Council for Handicapped Children. It has proven very difficult for him to attend and participate, since meetings are scheduled on Monday and Tuesday afternoons.

Cleve Dumdi entered at this point of the meeting.

3. Budget Hearings

3. Chairman Billings declared the 1980-81 ESD Budget Hearing open. He stated the ESD Operating Budget, outlined below, is within the tax base and notice of the hearing was published, as required by law, in two issues of the Eugene Register Guard.

<u>Fund</u>	<u>Est. Exp.</u>	<u>Est. Rec'ts</u>	<u>Levy</u>
General	4,316,424	932,811	3,382,613
OTIS	2,241,196	2,241,196	-0-
Title IV-C Math	115,000	115,000	-0-
Title I Pre-school	90,105	90,105	-0-
CETA	10,758	10,758	-0-
Joint Purchasing	390,000	390,000	-0-
Equip. Replacement	35,000	35,000	-0-
Working Capital	30,000	30,000	-0-
Total	7,228,483	3,844,870	3,383,613
Estimate of tax not to be received			369,378
TOTAL ESD BUDGET LEVY			3,752,991
ESD Tax Levy within tax base			3,752,991

There being no public comment, DIRECTOR DUMDI  
MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE THE ESTIMATED EXPENDITURES OF \$7,228,483; ESTIMATED RESOURCES OF \$3,844,870; - REQUIRING TAX REVENUES OF \$3,383,613; ESTIMATED TAX NOT TO BE RECEIVED OF \$369,378 - FOR A TOTAL LEVY OF \$3,752,991 - ALL WITHIN THE TAX BASE.

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, AND WILLIAMS VOTING YES. (Res. 79-56)

12. Executive Session

12. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.660(1)(a) and 192.660(1)(d) to consider the employment of a public officer, staff member, or individual

12. Executive Session

13. Reconvene in Public Session

4. Recess for Removal to Planetarium/Science Center

5. Communications

6. Business Affairs

Bid Award:  
Custodial  
Supplies

7. Action Items

8A. Discussion Items

12. (continued)

agent; and to conduct deliberations with persons designated to carry on labor negotiations.

13. Chairman Billings declared the meeting reconvened in open session. No action was taken.

4. Chairman Billings declared the meeting recessed for removal to the Planetarium/Science Center and reconvened the meeting there at 9:20 p.m.

5. No correspondence was presented.

6. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT AWARDS BIDS TO THE RECOMMENDED VENDORS IN THE AMOUNTS SHOWN FOR THE PURCHASE OF CUSTODIAL SUPPLIES.

American Brush	\$ 24,380.04
Industrial Chemical Laboratories	49,982.08
Norwest Safety	988.00
Packer-Scott Supply	4,921.26
Western Paper Company	23,268.26
Zellerbach	2,837.05
	<u>\$106,376.69</u>

Director Ficek seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, AND WILLIAMS VOTING YES. (Res. 79-57)

7. No action items were presented.

8A. The Superintendent noted that Senate Bill 354, enacted during the 1979 legislative session, prescribes that school districts and ESDs confer with representatives of their staff regarding the establishment of evaluation procedures--even though there may be an existing system.

Dr. Milt Baum, State Department of Education, will meet with Administrators and Jack Gossard at the Lane ESD, March 25, to identify necessary steps required by the bill.

A recommendation will be presented for Board action shortly thereafter.

8B LCC Board Zoning Considerations

8B. The Superintendent called attention to Lane Community College's recent discussions regarding demographic requirements for Board zones. He presented data which indicates that present ESD zoning does not meet the requirements of law; but suggested that action be deferred until 1980 federal census data is available.

9. Reports

9A Planetarium Program Report

9A. William Suggs, Science Specialist/Planetarium Director reported a full house at the planetarium showing for ESD staff and family earlier this evening. The portable and the large planetarium are being heavily utilized by the public schools. In addition, approximately two evenings per week are devoted to public showings. Workshops, Continuing Education classes, and other assistance with science curricula have been provided to local district teachers. The National Science Foundation program for advanced high school science students is now in its third year and students from the local area as well as from Portland, Salem, Corvallis, Winston, and Myrtle Creek have been involved in the program. (The second renewal grant application from the ESD placed first among 621 applicants.) Outstanding pictures taken by the students of the recent eclipse of the sun are now ready for planetarium display and were shown to the Board. A showing in the planetarium was provided following adjournment.

Dr. Suggs was commended for successful operation of the planetarium program and for his fine report.

10. Suggested Future Agenda Items

10. Future agenda items included:

A. It was suggested that a University of Oregon summer program for talented and gifted children be investigated to determine if means were available for assisting children who might be excluded because of financial constraints.

B. The Chairman indicated his desire, in conjunction with the comprehensive planning effort to be carried out, to involve the Board in efforts aimed at projecting the ESD's fiscal future and planning for successful levy or tax base elections.

11. Date, Time, And  
Place Of Next Meeting

14. Adjournment

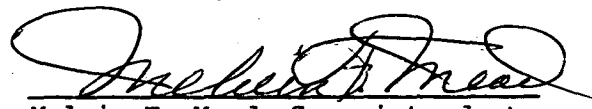
11. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, March 25, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

5. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 26, 1980

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, February 26, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - ESD Resolution Services
  - East Asian Student Enrollment

- 1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, February 26, 1980, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Cleve Dumdi
Beverly Ficek	Hugh Peniston
Jeanne Armstrong	Nile Williams

ESD staff attending:

Superintendent Melvin Mead	Jim Maxwell
Jule Crume	Wanda Vinson
Nicola Laird	Evelyn Smith

Also attending:

Dennis Solin, auditor	Doug McKay
Warren Schue	Rose Marie Service
Mary Jeanne Jacobsen, Deputy Director, Cooperative Museum Commission	

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE FEBRUARY 5 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

With McKenzie District 66 yet to consider, the 1980-81 ESD resolutions have been adopted without a dissenting vote.

Concern for East Asian students who need to learn English as a second language and the need for school district ESL programs was noted. Jule Crume indicated this is more of a problem in the remote areas of the county than it is in the metropolitan area districts. A workshop for coordinators in those districts anticipating enrollment of these students was held to discuss materials available, materials preparation, and sources for obtaining interpreters. Teachers of these students will be meeting on a regular basis. It is recommended that school representatives--teacher, administrator, interpreter, and nurse--visit the home prior to school entrance to prepare the students.

2. Statements

2. (continued)

7D Year of the Child report was added to the agenda.

(Director Ficek entered the meeting at this point.)

7. Reports

7. (In order to accommodate presentors, items 7A and B were advanced to this point of the meeting.)

7A Information Services

7A. Nicola Laird outlined development of the Teaching Resource Center into a total information service program for educators. The Center contains:

Building level audiovisual materials for examination,

Vendor files,

Professional library,

State adopted textbooks for examination,

ERIC search service and other information resources,

Children's library books for examination.

(Director Dumdi entered the meeting at this point.)

7B Audit Report, 1978-79

7B. Dennis Solin, of Babcock and Solin, reviewed the 1978-79 audit report. He indicated that the district's financial records were in order and were well kept. He called attention to a continuing erosion of the cash carryover, and pointed out that a need for an increased funding level would have to be faced soon. He also commented on specific issues with the Cooperative Purchasing fund, the OTIS fund, and the district's insurance program.

3. Communications

3. The Superintendent presented correspondence from:

- a. Dolores Atiyeh, Chairman, Oregon Year of the Child Commission, expressing appreciation for ESD's participation in the Lane County Celebration of Children;
- b. Marv Wilkerson - report of hearing and speech activities; and
- c. Bell System - advertisement featuring OTIS.

4. Business Affairs

5. Action Items

- 5A Revised Interim  
Agreement Between LCC  
And The Cooperative  
Museum Commission

Progress Report

Recess

4. The Superintendent and Wanda Vinson presented the ESD December, 1979, and January, 1980, financial statements - as well as the OTIS January, 1980, financial statement--and indicated both are in a good current financial position.

Invoice registers noted January 31 payments of:

ESD \$152,791.99

OTIS 77,602.53

5. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS ENDORSES THE PROPOSED REVISED COOPERATIVE MUSEUM COMMISSION - LANE COMMUNITY COLLEGE INTERIM AGREEMENT FOR FACILITIES USE (as attached).

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WILLIAMS VOTING YES. (Res. 79-53)

General consensus of the Board was that there should be a revision of the basic inter-governmental agreement covering all agencies using the science museum/planetarium complex facilities and that Director Armstrong be asked to request the Cooperative Museum Commission to appoint a task force to develop the agreement.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS INSTRUCT DIRECTOR ARMSTRONG TO PRESENT ITS POSITION TO THE COOPERATIVE MUSEUM COMMISSION AND REQUEST APPOINTMENT OF A TASK FORCE TO DEVELOP A REVISED AND UNIFIED AGREEMENT DOCUMENT FOR FURTHER CONSIDERATION.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WILLIAMS VOTING YES. (Res. 79-54)

A progress report was requested at the first ESD Board meeting in July, 1980.

Chairman Billings declared the general meeting recessed at 8:45 p.m., and reconvened the meeting at 9:55 p.m.

6. Discussion Items

- 6A Lane ESD  
Comprehensive  
Planning Procedures

6A. Three documents summarizing the proposed process for development of the Lane ESD's comprehensive plan were presented. The proposal has been received by local school superintendents and response has been favorable. The Superintendent and ESD staff suggest minor modification to the specific proposals as follows:

- (1) Each local superintendent be appointed to one of the five study committees;
- (2) The five study committees be comprised of 15-17 members each, to include: 3 principals (one from each level); 6 teachers (2 from each level); 1 central office staff person (other than superintendent); 1 ESD Board member; ESD program director or administrator; and an at-large member (if appropriate).
- (5) Another modification would ask the task force to identify the chairperson and vice-chairperson of each study committee.

The committee membership will be developed from local superintendent recommendations and presented to the Board for official appointments.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS ENDORSES THE SUPERINTENDENT'S PROPOSAL FOR DEVELOPMENT OF THE LANE ESD COMPREHENSIVE PLAN.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WILLIAMS VOTING YES. (Res. 79-55)

7. Reports (continued)

- 7C AASA Conference

7C. Directors Billings, Williams, and Superintendent Mead presented reports on the AASA conference recently attended. (copies filed with official minutes)

The Superintendent reported he was elected a western Board representative to the American Association of Educational Service Agencies (AAESA); he asked for continued ESD Board support.

- 7D Year of the Child  
Report

7D. Director Armstrong presented David Butler's report on the Lane County's Celebration of the Child. Mr. Butler was commended for his



7D Year of the Child  
Report

8. Suggested Future Agenda  
Items

9. Date, Time, And Place  
Of Next Meeting

10 & 11 Executive Session And  
Reconvene

5. Adjourn

7D. (continued)

exemplary coordination of the Celebration as well as for his participation in making the event so successful.

8. Future agenda items noted were:

- a. Comprehensive planning
- b. Program report: Planetarium services
- c. Staff evaluation
- d. Data processing report: mainframe vs. mini computers (Superintendent to check merits of such a report and available specialist(s)).

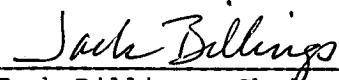
9. The next regular meeting of the Lane ESD Board will be held in conjunction with the Budget Hearing on Tuesday, March 11, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene. Following the Budget Hearing, the Board will adjourn to the Science Center/Planetarium, 2300 Centennial Boulevard, Eugene, to continue the regular Board meeting and to receive the planetarium program report.

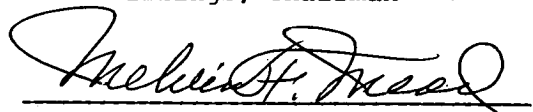
10. & 11. No executive session was held.

5. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned at 9:45 p.m.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 13, 1980

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, February 13, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Review of Budget Document (continued)  
OTIS

- 1A. The Lane ESD Budget Committee met on Tuesday, February 13, 1980, at 7:30 p.m., with the following members present:

Budget Committee members attending:

Beverly Ficek	Art Sand, Chairman
Jeanne Armstrong	Jim Jeppesen
Cleve Dumdi	Wayne Watkins
Nile Williams	Kamy Walter

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Bob Dusenberry	Jim Maxwell
Wanda Vinson	David Butler
Evelyn Smith	

Also attending:

Warren Schue

- 1B. DIRECTOR DUMDI MOVED TO APPROVE THE JANUARY 29 MINUTES AS PRESENTED.

Budget Committee member Walter seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. The Superintendent and Bob Dusenberry presented background information on the OTIS budget proposal. Operating as a revolving fund, OTIS is currently in the favorable position of receiving more funding than the actual cost of providing services to user districts. However, past experience indicates it has been, and is, necessary to develop reserves to provide for both anticipated and unanticipated equipment replacements and additions, for anticipated increased operating expenditures, and to expand data processing services. (The Budget Committee agreed with the need to maintain a reserve but it was indicated that should the reserve build beyond a certain level, some means should be developed for either reducing charges or returning the excess to the user districts.)

The budget proposal, developed last October, reflects a 6% increase in both the 100 salary series and the #210 PERS pickup. This is approximately \$28,400 more than the computation procedure followed in the remainder of the ESD

2. Review of Budget  
Document

OTIS

2. (continued)

budget would have allocated. (OTIS and ESD salaries alike are negotiated and approved by the ESD Board of Directors.)

The following changes were proposed:

Resources

1951 Accounts receivable \$ 82,196

Total resources \$2,241,196

Requirements

100 Salaries

110 Director 39,356

111 Other administration 122,023

112 Operations 92,960

(same)

113 Technical staff 194,033

114 Field Representatives 53,539

(added third person)

115 Control/output 106,739

116 Office 28,178

Total salaries 636,828

220 Employee benefits - the total of \$234,000 remained the same. A complete breakdown of the 200 series was presented.

500 Capital outlay

590 Equipment reserve 261,500

(new account)

Total capital outlay 267,600

900 Contingency reserve - total 67,000

(Total OTIS requirements) 2,241,196

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BUDGET COMMITTEE APPROVE THE REVISED OTIS BUDGET PROPOSAL OF \$2,241,196 AS PRESENTED AND RECOMMENDED.

Director Williams seconded and the MOTION CARRIED WITH COMMITTEE MEMBERS AND DIRECTORS SAND, JEPPESEN, WATKINS, WALTER, FICEK, ARMSTRONG, DUMDI, AND WILLIAMS VOTING YES. (Res. 79-53)

2. Review of Budget Document

General Fund  
Resources and  
Special Funds

2. The Superintendent presented and reviewed the General Fund Resources of \$932,811 and Special Funds resources/requirements as follows:

Title IV-C math program	115,000
Title I pre-school	90,105
CETA fund	10,758
Joint purchasing	390,000
Equipment replacement fund	35,000
Working capital fund	30,000

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BUDGET COMMITTEE APPROVE THE GENERAL FUND RESOURCES AND SPECIAL FUNDS RESOURCES AND REQUIREMENTS BUDGET AS PRESENTED AND RECOMMENDED.

Director Ficek seconded and the MOTION CARRIED WITH BUDGET COMMITTEE MEMBERS AND DIRECTORS SAND, JEPPESEN, WATKINS, WALTER, ARMSTRONG, FICEK, DUMDI, AND WILLIAMS VOTING YES. (Res. 79-54)

2. Review of the Budget Document

Budget Summary

2. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BUDGET COMMITTEE APPROVE THE BUDGET SUMMARY AS FOLLOWS:

FUND	Est. Exp.	Est. Rec'ts	Levy
General	4,316,424	932,811	3,383,613
OTIS	2,241,196	2,241,196	-0-
Title IV-C math	115,000	115,000	-0-
Title I pre-school	90,105	90,105	-0-
CETA	10,758	10,758	-0-
Joint purchasing	390,000	390,000	-0-
Equipment replacement	35,000	35,000	-0-
Working capital	30,000	30,000	-0-
Total	7,228,483	3,844,870	3,383,613
Estimate of tax not to be received			369,378
TOTAL ESD BUDGET LEVY			3,752,991

ESD Tax Levy Within Tax Base 3,752,991

Director Armstrong seconded and the MOTION CARRIED WITH BUDGET COMMITTEE MEMBERS AND DIRECTORS SAND, JEPPESEN, WATKINS, WALTER, ARMSTRONG, FICEK, DUMDI, AND WILLIAMS VOTING YES. (Res. 79-55)

3. Budget Publication and Hearing Date

3. DIRECTOR FICEK MOVED:

BE IT RESOLVED THAT THE BUDGET AS APPROVED BY THE BUDGET COMMITTEE BE PUBLISHED IN THE EUGENE REGISTER GUARD ON FEBRUARY 22, AND FEBRUARY 29,

3. Budget Publication and  
Hearing Date

3. (continued)

AS REQUIRED BY LAW; AND THE HEARING DATE BE MARCH 11 AT 7:30 P.M., IN THE ESD BOARD ROOM, 1200 HIGHWAY 99 NORTH, EUGENE.

Budget Committee member Kamy Walter seconded and the MOTION CARRIED WITH BUDGET COMMITTEE MEMBERS AND DIRECTORS SAND, JEPPESEN, WATKINS, WALTER, ARMSTRONG, DUMDI, FICEK, AND WILLIAMS VOTING YES. (Res. 79-56)

4. Appreciation Expressed

4. The Superintendent and ESD Board jointly expressed appreciation to the Budget Committee for their time and service in developing the 1980-81 ESD budget.

5. Adjourn


5. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Art Sand, Chairman

  
Wayne Watkins, Secretary

  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 5, 1980

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, February 5, 1980

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1B Minutes Approved

2. Statements
  - 2B Planetarium Opening Events

5C Deleted

- 2C Public Relations Concern

- 1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, February 5, 1980, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Jeanne Armstrong

Hugh Peniston  
Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead  
Willson Maynard  
Bob Dusenberry  
Oscar Schaaf

Jule Crume  
Jim Maxwell  
David Butler  
/ Evelyn Smith

Also attending:

Rose Marie Service

- 1B. DIRECTOR FICEK MOVED TO APPROVE THE DECEMBER 18 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

DIRECTOR PENISTON MOVED TO APPROVE THE JANUARY 8 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. The planetarium/science center opening-week-events proved to be extremely successful--the planetarium repeatedly showed to a "full house." On Saturday, February 2, (the first public opening), more than 1,000 viewers were accommodated.

- 2B. Item 5C was deleted from the agenda.

- 2C. The Board addressed a serious public relations concern in the event it becomes necessary in the future to cut or eliminate ESD program(s) for budget reasons. Concern was expressed about lobbying for or against specific programs and budget decisions. The Lane ESD's comprehensive plan, as legislated by HB2393, is in the early stages of staff development. That plan will

2. Statements

2C Public Relations  
Concerns

News Interview

3. Communications

4. Business Affairs

4A Financial  
Statements,  
December, 1979

4B Transfer of Funds  
to Science/  
Planetarium  
Account

2C. (continued)

ultimately have a bearing on the program budget concerns, decisions will be necessary regarding which program elements will ride on a levy election when one is held.

A work session will be scheduled to provide Board input on the comprehensive plan.

2C. Director Armstrong stated she had been interviewed by a Springfield News reporter regarding a Marcola School District article.

3A. The Superintendent presented the L-COG newsletter of January, 1980, featuring Cynthia Wooten in the Board profile. (Director Ficek entered the meeting at this point.)

4A. The Superintendent presented the ESD and OTIS financial statements for December, 1979, and indicated both are in a good current financial position.

Invoice registers noted December 31 payments of:

ESD \$132,775.85

OTIS \$ 67,057.92

4B. The Superintendent indicated that it was necessary to request the transfer of funds from contingency to cover shipping and installation charges for the planetarium projector. The amount was budgeted in the 1978-79 budget on the then valid assumption that installation would be completed in the spring of 1979. A fire at Viewlex Audiovisual disrupted plans and delayed installation until December of 1979.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES THE TRANSFER OF \$7,800 FROM THE CONTINGENCY FUND TO ACCOUNT 541-2229-200-88: EQUIPMENT PURCHASE, TO PROVIDE FOR PAYMENT OF SHIPPING AND INSTALLATION COSTS AS THE FINAL AMOUNT OWED VIEWLEX AUDIOVISUAL, INC., FOR THE PLANETARIUM CONTRACT.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK, PENISTON, AND WOOTEN VOTING YES.  
(Res. 79-50)

5. Action Items

- 5A Acceptance of  
Donation From  
Mr. Edward R.  
Aalseth

- 5B Lane County  
Mathematics  
Project-Grant  
Extension  
Application

6. Discussion Items

- 6A Administrative  
Procedures For  
Review And  
Decision - Staff  
Reassignments

7. Reports

8. Suggested Future Agenda  
Items

5A. DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT ACKNOWLEDGES THE  
GIFT OF MR. EDWARD R. AALSETH TO THE  
SCIENCE/PLANETARIUM PROGRAM, CONSISTING OF ONE  
CRITERION MODEL DYNAMAX 8 TELESCOPE AND RELATED  
ACCESSORIES.

BE IT FURTHER RESOLVED THAT THE BOARD GRATEFULLY  
ACCEPTS THE GIFT AND DIRECTS CHAIRMAN BILLINGS TO  
CONVEY ITS GRATITUDE TO MR. AALSETH BY LETTER.

Director Ficek seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK,  
PENISTON, AND WOOTEN VOTING YES. (Res. 79-51)

- 5B. The Superintendent and Oscar Schaaf presented the  
Title IV-C Problem Solving in Mathematics  
Continuation Proposal and recommended Board  
authorization to submit the proposal to the State  
Department of Education for the fourth-year  
(1980-81) continuation of the project.

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES  
SUBMISSION OF A PROPOSAL FOR EXTENSION OF THE  
TITLE IV-C GRANT, "PREPARE AND EVALUATE  
MATHEMATICS PROBLEM-SOLVING PACKETS FOR GRADES  
4-9" FOR THE 1980-81 SCHOOL YEAR, SAID PROPOSAL  
TO BE FOR AN AMOUNT OF \$130,000.

Director Ficek seconded and the MOTION CARRIED  
WITH DIRECTORS ARMSTRONG, BILLINGS, FICEK,  
PENISTON, AND WOOTEN VOTING YES. (Res. 79-52)

- 6A. The Superintendent presented for Board  
information and reaction, a staff-developed  
administrative procedure for reviewing any  
planned modification of staff assignment or  
reassignment. The procedure will be incorporated  
within the administrative regulations.

7. No reports were presented.

8. Suggested future agenda items include:

- A. Information services program report -  
February 26
- B. Planetarium program report - at the  
Planetarium/Science Center - March 4



9. Date, Time, And Place  
of Next Meeting
- 10.&11. Executive Session  
And Reconvene
12. Adjourn

9. The next regular meeting of the Lane ESD Board will be held on Tuesday, February 26, 1980, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.


10.&11. No executive session was held.

5. DIRECTOR FICEK MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Secretary

NOTE: A TAPED RECORDING OF THE MEETING IS ON FILE.

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 29, 1980

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 29, 1980

Agenda Topics

1. Call to Order

1A Attendance

- 1A. The Lane ESD Budget Committee met on Tuesday, January 29, 1980, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings	Art Sand, Chairman
Beverly Ficek	Jim Jeppesen
Cleve Dumdi	Wayne Watkins
Jeanne Armstrong	Kamy Walter
Hugh Peniston	
Nile Williams	

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Willson Maynard	Jim Maxwell
Ben Jones	Wanda Vinson
David Butler	Evelyn Smith

ISAC specialists: Dick Brannan, Jim Swanson, Marv Clemons, Oscar Schaaf, Kermit Horn, Marta Turksel, Kim Kimerling, and Glenda Kimerling; and staff members Sue Motsinger and Gerry MacKinnon.

Also attending:

Warren Schue (and others not identified)

1B Minutes Approved

- 1B. DIRECTOR BILLINGS MOVED TO APPROVE THE JANUARY 22 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Review of Budget Document  
(continued)

2. Jule Crume presented a comprehensive overview of the ISAC programs and the specialist services provided Lane County school teachers and students in both TMR and regular classroom programs. The division provides inservice opportunities for program developments, assists in testing and measurement, provides consultant help; operates a TMR program, and acts as a liaison between the local districts, the state, and other agencies.

The Superintendent stated that consideration of the ISAC portion of the general fund budget had been left to the last because it had been the

2. Review of Budget  
Document (continued)

2. (continued)

hardest to finalize. Local district superintendents have asked for additional ESD assistance in special education programs and indicated their highest preference is for additional school psychological services, even at the cost of cutting other programs. While the legislature provided a once-only increase of 12% (approximately \$225,000) for ESD special education programs, an additional \$195,000 would be needed to fund the additional school psychological services. Therefore, the ESD was prepared to recommend a reduction in the Math and Arts programs--cutting each program by a half-time f.t.e. position. The reduced programs are not being recommended, however, because Eugene 4J has opted to forego one school psychologist position in order to retain the programs at their current level.

Instructional Services and Curriculum - overall increase of \$653,428.

080 - ISAC Director - increased \$5,096. Revisions in the proposed budget include:

02211 - instructional program  
improvement - services delete \$9,000 (balance -0-)

supplies - reduced by \$500 (balance \$2,100)

classroom equipment - delete \$400 (balance -0-)

02212 - temporary salaries - reduced by \$2,000 (balance \$800)

employee benefits - reduced by \$100 (balance \$103)

081 - Arts Education - increased \$339. Revision in the proposed budget:

02212 printing-binding - reduced by \$500 (balance \$500)

classroom equipment - delete \$300 (balance -0-)

082 - Career Ed. - reduced by \$24,504. This maintains the current program level, i.e., reduction of one professional position and half-time secretary from the 1978-79 level.

2. Review of Budget  
Document (continued)

2. (continued)

083 - Environmental Ed. - increased \$7,147. No significant changes.

085 - Lane County Math Program - increased \$5,116. Revision of the proposed budget:

2212 - supplies - reduced by \$200 (balance \$1,000)

086 - Measure-Research - increased \$562.

088 - Science - increased \$1,944. Revision in the proposed budget:

02229 - initial equipment - reduced by \$1,400 (balance \$2,900)

089 - TMR Program - increased \$606,800. The significant increase in this program is a result of combining the 089 TMR, psychological services, 091 Special Ed., and 095 Handicapped Child Services programs; program enhancements; and inflation. Revisions in the proposed budget:

01222 salary-noncert. - increased \$4,414 (balance \$166,435; total salaries \$454,275)

employee benefits - increased \$3,498 (balance \$178,894)

02140 salary-cert. - increased \$112,980 to add 6 f.t.e. (balance \$225,959)

employee benefits - increased \$38,810 (balance \$77,031)

travel in district - increased \$6,000 (balance \$12,000)

supplies - increased \$4,000 (balance \$7,550)

092 Speech Resolution - increased \$14,000 to provide for a substantially greater need than current resources would provide.

094 Language Arts - increased \$6,620. This will continue the program at its present level.

Total ISAC proposed budget (as revised) - \$1,919,662.

2. Review of Budget Document (continued)

ISAC Budget  
Approval

3. Budget Finalization

4. Next Meeting

5. Adjourn

2. (continued)

Director Billings commended the Superintendent, Jule Crume, and staff for time and effort in development of the ISAC budget; he further commended Eugene 4J for their willingness to receive less additional Special Education support in order for the ESD to continue the other programs at their present level.

DIRECTOR DUMDI MOVED TO TENTATIVELY APPROVE THE ISAC BUDGET OF \$1,919,662 AS PRESENTED AND RECOMMENDED BY THE SUPERINTENDENT.

Director Billings seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-48)

3. DIRECTOR BILLINGS MOVED THAT THE BUDGET COMMITTEE MEET FEBRUARY 12 TO CONSIDER SPECIAL FUND BUDGETS AND OTIS BUDGETS.

Director Dumdi seconded.

DIRECTOR BILLINGS AMENDED THE MOTION "TO MEET FEBRUARY 13".

Director Dumdi seconded the amendment and the AMENDMENT CARRIED WITH ALL PRESENT VOTING YES.

THE MOTION AS AMENDED CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-49)

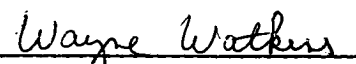
4. The next meeting of the Lane ESD Budget Committee will be held Wednesday, February 13, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

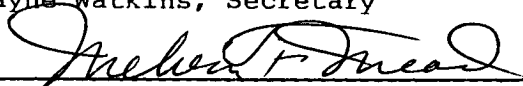
5. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Art Sand, Chairman

  
Wayne Watkins, Secretary

  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 22, 1980

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 22, 1980

Agenda Topics

1. Call to Order

1A Attendance

- 1A. The Lane ESD Budget Committee met on Tuesday, January 22, 1980, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings  
Beverly Ficek  
Cleve Dumdi  
Hugh Peniston  
Nile Williams

Art Sand, Chairman  
Jim Jeppesen  
Wayne Watkins  
Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead  
Willson Maynard  
Ben Jones  
David Butler  
Kermit Horn

Jule Crume  
Jim Maxwell  
Wanda Vinson  
Kim Kimerling  
Evelyn Smith

1B Minutes Approved

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE JANUARY 15 MINUTES AS PRESENTED.

Director Billings seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Review of Budget Document  
(continued)

2. Ben Jones presented a comprehensive overview of the OTIS organization structure and the services it offers to Lane County school districts and to some 58 additional districts throughout Oregon. OTIS represents a consortium of 74 user districts, providing student, business, and instructional services.

200 - OTIS - increase of \$295,643

The OTIS budget is a revolving account in that expenditures are dependent upon the amount of income and income comes solely from its user districts. The normal procedure is to appropriate at the maximum potential level of expenditure; if income then fails to reach projected levels, spending is reduced accordingly.

The general increase in Resources budgeted in most instances reflect increases derived from new users, because the OTIS user base is in a phase of increase.

2. Review of Budget Document

Recess and  
Reconvene

2. (continued)

Increase in the cash carryover is projected because, for the first time in recent years, no major equipment replacement is anticipated. This, in turn, provides an opportunity to once again rebuild the contingency fund to cover those expenditures which cannot readily be anticipated.

Discussion centered on the need for (1) actual salary and employee benefits projections (specifically, PERS); (2) revision of the contingency fund with transfer of funds to appropriate categories where additional expenditures can logically be anticipated (telephone charges, etc.); (3) the need to establish an equipment replacement fund; and (4) development of a five-to-ten-year-plan of future development. Cash carryover over and above a reasonable level of need might logically be returned to user districts on a pro rata basis, or result in a reduced per-pupil charge.

Budget Committee Chairman Art Sand declared a ten-minute recess at 9:40 p.m. The meeting reconvened at 9:50 and review of the OTIS budget continued.

DIRECTOR WILLIAMS MOVED TO DISCONTINUE CONSIDERATION OF THE OTIS BUDGET AND RETURN IT TO OTIS FOR A DETAILED BUDGET REQUEST FOR SALARIES IN RELATION TO WHAT SALARIES ACTUALLY ARE.

Director Billings seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-47)

DIRECTOR DUMDI MOVED THAT OTIS AND THE OTIS ADVISORY COMMITTEE RE-EVALUATE THE CONTINGENCY FUND AND EARMARK THE POTENTIAL NEED AND USE IN THAT AND OTHER APPROPRIATE CATEGORIES.

Director Ficek seconded and the MOTION CARRIED WITH BUDGET COMMITTEE MEMBERS ART SAND, JIM JEPPESEN, AND WATKINS; DIRECTORS BILLINGS, FICEK, DUMDI, WILLIAMS AND WOOTEN VOTING YES - DIRECTOR PENISTON VOTED NO.

3. Next Meeting


3. The next meeting of the Lane ESD Budget Committee will be held Tuesday, January 29, 1980, at the Lane ESD Center, 1200 Highway 99 North, Eugene, at 7:30 p.m.


4. Adjourn

4. DIRECTOR DUMDI MOVED TO ADJOURN.

Budget Committee member Jeppesen seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Art Sand, Chairman

  
Wayne Watkins, Secretary

\_\_\_\_\_  
Melvin F. Mead, Superintendent

NOTE: A TAPED RECORDING OF THE MEETING IS ON FILE.



LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 15, 1980

Agenda topics

1. Call to order

1A Attendance

1A. The Lane ESD Budget Committee met on Tuesday, January 15, 1980, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings

Beverly Ficek

Jeanne Armstrong

Hugh Peniston

Nile Williams

Art Sand, Chairman

Jim Jeppesen

Wayne Watkins

Kamy Walter

ESD staff attending:

Superintendent Melvin Mead

Willson Maynard

Ben Jones

David Butler

Jule Crume

Jim Maxwell

Wanda Vinson

Evelyn Smith

1B Minutes approved

1B. DIRECTOR BILLINGS MOVED TO APPROVE THE JANUARY 8 MINUTES AS PRESENTED.

Director Williams seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Review of budget document  
(continued)

2. The Superintendent presented budget requirements pages 12-13, completing the Business and Administration portion of the budget.

013 - Fiscal - increased approximately \$9,000

Nature of the increases in the 200 series was reviewed.

014 - Buildings, Grounds, Equipment - increased \$21,778

The increase in S.A.I.F. is more pronounced in this area because the premium rate for custodial help is 11% of salary as opposed to 1% in most of the other employee categories.

Inflationary factors of 7% (electricity) and 12% (fuel) are evident here.

Transfers to or from other areas of the budget are reflected in the property and liability insurance and in building improvement portions of the building and grounds budget.

2. Review of budget document

Instructional Media Center  
Budget proposal

Recess and Reconvene

2. (continued)

015 - Data processing services - increase of \$20,900

Although the contractual charge per pupil for basic services will remain the same, added costs for teleprocessing will be incurred due to the change in front-end hardware and to rate increases projected for Pacific Northwest Bell.

Jim Maxwell prefaced the IMC budget review with an overview of that division's programs and support services to the ESD and the 16 local school districts. General service goals for the IMC were noted and are filed with the official minutes.

Budget Committee Chairman Art Sands declared a ten-minute recess. The meeting reconvened at 9:15 p.m. and review of the budget document continued.

030 - IMC Administration - increased \$22,696 (no major changes)

Additional paper costs are anticipated.

Out-of-district travel costs are transferred to another area of the budget.

Fund modification transfers provide a reserve account for courier van replacement.

031 - Media library - increased \$38,223

The media library maintenance costs are inflating at a rate greater than in other areas.

The additional funding for initial equipment will provide for completion of the portable rack system for handling the materials on-and-off the trucks.

Fund modification transfers provide a reserve account for film inspection equipment replacement.

032 - Media production - increased \$17,428

Again, inflation is anticipated in budgeting paper costs.

Fund modification transfers provide a reserve account for replacement of the major printing equipment.

033 - Teaching resource center - increased \$8,635

Additional funding for data process is included to allow consideration of a different system for information searches.

2. Review of budget document

3. Tentative budget approval

4. Next meeting

5. Adjourn

2. (continued)

034 - Electronics maintenance - increased \$3,689

The higher 11% S.A.I.F. premium rating is reflected in this portion of the budget.

3. DIRECTOR BILLINGS MOVED TENTATIVE APPROVAL OF THE BUSINESS AND ADMINISTRATION BUDGET OF \$1,464,315 AS REVIEWED.

Director Williams seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-45)

DIRECTOR PENISTON MOVED TENTATIVE APPROVAL OF THE INSTRUCTIONAL MEDIA CENTER BUDGET OF \$964,447 AS REVIEWED.

Director Armstrong seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-46)

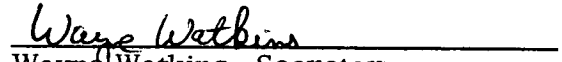
4. The next meeting of the Lane ESD Budget Committee will be held Tuesday, January 22, 1980, at 7:30 p.m. at the Lane ESD Center, 1200 Highway 99 North, Eugene.

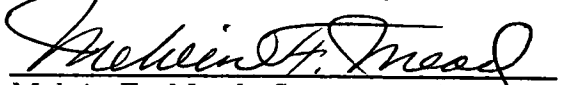
5. DIRECTOR BILLINGS MOVED TO ADJOURN.

Director Williams seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Art Sand, Chairman

  
Wayne Watkins, Secretary

  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 8, 1980

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, January 8, 1980

Agenda Topics

1. Call to Order

1A Attendance

- 1A. A special meeting of the Lane ESD Board of Directors was called to order Tuesday, January 8, 1980, at 9:40 p.m., with the following persons present:

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Jeanne Armstrong

Cleve Dumdi  
Hugh Peniston  
Nile Williams

ESD staff attending:

Superintendent Melvin Mead  
Willson Maynard

Evelyn Smith

Others attending:

Jack Gossard, negotiator

2. Executive Session

2. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.660(1)(a) to discuss negotiations.

3. Reconvene in Public Session

3. Chairman Billings declared the meeting reconvened in open session at 10:00.

No action was taken.

4. Announcements

4. Director Armstrong presented the revised schedule of the planetarium open-house events as follows:

January 26-27 - ESD/county, etc. staff

January 31 - ESD and county board/  
superintendents

February 2 - public, free show-  
ings throughout the day

February 5 - special ESD showing for those  
given tickets at the County  
Fair

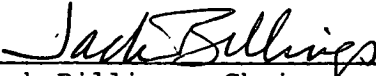
February 19 - ESD Board meeting

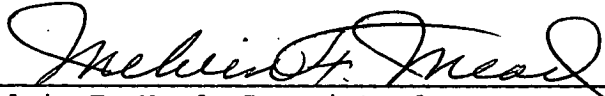
5. Adjourn

5. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

MFM:ES/jv

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 8, 1980

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 8, 1980

Agenda Topics

1. Call to Order

1A Attendance

- 1A. The Lane ESD Budget Committee met on Tuesday, January 8, 1980, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman pro tem	Art Sand
Beverly Ficek	James Jeppesen
Jeanne Armstrong	Wayne Watkins
Cleve Dumdi	Don Prechtel
Hugh Peniston	(proxy for
Nile Williams	Norman Few)

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Willson Maynard	Jim Maxwell
Ben Jones	Wanda Vinson
David Butler	Evelyn Smith

Others attending:

Jim Boyd, Eugene Register-Guard

2. Budget Committee  
Organization

2. Jack Billings, Chairman pro tem, called the Budget Committee organizational meeting to order and opened nominations for Budget Committee chairperson.

Budget Committee  
Chairperson

DIRECTOR PENISTON NOMINATED ART SAND TO CHAIR THE BUDGET COMMITTEE.

DIRECTOR DUMDI MOVED THAT NOMINATIONS BE CLOSED AND THE SECRETARY BE INSTRUCTED TO CAST AN ELECTIVE BALLOT FOR ART SAND TO CHAIR THE BUDGET COMMITTEE.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-42)

Budget Committee  
Vice-chairperson

Chairman Billings opened nominations for Budget Committee Vice-chairperson.

DIRECTOR WILLIAMS NOMINATED JIM JEPPESEN TO SERVE AS VICE-CHAIRPERSON OF THE BUDGET COMMITTEE.

2. Budget Committee  
Organization

Budget Committee  
Vice-chairperson

Budget Committee  
Secretary

3. Presentation of the  
Budget Message

2. (continued)

DIRECTOR DUMDI MOVED THAT NOMINATIONS BE CLOSED AND THE SECRETARY INSTRUCTED TO CAST AN ELECTIVE BALLOT FOR JIM JEPPESEN TO SERVE AS VICE-CHAIRPERSON OF THE BUDGET COMMITTEE.

Budget committee member Art Sand seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.  
(Res. 79-43)

Chairman Billings opened nominations for Budget Committee secretary.

DIRECTOR ARMSTRONG NOMINATED WAYNE WATKINS TO SERVE AS SECRETARY OF THE BUDGET COMMITTEE.

DIRECTOR DUMDI MOVED THAT NOMINATIONS BE CLOSED AND THE SECRETARY INSTRUCTED TO CAST AN ELECTIVE BALLOT FOR WAYNE WATKINS TO SERVE AS SECRETARY OF THE BUDGET COMMITTEE.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-44)

3. Superintendent Mead noted that historically, since the inception of the Rural School Board (1957), the Intermediate Education District (1963) and ultimately the Education Service District (1978), Oregon legislative action has determined how and to what extent equalization through programs and services would be provided to local school districts. The 1979 legislative session (H.B. 2393) provided for a once-only levy increase of 12% for services, but limited the ESDs to a 6% increase in its administrative budget and in all other services other than special education. This budget reflects an expansion of services only in special education; all other budget areas have further been curtailed to meet the dictates of the legislature. The Superintendent further indicated that, since the special levying authority makes available 12% of the total of 14.3% which would be available on a ballot A levy issue, leaving only about \$67,000 available to be voted upon, he would not be recommending a levy vote.

4. Review of Budget Document  
Business and  
Administration Budget  
Proposal

Recess and  
Reconvene

4. Prior to presentation of the Business and Administration budget, Director Willson Maynard presented a brief overview of that divisions' programs and services.

Budget Committee Chairman Art Sand declared a five-minute recess at 8:30 p.m. The meeting reconvened at 8:35 and review of the budget document continued.

010 Board of Education - overall increase roughly \$20,000.

Discussion of each line item showing a significant change from the present budget noted inflationary trends and in some instances transfer of budget items to or from another section of the budget.

Election costs increased to provide for the board director election and a separate levy election -- it now appears the levy election will not be recommended and this will probably be pared accordingly.

011 - Office of the Superintendent - overall increase of \$60,776.

Employee benefits budgets have increased markedly for a variety of reasons which all add up to higher costs. The P.E.R.S. pick-up is a new account and covers employee benefits commencing the second year of the current contract (July, 1980).

Increase in 310 Prof.-tech. services (staff development) provides a centrally budgeted staff development account, which includes all out-of-district travel funds.

012 - Business Support Services - increased \$26,755.

Attendance service increases reflect increasing activities in truancy cases.

Increase in printing and binding is budgeted because of higher paper costs.

Vehicle service and maintenance provides overall cost of maintaining the motor pool and will be charged back to individual budgets with revenue to offset it.



5. Next Meeting

6. Adjourn

5. The next meeting of the Lane ESD Budget Committee will be held Tuesday, January 15, 1980, at the Lane ESD Center, 1200 Highway 99 North, Eugene, at 7:30 p.m.


6. DIRECTOR BILLINGS MOVED TO ADJOURN.

Committee member Jim Jeppesen seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Art Sand, Chairman

  
Wayne Watkins, Secretary

  
Melvin F. Mead, Superintendent

MM:ES/jv

NOTE: A TAPED RECORDING OF  
THE MEETING IS ON FILE.

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
Tuesday, December 18, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, December 18, 1979

Agenda topics

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
Local Board  
Minutes

Truancy Trial

Agenda Addition

- 1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, December 18, 1979, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Hugh Peniston
Beverly Ficek	Nile Williams
Cleve Dumdi	

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Willson Maynard	Jim Maxwell
Bob Dusenberry	David Butler
Wanda Vinson	Evelyn Smith

Others attending:

Dick Hayes, Director of Cooperative Museum Commission  
Mary Jeanne Jacobsen, Deputy Director, Cooperative  
Museum Commission  
Jim Boyd, Eugene Register-Guard

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE DECEMBER 4 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. The Superintendent indicated that all local districts had been asked to provide copies of their board minutes and that such minutes, in folders by zone, will be available for review at each ESD Board meeting.

Willson Maynard presented a summary of the trial charging a parent on two counts of failing to maintain her son in regular attendance between September, 1977, and June, 1978; September, 1978, and May, 1979. The defendant was found guilty on both charges. A pre-sentence investigation was ordered. (This is the third case tried in the past three years.)

The Superintendent noted an additional agenda item as follows:

6E. Museum opening events

3. Correspondence

3. The Superintendent presented correspondence from:

3A. Marvin Wilkerson, reporting activities of the Eugene Hearing and Speech Center resolution.

4. Business Affairs

4. No business affairs were presented.

5. Action Item

5A. DIRECTOR WILLIAMS MOVED:

5A Unemployment Insurance Management Services

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES A CONTRACT WITH THE GIBBENS COMPANY FOR THE PROVISION OF UNEMPLOYMENT COMPENSATION MANAGEMENT SERVICES, AT A CONTRACTUAL RATE OF 4 CENTS PER \$100 OF PAYROLL (.04%). THE CONTRACT SHALL INITIALLY BE FOR A PERIOD OF ONE (1) YEAR AND AN EVALUATIVE REPORT SHALL BE PRESENTED TO THE BOARD PRIOR TO RENEWAL.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES. (Res. 79-39)

6. Discussion Items

6A. DIRECTOR PENISTON MOVED:

6A NSBA; AASA Conventions

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT AUTHORIZE DIRECTORS BILLINGS AND WILLIAMS TO ATTEND THE AMERICAN ASSOCIATION OF SCHOOL ADMINISTRATORS (AASA) CONVENTION.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, DUMDI, PENISTON, AND WILLIAMS VOTING YES. (Res. 79-40)

6B Planetarium Use Agreement (LCC-CMC)

6B. Director Williams referred to LCC's funding of planetarium seating in return for specified use of the facility and the proposals and counter proposals regarding the specifics of such an agreement. While he would declare a conflict of interest on such an agreement, he stated he did not favor a bi-lateral agreement between agencies in the consortium but believed those consortium agencies, through legal counsel, should jointly develop general statements applicable to those user agencies, determining terms of governance for utilization of those facilities.

(It was noted that other agencies had contributed funds and service to the consortium in the past without many strings attached.)

Dick Hayes and Mary Jeanne Jacobsen indicated that agencies within the consortium must ultimately detail the purpose of the Commission and consortium, how programs are to be financed and other operational and fiscal details. While the existing intergovernmental agreement might suffice there appears to be a need for amendments or revisions which address the concerns of all user agencies. Any such revisions need agency boards' sanction.

6. Discussion Items

6C LCSBA Dinner  
Meeting

6D Joint Resolution:  
LCCCCERA

6C. Directors Billings, Ficek, and Peniston indicated interest in attending the January 24 Lane County School Boards Association meeting at Crow High School. "Energy conservation" will be the program topic.

6D. The Superintendent presented a proposed joint resolution for development of a Lane County coordinating council of community education and recreation agencies. The Council members would work together toward common goals and, where possible, eliminate duplication of efforts.

DIRECTOR DUMDI MOVED APPROVAL OF THE FOLLOWING  
RESOLUTION:

JOINT RESOLUTION

WHEREAS, Community Education and Recreation Agencies in the Eugene-Springfield Metropolitan area have a history of working cooperatively to meet community needs, and,

WHEREAS, joint operational and funding agreements presently exist between some agencies, and,

WHEREAS, cooperative working relationships among community education and recreational agencies does provide effective use of tax dollars in meeting community needs, and,

WHEREAS, cooperative working relationships can eliminate unnecessary duplication of services by agencies, and,

WHEREAS, good communications and working relationships can lead to better identification of community needs and improved responsiveness to those needs by all agencies, and,

WHEREAS, the middle-management staff of the agencies listed below have agreed to form a coordinating council to provide the avenue for improved working relationships, and,

WHEREAS, this coordinating council has requested that Lane Community College assume a leadership role for the Council's activities for a period of not less than one (1) year, and,

WHEREAS, Lane Community College has accepted that role,

6. Discussion Items

6D Joint Resolution:  
LCCCCERA

6D. (continued)

THEREFORE, BE IT RESOLVED that the Chief Executive Officer of the member agency provide support and leadership for this effort. In doing so we support and encourage the formal development of the LANE COUNTY COORDINATING COUNCIL OF COMMUNITY EDUCATION AND RECREATION AGENCIES (LCCCCERA).

BE IT FURTHER RESOLVED that Lane Community College be charged with the responsibility of leadership for the LCCCCERA for a period of not less than one (1) year beginning January 1, 1980.

ALSO, IT IS RESOLVED that all agencies party to this resolution support the LCCCCERA and its leadership through regular attendance by designated staff at meetings; sincere and open approaches to problem areas; and the desire to seek compromise solutions where necessary.

---

William Lewellen, Superintendent  
Springfield Public Schools

---

Tom Dorland, Superintendent  
Eugene Public Schools

---

Charles Henry, City Manager  
City of Eugene

---

Gary Walker, Superintendent  
Willamalene Parks & Recreation

---

Jim Lockhard, Superintendent  
River Road Parks & Recreation

---

Duane Hatch, Agent  
Lane County Extension

---

Larry Horyna, Director  
Oregon Center for Community Education

6. Discussion Items

6D Joint Resolution:  
LCCCCERA

6D. (continued)

---

Mel Mead, Superintendent  
Lane Education Service District

---

Ray Klappenbach, Superintendent  
Bethel Public Schools

---

Eldon Schafer, President  
Lane Community College

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, DUMDI, FICEK, PENISTON AND WILLIAMS VOTING YES. (Res. 79-41)

6E Planetarium  
Opening Events  
and  
7A Planetarium  
Progress Report

6E. and 7A. The Superintendent reported that the planetarium is now operative in a manual mode; the Viewlex staff will proceed with installation and debugging of the automation in early January, the sound system is progressing well, and "shake-down" of the entire installation should be well underway by mid-January. (Prior experience indicates that the automation system may require substantial shake-down time.)

The Museum Commission and participating agencies, particularly ESD and WSTC, are looking forward to grand opening week - January 14-19 - featuring evening programs as follows:

Monday, January 14 - "Hard Hat" night - contractors and workers

Tuesday, January 15 - ESD and Lane County staff members

Wednesday, January 16 - Commission's invitational

Thursday, January 17 - ESD evening

Friday, January 18 - WSTC evening

Saturday, January 19 - open to public

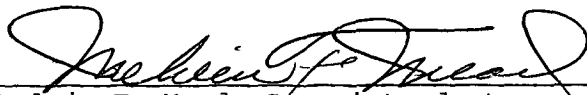
Discussion of a guest list for Thursday's ESD evening event followed.

8. Future Agenda Items

8. No specific agenda items were noted.

- |  |  |
|--|--|
| <p>9. <u>Date, Time, and Place of Next Meeting</u></p> <p>10. <u>Executive Session</u></p> <p>11. <u>Reconvene in Public Session</u></p> <p>12. <u>Adjourn</u></p> | <p>9. The next meeting of the Lane ESD Board will be the January 8 Budget Committee meeting to receive the proposed 1980-81 budget and budget message. The meeting will be held at the Lane ESD Center, 1200 Highway 99 North, Eugene, at 7:00 p.m.</p> <p>10A. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.660(1)(d) to conduct deliberations with persons designated to carry on labor negotiations.</p> <p>11. Chairman Billings declared the meeting reconvened in open session at 9:30 p.m.</p> <p>No action was taken.</p> <p>12. DIRECTOR DUMDI MOVED TO ADJOURN.</p> <p>Director Peniston seconded and the MOTION CARRIED WITH ALL DIRECTORS PRESENT VOTING YES.</p> <p>The meeting adjourned.</p> |
|--|--|

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, December 4, 1979

Agenda Topics

1. Call to order  
1A Attendance

1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, December 4, 1979, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Hugh Peniston
Beverly Ficek	Nile Williams
Jeanne Armstrong	Cynthia Wooten
Cleve Dumdi	

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Willson Maynard	Ernie Ediger
Bob Dusenberry	David Butler
Evelyn Smith	

1B Minutes approved

1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE NOVEMBER 20 MINUTES AS PRESENTED.

Director Wooten seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements  
2B Northwest Bell advertisement

2B. The Superintendent presented an advertisement proof sheet from American Telephone and Telegraph which is to appear in three national journals in December. The ad features OTIS and the teleprocessing network, for which Pacific Northwest Bell is the major supplier.

2C Blue Ribbon Sports Corporation Commendation

2C. Director Wooten reported that Blue Ribbon Sports Corporation, manufacturer of Nike shoes, have responded to her appeal for transportation funds to enable Mike Fletcher to participate in the invitational National Junior Olympics in New Jersey. Ten-year-old Mike, a long distance runner from Cottage Grove, won in the Lane County and Oregon Regional Junior Olympics but could not have gone to the National meet without financial assistance.

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT COMMEND BLUE RIBBON SPORTS CORPORATION AND BILL BOWERMAN FOR THEIR ASSISTANCE AND GENEROSITY IN HELPING MIKE FLETCHER ATTEND THE NATIONAL JUNIOR OLYMPICS.



2. Statements

2C Blue Ribbon Sports  
Corporation Commenda-  
tion

3. Correspondence

4. Business affairs

OTIS service charge  
schedule - 1980-81

5. Action items

6. Discussion items

6A. 1980-81 L-COG  
membership

2C. (continued)

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WOOTEN VOTING YES. (Res. 79-35)

3. The Superintendent presented correspondence from:

A. Glen Hankins, Assistant Superintendent of the Bethel District, expressing appreciation for Dan Burkhart's assistance in a report card production emergency.

4. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES AND DIRECTS THE USE OF THE RECOMMENDED SCHEDULE OF SERVICE CHARGES FOR USERS OF OTIS FOR THE 1980-81 FISCAL YEAR.

(A copy of the service charge schedule is filed with the official minutes.)

Director Armstrong seconded and THE MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WOOTEN VOTING YES. (Res. 79-36)

5. No action items were noted on the agenda.

6A. Superintendent Mead recommended continued participation in Lane Council of Governments and authorization of the 1980-81 membership dues.

Following general consensus, DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES THE SUPERINTENDENT TO ISSUE PAYMENT FOR L-COG 1980-81 MEMBERSHIP DUES.

Director Wooten seconded the motion.

DIRECTOR DUMDI MOVED TO TABLE THE MOTION UNTIL THE ARRIVAL OF DIRECTOR WILLIAMS LATER IN THE EVENING TO PROVIDE HIM AN OPPORTUNITY TO SPEAK TO THE QUESTION.

Director Armstrong seconded and THE MOTION TO TABLE CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG,

6. Discussion items

6A. 1980-81 L-COG  
membership

6A. (continued)

DUMDI, AND WOOTEN VOTING YES. Director Peniston  
voted NO.

6B Budget committee  
meeting schedule

6B. After discussing the projected and alternate schedules  
for the Budget committee meetings, DIRECTOR ARMSTRONG  
MOVED:

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
LANE EDUCATION SERVICE DISTRICT THAT THE BUDGET  
COMMITTEE MEETING SCHEDULE SHALL BE:

Tuesday, January 8, 1980 - Organizational meeting and  
budget message

Tuesday, January 15, 1980 - Budget committee meeting

Tuesday, January 22, 1980 - Budget committee meeting

Tuesday, January 29, 1980 - Budget committee meeting

Tuesday, February 5, 1980 - Budget committee meeting  
(if needed)

Director Ficek seconded and THE MOTION CARRIED WITH  
DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENI-  
STON, AND WOOTEN VOTING YES. (Res. 79-37)

6C. Potential discussion  
and work session  
topics

6C. The Superintendent expressed a growing conviction that a  
list of agenda topics to be used in random fashion on a time-  
available basis when an agenda was otherwise light was not a  
sound idea. It was agreed that it was quite desirable that  
Board members continue to suggest topics which they would  
like included and considered, but that these should be incorpor-  
ated as appropriate on a planned basis with adequate prepara-  
tion and supporting data or resource persons.

6D Unemployment insurance  
management services

6D. The Superintendent reported that two recent due process  
issues may ultimately have a significant effect on ESD unemploy-  
ment claims.

The Superintendent recommended that the Board utilize the  
services of the Gibbens Co., or a similar firm, to profession-  
ally monitor its unemployment claims. Such services, based  
upon total payroll, would cost approximately \$600/year  
(\$400 ESD; \$200 OTIS).

7. Reports

7A O.S.B.A. convention  
report

7A. Director Armstrong reviewed a procedure and form  
for superintendent appraisal, developed in Illinois and pre-  
sented at a workshop, and recommended the Board direct the  
staff, in cooperation with the Board chairperson or the goals

7. Reports

7A O.S.B.A. convention  
report

7A. (continued)

subcommittee, to adapt the process to the Lane ESD and develop a plan for implementation.

Director Armstrong also reported on a program to help students experience success in writing and concluded her report by summarizing those resolutions approved at the business meeting.

(Notes are on file with the official minutes.)

Director Peniston noted that ESD dues were substantially increased. Questions regarding reasons for increase were not fully answered but it seems ESDs are utilizing O.S.B.A. services to a greater degree.

The Superintendent presented a written report (filed with the official minutes) on progress of the O.A.E.S.D. ad hoc committee charged with developing a planning model for ESDs to use in completing the comprehensive service plans required by House Bill 2393.

Key speakers basically addressed the need for unified efforts among all parties in the field of education.

There still seems to be a lack of purposeful and effective sessions for ESD board members. The Superintendent stated he would attempt to survey the opinions of other boards regarding this concern.

6. Discussion item

6A 1980-81 L-COG  
membership  
(returned to floor)

6A. Director Williams arrived at 9:00 p.m. and DIRECTOR DUMDI MOVED TO PLACE 6A ON THE TABLE FOR CONSIDERATION.

Director Peniston seconded and THE MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WOOTEN VOTING YES.

(Original motion - DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES THE SUPERINTENDENT TO ISSUE PAYMENT FOR L-COG 1980-81 MEMBERSHIP DUES.

Director Wooten seconded the motion.) THE MOTION

6. Discussion item

6A 1980-81 L-COG  
membership

6A. (continued)

CARRIED WITH DIRECTORS BILLINGS, FICEK, ARMSTRONG, DUMDI, PENISTON, AND WOOTEN VOTING YES. Director Williams voted NO. (Res. 79-38)

Director Wooten was asked to provide quarterly reports on L-COG activities.

8. Future agenda items

8. Future agenda items suggested were:

- A. Unemployment insurance management services.
- B. Summary report to Board on meetings attended by Directors appointed to special committees.

9. Date, time, and place of next meeting

9. The next regular meeting of the Lane ESD Board will be held Tuesday, December 18, 1979, at 7:30 p.m. at the Lane E.S.D. Center, 1200 Highway 99 North, Eugene.

10. & 11. Executive session and reconvene

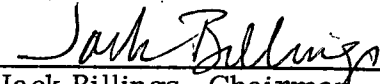
10. & 11. No executive session was held.

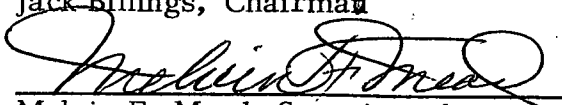
12. Adjourn

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Wooten seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, November 20, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, November 20, 1979

Agenda Topics

1. Call to Order
  - 1A Attendance

- 1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, November 20, 1979, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Jeanne Armstrong
Cleve Dumdi	Hugh Peniston
Nile Williams	Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Jim Maxwell	Willson Maynard
Bob Dusenberry	Wanda Vinson
Marvin Wilkerson	Ellen Adler
David Butler	Evelyn Smith

Others attending:

Dr. William Fink, TMR Program Director, Mental Health Division  
Rose Marie Service, League of Women Voters  
Fred Julich, Honeywell Co., engineer  
David Piercy, 4J Special Ed. Supervisor

1B Minutes Approved

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE NOVEMBER 6 MINUTES AS PRESENTED.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements
  - IMC Media Catalog

Holiday Luncheon  
Invitation

Agenda Addition

2. Jim Maxwell presented the 1979 Media Catalog for Board review.

Willson Maynard presented an invitation from the staff to the Christmas luncheon to be held at the ESD Center on Friday, December 21, at 2:00 p.m.

The Superintendent noted an additional agenda item as follows:

7C. OTIS Advisory Committee report.

3. Correspondence

3. The Superintendent presented correspondence from:

- A. Julius DePaepe requesting withdrawal and re-examination of the resolution supporting International Year of the Child. (Director Armstrong reported that the resolution adopted by the Oregon School Boards Association deleted the list of rights for children but supported Governor Atiyeh's Year of the Child declaration.)

No further action was taken by the ESD Board but a letter of response will be sent Mr. DePaepe.

4. Business Affairs

4A Financial  
Statements

- 4A. The Superintendent and Wanda Vinson presented the ESD and OTIS financial statements for October 31, 1979. It was noted that current tax dollars are becoming available and that it may not be necessary to seek a short-term loan after all.

Invoice registers noted October 31 payments of:

ESD \$249,186.42

OTIS \$ 85,553.27

4B Expenditure  
Appropriations  
Transfer

4B. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF EDUCATION OF LANE ESD AUTHORIZES THE REDUCTION OF EXPENDITURE APPROPRIATION FOR ACCOUNT NUMBER 311-1222-200-89; INSTRUCTIONAL SERVICES BY AN AMOUNT OF \$29,100; AND THE INCREASE OF EXPENDITURE APPROPRIATIONS BY A LIKE AMOUNT AS FOLLOWS:

112-1222-200-89; SALARY - NONCERTIFICATED	\$15,000.00
121-1222-200-89; SALARY - SUBSTITUTES	5,000.00
200-1222-200-89; EMPLOYEE BENEFITS	4,100.00
331-1222-200-89; PUPIL TRANSPORTATION	5,000.00
	<u>\$29,100.00</u>

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, DUMDI, PENISTON, WILLIAMS AND WOOTEN VOTING YES. (Res. 79-29)

5. Action Items

5A1 Designation of  
Persons  
Authorized Access  
To Confidential  
Files - Student  
Records

5A2 Employee Files

5A1 and 5A2. DIRECTOR DUMDI MOVED APPROVAL OF RESOLUTIONS 5A1 and 5A2:

- 5A1 BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT THAT THE FOLLOWING INDIVIDUALS ARE HEREBY AUTHORIZED ACCESS TO CONFIDENTIAL STUDENT RECORD FILES OF SAID DISTRICT:

5. Action Items

5A1 Designation of  
Persons  
Authorized Access  
To Confidential  
Files - Student  
Records

5A1 (continued)

1. Parents, guardians, or surrogate parents of students enrolled in ESD special education classes will be referred to the school administrator of the district from which the child comes. A complete file of all student records is maintained within the district in each case.
2. Psychological records are the only confidential student records retained. They shall be accessible to:
  - a. The director of the ISAC division;
  - b. The special education supervisor and his secretary;
  - c. The TMR specialists;
  - d. The teachers to the records of students enrolled in their class;
  - e. Special education support personnel, upon presentation of written authorization from the special education supervisor.

5A2 Employee Files

5A2 BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT THAT THE FOLLOWING INDIVIDUALS OR CLASSES OF INDIVIDUALS ARE HEREBY AUTHORIZED ACCESS TO THE PERSONNEL FILE RECORDS OF APPROPRIATE INDIVIDUAL EMPLOYEES OF SAID DISTRICT:

1. The individual employee, to his/her own personnel records;
2. Any individual authorized by an employee, to the personnel records of that employee, upon presentation of a written instrument granting such authority and signed by the employee;
3. The Superintendent;
4. The staff member designated by the Superintendent as personnel officer, and the secretary of that staff member;
5. The Director of a division and the secretary of that director, to the personnel records of employees of that division;

5. Action Items  
5A2 Employee Files

5A2 (continued)

6. The department head or supervisor of any employee, to the records of that employee upon the written authorization of the director of the division in which the employee is employed;
7. The Board's legal counsel;
8. A Board member or members when in the conduct of Board business. (\*note: see amendment)

BE IT FURTHER RESOLVED THAT ACCESS TO PERSONNEL RECORDS WILL BE GRANTED ONLY IN ACCORDANCE WITH THE PROCEDURES AND RULES ESTABLISHED FOR SUCH ACCESS. NO ACCESS WILL BE GRANTED EXCEPT AS HEREIN SPECIFIED.

Director Williams seconded the resolutions.

After discussion regarding the intent of #8, it was determined to change the wording of that section to read:

8. A Board member or members when appropriate in the conduct of a meeting, or upon authorization by Board action.

Directors moving and seconding the resolutions were in agreement with the modification proposed.

RESOLUTIONS 5A1 AND 5A2 (AS MODIFIED) CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, DUMDI, PENISTON, WILLIAMS, AND WOOTEN VOTING YES. (Res. 79-30)

5B L-COG Alternate  
Delegate  
(Unchanged)

- 5B. Chairman Billings stated that, contrary to initial indications, he had been advised his potential appointment to an L-COG advisory committee would present no conflict of interest to serving as the ESD alternate delegate to the L-COG board. Therefore, no action was taken on his letter of resignation as alternate delegate.

6. Discussion Items  
6A Potential "Light  
Agenda" Or Work  
Session  
Discussion  
Topics

- 6A. Suggested topics for Board meeting agendas included:
1. goals
  2. varied division program highlights
  3. total unit productivity - ideas of conserving energy

Board members were asked to forward other suggestions to the Superintendent.



7. Reports

7A Energy Programs  
For Schools  
And The ESD

7A. Willson Maynard and Fred Julich reviewed the energy systems employed in the ESD building and steps being studied to determine what changes may need to be made in order to meet the following objectives:

- a. compliance with federal regulations
- b. response to Department of Energy audit recommendations
- c. improvement of environmental space conditions
- d. provision for automatic response to changing system requirements.

Energy conservation training sessions held throughout the state are providing direction to ESDs and local districts for implementing conservation measures and for integrating them into the instructional program.

A survey of local districts will follow to determine how the ESD can best provide assistance to the districts in their energy programming and grant applications.

7B TMR Program  
Assessments

7B. Dr. William Fink, Director of the Mental Health Division's TMR program, reported on a MHD analysis of student progress in TMR programs in Oregon, noting that the Lane County program is one of the best in the state and nation.

