

IED BOARD MINUTES  
1967-1973

BUDGET COMMITTEE

Directors	Zone	Expires	Appointed Members	Zone	Term Expires
Noble Wheeler Nile Williams	1	1974 1978	Gordon Smith	1	1974
Joyce Benjamin Leland Huff	2	1974 1978	Bess Knox	2	1974
Jeanne Armstrong Jeanne Armstrong	3	1973 1977	Ruth Swinehart Ruth Swinehart	3	1973 1976
William W. Berg Hugh Peniston	4	1973 1977	John Boss Al Lindley	4	1973 1976
Cynthia Wooten	5	1976	Sam Frear	5	1975
Howard Bird	At-large	1976	Hubert Dersham Manena Schwering	At-large	1973 1975
Alden Briggs Joyce Benjamin	At-large	1974 1978	Ruth Swinehart Mary Ellen Ehinger	At-large	1973 1975

BOARD MEMBERS

	<u>Appointed or Elected</u>	<u>Term Expires</u>
<u>Zone 1</u> --- Noble Wheeler Nile Williams	Elected - 1971 Elected - 1974	6-30-74 6-30-78
<u>Zone 2</u> --- Joyce Benjamin Leland Huff Leland Huff	Elected - 1971 Resigned Sept 11, 1973 Appointed Oct 9, 1973 Elected - 1974	6-30-74 6-30-74 6-30-78
<u>Zone 3</u> --- Jeanne Armstrong Jeanne Armstrong	Elected - 1970 Elected - 1973	6-30-73 6-30-77
<u>Zone 4</u> --- William W. Berg Hugh Peniston	Elected - 1970 Elected - 1973	6-30-73 6-30-77
<u>Zone 5</u> --- Cynthia Wooten	Elected - 1972	6-30-76 (4-yr)
<u>At Large</u> --- Howard Bird	Elected - 1972	6-30-76 (4-yr)
<u>At Large</u> --- Alden Briggs Joyce Benjamin Joyce Benjamin	Elected - 1971 Resigned July 17, 1973 Appointed Sept. 11, 1973 Elected - 1974	6-30-74 6-30-74 6-30-78

LANE COUNTY INTERMEDIATE EDUCATION DISTRICT - Zones

ZONE I

#28J- Fern Ridge (3J, Douglas)  
#32 - Mapleton  
#66 - Applegate  
#90 - Blachly  
#97J- Florence (5J, Douglas)

ZONE II

#52 - Bethel  
#69 - Junction City

ZONE III

#19 - Springfield  
#68 - McKenzie  
#79 - Marcola

ZONE IV

#1 - Pleasant Hill  
#40 - Creswell  
#45J- South Lane (1J, Douglas)  
#71 - Lowell  
#76 - Oakridge  
~~#117 - Westfir~~

ZONE V

#4 - Eugene (40) - Linn

BOARD MEMBERS

	<u>Appointed or Elected</u>	<u>Term Expires</u>
<u>Zone 1</u> --- A.S. Davidson	Elected - 1953	6-30-56
Maurice E. Whittaker	Elected - 1956	6-30-59
Maurice E. Whittaker	Elected - 1959 - Resigned - 1961	6-30-62
Ray Swanson	Appointed - 1961	6-30-62
Ray Swanson	Elected - 1962	6-30-65
Noble Wheeler	Elected - 1965	6-30-68
Noble Wheeler	Elected - 1968	6-30-71
Noble Wheeler	Elected - 1971	6-30-74
<u>Zone 2</u> --- Charles Swango	Elected - 1953	6-30-56
Lowell Swartz	Elected - 1956	6-30-59
Ray Holcomb	Elected - 1959	6-30-62
Marvin Hendrickson	Elected - 1962	6-30-65
Alden Briggs	Elected - 1965	6-30-68
Joyce Benjamin	Elected - 1968	6-30-71
Joyce Benjamin	Elected - 1971	6-30-74
<u>Zone 3</u> --- William Wilt	Elected - 1955 - Resigned - 1-15-56	6-30-58
Carl Baker	Appointed - 2-10-56	
Levon Pitts	Elected - 1956	
Waldo Taylor	Appointed - 9-30-57	6-30-58
Waldo Taylor	Elected - 5-5-58	6-30-61
Vera Hansen	Elected - 1961	6-30-64
Vera Hansen	Elected - 1964	6-30-67
Vera Hansen	Elected - 1967	6-30-70
Jeanne Armstrong	Elected - 1970	6-30-73
<u>Zone 4</u> --- R.C. Oster	Elected - 1955	6-30-58
Milton Turay	Elected - 1958	6-30-61
Milton Turay	Elected - 1961	6-30-64
Milton Turay	Elected - 1964	6-30-67
William C. Land	Elected - 1967 - Resigned - 7-23-68	6-30-70
William W. Berg	Appointed - 8-27-68	Elected-5-5-69
William W. Berg	Elected - 1970	6-30-73
<u>Zone 5</u> --- Odyne Mathews	Elected - 1954	6-30-57
	Elected - 1957	6-30-60
Laura K. Johnson	Elected - 1960	6-30-63
Laura K. Johnson	Elected - 1963	6-30-66
Laura K. Johnson	Elected - 1966	6-30-69
Laura K. Johnson	Elected - 1969	6-30-72
<u>At Large</u> - Virgil Cameron	Elected - 10-9-57	6-30-60
Joe B. Richards	Elected - 1960	6-30-63
Paul Elliott	Elected - 1963 Resigned 8-10-65	6-30-66
Dave Burwell	Appointed - Sept. 14, 1965	6-30-66
Dave Burwell	Elected - 1966	6-30-69
Dave Burwell	Elected - 1969 Resigned 11-10-70	6-30-72
Hugh Peniston	Appointed - 12-28-70	6-30-72
<u>At Large</u> - Lucille Danielson	Elected - 10-9-57 - Resigned 11-13-57	6-30-59
Wilferd Cook	Appointed - 1-13-58	6-30-59
Wilferd Cook	Elected - 1958	6-30-59
Dorothy Leeper	Elected - 1959 - 1962	6-30-62 - 6-30-65
Joyce Benjamin	Elected - 1963	6-30-65
Joyce Benjamin	Elected - 1965	6-30-68
Alden Briggs	Elected - 1968	6-30-71
Alden Briggs	Elected - 1971	6-30-74

BUDGET COMMITTEE

Directors	Zone	Expires	Appointed Members	Term <del>Zone</del> Expires
Noble Wheeler Nile Williams	1	1974 1978	Sam Frear, 4734 Brookwood, Eugene	5 1972
Joyce Benjamin Lee Huff	2	1974 1978	Ben Inman, Rt. 1, Box 143, Junction City	2 1971-
Jeanne Armstrong	3	1973	Ray Campbell, Star Rt., Lowell	4 1972
William W. Berg	4	1973	Windsor Graville, 318 Maple St., Junction City <i>appt. 10-22-68</i>	2 1971
Laura Johnson	5	1972	Clyde Hammans, 3951 Royal, Eugene	2 1972
Alden Briggs	At Large	<del>1972</del> 1974	Hubert Dersham, 32426 E. Camas Swale Rd., Creswell <i>appt 11-70</i>	1973
Hugh Peniston	<i>appt. 12-8-70</i> At Large	1972	John Winslow, 9645 McKenzie Hwy, Springfield, <i>appt 11-70 (resigned)</i>	1973

BUDGET COMMITTEE

Directors	Zone	Expires	Appointed Members	Term Expires
Noble Wheeler	1	<del>1968</del> 1971	Robert Metz P.O. Box 177, Florence <i>apptd 12/15/68</i> <del>Don Davidson, Mapleton 97453 97439</del>	<del>1968</del> 1971 ✓
Joyce Benjamin <del>Alden Briggs</del>	2	<del>1968</del> 1971	<del>Jack Danby, 195 E. Broadway, Eugene 97401</del> Windsor Graville Junction City <i>apptd - 10/22/68</i>	<del>1968</del> 1971 ✓
Vera Hansen	3	1970	Ruth Swinehart, 466 Riverview Blvd. Springfield 97477	1970
William W. Berg <del>William C. Land</del>	4	1970	Dan Graham, Rt. 8, Box 542, Pleasant Hill 97401	1970
Laura Johnson	5	<del>1969</del> 1972	Dr. Robert Harland, 410 E. 14, Eugene 97401 <i>apptd 11-8-66</i>	1969
<del>Alden Briggs</del> <del>Joyce Benjamin</del>	At Large	<del>1968</del> 1971	Ernest Crain, Eugene, Rt. 3, Box 391 97401 <i>apptd 10-15-68</i>	<del>1968</del> 1971 ✓
Dave Burwell	At Large	<del>1969</del> 1972	Betty Browne, Oakridge 97463 <i>apptd 11-8-66</i>	1969

## LANE COUNTY BOARD OF EDUCATION, IED and APPOINTED BUDGET COMMITTEE MEMBERS:

Home.

935-2840 Mr. Noble Wheeler - Noti, Oregon 97461

998-2921 Mrs. Joyce Benjamin - Cheshire, Oregon 97419

896-3221 Mr. Dave Burwell - Leaburg, Oregon 97401

688-0666 Mr. Alden Briggs - P. O. Box 2056, Eugene, Oregon 97401

747-3558 Mrs. Vera Hansen - 626 N. 28th, Springfield, Oregon 97477

345-9924 Mrs. Laura Johnson - 1810 Fairmount Blvd., Eugene, Oregon 97403  
 Mr. William W. Berg - Rt. 8, Box 443, Pleasant Hill, Oregon 97401  
~~Mr. William G. Land - Rt. 2, Box 170, Creswell, Oregon 97426~~

(200) Mr. ~~Ben Davidson~~ <sup>Robert Merz</sup> ~~Mapleton~~, Oregon <sup>P.O. Box 177 Florence 97439</sup> ~~97453~~

(12) Mr. ~~Jack Danby~~ <sup>Windsor Graville</sup> ~~195 East Broadway, Eugene,~~ Oregon <sup>JUNCTION CITY</sup> ~~97401~~

Dr. Robert Harland - 410 E. 14th Avenue, Eugene, Oregon 97401

(44) Mr. Ernest Crain - Rt. 3, Box 391, Eugene, Oregon 97401

(90) Mrs. Betty Browne - Oakridge, Oregon 97463

(24) Mr. Dan Graham - Rt. 8, Box 542, Pleasant Hill, Oregon 97401

Mrs. Ruth Swinehart - 466 Riverview Blvd., Springfield, Oregon 97477

Bus Ph.  
935-2231

746-2411

343-3321

344-4226



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 26, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, June 26, at 7:30 p.m., in the Board Room, 748 Pearl, Eugene, with the following members present: Chairman Jeanne Armstrong, Joyce Benjamin, Hugh Peniston, Howard Bird, and Superintendent William Jones. Also present were Evelyn McKenzie, Wanda Vinson, Bill Manley, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS; Linda Carey and Albert Strobel, University of Oregon journalism students; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Bird moved that the minutes of June 12 be approved.

Director Benjamin seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:

- (a) Helen Hanna, Sheldon High School, thanking the Lane IED for participation in their work experience program;
- (b) Clarence Mellbye, State Department of Education, thanking the Lane IED for cooperating and providing staff for local school district standardization programs;
- (c) Robert Schwarz, Director, Center on Human Development, University of Oregon, regarding EMR and TMR programs for 1972-73 and 1973-74; and
- (d) Donald Lutes and John Amundson, architects, presenting additional information for Board consideration.

4. Financial  
Reports

4. The Superintendent presented the financial statements for May, 1973, and stated that with just one more report (June), the financial status is excellent.

Accounts payable for May, 1973, were presented as follows:

IED	\$ 162,191.87
OTIS	28,057.38
NYC	7,939.71

The Superintendent reported that the OTIS financial picture is by far the best it has been since the first year of federal funding; and he briefly explained to the visiting university students the OTIS cooperative program involving sixty-plus districts.

5. Gasoline Information

5. An explanation of the present difficulty in obtaining gasoline and fuel oil bids was given by the Superintendent. In previous years, there have been four to five bids from vendors who supply fuel for County government and Lane County schools. Because the gasoline was "surplus," the supplier could bid to deliver it for 18¢ a gallon. This year, there were no bids and there is no "surplus"; therefore, the price will be approximately 26¢ a gallon (tank price for the day). Shell Oil Company, the present supplier, is confident that, while schools are seventh on a priority rating, there will be an adequate supply for busses, etc. The Superintendent stated that he is compiling a month-by-month study of gasoline needs by district for the ensuing year.

6. Fuel Oil Bids

6. The Superintendent presented fuel oil bids from Capitol City Transfer and Valley Oil Company. He stated that, while both Salem firms indicated the price will increase or decrease according to the market, Capitol City Transfer has guaranteed the supply throughout the entire year. Therefore, the Superintendent recommended acceptance of the Capitol City Transfer bid of \$170,006 for 1,307,000 gallons PS 300 and \$8,076 for 67,216 gallons PS 400 or a total of \$178,082.00.

MOTION

Director Benjamin moved that the Board accept the Capitol City Transfer bid as presented.

Director Bird seconded and the motion carried.

7. Lamp Bid Extension

7. Prior to consideration of the lamp bid extension, the Superintendent presented a letter from Richard Smurthwaite, attorney with Husband, Johnson & Frye, indicating that the IED is not required to call for bids unless it desires to do so. The information was requested by the Superintendent following an inquiry on the lamp bid.

The Superintendent outlined the lamp bid extension agreement proposed by Platt Electric (based on the 1968 price and backed by Westinghouse Company) and recommended Board approval to extend the present contract.

MOTION

Director Bird moved that the Board approve the extension of the Platt Electric lamp bid.

Director Benjamin seconded and the motion carried.

8. Joint Purchasing Bid Awards

8. Mel Mead outlined joint purchasing effective low bids (category, price, and company) as follows:

8. Joint Purchasing  
Bid Awards

8. (Cont'd.)

LIBRARY SUPPLIES

Bro-Dart, Inc	\$ 938.84
C <sup>2</sup> F, Inc.	382.26
Demco Library Supplies	199.80
Gaylord Brothers, Inc	<u>412.91</u>
	\$ 1,933.81

AUDIOVISUAL SUPPLIES

Business Equipment Center	2159.76
C <sup>2</sup> F, Inc.	41.16
J. K. Gill	734.50
Butterworth, Ralph V.	<u>210.00</u>
	\$ 3,145.42

INSTRUCTIONAL/OFFICE SUPPLIES

Zellerbach Paper Co.	3761.27
J. K. Gill	9209.22
Western School Supply	1979.85
C <sup>2</sup> F, Inc.	7525.89
Blake, Moffitt & Towne	5605.33
American National Supply Co.	753.77
Colonial Flag Co.	536.15
Pioneer Flag Co.	313.30
Dick's Duplicating	560.97
Mishler's	124.00
H & M Business Products	6899.86
I.B.M. Corporation	467.45
Frankel Mfg. Co.	1675.91
Boise-Cascade Co.	1923.20
Abbot & Linde	8806.04
Emerald Valley Craftsman	222.68
Elgin School Supply	<u>60.40</u>
	\$50,425.29

PAPER PRODUCTS

Western School Supply	4283.77
J. K. Gill	633.92
Zellerbach Paper Co.	29255.82
C <sup>2</sup> F, Inc.	1065.30
Packer-Scott, Inc.	<u>2282.88</u>
	\$37,521.69

FILING CABINETS

American Seating Co.	<u>3458.25</u>
	\$ 3,458.25

8. Joint Purchasing  
Bid Awards

8. (Cont'd.)  
AUDIOVISUAL EQUIPMENT

Audio Visual Educational Systems	\$ 1501.26	
Audio Visual Supply Co.	743.10	
Business Equipment Center, Inc.	1488.90	
Butterworth, Ralph V.	3311.44	
Educational Systems	3897.99	
Moore's Audio Visual, Inc.	3645.50	
Northwestern, Inc.	653.20	
Photo & Sound	<u>1108.00</u>	
		\$ 16,349.39

ART SUPPLIES

C <sup>2</sup> F, Inc.	4565.70	
Blake, Moffitt, & Towne	1005.88	
J. K. Gill Co.	2738.67	
Richards Pug Mill, Inc.	1296.00	
Western School Supply	6534.75	
Zellerbach, Inc.	<u>600.55</u>	
		\$ 16,741.55

CUSTODIAL SUPPLIES

Allied Supply Co.	577.07	
Industrial Chemical Supply	2244.25	
Metz Supply, Inc.	2290.02	
Mount Hood Chemical Co.	695.25	
Packer-Scott, Inc.	2225.21	
Zellerbach, Inc.	<u>1269.50</u>	
		\$ 9,301.30

TOTAL \$138,876.53

MOTION

Director Bird moved that the Board accept the effective low bids as presented.

Director Benjamin seconded and the motion carried.

9. Task Force  
Bill Tabled

9. The Superintendent reported on the June 14 House Education Committee work session on the Task Force Bill (HB 2464). The Committee considered about twenty-five bills in a two-hour period. While spending more time on the Task Force Bill than on others, the Committee eventually tabled the bill and referred it to the Interim Committee for future consideration.

10. Car  
Rental -- NYC

10. In response to a Neighborhood Youth Corps request for five rental cars for the summer program, the Superintendent stated that four VWs and one Ford have been rented to NYC and will not be sold until fall.

Director Benjamin commented that it might be advisable to consider retaining the cars for a longer period in light of the gas supply situation.

11. Architect Selection Criteria

11. Under the heading of additional information for architect selection, the Board suggested that the Superintendent send to each Board member an appropriate criteria checklist as a guide in final selection.

12. Fair Booth

12. Bill Manley reported briefly on progress of the Fair Booth Committee and stated that much of the IED contribution is "in-kind"--both staff service and computer time. A tentative floor plan was presented and a rough draft of the booth should be completed by July 6. IED, Lane Community College, and school district personnel will staff the booth.

13. Blue Cross and Long Term Disability Insurance

13. The Superintendent informed the Board that, because of the presidential price freeze, the new Blue Cross rates (previously approved by the Board) would not be effective until September or later.

The long term disability program recommended to the Board by the IED Salary Committee will cost one percent of total payroll--approximately \$5,800 per year. The Superintendent recommended that the long term disability income insurance be provided.

MOTION

Director Bird moved that 1 % of payroll (approximately \$5,800) be allocated for the long term disability income insurance program.

Director Benjamin seconded and the motion carried.

The Salary Committee will review the various programs and specifications and make a recommendation to the Board for final approval.

14. Copy System Equipment

14. The Superintendent stated that he and Mel Mead had attended a demonstration of the Addressograph-Multigraph Total Copy System. The system is available to the IED on a 60-day trial basis--if it doesn't perform to the customer's satisfaction, Addressograph-Multigraph will remove it on fifteen-day notice with no cost to the IED. The machine is available on a rental basis for three years with title converting to IED at the end of that period. The equipment is designed to more adequately and reasonably meet the copying needs of the IED.

There was some question as to Budget Committee intent in placing "jobbing out" printing commercially instead of purchasing equipment. The Budget Committee minutes were read to clarify intent.

Director Benjamin stated she could support trial and perhaps subsequent rental of the equipment because it was in a broad sense a service agreement. General consensus was that the Copy System equipment be tried for a sixty-day period and that a comparison be made at the same time to determine the cost of the same copying being done commercially.

15. Election 15.  
Results Canvassed

15. The Superintendent presented the results of the June 14 election to exceed the 6% limitation:

7,697 YES

7,016 NO

MOTION

Director Bird moved that the election results be declared official.

Director Benjamin seconded and the motion carried.

16. Supplemental  
Budget Hearing  
July 10

16. The Superintendent presented information on the Supplemental Budget Hearing scheduled and advertised for July 10. A copy of the legal advertisement showing the necessary funds was circulated to the Board.

17. Sunriver  
Conference

17. Directors Peniston, Armstrong, and the Superintendent reported on the Sunriver Conference.

Director Peniston found two reports to be of particular interest--the merit pay program in Umatilla County and the accountability project in Multnomah County.

His interest in the merit pay program centered in its flexibility and deviation from the "locked in" salary schedule. While the Umatilla IED does have a salary schedule, merit pay, from 0 to 3 merit points or 0 to 6% per year (based on staff involvement and evaluations), can be earned.

Multnomah's accountability program was compiled by each department working out a general purpose statement and from that statement developing a set of objectives. It is the intent of the Multnomah IED to have each department select a top priority objective to work toward each year.

Chairman Armstrong and the Superintendent presented highlights of the keynote address by Andy Holt, President Emeritus of Tennessee University; Jason Boe's talk on legislation; Sue Buell's presentation on communication; and Dr. John Bean's remarks concerning the Region X coordination role for the U. S. Office of Education.

18. Summer Calendar

18. The Superintendent recommended a summer Board calendar--meetings on July 10 and August 28, with emergency meeting, if necessary, being called by the chairman. This should allow staff and board to schedule vacations.

MOTION

Director Benjamin moved that the proposed summer schedule be approved.

Director Bird seconded and the motion carried.

19. Jim Carlson  
Resignation

MOTION

19. The Superintendent presented a letter from Jim Carlson requesting release from his IED contract for 1973-74 to accept another position.

Director Bird moved that the resignation be accepted.

Director Peniston seconded and the motion carried.

20. Dissemination  
Project (PEP funds)

20. The Superintendent reported that there is a possibility of obtaining PEP funding in the amount of \$1,000 a month plus fringe benefits to hire a field agent to continue the Dissemination Project.

Directors Bird and Benjamin indicated the IED should continue to provide the service if at all possible and that the Superintendent should pursue the possibility of applying for funding to provide a field agent for the Dissemination program.

21. Next  
Meeting

21. The next regular meeting and the Supplemental Budget Hearing meeting will be held Tuesday, July 10, 1973, at 7:30 p.m. in the Lane IED Board Room, 748 Pearl.

The meeting adjourned.

Jeanne Armstrong  
Jeanne Armstrong, Chairman

William C. Jones  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 12, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, June 12, at 7:30 p.m., in the Board Room, 748 Pearl, Eugene, with the following members present: Chairman Jeanne Armstrong, Al Briggs, Joyce Benjamin, Noble Wheeler, Hugh Peniston, Howard Bird, and Superintendent William Jones. Also present were Evelyn McKenzie, Wanda Vinson, and Joel Noble of the IED office; Bob Dusenberry of OTIS; Ron Babcock, auditor; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Bird moved that the minutes of May 22 be approved.

Director Briggs seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:

(a) Dale Parnell congratulating Mel Mead on ACTE-EBF award; and

(b) Jerry Leadham, State Department of Education, regarding Ron Munkres' involvement in the cooperative work experience program.

4. Supplemental  
Budget for OTIS  
Funding

4. The Superintendent reported that he had met with Ron Babcock and Bob Dusenberry regarding placement of a contingency account in the OTIS budget. A call was made to Ira Jones in the Attorney General's office regarding the proper procedure. (Originally, when OTIS was federally funded, Ira Jones had advised the Superintendent and Mr. Babcock that, due to the uncertainty of the funds, it was not necessary to include OTIS in the IED general budget. Actually, OTIS was an exception to the local budget law.) Mr. Ira Jones responded to the present contingency question by advising that, since the IED no longer receives federal funds for OTIS, OTIS receipts and expenditures should be included in the IED budget. Mr. Jones suggested that the IED make a supplemental budget for 1973-74, thus eliminating any question of where and how OTIS money is expended. (Note: The OTIS account is and has been audited each year as are all IED funds.) While there is still some uncertainty of funding, no federal dollars are involved. Starting with 1974-75, the OTIS budget will be included in the IED budget.

The Superintendent recommended that a date for a hearing be established for one of the board meetings in July and advertised in the usual manner. (The supplemental budget will have no bearing on property taxes in the various school



4. Supplemental  
Budget for OTIS  
Funding

MOTION

4. (Cont'd.)

districts as far as equalization or the service levy is concerned. It was pointed out that the Board is legally responsible for OTIS--this includes not only that portion on resolution but also the contractual arrangement with other user districts outside of Lane County.)

Director Bird moved that the IED Supplemental Budget for OTIS operation for 1973-74 be presented at a public hearing following legal notice of hearing publications (ORS 294.421 and 294.480).

Director Wheeler seconded and the motion carried.

5. Legislation

5. The Superintendent reported that Senate President Jason Boe made a statement at the Sunriver Conference that there will be a tax program before the legislature adjourns--if it takes all summer. In his report to OAICSD, the Superintendent, as legislative chairman, stated that there is a complete lack of action on the Task Force bill (HB 2464). A suggestion was made at the last work session of the House Education Committee to delete that portion having to do with the map in an attempt to salvage that portion of the bill pertaining to equalization and IEDs owning property. Another, and perhaps final, work session on the Task Force bill is scheduled for Thursday, June 14.

6. Fair Booth

6. Space for the IED booth has been obtained in conjunction with and next to the two Lane Community College booths. The Committee has met and worked out a schedule for people and equipment. It was suggested that the IED and Lane Community College might provide courtesy passes to the fair to those working as opposed to a small monetary remuneration. (Thirty-six one-day passes per booth are provided by the Fair Board.)

Concern was expressed that identity of the IED should be stressed.

7. Contract  
Rejection

7. By general consensus, the Board accepted a letter from Isabelle Rogers stating that she had accepted a contract with Pearl Buck and would not be accepting the contract offered by the IED.

A letter advertising the position has been forwarded to various agencies.

8. Transfer  
Authorization

8. The Superintendent requested authorization to make any necessary end-of-year transfers and use contingency funds if necessary.

MOTION

Director Briggs moved that the Superintendent be authorized to make the necessary transfers and use contingency funds where necessary.

Director Wheeler seconded and the motion carried.

1973-74  
Calendar

9. The Superintendent presented a tentative 1973-74 calendar for Board approval. The calendar outlines the time for staff to report for various contracts and also designates days for holidays (copy attached).

MOTION

Director Wheeler moved adoption of the calendar schedule.

Director Benjamin seconded and the motion carried.

10. Intergovernmental Agreement and Lease

10. The Superintendent asked the Board's approval of the intergovernmental agreement and lease, copies of which had been distributed at the May 22 meeting. The Superintendent stated that the County Commissioners had approved the lease agreement and that the contract has been studied carefully by the Commissioners, IED attorney Bill Frye, Larry Thompson, Bob Elfers, and the Superintendent. The lease on the building is the same length as the land on which it is built. In the "what happens if" column, the Commissioners have agreed to release the building to the IED if the legislature grants IEDs authority to own property.

MOTION

Director Briggs moved acceptance of the Agreement and Lease with the Commissioners.

Director Benjamin seconded and the motion carried.

11. Executive Session

11. The Board recessed and went into Executive Session to consider personnel matters.

12. Board Reconvened

12. The Board reconvened to take action on the position of Administrative Assistant to the Superintendent.

13. Administrative Assistant MOTION

13. Director Bird moved that Willson Maynard be placed on Range VI, Level 2 (\$14,196) as Administrative Assistant to the Superintendent.

Director Benjamin seconded and the motion carried.  
(Director Peniston voted "no" because he was not in favor of the salary concept.)

14. Next Meeting

14. The next regular meeting of the Lane IED Board will be held Tuesday, June 26, 1973, at 7:30 p.m., in the Lane IED Board Room, 748 Pearl, Eugene.

The meeting adjourned.

*Jeanne Armstrong*  
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Jeanne Armstrong, Chairman

*William C. Jones*  
\_\_\_\_\_  
William C. Jones, Secretary

TENTATIVE CALENDAR FOR 1973-74

July 1, 1973	First contract day for all 12-month employees
July 4	Independence Day--holiday
August 27	First contract day for teachers
September 3	Labor Day--holiday
November 12	Veteran's Day--holiday
November 22-23	Thanksgiving--holiday
December 24-25	Christmas--holiday
January 1, 1974	New Year's Day--holiday
May	Memorial Day--holiday
June 12	Last contract day for teachers
June 30	Last contract day for 12-month employees

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 22, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, May 22, at 8:30 p.m., in the Board Room, 748 Pearl, Eugene, with the following members present: Chairman Jeanne Armstrong, Al Briggs, Noble Wheeler, Howard Bird, Cynthia Wooten, Hugh Peniston, and Superintendent William Jones. Also present were Bill Berg (newly-retired Board member); and Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry and Jim Ekstrom of OTIS; Don Peting of the University of Oregon School of Architecture; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Wooten moved that the minutes of May 8 be approved.

Director Briggs seconded and the motion carried.

3. Comments from  
audience and/or  
Board

(a) School of  
Architecture In-  
vitation

3. (a) Don Peting, Professor of architecture at the University of Oregon, invited the Board to attend a students' project review on June 4, at 7:30 p.m., in Room 283 of the Architecture School. The twelve students involved are using the contemplated IED building as a real problem in architectural design. The students have visited the IED and obtained information concerning what Lane IED is and what a regional educational service agency does; and each has utilized the data in his building plans.

(b) IMC Awards  
Dinner

(b) The Superintendent reported briefly on the Encyclopedia Britannica special awards dinner held prior to the Board meeting. The Lane IED Instructional Media Center was honored as one of eight national regional awards winners. Chairman Armstrong and Mel Mead accepted the award.

(c) Staff  
Involvement

(c) Chairman Jeanne Armstrong commented on a Lane Community College in-service meeting in which staff members Jim Swanson and Bill Manley had participated and reported they had done an outstanding job.

Chairman Armstrong also reported that she had attended the educational bosses night dinner presented annually by the Lane County educational secretaries and had enjoyed the evening. (Mrs. Evelyn McKenzie of the IED staff was mistress of ceremonies.)

4. Board  
Induction

4. Chairman Jeanne Armstrong administered the Oath of Installation to newly-elected Hugh Peniston.

5. Correspondence

- 5. The Superintendent presented correspondence from:
  - (a) Frank Farner thanking Ruth Gould and the Lane IED for hosting Thailand school officials;
  - (b) Tom Rigby, Oregon School Boards Association, regarding new board member conference, May 25-26; and
  - (c) David Mortimore, Sheldon High School, thanking the IED for outstanding job done by Dan Burkhart and Ernie Ediger.

6. Architect Selection Committee Report

6. The architect selection committee report was given by Bill Berg. He reported that seven architectural firms had been interviewed by the Architect selection committee and that each firm made an excellent presentation. The caliber of the presentations made it rather difficult for the committee to rate and recommend applicants for Board consideration. Ratings were based upon criteria developed prior to the interviewing-- i.e., compatibility with the Superintendent and Board, sincerity of interest, understanding of space needs and dollar limitations, total community needs, and aesthetics. The committee had fifteen minutes for discussion following each presentation and another half-hour at the conclusion of the interviews prior to rating the seven firms. (All presentations were taped and are available to Board members.)

Board action on committee recommendations was postponed for later consideration.

7. Financial Reports

7. The Superintendent presented the financial statements for April, 1973, and stated that with just two months remaining in the fiscal year, the financial picture was excellent.

Accounts payable for April, 1973, were presented as follows:

IED	\$188,863.51
OTIS	75,096.73
NYC	5,213.66

The Superintendent reported that the Department of Labor or Lane Council of Governments, in conjunction with the Governor's Manpower Committee, will be funding the Neighborhood Youth Corps in-school and out-of-school programs following the Public Employment Program funding this summer.

8. OTIS Forms Bid Award

8. Jim Ekstrom presented a recap of the bids for data processing supplies for OTIS for 1973-74 as follows: (copy attached)  
Group I - Scan Forms (all or nothing quotation)

Western Kraft Corporation (\$11,396.35) low bid--**BID WITHDRAWN**

8. OTIS  
Forms Bid  
Award

8. (Cont'd.)

UARCO (\$13,071.25--Price firm for 90 days only with an  
escalator clause. OTIS could anticipate a possible 7½%  
increase (approximately \$847) as lack of storage facilities  
prevents ordering entire bid within the time specification.

Moore Business Forms (\$13,565.00) Only firm bid. They will  
deliver the stock at any time during the year but indicated  
warehouse charge on undelivered four-part paper. OTIS can  
receive entire shipment on four-part paper to eliminate  
this charge.

Standard Register (\$13,573.45)--Price firm for six months  
only.

It was recommended that the firm price bid of Moore Business  
Forms be awarded the bid for Group I - stock paper.

Additional recommendation was to award the remainder of the  
bids to low bidders as follows:

Group II - scan forms (all or nothing quotation)

Standard Register (\$2,763.60)

Group III - scan forms (grade marking sheet)

Moore Business Forms (\$12.39)

Group IV - Miscellaneous line items - to Moore Business Forms,  
I.B.F., Standard Register Company, and Globe Ticket Company  
(lowest bid per item).

MOTION

Director Bird moved that the OTIS bids be accepted as recom-  
mended.

Director Wheeler seconded and the motion carried.

9. Intergovernmental  
Lease Agreement

9. The Superintendent presented the proposed intergovern-  
mental lease agreement between Lane County Commissioners and  
the Lane IED for the new IED educational service administra-  
tion building.

Director Wheeler suggested no action be taken until the next  
meeting to allow time for study.

10. OTIS  
Advisory  
Committee  
Recommendations

MOTION

10. The Board approved the Advisory Committee administrative  
decisions outlined in recommendations 3, 4, 5, and 7 (dated  
April 25, 1973, and filed with May 8, 1973, minutes).

Director Bird moved that recommendation 6, the two-year lease  
on the IBM data cell at \$3,080 per month, be renewed.

Director Briggs seconded and the motion carried.

11. Replaced Vehicles for Sale

11. The Board recommended that the four Volkswagens and the '66 Custom Ford be offered to staff before public sale and that a minimum price be placed on them before asking for sealed bids.

12. Environmental Education Van

12. The Superintendent asked for Board reaction to placing an order under the 1972-73 state bid for the Environmental Education Van. If still available, the price will be \$3500 - \$3800 depending upon extra equipment.

MOTION

Director Bird moved that the Superintendent be authorized to proceed to purchase the environmental education van through state bid.

Director Briggs seconded and the motion carried.

13. Personnel Contract Isabelle Rogers

13. The Superintendent recommended Board approval for a teaching contract for Isabelle Rogers. She will be working with trainable mentally retarded (TMR) youngsters in Oakridge, McKenzie, South Lane (and possibly, Junction City) in the regular educable mentally retarded class. Mrs. Rogers has had 2½ years experience, all at the Pearl Buck Center. She would be on Step 2 MS ( \$8,909). The Superintendent also recommended that the Board approve the \$200.00 scholarship (University of Oregon) for teachers of the mentally retarded. (All funding above the basic program is reimbursed by the Mental Health Department.)

MOTION

Director Wheeler moved that the contract for Isabelle Rogers (\$8,909) and \$200 scholarship be approved as recommended.

Director Bird seconded and the motion carried.

(It was suggested that the U.S. Office of Health, Education and Welfare hiring guidelines be placed on a future agenda for Board study.)

14. Administrative Assistant

14. Following a Board suggestion that a summary sheet on personnel be available prior to consideration, action on the Administrative Assistant position was postponed to a later meeting.

15. OSBA New Board Member Conference

15. The Oregon School Boards Association (OSBA) conference for newly elected board members and scheduled for May 25-26 was noted. Since board duties are not new to either re-elected Director Armstrong or Director Peniston, no plans were made for attendance.

The Superintendent reported that a Lane County School Boards Association Conference (with the assistance of the Oregon School Board Association) may be held in the near future.

16. Executive Session

16. The Board recessed and went into executive session.

17. Board Reconvened

MOTION

17. The Board reconvened to take action on architect selection.

Director Bird moved that the top three architectural firms be contacted for additional information about contractors and owners and distributed to Board members for their consideration.

Director Briggs seconded and the motion carried.

18. Next Meeting

18. The next regular meeting of the Lane IED Board will be held Tuesday, June 26, 1973, at 7:30 p.m., in the Lane I.E.D. Board Room, 748 Pearl, Eugene, unless there is a need for a meeting prior to that date.

The meeting adjourned.

Jeanne Armstrong  
Jeanne Armstrong, Chairman

William C. Jones  
William C. Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 8, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, May 8, at 7:30 p.m., in the Board Room, 748 Pearl, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Al Briggs, Howard Bird, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Wooten moved that the minutes of April 24 be approved.

Director Berg seconded and the motion carried.

3. Board Induction

3. Vice-chairman Bill Berg administered the Oath of Installation to re-elected Jeanne Armstrong.

4. Chairman and  
Vice-chairman for  
1973-74

MOTION

4. The office of IED Chairman was declared open for nomination.

Director Benjamin nominated Jeanne Armstrong.

Director Bird moved nominations cease and an elective ballot be cast for Director Armstrong for IED Chairman.

Director Berg seconded and the motion carried.

The office of IED Vice-chairman was declared open for nomination.

Director Wooten nominated Al Briggs.

MOTION

Director Benjamin moved that nominations cease.

Director Bird seconded and the motion carried.

MOTION

Director Benjamin moved that the secretary be instructed to cast an elective ballot for Al Briggs for Vice-chairman.

Director Wooten seconded and the motion carried.

5. Meeting Dates

5. By general consensus, the Board set the Second and Fourth Tuesday of the month for the regular meeting date of the IED Board for 1973-74.

6. Appreciation to  
Retiring Board  
Member

6. The Superintendent and Board expressed gratitude to outgoing Director Bill Berg for his contribution of time and talent to the IED Board throughout his tenure of office. A small memento and cards were presented. Director Berg stated it had been a pleasure working with the Board and staff.

7. Designation of L-COG Representative

7. Director Benjamin has been serving as the Board's representative on L-COG. She suggested that a Lane Council of Governments staff member (perhaps Larry Rice) be invited to meet with the IED Board at one of the summer meetings to give a short presentation of the L-COG program and answer questions. (The IED Board member on L-COG represents all school districts in Lane County, except Eugene, Springfield, and Bethel.)

It was also suggested that an IED Board member be appointed each year to serve on the L-COG Board.

Director Benjamin was chosen to be a continuing member and Cynthia Wooten was designated as the alternate member for the 1973-74 year.

8. Clinical Services Pre-School Visitation

8. Chairman Armstrong reported briefly on her recent visit to the clinical services pre-school program at the University and strongly urged other Board members to observe the program to see what is happening there.

9. Communications

9. The Superintendent presented correspondence from:

- (a) George Katagiri, State Department of Education (Dissemination Project), regarding lack of funding to continue the project (Field Agent on the Lane IED staff) after June 30, 1973;
- (b) John Uxer, El Paso Superintendent, regarding IED Board visit and interest in visiting OTIS in the near future;
- (c) Mrs. Fred (Dorothy) Poulos, expressing appreciation for the program furnished by the IED through the Eugene Hearing and Speech Center to enable her handicapped son (deaf) and others to become productive citizens; and
- (d) Don Egge, State Department of Education, regarding fall regional conferences (legislation and tentative goals for education in Oregon).

A brochure depicting the program of the Teachers' Standards and Practices Commission was distributed to the Board for their information. The Superintendent stated that the legislature is holding hearings on a bill that will give the Teachers' Standards and Practices Commission the authority over certification of teachers and the teacher training program which is presently vested in the State Department of Education.

10. State Department of Education Conference Delegate

MOTION

10. Director Benjamin moved that Jeanne Armstrong be named delegate to attend the State Department of Education fall regional conference, October 16, at Lane Community College, on legislation and tentative goals for education in Oregon (with the Superintendent nominated as alternate delegate).

Director Wooten seconded and the motion carried.

11. Paper  
Bids

MOTION

11. The Superintendent recommended Board approval of the paper bids submitted by Fraser Paper Company and Zellerbach Paper Company as presented by the joint purchasing advisory committee.

Director Wooten moved that the paper bids be awarded to Fraser Paper Company (\$128,077.56) and Zellerbach Paper Company (\$9,957.76) as recommended.

Director Berg seconded and the motion carried.

It was suggested that the advisory committee investigate the possibility of bidding on recycled paper in future considerations. (Some of the paper on present bid is recycled.)

12. Current  
Status of  
School Legis-  
lation

12. The Superintendent reported on the Task Force Bill hearing on April 25. He and Ken Stanhope spoke in support of the measure while the Lake and Lincoln County Representatives spoke in opposition. Because not all people were allowed to be heard, another hearing is scheduled for Tuesday, May 15 (with another hearing or work session on Thursday, May 17).

The House Education Committee's main concern seems to be centered on what will happen with finance if county equalization is phased out; what impact will a five-year phase-out have, assuming that the state will assume equalization. The measure specifically states that county (IED) equalization will be phased out over a five year period.

Dr. Cherry is attempting to get the bill out on the floor, but there are some IEDs that would like to see it killed in committee.

13. NYC Summer  
Program Report

13. Bob Llewellyn, Neighborhood Youth Corps Director, presented a program outline and budget (\$430,000) for the proposed 1973 NYC-conducted PEP summer program for disadvantaged youth (ages 14-22; and Vietnam-era veterans). The program will serve the NYC seven county area of Benton, Coos, Curry, Douglas, Lane, Lincoln, and Linn.

Proposed distribution of funding is \$412,800, or 96%, for enrollees wages and supportive services; \$12,900, or 3%, for administrative costs (record keeping, including auditing, check disbursement and accounting) by the Lane IED; and \$4,300, or 1%, to the State Employment division for administrative costs.

Mr. Llewellyn indicated that those veterans chosen to serve in a supervisory capacity will be screened carefully by the University and Lane Community College, the State Employment Service, and NYC. All those hired will participate in a full-day orientation program prior to going out in the field.

MOTION

Director Benjamin moved that the Board authorize adoption of the summer program as proposed.

Director Wooten seconded and the motion carried.

**14. OTIS Report**

14. Bob Dusenberry, OTIS Director, presented recommendations from the advisory committee relating to amending the contract to bill a district for "out of pocket" costs that exceed the total basic service charge paid by a district.

Director Bird asked for a clarification of recommendations one and two--stating that the two seemed to be in direct conflict. He further stated that the recommendation to charge a district for "out of pocket" expense conflicts with the present policy that all costs are shared alike by participating districts. Director Bird said the Board should decide whether this is an equalization type of thing or whether it isn't.

Mr. Dusenberry stated that the recommendation is the outcome of the Lakeview situation. Lakeview has requested business services only. At that location G.S.A. (general services administration) lines are not available; therefore, line costs will take approximately the entire service charge leaving the cost of forms and necessary travel as "out of pocket" expense (approximately \$750 in this instance).

Director Benjamin stated the extra charge, if any, should be for what created the cost--i.e., line charges where not geographically located to use G.S.A. lines. Director Benjamin also stated that an objective standard should be developed and that the criteria should specifically state the basis of line charges, miles of travel necessary, forms cost, etc. (taking remoteness of areas into consideration).

No action was taken but the Board asked Mr. Dusenberry and the Superintendent to prepare cost figures and a recommendation for further consideration on the next agenda.

**15. Architect Screening Committee Report**

15. The Superintendent reported that the screening committee (five Board members, three staff and the Superintendent) had met and carefully reviewed the applications of fourteen architects. After careful consideration, the number of applicants was screened to seven. The seven firms have been notified that preliminary interviews will be conducted on Wednesday, May 16, at 4:30 p.m. in the IED Board Room. Each firm will be allowed a half hour presentation after which it is hoped to screen the applicants to three or four.

Director Berg was asked to continue serving on the screening committee.

**16. Fair Booth**

16. The possibility of a Lane IED Fair Booth was presented for Board consideration. Approval of hosting a booth was expressed, provided it would be an inside location. Staff ideas were invited.

Joel Noble stated that some groundwork had been laid for a booth and that a staff meeting is scheduled to further discuss plans. One suggestion under consideration is a computerized display such as the one on the occupational information system

16. Fair Booth

16. (Cont'd.)  
displayed at Valley River during spring vacation. That display, conducted in cooperation with Lane Community College, was well received and proved to be an attention-getter. Lane Community College would like to participate again in this display and has requested booth space adjacent to IED if such is possible.

MOTION

Director Wooten moved that the IED Board proceed with plans for a Fair Booth.

Director Benjamin seconded and the motion carried. Director Briggs voted "no."

17. LCSBA  
Dinner Meeting

17. The Superintendent briefly noted the annual dinner meeting of the Lane County School Boards Association which will be held at the Jefferson Junior High, Eugene District #4J, on Thursday, May 17, at 6:30 p.m.

18. Election  
Results Can-  
vassed

18. The Superintendent presented election results as follows:

To exceed 6% limitation	10,998 yes
	13,030 no (defeated)
Director, Zone 3--Jeanne Armstrong	2,250 (elected)
Director, Zone 4--Hugh Peniston	3,014 (elected)

MOTION

Director Briggs moved that the election results be declared official.

Director Bird seconded and the motion carried.

19. Second Election  
Date

19. The Board discussed pros and cons of the various dates (June 14, July 19, and August 23) for a second IED budget election to exceed the 6% limitation.

MOTION

Director Benjamin moved that the IED Budget election be held on June 14. (There may be other districts voting on that date but as of this time the Superintendent was aware of only Springfield and Bethel.)

Director Bird seconded and the motion carried. Director Wooten abstained from voting.

20. Staff Salary  
Committee Meeting

20. The next staff salary committee meeting on Wednesday, May 30, at 7:30 a.m., was announced for Board information.

21. IMC Awards  
Dinner

21. The Superintendent reminded the Board of their invitation to attend the Encyclopedia Britannica Films dinner on May 22, at 6:30 p.m., at the Black Angus, for presentation of the IMC award.

22. Next Meeting

22. The next regular meeting of the Lane IED Board will be held Tuesday, May 22, 1973, at 8:30 p.m., in the Lane IED Board Room, 748 Pearl, Eugene.

The meeting adjourned.

Jeanne Armstrong  
Jeanne Armstrong, Chairman

William C. Jones  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 24, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, April 24, at 7:30 p.m., in the Board Room, 748 Pearl, Eugene, with the following members present: Chairman Jeanne Armstrong, Joyce Benjamin, Al Briggs, Howard Bird, Bill Berg, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Benjamin moved that the minutes of March 27 be approved.

Director Briggs seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) John Koelling, Fox Hollow principal, regarding Kermit Horn and outdoor and environmental education;
- (b) Glen Hankins, Assistant Superintendent, Bethel District, thanking Bill Manley for junior high school career education in-service program;
- (c) Northwest Regional Educational Lab thanking IED and Mrs. Gould for hosting the Thailand delegation;
- (d) Oregon School Study Council regarding Tigard visitation, May 9;
- (e) Oregon School Boards Association questionnaire regarding legislation affecting IEDs; and
- (f) Oregon Inter-agency Training, Personnel Division, presentation of a Training Certificate for Supervisors presented to Clarence Johnson for successful completion of communication training program.

(Mrs. Gould reported briefly on Thailand delegates visit to the Lane IED.)

4. Business Affairs

4. The Superintendent presented the financial statements for March, 1973, and stated that the financial picture was excellent. A schedule of Time Certificate Deposits interest rates on IED funds was presented for Board information.

4. Business Affairs

4. (Cont'd.)

Accounts payable for March, 1973, included:

IED	\$124,025.41
OTIS	64,333.69
NYC	3,752.62

The Superintendent reported that the Neighborhood Youth Corps in-school program will terminate in two months and the out-of-school program will end by mid-July. Present information indicates that both programs will be continued. The Superintendent then informed the Board that two Northwest areas have been selected to receive PEP funds for summer youth employment. One of these areas is in Washington, the other is the seven-county Oregon area administered by the Lane IED. The Lane IED has been allocated \$430,000 for a program to operate from June 15 to August 31. Top priority for the 646 slots will be given to disadvantaged youth from 14-17 (\$1.60 per hour, 32 hours per week, 10 weeks), 18-20 (\$2.00 per hour, 40 hours per week, 10 weeks), and Vietnam veterans (entry level wage, 40 hours per week, 10 weeks). It was indicated that Vietnam Veterans who qualify could be used in a supervisory capacity. Funding will be allocated 96% to enrollees, 3% to administration, and 1% for State Employment Service. The Board requested that a detailed statement of program, participants, and budget be presented at the next Board meeting.

Director Bird questioned cost of checks and bookkeeping procedures for the Neighborhood Youth Corps and asked comparison costs of OTIS and the IED Bookkeeping.

5. Architect Selection

5. The Board members and the Superintendent reported on the architect selection screening committee meeting and indicated that they had reviewed the fourteen applications but felt additional consideration must be given prior to notifying architects chosen for interviewing. Another screening committee meeting has been scheduled for Tuesday, May 1, at 7:30 a.m. in the Board Room. Consideration will be given to completeness of answers by applicants, how many will be interviewed, which buildings to check out, which contractors to contact (or people presently working in buildings to see how it fits their needs), applicant's background in educational buildings, time schedule, and possible price range.

An attempt will be made to screen applicants to eight for consideration and then screen to three or four for Board consideration.



6. Legislation

6. The Superintendent reported that the IED Task Force Bill would be presented to the Education Committee on Wednesday, April 25, and indicated he would be presenting several amendments to make it conform to the Governor's tax bill. In addition, he would be requesting the committee to not spend a great deal of time on the map (any changes in districting being made by the State Department of Education after reorganization is in operation). Dr. Cherry will participate in the hearing as one of the proponents.

IED Questionnaire

The Board responded to the Oregon School Boards Association questionnaire on the Task Force reorganization bill by going on record favoring the general concept of IED reorganization and, in particular, voted support of the Task Force Bill presently under consideration. In addition, the Board indicated that they could live with 5A, B, or a variation of either but prefer and urge legislative support of the districts as outlined by the Task Force Bill.

7. Bids  
OTIS and  
Joint Purchasing

7. The Board was informed that bids will be called for OTIS forms and joint purchasing paper supplies for 1973-74. It was noted that there will probably not be the usual participation in bidding and the price is likely to be up 20% to 30% over last year. Following bid opening, committee recommendations will be presented to the Board for action.

8. IMC Award

8. Encyclopedia Britannica Films has extended a dinner invitation to the Board, various governmental agency representatives, and several staff members for the official presentation of the regional award won by the Instructional Media Center for the in-service program for selection of materials. The dinner will be held Tuesday, May 22, at the Black Angus, at 6:00 p.m. (It was suggested that the IED Board meeting be scheduled for 8:00 p.m. to allow ample time for the presentation dinner.)

9. Old Business  
(Fringe Benefits)

9. Director Bird requested clarification on outcome of Lane County insurance negotiation so that action might be taken on the tabled "fringe benefits" staff request. The Superintendent stated that final decision has not been reached by the County but that the item will be placed on the agenda at the earliest meeting possible.

10. NSBA  
Convention  
(Anaheim)

10. Directors Briggs, Wooten, Bird, Armstrong, and Superintendent Jones reported on the National School Boards Association convention held in Anaheim, April 6-10, and also their visit to the El Paso regional education center and San Diego county office prior to the convention.

The visit to the El Paso regional education center was considered the highlight of the trip and it was agreed that the concepts of that particular regional center are compatible with those desired in the new IED regional

10. NSBA  
Convention  
(Anaheim)

10. (Cont'd.)  
building for Lane County. The outstanding hospitality of the El Paso hosts was noted by all.

In general, the San Diego county office visit did not prove to be as beneficial as El Paso because of the lack of sufficient time to take more than a cursory look at any of the programs.

It was reported that, generally, the National School Boards Association convention provided few clinic sessions for regional or county Board members. It was recommended that this lack of sessions and clinics for regional education agencies be made known to the national association accompanied by a request for more intermediate level programs. While there were some good speakers, there were some who were not--Board members and/or superintendents do not need to hear what is wrong with education but they do need some ideas or answers on how to remedy the wrongs.

Clinic workshops stressed "accountability" and the relationship of goals and objectives.

11. Oregon School  
Study Council  
Visitation

11. The schedule and program for the Oregon School Study Council spring visit in Tigard on Wednesday, May 9, was presented and discussed. Interest was shown but no one has time to attend.

12. Lane County  
School Boards  
Association Dinner  
Meeting

12. Directors Wooten and Berg and the Superintendent reported briefly on the Lane County School Boards Association dinner meeting at Lincoln Junior High on April 19 (held in conjunction with the Oregon School Boards Association regional meeting). Tom Rigby and Eugene Fisher (of the OSBA) and Dr. Dale Parnell, State Superintendent of Public Instruction, reported on the Governor's tax program proposal as well as several other school issues before the legislature.

13. Sun River  
Conference

13. The Superintendent stated that the OAICSD (Oregon Association of Intermediate and County School Districts) Board and Staff spring conference will be held at Sun River on June 10, 11, and 12. Lodge registration will be handled direct, thus necessitating early confirmation of Board members' plans to attend.

14. Executive Session

14. The Board recessed and went into executive session.

15. Board Reconvened

15. Following the executive session, the Board reconvened but took no further action.

16. Next Meeting

16. The next regular meeting of the Lane IED Board will be held Tuesday, May 8, 1973, at 7:30 p.m., in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.

*Jeanne Armstrong*  
Jeanne Armstrong, Chairman  
*William C. Jones*  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, March 27, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, March 27, at 7:30 p.m., in the Board Room, 748 Pearl, Eugene, with the following members present: Chairman Jeanne Armstrong, Joyce Benjamin, Al Briggs, Noble Wheeler, Howard Bird, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Joel Noble, Jim Swanson, and Mike Youngblood of the IED office; Mike O'Brien of the Register-Guard; and Lyndon Drew, University student visitor.

2. Minutes MOTION  
Approved

2. Director Bird moved that the minutes of March 13 be approved.

Director Benjamin seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) School Management (reprint of February, 1973, article on OTIS);
- (b) Dale Parnell, State Superintendent of Schools, thanking Ruth Gould for her part in the new bulletin, "Learning about Oregon: Symbols, Legends and Facts";
- (c) Bob Wright, Director of Auxiliary Services for the South Lane School District, thanking Bill Manley for his help and cooperation;
- (d) Elisabeth Waechter, Director of Pearl Buck Center, regarding funding for the Center; and
- (e) Milt Baum, Director of Legal and Administrative Services for the State Department of Education, regarding approval of resolutions for IED services for 1973-74.

(Special attention was called to the excellent article in School Management regarding the OTIS program.)

4. Business Affairs

4. The Superintendent presented the financial statements for February, 1973, and stated that the financial picture was very good. Accounts payable for February, 1973, included:

IED	\$87,474.13
OTIS	83,908.27
NYC	3,745.61

4. Business Affairs

4. (Cont'd.)

The Superintendent reported that funding from the Mainstream Program (program is for 22-year-olds and older) would not be allocated to Neighborhood Youth Corps (NYC). The in-school NYC program ends June 10; the out-of-school program ends July 15. At the present time, it is anticipated that both of these programs will start again in September. It is hoped that the YES (Youth Employment Service) program will assist youths in securing summer employment.

5. Legislation

5. The Superintendent reported on the present status of IEDs in the Governor's tax program (passed by the House and Senate) to be voted on May 1, 1973. The tax base was set at the 1973-74 levy level and the provision not to allow a vote of the people above the 6% limitation was removed.

Task Force Bill

The legislative committee will meet with Grant Anderson, Attorney, on Friday, March 30, to remove that portion of the language of the bill that is not the same as that in House Bill 2004. No House Education Committee hearings will be held until after April 10.

6. What's  
Happening in  
Art?

6. Mike Youngblood, Art Coordinator, reported to the Board on What's Happening in Art as far as IED involvement is concerned. He stated that, while he hadn't accomplished all his goals this year, much progress has been made. This past year, workshops were conducted in art and coordinated art curriculum. Major emphasis was placed on writing goals and objectives. Class response to a questionnaire indicated goals and objectives have a high priority of importance but the main thrust should be placed on involvement with media. Consequently, media workshops in traditional art work--ceramics, some forms of sculpture, jewelry, or cardboard sculpture are being considered for presentation during the 1973-74 school year. Some consideration is being given to the possibility of contracting with professional artists to assist in teaching these units.

Mike expressed a concern over the lack of dissemination materials in art (such as ERIC). Again, some consideration is being given to the possible involvement of graduate students (for graduate credit only) to serve as interns to help develop an art library.

7. Testing Program  
Report

7. Jim Swanson, Coordinator of Evaluation and Research, reported on the Priority Counseling Survey conducted through the IED. The 25-question, 4-page questionnaire presented to 4,308 students last October is designed to help the student make some valid statements about himself

7. Testing Program Report

7. (Cont'd.)

whereby he and his counselor can better ascertain problems and make career plans.

A compilation of the study by grade, district, and county, was presented to the Board. Jim indicated that District 4J plans to utilize the data for health services. Another direct result of the study is the revamping of the counseling program in Springfield, District 19. The study points out that each school or district will be looking at the data with a different purpose and goal in mind.

8. Special Education Personnel Contracts

8. The Superintendent recommended that contracts be awarded (subject to contractual arrangements with participating districts) to:

Al Wach (M.A.) 10th step, \$11,929

Virginia Jasmer (M.A.) 11th step, \$11,287

Phyllis White (B.A. + 45 hrs.) 3rd step, (Siuslaw schedule) \$8,923

MOTION

Director Bird moved the contracts be awarded as recommended by the Superintendent.

Director Benjamin seconded and the motion carried.

9. Board Vacancies

9. The Superintendent reminded the Board of the two positions (Zones 3 and 4) to be voted on May 7, 1973. (Chairman Armstrong filed a nomination petition for Zone 3; Director Berg indicated he would not seek reelection to Zone 4.) Filing deadline is April 6, 1973.

10. NSBA Arrangements

10. The general and special sessions of the National School Boards Association convention (to be held in Anaheim) were briefly noted by the Superintendent. The individual clinic sessions were chosen to give the Board an over-all coverage of all areas. The pre-session visit to El Paso and San Diego was discussed and travel arrangements finalized.

11. ASCD Convention Report

11. Assistant Superintendent Ruth Gould reported on the Association for Supervision and Curriculum Development Convention held in Minneapolis. Highlight of the trip was a visit to the Cedar Rapids Joint County School System. The five-county system is similar to the Lane IED in size, services, and programs. Mrs. Gould spent one day observing, questioning and discussing Cedar Rapid's programs.

The ASCD Convention in Minneapolis was excellent. The theme, "Personal Individualization of Curriculum," emphasized how to work with and evaluate teachers, keeping the

11. ASCD Convention  
Report

11. (Cont'd.)  
human element in the process. Ruth stated that the lab she attended was especially good and was attended by others with like problems.

12. AASA  
Convention

12. The Superintendent reported briefly on the American Association of School Administrators San Francisco Convention. He stated that many more West Coast administrators were in attendance, undoubtedly because the convention was divided between Atlantic City and San Francisco this year. Outstanding speakers included the new Secretary of Health, Education, and Welfare, Casper Weinberger; the Governor of Florida, and the ex-governor of Alaska.

Sections on regional program administration (IEDs) ran from Sunday noon through Tuesday. The discussion centered on the intermediate unit as a change agent.

The Superintendent served on a program panel on "Staff Utilization."


13. LCSBA  
Meeting


13. Attention was called to the upcoming Lane County School Boards Association and joint Oregon School Boards Association regional meeting to be held April 19 at the Lincoln Junior High School in Cottage Grove. Dinner will be served at 6:30 p.m. Oregon School Boards Association officials will be present to discuss present status of proposed legislation. Several Board members indicated a desire to attend.

14. Next Meeting

14. The next regular meeting of the Lane IED Board will be Tuesday, April 24, 1973, at 7:30 p.m., in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.

  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

  
\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, March 13, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, March 13, at 7:30 p.m. in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie and Joel Noble of the IED office; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes

Approved MOTION

2. Director Benjamin moved that the minutes of February 27 be approved.

Director Berg seconded and the motion carried.

MOTION

Director Benjamin moved that the minutes of the January 30 Budget Committee meeting be approved.

Director Berg seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:

- (a) Senator Mark Hatfield regarding Neighborhood Youth Corps funding;
- (b) Representative John Dellenback thanking the Superintendent for serving on the Scholars Selection Committee;
- (c) R. A. Dybas, U. S. Department of Labor, regarding the Neighborhood Youth Corps exemplary program;
- (d) Vern Osborn, State Department of Education, regarding Salem School District's decision to delay utilization of OTIS services pending further study;
- (e) Association for Educational Communications and Technology (AECT) (telegram), congratulating Mel Mead on his award as one of eight AECT/EBE national finalists;
- (f) Mrs. C. B. Bates, President of the Oregon Educational Media Association, congratulating Mel Mead and the IED on the AECT/EBE national award;
- (g) Dr. Tim Kelley, Chairman Oregon Council for Computer Education, regarding Mike Neill's appointment to the OCCE Executive committee;
- (h) Mr. and Mrs. Russell Hanson (to Mary Simmons) thanking the IED for sponsoring the pre-school class for developmental retardation at the University of Oregon (their child is in the program);

3. Correspondence

3. (Cont'd.)

- (i) Lansing Bulgin, Northwest Regional Educational Laboratory, confirming visit by Dr. Frank Farnar and four members of the Royal Thai government to the Lane IED on April 5; and an
- (j) Invitation to attend the Black Arts Festival at the University of Oregon.

(The Superintendent elaborated on the upcoming visit of the Royal Thai government officials to the IED and stated that Lane County had been selected as the Oregon IED for these people to observe the various kinds of services offered to the local districts.)

MOTION

Director Benjamin moved that the Board request the Superintendent to extend congratulations to the Instructional Media Center for their excellent work in meriting the AECT national award.

Director Berg seconded and the motion carried.

4. Budget Hearing

4. Superintendent Jones presented the IED Operating Budget as approved by the Budget Committee and the Equalization Offset as established by the IED Board Hearing, notice of which was published, as required by law, in two issues of the Register-Guard.

	<u>Estimated Expenditures</u>	<u>Estimated Receipts</u>	<u>Required Levy</u>
Schedule I	\$1,237,642.00	\$501,245.00	\$ 736,397.00
Schedule II	542,890.00	95,500.00	447,390.00
Schedule III	575,000.00	15,000.00	560,000.00
Schedule IV	46,857.00	46,857.00	-0-
Schedule V	175,000.00	175,000.00	-0-
	<u>\$2,577,389.00</u>	<u>\$833,602.00</u>	<u>\$1,743,787.00</u>

\* Estimate of Tax Not to be Collected-----\$ 174,378.00

\*\* Equalization Offset-----\$19,637,129.45

Total IED Board Budget Levy and Offset-----\$21,555,294.45

The Superintendent briefed the Board on the reason for, and necessity of, including the "estimate of tax not to be collected" in the budget. This item was discussed at the IED legislative meeting on March 7. Until this year, it has not been necessary for IEDs to budget this item as the operating levy came "off the top." However, if the Governor's school tax program is approved wherein the IEDs' budget for 1974-75 is based on the 1973-74 budget plus 6%, unless the proper percentage of uncollected taxes (approximately 10% in Lane County)



4. Budget Hearing

4. (Cont'd.)

is applied to this year's budget, there will be an insufficient collection to cover the operating levy.

The Superintendent was assured in conferences with Ira Jones, Oregon Attorney General's Office, and Ron Babcock, Lane IED auditor, that the proposed 10% estimate of tax not to be collected should be based on the operating levy (\*\$174,378.00) and the equalization offset adjusted to \*\*\$19,637,129.45; leaving the total board levy and offset as approved and advertised--\$21,555,294.45.

MOTION

Director Benjamin moved that the 1973-74 IED operating budget in the amount of \$2,577,389.00 be adopted and the levy of \$1,743,378.00 be approved.

Director Berg seconded and the motion carried.

Uncollected Tax Estimate MOTION

Director Bird moved that the Estimate of Tax Not To Be Collected be approved in the amount of \$174,378.00.

Director Benjamin seconded and the motion carried.

IED Equalization Offset 1973-74 MOTION

Director Bird moved that the 1973-74 Equalization Offset levy in the amount of \$19,637,129.45 be approved.

Director Benjamin seconded and the motion carried.

Total IED Levy, 1973-74 MOTION

Director Bird moved that the 1973-74 levy in the amount of \$21,555,294.45 (\$5,071,423.54 within the 6% limitation and \$16,483,870.91 outside the 6% limitation) be approved.

Director Benjamin seconded and the motion carried.

5. Election- May 7, 1973 MOTION

5. Director Bird moved to submit to the legal voters of the Lane IED on May 7, 1973, the question of authorizing the IED Board to levy for the fiscal year 1973-74 the sum of \$16,483,870.91 in excess of the amount provided by the Constitutional Limitation.

Director Benjamin seconded and the motion carried.

6. Legislation

6. The Superintendent reported on the March 7 legislative meeting and expressed concern over changes in SB 2004; specifically, basing IED tax base on the 1972-73 budget levy as opposed to the 1973-74 levy. The legislative argument centered on possibility of IEDs changing their budgets if the 1973-74 figure is accepted. It was pointed out to the legislators that it would be impossible to change IED budgets because the law requires the budget to be approved and adopted by March 15.

6. Legislation

6. (Cont'd.)

Another problem concerns the necessity of including something in the bill relating to uncollected taxes in order to assure IEDs of the total operating budget approved and adopted. (Lane County has approximately 10% uncollected taxes.)

There were no new developments on the Task Force Bill and no action is expected pending completion of the Governor's tax plan.

At present, the Fair Dismissal Law has passed the House and is now in the Senate Education Committee. The Superintendent stated that there are some problems for IEDs in the Fair Dismissal Law, i.e., the uncertainty of contract programs.

The Board felt this might be a concern for the Board-staff economic welfare committee.

7. Oregon  
School Boards  
Association  
Regional Legisla-  
tive Workshop

7. The Superintendent reported that a combined Lane County and Oregon School Boards Association meeting will be held Thursday, April 19, with legislative issues keynoting the program. The location has not yet been selected.

8. Title I Pre-  
school Program  
Funding

8. The Superintendent reported that the first notification of a \$3361 cut for the Title I pre-school trainable program at the University of Oregon and Pearl Buck Center has been revised and the cut now amounts to \$2019. The \$1342 will assure the retention of the University of Oregon instructor, Jeannette Coffey, throughout the entire program (without the aide), and allows \$1,000 to be reinstated for the Pearl Buck Center program. It is not known if the program will be placed on a continuing resolution for the coming year or what definite commitments will be made for funding.

9. NYC  
Summer Program

9. The Superintendent stated that the CAP agency has presented a proposal which, if approved, will allow funding of \$30,600 for the Neighborhood Youth Corps Summer Program.

He further reported that the Governor's Manpower Committee requested the planning agency of L-COG (Lane Council of Governments) to submit a proposal for a portion of the \$61,000 in Project Mainstream to assist the summer NYC program. (It was later determined that Project Mainstream funding is directed to older youth and the aged and not applicable to NYC.)

10. Procedures in  
Selecting an  
Architect

10. The Superintendent presented to the Board the materials which they had requested concerning the selection of an architect.

10. Procedures in  
Selecting an  
Architect

10. (Cont'd.)

Directors Armstrong, Wooten, Briggs, Berg, and Benjamin expressed a willingness to serve on the Architect Selection Committee; staff members Ruth Gould, Mel Mead, Bob Dusenberry, and the Superintendent will be serving on the committee with the Board.

The procedure and time line for architect selection was discussed and adopted as follows:

- Set up screening committee (March 13)
- Send first letter to all architects listed in classified section of the telephone directory (March 14 or 15)
- Receive architects replies (deadline March 30)
- Committee review applications and screen to required number (April 24)
- Letter of invitation to firms to be interviewed (April 25-26)
- Interview architects and make decision (May 8 and 10)

The Board approved the general format of letters to the architects but indicated that 1/2 hour for interviews might be inadequate considering the time and money involved in this type of building program. Final decision on time allocation was postponed until such time as the screening committee has reviewed and screened the applications to the number to be interviewed. It was suggested that a dinner meeting be held to provide additional time.

11. Fringe  
Benefits

11. The Superintendent had met with the Blue Cross representatives prior to the Board meeting to determine why there was to be a 14% increase for 1973-74. On the basis of that meeting and the fact that the Lane County Commissioners would be meeting with Blue Cross representatives on Wednesday, March 14, the Superintendent asked the Board to delay approval of the increased Blue Cross premium pending acceptance by the Commissioners.

Director Bird suggested that the long term disability decision also be postponed until such time as the medical insurance plan is approved.

12. NSBA  
Pre-session  
Visit

12. The Superintendent informed the Board that arrangements had been made to visit El Paso and San Diego prior to the National School Boards Association Convention. Departure time is scheduled for Wednesday, April 4, with the visit to the Region XIX Educational Service Center in El Paso on April 5. The Board will then visit the San Diego County School Office on April 6. (NSBA convention in Anaheim--April 7 - 10.)

13. Board Vacancies,  
Zones III and IV

13. The Superintendent announced that directors for Zones III (Springfield, Marcola, and McKenzie) and IV (Pleasant Hill, South Lane, Oakridge, Creswell and Lowell) will be elected on

13. Board Vacancies,  
Zones III and IV

13. (Cont'd.)  
May 7, 1973. Director Armstrong indicated she will file a nomination petition for Zone III. Director Berg stated he was undecided but would give the question careful consideration.

14. Executive Session

14. The Board recessed and went into executive session to consider salary recommendations.

15. Board  
Reconvened  
Approval of MOTION  
1973-74  
Contracts

15. The Board reconvened and took the following action:  
Director Bird moved that the Board adopt the Superintendent's recommended salary placements as amended.

MOTION

Director Berg seconded and the motion carried.

Director Benjamin moved that the \$7550 base for teachers be adopted.

Director Bird seconded and the motion carried.

16. Next Meeting

16. The next regular meeting of the Lane IED Board will be held Tuesday, March 27, 1973, at 7:30 p.m., in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

*William C. Jones*  
\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 27, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District Board was held Tuesday, February 27, at 7:30 p.m. in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Noble Wheeler, Al Briggs, Howard Bird, Cynthia Wooten, Joyce Benjamin (arrived at 8:40 p.m.), and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Willson Maynard, Joel Noble, and Mary Simmons of the IED office; Jeannette Coffey of the IED office and the University of Oregon; Nonda Stone, University of Oregon; Bob Llewellyn of NYC; and Ed Armstrong.

2. Communications

2. The Superintendent presented correspondence from:
- (a) Senator Mark Hatfield regarding property;
  - (b) Representative Mary Burrows regarding the school directory;
  - (c) Wayne Roy, Director Space Management Division (GSA), indicating continued availability of warehouse space;
  - (d) Donald Lutes, Lutes and Amundson AIA, regarding their architectural services;
  - (e) Larry Thomson, Lane County Counsel, regarding drafting of legal documents for financing of IED building;

(The Superintendent indicated that he would be meeting with Attorney Bill Frye to develop specific items which should be included in the lease to protect the IED; i.e., [1] the length of the lease will assure continued availability to the IED; and [2] that the property would be turned over to the IED should legislation be passed allowing IEDs to own property.)

- (f) Wilson and Taylor, architects, regarding interest in working with the IED in development of the building program; and
- (g) Gerry Stickley, Manager of Enrollment for Blue Cross Insurance, regarding a 14.4% increase in insurance rates effective July 1, 1973. (Discussed under item #9 "Fringe Benefits")

3. NYC Program

3. Bob Llewellyn, Neighborhood Youth Corps Director, reported that it appeared unlikely that funding will be available for the NYC summer program. Present and future funding is in an extremely "confusing" state and a reduction of staff to two or

3. NYC Program

3. (Cont'd.)  
two and one-half by mid summer is anticipated.

Some funding (approximately \$25,000 to \$35,000) for a Lane County partial summer program for approximately 104 youths has been offered by the CAP agency (Community Action Program). Should the funds materialize, Mr. Llewellyn has been requested by that agency to administer the program. This would involve IED bookkeeping services and Mr. Llewellyn's time. (A "Walk for Youth" activity was mentioned as another source of possible funding for the summer program.)

The Superintendent recommended Board approval of IED sponsorship of the summer program to whatever extent CAP funds are available.

MOTION

Director Briggs moved that Bob Llewellyn be instructed to accept and administer those CAP funds in the same manner as NYC funds have been administered but that no funding would be solicited.

Director Wheeler seconded and the motion carried.

4. Pre-school Multiple-handi-capped Program

4. Jeannette Coffey, teacher of developmentally delayed youngsters, briefed the Board on the Title I program for 10 youngsters between the ages of sixteen months and three years. The program is conducted in the Clinical Services Building at the University of Oregon and is sponsored by the IED and University through State Mental Health Division funding. A slide presentation demonstrated children learning basic skills in identifying names, objects, in walking, etc. In addition to working with the youngsters, Jeannette spends an equal time working closely with the parents. She indicated that the youngsters are referred to this program through parents, various agencies, and doctors. The presentation ended with response to Board questions by Jeannette and Nonda Stone.