Results of Student Progress Records show that students in the rural model programs have made more significant gains in social skills, expressive language skills, eating skills, vocational skills, physical education and motor skills than those students in institutions and private facilities. The data generally showed a gradation of achievement on such skills, from least in the segregated, institutional program to most in the rural models, which tend to be the most "mainstreamed."

(An abstract of Dr. Fink's report is filed with the official minutes.)

7C OTIS Advisory  
Committee Report

7C. Director Peniston reported on the OTIS Advisory Committee meeting held Friday afternoon, November 16. He indicated in his report that the advisory committee had endorsed and approved the proposed schedule of service charges for 1980-81, and recommended for ESD Board approval two needed acquisitions--additional hardware modifications to the MICOM switching unit bid and contracted for last summer, and a software package to be installed on the two Hewlett-Packard HP2000 mini-computers.

7. Reports

7C OTIS Advisory  
Committee Report

Joint  
Meeting

8. Suggested Future  
Agenda Items

9. Date, Time, And  
Place Of Next  
Meeting

10. Executive Session

11. Reconvene In Public  
Session

7C. (continued)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS  
AUTHORIZE PURCHASE OF:

1. SWITCHING HARDWARE - \$19,500
2. H-P SUPER F OPERATING SYSTEM - \$3,000

Director Wooten seconded and the MOTION CARRIED WITH  
DIRECTORS BILLINGS, ARMSTRONG, WOOTEN, WILLIAMS, AND  
PENISTON VOTING YES. Director Dumdi voted NO, noting  
the motion should provide the budget category in  
more detail. (Res. 79-31)

A joint OTIS Advisory Committee-Lane ESD Board meeting  
in the spring was proposed to discuss present and long-  
range plans for OTIS programs - as well as present and  
future relationship of OTIS and the ESD.

8. Suggested future agenda items include:

- a. L-COG membership status
- b. Discussion topics for inclusion on Board meeting  
agendas
- c. Budget committee meeting schedule
- d. Approval of OTIS schedule of charges for 1980-81.

9. The next regular meeting of the Lane ESD Board will be  
held Tuesday, December 4, 1979, 7:30 p.m., at the Lane  
ESD Center, 1200 Highway 99 North, Eugene.

10. Chairman Billings declared the general meeting recessed  
and called the Board into executive session under  
provisions of ORS. 192.660(1)(a) to consider the  
employment of a public officer, employee, staff member,  
or individual agent.

11. Chairman Billings declared the meeting reconvened in  
in open session at 10:30 p.m.

11. Reconvene In Public  
Session

Superintendent  
Contract

Salary

Goals  
Accomplished

11. (continued)

The following action was taken:

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS EXTEND A THREE-YEAR CONTRACT TO SUPERINTENDENT MELVIN MEAD, STIPULATING THAT A COMPREHENSIVE EVALUATION BE CONDUCTED AT THE END OF THE SECOND YEAR. IF THE EVALUATION IS JUDGED SATISFACTORY, THE CONTRACT IS THEN TO BE EXTENDED TWO YEARS; IF NOT SATISFACTORY, THE CONTRACT WILL BE TERMINATED AT THE NEXT YEAR'S END.

Director Peniston seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, DUMDI, PENISTON, WILLIAMS, AND WOOTEN VOTING YES. (Res. 79-32)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS INCREASE SUPERINTENDENT MELVIN MEAD'S SALARY AND OTHER COMPENSATIONS (ANNUITY AND PERS) BY 10% TO AN AGGREGATE AMOUNT OF \$40,414.

Director Armstrong seconded.

DIRECTOR WILLIAMS MOVED TO AMEND THE MOTION BY DELETING REFERENCE TO A PERCENTAGE AND CHANGE THE AGGREGATE AMOUNT TO \$40,400. The AMENDMENT CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG DUMDI, WILLIAMS, AND WOOTEN VOTING YES. Director Peniston voted NO.

THE MOTION AS AMENDED CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, DUMDI, PENISTON, WILLIAMS, AND WOOTEN VOTING YES. (Res. 79-33)

DIRECTOR DUMDI MOVED THAT THE RECORD INDICATE THAT THE BOARD IN CONSIDERING THE ABOVE, FEEL THAT THE SUPERINTENDENT HAS ACCOMPLISHED THE GOALS AND OBJECTIVES SET FORTH FOR THE CURRENT YEAR.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, ARMSTRONG, DUMDI, PENISTON, WILLIAMS, AND WOOTEN VOTING YES. (Res. 79-34)

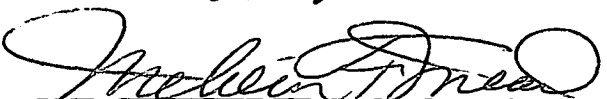
12. Meeting Adjourned

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN THE MEETING.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

MFm/ES:jv  
11/28/79  
65

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, November 6, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, November 6, 1979

Agenda Topics

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
Agenda Discussion  
Topics

ESD Assistance  
To District

Convalescent  
Report

3. Correspondence

- 1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, November 6, 1979, at 7:30 p.m., with the following members present:

Board members attending:

Beverly Ficek, Vice-chairman  
Jeanne Armstrong

Hugh Peniston  
Cleve Dumdi

ESD staff attending:

Superintendent Melvin Mead  
Jim Maxwell  
David Butler

Jule Crume  
Willson Maynard  
Evelyn Smith

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE OCTOBER 16 MINUTES AS PRESENTED.

Director Pensiton seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2C. It was suggested that, when an otherwise light agenda permits, discussion of issues important to the ESD and/or its programs be scheduled. A list of possible topics will be presented for Board review.

Director Peniston reported he has recently counseled with a teacher responsible for curriculum development in one of the local school districts. A potentially controversial issue relating to inclusion of the creationist view in the science curriculum has been requested by a group in the community. He noted that discussion of such issues can become quite emotional and offered the assistance of the ESD Board and staff if the district so desires.

Vice-chairman Ficek reported her husband is rapidly improving from his recent surgery and expressed appreciation to the Board and staff for the dish garden.

3. The Superintendent presented correspondence from:
  - A. Lucille Dickey, Marola Superintendent, regarding clarification of letter of authorization from Tim Travis for release of "petition;" and

3. Correspondence

4. Business Affairs

4A Financial  
Statements:  
September, 1979

4B Authorization to  
Borrow Operating  
Funds

5. Action Items

6. Discussion Items

6A Designation of  
Person Authorized  
To Access  
Personnel Files

6B ESD Program  
Reports

3. (continued)

B. Richard Hayes, Executive Director of the Cooperative Museum Commission, regarding causes for the delay in opening the Planetarium/Museum.

(The Superintendent noted that the planetarium control console will probably not be shipped until at least mid-November. This could cause an additional delay in opening.)

4A. The Superintendent presented the ESD and OTIS financial statements for September 30, 1979. It was noted the cash reserve is dwindling and it may be necessary to seek a short-term loan until adequate tax turnovers are received.

Invoice registers noted September 30, 1979, payments of:

ESD -----	\$123,582.38
OTIS -----	\$ 52,322.89

4B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS HEREBY AUTHORIZES THE SUPERINTENDENT TO BORROW FUNDS NOT TO EXCEED \$150,000, IF NECESSARY FOR CONTINUED OPERATION. THE AUTHORITY TO BORROW AND THE TERM OF ANY SUCH LOAN SHALL EXTEND UNTIL SUCH TIME AS TAX LEVY REVENUES AND/OR OTHER REVENUES OBVIATE THE NEED.

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS FICEK, PENISTON, ARMSTRONG AND DUMDI VOTING YES. (Res. 79-28)

5. No action items were presented.

6A. The Superintendent presented his recommendation for designation of persons authorized to access personnel files. The proposed resolution was discussed and action will be taken at the November 20 meeting.

Also to be presented is a resolution designating those authorized to access student records.

6B. The Superintendent presented the following 1979-80 schedule for program reports to the Board.

(a) Energy program and the schools - November 20

(b) Planetarium (at the Planetarium) - February 19

6. Discussion Items  
6D ESD Program  
Reports

7. Reports

8. Suggested Future  
Agenda Items

9. Date, Time And  
Place Of Next  
Meeting

10.&

11. Executive Session  
And Reconvene

12. Adjourn

6B. (continued)

(c) Education information service (ERIC) - March 4

(d) New OTIS applications - April

(e) Special projects (writing project) - May 20

7. No reports were presented.

8. Suggested future agenda items include:

A. Report - Energy program and the schools -  
November 20

B. Designation of persons authorized access to  
confidential files: student records and  
personnel files - November 20

C. List of potential discussion topics

D. Survey of AASA Convention workshops, etc.

9. The next regular meeting of the Lane ESD Board will  
be held Tuesday, November 20, 1979, 7:30 p.m., at  
the ESD Center, 1200 Highway 99 North, Eugene.

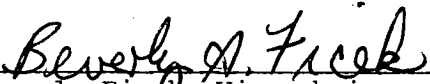
10.&


11. No executive session was held.

12. DIRECTOR PENISTON MOVED TO ADJOURN.

Director Dumdi seconded and the MOTION CARRIED WITH  
ALL PRESENT VOTING YES.

The meeting adjourned.

  
Beverly Ficek, Vice-chairman

  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, October 16, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, October 16, 1979

Agenda Topics

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
2C Board -  
Marcola  
Interviews

3. Communications

- 1A. A regular meeting of the Lane ESD Board of Directors was held Tuesday, October 16, 1979, at 7:30 p.m., with the following members present:

Board members attending:

Jack Billings, Chairman	Nile Williams
Jeanne Armstrong	Cynthia Wooten
Hugh Peniston	

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Jim Maxwell	Bob Dusenberry
Wanda Vinson	Willson Maynard
David Butler	Evelyn Smith

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE OCTOBER 9 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2C. Several Board members commented on the fine manner in which Marcola patrons conducted themselves during the Board selection interviews and commended Chairman Billings for his effective handling of the hearing.

3. The Superintendent presented correspondence from:

- A. Paul Salmon, Executive Director, AASA, regarding National League "Join the Education Team" announcements;
- B. (copy) Superintendent to ESD Board members throughout the state soliciting support for Hugh Peniston's nomination to OSBA Board;
- C. (copy) Lane ESD Board to the OSBA nominating committee expressing support for Hugh Peniston's nomination;
- D. R. J. Lippold, Umatilla District Superintendent, supporting Charles Cook's nomination to the OSBA Board representing Eastern Oregon;
- E. Walter G. Turner, Executive Director AAESA, expressing appreciation for the Superintendent's chairing an afternoon session of AAESA conference.



3. Communications

3. (continued)

- F. OSBA schedule - Grievances/Arbitration workshop - October 20;
- G. George E. Hoops, Department of Health, Education, and Welfare, confirming that the Lane ESD is now the official owner of record of the two parcels of land conveyed by HEW to Lane County by quit-claim deeds.

4. Business Affairs

- 4. The Superintendent and Wanda Vinson presented the ESD and OTIS financial statements for June 30, 1979 (year-end statements), and August 31, 1979. The statements accurately reflect the ESD's financial position.

Invoice registers noted August 31, 1979, payments of:

ESD	76,336.49
OTIS	62,750.24

5. Action Items

5A. DIRECTOR ARMSTRONG MOVED:

5A Intergovernmental  
Agreement:  
Eugene City  
Library/ESD

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT APPROVE THE INTER-GOVERNMENTAL AGREEMENT BETWEEN THE CITY OF EUGENE AND THE LANE EDUCATION SERVICE DISTRICT, FOR THE EUGENE PUBLIC LIBRARY AS PRESENTED AND RECOMMENDED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-27)

6. Discussion Items

- 6A. The Superintendent noted that proposed by-laws changes to be considered at the OSBA convention are basically "housekeeping" in nature.

6A OSBA Proposed  
By-laws Amendments

- 6B. Board plans to attend OSBA convention were incomplete. A telephone poll will be conducted by October 22 to determine Board participation.

6B OSBA Convention  
Attendance

7. Reports

- 7A. Director Williams reported briefly on the OSBA collective bargaining conference held September 27-28. Several pertinent points were noted regarding what is negotiable, items that should not be included in the contract, etc. A written report will follow. (Director Williams offered to loan his packet of information to interested Board members.)

7A OSBA Collective  
Bargaining  
Workshop

8. Suggested Future  
Agenda Items

- 8. No future agenda items were suggested.

9. Date, Time, and  
Place of Next Meeting

10. Executive Session

11. Reconvene in Public  
Session

12. Adjourn

9. The next regular meeting of the Lane ESD Board will be held Tuesday, November 6, 1979, 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.

10. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.610 to ORS 192.690 to discuss personnel matters.

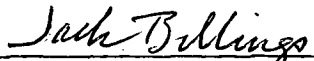
10. Chairman Billings declared the general meeting reconvened.

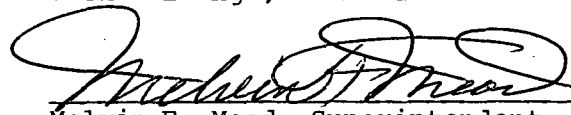
No action was taken.

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, October 9, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, October 9, 1979

Agenda Topics

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
News Clarification

Negotiations  
Workshop

Recognition  
Resolution

- 1A. A special meeting of the Lane ESD Board of Directors was called to order Tuesday, October 9, 1979, at 7:30 p.m. by Chairman Jack Billings.

Board members attending:

Jack Billings Chairman	Hugh Peniston
Beverly Ficek	Nile Williams
Jeanne Armstrong	Cynthia Wooten
Cleve Dumdi	

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Jim Maxwell	Bob Dusenberry
David Butler	Evelyn Smith

Others attending: An audience of 40 and representatives of the news and TV media.

- 1B. DIRECTOR WOOTEN MOVED TO APPROVE THE SEPTEMBER 18 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

DIRECTOR WOOTEN MOVED TO APPROVE THE SEPTEMBER 25 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2C. Director Dumdi clarified a recent news article stating he had proposed appointing only one to the Marcola board and allowing that board to then appoint the other two members. The suggestion came from a former board member, rather than from Mr. Dumdi.

Director Williams reported that the negotiations workshop he attended last week was conducted by top-notch speakers and was well worth attending. He will give a report at a later date.

Director Armstrong requested Board consideration of item 6B International Year of the Child recognition resolution prior to the Marcola board selection.

6 Action Items

6B International Year  
of the Child  
Recognition  
Resolution

6B. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT RECOGNIZE THE YEAR 1979 AS INTERNATIONAL YEAR OF THE CHILD, IN SUPPORT OF THE U.N. GENERAL ASSEMBLY'S SPECIAL FOCUS ON CHILDREN'S CONCERNS. THE BOARD SUPPORTS THE RIGHTS OF ALL CHILDREN TO:

- \* AFFECTION, LOVE, AND UNDERSTANDING
- \* ADEQUATE NUTRITION AND MEDICAL CARE
- \* FULL OPPORTUNITY FOR PLAY AND RECREATION
- \* A NAME AND NATIONALITY
- \* SPECIAL CARE, IF HANDICAPPED
- \* BE AMONG THE FIRST TO RECEIVE RELIEF IN TIMES OF DISASTER
- \* BE A USEFUL MEMBER OF SOCIETY AND TO DEVELOP INDIVIDUAL ABILITIES
- \* BE BROUGHT UP IN A SPIRIT OF PEACE AND UNIVERSAL BROTHERHOOD
- \* ENJOY THESE RIGHTS REGARDLESS OF RACE, COLOR, SEX, RELIGION, NATIONAL OR SOCIAL ORIGIN

(U.N. Declaration of the Rights of the Child)

THE BOARD FURTHER RECOGNIZES OREGON YEAR OF THE CHILD, AS ESTABLISHED BY GOVERNOR ATIYEH, AND URGE EDUCATORS TO PARTICIPATE IN THOSE ACTIVITIES WHICH ENCOURAGE THE RIGHTS OF CHILDREN AND WHICH SEEK TO MEET THEIR NEEDS.

THE BOARD PROCLAIMS THE CHILDREN OF OREGON TO BE ITS MOST VALUABLE NATURAL RESOURCE.

Director Ficek seconded the motion.

DIRECTOR PENISTON MOVED TO AMEND THE LAST SENTENCE TO:

THE BOARD PROCLAIMS THE CHILDREN OF OREGON TO BE AMONG ITS MOST VALUABLE NATURAL RESOURCES.

THE MOTION AS AMENDED CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-24)

6C Resolution Proposal

3A. Marcola Board  
Selection (and  
Remainder of Agenda  
Consideration)

Interviews:

Meeting Recessed

Statements from  
the Audience:

6C. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT PRESENT THE INTERNATIONAL YEAR OF THE CHILD RECOGNITION RESOLUTION TO THE OREGON SCHOOL BOARDS ASSOCIATION CONVENTION FOR RECOGNITION AND APPROVAL.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-25)

3A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT MOVE DIRECTLY INTO CONSIDERING MARCOLA BOARD SELECTIONS AND IF THE TIME PERMITS FOLLOWING THAT, TO FOLLOW WITH THE REMAINDER OF THE MEETING AGENDA.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The following former Marcola board members made short statements regarding their previous experience on the board, their perception of the present controversy and how it should - or should not - be handled in the interim period prior to the school board election:

Irene Walters  
Arnold Leopard  
Donald Dumas  
Donovan Fox  
Leo Paschelke  
Caroline Prickett  
Ralph Adams  
Lee Downing, Sr.  
Walter Jaques  
(Calvin Rose left the meeting without being interviewed)

DIRECTOR WILLIAMS MOVED THAT THE CHAIRMAN DECLARE A 5-MINUTE RECESS.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings declared the general meeting recessed at 9:00 p.m., and reconvened the meeting at 9:05 p.m.

DIRECTOR WOOTEN MOVED TO ACCEPT STATEMENTS FROM THE AUDIENCE - WITH DISCUSSION LIMITED TO 5 MINUTES EACH.

Director Williams seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, DUMDI, ARMSTRONG, WILLIAMS, AND WOOTEN VOTING "YES"; AND DIRECTOR PENISTON VOTING "NO."

3A. Marcola Board Selection  
(and Remainder of  
Agenda Consideration)

Statements from  
the Audience:

3B. Marcola Board Selection  
Preferential Ballot

Appointment

10. Date, Time, and Place  
of Next Meeting

3A. (continued)

Statements from the audience were received from:

Sam Sucamale  
Shirley Roth  
Keith Bates  
Gene Sheridan  
Jeff Rieden  
Christine Jostrom

3B. By general consensus, the Board agreed that no  
candidate would be appointed who received less than  
four preferential ballots.

Results of the first preferential ballot:

Irene Walters (2) - Directors Billings, Dumdi  
Arnold Leopard (1) - Director Wooten  
Donald Dumas (3) - Directors Billings, Peniston,  
Armstrong  
Caroline Prickett (5) - Directors Ficek, Williams,  
Peniston, Armstrong, Wooten  
Ralph Adams (3) - Directors Ficek, Dumdi, Williams  
Lee Downing (7) - Unanimous

Results of the second preferential ballot:

Ralph Adams (3) - Directors Ficek, Williams, Dumdi  
Donald Dumas (4) - Directors Billings, Armstrong,  
Peniston, Wooten

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD APPOINT  
CAROLINE PRICKETT, LEE DOWNING, AND DONALD DUMAS TO  
SERVE AS DIRECTORS, POSITIONS #3, #4, AND #5, OF THE  
MARCOLA SCHOOL DISTRICT 79 BOARD FOR THE REMAINDER OF  
THE CURRENT SCHOOL YEAR - JUNE 30, 1980.

Director Ficek seconded and the MOTION CARRIED WITH  
ALL PRESENT VOTING YES. (Res. 79-26)

The new board members will be sworn-in in the near  
future.

Appreciation was expressed to all candidates  
willing to serve the district for participating.

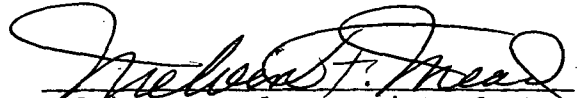
10. The next regular meeting of the Lane ESD Board will be  
held Tuesday, October 16, 1979, at 7:30 p.m., at the  
ESD Center, 1200 Highway 99 North, Eugene.

11. Meeting Adjourned

11. DIRECTOR ARMSTRONG MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED WITH  
ALL PRESENT VOTING YES.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

MFm/ES:jv  
10/12/79  
65

(NOTE: THE MEETING WAS RECORDED AND A TAPE OF THE PROCEEDINGS IS ON FILE.)

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North - P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, September 25, 1979

LANE ESD BOARD OF EDUCATION SPECIAL MEETING  
Tuesday, September 25, 1979

Agenda

1. Call to order  
Attendance

1A. A special meeting of the Lane ESD Board was called to order by Chairman Jack Billings on Tuesday, September 25, 1979, at 7:30 p.m. to consider procedures to follow in appointing three (3) members to the Marcola board following the September 18 recall election.

Board members attending:

Jack Billings, Chairman	Hugh Peniston
Beverly Ficek	Nile Williams
Cleve Dumdi	Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead	Willson Maynard
David Butler	Evelyn Smith

Others attending:

Bill Lynch, Eugene Register Guard

Marcola patrons:

Tobey Moore	June Jostrom
Arlene Moore	Darlene Kuschel
Thomas Leopard	Melinda Malone
John Ries	Ron Maloney
Arnold Leopard	Bob Reuschlein
Dee Earnest	Barbara Sheridan
Eugene Sheridan	Timothy Travis

(Three more Marcola patrons and two television reporters arrived during the meeting.)

2. E.S.D. Board legal responsibility for local board appointments

2. Chairman Billings cited ORS 332.030(5) whereby Education Service District Boards have the responsibility of appointing qualified persons to fill vacancies on local boards when, due to recall or other eventualities, a board is left without a quorum--as is now the case in the Marcola district.

Prior to opening discussion of the selection procedure to be followed, Chairman Billings noted the E.S.D. Board at its September 18 meeting had reviewed the procedure followed when a majority of the Fern Ridge board was recalled. At that time former board members were appointed who were familiar with board affairs; who had an insight in how school districts operate; and who provided a degree of unity and



2. E.S.D. Board legal responsibility for local board appointments

Statements from the audience:

Arnold Leopard

Tobey Moore

Timothy Travis

3. Marcola Board appointment procedure

Next meeting

2. (continued)

neutrality. Those appointed agreed to serve until the next director election and declared they would not seek election. Disruptive controversial issues were laid aside allowing the district's business to proceed in an orderly fashion.

Arnold Leopard asked if the ESD board could provide a quorum with one appointment and allow the Marcola board to then complete the other two appointments.

He was told that interpretation presently available indicates the ESD board must fill all vacancies.

Tobey Moore spoke in favor of the Lane ESD board's suggested procedure of appointing experienced individuals committed to serving only until June 30, thus allowing the community to elect members of its choice in the spring.

Timothy Travis noted that some former board members had taken a stand on the recall issue and that neutrality and objectivity would be difficult to obtain.

It was observed that most Marcola patrons probably had an opinion regarding the issues, but that it is the ESD board's task to select three in the interview process who displayed objectivity and neutrality so the district business could resume in an orderly way.

3. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE THE MARCOLA BOARD APPOINTMENT PROCEDURE OUTLINED AND RECOMMENDED BY THE SUPERINTENDENT AND THAT APPLICATION FORMS BE FORWARDED TO PAST BOARD MEMBERS FOR THEIR CONSIDERATION.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-20)

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS MEETING TO INTERVIEW MARCOLA BOARD CANDIDATES BE HELD TUESDAY, OCTOBER 9, AT 7:30 P.M. AT THE LANE ESD CENTER, 1200 HIGHWAY 99 NORTH, EUGENE.

3. Marcola Board appointment  
procedure

Application deadline

Application modification

4. Adjournment

3. (continued)

BE IT FURTHER RESOLVED THAT THE REGULAR ESD BOARD MEETING OCTOBER 2 BE CANCELLED AND NECESSARY BUSINESS CONDUCTED IN CONJUNCTION WITH THE MARCOLA INTERVIEW SESSION.

Director Ficek seconded and THE MOTION CARRIED WITH DIRECTORS BILLINGS, FICEK, PENISTON, WILLIAMS, AND WOOTEN VOTING "YES" AND DIRECTOR DUMDI VOTING "NO." (Res. 79-21)

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS SET A DEADLINE OF THURSDAY, OCTOBER 4, AT 5:00 P. M. TO RECEIVE APPLICATIONS FOR BOARD SELECTION.

Director Williams seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-22)

Modification of #4 of the "Marcola Board Appointment Information" form was suggested as follows, "If appointed, would you agree not to seek election to the board in the March, 1980 elections?"

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ADOPT THE APPLICATION FORMAT AS MODIFIED.

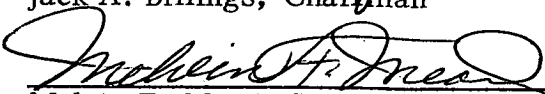
Director Dumdi seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-23)

4. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Dumdi seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Jack A. Billings, Chairman

  
Melvin F. Mead, Superintendent

EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, September 18, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, September 18, 1979

Agenda Topics

1. Call to Order  
1A Attendance

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, September 18, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman	Hugh Peniston (8:10 p.m.)
Beverly Ficek	Nile Williams
Jeanne Armstrong	
Cleve Dumdi (7:55 p.m.)	

ESD staff attending:

Superintendent Melvin Mead	Bob Dusenberry
Jule Crume	David Butler
Willson Maynard	Evelyn Smith
Jim Maxwell	

Others attending:

Barry Sproull, media specialist from Victoria, Australia

1B Minutes Approved

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE SEPTEMBER 4 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements  
2B Agenda Additions

- 2B. Superintendent Mead noted additional agenda items as follows:

6C Intergovernmental agreement (courier service)

6D Marcola School District recall election

7C Museum Commission report - Jeanne Armstrong

2C Annual Survey  
Results

- 2C. Chairman Billings presented David Butler's summary of the survey conducted by the Lane ESD at the Lane County fair. The report will be forwarded to all Board members.

2C OSBA Nominee  
Support

- 2C. Director Williams proposed that a letter, drafted by the Superintendent for Board signatures, be forwarded to the Oregon School Boards Association in support of Director Hugh Peniston's nomination to the OSBA Executive Board.

Superintendent Mead will draft the letter as proposed.

3. Correspondence

4. Business Affairs

5. Action Items

5A Budget Committee

Appointments:

Zone 2  
(1979-82)  
Jan Lively

Zone 3  
(1979-82)  
Kamy Walter

Zone 5  
(1979-80)  
Wayne Watkins

6. Discussion Items

6B OSBA Resolutions -  
Past and Potential

6C Intergovern-  
mental Agreement  
(Courier Service)

3. Superintendent Mead presented OSBA's program outline for the September 28-29 Collective Bargaining Workshop. Directors Williams and Armstrong indicated interest in attending.

4. No business affairs were presented.

5A. Director Armstrong reported that Jan Lively, McKenzie District Board; and James Bacon, Springfield District Board; have indicated interest in serving as the Zone 2 ESD Budget Committee member. Noting that the last Zone 2 appointee was from Springfield, DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY NOMINATE JAN LIVELY (McKENZIE 68) TO THE ESD BUDGET COMMITTEE FOR A THREE-YEAR APPOINTMENT AS ZONE 2 REPRESENTATIVE.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-14)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY NOMINATE KAMY WALTER (SOUTH LANE 45J) TO THE ESD BUDGET COMMITTEE FOR A THREE-YEAR APPOINTMENT AS ZONE 3 REPRESENTATIVE.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-15)

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY NOMINATE WAYNE WATKINS (BETHEL 52) TO THE ESD BUDGET COMMITTEE FOR ONE YEAR TO COMPLETE THE UNEXPIRED ZONE 5 REPRESENTATIVE TERM.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-16)

6B. Superintendent Mead and Director Peniston presented an abstract of issues resulting in resolutions adopted last year at OSBA convention for Board review. It was suggested Board members review the issues prior to the next meeting for further (and additional) consideration.

6C. Superintendent Mead and Jim Maxwell presented a proposal for an intergovernmental agreement between the City of Eugene Public Library (agent for the Lane-Douglas

6. Discussion Items

6C Intergovernmental Agreement  
(Courier Service)

6D Marcola Recall  
Election

7. Reports

7A TMR Programs  
Visitation Report

7B AAESA Legislative  
Report

6C. (continued)

Library Service Consortium) and the Lane ESD whereby the Lane ESD provides courier service to Lane County, City of Eugene, and University of Oregon libraries in conjunction with regular school district deliveries. A copy of the proposed agreement is filed with the official minutes.

Board action on the agreement will be considered on October 2nd.

6D. The Board was alerted to the ESD's role in the event the Marcola recall election is successful. A procedure used previously was to designate former Board members who did not intend to file for election to serve until the next election, thereby providing experience and continuity to the Board. The potential need to conduct a special meeting in the near future to determine a means of selection was noted.

7A. Jule Crume reviewed Dr. William Fink's report on the Mental Health Division's preliminary visitation of Lane ESD TMR programs (a copy is on file with the official minutes). The formal visitation is scheduled for February, 1980. Purpose of this visit was to provide the ESD an opportunity to respond to any recommendations for improvement prior to the formal evaluation.

While generally complimentary in nature, recommendations noted a need for consistency of ESD, PBC, and U of O programs--particularly in the areas of developing and utilizing individualized education programs (IEPs); utilization of a common data base in all programs; and for development of ESD monitoring of consistent methods of documentation and record keeping.

PBC and U of O preschool staff have been included in the ESD inservices aimed at developing consistency in all phases of the TMR program.

7B. Superintendent Mead reported briefly on his role as Oregon ESD legislative network contact for the American Association of Educational Service Agencies and his participation in its first legislative conference held in Washington, D. C. He stated the conference, included a reception for members of Congress, was not only highly successful and informative but should provide the groundwork for establishing a meaningful function and purpose for the association. Topics and presentors of the conference were noted and a written review of the conference will be provided in the near future.

7. Reports

7C Lane County  
Science Museum  
Report

7C. Director Armstrong presented a comprehensive written report of the Lane County Science Museum Commission's activities this past month, including:

1. assessing progress of the site development,
2. reviewing effects of legislation,
3. evaluating budgetary needs,
4. selecting an administrator and support staff,
5. developing and adopting goals, and
6. discussing opening the facilities.

A copy of the report is on file with the official minutes.

8. Suggested Future  
Agenda Items

8. Future agenda items include:

- A. Board resolution recognizing International Year of the Child
- B. Intergovernmental agreement - Eugene City Library/ESD

9. Date, Time, and  
Place of Next  
Meeting

9. The next regular meeting of the Lane ESD Board will be held Tuesday, October 2, 1979, 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Executive Session

10. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.610(2)(a) to discuss administrative and confidential salaries.

11. Reconvene in Public  
Session

11A Administrative/  
Confidential  
Salary

11A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE ESD AUTHORIZE A 4% SALARY INCREASE PLUS EMPLOYER PICK-UP OF 6% EMPLOYEE SHARE OF PERS ASSESSMENT FOR ADMINISTRATIVE AND CONFIDENTIAL STAFF MEMBERS.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-17)

11. Reconvene in Public Session

11B Teaching Endorsement Waiver  
Reah Harris-Lematta

11C Staff Election:  
Ann Todd

12. Adjourn

11B. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE ESD REQUEST A WAIVER OF THE TEACHING ENDORSEMENT FOR SCHOOL PSYCHOLOGIST CERTIFICATION FOR REAH HARRIS-LEMATTA AS RECOMMENDED BY THE SUPERINTENDENT.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-18)

11C. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD ELECT ANN TODD AS TEACHER OF THE TMR WITH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

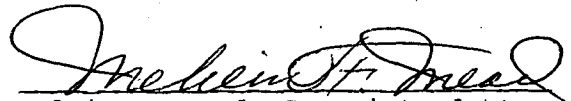
Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-19)

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Jack Billings, Chairman

  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, September 4, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, September 4, 1979

Agenda topic

1. Call to Order  
1A Attendance

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, September 4, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Jeanne Armstrong  
Cleve Dumdi

Hugh Peniston  
Nile Williams  
Cynthia Wooten (8:15)

ESD staf attending:

Superintendent Melvin Mead  
Jim Maxwell  
Bob Dusenberry  
Evelyn Smith

Jule Crume  
Willson Maynard  
David Butler

Others attending:

Melinda Eden, Eugene Register Guard  
Barry Sproull, media specialist from Victoria, Australia  
Bill McLaughlin

1B Minutes Approved

- 1B. DIRECTOR DUMDI MOVED TO APPROVE THE JULY 3, JULY 10, AUGUST 14, AND AUGUST 20 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements  
Art Publication

2. Jule Crume presented, for Board information, the recently completed art publication Scope and Sequence. Distribution to schools is being made this fall and winter.

Special Education  
Teachers -  
Handbook I

Jule Crume presented a handbook for teachers of TMRS and distributed the table of contents to apprise the Board of methods being initiated to standardize methods of recording and keeping student records, and to inform teachers of rules and policies, etc.

Media Specialist  
Visitation

Jim Maxwell introduced Barry Sproull, media specialist from Australia. Mr. Sproull is observing Lane Instructional Media Center programs throughout the month of September.



2. Statements

Agenda Additions

3. Communication

4. Business Affairs

5. Action Items

5A Approval of  
1979-80 L-COG  
Membership

5B Board Committee  
and Liaison  
Assignments,

2. (continued)

Superintendent Mead noted additional agenda items as follows:

(6D) Update on Eugene 4J strike and ESD services interfacing with it;

(6E) First reading of the proposed Lane Community College-Science Museum Commission contract for use of the planetarium by LCC.

3. No communications were presented.

4. No business affairs were presented.

5A. Acknowledging Lane ESD's failure to comply with L-COG's charter provision requiring 6-months membership termination notice, DIRECTOR DUMDI MOVED:

BE IT HEREBY RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT DIRECTS THE SUPERINTENDENT TO ISSUE PAYMENT OF THE DISTRICT'S 1979-80 MEMBERSHIP ASSESSMENT TO LANE COUNCIL OF GOVERNMENTS AND REQUESTS REVIEW OF THE DISTRICT'S CONTINUED MEMBERSHIP FOR 1980-81 AT A REGULAR BOARD MEETING DURING NOVEMBER OR EARLY DECEMBER.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-7)

5B. Chairman Billings recommended Board confirmation of the appointment of Nile Williams to the Lane ESD Advisory Council for Handicapped Children and retention of Cynthia Wooten as the ESD's delegate to the Lane Council of Governments Board.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT ENDORSE APPOINTMENT OF NILE WILLIAMS TO THE LANE ESD ADVISORY COUNCIL FOR HANDICAPPED CHILDREN, EFFECTIVE JULY 1, 1979, THROUGH JUNE 30, 1980.

BE IT FURTHER RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ENDORSE RETENTION OF CYNTHIA WOOTEN AS A CONTINUING MEMBER OF THE LANE COUNCIL OF GOVERNMENTS BOARD THOROUGH JUNE 30, 1980.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-8)

(See June 26, 1979, minutes (Res. 78-77) item 6B, for remainder of Board committee and liaison assignments for 1979-80.)

6. Discussion Items

6A Budget Committee  
Appointments

6A. A listing of current Board members from Zones 2, 3, and 5 was presented for Board consideration in appointing new Budget Committee members. Directors from those zones were requested to present their recommendation for Budget Committee appointment at the next regular meeting.

6B Board Work Session  
and Goals Committee  
Report of August 1,  
1979

6B. The Board survey to determine an appropriate time for a work session is not yet complete. The Board will be notified when more detailed information is available.

6C OSBA Annual  
Convention - Board  
Nominations and  
Resolutions

6C. Director Williams suggested that Director Hugh Peniston has exhibited strong leadership as a Board member and would be a valuable representative to the OSBA Board.

DIRECTOR WILLIAMS THEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE ESD NOMINATE HUGH PENISTON AS A CANDIDATE FOR THE OSBA EXECUTIVE BOARD.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-9)

Chairman Billings and the Superintendent were delegated to review resolution concerns evidenced in 1978 as well as present concerns and report at the next regular meeting.

6D Status of Strike  
Situation and TMR  
Classes

6D. The Superintendent indicated that one of the main topics of the August 30 and 31 inservice for ESD Special Education staff was the welfare and protection of TMR students and how the staff would interface with District 4J teachers in the event of a strike. The 4J administrative staff has been most helpful in preliminary planning for TMR classes housed in Eugene schools, and fine cooperation has been extended by EEA and Eugene teachers generally. All went smoothly with no apparent problems other than the necessity of students packing their lunch until such time as the hot lunch program is operable.

6E Planetarium Use  
Agreement (First  
Reading)

6E. The Superintendent presented copies of a proposed contract between Lane Community College and the Cooperative Museum Commission providing the community college use of the planetarium for up to 10 hours per week for a period of 33 years for a one-time \$33,000 rental fee. The contract will be presented for Board approval in its final form at a later date.

7. Reports

7A Legislative  
Summary

7A. Superintendent Mead reviewed 1979 legislation having an impact on ESDs as follows:

HB 2393 - provides an increase of 12% to be levied in 1980-81 without a vote;

HB 2383 - increases number of days to process boundary change involving two ESDs;

HB 2387 - gives ESDs authority to function as records storage agency for schools and school districts.

Other bills touched upon:

Open meeting law - provides meetings must be held within geographic boundary of the district (excepting inservice activities).

Minutes - documents no longer need to be preserved as part of the minutes.

Executive sessions - no longer need motion, Chairman states reason and declares the executive meeting in session; minutes may consist of a taped recording rather than transcription of deliberations.

Additional legislative information will be presented by the Oregon School Boards Association and Confederation of Oregon School Administrators at the Lane County School Boards Association dinner meeting, Thursday, October 18, Willamette High School.

7B Lane ESD Advisory  
Council for  
Handicapped  
Children Report

7B. Director Peniston noted that over the past two years he has observed an increasing responsiveness of the Advisory Council in moving away from controversies and providing leadership for a steadily improving and growing program for TMRs. Program evaluations are complimentary and, even through there is need for a continuum, the trend of erosion of PBC enrollment continues as other available programs become better known and accepted.

Director Peniston was commended for his sincere and sensitive dedication to the Council.

7C Oregon Year of  
the Child Report

7C. Director Armstrong, gubernatorial appointee to the Oregon Year of the Child Commission, reported that David Butler is chairing the committee coordinating local activities. Local co-hosts for the observances of the International Year of the Child are the ESD Superintendent, LCC President, superintendents of school districts 4J, 19, and 52; the Eugene librarian,

7. Reports

7C Oregon Year of  
the Child Report

7D Draft Legislation  
Report and Status  
of Teacher  
In-service

8. Future Agenda Items

9. Next Meeting

10. Executive Session

11. Reconvene in Public  
Session

11A Personnel Matters

Restricted  
Certificates of  
Accomplishment:  
Mary Simon  
Richard Hess  
Marianne Griffe

Staff Election:  
Mick Waggoner  
(Replacement for  
Corey Stout)

7C. (continued)

and other community leaders. Reports will be included  
on future agendas as activities progress.

7D. Director Wooten reported that Congress will be acting  
upon proposed draft registration legislation within  
the next 45 days. An information file and information  
packets are being developed to assist high schools in  
informing students of their rights and responsibilities.

8. Future agenda items include:

A. Budget committee appointments.

B. OSBA issues report.

9. The next regular meeting of the Lane ESD Board of  
Education will be held Tuesday, September 18, 1979, at  
7:30 p.m., at the Lane ESD Center, 1200 Highway 99  
North, Eugene.

10. Chairman Billings declared the general meeting recessed  
and called the Board into executive session under  
provisions of ORS 192.660(1)(a) and ORS 192.660(2)(d)  
to consider personnel changes and salary-related  
matters.

11. Chairman Billings declared the general meeting back  
in session and the following action was taken:

11A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
ESD REQUEST RESTRICTED CERTIFICATES FOR 1979-80 BE  
ISSUED TO MARY SIMON, SPEECH AND LANGUAGE THERAPIST;  
RICHARD HESS, PSYCHOLOGIST; AND MARIANNE GRIFFE,  
TEACHER OF THE TMR IN ACCORDANCE WITH THE SUPER-  
INTENDENT'S RECOMMENDATION (filed with the official  
minutes).

Director Peniston seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES. (Res. 79-10)

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD  
ELECT MICKEY WAYNE WAGGONER AS TEACHER OF THE TMR WITH  
CONTRACT TO BE DRAWN ACCORDING TO TERMS SEPCIFIED IN  
THE SUPERINTENDENT'S RECOMMENDATION.

Director Armstrong seconded and the MOTION CARRIED  
WITH ALL PRESENT VOTING YES. (Res. 79-11)

11. Reconvene in Public Session

Staff Promotion:  
Alan Livingston

Administrative/  
Confidential  
Salary  
Consideration

12. Adjourn

11A. (continued)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE ESD ENDORSE THE PROMOTION OF ALAN LIVINGSTON FROM GRAPHIC ARTIST TO ADMINISTRATIVE INTERN FOR 1979-80 AS OUTLINED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-12)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE ESD AUTHORIZE A 4% SALARY INCREASE PLUS EMPLOYER PICK-UP OF 6% EMPLOYEE SHARE OF PERS ASSESSMENT FOR ADMINISTRATIVE AND CONFIDENTIAL STAFF MEMBERS.

Director Armstrong seconded. Directors Peniston and Armstrong voted yes; Directors Williams, Billings, and Wooten voted no - the MOTION FAILED. (Res. 79-13)

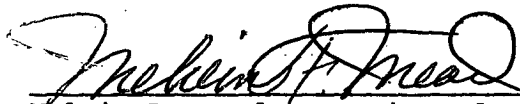
Additional information relating to current salaries and increased projections were requested for the September 18 Board meeting.

12. DIRECTOR WOOTEN MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Superintendent

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Monday, August 20, 1979

SPECIAL MEETING OF  
LANE ESD BOARD OF EDUCATION  
Monday, August 20, 1979

Agenda Topics

1A. Attendance

- 1A. A special meeting of the Lane ESD Board was held Monday, August 20, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Nile Williams  
Cleve Dumdi

Hugh Peniston  
Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead  
Evelyn Smith

Willson Maynard

Others attending:

Melinda Eden, Eugene Register-Guard

2. Executive Session

2. Chairman Billings convened the Board in executive session under provisions of ORS 192.660(2)(a) to discuss negotiations.

3. Reconvene in Regular Session

3. Chairman Billings declared the general session reconvened and the following action was taken:

4. Agreement Ratification 1979-81

4. DIRECTOR PENISTON MOVED TO APPROVE THE NEGOTIATED AGREEMENT BETWEEN LANE EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS AND LANE COUNTY EDUCATION ASSOCIATION FOR 1979-81 AS PRESENTED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-4)

Vote of  
Appreciation

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS GO ON RECORD EXPRESSING APPRECIATION OF THE EFFORTS OF NEGOTIATORS, BOARD, AND STAFF EMPLOYEES FOR THEIR EXEMPLARY SERVICES IN REACHING A TIMELY AND SATISFACTORY SETTLEMENT.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-5)

5. Staff Resignations

Cory Stout,  
Teacher of TMR

Carmen Yokum,  
Printing  
Technician

6. Next Meeting

7. Meeting Adjourned

5. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ACCEPT THE RESIGNATIONS OF CORY STOUT, TO ACCEPT ANOTHER POSITION; AND CARMEN YOKUM, TO TAKE EARLY RETIREMENT AS PRESENTED BY THE SUPERINTENDENT.

HE FURTHER MOVED THAT THE BOARD EXPRESS APPRECIATION TO MR. STOUT AND MRS. YOKUM FOR THEIR FINE SERVICES.

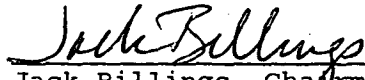
Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 79-6)

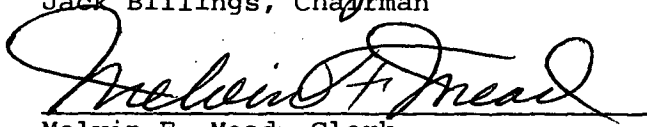
6. The next regular meeting of the Lane ESD Board of Directors will be held Tuesday, September 4, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

7. DIRECTOR WOOTEN MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

MFm/ES:jv

8/27/79

45

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, August 14, 1979

UNOFFICIAL MEETING OF  
LANE ESD BOARD OF EDUCATION  
Tuesday, August 14, 1979

Agenda Topic

1. Attendance

- 1A. Lacking a quorum, Chairman Billings cancelled the regularly scheduled August 14, 1979, ESD Board meeting and declared a "non-action" meeting to receive reports.

Board members attending:

Jack Billings, Chairman  
Jeanne Armstrong

Hugh Peniston

ESD staff attending:

Superintendent Melvin Mead  
Jule Crume  
Bob Dusenberry  
Evelyn Smith

Willson Maynard  
Jim Maxwell  
Wanda Vinson

Others attending:

Melinda Eden, Eugene Register Guard  
David Swaggarty, Insurance Agent-of-Record  
Bill Frye, Attorney

2. Statements

2. Director Peniston noted that the July 10 minutes are incomplete insofar as Resolution 79-3 does not reflect action taken on the main motion following approval of the substitute motion, the minutes should be reworted prior to being approved.

3. Communications

3. Communications presented included:

- a. Letter from George McKenzie, OAESD President, and minutes of ESD Board section meeting, June 18 and 19.
- b. Memo from Ad Hoc Committee of Managers and Administrators of Lane County to L-COG Board of Directors regarding L-COG and the A.D. Little Study.
- c. Memo and report of activities from Special Education Supervisor Marvin Wilkerson.

4. Business Affairs

4. No business affairs were presented.

5. Action Items

5. Appointment of Board liaison and committee delegates was postponed to the next regular meeting.



6. Discussion Items

6A Calendar of Board Meetings, 1979-81

6A. Correction of the Calendar of Board meetings, 1979-81, was noted as follows:

June 3, 1980

June 17, 1980

6B L-COG Membership

6B. It was noted that Lane ESD had not complied with L-COG's charter provision requiring six months notice prior to the end of the fiscal year to withdraw membership. It was recommended that the Lane ESD participate during 1979-80 and re-assess the question of continuing membership in November.

7. Reports

7A Insurance Program Status

7A. David Swaggarty, Agent-of-Record, presented a detailed analysis of ESD/OTIS insurance coverage (copy filed with official minutes). The selected carrier, United Pacific Insurance Company, again provided a substantial saving (approximately \$750) over quotations on the open market for replacement property damage coverage on buildings and equipment. Additional savings have been obtained by deleting the electronic data processing errors and omissions coverage and providing coverage through a waiver or "hold harmless" clause in the OTIS services contract.

Concluding his report, Mr. Swaggarty noted that while planetarium equipment is adequately insured he is unaware of what coverage exists for the remainder of the facilities but will investigate.

7B Gifted Child Programs and Plans

7B. Jule Crume reported on the increased recognition being given programs for the able and gifted student; and on what is being done (or not done) in various Lane County school districts, other counties, and at the state level.

Options for the able and gifted student programs include (1) advanced placement programs or dual enrollment for some course work at a higher education institution; (2) accelerated program; (3) special classes; and (4) resource rooms for up to 20% of the day.

By forming a consortium, the Lane ESD could receive state funds to provide indirect services to districts. Areas in which the ESD could provide services include (1) help in identifying the able and gifted child (perhaps through IEPs (individual education plans); (2) provide an awareness of the needs of the gifted students; (3) provide district awareness of the variety of program models; and (4) help them to develop goals and objectives for instruction.

7. Reports

7B Gifted Child  
Programs and  
Plans

7C Goals Committee  
Report

7D OSBA New Board  
Member Workshop

7E Possible Litigation  
Alert

8. Future Agenda Items

9. Next Meeting

7B. (continued)

The ESD is presently in the process of developing a resources and materials library and, in addition, has some funding within the special program area of the ISAC budget to provide limited assistance to districts if their programs have a high priority this year.

Director Peniston asked to be notified of future inservice sessions.

7C. The goals committee report and recommendations were received. The need to establish a timetable for the previously postponed Board work session was stressed. The secretary was instructed to contact Board members regarding possible meeting dates.

7D. Director Ficek's written report on the July 14-15 OSBA New Board Member Workshop was received. A copy is filed with the official minutes.

7E. Attorney William Frye, the Superintendent, and Bob Dusenberry updated the Board on threatened litigation in Texas courts by Pioneer Computer Marketing Corporation to recover the \$15,200 withheld by OTIS from the contract payment for the IBM 370 computer.

The \$15,000+ was the cost of hiring GTE Electronics technicians to trace problems that caused a three to four weeks shutdown following installation of the computer.

Attorney Frye determined that either the supplier, Pioneer Computing Marketing Corporation; the installer, Circle Computer Services; or IBM had an obligation to follow through and see that the system met all specifications. He recommended forwarding the \$15,200 to Pioneer to avoid Texas litigation and then commencing proceedings to recoup losses from one or all three of the corporations involved by filing a case in Oregon. Anticipated recovery costs, including attorney fee options, were outlined.

By consensus, the Lane ESD Board agreed with the recommendation outlined.

8. Future agenda items included:

a. Goals committee report

9. The next regular meeting of the Lane ESD Board will be held Tuesday, September 4, 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

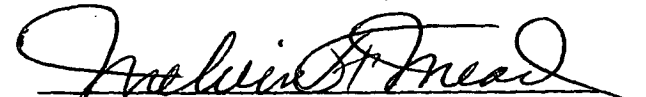
10. Executive Session

10. No executive session was held.

11. Adjourn

11. The meeting was adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

MFM/ES:jv

8/27/79

45

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, July 10, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, July 10, 1979

Agenda Topic

1. Call to Order
  - 1A Attendance

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, July 10, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Jeanne Armstrong

Hugh Peniston  
Cynthia Wooten  
Nile Williams (8:10)

ESD staff attending:

Superintendent Mead  
Jule Crume  
Willson Maynard  
David Butler

Wanda Vinson  
Jim Maxwell  
Sharon Smick

- 1B Minutes Approved

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE JUNE 26 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements
  - NSPRA Publications Awards

- 2B. David Butler reported that two Lane ESD publications have received National School Public Relations Association recognition. "Working with the Press: A Guide for the Classroom Teacher" received the NSPRA Award of Excellence and the "ESD Services Catalog" was awarded honorable mention.

The Board commended David Butler and staff members working on the prize-winning publications and requested the Superintendent to relay those commendations to the staff.

Staff Introduction  
(Sharon Smick)

In conclusion, David Butler introduced Sharon Smick. Ms. Smick has been hired as the new School-Community Relations secretary.

NSBA School Board  
Journal Subscriptions

The Superintendent proposed that, if it is convenient to the Board, it would be more efficient to submit school board journal subscriptions for ESD delivery and subsequent distribution at Board meetings. This would allow three-year subscriptions and eliminate the need for address changes.

The proposal met Board approval.

3. Communications

3. The Superintendent presented correspondence from Raymond Mullen, Superintendent of Tillamook County ESD, expressing appreciation for suggestions, materials, etc., received at his Lane ESD visit.

4. Business Affairs

4. There were no business affairs discussed.

5. Action Items

5A Board Meeting  
Calendar (Post-  
poned)

- 5A. Presentation and action on the adoption of the Board meeting calendar, 1979-81 was postponed to the August meeting.

5B Board Committee  
And Liaison  
Appointments  
(Postponed)

- 5B. Completion of Board committee and liaison appointments was postponed to the August meeting.

6. Discussion Items

6A ESD Banking  
Procedure

- 6A. The possibility of changing the ESD banking procedure from the county warrant system to a commercial bank was discussed. County and ESD legal counsel concur that the ESD can legally designate its own custodian of funds. Advantages from commercial banking include receipt of the cancelled checks (as opposed to a warrant listing); receipt of a financial statement by the 5th of the month (as opposed to 15-20th of the month). To date, there do not seem to be any disadvantageous aspects of the proposed transfer.

A Board resolution authorizing use of a particular depository will be required prior to action.

7. Reports

OTIS Report

- 7A. Director Peniston reported that the upgrading of OTIS hardware will be completed by September 1 with a subsequent 50% additional capacity than previously available. He invited the Board to the October OTIS Advisory Committee meeting now scheduled for October 19. The Advisory Council will be considering kinds of new or additional services that might be offered to districts.

Science Museum  
Commission Report:  
State Museum  
Designation

Director Armstrong reported that the Oregon legislature has authorized the establishment of the Oregon State Natural History Museum at Alton Baker Park. The museum has been designated as the State Museum--to be governed by the Science Museum Commission. A planning appropriation of \$175,000 was also authorized.

8. Future Agenda Items

8. Future agenda items include:

- A. Insurance status report: agent-of-record
- B. Gifted child programs and plans
- C. Goals Committee report

9. Date, Time, and Place  
of Next Meeting

9. The next regular meeting of the Lane ESD Board will be held Tuesday, August 14, 1979, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Executive Session

10. DIRECTOR ARMSTRONG MOVED TO GO INTO EXECUTIVE SESSION TO CONSIDER PROGRESS OF NEGOTIATIONS.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings declared the general meeting recessed and, after a five-minute recess, called the Board into Executive Session at 8:10 p.m., under provisions of ORS 192.660(2)(a) to discuss negotiations and ORS 192.660(1)(b) (8:55 p.m.) to consider personnel matters.

11. Reconvene in Regular  
Session

Grievance  
Hearing:  
(Carmen Yokum)

11. Chairman Billings declared the general meeting reconvened and the following action was taken:

DIRECTOR ARMSTRONG MOVED TO DENY THE GRIEVANCE.

Director Peniston seconded.

DIRECTOR PENISTON MOVED THE SUBSTITUTE MOTION THAT THE BOARD RESPOND TO THE GRIEVANT'S PRESENTATION, INDICATING IT HAS HEARD THE CASE ON ITS MERITS AND IS NOT PERSUADED; THE BOARD RESERVES THE RIGHT TO OBJECT TO THE PROCEDURAL ISSUES INVOLVED; AND REQUESTS ITS ATTORNEY TO DRAFT AN APPROPRIATE REPLY.

Director Williams seconded and the SUBSTITUTE MOTION WAS APPROVED WITH DIRECTORS BILLINGS, FICEK, PENISTON AND WILLIAMS VOTING YES, AND DIRECTORS ARMSTRONG AND WOOTEN VOTING NO.


THE MOTION AS SUBSTITUTED CARRIED WITH DIRECTORS BILLINGS, FICEK, PENISTON, AND WILLIAMS VOTING YES, AND DIRECTORS ARMSTRONG AND WOOTEN VOTING NO. (Res 79-3)

12. Adjourn

12. DIRECTOR PENISTON MOVED THAT THE MEETING ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
Jack Billings, Chairman

  
Melvin F. Mead, Clerk

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, July 3, 1979

Agenda Topic

1. Call to order  
IA Attendance

Public policy conference:

Executive session

Meeting reconvened

Grievance hearing

Administrative Review  
Procedure

1A. A special meeting of the Lane ESD Board of Directors was convened at 12 noon July 3, 1979, at the University of Oregon Faculty Club, 13th and University Streets, Eugene, Oregon.

Attending were Board members Jack Billings, Jeanne Armstrong, Beverly Ficek, Cynthia Wooten, Cleve Dumdi, Hugh Peniston, Nile Williams, and Melvin Mead, Superintendent.

Director Wooten mentioned a national conference on public policy and its formulation; she indicated that a number of sessions would deal with education, and expressed a desire to attend representing the E.S.D. The conference will occur in August at Bryn Mawr College, Philadelphia, Pennsylvania. By consensus, Board members agreed that Director Wooten should attend.

Chairman Jack Billings called the Board to executive session under the provisions of ORS 192.660(1)(b) to consider a personnel grievance.

The meeting was reconvened in open session.

DIRECTOR WILLIAMS MOVED THAT THE BOARD OF DIRECTORS HEAR ARGUMENTS AND EVIDENCE RELATING TO THE MERITS OF THE GRIEVANCE CLAIMED BY CARMEN YOKUM.

Director Dumdi seconded the motion. THE MOTION CARRIED, WITH ALL PRESENT VOTING YES. (Res. 79-1)

DIRECTOR WILLIAMS MOVED THAT THE SUPERINTENDENT BE INSTRUCTED TO DEVELOP A FORMAL PROCEDURE FOR THE ADMINISTRATIVE REVIEW OF PROPOSED AND/OR CLAIMED REDEFINITIONS OF JOB RESPONSIBILITIES AND JOB DESCRIPTIONS; WITH SUCH PROCEDURE TO BE PRESENTED TO THE BOARD FOR ITS REVIEW AND APPROVAL.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Adjourn

DIRECTOR DUMDI MOVED TO ADJOURN.

The motion was seconded by Director Ficek and CARRIED  
WITH ALL PRESENT VOTING YES.

The meeting was adjourned.

Jack Billings  
Jack Billings, Chairman

Melvin F. Mead  
Melvin F. Mead, Superintendent

MFM:es

45



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, June 26, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, June 26, 1979

Agenda Topic

1. Call to Order  
1A Attendance

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, June 26, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman	Cleve Dumdi
Beverly Ficek	Hugh Peniston
Jeanne Armstrong	Nile Williams

ESD staff attending:

Superintendent Melvin Mead	Wanda Vinson
Bob Dusenberry	Ernie Ediger
David Butler	Evelyn Smith
Willson Maynard	

Others attending:

Melinda Eden, Eugene Register-Guard  
Attorneys Bill Frye and Laurie Smith  
Alice Carnes

1E Minutes Approved

- 1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE JUNE 12 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements

- 2C. Chairman Billings noted that items 5A and 6A regarding employment of personnel will be discussed in Executive Session.

3. Communications

3. The Superintendent presented correspondence from:

- a. Jule Crume (to Vernon Smith) regarding the ESD Board position on issues connected with the TMR children attending Pearl Buck Center;
- b. Mike Johnson, Roosevelt Junior High teacher, regarding quality program presented by Kermit Horn and Kim Kimerling;
- c. Marv Wilkerson, reporting activities for May, 1979, at the Eugene Hearing and Speech Center;
- d. Attorney Robert Krambs, proposing an indemnification agreement between Lane ESD and Pearl Buck Center whereby the Lane ESD would assume responsibility for potential liability incurred following placement of a student at PBC; and

3. Communications

4. Business Affairs

5. Discussion Items

5A Board/Counsel  
Relationships  
(Executive Session)

Reconvene in  
Regular Session

6. Action Items

6A Designation of  
Legal Counsel

6B Board Committee  
and Liaison  
Assignments,  
1979-80

3. (continued)

- e. Attorney William Frye's counsel that the Lane ESD not agree to indemnify PBC for its own negligence.

- 4A. The May, 1979, financial statements were presented. Invoice registers noted May, 1979, payments of:

ESD - \$150,664.16

OTIS - 39,478.98

- 5A. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to consider employment of personnel.

Chairman Billings declared the general session reconvened at 8:15 p.m.

The following action was taken:

- 6A. DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES WILLIAM F. FRYE AS LEGAL COUNSEL FOR THE 1979-80 FISCAL YEAR.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-76)

- 6B. Chairman Billings recommended appointing Directors to committee and liaison assignments, effective July 1, 1979, to June 30, 1980, as follows:  
Cooperative Science Commission--Jeanne Armstrong (re-assignment);

OTIS Advisory Council--Hugh Peniston (re-assignment);  
and

Lane ESD Advisory Council for Handicapped Children--  
Hugh Peniston (re-assignment).

Under consideration is an interim appointment to relieve Director Peniston of his current double assignment.

It was noted that there is no need at the present for a Board representative on the L-COG Council.

Appointment to the Board negotiating team is still under consideration.

6B. Board Committee  
and Liaison  
Assignments,  
1979-80

6B. (continued)

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS CONFIRM RE-APPOINTMENTS OF DIRECTOR ARMSTRONG TO THE COOPERATIVE SCIENCE COMMISSION AND DIRECTOR PENISTON TO THE OTIS ADVISORY COMMITTEE AND THE LANE ESD ADVISORY COUNCIL FOR HANDICAPPED CHILDREN FROM JULY 1, 1979, TO JUNE 30, 1980, AS RECOMMENDED.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-77)

6C. Board Policy  
Revision: Board  
Voting Procedure

6C. Following discussion of the proposed policy revision of the Board voting procedure, DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS REVISE VOTING PROCEDURES OUTLINED IN BOARD POLICY SECTION 105.6 AS FOLLOWS:

"THE AFFIRMATIVE VOTE OF A MAJORITY OF BOARD MEMBERS PRESENT BUT IN NO CASE LESS THAN THREE BOARD MEMBERS IS REQUIRED TO PASS ANY RESOLUTION OF THE BOARD."

Director Dumdi seconded and the MOTION CARRIED WITH DIRECTORS BILLINGS, PENISTON, FICEK, DUMDI AND ARMSTRONG VOTING YES AND DIRECTOR WILLIAMS VOTING NO. (Res. 78-78)

6D. Board Calendar:  
1st and 3rd  
Tuesdays

6D. A proposal to establish Board meeting dates so as to avoid conflict with local board meeting dates was discussed.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT THAT COMMENCING SEPTEMBER 6, 1979, AND CONTINUING UNTIL A DIFFERENT DETERMINATION IS MADE, THE REGULAR MEETING DATES OF THIS BOARD SHALL BE THE FIRST AND THIRD THURSDAY OF EACH MONTH.

Director Peniston seconded the motion.

DIRECTOR DUMDI MOVED TO AMEND THE MOTION BY STRIKING OUT "September 6" AND INSERTING "September 4," AND STRIKING OUT "Thursday" AND INSERTING "Tuesday."

Director Ficek seconded and the AMENDMENT CARRIED WITH DIRECTORS BILLINGS, FICEK, DUMDI, ARMSTRONG, AND WILLIAMS VOTING YES, AND DIRECTOR PENISTON VOTING NO.

THE MOTION AS AMENDED CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-79)

- |   |   |
|---|---|
| <p>7. <u>Reports</u></p> <p>8. <u>Future Agenda Items</u></p><br><br><br><br><br><p>9. <u>Next Meeting</u></p><br><br><p>10. <u>Executive Session</u></p><br><br><p>11. <u>Reconvene in<br/>Regular Session</u></p> <p>Staff Resignation:<br/>Dick Stockman; IMC<br/>Field Services<br/>Specialist</p><br><br><p>Staff Election:<br/>Susan Conti,<br/>School Psychologist</p><br><br><br><br><br><br><br><br><br><br><p>Special Meeting:<br/>July 3, 1979</p> | <p>7. There were no reports.</p> <p>8. Future agenda items included:</p> <p style="padding-left: 40px;">A. Remainder of Board committee and liaison appointments</p> <p style="padding-left: 40px;">B. Consider scheduling budget committee meetings on 2nd and 4th Thursday.</p> <p>9. The next regular meeting of the Lane ESD Board will be held Tuesday, July 10, 1979, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.</p> <p>10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session at 9 p.m. under provisions of ORS 192.660(1)(b) to consider personnel matters.</p> <p>11. Chairman Billings declared the general session reconvened and the following action was taken:</p> <p style="padding-left: 40px;">DIRECTOR ARMSTRONG MOVED TO ACCEPT THE RESIGNATION OF DICK STOCKMAN WITH REGRET, TO CONGRATULATE HIM ON HIS NEW POSITION, AND TO THANK HIM FOR HIS SERVICES AT THE LANE ESD.</p> <p style="padding-left: 40px;">Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-80)</p> <p style="padding-left: 40px;">DIRECTOR WILLIAMS MOVED:</p> <p style="padding-left: 40px;">BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT ELECTS SUSAN CONTI TO A POSITION AS SCHOOL PSYCHOLOGIST FOR THE 1979-80 SCHOOL YEAR, WITH PLACEMENT ON THE SALARY SCHEDULE AS RECOMMENDED.</p> <p style="padding-left: 40px;">Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-81)</p> <p style="padding-left: 40px;">DIRECTOR DUMDI MOVED:</p> <p style="padding-left: 40px;">BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE EDUCATION SERVICE DISTRICT SEEK LEGAL COUNSEL ON VALIDITY OF AN ALLEGED GRIEVANCE.</p> <p style="padding-left: 40px;">BE IT FURTHER RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE ESD MEET TUESDAY, JULY 3, 1979, AT THE UNIVERSITY OF OREGON'S FACULTY CLUB AT 12 NOON REGARDING LEGAL COUNSEL.</p> <p style="padding-left: 40px;">Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-82)</p> |
|---|---|

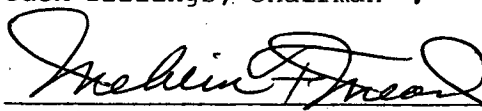
12. Adjourn

12. DIRECTOR FICEK MOVED THAT THE MEETING ADJOURN.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

MM/ES:jv

7/2/79

45

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, June 12, 1979

LANE EDUCATION BOARD OF EDUCATION MEETING  
Tuesday, June 12, 1979

Agenda Topic

1. Call to Order  
1A Attendance

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, June 12, 1979, at 7:30 p.m.

Board members attending:

Jack Billings Chairman	Hugh Peniston
Beverly Ficek	Cynthia Wooten
Jeanne Armstrong	

ESD staff attending:

Superintendent Melvin Mead	Bob Dusenberry
Jim Maxwell	David Butler
Jule Crume	Ben Jones
Willson Maynard	Evelyn Smith

News media attending: Melinda Eden, Eugene Register-Guard.