5. Business Affairs

5. The Superintendent presented the financial statements for February, 1973, and stated that the financial picture was very good.

Accounts payable for February, 1973, included:

IED	\$136,323.46
OTIS	72,594.97
NYC	3,693.86

A brief clarification of several budget line items concluded the Business Affairs presentation.

6. Building  
Planning  
(Ed Armstrong)

6. Ed Armstrong, resource person to the Board, presented several guidelines for selection of an architect for the new IED building.

1. Establish an architect selection committee comprised of Board and staff. This committee should be knowledgeable of the type of facilities to be designed. (The preliminary planning done by Dan Herbert should provide valuable information regarding space allocation and requirements and will be beneficial to committee and architects alike.)

2. The Committee should visit several structures in the area similar in nature and make inquiries regarding the architect who designed the building; talk to the owner, if possible, regarding his relationship with the architect; and talk to the contractor who did the job.

3. Qualified architects within the general area should be invited to indicate their interest. Architect applicants should be screened to three or four for interviewing. Previous knowledge of the person (obtained through visits to other projects and through a form questionnaire similar to AIA document #B431) will be most helpful in the screening procedure. The architect invited for interviewing should be requested to present photos or perspectives of projects similar to the proposed building.

4. Prior to approval of an architect, it should be determined if the architect will use outside consultants in specific technical areas of the building, i.e., plumbing, heating, air conditioning, electrical, etc.

In addition, it should be determined that a structural engineering firm will be consulted for a construction cost estimate to be submitted to the Board. This is to assure that construction cost will remain within the budget; thereby, eliminating the possibility of drawing up plans and discovering later that it must be redesigned because of the cost element. (Cost of structural engineering firm consultative services will be in addition to the usual architect fee.)

Following Mr. Armstrong's presentation, Director Briggs stated that all interested architects in the area should be invited to indicate their interest through the form letter suggested previously. Following this, the selection committee should screen applicants for Board interviewing. Director Benjamin suggested that for the next meeting, the Superintendent draw up a list of procedures that he and the staff wish to follow. (Checklist of needs, what architects will be asked, what the committee will be doing, etc.)

Chairman Armstrong stated that the selection committee will be appointed at the March 13, 1973, meeting.

7. Legislation

7. The Superintendent presented copies of House Bill 2464 (IED Task Force bill) reorganizing IEDs. The bill is essentially the same as adopted by the Board Association at the November meeting.

He then reported on the Oregon School Boards Association legislative meeting (February 22, 1973) and stated that an amendment has been added to the Governor's school finance package whereby funding of IEDs would be based upon the 1972-73 administrative and resolutions levy. Under the Governor's plan, equalization at the county level is eliminated.

It was the understanding of those involved with the amendment that the base would be the 1973-74 levy rather than 1972-73. The primary objection to this change is based on IED requirement to have completed the budget prior to March 15.

Other legislation noted included (1) Fair Dismissal Law for all employees extending tenure to every school district and IED, and (2) Consultation procedures for IEDs shall be the same as in all local school districts.

8. Administrative Salary Schedule

8. The Superintendent outlined the administrative salary schedule and briefed the Board on how the schedule was designed (in terms of percentage and position).

Director Bird requested clarification of data processing personnel positioning and stated that Range III should be eliminated and moved to Range II, placing the Assistant Superintendent on the same range as data processing personnel.

MOTION

Director Benjamin stated that the proposed schedule was the best that could be developed at the present and moved that the IED Board adopt the salary schedule as presented.

Director Wheeler seconded the motion with the understanding that Level Six is the "topping off" level.

(Prior to the vote, the Superintendent stated that those reaching the "topping off" level would receive only the cost of living increase.)

The motion carried.

9. Fringe Benefits  
a. Blue Cross Rate Increase

9. The Superintendent reported he had discussed the Blue Cross rate increase with Lane County administrator, Bob Elfers. They both felt that the County carries a sizable contract and should ask Blue Cross for an accounting of figures on which the rate raise was based.



- 9. Fring Benefits
  - b. Long Term Disability
  - c. Board-Staff Economic Welfare Committee
- 10. Next Meeting

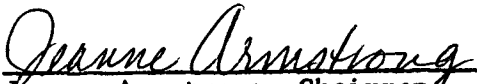
9. (Cont'd.)

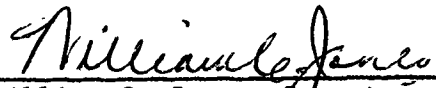
b. The salary committee's recommendation of a one percent fringe benefit for long term disability was briefly noted and action postponed to the March 13 meeting.

c. The salary committee's recommendation for the formation of a Board-staff Economic Welfare committee was briefly noted. Directors Wooten and Bird indicated a willingness to serve on the committee.

10. The next regular meeting (and Budget Presentation meeting) will be held Tuesday, March 13, 1973, at 7:30 p.m. in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.

  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

  
\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 13, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was held Tuesday, February 13, at 7:30 p.m. in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, and Superintendent William Jones. (Vice-chairman Berg chaired the meeting to assist laryngitis-stricken Chairman Armstrong.) Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, Willson Maynard, and Bill Manley of the IED office; Dr. Gene Maiers of the University of Oregon; Ken Olson, student at the University of Oregon; Patrick Flynn, resident of Creswell area; and Don Nelson of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Benjamin moved that the minutes of January 23 be approved.

Director Armstrong seconded and the motion carried.

3. Communication

3. The Superintendent presented correspondence from:

- (a) Legislators Jason Boe, Howard Cherry, Ed Fadeley, Nancie Fadeley, Wayne Whitehead, and Larry Perry regarding the Governor's tax plan;
- (b) South Lane and Springfield School Districts, commending Betty Gibson and Willson Maynard for their assistance;
- (c) George E. Hoops, Health, Education and Welfare (HEW) Surplus Property, (copy of letter to Commissioner Nancy Hayward) regarding property on 99N;
- (d) George Katagiri, State Department of Education, regarding the Dissemination Project evaluation;
- (e) Governor Tom McCall, regarding appreciation for backing of tax program proposal; and
- (f) Margaret Hiatt, Oregon Association for Supervision and Curriculum Development, confirming appointment of Ruth Gould as Fall Conference Associate State Chairman for 1973.

4. Boundary  
Board Petition

4. A petition requesting transfer of 100 acres from Springfield School District #19 to Creswell School District #40 was presented for Boundary Board consideration. The petition was signed by 100% of the people within the area and is acceptable to both districts. Using a map of the area, the Superintendent indicated the location of the area involved.

4. Boundary  
Board Petition MOTION

4. (Cont'd.)  
Director Benjamin moved that the Boundary change be approved as proposed.

Director Wooten seconded and the motion carried.

Patron Patrick Flynn expressed appreciation to the Boundary Board for the action taken in approving the petition.

Director Benjamin suggested that the two districts might get together to discuss the possibility of establishing a future boundary change for territory to the north.

5. IED  
Legislation

5. The Superintendent stated he had attended a House Revenue Committee meeting regarding future funding of IEDs. He indicated that when the Governor's school finance plan was first introduced, the chairman of the committee; Dr. Howard Cherry, proposed that IEDs be funded jointly by local school districts and the State Department of Education (resolutions out of monies allocated to local districts and the remaining administrative cost from the state general fund through the State Department of Education). The Superintendent indicated that he thought that this would lead to the demise of IEDs. An amendment was introduced by George Cole, Clatsop-Tillamook Counties, whereby IEDs would have a tax base based upon their budget when the law goes into effect. The amendment passed unanimously, 11-0.

6. OSBA  
Legislation  
Meeting

6. The Superintendent reported on the recent Oregon School Boards Association legislative meeting that he and Chairman Armstrong attended. Legislators Jason Boe, Dick Eymann, Larry Perry, and Ed Fadeley went over the kinds of problems facing the legislators with legislation now in the "hopper."

(The Superintendent stated that sufficient signatures had been obtained and the IED Task Force Bill went into the hopper on Friday, February 9. Another OSBA legislative meeting will be held in Salem on February 22. A poll of the Board members indicated that none would be able to attend the February 22 meeting with the Superintendent.

7. National  
Science Founda-  
tion Math Project

7. Dr. Gene Maiers, University of Oregon, presented some background information relative to the proposed National Science Foundation Project presently being considered by the IED.

The basic objectives of the program would be (1) to promote a laboratory approach to math instruction; (2) to provide in-service education to elementary teachers in this approach; (3) to perform demonstrations in the classroom with the teachers; (4) to establish a Resource Center available to teachers and IED staff; (5) to establish a mobile laboratory; and (6) to fund an elementary math consultant who would be a resource person in methodology.

Director Benjamin suggested that Ruth Gould, Jim Swanson, and Dr. Gene Maiers develop a project proposal for Board consideration.

8. Administrative Salary Schedule

8. The Superintendent presented a revised Administrative Salary Schedule and briefly outlined changes from the schedule presented at the last meeting. He also presented some background information which included the 1973-74 administrative schedules for Bethel and Springfield and the 1972-73 Eugene schedule.

Board action was postponed to the February 27 meeting.

9. Pre-visit NSBA Convention

9. The Superintendent suggested visiting one or more county school offices in Southern California in conjunction with the National School Boards Association (NSBA) convention. The general consensus of the Board was that a pre-visit in the general area of the NSBA convention would be more beneficial than a post-visit. One suggestion was to visit the San Diego Educational Center on Thursday and/or Friday, April 5 and 6. The Superintendent will make the necessary arrangements.

10. Building Plan

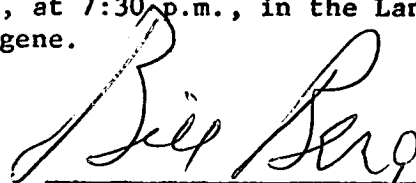
10. Following some discussion on the selection of an architect, the Superintendent suggested that Edward Armstrong be asked to meet with the Board, in an advisory capacity, to provide some ideas about selection and competencies.

One development plan was presented showing how the entire area could be developed (Board information only).

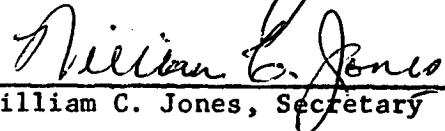
11. Next Meeting

11. The next regular meeting of the IED Board will be held Tuesday, February 27, 1973, at 7:30 p.m., in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.



Bill Berg, Vice-chairman



William C. Jones, Secretary

BUDGET COMMITTEE MEETING  
LANE INTERMEDIATE EDUCATION DISTRICT  
Tuesday, January 30, 1973  
8:00 p.m.

Minutes in brief

1. Attendance

1. The regularly scheduled meeting of the Budget Committee for the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Sam Frear, Vice-chairman Ruth Swinehart, Secretary Manena Schwering, Mary Ellen Ehinger, Jeanné Armstrong, Bill Berg, Cynthia Wooten, Al Briggs, Joyce Benjamin, and Superintendent William Jones. District representatives present were Alan Dotson, Vernon VanCurler, and Betty Belknap. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, Bill Manley, Mel Mead, and Paul Mallonee of the IED office; and Mike O'Brien of the Register-Guard.

2. Minutes  
Approved

2. There being no corrections, Chairman Frear declared the minutes of January 16, 1973, approved as presented.

3. 1973-74  
IED Budget

3. Chairman Frear opened discussion of the 1973-74 budget. He stated that he had been questioned whether there might possibly be a duplication of services in areas where consultants are employed by local school districts as well as the IED.

The Superintendent responded that the cooperative efforts of these consultants really made the programs more effective. By coordinating programs, more than twice the benefits have been available to districts which have their own specialists, plus the fact that all districts within the county benefit from this cooperation. The end result has been to provide more services to each district.

Betty Belknap, Bethel Representative, questioned the budget provision for a second assistant superintendent and asked for a rationale supporting this position.

The Superintendent responded that the IED Board had already determined that the need for additional assistance could best be provided through an administrative assistant, rather than an assistant superintendent. The administrative assistant would assume much of the joint purchasing responsibility (now the responsibility of the Instructional Media Center Director), and would provide the Superintendent much needed time to devote to the staff and to the building program.

The Budget Committee discussed each section and the following action was taken:

3. 1973-74  
IED Budget

3. (Cont'd.)

Schedule I

100 Series:

MOTION

145.01

Director Briggs moved that the Superintendent be allowed \$1800 (rather than proposed \$1350)

Director Benjamin seconded and the motion carried.

MOTION

111.00

Director Benjamin moved that the "assistant superintendent" be changed to "administrative assistant."

Director Armstrong seconded and the motion carried.

MOTION

Director Swinehart moved that the 100 Series (\$154,080.00) be approved as adjusted.

Director Benjamin seconded and the motion carried.

200 Series

A brief explanation of the program improvement portions of CAI and Problem Solving; and Math (212.08 and 212.10) was presented.

MOTION

Director Swinehart moved that the 200 Series be approved as presented. (\$553,328.00)

Director Armstrong seconded and the motion carried.

MOTION

300, 600 & 700 Series

Director Benjamin moved that the 300, 600 and 700 Series be approved as presented (\$2,000.00, \$13,902.00, and \$7,251.00).

Director Ehinger seconded and the motion carried.

800, 1100, and 1200 Series

Director Briggs requested budget committee discussion regarding the funding problems facing the IED building program (account #1281.00 Building Planning). He stated that construction must be initiated within 18 months in order to meet the government surplus property regulations. Since IEDs are restricted from owning property, the County Commissioners applied for the property for IED utilization. The Commissioners have been requested to finance the construction of a building on the basis that the IED will reimburse the County for the principal and interest.

Director Briggs stated the need for space is critical and that the IED Board needs assurance from the budget committee that continuing funding will be available.

MOTION

Director Swinehart moved that program improvement in account #1281.00 Building Planning be increased an additional \$50,000 (to \$100,000 P.I.) and that all budget committee members go to their own board and explain the reasons for increasing this fund.

3. 1973-74  
IED Budget

3. (Cont'd.)

Director Armstrong seconded and the motion carried.

MOTION

Director Wooten moved that the 800, 1100, and 1200 Series be approved as amended (\$89,729.00, \$151.00, and \$412,200.00).

Director Armstrong seconded and the motion carried.

MOTION

1400.00, &  
1300.00 Series

Director Briggs moved that the 1400.00 Series (\$1.00) and the 1300.00 Series (\$5,000.00) be approved as presented.

Director Benjamin seconded and the motion carried.

Schedule II  
1800 Series

In response to budget committee questioning, Mel Mead, IMC Director, outlined procedures for film evaluation (and replacement) and explained the various aspects of microform services.

MOTION

Director Berg moved that the 1800 Series - Instructional Media Center (\$542,890.00) be approved as presented.

Director Armstrong seconded and the motion carried.

MOTION

Schedule III  
1900 Series

Director Swinehart moved that the 1900 Series - Data Processing Services (\$575,000.00) be approved as presented.

Director Schwering seconded and the motion carried.

Schedule IV  
1700 Series

The Superintendent explained that both Schedule IV (Special Education Services) and Schedule V (Cooperative Purchasing) are contracted services with local school districts and, as such, are equalization accounts which require no levy.

MOTION

Director Benjamin moved that the 1700 Series--Special Education Services (budget resources and budget requirements--\$46,857.00) be approved as presented.

Director Armstrong seconded and the motion carried.

MOTION

Schedule V  
3000 and  
3001 Series

Director Benjamin moved that the 3000 Series--Cooperative Purchasing (\$175,000.00--estimated joint purchasing receipts) and 3001 Series (\$175,000.00--estimated joint purchasing expenditures) be approved as presented.

Director Armstrong seconded and the motion carried.

MOTION

Total Budget  
Expenditures

Director Swinehart moved that the Total Budget Expenditures be approved at \$2,577,389.00.

Director Ehinger seconded and the motion carried.

3. 1973-74  
IED Budget MOTION

3. (Cont'd.)

District Tax Re-  
quired to  
Balance  
Budget Director Swinehart moved that the District Tax Re-  
quired to Balance Budget be approved at \$1,743,787.00.  
Director Ehinger seconded and the motion carried.

Equaliza-  
tion The equalization levy (formula set by law) for 1973-74  
is \$19,811,507.45.

6% Tax  
Levy The IED Tax Levy within the 6% limitation is  
\$5,071,423.54.

Outside  
6% Levy The IED Tax Levy outside the 6% limitation is  
\$16,483,870.91.

4. Budget Publica-  
tions and Hearing  
Date

4. The budget as approved by the Budget Committee will be pub-  
lished in the Register-Guard on February 22, and March 2. The  
hearing date, previously set by the Budget Committee, is March 13,  
7:30 p.m., in the IED Board Room at 748 Pearl Street.

5. IED  
Resolutions

5. Copies of the IED Resolution for 1973-74 services and the  
descriptive bulletin, "Special Cooperative Services of the Lane  
Intermediate Education District for the 1973-74 School Year,"  
were distributed to those present.

6. Thanks to  
the Budget  
Committee

6. The Superintendent expressed his appreciation to the Budget  
Committee and the local district board appointees for their time  
and services in approving the 1973-74 IED budget.

7. Meeting  
adjourned

7. There being no further business, Chairman Frear added his  
appreciation to those of Superintendent Jones and declared the  
meeting adjourned.

\_\_\_\_\_  
Samuel Frear, Chairman

\_\_\_\_\_  
Manena Schwering, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 23, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane IED Board was held Tuesday, January 23, at 6:30 p.m. in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Al Briggs, Noble Wheeler, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Willson Maynard, Joel Noble, Ron Munkres, Bill Manley, and Mel Mead of the IED office; Bob Dusenberry of OTIS; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Berg moved that the minutes of January 9 be approved.

Director Wheeler seconded and the motion carried.

Chairman Armstrong indicated that the January 16 minutes should reflect the following corrections:

p.2 (2) ".....if it were housed at the IED." Chairman Armstrong expressed doubt that contracting services would result in a saving or be expedient.

p.3 Administrative Personnel. strike "voted to initiate a study of the" and insert "discussed and suggested that a study be initiated regarding the administrative scheduling procedure. . ."

MOTION

Director Berg moved that the January 16 minutes be approved as corrected.

Director Wooten seconded and the motion carried.

3. Communication

3. The Superintendent presented correspondence from:

(a) Gene Allison, Superintendent of Grants Pass Public Schools, and Robert McKee, Superintendent of the Roseburg Public Schools, regarding use of OTIS business services for 1973-74.

(It was pointed out that Redmond School District will be using the school services and Beaverton District will be utilizing the OTIS business services in 1973-74.)

4. Business Affairs

4. The Superintendent presented the financial statements for December, 1972, and stated that the financial picture was very good.

Accounts payable for December, 1972, included:

IFD	\$121,084.06
OTIS	75,618.98
NYC	3,550.48

4. Business Affairs

4. (Cont'd.)

(NYC is presently being programmed and funded by the month. While there have been rumors that funding will soon be discontinued, no word has been received to substantiate the rumors.)

5. Meeting Recessed

5. Chairman Armstrong declared a short recess in order that those present might hear President Nixon's declaration of peace in Vietnam.

6. Legislation

6. The Superintendent stated he had attended a legislative meeting on Friday, January 19, in Portland, to consider various aspects of the Governor's plan (up to 100% state support of school costs). The reports from Salem indicate that the legislators have not been receiving any input from their constituents. The Superintendent had prepared a resolution for Board consideration.

MOTION

Following discussion and a few minor changes, Director Benjamin moved that the Board approve the resolution to read as follows:

WHEREAS, The Constitution of the State of Oregon provides that "the legislative assembly shall provide by law for the establishment of a uniform and general system of common schools," and

WHEREAS, State support of public education has decreased substantially over the past decade, and

WHEREAS, Local school district budget elections (to exceed the constitutional 6% limitation) are encountering increasing difficulty, and

WHEREAS, The Governor of the State of Oregon has proposed a tax package to provide up to 100% support of schools from state sources,

THEREFORE BE IT RESOLVED, That the Lane Intermediate Education District Board of Directors go on record as supporting, in principle, the Governor's proposal, and

BE IT FURTHER RESOLVED, That this resolution be sent to the Governor, the President of the Senate, the Speaker of the House, the Chairmen of both the Senate and House Education committees, the Chairmen of both the Senate and House Ways and Means committees, Lane County legislators, and the editor of the Eugene Register-Guard.

Director Wheeler seconded and the motion carried.

IED Task Force Bill

The IED Task Force bill has been given to Dr. Howard Cherry who will be the chief sponsor of the bill.

Director Benjamin requested that a copy of all education bills be mailed to Board members.

7. Administrative Salary Schedule

7. The Superintendent presented a salary schedule proposal for administrative personnel (copy attached). Information was also presented which indicates individual administrator salaries this year and where each would be on the proposed schedule.

Director Briggs expressed concern that level six would in fact be the top of the schedule and questioned whether step 7 might be added. The Superintendent responded that only a cost of living increase would be granted after an administrative employee reached level six (top level).

Director Briggs requested that the minutes indicate (should the salary schedule be adopted) that level six is indeed the top of the schedule. (No action taken)

Following additional questioning, Director Briggs moved that the Board convene in Executive Session for further discussion of the proposed schedule.

Director Benjamin seconded and the motion carried.

MOTION

8. Executive Session

8. The Board convened in Executive Session.

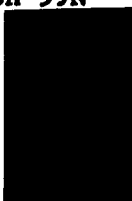
9. Meeting Reconvened

9. The regular Board meeting reconvened to complete the agenda.

10. Legislative Session

10. Chairman Jeanne Armstrong and Superintendent Jones will attend the joint OSEA-OASA legislative meeting in Salem on Thursday, January 25.

11. Conveyance of Deed for property on 99N



11. The Superintendent informed the Board that all of the arrangements had been made for the conveyance of the deed (2.3 acres on Highway 99N) from the Department of Health, Education and Welfare to the Commissioners. Senator Hatfield and Bernard Kelly, Region X director of Health, Education and Welfare, will be present to make the presentation. The meeting is scheduled for 3:00 p.m. on Friday, January 26, in the Commissioners Chambers. Directors Armstrong, Benjamin and Berg indicated they would be present.

12. Superintendent's Salary Approved

MOTION

12. Director Briggs moved that the Superintendent be offered a contract in the amount of \$24,250 for 1973-74, and that his car allowance be \$150 per month.

Director Wheeler seconded and the motion carried.

13. Administrative Salary Schedule

MOTION

Director Briggs moved that the Superintendent re-work the Administrative Salary Schedule for discussion at the next meeting.

Director Wheeler seconded and the motion carried.

14. Next Meeting

14. The next regular meeting of the IED Board will be held Tuesday, February 13, 1973, at 7:30 p.m., in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

*William C. Jones*  
\_\_\_\_\_  
William C. Jones, Secretary

ADMINISTRATIVE SALARY SCHEDULE  
 Using \$12,905 Base (Top of Masters)

Administrative - Range I

<u>Level 1</u>	<u>Level 2</u>
\$21,293	\$21,939
17,422	18,067

Data Processing - Director and Assistants

<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>
\$22,584	\$23,229	\$23,874	\$24,520
18,712	19,358	20,003	20,648

\* Contract Days ---235  
 Holidays --8

Vacation -- 22 days  
 Sick leave --10 days

Administrative - Range II

<u>Level 1</u>	<u>Level 2</u>
\$16,777	\$17,422

Assistant Superintendent

<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>
\$18,067	\$18,712	\$19,358	\$20,003

\* Same

Administrative-Range III

<u>Level 1</u>	<u>Level 2</u>
\$16,389	\$17,035

Directors

<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>
\$17,680	\$18,325	\$18,970	\$19,616

\* Same

Administrative - Range IV

<u>Level 1</u>	<u>Level 2</u>
\$16,131	\$16,777

Coordinators

<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>
\$17,422	\$18,067	\$18,712	\$19,358

\* Same

Administrative - Range V

<u>Level 1</u>	<u>Level 2</u>
\$13,550	\$14,196

Assistant Directors and Supervisors

<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>
\$14,841	\$15,486	\$16,131	\$16,777

\* Same

Administrative - Range VI

<u>Level 1</u>	<u>Level 2</u>
\$10,969	\$11,615

Specialists

<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>
\$12,260	\$12,905	\$13,550	\$14,196

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 16, 1973

Minutes in brief

1. Attendance

1. A special meeting of the Lane IED Board was held Tuesday, January 16, at 5:00 p.m. in the Rosewood Room, Eugene Hotel (immediately preceding the Budget meeting). Those attending were Chairman Jeanne Armstrong, Bill Berg, Al Briggs, Noble Wheeler, Howard Bird, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, and Willson Maynard of the IED office and Mike O'Brien of the Eugene Register-Guard.

2. Communications

2. The Superintendent presented a copy of the January 16, 1973, PIPELINE outlining an analysis and recap of the Governor's school finance proposal. One of the basic features of the plan is that IEDs would lose its taxing authority. A special fund would be set up at the state level, equal to current administrative and resolution type levies, for continuing IED services by approval of the State Board of Education. IEDs would operate on funds from the state and/or local district contracts.

3. Meeting  
with Commissioners

3. Superintendent Jones reported that a meeting with the County Commissioners has been arranged for 11:00 a.m., Wednesday, January 17, to discuss the possible involvement of the county in building the new IED administration building on Highway 99N.

It was planned that the IED Board members who could meet with the Commissioners should meet in the IED Board Room to review their position before meeting with the Commissioners.

4. Educational  
Plan

4. Discussion of the Educational Plan focused on provision for (1) an Assistant Superintendent, (2) contracting for one year of local copy center services rather than purchase of equipment and (3) purchase of the 1/2" and 3/4" video tape recording equipment.

(1) The Superintendent stated that provision for an Assistant Superintendent would allow him much needed time to devote to the upcoming building program, to spend more time with the staff, and the opportunity to devote additional time to individual school districts. In addition, the Assistant Superintendent would assume the joint purchasing administrative responsibilities presently held by Mel Mead, thereby, allowing Mel more time to devote to his main area of responsibility, the Instructional Media Center. The new assistant would also have some responsibility in the area of budget development and some aspects of the IED financial program.

4. Educational Plan

4. (Cont'd.)

Directors Bird and Briggs proposed that perhaps this is not the year to add additional staff but to "hold the line." Director Briggs further stated that he was not opposing assistance for the superintendent but felt that an Administrative Assistant (a clerk-of-the-works with a business background, perhaps) might be more advantageous.

MOTION

Director Bird moved to strike from the budget the \$21,000 (salary and fringe benefits) allocated for the Assistant Superintendent position with provision for adding an Administrative Assistant to the Superintendent back in as a separate question.

Director Briggs seconded the motion.

MOTION TO AMEND

Following discussion, Director Wheeler moved to amend the motion by striking "Assistant Superintendent" out and keeping the \$21,000 in the budget proposal.

Director Wooten seconded. The amendment was declared out of order as it changed the intent of the original motion.

(Main Motion)

The original motion was then voted upon and lost--Directors Briggs, Berg, and Bird voting in favor and Directors Armstrong, Wheeler, and Wooten in opposition.

MOTION

Director Wheeler then moved that the \$21,000 be retained in the budget proposal for an Administrative Assistant, with the stipulation that a job description be prepared by the Superintendent and final Board determination of the salary be made on the basis of the job description and qualifications.

Director Wooten seconded and the motion carried.

(2) The only concern stated regarding contracting for copy center services was the possibility of extensive wait time in getting the work accomplished. Director Bird indicated that he thought that it would be more efficient and a better utilization of the equipment if it were housed at the IED. No further action was taken and the \$8000 was left in contracted services.

(3) The Superintendent stated that purchase of the proposed 1/2" and 3/4" video tape recorders would enable the IED to provide materials for all size equipment in the school buildings.

MOTION

Director Wooten moved that the IED Board support the budget proposal for purchase of the video tape equipment.

Director Bird seconded and the motion carried.

(In concluding the discussion of the Educational Plan, the Superintendent explained that the marked increase in the TMR

\*By Board action, the minutes should reflect the following correction: "...if it were housed at the IED." Chairman Armstrong expressed doubt that contracting services would result in a saving or be expedient.

4. Educational Plan

4. (Cont'd.) program is the result of the increased cost per student at Pearl Buck Center; however, the increase to Lane County taxpayers will be only the increased per pupil cost in Lane County (from \$941.71 to \$1,007.25).

5. Staff Salary Recommendations

5. Willson Maynard, Chairman of the IED Salary Committee, presented salary schedule recommendations for classified, certificated, and administrative personnel. (Copy attached.) In his review of the recommendations, he stated that he had met with all staff members and had presented the recommendations to them; also, he had obtained their desires relative to choice in the fringe benefits area.

Classified. Director Briggs went on record as supporting the Professional Standards Program (PSP) proposal (#3), saying that if people are willing to improve their education and capabilities, they will undoubtedly be worth more to the IED office. Item #2--the Board clarified that the existing salary schedule would be agreeable provided that evaluations are made to ensure that raises are not automatically made for longevity.

MOTION

Director Bird moved that the salary committee recommendations for Classified personnel be adopted as presented.

Director Wheeler seconded and the motion carried.

Certificated Personnel. Discussion followed the recommendation of the committee that the certificated personnel schedule be retained, i.e., the initial step of the salary schedule will be equal to the average base salary of Districts #4J, #19, and #52. It was also recommended that the number of contract days for those on this salary schedule also be an average of the three school districts (#4J, #19, and #52).

MOTION

Director Bird moved that the salary committee recommendations for Certificated personnel be adopted as presented.

Director Briggs seconded and the motion carried.

Administrative Personnel. The salary committee recommended retention of last year's schedule (with increments in line with board policies). Director Bird questioned the lack of a formal "top" to the administrative schedule and Chairman Armstrong responded that the Board had ~~voted to initiate a study of the~~\* administrative scheduling procedure but had not yet followed through. Another question posed was the inappropriateness of any salary being higher than the Superintendent's.

MOTION

Director Briggs moved that the approval of the administrative salary schedule be deferred, pending perusal of individual salary recommendations with the dollar figure for each as presented by the Superintendent.

\*By Board action, that portion should be struck and the following inserted: "...discussed and suggested that a study be initiated regarding the..."



5. Staff  
Salary  
Recommendations

5. (Cont'd.)  
Director Bird seconded and the motion carried.

Further Recommendations. Willson Maynard proposed that no individual at the top of a salary schedule should receive less than a 2.9 cost of living salary increase; (2) that one percent of the 1973-74 salary of all Lane IED personnel be budgeted to provide disability insurance; and (3) that a joint board and staff effort be made prior to November 1, 1973, to formulate a system and procedures for determining the remuneration of IED employees.

In discussing the disability fringe benefit proposal, Director Briggs stated that this type of insurance is "part of the parcel" of what local school districts are doing.

MOTION

Director Bird moved that a decision on the fringe benefit proposal be deferred until it is determined what the local school districts receive in this area.

Director Briggs seconded and the motion carried.

6. Next  
Meeting

6. The next regular meeting of the IED Board will be held Tuesday, January 23, 1973, at 6:30p.m., in the Lane IED Board Room, 748 Pearl Street, Eugene.

The meeting adjourned.

Jeanne Armstrong  
Jeanne Armstrong, Chairman

William C. Jones, secret.  
William C. Jones, Secretary

LANE IED STAFF  
Salary and Fringe Benefit  
Recommendations to IED Board for  
1973-74

CLASSIFIED PERSONNEL:

1. To retain the existing salary schedule.
2. To advance each classified employee within the existing promotion policy, a step on the salary schedule.
3. To accept for one year, on a pilot basis, and subject to a re-evaluation and possible adoption, a plan to pay an additional amount for IED office personnel holding "Professional Standards Program" (PSP) Certification. The amount to be paid per month would equal \$5.00 for the basic certificate, \$2.50 for certificate number two, and \$2.50 for certificate number three.  
  
(Note attached)

CERTIFIED TEACHING PERSONNEL:

1. To retain the factors of the existing salary schedule.
2. To advance each certified employee, within the existing promotion policy, a step on the salary schedule.
3. To retain the existing policy with respect to establishing the salary schedule base: the initial step of the salary schedule at the B.A. level to be equal to the average (equivalent step) schedule of Bethel, Eugene, and Springfield but not less than Eugene District #4J.
4. Further, the schedule is recommended to be for the average contract year of Bethel, Eugene, and Springfield, but not to exceed that of Eugene District #4J.

ADMINISTRATIVE PERSONNEL:

1. To retain the schedule employed by the Lane IED Board of Directors in determining administrative salary advancement for 1973-74. The schedule is as follows:

\$10,000 - 13,497	\$800.00
13,500 - 16,999	850.00
17,000 - 21,499	900.00
21,500 - 25,000	950.00

FURTHER RECOMMENDATIONS: (relating to the entire staff)

1. No individual should receive less than a 2.9% salary increase, the accepted cost of living during this past period.
2. One percent of the 1973-74 salary of Lane IED personnel shall be budgeted for a fringe program that shall provide disability or dental insurance for each IED employee. The particular insurance to be purchased will be determined by the majority of IED personnel. Selection of the plan and continual monitoring of cost benefits to the employees shall be administered by the staff economic welfare committee which is to operate under the authority of the Superintendent. This insurance recommendation is to be considered a new program, separate and in addition to the existing fringe benefits provided by the Lane IED for its employees.
3. Further, it is recommended that there be a joint board and staff effort prior to November 1, 1973.
  - a. To have described each Lane IED position: classified, certified, administrative, and other that may not be included within the three previously cited.
  - b. To have formulated, a system and procedures for determining the remuneration of IED employees that shall be consistent with the:
    1. Purpose of the institution
    2. Assignment of the personnel
    3. Preparation, experience, and qualifications
    4. Existing practice in other similar employment
    5. Job performance

FURTHER RECOMMENDATIONS: (relating to the entire staff)(cont.)

- c. To utilize the existing knowledge and practice available from school districts, IEDs, and other similar organizations in the formation of these recommendations.

William Land  
Carmen Yokum  
Wanda Vinson  
Mike Youngblood  
Bill Manley  
Jeanne Armstrong, Ex Officio  
William C. Jones, Ex Officio  
Willson Haynard

## Professional Standards Certification

### Recommendation:

It is recommended that the Lane IED Board consider adopting the policy of other school districts by paying an additional increment in recognition of those IED office personnel holding "Professional Standards Program (PSP)" certification.

A reasonable increment, such as adopted by La Grande School District, would be \$5 monthly for the basic certificate and an additional \$2.50 for each succeeding certificate. For the five IED secretaries holding advanced certification, this would be \$5+\$2.50+\$2.50 or \$10 monthly additional increment. (In the state of Washington, school districts pay as much as \$25 to \$30 more per month to PSP recipients but it is felt that adoption of the above recommendation would provide recognition to those holding certification and provide incentive to those presently working and/or interested in upgrading skills and education for education office personnel through the PSP program.)

### Background Information of PSP Program:

PSP certification is based on (1) experience on the job, (2) professional association involvement (attendance and participation in in-service workshops), and (3) through a continuing educational program.

Continuing education has included courses at the community college (or university work) in accounting, records management, transcription, typing, American Government, English fundamentals, general psychology, supervision, child psychology, psychology of personal adjustment, social psychology, logic philosophy, business letter writing, human relations, public speaking, history of education, etc., etc.

The additional increment for PSP recipients is somewhat like the salary schedule developed for certified teachers obtaining additional educational preparation beyond basic requirements. However, those who have been involved in promoting the PSP program have done so, not to copy teachers, but to upgrade the profession of the educational secretary. To do this, they have willingly given of their time and money.

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 9, 1973

Minutes in brief

1. Attendance

1. The regular meeting of the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice-chairman Bill Berg, Al Briggs, Cynthia Wooten, Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Bill Manley, and Mel Mead of the IED office; Bob Dusenberry of OTIS; Mike O'Brien of the Eugene Register-Guard; and visitor, Man Wai Lau.

2. Minutes MOTION  
Approved

2. Director Wooten moved that the minutes of December 19 be approved.

Director Bird seconded and the motion carried.

3. Comments  
from Board

3. Vice-chairman Berg read a card from Director Benjamin expressing appreciation to the Board for the terrarium presented during her recent surgery convalescence.

The Superintendent briefed the Board on Director Benjamin's surgery and reported she is recovering very rapidly.

4. Communications

4. The Superintendent presented correspondence from:

- (a) Betty Browne regarding the December 19 Budget Committee meeting;
- (b) Vern Osborn, State Department of Education, regarding the state data processing plan;
- (c) Kay Turner, Personnel Division, Executive Department, regarding selection of Clarence Johnson and Jim Ekstrom to participate in a training program;
- (d) Jerry McGee, Mental Health Division, regarding the TMR budget;
- (e) South Lane District, commending Ron Munkres;
- (f) Systems Development Corporation, regarding selection of NYC "Coos Bay Project" for study as an exemplary program;
- (g) Copy of a letter from the Special Education Instructional Materials Center, University of Oregon in reply to Bernarr Stadius' letter regarding catalog development;
- (h) Copy of a letter from Ray Hawk, University of Oregon, to Bernarr Stadius regarding development of special education instructional materials catalogs;

4. Communications

4. (Cont'd.)

- (i) Harry Alpert, University of Oregon, expressing mutual appreciation (paralleling that expressed by the IED) for the services and expertise of Dr. Henry Osibov in presenting fringe benefits program information to staff members; and
- (j) George Katagiri, State Department of Education, regarding funding of the Dissemination Project in the amount of \$15,177.00 for the next six months period.

(The Superintendent reported that a new agency NIE (National Institute of Education) has taken over many of the projects previously funded by USOE (U.S. Office of Education) and will be considering the funding proposals in the future.)

5. Financial Reports

5. The Superintendent reported that the IED financial position is very sound and some \$1,300,000 has been invested in time certificates.

He further stated that the OTIS position appears to be strengthening with more Oregon school districts coming on the system. The cost per student could be reduced from the present \$8.80 to approximately \$6.10 should the Beaverton (20,000 students), Grants Pass (5200 students) and Salem (23,000 students) school districts come on the system.

Accounts payable for November included:

IED	\$196,860.58
OTIS	67,952.53
NYC	9,483.19 (October)
NYC	3,733.37 (November)

6. Legislative Session

6. The Superintendent stated that Lane County is well represented on both the Senate and House Education Committees with Senator Ed Fadeley chairing the Senate Committee and Representative Larry Perry chairing the House Committee (Representatives Wayne Whitehead and Nancie Fadeley are also House Education committee members).

He further reported that he and Ken Stanhope had met with Attorney Grant Anderson to finalize the IED Reorganization bill and had given the bill to Dr. Howard Cherry, Chairman of the House Finance Committee. (Some concern was expressed by Board members as to future of IED budgets and services if the state funding of district budgets is carried out under the Governor's plan.)

7. Building Program

7. The Superintendent stated he had been notified by Ed Hoops (Health, Education, and Welfare) that the deed for the property on Highway 99N will be presented to the County Commissioners at

7. Building Program

7. (Cont'd.)

3:00 p.m., January 26. Senator Hatfield and National Director of HEW, Bernard Kelly, plan to attend the presentation ceremony and it is hoped IED Board members also will be in attendance.

The Board suggested meeting with the Commissioners prior to budget adoption to consider plans for financing the building. The Superintendent indicated he would request the item to be placed on the County Commissioners' next agenda.

8. Salary Committee Report

8. Bill Manley, in absence of Chairman Willson Maynard, presented materials developed by the salary committee and briefly reviewed them for Board clarification. Discussion of the proposal was postponed to the January 16 meeting in order to give all Board members an opportunity to study the proposal prior to discussion. (A copy of the salary recommendations is attached.)

9. Education Plan Review

9. The Educational Plan, together with some budgetary estimates for new and/or expanded services, was reviewed and discussed:

- (1) Career Education--will have an estimated decrease of \$66,000 over 1972-73. The Board indicated that the \$10,000 budgeted for in-service seemed excessive in view of funds expended during the last budget year. Therefore, the Board recommendation to cut career education in-service funds to \$5,000 was accepted.
- (2) Curriculum evaluation--estimate for the continuation of the in-service program is \$4,000.
- (3) Environmental Education--estimate for the mobile lab is \$4,200 with an additional \$400 for materials.
- (4) Art--addition of a full-time art coordinator is estimated at \$12,000 for salary and fringe.
- (5) Trainable Mentally Retarded program--the increase of \$8,060 is due to the increased per pupil cost in Lane County for 1973-74 (from \$941.71 to \$1007.25).
- (6) Math--the proposed budget of \$9300 IED funding, plus NSF contributions of \$6200 for a total of \$15,500 would provide a math consultant on the IED staff to work with teachers in all districts except #4J. (Eugene will have their own NSF--National Science Foundation--program.)
- (7) Computer related instruction--a half-time coordinator at \$6000 is included in the 1972-73 budget. This increase of \$7000 is to cover salary and fringe benefits to make the position full-time.



9. Education Plan Review

9. (Cont'd.)
- (8) Microform--an estimated \$10,000 will provide the initial phase of a microform program. The IEDs primary concern is to insure compatability so that when materials are produced, the equipment then available will accommodate them. (No local facilities are available for this much needed service.)
  - (9) Copy Center--an estimated \$7,913 would provide for the first year payment and service agreement for a copy machine. The Board questioned whether purchase was warranted at this time and suggested that local services be used to determine future need. The budget estimate was increased to \$8,000 for a local contract rather than purchase.
  - (10) Instructional Media Center-1/2" and 3/4" Sony video tape recorder--an estimated \$2500 (\$1250 per machine) to purchase two video tape recorders to provide materials for the school districts.
  - (11) Assistant Superintendent--discussion of the estimated \$21,000 for salary and fringe benefits for another assistant for the Superintendent was postponed to the January 16 meeting.
  - (12) Dissemination--in view of the State Department of Education's request for the Lane IED to fund part of the Dissemination Agent's salary, an estimated \$4,700 for salary and fringe benefits would demonstrate a continued support of the program.

The Superintendent stated that he estimated the budget increase for the above at \$91,073.00. He also indicated that the Career Education budget has been decreased \$66,000 for 1973-74 and underspent by \$40,000 this year (1972-73); also, the OALS (library program formerly LEEDS) has been decreased \$47,000 for 1973-74 and underspent by \$25,000 for 1972-73.

10. Budget Committee Appointment

MOTION

10. Hubert Dersham, Creswell (Zone 4) submitted his resignation from the IED Budget Committee. Nominees were considered.

Director Briggs moved that John Boss, Creswell (Zone 4) be appointed to the Budget Committee to complete the unexpired term (one-year).

Director Wooten seconded and the motion carried.

11. Next Meeting

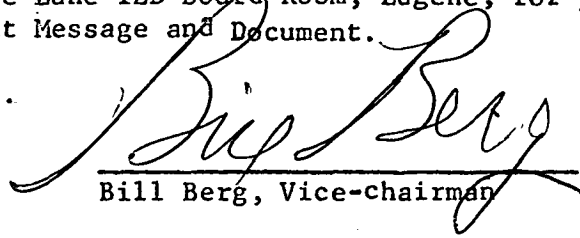
11. The next meeting of the IED Board was scheduled for a dinner meeting Tuesday, January 16, in the Emerald Toom, Eugene Hotel, at 5:00 p.m. to discuss the salary plan and various budget items.

11. Next Meeting

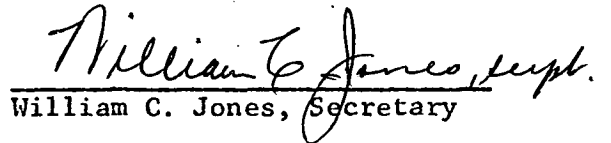
11. (Cont'd.)

The IED Budget Committee will meet at 8:00 p.m. Tuesday, January 16, in the Lane IED Board Room, Eugene, for presentation of the Budget Message and Document.

Meeting adjourned.



Bill Berg, Vice-chairman



William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 19, 1972

Minutes in brief

1. Attendance

1. The regular meeting (postponed from December 5) of the Lane Intermediate Education District was held at the conclusion of the Budget Committee Organizational meeting at the Holiday Inn Restaurant, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Al Briggs, Noble Wheeler, Cynthia Wooten, Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Evelyn McKenzie, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes

Approved MOTION

2. Director Berg moved that the minutes of November 28 be approved.

Director Briggs seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from Dale Parnell, State Superintendent of Public Instruction, regarding the state data processing plan and the Dissemination Project. (Dr. Parnell has referred all computer usage queries and drafting of legislation to Vern Osborn and Don Egge of the State Department of Education.)

4. Western Opera  
Performance  
Canceled

4. Ruth Gould reported that the Western Opera theater performance for Lane County schools, scheduled for two days in February, 1973, has been canceled. Western Opera requested both performances be conducted on the same day and, at this late date, it was impossible to reschedule the schools. The program will be considered again next year.

5. Vehicle  
Replacement

5. The Superintendent furnished information regarding the make, mileage, and assignment of each IED staff car and requested authority to purchase, through state bid, five replacement vehicles for the IED and one vehicle for OTIS.

MOTION

Director Wooten moved that the Superintendent be authorized to purchase the six vehicles through state bids--five for the IED and one for OTIS (to be reimbursed through OTIS funds).

Director Bird seconded and the motion carried.

MOTION

Director Bird moved that the Superintendent be given authority to sell two 1967 and two 1968 Volkswagens and one 1966 Ford.

Director Berg seconded and the motion carried.

6. Building Program

6. The Superintendent referred to a letter from Attorney Bill Frye in answer to several questions concerning the IED building program, i.e., (a) legal constraints on long term

6. Building Program

6. (Cont'd.)

lease between IED and Commissioners; (b) legality of long term borrowing to construct the building through rental cost to Commissioners (law prevents long term borrowing and serial levies by IEDs); and (c) how does the IED protect itself when turning over all capital improvements to the County Commissioners.

Bill Frye had answered as follows: (a) A long term lease not to exceed 99 years is legal provided the Commissioners agree; (b) the IED has no authority in the present law for anything other than short term borrowing. However, the Commissioners could build for the IED and charge a "reasonable rental value" for repayment of allocated funds; and (c) the lease provisions should be so drawn as to give the IED a long term lease. (A copy of the letter will be forwarded to the Board members.)

7. Educational Plan for 1973-74

7. The Board started their discussion of the educational plan item by item; however, Director Briggs suggested that they should talk first about philosophy before looking at individual programs. Director Briggs indicated that he thought the Board is sitting in a rather tenuous position because they don't know if there will be IEDs next year nor is there enough space in the present facilities to add people to staff. He further indicated that he thought that maybe the Board should be consolidating programs which are already in operation. Then, too, the Board has not really heard any figures on these various additions. He indicated that he did not exactly agree with the philosophy that because there was unspent money in the budget that we look for somewhere to spend it next year. He said that if the Board goes through and approves each program and then finds there are not adequate funds available, the Board will have to go back and make some cuts. He said that he thought the Board should decide on the degree of expansion and then select the programs. He also indicated that he would like to hear figures on the total program so that the Board will not be approving this plan without knowing the cost.

Chairman Armstrong indicated that it was her understanding that the Board was simply discussing but not approving any program(s).

Director Wooten agreed that there is an escalation of services and budget but that the Educational Plan generally speaks to needs of students. As the environment and the world changes, these plans are reaching to meet these needs. She indicated that old programs could, and should, be revised in light of student needs.

Director Briggs replied that he couldn't really tell by looking at the plan what the addition of all these programs would do to the present budget.

7. Educational  
Plan for 1973-74

7. (Cont'd.)

The Superintendent attempted to answer the questions and stated that the Board should first look at programs that should be continued. For example, the VIP program, originally funded by the Lane IED, has now been taken over by the State Department of Education. Therefore, it is no longer necessary for IED to provide this service. Perhaps, the State Department of Education should have initiated the program in the first place but when the State Department of Education did not and there was a need, the Lane IED took the initiative to get it started.

The Superintendent continued with the question of the legislature and the future of IEDs. He stated that it is impossible to build a budget in terms of what the legislature will be doing. If he were to wait to see what the legislature does, there would not be any budget.

Director Briggs continued by indicating that voters are demonstrating their discontent at every school election. His concern is that, even though the Board see this happening, they continue to move into new fields. Talking about the VIP program,--maybe the tax payers paid for what the state should have paid as a whole and the Board is remiss to allow this. Maybe the Board is going to be in a position of pioneering another program in Career Education that the State should or could make available in a year or two. He indicated that it looked to him like the Board was going to spend the money because it was left over. He then referred to LEEDS, a Springfield library program originally funded through Title III ESEA, which the IED had continued when federal funds were no longer available. It is his understanding that none of these materials are being used--that the IED had spent the money but no use is being made of the product which had been developed. He insisted that the Board needs cost figures before making a determination and that the Board should be concerned about the budget program they present to the budget committee.

Once again, the Superintendent tried to answer Board member questions and concerns. For one thing, the Educational Plan is a presentation of concepts and programs, not dollars. If the Board accepts the concept, the Superintendent and staff have the responsibility of putting dollar figures on it and then presenting it to the Board and Budget Committee for their reaction. As a service agency, the IED provides those services that the districts request (with resolution proposals ultimately being approved by local boards). If the IED Board attempts to dictate what the districts need or want, then the IED ceases to be a service agency.

Director Briggs then asked, "Why does this Board sit here? We are not qualified to evaluate the programs."

The Superintendent replied, "There are two ways to build a budget--to provide the services requested and budget for them; or, simply, say we have 'x' number of dollars and develop a budget and program that is within that dollar limitation. This Board has not operated on the second premise."

7. Educational  
Plan for 1973-74

7. (Cont'd.)

Director Berg indicated that maybe the time has arrived when the children in Lane County schools will have to wait for the state to assume some of these programs along with the financial obligation.

Director Bird suggested that any increase in career education be designated in the budget document explanation so that it is easy to differentiate between salaries, materials, etc.

The Superintendent indicated that this procedure has been followed and an explanation in the budget document has always accompanied any marked increase in the budget. The Superintendent also explained why the salaries in each department are lumped together--the Board has never made a decision about salaries prior to the time the budget was developed. Because of this, the Superintendent takes present salaries and uses a percentage to secure a budget figure. That figure is a guess and is raised or lowered in the budget when the decision is made.

Director Briggs indicated that he wanted it understood that he was not against the educational programs. Whenever he suggested that programs be evaluated with budgetary amounts assigned to them--he was not against youngsters in the county. But, board members do have a responsibility to evaluate the programs to determine why the money is being spent. If the Board hasn't this prerogative, then it has no business sitting here. Unless the Board has this right, it is rubber stamping the program. In Director Briggs' opinion, it is not possible for him to look at any program until he has some kind of an idea of what these programs are going to cost and then weigh them against the other programs. Then, the Board must make some decision that we limit the programs or adopt all of them.

Director Wooten stated that her concern had to do with how the present programs were affecting schools. She would like to see, through Newscene or a questionnaire, what priority the schools place on present programs.

Director Wheeler offered the suggestion that IED programs have grown out of local school district superintendents' requests at their regular meetings and these, in turn, were then sent from the IED Board to the local school boards in the form of budget resolutions.

The Superintendent said that the IED Board had considered sending an evaluation survey to teachers, administrators, and board members. The survey would serve several purposes: (1) to let those persons surveyed know that the IED exists and what it provides; (2) how much the services are used; and (3) by whom. The Superintendent continued to explain that the IED staff is aware that there is a great variation from district to district regarding the use made of various services and the reasons for some, but not all, of the variations.

7. Educational  
Plan for 1973-74

7. (Cont'd.)

Director Briggs insisted that in determining the feasibility of the educational plan, the Board needs to place priorities on various programs and should have the prerogative to say whether the budget will be increased or decreased this year. "We need to run a tight ship. On the other hand," he said, "it is appropriate for departments to make recommendations and we should look at them."

The Superintendent informed the Board that each department had to justify its program to him before it ever went to the Board in the Educational Plan. He and the staff, in effect, have done part of what the Board is requesting before the material ever comes to the Board. The Superintendent said he thought that the IED would continue to expand as long as there are youngsters in school and teachers to teach them. If it is necessary to place dollar limits, then it will have to be done. But, it should be done on a priority basis. The Superintendent referred back to the service function of IED. He reminded the Board of the data processing debate in the Coos IED and how the Board there, in the face of local school district opposition, has said it will not be involved in data processing this year. Yet, every district wants it continued. He then asked the question, "Does the IED have this privilege?"

The Superintendent indicated that when he presented the budget message to the Budget Committee, that he wanted it to be the Board's budget and not his.

The Superintendent indicated that some changes are made after the budget is prepared and presented. For example, this year \$20,000 was originally budgeted for the Speech and Hearing Center. During the budget committee meetings, one of the committee said that, on the basis of the previous year's cost, the amount budgeted for 1972-73 should be cut in half. The motion was made and approved and the amount was cut.

In addition, funds are not just spent because they are budgeted. This year, there will be approximately \$50,000 of cash carryover from the VIP program (approved but not spent) because the State Department of Education assumed the responsibility for VIP. Next year the Career Education budget will be approximately \$50,000 less than anticipated for 1972-73. Another example is the \$25,000 - \$30,000 cash carryover from the LEEDS program. This amount, although budgeted, was not needed and will not be spent; and, the budgeted amount for 1973-74 will be that much lower. "This," the Superintendent said, "is continuous and on-going evaluation; and, according to my preliminary figures, not including salary increases, there will be no increase in the budget for 1973-74."

The Superintendent indicated that one of his reasons for suggesting an increase in the building fund was because he thought the levy would be less than it was this year (1972-73).

January 4, 1973

7. Educational  
Plan for 1973-74

7. (Cont'd.)

He further suggested that, perhaps, the Educational Plan should be backed in concept on a priority basis.

Director Briggs indicated that he thinks the IED budget is burgeoning and maybe that is good. But, he said he feels a little useless sitting here buying these programs and running them through without evaluating them. He thinks that each department is being expanded every year and maybe the Board has to say no, not this year. There is a dilemma here, because the Board has asked the Superintendent and staff to present ideas for new programs with the expectation that it will be done.

Further discussion of the Educational Plan was postponed to the January 9 meeting.

8. Next Meeting

8. The next regular meeting of the IED Board will be held Tuesday, January 9, 1973, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

*Jeanne Armstrong*  
Jeanne Armstrong, Chairman

*William C. Jones, Supt.*  
William C. Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 28, 1972

Minutes in brief

1. Attendance

1. The regular meeting of the Intermediate Education District was held (following a 5:45 buffet dinner) at the World's Fare Restaurant, Valley River Center, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Al Briggs, Noble Wheeler, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Evelyn McKenzie, Kermit Horn, Clarence Johnson, Willson Maynard, Mary Simmons, Marv Wilkerson, Jim Carlson, Ron Munkres, Bill Manley, Mel Mead, Betty Gibson, Mike Youngblood, Joel Noble, Jim Swanson, and Bernie David of the IED office; Darlene Huckins and Bob Llewellyn of NYC; Bob Dusenberry, Mike Neill, and Ben Jones of OTIS; and Mike O'Brien of the Eugene Register-Guard. Visitors included Register-Guard Educational Consultant Marilyn Olson, and George Sitka (university student).

2. Minutes MOTION  
Approved

2. Director Benjamin moved that the minutes of November 13, 1972, be approved.

Director Wooten seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) Computer World, featuring an article on OTIS programming and facilities;
- (b) J. Wayne Roy, General Services Administration, regarding notice to vacate (within 90 days) the warehouse space presently rented from Eugene District 4J; (Mr. Roy indicated that relocation funds and assistance in finding another location may be available through G.S.A.)
- (c) Robert Schwarz, Director of the Center on Developmental Disabilities at the University of Oregon, regarding favorable response to the letter of intent submitted to the State Department of Education for a Title III project, but he will not submit a proposal because of the financial obligation it will place on the IED; and
- (d) National School Boards Association, regarding the National School Boards Association annual conference to be held April 7-10, 1973, in Anaheim, California.

4. Business Affairs

4. The Superintendent presented the financial statements for October and reported that complete budgeted taxes have now been received. Accounts payable for October included:

IED	\$172,677.32
OTIS	74,249.70
NYC	6,634.50

5. Vehicle Replacement (Action postponed)

5. The Superintendent recommended replacing five of the older vehicles ( one 1966 Ford, two 1967 VWs, and two 1968 VWs) with mileages ranging from 74,000 to 53,000. This could be accomplished by going through the State bid which was awarded to Dodge (\$2,474.98 for the intermediate sized car - Coronet). (A cash carryover of \$5,000 allocated for vehicle replacement during the 1971-72 budget year plus an additional \$5,000 in this year's budget is sufficient for most of the financing--an additional \$500 each is anticipated from the sale of the replaced vehicles.)

Director Briggs requested additional information on how cars are assigned and utilized prior to Board action on car replacement. Action was postponed to the December 5 meeting. (The Superintendent noted that Neighborhood Youth Corps, which presently rents five vehicles from IED, will no longer be permitted to rent from the sponsoring agent once the current car leasing arrangement is concluded.)

6. Western Opera Performance

6. The Superintendent reported that plans for the Western Opera presentation of "The Turn of the Screw" are progressing. The two performances, scheduled for February 8 and 9, 1973, at South Eugene High School, involves 13 districts and 3,000 students. A grant of \$475 to help defray student expense is available from the Oregon Arts Commission upon Board resolution that the grant will be expended for that purpose.

MOTION

Director Benjamin moved that the Board approve the expenditure of Oregon Arts Commission grant to assist in bringing the Western Opera presentation to Lane County students.

Director Berg seconded and the motion carried.

Director Briggs asked that additional information on the opera project be presented at the December 5 board meeting.

7. 1973-74 Educational Plan Presentation

7. Prior to presentation of the 1973-74 Educational Plan, Board members, grouped by twos with an IED staff host, attended six 20-minute orientation sessions. Separate presentations were made covering the present program in Instructional Materials, Oregon Total Information System (OTIS), Career Education, Neighborhood Youth Corps (NYC), Evaluation and Research, Dissemination, School-Community Relations (Writer-Editor), Special Education, Environmental Education, and Art Education.

Following the orientation sessions, the Superintendent presented the 1973-74 Educational Plan.

## EDUCATIONAL PLAN - 1973-74

### **CURRICULUM AND INSTRUCTION:**

#### Career Education

1. Maintain the regional coordinator in cooperation with State Dept. of Education
2. Maintain work experience coordinator in cooperation with Lane Community College
3. Continue to maintain and expand CIAS (Occupational Information Access System)
4. Continue in-service
5. Discontinue VIP (Vocational instruction packages)--State Department of Education has this well in hand--both funding and leadership
6. Develop audio-visual materials for career exploratory programs--coordination and preparation of localized materials about various job clusters and occupations (four people--4 weeks - summer 1973). There are several teachers attempting to prepare such materials now with no coordination and resultant duplication of efforts and materials.

#### Curriculum Evaluation

1. Continue the county-wide standardized testing program
2. Initiate an in-service program for Lane County teachers on use of assessment measures in course evaluation--start with math and/or reading. (The IED would provide outside consultants, for a credit course through DCE (Division of Continuing Education) (paid by district or teacher)
3. Sponsor a summer (1974) in-service program
4. Expand the use of teacher prepared test service (no additional funds) .

#### Environmental Education

1. Continue to expand in-service (20 programs ranging in length from one to eight days)
2. Add 1/2 time intern (use the Assistant Superintendent's administrative intern) to do the following:
  - (a) Help operate McGowan Creek Forest Study area fall and spring on a daily basis
  - (b) Produce filmstrips or other instructional media on Lane County environmental education resources; i. e., cassette interviews with citizens managing the quality of the environment such as Zane Smith, Willamette National Forest
  - (c) Consult with schools on their outdoor school programs.
3. Purchase and equip a mobile lab to:
  - (a) Carry instructional materials to schools, such as weather stations, environmental education library materials, miscellaneous kits, etc.
  - (b) Conduct on-school-site in-service programs in: the Resident Outdoor School Program; use of the school ground as an outdoor laboratory; nature trails and their construction; McGowan Creek and its use, etc.

#### Art Coordinator

1. Since I've recommended that Ruth's 1/2 time intern work in environmental education, I am recommending a full time art coordinator. The demonstrated need is there--the schools are ready and waiting but there is not enough time available in a 1/2 time position to get the job done. We plan to make use of the program, "Art in the World Around Us," which was developed under the John D. Rockefeller III grant and will be

pilot-tested during winter and spring, 1973. This full time staff person will provide (a) art-media in-service workshops, (b) individual teacher attention regarding their art programs, (c) district art curriculum assistance (goals, objectives, and course content), and (d) organize an arts advisory council--coordinate with Kerns Art Center and Eugene Junior League.

Special Education -- E. M. R. and T. M. R. (Educable and Trainable Mentally Retarded)

1. Continue with Pearl Buck Center for TMR (jointly funded by IED and Mental Health)
2. Continue pre-school TMR at University of Oregon (a teacher and an aide paid by Mental Health and Title I)--12 children age 6 months to 4 years who are not served by Pearl Buck. Parents supply transportation and teacher also conducts parent training program in the home.
3. Continue the itinerant teacher (paid by Mental Health)--to work with eight TMRs in EMR classrooms in Lane County who need academic assistance. The teacher will work with the home-bound student in McKenzie. This is a cooperative venture with Mental Health and State Department of Education to provide teachers of the EMRs with help in academic programming.
4. Establish a transitional class (funded by Mental Health) for borderline EMR-TMR
  - (a). A teacher and one aide would be located in a Eugene 4J classroom
  - (b). To help these children go into the EMR program and eventually a work experience program so that they may become gainfully employed. (There are at least 10 of these children in Lane County.)
5. Add an aide at Junction City to work with three TMRs in the EMR program. These three would normally be at Pearl Buck but Mental Health and State Department of Education want to cooperate and test this procedure (funded by Mental Health).

Math Consultant

Through a National Science Foundation proposal, it may be possible to secure a math consultant on the IED staff. He would work with math teachers in all districts except 4J and 19 on the development of the laboratory approach to math. The funding would be 60% IED and 40% NSF and would include the consultant, materials, and a summer workshop for 10 teachers outside District 4J and 19.

Computer - Related Instruction

This year, we had funds in our budget to employ a 1/2 time coordinator to work with computer related instruction. As of this date, that person is in the CTIS budget. There is a demonstrated need for such a person in Lane County on a full time basis. The Hewlett Packard computer is available and working very well and the more use we get from it the better. If necessary for such a person to work outside of Lane County, we could charge OTIS or the school district for his services.

**INSTRUCTIONAL MEDIA CENTER:**

1. Add a microform service (microfilm and microfiche) for school districts and the IED
  - (a) Mel and the IMC committee are working on an appropriate plan for IED entry into the microfilm field to provide service and materials to school districts and to avoid future problems of technological incompatibility.

He has contacted eight of sixteen districts (two of three in metro area) and has found a need and an interest. All are aware of present inadequacies and pending storage problems and would like to see county-wide coordination.

- (b) More than 1/2 of the districts are making some use of microfilm or microfiche and four districts are involved with microform storage of district records.
- (c) We need it ourselves at the IED.

(Microfilm is making an impact in education in the area of information handling and systems development--record storage and retrieval systems, classroom and library applications, research data systems, microfiche, random access, color microform, and COM [computer-output microfilming]. Statutory and State Department of Education regulations list 68 different kinds of records which either local districts or IEDs (or both) are required to retain permanently. "Permanently" in this case means until such records are 65 years old, after which they may be transmitted to the state archivist if he agrees to accept them. In addition, 36 designated records must be retained for periods of five or more years.)

- 2. Expansion of the summer workshop program for preview and evaluation of building level non-print media.
  - (a) Presently on a biennial basis, we are proposing to provide this workshop annually.
  - (b) An evaluation and annotated bibliographic project for environmental education materials now in the collection.
- 3. Add to our already overworked printing-duplicating facility.
  - (a) This involves the idea of a copy center for quick and easy reproduction of printed materials. . (It is not as good as, nor does it have the quality of commercially printed materials, but it will fit 80-90% of IED needs. It is a glorified duplicating machine but seems to me more efficient and economical when we consider employee time.)

#### ADMINISTRATION:

- 1. Continue work toward new building.
  - (a) Need for the building speaks for itself and that item should be continued at the present level or perhaps increased some.
- 2. Add an assistant superintendent to the staff.
  - (a) The staff has placed such a position high on their priority list so that I'll have more time available for them.
  - (b) With a building program in the offing, I will need some help.
- 3. Part of the cost of the Dissemination project, presently funded completely by the State Department of Education, should be included in the IED budget.
  - (a) The concept of the field agent as a change agent has been demonstrated and the program should be continued
  - (b) The increased demand has demonstrated the need. (The IED would be funding only about 1/3 of the agent's salary and the State Department of Education would continue to fund the remainder.)

That's the educational plan for 1973-74. It represents an increase in some IED services and an expansion into some new areas. However, these are services which school district personnel and/or advisory committees have requested. If the concepts are acceptable to the Board, the details can be worked out for the budget committee.

8. Board  
Appreciation

8. Director Briggs stated he wished the minutes to reflect Board appreciation for the educational plan presentation and indicate it was the "best meeting of the year."

9. LCSBA Dinner  
Meeting, January 4, 1973

9. The Superintendent noted that the Lane County School Boards Association dinner meeting is to be held at Springfield High School, Thursday, January 4, 1973. All of the Lane County legislators will attend and be a part of the program concerned with school finance and the legislative picture.

10. Budget Com-  
mittee Organization  
meeting, December 12

10. Attention was called to the December 12 Budget Committee Organization meeting. Time and place was left to the discretion of the Superintendent.

11. Next Meeting

11. The next regular meeting of the IED Board will be held Tuesday, December 5, at 7:30 p.m., in the IED Board Room, 748 Pearl Street.

Meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Monday, November 13, 1972

Minutes in brief

1. Attendance

1. The regular meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Al Briggs, Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, and Willson Maynard of the IED office; and Mike O'Brien of the Eugene Register-Guard. Visitors from the Pleasant Hill area included Mr. and Mrs. James Clarke, Diana McNutt, John McNutt, Brad McNutt, Linda McNutt, Virginia Newman, Enid Smith, Marilyn Lakey, Mel Newman, and Mr. and Mrs. Ted Murphy.

2. Minutes MOTION  
Approved

2. Director Benjamin moved that the minutes of October 24, 1972, be approved.

Director Briggs seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) George Hoops, Health, Education and Welfare (HEW), regarding government surplus property (GSA) being made available to the County Commissioners for the IED building.
- (b) J. Wayne Ray, GSA, regarding their purchase of the warehouse property which IED is presently renting from District #4J. (The property has been appraised by both District #4J and governmental agencies. The government agency has not yet indicated a time schedule for vacation by the tenants but tentatively plan for March, 1973. Funds will be available to the IED to assist in procuring other warehouse space and to move supplies when it becomes necessary to vacate.)
- (c) Gary Walker, Willamalane Parks and Recreation, regarding Neighborhood Youth Corps program;
- (d) Rose Grant, Moffitt School librarian, regarding NEWSCENE;
- (e) Margaret Estenson, McKenzie Elementary Principal, regarding Trainable Mentally Retarded (TMR) program;
- (f) Shade Oaks Subdivision petitioners, regarding boundary change (see item 4-Boundary Change);
- (g) Mr. and Mrs. John McNutt, Shade Oaks Subdivision, regarding boundary change (see item 4-Boundary Change);
- (h) Jim Howard, Superintendent, Pleasant Hill, regarding information requested concerning boundary change (see item 4-Boundary Change);

3. Communications

3. (Cont'd.)

- (i) Robert Schwarz, University of Oregon, regarding ESEA Title III letter of intent (see item 6-ESEA Title III Project);
- (j) Ken Stanhope, regarding IED section of Oregon School Boards Association meeting; and
- (k) Tom Rigby, regarding IED section of Oregon School Boards Association meeting (see item 5-IED Reorganization Legislation).

4. Boundary Board Decision (Districts #1 and #19)

4. Chairman Armstrong opened discussion on the District #1 - District #19 boundary change by stating that all correspondence and comparison studies had been received and studied by Board members. Following that opening, the Chairman outlined the provisions of ORS 330.090(2) a,b,c,d, and e, as follows:

ORS

(ORS 330.090 (2)) In the manner provided in ORS 330.090 to 330.107, the district boundary board on its own motion or on petition of three persons residing or owning or occupying real property within territory embraced within a proposed merger or boundary change may merge smaller districts into larger districts or alter the boundaries of common or union high school districts, if it finds that the proposed change:

- (a) Will have no substantial adverse effect upon the ability of the districts affected to provide the educational program required by law.

Board Response

(Directors Briggs and Berg stated that they could see no adverse effect on either Pleasant Hill or Springfield in providing the required educational program; therefore, subsection (a) is not a factor in consideration of a boundary change.)

ORS

- (b) Will result in improvement of the educational facilities available to the children in the area affected by the proposed change or will result in substantial operating economies in the districts affected.

Board Response

Director Benjamin stated that, after study of information from both districts outlining teacher-pupil ratio, transportation factors, etc., she would find it difficult to justify that the Boundary Board would be improving the educational program by transferring students. Director Bird agreed that the teacher-pupil ratio was practically even but felt that the preponderance of the families involved favor the transfer and the board should consider the change with some favor.

Chairman Armstrong felt no justification in basing decision on number of families alone but that consideration must be given to children who are presently successfully involved in Springfield district activities being uprooted and transferred to another district. Director Briggs stated he was most hesitant to make a decision involving evaluation of the two districts one way or the other. It was the general consensus of the



4. Boundary Board Decision (Districts #1 and #19)

ORS

Board Response

ORS

ORS

MOTION

4. (Cont'd.)

Board that there would be no substantial improvement of educational facilities or any substantial operating economy by transferring the property from District #19 to District #1.

(c) Is not made solely for tax advantages to the property owners in the district affected by the proposed change.

(General consensus--no issue in this case.)

(d) Is not likely to adversely affect any contemplated re-organization under ORS 330.505 to 330.780. (Does not apply)

(e) Will not result in territory of a district becoming non-contiguous. (This requirement is satisfied.) (Note: Where boundary board changes are approved, the law provides a remonstrance provision.)

Director Benjamin moved that the Boundary Board deny the transfer of the proposed property from District #19 to District #1. Director Briggs seconded and the motion carried. Director Bird recorded a "no" vote; and Director Berg abstained.

-----  
Following completion of boundary board business, the Board discussed the upsurge of development in the entire area and recommended that the Superintendent write and/or meet with Superintendents of Districts 1, 19 and/or 40 to explore a more realistic boundary change for future consideration.

5. IED Reorganization Legislation

5. The proposed IED reorganization legislation will be discussed Wednesday morning at the IED board member session at the Oregon School Boards Association convention and will be presented at the business meeting of the Association Wednesday afternoon. The proposed legislation has not changed from that approved earlier at the Sun River conference, but consideration may be given to some changes in the equalization portion because of the hardship it would impose in Washington County. Legislator Staff Hansel has indicated to Ken Stanhope that he is willing to introduce the bill during the 1973 session.

6. ESEA Title III Project (Exceptional Children)

6. The Superintendent reported that a letter of intent for an ESEA Title III project (approximately \$40,000) has been filed with the State Department of Education. The proposed program, an extenuation of the present program for emotionally disturbed children which is jointly sponsored by the IED and the University of Oregon, would provide a program for the parents of these children. The Board is not obligated by the letter of intent; however, if the State Department of Education indicates that the program is worthy of consideration, a full-blown proposal will be written for the Board's consideration.

7. Salary Committee Report

7. Mr. Willson Maynard reported that the IED Staff Salary Committee composed of Willson Maynard, chairman, Mike Youngblood, Carmen Yokum, Wanda Vinson, Bill Land, and Bill Manley have met

7. Salary Committee Report

7. (Cont'd.)

weekly to discuss possible salary and/or fringe benefits recommendations to the Board. Chairman Jeanne Armstrong and the Superintendent have been meeting with the Committee and it is the feeling of all concerned that it would be mutually beneficial to the Board and Committee alike to maintain an open line of communication through staff reporting and Board feedback. Willson stated that Dr. Henry Osibov, University of Oregon, would present information on fringe benefits at the Tuesday, November 14, meeting and invited board members to attend.

Board responses included:

Director Bird--Asked that present dollars per month allocated to fringe benefits (including Workman's Compensation) be presented to the Board.

Director Briggs--Stated that the IED Board has generally adopted salary policies and programs of the major districts in the area (Eugene, Springfield, and Bethel) and would, in fact, be open to criticism were the IED Board to deviate too far from this practice.

Director Benjamin--The staff needs to determine their needs and wants, i.e., tax sheltered annuities, insurance, etc.

Director Berg--Concerned that longevity not be the only factor for salary increases.