1B Minutes Approved

- 1B. DIRECTOR PENISTON MOVED TO APPROVE THE MAY 8 AND MAY 22 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements  
2B Staff Publication

- 2B. David Butler commented on "Working with the Press--A Guide for the Classroom Teacher," which Board members had received. Distribution and teacher workshops are planned for this fall.

3. Communications

3. The Superintendent presented correspondence from:

- A. State Superintendent Verne Duncan, regarding approval of the ESEA Title IV-C Lane Math Problem Solving Project;
- B. Lane County Planning Division regarding the Preliminary Greenway Plan;
- C. Charles Seger, Linn-Benton ESD Superintendent, expressing appreciation for the opportunity to join Lane in the cooperative purchasing program;
- D. James Ford, Westridge (Oakridge) School Principal, expressing appreciation for David Butler's assistance in developing a slide show presentation about the school;

3. Communications

3. (continued)

- E. Superintendent Mead, regarding the Montgomery County visit;
- F. Betty Lou Snyder, Pearl Buck Center Parent Committee, regarding developing harmony and cooperation between PBC and the public schools in dealing with the school age TMR population; and
- G. Sue Lewis, expressing appreciation of the LESD Advisory Council for Handicapped Children to Cheryl McKinney for her assistance in meeting arrangements and recording of minutes.

4. Business Affairs

4A Bid Award: OTIS  
Forms and Supplies

4A. DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AWARDS BIDS TO THE RECOMMENDED VENDORS IN THE AMOUNTS SHOWN FOR THE PURCHASE OF FORMS AND SUPPLIES FOR THE OREGON TOTAL INFORMATION SYSTEM (OTIS).

Globe Ticket Co.	\$ 7,200.00
International Business Forms	1,857.80
Moore's Business Forms	21,648.00
Uarco, Inc.	3,601.00
	<u>\$34,306.80</u>

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-65)

5. Action Items

5A Organization

of Board, 1979-1981

5A. Chairman Billings declared nominations open for Chairperson.

Director Wooten-nominated Director Billings.

DIRECTOR PENISTON MOVED THAT NOMINATIONS CEASE.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings declared nominations open for Vice-Chairperson.

Director Wooten nominated Director Ficek.

DIRECTOR PENISTON MOVED THAT NOMINATIONS CEASE.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY CASTS ELECTIVE

5. Action Items

5A Organization  
of Board,  
1979-1981

5A. (continued)

BALLOTS FOR DIRECTOR JACK BILLINGS FOR THE POSITION OF CHAIRPERSON AND FOR DIRECTOR BEVERLY FICEK FOR THE POSITION OF VICE-CHAIRPERSON. THESE OFFICERS ARE ELECTED TO SERVE IN SUCH CAPACITIES FROM JULY 1, 1979, TO JUNE 30, 1981.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-66)

5B Designation of  
Clerk and Budget  
Officer

5B. DIRECTOR FICEK MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES MELVIN F. MEAD AS CLERK OF THE BOARD AND BUDGET OFFICER FOR THE 1979-80 FISCAL YEAR.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-67)

5C Authorization  
of Clerk's  
Bond

5C. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZE RENEWAL OF THE CLERK'S BOND FOR THE AMOUNT OF \$50,000 FOR THE 1979-80 FISCAL YEAR.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-68)

5D Authorization of  
Signatories

5D. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES MELVIN F. MEAD, WANDA VINSON, AND WILLSON T. MAYNARD AS SIGNATORIES FOR ALL ESD ACCOUNTS.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-69)

5E Appropriation of  
Budget 1979-80

5E. DIRECTOR PENISTON MOVED RESOLUTIONS 78-70, 78-71, AND 78-72 AS FOLLOWS:

RESOLUTIONS ADOPTING BUDGET, LEVYING TAXES, AND MAKING APPROPRIATIONS

1. BE IT RESOLVED THAT THE BOARD OF DIRECTORS HEREBY ADOPTS THE 1979-80 BUDGET APPROVED BY THE BUDGET COMMITTEE OF THE LANE EDUCATION SERVICE DISTRICT ON FEBRUARY 6, 1979, NOW ON FILE IN THE OFFICE OF THE SUPERINTENDENT. (Res. 78-70)



5. Action Items

5E Appropriation of  
Budget 1979-80

5E. (continued)

2. BE IT RESOLVED THAT THE BOARD OF DIRECTORS LEVIES THE TAXES PROVIDED FOR IN THE BUDGET ADOPTED IN RESOLUTION 78-70 ABOVE IN THE AGGREGATE AMOUNT OF \$7,193,948 AND THAT THESE TAXES ARE HEREBY LEVIED UPON ALL TAXABLE PROPERTY WITHIN THE LANE EDUCATION SERVICE DISTRICT AS OF 1 A.M., JANUARY 1, 1979. (Res. 78-71)
3. BE IT RESOLVED THAT THE AMOUNTS FOR THE FISCAL YEAR BEGINNING JULY 1, 1979, AND FOR THE PURPOSES SHOWN ARE HEREBY APPROPRIATED AS FOLLOWS:  
(Res. 78-72)

GENERAL FUND

Instruction	652,229	
Instruction - handicapped		
child	<u>221,006</u>	873,235
Supporting services		2,069,488
Community services		-0-
Interagency/fund (transfers)		668,600
Debt service		15,000
Operating contingencies		<u>77,025</u>
Total General Fund Appropriations		\$ 3,703,348

OTIS FUND

Data Processing	1,795,500	
Operating contingencies	<u>150,000</u>	
Total OTIS Fund Appropriations		\$ 1,945,500

TITLE I FUND

Instruction	<u>108,336</u>	
Total Title I Fund Appropriations		\$ 108,336

CLEARING ACCOUNT FUND

Supporting services (joint purchasing)	<u>390,000</u>	
		\$ 390,000

EQUIPMENT REPLACEMENT RESERVE

Intragovernmental service	<u>16,500</u>	
		\$ 16,500

WORKING CAPITAL FUND - Clearing Account

Intragovernmental service	<u>30,000</u>	
		\$ 30,000

5. Action Items

5E Appropriation of  
Budget 1979-80

5E. (continued)

SCHOOL SUPPORT FUND

Apportionment of Funds to Component	3,843,063
Districts of ESD in an Amount to be Designated by the State Department of Education	\$ <u>3,843,063</u>
TOTAL APPROPRIATIONS	\$10,036,747

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-70, 78-71, and 78-72)

5F Designation of  
Auditors

5F. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY DESIGNATES BABCOCK AND SOLIN, P.C., AS AUDITORS FOR THE 1979-80 FISCAL YEAR.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-73)

5G Designation of  
Legal Counsel  
(Postponed)

5G. It was suggested that Attorney Bill Frye be invited to the next Board meeting to discuss school law, ESD Board/attorney relationships, etc., prior to designation of legal counsel for the 1979-80 fiscal year.

DIRECTOR PENISTON MOVED TO TABLE THE RESOLUTION DESIGNATING LEGAL COUNSEL.

Director Ficek seconded and the MOTION TO TABLE CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-74--tabled)

5H Review of Board  
Committee and  
Liaison Appoint-  
ments (Postponed)

5H. Chairman Billings indicated he will be contacting Board members informally to determine their area of interest prior to formal Board action on Board committee and liaison appointments.

6. Discussion Items

6A L-COG Membership,  
1979-80

6A. The Board discussed its current voting policy requiring an affirmative vote of a majority of the Board (4) to take action. Consensus of the Board indicated a need to modify that policy to permit a majority of a quorum to conduct Board business.

Chairman Billings ruled that under the present voting policy, the L-COG question could be reconsidered if the dissenting vote or one of those absent from the April 10 meeting so moved.

6. Discussion Items  
6A L-COG Membership,  
1979-80

6B Summer Board  
Meeting Schedule

7. Reports  
7A Micro-processors  
in Education

6A. (continued)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS RECONSIDER THE QUESTION OF CONTINUING MEMBERSHIP IN LANE-COUNCIL OF GOVERNMENTS FOR THE 1979-80 SCHOOL YEAR.

Director Wooten seconded and the RESOLUTION LOST WITH DIRECTORS BILLINGS AND WOOTEN VOTING YES; DIRECTOR ARMSTRONG VOTING NO: AND DIRECTORS PENISTON AND FICEK ABSTAINING. (Res. 78-51 (2))

6B. DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ADOPT THE FOLLOWING SUMMER SCHEDULE OF MEETINGS:

Tuesday, June 26, 1979

Tuesday, July 10, 1979

Tuesday, August 14, 1979

Director Peniston seconded and the MOTION PASSED WITH ALL PRESENT VOTING YES. (Res. 78-75).

The Superintendent proposed that the Board's regular meeting dates be changed to the first and third Thursday of each month. He explained that this would avoid conflicts with the current meeting dates of any local school district. The current 2nd-and-4th Tuesday schedule conflicts with two local Boards.

He also suggested that the Board may wish to consider at some future time moving to a pattern of one formal meeting and one work session each month.

By consensus it was determined that the recommendation concerning changing dates will be considered for action at the next meeting.

7A. Ben Jones displayed two micro-computers and reported on use of this type of equipment by local school districts, the Lane ESD, and OTIS. The micro-computer, a stand-alone unit, is relatively inexpensive; many companies are introducing such equipment. It is relatively easy to use, but has not yet demonstrated reliability of the unit or versatility in software programs available for educational purposes.

Lane ESD and OTIS micro-processors are used to demonstrate capabilities to interested districts. In addition, they have been provided on a rental basis to districts in order for them to gain experience prior to purchase.

7. Reports

7A Micro-processors  
in Education

7A. (continued)

Among districts purchasing their own micro-computers are Fern Ridge, Junction City, Eugene, Springfield, and Oakridge. Primarily utilized in junior and senior high to teach computer science concepts, they have also proven to be effective as motivation tools in the elementary grades and with the under-achiever, the low-achiever, and the gifted.

In conclusion, Ben Jones stated that OTIS is adopting a "wait-and-see" attitude regarding further utilization of the micro-processor in education. There are no standards developed as yet but it is believed the micro-processor is here to stay and it will find its own level of usefulness in schools.

8. Suggested Future  
Agenda Items

8. Future agenda items included:

- A. Voting policy modification
- B. Regular Board meeting schedule
- C. Board committee and liaison review and appointments

9. Date, Time, and Place  
of Next Meeting

9. The next regular meeting of the Lane ESD Board will be held on Tuesday, June 26, 1979, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Executive Session

10. DIRECTOR ARMSTRONG MOVED THAT THE BOARD CONVENE IN EXECUTIVE SESSION UNDER PROVISIONS OF ORS 192.660(2)(a) TO DISCUSS NEGOTIATIONS.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(2)(a) to consider negotiations and personnel records.

11. Reconvene in Regular  
Session

11. Chairman Billings declared the general session reconvened.

No action was taken.


12. Adjourn

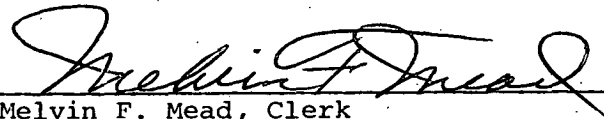
12. DIRECTOR ARMSTRONG MOVED THAT THE MEETING ADJOURN.

12. Adjourn

12. Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

55  
MFM/ES:jv  
6/21/79

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 22, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, May 22, 1979

Agenda Topic

1. Call to Order  
1A Attendance

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, May 22, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Cleve Dumdi

Hugh Peniston  
Nile Williams  
Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead  
Jim Maxwell  
Bob Dusenberry  
Wanda Vinson

Jule Crume  
Willson Maynard  
David Butler  
Evelyn Smith

Others attending:

Terry Gieger, Lane Community College student  
Vicki Hall

2. Statements  
2C Board: Agenda  
Items

- 2C. Additional agenda items were noted as follows:

6A Board worksession - June 1-2

8E L-COG dues consideration

3. Communications

3. Correspondence was presented from:

- A. Tom Rigby, OSBA, regarding Evaluation/Dismissal Workshop, June 12-14, Valley River Inn, Eugene;
- B. Marv Wilkerson, regarding April, 1979, activities report, Eugene Hearing and Speech Center;
- C. COSA, regarding Preparing for a Strike Workshop, June 27-29, Kah-Nee-Ta, Warm Springs; and
- William Frye, attorney, regarding status of May 8 vote to consider L-COG membership dues and his discussion with Orval Etter, counsel for L-COG.

4. Business Affairs

4A Financial  
Statements

4A. The April, 1979, financial statements were presented.

Invoice registers noted, April, 1979, payments of:

ESD - \$347,431.67

OTIS - 53,996.46

4B Bid Awards:  
S.O.A.P.C.  
(Southern Oregon  
Audiovisual  
Purchasing  
Consortium)

4B. Jim Maxwell presented, and recommended approval of, a bid award summary for purchase of audiovisual equipment and supplies for the Southern Oregon Audiovisual Purchasing Consortium (S.O.A.P.C.) as follows:

A. & G. Associates	\$ 3,817.48
Audio Visual Supply	18,953.95
Ralph Butterworth, Inc.	19,842.35
Educational Systems, Inc.	54,742.43
General Binding Sales Corp.	15,300.06
Moore's AV Supply	13,466.90
NWI-Photo Sound	62,601.30
	<u>\$188,724.47</u>

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AWARDS BIDS TO THE RECOMMENDED VENDORS IN THE AMOUNTS SHOWN FOR THE PURCHASE OF AUDIOVISUAL EQUIPMENT AND SUPPLIES FOR PARTICIPANTS IN THE SOUTHERN OREGON AUDIOVISUAL PURCHASING CONSORTIUM (S.O.A.P.C.).

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-60)

4C Bid Award:  
Additional Parking  
Facilities

4C. The Superintendent reported that bids for additional parking were low, as predicted. The allocated funds are sufficient to provide for the basic bid and alternate 1. He recommended awarding the basic bid of \$15,546.00 to Wildish Construction Company; and Board consideration of the alternate bids (alternate 1--\$3,783.00; alternate 2--\$4,226.00).

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AWARD THE BID OF \$23,555.00 FOR THE BASIC BID PLUS ALTERNATES 1 AND 2 TO WILDISH CONSTRUCTION COMPANY AS RECOMMENDED TO PROVIDE ADDITIONAL PARKING FACILITIES ACCORDING TO RECOMMENDED SPECIFICATIONS AND TIMELINE.

Director Dumdi seconded and the MOTION CARRIED; DIRECTORS DUMDI, FICEK, PENISTON, AND WILLIAMS VOTING YES; DIRECTORS BILLINGS AND WOOTEN VOTING NO. (Res. 78-61)

5. Action Items

5A Oath of Office  
to Director  
Williams

5B Appointments to  
ESD Advisory  
Council on  
Handicapped  
Children

5C Personnel  
Election - 1979-  
80 School Year  
Marta Turksel  
John J. McDonnell

6. Discussion Items

6A Board Workshop  
Retreat

7. Reports

7A AVA Conference:  
Cleve Dumdi

5A. The oath of office was administered by Chairman Billings to Director Williams (at-large, position #7).

Term of office is July 1, 1979, to June 30, 1983.

5B. The Superintendent presented (and endorsed) the Lane ESD Advisory Council on Handicapped Children's recommendation for Council appointments from July, 1979, to June, 1981.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPOINT DOUG ROSS, SHIRLEY NEWELL, AND BODIE SMITH (PARENT REPRESENTATIVES) AND ALAN REEDER AND WANDA SMITH (PROFESSIONAL REPRESENTATIVES) TO THE ADVISORY COUNCIL ON HANDICAPPED CHILDREN AS RECOMMENDED.

BE IT FURTHER RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPOINT DIRECTOR HUGH PENISTON (ESD BOARD REPRESENTATIVE) TO THE ESD ADVISORY COUNCIL ON HANDICAPPED CHILDREN. TERMS OF THE APPOINTMENT: JULY 1, 1979, TO JUNE 30, 1981.

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-62)

5C. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ELECT, AS RECOMMENDED, THE FOLLOWING CERTIFICATED PERSONNEL.

Marta Turksel - Field Instruction Environmental  
Education - B.S. Step 2

John Joseph McDonnell - teacher secondary TMR -  
M.A. Step 2

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-63)

6A. The June 1-2 ESD Board retreat work session was cancelled because of schedule conflicts. A survey will be made to determine if a session can be slated in the near future.

7A. Director Dumdi reported on the American Vocational Association Conference held in Hawaii. He stated he had also attended the Hawaii State Advisory Council meeting and that the coordinated islands' programs and problems pretty much parallel our own. Slides depicting various aspects of the trip were shown.



7. Reports

7B NSBA Conference:  
Williams, Billings,  
Superintendent

7B. (continued)

Directors Billings, Williams, and the Superintendent reported on NSBA general and clinic sessions attended, specifically noting speakers, negotiations, special education programs, effective Board charmanship, etc.

Of special interest was the Montgomery County, Maryland visitation. It was noted that Maryland provides a much more comprehensive continuum of student services than is presently provided by Lane County. Considering the normal child in the classroom as the foundation, six additional steps are provided ranging from regular classroom, combination classroom/learning disabilities resources room, special education class, separate centers, to specialized facilities (school for blind, etc.).

A need for Lane County special education programs to develop a comprehensive direction was expressed. A logical start would be an ad hoc committee appointed at superintendents' meeting - charged with developing recommendations and goals for handicapped children programs in Lane County and, specifically, determining ESD and local district roles in providing these services.

7C Ad Hoc Committee  
Report: Jule  
Crume

7C. Jule Crume reported that the Ad Hoc Committee on the Pearl Buck Center 11-month year had met and received from Martin Waechter, the evaluation plan proposal.

The evaluation instrument will gather data on:

1. student performance (degree of increased retention) using student progress records,
2. effect of year-round program on families,
3. effect of the program on the staff

Mr. Waechter indicated PBC will need technical services in the evaluation and in conducting the evaluation.

Bill Fink, Mental Health Division, indicated that the information gathered will be valuable to Mental Health and other agencies. The Mental Health Division is in a position to assist with the technical service and is also interested in assisting in the evaluation.

One problem area exists--the instrument developed to test family stress should be carried out on a weekly basis this summer with youngsters not in an 11-month program and again next year with a group of children who are in the program. It is estimated that approximately \$1,000 is needed to conduct the testing and the Ad Hoc Committee is asking if the ESD could financially support this aspect of the program.

7. Reports

7C Ad Hoc Committee  
Report: Jule  
Crume

8. Future Agenda Items

9. Date, Time, Place  
of Next Meeting

10. Executive Session

11. Reconvene in Public  
Session

7C. (continued)

General consensus of the Board was that \$1,000 can be made available to support this program.

8. Future Agenda items include:

A. Appropriation of 1979-80 budget - June 12

B. Organization of Board for 2-year period 1979-81 - June 12

C. Other annual designations:

Election of clerk and budget officer

Authorization of clerk's bond

Authorization of signatories for checks

Designation of auditors

Designation of legal counsel

D. Annual review--Board committee appointments

E. L-COG dues consideration

F. Report on what ESD is doing for gifted child

9. The next regular meeting of the ESD Board will be held Tuesday, June 12, at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.

10. Chairman Billings relinquished the chair to Vice-Chairman Ficek.

DIRECTOR BILLINGS THEN MOVED TO GO INTO EXECUTIVE SESSION UNDER PROVISIONS OF ORS 196.660 (2)(b) TO CONSIDER PERSONNEL RECORDS.

Director Williams seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

11. Vice-Chairman Ficek declared the general meeting back in session and the following action was taken:

DIRECTOR BILLINGS MOVED TO APPROVE A 5% MERIT INCREASE IN SALARY FOR BILL LAND.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-64)

12. Adjourn

12. DIRECTOR BILLINGS MOVED TO ADJOURN.

Director Dumdi seconded and the MOTION CARRIED WITH  
ALL PRESENT VOTING YES.

The meeting adjourned.

*Jack A. Billings*

Jack Billings, Chairman

*Melvin Mead*

Melvin Mead, Clerk

MM/ES:jv

5/30/79

60

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, May 8, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, May 8, 1979

Agenda Topic

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2B Superintendent  
Agenda Revision

2C Board  
Planetarium

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, May 8, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Jeanne Armstrong

Hugh Peniston  
Cynthia Wooten  
Cleve Dumdi

ESD staff attending:

Superintendent Melvin Mead  
Jim Maxwell  
Bob Dusenberry  
Wanda Vinson

Jule Crume  
Willson Maynard  
David Butler  
Evelyn Smith

- 1B. Corrections (underscored) to the April 10 minutes noted:

Page 4, #6A--BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ENDORSES WITHOUT APPROVING....

Page 5, item #6C--Director Williams seconded and the MOTION CARRIED....

DIRECTOR WOOTEN MOVED TO APPROVE THE APRIL 10 MINUTES AS CORRECTED.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

- 2B. Agenda revisions noted:

7A--postponed until later date--OTIS Instructional Services Program Report.

5B--added--Swearing-in of reelected Board members.

- 2C. Director Armstrong reported on the Science Museum Commission tour of the nearly completed planetarium building. The dome is installed and the planetarium is expected to be operational by September. It is anticipated that the staff will be transferring to the complex in the near future.

2. Statements

2C Board

Board Action Binding

2C. (continued)

Director Peniston called attention to the April 10 minutes regarding Resolutions 78-51 and 78-56. In both instances the resolution was lost by virtue of the Board's policy requiring four affirmative votes, and in each instance a request was voiced that the issue be reconsidered at the next meeting.

Director Peniston pointed out that Robert's Rules of Order Newly Revised, the Board's adopted parliamentary guide, specifies that a motion for reconsideration can only be entered by a member of the prevailing side (Rule 36). In these instances, any motion to reconsider would have to be made by the Director who was present and voted no, or by one of the absentees.

3. Communication

3. Communciations included:

- A. Information from Tom Rigby, OSBA, regarding the July 14-15 New School Board Members/Newly-Elected Board Chairmen Conference;
- B. Correspondence from Don Carter, Chairman of Lane County Economic Improvement Commission, Lane Council of Governments, indicating that the recently amended set of bylaws places school districts, utility districts, and the Lane ESD in an advisory, non-voting role;
- C. Memo from Vern Meyer, Chairman, L-COG Board, inviting elected officials to the Evaluation Study presentation, May 10;
- D. Confirmation of Bill Land's appointment as Vice Chairman of Research of the ASBO Data Processing Research Committee; and
- E. Letter from Lee Holden, Bethel Testing Council, expressing appreciation for Jim Swanson's assistance in developing improved testing methods.

4. Business Affairs

4A Financial

Statements - March

- 4A. The Superintendent presented the ESD and OTIS financial statements for March, 1979. The statements accurately reflect the ESD's financial position.

Invoice registers noted, March, 1979, payments of:

ESD - \$204,063.29

OTIS - 60,721.10

4. Business Affairs

4B Bid Awards:

Cooperative Purchasing - Audio-visual Supplies, Library Supplies, Office and Instructional Supplies, Paper Products, Art Supplies, Filing Cabinets

4B. DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT AWARDS BIDS TO THE RECOMMENDED VENDORS IN THE AMOUNTS SHOWN FOR THE PURCHASE OF GOODS AND SUPPLIES FOR PARTICIPANTS IN THE COOPERATIVE PURCHASING PROGRAM:

Alvin & Co.	\$ 27.50
AVES	1,165.23
Boise Cascade	7,102.94
Brodart	1,842.51
Brooks Office & Equipment	2,802.09
Butterworth & Co.	1,677.86
C2F, Inc.	30,435.89
Colonial Flag	1,805.55
Columbia Ribbon & Carbon Co.	13,442.03
Elan	1,347.13
Elgin School Supply	530.68
Frankel Manufacturing	173.76
Gaylord	1,192.97
General Binding Corp.	4,967.17
3M Business Equipment	2,932.07
MacMillan Arts & Crafts	11,744.88
Mail-Well Envelope Co.	5,417.82
Metz Supply Co.	12,089.96
Moores A.V. Center, Inc.	59.70
Pacific Supplies	1,337.70
Packard Scott	1,346.73
Simmons Duplicating Co.	12,530.43
A. M. Squibb Co., Inc.	171.35
Standard Stationery Supply Co.	4,552.62
Tersch	212.00
U.S.I.	257.60
Valley Potters Guild	755.50
Western Paper Co.	49,302.16
Western School Supply	62,271.84
Zellerbach Paper Co.	24,740.79
	<u>\$258,236.46</u>

Total carried from Cut Paper & \$ 26,474.15

Custodial Bid

1979-80 Grand Total for School \$284,710.61

Supplies Bid

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-57)

4C Authorization of Transfers From Contingency Funds; Salary Accounts, Election Costs

4C. The Superintendent requested authorization to transfer funds from contingency to salary and elections budget accounts.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES THE TRANSFER OF FUNDS IN THE AGGREGATE AMOUNT OF \$79,434.49 FROM CONTINGENCY TO

4. Business Affairs

4C Authorization of  
Tranfers From  
Contingency Funds;  
Salary Accounts,  
Election Costs

4D Authorization  
of Bid Call:  
Parking Lot  
Addition

5. Action Items

5A 1979-80 L-COG  
Membership

5B Oath of Office  
to Director  
Billings

6. Discussion Items

6A Lincoln County  
School District  
Reorganization  
Proposal

4C. (continued)

THE SEVERAL BUDGET ACCOUNTS INDICATED TO COVER UNANTICIPATED ELECTION EXPENSES AND TO PROVIDE FOR NEGOTIATED SALARY INCREASES (copy of line item amounts filed with official minutes).

Director Ficek seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-58)

4D. The Superintendent presented a plan drawing for expansion of the parking facilities and requested authorization to call for bids. He noted that while the Board approved and appropriated funds for this in the current budget, uncertainties of Ballot Measure 6 had motivated the delay. A serious problem with inadequate parking facilities exists whenever there is a meeting of any substantial size scheduled--at times creating danger should emergency vehicles need ingress.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD AUTHORIZES A CALL FOR BIDS FOR ADDITIONS TO THE PARKING FACILITIES AT THE ESD CENTER, ACCORDING TO RECOMMENDED SPECIFICATIONS AND TIMELINE.

Director Armstrong seconded and the MOTION CARRIED WITH DIRECTORS ARMSTRONG, BILLINGS, DUMDI, FICEK, AND PENISTON VOTING YES; AND DIRECTOR WOOTEN VOTING NO. (Res. 78-59)

5A. Director Peniston noted that he had suggested (unsuccessfully) postponing action on the L-COG membership until the full Board was present. There has not been any change in circumstances which would warrant reconsideration, therefore, further Board action would not be appropriate. No motion for reconsideration was proposed.

5B. The oath of office was administered by Vice-Chairman Ficek to Director Jack Billings (at-large, position #6). Term of office is July 1, 1979 to June 30, 1983.

6A. The Superintendent reported he had attended a hearing on the Lincoln County school reorganization proposal to dissolve the Lincoln County School District and create six administrative districts based on high school attendance areas for Taft, Siletz, Newport, Eddyville, Toledo, and Waldport High Schools. The State Board of Education decides if the reorganization is educationally sound. If it agrees that it is sound, the reorganization will be the subject of a

6. Discussion Items

6A Lincoln County  
School District  
Reorganization  
Proposal

6B Southern Oregon  
Audiovisual  
Purchasing  
Consortium -  
Sponsoring  
Agency's Role

7. Reports

8. Suggested Future  
Agenda Items

9. Date, Time, and  
Place of Next  
Meeting

10. Executive Session

Recess

6A. (continued)

special election. The Lane ESD Boundary Board will be required to also ratify any successful reorganization plan that involves any of the Lane County property and Lane County students within the present Lincoln County unit.

6B. IMC Director Jim Maxwell reported that Lane ESD is part of a consortium of school districts and ESDs in southwestern counties who want to broaden their quantitative base in order to obtain better bids for audiovisual equipment and materials. The legal and operational responsibilities shift from county to county so no one has the whole job. This year, Lane ESD and the Board have been asked to assume these functions. SOAP-C bids will be presented to the ESD Board on May 22.

7. No reports were given.

8. Future agenda items included:

- A. Audiovisual equipment bid awards: S.O.A.P.C.
- B. Vocational Education Conference report - Cleve Dumdi
- C. NSBA Conference report - Billings, Williams, Mead
- D. Board appointment to Lane ESD Advisory Council for Handicapped Children (replacing Director Peniston)
- E. Oath-of-office to Director Nile Williams, at-large, position #7

9. The next regular meeting of the Lane ESD Board will be held Tuesday, May 22, 1979, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. DIRECTOR ARMSTRONG MOVED<sup>0</sup> TO HOLD AN EXECUTIVE SESSION TO CONSIDER NEGOTIATIONS.

Director Dumdi seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(2)(a) to consider negotiations.



11. Reconvene in  
Public Session

12. Adjournment

11. Chairman Billings declared the general meeting back in session.

No action was taken.

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

Jack A. Billings  
Jack Billings, Chairman

Melvin F. Mead  
Melvin F. Mead, Clerk

MFM/ES:jv

5/30/79

60

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, April 10, 1979

Agenda topic

1. Call to order  
1A Attendance

1A. The regular meeting of the Lane ESD Board was held Tuesday, April 10, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Hugh Peniston  
Nile Williams  
Cynthia Wooten

ESD staff attending:

Superintendent Melvin Mead	Jule Crume
Jim Maxwell	Willson Maynard
Bob Dusenberry	David Butler
Wanda Vinson	Ernie Ediger
Oscar Schaaf	Evelyn Smith
Don Foster	

Fern Ridge District 28J representatives attending:

Superintendent C. R. Thomson  
Rita Jost  
Alan Dalton (Northwest Area Systems Incorporated, President)

Pearl Buck Parent-Teachers Organization representatives attending:

Hope Glassco	Shirley Newell
Dorothy McNair	Pat Rogers
Laura Krenk	Marcella Jones

- 1B Minutes approved

1B. DIRECTOR WOOTEN MOVED TO APPROVE THE MARCH 13 ESD BOARD AND MARCH 27 BOUNDARY BOARD MINUTES AS PRESENTED.

Director Williams seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES.

2. Statements
3. Communications

2. No preliminary statements were made.

3. The Superintendent presented correspondence from:

- a. Byrt Swinehart, Supervisor Special Placement, State of Oregon Employment Division, expressing appreciation for Marv Clemons assistance in coordinating the Educational field portion of Job Information Faire;

3. Communications

3. (continued)

- b. Frederick Ronnau, Lincoln County Legal Counsel, regarding proposed reorganization of the Lincoln County Unit School District; and
- c. Marvin Wilkerson's report of activities for February at the Eugene Hearing and Speech Center.

Therapy services presently scheduled and committed will deplete the current budget. Summer activities (1979-80 budget) will be limited to diagnostic services with therapy services provided during the school year only.

4. Business affairs

4A Award of bid - OTIS disk drives and NICOM teleprocessing switching device

4A. Recommendations of the OTIS Advisory Committee to the ESD Board were presented as follows:

- a. Terminate two GTE Tempo teleprocessing unit leases (\$66,684 annual lease and maintenance);
- b. Enter into a two-year lease of the IBM 3705 teleprocessing unit (\$53,004 annual lease and maintenance);
- c. Purchase the NICOM Teleprocessing switching device (\$39,435);
- d. Purchase the CA Sort Package (\$3,500);
- e. Purchase from Comdisco for the low bid of \$65,900 two IBM 3330-11 disk storage units with all necessary cabling to install as drives E, F, G, and H on the 370/155 computer system and sell the old 2314 disk drives to Spectrum for \$6,500.

DIRECTOR WILLIAMS MOVED THE FOLLOWING RESOLUTION:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS AWARDS BIDS TO COMDISCO FOR PURCHASE OF TWO USED IBM 3330-11 DISK DRIVES AT AN INSTALLED PRICE OF \$65,900; AND TO NICOM INC. FOR PURCHASE OF A NICOM MODEL 610 SWITCHING UNIT AT AN INSTALLED PRICE OF \$39,435.

Director Peniston seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-50)

Director Peniston noted that the Lane ESD/OTIS relationship will be a main topic at the next OTIS Advisory Committee meeting. A joint Board/committee meeting to discuss the matter further was also suggested.

5A 1979-80 L-COG member -  
ship

5A. DIRECTOR WILLIAMS MOVED THE FOLLOWING  
RESOLUTION:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS  
AUTHORIZES CONTINUING MEMBERSHIP IN LANE-COUNCIL  
OF GOVERNMENTS FOR THE 1979-80 SCHOOL YEAR.

Director Wooten seconded. THE MOTION LOST WITH DIREC-  
TORS WILLIAMS, WOOTEN, AND BILLINGS VOTING YES AND  
DIRECTOR PENISTON VOTING NO. (Res. 78-51)

The Superintendent noted that the ESD has been working with  
the L-COG staff in developing a model planning coordination  
agreement which local districts can execute with appropriate  
county and local jurisdictions.

Director Wooten requested that continued membership be re-  
considered by the entire Board at the May 8 meeting.

5B Pearl Buck Center  
Calendar - 1979-80

5B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS  
APPROVE THE PEARL BUCK CENTER PROPOSED CALENDAR  
FOR THE 1979-80 SCHOOL YEAR AS PRESENTED (copy filed  
with official minutes).

Director Wooten seconded and THE MOTION CARRIED WITH  
ALL PRESENT VOTING YES. (Res. 78-52)

5C Canvass of April 3  
election

5C DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS  
CANVASS AND APPROVE, AS CERTIFIED BY THE COUNTY  
CLERK, THE APRIL 3, 1979, ELECTION OF BOARD DIRECTORS  
TO FULL FOUR-YEAR TERMS AS FOLLOWS:

At-large position 6 - Jack Billings - 7,743 votes (elected)  
There was one write-in vote for Myron Stahl

At-large position 7 - Nile Williams - 4,723 votes (elected)  
Samuel Frear received 3,917 votes for this position

TERMS OF AT-LARGE DIRECTORS BILLINGS AND WILLIAMS:  
JULY, 1979 TO JULY, 1983.

Director Wooten seconded and the MOTION CARRIED WITH ALL  
PRESENT VOTING YES. (Res. 78-53)

6. Discussion items

6A. Consideration for endorsement: 28J-NASI contract

6A. The Fern Ridge 28J-Northwest Area Systems, Inc. (NASI) contract for micro-processor equipment and services was presented for Board information. The Superintendent stated that the ESD staff has studied the proposed contract and finds no momentous matters of concern. Superintendent Thomson noted the six-month conversion schedule and hoped for prompt ESD Board response in order that 28J might proceed with its data processing system development.

Questions were voiced concerning the time-table projected for the development of software. Mr. Dalton, however, expressed complete confidence that the schedule could be readily met, and Mr. Thomson pointed out that the District was to some extent protected by the payment schedule and penalty clause.

(Development of a separate contract between Lane ESD Board and 28J will not be implemented until such time as 28J's program is up and operational.)

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ENDORSES WITHOUT ~~APPROVAL~~ APPROVAL THE FERN RIDGE 28J-NORTHWEST AREA SYSTEMS, INC. CONTRACT AS PRESENTED.

Director Williams seconded and THE MOTION CARRIED WITH ALL PRESENT VOTING YES. (Res. 78-54)

6B Consideration of in-service sponsorship: proposed federal draft registration

Director Wooten proposed that an information file on status of pending draft legislation, current Selective Service Board materials, and the Armed Services enlistment options be compiled for use by teachers and counselors. She stated that one of the eight bills now in committee requires registration of 17-year-olds and waives the privacy act of school records. If the bill were passed, 17-year-olds would be automatically registered perhaps without being aware of it. This legislation could become effective immediately upon passage and the need for students to be aware of its implications and their options is believed to be urgent.

An information file will be generated at the ESD office. Other action will depend upon enacted legislation.

6C. Third-year grant proposal: Problem-solving in mathematics Title IV-C

6C. Oscar Schaaf presented the abstract and summary of a Title IV-C grant proposal for the third year funding for the Problem Solving in Mathematics project. (A copy of the information and proposed budget summary are filed with the official minutes.)

6C Third-year grant  
proposal: Problem-  
solving in mathematics  
Title IV-C

6C (continued)  
DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS  
APPROVE THE GRANT APPLICATION FOR THE CONTINUING  
(THIRD YEAR) TITLE IV-C PROGRAM PROBLEM-SOLVING IN  
MATHEMATICS.

<sup>Williams</sup>  
Director ~~Peniston~~ seconded and the MOTION CARRIED WITH ALL  
PRESENT VOTING YES. (Res. 78-55)

7. Reports

7A Pearl Buck PTO  
presentation

7A Shirley Newell, a Pearl Buck PTO member, presented Pearl  
Buck Center program descriptions (copy filed with the official  
minutes).

Mrs. Newell then read a letter from 66 parents and friends  
supporting the PBC program as an option for placement of TMR  
children in Lane County. Concern over dropping enrollment was  
expressed. The PBC parents believe that other parents are not  
being adequately apprised of the PBC program option when placing  
students in the public schools. The PBC parents group requests  
a letter of support from the Lane ESD Board to provide impetus  
for increased consideration of the Pearl Buck program and in-  
creased enrollment at PBC.

The ESD Board is aware of PBC enrollment problems. Accord-  
ing to school districts, however, parents are being apprised of  
program options but in increasing numbers are enrolling their  
children in the public program. While developing increased  
enrollment is basically a PBC Board concern, the ESD Board  
has supported and continues to support the provision of a full  
continuum of program opportunities for TMR children.

General consensus was that the Superintendent provide a letter  
or statement of support of the PBC program to be considered by  
the ESD Board at the May 8 meeting.

7B Lane ESD Advisory  
Council for Handicapped  
Children - report

7B Director Peniston reported the Advisory Council had met.  
The committee has noted much progress in programs provided  
TMR children and less and less of the "tug-of-war" between  
center and mainstreaming concepts.

PBC enrollment problems are seen which are beyond the scope  
of the Advisory Committee.

A study is presently underway regarding present TMR program  
trends and practices provided throughout the state and nation.  
A report will be developed and should give valuable insight for  
future programming.

7. Reports

7C ESD program report:  
Electronics maintenance services

7D Goals and objectives-  
subcommittee report

7E Lane County School  
Boards - April 26  
meeting

8. Suggested future agenda  
items

9. Date, time, and place of  
next meeting

10. Executive session

11. Reconvene in public  
session

7. (continued)

7C. Ernest Ediger and Don Foster presented a report and demonstration of electronic equipment maintenance provided local school districts. Kinds of equipment serviced, districts on contract, contract format, etc. were explained. (A copy is on file with the official minutes.)

7D. Director Peniston reported the subcommittee (Chairman Jeanne Armstrong, Peniston, and Superintendent Mead) had met, defined their charge and directions in development of Board/ESD goals and objectives.

Following Board approval of progress to date, goals and objectives will be developed for areas including:

- public relations
- school district relationships
- program areas
- employee morale
- policy matters
- boundary board responsibilities

A copy of the report is filed with the official minutes.

7E. The Superintendent reported that the Lane County School Boards Association will meet Thursday, April 26, at Shasta Junior High, Bethel District, at 6:30 p.m. Labor Commissioner Mary Roberts will speak regarding Equal Employment Opportunity legislation and practices.

8. Future agenda items include:

- a. L-COG membership
- b. PBC support position and/or paper

9. The next regular meeting of the Lane ESD Board will be held Tuesday, May 8, 1979, at 7:30 p.m. at the Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.660(2)(a) and ORS 192.660(1)(a) to consider negotiations and personnel recommendations.

11. Chairman Billings declared the general meeting back in session and the following action was considered:

11. Reconvene in public session  
Merit increase

12. Adjourn

11. (continued)

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE A MERIT SALARY INCREASE OF \$107/MONTH FOR BILL LAND, OTIS BUSINESS SERVICES DEPARTMENT HEAD, AS RECOMMENDED BY THE SUPERINTENDENT AND BOB DUSENBERRY.

Director Peniston seconded. DIRECTORS WILLIAMS, PENISTON, AND WOOTEN VOTED YES; CHAIRMAN BILLINGS VOTED NO. THE RESOLUTION FAILED. (Res. 78-56)

Bob Dusenberry requested the matter be reconsidered at the May 8 meeting.

12. DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Peniston seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

Jack Billings  
Jack Billings, Chairman

Melvin Mead, Clerk



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, March 27, 1979

LANE COUNTY DISTRICT BOUNDARY BOARD MEETING  
Tuesday, March 27, 1979

Agenda Items

1. Call to Order

1. The Lane County District Boundary Board met on Tuesday, March 27, 1979, at 7:30 p.m.

Board members attending:

Jack Billings, Chairman  
Beverly Ficek  
Jeanne Armstrong  
Hugh Peniston  
Nile Williams  
Cynthia Wooten

ESD staff attending:

Supt. Melvin Mead	Marvin Wilkerson
Jule Crume	Ellen Adler
Willson Maynard	Mary Simmons
Jim Maxwell	Paula Medalia
Bob Dusenberry	Patti Zembroski-Barkin
Wanda Vinson	Linda Nelson
Joan Finholt	Evelyn Smith
Nola Sinclair	

Petitioners, district representatives, visitors attending:

Russel and Ann Ness	Claud Sullivan
Myron Stahl	Cathy Nordyke
Greg Morrow	Rosalie Butera Sullivan
Supt. and Mrs. Don Rees	Norman Few
Jackie Yeager	Stuart Young
Deanna Hodgkinson	Carol Mead
James Heaton	

2. Ness Petition to Transfer  
From District 40 to  
District 66

2. The Superintendent presented background information relating to the Russel Ness' petition to transfer approximately 240 acres from District 40 to District 66. Location of the property along Ham Road was identified. The petition, originally a 100% signature, is to be considered a "three-party" signature following withdrawal and opposition of two property owners within the area. Board procedure and possible remonstrance procedures were outlined.

Swearing in of  
Witnesses

Witnesses were sworn as they testified and their statements recorded. The recording will become part of the public record.

2. Ness Petition to Transfer  
From District 40 to  
District 66  
Testimony Supporting  
Transfer

(Statement)

Testimony in Opposi-  
tion to the Petition

2. (continued)

Petitioners Russel Ness, Myron Stahl, Greg Morrow, Claud Sullivan, Cathy Nordyke, and Rosalie Butera Sullivan testified in support of the petition.

Arguments cited included:

- a. District 66 no longer accepts non-resident students without tuition.

(Tuition is presently paid for a first-grade student to attend Lorane Elementary. The only tuition exemption is for a junior-year student at Crow High School who will be allowed to remain there and graduate.)

- b. The petitioners believe that Ham Road east of the property being petitioned for change is too steep and curved for safe school bus travel.
- c. Communication services--telephone, mail--come from Lorane.
- d. Social life of all the residents is centered in Lorane. It was held to be important for children to go to the same school as children with whom they play.
- e. It is not believed that transfer of this small parcel would have an adverse economic effect on Creswell District 40 or its educational program.

(At this point, Chairman Billings stated a former client was in the audience but that he and the client had at no time discussed school matters.)

District 40 Superintendent Don Rees responded to petitioners' concerns:

- "a" District 66's denial of non-resident family requests was made in order to avoid establishing a precedent. The one exception was made in order to complete in good faith decisions of former superintendents of the two districts concerning what was then an isolated request.

Mr. Rees stated that the people involved had requested District 40 to provide tuition payment to District 66. This is not possible but bus transportation to Creswell was extended to the area in question.

2. Ness Petition to Transfer  
From District 40 to  
District 66

Testimony in Opposi-  
tion to the Petition

2. (continued)

"b" Road grade and curves have not presented a problem. Paved roads in the area also have curves and could be considered as dangerous.

"d" The situation of children attending school with one group and socializing with another group at home is a common occurrence in most districts - it is not unique to this area.

"e" Operating economies is a major concern. District 40 cannot justify loss of present or potential taxable property.

Jackie Yeager testified that the section line which is the present school district boundary is the division between east and west Lane Board of Commissioner zones. A boundary change could make it necessary to travel to two election precincts to vote.

Mrs. Yeager did not consider the roads in question more dangerous than any of the area roads and stated there has not been a bus accident. She further indicated the petitioners were aware of district boundaries when they moved there. She opposed jerrymandering of boundary lines and did not wish to change business and school alliances.

Jim Heaton, vice-chairman of the Creswell School Board and a real estate agent, testified that the \$155,000 valuation is undoubtedly low and the real value is probably closer to \$404,000. He further indicated his conviction that the assessed valuation would rise in the not-too-distant future.

Board deliberation

The Boundary Board posed questions regarding teacher-pupil ratio, per pupil costs, road conditions, etc.

Recess

Chairman Billings declared a 10-minute recess.

Chairman Billings declared the Boundary Hearing back in session at 9:50 p.m.

The Board contended that the degree of road dangers and importance of social environment were value judgments and, as such, not germane to the five statutory criteria upon which boundary changes are granted or denied.

2. Ness Petition to Transfer  
From District 40 to  
District 66  
Board delibberation

2. (continued)

The Board expressed considerable reluctance to transfer valuation away from an economically poor district. In the interest of bringing closure,

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE COUNTY DISTRICT BOUNDARY BOARD GRANTS THE PETITION TO TRANSFER PROPERTY FROM DISTRICT 40 TO DISTRICT 66.

Director Peniston seconded. There were no "yes" votes. Directors Billings, Ficek, Armstrong, Peniston, and Williams voted "no"; Director Wooten abstained.

THE RESOLUTION LOST AND THE PETITION WAS DENIED.  
(Res. 78-49)

DIRECTOR PENISTON MOVED TO ADJOURN.

Director Armstrong seconded and the MOTION CARRIED WITH ALL PRESENT VOTING YES.

The meeting adjourned.

(official set in  
Boundary Board  
Minute Book)

Jack A. Billings  
Jack Billings, Chairman

Melvin F. Mead  
Melvin Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
Tuesday, March 13, 1979

LANE ESD BUDGET HEARING  
LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, March 13, 1979

Agenda Topics

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
2B Staff  
Grant Application

2C Board  
Draft Legislation  
In-service

3. Budget Hearing

1A. The Lane ESD Budget Hearing and Board of Education meeting was called to order at 7:30 p.m. with the following members present: Vice-chairman Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, and Cynthia Wooten. Also present were Jule Crume, Willson Maynard, Jim Maxwell, Wanda Vinson, David Butler, and Evelyn Smith of the ESD staff; Tom Jenkinson, Executive Director of Lane Council of Governments; and Laura Krenk, Pearl Buck Center staff member.

1B. DIRECTOR ARMSTRONG MOVED TO APPROVE THE FEBRUARY 27 MINUTES AS PRESENTED.

Director Wooten seconded and ALL MEMBERS PRESENT VOTED YES.

2B. Jule Crume presented information regarding a proposed grant application to the State Department of Education for 94-142 funds to provide training in Special Education techniques for secondary industrial education and home economics staff.

Deadline for application is Friday, March 16. Discussion and action on the proposal is noted under item 6C. (A copy of the program description is filed with the official minutes.)

2C. Director Wooten noted concern over impending draft legislation in both the House and Senate and the need for high school teachers and counselors to be fully aware of its ramifications. She requested consideration be given at a future meeting to provide an in-service in this area.

3. Vice-chairman Beverly Ficek declared the 1979-80 ESD Budget Hearing open. She indicated that the ESD Operating Budget and School Working Fund levy is within the 6% limitation as listed below. Notice of the Budget Hearing was published, as required by law, in two issues of the Eugene Register-Guard.

3. Budget Hearing

3. (continued)

<u>Fund</u>	<u>Est. Expend.</u>	<u>Est. Receipts</u>	<u>Levy</u>
General	3,703,348	684,532	3,018,816
OTIS	1,945,500	1,945,500	-0-
Title I	108,336	108,336	-0-
Joint Purchasing	390,000	390,000	-0-
Equipment Replace- ment Reserve	16,500	16,500	-0-
Working Capital	30,000	30,000	-0-
Total	6,193,684	3,174,868	3,018,816
Estimate of tax not to be received (11%)			332,069
School Working Fund			3,843,063
Total ESD Budget Levy and School Working Fund			7,193,948

Total ESD Budget Levy and School Working Fund within the 6% base 7,193,948

DIRECTOR ARMSTRONG MOVED THE FOLLOWING RESOLUTION: BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE ESTIMATED EXPENDITURES OF \$6,193,684; ESTIMATED RECEIPTS OF \$3,174,868; (REQUIRING A LEVY OF \$3,018,816); ESTIMATED TAX NOT TO BE RECEIVED OF \$332,069; AND SCHOOL WORKING FUND OF \$3,843,063 FOR A TOTAL LEVY OF \$7,193,948--ALL WITHIN THE 6% LIMITATION.

Director Peniston seconded and ALL PRESENT VOTED YES. (Res. 78-45)

4. Communications

4. Marv Wilkerson's report of activities for January, 1979, at the Eugene Hearing and Speech Center (on resolution) were presented for Board information.

5. Business Affairs

5. There were no business affairs presented.

6. Action Items

6A 11-Month Pearl  
Buck Center Program

6A. Jule Crume presented the report of the Ad Hoc Committee on the extended school year. Rationale for considering Pearl Buck Center only in its recommendation was presented as well as a listing of benefits and drawbacks the Committee feels may occur. A copy of the report is filed with the official minutes.

DIRECTOR PENISTON MOVED THE FOLLOWING RESOLUTION: BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS AUTHORIZES PEARL BUCK CENTER TO CHANGE THEIR CALENDAR SCHEDULES AS SUBMITTED FOR THE 1979-80 SCHOOL YEAR WITH THE FOLLOWING CONSIDERATIONS:

1. THE ESD HAVE ACCESS TO AND APPROVE THE 1979-80 CALENDAR BY APRIL 1, 1979.
2. THAT PBC GATHER DATA AND ASSESS PROGRAM RESULTS USING INSTRUMENTS AND PROCEDURES RECOMMENDED BY THE AD HOC COMMITTEE.

6. Action Items

6A 11-Month Pearl  
Buck Center Program

6B Joint Purchasing  
Custodial Bid  
Awards

6C Training Grant  
Proposal

6. (continued)

3. A WRITTEN REPORT OF THE PROJECT BE PREPARED BY PBC FOR THE ESD BOARD NOT LATER THAN NOVEMBER, 1980.

BE IT FURTHER RESOLVED THAT THE YEAR-ROUND PROGRAM EVALUATION RESULTS BE STUDIED TO DETERMINE FURTHER RECOMMENDATIONS.

Director Armstrong seconded and ALL PRESENT VOTED YES.  
(Res. 78-46)

It was noted that Pearl Buck Center will develop an assessment tool and present it to the Ad Hoc Committee for study.

Director Peniston presented an informal vote of thanks to Jule Crume for assuming leadership on the Ad Hoc Committee. Director Dumdi seconded the vote of commendation. All presented concurred.

- 6B. Willson Maynard presented the Joint Purchasing Advisory Committee recommendation for bid awards for custodial supplies and indicated the low bid has been recommended in each instance.

DIRECTOR WILLIAMS MOVED THE FOLLOWING RESOLUTION: BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE THE JOINT PURCHASING CUSTODIAL SUPPLIES BID AS FOLLOWS:

INDUSTRIAL CHEMICAL LABORATORIES	\$11,813.48
METZ SUPPLY, INC.	8,239.55
MT. HOOD CHEMICAL CORPORATION	1,081.50
PACKER SCOTT COMPANY	5,339.62
	<u>\$26,474.15</u>

Director Armstrong seconded and ALL PRESENT VOTED YES.  
(Res. 78-47) An itemized listing and bid comparison is filed with the official minutes.

- 6C. Jule Crume reported that the grant application for \$4,275 for training in Special Education techniques for secondary industrial education and home economics staff, if approved, would provide:

Teacher stipend	\$2,625 (15 persons, 5 days @\$35)
Consultant	1,200 (15 days @ \$80)
Transportation	200
Supplies	250
	<u>\$4,275</u>

6C Training Grant  
Proposal

6C. (continued)

DIRECTOR WOOTEN MOVED THE FOLLOWING RESOLUTION: BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE THE GRANT APPLICATION AS RECOMMENDED TO THE STATE DEPARTMENT OF EDUCATION TO PROVIDE ONE CONSULTANT, TEACHER STIPENDS, TRANSPORTATION, AND SUPPLIES FOR A TOTAL OF \$4,275.

Director Armstrong seconded and ALL PRESENT VOTED YES.  
(Res. 78-48)

8. Reports  
8A L-COG

- 8A. Director Wooten and Tom Jenkinson, Executive Director of L-COG, presented a joint report on L-COG programs. Distributed for Board information was the annual budget for 1979, a program summary of major, miscellaneous, and support programs, and a pamphlet delineating programs, program objectives, work elements and work schedule for FY 78-79. (A copy is filed with the official minutes.)

Mr. Jenkinson noted there is considerable public misunderstanding of L-COG role; as a consequence, public relations problems occur. An attempt to alleviate misunderstanding is now underway, with a third-party evaluation of the programs and L-COG a major part.

L-COG is composed of elected officials from local agencies, working together on problems of mutual concern on the local level. One major service noted was that of application for federal grant monies for representative agencies. It is a planning service only, with implementation provided by the local agency.

The question was asked whether there is duplication of services, and also what is the role of educational agencies on the Council. Director Wooten expressed support for L-COG programs and continued ESD membership on the Council. Action will be taken regarding membership dues at the March 27 ESD Board meeting.

8B Conference Report  
(Delayed)

- 8B. Director Ficek's conference report was postponed until she has had an opportunity to review a program proposal with Jule Crume and David Butler.

9. Suggested Future Agenda  
Items

9. Suggested future agenda items include:

- A. Special education program report - March 27, 1979
- B. Counselor/teacher draft legislation in-service proposal
- C. Consideration of L-COG dues and continuing membership



10. Date, Time and  
Place of Next  
Meeting

10A Boundary Board  
Hearing--Russel  
Ness Petition

10B Regular ESD  
Board Meeting

11. Executive Session

12. Adjourn

10A. The Lane County Boundary Board will meet Tuesday, March 27, 1979, at 7:30 p.m. at the Lane ESD Center, 1200 Highway 99 North, Eugene, to conduct a public hearing on the petition to transfer certain property from Creswell District 40 to Crow-Applegate-Lorane District 66.

The Hearing has been legally advertised and posted and the Boundary Board has received preliminary information.


10B. The next regular meeting of the Lane ESD Board will convene March 27, immediately following the Boundary Board Hearing, at the ESD Center, 1200 Highway 99 North, Eugene.

11. No Executive Session was called.

12. DIRECTOR PENISTON MOVED TO ADJOURN.

Director Williams seconded and ALL PRESENT VOTED YES.

The meeting adjourned.

  
Beverly Ficek, Vice-Chairman

  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 27, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, February 27, 1979

Agenda Topic

1. Call to Order  
1A Attendance

1B Minutes Approved

3. Communications

4. Business Affairs

6. Discussion Items  
6A ESD Program  
Evaluation

1A. The regular meeting of the Lane ESD Board was held Tuesday, February 27, 1979, at 7:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Hugh Peniston, Nile Williams, and Superintendent Mel Mead. Also present were Willson Maynard, Jim Maxwell, Bob Dusenberry, David Butler, Marv Clemons, and Evelyn Smith of the ESD staff.

- 1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE FEBRUARY 6 (Board meeting and Budget Committee meeting) AND FEBRUARY 13 MINUTES AS PRESENTED.

Director Peniston seconded; and all members present voted yes.

- 3 Communication to Vance Freeman, Chairman, Lane County Board of Commissioners, from Chairman Billings, on behalf of the ESD Board was distributed for Board review.

4. The Superintendent presented the ESD and OTIS financial statements for January, 1979. The statements accurately reflect the ESD's financial position.

Invoice registers noted, January, 1979, payments of:

ESD	\$138,878.96
OTIS	\$ 67,483.67

- 6A. Staff response to the third-party evaluation was that it was valuable and that evaluation should continue but with perhaps more staff involvement in determining the scope and method of evaluation.

Board response noted the report corroborated known areas of concern but did not point out new areas. It was suggested future program evaluation might be done internally rather than by a third party. In addition, it was proposed that a self-evaluation of the Board might be an appropriate and helpful follow-up to the general ESD evaluation.

6. Discussion Items

6B ESD Staff Conference  
Planning and Reporting  
Procedures

6B. (continued)

The Superintendent presented a set of administrative guidelines for staff conference planning and reporting. He reported that the guidelines, developed by the administrative team, have been implemented on a trial basis until the end of the current school year. The procedure is working well and has been well-accepted by the staff.

A copy of the guidelines is filed with the official minutes.

7. Reports

7A Program Report:  
Career/Vocational  
Education

7A. Marv Clemons, Regional Career/Vocational Education Coordinator, stated that, upon assuming the Coordinator position, he became aware of the need to obtain district support of the Career Education Resolution Program. Priority #1 has been to have direct involvement with the classroom teachers--becoming acquainted with their programs, identifying their needs, and then attempting to meet those needs on a one-to-one basis.

A summary of short and long range goals for the Lane ESD Career Education Department was presented. A copy is filed with the official minutes.

Other high priorities for this school year have been to provide teachers and districts assistance in the areas of:

1. Certification of vocational instructors

2. Workshops:

a. to provide technical upgrading of cluster, vocational, and career education teachers - particularly in content areas.

b. to orient vocational educators and career counselors with techniques to meet the needs of the special needs student (in response to P.L. 94-142). Workshops have dealt with laws, community resources, methods of instruction, how to write the individual education program for the student, etc.

3. Proposed development of a county- or state-wide pool so that disadvantaged and handicapped as well as vocational grant monies might be provided to schools lacking the "in-kind" match to justify applying on their own.

7A Program Report:  
Career/Vocational  
Education

4. Development of stronger articulation between elementary, middle, junior high, senior high, and community college. Proposed is a regional skills contest designed to pull all areas (academic, vocational, special needs) together. The Linn-Benton Community College skills contest program will be visited in early March.
5. Grant writing, program evaluation, and dissemination of materials.

Mr. Clemons concluded his report, stating that each year he proposed to take one or two projects undertaken in prior year(s) and provide inservice for implementation. This year's project is Camille Hukari-Morgan's "Special Needs for Special Education Student." The State Department of Education has provided for printing and distribution of 1,000 copies.

7B Ad Hoc Committee  
Report

- 7B. The Superintendent and Director Peniston presented the report of the Ad Hoc Committee on the Extended School Year. Action on the report will be taken at the March 13 meeting. The report indicates that nothing beyond the one-year program at Pearl Buck Center could be considered at this time. It recommends that the Center be authorized to change its calendar schedule for 1979-80, subject to establishment and review of the specific calendar proposed and of an acceptable evaluation procedure. Some committee concerns regarding evaluation of the pilot program was that, to be valid, the evaluation be conducted by a third-party; this could possibly require some additional funding.

Director Williams restated his position than an exploration of the options available be made regarding integration of PBC into the total TMR program in Lane County thus providing free movement between the mainstreamed and center program.

Director Armstrong supported maintaining a continuum of options for the TMR program if at all possible. Her concern over increasing costs and increasing public reaction to those costs is that public schools in time may be forced away from total commitment to the mainstream program. If this happened and the Center program has been dropped, it might need reinstatement at an even greater expense.

7. Reports

7B Ad Hoc Committee  
Report

7C ESD RESolutions  
Approval

8. Future Agenda Items

9. Date, Time, and Place  
of Next Meeting

10. Executive Session

11. Reconvene

Administrative and  
Confidential Salary  
Settlement Adjustment

7B. (continued)

Director Peniston stated that the Advisory Council had met and he had given them Director Williams proposal. The Council concurred that PBC needs assistance to even exist. However, the study of the options available are the responsibility of the PBC Board and not the ESD.

A report on current status of the mainstreaming and normalization programs across the country (benefits, trends, advantages) was requested.

7C. The Superintendent reported that 13 of the 16 districts have acted upon the ESD resolutions. It is believed there is no question that all resolutions will be approved.

8. Suggested future agenda items included:

- a. Budget hearing - March 13, 1979
- b. L-COG program report - March 13, 1979
- c. Ad Hoc Committee report on extended year - March 13, 1979
- d. Conference report - Beverly Ficek
- e. Superintendent evaluation (work session)

9. The next regular meeting of the ESD Board will be held Tuesday, March 13, 1979, at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.

10. DIRECTOR WILLIAMS MOVED THAT THE BOARD CONVENE IN EXECUTIVE SESSION UNDER PROVISIONS OF ORS 192.660(2)(b) TO CONSIDER PERSONNEL RECORDS AND ACTIONS.

The motion was seconded by Director Peniston and all Directors present voted yes.

Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(2)(b) to consider personnel records and actions.

11. Chairman Billings declared the general meeting reconvened.

The following action was taken:

DIRECTOR WILLIAMS MOVED THAT ELEVEN ADMINISTRATIVE AND CONFIDENTIAL STAFF MEMBERS BE GRANTED LENGTH-OF-SERVICE SALARY ADJUSTMENTS OF \$432 FOR THE CURRENT YEAR.

11. Reconvene

Administrative and  
Confidential Salary  
Settlement Adjustment

Maternity Leave

Personnel Action

11. (continued)

The motion was seconded by Director Ficek and all Directors present voted yes. (Res. 78.42)

The list of the eleven staff members is attached as a part of these minutes.

DIRECTOR FICEK MOVED THAT LINDA HALL, TMR TEACHER, BE GRANTED MATERNITY LEAVE IN ACCORDANCE WITH HER REQUEST.

Director Armstrong seconded, and all Directors present voted yes. (Res. 78-43)

DIRECTOR PENISTON MOVED THAT CERTIFICATED STAFF MEMBERS BE REELECTED TO THEIR POSITIONS FOR THE 1979-80 YEAR, IN ACCORDANCE WITH THE SUPERINTENDENT'S RECOMMENDATION:

It is my recommendation that the following individuals be reelected for the 1979-80 school year at salaries (monthly or school year) no lower than for the current year:

1. Reelect, contingent upon continued state and federal funding (Mental Health Division; Title I; State Department of Education).

Goldstein, Wendy - TMR teacher  
Griffe, Marianne - TMR teacher  
Hall, Linda - TMR teacher  
Jungjohann, Kathleen - TMR teacher  
Keck, Marilyn - TMR teacher  
O'Keif, Jan - TMR teacher  
Stout, Cory - TMR teacher  
Stroll, Cheryl - TMR teacher  
Finholt, Joan - Adaptive P.E. teacher, 1/2 time  
Sinclair, Nola - Adaptive P.E. teacher  
Simon, Mary - Speech/language therapist  
Zembrosky-Barkin, Patti - Speech/language therapist, 1/2 time  
Doan, Mary Ann - Parent trainer, 1/2 time  
Reinker, Patricia - School psychologist  
Harris-LeMatta, Reah - School psychologist  
Hess, Richard - School psychologist  
Simpson, Robert - School psychologist  
Urso, Dennis - School psychologist  
Adler, Ellen - TMR specialist  
Simmons, Mary - TMR/EMR specialist

2. Reelect, contingent upon continuation of Title IV-C project and funding:

Brannen, Richard - Mathematics specialist  
Sawyer-Kimmerling, Glenda - Mathematics specialist

11. Reconvene

Personnel Action

12. Meeting Adjourned

11. (continued)

3. Reelect:

Clemons, Marvin - Career/Vocational Education coordinator  
Ediger, Ernie J. - Head, Production Department  
Gibson, Elizebeth - Head, Media Library  
Horn, Kermit F. - Environmental Education specialist  
Kimmerling, Kim - Art specialist  
Laird, Nicola - Head, Teaching Resource Center  
Olson, Marilyn - Curriculum specialist  
Stockman, Richard - IMC Field Services specialist  
Suggs, William - Science/Planetarium specialist  
Swanson, James - Measurement/Research specialist  
Wilkerson, Marvin - Supervisor, Special Education  
Crume, Jule F. - Director, Instructional Services and Curriculum  
Maxwell, James G. - Director, IMC  
Maynard, Willson T. - Director, Business and Administrative Services

4. Not reelected, due to termination of Northwest Reading Consortium project:

Murphy, Elizabeth Ann - NRC Linker

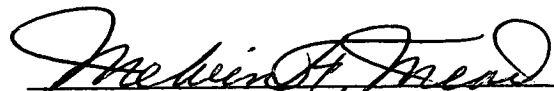
Director Armstrong seconded and all Directors present voted yes. (Res. 78-44)

12. DIRECTOR ARMSTRONG MOVED THAT THE MEETING BE ADJOURNED.

Director Williams seconded and all Directors present voted yes.

The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
February 27, 1979

Administrative/confidential salary adjustments, length-of-service:

Ron Babjar  
David Butler  
Bill Ford  
Betty Gibson  
Linda Gil  
Ben Jones  
Bill Land  
Jim Maxwell  
Dick Stockman  
Bill Suggs  
Wanda Vinson



LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 13, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, February 13, 1979

Minutes in brief

1. Call to Order

1A. Attendance

1B. Minutes Approved

2. Statements Commented

3. Communications

1A. The regular meeting of the Lane ESD Board was held Tuesday, February 13, 1979, at 7:30 p.m., with the following members present: Chairman Jack Billings, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Mel Mead. Also present were Willson Maynard, Jim Maxwell, Bob Dusenberry, Wanda Vinson, David Butler, and Evelyn Smith of the ESD office; and Dennis Sclin, auditor.