It was noted that salary schedules exist for certificated and classified but not for administrative positions and that there was some concern over removal of the administrative schedule.

Mr. Maynard was invited to return to the November 28 meeting with a progress report and committee recommendations.

8. Building Program

8. The Superintendent reported that the surplus property on Highway 99N has been awarded to the County Commissioners for IED office space. Mr. Hoops, Regional Representative from the Seattle office of HEW, called and suggested that Senator Hatfield, who gave considerable assistance in consummating the transaction, be asked to be present when the quitclaim deed is presented to the Commissioners.

There is a \$994.75 sewer system assessment lien on the property that must be cleared prior to transfer of the property to the County. A leasing program must now be worked out with the County Commissioners (such as 99 years plus option for renewal) to assure IED of continued space.

Funding the building program is now a major IED priority. The Superintendent has asked Attorney Bill Frye to assist him in the preparation of materials. The 1972-73 budget includes \$150,000 for the building program; the possibility of another

8. Building Program

8. (Cont'd.)

\$150,000 - \$200,000 in next year's budget would not only pay for a portion of the building but should alleviate any hesitancy on the part of the Commissioners or a lending agency to provide funding.

Director Briggs suggested that the Board attempt to find available sources of funding by presenting a variety of proposals to various individuals and/or lending agencies. By so doing, the Board could have several alternatives concerning funding and interest costs for their final decision.

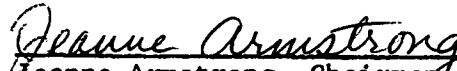
9. Educational Plan for 1973-74


9. Assistant Superintendent Ruth Gould presented a program for the presentation of the educational plan for 1973-74. The meeting (November 28, 1972) will be held at the World's Fare Restaurant at 5:45 p.m., starting with a buffet dinner and opening remarks from the Superintendent. Following the opening remarks, Board members will have an opportunity to visit each of six areas to hear what is being done this year and some plans for next year. There will be an opportunity for questions and a chance for Board members to participate, via telephone, in a computer demonstration of OIAS and problem solving. Following completion of the six sessions, a summary session will be held.

10. Next Meeting

10. The next regular meeting of the IED Board will be held Tuesday, November 28, at 5:45 p.m., at the World's Fare Restaurant, Valley River Center.

Meeting adjourned.

  
Jeanne Armstrong, Chairman

  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Boundary Board Hearing and IED Board Meeting  
Tuesday, October 24, 1972

Minutes in brief

1. Attendance at  
Boundary Board  
Hearing (District 1  
and 19)

1. The Boundary Board hearing was held at Harris Hall, Lane County Court House Annex, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Al Briggs, Cynthia Wooten, Howard Bird, Noble Wheeler, Joyce Benjamin and Superintendent William Jones. Also present were Ruth Gould and Joel Noble of the IED office and Doug Bates of the Register-Guard, and patrons of the Springfield School District 19 and Pleasant Hill District 1.

Chairman Armstrong called the meeting to order at 7:35 p.m., by stating that the purpose and procedure of the Hearing was to hear testimony involving the possible boundary change between Pleasant Hill School District #1 and Springfield School District #19.

Chairman Armstrong read communications from:

(a) Pleasant Hill District School Board regarding proposed transfer,

(b) Springfield District School Board regarding transfer, and

(c) Mr. and Mrs. Clarence Simons regarding proposed transfer.

Superintendent Jones explained the laws pertaining to boundary change and, using a set of overlays, showed the area involved.

The following people testified for the change:

Jim Clark	Keith Lance
Mel Newman	Delores Jeske
Ray Lakey	Marilyn Lakey
Rebecca Bush	

Testifying against the change was John McNutt, Richard Rickson and William Lewellyn, Superintendent of Springfield School District #19.

Jim Howard, Superintendent of the Pleasant Hill District, took a neutral position.

All proceedings are on tape and are available at the office of the IED Superintendent.

At the suggestion of Director Briggs, a decision on the Hearing will be made at the next regular meeting of the IED Board, November 13.

2. Boundary Board Adjourned

2. The Hearing adjourned and the Board recessed to the regular Board Room at 748 Pearl to continue the regular business of the evening.

3. Attendance at Regular Board Meeting

3. Following the Boundary Hearing, the meeting reconvened in the IED Board Room. Additional staff present included Wanda Vinson, Bill Manley, Ralph Perry, Joel Noble, and Mel Mead of the IED office; and Bob Dusenberry of OTIS.

4. Minutes Approved MOTION

4. Director Wheeler moved that the minutes of October 10, 1972 be approved. Director Wooten seconded and the motion carried.

5. Communications

5. In addition to the three letters read at the Boundary Hearing, the Superintendent presented two communications from Tom Rigby -- the first regarding Ballot Measure #4 and the other the Oregon School Boards Association convention in Portland.

6. Business Affairs

6. The Superintendent presented the financial statements for September. He reported that it was necessary to borrow \$100,000 to cover payroll but a tax turnover is expected early in November.

Accounts payable for September included:

IED \$132,192.62

OTIS 100,211.11

7. OTIS Advisory Committee Recommendations

7. Policy recommendations from the OTIS Advisory Committee were discussed at length with the following action:

Policy #1

MOTION

Director Benjamin moved that Policy #1 be changed to read: "Data Security Policy: Each school district board shall determine the use of its data and shall appoint the district spokesman in data security matters."

Director Wooten seconded and the motion carried.

Policy #2 -- to be rewritten.

Policy #3

MOTION

Director Benjamin moved that Policy #3 be approved.

Director Bird seconded and the motion lost.

MOTION

Director Bird moved that policy #3 be deleted.

Director Benjamin seconded and the motion carried.

7. OTIS Advisory Committee Recommendations

7. (Cont'd.) Policy #4

- Additional charges to OTIS users will be made as follows:
- A. Services not included in the Full Service Package, but available by special request.
- B. Special new services defined by the user to be developed at his expense. The programs are then available to other OTIS users.
- C. Service Package use requests above and beyond those regularly provided.

MOTION

Director Benjamin moved that Policy #4 be approved.

Director Berg seconded and the motion carried.

Policy #5

Services will be provided to educational agencies only.

MOTION

Director Bird moved that Policy #5 be approved.

Director Benjamin seconded and the motion carried.

Policy #6

The Educational Coordinates Consultant Services (which provide modular scheduling) shall be paid by schools requesting the assistance.

MOTION

Director Bird moved that Policy #6 be approved.

Director Benjamin seconded and the motion carried.

Policy #7

The superintendent of the district is to be notified if the coordinator is not fulfilling his duties.

MOTION

Director Benjamin moved that Policy #7 be approved.

Director Wooten seconded and the motion carried.

8. Budget Committee Member Appointed

8. Director Benjamin moved that Mrs. Paul (Mary Ellen) Ehinger be appointed to the IED Budget Committee.

Director Briggs seconded and the motion carried.

Superintendent Jones reported that Mrs. Walker (Manena) Schwering, McKenzie, had accepted appointment to the IED Budget Committee.

9. LCSBA Meeting, November 2

9. Directors Berg, Armstrong, Wooten, Briggs, and Superintendent Jones will attend the Lane County School Boards Association dinner meeting, at Irving School (Bethel) on Thursday, November 2nd.

10. OSBA, Portland,  
November 15-16-17

11. NSBA, Anaheim,  
April 7-10, 1973

12. Next Meeting  
Date Changed MOTION

10. Directors Briggs, Wooten, and Superintendent Jones will attend the Oregon School Boards Association meeting in Portland on November 15,16, and 17. Directors Berg and Wheeler will also attend a portion of the meetings.

11. Following some discussion, all directors with the exception of Benjamin, indicated a desire to attend the National School Boards Association annual convention in Anaheim in April.

12. Director Bird moved that the next regular meeting of the IED Board be changed to Monday, November 13.

Director Berg seconded and the motion carried.

Meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

*William C. Jones*  
\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 10, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, and Joel Noble of the IED office; Auditors Ron Babcock and Dennis Solin; and Bob Burton of the Eugene Register-Guard.

2. Minutes MOTION  
Approved

2. Director Benjamin moved that the minutes of September 26, 1972, be approved.

Director Berg seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) Governor McCall congratulating Bob Llewellyn for his election as chairman of District 5 Ancillary Manpower Planning Board;
- (b) Richard Jones, State Department of Education, (to Chairman Armstrong) regarding Superintendent's service on Teacher Standards and Practices Commission;
- (c) Bob Elfers, Lane County Court House Administrator, (to Rex Mohlman) regarding surplus property;
- (d) Dorothy Moody regarding her son and Creswell High School;
- (e) Tom Rigby, Oregon School Boards Association, regarding opposition position on Ballot Measure No. 4 which would change the wording of the Oregon Constitution prohibiting the use of public funds for support of religious institutions to conform with the Federal Constitution wording;
- (f) Cynthia Wooten (to Lucile Russell and Mr. Silver) asking to be relieved of drug committee responsibilities until after the November election; and
- (g) American Education (article) on "Careers on the Computer" featuring the Lane IED Occupational Information Access System (OIAS).

Assistant Superintendent Ruth Gould reported that Director Wooten's letter to the drug committee had been read and given favorable consideration and that a committee was assigned the task of reviewing the structure of membership and guest requirements.

Mrs. Gould reported that on October 6 she had attended an excellent meeting conducted by the National Mental Health Association and expressed regret that so few educators were in attendance.



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 10, 1972

Minutes in brief

1. Attendance

2. Minutes MOTION  
Approved

3. Communications

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, and Joel Noble of the IED office; Auditors Ron Babcock and Dennis Solin; and Bob Burton of the Eugene Register-Guard.

2. Director Benjamin moved that the minutes of September 26, 1972, be approved.

Director Berg seconded and the motion carried.

3. The Superintendent presented correspondence from:

(a) Governor McCall congratulating Bob Llewellyn for his election as chairman of District 5 Ancillary Manpower Planning Board;

(b) Richard Jones, State Department of Education, (to Chairman Armstrong) regarding Superintendent's service on Teacher Standards and Practices Commission;

(c) Bob Elfers, Lane County Court House Administrator, (to Rex Mohlman) regarding surplus property;

(d) Dorothy Moody regarding her son and Creswell High School;

(e) Tom Rigby, Oregon School Boards Association, regarding opposition position on Ballot Measure No. 4 which would change the wording of the Oregon Constitution prohibiting the use of public funds for support of religious institutions to conform with the Federal Constitution wording;

(f) Cynthia Wooten (to Lucile Russell and Mr. Silver) asking to be relieved of drug committee responsibilities until after the November election; and

(g) American Education (article) on "Careers on the Computer" featuring the Lane IED Occupational Information Access System (OIAS).

Assistant Superintendent Ruth Gould reported that Director Wooten's letter to the drug committee had been read and given favorable consideration and that a committee was assigned the task of reviewing the structure of membership and guest requirements.

Mrs. Gould reported that on October 6 she had attended an excellent meeting conducted by the National Mental Health Association and expressed regret that so few educators were in attendance.

6. Budget Committee

6. (Cont'd.)

and that Manena Schwering, McKenzie, be appointed to one at-large position. The other at-large appointment will come from Oakridge, Mapleton, or South Lane.

Director Wooten seconded and the motion carried.

7. Ballot Measure 9

7. Director Wooten spoke in opposition to Ballot Measure 9 (eliminating the property tax for funding schools) and asked that the IED Board make a formal statement to this effect.

MOTION

Director Benjamin moved that the IED Board take a stand against Ballot Measure 9 and that Chairman Jeanne Armstrong write a letter to the editor stating that the measure is a totally irresponsible means of reducing the property tax.

Director Wooten seconded and the motion carried.

8. Lane County School Boards Association Fall Meeting

8. The Superintendent asked Board members to reserve November 2 for the Lane County School Boards Association fall meeting. He indicated that State Treasure Bob Straub will present Governor McCall's tax program.

9. Next Meeting

9. The next regular Board meeting will be held Tuesday, October 24, in the Lane IED Board Room, 748 Pearl Street, immediately following the 7:30 p.m. Boundary Board hearing on the proposed District 19 to District 1 transfer. (Boundary Board hearing will be conducted in the Lane County Court House Annex--Harris Hall Basement Conference Room, #2.)

Meeting adjourned.

Jeanne Armstrong, Chairman

William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 26, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg (8:20 p.m.), Joyce Benjamin, Al Briggs, Cynthia Wooten, Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, and Mel Mead of the IED office; Bob Llewellyn of NYC; Attorney Bill Frye; and Cliff Sanderlin of the Eugene Register-Guard.

2. Minutes  
Approved

2. Chairman Armstrong indicated that the September 12 minutes, item #10 (Status of Lane County School Boards Association) should read in toto, "The current status of the Lane County School Boards Association was discussed. The organization is interested in planning programs of interest to all members. The steering committee has planned the fall meeting program focusing on Governor McCall's alternatives for financing schools and has begun making arrangements. Recommendations for the winter and spring meetings will be presented at the first general meeting. The steering committee will also present a slate of officers for the executive committee to the general membership."

MOTION

Director Wooten moved that the minutes of the September 12, 1972, meeting be approved as corrected.

Director Bird seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) Bob Elfers regarding action by County Commissioners on land acquisition;
- (b) Kenneth Erickson, Oregon School Study Council, regarding school visitations planned in the greater Portland area October 11;
- (c) Zane Smith, Forest Supervisor, (1) thanking Bob Llewellyn and the NYC staff for their help and cooperation working with the Willamette National Forest this past summer; and (2) a sample letter of appreciation sent to each NYC enrollee participating on the Forest Service team; and
- (d) Jim Maxwell, Director of Instructional Media for Fern Ridge District #28J, thanking Mel Mead for assistance in rebuilding filmstrip collection at Veneta Elementary School following fire.

4. Boundary Change  
Request District 19  
to District 1

MOTION

4. The Superintendent presented a petition signed by patrons of the Shade Oaks Subdivision, Springfield District 19, requesting transfer to Pleasant Hill District 1. Overhead transparencies delineating the area were shown for Board orientation. Reference was made to the various statements presented by petitioners outlining reasons for the request.

Director Bird moved a date be set for the official Boundary Board hearing to consider the request and that a letter be sent to each patron living in or owning property in the affected area.

Director Benjamin seconded and the motion carried.

Tuesday, October 24, 7:30 p.m. (date of the regular Board meeting) was set as the date of the Boundary Board hearing to consider the request.

5. Business  
Affairs

5. The Superintendent presented the financial statements for August and reported that, while it was necessary to borrow money on August 19, a tax turnover is expected in about one month and the financial situation is good.

Accounts payable included:

IED	\$ 150,427.44
OTIS	43,661.40
NYC	7,976.54 (July)
NYC	7,068.26 (August)

6. IED Reorganization  
Bill Proposal (Report)

6. The current status of the IED Task Force reorganization proposal was reported by the Superintendent. On September 21, the IED legislative committee, chaired by Dr. Jones, met with Dr. Howard Cherry, Multnomah County legislator and member of the Education Interim Committee, to assess the situation and plan some strategy for the 1973 legislative session. Dr. Cherry indicated the bill would be much cleaner without equalization but doubted it would get anywhere with it.

He thought it necessary to inform legislators how this bill answers previous criticisms. He also suggested that we ask George Annala, Oregon Tax Research, to analyze the bill in "Your Taxes."

The present plan of attack is:

- (a) Have Ken Stanhope and Tom Summerville (with help from Joel Noble) edit the Task Force report;
- (b) The edited report will be presented to one or more interested superintendents and to several non-educators for their reaction and evaluation;

6. IED Reorganization  
Bill Proposal (Report)

6. (Cont'd.)
- (c) Make the edited report available to the legislators;
  - (d) Secure support and lobbying commitments from OSBA - Tom Rigby, OEA-John Danielson, and OASA-Charles Schmidt (superintendents' organization);
  - (e) Have each IED superintendent decide on the best approach to reaching the legislators in his county/area and get some commitment (we need 31 representatives and 16 senators);
  - (f) Have Lloyd Thomas, State Department of Education, run a print-out of actual effect of new equalization approach on each county; and
  - (g) Consider the possibility of taking out of the bill the proportional reduction for operation and equalization (Section 18[ 3 ]).

7. Kaufman Project

7. Bob Llewellyn, NYC Director, presented a slide-tape report on two summer building programs--the Kaufman Project and the Box Canyon Project. The step-by-step procedures of the enrollees was very informative and well received by the Board.

8. Intergovernmental  
Agreement Proposal

8. The Superintendent reported that he had met with the District 4J Board on September 18 to inform them of the legal ramifications and the proposed intergovernmental agreement between that district and the Lane I.E.D. Any action in question would be taken at a future District 4J. Board meeting. The chairman, Sam Frear, asked that the proposed intergovernmental agreement be placed on the October 2 agenda for consideration and possible action. Adverse publicity following the September 18 Eugene Board meeting prompted the OTIS Advisory Committee (on September 21) to recommend that the Lane IED Board drop any further consideration of the MANUS proposal and instead to pursue providing more services to Oregon school districts. The Superintendent recommended that negotiations with MANUS be dropped and, at the same time, withdraw the request for an intergovernmental agreement with Eugene District 4J.

MOTION

Director Bird moved that the Superintendent's recommendation be followed.

Director Wooten seconded and the motion carried.

9. Lane County  
School Boards  
Association Bylaws

9. The Board, by general consensus, approved Lane County School Boards Association bylaws changes to be recommended by Chairman Armstrong at the general fall meeting.

10. Combined  
Elections

10. The proposal by D. M. Penfold, Lane County Director of Records and Elections, to consolidate and conduct all elections through the County Elections office was discussed.

10. Combined  
Elections MOTIONS

10. (Cont'd.)  
Director Benjamin moved that IED elections be conducted through combined efforts with others.

Director Briggs seconded and the motion carried.

11. 1973-74 Budget  
Calendar Flow Chart

11. The suggested 1973-74 Budget Calendar flow chart and the adopted Board calendar for 1972-73 was distributed for Board information.

12. Budget  
Committee

12. Selection of Budget Committee members from Zones II, IV, and V was postponed to the next regular Board meeting to allow time to contact the various district board members. (Director Wooten indicated that Sam Frear, Zone V, would be willing to serve again.)

13. OSBA  
Consultation  
Workshop

13. Superintendent Jones and Director Bird gave a brief report on the Oregon School Boards Association Consultation Workshop held in Portland on September 22. Discussion centered on some phases of the anticipated fringe benefits aspect of salary consultations--pay for unused sick leave, personal and professional leave, severance pay, and various types of insurance programs.

The Board was informed of the insurance trust program adopted by the Portland schools whereby \$13.68 per employee per month is deposited in the insurance trust fund. The trust selects the desired insurance program and the employee is included in that program.

"Choice," a newly initiated Oregon Education Association program, was referred to as a "fringe benefit smorgasbord." Employees are allowed (upon 75% participation) to adopt whatever portion of disability, income, health, etc., insurance each is interested in obtaining within the dollar limit established during the consultation process.

It was noted that the wage freeze guidelines (5.5% salary increase plus 1.5% fringe) , generally, continues for the coming year. The automatic in-grade progression on a salary schedule is not considered part of the allowable increase.

14. Next Meeting

14. The next regular Board meeting will be held Tuesday, October 10, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

*William C. Jones*  
\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 12, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Dr. Howard Bird, Noble Wheeler, Cynthia Wooten, and Superintendent William Jones. Also present were Wanda Vinson and Joel Noble of the IED office; Bob Dusenberry of OTIS; and Cliff Sanderlin of the Eugene Register-Guard.

2. Minutes

Approved MOTION

2. Director Berg moved that the minutes of the August 22, 1972, meeting be approved as mailed.

Director Bird seconded, and the motion carried.

3. Board Comments

3. The Superintendent introduced the Register-Guard reporter, Cliff Sanderlin, to the group inasmuch as it was his first visit to an IED Board meeting.

Director Wooten drew the attention of the Board to an editorial from the Drain Enterprise which was reprinted in both the Lakeside News and the Creswell Chronicle, local weeklies. The editorial, carrying the title, "Epitaph for the IED," was concerned primarily with another IED, but the negative implications elicited comments of concern from members of the Board. Superintendent Jones indicated that he had already contacted the editor and publisher of the local publications and would be replying to the editorial.

The Superintendent informed the Board of the fact that former IED employee Philip McKenzie, Evelyn's husband, had passed away on Friday, September 8, and was buried on September 12, day of the Board meeting. Verbal expressions of condolence were followed by a consensus that the Chairman send to Evelyn an appropriate expression of the Board's sympathy.

4. Communications

4. The Superintendent presented correspondence from:

- (a) Dr. Millard Pond, Eugene District #4J Superintendent, regarding the intergovernmental agreement relative to marketing OTIS services through MANUS;
- (b) Vern Osborn, State Department of Education, regarding the aforementioned intergovernmental agreement;
- (c) Robert Holmes, Chairman of the Public Services Activities Committee of the State Board of Higher Education, regarding Mel Mead's serving on a special advisory committee for educational and public broadcasting in Oregon;

## 4. Communications

4. (Cont'd.)
- (d) Rex Mohlman, Office of Surplus Property, regarding GSA site;
  - (e) Dr. Ron Burge, Curriculum Director for School District #19, thanking the IED for the services of Jim Swanson and Willson Maynard;
  - (f) Thomas Rigby, Executive Secretary, Oregon School Boards Association, concerning consultation conference to be held in Portland September 22-23, 1972; and

(The Board noted that, at this time, it was not too much involved in the matters to be discussed but felt that it might be well to become familiar with the information to be presented. The Superintendent indicated he would attend and Director Bird expressed an interest in attending.)

- (g) D. M. Penfold, Lane County Director of Records and Elections, presenting a proposal for various taxing bodies to combine voting dates.

## 5. Boundary Board Business

5. The Superintendent reminded the Board that it serves as the Boundary Board for Lane County and reviewed reasons underlying the three preliminary requests which might be presented for boundary changes.

- (a) From Florence to Mapleton. A family requests a change so that their children would not have to cross the Siuslaw River to go to school. The Superintendent suggested to the parents involved that the problem might be resolved more quickly and expeditiously by talking to both superintendents and making the necessary internal arrangements rather than a request for a boundary change.
- (b) From Springfield to Pleasant Hill.
- (c) From Eugene to Bethel. It was noted that a family whose children had been attending Bethel schools had purchased property just west of the Bethel School District boundary. Consequently, they would request the change so that their children could continue attending Bethel schools.

The Board was informed that, inasmuch as no petitions have been filed on these requests, it is still only an information item and no decision will be necessary until all of the legal requirements have been met.

## 6. Legislation

6. The Superintendent informed the Board that the Education Interim Committee voted 8-4 against including the IED Reorganization Bill in their legislative package and gave some of the background which might explain why the vote went as it did. He indicated that the situation is not yet "dead," and that local boards of education can still exercise influence to get the Bill before the Legislature. The Superintendent informed the Board that, as chairman of the IED Legislative



6. Legislation

6. (Cont'd.)

Committee, he and the committee would be meeting with Dr. Howard Cherry, a member of both the Interim Committee and the IED Task Force that drafted the suggested legislation, on Thursday, September 21. The Board will be kept informed about the progress and possible next steps.

A discussion of the IED information slide-tape program, "The Lane IED Story," resulted in the suggestion that when the presentation is made at a local district board meeting, the IED Board member representing that district be invited to attend the meeting. It was suggested that the Superintendent make an effort to have individual district superintendents, now familiar with the program, encourage the showing to staff, administrators, and Boards.

The Board reviewed alternative suggestions to exercise influence on various legislators so that a favorable attitude toward IED's might be encouraged in the Legislature. It was agreed that it would be appropriate to invite the legislators to a meeting with the IED Board after the election rather than attempt to meet with all candidates prior to the election.

7. Staff Attendance at national, state, and regional meetings

7. The Superintendent presented for Board review a listing of national, state, and regional meetings which various IED Staff & Board members might attend during the 1972-73 fiscal year. The Board was informed that all of the personnel shown might not be attending all the meetings indicated. The usual procedure is for the Superintendent, together with the staff member(s), to examine the agenda for each meeting; permission is then granted on the basis of the program's value to the IED and to the staff member attending.

MOTION

Following discussion of the listing, Director Bird moved that tentative approval be given for staff attendance to the meetings indicated subject to the discretion of the Superintendent and the availability of funds.

Director Wheeler seconded and the motion carried.

8. MANUS Proposal

8. The two letters concerning the formation of an inter-governmental agreement between the Lane IED and Eugene District #4J were discussed at length. It was generally agreed that until legal counsel representing all interested parties agree on the legality of such a procedure, the matter would have to remain in a "hold" situation. It was noted, however, that thought had been given to incorporating into proposed legislation a clause which would give IED's permission to sell services to outside agencies. Such an inclusion probably would be deleted from proposed legislation because many legislators are opposed to public agencies selling services to private companies.

9. IED Policies Reviewed

9. The following action was taken concerning specific IED policies: (copy of all changes is attached)

(a) Policy 506.00. Emergency Leave.

The rewritten policy, as voted upon at the previous Board meeting, was reviewed and discussed. The numbering system was noted and approved by consensus.

(b) Policy 508.00. Leave of Absence.

Director Bird moved that 508.013 read "3 per cent of staff" rather than "2-3 per cent," and that the remainder of proposed changes be adopted as rewritten.

Director Wheeler seconded and the motion carried.

(c) Policy 511.00. Complaint and Communication Procedure.

Director Wheeler moved that the policy be changed as follows:

511.03 Procedures. Prior to any appeal for a hearing with the Superintendent, all grievances shall be presented in writing prior to discussion and consideration by the immediate supervisors and the department head. An appeal for a hearing with the Superintendent may be made within thirty calendar days of this action.

If a decision satisfactory to all parties has not been reached within ten calendar days following receipt of the appeal by the Superintendent, the staff member may request a hearing by the Board of Education. Such request must be made not later than twenty days after the receipt by the Superintendent of the original request for a hearing. Action by the Board in not more than ten days following this hearing shall be final.

Director Berg seconded and the motion carried.

(d) Policy 608.00. Payroll Policies.

The rewritten policy, as voted upon at the previous Board meeting, was reviewed briefly.

(e) Policy 601.00. The Budget Committee.

In response to a request from the Board at a previous meeting, Superintendent Jones explained Policy 601.02 which specifies that appointive members of the Budget Com. (freeholders on the Committee) "shall serve for a three-year term" but he also noted that elective members (members of the Board) serve for a four-year term, as per recent change in the law.

MOTION

MOTION

9. IED Policies Reviewed

MOTION

9. (Cont'd.)

(f) Policy 604.00. Financial Control.

Director Bird moved that the last sentence under 604.011 be stricken from the policy, per change in the law, and that under 604.021 the designation "office manager" be changed to read "internal auditor," in accordance with the current situation.

Director Berg seconded and the motion carried.

(g) Policy 604.00. Financial Control.

MOTION

Director Wheeler moved that the wording under 604.025 be changed to read "each month" rather than "at the first meeting each month."

Director Bird seconded and the motion carried.

(h) Policy 606.00. Expenses.

Inasmuch as a member of the Board had requested clarification of 606.04 at a previous meeting, the Superintendent reviewed the "rules and regulations" covering the IED travel policy.

(i) Policy 609.00. Retirement, Social Security, and Insurance.

In response to a question that had been raised, the Superintendent noted that the policy as found in the current policy book accurately reflects present practice.

(j) Policy 510.00. Dismissal Procedure for the Staff.

MOTION

The Superintendent, in explaining the definition of "for cause," as found in 510.02, noted that if you have "cause," it is well to have it documented, and that clarification of what constitutes "cause" may be found in ORS 342.530 (1).

Director Wheeler moved that Policy 510.02 be amended to include the words after "for cause" of "as indicated by ORS 342.530 (1)."

Director Bird seconded and the motion carried.

(k) Policy 303.00. Instructional Materials Center.

Discussion of whether or not the IED may be permitted to provide educational services to and for non-public schools was continued from a previous meeting. The Superintendent noted that the opinion of the State Attorney General (10-28-70) states that there was no question that the Constitution of Oregon does not permit such provision for parochial schools although there is no such constitutional

9. IED Policies Reviewed

9. (Cont'd.)  
(k) (Cont'd.)

provision (restriction) against private non-parochial schools. The question concerning the rewording of the IED policy to make materials available to private non-parochial schools was not resolved, pending additional information from the Superintendent and IMC Director, Mel Mead.

10. Status of Lane County School Boards Association

10. The current status of the Lane County School Boards Association was discussed. The organization is interested in ~~lining up a series of good programs for future meetings. The planning committee has requested names of good speaker(s) for the three or four meetings this year. Several Board members made suggestions which the Superintendent will relay to the committee.~~ SEE CORRECTION BELOW.

11. Combining of Voting Dates

11. The letter from D. M. Penfold, Lane County Director of Records and Elections, was discussed. Directors Benjamin and Armstrong and the Superintendent had attended the meeting called for September 7, 1972, by Sam Frear, Chairman of the Board of School District #4J. They reported that Assistant Secretary of State Jack Thompson and Mr. Penfold made presentations at the meeting, stating that there was considerable voter indignation at having to go to the polls so many times in so many different places for so many reasons. It was indicated that the general feeling at the meeting was that, if it can be done legally, many taxing bodies are in favor of a consolidation of voting dates. Action of the IED on the proposal will be considered after further investigation.

12. Board Calendar

12. The attached Board Calendar (1972-73) was approved by consensus after cancellation of the December 26 meeting and changing the April 7 Board meeting to April 3.

13. Budget Calendar

13. The Budget Calendar for 1972-73 was discussed. The Superintendent indicated that he would have the tentative calendar ready for the next meeting.

14. Next Meeting

14. The next regular Board meeting will be held Tuesday, September 26, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

*Jeanne Armstrong*  
Jeanne Armstrong, Chairman

*William C. Jones*  
William C. Jones, Secretary

. . . interested in planning programs of interest to all members. The steering committee has planned a program for the fall meeting focusing on Governor McCall's alternatives for financing schools and has begun making arrangements. Recommendations for the winter and spring meetings will be presented at the first general meeting. The steering committee will also present a slate of officers for the executive committee to the general membership.

508.00 Leave of Absence

508.01 Leave Without Compensation

- 508.011 After three years of service to the Lane IED, contracted employees may be granted, by Board action on the recommendation of the Superintendent, one year of leave without pay for purposes which, in the opinion of the Superintendent and the Board will benefit the IED. Such leave may be extended for one additional year by action of the Board.
- 508.012 All requests for leave shall be in writing; the request shall contain complete information regarding reasons for the leave and the dates.
- 508.013 In any one year, ~~3~~ 3 percent of the staff may, at the discretion of the Board, be granted a year's leave; if necessary, a priority system based upon value to the IED and/or the employee, shall be followed.
- 508.014 The staff member on leave shall notify the Superintendent on or before April first concerning acceptance or rejection of his position with the district for the ensuing year.

508.02 Sabbatical Leave

- 508.021 After five years of outstanding service to the IED, any employee may be granted, by Board action on the recommendation of the Superintendent, one year leave at half salary for the purpose of improving their competence. Such leave shall be granted only on the condition that the employee contracts to return to the staff of the IED for one year following his leave of absence. If the employee does not return to the IED he shall repay any salary paid to him while on leave.
- 508.022 Upon the employee's return to the IED staff after leave, he shall be placed on the next step of the salary schedule or receive an increase comparable to others in his salary bracket.

506.00 Emergency Leave (ORS 342.595-596)

506.01 Sick Leave

506.011 All employees of the IED shall be entitled to ten days of sick leave, with pay, per year. An employee may be granted sick leave through an accumulation of the yearly quota -- the maximum accumulation shall not exceed 100 days.

506.012 The Superintendent may require a physician's statement before granting sick leave in excess of five consecutive days.

506.013 Sick leave shall cover absences owing to an employee's illness. The Superintendent may grant such emergency leave as he sees fit for other reasons.

506.014 At the time of appointment to the IED, a new employee may transfer up to 10 days sick leave accumulated in his previous employment provided that he was employed by a school district during the preceding school year.

506.02 Death in Family

506.021 Death in the immediate family (mother, father, mother-in-law, father-in-law, husband, wife, son or daughter) resulting in emergency leave shall entitle an employee to five (5) full days and five (5) half days to be deducted from sick leave.

506.03 Critical Illness

506.031 Emergency critical illness in the immediate family (506.021) shall entitle the employee to two (2) full days and three (3) half days to be deducted from sick leave.

511.00 Complaint and Communication Procedure

511.01 It is the intent and desire of the Board to develop a procedure for the hearing of grievances that pertain to alleged violation(s) of individual rights of employees. This grievance procedure, adopted voluntarily by the Board, is an effort to open channels of communication and to insure employees that alleged violations of their rights will be adjudicated fairly.

511.02 The purpose of this grievance policy is to provide a means for the resolution of grievances for which provision has not been made in other policy statements, viz, fiscal and dismissal matters.

A grievance shall be defined as an alleged misinterpretation or misapplication of IED policy, rules and/or regulations which any staff member judges to be detrimental to his welfare.

511.03 Procedures. Prior to any appeal for a hearing with the Superintendent, all grievances shall ~~be~~ discussed and considered <sup>in writing</sup> with immediate supervisors and the department head. An appeal for a hearing with the Superintendent may be made within thirty calendar days of this action.

If a decision satisfactory to all parties has not been reached within ten calendar days following receipt of the appeal by the Superintendent, the staff member may request a hearing by the Board of Education. Such request must be made not later than twenty days after the receipt by the Superintendent of the original request for a hearing. Action by the Board in not more than ten days following this hearing shall be final.

511.04 The Hearing.

1. All requests for a hearing shall be in writing and directed to the Superintendent.
2. All parties involved in the grievance shall be in attendance.
3. All information pertaining to the grievance shall be presented in writing.
4. All parties involved may have witnesses present.

608.00 Payroll Policies

608.01 Date of payment.

All employees of the Intermediate Education District shall receive notification of salary deposit through direct banking on or before the last working day of the month.



511.05 Miscellaneous. There shall be no reprisal against any employee or employee organization as the result of the filing of any grievance under this policy, nor shall there be any permanent record of the grievance.

Every grievance shall be processed as rapidly/as possible and, in no case, beyond the maximum limits stated in the foregoing steps except where extended by mutual agreement.

511.06 The Superintendent shall see that lines of communication are kept open.

Adopted - March 25, 1969 511.06  
Amended - April 27, 1971 511.01 to 511.05

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, August 22, 1972

Minutes in brief

1. Attendance
2. Minutes Approved
3. Communications

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Joyce Benjamin, Bill Berg, Al Briggs, Cynthia Wooten, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS; and Lloyd Passeman of the Eugene Register-Guard.

2. The minutes were approved as mailed.

3. The Superintendent presented correspondence from:

(a) Henry Kilmer, Superintendent Triangle Lake, thanking the IED for the services of Bill Manley, Joel Noble, and Marvin Wilkerson;

(b) Lucile Russell, Coordinator of the Mental Health Center, regarding representation on the Drug Abuse Committee (Cynthia Wooten, Laura Johnson, and Ruth Gould serve on this committee);

(c) Sam Frear inviting the Board to attend a meeting concerned with a cooperative action to simplify the voting process in Lane County;

Director Benjamin moved that the Board support the letter from Sam Frear.

Director Wooten seconded and the motion carried.

(d) Superintendent Dale Parnell thanking the Lane IED for its participation in the Pilot State Dissemination Project; and

(e) Nancie Fadeley regarding the Board's statement on Basic Education.

4. Business Affairs

4. Superintendent Jones presented the financial report for July and the final financial statement for 1971-72.

Accounts payable included:

IED           \$98,896.28

OTIS          78,608.52

5. Audio Visual  
Joint Purchasing Bid  
MOTION

5. Director Benjamin moved to accept the action taken by the Superintendent in accepting the Audio Visual joint purchasing bid.

Director Berg seconded and the motion carried.

6. Authority to  
Borrow MOTION

6. Director Benjamin moved that the Superintendent and Chairman be authorized to borrow \$200,000 (in amounts of \$100,000, then \$50,000 and \$50,000 as needed).

Director Briggs seconded and the motion carried.

7. Mt. Pisgah  
Project Report

7. Chairman Armstrong reported on her visit to the Neighborhood Youth Corps' Mt. Pisgah Project. Many favorable and interesting comments were made as well as a commendation for Vic Martin, Lane County Parks and Recreation Planner, who acted as guide and driver.

8. Kaufman Project

8. Reference was made to the written reports and the excellent newspaper story concerning the progress of the Kaufman Project.

9. Drug Abuse  
Education Committee  
Status

9. Assistant Superintendent Ruth Gould reported on the present status of the Drug Abuse Education Committee. Weekly meetings (7:00 a.m.) during the summer have led to identification of several goals, the formation of a working committee, and much background information and material.

10. Mark Markantony  
Resignation  
MOTION

10. Director Benjamin moved to accept Mark Markantony's resignation as speech therapist with the Lane IED and to extend congratulations on his new position. (Mark will be working on a joint contract for the Junction City and McKenzie school districts.)

Director Berg seconded and the motion carried.

11. Authorization  
to Dispose of  
Records MOTION

11. Director Briggs moved that the Superintendent be authorized to dispose of certain records (all beyond the seven-year limitation). See attached list.

Director Berg seconded and the motion carried.

12. Superintendent  
to Meet With District  
4J Board

12. The Superintendent explained the necessity and possibility of joining with a local school district for the purpose of forming an intergovernmental agency so that the IED might contract to sell OTIS services to the MANUS Corporation.

Director Berg moved that the Superintendent be authorized to present the possibility of the formation of an intergovernmental agency to the District 4J Board.

MOTION

Director Benjamin seconded and the motion carried.

13. IED Policies Reviewed

13. The following action was taken concerning specific policies:

MOTION

(a) Policy 104. Appeals

Director Benjamin moved that policy 104 be deleted.

Director Berg seconded and the motion carried.

MOTION

(b) Policy 302.02. Curriculum Coordination

Director Benjamin moved that policy 302.02 be revised to Curriculum Advisory Committee and read as follows:

302.02 Curriculum Advisory Committees. An advisory committee of teachers representing local school districts in the county shall be appointed in areas of curriculum programs needing implementation or change.

Director Briggs seconded and the motion carried.

MOTION

(c) Policy 302.07. Curriculum Materials.

Director Briggs moved that item (d) ASEIMC (Associated Special Education Instructional Materials Center) be added.

Director Benjamin seconded and the motion carried.

(d) Policy 303.04. Materials and services of the IMC to public schools but not to non-public organizations.

There was discussion on the non-parochial school. The question was tabled for further study and action.

MOTION

(e) Policy 305. Vocational and Technical Services.

Director Berg moved that the words "vocational and technical" be changed to "Career education."

Director Benjamin seconded and the motion carried.

MOTION

(f) Policy 309.05. (portion of 309.00 school-community relations pertaining to emphasis on American Education Week.)

Director Benjamin moved that Policy 309.05 be deleted.

Director Wooten seconded and the motion carried.

MOTION

(g) Policy 411. Supervisor of Vocational-Technical Education.

Director Berg moved to change the words "vocational-technical" to "career education."

Director Benjamin seconded and the motion carried.

MOTION

(h) Policy 506.00. Sick Leave.

Director Benjamin moved that Policy 506 be rewritten as Emergency Leave; changing 506.01 to Sick Leave, 506.02 Death in Family (new policy) Death in the immediate family (mother, father, husband, wife, son or daughter, mother-in-law and father-in-law) resulting in emergency leave shall entitle an

13. IED Policies Reviewed

13. (Cont'd.)

employee to five (5) full days and five (5) half days to be deducted from sick leave; and 506.03 Emergency critical illness (new policy) Emergency critical illness in the immediate family (See 506.02) shall entitle the employee to two (2) full days and three half days to be deducted from sick leave.

Director Wooten seconded and the motion carried.

(i) Policies 508, 508.03, 508.05 (Leave of Absence, Sabbatical Leave); 510.01, 510.02 (Dismissal Procedure for the Staff); 511 (Complaint and Communication Procedure); 601.02 (The Budget Committee); 604, 604.022 (Purchasing); 605.01 (Control of Expenditures); 606.04, 606.05 (Expenses) and 609.00 (Retirement, Social Security, and Insurance) were discussed and will be rewritten by the Superintendent and presented for action at the next board meeting.

MOTION

(j) Policy 608.01 (Payroll Policies) (as presented by the Superintendent) Director Benjamin moved that 608.01 be changed to "Date of payment. All employees of the Intermediate Education District shall receive notification of salary deposit through direct banking on or before the last working day of the month."

Director Berg seconded and the motion carried.

14. Lane County School Board Association Bylaws

14. Bylaws for the Lane County School Boards Association were distributed for Board study.

15. Staff Inservice Plans Presented

15. The Superintendent presented plans for a total staff orientation meeting to be held on August 31; and a three-day Instructional Staff workshop to be held September 13-15. Board members were invited to attend either one or both of these sessions as their time allows.

16. Next meeting

16. The next regular Board meeting will be held Tuesday, September 12, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

Jeanne Armstrong  
Jeanne Armstrong, Chairman

William C. Jones  
William C. Jones, Secretary

To: Lane IED  
(District School Board)

Approval is requested to destroy the following records. All items listed are qualified for destruction in accordance with the records disposition schedules published by the Department of Education in OAR Chapter 581, Division 8:

RECORD TITLE	DESCRIPTION	INCLUSIVE DATES	SCHEDULED RETENTION PERIOD
IED Financial materials - 1959-60; 60-61; and 61-62			7 years
RSB - financial-reports		1960-61	5 years
Bills due		1960-61	7 years
Budget reimb. to be claimed		1961-62	7 yrs
RSB - bills paid	invoices, packing slips, etc.	1961-62	7 yrs
Accounts receivable		1962-63	7 yrs
Orders -	supply, etc.	1960-61	7 yrs
Bills approved for payment		1961-62	7 yrs
Multilith billings from county	work orders for printing	1961-62	---
Audio-visual agreement	w/District 4]	1963-64	---
Bills approved for payment	June 11, 1962	1962	7 yrs
Bills due	invoices, shipping slips, etc	1961-62	7 yrs
Bills approved for payment	August, 1961-June, 1962 inv.	1961-62	7 yrs
RSB financial statements		1961-62	7 yrs
RSB Bills due	invoices, packing slips, etc.	1959-60	7 yrs
RSB Bills paid	invoices, etc.	1959-69	7 yrs
Bills paid	invoices, etc.	1960-61	7 yrs
Purchase orders (w/inv.)	No. 1,000 thru 2599	9/62-5/65	7 yrs

(Use additional sheets if necessary)

Date \_\_\_\_\_

(School district sup't., clerk or school principal)

To: \_\_\_\_\_  
(School district sup't., clerk or school principal)

Destruction approved.

Date \_\_\_\_\_

*Jeanne Armstrong*  
(Chairman, school district board)

To: \_\_\_\_\_  
(School district board)

The records listed above were destroyed on \_\_\_\_\_ (date).

*William B Jones*  
(School district sup't., clerk or school principal)

Prepare in duplicate. Original to be returned to the school district board to be retained as an appendix to their minutes. Official destroying the records retain copy.

REQUEST FOR APPROVAL TO DESTROY RECORDS  
page 2

Purchase orders (w/inv.)	May 1962	7 yrs
Financial statements	1962-63	7 yrs
Financial statements	1963-64	7 yrs

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, July 25, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, Al Briggs, Noble Wheeler, Howard Bird and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Joel Noble, and Willson Maynard of the IED office; Bob Lewellyn of NYC; and two visitors, Phyllis Vanderzanden and Dorothy Kerr.

2. Minutes

Approved MOTION

2. Director Bird moved that the minutes of June 20 be approved as mailed.

Director Berg seconded and the motion carried.

3. Board  
Comments

3. Chairman Armstrong introduced Phyllis Vanderzanden and Dorothy Kerr, guests who expressed interest in the Basic Education statement.

4. Communications

4. The Superintendent presented correspondence from:

- (a) Warren Harris, Cottage Grove High School, expressing appreciation for the Instructional Media Center services;
- (b) Senator Mark Hatfield, regarding a resident camp facility at Fern Ridge Lake;
- (c) Robert Houck, State Department of Education, approving the claim for reimbursement, Title III NDEA, in amount of \$27,424;
- (d) V. L. Barnes and G. E. Hoops (two letters), regarding the disposition of G.S.A. (government surplus) property;
- (e) Congressman John Dellenback, regarding the status of the Emergency Employment Act;
- (f) Congressman John Dellenback, regarding the appropriations for the National Foundation for Arts and Humanities;
- (g) Deanna Haag, Northwest Bell Service Adviser, thanking the staff of the Instructional Media Center for the distribution of the Teletrainers;
- (h) Jerry McGee, Director of the Mental Health Division of Oregon, approving the TMR application up to \$25,159.00;
- (i) Jane Dean, National Association of Educational Secretaries announcing that Mrs. Terrie Watson and Mrs. Jane Betty of the IED staff have both earned and been awarded a Professional Standard Certificate this year; and



## 4. Communications

## 4. (Cont'd.)

(j) Richard Allen, attorney representing Valley Oil Company, concerning the fuel oil bid (two letters).

## 5. Business Affairs

5. The financial statements for June were presented for Board consideration. Accounts payable included:

IED	\$120,446.01
OTIS	47,078.34
NYC	7,550.73

## 6. Fuel Oil Bid

## MOTION

6. Following discussion of the reasons for rebidding and the two letter received from Valley Oil's attorneys, Director Wheeler moved that the low bid (Capital City Transfer of Salem) for fuel oil be accepted.

Director Bird seconded and the motion carried. (Director Briggs and Director Wooten abstained from voting.)

## 7. Basic Education Statement MOTION

7. A statement on Basic Education prepared by the staff for Board consideration was presented and discussed. Director Wooten moved to delete statement "1" of the summary, add the word "comprehensive" before Basic Education in number "2" and approve.

Director Briggs seconded and the motion carried.

It was also the expressed feeling of the board that the report should include the recommendation that the financial aspect should be separated from the Basic Education Statement.

The corrected copy of the Basic Education Statement will be sent to members of the Interim Committee, School Boards Association, local legislators, and the State Department of Education.

## 8. Kaufman Project

8. Directors Denjamin and Armstrong reported on their visit to the Kaufman Project. Both directors expressed favorable comments and impressions--especially for the Counsellors or Directors working with the youth.

## 9. VEPS Report

9. Bob Lewellyn reported briefly on the progress of the VEPS (Vocational Exploration in the Private Sector) program. In September, thirty-five youths (16-17 year-olds) will be involved in the seven counties included in the IED-NYC program. The NABS (National Alliance of Businessmen) will be cooperating with NYC in the VEPS program; this cooperative effort should result in greater participation by local businessmen.

10. Policies Tabled

10. Discussion of the Policy Handbook was postponed until the next meeting. The Superintendent requested that board members make any suggestions prior to August 18 so that the materials might be included in the board mailing.

11. Report on Sunriver Conference

11. Since five of the directors had attended the conference at Sunriver, Director Wooten summarized the conference by saying that the main purpose was to discuss and accept the Task Force Report; this was accomplished and board members as well as staff had ample opportunity to participate in all discussions. She also complimented Ruth Gould on the well-organized and well-planned program.

12. Contracts (Personnel) MOTION

12. Director Benjamin moved to extend a contract to James Carlson as Trainable Mentally Retarded Consultant for 1972-73 at a salary of \$10,250.

Director Bird seconded and the motion carried.

MOTION

Director Wheeler moved to extend a contract to Jeanette Coffey as teacher in the University of Oregon Trainable Mentally Retarded Pre-School program at a salary of \$7,903.

Director Briggs seconded and the motion carried.

MOTION

Director Briggs moved to approve IED assistance and involvement in the three-district (Blachly, Applegate, Marcola) Diversified Occupations program and to approve employment of Ralph Perry at a salary of \$10,608 as program coordinator.

Director Wheeler seconded and the motion carried.

MOTION

Director Wooten moved to employ Paul Mallonee as Career Education Intern at a salary of \$6,500.00 for half-time. (IED will pay one-half of the salary and expenses.)

Director Bird seconded and the motion carried.

MOTION

Director Wooten moved that a contract be extended to Ben Jones, Supervisor of Instructional Services at OTIS, at a salary of \$13,556.00.

Director Benjamin seconded and the motion carried.

MOTION

Director Bird moved that in the future a summary sheet containing important information concerning names to be presented for contracts be included in the materials mailed to board members.

Director Benjamin seconded and the motion carried.

13. LCSBA  
Representative  
Appointed MOTION

13. Director Wooten moved that Chairman Armstrong act as permanent IED representative to the Lane County School Boards Association Executive Committee.

Director Bird seconded and the motion carried.

14. L-COG  
Meeting

14. Superintendent Jones announced that an important meeting of Lane-Council of Governments (L-COG) was scheduled for Thursday evening (July 27) and urged members of the Board to attend. Directors Benjamin and Wooten plan to attend. Consideration will be given to the Emergency Employment Act provisions for 1972-73.

15. Status of  
Manus Proposal

15. Director Wooten asked if there was any information relative to Manus from the office of the Attorney General (reply was negative).

16. Status of  
local district  
budgets and IED

16. Following Director Wooten's expressed concern for local district budgets, the IED Board indicated that it felt it would be inappropriate for the Board to involve itself directly in promotion of local district school budgets.

17. Next Meeting

17. The next regular Board meeting will be held Tuesday, August 22, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

*William C. Jones, sup*  
\_\_\_\_\_  
William C. Jones, Secretary



# Lane Intermediate Education District

AN EDUCATIONAL SERVICE CENTER  
748 PEARL STREET • EUGENE, OREGON 97401  
Phone (503) 342-5576



DR. WILLIAM C. JONES  
SUPERINTENDENT-CLERK

PUTH E. GOULD  
ASSISTANT SUPERINTENDENT

A Position Statement regarding BASIC EDUCATION adopted by the Lane Intermediate Education District Board on July 25, 1972

Carl Rogers once said:

"The goal of education must be to develop a society in which people can live more comfortably with change than with rigidity. But such a goal implies, in turn, that educators themselves must be open and flexible, effectively involved in the process of change....Develop a climate in the system in which the focus is not upon teaching, but on the facilitation of self-directed learning."

Philosophically, the statement on basic education tends in the direction of teaching to measurable objectives and toward the use of criterion measures for attainment.

The projected program will circumstantially limit education to the basic skills of "reading, writing and arithmetic" and fail to provide for education's other primary responsibilities-ability to think for oneself, appreciation of values and physical coordination. Each of these has long been accepted as viable aspects of learning and teaching in public education.

Section 2 of the Statement on Basic Education includes a listing of "basic skills." Inasmuch as basic skills alone do not constitute a comprehensive education, this statement should be expanded to include the arts (music, art, dance, literature, drama, etc.).

In consideration of the above, we would like to endorse the position statement presented to the Legislative Education Interim Committee by the Curriculum Commission of the Oregon Association of Secondary School Administrators, which states:

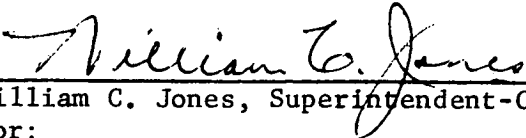
"The general purpose of basic education is to provide learning experiences that will enable each individual to function as a responsible member of the community. In order to function responsibly and effectively in contemporary society, each individual must acquire skills, knowledge, understanding, and the ability to make rational decisions about:

1. Himself and his relationship to others. (Physical education, health, literature, human behavior, family life.)
2. His environment. (Physical and biological sciences, intelligent use of natural resources, mathematics.)
3. His economic system and his role as a worker. (Free enterprise system, work attitudes, habits and opportunities, skill development, mathematics.)
4. His institutions and their local, national and international relationships. (History, government, social problems, languages.)
5. His capacity for personal creativity and appreciation for that of others. (Art, music, drama, individual sports, literature, creative writing, crafts, nature study.) "

We believe:

1. The State Board of Education shall be responsible for the preparation of measurable educational objectives (where tangible criteria apply) within the curriculum of the comprehensive basic education program;
2. The local district shall be responsible for the implementation of a comprehensive Basic Education program.

Note: The Lane Intermediate Education District Board recommends that the financial aspect be separated from the Basic Education Statement.

  
\_\_\_\_\_  
William C. Jones, Superintendent-Clerk  
for:  
The Lane County Board of Education

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 20, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, Noble Wheeler, Howard Bird (8:00 p.m.) and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes Approved  
MOTION

2. Director Berg moved that the minutes of May 23 be approved as mailed.

Director Wooten seconded and the motion carried.

3. Comments from  
Board

3. Chairman Armstrong expressed appreciation to staff members for their prompt response to her requests for information.

4. Communications

4. The Superintendent presented correspondence from:

(a) Laurence Perkins, Assistant Superintendent of District 4J, expressing appreciation to Bill Manley for his help on bond campaign;

(b) Robert G. Green, State Department of Education, regarding Title III PODME proposal;

(c) Manus regarding proposal for OTIS services;

(d) County Commissioners regarding increase in monthly rent;

(e) Don David, Willamette Christian Center, regarding leasing property;

(f) Ruth Sheldon, South Lane District 45J, thanking IED for speech resolution;

(g) Sydney Wallace, Northwest Regional Education Laboratory, requesting Mary Simmons' participation on a panel program at Oregon State University;

(h) Mary Hall, Assistant Superintendent State Department of Education, requesting Jim Swanson to serve on ESEA Title V Task Force;

(i) John Halgren, Springfield School District 19, thanking IED (and Kermit Horn) for use of McGowan Creek Forest Study Area;

## 4. Communications

## 4. (Cont'd.)

(j) Helen Hanna and C. Wayne Flynn, District 4J, expressing appreciation for IED participation in the work experience program;

(k) Hugh Peniston, former IED Director, thanking the Superintendent for calling on him during his recent illness; and

(l) Robert Houck, NDEA, regarding approval of \$27,424.00 NDEA Title III funds for 1971-72.

## 5. Business Affairs

5. The financial statements for May were presented for Board consideration. Accounts payable included:

IED	\$94,511.51
OTIS	66,191.31
NYC	6,912.70

The Superintendent presented information on the financial status of the IED, OTIS, and NYC. The over-all financial status of each is excellent. (The May financial statements for the IED, OTIS, and NYC are the last reports prior to the end of the year.) The Superintendent indicated that year-end transfers would be necessary in the IED budget; that OTIS will have a small cash carryover; and that a restructuring of funds within the NYC budget will make a maximum program available to NYC enrollees during the summer.

## 6. Joint Purchasing Bids

6. The Superintendent recommended Board approval of joint purchasing bids for instructional and office supplies as follows:

Addressograph-Multigraph	\$ 181.86
Allied Supply Company	1,889.98
Alvin Company	38.25
Blake, Moffitt & Towne	5,504.57
Bro-Dart	1,083.61
Business Equipment Center	7,130.29
Ralph V. Butterworth	253.46
C <sup>2</sup> F, Incorporated	11,256.06
Columbia Ribbon & Carbon	10,010.12
Craftint Manufacturing Co.	216.24
Demco Library Supplies	343.90
Frankel Manufacturing Co.	852.00
Great Western Earthworks	1,027.00
Industrial Chemical	4,211.95
J. K. Gill	13,856.81
L. A. Pacific	1,093.50
Master Engraver	188.15
Metz Supply Inc.	2,442.74
Mt. Hood Chemical Corp.	557.50
Packer-Scott	2,047.97

6. Joint  
Purchasing Bids

6. (Cont'd.)		
Pioneer Flag Company	\$	421.65
Reliance Pen & Pencil		362.98
Scharff's Twin Oaks Lumber		150.95
Schuss Wholesale Grocery Co.		2,045.47
Standard Stationery		816.38
United Radio Supply, Inc.		1,906.80
Wash.-Ore. School Supply		9,278.45
Western School Supply		1,369.69
White Office Supply		10,868.53
Zellerbach Paper Company		<u>6,784.39</u>
	TOTAL	\$98,191.25

(In each instance the recommendation was for the lowest bid.)

MOTION

Director Wheeler moved that the joint purchasing bids be awarded as recommended.

Director Benjamin seconded and the motion carried.

7. Fuel Oil  
and Gasoline Bid

7. The Superintendent stated that fuel oil and gasoline bids go out through the Lane County Commissioners as better prices are obtained by pooling county and school district needs.

This year, Capital City Transfer (the 1971-72 supplier) did not receive a written invitation to bid as did 5 other vendors. The oversight was thought to have happened because the county purchasing agent thought that another Salem oil firm, Valley Oil Co., was the same as Capital City Transfer of Salem. Therefore, it was the Superintendent's recommendation that the two bids submitted be thrown out and the fuel oil contracts be rebid with all firms having an opportunity to participate.

MOTION

Director Benjamin moved that the oil bids be rebid as recommended.

Director Bird seconded and the motion carried.

Gasoline Bid

The gasoline bid was awarded to Shell Oil Company by the Lane County Commissioners and it was the Superintendent's recommendation that the Board ratify the action taken by the Commissioners.

MOTION

Director Bird moved that the Board go on record as ratifying the Commissioners' action in awarding the gasoline bids to Shell Oil Co.

Director Benjamin seconded and the motion carried.

8. Vehicle Bids

8. The only vehicle bid arrived too late for consideration and the Superintendent recommended that the 1971-72 funds for vehicle replacement be transferred to the appropriate account for bidding at a more advantageous time (probably during the fall of 1972).



9. OTIS Forms Bid

9. The Superintendent recommended Board approval of OTIS forms supplies as follows:

Standard Register Co.	\$18,081.29
International Business Forms	3,324.60
Globe	2,837.00
Moore Business Forms	<u>5,464.50</u>

TOTAL \$29,707.39

(In each instance the recommendation was for the lowest bid.)

MOTION

Director Bird moved that the OTIS forms bid be awarded as recommended.

Director Wheeler seconded and the motion carried.

10. Accident and Health Insurance Contract

10. The insurance committee (Bill Berg, Howard Bird, the Superintendent, and staff member Dan Burkhart), appointed by the chairman to study the accident and health coverage, reported that they had reviewed the coverage of two firms-- Blue Cross and Greater Oregon Health. The two programs are comparable in both cost and coverage. The cost breakdown is:

	<u>Blue Cross</u>	<u>Greater Oregon Health</u>
Employee	\$ 11.60	\$ 12.00
Employee & Spouse	28.07	27.00
Employee & Family	32.03	32.00

The Superintendent, following staff preferences, recommended that the Board approve continuation of Blue Cross coverage.

MOTION

Director Benjamin moved that Blue Cross be retained as the insurance carrier.

Director Bird seconded and the motion carried.

11. Lease Agreement

11. The Superintendent brought the Board up to date on the status of the lease for the present premises. He reported that, at the time the County Commissioners decided to increase the rent from \$1330 to \$1735 per month, no agreement had been reached concerning IED reimbursement for the air conditioning equipment valued at \$4,000.

The Commissioners have prepared a new two-year lease which stipulates that the rent for the first year (1972-73) will remain at the current amount of \$1330 with an increase to \$1735 per month for the second year. By holding the monthly amount to \$1330, the IED will realize the cost of the air conditioning equipment which will become county property as

11. Lease Agreement

11. (Cont'd.) of June 30, 1973. The lease assures the IED of facilities for the two-year period but can be broken should other facilities become available prior to July, 1974. The Superintendent stated he had looked at the Willamette Christian Center facilities at 13th and Madison and that the cost of remodeling to meet IED needs and specifications would be far in excess of 30¢ a square foot and was, therefore, undesirable. (No additional information is available on the GSA property application.) The Superintendent recommended Board acceptance of the Lane County lease.

MOTION

Director Benjamin moved that the lease be accepted on the terms presented by the Lane County Commissioners.

Director Wooten seconded and the motion carried.

12. Basic Education Statement (Interim Education Committee)

12. General consensus of the Superintendent and Board is that the first draft of the Interim Education Committee on "Defining the State of Oregon's Commitment to Educating Elementary and Secondary School Students," is too definitive and should have a more general philosophical approach. The plan calls for the state to outline and fund a basic program of reading, writing, and arithmetic. These state "basics," plus any areas of instruction which local property owners are willing to support via property tax, will constitute the educational program for that district.

The Board expressed concern that "basic education," as presented by the Interim Education Committee, lacked in both substance and form. (The program calls for "measuring" and "evaluating" the student but fails to indicate how and when this is accomplished.) The Board requested that Ruth Gould work with IED staff specialists to develop specific recommendations which would then be presented to the Interim Education Committee for consideration. In addition, it was recommended that IED Board members attend future Interim Education Committee meetings.

13. NYC Program

13. Bob Llewellyn, NYC Director, reported on the NYC-DVR (Division of Vocational Rehabilitation) program. He indicated that the program had been suspended temporarily in order to review the financial situation. He stated that the State was slow in responding to NYC invoices and the many changes necessitated by the varying number enrolled in the program. To date, a balance of \$1700 remains in the account and he suggested that the program be reinstated. The Superintendent stated that the NYC-DVR program provides additional possibilities for disadvantaged youth. (Continuation of the DVR program would provide for an additional 94 enrollees.)

MOTION

Director Benjamin moved that the NYC-DVR program be reinstated as proposed.

13. NYC  
Program

13. Director Wheeler seconded and the motion carried.

14 Vocational  
Exploration in  
the Private Sector  
(VEPS) Program

14. Bob Llewellyn presented a brief report on the Vocational Exploration in the Private Sector Program. Enrollees will be placed in private businesses as a learning and earning experience. The \$1.60 per hour wage will be paid on a 50-50 basis--50% employer - 50% NYC. The VEPS program, for in-school youth, stipulates a maximum of 40 hours per week during the summer months and 15 hours per week during the school year (no enrollee can be hired as full-time employee until after high school completion). Enrollees will also be provided bi-weekly four-hour sessions in counseling or remediation session.

15. Kaufman Project

15. Bob Llewellyn presented a brief progress report on the Kaufman Project as presented by Counselors Nick Adams and Dave Valla. A copy of the report was presented to the Board for their information.

16. End of Year  
Fund Transfer

16. The Superintendent requested authorization to make necessary transfers and use funds where necessary to balance all accounts at the close of the fiscal year. He indicated that it would not be necessary to use any contingency funds.

MOTION

Director Wheeler moved that the Superintendent be authorized to transfer funds as requested.

Director Benjamin seconded and the motion carried.

17. Manus  
Proposal

17. The Board had a thorough discussion of the possibility of doing business with a private profit-making corporation and, more specifically, of consummating an agreement with the Manus Corporation.

The following topics were discussed:

1. The software system developed by IED (OTIS) should be copyrighted.
2. Is it right for a non-profit school system to sell to a profit-making organization who in turn will sell to non-profit schools at a profit?
3. Availability of the system to more schools, regardless of the profit, in an attempt to return funds to taxpayers who originally made the system available.
4. Would any contract with a private agency interfere with eventual state take-over?

17. Manus  
Proposal

MOTION

17. (Cont'd.)

5. The need for some protective language in any contract so that the Lane IED could transfer its responsibility to another state or school agency without threat of a suit.

Director Benjamin moved the Board approve the general philosophy of marketing OTIS through private agency outside the state of Oregon.

Director Bird seconded and the motion carried.

The Board then discussed the Manus proposal and suggested the following additions and deletions:

1. Provision for IED Board review and escape clause.
2. An arbitration clause that would include use of American Arbitration Service.
3. Manus should pay for any additional modifications of regular programs.
4. Some "hold blameless" clause for data processing errors of commission and/or omission.
5. Manus should provide their own opt scan equipment for input to eliminate in-house and out-of-house controversies.
6. Some statement (copyright) so that Manus cannot alter system for their own advantage.
7. Include a definition of student (to determine cost).
8. Include an escape clause for IED if OTIS and/or IED not funded.
9. Manus have the right, only with IED (OTIS) approval, to establish own data center.
10. Manus to pay cost of printing and distribution of user materials.
11. Manus must not be permitted to hire any OTIS staff.
12. Questions the total cost. The Manus fee of \$1.00 extra to cover their corporate overhead should be in addition to the present \$8.80 cost, not a deduct from it.
13. Have attorney examine the suggested royalty percentages - are they realistic?

17. Manus  
Proposal MOTION

17. (Cont'd.)

Director Bird moved the Board instruct the Superintendent and Bob Dusenberry to move forward and explore the opportunities of marketing OTIS with Manus in consultation with IED Attorney and a recommended corporation lawyer.

Director Wheeler seconded and the motion carried.

18. LCSBA  
Executive Meeting

18. Chairman Jeanne Armstrong stated she would represent the IED at the LCSBA meeting on Thursday evening.

19. Summer  
Schedule

19. The Superintendent proposed that the Board schedule two meetings during the next two months (July and August) and suggested July 25 and August 22 because financial statements would be available.


General consensus of the Board was to approve the dates of July 25 and August 22; and, in the event an additional meeting is necessary, the chairman could call it.

20. Next Meeting

20. The next regular Board meeting will be held Tuesday, July 25, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

  
Jeanne Armstrong, Chairman

  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 23, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Jeanne Armstrong, Bill Berg, Joyce Benjamin, Cynthia Wooten, Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, Bill Manley, and Mel Mead of the IED office; Bob Dusenberry of OTIS; Bruce McKinlay, Director of the Oregon Career Information System; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes Approved

2. Director Bird requested that the minutes of May 9 (#21. State Plan for Data Processing) be corrected to read "... the community colleges have expressed some concern over proposed planning and the desire to be included in future planning," and moved that the minutes be approved as corrected.

MOTION

Director Berg seconded and the motion carried.

3. Comments from Board

3. Director Bird reported that he had presented the IED slide-tape presentation to the Parent-Teachers Club in the Fern Ridge District. There were many favorable comments from the 65 present.

4. Board Member "Code of Conduct"

4. Chairman Armstrong reviewed the "Code of Conduct" for school board members as adopted by the Oregon School Boards Association in 1960. Following the review, it was suggested that the July board meeting be scheduled for discussion of the Policy Handbook.

5. Communications

5. The Superintendent presented correspondence from:

- (a) Wayne D. Lance, Director of Northwest Regional SEIMC, thanking Marv Wilkerson and Mary Simmons for assistance in developing the Multimedia Kit on "Job Application Skills" for use by teachers of secondary EMR students;
- (b) Stephen N. Stivers and Chris Walken, resigning their present positions to accept other appointments;
- (c) Ronald Holliday, President of Manus Computing and Systems, Inc., proposing the development of a relationship with OTIS whereby Manus would market the OTIS system and make it available to educational districts in other states; and
- (d) Gerry Stickley, Manager of Enrollment for Blue Cross, (to Bob Elfers) regarding the increase in group policy rates.

6. Resignations Accepted  
MOTION

6. Director Bird moved that the resignations of Stephen Stivers and Chris Walken be accepted with regret and a letter be written thanking them for their service.

Director Benjamin seconded and the motion carried.

7. OTIS-Manus  
Proposal

7. The Superintendent reported to the Board on his observations concerning the OTIS-Manus proposal:

- a. Attorney Bill Frye had studied the IED minutes (May 14, 1968) concerning the policy established for the sale of computer time and services to outside users. In Frye's opinion, there is no conflict of interest should Manus contract with OTIS for data processing services. The decision to be made by the Board is theirs to make involving a business transaction;
- b. The initial communication from Manus has been presented to the Data Processing Advisory Committee (May 18) for their reaction. The Advisory Committee would like to see the Manus proposal before making any recommendation to the IED Board;
- c. The Manus technical staff has visited the OTIS site to secure information from the staff regarding all phases of the data processing system and operation. Presumably, Manus will present a formal proposal for IED Board consideration. Following discussion, it was the general consensus of the Board, as it had been with the Advisory Committee, and the Superintendent that every caution should be exercised in studying all ramifications of the contract; and the assistance of a corporation attorney, the IED auditor and the State Department of Education should be sought to protect the IED.

8. OTIS Objectives

8. Bob Dusenberry, OTIS Director, stated that objectives set three years ago have been attained and suggested that the Board needs to develop a new set of objectives.

Director Benjamin proposed that a goals committee, consisting of representation from the Data Processing Advisory Committee, IED Board, State Department of Education, OTIS staff, and the Superintendent, prepare a goals statement for presentation to a combined Board and Advisory Committee meeting.

9. Business Affairs

9. The financial statements for April were presented for Board consideration. Accounts payable included:

## 9. Business Affairs

## 9. (Cont'd.)

IED	\$97,760.59
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OTIS	92,713.53
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NYC	4,830.42
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The Superintendent presented background information on several line items for new board member orientation to IED programs and services. (A joint Board-staff session was scheduled for Monday, June 5, for further orientation.) During the discussion, Director Bird suggested that, prior to the next budget, the Board re-evaluate the policy of furnishing a car to the superintendent rather than mileage.

## 10. Joint Purchasing

10. Mel Mead presented the Joint Purchasing Committee recommendations for bids on filing cabinets and paper supplies. In each instance the low bid was recommended. Another meeting of the Joint Purchasing Committee is scheduled for May 25 for consideration of additional items to be recommended to the Board.

## MOTION

Director Benjamin moved that the bids be awarded as recommended.

Director Wooten seconded and the motion carried.

## 11. Vehicle Replacement

11. The Superintendent recommended that four vehicles (three Volkswagens and one Custom Ford) be replaced using the funds budgeted for 1971-72 plus whatever is necessary from the 1972-73 budgeted funds. He further recommended that the replaced vehicles be retained for rental to NYC during the summer and sold in the fall (trade-in value - approximately \$3550). It is intended to advertise for bid new intermediate size vehicles in the \$2500 range.

## MOTION

Director Benjamin moved that the recommendation to secure bids to replace four vehicles be approved.

Director Wooten seconded and the motion carried.

## 12. Blue Cross Insurance Increase

12. The Superintendent reported that he had received notification on May 22 of a 16.8% increase in Blue Cross group insurance rates to be effective July 1 (from \$9.93 to \$11.60 per employee). He stated that when this same problem was encountered last year, he had requested Blue Cross to notify him of any tentative rate change in ample time for budget consideration. The Superintendent recommended that, even at this late date, the Board accept the increase in rates, using contingency funds if necessary.

No decision was made; instead, it was proposed that a committee (Directors Bird and Berg, one staff member, and the Superintendent) explore other hospital-medical insurance programs and bring a recommendation to the Board.



13. OIAS Report

13. Bill Manley introduced Bruce McKinlay, Director of the Oregon Career Information System. (Mr. McKinlay developed the OIAS system under a federal grant and has worked closely with the IED in implementing the program in Lane County schools.) Bill Manley reported that the Occupational Information Access System (OIAS) was successful in introducing career information in the schools this year. Much emphasis was placed on identifying needs and now additional emphasis will be placed on implementing a quality program using the Visit file. (The Visit file is a listing of individuals in the various communities who have made themselves available so that students may visit for additional information on that occupation.) He stated that some districts do not yet realize the reliability and validity of the system. To overcome this, a career information workshop will be conducted this fall. In addition, another slide-tape presentation will be produced to introduce schools to the system.

The Superintendent recommended Board approval of the proposed contract of \$8,000 for the services of the Oregon Career Information System for the 1971-72 school year.

MOTION

Director Benjamin moved approval of the contract.

Director Berg seconded and the motion carried.

14. Sunriver  
Conference

14. Ruth Gould briefly reviewed the Sunriver IED and Board member conference on June 11, 12 and 13. The program is based on the Regional IED concept and the original Commission report. Interest has been evidenced by 200+ registrations to date.

15. County Mental  
Health Drug  
Program Report

15. Director Wooten reported on the May 23 meeting sponsored by Lucile Russell, Coordinator for the Lane County Community Mental Health Center. Purpose of the meeting was for various interested persons and organizations to meet together to discuss methods of attaining a coordinated program of drug education for the county.

General consensus was that the first priority should be to establish a clearing house so that all organizations and personnel could submit their information to the Center for dissemination to all. The group indicated an interest to meet weekly or bi-monthly throughout the summer to examine and evaluate the various drug programs, to point out inadequacies, and to coordinate a program that defines what drug education is, what it should be, and how it can be achieved. Director Wooten stated she hoped that partial funding of the program might be considered by the IED.

16. Personnel:  
Dissemination Project  
Field Agent

16. The Superintendent stated that nine applicants had been interviewed for the Field Agent position for the Dissemination Project. He recommended that Willson Maynard be hired for the

16. Personnel:  
Dissemination Project  
Field Agent

MOTION

16. (Cont'd.)  
position at \$1100 per month starting June 11, 1972 (with the conference at Sunriver).

Director Berg moved that Willson Maynard be employed as Field Agent as recommended by the Superintendent.