1B. DIRECTOR DUMDI MOVED TO APPROVE THE JANUARY 16 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

2C. Director Dumdi commented he had learned of action on ESD resolutions taken by the Junction City Board of Directors through a news article and expressed concern that he had not had an opportunity to attend. He stated it might be helpful if ESD Directors attend meetings in those districts they represent when resolutions are being considered.

Constituent district schedules for ESD resolution consideration will be forwarded to the appropriate ESD Director.

3. The Superintendent presented the following communications:

- a. Letter from Albert Strand, Chairman of Lincoln County Board of Commissioners, regarding reorganization of the Lincoln County School District;
- b. Letter of appreciation from Gene Smith, Principal, Trent Primary School regarding IMC staff assistance;
- c. Report of activities of the Eugene Hearing and Speech Center Resolution for December, 1978.

4. Business Affairs

4. The Superintendent presented the ESD and OTIS financial statements for December, 1978. The statements accurately reflect the ESD's financial position.

Invoice registers noted December, 1978, payments of:

ESD--\$118,070.54  
OTIS-- 48,532.15.

For the first time, the ESD will probably not receive all taxes levied during the year and the slower receipt of tax turnovers (\$800,000 outstanding) is reflected in smaller short-term investments and resultant reduced interest earnings.

Dennis Solin, auditor, reported that the new assessor has indicated that the pro rata distribution of tax turnovers is far behind schedule due to a lack of funds for sufficient computer time to do the task. In the meantime, the County is receiving interest on tax monies received which, rightfully, should have been distributed to local municipalities. He recommended that a letter to the Commissioners regarding the situation and specifically, interest lost, might be in order.

DIRECTOR DUMDI MOVED THAT CHAIRMAN BILLINGS BE DIRECTED TO COMMUNICATE WITH THE COMMISSIONERS REQUESTING PROMPT REMITTAL OF TAX TURNOVERS AND INDICATE CONCERN REGARDING INTEREST LOST.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-37)

5. Action Items

5A. L-COG Membership 1979-80

- 5A. DIRECTOR WILLIAMS MOVED TO DEFER DISCUSSION ON CONTINUED L-COG MEMBERSHIP UNTIL A DETAILED REPORT ON THE L-COG PROGRAM IS PRESENTED TO THE BOARD.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-38)

5B. Maternity Leave  
(Beverly McDonald)

- 5B. The Superintendent presented a request from Beverly McDonald, graphic artist, for a six-month unpaid leave commencing April 23, for maternity purposes. Granting of the request is recommended by her supervisor, Director, and the Superintendent.

5. Action Items

5B. Maternity Leave  
(Beverly McDonald)

5C. Advisory Council  
for Handicapped  
Appointment -  
Jean Benson

6. Discussion Items

6A. NSBA Conference

7. Reports

7C. 1977-78 Audit  
Report

5. (continued)

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE MATERNITY LEAVE FOR BEVERLY MCDONALD FOR SIX MONTHS - APRIL 23, 1979, TO OCTOBER 22, 1979,--WITH THE STIPULATION THAT SHE NOTIFY HER SUPERVISOR BY SEPTEMBER 10, 1979, OF ANY REQUESTED CHANGES IN DURATION OF HER LEAVE AND/OR INTENT TO RETURN TO REGULAR EMPLOYMENT BY OCTOBER 22, 1979.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-39)

5C. Director Peniston reported that Jean Benson, Case Development Specialist at Pearl Buck Center, has been recommended by the Advisory Council for the Handicapped for appointment to the Advisory Council replacing Sue Wickizer who has resigned.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS APPOINT JEAN BENSON TO THE ADVISORY COUNCIL FOR THE HANDICAPPED AS RECOMMENDED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-40)

6A. Directors Billings and Williams indicated plans to attend the NSBA Conference in Miami, Florida, on April 20-24. Regional area centers of interest suggested for pre-or post-conference visit included Dade County, Florida or Montgomery County, Maryland. Director Dumdi indicated a preference, in lieu of NSBA Conference, to attend the regional meeting of the American Vocational Association in Hawaii, March 28-30.

DIRECTOR ARMSTRONG MOVED TO APPROVE DIRECTOR DUMDI'S REQUEST TO ATTEND THE AMERICAN VOCATIONAL ASSOCIATION REGIONAL MEETING, March 28-30.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-41)

7C. Dennis Solin, auditor, presented an overview of the 1977-78 audit report. He noted there is good accounting control over all the assets of the ESD.

Complete inventory control in the Cooperative Purchasing program has not yet been achieved and, he

7. Reports

7C. 1977-78 Audit  
Report

Discussion:  
Budget Prepara-  
tion Format

7A. American School Board  
Journal Conference -  
San Francisco

7. (continued)

stated, it is difficult at any time to determine whether the joint purchasing program is recovering its costs or not.

1976-77 and 1977-78 audit comparisons showed:

Total revenue--\$2,809,000 in '76-77; \$2,900,000 in '77-78

Total expenditures--\$2,783,000 in '76-77; \$2,908,000 in '77-78

Ending balance--\$538,000 in '76-77; \$530,000 in '77-78

Expenditures in all funds have been well within the authorized amounts.

Discussion on the recently completed budget meeting sessions indicated there was some feeling that a percentage of expenditures to date in addition, or in the place of, the current total budget would be helpful. Inclusion of that information in the next budget preparation was requested.

(Printing of the "current budget" is required by statute but the information requested could be available in a separate publication with the same line items.)

Also commented upon was the inordinate amount of time expended in budget preparation. The question was asked if a cost--in terms of staff and Board time--could be determined.

7A. Director Peniston reported on the American School Boards Journal Conference in San Francisco attended by Directors Peniston, Armstrong, and Ficek.

The conference workshops attended addressed:

- a. How to develop an effective Board-administrative team. (Recommendation: Hold a Board/Superintendent work session to discuss not only the Superintendent's goals but what he, in turn, expects of the Board.)
- b. How to develop a functional communication policy. (Recommendation: Discuss with David Butler, at a future Board meeting, what is being accomplished in the Public Relations program at the ESD and interact on what the Board thinks we/he might be doing.)

7. Reports

7A. American School Board  
Journal Conference -  
San Francisco

7. (continued)

c. Board member ethics--and ethical implications of Board decisions regarding policies, exploring values, moral education, and the impact of various subjects in this area. (Recommendation: Discuss with Jule Crume the issues of values and ethics in education to determine what is being done to help teachers in this area to deal more effectively with that responsibility; and, in turn, discuss at a future time what the role of the ESD might be in helping schools in this area.)

d. Policies. It was noted that policies development is an on-going process. (Recommendation: The Board ought to set aside 20 minutes out of every Board meeting to discuss policies.)

7B. Legislative Issues  
and Concerns

7B. The Superintendent presented a summary and briefly discussed the legislative positions and changes which may ultimately be proposed for legislative action effecting ESDs. In addition to the written report, filed with the official minutes, the Superintendent noted that the proposal for a 15% one-time operating-budget levy increase (point #4 of report) is proposed by the State Department of Education.

Beyond the written report, the Superintendent indicated strong support from the Foundation for Oregon Research and Education (FORE). Previously, publications of FORE and the parent organization, Associated Oregon Industries, have not dealt with ESDs to any degree. A recent FORE publication calls for increased effort in long-range planning and recommends the ESDs play a strong leadership role with local school districts in this area.

Other areas receiving attention are the tenure law and many school finance issues. However, local government finance issues are in such a state of uncertainty that implications of proposed legislation for ESDs is impossible to report at this time.

An update on legislative issues effecting ESDs will be provided throughout the legislative session.

7C. Evaluation Results  
and Reactions

7C. The Superintendent presented a summary, by division, of specific steps which have been taken in response to the recommendations and data contained in the Field Training and Service Bureau's three-phase evaluation of ESD programs and services. Staff responses have indicated the report has been studied seriously and steps taken to improve those areas where possible.

7. Reports

7C. Evaluation Results  
and Reactions

7. (continued)

The staff felt the experience was good and beneficial. Its "mini-evaluation" of the evaluation process, however, indicated some shortcomings. In some cases the evaluation sampling was smaller than would have been desirable and it was believed that the judgment made was not merited--based upon the small sampling and the still-smaller response. In addition, it was believed that the staff should have been more directly involved to help refine the Bureau's task, thus getting from that report a more in-depth study.

All-in-all the evaluation has been worthwhile and it is believed there is much to gain with an on-going third-party evaluation program

The reports are filed with the official minutes.

8. Suggested Future  
Agenda Items

8. Future agenda items suggested or requested were:

- a. Program report: Career/vocational education - February 27;
- b. Work session to develop direction of future funding and program considerations;
- c. L-COG program report.

9. Date, Time, and  
Place of Next Meeting

9. The next regular meeting of the ESD Board will be held Tuesday, February 27, at 7:30 p.m., at the ESD Service Center, 1200 Highway 99 North, Eugene.

10. Executive Session

10. No executive session was called.

11. Adjourn

11. DIRECTOR PENISTON MOVED TO ADJOURN.

Director Dumdi seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

Jack A. Billings  
Jack Billings, Chairman

Melvin F. Mead  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 6, 1979

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, February 6, 1979

Agenda Topic

1. Call to Order  
1A Attendance

- 1A. A special meeting of the Lane ESD Board was held Tuesday, February 6, 1979, at 5:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Willson Maynard, Jule Crume, Jim Maxwell, and Evelyn Smith of the ESD office; Lisl Waechter, Margo Drivas, and Richard Littman, from Pearl Buck Center, and Jim Boyd of the Eugene Register-Guard.

Chairman Billings stated that the purpose of the meeting was to give Board members an opportunity to discuss budgetary issues prior to the Budget Committee meeting in order to provide its recommendation(s) to the Budget Committee.

Materials distributed included:

- (1) Procedure for Pearl Buck Center budget allotments, funds comparison for the 1978-79 TMR program, and pupil enrollment/funding at PBC since 1971-72;
- (2) Revised analysis of TMR budget computation (from \$4,500 per child to \$4,855 per child); and
- (3) District priorities for special education support services--ranking school psychologist services highest in need and preference. The materials are filed with the official minutes.

Discussion - PBC  
Budget

The Superintendent recommended that an additional \$15,975 be provided the Pearl Buck Center program (\$218,475) based on the revised analysis of the total TMR budget computation.

Discussion of the PBC issue noted that enrollment is dropping as the enrollment in the public school mainstreaming program is increasing. While the decision to place youngsters is made at the local district level by district personnel and parents, a question has been raised whether the parents are provided sufficient information regarding the alternatives open to them in the placement of their children. Specifically, the question regards whether or not Pearl Buck Center is presented as an alternative.

1. Discussion - PBC  
Budget

Discussion - Physical  
Therapist and/or School  
Psychologist Services

Motion (1)

\*(Res 78-35)

1A. (continued)

Director Williams stated that each year the ESD Board has been responding to PBC TMR program problems rather than managing the TMR program; a lasting solution is needed. One solution to the "tug-of-war" existing between the public and private agencies might be to determine whether Lane County would assume responsibility for Pearl Buck Center for all of its programs. The Lane ESD could then subcontract with the county for the K-12 educational program.

The Superintendent recommended that the funding available in program 95 be utilized for additional school psychology services rather than physical therapy services, as indicated by district preference, and that money be transferred from other accounts, including contingency, to cover the additional PBC funding of \$15,975.

DIRECTOR PENISTON MOVED THAT THE ADDITIONAL \$12,700 AVAILABLE IN PROGRAM 95 PROVIDE SCHOOL PSYCHOLOGY SERVICES AND THAT AN ADDITIONAL \$15,975 FUNDING BE PROVIDED PEARL BUCK CENTER PROGRAM THROUGH TRANSFERS OF \$5,000 (FROM ATTENDANCE SERVICES), \$3,000 (FROM TEMPORARY SALARIES); AND \$7,975 (FROM CONTINGENCY).

Director Williams seconded the motion.

Director Dumdi called for a division of the two issues as separate motions. This was agreed to by Directors Peniston and Williams.

The motion to provide additional school psychology services in program 95 with the available \$12,700 CARRIED UNANIMOUSLY *RP* DIRECTOR DUMDI MOVED TO TABLE THE ADDITIONAL FUNDING PROCEDURE FOR PEARL BUCK CENTER PROGRAM UNTIL SUCH TIME AS DISTRICTS ARE POLLED REGARDING THEIR PREFERENCE FOR TMR PROGRAMMING.

Director Ficek seconded the motion.

Director Williams requested clarification on whether the question is germane to tonight's budget session and was informed that it is germane.

Directors Dumdi, Ficek, and Armstrong voted "yes" to table the additional funding procedure for Pearl Buck Center; Directors Billings, Peniston, Williams, and Wooten voted "no". The motion to table WAS DEFEATED.



1. Discussion - Physical  
Therapist and/or School  
Psychologist Services  
Motion (2)

TMR Program Study

1A. (continued)

The motion to provide \$15,975 additional funding to the Pearl Buck Center program through transfers of \$5,000 (from attendance services), \$3,000 (from temporary salaries); and \$7,975 (from contingency) CARRIED. Voting "yes"--Directors Billings, Armstrong, Peniston, Williams, and Wooten. Abstaining--Directors Dumdi and Ficek. (Res. 78-36)

Director Williams proposed a resolution to direct staff to commence communications with various segments of the community to explore avenues of approving a total and single TMR program that can move in every direction and that sources other than educational sources be sought. (It was suggested that staff and the TMR Advisory Council might be the appropriate tool to be studying the question.) No action was taken.

Richard Littman, Pearl Buck Center Board, thanked the ESD Board for the opportunity of attending and providing information at the meeting and apologized for the recent press coverage over which, he indicated, they had no control.

The meeting was declared adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, February 6, 1979

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, February 6, 1979

Minutes in brief

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. ESD Board Recommendations to Budget Committee

1A. The Lane ESD Budget Committee meeting was called to order by Budget Committee Chairman Norman Few on Tuesday, February 6, 1979, at 7:30 p.m., with the following members present: ESD Board Directors Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, and Superintendent Melvin Mead; Budget Committee members Norman Few, Al Dotson, Art Sand, and James Jeppesen. Also present were Jule Crume, Willson Maynard, Jim Maxwell, David Butler, and Evelyn Smith of the ESD office; Margaret Gontrum, 4J Board member; and Jim Boyd of the Eugene Register-Guard.

1B. DIRECTOR BILLINGS MOVED TO APPROVE THE MINUTES OF JANUARY 23 AND JANUARY 30 AS PRESENTED.

Budget Committee member Jeppesen seconded and the MOTION CARRIED UNANIMOUSLY.

2. The Superintendent presented background information upon which the ESD Board drafted two recommendations for Budget Committee consideration:

- a. In considering the question of whether to continue physical therapist services, it was determined through a recalculation that an additional \$12,700 is available in program 95. Subsequent district evaluation of the physical therapist services, in relationship to other special education support services, indicated the highest unmet need is in the area of school psychologist services.

The ESD Board recommends that the additional funding in program 95 not be committed to funding the physical therapist services but be committed to additional school psychologist services.

- b. In considering the allocation of funds to the contracted services area for TMR classrooms in Pearl Buck Center, it was determined that the cost upon which the per pupil cost was initially computed was not in fact the total cost. An element of service to TMR children is funded in a portion of program 95 and should have been included in determining the total cost. Inclusion of this amount indicates a per pupil cost of

2. ESD Board Recommendations to Budget Committee

2. (continued)

\$4,855 for the projected enrollment of 45 at PBC for a total of \$218,475. The ESD Board recommends that an additional \$15,975 (total of \$218,475) be funded for contracted TMR instructional services and that this be provided through transfers of \$5,000 currently in attendance services, \$3,000 in temporary salaries, and \$7,975 in contingency funds.

Following discussion of the two recommendations, the proposed transfers and additions were approved by general consensus and the new totals were reflected in the budget action taken.

3. Budget Approval

3. Chairman Few called for Board action on the budget as follows:

Business &  
Administration

Business and Administration total - \$1,304,623  
(includes line item changes listed)

11-4800-799 contingency - \$77,025  
12-2112-313 attendance services - \$5,000  
12-2510-122 salaries-temporary - \$3,000

DIRECTOR WILLIAMS MOVED TO APPROVE THE TOTAL OF \$1,304,623 FOR THE BUSINESS AND ADMINISTRATION SECTION OF THE GENERAL FUND.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

Instructional  
Services and  
Curriculum

Instructional Services & Curriculum total - \$1,524,949  
(includes line item changes listed)

89-1222-311 instruction program - \$218,475  
95-1200-341 travel in-district - \$5,000  
95-1200-390 other purchased services - \$15,720

DIRECTOR DUMDI MOVED TO APPROVE THE TOTAL OF \$1,524,949 FOR THE INSTRUCTIONAL SERVICES AND CURRICULUM SECTION OF THE GENERAL FUND.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

Instructional Media  
Center

DIRECTOR WILLIAMS MOVED TO APPROVE THE TOTAL OF \$873,776 FOR THE INSTRUCTIONAL MEDIA CENTER SECTION OF THE GENERAL FUND.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

3. Budget Approval

100 General Fund

200 OTIS Fund

260 Title I Fund

310 Joint Purchasing  
Fund

400 Equipment  
Replacement Fund

900 Working Capital

School Support Fund

3. (continued)

DIRECTOR WILLIAMS MOVED TO APPROVE #100 GENERAL FUND REQUIREMENTS OF \$3,703,348 AND TOTAL REVENUE OF \$684,532.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

BUDGET COMMITTEE MEMBER SAND MOVED TO APPROVE THE #200 OTIS FUND REQUIREMENTS OF \$1,945,500 AND TOTAL REVENUE OF \$1,945,500.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR DUMDI MOVED TO APPROVE THE #260 TITLE I FUND REQUIREMENTS/RESOURCES OF \$108,336.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED TO APPROVE THE #310 JOINT PURCHASING FUND REQUIREMENTS/RESOURCES OF \$390,000.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR DUMDI MOVED TO APPROVE THE #400 EQUIPMENT REPLACEMENT FUND REQUIREMENTS/RESOURCES OF \$16,500.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR DUMDI MOVED TO APPROVE THE #900 WORKING CAPITAL FUND REQUIREMENTS/RESOURCES OF \$30,000.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR ARMSTRONG MOVED TO APPROVE THE SCHOOL SUPPORT FUND REQUIREMENTS/RESOURCES OF \$3,843,063.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

3. Budget Approval

Budget Summary  
Approval

3. (continued)

DIRECTOR ARMSTRONG MOVED TO APPROVE THE BUDGET  
SUMMARY AS FOLLOWS:

<u>Fund</u>	<u>Est. Exp.</u>	<u>Estimated Rec's</u>	<u>Levy</u>
General	3,703,348	684,532	3,018,816
OTIS	1,945,500	1,945,500	-0-
Title I	108,336	108,336	-0-
Joint Purchasing	390,000	390,000	-0-
Equip. Replacement	16,500	16,500	-0-
Working Capital	30,000	30,000	-0-
Total	6,193,684	3,174,868	3,018,816
Estimate of Tax Not to be Received			332,069
School Support Fund			3,843,063
Total ESD Budget Levy & Support Fund			7,193,948

ESD Tax Levy Within 6% Base 7,193,948

Director Peniston seconded and the MOTION CARRIED  
UNANIMOUSLY.

4. Budget Publication  
and Hearing Date

4. DIRECTOR DUMDI MOVED THAT THE BUDGET AS APPROVED BY  
THE BUDGET COMMITTEE BE PUBLISHED IN THE EUGENE  
REGISTER-GUARD ON FEBRUARY 23, AND MARCH 3, AS REQUIRED  
BY LAW; AND THE HEARING DATE BE MARCH 13, AT 7:30 P.M.,  
IN THE ESD BOARD ROOM, 1200 HIGHWAY 99 NORTH, EUGENE.

Budget Committee member Jeppesen seconded and the  
MOTION CARRIED UNANIMOUSLY.

5. Appreciation Expressed

5. Director Williams expressed appreciation to the staff  
for providing materials upon which the Budget Committee  
and Board based its decisions.

Budget Committee Chairman Few, the Superintendent,  
and ESD Board member jointly expressed appreciation  
to the Budget Committee for their time and services in  
approving the 1979-80 ESD budget.

The meeting adjourned.

  
Norman Few, Chairman

  
Ellene McWhorter, Secretary

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 30, 1979

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 30, 1979

Minutes in Brief

1. Call to Order  
1A Attendance

2. Evaluation of Proposed  
Budget Changes to Fund  
Physical Therapist  
Contract (And  
Alternative)

1. The Lane ESD Budget Committee met on Tuesday, January 30, 1979, at 7:30 p.m., with the following members present: Jack Billings, Beverly Ficek, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead; Budget Committee chairman Norman Few, Ellene McWhorter, Al Dotson, Art Sand, and James Jeppesen. Also present were Willson Maynard, Jim Maxwell, Ben Jones, David Butler, Wanda Vinson, and Evelyn Smith of the ESD office; Margo Drivas, Pearl Buck Center staff member and two Lane Community College students.

2. The Superintendent presented an evaluation of suggested budget changes to provide funding for the physical therapist contract and a historical review of the ESD physical therapist services (copies filed with official minutes).

He stated that yet another option has come to light for Board consideration. In rechecking the computation process used in determining the amount of funds available for the Handicapped Child program, he discovered a wrong base figure had been used. The corrections provide an additional \$12,700 for the Handicapped Child program for a total of \$221,006. This, coupled with a shift of \$3,000 from travel budget request, would be sufficient to fund the physical therapist contract, retain the additional teacher and teacher aide already budgeted, and leave the Business and Administration attendance services, temporary salaries, and furnishings as originally budgeted.

Discussion of the two alternatives noted:

- A. There needs to be a study of the total TMR program, identification of the most critical needs, and last, allocation of the money available. (The survey of districts' prioritization of the program, including physical therapist needs, should be complete and available by next meeting time.)
- B. The ESD Board should meet prior to the Budget Committee meeting, study the impact of the two alternatives, etc., and be prepared to provide the Budget Committee direction in finalizing the budget. The Superintendent was asked to provide a recommendation.

2. Evaluation of Proposed  
Budget Changes to Fund  
Physical Therapist  
Contract (And  
Alternative)

2. (continued)

Another question raised was whether the lower funding for the Pearl Buck Center program will critically endanger the Center's ability to continue the present program and, specifically, what effect the additional teacher, aide, and continued physical therapy services would have on the Center budget. It was noted that the additional staff and continued services have no effect on PBC. The funding is based on the per child cost and is less because of a declining enrollment (from 56 or 7 three years ago to 48 this year and a projection of 45 next year). The decision of where to place the TMR youngster is made at the district level by district personnel, parents, and others in position to be knowledgeable about retardation. More are gradually becoming involved in the mainstreaming program, which creates the gradual drop in PBC enrollment.

As enrollment drops, the cost per child increases. Whether the ESD Board can justify the additional cost must be carefully weighed. If the higher cost can be justified, where is the remainder of the program to be reduced to free the necessary added expense?

3. Budget Review (continued)

3. Resuming the review of the budget document (Instructional Media Center, page 35), the Superintendent noted:

30-2212-414 Supplies-paper. Reduction. Cost of producing the main, comprehensive media catalog has been spread over a three-year period.

30-2221 Service area direction. Reduction. Following retirement of the assistant director, reorganization of staff resulted in shifts to more appropriate areas of the budget. However, there is a reduction of one staff member over-all.

30-2223-112 Salary-non-certificated. Transfer of 1/2 person to this budget area.

30-2223-340 Travel. Transfer from Business and Administration (motor pool cost).

30-2223-360 Printing-binding. Increased. Paper costs are higher, as are the amounts charged by vendors for forms printing.

30-2223-541 Initial equipment. Increased. This will provide funding for purchase of 1/2" video cassette equipment for use in-house and to provide districts an opportunity to evaluate the equipment first-hand before making purchase decisions.

3. Budget Review (continued)

Recess

3. (continued)

31-2223-111 and 112 Salary-certificated and non-certificated. Shift of one certificated from program 30 and addition of one f.t.e. non-certificated.

31-2223-710 Fund modification. Transfer. This shift, from object 541, is another proposed step in the shift to establishment of an equipment replacement reserve.

Budget Committee Chairman Few declared a ten-minute recess.

The meeting resumed at 9:20 p.m.

32-2223-400's Supplies. Overall, a slight reduction.

32-2223-541 Initial equipment. Increased - to provide for a 25" laminator.

32-2223-710 Fund modification. New account - again, to provide for an equipment replacement reserve.

33-2222-112 Salary-noncertificated. Decreased. One position has been eliminated.

33-2222-440 Periodicals. Increased slightly - provides subscription budget for the entire ESD staff.

Total Instructional Media Center budget - \$873,776 (increased \$61,476.00).

Total general fund budget - \$3,690,628 (increased \$141,083).

The remainder of the budget review covered special fund budgets. These funds are self-liquidating. If resources are not forthcoming, expenditures are reduced accordingly. Funds included: OTIS - (Oregon Total Information System) pages 41-48.

The Superintendent noted that the total OTIS expenditures are pro-rated between business services, student services, and instructional services--each service showing a like line item according to ratio.

110-113 Salaries. Reduction. There was a reduction in each category in the over-all staffing level projected.

300-324 Hardware and software rental. Reduced. This is a by-product of the equipment conversion, under which less peripheral equipment is leased.



3. Budget Review (continued)

3. (continued)

300-355 and 356 Teleprocessing. Increased (rate change). The rate change is reflected here.

500-530 and 540 Capital outlay. Reduced. Equipment conversion was substantially completed in this current year.

The Superintendent stated that there have been good results from the equipment conversion and in most cases, it is believed, the users are quite well satisfied with OTIS services.

Budget Committee member Sand added that the smaller districts sometimes cannot staff personnel with sufficient knowledge to adequately utilize the available services. He cited his district as an example. Special OTIS assistance has recently enabled the district to bring its accounting records to a current condition for the first time in many months.

210 Special revenue fund - contracted speech services. No activity anticipated. The need for contracted speech services with smaller districts seems to have diminished.

260 Title I. There is no change between anticipated activity and the current budget. Total--\$108,336.00.

360 CETA. Nothing is budgeted. There could be CETA personnel on staff but currently this cannot be predicted.

304 Northwest Reading Consortium fund. Nothing budgeted. The project is to be completed during this current year.

400 Equipment replacement reserve. This is a new account for an equipment replacement reserve. Total--\$16,500.

900 Working capital fund. This revolving fund is used by the various department programs for handling processing of monies for non-budget transactions, i.e., D.C.E. tuition payments, lunches, etc., which are not actually budget items. Total--\$30,000.

310 Joint purchasing fund. Again, a revolving fund providing for cooperative bidding and purchasing of school district paper, supplies, etc. Total--\$390,000.

3. Budget Review (continued)

RESOURCES

4. Next Meeting

5. Adjournment

3. (continued)

School Support Fund. This is a tax offset to the ESD from the State Department of Education, which is distributed to the local districts as a portion of their Basic School Support monies.

Turning to general fund resources (page 3), the Superintendent noted the following changes:

0101 Cash on hand. Correction--should be \$292,701.

1900-1947 Planetarium services. Add \$5,400 as anticipated income. (Total Revenue Local Sources - \$208,900.)

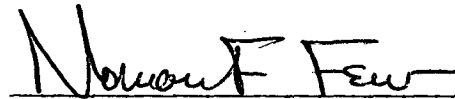
3120 Restricted grants-in-aid. Increased \$14,000 in amount anticipated in all activities within this account. Total revenue accounts - \$684,532.

4. The next ESD Budget Committee and Board meeting will be held on Tuesday, February 6, 1979, at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.

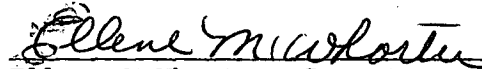
5. A MOTION WAS MADE TO ADJOURN THE MEETING.

The motion was seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.



Norman Few, Chairman



Ellene McWhorter, Secretary

EMW/es:jv

2/6/79

75

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 23, 1979

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 23, 1979

Minutes in brief

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Review of Budget Document (continued)

- 1A. The ESD Budget Committee met on Tuesday, January 23, 1979, at 7:30 p.m., with the following members present: ESD Board Directors Jack Billings, Cleve Dumdi, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead; Budget Committee members Norman Few, Al Dotson, James Jeppesen, and Art Sand. Also present were Jule Crume, Jim Maxwell, Willson Maynard, Ben Jones, David Butler, Marvin Clemons, Wanda Vinson, Marilyn Olson, and Evelyn Smith of the ESD office; and Margo Drivas, Pearl Buck Center staff member.

The meeting was convened at 8:00 p.m., by Budget Committee Chairman Norman Few.

DIRECTOR BILLINGS MOVED TO APPROVE THE JANUARY 9 AND 16 (COMBINED) MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

2. The Superintendent presented budget requirements pages 18-33, completing the Instructional Services and Curriculum (ISAC) portion of the budget. (He first noted that the requested report regarding possible transfer of capital outlay funds will be completed and presented at the next Budget Committee meeting.)

Although most budget accounts reflected no change other than inflation, certain specific changes were explained as follows:

81-2212-312 Instructional program improvement service. Transferred. This now appears in the centralized director's budget and is not actually a reduction.

82-2212-360 Printing-binding. Increased. A major factor for the increase is the current paper strike which has caused a substantial increase in paper costs.

82-2213-312 Instructional staff training service. Transfer to director's centralized budget - not a reduction.

2. Review of Budget  
Document (continued)

2. (continued)

83-2212-120 Temporary salaries. Increased. This provides graduate student help at the peak of the season. Increasing use of the McGowan Creek model program necessitates 28 additional days.

83-2212-410 Supplies. Increased. Again, to provide additional supplies for the expanded environmental education program and for field testing of a newly-developed urban environment model.

84- Instructional computing. Deleted entirely in order to provide for short-term-oriented curriculum development in other areas of the curriculum for which no specialists exist. (80-2212)

85-2212-312 Instructional Program Improvement Services. Shifted to program 80 budget.

85-2212-341 Travel in district. No change. However, there was discussion regarding motor pool expenses as compared with expenses incurred by staff using their own vehicles and being reimbursed.

86-2142-111 and 112 Salaries. Increase is result of not pro-rating salaries into two accounts. The corresponding decrease is noted in 86-2622-111 and 112.

88-2212-111, 112, and 120 Science/planetarium salaries. Increased. The program will be moving to Alton Baker Park. Temporary salaries will include reimbursement for three graduate students to provide services of the portable planetarium to districts throughout the county. (Other agencies using the planetarium will reimburse the program but at this time the amount is an unknown factor. A formal contract will delineate ESD responsibilities and will specify terms and conditions by which others can utilize the planetarium.)

88-2229-541 Initial equipment. Decreased significantly. Equipment (dome and projector) has been budgeted and paid for from prior year's budgets. The amount budgeted for '79-'80 will provide related pieces of equipment to complete the total projection unit.

88-254-324 Rentals. New. This provides for utilities, etc., at the Alton Baker Park site.

Recess

Budget Committee chairman Few recessed the budget hearing for five minutes and reconvened it at 9:30 p.m.

89-2212-112 Salary-noncertificated. Transferred to another portion of the budget.

2. Review of Budget  
Document (continued)

2. (continued)

90-2212- EMR. Slight increase. This provides consultant services for the educable mentally retarded (EMR) classroom.

91-2211- Special Education. Slight increase. Provides supervision for the total Special Ed program, including the TMR program, EMR services, the hearing and speech program, and the handicapped child program.

92-2152 Hearing and speech services. This provides services of Eugene Hearing and Speech Center on a referral basis and is used by all 16 school districts for those with severe handicaps.

94-2212 and 2213 Special projects. This provides one staff member whose major responsibility will be to coordinate the special projects program in curriculum development - remainder of program provided in 80 - administration budget. (This program will be placed on resolution for local board action--if not approved, the services will not be provided.) News-school program also logically belongs in this program. However, it is becoming self-supporting and is now published in 14 out-of county newspapers--all are paying subscribers for the program.

95-1200-111 and 112 Salaries. Increased significantly. This is largely because of the need to budget for an additional TMR classroom.

95-1200- Supplies. Increased. Again, provides for the additional classroom needed at the secondary level.

Total Instructional Services and Curriculum. Increased by \$120,900. Total budget--\$1,496,254.

3. Next Meeting

3. The next meeting of the Lane ESD Budget Committee will be held Tuesday, January 30, 1979, at 7:30 p.m., at the Lane ESD Service Center, 1200 Highway 99 North, Eugene.

4. Meeting Adjourned

4. DIRECTOR WILLIAMS MOVED TO ADJOURN.

4. Meeting Adjourned

4. (continued)

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting adjourned.

  
Norman Few, Chairman

  
Ellene McWhorter, Secretary

EMW/es:jv  
1/30/79  
75

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 16, 1979

LANE EDS BOARD OF EDUCATION MEETING  
Tuesday, January 16, 1979

Agenda Topic

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements

3. Communications

- 1A. The regular meeting of the Lane ESD Board was held Tuesday, January 16, 1979, at 9:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Willson Maynard, Jule Crume, Jim Maxwell, David Butler, and Evelyn Smith of the ESD office; and Lee Wilkins of the Eugene Register-Guard.
- 1B. DIRECTOR DUMDI MOVED TO APPROVE THE NOVEMBER 28 AND DECEMBER 12 MINUTES AS PRESENTED.  
  
Director Williams seconded and the MOTION CARRIED UNANIMIOUSLY.
2. The Superintendent announced:
  - a. L-COG orientation meeting, Wednesday, January 17. Manuals were available to those planning to attend.
  - b. Lane County School Boards Association dinner meeting, January 25.
  - c. The Board directive to conduct a study to straighten out Springfield/Marcola boundary line had been completed and discussed by both school personnel and boards (with considerable reaction from people in the area involved).
3. Communications presented included:
  - a. Letter from Stan Biles, Acting General Administrator, Lane County, regarding L-COG membership;
  - b. Letter and agenda from Tom Jenkinson, Executive Director of L-COG regarding orientation session, January 17;

3. Communications

4. Business Affairs

5. Action Items  
OTIS Charges

7. Reports

8. Future Agenda Items

9. Date, Time, And Place  
Of Next Meeting

10. Executive Session

3. (continued)

- c. Letter from C. R. Thomson, Fern Ridge School District Superintendent, regarding contracting for a minicomputer system with Northwest Area Systems, Inc.;
- d. Letter of appreciation from T. Niimi for tour and meeting with Japanese delegation; and
- e. Report of activities of the Eugene Hearing and Speech Center resolution program for November, 1978.

4. The November financial statements for the ESD and OTIS programs were presented for Board information.

5. DIRECTOR WILLIAMS MOVED THE FOLLOWING RESOLUTION:  
BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY APPROVE THE OTIS SCHEDULE OF CHARGES AS RECOMMENDED BY THE OTIS ADVISORY COMMITTEE (5A).

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-33) *33a*,

7. A written progress report (7A) on New Board member night was presented for Board information.

8. Future agenda items suggested or requested were:

- a. Legislative issues pertaining to ESDs;
- b. San Francisco conference reports; and
- c. Career education program report.

9. The next regular meeting of the ESD Board will be held Tuesday, January 30, time to be announced, at the ESD Service Center, 1200 Highway 99 North, Eugene.

10. DIRECTOR PENISTON MOVED TO HOLD AN EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS.

Director Dumdi seconded and the MOTION CARRIED UNANIMOUSLY.

Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(2)(a) to consider matters having to do with negotiations.



11. Reconvene

Association Salary  
Settlement

Work Sessions

12. Meeting Adjourned

11. Chairman Billings declared the general meeting back in session.

The following action was taken:

DIRECTOR ARMSTRONG MOVED TO APPROVE THE MEMORANDUM OF AGREEMENT AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED--voting "yes" were Directors Billings, Ficek, Armstrong, Dumdi, Williams, and Wooten. Director Peniston abstained. (Res. 78-34)

Director Williams requested that in the future, specific information regarding exact dollar amounts, where budgeted, how allocated, etc., be presented to the Board prior to time of settlement so that there is definite information upon which to base a decision.

Director Armstrong requested that the Superintendent schedule a Board work session to consider the Board's approach to negotiating the next contract and to conduct an evaluation of the negotiations services. Board members were asked to indicate to the Superintendent any item they wished discussed during the work session.

12. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

Jack Billings  
Jack Billings, Chairman

Melvin F. Mead, Clerk

MFm/ES:jv

1/24/79

60

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, January 9 and 16, 1979

LANE ESD BUDGET COMMITTEE MEETING  
Tuesday, January 9 and 16, 1979

Minutes in brief

1. Call to Order  
1A Attendance

1. The ESD Budget Committee met on Tuesday, January 9, 1979, at 7:30 p.m., with the following members present--Chairman pro tem Jack Billings and Superintendent Melvin Mead.

Board chairman Billings called the meeting to order and then declared it recessed due to inclement weather to January 16, 7:30 p.m.

The ESD Budget Committee reconvened on Tuesday, January 16, 1979, at 7:30 p.m., with the following members present: Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead; Budget Committee members Norman Few, Ellene McWhorter, Al Dotson, James Jeppesen, and Art Sand. Also present were Willson Maynard, Jule Crume, Jim Maxwell, Ben Jones, David Butler, Marvin Clemons, and Evelyn Smith of the ESD office; and Lee Wilkins of the Eugene Register-Guard.

Budget Committee chairman Few called the meeting to order.

1B Minutes Approved

- 1B. DIRECTOR WOOTEN MOVED TO APPROVE THE DECEMBER 12 MINUTES AS PRESENTED.

Budget Committee member Jeppesen seconded and the MOTION CARRIED UNANIMOUSLY.

2. Presentation of the Budget Message

2. Superintendent Mead noted that the ESD budget for 1979-80 is greatly influenced by statutory limitations placed upon ESDs. Significant aspects of the proposal provide:

- Deletion of computer-assisted instruction program; provision of short-term curriculum development program(s);
- Deletion of physical therapist services due to the need for additional TMR teaching stations;
- Increased costs for retirement benefits--PERS and Social Security.

2. Presentation of the  
Budget Message

3. Review of Budget  
Document

2. (continued)

- Establishment of a reserve for equipment replacement (in order to spread such costs over more than one budget year); and
- Decentralization to the division level for xero-graphic copying and motor pool operating costs.

3. The Superintendent presented budget requirements pages 6 - 14 for Business and Administration services and pages 16 and 17 for a portion of the Instructional Services and Curriculum requirements. Although most budget accounts reflected no change other than inflation, certain specific changes were explained as follows:

10-2310-651 Liability insurance. Reduced. Insurance experience rating over the past three years resulted in provision of same level of coverage at a reduced cost.

10-2314-310 Election services. Increased. ESD must pay on a per-registered-voter basis county-wide regardless of the number of precincts involved in the election.

11-2321-100 and 200 Office of the Superintendent. Personal services projections in this area (and all areas) are based upon the President's guidelines. Fringe benefits have been budgeted on the basis of known and projected cost increases rather than as a simple percentage of salaries.

12-2510-323 Property insurance. Decreased here but increased correspondingly elsewhere upon recommendation of the new agent-of-record for better cost distribution. Overall, total insurance cost is less than the current year.

12-2510-542 Equipment replacement. Increased to initiate a replacement program for worn and obsolete typewriters.

12-2545-710 Fund modification. New. Here, and throughout the budget, 710 fund modification provides for transfer to an equipment replacement reserve for purchase of vehicles and other major equipment.

12-2690-351 Telephone. Increased to provide for increased rate charges. Amounts currently budgeted are not adequate.

3. Review of Budget Document

Recess

3. (continued)

13-5000-620 Interest. Because the ESD's tax-turnover receipts come slower and later, and because the cash carryover reserve is dwindling, increased costs for short-term borrowing can be anticipated.

14-2542-323 Property insurance. Increased--transferred here for better cost distribution.

15-2660-700 Data Processing Services. This covers basic processing costs for 16 school districts. Rates have been set at current levels.

Total Business and Administration--decreased by \$41,293. Total budget--\$1,320,598.

Budget committee chairman Few recessed the budget hearing for five (5) minutes and reconvened it at 9:05 p.m.

Concern was expressed over deletion of the physical therapist program. A study and subsequent report of expenditures to date was requested for 12-2112-313 (attendance services), 12-2510-122 (temporary salaries), and 12-2510-500 (equipment furnishings) with consideration given on the effect of cutting them respectively in the proposed budget to \$5,000, \$3,000, and \$5,000 to provide approximately \$10,000 for continued funding of the physical therapist program.

ISAC-Instructional Services and Curriculum budget:

80-2211-312 Instructional program improvement services. Increased. The increase projected here is offset by corresponding deletions in various ISAC Division program budgets, and is aimed at centralizing the cost of special consultants and workshop instructors within the Division. Greater flexibility in meeting constituent needs should result.

80-2211-341-342 Travel. Increased. The costs of motor pool travel which relate to ISAC Division programs have been transferred here from the Business and Administration Division budget.

80-2211-410 Supplies. Increased. The major reason for this increase is to provide for payment of Division xerographic copying costs. These have previously been charged to a corresponding account in the B&A Division budget.

3. Review of Budget Document


4. Next Meeting

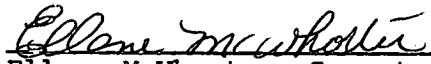
3. (continued)

80-2212- Curriculum Development Services. This new program will provide assistance to districts in various curriculum areas on an ad hoc or project basis as the need arises and is in lieu of the computer specialist program, which is no longer one of the higher district priorities.

4. The next meeting of the ESD Budget Committee will be held on Tuesday, January 23, 1979, at 7:30 p.m., at the ESD Service Center, 1200 Highway 99 North, Eugene.

The meeting adjourned.

  
Norman Few, Chairman

  
Ellene McWhorter, Secretary

EMcW/ES:jv

1/23/79

70

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, December 12, 1978

Agenda topic

1. Call to order  
1A Attendance

1A. A regular meeting of the Lane ESD Board was held Tuesday, December 12, 1978, at 9:30 p.m., with the following members present: Chairman Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead. Also present was Evelyn Smith of the ESD office.

2. Date, time, and place of next meeting

2. The next regular meeting of the Lane ESD Board will be held Tuesday, January 9, 1979, at the ESD Center, 1200 Highway 99 North, Eugene--hour to be announced.

3. Executive session

3. Chairman Billings declared the general meeting recessed and called the Board into executive session under provisions of ORS 192.660(2)(a) to discuss negotiations.

4. Reconvene

4. Chairman Billings declared the general meeting back in session.

No action was taken.

5. Adjournment

5. DIRECTOR DUMDI MOVED TO ADJOURN.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

*Jack Billings*  
\_\_\_\_\_  
Jack Billings, Chairman

*Melvin F. Mead*  
\_\_\_\_\_  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, December 12, 1978

LANE ESD BOARD AND BUDGET COMMITTEE MEETING  
Tuesday, December 12, 1978

Minutes in brief

1. Attendance and Educational Services Plan Presentation

Program Presentations

1. The Lane ESD Board and Budget Committee met at the ESD on Tuesday, December 12, at 6:00 p.m., for a joint dinner, round-robin "educational services plan" presentation, and Budget Committee organizational meeting.

Present were Chairman Jack Billings, Directors Jeanne Armstrong, Cleve Dumdi, Beverly Ficek, Hugh Peniston, Nile Williams, Cynthia Wooten; Budget Committee members Al Dotson, Norman Few, Lois Prinzing, Art Sand, Ellene McWhorter; Superintendent Melvin Mead; John Alvord, legislative assistant to Representative Larry Campbell; and Jack Gossard, negotiator. Also present were Jule Crume, Willson Maynard, Jim Maxwell, Bob Dusenberry, David Butler, Wanda Vinson, Linda Gil, Phyllis Payton, Jim Swanson, Kermit Horn, Kim Kimerling, Marv Clemons, Marilyn Olson, Marta Turksel, Ernie Ediger, Nicola Laird, Dick Stockman, Betty Gibson, Glenda Sawyer, and Evelyn Smith of the ESD office.

Chairman Billings welcomed those attending. The educational services plan presentation included capsule reports from:

(1) Administration

Willson Maynard described services to school districts in the areas of certification, attendance, cooperative purchasing, budgets, and audits.

David Butler briefly outlined development and direction of the Metro Student News Service program.

(2) Instructional Services and Curriculum

Representatives from the ISAC division used demonstrations and explanations regarding kinds of services available to teachers in Lane County. Topics included math lab, measurement and evaluation of student progress, art and the environment, newspaper in the classroom, and career awareness and career education.

1. Program Presentations

Summary

2. Budget Committee Organization

Budget Committee Chairman Election

Budget Committee Secretary

1. (continued)

(3) Instructional Media Center

Jim Maxwell briefly described the services of the four IMC departments--the Media Library, Production and Equipment Maintenance Services, Field Services, and the Teaching Resource Center. Particular emphasis was given the Teaching Resource Center and the Field Services program.

(4) Oregon Total Information System (OTIS)

Bob Dusenberry discussed the OTIS operation--what it is, how it operates, and what services are provided. He concluded his presentation with a tour of the computer room.

Superintendent Mead closed the presentation. He commented that the time may be near that the ESD will face the need to seek voter approval to exceed the 6% statutory limit on levy growth. However, similar to last year's proposal, the ESD proposed budget will be a hold-the-line no-growth proposal designed to continue to assist local districts in a consortium effort to meet common needs. The ESD educational plan is to maintain the high level of services, improve where possible, and look ahead to meet the changing needs of students and schools.

2. Chairman Billings called the Budget Committee organizational meeting to order at 9:15 p.m., and opened nominations for Budget Committee chairperson.

DIRECTOR WILLIAMS NOMINATED NORMAN FEW TO CHAIR THE BUDGET COMMITTEE.

BUDGET COMMITTEE MEMBER DOTSON MOVED THAT NOMINATIONS BE CLOSED AND THE SECRETARY BE INSTRUCTED TO CAST AN ELECTIVE BALLOT FOR NORMAN FEW TO CHAIR THE BUDGET COMMITTEE.

Budget Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-29)

32

Chairman Billings declared nominations open for Budget Committee secretary.

BUDGET COMMITTEE MEMBER PRINZING NOMINATED ELLENE McWHORTER TO SERVE AS SECRETARY TO THE BUDGET COMMITTEE.

DIRECTOR ARMSTRONG MOVED THAT NOMINATIONS BE CLOSED AND THE SECRETARY BE INSTRUCTED TO CAST AN ELECTIVE BALLOT FOR ELLENE McWHORTER TO SERVE AS SECRETARY TO THE BUDGET COMMITTEE.



2. Budget Committee  
Secretary

3. Next Meeting

4. Meeting Adjourned

2. (continued)

Budget Committee member Prinzing seconded and the  
MOTION CARRIED UNANIMOUSLY. (Res. 78-~~30~~ <sup>33</sup>)


3. The next regular meeting of the Lane ESD Board and  
Budget Committee will be held Tuesday, January 9,  
at 7:30 p.m., at the Lane ESD Service Center, 1200  
Highway 99 North, Eugene, to hear the 1979-80 budget  
message and receive the proposed budget document.

4. Budget Committee Chairman Few moved to adjourn.

Budget Committee member Prinzing seconded and the  
MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

  
Jack Billings, Chairman

  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, November 28, 1978

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, November 28, 1978

Agenda Topic

- |  |   |
|--|---|
| <p>1. <u>Call to Order</u><br/>    1A Attendance</p> <p>    1B Minutes Approved</p> <p>2. <u>Statements</u><br/>    League of Women<br/>    Voters' Visitation</p> <p>3. <u>Communications</u></p> <p>5. <u>Action Items</u><br/>    5A Ad Hoc Committee<br/>        Appointments<br/>        (Extended School<br/>        Year For TMR<br/>        Classes)</p> | <p>1A. The regular meeting of the Lane ESD Board was held Tuesday, November 28, 1978, at 7:30 p.m., with the following members present: Chairman Jack Billings, Jeanne Armstrong, Hugh Peniston, and Nile Williams. Also present were Jule Crume, Willson Maynard, Jim Maxwell, Bob Dusenberry, Wanda Vinson, David Butler, Gerry MacKinnon, and Evelyn Smith of the ESD office.</p> <p>1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE NOVEMBER 14 MINUTES AS PRESENTED.</p> <p>Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.</p> <p>2. The Board expressed pleasure that the League of Women Voters had met and toured ESD facilities. OTIS and ESD staff members involved in conducting the tour and providing information packets to the League were commended (communication 3A).</p> <p>3. Communications presented included:</p> <p>    a. Letter of appreciation from the League of Women Voters for opportunity of meeting at the ESD and for the tour of the facilities; and</p> <p>    b. Report of activities, Eugene Hearing and Speech Center Resolution, October, 1978, to superintendents and special education personnel from Marv Wilkerson.</p> <p>5A. Jule Crume presented a slate of nominees for Board consideration for appointment to the ad hoc committee to study the extended school year for handicapped children. The nominees, recommended by the Superintendent, Director of Instructional Services and Curriculum, and the various agencies were appointed by resolution as follows:</p> <p>DIRECTOR PENISTON MOVED:</p> <p>BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY APPOINT THE FOLLOWING REPRESENTATIVES TO AN AD HOC COMMITTEE ESTABLISHED FOR THE PURPOSE OF</p> |
|--|---|

5. Action Items

5A Ad Hoc Committee  
Appointment  
(Extended School  
Year For TMR  
Classes)

Charge to Ad Hoc  
Committee:

5. (continued)

STUDYING AND DEVELOPING A RECOMMENDATION REGARDING  
THE EXTENDED SCHOOL YEAR FOR HANDICAPPED CHILDREN:

<u>Name</u>	<u>Representing</u>
Jule Crume	Lane ESD
Lisl Waechter	Pearl Buck Center
Charles Croston	McKenzie Schools
Sue Lewis	Handicapped Advisory Council
Wanda Randall	Vocational Rehabilitation
Jane McDonald	Eugene Hearing and Speech Center
Diane Bricker	Title I Pre-school Program, U of O
Alan Reeder	Lane County Mental Health Department
Harriet Simmons	Bethel schools
(as recommended by--	Eugene schools
(as recommended by--	Springfield schools
Hugh Peniston ex officio	
Melvin Mead ex officio	

Director Williams seconded and the MOTION CARRIED  
UNANIMOUSLY. (Res. 78-29)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
ESD APPROVES THE CHARGE TO THE AD HOC COMMITTEE ON  
THE EXTENDED SCHOOL YEAR AS FOLLOWS:

Ad hoc committee on the extended school year charge  
to the committee:

1. To study the benefits which might accrue to  
handicapped children in the matter of retained  
skills and knowledge as a result of extending  
the instructional year, incorporating more  
frequent but shorter vacation periods.
2. To study the drawbacks which might accrue  
from such a program calendar modification.
3. To identify (in categorical terms but not in  
specific dollar amounts) the added costs which  
would result from such a program calendar  
modification:
  - a. As an experimental one-year effort at  
Pearl Buck Center or at a mainstreamed  
TMR site in addition to PBC.

5. Action Items

5A Charge to Ad Hoc  
Committee:

5. (continued)

- b. As a permanent program modification for TMR classes.
- c. As a permanent program modification for other handicapped-child programs and services.
- 4. To identify the necessary evaluation elements which should be required of an experimental program if undertaken.
- 5. To frame a recommendation to the ESD Board and to local district boards regarding implementation in 1979-80.

Director Pensiston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-30)

It was noted that "added costs" (#3) identified by the ad hoc committee will need to be considered in the budgeting process in the event implementation is recommended for 1979-80 and could represent a combination of dollar and/or in-kind factors.

6. Discussion Items

6A ESD Policy on  
Provision of a  
Continuum of  
Educational Programs  
for TMR Students

- 6A. Jule Crume reviewed the May 27, 1975, Board minutes outlining the timeline, general recommendations, and continuum for normalization for the TMR program. It was noted that goals and timelines have been met excepting points #2, and #3 of the continuum for normalization which did not prove workable.

Future direction of the TMR programs was discussed relating to P.L. 94-142 requirements, the need to continue and/or modify the continuum normalization concept, and how to best meet the needs of TMR students in the "least restrictive environment."

DIRECTOR ARMSTRONG MOVED THAT THE ESD BOARD ASSIGN THE TASK OF EXAMINING THE CONCEPT OF THE CONTINUUM FOR EDUCATION FOR TRAINABLE RETARDED STUDENTS TO THE ADVISORY COUNCIL AND ASK THEM TO REPORT TO THE ESD BOARD WHAT THEY CONSIDER AN APPROPRIATE CONTINUUM. (Motion died for lack of a second.)

Jule Crume indicated that an evaluation instrument for the tri-county (Jackson, Douglas, Lane) project should be completed within a week or 10 days. Main objective of the project is to provide regular classroom teachers and administrators with better understanding of P.L. 94-142 and of their roles and responsibilities in the education of the handicapped. Answers to Board concern as to how others see TMR program needs may very well be forthcoming in the evaluation of the project.

7. Reports

7A American School  
Boards Journal  
Conference

- 7A. Report on the conference was postponed to a later meeting so that all of the Board and Superintendent could be present to hear the recommendations coming out of that meeting.

Director Armstrong indicated recommendations will include:

1. Policy issues of Board meetings (implementing, developing, and monitoring);
2. General public relations program of ESD;
3. Board/Superintendent relationship; and
4. County-wide workshop - similar to one on Back to Basics given by A. Graham Down at conference.

7B OTIS Report

- 7B. Bob Dusenberry reported that the OTIS Advisory Committee has approved recommended data storage equipment changes, and will request Board approval of bids for the installation of two IBM 3730 disc drives dating back to 1968, and will provide the added storage and retrieval speed necessary for newly-required handicapped-child census and permanent record/cumulative transcript applications.

Bob Dusenberry stated there have been problems with the GTE tempo front-end unit following installation of the 370. Under consideration to resolve this problem is replacement with an IBM 3705 front-end.

The Advisory Committee approved an OTIS commitment to back-up the Lane County Elections Department with the OTIS computer in the event of a Lane County system failure on a general election night. This would involve the complete take-over of the OTIS system by Lane County personnel for a 12-hour period.

The Advisory Committee approved for the 4th consecutive year, the same administrative services charges for next year, 1979-80. Also approved was a new schedule of special services charges based on the new computer.

8. Suggested Future  
Agenda Items

8. Suggested future agenda items include:

- a. National School Board Journal conference report
- b. Career education program.

9. Date, Time, and  
Place of Next  
Meeting

9. The ESD education plan presentation to the Board and Budget Committee will be held Tuesday, December 12, at 6:00 p.m. - Lane Education Service District Center, Rooms 2 and 3, 1200 Highway 99 North, Eugene.

10. Executive Session

11. Reconvene

Administrative and  
Confidential  
Salary Settlement

12. Adjournment

10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(2)(a) to consider matters having to do with negotiations.

11. Chairman Billings declared the general meeting back in session. The following action was taken:

DIRECTOR ARMSTRONG MOVED THAT THE LANE ESD BOARD OF DIRECTORS APPROVE A SALARY SETTLEMENT OF 7.28% FOR FOR THE 1978-79 FISCAL YEAR TO THE ADMINISTRATIVE AND CONFIDENTIAL PERSONNEL.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-31)

Director Armstrong noted her understanding is that this will represent the total salary adjustment.


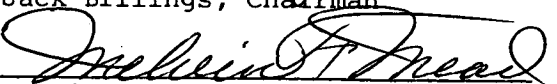
Director Williams stated he had asked over the past five years for data on comparative salaries of superintendents of the county, ESD personnel, etc. Director Peniston responded that it has been presented.

Director Williams noted that the ESD Board should be developing a position similar to that taken by Bethel #52 regarding ceiling on percentages available for budget consideration.

12. DIRECTOR PENISTON MOVED TO ADJOURN THE MEETING.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting was adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman  
  
\_\_\_\_\_  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
November 14, 1978

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, November 14, 1978

Agenda Topic

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements

3. Communications

1A. The regular meeting of the Lane ESD Board was held Tuesday, November 14, 1978, at 7:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Jule Crume, Willson Maynard, Bob Dusenberry, Ernie Ediger, David Butler, and Evelyn Smith of the ESD office.

1B. DIRECTOR WILLIAMS MOVED TO APPROVE THE OCTOBER 10 MINUTES AS PRESENTED.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR FICEK MOVED TO APPROVE THE OCTOBER 24 MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

2. Additional agenda items were noted as follows:

5B. Teacher election

5C. Appointment to Lane Advisory Council for Handicapped Children

6C. Proposed program reports for 1978-79

3. The Superintendent presented correspondence from:

3A. Chairman Billings to Dr. Thomas Payzant congratulating him on his appointment as superintendent of the Oklahoma City Schools;

3B. Reply from Payzant; and

3C. Elisabeth Waechter, Pearl Buck Center Director-- copy of letter sent to Chairman Billings and local district board chairmen regarding support for concept of 11-month school calendar.

4. Business Affiars

5. Action Items

Budget Committee  
Appointments

Jim Jeppensen,  
Zone I

Norman Few,  
At-large Position

Art Sand,  
At-large Position

Staff Employment

Marianne Griffe

4. The Superintendent presented the financial statements for September, 1978. The statements accurately reflect the ESD's financial position.

5. Superintendent Mead reported that willing candidates had been identified for the three vacant budget committee positions. James Jeppensen had been recommended for the Zone I position, Art Sand (Crow-Applegate-Lorane) and Rev. Norman Few (Creswell) had expressed agreement to serve as at-large appointees.

5A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY APPOINT JAMES JEPPENSEN (EUGENE 4J) TO THE LANE ESD BUDGET COMMITTEE FOR A THREE-YEAR APPOINTMENT, AS ZONE I REPRESENTATIVE.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-24)

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY APPOINT NORMAN FEW (CRESWELL 40) TO AN AT-LARGE POSITION ON THE LANE ESD BUDGET COMMITTEE FOR A THREE-YEAR APPOINTMENT.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-25)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY APPOINT ART SAND TO THE SECOND AT-LARGE POSITION ON THE LANE ESD BUDGET COMMITTEE FOR A THREE-YEAR APPOINTMENT.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-26)

5B. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY ELECT MARIANNE GRIFFE TO A POSITION AS TEACHER OF THE TMR (CENTENNIAL ELEMENTARY SCHOOL) WITH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-27)



5. Action Items

5C Appointment to  
Lane Advisory  
Council for  
Handicapped  
Children:

Doug Ross

6. Discussion Items

6A Linn-Benton ESD  
Legislative  
Proposal

6B OSBA Legislative  
Proposals

6C Program Reports  
Schedule

5. (continued)

5C. Director Peniston reported that Doug Ross, parent of a handicapped child in the University of Oregon preschool program, was recommended by the Advisory Council for Handicapped Children for appointment to fill a vacancy created by the resignation of Linda Peetz.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY APPOINT DOUG ROSS TO SERVE ON THE LANE ADVISORY COUNCIL FOR HANDICAPPED CHILDREN, FILLING THE UNEXPIRED TERM OF LINDA PEETZ.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-28)

A nomination to replace Sue Wickizer will be presented at the next Council meeting and subsequently to the ESD Board.

6A. Linn-Benton ESD's proposed legislation to delete the provision that ESD budget members must also be local board members was discussed. Consensus of the Board indicated that Lane ESD has not had any great difficulty in obtaining local board members and does not want to lose that link of communication with the local district boards.

6B. Discussion of two proposals to change the resolution process (ESD's--2/3rds of districts approval OR districts representing at least 50% of students: OSBA's--1/2 of districts approval OR districts representing at least 50% of the students) indicated a preference for the ESD proposal.

6C. The program reports calendar for 1978-79 was adopted as follows:

January 23, 1979 - support services for TMR program

February 27, 1979 - micro-computers in education

March 27, 1979 - electronics maintenance program

April 24, 1979 - current direction in vocational education

May 22, 1979 - new OTIS applications for student services.

6. Discussion Items

6D Program Presentation to Budget Committee

6E TMR Program Assessment

8. Suggested Future Agenda Items

9. Date, Time, and Place of Next Meeting

12. Adjournment

6. (continued)

6D. A return this year to the "ESD program" presentation to budget committee and district board members was suggested. The Superintendent will obtain staff input and report back at the next meeting.

6E. Board assessment of the TMR program was suggested in the following areas:

1. Study of the program's progress over the past five years;
2. Study of current and future focus of the program (i.e., mainstreaming and/or Center program concept) and implementation; and
3. Study of the new laws regarding education of the handicapped.

8. Suggested future agenda items included:

8A. Appointment of ad hoc committee on extended school year for handicapped children - November 28 meeting.

8B. Reconsideration of policy on provision of a continuum of educational settings for TMR students - November 28 meeting (see 6E)

8C. American School Board Journal meeting report by Directors Armstrong, Peniston, Ficek - November 28 meeting.

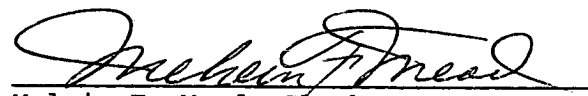
9. The next regular meeting of the ESD Board will be held Tuesday, November 28, at 7:30 p.m. - Lane Education Service District Center, Room 2, 1200 Highway 99 North, Eugene.

12. DIRECTOR PENISTON MOVED TO ADJOURN THE MEETING.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting was adjourned.

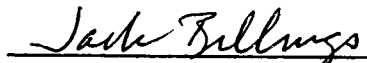
  
Jack Billings, Chairman


  
Melvin F. Mead, Clerk

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, October 24, 1978

Agenda topic

1. Call to order
  - 1A. A regular meeting of the Lane ESD Board was held Tuesday, October 24, 1978, at 8:45 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, and Superintendent Melvin Mead. Also present was Evelyn Smith of the ESD office.
9. Date, time, and place of next meeting
  9. The next regular meeting of the Lane ESD Board will be held Tuesday, November 14, 1978, at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.
10. Executive session
  10. DIRECTOR DUMDI MOVED THAT AN EXECUTIVE SESSION UNDER PROVISIONS OF ORS 192.660(2)(a) BE CONVENED TO CONSIDER MATTERS HAVING TO DO WITH NEGOTIATIONS.  
  
Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.  
  
Chairman Billings declared the general meeting recessed and called the Board into executive session.
11. Reconvene
  11. Chairman Billings declared the general meeting back in session.  
  
No action was taken.
12. Adjournment
  12. DIRECTOR DUMDI MOVED TO ADJOURN.  
  
Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.  
  
The meeting adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
Tuesday, October 10, 1978

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, October 10, 1978

Agenda Topic

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
2C Statements From  
Board Members

Lane County  
Economic  
Improvement  
Commission

3. Communications

1A. The regular meeting of the Lane ESD Board was held Tuesday, October 10, 1978, at 7:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Jule Crume, Jim Maxwell, Willson Maynard, Bob Dusenberry, David Butler, Wanda Vinson, and Evelyn Smith of the ESD office.

1B. DIRECTOR WOOTEN MOVED TO APPROVE THE SEPTEMBER 12 MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR WILLIAMS MOVED TO APPROVE THE SEPTEMBER 26 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

2C. DIRECTOR WOOTEN MOVED THAT A LETTER OF APPRECIATION BE EXTENDED TO DR. THOMAS PAYZANT, 4J, FROM THE ESD BOARD COMMENDING HIM FOR HIS CONTRIBUTION TO EDUCATION IN LANE COUNTY.

Director Armstrong seconded; following brief discussion, the MOTION CARRIED UNANIMOUSLY.

The Superintendent was delegated to forward a letter of appreciation.

Chairman Billings distributed L-COG's proposed bylaws for the Lane County Economic Improvement Commission for Board study.

Director Wooten indicated a willingness to represent the ESD Board at the first meeting of the Commission.

3. The Superintendent presented communications from:

3A. Tom Morgan, Real Property Officer of Lane County, regarding Quitclaim Deed conveying the property acquired from Health, Education, and Welfare to the ESD.

3. Communications

3. (continued)

- 3B. Tom Jenkinson, L-COG, regarding proposed bylaws for Economic Improvement Commission meeting on November 1, 1978;
- 3C. Patricia Brown, Frank B. Hall & Co., of Oregon, regarding Long Term Disability premium renewal options;
- 3D. Lee Brunquist, Superintendent of Junction City schools, expressing appreciation for ESD staff assistance;
- 3E. OSBA memo regarding special session legislative actions of concern to local school districts;
- 3F. OSBA memo regarding annual convention November 15-17 inviting proposed resolutions and suggestions for nominees to the OSBA Executive Board;
- 3G. Dick Ricketts, letter of resignation;

Linn-Benton ESD asking for support of their legislative proposal to delete that portion of ORS 334.240(1) requiring that ESD budget committee appointive members be members of common school and union high school district boards.

4. Business Affairs

- 4. The Superintendent and Wanda Vinson presented ESD and OTIS financial statements and invoice registers for year ending June 30, 1978, and for 1978-79 year-to-date, ending August 30, 1978.

Invoice registers note July-August payments of:

ESD - \$235,508.75

OTIS - \$118,890.78

The Board requested that a short summary of fiscal transactions, in place of the more detailed reports, be included in agenda packets for a trial period of three months.

5. Action Items

5A Adoption of Guidelines Revision -  
Lane ESD Advisory  
Council for Handi-  
capped Children

- 5A. Director Peniston reported the Lane ESD Advisory Council for Handicapped Children had met and reviewed the proposed guidelines revision.

Amendments and/or deletions considered prior to ESD Board action were:

5. Action Items

5A Adoption of Guidelines Revision -  
Lane ESD Advisory  
Council for Handi-  
capped Children

Council Appointment

6. Discussion Items

6A Budget Committee  
Appointments

6B OSBA Conference

American School  
Board Journal  
Annual Meeting -  
San Francisco

5A. (continued)

4b.) "...terms. Exception may be made in the case of members who represent community agencies when it is the wish of the agency.

4d.) "...Council's purview. ~~In-general, nominees should-not-be-staff-members-in-any-of-the ESD's-programs.~~ (deleted)

6e.) A quorum shall consist of a majority of the Council members"

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS HEREBY ADOPT THE GUIDELINES REVISION - LANE ESD ADVISORY COUNCIL FOR HANDICAPPED CHILDREN AS PRESENTED AND AMENDED.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-19)

Director Peniston reported that Mrs. Reba Williams has resigned from the Council and that Mrs. Beverly Hatlen has indicated an interest. Following review of her qualifications, DIRECTOR PENISTON MOVED TO APPOINT MRS. BEVERLY HATLEN TO THE COUNCIL REPLACING MRS. REBA WILLIAMS.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-20)

6. The Superintendent reported that the Eugene 4J Chairman has been asked to recommend a 4J board member to serve on the ESD budget committee (Zone 1). It was suggested that local district boards be contacted for recommendations for the two at-large positions on the ESD budget committee. Several potential appointees were mentioned.

6B. Board members planning to attend the OSBA convention in Portland, November 15-17 were asked to notify the Superintendent regarding workshop selections, etc., prior to October 20.

Interest in the first national conference of the American School Board Journal, to be held November 3-5 in San Francisco, was indicated by Directors Armstrong and Ficek.

Following a brief discussion of policy and/or procedure regarding Board participation in meetings of interest

6. Discussion Items

American School  
Board Journal  
Annual Meeting -  
San Francisco

6C Lane County School  
Board Meetings

6D TMR Resolution  
Amendment - Pearl  
Buck Center  
Calendar Revision

6B. (continued)

other than OSBA/NSBA, DIRECTOR WOOTEN MOVED TO  
DELEGATE TWO DIRECTORS TO ATTEND THE AMERICAN SCHOOL  
BOARD JOURNAL ANNUAL MEETING.

Director Williams seconded.

Director Peniston noted that he is interested in the  
San Francisco meeting also.

DIRECTOR WOOTEN AMENDED HER MOTION TO SEND THREE  
DELEGATES TO THE MEETING.

Director Williams (second) agreed to the amendment and  
the MOTION AS AMENDED CARRIED UNANIMOUSLY. (Res. 78-21)

6C. Board members were asked to indicate their plans  
regarding attending the LCSBA dinner meeting, South  
Lane, October 26.

6D. Director Williams reported he had presented the ESD  
Board's position on the TMR resolution amendment at  
the superintendents' meeting. At the same time, he  
reported, he made it clear that the ESD Board was in  
no way attempting to interfere with local district  
board action.

Discussion noted that district superintendents in  
general agreed with the concept but indicated a need  
for additional time and study before implementation.  
The major concern expressed related to potential  
implications for other handicapped-child programs.

Local board action by Monday, October 9, is as  
follows:

favoring--(three) Crow-Applegate-Lorane, Lowell,  
Oakridge

rejecting--(eight) Bethel, Blachly, Eugene,  
Fern Ridge, Junction City, Marcola, Pleasant  
Hill, Springfield

Vote of the five district boards yet to take action,  
is immaterial, since the amendment is already rejected  
by more than six districts.

General consensus was that there should be (1) a  
reevaluation and consideration of the Board's com-  
mitment to the continuum theory adopted previously  
regarding the mainstreaming/Center school approach;  
and (2) appointment of an ad hoc committee composed  
of Council members, staff members, local school

- |   |   |
|---|---|
| <p>6. <u>Discussion Items</u><br/>6D TMR Resolution<br/>Amendment - Pearl<br/>Buck Center<br/>Calendar Revision</p> <p>8. <u>Suggested Future<br/>Agenda Items</u></p> <p>9. <u>Date, Time, And Place<br/>of Next Meeting</u></p> <p>10. <u>Executive Session</u></p> <p>11. <u>Reconvene in Public<br/>Session</u><br/><br/>11A Action on Staff<br/>Employment<br/>Nicola R. Laird</p> | <p>6. (continued)<br/><br/>district representation, and other agencies which may have a role in the matter, to study all merits of the 11- or 12-month school year issue, and (3) if the ad hoc committee report is favorable, subsequent resubmission of the question to the local school boards for implementation in 1979-80.</p> <p>8. Suggested future agenda items include:</p> <ul style="list-style-type: none"><li>a. Linn-Benton ESD legislative proposal regarding budget committee members;</li><li>b. Budget committee appointments--Zone 1 and at-large (2 positions)</li><li>c. TMR ad hoc committee appointments</li><li>d. Policy revision work session</li></ul> <p>9. Board policy revisions work session, Tuesday, October 24, 5:00 p.m. - Lane Education Service District, Room 2, 1200 Highway 99 North, Eugene;</p> <p>Regular board meeting (if necessary), Tuesday, October 24, 9:30 p.m. - Lane Education Service District, Room 2, 1200 Highway 99 North, Eugene; - otherwise,</p> <p>Next regular board meeting will be held Tuesday, November 14, 7:30 p.m. - Lane Education Service District, Room 2, 1200 Highway 99 North, Eugene.</p> <p>10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to consider the employment of staff.</p> <p>11. Chairman Billings declared the general meeting back in session and the following action was taken:</p> <p>DIRECTOR PENISTON MOVED:</p> <p>BE IT RESOLVED THAT THE BOARD OF DIRECTORS ELECTS <u>NICOLA R. LAIRD</u> TO THE POSITION OF <u>TEACHING RESOURCE CENTER DEPARTMENT HEAD</u> EFFECTIVE OCTOBER 16, 1978, AT AN ANNUAL SALARY OF \$19,000 PRORATED TO THE BALANCE OF THE YEAR.</p> <p>Director Dumdi seconded and the MOTION PASSED UNANIMOUSLY. (Res. 78-22)</p> |
|---|---|



11. Reconvene in Public  
Session

11A Action on Staff  
Employment

Resignations--  
Richard D. Ricketts  
Douglas R. Nichols

12. Adjournment

11. (continued)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD  
ACCEPTS THE RESIGNATIONS OF RICHARD D. RICKETTS AND  
DOUGLAS R. NICHOLS, AND COMMENDS THEM FOR THEIR  
SERVICES TO LANE ESD AS WELL AS FOR THE PROFESSIONAL  
ADVANCEMENTS THEY ARE MAKING.

Director Dumdi seconded and the MOTION PASSED  
UNANIMOUSLY. (Res. 78-23)

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN THE MEETING.

Director Williams seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting was adjourned.

Jack Billings  
Jack Billings, Chairman

Melvin F. Mead  
Melvin F. Mead, Clerk

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, September 26, 1978

Agenda topic

1. Call to order

1A. A regular meeting of the Lane ESD Board was held Tuesday, September 26, 1978, at 9:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Cleve Dumdi, Hugh Peniston, Nile Williams, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Mike McCord and William Frye, attorneys, and Evelyn Smith of the ESD office.

10. Executive session

10. DIRECTOR WILLIAMS MOVED THAT AN EXECUTIVE SESSION UNDER PROVISIONS OF ORS 192.660(2)(a) AND (2)(b) BE CONVENED TO CONSIDER MATTERS HAVING TO DO WITH NEGOTIATIONS AND WITH PENDING LITIGATION.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

Chairman Billings declared the general meeting recessed and called the Board into executive session.

Reconvene

Chairman Billings declared the regular meeting back in session.

No action was taken.

9. Date, time, and place of next meeting


9. The next regular meeting of the Lane ESD Board will be held Tuesday, October 10, 1978, at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.


12. Adjournment

DIRECTOR WILLIAMS MOVED TO ADJOURN.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

Chairman Billings declared the meeting adjourned.

  
Jack Billings, Chairperson

  
Melvin F. Mead, Clerk

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
Tuesday, September 12, 1978

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, September 12, 1978

Agenda Topic

1. Call to Order

1A. Attendance

1A. The regular meeting of the Lane ESD Board was held Tuesday, September 12, 1978, at 7:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, Cleve Dumdi (arrived at 8:10 p.m.) and Superintendent Melvin Mead. Also present were Jim Maxwell, Ben Jones, Mary Simpson, David Butler, Wanda Vinson, and Evelyn Smith of the ESD office; Dr. Ken Erickson, Dick Carignan, and Dan Zaklan of the University of Oregon Field Training and Service Bureau; Mr. and Mrs. Rick Johnson; and Jim Boyd of the Eugene Register-Guard.

1B. Minutes approved

1B. A correction to the minutes of the August 22 meeting relative to the tenor of discussion about Board committee appointments was requested.

DIRECTOR PENISTON MOVED TO APPROVE THE MINUTES AS CORRECTED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

2. Statements

2C. Board Procedure-  
Pearl Buck Center  
Proposal

2C. An agenda item was added (6B) to discuss Board procedure in responding to local district superintendents' feedback relating to the Pearl Buck Center calendar proposal.

3. Communications

3. The Superintendent presented the following correspondence:

Letters regarding the Pearl Buck Center proposal from:

A. Lee Brunquist, Superintendent, Junction City 69;

B. Lucille Dickey, Superintendent, Marcola 79;

C. C. R. Thomson, Superintendent, Fern Ridge 28J  
(two letters);

D. Ray Klappenbach, Superintendent, Bethel 52;  
Bill Lewellen, Superintendent, Springfield 19;  
Tom Payzant, Superintendent, Eugene 4J;  
Charles Croston, Superintendent, McKenzie 68;  
Glenn Butler, Superintendent, Siuslaw 97J;  
Marshal Keating, Superintendent, South Lane 45J;  
and  
John Orr, Superintendent, Mapleton 32.

3. Communication

(Boundary Board  
Hearing Cancelled)

7. Reports

7A. ESD Program  
Evaluation Report -  
Phase C

Cooperative  
Purchasing

QUERY Services

3. (continued)

Other Correspondence included:

- E. Copy of second letter to local district superintendents regarding the PBC proposal;
- F. Letter from Leslie Swanson, Jr., Attorney, regarding cancellation of Boundary Board Hearing;  
  
(The Marzano's withdrew their petition for transfer of property from Creswell District 40 to Eugene District 4J. A subsequent check of legalities revealed no problem in cancelling as long as someone is present at the advertised time of the hearing to notify anyone who might show up.)
- G. Letter from Evelyn Daniel, Syracuse University, regarding appointment of Jim Maxwell to Advisory Council; and
- H. Information relating to the American School Board Journal's National Education Conference in San Francisco, November 3-5, '78. (Board members were asked to notify the Superintendent within the next week or two if they elect to attend the San Francisco conference.)

7A. (This item was moved ahead in the agenda to accommodate the evaluators from the Field Service Bureau presenting Phase C of the ESD program evaluation.)

Dick Carignan and Dan Zaklan stated there was a high percentage of response to opinionnaires submitted to staff and users of Cooperative Purchasing and OTIS QUERY, OTIS Instructional Services, and business services studied in this final phase of the evaluation program.

A large difference in need and variety in levels of participation in the Cooperative Purchasing between the larger and smaller districts was noted but overall user satisfaction with the Lane ESD Cooperative Purchasing program was high. Recommendations are listed on pages 7 and 8 of the written report.

Overall user satisfaction in the computer QUERY process was high but it was noted there appears to be a lack of user understanding and ability to use the QUERY program. Recommendations are noted on page 14 of the written report.

7. Reports

7A. ESD Program  
Evaluation Report -  
Phase C  
Instructional Services

(1) CRIS

(2) CIS

(3) OALS

OTIS Business  
Services

7. (continued)

High satisfaction with the quality of programs was noted for the CRIS (computer related instruction system). Several suggestions for improvement were made--see page 19 of the report for these recommendations.

The CIS program also elicited a high satisfaction response, but recommendations on page 20 note the need for new security codes to prevent or reduce unauthorized use.

The OTIS Automated Library System (OALS) rated high satisfaction. Recommendations are listed on page 20 and 21 of the written report.

The report indicated generally high satisfaction with OTIS business services, with cafeteria inventory and personnel rating slightly lower at the medium-high level. A number of recommendations are contained in the report.

It was noted that the majority of suggestions for improvement came from the larger school districts. It was suggested that OTIS continue to work closely with these districts to develop practical ways for program modification.

Dr. Ken Erickson concluded the report, complimenting the ESD Board for its timeliness in authorizing the study and the staff for its cooperation. He noted the attitude has been constructive throughout and the only concern that came through time and again was one of "communication."

The Board expressed satisfaction with the study and requested staff response to the recommendations and the evaluation itself in a comprehensive summary report for all three phases.

4. Business Affairs

4A. Bid Award-  
Planetarium  
Seating

4A. The Superintendent reported that, in collaboration with the Cooperative Museum Commission and the project architect, the ESD developed specifications and invited and received bids for seating for the Alton Baker Park Planetarium. This was done with the understanding that payment will be made from construction funds subsequent to installation, and is not a direct obligation of Lane ESD.

Bids received for 123 seats installed were:

American Seating Company	\$14,890
Irwin Seating Company	12,139

4. Business Affairs

4A. Bid Award-  
Planetarium  
Seating

4A. (continued)

Both bids met specifications and the Superintendent recommended that the bid be awarded to Irwin Seating Company.

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS HEREBY AUTHORIZES THE AWARD OF A CONTRACT TO IRWIN SEATING COMPANY IN THE AMOUNT OF \$12,139.00 FOR FURNISHING AND INSTALLING 123 IRWIN MODEL 06-86-3/ZPB PLANETARIUM SEATS AS SPECIFIED, WITH PAYMENT TO BE THE OBLIGATION OF THE COOPERATIVE SCIENCE MUSEUM COMMISSION, PAYABLE UPON INSTALLATION AND ACCEPTANCE BY THE PROJECT ARCHITECT.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-13)

5. Action Items

5A. Board Committee  
Appointments for  
'78-'79

5A. Chairman Billings appointed the following committee members:

Lane Council of Governments--Cynthia Wooten, term to expire June 30, 1979;

Cooperative Museum Commission--Jeanne Armstrong, continuing member. Term expires December 31, 1981.

Lane IED Advisory Council for Handicapped Children--Hugh Peniston. The present two-year term, set by Advisory Council guidelines, expires June 30, 1979;

OTIS Advisory Committee--Hugh Peniston. Term not defined.

Board Negotiating Team--Jack Billings, term to expire June 30, 1979; Beverly Ficek, alternate;

Georgia-Pacific Scholarship Selection Committee--Beverly Ficek, term to expire June 30, 1979.

Lane IED Program Evaluation Committee--ad hoc, no appointment necessary (task completed);

Input Committee--inactive over the past year--no appointment made.

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT PRESENT OTIS ADVISORY COMMITTEE APPOINTMENT EXPIRES JUNE 30, 1979, AND THAT THE TERM OF OFFICE COMMENCING JULY, 1979, BE FOR TWO YEARS.

Terms of Office  
Defined

5. Action Items

5A. Board Committee  
Appointments for  
'78-'79

Terms of Office  
Defined

5. (continued)

Director Ficek seconded.

Discussion noted that yearly review is "healthy," won't prevent good members from being reappointed, won't conflict with expiration of Board terms, and would eliminate complexity in keeping track of various term expiration dates.

The motion was DEFEATED UNANIMOUSLY.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS CONCUR WITH THE CHAIRMAN'S APPOINTMENT OF COMMITTEE MEMBERS FOR THE COMING YEAR.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-14)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD OF DIRECTORS ADOPT A POLICY WHEREBY, UNLESS OTHERWISE SPECIFIED, ALL APPOINTMENTS WILL BE FOR ONE-YEAR TERMS, TO BE REVIEWED ANNUALLY.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-15)

6. Discussion Items

6A Guidelines  
Revision - Lane ESD  
Advisory Council  
for Handicapped  
Children

6A. Director Peniston presented a discussion draft of revised guidelines for the Lane ESD Advisory Council as prepared by the committee appointed to do so. He invited Board discussion.

It was suggested that terms of office ("4B") might be easier understood in the original guidelines, specifying that the exception to the two-term limitation would be only in those areas whereby another agency wishes their appointee to continue by virtue of their professional position. Under agenda development ("7C"), it was questioned if there might be emergency situations whereby action might be necessary prior to the second hearing. It was noted that these are guidelines only and that a chairman generally has that type of rule-making authority and this should not pose a problem.

The revisions committee was commended for its fine job.

6B. Board Procedure-  
Pearl Buck Center  
Proposal

6B. Discussion noted that action is not appropriate regarding the PBC proposal until responses and action of local district superintendents and boards are made known. Letters from ten district superintendents generally approve the concept but indicate the change

6. Discussion Items

6B. Board Procedure-  
Pearl Buck Center  
Proposal

6B. (continued)

should not be implemented in 1978-79. The proposal will be discussed further by Lisl Waechter, PBC Director, and superintendents at the superintendents' meeting, September 28. It was determined that Director Peniston and Sue Lewis should also attend to further represent the ESD Board and Lane ESD Advisory Council for Handicapped Children.

DIRECTOR DUMDI MOVED:

BE IT RESOLVED THAT THE SUPERINTENDENT AND DIRECTOR PENISTON, REPRESENTING LANE ESD BOARD, RESPOND TO QUESTIONS AND CONCERNS REGARDING THE PBC PROPOSAL AT THE SUPERINTENDENTS' MEETING, SEPTEMBER 28.

BE IT FURTHER RESOLVED THAT AN AMENDMENT TO THE '78-'79 TMR RESOLUTION, CHANGING THE CALENDAR YEAR AT PEARL BUCK CENTER, BE DISTRIBUTED TO SUPERINTENDENTS FOR ACTION BY THEIR BOARDS AT THEIR FIRST OCTOBER MEETING.

Director Armstrong seconded the motion.

Following discussion, DIRECTOR DUMDI MOVED TO AMEND THE MOTION BY INSERTING "..... CENTER, WITH CLARIFICATION LETTER ATTACHED, BE DISTRIBUTED....."

Director Armstrong, who seconded the original motion, agreed to the amendment and the MOTION AS AMENDED CARRIED UNANIMOUSLY. (Res. 78-16)

7. Reports

7B. NSBA Convention  
Report

7B. Director Armstrong presented a written report on sessions she attended at the spring, 1978, NSBA convention. Topics covered are due process and the courts, behaviors for the Board, Civil Rights concerns, and superintendent evaluation. The report is filed with the official minutes.

7C. Curriculum  
Development  
Project -  
Responsible Pet  
Ownership

7C. Co-authors Mary Simpson, Lane ESD Community Resources Specialist, and Rick Johnson, recently of the Tri-county dog agency, previewed a curriculum guide on "Responsible Pet Ownership." The project has prompted nation-wide interest from the American Humane Society and Humane Society of the United States, as well as veterinarian groups. Problems of animal control in the community are addressed in curriculum basics--reading, writing, and arithmetic. Field testing of the material, for grades 3-6, will commence next week in Pleasant Hill, Eugene, Springfield, Fern Ridge, Bethel, Oakridge, South Lane, Junction City and Siuslaw school districts.

Revisions will be made in January, 1979, (following the field testing) prior to printing the general publication.



8. Suggested Future  
Agenda Items

9. Date, Time, and  
Place of Next Meeting

10. Executive Session

11. Reconvene in Public  
Session

11A. Action on Staff  
Employment  
Cheryl Stroll

Joan M. Finholt

8A. Staff response and action taken relative to the evaluation study recommendations.

B. Work session - to review policies revision.

9. Board policy revisions work session, Tuesday, September 26, 5 p.m. - Lane Education Service District, Room 2, 1200 Highway 99 North;

Executive Session under provisions of ORS 192.610 (2) to 192.690 to discuss negotiations and related personnel matters - Tuesday, September 26 at 9:30 p.m., 1200 Highway 99 North, Room 2.

Next regular meeting of the ESD Board will be held Tuesday, October 10, 1978, at 7:30 p.m., in Room 2, Lane ESD Center, 1200 Highway 99 North, Eugene.

10A. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to discuss matters relating to the employment of personnel.

11A. Chairman Billings declared the general meeting back in session.

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES A CONTRACT TO BE ISSUED TO CHERYL STROLL TO SERVE AS A TEACHER OF THE TMR, COMMENCING AUGUST 28, 1978; SUCH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-17)

DIRECTOR WOOTEN MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES A CONTRACT TO BE ISSUED TO JOAN M. FINHOLT TO SERVE AS AN ADAPTIVE PHYSICAL EDUCATION SPECIALIST AT 1/2 TIME COMMENCING AUGUST 28, 1978; SUCH CONTRACT BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-18)

12. Adjournment

12. DIRECTOR WOOTEN MOVED TO ADJOURN THE MEETING.

Director Ficek seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting was adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman

  
\_\_\_\_\_  
Melvin F. Mead, Clerk

MM:es/jv  
October 3, 1978  
50

9-12-78

The chairperson shall make appointments or nominations to all standing and ad hoc committee or commission positions for which ESD Board representation is required, after consultation with Board members and the Superintendent. Unless otherwise specified, all appointments will be for one-year terms, to be reviewed annually. Appointments will be announced at a regular meeting of the Board in June or as soon after Board organization (election of chairperson and vice-chairperson) as is practicable. A roster of committee appointments will be provided each Board member by the Superintendent and will include: committee title, appointee's function and responsibilities, term of office, expiration date, appointee's name.

Ad hoc committee members:

Jeanne Armstrong  
Jack Billings  
Mel Mead

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
Tuesday, August 22, 1978

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, August 22, 1978

Agenda Topic

1. Call to Order  
1A Attendance

1B Minutes Approved

2. Statements  
2B American School  
Board Journal  
Conference

2C Advisory Council  
Recommendations

3. Correspondence

1A. The regular meeting of the Lane ESD Board was held Tuesday, August 22, 1978, at 7:30 p.m., with the following members present: Chairman Jack Billings, Beverly Ficek, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cleve Dumdi, and Superintendent Melvin Mead. Also present were Willson Maynard, Jim Maxwell, Bob Dusenberry, Wanda Vinson, David Butler, Ellen Adler, Marvin Wilkerson, and Evelyn Smith of the ESD office; Lisl Waechter, Pearl Buck Center director; Harry Snyder, Mr. and Mrs. Dick Newell, PBC parents; Sue Lewis, Chairman of the Lane ESD Advisory Council on Handicapped Children; and Jim Boyd of the Eugene Register-Guard.

1B. DIRECTOR ARMSTRONG MOVED APPROVAL OF THE JULY 25, 1978, MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

2B. The Superintendent noted that the National Educational Conference of the American School Board Journal will be held in San Francisco November 3 - 5, 1978. Board members wishing to attend are asked to notify the Superintendent following receipt of conference information.

2C. Director Peniston introduced guests interested in the Pearl Buck Center calendar proposal. He stated that Sue Lewis, Chairman of the Lane ESD Advisory Council on Handicapped Children, would present a petition signed by PBC parents and a recommendation from the Advisory Council (item 6A).

3. The Superintendent presented the following correspondence:

A. Letter from Wayne D. Lance, Coordinator, Area of Special Education at the University of Oregon, expressing appreciation to ESD staff for opportunity to work together in the summer program at Ellis Parker Elementary School;

3. Correspondence

3. (continued)

- B. Letter from Mary Simpson, to Jerry Woeste, Education Chairman, Eugene Chamber of Commerce, thanking him for continued support of education in Lane County and "Trade-Offs";
- C. Letter from Senator Packwood regarding proposed Tuition Tax Credit Act, S.2142; and
- D. Letter from Attorney Bill Frye regarding the PBC school year proposal (item 6A).

4. Business Affairs

4. No business affairs were presented.

5. Action Items

- 5A Grant Application:  
3-County Inservice  
Program

- 5A. The Superintendent presented background information on the proposed three-county grant application to provide information on PL 94-142 to principals, supervisors, and teachers in Douglas, Jackson, and Lane counties. He recommended that the Lane ESD serve, as requested by participating counties, as grant applicant and fiscal agent for the inservice program.

Director Armstrong moved:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD SUPPORT APPLICATION FOR THE THREE-COUNTY (Douglas, Jackson, and Lane) INSERVICE PROGRAM AS PRESENTED:

Request from State Department of Education	\$17,000
Direct or in-kind contribution	<u>2,100</u>
	\$19,100

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-4)

6. Discussion Items

- 6A Pearl Buck Center  
Calendar Modifica-  
tion Proposal

- 6A. Sue Lewis, chairman of the Lane ESD Advisory Council for Handicapped Children, presented the Council's recommendation that the ESD Board permit Pearl Buck Center to implement, as a pilot project for the 1978-79 school year, the calendar changes proposed by the Center. Also presented was a petition from PBC parents urging approval of the proposed change.

Director Peniston pointed out that Attorney William Frye's opinion stated that funding in one fiscal year a program that would carry over into a succeeding year did not pose a prohibitive fiscal problem but that, since the TMR program is conducted by the ESD through resolution approval of the local district boards, ESD Board approval alone is not sufficient.

6. Discussion Items

6A Pearl Buck Center  
Calendar Modification  
Proposal

6A. (continued)

The Superintendent reported that reactions and recommendations have been and are being sought from local district superintendents, and from staff, in addition to those from the Advisory Council and attorney (above). Some district responses have noted the inconvenience of timing of the proposal, as well as transportation problems when other districts are not in session. Lisl Waechter responded that transportation costs when others are not in session will be assumed by PBC.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE LANE ESD BOARD APPROVE THE CONCEPT PROPOSED BY PEARL BUCK CENTER SCHOOL CALENDAR PROPOSAL AS A PILOT PROGRAM AND THAT THE LANE ESD BOARD REQUEST FAVORABLE CONSIDERATION FROM LOCAL SCHOOL DISTRICTS SERVED.

Director Ficek seconded and the MOTION PASSED UNANIMOUSLY. (Res. 78-5)

It was requested that the Board's solicitation of local district consideration include an offer of Board and/or staff member availability to discuss the program with the local districts.

6B Current Board  
Committee  
Appointments

6B. Discussion was held regarding the Oregon statutes, Robert's Rules of Order, and Board policy relative to the chairman's prerogative in appointing Board committees and representatives to various bodies. Also discussed was the matter of informal discussions regarding Board business outside of Board meetings.

The Superintendent was asked to check the various statutes and policies relating to the appointment question.

Chairman Billings stated that he will contact members of the Board in the meantime regarding their willingness to serve but no appointments will be made until the September 12 meeting.

7. Reports

7A Ballot measure #6

7A. The Superintendent reported on two recent meetings dealing with Ballot Measure #6.

The August 8 meeting called by the State Department of Education dealt with implications from a fiscal standpoint. Under a proposal being considered by the Legislature's interim committee on revenue and school finance, \$.50/\$1,000 TCV out of the total

7. Reports

7A Ballot Measure #6

7. (continued)

\$15.00/\$1,000 TCV would be apportioned to education service districts. Impact of this would be something over a million dollars reduction in operating levy for Lane ESD. If the Legislature fails to approve the interim revenue committee's plan, responsibility for apportionment reverts to the Department of Revenue. The contingency plan there provides a straight apportionment determined by the tax code area which has the highest combined tax rate. This method would yield substantially less than the 1 1/2% or \$15.00/\$1,000 TCV. The impact for Lane ESD would be even greater.

The August 19 meeting was sponsored by the Legislature in Salem, with staff and others presenting information on Ballot Measure #6's impact in three areas--revenue, expenditures, and legal. The Attorney General's Office presented a "bare bones" legal opinion on 50-plus questions posed by the Legislature. Opinion is that there are no legal issues apart from constitutionality which could not be resolved by legislative enactments. Implicit in the presentations made was the general opinion that Ballot Measure #6 would be in the courts for months or years if passed.

A meeting will be conducted by the Oregon School Board Association on August 31 at the Lane ESD for elected officials regarding the measure.

7B OTIS Equipment  
Change-Over And  
Teleprocessing  
Problems

7B. Bob Dusenberry reported that the IBM 370 computer had been installed and certified by IBM as acceptable for maintenance. However, the teleprocessing system proved to be inoperable. After a large expenditure of time and effort by GTE and OTIS technicians, a further check by IBM revealed that the computer was wired to use only half of its 256 input channels. As soon as the input configuration was changed, the system operated perfectly and has continued to do so. Replacement disc storage units are to be installed within the next two weeks. This will complete installation of the replacement hardware.

The question of liability for added costs incurred because of the improper wiring of the 370 was discussed with Attorney William Frye. It is the attorney's opinion that it would be appropriate to withhold costs that accrued to OTIS as a result of the improper installation.

8. Future Agenda Items  
8A Phase C Program  
Evaluation Report

8B Boundary Board  
Hearing - Marzano  
Petition--District  
40 to 4J

8C Board Work Session

9. Date, Time, And Place  
Of Next Meeting

9A Boundary Board  
Hearing

9B Regular Board Meeting

10. Executive Session

11. Reconvene In Public  
Session

Meeting Extended

11A Action On Staff  
Employment  
Recommendations  
Jule Crume

8. Future agenda items include:

8A. Phase C program evaluation report - September 12,

8B. Boundary Board Hearing - September 12.

Louis Marzano's petition to transfer from Creswell District 40 to Eugene District 4J will be heard at 7:00 p.m., September 12, at the Lane ESD.

Chairman Billings noted that a letter is being forwarded to attorneys on both sides indicating that, since the Boundary Board is familiar with the petition and has heard testimony upon two previous occasions, a time allocation of 30 minutes will be allowed each side for presentation and argument.

8C. Need for a Board work session to review the working draft of the school board policies was discussed. Decision on date and time will be made on September 12 (September 26 at 3 p.m., was suggested).

9A. The Lane ESD Boundary Board will meet Tuesday, September 12, at 7:00 p.m., to hear the Marzano petition (School District 40 to 4J), at the Lane ESD Center, Room 2, 1200 Highway 99 North, Eugene.

9B. The next regular meeting of the Lane ESD Board will be held September 12, 1978, at 8:30 p.m., in Room 2, Lane ESD Center, 1200 Highway 99 North, Eugene.

10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1)(a) to discuss matters relating to the employment of personnel.

11. Chairman Billings declared the general meeting back in session.

DIRECTOR FICEK MOVED TO EXTEND THE MEETING TO 10:20 P.M.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

11A. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES A CONTRACT TO BE ISSUED TO JULE CRUME TO SERVE AS DIRECTOR OF THE INSTRUCTIONAL SERVICES AND CURRICULUM DIVISION COMMENCING SEPTEMBER 1, 1978; SUCH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.



11. Reconvene In Public Session

11A Action On Staff Employment

Glenda A. Sawyer

Dennis Urso  
Robert Simpson  
Patricia Reinker  
Reah Harris-  
Lematta  
Richard Hess

Nola Sinclair

Mary Ann Doan

11. (continued)

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-6)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES A CONTRACT TO BE ISSUED TO GLEND A. SAWYER TO SERVE AS MATH LAB TEACHER/CURRICULUM WRITER, COMMENCING AUGUST 28, 1978; SUCH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-7)

DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES CONTRACTS TO BE ISSUED TO DENNIS URSO, ROBERT SIMPSON, PATRICIA REINKER, REAH HARRIS-LEMATTA, AND RICHARD HESS TO SERVE AS ASSESSMENT SPECIALISTS/SCHOOL PSYCHOLOGISTS COMMENCING AUGUST 28, 1978; SUCH CONTRACTS TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-8)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES A CONTRACT TO BE ISSUED TO NOLA SINCLAIR TO SERVE AS ADAPTIVE PHYSICAL EDUCATION TEACHER COMMENCING AUGUST 28, 1978; SUCH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-9)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES A CONTRACT OT BE ISSUED TO MARY ANN DOAN TO SERVE AS PARENT TRAINER: TMR PROGRAM (1/2 TIME) COMMENCING AUGUST 28, 1978; SUCH CONTRACT BE BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

11. Reconvene In Public Session

11A Action On Staff  
Employment  
Recommendations  
Marvin L. Clemons

Request For  
Personnel Service  
Certificates With  
Psychologist  
Endorsements

Salary Adjustment

11. (continued)

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-10)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY AUTHORIZES A CONTRACT TO BE ISSUED TO MARVIN L. CLEMONS TO SERVE AS REGIONAL CAREER/ VOCATIONAL EDUCATION COORDINATOR COMMENCING SEPTEMBER 18, 1978; SUCH CONTRACT TO BE DRAWN ACCORDING TO TERMS SPECIFIED IN THE SUPERINTENDENT'S RECOMMENDATION.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-11)

DIRECTOR FICEK MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD HEREBY REQUESTS OF THE TEACHER STANDARDS AND PRACTICES COMMISSION THAT PERSONNEL SERVICE CERTIFICATES WITH SCHOOL PSYCHOLOGIST ENDORSEMENTS BE ISSUED TO:

DENNIS URSO  
ROBERT SIMPSON  
PATRICIA REINKER  
REAH HARRIS-LEMATTA  
RICHARD HESS

IN ORDER THAT THESE PERSONS MAY SERVE LANE EDUCATION SERVICE DISTRICT AS SCHOOL PSYCHOLOGISTS DURING THE 1978-79 SCHOOL YEAR.

This request asks specifically that the teaching endorsement requirement be waived in each case; the persons named qualify for the school psychologist endorsement except in this regard.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY. (Res. 78-12)

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT AN INCREASE IN MONTHLY SALARY IS HEREBY AUTHORIZED FOR JAMES G. MAXWELL AS RECOMMENDED.

Director Dumdi seconded.

11. Reconvene In Public  
Session

Request For  
Personnel Service  
Certificates With  
Psychologist  
Endorsements

11. (continued)

DIRECTOR DUMDI MOVED THE MOTION BE TABLED AND HANDLED  
WITH FUTURE NEGOTIATION OF ALL ADMINISTRATIVE  
SALARIES.

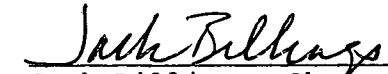
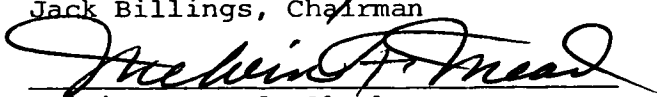
MOTION TO TABLE CARRIED with Directors Billings,  
Williams, Armstrong, Ficek, and Dumdi voting "yes"  
and Director Peniston voting "no."

12. Adjournment

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN THE MEETING.

Director Ficek seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting was adjourned.

  
\_\_\_\_\_  
Jack Billings, Chairman  
  
\_\_\_\_\_  
Melvin F. Mead, Clerk

MM:es/jv  
9/6/78  
50

LANE EDUCATION SERVICE DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
Tuesday, July 25, 1978

LANE ESD BOARD OF EDUCATION MEETING  
Tuesday, July 25, 1978

Minutes in brief

1. Call to Order

1A. Attendance

1A. The regular meeting of the Lane ESD Board was held Tuesday, July 25, 1978, at 7:30 p.m., with the following members present: Chairman Jack Billings, Nile Williams, Cynthia Wooten, Jeanne Armstrong, Hugh Peniston, Beverly Ficek, and Superintendent Melvin Mead. Also present were Bob Dusenberry, Willson Maynard, Jim Maxwell, David Butler, and Sally Rainville, Lane ESD; Lisle Waechter and Laura Krenk, Pearl Buck Center; Jim Anderson and Richard Littman, Pearl Buck Center Board members; and David Swaggerty, Smith and Crakes Insurance.

1B. Minutes Approved

1B. DIRECTOR ARMSTRONG MOVED APPROVAL OF THE JUNE 13, 1978, MINUTES AS PRESENTED.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR ARMSTRONG MOVED APPROVAL OF THE JUNE 27, 1978, MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

2. Statements

2B. OTIS Equipment

2B. Bob Dusenberry reported that the new IBM 370 equipment is installed and operating; however, OTIS' General Telephone and Electronics teleprocessing front end is not functioning well with the new equipment. This problem is causing terminals to go off line. Mr. Dusenberry said OTIS has been assured prior to purchase of the new 370 that the two units were compatible. He has arranged with GTE to send a problem-solving task force to OTIS, and said he is fairly confident that they will be able to solve the problem. Mr. Dusenberry reviewed some of the options available to OTIS in the event repairs cannot be effected.

2C. Agenda Addition

2C. The Superintendent noted the following addition to the agenda:

5B. Staff Resignation

2. Statements

2D. Letter From  
Attorney Robert  
Franz

Board Policies

3. Correspondence

2. (continued)

2D. Director Williams requested that the Superintendent prepare a packet of the Board minutes relating to the case referred to in Attorney Robert Franz's recent letter to Board members.

Director Williams also expressed his hope that Board policies now being developed will be received soon. He is especially concerned with policy regarding transaction of Board business outside of Board meetings.

3. The Superintendent presented the following correspondence:

A. Memorandum from Tom Jenkinson to Lane Council of Governments (L-COG Board regarding Lane County Economic Improvement Commission Amended Bylaws;

B. Minutes of November 17, 1977, meeting of IED Section, OSBA;

C. Memorandum from Advisory Council on Handicapped Children to Leland Huff regarding motion to establish uniform salary for TMR aides;

D. Report of activities, Eugene Hearing and Speech Center Resolution, May, 1978, to superintendents and special education personnel from Marv Wilkerson;

E. Letter to Bob Dusenberry from Chuck Thomson, Superintendent Fern Ridge District #28J, regarding OTIS costs and Computer Support "Mini-Study" by Northwest Area Systems, Incorporated, for the Fern Ridge Board;

F. Letter from Barrie Hartman, Managing Editor, Eugene Register-Guard, to Jack Billings, congratulating Marilyn Olson and other ESD staff for Newschool award;

G. Letter from Don Fineran of State Department of Education to Mel Mead regarding Math Resource Center; and

H. Letter of congratulations from Warren Harris, Media Specialist of South Lane School District #45J, for ESD services.

4. Business Affiars

5. Action Items

5A. Request For  
1-Year Renewals  
Of Certificates  
Of Accomplish  
ments

5B. Resignation -  
Mary Simpson

6. Discussion Items

6A. Grant Applica-  
tion For P.L.  
94-142  
Training

4. The Superintendent presented the financial reports and invoice registers for May, 1978. He stated that ESD and OTIS would end the fiscal year with no problems and in good condition in relation to the estimated cash carryover.

5A. DIRECTOR WOOTEN MOVED ADOPTION OF THE FOLLOWING RESOLUTION:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD REQUESTS THAT CERTIFICATES OF ACCOMPLISHMENT BE RENEWED FOR MARIANNE GRIFFE AND RONALD L. HERMAN FOR THE 1978-79 SCHOOL YEAR IN ORDER THAT THEY MAY BE EMPLOYED AS TEACHERS OF THE TRAINABLE MENTALLY RETARDED AT PEARL BUCK CENTER. (Res. 78-1.)

This motion is made with the understanding that these individuals are uniquely qualified by education and experience to merit this certification and that they are actively pursuing regular certification through continued training.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

5B. The Superintendent presented a letter of resignation from Mary Simpson, Community Resource Specialist, effective September 15.

DIRECTOR ARMSTRONG MOVED ADOPTION OF THE FOLLOWING RESOLUTION:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE ESD ACCEPTS THE RESIGNATION OF MARY M. SIMPSON WITH REGRET, AND COMMENDS HER FOR HER SERVICE TO LANE ESD. (Res. 78-2.)

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

6A. The Superintendent presented an outline of the Preliminary Application for Special Education In-Service funds for Special Project Grants. Lane ESD has been asked by the State Department of Education to submit this application on behalf of Lane, Douglas, and Jackson counties. The purpose of the grant will be to present in-service education to classroom teachers to increase their knowledge of P.L. 94-142 and enable them to fulfill its mandates. The Superintendent stated that Special Education staff members from the three involved ESDs are supportive of the grant application. He said he would recommend that the application be considered favorably at the next Board meeting.

7. Reports

7A. Program Evaluation, Phase C

7A. The Superintendent stated that the staff responsible for presenting Phase C of the ESD Program Evaluation will report to the Board at the August 22 meeting.

7B. Pearl Buck Center Proposal

7B. Lisle Waechter, Director of Pearl Buck Center, and PBC Board members Jim Anderson and Richard Littman, asked the Board to consider granting PBC the authority to change their 1978-79 school calendar from the traditional 9½ month year to a year-round schedule totaling the same number of instructional days (178). Classes would be held from September through July with several short breaks instead of the traditional long summer break. The visitors reported that this proposal has been studied and approved by the Center's Board and enthusiastically received by a majority of PBC parents. They cited studies showing that TMR students lose acquired skills when they are away from school longer than 3 or 4 weeks. Mrs. Waechter said Student Progress Reports administered to PBC students each spring and fall corroborate these findings. It was also stated that the long summer break creates disruptions for students' families because TMR children have few resources without the motivation of school. Mrs. Waechter said the Pearl Buck staff is eager to try the new schedule because of the opportunity to gather conclusive data showing the advantages of such an arrangement.

Since the Center's non-school-age programs are already run on a year-round basis, the visitors said, additional expenses would be minimal. Administrative and custodial staff are 12-month employees and teachers would not be teaching additional days, but only rearranging their teaching schedule. There would be some additional transportation costs.

The Pearl Buck Center Board feels that the proposed schedule change would not alter the relationship of PBC with Lane ESD or with local school districts. Mr. Anderson reported that he feels his research shows there is nothing in the ESD-PBC contract nor in the ESD Resolution for Education of TMR to prohibit such a schedule change.

Superintendent Mead agreed that the question was basically one of Board policy rather than a legal problem; however, he recommended that the Board hear from ESD staff and deal with policy considerations as they affect local public schools before making its decision.

7. Reports

7B. Pearl Buck  
Center Proposal

7C. Ad Hoc Committee  
On Board Liaison  
Appointments

7. (continued)

During discussion, Board members stated that, while they want to do what is best for the students, the proposal does present problems, particularly with reference to timing. For example, local districts have generally opposed TMR summer school proposals and may feel that this proposal is simply another way of getting the same thing that has been refused in the past. Board members felt it was unfortunate that they were not consulted earlier in the planning stages.

The Board also told the PBC representatives that documented evidence from studies that support the proposal would have been helpful. Director Armstrong said that the Board should have been consulted before PBC parents were told the proposal was a probability. Board members also felt the ESD Advisory Council on Handicapped Children should have been consulted earlier about the proposal. (The Council was first told of the proposal at their June meeting. While their general impression was favorable, the Council did not have time to make a pro or con recommendation. They suggested that the proposal be considered by the ESD Board.)

After further discussion and questioning of the guests, the Board asked Director Peniston, as its representative on the Advisory Council, to speak to the Council chairperson about appointing a committee to formulate a recommendation regarding the schedule change proposal. The Board will consider the Council's recommendation, along with input from staff, local districts, and legal counsel at the August Board meeting.

7C. The Superintendent presented copies of the Report of the Ad Hoc Committee on Policy for Board Liaison Appointments. The Committee, composed of Jeanne Armstrong, Jack Billings, and Mel Mead, recommended as follows:

"The chairperson shall make appointments or nominations to all standing and ad hoc committee or commission positions for which ESD Board representation is required, after consultation with Board members and the Superintendent. Appointments will be made according to established terms of office where they exist, and will be subject to annual review. Appointments will be announced at a regular meeting of the Board in June or as soon after Board organization (election of chairperson and vice-chairperson) as is practicable. A roster of committee



7. Reports

7C. Ad Hoc Committee  
On Board Liaison  
Appointments

7. (continued)

appointments will be provided each Board member by the Superintendent and will include: committee title, appointee's function and responsibilities, term of office, expiration date, appointee's name."

Director Williams said he would like to see the policy amended to have appointments to standing committees ratified by the entire Board. After discussion, the policy was modified to read:

"The chairperson shall make appointments or nominations to all standing and ad hoc committees or commission appointments for which ESD Board representation is required. As to standing committees, the chairperson shall consult the superintendent and appointments shall be subject to the ratification of the Board members. Appointments will be made..." (continuing same as above.)

During discussion, Director Williams said he felt this modification would give Board members an opportunity for more input into the process and would also avoid the possibility of Board business being transacted outside of scheduled meetings. Director Peniston stated he felt the Chairperson should be given the latitude to make decisions on who should serve on committees, especially because of emergency situations that might arise between Board meetings.

After further discussion DIRECTOR WOOTEN MOVED THE THE POLICY BE ADOPTED AS MODIFIED.

Director Armstrong seconded.

Directors Billings, Wooten and Williams voted for the motion.

Directors Armstrong, Peniston, and Ficek voted against.

The MOTION FAILED.

DIRECTOR ARMSTRONG MOVED ADOPTION OF THE POLICY AS ORIGINALLY SUBMITTED. (Res. 78-3).)

Director Ficek seconded.

Directors Billings, Armstrong, Peniston, and Ficek voted yes.

Director Williams voted no. Director Wooten abstained.

7. Reports

7C. Ad Hoc Committee  
On Board Liaison  
Appointments

7D. ESD Insurance  
Coverages and  
Program

8. Suggested Future  
Agenda Items

9. Meeting Time, Place  
Date

9A. Next Meeting

9B. Meeting Extended

10. Executive Session

11. Reconvene In Public  
Session

7. (continued)

7C. The MOTION CARRIED.

In response to a question from Director Ficek, Chairman Billings and Superintendent Mead said they would have a list of present committee appointments for discussion at the August 22 meeting.

7D. David Swaggerty, ESD insurance agent of record, of Smith and Crakes Insurance, reviewed the present ESD insurance coverages and program and answered questions from the Board members. Mr. Swaggerty stated that by combining some coverages and changing some carriers he expects to be able to reduce ESD's premiums for 1978-79 while still holding coverage where it is.

Mr. Swaggerty also spoke about OSBA's dividend insurance program, which he recommends.

A written insurance coverage proposal for 1978-79 will be submitted to the Board at a future meeting.

8. Director Williams requested a discussion of possible consequences to Lane ESD if Ballot Measure #6 passes in November. Superintendent Mead stated he would be attending an August meeting sponsored by the SDE and Department of Revenue to discuss possible ramifications of Ballot Measure #6. He will report to the Board following that meeting.

9A. The next regular meeting of the Lane ESD Board will be August 22, 1978, at 7:30 p.m., at the Lane ESD Center, 1200 Highway 99 North, Eugene.

9B. DIRECTOR FICEK MOVED TO EXTEND THE MEETING TO 10:30 P.M.

Director Armstrong seconded. The MOTION CARRIED UNANIMOUSLY.

10. Chairman Billings declared the general meeting recessed and called the Board into Executive Session under provisions of ORS 192.660(1) (a) to discuss matters relating to the employment of personnel.

11. Chairman Billings declared the general meeting back in session. No action was taken.

12. Adjournment

12. DIRECTOR FICEK MOVED TO ADJOURN THE MEETING.

Director Wooten seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting was adjourned.

Jack Billings  
Jack Billings, Chairman

Melvin Mead  
Melvin Mead, Clerk

MM:jv  
8-10-78  
80

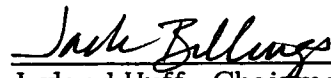
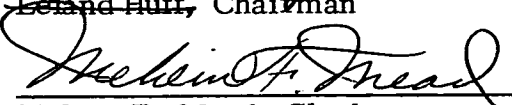
LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
June 27, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 27, 1978

Minutes in brief

1. Attendance
  - 1. The June 27 meeting of the Lane IED Board was called to order at 9:30 p.m. Present were Chairman Huff, Directors Armstrong, Ficek, Williams, Peniston, Superintendent Melvin Mead, and Cleve Dumdi.
2. Oath of office to Board members Ficek and Dumdi
  - 2. Oath of office was administered by Chairman Huff to Beverly Ficek (Zone 4) and Cleve Dumdi (Zone 5), newly-elected Board members. Term of office is July 1, 1978 to June 30, 1982.
3. Interim salary provision
  - 3. DIRECTOR WILLIAMS MOVED THAT AN INTERIM 6% RAISE BE GIVEN LIEDEA MEMBERS AND ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES EFFECTIVE JULY 1.
  - Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.
4. Next meeting
  - 4. The Lane Education Service District Board will meet Tuesday, July 25, 1978 at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.
  - DIRECTOR PENISTON MOVED THAT THE MEETING BE ADJOURNED.
  - Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

  
Leland Huff, Chairman  
  
Melvin F. Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 19702

Office of the Superintendent  
Tuesday, June 13, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 13, 1978

Minutes in brief

1. Call to Order
  - 1A Attendance

1B Minutes Approved

2. Statements
  - 2C Agenda Revision

2D State Advisory  
Committee

2D Telescope  
Dedication Ceremony

- 1A. The regular meeting of the Lane Intermediate Education

7:30 p.m., with the following members present:  
Chairman Leland Huff, Directors Jack Billings,  
Jeanne Armstrong, Hugh Peniston, Nile Williams, and  
Superintendent Melvin Mead. Also present were Willson  
Maynard, Jim Maxwell, Bob Dusenberry, Kim Kimerling,  
Ernie Ediger, Ellen Adler, David Butler, and Evelyn  
Smith of the IED office; Dr. Bill Fink, University  
of Oregon; and Jim Boyd of the Eugene Register-  
Guard.

- 1B. DIRECTOR WILLIAMS MOVED APPROVAL OF THE MAY 31,  
1978, MINUTES AS PRESENTED.

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

- 2C. The Superintendent noted the following additions  
to the agenda:

4B Award of bid for high speed audio tape duplicator.

6B Staff resignations.

- 2D. Director Armstrong noted she is serving, as Lane  
Community College representative, on the State  
Department of Education's Advisory Committee working  
to plan a comprehensive system of personnel develop-  
ment to provide that all personnel who work with  
handicapped children are trained to meet requirements  
of PL 94-142. She expressed concern that there is no  
IED representation on the committee and suggested  
that the appropriate IED association be contacted and  
urged to recommend to the SDE a nominee to serve on  
the committee.

Director Armstrong, IED representative on the Science  
Museum Commission, reported on the dedication of  
the new 34" telescope installed by the University of  
Oregon at the Pine Mountain Observatory.

3. Communications

3. The Superintendent presented the following correspondence:

- 3A1 Congratulatory letter regarding Newschool's first place award in the Newspaper-in-Education Promotion classification (George E. Wilt, Editor & Publisher, to Kathy Clarke, Eugene Register-Guard);
- 3B1-5 Letter from Paula Sennett, Oregon Career Information System, to Ron Munkres regarding school implementation and use of CIS;
- 3C1-2 Memo from Kermit Horn regarding the 1977-78 environmental education inservice program;
- 3D1-2 Letter from Attorney Bill Frye regarding "majority vote" for action;
- 3E1-4 OSBA communication regarding 1½% property tax limitation initiative;
- Letters from Senator Mark Hatfield and Representative Al Ullman regarding the Packwood-Moynihan-Roth tuition tax relief bill (in answer to IED Board's communication);
- Letter from Kenneth Bylund, Lane County Assessor, regarding anticipated reduction in staff services in the Lane County Tax Department and extended time to process tax payments.

Director Billings proposed that the Board chairman send a letter of commendation to IED staff and Register-Guard staff involved in publication of "Newschool."

4. Business Affairs

4A. DIRECTOR BILLINGS MOVED:

- 4A Award of Bids:  
OTIS Forms And  
Paper Supplies

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT APPROVE OTIS FORM BIDS AS RECOMMENDED:

Moore Business Forms - 750M Locator cards @12.85;

Uarco, Inc., 200M attendance data collection sheets @11.33;

Uarco, Inc., 1,500M address labels @ 1.70; and

Uarco, Inc., 50M personnel business data sheet @8.71.

International Business Forms - 85M permanent class lists @15.44;

Int. Bus. Forms - 110M temporary class lists @15.44;

Int. Bus. Forms - 200M verification of enrollment @6.34;

Int. Bus. Forms - 60M snap-out enrollment forms  
@14.90; and  
Int. Bus. Forms - 100M report of grades, 3-ply #S4  
@10.80

Standard Register - 750M 8½" x 3 1/3" contin. card  
stock @3.85.

Director Williams seconded and the MOTION CARRIED  
UNANIMOUSLY.

4B Award of Bids:  
High Speed Audio  
Magnetic Tape  
Duplicator

4B. DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT APPROVE HIGH SPEED AUDIO  
TAPE DUPLICATOR BIDS AS FOLLOWS:

Educational Systems, Inc. - Telex Mod. 300--\$4,340.00.

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

5. Action Items

5A CETA Grant Proposal:  
Arts Assistant

5A. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT AUTHORIZE THE SUPERINTENDENT  
TO REQUEST CETA FUNDING OF THE POSITION DESCRIBED FOR  
A PERIOD OF ONE YEAR COMMENCING OCTOBER 1, 1978.

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

5B BEH Grant Proposal:  
A Model School  
Program for TMR  
Students

5B. Ellen Adler and Dr. Bill Fink (Center on Human  
Development, University of Oregon) presented an  
overview of the curriculum/evaluation development  
project jointly proposed by the Center and Lane ESD,  
"A model school program for TMR students."

The proposed model is designed to further improve  
a good existing curriculum and program by providing  
additional technical assistance (personnel training),  
curriculum development and evaluation systems in the  
urban and rural elementary TMR programs. It is  
intended that the model developed will be transferrable;  
if funded and developed, it will be disseminated  
nation-wide.

DIRECTOR PENISTON MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT AUTHORIZE THE SUPERINTENDENT  
TO SEEK FUNDING IN THE AMOUNT OF \$74,840 FROM THE

5. Action Items

5B BEH Grant proposal:  
A Model School  
Program for TMR  
Students

BUREAU FOR EDUCATION OF THE HANDICAPPED (BEH) TO  
SUPPORT THE JOINT ESD-UNIVERSITY OF OREGON  
CURRICULUM/EVALUATION DEVELOPMENT PROPOSAL TITLED,  
"A MODEL SCHOOL PROGRAM FOR TMR STUDENTS."

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

5C Designation of  
Insurance Agent-of-  
Record (7/1/78-  
6/30/81)

5C. The report of interviews conducted by Willson Maynard  
and Superintendent Mead placed one Portland insurance  
agency and three local agencies before the Board for  
consideration (copy filed with official minutes).  
The report ranked the Portland firm, Fred S. James  
and Company as best; it further indicated that all  
four were capable.

Noting a preference to work through local agencies,  
DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT DESIGNATE DAVE SWAGGERTY  
OF THE SMITH AND CRAKES INSURANCE FIRM AS THE  
DISTRICT'S INSURANCE AGENT-OF-RECORD FOR THE PERIOD  
JULY 1, 1978, THROUGH JUNE 30, 1981.

Director Williams seconded and the MOTION CARRIED  
UNANIMOUSLY.

5D Approval of Uniform  
Intergovernmental  
Agreements

5D. The Superintendent presented finalized intergovern-  
mental agreement forms (drafts presented May 30,  
1978) covering two areas of IED services that are  
sought by non-school local governments. (Present  
users of joint purchasing and/or instructional  
materials are Lane County government, City of Eugene,  
City of Coburg, and City of Junction City.)

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT AUTHORIZE THE USE AND  
EXECUTION OF UNIFORM INTERGOVERNMENTAL AGREEMENT FORMS  
AS PROPOSED FOR THE EXTENSION OF IMC AND/OR  
COOPERATIVE PURCHASING SERVICES TO THOSE UNITS OF  
LOCAL GOVERNMENT WHICH ARE SUBSEQUENTLY RECOMMENDED  
AND APPROVED TO RECEIVE SUCH SERVICES.

Director Peniston seconded and the MOTION CARRIED  
UNANIMOUSLY.



5. Action Items

5E Authorization of  
Transfers, 1977-78  
Budget

5. (continued)

5E. The Superintendent requested Board action to transfer from the 1977-78 contingency fund to salary accounts to provide for negotiated settlements; to provide additional funds for the Field Training and Service Bureau's evaluation of IED programs; and additional funds for the policies revision service (copy of line item amounts filed with official minutes).

DIRECTOR ARMSTRONG MOVED:

BE IT RESOLVED THAT THE TRANSFER OF FUNDS IN THE AMOUNTS INDICATED BELOW IS HEREBY AUTHORIZED, SUCH TRANSFERS TO BE MADE FROM GENERAL FUND OPERATING CONTINGENCY APPROPRIATIONS:

To personal service accounts of the general fund	\$70,767.00
To employee benefits accounts of the general fund	7,135.00
To Board services accounts of the general fund	7,600.00

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

5F Adoption of Budget,  
1978-79; Levy of  
Taxes, 1978-79 Budget  
Appropriations of  
Expenditures--  
1978-79

5F. DIRECTOR BILLINGS MOVED:

(1) BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT HEREBY ADOPTS THE BUDGET FOR 1978-79 NOW ON FILE IN THE OFFICE OF THE SUPERINTENDENT.

(2) BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE EDUCATION SERVICE DISTRICT LEVIES THE TAXES PROVIDED FOR IN THE BUDGET ADOPTED IN PARAGRAPH 1 OF THESE RESOLUTIONS IN THE AGGREGATE AMOUNT OF \$6,786,743 AND THAT THESE TAXES ARE HEREBY LEVIED UPON ALL TAXABLE PROPERTY WITHIN LANE EDUCATION SERVICE DISTRICT AS OF 1 A.M., JANUARY 1, 1978.

(3) BE IT RESOLVED THAT THE AMOUNTS FOR THE FISCAL YEAR BEGINNING JULY 1, 1978, AND FOR THE PURPOSES SHOWN BELOW ARE HEREBY APPROPRIATED AS FOLLOWS:

5F Adoption of Budget 5. (continued)

1978-79; Levy of  
Taxes, 1978-79 Budget  
Appropriations of  
Expenditures--  
1978-79

<u>GENERAL FUND</u>			
Instruction	578,010		
Instruction - handicapped child	<u>196,496</u>	\$	774,506
Supporting services			2,628,879
Community services			150
Interagency/Fund			10
Debt service			1,000
Operating contingencies	<u>145,000</u>		
Total General Fund Appropriations		\$	3,549,545
<u>SPECIAL EDUCATION FUND</u>			
Instruction		\$	22,488
Supporting services			<u>4,098</u>
Total Special Education Fund Appropriations		\$	26,586
<u>TITLE I FUND</u>			
Instruction		\$	<u>108,336</u>
Total Title I Fund Appropriations		\$	108,336
<u>CETA FUND</u>			
Instruction		\$	<u>4,240.51</u>
Total CETA Fund Appropriations		\$	4,240.51
<u>NORTHWEST READING CONSORTIUM FUND</u>			
Support services		\$	<u>25,000</u>
Total Northwest Reading Consortium Fund appropriations		\$	25,000
<u>WORKING CAPITAL FUND - Clearing Account</u>			
Intergovernmental service		\$	<u>30,000</u>
		\$	30,000
<u>CLEARING ACCOUNT FUND</u>			
Supporting services (joint purchasing)		\$	<u>385,000</u>
		\$	385,000
<u>OTIS FUND</u>			
Data Processing		\$	2,202,269
Operating contingencies			<u>150,000</u>
Total OTIS Fund Appropriations		\$	2,352,269
<u>SCHOOL SUPPORT FUND</u>			
Apportionment of Funds to Component Districts of ESD in an Amount to be Designated by the State Department of Education		\$	<u>3,638,847</u>
Total Apportionment of Funds Appropriations		\$	<u>3,638,847</u>
TOTAL APPROPRIATIONS			<u><u>\$10,119,823.51</u></u>

5. Action Items

5F Adoption of Budget  
1978-79; Levy of  
Taxes, 1978-79 Budget  
Appropriations of  
Expenditures--  
1978-79

5G Designation of  
Clerk and Budget  
Officer, 1978-79

5H Authorization  
of Clerk's Bond

5I Authorization  
OF Signatories

5J Organization of  
Board For 1978-79  
(Vice-chairman)

5. (continued)

Director Williams seconded and the MOTION CARRIED  
Unanimously.

5G. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT HEREBY DESIGNATE MELVIN F.  
MEAD CLERK OF THE BOARD AND BUDGET OFFICER FOR THE  
1978-79 FISCAL YEAR.

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

5H. DIRECTOR BILLINGS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT HEREBY AUTHORIZES  
RENEWAL OF THE CLERK'S BOND FOR THE AMOUNT OF  
\$50,000 FOR THE 1978-79 FISCAL YEAR.

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

5I. DIRECTOR WILLIAMS MOVED:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF LANE  
EDUCATION SERVICE DISTRICT HEREBY DESIGNATE MELVIN F.  
MEAD, WANDA VINSON, AND WILLSON T. MAYNARD AS  
SIGNATORIES FOR ALL E.S.D. ACCOUNTS.

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

5J. The Superintendent indicated that the statutes  
provide that IED Board officers are elected for  
two-year terms. The organization of the Board in  
June, 1977, was for a two-year period. He  
recommended that Vice-chairman Billings assume  
Chairman Huff's unfinished term of office (July,  
1977-June 30, 1979) and a vice-chairman be elected  
to complete the then vacant vice-chairmanship  
(to June 30, 1979).

Director Peniston nominated Director Ficek to serve as  
vice-chairman for the unexpired term.

There being no further nominations, the Chairman  
declared the nominations closed.

5. Action Items

5J Organization of  
Board For 1978-79  
(Vice-chairman)

5K Administration of  
Oath of Office to  
Newly-Elected Board  
Members

6. Discussion Items

6A Dental Insurance  
Rates

6B Staff Resignations

7. Reports

8. Suggested Future  
Agenda Items

8A ISAC Director

5. (continued)

DIRECTOR PENISTON MOVED THAT AN ELECTIVE BALLOT BE  
CAST FOR DIRECTOR FICEK TO SERVE AS VICE-CHAIRMAN  
UNTIL JULY 1, 1979.

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

5K. Administration of oath of office to newly-elected  
Board members was postponed to the next regular  
Board meeting.

6A. The Superintendent reported that Blue Cross medical  
insurance rates remain the same for the coming year  
but dental insurance rates increased 9.8% for  
employee coverage (from \$7.65/month to \$8.40/month).  
Employee contributions to cover family members  
increased 12.3% for one dependent and 10.2% for full  
family coverage.

6C. The Superintendent reported staff resignations as  
follows:

Ron Munkres, career/vocational education coordinator;  
Tim Wilmarth, adaptive P.E. specialist; and  
Kathleen Campbell, adaptive P.E. specialist  
(1/2 time).

The Board expressed best wishes to the departing staff  
in their new endeavors and DIRECTOR BILLINGS MOVED TO  
ACCEPT WITH REGRET THE RESIGNATIONS AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

7. There were no reports given.

8A. The Superintendent reported that approximately 50  
applications for the Director of Instructional  
Services and Curriculum position are in the screening  
process. The Board may wish a short meeting, along  
with the work session, to finalize the hiring of the  
ISAC Director. If not, the appointment will be on  
the July 25 agenda.

8B. Administration of oath to newly elected Board  
members--July 25, 1978.

9. Date, Time, And  
Place of Next Meeting
10. Executive Session and
11. Reconvene
12. Adjournment

9. A work session of the Board will be held Tuesday, June 27, at 4:00 p.m., at the IED Center, 1200 Highway 99 North, Eugene.

Discussion topics suggested were:

- a. Board policies (if ready);
- b. Board program regarding the negotiations process.

Board members are urged to contact Superintendent Mead with additional discussion topics prior to the meeting.

The next regular meeting of the Lane IED Board will be held Tuesday, July 25, at 7:30 p.m., at the ESD Center, 1200 Highway 99 North, Eugene.

- 10-11 No executive session was held.

12. DIRECTOR ARMSTRONG MOVED TO ADJOURN THE MEETING.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

Jack Billings  
~~Ieland Huff~~, Chairman

Melvin F. Mead  
Melvin F. Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
May 25, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 9, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, May 9, 1978, at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Cynthia Wooten, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bill Ford, David Butler, Ernie Ediger, Camille Hukari-Morgan, Ronald Munkres, and Evelyn Smith of the IED office; community college student David Bates, and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR BILLINGS MOVED APPROVAL OF THE APRIL 25, 1978, BOUNDARY BOARD MINUTES AS PRESENTED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR WILLIAMS MOVED APPROVAL OF THE APRIL 25, 1978, BOARD MINUTES AS PRESENTED.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements  
Data Processing

3. Bill Ford reported that OTIS had received a very favorable evaluation from the firm conducting the study of the Washington IED data processing program. An abstract of the report will be presented to the Board in the near future.

Jim Weaver  
Reception/Town  
Hall Meeting

The Superintendent called attention to the forthcoming reception/town hall meeting with Congressman Jim Weaver, and asked for an indication of Board members planning to attend.

4. Communications

4. The Superintendent presented correspondence from Al Grubb, State Department of Education, expressing appreciation for assistance from Gene Farthing and Bill Suggs on a school district standardization.