Director Bird seconded and the motion carried.

Cooperative Work  
Experience Program  
Coordinator

MOTION

Seventeen applicants were interviewed for the Cooperative Work Experience Program Coordinator position. The Superintendent recommended that Ron Munkres be employed at a yearly salary of \$13,000, starting July 1, 1972. The Superintendent asked that the salary for this position be evaluated for the 1973-74 school year in terms of the responsibilities and effectiveness of the program.

Director Bird moved that Ron Munkres be employed as recommended.

Director Wooten seconded and the motion carried.

17. Next Meeting MOTION

17. Director Wooten moved that the next regular Board meeting be held Tuesday, June 20, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Director Berg seconded and the motion carried.

Meeting adjourned.

*Jeanne Armstrong*  
\_\_\_\_\_  
Jeanne Armstrong, Chairman

*William C. Jones*  
\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 9, 1972

Minutes in brief

1. Attendance
2. Minutes Approved  
MOTION
3. Election Comments
4. Board Induction
5. Chairman and  
Vice-chairman for  
1972-73  
  
MOTION  
  
MOTION  
  
MOTION

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Laura Johnson, Joyce Benjamin, Noble Wheeler, Al Briggs, Hugh Peniston, newly-elected members Cynthia Wooten, and Howard Bird, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Evelyn McKenzie, and Joel Noble of the IED office; Bob Dusenberry of OTIS; Attorney Bill Frye; and Mike O'Brien of the Eugene Register-Guard.

2. Director Armstrong moved that the minutes of April 11, 1972 be approved as received by mail.

Director Johnson seconded and the motion carried.

3. The Superintendent expressed his appreciation to Mike O'Brien and Al Currey for their excellent Register-Guard articles explaining and supporting the IED budget election.

4. Chairman Bill Berg administered the Oath of Installation to Cynthia Wooten and Howard Bird and welcomed them to the IED Board.

5. The office of IED Chairman was declared open for nomination.

Director Benjamin nominated Director Armstrong.

Director Briggs moved that nominations be closed.

Director Bird seconded and the motion carried.

Director Benjamin moved that an elective ballot be cast for Director Armstrong for IED Chairman.

Director Bird seconded and the motion carried.

The office of IED Vice-chairman was declared open for nomination.

Director Briggs nominated Director Berg.

Director Benjamin moved that nominations be closed.

Director Wheeler seconded and the motion carried.

Director Benjamin moved that an elective ballot be cast for Director Berg for IED Vice-chairman.

Director Armstrong seconded and the motion carried.

6. Meeting Dates  
MOTION

6. Director Benjamin moved that the Second and Fourth Tuesday of the month remain the regular meeting date of the IED Board for 1972-73

Director Wheeler seconded and the motion carried.

7. Appreciation to retiring Board members

7. The Superintendent and Board expressed gratitude to outgoing Directors Johnson and Peniston for their contributions of time and talent to the IED Board throughout their terms of office.

8. Communications

8. The Superintendent presented correspondence from:

- (a) Doug Dinsmore, Secretary of the Building and Trades Council, complimenting the NYC program;
- (b) Jule Crume, South Lane School District, regarding 1) the Health Education workshop and 2) Western Opera performance (both sponsored by the IED);
- (c) Springfield School District, expressing appreciation for Bill Manley's and Judy Dresser's participation in assessment of career awareness program;
- (d) State Department of Education, regarding decision of Title I committee not to fund PODME (Problems of Designing Man's Environment);
- (e) Sam Frear, President of Lane County School Boards Association, regarding future of the Association (officers, program, etc.); and
- (f) Ken Omlid, Chairman of Lane Council of Governments, regarding change of meeting date to Thursday, May 25.

Amazement and concern were expressed regarding "PODME" not being funded as anticipated.

9. L-COG Alternate Representative appointed MOTION

9. Director Briggs moved that Director Berg be appointed as the Lane IED alternate representative to the L-COG Board.

Director Benjamin seconded and the motion carried.

10. Business Affairs

10. The financial statements for March were presented for Board consideration. Accounts payable included:

IED	\$134,758.30
OTIS	36,999.15
NYC	3,648.93

11. Platt Electric  
Supply contract  
awarded MOTION

11. Director Wheeler moved that the Platt Electric Supply contract for 1972-73 (extension of present contract) be awarded as presented.

Director Briggs seconded and the motion carried.

12. Bids for OTIS  
data processing  
supplies and Joint  
Purchasing

12. The Superintendent reported that the OTIS data processing supplies bid has gone out to suppliers and that the Joint Purchasing Bids were opened yesterday. Supplies will be evaluated and/or tested by the Joint Purchasing Committee before a final decision is made on bid items. Interested board members are invited to attend any of the meetings of the Joint Purchasing Committee.

13. Request for  
OTIS service contract

13. In response to a request from the Oregon-Washington School Supply Co. to contract with OTIS for data processing services, the Superintendent stated that he and Bob Dusenberry had met with the representatives to discuss various aspects of the program. The company would market data processing services outside the state of Oregon. The request will be presented to the OTIS Advisory Board on May 18. No decision will be made prior to checking legality, IED policy, and if there is a "conflict of interest."

14. IED Task  
Force Report

14. The Superintendent, in presenting the material on the IED Task Force Report, stated that the report follows the basic concepts of the original Interim IED Commission - 1967-68. The basic problems now, as they were in 1968-69, concern equalization and the anti-reorganization position taken by some IEDs.

Director Wooten responded to the report by expressing her amazement at the apparent lack of concern for the needs of children and "out of touch" attitude displayed by representatives from certain areas. Director Briggs stated that everyone should have the right to express themselves fully and some IEDs evidently do not believe their problems are fully understood.

The Superintendent reported that the full report will be presented to the total group (IED Board and Staff) at the annual meeting at Sunriver on June 11, 12, and 13. That action, together with positive recommendations, will be presented to the Legislative Interim Committee.

15. Status of GSA  
Land

15. The Superintendent brought the Board up to date on the status of the property on Highway 99N. The proposal, submitted by the IED through the County Commissioners, for approximately three acres of GSA land has been held in abeyance for a 90-day period while the property was removed from the surplus category. Representative Dellenback's and Senator Hatfield's offices have been contacted and both indicate that the federal government is attempting to trade the Highway 99N property for another site in Eugene to be used for the proposed Federal Building. Should the GSA trade take place, the IED will once more be searching for rental property.

16. News scene  
Questionnaire

16. The results of the News scene questionnaire, distributed to all teachers in the county, have been received and tabulated. On the basis of 813 responses, it was recommended that (1) News scene be distributed on a pro rata basis to the four larger districts and on an individual basis in the smaller districts; (2) that color coding be continued; (3) that die-cutting be retained; and (4) that four issues be published yearly.

MOTION

Director Armstrong moved that News scene be published according to the recommendations presented.

Director Benjamin seconded and the motion carried.

17. Sunriver  
Conference  
June 11, 12, & 13

17. The tentative program for the OAISS Annual Conference to be held at Sunriver (June 11, 12 and 13) was presented for Board information. The general theme is "The Regional IED - What? How?" Reservation arrangements for the Board members who plan to attend will be completed by the Superintendent.

18. Election  
Results Canvassed

18. The Superintendent presented election results as follows:

To exceed 6% limitation:	15655 Yes	(carried)
	12421 No	
Zone 5--Cynthia Wooten	7109 Elected	
At-large--Howard Bird	10387 Elected	
At-large--Hugh Peniston	7756 (defeated)	

MOTION

Director Benjamin moved that the election results be declared official.

Director Briggs seconded and the motion carried.

19. New Board  
Member Conference,  
May 26-27

19. The OSBA program for the New School Board Members (Portland Cosmopolitan Airtel, May 26-27) was presented. The two new members, Howard Bird and Cynthia Wooten, indicated they would attend.

20. NSBA  
Convention  
Report

20. Reporting on the visits to Contra Costa and Alameda County school offices prior to the National School Boards Association convention, Jeanne Armstrong commented on the Alameda programs concerning teacher evaluation procedures, handicapped youngsters, and drug abuse education. The discussion of the drug program brought out information regarding the successful program, recently conducted by the Lane IED, which brought two specialists from the Los Angeles area to work directly with teachers. The Board indicated an interest in a follow-up workshop and appointed a committee of Director Wooten, Laura Johnson, and Ruth Gould to study the possibilities.

20. NSBA  
Convention  
Report

20. (Cont'd.)

Director Berg reported on the Marine Ecology Research Project being conducted jointly by Contra Costa and Alameda county school offices. Through this project and with the aid of a federal grant, junior and senior high students are conducting research to obtain national statistics on tide plants.

Director Briggs reported on the New Mexico plan of full state funding of schools. He stated that, according to a New Mexico superintendent who had been involved for several years, full state funding is no panacea for the problems of school finance nor will it automatically produce exemplary and equal school programs.

The Superintendent added a general over-view of several clinics. Generally, the clinics are excellent and well attended (most of them were crowded), but the large group sessions leave something to be desired.

The 1973 NSBA meeting will be held in Anaheim.

21. State Plan  
for Data Processing

21. The State Plan for data processing was presented to the Board. The basic concept of the plan is a statewide educational data processing system composed of two regional centers; one located in the Multnomah IED and the other in the Lane IED. The plan does not designate the area to be served by each IED nor does it contain specific information regarding the financing of a statewide data processing system.

Some disappointment was expressed concerning the change of the implementation date from July 1, 1972 to July 1, 1973.

Legislation will be required to relieve both the Multnomah and Lane IED Boards of the responsibility of a statewide data processing system.

The Superintendent stated that extra copies of the State Plan have been requested and will be forwarded to Board members with a notice of the OTIS Advisory Council meeting to be held on Thursday, May 18, at 2:00 p.m. \*

22. Next Meeting

22. The next regular Board meeting will be held Tuesday, May 23, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

\_\_\_\_\_  
Bill Berg, Chairman

\_\_\_\_\_  
William C. Jones, Secretary

\*Director Bird asked that the minutes of May 9 (21. State Plan for Data Processing) be corrected to read. . . "the community colleges have expressed some concern over proposed planning and the desire to be included in future planning."

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 11, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Laura Johnson, Noble Wheeler, Al Briggs, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Bill Manley, and Joel Noble of the IED office; Bob Llewellyn of NYC; Cynthia Wooten, IED Board candidate; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes Approved  
MOTION

2. Director Armstrong moved that the minutes of March 14 be approved.

Director Johnson seconded and the motion carried.

3. Comments from  
Board

3. Director Johnson presented Cynthia Wooten, IED Board Candidate in Zone 5, to Board and staff members.

4. Communications

4. The Superintendent presented correspondence from:

- (a) Terry Melton, Executive Secretary of the Oregon Arts Commission, approving funding grant for Western Opera performance;
- (b) Lyle Wirtanen, Library Specialist, thanking Mel Mead and Betty Gibson for their participation in the Oregon Media Supervisors' Conference;
- (c) Jule Cobb, Supervisor of Student Teachers at the University of Oregon, thanking Betty Gibson for working with student teachers;
- (d) Jerry McGee, Mental Health Division, regarding additional funding for TMR transportation;
- (e) Eugene Smith, Fern Ridge Superintendent, thanking Ruth Gould for year-round school materials;
- (f) Jack Bech, State Department of Education, regarding Newscene;
- (g) Dale Parnell's Pipeline regarding the Governor's tax program;
- (h) Laura Johnson regarding withdrawal as an IED Board candidate; and
- (i) Vern Osborn, State Department of Education, regarding the April 12 meeting to discuss the state-wide computer plan.



5. Business Affairs

5. The financial statements for February were presented for Board consideration. Accounts Payable included:

IED	\$83,957.82
OTIS	68,114.27
NYC	2,310.96

The Superintendent reported that a portion of the \$650,000 on time certificates has been reinvested and that the financial picture looks very good.

6. NYC Report

6. Bob Llewellyn, NYC Director, stated that complexities of NYC budgeting makes it necessary to work on four budgets simultaneously. He indicated that the aim of the Federal Government is to maintain a 65-35 ratio of enrollee benefits to administrative cost. In reality, this does not work out because the total cost per enrollee is a fixed amount and all costs, including administrative, are increasing. Therefore, inflation has been the determining factor in budget consideration. For example, unit cost of the in-school program has not increased in two years; however, office rental, phone, postal fees, salaries, fringe benefits, etc. have increased. Budget information was presented as follows:

<u>Program</u>	<u>Budget</u>	<u>No. of Enrollees</u>	<u>Unit Cost</u>	<u>Staff &amp; Operational Costs</u>	<u>%(staff &amp; Operational)</u>
Summer	\$518,216	1,228	\$422	\$41,880	8%
In-School	138,992	218	745	44,600	32%
Out-of-School	130,500	45	\$2,900	34,830	26.5%

7. NYC-Project Kaufman

7. Bob Llewellyn briefed the board on a proposed Lane IED agreement with the Lane County Juvenile Department for 10 NYC summer enrollees to construct a dormitory building on the Blue River Kaufman property. (A copy of the agreement is attached.)

MOTION

Director Wheeler moved to approve the contract as presented.

Director Armstrong seconded and the motion carried.

8. Contract Approval MOTION (Phyllis White)

8. Director Briggs moved that the contract for Phyllis White to teach the TMR class at Florence (Step 2 BA+45 - \$8395 on Siuslaw's 1972-73 schedule) be approved.

Director Wheeler seconded and the motion carried.

9. Ballot Title

9. The Superintendent presented the proposed ballot title for the May 1, 1972 Budget and Director election.

MOTION

Director Briggs moved that the ballot title be approved as presented.

Director Armstrong seconded and the motion carried.

10. VIP Agreement

10. The Superintendent briefly outlined the general terms of an agreement to be entered into by the Lane IED, Lane Community College, and the Oregon Board of Education concerning the VIP learning packages produced during the summer of 1971. The "Memorandum of Understanding" outlines provisions for VIP materials to be copyrighted by the three agencies and incorporated into state-wide usage. A budget of \$67,735, to be funded and administered by the State Department of Education, is a part of the proposal.

MOTION

Director Armstrong moved that the "Memorandum of Understanding" contract be approved as presented.

Director Johnson seconded and the motion carried.

11. Newscene Report

11. A cost analysis of Newscene as requested by the Board was presented as follows: (breakdown of the cost of the 20-page February issue is attached)

Total Labor-----\$535.28

Total Supplies----- 203.03

Die Cutting----- 134.00

TOTAL                    \$872.31

The Superintendent had used these figures in his answer to the letter written by the South Eugene High Faculty criticizing the cost of Newscene. He also indicated to the Board that a questionnaire had been included in the last issue of Newscene to get the reaction of all personnel concerning format, materials, indexing, etc. The response to the questionnaire is incomplete and the Board postponed any action on the report until the results are tabulated.

12. Joint Purchasing Report

12. The Superintendent presented a breakdown of the district cost of the joint purchasing program by year from 1965-66 to 1971-72. The costs include warehousing, wages, delivery, etc. and run approximately 3.2% of the total joint purchasing account. These costs totalled \$4,880.78 for the 1970-71 school year.

Director Briggs questioned whether some additional administrative costs should be included in the total and if certain items might best be omitted from the joint purchasing program and ordered by the individual district.

12. Joint Purchasing Report

12. (Cont'd)  
Director Wheeler responded by stating that the IED should be providing these services to the districts, thereby allowing them to realize considerable savings over individual purchasing.

13. Creswell Case

13. A communique from Peter S. Herman, Senior Counsel in the Department of Justice, regarding the Creswell Case stipulates that Lee Johnson and Dale Parnell are the only necessary defendants. Those additional defendants, including the IED Superintendent, are dismissed from further consideration.

14. Governor's Tax Program

14. The Superintendent spoke briefly regarding the tax program presented by Governor McCall. While most educators, including Superintendent Dale Parnell, are in favor of the program, there is some concern about what happens to local control. It is the feeling of most administrators that legislation can be written that will protect local control.

15. IED Task Force Meeting

15. The Superintendent reported that the IED Task Force report and recommendation would be made in Salem on Wednesday, April 26 and he hoped some of the Board members might attend.

16. Next Meeting

16. The next regular Board meeting will be held April 25, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

\_\_\_\_\_  
Bill Berg, Chairman

\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION  
 Budget Hearing and Regular Meeting  
 Tuesday, March 8, 1972  
 7:30 p.m.

Minutes in brief

1. Attendance

1. The Budget Hearing and regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Joyce Benjamin, Laura Johnson, Hugh Peniston, Noble Wheeler, Al Briggs, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Evelyn McKenzie, Mel Mead, Joel Noble, and Bill Manley of the IED office; Bob Dusenberry of Project OTIS; William Frye, IED Attorney; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes Approved  
 MOTION

2. Director Johnson moved that the minutes of February 8 be approved.

Director Wheeler seconded and the motion carried.

3. Adoption of  
 IED Operating  
 Budget

3. Superintendent Jones presented the IED Operating Budget as approved by the Budget Committee and the Equalization Offset as established by the IED Board Hearing, notice of which was published, as required by law, in two issues of the Register-Guard.

	Estimated Expenditures	Estimated Receipts	Required Levy
Schedule I	\$ 885,183.00	\$236,566.00	\$ 648,617.00
Schedule II	551,555.00	105,500.00	446,055.00
Schedule III	600,000.00	50,000.00	550,000.00
Schedule IV	63,110.00	63,110.00	-0-
Schedule V	175,000.00	175,000.00	-0-
	<u>\$2,274,848.00</u>	<u>\$630,176.00</u>	<u>\$1,644,672.00</u>

Equalization Offset-----\$18,360,156.90  
 Total IED Board Budget Levy and Offset-----\$20,004,828.90

Board members briefly discussed correspondence relating to the proposed budget.

MOTION

Director Armstrong moved that the 1972-73 IED operating budget in the amount of \$2,274,848.00 be adopted and the levy of \$1,644,672.00 be approved.

Director Peniston seconded and the motion carried.

4. IED Equalization  
 Offset MOTION

4. Director Benjamin moved that the 1972-73 Equalization Offset levy in the amount of \$18,360,156.90 be approved.

Director Wheeler seconded and the motion carried.

5. Total IED  
Levy, 1972-73  
MOTION

5. Director Benjamin moved that the 1972-73 IED levy in the amount of \$20,004,828.90 (\$4,784,361.83 within the 6% limitation and \$15,220,467.07 outside the 6% limitation) be approved.

Director Johnson seconded and the motion carried.

6. Election -  
May 1, 1972  
MOTION

6. Director Wheeler moved to submit to the legal voters of the Lane IED on May 1, 1972, the question of authorizing the IED Board to levy in said district for the fiscal year 1972-73 the sum of \$15,220,467.07 in excess of the amount provided by the Constitutional Limitation.

Director Benjamin seconded and the motion carried.

7. Class Action  
Suit against  
Superintendent  
and others

7. Bill Frye, IED Attorney, briefed the board on the class action suit brought against Superintendent William Jones and other county and state officials by two minors, their guardians, and Creswell School District #40. The suit, patterned after the California-Serrano-Priest case, declares the present system (local property tax) of financing education unconstitutional on the theory that those school districts with a higher assessed value can provide more funds and consequently a better education to children than can those districts with a lower assessed value. It further claims that this provides denial of equal protection of the law and directs the State of Oregon to come up with a better system of financing education.

Attorney Frye concluded that there is no cause for concern. The suit was bound to come up and undoubtedly will go to the Supreme Court. He is in touch with the Attorney General and will keep the Board apprised of developments.

8. Communications

8. The Superintendent presented correspondence from:

- (a) Doug Dinsmore, secretary-treasurer of Building and Construction Trades Council, regarding support of budget;
- (b) Oakridge School District, regarding Marvin Wilkerson's service;
- (c) Irv Easom, Mapleton superintendent, regarding IED resolution;
- (d) University of Oregon, regarding (1) Jim Swanson's services and (2) Newscene;
- (e) State Department of Education regarding (1) receipt of Board's recommendation to Textbook Commission; (2) disapproval of two career education proposals;
- (f) Mental Health Division approving three proposals for TMR;
- (g) Health, Education, and Welfare, regarding Steve Stiver's participation in Washington conference;

8. Communications

4. (Cont'd.)

- (h) U.S. Department of Labor, complimenting NYC on Coos Bay film;
- (i) Congressman John Dellenback, regarding G.S.A. land in Eugene; and
- (j) Allan Hughes, South Eugene High School Faculty President, regarding educational value of NewsScene publication.

Referring to the letter of discontent from South Eugene High, the Superintendent stated that NewsScene was an agenda item at the last Superintendents' meeting and no opposition was expressed by any of the superintendents. Information regarding the present format, cost of materials, and production expense will be presented to the Board and to the South Eugene High School staff.

9. Boundary Board

9. The Superintendent reported that the Creswell Superintendent, Al Johnson, discussed the possibility of a Creswell-Springfield boundary change to straighten out the boundary line north of Creswell. Mr. Johnson was asked to have the change approved by the Springfield administration prior to asking for Boundary Board consideration.

10. Business  
Affairs

10. The financial statements for January were presented for Board information. Accounts Payable included:

IED	\$101,224.58
OTIS	61,034.47
NYC	7,502.95

Interest was expressed in (1) the expected returns on investments (\$150,000 reinvested February 1), (2) cost of the insurance account, and (3) cost of handling joint purchasing.

11. New Location  
of NYC

11. The need for additional space for NYC personnel, plus the need for additional space by an architect in the Edgewood Shopping Center, culminated in an offer by the architect to underwrite the cost of relocating NYC at 3029 Hilyard.

The Board expressed some degree of dissatisfaction upon having to house IED offices in three locations but could see no alternative until the current space problem is solved.

12. Hewlett-Packard  
2000F Approval

12. Bob Dusenberry, OTIS Director, reported that the present system of utilizing the IBM 360/50 computer during the off-peak periods for problem solving has been somewhat less than satisfactory. He indicated that use of a small Hewlett-Packard (2000F) computer for problem solving (and possibly some vocational counseling) would improve the problem solving and CAI program and free additional operating capabilities for the

12. Hewlett-Packard  
2000F Approval

MOTION

13. VIP Agreement

14. NSBA  
Convention

15. Urban  
Renewal Meeting

16. L-COG Law  
and Education  
Committee Rec-  
ommendations

17. Executive  
Session

18. Meeting  
reconvenes MOTION

12. (Cont'd.)

Model 50. Cost of the rental and maintenance for the "stand-alone" computer is \$39,180 yearly.

The Superintendent recommended Board approval.

Director Benjamin moved that rental and maintenance (\$39,180) of the Hewlett-Packard (2000F) computer be approved as recommended.

Director Wheeler seconded and the motion carried.

13. Bill Manley, Career Education Coordinator, reported on the tentative agreement between the State Department of Education, Lane Community College, and the Lane IED for further development of the Vocational Instruction Packages (VIP). The State Department has indicated a willingness to provide coordination and resources to conduct the continued development of the VIP materials.

Developmental workshops are proposed at Lane Community College during the summer months in metals, mechanics, construction, and bookkeeping. Primary purpose of the summer workshop is to modify and revise the existing VIP materials for statewide cluster programs and the integration of these materials with other developmental projects around the state. Publishing of completed materials will be arranged for by the State Department and all Lane County instructors will have access to the materials for the printing cost.

Involvement by the State Department of Education will mean a savings of \$50,000 - \$75,000 of Lane IED and Lane C.C. funds.

14. Board members finalized plans for attending the NSBA convention in San Francisco, April 15-18, and briefly discussed visiting the San Jose IED prior to the meeting and/or the AASA-NASE conference in Reno, April 12-14 prior to the NSBA.

15. The Superintendent and Director Armstrong were appointed to serve as IED representatives at the Tax Renewal Project Urban Renewal meeting to be conducted at 7:30 p.m., in the Springfield Library meeting room, Thursday, March 16.

16. Directors Johnson and Benjamin asked for Board recommendations for the Law and Education Committee appointments. Names suggested included John McCulloch, Joe Richards, Ray Swanson, Dan Graham, Larry Gildea, and George Platt.

17. The Board went into Executive Session to consider staff evaluations and salary recommendations.

18. The meeting reconvened and Director Armstrong moved that salaries be approved as presented by the Superintendent.

18. Meeting  
reconvenes

18. (Cont'd.)

Director Peniston seconded and the motion carried.

Ruth Gould	\$19,032
Mel Mead	18,696
Clarence Johnson	14,132
Ernie Ediger	13,868
Elizabeth Gibson	13,016
Bill Manley	16,642
Marvin Wilkerson	16,858
Mary Simmons	16,570
Christine Walken	10,810
Jim Swanson	11,096
Mike Youngblood	10,000 (if Title III project approved)
Joel Noble	14,300
Kermit Horn	11,276
Steve Stivers	14,000
Bob Dusenberry	23,978
Bob Llewellyn	17,482
*Virginia Jasmer (BA 10)	10,513
*Al Wach (MA 9)	11,093
*Mark Markantony (BA 7)	9,534

\*Dependent upon contracts with districts

<u>1971-72 Salary Range</u>	<u>Increase for 1972-73</u>
\$10,000 - 13,499	\$800
13,500 - 16,999	850
17,000 - 21,499	900
21,500 - 25,000	950

MOTION

Director Peniston moved that the Superintendent's salary be set at \$23,000.

Director Wheeler seconded and the motion carried.

19. Next Meeting

19. The next regular Board meeting will held March 28, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Bill Berg, Chairman

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William C. Jones, Secretary



## NEIGHBORHOOD YOUTH CORPS AGREEMENT

This is a cooperative agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 1972 between Lane I.E.D. whose address is 748 Pearl Sr. Eugene, Ore., herein called sponsor, and Lane County, acting by and through its Juvenile Dept., whose address is 2411 Centennial Blvd., Eugene, Ore., herein called host for employing disadvantaged youth in a work training project known as KAUFMAN with conditions as set below:

1. Sponsor agrees to furnish and pay 10 enrollees to work on said project.
2. Sponsor agrees to furnish and pay one crew chief to supervise above enrollees. Said crew chief will be approved jointly by sponsor and host.
3. All fringe benefits including State Workman's Compensation will be paid for by the Sponsor.
4. Transportation to and from work sites will be furnished by sponsor and will be covered by the following insurance:

	Bodily Injury	Property Damage
All Vehicles	100/300,000	25,000
Public Lib.	100/300,000	25,000
5. Host agrees to furnish all necessary tools, equipment and materials necessary for carrying out work project.
6. On request of the host, the sponsor will reassign or terminate the assignment of enrollees and/or crew chief.
7. All persons utilized by sponsor in carrying out the work pursuant to this agreement, shall be considered as employees of sponsor, who shall have the sole right to determine the hours and other working conditions of such employees.
8. Host shall have the right, in its sole discretion, to terminate this contract upon 15 days notice.

The appropriate duration of this project KAUFMAN will be 10 weeks from June 19th to August 25th, 1972.

All precautions will be taken by sponsor to insure safety of enrollees and to protect the interests of both parties regarding unions, liens, or public embarrassment.

Sponsor agrees to hold host harmless from all claims by employees of sponsor arising out of this contract.

April 11, 1972

M E M O

TO: Bill Jones  
 FROM: Joel Noble  
 RE: NEWSCENE Survey

A tabulation of data indicates that a total of 170 questionnaires have been returned on the NEWSCENE survey as of late this afternoon. Although this small number does not, of course, admit of any conclusions, it is of interest and should indicate some trends. The following have submitted surveys:

Out-of-County	1	Mapleton	#32	1	Junction City	#69J	24
Lane IED	12	Creswell	#40	0	Lowell	#71	8
Pleasant Hill	#1 3	South Lane	#45J	6	Oakridge	#76	6
Eugene	#4J 83	Bethel	#52	11	Marcola	#79	1
Springfield	#19 9	Crow-Applegate	#66	0	Blachly	#90	1
Fern Ridge	#28J 1	McKenzie	#68	0	Siuslaw	#97J	3

Tabulation based on these 170 responses reveals the following. Items are indicated according to: (a) TOTAL [170], (b) Eugene #4J [83], and (c) Responses other than Eugene [87]. Item (c) includes one out-of-county response [Malheur IED] and 12 from within the IED.

TOTAL Eugene Non-Eugene

ITEM A -- Distribution of Copies:

37%	17%	49%	-- Favor Distribution to all Educational Personnel
46%	57%	46%	-- Favor Pro-rata Distribution
11%	17%	4%	-- Favor Discontinuation of Publication
5%	7%	4%	-- Favor Distribution to Certificated Staff Only
1%	2%	---	-- Failed to Respond to this item

ITEM B -- Color Coding:

61%	51%	71%	-- Favor Continuation of Present Color-coding
25%	35%	15%	-- Favor Discontinuation of Color-coding
12%	11%	13%	-- Express Specific "No Opinion"
2%	4%	1%	-- Failed to Respond to this item

ITEM C -- Die-cutting:

72%	55%	89%	-- Favor Continuation of Die-cutting
16%	23%	10%	-- Favor Discontinuation of Die-cutting
8%	14%	1%	-- Express Specific "No Opinion"
4%	7%	1%	-- Failed to Respond to this item

ITEM D -- Frequency of Publication:

46%	33%	59%	-- Favor Bi-Monthly Publication, as Projected
31%	45%	19%	-- Favor Fewer Issues--About 3 Per Year
15%	11%	19%	-- Favor Publication on Monthly Basis
4%	6%	2%	-- Express Specific "No Opinion"
4%	6%	2%	-- Failed to Respond to this item

ITEM E -- Publication Format:

80%	71%	89%	-- Favor Retention of Present Format
9%	10%	9%	-- Favor Elimination of Departmental Lines--Newspaper
5%	10%	1%	-- Express Specific "No Opinion" Format
2%	5%	---	-- "Other"--Not always indicated
4%	5%	2%	-- Failed to Respond to this item

Art, paste-up, headlines, etc. (Alan)	24 hrs.	@ 3.13	75.12
Photographic (Dan)			
Half-tones	3 hrs.		
Kodalith, spotting, stripping, etc.	16 hrs.		
"On location" shooting	5 hrs.		
Plate burning	8 hrs.		
Processing & printing glossy prints	8 hrs.	43 hrs.	@ 4.17
179.31			
Printing (Carmen)			
10 fronts - screened margins @ 2 hrs.	20 hrs.		
10 pages w/half-tones @ 1.5 hrs.	15 hrs.		
13 pages. Line copy with heavy headlines @ 1.25 hrs	16½ hrs.		
Trimming all sheets other than top of each sect.	3 hrs.	54 ¼ hrs.	@ 2.93
158.95			
Collating, typing, addressing sacks; stuffing and mailing (Joan)	37 hrs.	@ 2.16	79.92
Stapling (Linda)	16 hrs.	@ 2.04	32.64
Proofing (Cleone)	2 hrs.	@ 4.67	9.34

Supplies: Total Labor \$535.28

Art - Varitype paper, parapague	\$3.60		
Photographic -			
Half-tones - 8 sheetsfilm @ .75	6.00		
Kodaliths - 33 @ .75	24.75		
Prints	5.00		
Poloroid film	2.00		
Copy neg. from slides	1.00		
Plates 33 @ .30	9.90		
Film - 2 rolls @ .75	1.50		
50.15			
Printing - 3800 copies (Subsequent copies will number 2800)			
Paper			
White paper - 4 sheets @ 3800 copies			
31 rms. @ .72	22.32		
Colored paper (excluding cherry, salmon, gray) - 11 sheets @ 3800 copies			
84 rms. @ .78	65.52		
Cherry, salmon, gray paper - 5 sheets @ 3800 copies			
38 rms. @ 1.58	60.04		
Ink, staples, solutions, etc.	5.00	152.88	
Total supplies			\$203.03

Total Labor \$535.28  
 Total Supply \$203.03  
 \$738.31  
 134.  
 872.31

*Prices 20 pg. + 800.*

*also extra 20 pg. 424*

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 8, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice Chairman Jeanne Armstrong, Laura Johnson, Joyce Benjamin, Hugh Peniston, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, Kermit Horn, and Mel Mead of the IED office; Bob Dusenberry of Project OTIS; Kathy Minkler and Bob Llewellyn of NYC; and Patty Minton of the Eugene Register-Guard.

2. Minutes Approved

2. The minutes of January 25 were amended to read:  
4. (Budget Comments) . . . The Board discussed several possibilities for next year's budget preparation and presentation. General consensus was that budget priorities be established at, or immediately following, the meeting at which the Educational Plan is presented.

MOTION

Director Benjamin moved that the minutes of January 25 be approved as amended.

Director Peniston seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:  
(a) Loren Steiner, State Department of Education, expressing appreciation for the use of staff members for Siuslaw standardization;  
(b) Ken Omlid, L-COG Acting Chairman, regarding Advisory Committee appointments; and  
(c) Tom Walker, Coos IED Superintendent, regarding a joint counties board-staff session. A planning meeting will be held Wednesday, March 22 in Coos County (Superintendents Ken Barneburg, Douglas IED; Ray Neugart, Curry IED; Bill Jones, Lane IED; and Tom Walker, Coos IED).

4. Forestry Study

4. Kermit Horn, Outdoor Education Coordinator, reported on progress of the Forestry Study Area being developed in the Mohawk area. The property is approximately 1½ miles long and ½ mile wide and has been made available on a loan basis through the Bureau of Land Management. A trail system will be developed throughout the area with the assistance of Opportunity Center high school students. Following completion of the basic trail system, students will be bussed to the study area for one day field trips. The Forestry Study area will serve as a pilot demonstration to show teachers how the program can be implemented in their own district with consultant help from the IED.

4. Forestry Study

4. (Cont'd.)

Director Benjamin asked if marine biological study had been considered. Kermit Horn reported that 20 outdoor education and curriculum personnel from Lincoln, Jackson, Douglas, Lane, Clackamas, Washington, Multnomah, Crook, Marion, and Lake IEDs and the State Department of Education had met at Heceta Lighthouse to discuss and share common problems and to disseminate available materials for outdoor education; a marine biological study area was one of the topics discussed.

5. NYC Summer Programs

5. Bob Llewellyn, NYC Director, outlined three pilot programs to be implemented this summer:

1. A joint program with Lane Community College to provide an 8-week program including six hours of high school completion classes and six hours of vocational training classes per week, one hour of study skills training, and nine hours of creative job techniques.

2. A program in cooperation with the U.S. Forest Service and juvenile authorities to provide "residential centers" for groups of 8 - 10 disadvantaged youth. Two centers have been proposed, one on a ranch in Coos County and another near Blue River. (All NYC enrollees in this program are wards of the court.)

3. A project involving two 17-year-old girls in the Roseburg NYC program who will train to be welfare caseworker aides.

6. Classified Salary Schedules

6. The Board discussed the Superintendent's recommendation that the present classified salary schedule be continued as is with the elimination of grade levels 6 and 7. Director Benjamin moved that grades 6 and 7 be eliminated from the present classified salary schedule and the schedule be adopted as presented.

MOTION

Director Johnson seconded and the motion carried.

7. 1972-73 IED Equalization Offset

7. The Superintendent presented IED equalization tax offsets for Lane County school districts for 1972-73 as established by state formula. Total equalization figures amount to \$18,432,478.06 (\$3,139,689.83 within the 6% limitation and \$15,292,788.23 outside the 6% limitation). These figures will be included in the IED budget.

8. State Textbook Adoption

8. Ruth Gould, Assistant Superintendent, reported she was in the process of forming a committee of Lane County teachers to serve on the Textbook Evaluation committee. The committee will make recommendations to the State Textbook Commission regarding adoption of texts in social studies and Homemaking..

MOTION

Director Benjamin moved that the Lane County committee recommend to the State Textbook Commission the involvement of special authorities, such as university staff, in evaluating social studies texts for accuracy, bias, and style.

Director Peniston seconded and the motion carried.

9. **Newscone Distribution in Professional Offices**

9. Board response to placing Newscone in doctors and lawyers offices as a means of disseminating IED information to the general public met with mixed reaction. General consensus was that a shorter version in a simpler format might be preferred to the present format basically designed for school personnel. The Board asked that such a revised brochure be presented at a later date.

10. **OTIS Contract Revised**

10. The Superintendent reported that the revised contract for evaluation of OTIS has been reviewed by William Frye, IED Attorney, and forwarded to Vern Osborn in the State Department of Education.