5. Data Processing  
Equipment Purchase  
Authorization

5. DIRECTOR PENISTON MOVED TO APPROVE THE RECOMMENDATION OF THE OTIS ADVISORY COMMITTEE AUTHORIZING PURCHASE OF:

5. Data Processing  
Equipment Purchase  
Authorization

5. (continued)

- a. One - IBM 129, Model 2 key punch with interpret mode feature  
Two - IBM 129, Model 3 key punch machines (trade-in on above: three - 029 key punch machines model A22, B22, and C22; and one - 059 verifier, mode 2)
- b. Two - microprocessors for Instructional Services use (estimated bid price approximately \$2,000); and
- c. TO ACCEPT THE BID of \$13,986.50 by Harvey & Price Co., for a 10-ton air conditioning unit, to be installed by July 1, 1978.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

6. Packwood-Moynihan  
Bill

6. Following discussion of the possible impact on funding of elementary and secondary education of the Packwood-Moynihan tuition tax credit bill,

RESOLUTION

DIRECTOR ARMSTRONG MOVED: BE IT RESOLVED THAT THE LANE IED BOARD OF DIRECTORS ENDORSES THE POSITIONS OF THE OREGON SCHOOL BOARD ASSOCIATION AND THE NATIONAL SCHOOL BOARDS ASSOCIATION IN OPPOSITION.

Director Ficek seconded and the RESOLUTION PASSED, Directors Armstrong, Billings, Wooten, Williams, Ficek, and Huff voting yea; Director Peniston voting nay.

7. Board Appointments  
To Committees,  
Commissions

7. The Superintendent reported on the present status of Board member appointments. (A copy of the report is filed with these minutes.)

It was suggested that there be a policy statement which reflects procedures for committee assignments and that there be a provision for annual review. Directors Armstrong, Billings, and the Superintendent were directed to prepare a policy statement for Board consideration.

8. Superintendent  
Evaluation Procedures

8. Director Armstrong commented that the Board's evaluation of the Superintendent's performance for the past year and his appointment for the coming year were treated rather casually. She proposed that a more structured process be followed during the coming year, based on his stated goals and objectives.

8. Superintendent  
Evaluation Procedures

8. (continued)

The Superintendent endorsed the more structured process, but indicated his belief that the Board should also play an active part in the goal-setting process. It was agreed that such an approach would be pursued.

9. Fair Booth

9. David Butler reported that commercial exhibits at the County Fair will be located out-of-doors this year, because of the demolition of the Arena Building. Options to rent open air space or to forego exhibiting until the new exhibit building is complete next year were presented. It was recommended that a tent-covered exhibit space be rented to house a simplified exhibit featuring the name change.

DIRECTOR BILLINGS MOVED TO AUTHORIZE RENTAL OF A 100-SQUARE FOOT BOOTH WITH TENT COVERING AT A COST OF \$175.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

10. Gilbert Request For  
Parking Space

10. A request from Kenneth Gilbert, Gilbert Enterprises, Inc., seeking approximately 10 feet of IED property for employee parking was presented. The Superintendent indicated that the grant conveying the property to the IED specifically restricts its use to educational purposes, and that preliminary indications from the regional office of H.E.W. were that a waiver would not likely be granted.

Noting that present utilization of the IED building indicates a need for additional IED parking and that it is probably unwise in any event to dispose of IED property, DIRECTOR BILLINGS MOVED TO INSTRUCT THE SUPERINTENDENT AGAINST FURTHER NEGOTIATIONS WITH H.E.W. TO OBTAIN CONSENT FOR PRIVATE USE OF THE PROPERTY.

The motion was seconded by Director Wooten and CARRIED UNANIMOUSLY.

11. Planetarium Progress

11. The Superintendent reported that EDA (Economic Development Act) administration has granted permission to proceed to bid the construction of the planetarium/museum building at Alton Baker Park. Time line is (1) advertisement May 12; (2) bid opening June 13 and (3) contract award June 20. It is anticipated construction will start July 1 and be substantially completed in early May, 1979.



RECESS

Chairman Huff declared a five minute recess.

RECONVENED

Chairman Huff reconvened the Board in regular session.

12. Vocational  
Assessment--Handi-  
capped Children  
Grant Proposal

12. Camille Hukari-Morgan presented a grant proposal for evaluation and additional instruction in vocational clusters for secondary disadvantaged and handicapped students. Although the proposal envisions a three-year program, continuation would be contingent upon annual review by the Board and upon future priority determinations.

DIRECTOR WOOTEN MOVED TO APPROVE THE GRANT APPLICATION FOR ONE YEAR AS SUBMITTED. (Copy of 1978-79 budget filed with official minutes.)

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

13. Economic Improvement  
Commission Bylaws

13. Discussion of the proposed Lane County Economic Improvement Commission Bylaws ensued. It was noted that very little funding is likely within the next several years, and that what money is available will undoubtedly go to more sparsely populated areas of the state. A vote of approval would indicate willingness to be a member and to participate in the program of the Commission.

Noting that the IED previously approved only the concept of economic development and not of a commission per se, DIRECTOR FICEK MOVED TO INSTRUCT THE IED BOARD REPRESENTATIVE TO L-COG TO VOTE AGAINST THE PROPOSED BYLAWS.

Director Billings seconded and the MOTION CARRIED with Directors Huff, Billings, Williams, Armstrong, Peniston, Ficek voting "yes" and Director Wooten voting "no."

14. Advisory Council  
For Handicapped  
Children

14. Director Peniston reported that the Advisory Council for Handicapped Children will report at the next IED Board meeting. He presented Council recommendations for four appointment to the Advisory Council.

DIRECTOR PENISTON MOVED THE APPOINTMENTS BE APPROVED EFFECTIVE JULY 1.

Director Billings seconded the motion.

Following discussion which emphasized that the nominations did not include persons with specific concerns for handicapping conditions other than

14. Advisory Council  
For Handicapped  
Children

14. (continued)

mental retardation as prescribed by State guidelines and directed by the IED Board, DIRECTOR PENISTON WITHDREW HIS MOTION.

Director Billings withdrew his second.

Action on Council appointments was postponed to the next IED Board meeting. Director Peniston and ISAC Director Gene Farthing were appointed to work with a member of the Advisory Council for Handicapped Children to prepare a revision of guidelines for the Council to encompass a broader charge. The Superintendent was instructed to convey the Board's commendations to Council members for their hard work and strong commitment on behalf of retarded children.

15. IED Program Report:  
(IMC) Creating A  
Teaching Tool

15. Jim Maxwell reported on IMC Production Department programs. He noted two general categories of services: (1) high volume production (printing, etc.) and (2) creative activities (art work, photography, etc.) Materials were displayed throughout the room depicting various creative teaching activities. Ernie Ediger, Production Department Head, presented a slide-tape show, "Creating a Teaching Tool." The presentation used the vocational program in meat-cutting to depict the various steps taken in producing a teaching tool, now available to teachers throughout the county.

16. Juvenile Justice  
Program

16. Director Wooten reported on an effort to bring Lane County into compliance with the new National Juvenile Justice Act. L-COG has submitted a grant proposal for a "half-way" house rehabilitation program for run-away or out-of-control juveniles. She noted it is nice to see what can take place as opposed to continuing to place juveniles into Skipworth.

17. Future Agenda  
Items

17. Future agenda items noted were:

- a. Uniform intergovernmental agreements for IED services to non-school agencies; and
- b. IED services to private schools: Multnomah IED's program
- c. IED policy statement for Board committee assignments
- d. Guidelines and appointments to Advisory Council for Handicapped Children.

18. Upcoming Meeting  
Schedule

18. DIRECTOR BILLINGS MOVED APPROVAL OF THE PROPOSED  
SUMMER SCHEDULE:

June 13 - regular Board meeting-appropriation of  
1978-79 budget;  
Swearing in of Board member Cleve Dumdi;  
Organization of 1978-79 Board; and  
other annual designations  
July 25 - regular Board meeting  
August 22 regular Board meeting  
Sept. 12 regular Board meeting-resume normal  
schedule.

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

The next regular Board meeting will be held  
Tuesday, May 30, at 7:30 p.m., at the IED Center,  
1200 Highway 99 North, Eugene.

19. Meeting Extended

19. DIRECTOR ARMSTRONG MOVED TO EXTEND THE MEETING TO  
10:15.

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

20. Executive Session

20. Chairman Huff declared the general meeting recessed  
and called the Board into Executive Session under  
provisions of ORS 192.660(2)(b) to discuss matters  
relating to negotiations.

21. Meeting Reconvened

21. Chairman Huff declared the general meeting back in  
session and the following action was taken:

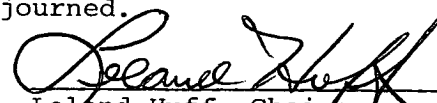

Director Peniston moved to approve the administration's  
and Employee Benefits Committee's recommendation that  
the Variable Annuity Life Insurance Company (VALIC)  
be designated to underwrite the Board's tax-  
deferred annuity program for employees so entitled.

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

Director Billings moved to adjourn.

Director Wooten seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting was adjourned.

  
Leland Huff, Chairman  
  
Melvin Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
May 30, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 30, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, May 30, 1978, at 7:30 p.m., with the following members present: Chairman Leland Huff, Directors Jack Billings, Jeanne Armstrong, Hugh Peniston, Cynthia Wooten, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, Wanda Vinson, David Butler, Kim Kimerling, Marvin Wilkerson, Jim Swanson, Sue Motsinger, Ellen Adler, Kathleen Jungjohann, Wendy Goldstein, and Evelyn Smith of the IED staff; Lane IED Advisory Council on Handicapped Children members Herman Schwartzrock and Linda Peetz; Betty McGuire; Tim Malone; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR WOOTEN MOVED APPROVAL OF THE MAY 9, 1978, MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements  
Agenda Revision

3. The Superintendent noted the following changes to the agenda:

6C Services for non-public schools (deleted)

6E Preliminary information-proposal for TMR program in curriculum development (added)

Economic Improve-  
ment Commission  
Guidelines (L-COG)

Director Wooten stated she had abstained from voting on the proposed Economic Improvement Commission guidelines. Presently under revision, the guidelines will be sent to the various L-COG members for reconsideration and subsequent action.

Packwood-Moynihan  
Bill

Director Peniston requested an opportunity to explain his vote at the May 9 meeting on the tuition tax credit issue. He expressed his belief that it is more appropriate for information to be provided, leaving individual Board members to express themselves, than for the Board to adopt a position.

It was noted that a policy statement relating to legislative issues might be appropriate in the impending policy revision.

4. TMR Program Report

4. Herman Schwartzrock, Principal of Condon Elementary School, presented the report of the Lane IED Advisory Council on Handicapped Children regarding its activities over the past year.

A video-tape presentation depicted the range of daily activities in Kathleen Jungjohann's TMR class at Guy Lee Elementary.

Wendy Goldstein interviewed Tim Malone, Thurston High 12th grade TMR student, currently attending school part time and employed part time at BRING Recycling. Tim showed pride in his job accomplishments and responded to Board questioning.

Council priorities include:

- a. Summer school package recommendations
- b. P. L. 94-142 orientation package
- c. Staffing recommendation

Discussion centered on Board expectations of the Advisory Council.

It was noted that Director Peniston, Gene Farthing, a member of the Advisory Council on Handicapped Children, and the Superintendent have been charged with developing new guidelines for the Council's direction.

Herman Schwartzrock concluded his report, stating that he believed the program is an excellent one and that the Council welcomes Board input regarding its wishes.

Chairman Huff declared a five-minute recess.

Chairman Huff declared the regular meeting back in session at 9:00 p.m.

RECESS

MEETING  
RECONVENED

5. Communications

5. The Superintendent presented correspondence from:
- a. Lane IED Board to U.S. Representatives and Senators regarding the Board's position on tuition tax credits;
  - b. OSBA Evaluation/Dismissal workshop, June 13-15, Valley River Inn, Eugene;
  - c. NSBA report - Jack Billings;

5. Communications

5. (continued)

- d. Eugene Hearing and Speech Center Resolution report - April 1, 1978; and
- e. Bend newspaper article regarding OTIS program and services.

6. Business Affairs

6. The Superintendent presented the financial statements and invoice registers for April, 1978. The invoice registers reflected April payments of:

IED	\$138,341.84
-----	--------------

OTIS	56,724.26
------	-----------

The Superintendent concluded that he will be recommending Board action on June 13 to transfer from contingency funds to other 1977-78 accounts and to make some recommended changes in the 1978-79 budget within the provisions permitted by local budget law.

7. Cooperative  
Purchasing Bid  
Awards

7. DIRECTOR WILLIAMS MOVED THE FOLLOWING RESOLUTION:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE IED APPROVE AUDIO VISUAL SUPPLIES, INSTRUCTIONAL/OFFICE SUPPLIES, FILING CABINETS, PAPER PRODUCTS, AND ART SUPPLIES BIDS IN THE AMOUNT OF \$193,985.51 (complete information filed with official minutes).

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

8. Lane IED Advisory  
Council on  
Handicapped Children  
Appointments

8. Action to appoint replacement members to the Lane IED Advisory Council on Handicapped Children was deferred at the last meeting.

DIRECTOR ARMSTRONG MOVED TO APPOINT COUNCIL MEMBERS AS FOLLOWS:

Reba Williams (replacing Betty Lou Snyder)  
Marilyn Keck (replacing Kristi Olson)  
Martha Pavlat (replacing Nancy Hall)  
Gerald Keener (replacing Herman Schwartzrock)

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

9. Certificate of  
Accomplishment:  
Mickey Wayne  
Waggoner (Approved)

9. DIRECTOR WILLIAMS MOVED THE FOLLOWING RESOLUTION:

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE IED REQUEST A CERTIFICATE OF ACCOMPLISHMENT FROM THE TEACHER STANDARDS AND PRACTICES COMMISSION FOR MICKEY WAYNE WAGGONER, TEACHER IN THE TMR PROGRAM AT PEARL BUCK CENTER.

- |  |  |
|--|--|
| <p>9. Certificate of Accomplishment:<br/>Mickey Wayne Waggoner (Approved)</p> <p>10. CIS Contract (Oregon Career Information System)</p> <p>11. Guideline Revisions: Advisory Council on Handicapped Children</p> <p>12. Proposed Uniform Intergovernmental Agreements for IMC and Cooperative Purchasing</p> <p>13. Proposed CETA Grant For Arts Education Aide (Title II)</p> <p>14. Proposed TMR Grant For Curriculum Development</p> | <p>9. (continued)</p> <p>This motion is made with the understanding that this individual is uniquely qualified by education and experience to merit this certificate and that he is actively pursuing regular certification through continued training.</p> <p>Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.</p> <p>10. DIRECTOR WILLIAMS MOVED THE FOLLOWING RESOLUTION:</p> <p>BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE LANE IED APPROVE RENEWAL OF THE IED CONTRACT WITH CIS (CAREER INFORMATION SYSTEM) AT THE UNIVERSITY OF OREGON FOR THE 1978-79 YEAR IN THE AMOUNT OF \$13,887.06.</p> <p>Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.</p> <p>11. Director Peniston reported no progress as yet on developing new guideline revisions for the Advisory Council on Handicapped Children.</p> <p>12. The Superintendent presented intergovernmental agreements (IMC and cooperative purchasing) for discussion. He explained how the agreements would be used, and indicated that the format had been reviewed by Attorney Frye.</p> <p>Agencies presently utilizing IED services are Lane County and the Cities of Eugene, Coburg, and Junction City.</p> <p>13. A proposal initiated by Kim Kimerling, Arts Specialist, was presented. The proposal would request CETA funding to provide an assistant for the 1978-79 year.</p> <p>A copy of the proposal, outlining purpose and need for the service, is filed with the official minutes.</p> <p>The proposal will be brought back for Board action on June 13.</p> <p>14. Marv Wilkerson presented a funding proposal (IED and Center of Human Development at the University of Oregon) for TMR curriculum and evaluation development titled, "A model school program for TMR students." He stated that program evaluation has pointed the need for curriculum development, evaluation, and technical assistance in the urban</p> |
|--|--|

14. Proposed TMR Grant  
For Curriculum  
Development

14. (continued)

and rural model programs. The model developed will become property of the IED after three years.

An overview of the proposal purpose and budget (IED, \$10,675; University, \$4,887; and federal, \$74,840) is filed with the official minutes.

The proposal will be brought back for Board action on June 13.

15. IED Program  
Report:  
Scan-tron System

15. A program report outlining the use of the Scan-tron test scoring device was presented by Jim Swanson, Measurement/Research Specialist. In addition to the unit leased by the IED, 33 units are in use in Lane County schools at no cost to the schools except forms purchase. Forms usage has not met company expectations, however, and schools will probably either have to pay a lease fee or lose the machines. The matter is being negotiated.

Board members participated in a vocabulary-test demonstration of the unit.

16. Meeting Extended

16. DIRECTOR BILLINGS MOVED TO EXTEND THE MEETING TO 10:30 P.M.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

17. OTIS Advisory  
Committee Report

17. Bob Dusenberry presented a report on the OTIS Advisory Committee meeting of May 26. Items of special interest were:

- a. Haskins & Sells report to Washington County IED, "An evaluation of data processing services and alternative approaches to meeting the requirements of school districts of Washington County." Their final report recommendation was that Washington County continue using OTIS services.
- b. Hardware purchase and installation (air conditioning, power, etc.). Mr. Dusenberry indicated that the process is on schedule and should be completed by July 10.
- c. Concern over the telephone company's request to PUC for increases in line charges and installation charges. Bob Dusenberry was asked by the committee to make a presentation at the PUC hearing in July.



17. OTIS Advisory  
Committee Report

17. (continued)

- d. Two proposals for additional services--  
(1) handicapped child census and record  
keeping; and (2) permanent record and  
accumulative transcripts file. Both of these  
requests concern areas mandated by legislation  
and/or the State Department of Education.  
Mr. Dusenberry indicated that it would take  
approximately 15 months before the proposed  
programs could be operational.

18. Future Agenda  
Items

18. Future agenda items noted were:

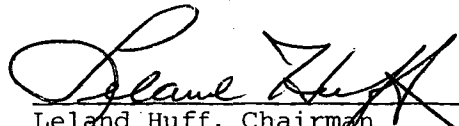
- a. Budget transfers (1977-78)
- b. Budget amended within 10% (1978-79)
- c. Intergovernmental agreement format
- d. CETA Title II grants proposal for arts  
education aide
- e. TMR curriculum/evaluation development grant  
proposal
- f. Appropriation of 1978-79 budget
- g. Swearing of Board member Cleve Dumdi
- h. Organization of 1978-79 Board
- i. Other annual designations  
  
Election of clerk and budget officer  
  
Authorization of clerk's bond  
  
Authorization of signatories for checks  
  
Designation of auditors  
  
Designation of legal counsel  
  
Designation of insurance agent-of-record
- j. Guideline revisions--Advisory Council on  
Handicapped Children

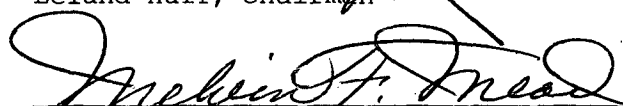
19. Next Meeting

19. The next regular meeting of the Lane IED Board will be held Tuesday, June 13, at 7:30 p.m., at the IED Center, 1200 Highway 99 North, Eugene.

DIRECTOR PENISTON MOVED TO ADJOURN THE MEETING.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

  
Leland Huff, Chairman

  
Melvin Mead, Clerk

MM:jv .  
6/6/78  
65

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
May 1, 1978

LANE COUNTY DISTRICT BOUNDARY BOARD MEETING  
Tuesday, April 25, 1978

Minutes in brief

1. Attendance

1. The Lane County District Boundary Board met on Tuesday, April 25, 1978, at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Wanda Vinson, Ernie Ediger, Ben Jones, and Evelyn Smith of the IED office; Dr. and Mrs. Louis Marzano; Don Rees, Superintendent of the Creswell School District, and six members of the Creswell Board; and attorneys Tom Evans and John Luvaas.

2. Marzano Petition to  
Transfer From  
District 40 to 4J

2. The Superintendent presented background information relating to the Marzano petition to transfer approximately 8 acres from District 40 to 4J. The property is a portion of the 205 acre Dillard Highlands subdivision, a petition for which was heard by the Boundary Board on March 14, 1978, and denied. Indications are that the remainder of the subdivision will be petitioned for Boundary Board reconsideration in the near future.

Swearing in  
of Witnesses

Witnesses were sworn as they testified and their statements recorded. The recording will become part of the public record.

Testimony Support-  
ing Transfer

Petitioner Louis Marzano and attorney Tom Evans reasoned the petition should be approved because:

- a. All lots that are practically available have been sold, with all children in the subdivision excepting the Marzano's to be resident in that part of the subdivision which is within District 4J. Denial of the request would force separation of the Marzano's from the others. (This circumstance relates to present conditions and known current property owners.)
- b. The Marzano children are presently attending Eugene schools, one is in an accelerated program; they wish to continue in these schools.
- c. The Marzanos' professional and social life is centered in Eugene. It would be impractical to attend social functions outside of Dr. Marzano's radius of practice, because of the need to be on-call.

2. Marzano Petition to  
Transfer From  
District 40 to 4J

Testimony Support-  
ing Transfer

Testimony Opposing  
Transfer

2. (continued)

- d. The property when purchased was represented by the developer as being in 4J. In reality, it is on a split code with that portion lying in District 4J being unsuited as a building site, due to its relationship to the authorized septic tank location. Considerable financial commitments have been made to date (architects, well, etc).

The petitioner believed that approval would not have an adverse effect on either district; that the change would provide better educational opportunities; and that his petition should be heard on its own merit.

Attorney John Luvaas, Superintendent Don Rees, and Board member Jim Heaton reasoned the petition should be denied because:

- a. Approval of one lot sets precedent for rehearing the remainder of the original petition, either piece-meal or as a unit. Any loss--small or large--of assessed property valuation would prove to have a substantial adverse effect upon Creswell's ability to provide an adequate educational program.
- b. Creswell, with lowest T.C.V. in the county, faces an increasing enrollment and an upcoming building program. It will be difficult to obtain favorable rating for bonds to build if prime property is chipped away one piece at a time.
- c. In order to obtain bonding, Creswell must certify that boundaries are not in dispute. Creswell boundaries will be uncertain for a long period of time if petitions are presented one after another.
- d. If the petition is approved, the two districts must apportion all liabilities and assets (ORS 330.123) in relation to percentage of property removed. This would be extremely costly to Creswell. (Examples were cited.)
- e. 100% petitions takes away Creswell's right to vote on the matter.

2. Marzano Petition to  
Transfer From  
District 40 to 4J

Testimony Opposing  
Transfer

Recess

Meeting Reconvened

2. (continued)

f. Exhibits were presented showing Creswell's leadership in provision of basic education. The 1978 state-wide assessment of reading and computing programs placed Creswell fourth graders in upper 4% of state. It was noted there are many opportunities available to students in a small district.

Chairman Huff declared a five-minute recess.

Chairman Huff reconvened the Boundary Board hearing at 8:30 p.m. Attorney Luvaas and Superintendent Rees summarized that Creswell provides bus service to the area in question; that a transfer would have an adverse effect on ability to provide education; that there would be no subsequent saving to the district; that the Marzano children could still attend 4J by paying tuition, without penalizing Creswell, that none of the legal requirements had been met and the petition should be denied.

DIRECTOR ARMSTRONG MOVED TO APPROVE THE MARZANO PETITION TO TRANSFER FROM DISTRICT 40 TO DISTRICT 4J.

Director Ficek seconded.

Board discussion centered on the present and future potential adverse financial effect on Creswell; effect on the three children's educational opportunities; effect approval of petition might have on subsequent petitions; and the legal requirements needing to be met.

Directors Armstrong, Huff, and Ficek voted "yes;" Directors Peniston, Williams and Billings voted "no."

THE PETITION WAS DENIED.

3. Adjournment

3. Chairman Huff declared the Lane County Boundary Board hearing adjourned.

\_\_\_\_\_  
Leland Huff, Chairman

\_\_\_\_\_  
Melvin F. Mead, Clerk

*Signed copy  
in Boundary  
Board minute  
book.*

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 N  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
May 1, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 25, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, April 25, 1978, at 9:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead. Also attending were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, Ben Jones, Wanda Vinson, David Butler, and Evelyn Smith of the IED office.

2. Minutes Approved

2. DIRECTOR BILLINGS MOVED APPROVAL OF THE APRIL 11, 1978, MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

3. Correspondence

3. The Superintendent presented correspondence from:

- a. Verne Duncan, State Superintendent of Public Instruction, confirming approval of Title IV, Part C proposal to develop math problem-solving packets--subject to the state's receipt of federal 1979 funding;
- b. Lane County Council of P.T.A.--annual meeting program;
- c. Eugene Hearing and Speech Center resolution report of March, 1978, activities; and
- d. OAICSD Conference agenda for June, 1978, (Inn at Otter Crest).

4. Business Affairs

4. The Superintendent presented the financial statements and invoice registers for March, 1978. The invoice registers reflected March payments of:

IED	\$157,026.52
OTIS	57,584.18

5. OTIS Equipment  
Replacement-  
Authorization

5. Bob Dusenberry requested Board action on the April 25 recommendations of the OTIS Advisory Committee to purchase the following computer hardware, as bid, for July, 1978, installation:

Phase I: 2-megabyte computer system (370/155 with  
3215 console keyboard printer  
4-block multiplexor channels  
1-byte multiplexor channel

Low bid from Pioneer Computer Marketing Corporation for \$297,000, minus a \$20,000 trade-in for the 360/50 CPU. Bid includes delivery and installation.

Phase II: 1-3830 Mod. 2 disk controller  
1-3333-11 disk storage  
1-3330-11 disk storage

Low bid from Computer Marketers International of \$142,000, delivered and installed.

(The Superintendent stated that the Board may be requested to authorize short-term borrowing by the IED when details are completed. Any funds borrowed would be repaid by OTIS at \$10,000/month.)

DIRECTOR BILLINGS MOVED TO APPROVE THE HARDWARE PURCHASE RECOMMENDATION OF THE OTIS ADVISORY COMMITTEE.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

6. Micro-computers in  
Instruction--Grant  
Proposal

6. Ben Jones presented the grant proposal for the micro-computers in Instruction (as reported-- April 11).

DIRECTOR BILLINGS MOVED TO APPROVE SUBMITTING THE GRANT PROPOSAL FOR "MICRO-COMPUTERS IN INSTRUCTION" AS PROPOSED TO THE NATIONAL SCIENCE FOUNDATION FOR \$65,000 (GRANTEE TO BE THE OREGON STATE SYSTEM OF HIGHER EDUCATION.)

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

7. Letter of Endorsement--  
"B.E.S.T. Center"--  
Grant Application

7. Following the Superintendent's recommendation to approve, DIRECTOR ARMSTRONG MOVED THAT THE IED BOARD OF DIRECTORS APPROVE SUBMITTING A LETTER OF ENDORSEMENT FOR THE B.E.S.T. CENTER GRANT APPLICATION AS PRESENTED (FISCAL AGENT--BETHEL DISTRICT).

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

8. Future Agenda Items

8. The following reports were postponed to the May 9 meeting:

- a. IED program report: Creating a teaching tool,
- b. N.S.B.A. convention;
- c. Juvenile Justice Program: L-COG; and
- d. Packwood-Moynihan Bill;

Other future agenda items noted:

- e. Length and nature of IED Board appointments to other agencies; and
- f. Superintendent evaluation procedure (from N.S.B.A. meeting).

9. Next Meeting

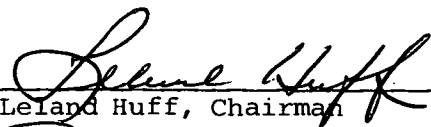
9. The next regular meeting of the Lane IED Board will be held Tuesday, May 9, at 7:30 p.m., at the IED Center, 1200 Highway 99N, Eugene.

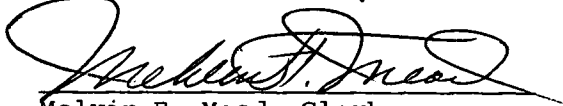
10. Meeting Adjourned

10. DIRECTOR BILLINGS MOVED TO ADJOURN.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

Meeting adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Clerk



LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
April 19, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 11, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, April 11, 1978, at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Cynthia Wooten, Beverly Ficek, Nile Williams (8:30 p.m.); and Superintendent Melvin Mead. Also present were Jim Maxwell, Bob Dusenberry, David Butler, Wanda Vinson, Ben Jones, and Evelyn Smith of the IED office; Dr. Don Kipp, State Department of Education staff member, and his wife; and Lane Community College students David Bates and Susan Shearer.

2. Minutes Approved

2. DIRECTOR BILLINGS MOVED APPROVAL OF THE MARCH 28, 1978 MINUTES AS PRESENTED.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY

3. Agenda Modification

3. Addition of three discussion items to the agenda was noted.

4. Correspondence

4. The Superintendent presented correspondence from:

- a. Loy Barbour, State Department of Education, expressing appreciation for IED staff assistance with the Blachly standardization visit;
- b. Dr. Allan Hughes, Eugene 4J, expressing appreciation for Kermit Horn's assistance in energy-environmental education workshops;
- c. Ernie Ediger thanking the Board for support of administrative and confidential employees' salary and fringe benefit requests;
- d. Oregon School Study Council (OSSC) announcing a conference on "barrier-free environments and the schools" at The Dalles, April 18;
- e. Notice of boundary board hearing to be held April 25 (it was noted that another petition covering the remainder of the original petition is anticipated in the near future);

4. Correspondence

4. (continued)

- f. Memorandum requesting a Board discussion of future negotiations goals;
- g. LIEDEA request for salary range comparisons with various school districts, community college, city of Eugene, state, and IEDs; and
- h. Notice of Lane County School Boards Association dinner meeting, April 20, in Creswell.

5. SDE Standardization Visit Report

5. Dr. Don Kipp, director of Legal and Personnel Services, State Department of Education, presented a report on the March 1-2-3 standardization visit.

Dr. Kipp prefaced his report with a brief overview of the adoption of the IED standards, the pilot implementation phase in 1976-77, and this year's standardization program. Standardization visits are scheduled on a five-year cycle with Lane IED the second to be evaluated during the 1977-78 school year.

The study team, comprised of personnel from the SDE and other IEDs; expressed appreciation for the assistance given them by the Lane IED staff and noted the positive responses from constituent districts interviewed. The team also commented specifically and favorably on the IMC, OTIS, and the program evaluation.

Dr. Kipp stated that in his estimation, Lane IED is one of the best operations in the state and that it had met or exceeded in all areas in the standards, as well as provided additional services or programs not outlined in the standards. The Lane IED Board was commended for its support of excellent programs, excellent staff, and facilities.

A copy of the report is filed with the official minutes.

6. Canvass of Election

6. DIRECTOR BILLINGS MOVED THAT THE LANE IED BOARD OF DIRECTORS CANVASS AND APPROVE, AS CERTIFIED BY THE COUNTY CLERK, THE APRIL 4, 1978, ELECTION OF IED BOARD MEMBERS TO FULL FOUR-YEAR TERMS AS FOLLOWS:

Zone IV - Beverly Ficek                      yes--1,335

Zone V - Cleve E. Dumdi                      yes--1,097

TERMS OF EACH BOARD MEMBER ELECTED: JULY, 1978 - JULY, 1982.

6. Canvass of Election

6. (continued)

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY

7. Microcomputer Grant Application

7. Ben Jones presented an abstract of a proposed microcomputer grant application (copy filed with official minutes) for Board information and subsequent action on April 25. The grantee would be the Oregon State System of Higher Education.

If granted, the proposal to the National Science Foundation will provide approximately \$65,000. Organizations participating would include the University of Oregon, Oregon State University, and Lane IED. The purpose of the study would be to assess appropriate roles in instructional computing for microcomputers and for main-frame systems, and to survey the needs in instructional computing that are perceived.

If granted, the study will be conducted from September, 1978 through September, 1979.

8. Teacher Center Grant Application

8. The Superintendent presented a request from the University of Oregon for a letter of support and participation by the IED in the B. E. S. T. Center (Bethel-Eugene-Springfield Teachers) grant application to establish a Teacher Center program. If approved, Bethel will serve as the fiscal agent under the coordination of Glen Hankins.

In addition to districts 52, 4J, and 19, the University is involved because of its pre-service role and the community college may become involved because of its G. E. D. (high school equivalency) role. The Lane IED is asked to endorse and participate because of its extensive in-service activity.

The Superintendent stated that his recommendation to the Board when it takes action on the request will be to approve because the IED will undoubtedly be involved anyway.

9. Insurance Agent-of-Record Proposal

9. By concensus, the Lane IED Board of Directors approved the insurance program and the procedure for selection of the insurance agent-of-record as outlined by Willson Maynard at the March 28 Board meeting.

10. Future Agenda Items

10. Future agenda items noted are:

- a. Boundary Board hearing, 7:30 p.m., April 25
- b. IED program report on the production program - April 25

10. Future Agenda Items

10. (continued)

- c. NSBA convention reports - April 25
- d. Approval of two requests for participation in grant applications - April 25
- e. Packwood-Moynihan Bill - April 25
- f. Director Wooten indicated she would like to present an update at a future meeting on the Juvenile Justice program conducted through L-COG
- g. It was indicated that discussion of the future goals and evaluation of the Board's negotiations program (item 4-f) would be conducted in an executive session.

11. Next Meeting


11. The next meeting of the Lane IED Board will convene immediately following adjournment of the Boundary Board hearing on April 25 at the IED Center, 1200 Highway 99 North, Eugene.

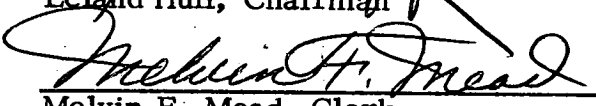
The Lane County District Boundary Board will convene at 7:30 p.m., April 25, at the IED Center, 1200 Highway 99 North, Eugene.

DIRECTOR WOOTEN MOVED TO ADJOURN.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Clerk

THE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P. O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
November 9, 1977

9

TO: Board members

FROM: Mel Mead

SUBJECT: Board terms and elections

While it is fresh in mind and to make it a matter of record, I want to summarize the current situation regarding Board terms and election procedures. This is the result of the actions taken last night.

Position 1 -- Zone 1 (formerly Zone 5) - expires June 30, 1980 -  
Cynthia Wooten

Position 2 - Zone 2 (formerly Zone 3) - expires June 30, 1981 -  
Jeanne Armstrong

Position 3 - Zone 3 (formerly Zone 4) - expires June 30, 1981 -  
Hugh Peniston

Position 4 - Zone 4 (formerly Zone 1) - expires June 30, 1978 -  
Beverly Ficek

Position 5 - Zone 5 (formerly Zone 2) - expires June 30, 1978 -  
Leland Huff

Position 6 - at-large - expires June 30, 1979 - Jack Billings

Position 7 - at-large - expires June 30, 1979 - Nile Williams

The re-numbered zones resulting from last night's action are:

Zone 1 - Eugene District 4J

Zone 2 - Springfield District 19; McKenzie District 68; Marcola  
District 79

Zone 3 - Pleasant Hill District 1; Creswell District 40; South  
Lane District 45J; Lowell District 71; Oakridge District 76

Zone 4 - Fern Ridge District 28J; Mapleton District 32; Crow-  
Applegate-Lorane District 66; Blachly District 90; Siuslaw  
District 97J

Zone 5 - Bethel District 52; Junction City District 69.

LANE COUNTY INTERMEDIATE EDUCATION DISTRICT BOARD

Appointed or Elected

Term Expires

Zone I (28J Fern Ridge; 32 Mapleton; 66 Crow-Applegate-Lorane; 90 Blachly; 97J Florence )  
( & 3J Douglas)

A. S. Davidson	Elected - 1953	6-30-56
Maurice E. Whittaker	Elected - 1956	6-30-59
Maurice E. Whittaker	Elected - 1959 - Resigned - 1961	6-30-62
Ray Swanson	Appointed - 1961	6-30-62
Ray Swanson	Elected - 1962	6-30-65
Noble Wheeler	Elected - 1965	6-30-68
Noble Wheeler	Elected - 1968	6-30-71
Noble Wheeler	Elected - 1971	6-30-74
Nile Williams	Elected - 1974 - resigned 6-77	6-30-78 -ext. to '79
Beverly Ficek	Appointed 9-13-77	6-30-79
<u>(By Board action November, 1977 - renumbered Zone IV</u>		<u>6-30-78)</u>
Beverly Ficek	Elected - 1978	6-30-82

Zone 2 (52 Bethel; 69 Junction City)

Charles Swango	Elected - 1953	6-30-56
Lowell Swartz	Elected - 1956	6-30-59
Ray Holcomb	Elected - 1959	6-30-62
Marvin Hendrickson	Elected - 1962	6-30-65
Alden Briggs	Elected - 1965	6-30-68
Joyce Benjamin	Elected - 1968	6-30-71
Joyce Benjamin	Elected - 1971 - resigned 9-73	6-30-74
Leland Huff	Appointed 10-9-73	6-30-74
Leland Huff	Elected - 1974	6-30-78 ext. to '79
<u>(By Board action November, 1977 - renumbered Zone V</u>		<u>6-30-78)</u>
Cleve E. Dumdi	Elected - 1978	6-30-82

Zone 3 (19 Springfield; 68 McKenzie; 79 Marcola--and Linn)

William Wilt	Elected - 1955 - resigned 1-15-56	6-30-58
Carl Baker	Appointed - 2-10-56	
Levon Pitts	Elected - 1956	
Waldo Taylor	Appointed 9-30-57	6-30-58
Waldo Taylor	Elected 5-5-58	6-30-61
Vera Hansen	Elected - 1961	6-30-64
Vera Hansen	Elected - 1964	6-30-67
Vera Hansen	Elected - 1967	6-30-70
Jeanne Armstrong	Elected - 1970	6-30-73
Jeanne Armstrong	Elected - 1973	6-30-77
Jeanne Armstrong	Elected - 1977	6-30-81

(By Board action November, 1977 - renumbered Zone II

Jeanne Armstrong (continuing member to '81)

6-30-81)

LANE COUNTY INTERMEDIATE EDUCATION DISTRICT BOARD

Appointed or Elected

Term expires

Zone 4 (1 Pleasant Hill; 40 Creswell; 45J South Lane; 71 Lowell; 76 Oakridge)  
(and 1J Douglas)

R. C. Oster	Elected - 1955	6-30-58
Milton Turay	Elected - 1958	6-30-61
Milton Turay	Elected - 1961	6-30-64
Milton Turay	Elected - 1964	6-30-67
William C. Land	Elected - 1967 resigned 7-23-68	6-30-70
William W. Berg	Appointed 8-27-68 Elected 5-5-69	6-30-70
William W. Berg	Elected - 1970	6-30-73
Hugh Peniston	Elected - 1973	6-30-77
Hugh Peniston	Elected - 1977	6-30-81

(By Board action November, 1977 - renumbered Zone III)  
Hugh Peniston (continuing member to '81)

6-30-81)

Zone 5 (4J Eugene--40 Linn)

Odyne Mathews	Elected - 1954	6-30-57
Odyne Mathews	Elected - 1957	6-30-60
Laura K. Johnson	Elected - 1960	6-30-63
Laura K. Johnson	Elected - 1963	6-30-66
Laura K. Johnson	Elected - 1966	6-30-69
Laura K. Johnson	Elected - 1969	6-30-72
Cynthia Wooten	Elected - 1972 extended to 6-30-77 by legis.	6-30-76 (4-yr)
Cynthia Wooten	Elected - 1977	6-30-81

(By Board action November, 1977 - renumbered Zone I)

6-30-80)

Cynthia Wooten (continuing member with term changed to expire 1980)

Zone at-large

Virgil Cameron	Elected 10-9-57	6-30-60
Joe B. Richards	Elected - 1960	6-30-63
Paul Elliott	Elected - 1963 resigned 8-10-65	6-30-66
Dave Burwell	Appointed - 9-14-65	6-30-66
Dave Burwell	Elected - 1966	6-30-69
Dave Burwell	Elected - 1969 resigned 11-10-70	6-30-72
Hugh Peniston	Appointed 12-8-70	6-30-72
Howard Bird	Elected 1972 resigned 9-23-75	6-30-76 (4-yr)
Jack Billings	Appointed 11-18-75 extended to 6-30-77 by leg.	6-30-76
Jack Billings	Elected 1977	6-30-81

(By Board action November, 1977 - renumbered Position VI at-large)

6-30-79

Jack Billings (continuing member with term changed to expire 1979)

# LANE COUNTY INTERMEDIATE EDUCATION DISTRICT BOARD

## Appointed or Elected

## Term expires

### At-large Zone

Lucille Danielson

Elected 10-9-57 resigned 11-13-57

6-30-59

Wilferd Cook

Appointed 1-13-58

6-30-59

Wilferd Cook

Elected - 1958

6-30-59

Dorothy Leeper

Elected - 1959

6-30-62

Dorothy Leeper

Elected - 1962

6-30-65

Joyce Benjamin

Elected - 1963

6-30-65

Joyce Benjamin

Elected - 1965

6-30-68

Alden Briggs

Elected - 1968

6-30-71

Alden Briggs

Elected - 1971 resigned 7-17-73

6-30-74

Joyce Benjamin

Appointed 9-11-73

6-30-74

Joyce Benjamin

Elected - 1974 resigned 5-77

6-30-78 ext. to 1979

Nile Williams

Appointed - 6-7-77

6-30-79

(By Board action November, 1977 - renumbered Position VII at-large

6-30-79)

Nile Williams (continuing member to 1979)



LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
April 6, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, March 28, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, March 28, 1978, at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, and Beverly Ficek. Also present were Willson Maynard, Jim Maxwell, Bob Dusenberry, Jim Ekstrom, David Butler, Wanda Vinson, Jim Swanson, Marvin Wilkerson, Bill Suggs, and Evelyn Smith of the IED office and Dick Carignan of the Field Service Bureau, University of Oregon.

2. Minutes Approved

2. DIRECTOR BILLINGS MOVED APPROVAL OF THE MARCH 14 BOUNDARY BOARD MINUTES AND OF THE MARCH 14, 1978, IED BOARD MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements  
OTIS

3. Bob Dusenberry distributed a copy of his memo to Chuck Thomson, Fern Ridge District Superintendent, relating to the Fern Ridge transistion to a mini-computer system.

Director Williams apologized for his absence at the last two meetings necessitated by family concerns and personal illness.

Board Absence

Director Wooten indicated she cannot attend the NSBA convention in Anaheim as planned.

NSBA Cancellation

4. Correspondence

4. Chairman Huff presented correspondence from:
  - a. State Superintendent Verne Duncan regarding question of future of OTIS;
  - \*b. Action report on tuition tax credits from NSBA;
  - c. The Washington Post (article) regarding tuition tax credit bill;
  - d. Eugene Register-Guard (article) regarding Attorney General's statement that school credit bill is unconstitutional;

4. Correspondence

\*Tuition Tax  
Credit Bill

5. Business Affairs

6. Name Change  
Implementation

7. Insurance Agent-of-  
Record "Bid" Process

8. Resignation, Francis E.  
Farthing, ISAC  
Director

4. (continued)

e. NSBA exhibits publication; and

f. Copy of Superintendent Mead's letter of acceptance of resignation and commendation to IMC Assistant Director Clarence W. Johnson.

\*Concern was expressed over implications of the tuition tax credit bill and whether the IED should express a view. Director Wooten will obtain a copy of the entire bill and it will be a discussion item at the next meeting.

5. Invoice registers for February, 1978, reflect payments of:

IED \$170,731.91

OTIS 44,644.67

6. David Butler presented the proposed schedule for implementing the legislative-mandated name change from Lane "Intermediate Education District" to Lane "Educational Services District." Those items needing revision were listed as well as organizations who will need to be alerted regarding the name change.

Director Armstrong noted that when the newspaper announcement of the name change is made, it might be an opportune time for a feature story on programs and services provided through the educational services district.

7. Willson Maynard reported that the IED will be advertising for an "agent-of-record." Applications for the three-year appointment are due Friday, June 2, 1978. All qualified applicants will be provided, along with the application form, a (1) listing of current areas of casualty, property, and bond coverage carried by the IED and (2) a listing of responsibilities expected of the agent-of-record. (A copy of these materials are filed with the official minutes.)

Applications will be screened prior to the interview process and appointment of the agent will be effective July 1, 1978.

8. Chairman Huff presented a letter of resignation from ISAC Director Francis E. Farthing, to be effective June 30, 1978.

8. Resignation, Francis E. Farthing, ISAC Director

8. (continued)

Mr. Farthing was commended for the development of the ISAC program over the past four years under his hard work and leadership.

DIRECTOR PENISTON MOVED TO ACCEPT THE RESIGNATION, AND THEREBY RESCIND THE ACTION TAKEN AT THE PREVIOUS MEETING.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

9. IED Program Report: Planetarium

9. Planetarium/science specialist Bill Suggs presented a report on the planetarium/science program. Provided are (1) planetarium services to districts; (2) consultation services on science to districts; (3) resource persons; (4) assistance in selection of science textbooks; and (5) assistance in individual district workshops.

The 1978-79 year will provide yet another program--for 20 junior and senior high students in an astronomy study program funded by the National Science Foundation.

Museum Complex

Mr. Suggs reported that the planetarium/museum building at Alton Baker Park will be going to bid the first week in April.

The planetarium/science report was completed by Mr. Suggs with a 15-minute planetarium show utilizing the portable planetarium.

10. IED Evaluation: Phase A Report Follow-up Action IMC

10. IMC Director Jim Maxwell reported on action taken by the IMC staff and Advisory Committee following receipt of the Phase A Evaluation Report. The events and the date they took place are documented and filed with the official minutes.

A summary of specific activities to be undertaken by the IMC in response to the evaluation report is included in the written report. These activities have been incorporated into goals for the IMC supervisory staff.

OTIS

OTIS Director Bob Dusenberry and Student Services Department Head Jim Ekstrom presented the OTIS report on actions taken and actions to be taken in response to the evaluation Phase A Report (copy filed with the official minutes). User districts and the Advisory Committee have been helpful in working with OTIS personnel in developing goals and methods of meeting the needs of small and large districts alike.

10. IED Evaluation:  
Phase A Report  
Follow-up Action  
OTIS

ISAC-Special Ed.

Evaluation  
Process Concerns

11. Values And Morals In  
Education Workshop  
Report

10. (continued)

Emphasis will be placed on exploring new program services, enhancing existing services, and on improving OTIS/user communications and inservice training for terminal operators.

Special Education Supervisor Marvin Wilkerson reported that many of the evaluation report recommendations had been undertaken during the previous budget year, and many of the concerns identified had been corrected by the time the report was presented to the Board.

Material from the report was utilized in planning for this year and the coming year. A documented copy of the action taken and time-line is filed with the official minutes.

A new program for the Handicapped Child will be initiated in the 1978-79 year through the resolution process.

Board concerns were expressed over certain aspects of the IED evaluation reports. I.e., (1) Phase A was somewhat outdated prior to its presentation to the Board; and (2) Phase B statistics were based on a small percentage of replies with no apparent follow-up to get responses and, therefore, perhaps really not indicative of over-all acceptance of programs (it was noted that there was not sufficient money budgeted to provide follow-up to get responses). The hope was expressed that Phase C will provide more substantial help for recommended improvements.

Chairman Huff stated he would express the Board concerns to the evaluation committee at its next meeting.

Copies of the documented reports from IMC, OTIS, and Special Ed. will be forwarded to Ray Klappenbach, Evaluation Committee chairman and to committee members.

11. Director Peniston reported on the "Values and Morals in Education" workshop sponsored by the Oregon School Study Council on February 7. The workshop pointed out the importance of values and morals awareness and the need for schools to help children identify and move from one stage of moral reasoning to another. A classroom video tape presentation of how this can be accomplished was presented. A definition of the six moral stages discussed at the workshop was presented and is filed with the official minutes. Director Peniston noted the excellence of the workshop and stated that perhaps this is an area the IEDs could provide leadership.

12. Future Agenda Items

12. Future agenda items noted were:

- a. Tuition tax credit bill;
- b. Negotiation team request for identification of Board concerns in future negotiation goals, etc.; and
- c. Canvass election results.

13. Next Meeting

13. The next regular meeting of the Lane IED Board will be held Tuesday, April 11, at 7:30 p.m., in the Lane IED Board Room, IED Center, 1200 Highway 99 North, Eugene.

Chairman Huff declared the meeting adjourned.

  
Leland Huff, Chairman

(absent)   
Melvin F. Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
March 16, 1978

*signed Boundary board minutes*  
*filed in* LANE IED BOUNDARY BOARD MEETING *Book*  
Tuesday, March 14, 1978

Minutes in brief

1. Attendance

1. The Lane County District Boundary Board was called to order by Chairman Leland Huff at 7:00 p.m. Attending were Chairman Huff, Jack Billings, Hugh Peniston, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Camille Hukari-Morgan, Marvin Wilkerson, Oscar Schaaf, Kermit Horn, Kim Kimerling, Jim Swanson, Marilyn Olson, Ron Munkres, Dick Ricketts, Ernie Ediger, and Evelyn Smith of the IED office; 14 patrons of the Eugene School District 4J; Creswell District 40 Superintendent Don Rees, and Creswell Board members James Heaton and Deanna Hodgkinson.

Hearing Recorded

Chairman Huff announced that witnesses will be sworn in and their statements recorded and the recording retained as part of the public record.

2. Property Description

2. The Superintendent presented overhead transparencies outlining property involved in the Sucamele and the South Hills Ranches, Inc., petitions for boundary transfer and their relationship to present school district boundaries.

3. Sucamele Petition to Transfer From Springfield 19 to Marcola 79

3. Legal description of the approximately 5 acres involved in the Sucamele petition from 19 to 79 has been legally advertised and posted and certified as capable of closure as required by law.

Correspondence from Irene Walters, Chairman of the Marcola Board of Education, supported the transfer as petitioned.

Correspondence from Donovan Kimball, Assistant Superintendent of Springfield District 19, urged that a study be initiated to seek a more general straightening of boundaries between the two districts rather than by piece-meal, individual petitions evidenced last year and again this year. Sworn in and speaking in favor of the transfer were: Sam Sucamele (petitioner), 37518 Parsons Creek Road, and Ed Krupka, 92002 Maple Lane, Springfield.

3. Sucamele Petition to Transfer From Springfield 19 to Marcola 79

District 19/79  
Boundary Study  
Committee

4. South Hills Ranches, Inc., Petition Hearing

3. (continued)

Reasons for transfer included:

- a. Mr. Sucamele was informed when he purchased property it was in the Marcola district; his son is now attending Marcola school by permission and is involved in athletics, etc. Transferring to Springfield would be a hardship in timing and distance involved.
- b. The property lies adjacent to property (Fuller petition) transferred in 1977.

DIRECTOR BILLINGS MOVED TO APPROVE THE SUCAMELE PETITION TO TRANSFER FROM DISTRICT 19 TO DISTRICT 79.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

It was requested that the Superintendent follow up on Springfield's request to straighten out irregular boundary lines by appointing a committee from Springfield and Marcola Districts to make a comprehensive study and recommendation of the entire area.

4. Legal description of the approximately 205 acres involved in the South Hills Ranches, Inc., petition from 40 to 4J has been legally advertised and posted and certified as capable of closure as required by law.

Correspondence from Vernon Smith, Assistant Superintendent for Business Services, Eugene School District 4J, noted that the 4J Board took a neutral position and was neither against nor for a transfer. Sworn in and speaking in opposition to the transfer were Superintendent Don Rees, 82950 North Brookhurst, Creswell; and James Heaton of the Creswell Board of Directors, 275 Meadow Lane, Creswell. They noted:

- a. division of school districts within subdivisions is commonality;
- b. Creswell can provide the same services (bus, etc.) that 4J can;
- c. loss of the property would effect the financial ability of the Creswell school district, and
- d. there presently are no youngsters of school age living on the property.

4. South Hills Ranches,  
Inc., Petition  
Hearing

4. (continued)

Sworn in and speaking in favor of the transfer were:

David Hemenway, 215 N. 9th, Cottage Grove  
(developer)  
Lou Marzone, 1295 Inglewood, Eugene  
Edith Beget, 745 Foothill Drive, Eugene  
Paul Chaun, 2774 Elysium, Eugene  
Kathy Marzone, 1295 Inglewood, Eugene  
Barry Beget, 745 Foothill Drive, Eugene.

The Marzones indicated they wished to build on the Creswell district portion of their property but wish to be in the Eugene district. The Begets and Mr. Chaun are in the Eugene district but supported Marzones' request.

Reasons cited by petitioners were:

- a. Purchasers of the property are professional people whose business and activities are entirely "Eugene-oriented.";
- b. School district division within the subdivision would tend to destroy the unique community spirit of those in the development;
- c. There was the possibility of confusion in contracts with purchasers believing they were in District 4J;
- d. Creswell does not presently have an activity bus;
- e. It is not believed that the transfer would unduly and adversely affect the Creswell District.

Present and potential future development and value of the area was discussed.

Chairman Huff declared a five minute recess.

Chairman Huff reconvened the Lane IED Boundary Board hearing. Boundary Board discussion centered on adverse financial effect on Creswell; responsibilities of developers and purchasers; and relative educational opportunities.

DIRECTOR WOOTEN MOVED APPROVAL OF THE PETITIONS AS PRESENTED.

Recess

Reconvened



4. South Hills Ranches,  
Inc., Petition  
Hearing

4. (continued)

Director Peniston seconded. Directors Wooten, Huff and Peniston voted "yes." Directors Billings and Ficek voted "no."

THE MOTION LOST AND THE BOUNDARY TRANSFER WAS DENIED.

5. Adjourn

5. DIRECTOR PENISTON MOVED TO ADJOURN THE BOUNDARY BOARD HEARING.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

---

Leland Huff, Chairman

---

Melvin F. Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
March 23, 1978

LANE IED BUDGET HEARING  
LANE IED BOARD OF EDUCATION MEETING  
Tuesday, March 14, 1978

Minutes in brief

1. Attendance

1. The Budget Hearing and regular meeting of the Lane IED Board was called to order at 8:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Hugh Peniston, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Camille Hukari-Morgan, Marvin Wilkerson, Oscar Schaaf, Kermit Horn, Kim Kimerling, Jim Swanson, Marilyn Olson, Ron Munkres, Dick Ricketts, Ernie Ediger, Linda Gil, and Evelyn Smith of the IED office; Ray Klappenbach, Chairman of the Lane IED Evaluation Committee, and Field Service Bureau Evaluation team members Stuart Young, Jim Badertscher, Richard Carignan, Ellen Herda, Kenneth Settlemier, and Dr. Walt Gmelch.

2. IED Evaluation, Phase B Report

2. Members of the Field Training and Service Bureau Evaluation team presented their report on Phase B of the IED Program Evaluation project. A copy of the report is filed with the official minutes.

Covered in the report are seven programs in the Instructional Services and Curriculum (ISAC) area and Public Law 94-142 compliance roles of the IED and local districts.

The report indicates users' levels of satisfaction and agreement with the ISAC programs, and provides recommendations (page 30) for the ISAC department. The data was collected through an opinionnaire, telephone interviews, and visitations.

At the conclusion of the Bureau Evaluation team's report, Ray Klappenbach, Chairman of the Board-appointed Program Evaluation Committee, recommended Board acceptance of the report. Comments from the committee, filed with the official minutes, recommended that (a) each department supervisor submit a report indicating how the report information will be used to improve services in that department and (b) that the area of communication be improved both in the field and internally at the IED:

Mel Mead indicated that a proposal will be made for the Board to hear reports at its March 28 meeting

2. IED Evaluation, Phase B Report

2. (continued)

on the specific steps taken and planned in response to Phase A recommendations and data. He invited the Evaluation Committee to share in hearing those reports. Mr. Klappenbach indicated that he would invite committee members to attend.

DIRECTOR BILLINGS MOVED ACCEPTANCE OF THE REPORT.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

Meeting Extended

DIRECTOR BILLINGS MOVED TO EXTEND THE MEETING TO 10:45 P.M.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

3. Minutes Approved

3. DIRECTOR BILLINGS MOVED APPROVAL OF THE JANUARY 24 BUDGET COMMITTEE MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED APPROVAL OF THE FEBRUARY 28 MINUTES AS PRESENTED.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

4. Budget Hearing

4. Chairman Huff declared the Budget Hearing for the 1978-79 IED Budget now open.

The Superintendent presented the IED Operating Budget and School Working Fund levy within the 6% limitation. Notice of the budget hearing was published, as required by law, in two issues of the Eugene Register-Guard.

<u>Fund</u>	<u>Est. Exp.</u>	<u>Est. Receipts</u>	<u>Levy</u>
General	3,509,912	699,290	2,810,622
Special Education	26,586	26,586	-0-
Title I	108,336	108,336	-0-
CETA	4,240.51	4,240.51	-0-
Northwest Reading Consort.	25,000	25,000	-0-
Working Capital	30,000	30,000	-0-
Joint Purchasing	385,000	385,000	-0-
OTIS	2,352,269	2,352,269	-0-
Total	6,441,343.51	3,630,721.51	2,810,622
	Estimate of tax not to be rec'd		337,274 (12%)
	School Working Fund		3,638,847
	Total IED budget levy & working		6,786,743 fund
	IED tax levy within 6% base		6,786,743

4. Budget Hearing

4. (continued)

DIRECTOR BILLINGS MOVED APPROVAL OF THE ESTIMATED EXPENDITURES OF \$6,441,343.51; ESTIMATED RECEIPTS OF \$3,630,721.51 (REQUIRING A LEVY OF \$2,810,622); ESTIMATED TAX NOT TO BE COLLECTED OF \$337,274; AND SCHOOL WORKING FUND OF \$3,638,847 FOR A TOTAL LEVY OF \$6,786,743 WITHIN THE 6% LIMITATION.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

5. Communications

5. The Superintendent presented the following communications:

- a. Memo from Ben Jones, OTIS, to Director Hugh Peniston regarding minicomputers in education.
- b. Memo from Marv Wilkerson, reporting on February activities at the Eugene Hearing and Speech Center (resolution program).
- c. Airline tickets and room reservations for the NSBA convention in Anaheim, California, were distributed.

6. Mobile Vocational Evaluation Project Prospectus

6. Camille Hukari-Morgan and Ron Munkres jointly presented an overview of the prospectus for a Mobile Vocational Evaluation project. The prospectus and abstract proposes seeking a three-year development grant to provide vocational evaluation and occupational orientation for secondary handicapped students. It would require purchasing and outfitting a mobile unit with commercially prepared work sample systems; occupational information materials suitable for handicapped students, and professional materials to assist teachers to provide voc. ed. for handicapped students.

Funding possibilities were discussed.

Board consensus was that while it appears to be a worthwhile project, it will need to be discussed further when the entire Board is present.

The Superintendent noted budgetary limitations and suggested that this type of program might best be planned for a definite period of time on a priority choice basis rather than with the assumption the program would go on indefinitely.

A copy of the prospectus and abstract is filed with official minutes.

7. Board Information:  
ESD Name Change;  
Insurance Agent-of-Record

8. Future Agenda Item

Meeting Extended

Meeting Recessed

Meeting Reconvened

9. Personnel Action

7. Agenda material to the Board included:

- a. ESD name-change: proposed procedures and time-line; and  
b. Procedure and time-line for appointment of Insurance Agent-of-Record.

8. The Superintendent recommended holding a joint meeting with the IED's Program Evaluation Committee for the purpose of hearing staff reports of actions taken in response to the Phase A Report.

DIRECTOR BILLINGS MOVED TO EXTEND THE MEETING TO 11:15 P.M.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

Chairman Huff declared the general meeting recessed and called an Executive Session under provisions of ORS 192.660 (2) (a) to discuss negotiations and ORS 192.660 (1) (a) to consider personnel evaluations.

Chairman Huff declared the regular meeting convened.

9. The following action was taken:

DIRECTOR PENISTON MOVED THAT THE BOARD APPROVE THE 1977-78 SALARY AND BENEFITS PROPOSAL OF THE ADMINISTRATION AND CONFIDENTIAL EMPLOYEES AT AN OVERALL LEVEL OF 9.68%, WITH THE DOWNWARD ADJUSTMENT TO BE MADE IN THE LUMP-SUM PAYMENT FOR RETROACTIVE SALARY ADJUSTMENTS.

Director Billings seconded, and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED THAT JAMES MAXWELL AND WILLSON MAYNARD BE RE-ELECTED FOR THE 1978-79 YEAR.

The motion was seconded by Director Ficek and CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED THAT THE BOARD NOT RE-ELECT FRANCIS FARTHING FOR THE 1978-79 YEAR.

Director Peniston seconded the motion, which CARRIED UNANIMOUSLY.

Director Ficek requested that the record show that her vote was based on support for the judgment of other Board members and not upon knowledge of her own concerning the issue.

9. Personnel Action

9. (continued)

DIRECTOR BILLINGS MOVED THAT THE BOARD ACCEPT THE RESIGNATION OF CLARENCE W. JOHNSON AND DIRECT THE SUPERINTENDENT TO CONVEY ITS COMMENDATIONS FOR HIS SERVICES AND REGRETS THAT HE WOULD NO LONGER BE ON THE STAFF.

The motion was seconded by Director Peniston and CARRIED UNANIMOUSLY.

DIRECTOR FICEK MOVED THAT THE BOARD RE-ELECT OTHER CONTRACTUAL AND CERTIFICATED EMPLOYEES IN ACCORDANCE WITH THE SUPERINTENDENT'S RECOMMENDATIONS.

The Superintendent's recommendations were:

Re-elect, contingent upon continued MHD funding:

Wendy Golstein, TMR teacher  
Linda Hall, TMR teacher  
Kathleen Jungjohann, TMR teacher  
Marilyn Keck, TMR teacher  
Camilla Mitchell, TMR teacher  
Jan O'Keif, TMR teacher  
Cory Stout, TMR teacher

Re-elect, contingent upon continued availability of Title I funds and/or other funding; and upon the continuation of a working relationship with the University of Oregon:

Georgia Layton, TMR preschool teacher  
Susan Sandall, TMR preschool teacher  
Sandra Taylor, TMR preschool teacher

Re-elect, contingent upon continued MHD funding:

Kathleen Campbell, half time p.e. teacher,  
TMR  
Mary Simon, lanugage/speech therapist  
Patti Zembroski-Barkin, half time speech/  
language therapist  
Timothy Wilmarth, adapted phys. ed. teacher

Re-elect:

Ellen Adler, TMR specialist  
Mary Simmons, TMR specialist  
Marvin Wilkerson, special ed. supervisor  
Ronald Munkres, regional career education  
coordinator  
Mary Simpson, community resource specialist  
Marilyn Olson, curriculum specialist  
Kermit F. Horn, environmental ed. specialist

9. Personnel Action

9. (continued)

Richard D. Ricketts, instructional computing specialist  
William Suggs, science specialist/planetarium director  
James Swanson, measurement/research specialist  
Kim Kimerling, art specialist  
Oscar Schaaf, mathematics specialist  
Ernie J. Ediger, production department head  
Elizabeth Gibson, TRC department head  
Richard Stockman, field services specialist

Re-Elect, with contract to be adjusted in accord with his leave request:

Douglas R. Nichols, environmental ed. field instructor

Re-elect, for the period July 1 - Dec. 30, 1978, contingent upon continued NWRC funding:

Elizabeth Ann G. Murphy, N.W. Reading Consortium linker

Re-elect, contingent upon continued Title IV-C funding:

Richard Brannen, mathematics specialist  
Mary Ann Debrick, mathematics specialist

NOT re-elect, due to discontinuation of funding:

Camille Hukari-Morgan, career ed. D & H specialist

Accept resignation:

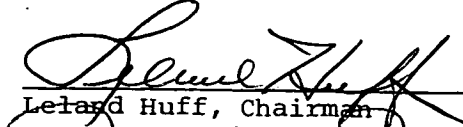
Clarence W. Johnson, assistant director, IMC


The motion was seconded by Director Peniston and CARRIED UNANIMOUSLY.

10. Next Meeting

10. The next regular meeting of the IED Board will be held Tuesday, March 28, 1978, at 7:30 p.m., at the Lane IED Center, 1200 Highway 99 North, Eugene.

The meeting adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
March 9, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 28, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 8:00 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Wanda Vinson, Tina Goldsbury, Oscar Schaaf, Evelyn Smith, and Ernie Ediger (arrived 8:40 p.m.) of the IED office; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR BILLINGS MOVED APPROVAL OF THE FEBRUARY 14 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements

IED Minimum  
Standards Visit  
Schedule

3. The Superintendent called the Board's attention to the various documents and the organizational chart on display for the upcoming State Department of Education IED standardization visit March 1-2-3. Board members were invited to attend as schedules permit.

4. Communications

4. The Superintendent presented correspondence he had forwarded to:

- a. C. R. Thomson regarding proposed negotiation of a transition for Fern Ridge data processing from OTIS system; and
- b. Tom Payzant regarding the final draft of the IED Board's (and staff) position paper responding to 4J questions.

5. Business Affairs

5. The Superintendent presented the January IED and OTIS financial reports and registers and reported a sound financial picture with receipts and expenditures normal for this time of the year.

The invoice register reflects payments of:

IED	--	\$157,968.16
OTIS	--	78,888.90



6. Cut Paper and Custodial  
Supplies Bid Award

6. DIRECTOR ARMSTRONG MOVED TO APPROVE AWARD OF BIDS  
FOR JOINT PURCHASING SUPPLIES AS RECOMMENDED:

Cut Paper

Blake, Moffitt & Towne	\$287,969.77
Fraser Paper Company	907.00
	<u>\$288,876.77</u>

Custodial Supplies

American Brush Company	2,745.81
Blake Moffitt & Towne	611.00
Industrial Chemical Company	346.95
Metz Supply Inc.	2,647.32
Packer-Scott Company	1,024.59
Zellerbach	4,139.06
	<u>11,514.73</u>
Total paper and custodial supplies--	<u>\$300,391.50</u>

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

7. Information Items:  
Boundary Petitions

7. The Superintendent informed the Board that the  
Boundary Board will meet on March 14 to consider two  
petitions for transfer of property from 40 to 4J and  
from 19 to 79. A copy of the petitions was included  
in the agenda packet for study prior to the March 14  
meeting.

ERIC Search Study

Jim Maxwell, IMC Director, presented a study depicting the number of ERIC searches conducted for Lane County schools, by district, for the 1974-1975-1976 school years. During that time, Lane County schools received 987 of the 2,075 total searches (or 47.6%). Many of the remainder were for State Department of Education personnel and represent an exchange of services. The SDE provides microfiche copies of ERIC documents in exchange for searches.

A copy of the study is enclosed with the official minutes.

8. Approval - Title IV-C  
Project Continuation  
Proposal (Problem  
Solving in Mathematics)

8. DIRECTOR BILLINGS MOVED THE FOLLOWING RESOLUTION:  
BE IT RESOLVED THAT THE LANE IED BOARD OF DIRECTORS  
AUTHORIZES APPLICATION FOR CONTINUATION OF THE  
TITLE IV-C PROJECT, "PROBLEM SOLVING IN MATHEMATICS,"  
FOR THE 1978-79 YEAR IN THE AMOUNT OF \$113,000.

Director Peniston seconded and the MOTION CARRIED  
UNANIMOUSLY.

9. IED Program Report:  
Joint Purchasing

9. Tina Golsbury, Joint Purchasing secretary, presented a report on the purpose and procedures of the IED joint purchasing program. An overhead transparency depicted the current action calenday of the step-by-step procedure and timeline.

9. IED Program Report:  
Joint Purchasing

10. Fern Ridge Mini-  
Computer Progress  
Report

9. (continued)

Ms. Goldsbury stated that a detailed inventory control system was established upon completion of the move into the new building and has proven effective in controlling materials flow.

10. Bob Dusenberry presented a progress report on the proposed Fern Ridge transition from OTIS services to its own in-house mini-computer (copy filed with official minutes).

Mr. Dusenberry proposed that:

- a. The Fern Ridge program not be defined or described as a pilot program. Indications are that the computer and programs to be proposed will be essentially identical to those now being installed at Newberg, which will serve as a pilot study.
- b. Precedence established for prior transitions of similar nature be followed. OTIS will provide services at regular monthly rates until notified the other system is operational. At that time, data is removed from the OTIS files, and Fern Ridge begins to receive reimbursement for that portion of 28J tax dollars levied to pay for the data processing services discontinued.
- c. Requests beyond defined regular services (i.e., special reports or services to implement the transition) would be billed to Fern Ridge.

Board discussion noted the need for a specific proposal for the IED Board to act upon. The proposal should indicate that time restraints preclude validity of conducting a pilot program study, therefore, any analysis of the fiscal soundness of the transition is the sole responsibility of the Fern Ridge district.

Recess

Chairman Huff declared a 5 minute recess at 9:30 p.m.

Chairman Huff declared the regular meeting reconvened.

It was noted that 2.74% of tax dollars is generated in Fern Ridge for resolution programs and guidelines for remitting any portion of that to 28J need to be a part of the proposal under consideration.

10. Fern Ridge Mini-  
Computer Progress  
Report

10. (continued)

Following considerable discussion, DIRECTOR PENISTON MOVED TO REFER THE FERN RIDGE REQUEST TO OTIS AND TO REQUEST THE OTIS DIRECTOR AND IED SUPERINTENDENT, IN CONSULTATION WITH THE FERN RIDGE SUPERINTENDENT, TO DEVELOP FOR BOARD CONSIDERATION A CONTRACT COVERING TRANSITION BY FERN RIDGE TO THEIR MINI-COMPUTER. THE CONTRACT SHOULD CLEARLY DEFINE ANY CONTINUED OTIS SERVICES DESIRED, MONIES TO BE REBATED, AND CONDITIONS FOR PROVISION OF SERVICES DESIRED DURING THE TRANSITION PERIOD. THE CONTRACT SHOULD STATE THAT THE IED BOARD DOES NOT CONSIDER THE PROPOSED FERN RIDGE PROGRAM A PILOT PROGRAM, AND THAT THE ISSUE OF COST EFFECTIVENESS OF THE PROPOSED PROGRAM IS THE SOLE RESPONSIBILITY OF THE FERN RIDGE BOARD, AND NOT OF OTIS OR THE IED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

11. Meeting Extended

11. DIRECTOR BILLINGS MOVED TO EXTEND THE MEETING TO 10:30 P.M.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

12. Reports Postponed

12. DIRECTOR BILLINGS MOVED TO POSTPONE REPORTS ON (1) COOPERATIVE MUSEUM COMMISSION AND (2) "VALUES AND MORALS IN EDUCATION" WORKSHOP TO A SUBSEQUENT BOARD MEETING.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

13. Future Agenda Items

13. Future agenda items noted were:

a. 1978-79 IED Budget Hearing - March 14 - 7:30 p.m.

b. Name change procedures and timeline - administrative team proposal.

c. IED Evaluation Report - Phase B - March 14.

14. Boundary Board Hearing

14. The Lane IED Boundary Board will meet Tuesday, March 14, at 7:00 p.m., at the Lane IED Center, 1200 Highway 99 North, Eugene, to consider petitions to transfer property from District 40 to 4J and from District 19 to 79.

15. Next Meeting

Recess

Meeting Reconvened

Meeting Extended

16. Tax-deferred Annuity  
For Superintendent

17. Leave of Absence  
For Douglas R. Nichols

18. Meeting Adjourned

15. (continued)

The next regular meeting of the Lane IED Board will be held Tuesday, March 14, 1978, at 8:00 p.m., at the Lane IED Center, 1200 Highway 99 North, Eugene.

Chairman Huff declared the general meeting recessed at 10:25 p.m., and called an executive session under provisions of ORS 192.690 (2) (a) to discuss negotiations.

Chairman Huff declared the regular meeting reconvened and the following action was taken:

DIRECTOR FICEK MOVED TO EXTEND THE MEETING TO 11:05 p.m.

Director Peniston seconded, and the MOTION PASSED UNANIMOUSLY.

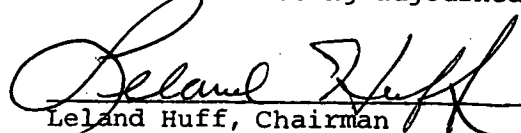
16. DIRECTOR FICEK MOVED TO APPROVE THE PROVISION OF A TAX-DEFERRED ANNUITY IN THE AMOUNT OF \$2,000 FOR THE SUPERINTENDENT.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

17. DIRECTOR PENISTON MOVED TO APPROVE AN UNPAID LEAVE OF ABSENCE FOR DOUGLAS R. NICHOLS, ENVIRONMENTAL EDUCATION FIELD INSTRUCTOR, FOR THE PERIODS OF SEPTEMBER 1, 1978, TO FEBRUARY 28, 1979, AND JUNE 15, 1979, TO AUGUST 31, 1979.

Director Armstrong seconded, and the MOTION PASSED UNANIMOUSLY.

18. Chairman Huff declared the meeting adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Clerk

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
February 22, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 14, 1978

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Vice-chairman Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Carmen Yokum, Jim Ekstrom, and Evelyn Smith of the IED office; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR ARMSTRONG MOVED APPROVAL OF THE JANUARY 25 MINUTES AS PRESENTED.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

3. Communications

3. Director Ficek presented a letter from Fern Ridge District 28J Superintendent C. R. Thomson relating to the district's wishes regarding data processing and the OTIS program (see item 8).

4. Grievance Procedure  
Clarification

4. The perception was expressed by Board members that representatives of the Board and LIEDEA during development of the initial grievance procedures agreed that the intent was to provide the grievant an opportunity to be accompanied by a representative "of" (not "for") the association if he so desired. Representation from outside the association is contrary to terms of the agreement, therefore, steps 3 and 4 were not adhered to during the recent grievance hearing.

Carmen Yokum, staff member on the original negotiating team, stated it was not the association's intent to preclude any representation needed by a grievant and noted counsel for both Board and grievant were present at the hearing. The association should have the same right to be represented by counsel as the Board. (It was noted the Board attorney was present to deal with another matter during the same executive session and was, therefore, there by coincidence.)

Director Wooten expressed the opinion that those staff members who might feel intimidated should be provided the opportunity to be represented by someone of their choice.

4. Grievance Procedures  
Clarification

4. (continued)

Specific Board concerns noted included these:

- a. LIEDEA and the Board should abide by terms of the agreement and if it is not adequate, should renegotiate the grievance process.
- b. The negotiating team should be instructed when the contract is renegotiated (or sooner by mutual consent) to seek the development of more explicit language to eliminate future uncertainty or disagreement about who will be there and why;
- c. The Board should take a stricter stance in enforcing what it believes proper interpretation in future grievances; and
- d. The Board should request LIEDEA reaction to the concept of a mutual agreement that neither association or Board will involve legal counsel at any step of the process. This would eliminate unnecessary legal fees and retain the direct Board/staff relationship.

Director Wooten stated for the records she was not in accord with the general consensus.

The question will be discussed in executive session prior to any action.

5. Title IV-C--Problem  
Solving in Mathematics

5. Dr. Oscar Schaaf presented a proposal for continuation of the Title IV-C project, "Problem Solving in Mathematics" (copy filed with official minutes).

Queried regarding an evaluation of program effectiveness, Dr. Schaaf stated that the University of Oregon has monitored the program for the past three years; suggestions offered by an audit team last week are being studied; and tests have been designed for schools involved in the program. The tests will provide base-line data for pilot schools to measure the effectiveness of the program.

Board action on the proposal will be taken February 28, 1978.

6. NSBA Travel  
Arrangements

6. The Superintendent presented information regarding flight arrangements, schedules, and air fares for the NSBA convention in Anaheim, California. The Board will be polled regarding schedule preference to provide a lead time in obtaining reservations.

7. Resolution Status

8. Fern Ridge Data  
Processing Request

7. The Superintendent reported that seven resolutions have been approved by local district boards. The eighth (language arts) was not approved. A copy of the resolutions were distributed to the Board.
8. Vice-chairman Billings presented Fern Ridge 28J Superintendent C. R. Thomson's request to opt out of the resolution program and use tax monies from 28J constituency paid into OTIS to purchase its own mini system. In addition, 28J is asking the IED for technical assistance and a parallel program with OTIS until conversion to the in-house system is complete.

Board discussion noted:

- a. Adequacy of such a program depends on the level of service deemed acceptable, and on the proper personnel to develop it. Availability and adequacy of software packages should be carefully studied.
- b. The Board is committed to the resolution process and has a responsibility to other constituents. (It was noted that the OTIS Advisory Committee offered to support the Board's solution of the 28J question and to assist in resolving the matter in any way it could.)

DIRECTOR WOOTEN MOVED THAT BEN JONES AND BOB DUSENBERRY NEGOTIATE WITH SUPERINTENDENT THOMSON FOR AN EQUITABLE POSSIBLE TRANSITION (FISCAL, INFORMATIONAL, AND SOFTWARE) FROM OTIS SERVICES TO A MINI COMPUTER SYSTEM AT FERN RIDGE. AT CONCLUSION, THE IED BOARD WILL APPROVE THE TRANSITION ON A PILOT PROGRAM BASIS TO DETERMINE IF THE DECENTRALIZED SYSTEM CAN BE MAINTAINED ON A COST EFFECTIVE BASIS.

Director Ficek seconded the motion.

DIRECTOR WILLIAMS MOVED THAT THE MOTION BE TABLED TO DISCUSS THE RESOLUTION PROCESS.

Director Peniston seconded and the MOTION TO TABLE CARRIED--Directors Billings, Williams, Peniston, and Armstrong voting "yes;" Directors Wooten and Ficek voting "no."

While supporting the resolution process, Directors Wooten and Ficek interpreted OTIS to be a somewhat separate entity providing administrative services and differing from other resolution programs developed for the education of students.

8. Fern Ridge Data  
Processing Request

8. (continued)

Director Peniston noted that the 28J request is considered a political issue. The Advisory Committee is not in support of the pilot project concept. Furthermore, Lane County superintendents support the resolution process for all programs, including OTIS, and abandoning that process could cause considerable ill-will throughout the county.

Board consensus was supportive of the resolution process.

DIRECTOR WILLIAMS MOVED TO REMOVE THE PREVIOUS MOTION FROM THE TABLE.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY. Clarification of Director Wooten's motion to negotiate a possible transition from OTIS services to an in-house mini-computer for 28J noted:

- a. Action is of an exploratory nature only with the Board to make the final determination upon receipt of the information obtained; and
- b. If final approval is given, OTIS will follow precedent already established in providing services on a monthly pro rata basis until such time 28J has its system up and operational and authorizes removal of its data from the OTIS files.

Voting on Director Wooten's motion--the MOTION CARRIED with Directors Williams, Wooten, Armstrong, and Ficek voting "yes" and Directors Billings and Peniston voting "no."

Director Peniston asked that the records show he is in favor of the resolution process.

9. Meeting Extended

9. DIRECTOR ARMSTRONG MOVED TO EXTEND THE MEETING TO 10:30 P.M.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY. (Director Wooten left the meeting at this point.)

10. Board Policy  
Revision

10. The Superintendent reported that Homer Johnson Associates will develop a product meeting the needs of the client with as much or little detail in publication as desired. The process in terms of research and organization is the same.



10. Board Policy  
Revision

10. (continued)

Outside assistance versus in-house development was discussed.

DIRECTOR ARMSTRONG MOVED THAT THE IED BOARD HIRE THE FIRM OF HOMER JOHNSON ASSOCIATES FOR BOARD POLICY REVISION.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY. (Director Wooten as absent from the room.)

11. Future Agenda Items.

11. The Superintendent indicated future agenda items included:

- a. February 28--IED program report: Cooperative Purchasing
  - Certificated staff evaluations and recommendations
  - Title IV-C--Problem Solving in Mathematics proposal
  - Science Commission report
- b. March 14--Budget hearing
  - Boundary Board hearing
  - IED Evaluation: Phase B report
- c. Superintendent evaluation--time to be determined.
- d. "Values and Morals in Education" workshop report.

12. Executive Session

12. Vice-chairman Billings recessed the general meeting and called an executive session under provisions of ORS 192.690(2) (a) to discuss negotiations.

13. General Meeting  
Reconvened

13. Vice-chairman Billings declared the regular meeting reconvened. No action was taken.

14. Next Meeting

14. The next regular meeting of the Lane IED Board will be held Tuesday, February 28, at 7:30 p.m., at the Lane IED Center, 1200 Highway 99 North, Eugene.

DIRECTOR PENISTON MOVED THAT THE MEETING BE ADJOURNED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

Jack A. Billings  
Jack Billings, Vice-chairman  
Melvin F. Mead  
Melvin F. Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
February 8, 1978

LANE IED BOARD OF EDUCATION MEETING  
Wednesday, January 25, 1978

Minutes in brief

1. Attendance

1. A special meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Chairman Leland Huff, Nile Williams, Hugh Peniston, Jeanne Armstrong, Beverly Ficek, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Ben Jones, David Butler, Jim Swanson, and Evelyn Smith of the IED office; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR PENISTON MOVED APPROVAL OF THE JANUARY 3 MINUTES AS PRESENTED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements

LIEDEA Ratification  
of 1977-79 Board/  
LIEDEA Agreement

3. Jim Swanson, representing LIEDEA president Steve Ashlock, reported that the 1977-79 agreement between the Lane IED Board and LIEDEA was presented to the Association membership on January 19 and subsequently ratified by majority vote.

Budget Presentation

Director Armstrong commended the Superintendent and staff on an excellent budget presentation and series of meetings. It was noted the separate information publication was especially helpful.

Availability of  
IED Materials

Director Wooten stated that a member of the Creswell Recreation Association Board had contacted her regarding unavailability of IED rental films for youth and senior recreation programs. She requested that use of IED materials by nonprofit community-oriented organizations be placed on a future agenda for further clarification.

The Superintendent reported this is presently under consideration and information will be forthcoming.

Grievance Procedure

Director Williams expressed the opinion that Board and Association alike should follow contract agreements to the letter. It was his judgment that procedures in the recent grievance hearing had not been followed regarding timelines and participants. The contract states a grievant may represent himself or may be accompanied by a representative of (not "for") the Association.

3. Statements

Grevience Procedure

3. (continued)

Jim Swanson interpreted "representative of the Association" to include lawyer.

Director Armstrong, member of the negotiating team when the grievance procedure was developed, concurred with Director Williams, stating that "representative" did not indicate a lawyer or member of OEA. She requested the item be placed on a subsequent agenda for further clarification.

4. Communications

4. The Superintendent presented the following correspondence:

- a. Letter from Danna Bailey, TMR Instructional Assistant, regarding intent of teacher aides to join LIEDEA;
- b. National School Boards Association advance registration confirmation for the 1978 national convention in Anaheim, California, April 1-4;
- c. Notice of February 7 workshop on values and morals in Education--sponsored by the Oregon School Study Council (Director Peniston reported he had served on the planning committee and planned to attend); and
- d. Marv Wilkerson's report of activities through December of the Eugene Hearing and Speech Center resolution.

5. Business Affairs

5. IED and OTIS financial reports and invoice registers for December, 1977, were presented for Board information. Invoice registers reflect December payments of:

IED: \$150,156.40

OTIS: 63,314.47

6. IED Board/OTIS  
Advisory Meeting

6. The joint meeting of the IED Board and OTIS Advisory Committee is scheduled for February 8, 6:30 p.m., at the Thunderbird Motel. The six Directors present indicated they would be attending.

7. Board Policy Revision

7. The Superintendent reported that responses from those agencies using the services of Howard Johnson Associates in developing policies and rules and regulations have been positive. Two examples of the organization's work were presented for Board study.

7. Board Policy Revision

7. (continued)

The two examples are more detailed and specific than Oregon law for IEDs would require but show the kind of work done by the firm. Additional cost for developing administrative rules would be \$2,430. The Superintendent stated he would contact Mr. Johnson to verify they are willing to "gear down" to less detail than that in the samples.

Board members were urged to further study the samples and correspondence.

A decision on whether to proceed with Howard Johnson Associates in development of board policies and/or administrative rules will be considered at the February 14 Board meeting.

RECESS

Chairman Huff declared a 15 minute recess (8:10 p.m.) to permit Directors to read the proposed OTIS/4J response paper.

RECONVENED

The general meeting was reconvened at 8:30 p.m.

8. OTIS/District 4J  
Response Statement

8. The response to the Eugene School District 4J position paper relating to OTIS programs and services was discussed at length. The proposed paper attempts to provide a better understanding of OTIS, its background, purpose, and direction. Included in the paper are responses to four of the thirteen unmet needs outlined by 4J, indicating OTIS' ability to provide such services and giving rough cost estimates. More explicit specifications is needed, however, to accurately estimate costs.

DIRECTOR PENISTON MOVED TO EXTEND THE LENGTH OF THE MEETING.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

Director Armstrong proposed that the report be left in essentially the same format (with minor provisions) and that an addendum section be added covering the remaining nine unmet needs and indicating why no positive response could be given at this time.

DIRECTOR ARMSTRONG MOVED TO ADOPT THE REPORT AS REVISED.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

8. OTIS/District 4J  
Response Statement  
Fern Ridge/OTIS  
Response

Meeting Extended

9. TMR Summer Session  
Information

TMR Visitation  
Invitation

8. (continued)

Director Williams stated that, while the Board doubted that it is economically feasible for a smaller district to provide its own data processing program, specific evidence one way or the other is desirable. He indicated this might be the time to provide Fern Ridge 28J the opportunity to conduct a mini-computer pilot program.

The IED Board will take no formal action until it has discussed matters with the OTIS Advisory Committee. (February 8) and has contacted Lane County user districts for their reaction and input.

Board response to Fern Ridge 28J will be considered at the February 14 meeting.

DIRECTOR ARMSTRONG MOVED TO EXTEND THE MEETING 5 MINUTES.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

9. Director Peniston reported that the Advisory Council for Handicapped Children had discussed the possibility of lack of support for the TMR Summer School resolution because of other priorities of special education personnel. A packet of material outlining the need for the program and providing data on last summer's Pearl Buck Center program was presented and the Board was asked to authorize its distribution to local district administrators and special educational supervisors.

DIRECTOR PENISTON MOVED THAT THE MATERIALS BE FORWARDED AS REQUESTED.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

Director Peniston reported that the Advisory Council on Handicapped Children is anxious to keep the IED Board informed on programs being conducted, and proposes, at a later Board meeting, to present a video tape of what happens in some of these classrooms.

A visitation/observation schedule was distributed and Director Peniston invited Board members to personally observe the program by contacting the appropriate Advisory Council member.

10. Investment Pool  
Participation

10. DIRECTOR WILLIAMS MOVED TO ADOPT THE FOLLOWING  
RESOLUTION:

BE IT RESOLVED that the Lane IED Board of Directors is desirous of participating in the Local Government Investment Pool in accordance with ORS 294.810.

BE IT FURTHER RESOLVED that the Lane IED Board of Directors authorizes the Lane County Financial Services Division and Finance Officer to invest district funds in his custody in the Local Government Pool in accordance with ORS 294.810, for the benefit of the District.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

11. Next Meeting

11. On February 8, 6:30 p.m., the Lane IED Board of Directors will meet with the OTIS Advisory Committee at the Thunderbird Motel to discuss mutual interests and concerns.

The next regular meeting of the Lane IED Board will be held Tuesday, February 14, at 7:30 p.m., at the Lane IED Center.

RECESS

12. Executive Session

12. Chairman Huff declared the regular meeting recessed and called an Executive Session under provisions of ORS 192.690(2) (a) to discuss negotiations.

Chairman Huff declared the regular meeting reconvened and the following action was taken:

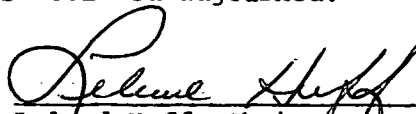
RECONVENED

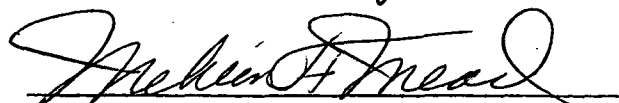
13. Board/Association  
Agreement 1977-79

13. IT WAS MOVED BY DIRECTOR ARMSTRONG THAT THE PROPOSED AGREEMENT BETWEEN THE BOARD AND THE LANE INTERMEDIATE EDUCATION DISTRICT EDUCATION ASSOCIATION FOR 1977-79, WITH MINOR AMENDMENTS AND SUBJECT TO THE PROPOSED MEMORANDUM OF AGREEMENT CONCERNING SECOND-YEAR DETAILS; AND SAID MEMORANDUM OF AGREEMENT BE APPROVED.

Director Wooten seconded, and the MOTION CARRIED UNANIMOUSLY.

The meeting was declared adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
January 30, 1978

LANE IED BUDGET COMMITTEE MEETING  
Tuesday, January 24, 1978

Minutes in brief

1. Attendance

1. The IED Budget Committee was called to order by Chairman Jonathan West at 7:30 p.m. Attending were IED Board members Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, Beverly Ficek; Budget Committee members Jonathan West, Gayle Gulick, Al Dotson, Lois Prinzing, Ellene McWhorter, and Superintendent Mel Mead. Also attending were Willson Maynard, Gene Farthing, Jim Maxwell, Ben Jones, David Butler, and Evelyn Smith of the IED office; and Ralph Phillips of the Eugene Register-Guard.

2. Minutes Approved

2. There being no additions or corrections, the January 17 Budget Committee minutes stood approved as printed.

3. Review of Budget Document Resources

3. The Superintendent presented general fund budget resources and noted:

1110 - Ad Valorem Tax--with legislative change, the IED will probably experience a delay in receipt of tax monies similar to that experienced by LEAs.

1500 - Earnings on Investments--Later receipt of tax monies will provide less investment earnings than those experienced in the past--\$30,000.

1900 - Other Revenue from Local Sources Include:

1910 - Rentals--OTIS pays for that portion of the building it occupies--\$33,000.

1941 - Basic School Support for TMR--basic school support provided to districts for education of TMR youngsters is transmitted on to the IED to offset that portion of the county-wide TMR program--\$54,000.

1942-43 - Electronic Maintenance Services and Production Services--Provides for contractual services through the IMC--\$14,800 and \$12,500.

3. Review of Budget  
Document Resources

3. (continued)

1944 - IED Production Services--internal transfer of funds provides additional income in this category--\$5,500.

1000 - Total Revenue Local Sources--\$177,800.

3000 - Revenue from State Sources--includes grants-in-aid for the:

3123 - EMR Program--\$6,000.

3124 - Trainable Mentally Retarded Children Program--\$141,581 from Division of Mental Health. The Division is attempting to provide a more equitable state-wide reimbursement; therefore, Lane IED will be receiving considerably less than budgeted this year.

3129 - Career Education Program--\$21,207--federal funding through the state provides 3/4 salary of the Regional Coordinator (who also serves as head of the Lane IED career education program.)

3000 - Total Revenue from State Sources--\$168,788.

Total General Fund Revenue Accounts--\$699,290.

(Revenue figures for all special funds were reviewed at the January 17 meeting--along with requirements review.)

4. Budget Approval  
Business and  
Administration

4. Chairman West called for Board action on the budget as follows:

10 - Board of Education

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$46,985 FOR #10 BOARD OF EDUCATION REQUIREMENTS.

Committee member Prinzing seconded and the MOTION CARRIED UNANIMOUSLY.

11 - Office of the Superintendent

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$274,275 FOR #11 OFFICE OF THE SUPERINTENDENT REQUIREMENTS.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.



4. Budget Approval  
Business and  
Administration

4. (continued)

12 - Business Support Services

Following a brief discussion of the Attendance Service portion of the program, COMMITTEE MEMBER GULICK MOVED TO APPROVE THE TOTAL OF \$195,907 FOR #12 BUSINESS SUPPORT SERVICES.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

13 - Fiscal

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$53,991 FOR #13 FISCAL SERVICES.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

14 - Building, Grounds, Equipment

DIRECTOR ARMSTRONG MOVED TO APPROVE THE TOTAL OF \$87,424 FOR #14 BUILDINGS, GROUNDS, EQUIPMENT REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

15 - Data Processing (on resolution)

COMMITTEE MEMBER McWHORTER MOVED TO APPROVE THE TOTAL OF \$678,400 FOR #15 DATA PROCESSING REQUIREMENTS.

Committee member Prinzing seconded and the MOTION CARRIED UNANIMOUSLY.

80 - ISAC Direction

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$56,609 FOR #80 ISAC DIRECTION REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

81 - Arts Education

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$31,883 FOR #81 ARTS EDUCATION REQUIREMENTS.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

4. Budget Approval  
Business and  
Administration

4. (continued)

82 - Career Education (on resolution for most part)

COMMITTEE MEMBER McWHORTER MOVED TO APPROVE THE TOTAL OF \$98,637 FOR #82 CAREER EDUCATION REQUIREMENTS.

Committee member Prinzing seconded and the MOTION CARRIED UNANIMOUSLY.

83 - Environmental Education

DIRECTOR WOOTEN MOVED TO APPROVE THE TOTAL OF \$65,621 FOR THE #83 ENVIRONMENTAL EDUCATION REQUIREMENTS.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

84 - Instructional Computing

COMMITTEE MEMBER McWHORTER MOVED TO APPROVE THE TOTAL OF \$27,415 FOR THE #84 INSTRUCTIONAL COMPUTING REQUIREMENTS.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

85 - Math Lab

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$49,760 FOR #85 MATH LAB REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

86 - Measurement, Research

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$41,135 FOR #86 MEASUREMENT, RESEARCH REQUIREMENTS.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

88 - Science

COMMITTEE MEMBER McWHORTER MOVED TO APPROVE THE TOTAL OF \$54,254 FOR #88 SCIENCE REQUIREMENTS.

Committee member Prinzing seconded and the MOTION CARRIED UNANIMOUSLY.

4. Budget Approval  
Business and  
Administration

4. (continued)

89 - TMR

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$634,190 FOR #89 TMR REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

90 - EMR and 91 - Special Education

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$6,080 FOR THE #90 EMR AND THE TOTAL OF \$31,303 FOR THE #91 SPECIAL EDUCATION REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

92 - Speech Resolution

COMMITTEE MEMBER McWHORTER MOVED TO APPROVE THE TOTAL OF \$40,280 FOR THE #92 SPEECH RESOLUTION REQUIREMENTS.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

94 - Language Arts

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$29,210 FOR THE #94 LANGUAGE ARTS REQUIREMENTS.

Committee member Dotson seconded and the MOTION CARRIED UNANIMOUSLY.

95 - Handicapped Child Services (portion of IED 6% tax base relating to previous equalization.)  
(Clarification of program options open in the event resolution is not approved has been requested.)

DIRECTOR PENISTON MOVED TO APPROVE THE TOTAL OF \$196,496 FOR THE #95 HANDICAPPED CHILD SERVICES REQUIREMENTS.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

30 - IMC Administration

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$270,183 FOR THE #30 IMC ADMINISTRATION REQUIREMENTS.

4. Budget Approval  
Business and  
Administration

4. (continued)

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

31 - Media Library

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$270,257 FOR THE #31 MEDIA LIBRARY REQUIREMENTS.

Committee member Dotson seconded and the MOTION CARRIED UNANIMOUSLY.

32 - Media Production

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$148,205 FOR THE #32 MEDIA PRODUCTION REQUIREMENTS.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

33 - Teaching Resource Center

DIRECTOR PENISTON MOVED TO APPROVE THE TOTAL OF \$83,610 FOR THE #33 TEACHING RESOURCE CENTER REQUIREMENTS.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

34 - Electronics Maintenance

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$37,802 FOR THE #34 ELECTRONICS MAINTENANCE REQUIREMENTS.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

100 General Fund

DIRECTOR PENISTON MOVED TO APPROVE #100 GENERAL FUND REQUIREMENTS OF \$3,509,912 AND TOTAL REVENUE OF \$699,290.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

200 Special Revenue  
Contracted Speech  
Services

DIRECTOR BILLINGS MOVED TO APPROVE THE #200 SPECIAL REVENUE CONTRACTED SPEECH SERVICES FUND RESOURC AND REQUIREMENTS OF \$26,586.

Committee member Prinzing seconded and the MOTION CARRIED UNANIMOUSLY.

4. Budget Approval  
260 Title I

303 CETA

304 Northwest  
Reading Consortium

900 Working Capital

310 Joint Purchasing

200 Oregon Total  
Information System  
(OTIS)

School Support  
Fund

4. (continued)

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$108,336 FOR THE #260 TITLE I FUND RESOURCES/ REQUIREMENTS.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$4,240.51 FOR THE #303 CETA FUND RESOURCES/ REQUIREMENTS.

Committee member Prinzing seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR PENISTON MOVED TO APPROVE THE TOTAL OF \$25,000 FOR THE #304 NORTHWEST READING CONSORTIUM FUND RESOURCES/REQUIREMENTS.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

COMMITTEE MEMBER PRINZING MOVED TO APPROVE THE TOTAL OF \$30,000 FOR THE #900 WORKING CAPITAL FUND RESOURCES/REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$385,000 FOR THE #310 JOINT PURCHASING RESOURCES/ REQUIREMENTS.

Committee member McWhorter seconded and the MOTION CARRIED UNANIMOUSLY.

COMMITTEE MEMBER McWHORTER MOVED TO APPROVE THE TOTAL OF \$2,352,269 FOR THE #200 OTIS RESOURCES/ REQUIREMENTS.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR BILLINGS MOVED TO APPROVE THE TOTAL OF \$3,638,846 FOR THE SCHOOL SUPPORT FUND RESOURCES/ REQUIREMENTS.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

4. Budget Approval

Budget Summary  
Approval

4. (continued)

DIRECTOR PENISTON MOVED TO APPROVE THE BUDGET SUMMARY  
AS FOLLOWS:

<u>Fund</u>	<u>Est. Exp.</u>	<u>Est. Receipts</u>	<u>Levy</u>
General	3,509,912.00	699,290.00	2,810,622
Special Ed.	26,586.00	26,586.00	-0-
Title I	108,336.00	108,336.00	-0-
CETA	4,240.51	4,240.51	-0-
Northwest			
Reading Consort.	25,000.00	25,000.00	-0-
Working Capital	30,000.00	30,000.00	-0-
Joint Purch.	385,000.00	385,000.00	-0-
OTIS	2,352,269.00	2,352,269.00	-0-
Total	6,441,343.51	3,630,721.51	2,810,622
		Estimate of tax not to be rec'd	337,274 (12%)
		School Support Fund	3,638,847
		Total IED Budget Levy & Support	
		Fund	6,786,743
		IED Tax Levy Within 6% Base	6,786,743

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

5. Budget Publication  
and Hearing Date

5. DIRECTOR ARMSTRONG MOVED THAT THE BUDGET AS APPROVED  
BY THE BUDGET COMMITTEE BE PUBLISHED IN THE EUGENE  
REGISTER-GUARD ON FEBRUARY 24 AND MARCH 4 AS REQUIRED  
BY LAW; AND THE HEARING DATE BE MARCH 14, AT 7:30 P.M.,  
IN THE IED BOARD ROOM, 1200 HIGHWAY 99 NORTH, EUGENE.

Director Billings seconded and the MOTION CARRIED  
UNANIMOUSLY.

6. Appreciation Expressed

6. Budget Committee Chairman West and the Superintendent  
jointly expressed appreciation to the Budget  
Committee for their time and services in approving  
the 1978-79 IED Budget.

The meeting adjourned.

Jonathan West, Chairman

Lois Prinzing, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
January 23, 1978

LANE IED BUDGET COMMITTEE MEETING  
Tuesday, January 17, 1978

Minutes in brief

- |  |  |
|--|--|
| 1. Attendance                            | 1. The IED Budget Committee was called to order by Chairman Jonathan West at 7:00 p.m. Attending were IED Board members Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead; Budget Committee members Jonathan West, Gayle Gulick, Al Dotson, and Ellene McWhorter. Also attending were Willson Maynard, Gene Farthing, Jim Maxwell, Ben Jones, Wanda Vinson, David Butler, Mary Simpson, Marilyn Olson, Kim Kimerling, and Evelyn Smith of the IED office; Carol Mead; and Jim Boyd of the Eugene Register-Guard. |
| 2. Minutes Approved                      | 2. There being no additions or corrections, the January 10 Budget Committee minutes stood approved as printed.   |
| 3. Budget Review/Revision<br>85 Math Lab | 3. The Superintendent stated that " <u>2213-312--Inst. Program Improvement Service--\$1,000</u> "--is to provide in-service for teachers and should have been budgeted under 2212-312. This will be corrected in subsequent printing of the budget document.   |
| Travel and<br>Transportation<br>Analysis | Responding to a request made at the prior meeting, the Superintendent presented an analysis of budget requests for transportation in 1978-79 (for each division) as contrasted to the amount budgeted and expended in 1976-77.<br><br>An analysis of the out-of-district- and out-of-state travel budget requests contrasted to the 1976-77 budget and expenditures was also presented.<br><br>The analyses are filed with the official minutes.   |
| 4. Review of Budget<br>Document          | 4. The Superintendent continued explanations of budget requirements starting on page 21.<br><br><u>86 - Measure-Research</u> --there is no substantial difference in the proposed budget from the current one.<br><br><u>86 - Total Measure-Research--\$41,135</u>   |

4. Review of Budget Document

4. (continued)

87 - Physical Therapist--not being continued in next budget year.

87 - Total Physical Therapist--\$-0-

88 - Science--The capital outlay area substantially reduced with completion of purchase of projection equipment. The 112 - noncertified is increased \$11,000 (one f.t.e.) to hire graduate students in astronomy to work with the portable planetarium serving the school districts in the county.

88 - Total Science--\$54,254

89 - TMR--There is a substantial increase in 1222 - 111 salary to provide 1 additional f.t.e and support personnel. The program increase is also partially due because an additional TMR class at a high school was necessary this year.

2129 function--other guidance service--is not being carried forward. There is a proposed resolution program, however, that provides for such need.

Overall impact of the TMR budget is an increase of greater proportion than appearing in other programs.

89 - Total TMR--\$634,190

90 - EMR--There is a relatively small decrease in this program that provides support services to the local school districts for their EMR programs.

90 - Total EMR--\$6,080

91 - Special Education--The difference in salary reflects a somewhat different prorating of this fund and another. The program provides supervision for the special education program.

91 - Total Special Education--\$31,303

92 - Speech Resolution--The total amount funded provides for contracting with the Eugene Hearing and Speech Center and for reimbursing transportation costs for children from outlying areas using the service. The slight increase will, hopefully, cover increased (10%) Speech Center charges.

92 - Total Speech Resolution--\$40,280



4. Review of Budget Document

4. (continued)

94 - Language Arts--The amount budgeted for this new resolution program is about equal to that amount reduced in the career education program and anticipates transfer of one staff person from career education to language arts.

94 - Total Language Arts--\$29,210

95 - Handicapped Child Services--This three-part program is budgeted as a new program complying with provisions of 94-142 and HB 3209 (which permits a 6% levy increase on that portion of the budget--equalization resolution fund--and only for provision of additional services for handicapped children upon approval of resolution by the local districts).

1290 - other programs--would provide a special summer program for approximately 60 handicapped children.

95 - Total Handicapped Child Services--\$196,496

Total budget request for the Instructional Services and Curriculum Division programs--\$1,362,873.

Instructional Materials Center budget requirements were presented:

30 - IMC Administration--This area provides over-all services relating to improving instructional services within local school districts. Changes noted are minimal.

2212-414 and 415 - Paper and Printing--increase provides materials for the scheduled new edition of the instructional media catalog.

2223-120 - Salaries, Part Time--increase provides additional part-time help to meet increasing needs in this area.

2223-316 - Data Processing Service--provides data processing for IMC operation (catalog production process, evaluation file on preview and evaluation output, booking and scheduling, etc.). The increase provides for utilization of the phototypesetting method (new) for the next issue of the catalog. The initial programming will cost approximately \$6,000 to place the information in a format that can be handled.

30 - Total IMC Administration--\$270,183

4. Review of Budget Document

4. (continued)

31 - Media Library--provides all media materials and the services for circulation of the film library, etc.

2223-418 and 419 - Supplies-Audio Visual Media And Media Duplication--Increase re-establishes audio visual purchasing programs at approximately the level budgeted prior to the three-year acquisition of the Springfield film library.

2223-690 - Miscellaneous--provided for the acquisition of the Springfield film library--complete this year and no amount budgeted here for 1978-79.

31 - Total Media Library--\$270,257

32 - Media Production--no significant changes. Increase in paper supplies will be offset by a receipts category. Another change is reflected in 540 - Equipment--substantially reduced because there is no purchase of large equipment anticipated as in the past two years.

32 - Total Media Production--\$148,205

33 - Teaching Resource Center--no significant change other than that of inflation.

33 - Total Teaching Resource Center--\$83,610

34 - Electronics Maintenance--Funded at about the same level as in the current year--again, inflation factor exists.

34 - Total Electronics Maintenance--\$37,802

Total Budget Requirements Presented for IMC--\$810,057.

Total General Fund Budget Requirements Presented--\$3,509,912.

Special Funds - all special funds reflect identical receipts to offset requirements and no levy is requested.

210 - Special Education-93 Speech Services--provides speech therapy programs on a contractual basis to those districts needing and requesting the service.  
Total Resource/Requirements--\$26,586.

4. Review of Budget Document

4. (continued)

260 - Title 1--provides programs for the mentally retarded. Total Resource/Requirements--\$108,336.

303 - CETA--provides for the remainder of the current commitment for CETA programs. Total Resources/Requirements--\$4,240.51.

304 - Northwest Reading Consortium--provides remaining 6 months of a 30-month program. Total Resources/Requirements--\$25,000.

900 - Working Capital--provides a revolving account for handling of funds for activities relating to IED programs but not a part of the IED budget. Total Resources/Requirements--\$30,000.

310 - Joint Purchasing--funds are budgeted for the purchasing program - receipts from the purchasing districts offset the expenditures. Total Resources/Requirements--\$385,000.

200 - OTIS--provides the entire budget for the OTIS program (all Lane County districts and all districts outside of Lane County utilizing OTIS services). Total Resources/Requirements--\$1,096,021.

Provisions for sale of present hardware and proposed purchase of upgraded hardware was briefly discussed.

5. Program Funding Identification

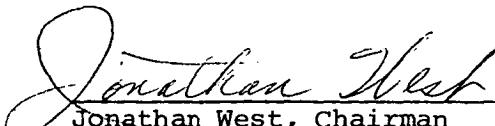
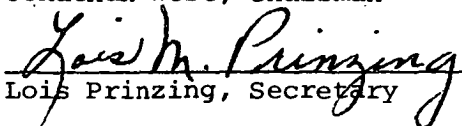
5. The source of funds for each program in the general fund was identified as 1) an administrative budget or 2) resolution budget or 3) grants--or a combination of sources.

Administrative and resolution budgets are funded through ad valorem taxes. Grants are state or federally funded.

6. Next Meeting

6. The next meeting of the Budget Committee will be held on Tuesday, January 24 at 7:30 p.m., at the IED Center. At that time the resources sections budgeted will be presented and consideration of the budget by the committee will proceed.

The meeting adjourned.

  
Jonathan West, Chairman  
  
Lois Prinzing, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
January 13, 1978

LANE IED BUDGET COMMITTEE MEETING  
Tuesday, January 10, 1978

Minutes in brief

1. Attendance

1. The IED Budget Committee met on Tuesday, January 10, 1978, at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead; Budget Committee members Al Dotson, Gayle Gulick, Jonathan West, Ellene McWhorter, and Lois Prinzing. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Ben Jones, Wanda Vinson, David Butler, and Evelyn Smith of the IED office; and Jim Boyd of the Eugene Register-Guard. The meeting was convened by IED Board chairman Huff.

2. IED Services Plan

2. The Superintendent presented the IED services plan for 1978-79 showing an overview of continued IED services and the influence of legislation on them. He noted that passage of HB 3209 limits IEDs to 6% of their operating levies and further stipulates that the 6% growth on 1977-78 equalization levies (now school support fund) can be utilized for handicapped child services only, and requires districts approve a resolution for these services. The service plan outlined services available through the Business and Administration Division, Instructional Media Center, Instructional Services and Curriculum Division, and OTIS.

He concluded that the budget process to provide services to the districts is complicated by inflation and HB 3209 and the staff has worked diligently to develop a budget that fills these needs.

3. Budget Committee  
Organization  
Chairman

3. Chairman Huff declared nominations in order for the office of budget committee chairman.

Al Dotson nominated Jonathan West.

There being no further nominations, the nominations were declared closed and JONATHAN WEST WAS ELECTED CHAIRMAN BY ELECTIVE BALLOT.

Vice-Chairman

Nominations were called for vice-chairman.

Jonathan West nominated Gayle Gulick as vice-chairman of the Budget Committee.

3. Budget Committee  
Organization

Secretary

Adjournment

4. Presentation of Budget  
Message

5. Review of Budget  
Document

3. (continued)

There being no further nominations, the nominations were declared closed and GAYLE GULICK WAS ELECTED VICE-CHAIRMAN BY ELECTIVE BALLOT.

Nominations were called for secretary.

Jonathan West nominated Lois Prinzing secretary of the Budget Committee.

There being no further nominations, the nominations were declared closed and LOIS PRINZING WAS ELECTED SECRETARY BY ELECTIVE BALLOT.

Chairman West assumed chairmanship of the meeting at this point.

By general consensus, 9:30 p.m., was selected as time to adjourn the Budget Committee meeting (7:30 p.m. - 9:30 p.m.), unless agreement is reached to extend beyond the deadline.

4. Superintendent Mead presented the budget message (pages i and ii of the budget document). He stated that the IED budget document represents complex kind of budget planning, and the Budget Committee faces a challenge to understand it and to weigh the issues which must be the bases for sound decisions concerning the educational interests of children and young people.

Reference was made to legislated changes having significance in budget preparation.

5. The Superintendent presented budget requirements pages 6 - 13 for Business and Administration services and pages 15 - 21 for a portion of the Instructional Services and Curriculum requirements.

10-2310-651 - Liability Insurance--increased because premium rates for errors and omissions liability insurance have drastically increased.

10-2315 - Legal Service--increased \$2,500 to cover the insurance deductible amount in the event a pending suit becomes a reality.

10-2323-318 - Board of Education Services Staff Relation And Negotiation--slight increase covers anticipated costs of negotiation services. The budget category also includes funds for management and supervision in-service.

5. Review of Budget  
Document

5. (continued)

10-2623-310 & 360 - Evaluation Service--covers reimbursement of Phase III of the Evaluation survey being conducted through the service bureau at the University of Oregon.

10 - Total Board of Education Requirements--\$46,985.

11 - Office of Superintendent--most areas similar to current year.

11-2321-112 - Salary Noncertificated--additional position--request to reestablish one of the two positions phased out during the past five years.

11-2321-310--provides a new program for staff development--in-service, etc., for professional growth.

11-2630-200 - Information Services--the amounts budgeted in the 200 employee benefits budget have increased here and in each 200 series throughout the budget due to inflation.

11 - Total Office of Superintendent--\$274,275.

12 - Business Support Services.

12-2112-313 - Attendance Services--substantive increase to support continued and expanded attendance services to districts.

12-2510-410 - Supplies--increased to provide supplies to conduct the office as based on past year's experience.

12-2510-651 - Liability Insurance--while appearing to be a reduction, the missing amount is reflected in other more appropriate areas of the budget.

12-2536-541 - Initial Equipment--provides furnishings for the building. Building costs precluded providing these at the time the building was constructed.

12-2690-351 - Telephone--reduced by that portion transferred to OTIS (now on separate system).

12 - Total Business Support Services--\$195,907.

5. Review of Budget Document

5. (continued)

13 - Fiscal--similar to current year with inflation factor affecting the amounts--total \$52,991.

14 - Building, Grounds, Equipment.

14-2542-326 - Fuel--increase reflects anticipated increase in gas rates.

14 - Total Building, Grounds, Equipment--\$87,424.

15-710 - Data Processing Basic Services--increases provide only for increased enrollment--remains at \$8.75 per student for the entire package.

15-711-712--cover anticipated expenditures--slight increase.

15 - Total Data Processing--\$678,400.

TOTAL BUSINESS AND ADMINISTRATION REQUIREMENTS--\$1,336,982.

Instructional Services and Curriculum Services:

80 - Service Area Direction--no major changes.

80-2211-312 - Instructional Program Improvement Service--the increased amount provides for centralization of this improvement service.

80 - Total ISAC Direction--\$56,609

81 - Arts Education--no changes other than inflation--total \$31,883.

82 - Career Education--reduction reflects transfer of one staff member to a new program on resolution (language arts).

82-2212-360 - Printing, Binding--increase represents move toward philosophy of program budgeting where individual programs are charged for the printing expenses they incur.

82 - Total Career Education--\$98,637. (\$22,00 reduction)

5. Review of Budget Document

5. (continued)

83 - Environmental Education.

83-2212-360 - Printing, Binding--increased in greater proportion than most categories to provide printing of materials--"Green Box," "Earth Week" materials productions, etc. Increase cost of environmental education program reflects heavy commitment for provision of teaching resources.

83 - Total Environmental Education--\$65,621.

84 - Instructional Computing--very slight increase--inflation factor.

84 - Total Instructional Computing--\$27,415.

85 - Math Lab--limited increases are basically inflation.

85 - Total Math Lab--\$49,760.

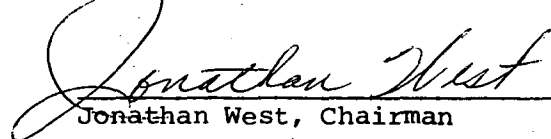
As the agreed-upon deadline had been reached, discussion of the budget document ended.

6. Next Meeting

6. The budget presentation will continue at the next meeting of the Budget Committee on Tuesday, January 17, at 7:00 p.m., at the Lane IED Center.

An IED Board meeting will be held at 9:00 p.m., Tuesday, January 17, at the Lane IED Center.

The meeting adjourned.

  
Jonathan West, Chairman

  
Lois Prinzing, Secretary



LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
January 13, 1978

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 3, 1978

Minutes in brief

1. Attendance
  1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Nile Williams, Hugh Peniston, Jeanne Armstrong, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Ben Jones, Dick Ricketts, Wanda Vinson, David Butler, Susan Galli, and Evelyn Smith of the IED Office; C. R. Thomson, 28J Superintendent; Dennis Solin, auditor; and Jim Boyd and Janine O'Neill of the Eugene Register-Guard.
2. Minutes Approved
  2. Director Williams stated the December 13 minutes should indicate he attended the executive session and remainder of the regular Board meeting and MOVED APPROVAL OF THE MINUTES AS CORRECTED.  
  
Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.
3. Correspondence
  3. The Superintendent presented the following correspondence:
    - a. Letter from Marshall Northington, Lane County Program Manager, commending Ron Munkres for his involvement on the Lane County Youth and Children's Services Subcommittee; and
    - b. A memo from the Superintendent to TMR program teacher aides regarding bargaining rights.
4. Business Affairs
  4. IED and OTIS financial reports and invoice registers for November, 1977, were presented for Board information. The financial statements reflect a sound financial picture for year-to-date. Invoice registers reflect November payments of:  
  
IED -- \$90,473.45  
  
OTIS -- 65,305.05
5. Fern Ridge #28J Data Processing Request
  5. C. R. Thomson, Superintendent of Fern Ridge School District 28J, presented a statement outlining his study and subsequent interest in options available to 28J for securing a mini-computer for in-house data processing services as opposed to the present OTIS centralized data processing provided through IED resolution.

5. Fern Ridge #28J Data  
Processing Request

5. (continued)

Questions posed by Mr. Thomson included:

- "a. Would the IED OTIS resolution provide 28J with in-house data processing services?
- b. Would the IED budget 28J's resolution share into the OTIS budget as an expenditure and return it to 28J so they could purchase data processing services of their choice?
- c. Would the IED consider 28J's retaining the student services package under OTIS and return to the district, the amount of resolution monies being collected for the fiscal-payroll package?
- d. If 28J found it advisable to convert to an in-house system, would the IED provide them with OTIS services during the conversion period?
- e. What would happen to OTIS if the resolution were voted down?"

Legal aspects were discussed.

It was noted that districts should be encouraged to provide those services that can more economically and effeciently be handled in-house. However, it was questioned what the over-all effect on stability of IED resolution programs might be if districts supported only resolution programs of special interest and opted out of others.

Director Peniston stated the Board could not immediately answer 28J's concerns. However, the Board committee studying the Eugene District 4J position paper has studied some of the questions posed by 28J and will be reporting later in the evening.

The Superintendent proposed that the committee be charged with studying aspects of questions from both Eugene 4J and Fern Ridge 28J.

6. Audit Report

6. Auditor Dennis Solin presented the audit report for the year ending June 30, 1977.

He stated the financial statements accurately reflect the financial position of the various funds and accounts of the IED. Records have been maintained in an orderly, accurate, well-organized manner.

6. Audit Report

6. (continued)

Mr. Solin recommended two procedural changes for Board consideration as follows:

- a. Post joint purchasing transactions as "accounts receivable" at time of sale to districts rather than waiting until payment is made (there is oftentimes a 90-day or so lag between sale and cash income). This would reflect a truer financial picture.
- b. Transfer from financial warrant system with the County and maintain the IED account with a bank. This has been ruled legal by the IED attorney and would provide easier access to records than is possible under the County system. By handling its own account through a bank, the IED will retain and have ready access to cancelled checks and will receive a monthly financial statement.

Mr. Solin stated it was once to the IED's advantage to remain with the County for investment purposes but with the new state investment pool program, this is no longer valid.

7. Committee Report on 4J  
OTIS Position Paper

7. Director Peniston presented a progress report of the special committee (Superintendent Mead, Bob Dusenberry, David Butler, Ben Jones, Willson Maynard, and Director Peniston) studying appropriate responses to the 4J position paper.

In "rough draft" stage, the report outlines: "OTIS--what it is and why it is that way." It addresses philosophy of IED and OTIS and the resolution process; philosophy toward the resolution progress; governance of OTIS (services provided, funding); requests from OTIS--how provided and funded; problems of OTIS; cost effectiveness; and alternatives to 4J (the same alternatives that might be offered 28J). (More information regarding a cost effectiveness study of OTIS should be available by next Board meeting time.)

Exhibits attached to the rough draft show in some detail how school boards of different size districts are represented on the Advisory Committee, as well as answer other questions. One portion of study will attempt to separate out as clearly as possible, the cost to a district opting to conduct its own data processing program in terms of personnel, supplies--software and hardware; and cost of proceeding on its own.

8. Unemployment Consortium Proposal

8. For Board information, the Superintendent presented an unemployment compensation consortium proposal developed by a Lane County superintendents ad hoc committee (copy attached to official minutes).

The consortium approach has been successful in other counties. The consortium proposal will be presented at the next superintendents' meeting for appropriate action.

9. Career Education Disadvantaged/ Handicapped Proposal--Postponed

9. Discussion of a Career Education disadvantaged/ handicapped proposal was deferred pending receipt of additional information.

10. Joint IED Board/OTIS Advisory Committee Meeting--February 8, 1978

10. By consensus, Wednesday, February 8, 1978, 6:30 p.m., was approved as the meeting time of the joint IED Board/OTIS Advisory Committee to discuss general concerns. Meeting place to be determined later.

11. Next Meeting

11. The Lane IED Budget Committee meeting to hear the Budget message will be held Tuesday, January 10, at 7:30 p.m., at the Lane IED Center.

The next regular Board meeting will be held at 9:00 p.m., following the Budget Committee meeting, January 17, at the IED Center.

RECESS

12. Executive Session

12. Chairman Huff declared the general meeting recessed and called an Executive Session under provisions of ORS 192.660(2)(c) to consider negotiations.

13. General session Reconvened

13. Chairman Huff declared the general meeting reconvened. No action was taken.

14. Meeting Extended

14. DIRECTOR ARMSTRONG MOVED TO EXTEND THE MEETING BEYOND THE 10:00 P.M. HOUR TO 10:50 P.M.

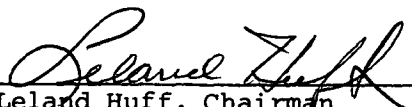
Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

15. Meeting Adjourned

15. DIRECTOR BILLINGS MOVED TO ADJOURN THE MEETING.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

  
Leland Huff, Chairman

  
Melvin Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
December 21, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 13, 1977

Minutes in brief

1. Attendance
  1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Chairman Leland Huff, Jeanne Armstrong, Jack Billings, Hugh Peniston, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, and Evelyn Smith of the IED office.
2. Minutes Approved
  2. Following correction of name--Chloe Laurila--DIRECTOR ARMSTRONG MOVED THAT THE NOVEMBER 22 MINUTES BE APPROVED AS SUBMITTED.  
  
Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.
3. Statements--  
Superintendent Clarence Johnson--Ill
  3. Superintendent Mead reported that Clarence Johnson, Assistant Director of the Instructional Media Center, had suffered a coronary at work Monday. He is in intensive care and the extend of damage is yet to be determined.

Christmas Luncheon

Board members planning to attend the staff Christmas luncheon December 22 were informed that contributions for the recipient families should be given to Evelyn Smith.
4. Communications
  4. The Superintendent presented the following communications:
    - a. Recollections from the Oregon School Boards Association convention--Jeanne Armstrong;
    - b. Report of activities--Eugene Hearing and Speech Center--November, 1977--Marv Wilkerson;
    - c. Letter from Robert Sylwester, Professor of Education, University of Oregon, regarding Kermit Horn's Ph.D; and
    - d. Beverly Ficek's report of sessions attended at the Oregon School Boards Association convention.
5. OTIS Vehicle Purchase--  
Authorization
  5. The Superintendent recommended approval of an additional vehicle to accommodate additional OTIS field service activities.

DIRECTOR PENISTON MOVED THAT THE BOARD OF DIRECTORS OF LANE IED AUTHORIZE THE PURCHASE OF OTIS VEHICLE

5. OTIS Vehicle Purchase--  
Authorization

5. (Continued)

THROUGH STATE OF OREGON CONTRACT AS RECOMMENDED  
(Plymouth Volare delivered in Eugene--\$4,375.25).

Director Wooten seconded and the MOTION CARRIED  
UNANIMOUSLY.

6. Approval of OTIS Rate  
Charges

6. Prior to action on the proposed rate charges, the  
IED Board discussed concerns for several questions:

- a. Can OTIS continue providing basic data processing services without increasing the package rate? It was noted that some user districts not utilizing the entire package may opt for a small mini computer if there is an increase in the package rate. Additional income amounting to \$35,000 is being budgeted for special services to permit retaining current basic package charges.
- b. Is it feasible to conduct the total OTIS program on a service-bureau basis? It was noted this could not be accomplished without rewriting entire programs to monitor costs for billing purposes.
- c. Should a task force determine future needs for OTIS services and charges in view of current trends of user districts? It was noted that a task force is already functioning--partially in response to 4J's expressed needs. By consensus, Director Peniston was named Board representative to the task force.
- d. Might an IED Board/OTIS Advisory Committee joint work session provide mutual understanding of OTIS direction, problems, and alternatives? (Early February was suggested.)

The Superintendent recommended approval of the proposed rate charges recommended by the OTIS Advisory Committee.

DIRECTOR ARMSTRONG MOVED TO APPROVE THE RECOMMENDED OTIS CHARGES FOR 1978-79 AS FOLLOWS:

Full Administrative package	\$8.75/per student enrolled in district
Business services only	\$3.80/per student enrolled
Student services only	\$4.95/student enrolled

6. Approval of OTIS Rate Charges

6. (continued)

Secondary student services only

\$6.45/student enrolled

Segmented services reduced rate for districts not wishing Testing or Personnel, Inventory, and Cafeteria Accounting is available.

Special services on a "Service Bureau" basis of charges for resources used.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

7. Next Meeting

7. The next regular meeting of the IED Board will be held Tuesday, January 3, 1978, at the Lane IED office, 1200 Highway 99 North, Eugene.

(Director Peniston arrived and attended the executive session and completion of the regular Board meeting.)

RECESS

8. Executive Session

8. Chairman Huff declared the general meeting recessed and called an executive session under provisions of ORS 192.660(1) (a) to consider the employment of personnel.

9. Reconvened

9. Chairman Huff reconvened the Board in General meeting and the following action was taken.

10. Personnel Elected

10. DIRECTOR PENISTON MOVED THAT THE BOARD ELECT PATTI ZEMBROSKY BARKIN AND KATHLEEN CAMPBELL TO HALF-TIME POSITIONS AS RECOMMENDED:

Patty Zembrosky Barkin--Speech Therapist, TMR Program (134 half-days--December 1, 1977 - June 14, 1978)--\$4,667.22.

Kathleen Campbell--Adaptive P.E., TMR Program (134 half-days--December 1, 1977 - June 14, 1978)--~~\$4,667.22.~~ 4,316.14.


Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

11. Meeting Adjourned

11. DIRECTOR PENISTON MOVED THAT THE MEETING BE ADJOURNED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

The meeting adjourned.

  
Leland Huff, Chairman

  
Melvin Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, OR 97402

Office of the Superintendent  
December 8, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 22, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Chairman Leland Huff, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Wanda Vinson, Betty Gibson, Kermit Horn, and Evelyn Smith of the IED office; Chloe Lurila of United Way; and Mary Wiermanski, guest.

2. Minutes Approved

2. DIRECTOR ARMSTRONG MOVED THAT THE NOVEMBER 8 MINUTES BE APPROVED AS SUBMITTED.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements  
United Way Presentation

3. On behalf of the United Way Board of Directors and over 2,000 volunteer workers, Mrs. Chloe Lurila, Assistant Director of United Way, presented a plaque "To the employees of Lane IED--over-goal four years out of five years--1973-1977!" She indicated that the IED staff's goal had tripled since 1973, and had been exceeded in four of those five years.

A second plaque of appreciation was presented to Betty Gibson who headed the successful 1977 United Way campaign.

4. Business Affairs

4. The Superintendent presented the October IED and OTIS financial reports and invoice registers. He stated the financial position is sound, and that property tax revenues are beginning to be received.

The invoice register reflects payments of:

IED	148,168.36
OTIS	58,496.03

5. Eugene 4J/IED Boards  
Meeting (December 7,  
1977)

5. The Board considered possible dates proposed by the District 4J Board. By consensus, Wednesday, December 7th, 6:15 p.m., was selected for the joint board meeting. A location is to be determined.



6. Lane IED Advisory Council for Handicapped Children--Appointment

6. DIRECTOR ARMSTRONG MOVED TO APPOINT BETTY McGUIRE TO THE PARENT POSITION ON THE LANE IED ADVISORY COUNCIL FOR HANDICAPPED CHILDREN. Mrs. McGuire's appointment was recommended by the Advisory Council. She replaces Jim Howard who recently moved to Mill City to serve as superintendent of the local school district.

DIRECTOR WILLIAMS SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

7. Budget Committee Organizational Meeting - December 13

7. By consensus, the Board approved Superintendent Mead's recommendation to follow the same format as last year for the first meeting of the Board and Budget Committee. In place of the customary dinner, the meeting will feature a coffee hour or some other similar informal social setting prior to the organizational session.

8. Environmental Education Program Report

8. Kermit Horn presented a report on the Environmental Education "Green Box" project. "Green Box" is an inter-disciplinary environmental education curriculum packet for grades K-8, developed under a federal project in Eureka, California.

The packet has been somewhat revised to better fit the needs of Lane County. Teacher in-service is currently being conducted.

"Green Box" strives to develop a sense of values regarding technology, energy, plant and animals, land, air, and water through the use of "do," "think," and "show" cards. "Do" cards outline how to proceed with an activity; "think" cards encourage study of the various concepts involved; and "show" cards provide a means of demonstrating through a variety of expressions a better understanding of the complexities of the environment.

An example of do-think-show activity was presented.

9. OTIS Advisory Committee Report

9. Bob Dusenberry reported on action taken by the OTIS Advisory Council, November 18, as follows:

- a. Established total-package cost at \$8.75 per student for the 1978-79 school year, continuing it at no increase;
- b. Cancelled purchase of 370/148 computer authorized last fall and concurred with recommendation that the 370/155 has more capacity and is a better buy since it's market price had dropped drastically;
- c. Instructed Mr. Dusenberry to budget through cash carry-over and accounts receivable reserves

9. OTIS Advisory Committee  
Report

9. (continued)

to provide necessary hardware capabilities by July 1, 1978, to meet all known and anticipated local district and OTIS needs.

OTIS Advisory Council policies now provide that costs for new, expanded, or special services beyond the basic package be charged the user district on a service bureau basis.

It was noted that if a district, at its expense, develops a program which later has application to other user districts, a portion of the developmental costs would be recovered by the developing district.

The only other action item was the appointment of Bend Superintendent Dr. Kenneth Reinke to fill the unexpired term of Dr. Wyatt Rosenbaum on the OTIS Advisory Committee.

10. Agenda Items for Future  
Meeting-  
Policies Statement

10. Superintendent Mead stated he had received a response from the consulting firm contracted regarding the policies statement. The response and proposal will be presented at the December 8 work session.

Staff Christmas  
Party Invitation

The Board was extended an invitation to attend the IED staff Christmas luncheon at World's Fare Restaurant, Valley River, Thursday, December 22.

11. Next Meeting(s)

11. A special joint meeting of the Eugene 4J and Lane IED Board will be held Wednesday, December 7, at 6:15 to discuss the data processing services position paper;

A work session of the Lane IED Board will be held Thursday, December 8, from 1:00 p.m., to 9:00 p.m., at the Lane IED office, 1200 Highway 99 North, Eugene.

Presentation of the Educational Plan to the Budget Committee will be conducted on Tuesday, December 13 at the Lane IED office, 1200 Highway 99 North, Eugene.

RECESS

Chairman Huff declared the general meeting recessed for five minutes.

RECONVENED

12. Executive Session

12. Chairman Huff declared the general meeting back in session and called an executive session under provisions of ORS 192.660(1)(a) to discuss recommendation of election of a staff member.

12. Executive Session

ACTION TAKEN:

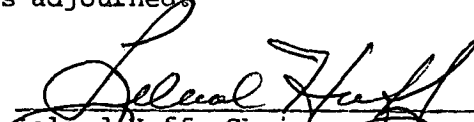
12. (continued)

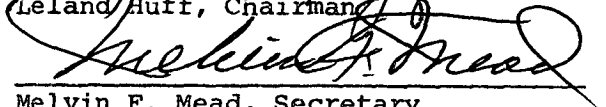
Chairman Huff reconvened the Board in open session.

DIRECTOR WILLIAMS MOVED THAT RICHARD A. STOCKMAN BE ELECTED TO THE POSITION OF IMC FIELD SERVICES SPECIALIST AT AN ANNUAL SALARY OF \$18,500 PRORATED FOR THE NUMBER OF CONTRACT DAYS REMAINING IN THE CURRENT YEAR, WITH THE STIPULATION THAT THE POSITION MAY BE REOPENED IF MR. STOCKMAN IS NOT ABLE TO SECURE RELEASE FROM HIS CURRENT POSITION BY FEBRUARY 1, 1978.

Director Armstrong seconded, and the MOTION CARRIED UNANIMOUSLY.

The meeting was adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
P.O. Box 2680  
Eugene, Oregon 97402

Office of the Superintendent  
November 17, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 8, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Beverly Ficek, Cynthia Wooten, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, Bill Suggs, Wanda Vinson, David Butler, and Evelyn Smith of the IED office; attorney William Frye, and Janine O'Neill of the Eugene Register Guard.

2. Minutes Approved

2. DIRECTOR ARMSTRONG MOVED THAT THE OCTOBER 25 MINUTES BE APPROVED AS SUBMITTED.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements

Leave of Absence  
Request

3. Superintendent Mead requested an added agenda item, under action items, to consider a year's leave of absence request from graphic artist Larry McQueen.

Agenda Mailing

By consensus, mailing of agenda materials will be moved to Thursday to allow additional time for Board study.

4. Communications

4. The Superintendent presented the following correspondence:

- a. Letter of congratulations to Betty Gibson and division staff members responsible for the successful United Way Drive. It was noted that the IED has exceeded the goal (108%) for the fourth time out of the past five years.

DIRECTOR ARMSTRONG MOVED THAT A STATEMENT OF COMMENDATION FROM THE BOARD BE INCLUDED IN THE NEXT COMMUNIQUE.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

- b. Article on "Career Education Data Bases and Systems" by Nicola Laird. The article was published in the School Media Quarterly, a national professional journal.

4. Communications

4. (continued)

- c. Report of speech resolution activities for September, 1977, at the Eugene Hearing and Speech Center.

5. Business Affairs

5. The Superintendent presented the financial report for September, 1977. He stated that resources are lowest just prior to tax returns but is not a matter of concern as there are still funds invested in the Local Government Investment Pool.

Invoice registers for September, 1977, reflect payments of:

IED	\$144,686.62
OTIS	65,043.94

6. Lane County Cooperative Museum Commission IED Board Representative

6. DIRECTOR WOOTEN MOVED THAT THE BOARD OF DIRECTORS OF LANE IED APPOINT DIRECTOR ARMSTRONG THE BOARD REPRESENTATIVE REPLACING JOYCE BENJAMIN ON THE LANE COUNTY COOPERATIVE MUSEUM COMMISSION.

Director Armstrong indicated interest in the assignment, provided that another Board member replace her as representative on the Lane IED Advisory Council for Handicapped Children.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

7. Lane IED Advisory Council for Handicapped Children--IED Board Representative

7. Following Director Armstrong's resignation from the Advisory Council, DIRECTOR WOOTEN MOVED THAT DIRECTOR PENISTON BE APPOINTED IED BOARD REPRESENTATIVE ON THE LANE IED ADVISORY COUNCIL FOR HANDICAPPED CHILDREN.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

The Board expressed appreciation for Director Armstrong's leadership, support, and contribution to the Lane IED Advisory Council for Handicapped Children from its inception to the present and for her continued interest in the Council and the TMR programs in Lane County.

8. IED Program Evaluation Committee--IED Board Representative

8. DIRECTOR WOOTEN MOVED THAT CHAIRMAN HUFF BE APPOINTED IED BOARD REPRESENTATIVE ON THE IED PROGRAM EVALUATION COMMITTEE (REPLACING JOYCE BENJAMIN).

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

9. Lane Council of Governments' IED Board Representation

10. Leave of Absence Request--Larry McQueen

11. OSBA By-laws Amendments--Board Position

12. IED Board Term Designations

9. Director Wooten reported that, as Lane IED Board representative to the L-COG Board, she is serving on the Review Committee and as the L-COG representative on the County Manpower Advisory Subcommittee.

10. The Superintendent recommended approval of graphic artist Larry McQueen's request for a one-year leave of absence beginning December 1. Mr. McQueen, a skilled ornithologist, wishes to pursue special project concerns in ornithology and ecology.

DIRECTOR WOOTEN MOVED TO APPROVE LARRY McQUEEN'S REQUEST FOR A ONE-YEAR LEAVE OF ABSENCE COMMENCING DECEMBER 1.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

11. The Superintendent presented a summarization of the proposed OSBA by-laws amendments as follows:

- a. Dues increase (for Lane IED, 76%, from \$850 to \$1,500 per year);
- b. Increased number of Board positions with terms extended to two years; and
- c. "Housekeeping" changes.

The Board noted that OSBA has increased its staff and is promoting more field services, but additional rationale and budget information is needed prior to IED Board reaction to the dues increase. This information will be requested at the November convention.

12. The Superintendent presented a summary of legislative changes affecting IED Board elections and a recommendation for responding to the final legal enactments requiring four-year terms with a mandated 2-2-2-1 rotation. A copy of the summary and recommendation is on file with the official minutes. (Prior to action, expiration dates for positions in Resolutions C and D were determined by lot.)

- a. DIRECTOR PENISTON MOVED THE FOLLOWING RESOLUTION: BE IT RESOLVED THAT THE TERMS OF OFFICE FOR DIRECTORS OF THE LANE INTERMEDIATE EDUCATION DISTRICT FROM ZONES 1 AND 2, LAST FILLED BY ELECTION IN 1974, BE DECLARED TO EXPIRE JUNE 30, 1978;

12. IED Board Term  
Designations

12. (continued)

- b. BE IT FURTHER RESOLVED THAT THE TERMS OF OFFICE FOR DIRECTORS OF THE LANE INTERMEDIATE EDUCATION DISTRICT FROM ZONES 3 AND 4, LAST FILLED BY ELECTION IN 1977, BE DECLARED TO EXPIRE JUNE 30, 1981;
- c. BE IT FURTHER RESOLVED THAT THE TERM OF OFFICE FOR THE DIRECTOR OF THE LANE INTERMEDIATE EDUCATION DISTRICT FROM ZONE 5, LAST FILLED BY ELECTION IN 1977, BE DECLARED TO EXPIRE JUNE 30, 1980;
- d. BE IT FURTHER RESOLVED THAT THE TERMS OF OFFICE FOR DIRECTORS OF THE LANE INTERMEDIATE EDUCATION DISTRICT ELECTED AT-LARGE, LAST FILLED BY ELECTION IN 1974 AND 1977, BE DECLARED TO EXPIRE JUNE 30, 1979; AND
- e. BE IT FURTHER RESOLVED THAT THE NUMBER DESIGNATIONS OF ELECTIVE ZONES FOR DIRECTORS OF THE LANE INTERMEDIATE EDUCATION DISTRICT ARE HEREBY CHANGED TO COINCIDE WITH BOARD POSITION NUMBERS ESTABLISHED IN ACCORDANCE WITH THE ELECTION CYCLE NOW CREATED.

Director Billings seconded and ALL RESOLUTIONS PASSED UNANIMOUSLY.

Board position numbers were established as follows:

	Expiration Date
#1--Eugene 4J	6-30-80
#2--Springfield 19, McKenzie 68; Marcola 79	6-30-81
#3--Pleasant Hill 1; Creswell 40; South Lane 45J; Lowell 71; Oakridge 76	6-30-81
#4--Fern Ridge 28J; Crow-Applegate-Lorane 66; Blachly 90; Florence 97J; Mapleton 32	6-30-78
#5--Bethel 52; Junction City 69	6-30-78
#6--at-large (county-wide)	6-30-79
#7--at-large (county-wide)	6-30-79

13. Progress Report on  
Science/Museum/  
Planetarium Building  
Project

13. (continued)

Bill Suggs, Planetarium/Science Specialist and acting executive secretary of the Cooperative Museum Commission, presented a progress report on the Science/Museum Planetarium project.

In order to comply with a EWEB (Eugene Water and Electric Board) policy for providing services, the planetarium site was annexed to the City of Eugene on October 6.

\$29,000 was originally budgeted for bringing electrical and sewer services from the edge of the site to the building. A cost overrun of approximately \$100,000 developed because EWEB will not extend services along the dedicated road (as was assumed) and is stipulating that the first building in the complex shoulder the entire cost. County Commissioners questioned this apparent change in policy and asked EWEB to reconsider but were informed that a majority of EWEB Board members supported the policy of assessment of full costs.

Director Wooten asked that EWEB be asked for a copy of Board minutes when above action was taken and, if no formal action has been taken to go on record requesting formal Board action. By consensus it was agreed to contact other members of the consortium--University of Oregon and Lane Community College--for their reaction prior to contacting EWEB.

County Commissioners have applied for another EDA (Economic Development Act) funding grant and have appropriated \$34,600 matching funds. If approved, the grant, additional matching funds, and some contingency funding will provide the \$100,000 overrun.

Bids for the structure can not be solicited until total cost of the building is guaranteed to EDA. An optimistic estimate for occupancy is November 1, 1978.

14. OTIS Advisory Committee  
Report

14. Bob Dusenberry presented a report on the OTIS Advisory Committee meeting held in Beaverton, October 28.

The meeting agenda included:

- a. Discussion of the areas of concern in the report of the IED evaluation committee regarding OTIS student services;



14. OTIS Advisory Committee  
Report

14. (continued)

- b. Report of the OTIS Field Training Plan committee. The field training workshops will be presented by OTIS users for other users and will provide an interchange of ideas and presentation of successful programs.
- c. Hardware upgrade discussion (postponed until November meeting when the complete Boeing report would be available). The decision of whether to upgrade hardware or not is scheduled for the November meeting with a subsequent recommendation to the IED Board.

Mr. Dusenberry noted that there have been many price reductions in computer units and a 370/155 computer with equivalent of three times the power of the current 360/50 could be paid for with reserve funds presently available.

15. Future Agenda Items

15. The November 22 Board meeting will include discussion of the District 4J/OTIS position paper.

16. Next Meeting

16. The next regular meeting of the Lane IED Board of Directors will be held Tuesday, November 22, 7:30 p.m., at the Lane IED Center.

17. Executive Session

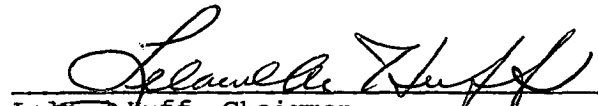
17. Chairman Huff declared the general meeting recessed for five minutes and then called an executive session under provisions of ORS 192.660(2)(a) to discuss negotiations.

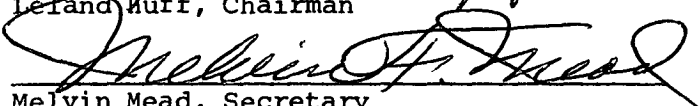
18. General Meeting

18. The general meeting was reconvened by Chairman Huff. No action was taken.

19. Meeting Adjourned

19. The meeting was adjourned.

  
Leland Huff, Chairman

  
Melvin Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
Eugene, OR 97402

Office of the Superintendent  
November 3, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 25, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m. with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, Ernie Ediger, and Evelyn Smith of the IED office; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR BILLINGS MOVED THAT THE OCTOBER 11 MINUTES BE APPROVED AS SUBMITTED.

Director Peniston seconded and the MOTION CARRIED UNANIMOUSLY.

3. Minutes Amended  
P. 2, #6, Para. 3  
Advisory Council  
Appointment

3. Director Armstrong clarified the October 11 minutes. The Lane IED Advisory Council for Handicapped Children, at the suggestion of the Superintendent, is considering (not "will appoint") the appointment of a representative of handicapping conditions other than mental retardation. (The Council did not specifically commit to the physically handicapped.)

DIRECTOR BILLINGS MOVED THE MINUTES BE AMENDED TO INCLUDE THIS CLARIFICATION.

Director Peniston seconded and the MOTION CARRIED.

P. 5, #15, Para. 2  
Executive Session  
Minutes

DIRECTOR PENISTON MOVED THAT PARAGRAPH 2, #15, BE STRICKEN FROM THE MINUTES AND PRESERVED IN SEPARATE RECORDS.

Director Armstrong seconded and the MINUTES AS AMENDED WERE APPROVED.

4. Statements  
OTIS Services

4. Bob Dusenberry reported that OTIS is working closely with district business service departments. Three field representatives have been assigned specific districts and work closely with these districts to assure that programs are functioning properly.

4. Statements  
Executive Session  
Agenda Format

5. Communications

6. Budget Committee  
Appointments  
Zones 1 and 2

7. HB 3209 Report  
Effect on IED Budgeting  
Procedures

4. (continued)

It was suggested by Director Williams that many organizations routinely place an executive session on each agenda in the event one may be needed.

BY GENERAL CONSENSUS, THE BOARD REQUESTED THAT AN EXECUTIVE SESSION BE INCLUDED ON EACH AGENDA.

5. The Superintendent presented the following correspondence:

A. Lane County School Boards Association dinner meeting bulletin--Thursday, November 3;

B. Lane IED Board member roster;

C. Lane County School Boards Association roster (corrected); and

D. Board Calendar for 1977-78 (corrected).

6. DIRECTOR PENISTON MOVED THAT BERNETTA HARRY, MAPLETON, BE APPOINTED BUDGET COMMITTEE MEMBER, ZONE 1; AND THAT ELLENE MCWHORTER, BETHEL, BE APPOINTED BUDGET COMMITTEE MEMBER, ZONE 2, FOR THREE-YEAR TERMS ENDING JUNE 30, 1980.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

DIRECTOR PENISTON MOVED THAT JONATHAN WEST, EUGENE, BE APPOINTED BUDGET COMMITTEE MEMBER, ZONE 5; AND THAT GAYLE GULICK, FERN RIDGE, BE APPOINTED BUDGET COMMITTEE MEMBER, AT-LARGE, TO COMPLETE UNEXPIRED TERMS ENDING JUNE 30, 1978.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

7. Superintendent Mead graphically demonstrated the implications of HB 3209 relative to the IED budgeting procedure. Equalization is no longer an IED function. However, to protect the present tax base until 1980, the Legislature provided a means for IEDs to certify their entire tax base including the former equalization portion, but to receive that portion as an offset. The equalization portion will not be levied. The approximately 2.7 million dollars currently budgeted for Lane IED operating and resolution programs can only be increased by the amount of 6% except by a vote of the people.

The approximately 3.6 million dollars currently budgeted for equalization is also subject to the 6% limitation. The six percent growth evolving

7. HB 3209 Report  
Effect on IED Budgeting  
Procedures

7. (continued)

from this portion may be used for new and/or expanded programs for physically handicapped children providing local district resolutions support them.

8. Program Report:  
IMC Preview/Evaluation  
System

8. Jim Maxwell presented a program report on the IMC preview/evaluation system. Mr. Maxwell stated that evaluation of audio/visual materials (1) provides information to help in purchasing the best materials for the IED collection and (2) provides information to assist local school districts in the purchase of audio/visual materials.

Another aspect of the preview/evaluation program is to train teachers to be more discriminating of not only audio visual materials but other materials used in the classroom. Mr. Maxwell pointed out that studies indicate teachers spend 95% of their instruction time using instructional materials, but only 1% of their time evaluating and selecting instructional materials.

It is believed the evaluation system provides the best information available within the limited confines of time and funding, to provide teachers with the best materials.

A slide-tape presentation outlining various aspects of the evaluation process (developed as an evaluation training package for future use) was presented to the Board. A copy of the tape transcript is filed with the official minutes.

9. Future Agenda Items

9. Future agenda items include:

- A. Progress report on science museum building progress--Bill Suggs (planetarium);
- B. Appointment of an IED Board representative to the Cooperative Science Commission (replacing Joyce Benjamin).

10. Future Events

10. Future events noted were:

- A. Board member night at IED - November 1, 7:00 p.m.
- B. LCSBA dinner meeting, November 3--Directors Armstrong and Huff indicated they plan to attend.
- C. OSBA convention - November 16-18. The Board agreed to cover workshop sessions as follows:

10. Future Events

10. (continued)

Dealing with Dissidents--Ficek  
The School Board, Management Team and  
Communications--Peniston  
Will Your Due Process Keep You Out of Court?--  
Huff  
Risk Management--Getting the Most for Your  
Insurance Dollar--Maynard

The Superintendent indicated he would cover  
one of those not listed above.

- D. IED Board Worksession. Because the OSBA  
convention schedule is extensive and full, the  
worksession considered earlier cannot be held  
in conjunction with it.

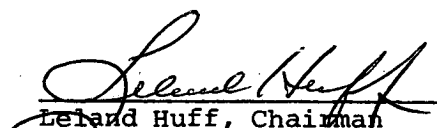
BY GENERAL CONSENSUS, IT WAS AGREED TO HOLD THE  
WORKSESSION, THURSDAY, DECEMBER 8, BEGINNING AT  
1:00 P.M., BREAKING FOR DINNER, AND MEETING THROUGHOUT  
THE EVENING. (A 9:00 p.m., adjournment was suggested.)

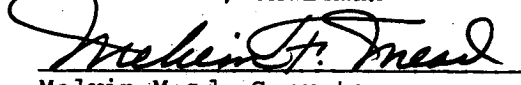
11. Next Meeting

11. The next regular meeting of the Lane IED Board will  
be held Tuesday, November 8, 7:30 p.m., in the IED  
Board Room, 1200 Highway 99 North, Eugene.

12. Adjournment

12. DIRECTOR BILLINGS MOVED THAT THE MEETING ADJOURN.  
Director Peniston seconded and the MOTION CARRIED.

  
Leland Huff, Chairman

  
Melvin Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
Eugene, OR 97402

Office of the Superintendent  
October 18, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 11, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m., with the following members present: Chairman Leland Huff, Jack Billings (8:00 p.m.), Jeanne Armstrong, Hugh Peniston, Nile Williams, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, David Butler, Wanda Vinson, and Evelyn Smith of the IED office; and Janine O'Neill of the Eugene Register-Guard.

2. Minutes approved

2. DIRECTOR PENISTON MOVED THAT THE SEPTEMBER 27 MINUTES BE APPROVED AS SUBMITTED.

Director Armstrong seconded and the MOTION CARRIED UNANIMOUSLY.

3. Statements  
Board Expense  
Reimbursement

3. Superintendent Mead requested that Board members provide updated round trip mileage data for computing travel reimbursement for board meeting attendance.

TMR Committee  
Appointment

Director Armstrong asked to include under "action items" appointment of one individual to the Lane IED Advisory Council for Handicapped Children, on the recommendation of the Advisory Council.

Board Representa-  
tive to OTIS

Director Peniston reported that as he completed his chairmanship it was suggested he serve as the Board link with an area of the IED program as other Board members have. He stated he is familiarizing himself with the OTIS program and hoped to continue serving the Board in this area.

4. Communications

4. The Superintendent presented correspondence from:

- a. Ray Nash, Principal Walterville Elementary, Springfield, expressing appreciation for Bill Sugg's astronomy lesson presentation; and
- b. Marv Wilkerson, reporting summer activities with the Eugene Hearing and Speech Center.

5. Business affairs

5. The Superintendent presented the 1976-77 fiscal year closing statement, as well as financial statements and invoice registers through August, 1977. The August statement reflects a sound financial picture with money invested in the local government pool and a cash balance of \$101,645.13.

5. Business Affairs

5. (continued)

Invoice registers for July reflect payments as follows:

IED--\$240,958.84

OTIS-- 65,484.81

Invoice registers for August reflect the following payments:

IED--\$145,777.07

OTIS-- 77,306.24.

6. Lane IED Advisory Council for Handicapped Children Appointment

6. Presenting the recommendation of the TMR Advisory Council, DIRECTOR ARMSTRONG MOVED TO APPOINT JULIE DePAUW, INTERVENTION SPECIALIST IN EDUCATION SERVICES FOR EUGENE DISTRICT 4J, TO FILL THE MENTAL HEALTH COMMUNITY POSITION ON THE ADVISORY COUNCIL FOR HANDICAPPED CHILDREN.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

Director Armstrong informed the Board that another recommendation for appointment to the Council will be presented in the near future and will represent the physically handicapped.

7. Budget Committee Appointments

7. The Superintendent stated that the terms of budget committee members Bernetta Harry, Zone 1, and Ellene McWhorter, Zone 2, have expired; that Sam Frear, Zone 5, and Mary Ellen Ehinger, at-large member, no longer serve on local boards and are ineligible to complete their terms on the budget committee.

After discussing appointment procedures, the Board by general consensus instructed the Superintendent to contact the Fern Ridge 28J Board chairman (Zone 1); the Bethel 52 Board chairman (Zone 2) and/or seek reappointment of Ellene McWhorter; the Eugene 4J Board chairman (Zone 5); and for the at-large position, chairman of the Siuslaw 97J, Creswell 40, Oakridge 76, and/or McKenzie 68 districts. The local board chairmen will be asked to provide recommendations for committee appointment.

8. OSBA Annual Meeting Plans

8. The Superintendent reported that the Oregon School Boards Association OSBA convention will be held at the Hilton in Portland, November 16-18.

Directors Billings, Ficek, Armstrong, Peniston, and Huff indicated plans to participate.

8. OSBA Annual Meeting Plans

8. (continued)

Director Williams stated he must determine whether another meeting conflicts with OSBA before making a definite commitment.

(Director Wooten will be contacted regarding her plans to attend.)

9. Board Work-Session

9. Chairman Huff proposed that the Board plan an all-day work-session prior to the first of the year to discuss various areas of concern which merit extended discussion.

Following discussion of various time options, the Superintendent was asked to contact OSBA for specific program information to determine whether "free time" would be available to the Board during the convention November 16-18.

10. Attendance and Truancy Report

10. Willson Maynard reported on the attendance and truancy service program. Attention was called to Oregon Revised Statutes 339.010-339.090 outlining school attendance requirements, exemption provisions, and legal steps for providing compliance with the law. Dr. Maynard outlined procedural steps followed in handling truancy complaints.

During the past three years 164 truancy cases have been reported, with three going to the courts. In the past schools have been discouraged regarding enforcement of the law. However, it is becoming evident that there is now legal support in the county for the compulsory attendance law.

Dr. Maynard reported he is presently contacting local superintendents to determine the extent and concern of the truancy problem within the district and the degree of need for outside assistance (IED). Any extension of the present program would require additional funding through resolution.

Director Armstrong asked for the general age level of truant youngsters, stating that if it is a matter of small children being neglected, she supported a "beefed up" truancy program to get them back in school. However, if the youngsters are predominately older she questioned how beneficial such a program would be.

Dr. Maynard responded that the primary objective of the school and truant officer is to get the youngster back in school. The IED is attempting to assess the degree of need and to better define the problem.



11. Local Board/IED Board Night at the IED

11. The Superintendent presented a letter draft outlining basic aspects of a proposed "New Board Member Night," to be held Tuesday, November 1.

By general consensus, the Board approved hosting the Board Member Night at the IED but proposed that "New" be struck and that the invitation be extended to all Board members. It was suggested that each IED Board member contact the chairman of the zone he/she represents, followed with the invitation to each local Board member.

12. LCSBA Meeting

12. The Superintendent announced that the first of three Lane County School Boards Association dinner meetings will be held November 3 at Springfield High School. The program will be presented by the Oregon School Boards Association with a 4:30 session focusing on negotiations; dinner at 6:30; followed by a presentation on the effect of new legislation.

13. Suggested Agenda Items for Future Meetings

13. Agenda items suggested for future meetings were:

- a. Appointment of budget committee members, Zones 1 and 2; replacement for unexpired terms, Zone 5 and at-large;
- b. Report on legislation impact: HB 3209;
- c. Program report: IMC preview/evaluation program; and
- d. Board term determination--the latest legislative revision places IED Board terms where they were in 1973, providing annual elections of two members for each of three years and one member in the fourth year. The appropriate rotation to comply needs to be developed by board action in the near future.

14. Next Meeting

14. The next regular meeting of the IED Board will be held Tuesday, October 25, 1977, at 7:30 p.m., in the IED Board Room, 1200 Highway 99 North, Eugene.

RECESS

DIRECTOR BILLINGS MOVED TO RECESS AND TO MEET AT 9:25 P.M.

Director Ficek seconded and the MOTION CARRIED UNANIMOUSLY.

Chairman Huff declared the general meeting recessed until 9:25 p.m.

15. Executive Session  
Personnel Hearing

15. Chairman Huff reconvened the Board in executive session under provisions of ORS 192.660(1)(b), ORS 192.660 (2), and ORS 192.660 (2)(d), to receive and discuss information concerning the dismissal of an employee, to discuss negotiations, and to receive information concerning pending litigation. Present were Chairman Huff, Jack Billings, Hugh Peniston, Nile Williams, Jeanne Armstrong, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Bob Dusenberry, and David Butler of the IED office; Jack Gossard, negotiator, and Janine O'Neill of the Eugene Register-Guard.


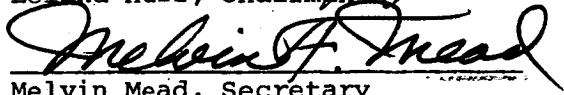
16. Meeting Reconvened

16. Chairman Huff declared the general meeting back in session. No action was taken.

IT WAS MOVED BY DIRECTOR BILLINGS THAT THE MEETING BE ADJOURNED. The motion was seconded by Director Armstrong and PASSED UNANIMOUSLY.

Chairman Huff declared the meeting adjourned.

*paragraph deleted  
by board action,  
new page typed  
& signatures  
transferred*

  
Leland Huff, Chairman  
  
Melvin Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
Eugene, Oregon 97402

Office of the Superintendent  
October 3, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 27, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 8:00 p.m., with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Nile Williams, Cynthia Wooten, Beverly Ficek, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, Marvin Wilkerson, Betty Gibson, David Butler, Jim Swanson, and Evelyn Smith of the IED office; Bethel Superintendent Ray Klappenbach; Walt Gmelch, Jim Badertscher, Ellen Herda, and Stuart Young from the Field Training and Service Bureau, University of Oregon; visitor Dick Blue; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved

2. DIRECTOR PENISTON MOVED THAT THE SEPTEMBER 13 MINUTES BE APPROVED AS SUBMITTED.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

3. Lane IED Evaluation Report--Phase A

3. Ray Klappenbach, Chairman of the Lane IED Evaluation Committee, briefly outlined the charges and goals of the committee and then presented the Field Training and Service Bureau staff--Walt Gmelch, Jim Badertscher, Ellen Herda, and Stuart Young--to present the report. The evaluation (report filed with official minutes) covered:

- a. Instructional Media Center. (User recommendations are listed on pages 18-21; Bureau summary on pages 21-22.)
- b. Special Education services. (Summary and recommendations are on pages 63-66.)
- c. OTIS student services. (Recommendations are listed on pages 96-99.)

Evaluation Committee Chairman Ray Klappenbach summarized the review and general feeling of the evaluation committee as follows:

- a. "In all areas surveyed there was above average satisfaction with the results of the services.

3. Lane IED Evaluation  
Report--Phase A

3. (continued)

- b. "The committee felt a strong indication that the IED staff needs to spend more time in the field, particularly in the smaller outlying districts.
- c. "The committee feels that there has to be a great improvement in communication in all areas surveyed. This appears not only between the IED and the field but internally within the IED office structure itself. If communications are improved, the feeling that there is a lack of planning and organization in some areas will dissipate.
- d. "The committee feels very strongly that this is an extremely important document, that it is a tool that management, staff, and Board can use to implement improvements in the various areas. By a careful analysis of the various conclusions and recommendations through using the various charts and graphs as related to the questionnaires, we believe that a great improvement can be accomplished.
- e. "We sincerely hope that this becomes a working document and one that is NOT filed.
- f. "We as a committee will continue to serve you throughout the remainder of the evaluation and stand ready to help in any way that is available to us."

DIRECTOR PENISTON MOVED TO RECEIVE THE PHASE A EVALUATION REPORT AS PRESENTED AND TO COMMEND THE COMMITTEE AND EVALUATORS.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

Chairman Huff expressed appreciation of the Board to the evaluation committee for the tremendous task assumed and the accomplishment of a difficult assignment.

Chairman Huff declared a five-minute recess.

Chairman Huff called the general meeting back to order.

4. Meeting Time  
Extended

4. DIRECTOR PENISTON MOVED TO EXTEND THE MEETING TIME TO 10:15 P.M.

Director Billings seconded and the MOTION CARRIED UNANIMOUSLY.

5. Lane IED Advisory  
Council for Handi-  
capped Children  
Report

5. Director Armstrong reported that Marv Wilkerson had presented the revised special education program structure to the advisory council and that she had subsequently asked that the information be made available to the Board.

RECESS

RECONVENED

5. Lane IED Advisory Council for Handicapped Children Report

5. (continued)

Marvin Wilkerson, special education supervisor, reported that Mary Simmons is coordinating the rural district TMR programs and Ellen Adler is coordinating the urban area TMR programs, and he is coordinating the services of the other support personnel. Issues are being studied and outlined, and then discussed at length with the various programs at Pearl Buck, the school districts, etc. Self-evaluation will be conducted twice this year for effectiveness of the program. All personnel will have job goals based upon their job descriptions and will list their objectives for two-month periods, thus providing performance evaluation data on an on-going basis. The special education program, Dr. Wilkerson concluded, has new faces and a new direction.

6. Math Title IV-C Project Staff Election

6. Superintendent Mead recommended that Richard Brannan be hired as a Consultant on Problem Solving Project, Title IV-C at a salary of \$18,212 on a regular teacher's contract. The federally-funded project is anticipated to run up to three years duration.

DIRECTOR BILLINGS MOVED TO HIRE RICHARD BRANNAN AS RECOMMENDED.

Director Williams seconded and the MOTION CARRIED UNANIMOUSLY.

7. Extension of Health Care Benefits to Include Pregnancies

7. TO COMPLY WITH PROVISIONS OF SENATE BILL 714 (which stipulates pregnancies be treated same as any other sick leave), DIRECTOR ARMSTRONG MOVED TO AUTHORIZE THE IMPROVEMENT OF BENEFITS UNDER THE HEALTH CARE AND INCOME PROTECTION POLICIES TO PROVIDE EQUAL COVERAGE FOR PREGNANCIES.

Director Wooten seconded and the MOTION CARRIED UNANIMOUSLY.

8. Retroactive Salary Adjustment

8. Chairman Huff presented a request for a retroactive salary adjustment for former superintendent William Jones. It was noted that Dr. Jones was first placed on sabbatical with no increase in salary. Subsequently the leave was transferred to sick leave. The Board in the past has provided salary increases to those on sick leave. The final nine-month salary is significant in terms of disability income insurance over the next four-five years.

DIRECTOR PENISTON MOVED THAT FORMER SUPERINTENDENT WILLIAM JONES BE GRANTED, FOR THE PERIOD UNDER DISCUSSION, THE SAME INCREASE GIVEN TO OTHER EMPLOYEES (nine month x \$2,653 x 108.23%--remaining balance--\$1,006).

Director Williams seconded the motion.

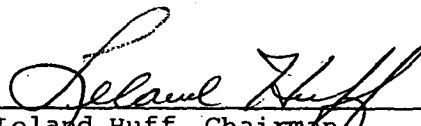
- |  |  |
|--|--|
| 8. Retroactive Salary Adjustment                       | 8. (continued)<br><br>Director Peniston indicated his recollection that the question of the superintendent's salary had been deferred and was never settled after the sick leave was granted. He stated he was not voting for the adjustment because of the insurance benefits but because it is the only fair decision under the circumstances.<br><br>DIRECTORS HUFF, WOOTEN, WILLIAMS, PENISTON, AND ARMSTRONG VOTED "YES"; DIRECTOR BILLINGS VOTED "NO"; DIRECTOR FICEK "ABSTAINED." <u>THE MOTION CARRIED.</u>  |
| 9. Salary Adjustment (Management Personnel)            | 9. DIRECTOR BILLINGS MOVED THAT THE BOARD GRANT A 6.4% INTERIM PAY INCREASE TO THOSE MANAGEMENT PERSONNEL WHO HAVE NOT YET RECEIVED AN INCREASE FOR THE 1977-78 YEAR, THAT DIVISION DIRECTORS' RECOMMENDATIONS REGARDING EXCEPTIONS BE RESPECTED. THIS INTERIM INCREASE MAY BE ADJUSTED UPWARD OR DOWNWARD AS NEEDED LATER.<br><br>Director Armstrong seconded.<br><br>Director Wooten stated she preferred a set dollar amount "across the board" and did not believe it is the tax payer's responsibility to assume the cost of living increase for upper income brackets.<br><br>DIRECTORS BILLINGS, WILLIAMS, HUFF, PENISTON, AND ARMSTRONG VOTED "YES"; DIRECTOR WOOTEN VOTED "NO" AND DIRECTOR FICEK "ABSTAINED." <u>THE MOTION CARRIED.</u> |
| 10. Future Agenda Items Attendance and Truancy Service | 10. The attendance and truancy service report will be presented at the October 11 meeting.<br><br>Director Wooten referred to sample letters in the agenda packet outlining the legal steps for truancy cases and asked if there could be communication included that would provide the student/family another opportunity to counsel before legal action is taken.  |
| 11. NSBA Journal Article                               | 11. Director Armstrong called Board attention to the last issue of NSBA Journal, recommending that each member read the article, "How to Tell if You Have a Good School Board."  |
| 12. Next Meeting                                       | 12. The next regular meeting of the Lane IED Board will be held Tuesday, October 11, at 7:30 p.m. in the Lane IED Board Room, 1200 Highway 99 North, Eugene.<br><br>DIRECTOR BILLINGS MOVED TO ADJOURN.  |

12. Next Meeting

12. (continued)

Director Armstrong seconded and the MOTION CARRIED  
UNANIMOUSLY.

The meeting adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
Eugene, OR 97402

Office of the Superintendent  
September 23, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 13, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m. with the following members present: Chairman Leland Huff, Jack Billings, Jeanne Armstrong, Hugh Peniston, Cynthia Wooten, Nile Williams, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Ernie Ediger, Wanda Vinson, David Butler, Glenda Burch, Camille Hukari-Morgan, Ben Jones, and Evelyn Smith of the IED office; Zone 1 board position applicants Larry Nelson, Beverly Ficek, and Gene Pierson; Jim Boyd of the Eugene Register-Guard; and Stan Biles and Mary Wahl, administrative assistants to Commissioner Bob Wood (9:15 p.m.).

2. Minutes Approved  
MOTION

2. Director Armstrong moved that the August 16 Board minutes be approved as distributed.

Director Billings seconded and the motion carried unanimously.

3. Statements  
Staff Meeting  
Invitation

3. Superintendent Mead extended an invitation to Board members to attend the Friday, 10:00 a.m., all staff meeting and potluck.

Bill Jones  
Reception

Director Armstrong expressed appreciation for staff coordination of the Bill Jones reception.

Vehicle Bid

The Superintendent noted an agenda addition under business affairs to consider a motor pool vehicle replacement bid.

4. Communications

4. The Superintendent presented correspondence from:

- a. Tom Rigby, OSBA executive secretary, regarding the November 16-18 meeting and inviting OSBA director nominees;
- b. Bill Jones expressing appreciation to the Board and staff for the retirement celebration; and
- c. Tom Jenkinson (memo to L-COG member agencies) regarding the Lane County Economic Improvement Commission.

5. OSBA Director  
Nominee

5. Following Director Hugh Peniston's indication that he would be willing to serve as OSBA director, the Board by consensus agreed to nominate him.



6. Interviews of  
Zone 1 Board  
Applicants

6. Chairman Huff outlined interview ground rules. Two applicants will leave the room while the third is interviewed. Interviews will be limited to eight minutes each with each board member posing one question at a time. The same or similar questions should be asked of each.

The interviews were then conducted.

7. Gasoline and Oil  
Bids

7. The Superintendent presented gasoline and oil bids and recommended approval as listed on the summary sheet (filed with official minutes). He noted that, while the bids are not a firm, permanent price, the bidders assure the school district of a source of supply. The bid summary is as follows:

Regular gasoline--Union Oil Co.--priced as quoted  
ea./district

PS 300 heavy fuel oil--Chamber Fuel Oil Co--  
\$.3195/gallon  
\$13.42/barrel

Diesel II--Automatic Heat Co.--heating fuel  
\$.4012/gallon

Diesel bus fuel--no bids received--quotes available

MOTION

Director Peniston moved to approve the recommended bids.

Director Williams seconded and the motion carried  
unanimously.

8. Vehicle Bid

8. The Superintendent reported that, since the state has not yet completed negotiations for its 1978 vehicle contract, purchases cannot be made until late October or November with December delivery. Therefore, a bid was advertised for the two budgeted motor pool replacement vehicles. He recommended board approval of a bid for one unit from Barker Motors for a 1977 Plymouth Volare' 4-door, six cylinder at \$4,105.70 to replace the vehicle wrecked last spring. This unit meets all specifications. He further recommended that the bid for the other vehicle not be approved and that it be purchased later through the state contract.

MOTION

Director Peniston moved to accept the recommendation and approve the bid of one unit at \$4,105.70.

Director Armstrong seconded and the motion carried with Directors Huff, Billings, Williams, Peniston, and Armstrong voting "yes" and Director Wooten voting "no."

9. Zone 1 Board  
Position Appoint-  
ment

9. Prior to taking a selection poll for Zone 1 director, the three applicants were commended for their willingness to serve and for their fine qualifications. Geographic

9. Zone 1 Board  
Position Appointment

9. (continued)

location of the applicants was noted as well as the fact that all Zone 1 directors since 1961 have been from Fern Ridge District 28J. Each director rated his/her #1 choice three points; #2 choice with two points; and #3 choice with one point.

Chairman Huff read the votes of each director and these were tallied by the board secretary as follows:

Beverly Ficek--16 total points; 1st choice of Directors Huff, Billings, Armstrong, and Peniston

Gene Pierson--12 total points; 1st choice of Directors Williams and Wooten

Larry Nelson--8 total points

Beverly Ficek was appointed director for Zone 1.

Chairman Huff recessed the general meeting for ten minutes.

Chairman Huff reconvened the general meeting at 9:15 p.m.

RECESS

RECONVENE

10. Zone 1 Board  
Director

10. Chairman Huff administered the oath of office to newly appointed Director Ficek. Director Ficek was then seated.

11. Lane County  
Economic Improvement Commission  
Presentation

11. Chairman Huff introduced Stan Biles and Mary Wahl, administrative assistants to Commissioner Wood. The two presented additional information (item 4-B-1) regarding Commissioner Woods' Lane County Economic Improvement Commission proposal.

Prior to their presentation, Director Wooten noted L-COG's concerns and subsequent tabling of action until September 22 because (1) the proposal was not considered sufficiently specific and (2) there is question whether the Economic Development Act Commission in Washington will approve a single-county unit as proposed.

Mr. Biles and Ms. Wahl stated the Commission would have 33% private business representation and at least 51% elected officials devoted to improving the economy of Lane County.

IED Board concerns centered on high administrative costs and the creation of another layer of governance.

Director Peniston stated the meeting time was over and moved to extend the meeting until 10:30 p.m.

Director Billings seconded and the motion carried unanimously.

MOTION  
(Meeting Time  
Extended)

11. Lane County  
Economic Improve-  
ment Commission  
Presentation  
MOTION

11. (continued)

Director Wooten moved that the IED Board go on record supporting the concept of organized attention to economic improvement for Lane County and reserving judgment for this specific plan until bylaws are presented to L-COG and brought back to member agencies.

Director Armstrong seconded and the motion carried with Directors Huff, Armstrong, Wooten, Williams, and Ficek voting "yes" and Directors Billings and Peniston voting "no."

12. OTIS/Boeing  
Computer  
Services Contract  
Approval  
MOTION

12. The Superintendent stated that the OTIS Advisory Committee has approved the proposed contract between OTIS and Boeing Computer Services and is asking the IED Board to endorse its action.

Director Peniston moved the following resolution:

BE IT RESOLVED that the Board of Directors of Lane IED approve the contract with Boeing Computer Services, Inc., for \$10,000 to provide a data processing systems performance analysis as documented.

Director Armstrong seconded and the motion carried unanimously.

13. Renewal of Career  
Education Dis-  
advantaged/Handi-  
capped Project  
MOTION

13. The Superintendent recommended approval of the revised proposal for renewal of the career education disadvantaged/handicapped proposal.

Director Armstrong moved the following resolution:

BE IT RESOLVED that the Board of Directors of Lane IED approve submitting the proposal as submitted for the disadvantaged/handicapped project for the October 1, 1977 - June 30, 1978, period for \$19,570.

Director Billings seconded and the motion carried unanimously.

14. Election of  
Teaching  
Personnel  
MOTION

14. The Superintendent stated that the screening committee of district coordinators, building principals, and Marv Wilkerson had carefully screened applicants for the TMR teaching and speech therapist positions, and that he recommended election of those presented by memorandum.

Director Billings moved the following resolution:

BE IT RESOLVED that the Board of Directors of Lane IED elect the following teachers as recommended for the 1977-78 TMR programs:

Wendy Goldstein (Thurston High School) Salary \$11,141

14. Election of  
Teaching Personnel  
MOTION

14. (continued)

Cami Mitchell (Centennial Elementary) Salary \$11,601

Susan Sandall (U of O Preschool) Salary \$11,141

Sandra Taylor (U of O Preschool) Salary \$13,083

Sarah Rehwalt (speech Therapist - McKenzie school)--  
\$10,221 annual, prorated at present to 2/5ths  
F.T.E.

Director Williams seconded and the motion carried  
unanimously.

15. OSBA Collective  
Bargaining  
Workshop

15. Director Billings indicated he would not be free to  
attend the OSBA Collective Bargaining Workshop  
September 23 and 24.

Directors Williams, Peniston, and Armstrong indicated an  
interest in attending.

16. Truancy  
Litigation

16. Willson Maynard reported that a judgment and conviction  
against a parent in Lane County was obtained on a  
September 2 truancy court trial. More information will  
be available at the next board meeting. This is a first  
conviction and there is now legal support for the law  
placing school attendance responsibility on the parent.  
Another case pending will probably be dropped because  
the student moved into another county.

17. Future Agenda  
Items

17. Future agenda items include:

- a. Phase A report, IED program evaluation--September 27
- b. Report of September 20 TMR Advisory Committee  
meeting.

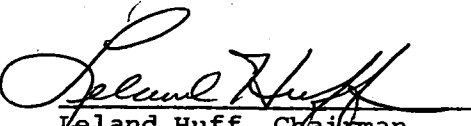
18. Next Meeting

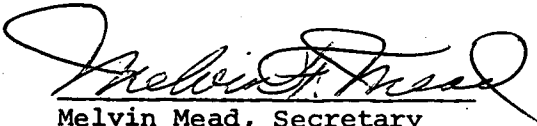
18. The next regular meeting of the IED Board will be held  
Tuesday, September 27, at 7:30 p.m. in the IED Board  
Room, 1200 Highway 99 North, Eugene.

19. Meeting Adjourned  
MOTION

19. Director Billings moved that the meeting be adjourned.

Director Armstrong seconded and the motion carried  
unanimously.

  
Leland Huff, Chairman

  
Melvin Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
Eugene, Oregon 97402

Office of the Superintendent  
August 24, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, August 16, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 7:30 p.m. with the following members present: Chairman Leland Huff, Jack Billings, Hugh Peniston, Jeanne Armstrong, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Jim Maxwell, Bob Dusenberry, Bill Suggs, Ron Munkres, Wanda Vinson, Camille Hukari-Morgan, David Butler (8:00 p.m.), Ernie Ediger (8:45 p.m.), and Evelyn Smith of the IED office; Larry Nelson, board applicant; and Jim Boyd of the Eugene Register-Guard. Arriving at 8:45 p.m. were Jack Gossard, negotiator; and Joyce Benjamin.

2. Minutes Approved  
MOTION

2. Director Peniston moved that the July 26 Board minutes be approved as distributed.

Director Armstrong seconded and the motion carried unanimously.

3. Correspondence

3. The Superintendent presented correspondence from:

- a. Robert E. Wood, Lane County Commissioner, regarding the establishment of an Economic Improvement Commission in Lane County (see item 7); and
- b. Mrs. Inez Hostick (to Lee Brown, Bethel Board of Directors Chairman) requested study regarding consolidation of Bethel and Eugene school districts.

4. Authorization for  
Payroll Direct  
Deposit with Oregon  
Bank

4. Superintendent Mead indicated that the accounting department has requested addition of the Oregon Bank to those authorized for direct payroll deposit; a growing number of staff members would be benefitted.

MOTION

Director Peniston moved: BE IT RESOLVED that the Board of Directors of Lane IED authorizes direct payroll deposits to employees' accounts at U.S. National Bank, First National Bank of Oregon, Citizens Bank of Oregon, and the Oregon Bank.

Director Billings seconded and the motion carried unanimously.

5. Authorization to Add  
TMR Class

MOTION

6. Lane County Economic  
Improvement Commission  
(Action Tabled)  
MOTION

7. Leave of Absence  
Authorization (Leona  
Cunningham)  
MOTION

8. Grant Proposal: Career  
Education Disadvantaged/  
Handicapped Project,  
'77-'78

5. The Superintendent recommended approval of an additional TMR class to be housed at Thurston High School, Springfield, to accommodate an increasing enrollment (30) of secondary age students. He stated that possibility of this need was noted during the budget development process and is now a reality. Most of the necessary funds for the addition are available within the general fund; a small amount of contingency funds may be necessary. (The unused fund is available because state funding for one position was continued even though the IED had been alerted that funding would probably discontinue.) He recommended that a maximum of \$5,000 contingency funds be authorized if needed at a later date.

Director Armstrong moved: BE IT RESOLVED that the Board of Directors of Lane IED authorize the establishment of a classroom for TMR students at Thurston High School, and the selection of a teacher and aide.

BE IT FURTHER RESOLVED that the expenditure of contingency funds not to exceed \$5,000 be authorized if this proves necessary.

Director Peniston seconded and the motion carried unanimously.

6. Following discussion of the possible ramifications of supporting formation of the proposed Lane County Economic Improvement Commission, Director Billings moved to table the requested resolution of support.

Director Peniston seconded and the motion carried unanimously.

7. Director Billings moved: BE IT RESOLVED that the Board of Directors of Lane IED grants the leave of absence requested by Leona Cunningham, OTIS staff member.

Director Armstrong seconded and the motion carried unanimously.

(It was noted that Mrs. Cunningham may retain her present salary and office manager position upon return, but with some change in responsibilities due to reorganization of the front office.)

8. A draft of the proposal to continue the Disadvantaged/Handicapped Project (ending September 30, 1977), from October 1, 1977, to September 30, 1978, was presented. The project would continue to be coordinated by Camille Hukari-Morgan and directed by Ron Munkres. Letters expressing support of the project were received from a number of school districts and

8. Grant Proposal: Career Education Disadvantaged/Handicapped Project, '77-'78

8. (continued)

community agencies; copies of these were provided to Board members.

Additional supportive information was also provided showing some of the achievements of the project.

Camille Hukari-Morgan, Ron Munkres, and Gene Farthing responded to Board inquiries regarding the program.

The Superintendent stated he believed the project merits continued support, particularly in relation to Public Law 94-142.

The proposal will be presented to the Board for action on September 13.

9. National Association of County, Intermediate, and Educational Service Agencies: Membership Consideration

9. The Superintendent briefed the Board on the formation and purpose of the National Association of County, Intermediate, and Educational Service Agencies. He stated he had attended the Las Vegas organizational meeting of the Association and believed the bylaws and goals adopted to be beneficial and worthy of endorsement. An affiliate of American Association of School Administrators (AASA), the Association is designed to further the objectives and interests on a national scope of agencies similar to the IED, through mutual assistance; information, planning, program development; personnel development programs; and through legislative efforts. Dues are based on enrollment and for Lane IED would be \$600 for the 1977-78 year. However, if income exceeds budget requirements, a rebate procedure is provided in the bylaws.

Executive Director of the Association is Dr. Walt Turner, former Blachly superintendent.

Board members expressed support for joining the Association but suggested that the determination should, in part, hinge on what Lane IED could contribute through participation, and that an eye should be kept on the cost-benefit relationship to determine whether or not membership should be continued.

10. IED Program Reports Schedule

10. The Superintendent presented the administration's recommendation for IED program reports to the Board for 1977-78 (suggested guidelines filed with official minutes). In each instance, the report is scheduled for the second meeting of the month with no report scheduled for December, January, July, or August. The schedule does not preclude the need for additional reports as other areas of concern arise.

10. IED Program Reports  
Schedule

10. (continued)

The proposed schedule of reports is:

September 27--Attendance and truancy  
October 25--Instructional Media Evaluation and  
Building-Level Buying Guide  
November 22--The Green Box (environmental  
education)  
February 28--Cooperative Purchasing  
March 28--Portable Planetarium Program  
April 25--Creating a Teaching Tool (production  
services)  
May 23--The Scan-Tron Program (measurement and  
research)  
June 27--The Electronics Maintenance Program

Board members expressed support for the proposal  
and acceptance of the schedule.

11. Zone I Board Position  
(Status)

11. The Superintendent introduced and welcomed Larry  
Nelson, applicant for the Zone I Board position. In  
reviewing the Board's expressed desire that multiple  
applicants be considered, the Superintendent stated  
that following Beverly Ficek's withdrawal, he had  
again contacted Zone I district superintendents.  
There are two probable (but as yet unconfirmed)  
additional candidates from Crow-Applegate and  
Mapleton to be considered along with Mr. Nelson.

12. Roof Repair

12. The Superintendent reported that earlier concerns  
regarding roof repair were ungrounded. "Bubbles"  
appearing on the roof are a normal phenomenon with  
urethane roofing, and will need to be checked each  
year. No major repair is anticipated for eight to  
ten years, however.

13. Report: New  
Legislation

13. The Superintendent briefed the Board on two bills  
approved during the recent legislative session:

- a. Effective July 1, 1978, intermediate education  
districts have been renamed and become "education  
service districts."
- b. Sections of the Basic School Support Fund bill,  
HB 3209 have the net effect of taking IEDs  
out of the equalization business while still  
protecting the IED tax base for a period of  
three years. By restricting use of funds  
becoming available through a 6% growth on  
funds formerly used for equalization to the  
funding of programs for handicapped children,  
a 6% growth limitation was placed on taxes to be  
levied for the operating budget for other purposes.



13. Meeting Recessed

14. Cooperative Museum  
Commission Report

Planetarium Museum  
Project

Portable Planetarium  
Program

15. Future Agenda Items--  
Program Evaluation  
Report

16. Next Meeting

17. Executive Session

13. (continued)

Chairman Huff declared a 10-minute recess.

The regular meeting was reconvened at 8:50 p.m. by  
Chairman Huff.

14. Joyce Benjamin, Cooperative Museum Commission member,  
and Bill Suggs, Planetarium Director, reported on  
the present status of the planetarium building  
project and the portable planetarium program.

Mrs. Benjamin stated that following the approval of  
the Economic Development Act grant, the Science  
Museum Commission has worked toward obtaining the  
remainder of the needed funds, getting plans drawn,  
and at this point is almost ready to go to bid.

The program is about six weeks behind at the present  
time but it is anticipated that the groundbreaking  
will take place in calendar year 1977.

Joyce Benjamin was commended for her untiring efforts  
on the Cooperative Museum Commission in bringing the  
planetarium and museum to reality.

Bill Suggs reported that in excess of 18,000 students  
from 14 districts viewed the portable planetarium  
during the 1976-77 school year.

To date, 13 districts have scheduled planetarium  
presentations during the coming school year. Also,  
a 38-member speakers' bureau from the University of  
Oregon will be available at the junior and senior  
high level.

Future plans include drafting a proposal for a  
National Science Foundation grant application for a  
project limited to commuting students on Saturday or  
Saturday/Sunday during the 1978-79 academic year. An  
agreement with the University of Oregon for use of  
its Pine Mountain observatory for research with the  
program is under study.

15. The report of Phase A, IED program evaluation, will  
be presented at the September 27 IED Board meeting.

16. The next regular meeting of the IED Board will be  
held Tuesday, September 13, at 7:30 p.m. in the  
IED Board Room, 1200 Highway 99 North, Eugene.

17. Chairman Huff recessed the general meeting and called  
an executive session to order under provisions of  
ORS 1975, Chapter 664, and ORS 192.660(2)(a), to  
discuss negotiations.

18. Meeting Reconvened--  
Extended

MOTION

19. Paid Leave  
Authorization  
MOTION

20. Meeting Adjourned  
MOTION

18. The meeting reconvened in regular session and the following action was taken:

Director Armstrong moved that the meeting be extended beyond the 10:00 p.m. deadline, but not later than 10:45.

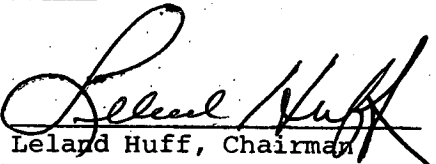
Director Billings seconded and the motion carried unanimously.

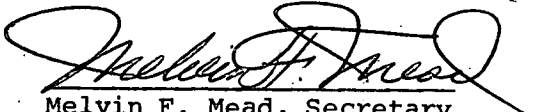
19. Director Peniston moved that Robert Dusenberry be granted 15 days additional paid leave in lieu of any cost-of-living salary increase which may be granted administrative personnel.

The motion was seconded by Director Armstrong and carried unanimously.

20. It was moved by Director Billings that the meeting be adjourned. The motion was seconded by Director Peniston. Carried unanimously.

Meeting adjourned.

  
Leland Huff, Chairman

  
Melvin F. Mead, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
1200 Highway 99 North  
Eugene, Oregon 97402

Office of the Superintendent  
August 10, 1977

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, July 26, 1977

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was called to order at 8:30 p.m. with the following members present: Chairman Leland Huff, Jack Billings, Hugh Peniston, Jeanne Armstrong, Cynthia Wooten, Nile Williams, and Superintendent Melvin Mead. Also present were Willson Maynard, Gene Farthing, Bob Dusenberry, Evelyn Smith, David Butler, and Ron Munkres of the IED office; Cory Stout, teacher; Jack Gossard, negotiator (9:45); John Southworth, U of O student; and Jim Boyd of the Eugene Register-Guard.

2. Minutes Approved  
MOTION

2. Director Wooten moved that the June 21 Board minutes be approved as distributed.

Director Peniston seconded and the motion  
carried unanimously.

3. Statements  
Agenda Additions

3. Agenda additions were noted as follows:

6-B TMR reorganization

10-A .....to discuss negotiations, 192.660 (1)  
(a) to consider employment of staff members,  
and 192.660(2)(d) to consult with counsel  
regarding litigation.

4. Communications

4. The Superintendent presented correspondence from:

- a. Superintendent Mead to Andy Zedwich, Chairman of the Lincoln County Board of Commissioners, reporting conditional concurrence of Lane IED Board with projected Lincoln County School District reorganization;
- b. Superintendent Mead to Monty Multanen, Director of Career and Vocational Education, State Department of Education, regarding IED Board concerns on funding procedures;
- c. Darrel Ward, Director of Career and Program Planning, SDE, in response to above communication;

4. Communications

4. (continued)

- d. John Taylor, Principal, Noti Elementary, expressing appreciation for Kim Kimerling's presentations and assistance;
- e. Robert Dusenberry (to C.R. Thomson, Fern Ridge District Superintendent) regarding a meeting to provide mutual understandings and agreement on procedures as Fern Ridge goes to the new fiscal system in the Payroll and Accounts Payable areas;
- f. C.R. Thomson's response to above communication;
- g. Lloyd Blakely, President of Grafica, expressing appreciation for IED support of the Production Pool and for the assistance of Ernie Ediger and Alan Livingston in organizing the workshop; and
- h. Memorandum from Marvin Wilkerson, reporting activities through June, 1977, of the Eugene Hearing and Speech Center Resolution.

5. Business Affairs

5. The Superintendent presented the May 31, 1977, financial statements and invoice registers. He noted that the financial status is sound and he anticipates the projected cash carry-over will be on target.

Invoice registers for May are:

IED	\$117,133.12
-----	--------------

OTIS	45,015.49.
------	------------

6. Zone I Board Position

6. The Superintendent presented IED Board vacancy information forms from Mrs. Beverly Ficek and Larry A. Nelson for the Zone I Board position vacated by Director Williams.

MOTION

Director Billings moved to hold a special meeting, August 2, for the purpose of interviewing candidates for Zone I.

Director Armstrong seconded and the motion carried unanimously.

MOTION

Director Billings moved to empower the Board to act to select one of the applicants at that meeting.

6. Zone I Board Position

6. (continued)

Director Armstrong seconded and the motion carried unanimously.

7. Articulation Project  
Proposal Denied

7. The Superintendent presented a request from Junction City School District #69 Board chairman George Pyle and District #69 Career Education Advisory Committee Chairman Don Blanton asking the IED Board to reconsider and submit the application for the Career Ed Articulation grant application. The project, presented to the Board on June 21, would utilize monies returned to the State Department of Education at the completion of the original articulation project.

It was noted that approximately \$2,500 has been expended to date for consultant services, based on the assumption that the project was a continuation and would be approved by both parties.

Board comments and/or concerns included:

- a. While the articulation concept is sound, the proposal lacked sufficient lead time for the Board to study and understand program goals prior to having to take action. (A concise summary would have helped.)
- b. The Board is supportive of cooperative programs if they are assured they are compatible with the educational goals and philosophy of the IED.
- c. There is a need to assess the direction of the career ed program and determine the value of the program presented.
- d. The extent of state and federal control on education through grants should be studied--a program should be sponsored on its merits and not simply because grant money is available.
- e. There should be no funds expended prior to Board approval of a project.

Ron Munkres responded by explaining the assumptions and factors which led to the premature commitment to consultants. He also described the dichotomy which at times arises from his role as a regional coordinator somewhat responsible to the State Department of Education.

7. Articulation Project  
Proposal Denied

7. (continued)

Gene Farthing presented three options for Board consideration:

- a. Reopen and consider approving the total project,
- b. Approve "front end" of project to provide funds for expenses incurred; and
- c. Ask Lane Community College to take over the project.

Director Farthing concluded that his recommendation to the Superintendent was to ask the State Department of Education to provide the \$2,500 expended to date, that the IED remove itself from the articulation program and get back into articulation program only at such time that districts request it through the coordinators group.

MOTION

Director Wooten moved that the articulation project application be approved only for those expenses already incurred (in the amount of \$2,500) and that the IED remove itself from further articulation activity at this time.

Director Billings seconded and the motion carried unanimously.

8. Legal Counsel Designated for 1977-78

8. The Superintendent recommended that William F. Frye be designated as the Board's legal counsel for 1977-78.

MOTION

Director Billings moved that William F. Frye, of the legal firm of Frye, Speer, and Smith, be designated as the Board's legal counsel for 1977-78.

Director Armstrong seconded and the motion carried unanimously.

9. Auditors Designated for 1977-78

9. The Superintendent recommended that the firm of Babcock & Solin be designated to conduct the audit of financial records for 1977-78.

MOTION

Director Billings moved that the Board of Directors of Lane IED designate the firm of Babcock & Solin to conduct the audit of financial records for the year 1976-77.

9. Auditors Designated  
for 1977-78

9. (continued)

Director Wooten seconded and the motion carried unanimously.

10. Approval of Teacher  
Incentive Program  
Mini-grant Proposal

10. The Superintendent presented Cory Stout's teacher incentive program proposal and recommended approval.

MOTION

Director Billings moved that the Board of Directors of Lane IED approve submitting the Teacher Incentive Program mini-grant application proposed by Cory Stout, one of the IED TMR teachers.

Director Wooten seconded and the motion carried unanimously.

11. Approval of CETA  
Title II Grant Applica-  
tion: High School  
TMR Program

11. Marvin Wilkerson stated that approval of the CETA Title II grant will provide for a Community-Vocational Trainer for Junior and Senior High students at South Eugene High School.

Director Farthing indicated that some supplemental IED funding is necessary for the total budget of \$14,675. He suggested one option would be to request the TMR Advisory Council to reassess its priorities. The Council at budget time requested funds for supportive personnel in the areas of speech therapy and adaptive physical education. With practicum speech therapy students available at the University, is it possible this need could be met with less expenditure than planned.

MOTION

Director Billings moved that the Board of Directors of Lane IED approve submitting the CETA Title II grant application for the high school TMR program as presented but without prejudicing the earlier Council priorities.

Director Williams seconded and the motion carried unanimously.

12. Authorization to Use  
Contingency Funds For  
Purchase of Replacement  
Motor Pool Vehicle

12. The Superintendent requested authorization to use contingency funds for purchase of a motor pool vehicle to replace one demolished last spring. While the value of the wrecked vehicle was paid by insurance, contingency funds are necessary to cover the cost of the replacement vehicle.

Director Wooten stated she could not support use of contingency funds for purchase of a new car when the Board had determined at its last meeting that a \$3,000 request for a summer program for TMR

12. Authorization to Use Contingency Funds For Purchase of Replacement Motor Pool Vehicle

MOTION

12. (continued)

children at Pearl Buck Center could not be granted because it did not comply with contingency funding requirements.

Director Billings moved that the Board of Directors authorize the use of contingency funds for the purchase of a replacement motor pool vehicle.

Director Williams seconded. Directors Armstrong, Billings, Huff, Peniston, and Williams voted "yes." Director Wooten voted "no." The motion carried.

13. Agenda Items Postponed  
MOTION

13. Following the Superintendent's recommendation, Director Billings moved to postpone discussion on the following agenda items:

6.A. Membership: National Organization of County, Intermediate, and Educational Services Agencies,

7.A. Preliminary information: impact of key legislative action, and

7.B. Roof repair.

Director Peniston seconded and the motion carried unanimously.

14. TMR Reorganization

14. Gene Farthing reported on planning and steps toward reorganization of the Special Education Department. One supervisor's position (EMR-TMR program supervisor) by mutual agreement has been eliminated and supervisory responsibility for the entire special education program is being assigned to Dr. Marvin Wilkerson. The proposed reorganization would provide two specialists to work with the TMR programs, one assigned to urban classrooms and the other to rural sites and programs.

Director Armstrong suggested that Gene Farthing and/or Marvin Wilkerson contact Advisory Council Chairman Sue Lewis and ask to be on the next Advisory Council agenda to apprise them of the reorganization.

15. Future Agenda Items Evaluation Project Report

Report Schedule of IED Programs

15. The first phase of the Lane IED program Evaluation Project will be reported on at the September 13 Board meeting.

A proposed 1977-78 schedule for brief reports to the Board on the various IED programs will be presented at the August 16 meeting.



16. Meeting Extended  
Beyond 10 p.m.  
MOTION

16. Director Peniston moved to extend the regular meeting beyond 10:00 p.m.

Director Williams seconded and the motion carried unanimously.

17. Next Meeting

17. The next regular meeting of the Board will be held August 16 at 7:30 p.m. at the Lane IED.

A special meeting to interview candidates for the Zone I Board position will be held Tuesday, August 2, at 7:30 p.m. at the Lane IED.

18. Recess and Executive Session

18. Chairman Huff recessed the regular session and called an executive session to order under provisions of ORS 1975, Chapter 664, and ORS 1975, Chapter 192.660 (2)(a) to discuss negotiations; 192.660(1)(a) to consider employment of staff members, and 192.660(2)(d) to consult with counsel regarding litigation. (Attorney William Fry arrived at 10:00 p.m. to counsel with the Board)..

The meeting reconvened in regular session and the following action was taken:

19. TMR Urban Specialist  
(Ellen Adler)  
MOTION

19. Director Billings moved that the Lane IED Board elect Ellen Adler to serve as TMR Specialist, beginning August 1, 1977, at an 11-month contractual salary of \$15,696.

Director Peniston seconded and the motion carried unanimously.

20. IMC Director  
(James Maxwell)  
MOTION

20. Director Billings moved that the Lane IED Board appoint James Maxwell to serve as IMC Director, beginning August 1, 1977, on a 12-month contract of \$23,000, subject to adjustment to reflect 1977-78 administrative salary adjustments and reduced length of contract. (Mr. Maxwell has requested leave during the winter to complete his dissertation.)

Director Williams seconded. Directors Huff, Armstrong, Williams, Billings, and Peniston voted "yes." Director Wooten abstained. The motion carried.

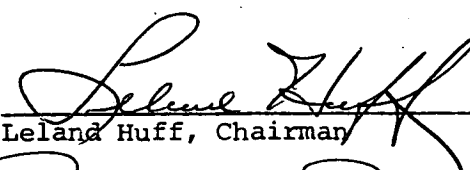
21. Meeting Adjourned  
MOTION


21. Director Billings moved to adjourn.

21. Meeting Adjourned

21. (continued)

Director Armstrong seconded and the motion carried  
unanimously.

  
Leland Huff, Chairman

  
Melvin Mead, Secretary