11. **Next Meeting**

11. The IED Budget Hearing and regular Board meeting will be held March 14, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Jeanne Armstrong, Vice Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 25, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Laura Johnson, Hugh Peniston, Al Briggs, Joyce Benjamin, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Evelyn McKenzie, and Joel Noble of the IED office; Jim Ekstrom and Jerry Tiner of Project OTIS; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes

Approved MOTION

2. Director Armstrong moved that the minutes of January 11 be approved.

Director Johnson seconded and the motion carried.

3. L-COG Report

3. Director Johnson reported that she and Director Benjamin had attended the L-COG (noon) meeting, January 25. Business included the election of Ken Omlid as Chairman and approving by-laws for the newly restructured organization.

4. Budget Comments

4. Director Briggs suggested that more study and discussion of the over-all budget prior to voting approval by Series would have permitted consideration of program priorities--perhaps providing additional funds in some categories and cutting back on others. He expressed concern that additional educational program background might have afforded the Budget Committee a more complete awareness of program priorities before budget approval was given. The Board discussed several possibilities for next year's budget preparation and presentation, ~~xxxx~~ General ~~decision was reached~~ consensus was that budget priorities be established at, or immediately following, the education plan meeting.

5. Communications

5. The Superintendent presented correspondence from:

- (a) John Taylor, State Department of Education, regarding Handicapped Child Funds;
- (b) Don Egge, State Department of Education, regarding IRS ruling on retroactive pay;
- (c) Ray Nash, principal of Briggs Junior High, regarding favorable impression of Newscene;
- (d) NSBA information on Collective Negotiations Workshop, March 12-14;
- (e) E.C. Brown Center for Family Studies, regarding appointment of new members and noting that D. Hugh Peniston is serving as a continuing board member; and

## 5. Communications

## 5. (Cont'd.)

(f) Richard S. Jones, Executive Secretary, Teacher Standards and Practices Commission, regarding reappointment of the Superintendent to the Commission.

## 6. Financial Reports and Accounts Payable-December

6. The Superintendent presented the financial and accounts payable reports for December, 1971.

## Accounts payable:

IED	\$178,247.36
OTIS	71,096.51
NYC	4,228.65

(NYC accounts payable for November - \$5,083.17 - were enclosed.)

## 7. OTIS Evaluation Contract

7. The Superintendent presented a proposed contract between the State Department of Education and the Lane IED for evaluation and possible modification, if necessary, of OTIS. The study, under the direction of a project leader assigned by the State Department of Education, will be conducted by three OTIS staff members who will review each system (fiscal, student services, personnel, etc.) and will make value judgments on data processing method, information stored, information uses, need for "on-line" capability, and in fact identify any system processing weakness; to determine that the system is economically sound; to evaluate alternative of expanding processing and storing information capability through systems modification rather than equipment addition; and to evaluate need and effectiveness of personnel functions and responsibilities. Termination date for the study is June 30, 1972.

The Superintendent stated that several changes would be incorporated, including a provision that no changes would be made without first presenting such changes to the OTIS advisory committee and final approval by the IED Superintendent and Board. Also, a payment schedule will be added. Funding is awarded through Title V, ESEA.

## MOTION

Director Benjamin moved the contract be approved pending changes as determined by the Superintendent and the IED Attorney.

Director Briggs seconded and the motion carried.

## 8. Classified Personnel Salary Schedule

8. After some discussion on the classified salary schedule, the Superintendent recommended that steps #6 and #7 be deleted from the present salary schedule. Action on the proposed schedule was deferred to a later meeting.

## 9. IED Survey Form

9. Board members were given a first draft copy of a questionnaire intended for distribution to teachers and administrators in Lane County. The questionnaire will be used to determine



9. IED Survey Form

9. (Cont'd.)

familiarity with IED services, to evaluate them, and to recommend future services. The Superintendent suggested that the Board examine the questionnaire and be prepared to discuss it further and perhaps make a decision at the February 8 meeting.

10. Next Meeting

10. The next regular Board meeting will be held Tuesday, February 8, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Bill Berg, Chairman

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William C. Jones, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
BUDGET COMMITTEE MEETING  
Tuesday, January 18, 1972

Minutes in brief

1. Attendance

1. The Budget Committee meeting for the Lane Intermediate Education District was held in the OTIS (Oregon Total Information System) Conference Room, 354 East 40th, Eugene, at 7:30 p.m. with the following members present: Chairman Ray Campbell, Sam Frear, Bess Knox, Gordon Smith, Ruth Swinehart, Hubert Dersham, Clyde Hammans, Bill Berg, Jeanne Armstrong, Joyce Benjamin, Al Briggs, Hugh Peniston, and Superintendent William Jones. Also present were district representatives Al Lindley, Pleasant Hill; Vernon VanCurler, Mapleton; Manena Schwering, McKenzie; and Wayne Chambers, South Lane. IED staff attending included Evelyn McKenzie, Joel Noble, Mel Mead, and Bill Manley; Bob Dusenberry, Jerry Tiner, Norm Ripley, Shirley Ross, and Jim Ekstrom of Project OTIS; also attending--Ray Klappenbach, Bethel Superintendent; Mike Neill, Peter Hollyer, and Mr. and Mrs. Bob Schwarz, visitors; and Mike O'Brien of the Eugene Register-Guard.

(Prior to the budget committee meeting, an explanation of programs and a tour of the OTIS facilities was conducted by OTIS personnel for Board members.)

2. Minutes MOTION  
Approved

2. Director Hammans moved the minutes of the Budget Committee meeting of January 4 be approved.

Director Frear seconded and the motion carried.

3. 1972-73  
IED Budget

3. Budget Committee Chairman Ray Campbell called for discussion and action on the proposed budget. After a brief discussion of the role and function of the IED, the following action was taken by the Budget Committee:

Schedule I

MOTION

100 Series: Director Swinehart moved that the 100 Series (\$132,250.00) be approved as presented.

Director Hammans seconded and the motion carried.

MOTION

200 Series: Director Swinehart moved to cut 236.06 (Contract Service-Speech-Hearing Center to \$10,000.00; and to cut 236.07 (Transportation for 236.06) to \$1,500.00.

Director Berg seconded and the motion carried.

MOTION

Director Frear moved that the 200 Series be approved as changed (\$497,236.00).

Director Benjamin seconded and the motion carried.

3. 1972-73  
IED Budget MOTION

3. (Cont'd.)

300 Series: Director Benjamin moved that the 300 Series (\$4,001.00) be approved as presented.

Director Berg seconded and the motion carried.

MOTION

600 Series: Director Briggs moved that the 600 Series (\$13,302.00) be approved as presented.

Director Berg seconded and the motion carried.

MOTION

700 Series: Director Berg moved that the 700 Series (\$6,751.00) be approved as presented.

Director Frear seconded and the motion carried.

MOTION

800, 1100, & 1200 Series: Director Hammans moved that the 800 Series (\$69,991.00); 1100 Series (\$151.00); and 1200 Series (\$6,500.00) be approved as presented.

Director Benjamin seconded and the motion carried.

MOTION

1400 Series: Director Berg moved that the 1400 Series (\$1.00) be approved as presented.

Director Benjamin seconded and the motion carried.

MOTION

1300 Series: Director Briggs moved that the 1300 Series (155,000.00) be approved as presented.

Director Peniston seconded and the motion carried.

MOTION

Schedule II  
1800 Series: Director Amstrong moved that the 1800 Series (\$551,555.00) be approved as presented.

Director Swinehart seconded and the motion carried.

MOTION

Schedule III  
1900 Series: Director Frear moved that the 1900 Series (\$600,000.00) be approved as presented.

Director Armstrong seconded and the motion carried.

MOTION

Schedule IV  
1700 Series; & Schedule V  
3000 Series: Director Hammans moved that the 1700 Series (\$63,110.00) and 3000 Series (\$175,000.00) be approved as presented.

Director Frear seconded and the motion carried.

3. 1972-73  
IED Budget MOTION

MOTION

4. IED  
Resolution

5. Budget  
Publication and  
Hearing Date

6. Thanks to  
Budget Committee

3. (Cont'd.)

Total Budget

(Expenditures): Director Frear moved that the Total Budget (Expenditures) be approved at \$2,274,848.00.

Director Benjamin seconded and the motion carried.

District Tax

Required to

Balance Budget: Director Frear moved that the District Tax Required to Balance Budget (\$1,644,672.00) be approved.

Director Benjamin seconded and the motion carried.

4. The Superintendent presented the Lane IED Resolution to be sent to the district superintendents for board consideration (in accordance with provisions of ORS 334.175). Accompanying the resolution is a detailed description of special cooperative services of the Lane IED for the 1972-73 school year. (Districts have the final determination of budget approval for those services on resolution.)

5. The budget as approved by the Budget Committee and notice of hearing will be published in the Eugene Register-Guard on February 24 and the second notice of the budget hearing will be published March 2. The hearing date has been set for March 14, 7:30 p.m., in the Lane IED Board Room at 748 Pearl Street.

6. Budget Committee Chairman Ray Campbell and Superintendent William Jones expressed their appreciation to the Budget Committee for their time and service in approving the 1972-73 IED budget.

Meeting adjourned.

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Ray Campbell, Chairman

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Bess Knox, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 11, 1972

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District. was held in the Board Room, 748 Pearl Street, Eugene with the following members present: Chariman Bill Berg, Jeanne Armstrong, Laura Johnson, Noble Wheeler, Joyce Benjamin, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Bill Manley, Joel Noble, and Mike Youngblood of the IED office; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes  
Approved MOTION

2. Director Johnson moved that the minutes of the December 28 meeting be approved.

Director Wheeler seconded and the motion carried.

3. Correspondence

3. The Superintendent presented a letter from Dale Parnell, Superintendent of Public Instruction, Oregon Board of Education, regarding a grant award of \$440.00 to help provide Drug Abuse Education.

4. Single check  
system

4. Wanda Vinson, Internal Auditor, outlined the procedure for the proposed transfer of payroll to the "single check" direct banking system. OTIS will prepare a payroll master print-out for the main branch of the four larger banks (U.S. National, First National, Citizens, and Oregon). A single check will be deposited at each of the four banks covering the payroll for employees who bank there. The bank will then credit the appropriate branch bank and mail the employee a duplicate deposit slip and stub showing itemized deductions. The transfer to the direct banking system should be accomplished by the end of February.

MOTION

The Superintendent recommended the transfer be approved. Director Benjamin moved that the Internal Auditor be authorized to transfer payroll to the "single check" direct banking system as soon as possible.

Director Johnson seconded and the motion carried.

5. ESEA Title III  
Art Project (PODME)

5. Mike Youngblood presented the ESEA Title III Application Document for "Problems of Designing Man's Environment" (PODME). The Board reviewed the initial application request of \$73,048.65 for the July 1, 1972 through June 30, 1973 period. The program projects continuing grants through June 30, 1975 and provides for planning a curriculum program and a pilot project (Fern Ridge district) during the first and second year. County-wide dissemination of the program is included in the third year.

5. ESEA Title III  
Art Project (PODME)  
MOTION

5. Director Benjamin moved that the proposed "Problems of Designing Man's Environment" application be submitted for Title III funding.

Director Wheeler seconded and the motion carried.

6. Truancy Study

6. Ruth Gould spoke briefly on the Truancy Study being conducted by the IED and the University of Oregon Counseling Department. (A copy of the purpose, objectives, and procedures of the study is attached.) Response from administrators and counselors has been most favorable to this approach of handling truancy problems and at least one school in each of the 16 school districts has been selected for involvement in the study. Within the next two weeks the schools selected will be contacted by Dr. Jack Loughary, Dr. Theresa Ripley, and several graduate students from the University Counseling Department. A final report will be forthcoming prior to the close of the current school year and will serve as a basis for planning truancy prevention programs.

7. Building Site  
Proposal

7. The Superintendent reported that the Lane County Board of Commissioners has approved and submitted the proposal to acquire the IED building site. (Bob Elfers, Director of the Department of General Administration for the Lane County Commissioners, has been selected as the agent authorized to sign all applications and reports but the work will be done in the IED office.)

8. Salary Schedules

8. A salary schedule for certificated personnel similar to the one adopted by Eugene District 4J (beginning salary of \$7250 with a percentage increment within the schedule) was presented for board consideration. This was in accord with the Superintendent's recommendation that certificated salary schedules be based on the average of the Eugene, Springfield, and Bethel Districts (but not less than Eugene's).

MOTION

Director Benjamin moved that the certificated salary schedule be adopted as presented.

Director Johnson seconded and the motion carried.

The Superintendent distributed a "scattergram" showing the location of the various classified personnel on the present salary schedule and the amount of money represented by the various positions. Discussion centered around a comparison of the IED schedule with state and local agencies, and the Board suggested that the lower salaries be revised upward. The Superintendent was asked to revise the classified salary schedule for consideration at a later meeting.

9. Superintendent  
Evaluation

9. Instead of going through the evaluation instrument, the Board and Superintendent discussed several areas of mutual concern. There was a general concensus of satisfaction concerning the Superintendents performance and the operation of the IED.

10. Budget  
Committee Meeting

10. The Board was notified of the Budget Committee meeting, Tuesday, January 18, at OTIS at 7:30 p.m. At 6:00 p.m., a box lunch and an explanation and demonstration of OTIS services will be provided for interested budget committee members.

11. Next  
Meeting

11. The next regular Board meeting will be held Tuesday, January 25, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Bill Berg, Chairman

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William C. Jones, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT--UNIVERSITY OF OREGON COUNSELING DEPARTMENT

A T T E N D A N C E   S T U D Y

Purpose

The general purpose of this study is to gain a better understanding of the circumstances related to poor school attendance in the Lane I.E.D. More specifically, the study will be concerned with the causes or reasons for nonattendance as seen by students, parents, and teachers in the district. In addition, this study has a program development orientation, that is, it is intended to provide a basis for action in the Lane I.E.D.

Objectives

The specific objectives of the study are as follows:

1. Obtain consensus ratings from samples of <sup>5 elem</sup> junior high and <sup>5</sup> high school students who are poor attenders regarding the reasons for poor attendance.
2. Obtain statements of causes of poor attendance from interviews with samples of elementary, junior high and high school students, and with parents and teachers.
3. Develop brief case studies of representative poor attenders at the elementary, junior high and high school levels.
4. Obtain student evaluations of several possible alternatives to traditional education practices and organization.
5. Facilitate the discussion of the findings among all those concerned towards the end of program development.
- ✓ 6. Prepare a report of findings for Lane I.E.D.

Procedures

The study, which will take approximately 4-16 weeks, will involve the following four phases:

Phase 1 - Planning. Schools will be selected and appropriate personnel contacted.

Phase 2 - Student Identification. The project staff will work with personnel in the schools to identify appropriate students and parents to be involved in the study. Arrangements will be made for group sessions and individual interviews.

Phase 3 - Data Collection. Group consensus discussion, the interviews, and the case studies will be completed.

Phase 4 - Reporting and Discussion. A series of meetings will be held with people identified by the I.E.D. The purpose of these meetings will be to clarify the findings and hopefully begin planning for programs of changes.



BUDGET COMMITTEE MEETING  
LANE INTERMEDIATE EDUCATION DISTRICT  
Tuesday, January 4, 1972  
8:00 p.m.

Minutes in brief

1. Attendance

1. The Budget Committee meeting for the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Ray Campbell, Sam Frear, Bess Knox, Gordon Smith, Ruth Swinehart, Clyde Hammans, Bill Berg, Jeanne Armstrong, Al Briggs, Hugh Peniston, Noble Wheeler, and Superintendent William Jones. Also present were district representatives Al Lindley, Pleasant Hill; Vernon VanCurler, Mapleton; Manena Schwering, McKenzie; and Wayne Chambers, South Lane. IED staff attending included Ruth Gould, Wanda Vinson, Evelyn McKenzie, Joel Noble, Judy Dresser, Mel Mead, and Bill Manley; Bob Dusenberry and Ben Jones of Project OTIS; also attending--Mr. Myers, guest University of Oregon student; Mike O'Brien of the Register-Guard and Gary Donnelly of KVAL-TV.

2. Minutes

Approved MOTION

2. Director Wheeler moved the minutes of the Budget Committee meeting of December 14 be approved.

Director Armstrong seconded and the motion carried.

3. Budget Message  
and Document -  
Presented

3. At the request of Chairman Ray Campbell, Superintendent Jones presented the Budget Message and Document. In most instances, the superintendent explained in detail the anticipated receipts other than taxes as well as new or improved programs to be added.

He emphasized that the IED, as a service organization, has provided and anticipated continuing to provide (on resolution) those programs requested by superintendents and/or local district boards. He further emphasized that the budget has increased for the same reasons that budgets in both the private and public sectors have been increasing (1) additional services, (2) higher pay for employees, and (3) higher cost of goods and services.

The major increases in the budget are in the areas of Career Education, Special Education of the trainable and educable mentally retarded, Outdoor Education, and Data Processing.

Those areas receiving attention as new or improved programs are:

- a. Career Education 212.01, 212.08, 226.03--providing a work experience coordinator, a teacher to instruct teachers on problem solving, and expansion of the Occupation Information Access System.

3. Budget Message  
and Document  
Presented

3. (Cont'd.)

- b. Outdoor Education 212.01--provides a teacher-writer to develop four handbooks for administrators, counselors, and students.
- c. Special Education 212.06, 213.00, 236.01--provides for a "home bound" teacher and a teacher for the pre-school program at the University of Oregon and Pearl Buck Center; adds three teacher aides; and tuition to Pearl Buck. The Oregon Department of Mental Health reimburses any cost over and above the cost for students in a regular program and the complete cost for any pre-school program. Districts reimburse for amount received from state basic support.
- d. Contingency--1300--provides funding for possible new quarters. If not used for that purpose, it will become cash carry-over for 1973-74.
- e. Classified non-clerical 1810.05--provides for addition of photographer-artist to staff. The addition of this person and some shifting of staff will provide 1/2 to 3/4 second shift.
- f. Instructional materials--1890.20,1890.30--provides for acquisition of new films and materials and replacement of outdated and/or obsolete materials.
- g. Data processing--1908.00--provides for adding "problem solving" for all county schools (either additional equipment or better use of present equipment).

4. Next Meeting

MOTION

4. The budget calendar was discussed and Director Armstrong moved that the next Budget Committee meeting be held January 18 at OTIS headquarters, 354 East 40th, Eugene, at 7:30 p.m. with box lunches to be provided for those wishing to meet at 6:30 p.m. for a tour and briefing of the OTIS program prior to the budget meeting.

Director Peniston seconded and the motion carried.

Meeting adjourned.

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Ray Campbell, Chairman

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Bess Knox, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 28, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Laura Johnson, Hugh Peniston, and Superintendent William Jones. Also present were Joel Noble, Mel Mead, Wanda Vinson, and Evelyn McKenzie of the IED office; and Jim Sellers of the Eugene Register-Guard.

2. Minutes Approved

2. Director Johnson moved that the minutes of the December 7 meeting be approved.

Director Peniston seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

- (a) Larry Rice thanking Board for joining L-COG;
- (b) Dale Parnell informing the superintendent that he had been reappointed to Teachers Standards and Practices Commission;
- (c) Lane Community College thanking IED for job well done by Bill Manley;
- (d) Nick Mausen, Principal, Mapleton High School, thanking Bill Manley;
- (e) Willamalane Park and Recreation District thanking Board for NYC aides;
- (f) Oregon AEDS expressing appreciation for Jim Swanson's participation in Fall Conference;
- (g) "Pipeline" containing questions and answers on salary increases; and
- (h) IED Task Force minutes of November 17, 1971 meeting.

Attention was called to the "Pipeline" clarification on the 5.5 percent limitation on wage increases specifying that merit and longevity increases are not subject to the percentage but that that portion of Board's increased contribution to the retirement program must be included. The fiscal period was defined as July 1 to June 30 of the following year.

Various suggestions listed in the November 17 minutes of the IED Task Force (abolish IEDs and develop regional centers, separation of organization and equalization) were discussed by the Board.

4. Business Affairs

4. The Superintendent presented the financial statements as of November 30. The report reflected a cash balance of \$52,153.88.

Accounts payable for November were presented as follows:

IED	\$132,094.61
OTIS	94,055.93

(October accounts payable information was presented:

NYC	5,990.67)
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5. OTIS Proposal

5. The Superintendent's request to the Oregon Board of Education for approval to purchase additional hardware equipment for OTIS, in accordance with requirements of House Bill 1103, was presented for board information. (Copy of proposal is attached.) The addition of the equipment will make the system more efficient (faster) and increase the possibility of OTIS bringing on enough customers to be self-supporting at a reasonable cost.

6. Property Proposal

6. The Board discussed the Lane County Commissioners' reaction to the IED Board and Superintendent's proposal to make application (through the Lane County Commissioners) for the acquisition of surplus government property in the Bethel school district. The application is due in the Seattle office of the Department of Health, Education and Welfare on January 10, 1972.

MOTION

Director Armstrong moved that the Board specify that Superintendent William Jones be the Lane County Commissioners' nominee to be authorized to sign the application, any conveyances and annual reports.

Director Johnson seconded and the motion carried.

7. Coos Bay-NYC Project

7. Director Armstrong reported on the dinner meeting with the NYC students and city officials involved in the Coos Bay pollution study, "It Started in the Classroom." The dinner was followed by the public showing of the film depicting the project. The NYC students displayed pride and enthusiasm throughout the evening events and responded warmly to guests and speakers. The youngsters, Director Armstrong stated, had proved most creative in doing a creditable job in carrying out the project.

8. Salary Schedules

8. The Superintendent presented two salary schedules for board consideration; one for certificated and the other for non-certificated personnel. The schedule for certificated personnel, as in the past, is based on the average of Eugene, Springfield, and Bethel base salaries. The Superintendent asked for a change in the policy to use the average of the three districts but add "not less than Eugene."

8. Salary Schedules

MOTION

8. (Cont'd.)

Director Peniston moved approval of the salary schedule for certificated personnel as presented.

Director Armstrong seconded. Following considerable discussion, the motion was withdrawn.

Director Peniston prefaced another motion by stating that he preferred to have the Superintendent present salary recommendations for the four certificated personnel using the schedule presented as a guideline.

MOTION

Director Peniston moved that the superintendent prepare the certificated salary portion of the budget using the schedule as a guideline and that the salary schedule decision be made at a later meeting with all Directors present.

Director Johnson seconded and the motion carried.

MOTION

Director Johnson moved the continuation of the present salary schedule for classified personnel for another year. The motion died for lack of a second.

MOTION

Director Peniston moved that the superintendent prepare the budget using the current classified salary schedule as a guideline and that the salary schedule decision be made at a later meeting with all Directors present.

Director Armstrong seconded and the motion carried.

The Superintendent was asked to present information showing where each individual fits into the salary pattern, what kind of a job he is doing, and, considering the cost of living increase, bring a recommendation for a fair salary for each employee.

(For budgeting purposes, administrators salaries will be handled on the same basis as certificated and classified staff.)

9. Superintendent Evaluation

9. Evaluation of the Superintendent was postponed to the January 11, 1972, meeting.

10. Budget Committee Meeting

10. Board members were reminded of the Budget Committee meeting on January 4, 1972. The meeting will be held in the Board Room, 748 Pearl Street, at 7:30 p.m. (Budget message at 8:00pm.)

11. Next meeting

11. The next regular Board meeting will be held Tuesday, January 11, in the Lane IED Board Room, 748 Pearl Street, at 7:30pm.

Meeting adjourned.

\_\_\_\_\_  
Bill Berg, Chairman

\_\_\_\_\_  
William C. Jones, Secretary



# Lane Intermediate Education District

AN EDUCATION SERVICE CENTER

748 PEARL STREET • EUGENE, OREGON 97401

Phone (503) 342-5576



DR. WILLIAM C. JONES  
SUPERINTENDENT-CLERK

RUTH E. GOULD  
ASSISTANT SUPERINTENDENT

December 28, 1971

Oregon State Board of Education  
942 Lancaster Drive, NE  
Salem, Oregon 97310

Attention of Vernon Osborn

Gentlemen:

The Oregon Total Information System Advisory Committee of user superintendents initiated a request to the Lane IED Board of Directors for additional data processing hardware to meet estimated needs for 1972-73.

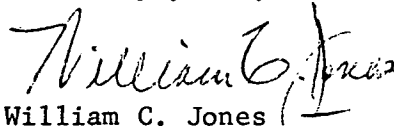
The Oregon Total Information System is currently operating at close to capacity of the existing hardware. Increased service involvements by current users and the expectation of new users requires acquisition of additional equipment to provide the needed services. The addition of the requested hardware will make it possible for Oregon Total Information System to bring on enough customers to be self-supporting at a reasonable cost.

The Oregon Total Information System hardware needs will be determined by the expansion of the student base to be served. A six-months lead time is necessary on hardware orders, but final delivery will be based on the student base under contract. The enclosures give details on these expectations and needs.

To fulfill the requirements of House Bill 1103, the Lane IED Board of Directors instructed the superintendent to request Oregon Board of Education approval for the purchase of the necessary hardware.

We would appreciate immediate Oregon State Board of Education action on this request.

Sincerely yours,



William C. Jones  
Superintendent

WCJ:c

Enclosures - 2

OREGON TOTAL INFORMATION SYSTEM

Hardware Request to the Oregon Board of Education  
to Meet HB 1103 Requirements

December 20, 1971

The current student base for the Oregon Total Information System is equated at 100,000 enrollment. The current hardware configuration (including central processing unit, teleprocessing, and storage) is operating close to capacity. (Some storage is available on the data cell for bulk, low-access demand files.)

NEEDS

From 100,000 to 110,000 student enrollment -

1. Ampex Extended Core Memory - will increase internal operating speed by over 300% and speed up output accordingly to permit addition of other requested hardware.

5 yr. payout purchase:	1972-73 cost	
	payment	\$52,440
	maintenance	4,500
	other	<u>2,200</u>
(lease costs \$71,400 annually)	Total	\$59,140

2. IBM Selector Channel - required to add needed disk storage. Must be purchased - 5 yr. purchase 1972-73 cost

	payment	\$ 6,636	
	down payment	4,459	
	other	<u>1,127</u>	\$12,222

3. IBM 2319 Disk Storage for on-line files.

Controls and 3 spindles	lease	\$24,996
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← For 130,000 student enrollment

Additional three spindles	\$10,080
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OTIS budget expenditures for 1972-73 are based on these additions and are in projected charges to the user districts.

(Of interest are the hardware costs of the OTIS operation from 1969-70 through 1976-77 when all current purchase payments will be completed.)

The Lane IED Board has approved the lease of a General Telephone and Electronics 270T Programmable Pre-Processor (mini-computer) to replace the current IBM 2703 Terminal Control.

The IBM 2703 currently being used is the device that interfaces the remote terminals to the 360/50 C.P.U. using the multiplexor channel as the data path. This configuration requires one multiplexor sub-channel for each phone line connected to the 2703. A 128K model 50 has 120 multiplexor sub-channels available to the 2703; the addition of more than 120 phone lines requires the addition of more main frame memory.

The software support for the 2703 (message control) written in TCAM uses 192K storage and the hardware design of the 2703 requires a great deal of C.P.U. time to handle the remote terminals.

The 270T programmable front end could communicate with the 360/50 C.P.U. over a single multiplexor sub-channel, regardless of the number of phone lines attached to it. The software to support it could take as little as 75K of C.P.U. mainstorage; since all line discipline (checking, polling, etc.) would be handled in the front end, less C.P.U. time would be used to support the phone lines.

#### Charges

##### IBM 2703

Lease \$2,800 per month including local service. Averages about \$100 per month, overtime charges. Will need 128K of main memory for additional terminals.

##### GTE 270T

\$2,805 per month including service from Portland. Includes \$360 per month for GTE software. (We will develop our own in time.) Will expand to 224 ports without additional main memory. No overtime billing for 270T.

The 270T is plug to plug compatible with the 2703 and will set side by side until the conversion is complete. If problems develop in the 270T we return to the 2703.

There are many advantages to the change, including the cost.

The main disadvantage is the problem connected with any hardware or software change.



LANE INTERMEDIATE EDUCATION DISTRICT  
BUDGET COMMITTEE ORGANIZATIONAL MEETING  
Tuesday, December 14, 1971  
6:00 p.m.

Minutes in brief

1. Attendance

1. The Budget Committee organizational meeting for the Lane Intermediate Education District was held at the Black Angus Restaurant in Eugene, with the following IED Board members present: Chairman Bill Berg, Jeanne Armstrong, Joyce Benjamin, Al Briggs, Laura Johnson, Hugh Peniston, Noble Wheeler, and Superintendent William Jones; Budget Committee members Gordon Smith, Bess Knox, Ruth Swinehart, and Ray Campbell; district representatives Vernon VanCurler, Manena Schwering, Wayne Chambers, and Bill Bartels, Jr.; IED office staff Ruth Gould, Mel Mead, Joel Noble, Evelyn McKenzie, Bill Manley, Kermit Horn, Marvin Wilkerson, Mary Simmons, Chris Walken; Bob Dusenberry of the OTIS office; and Mike O'Brien of the Eugene Register-Guard. Special guests included Senator George Wingard and Representatives LeRoy Owens, Dick Eymann, Larry Perry, and Jack Craig.

2. Comments from Board

2. Chairman Berg extended a welcome to the legislators, Budget Committee members, district representatives and staff members.

3. Comments from Superintendent

3. The Superintendent added his welcome to those attending and outlined the composition and responsibilities of the Budget Committee. He indicated that the Board had invited the legislators at this meeting to help inform them about the services being provided by the IED to the 16 Lane County school districts.

4. Slide-tape presentation

4. A slide-tape presentation, "EDUCATION IN ACTION," (narrated by the Superintendent, Mel Mead, and Norm Ripley) depicted administrative, instructional, and auxiliary services furnished by the Lane IED.

Administrative services covered include some of those required by law--distribution of funds, equalization, resolution, boundary board, election, and report assistance.

Instructional services featured development of curriculum, the special education program for the trainable and educable mentally retarded, art, career education, testing, environmental education, instructional media (including library, films, realia, and production of materials), and some phases of data processing.

Auxiliary programs include data processing (business and student services), joint purchasing of supplies and equipment for all districts, Neighborhood Youth Corps for disadvantaged youth (NYC), and the state sponsored dissemination of educational information program.

The 1971-72 tax levy for all IED services is \$.68/M TCV.

5. Educational Plan  
for 1972-73

5. The Superintendent referred to the minutes of November 23 outlining the Educational Plan for 1972-73, as presented to the Board, and pinpointed program improvements in the areas of:

Career Education

- (a) Add a Cooperative Work Experience Coordinator.
- (b) Expand OIAS (Occupation Information Access System) to include all secondary students.
- (c) Revise and extend the content of VIP (Vocational Instruction Package) in the five areas and add at least one subject area.

Environmental Education

- (a) Employ during the summer (1972) a teacher-writer to develop handbooks for resident outdoor education.

Art

- (a) Make Art Coordinator full time (Title III ESEA).
- (b) Integrate the Title III ESEA Project, if funded, and the art program started under J.D.R. III program.

Trainable Mentally Retarded

- (a) Increase the program under funding by Oregon Mental Health Division to include pre-school children and 19-21-year-olds.
- (b) Add a teacher aide at Florence.

Testing and Research

- (a) Work with district personnel to determine underlying causes of truancy and work on prevention rather than correction.

Inservice

- (a) Train IED staff specialists in the development of a team approach for the improvement of local district instruction programs (supplement to standardization).
- (b) Staff in-service mini workshops regarding IED services.

Instructional Media Center

- (a) Implement computerized booking and scheduling system to include all districts and 100% of the IMC collection.
- (b) Add staff member (photographer-artist).
- (c) Reassign staff to provide 1/2 to 3/4 additional shift to department's operating hours.

School-Community Relations

- (a) Circulate a questionnaire to all certificated personnel in the county and use results to determine to what extent IED services are understood and used.

5. Educational Plan  
for 1972-73

5. (Cont'd)  
(b) Public relations work with teachers, boards, and administrators (using questionnaire results as a basis).

Data Processing

- (a) Add additional problem solving and continue to develop present program and QUERY.  
(b) Seek additional help from State Department of Education and additional users (Washington County).

Joint Purchasing

- (a) No change except to make it more effective and efficient, hence more economical.

6. Comments from  
legislators and budget  
committee members

6. Several questions were posed by budget committee members and legislators relative to present and future IED programs. Areas covered included:

QUESTION: Do you anticipate becoming involved on a broader scope in the social sciences curricular areas?

ANSWER: These are services that need to be provided in every county on a cooperative basis and we should be developing a leadership role through providing the services of specialists.

In order to achieve this objective we are ultimately seeking legislative support in strengthening the role of the IED.

QUESTION: Do you see a successful reorganization of IEDs? (There is a risk of IED abolishment unless the great disparity in what is being done in some counties is eliminated and a comparable program provided state-wide.)

ANSWER: The joint meeting with Douglas IED proved to be most successful and we anticipate another meeting involving six or more counties to further the cause of cooperative programs.

QUESTION: What is the status of OTIS in reference to the budget and what funding is anticipated for merging it into a total state system? Does Lane IED financially support this?

ANSWER: Federal funding for the past three-year period (not including 1971-72) has diminished from \$750,000 to \$500,000 to \$250,000. Title III and V ESEA federal funding is anticipated in the amount of \$175,000 for 1971-72. No state money has ever been spent for OTIS. If there is to be a state data processing system, some state support is necessary, combined with some allocation of local support to make it go. Lane County districts pay on per pupil cost basis and is not subsidizing the state system.

6. Comments from legislators and budget committee members

6. (Cont'd.) Representative Dick Eymann complimented the excellence of the "EDUCATION IN ACTION" tape presentation and suggested that the Lane IED ask to be placed on the agenda of the Interim Committee on Education. This, he said, would increase committee members' familiarity with the work that some IEDs are doing.

7. Space Problems

7. Chairman Berg stated that the IED is attempting to maintain services in temporary quarters and seeking a permanent location at a reasonable cost. (Failure of the legislative bill to allow IEDs to own property and build presents a problem in finding a suitable solution.)

8. Budget Committee Chairman

8. Director Briggs nominated Ray Campbell as Budget Committee Chairman. Director Armstrong seconded. Budget Committee Member Swinehart moved nominations close and the Secretary cast an elective ballot for Ray Campbell, Chairman. Director Johnson seconded and the motion carried.

9. Budget Committee Vice-chairman

9. Budget Member Swinehart nominated Sam Frear as Vice-chairman of the Budget Committee. Director Armstrong seconded the nomination. Director Benjamin moved that nominations cease and the Secretary cast an elective ballot for Sam Frear as Vice-chairman. Director Briggs seconded and the motion carried.

10. Budget Committee Secretary

10. Director Wheeler nominated Bess Knox as Secretary of the Budget Committee. Director Armstrong seconded the nomination. Director Briggs moved the nominations be closed and the Secretary cast an elective ballot for Bess Knox, Secretary. Director Johnson seconded and the motion carried.

11. Budget Calendar

11. Director Benjamin moved that the Budget Calendar be adopted as presented. Director Armstrong seconded and the motion carried.

12. Itemized Services to Districts

12. Director Briggs stated that he wanted the record to show the Board's appreciation for the statistical report itemizing IED services to the various school districts and asked that the report be made available to all district boards.

13. Next meeting

13. The Budget message and document will be presented at the next Budget Committee meeting on Tuesday, January 4, 1972, at 8:00 p.m.

Meeting adjourned.

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Bill Berg, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 7, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Laura Johnson, Al Briggs, Noble Wheeler, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Joel Noble, and Ernie Ediger of the IED office; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Briggs moved that the minutes of the November 23 meeting be approved.

Director Wheeler seconded and the motion carried.

3. Communications

3. The Superintendent presented correspondence from:

(a) Lyle Wilhelmi, Science Coordinator, Eugene 4J, complimenting Kermit Horn for his work with the Eugene School District;

(b) Eugene Smith, Superintendent, Fern Ridge 28J, expressing appreciation for services of Jim Swanson and Marv Wilkerson;

(c) Bill Williams expressing appreciation for Ruth Gould's help in the United Appeal campaign;

(d) Gerald Webking in response to latest issue of "Newscene";

(e) City of Coos Bay inviting the Superintendent to the film showing, December 15;

(f) Mayor of Coos Bay to the Superintendent and Board members, inviting them to attend the NYC film showing; and a

(g) Decision from the Oregon Education Association concerning 5.5% price freeze limitation.

4. NYC Film

4. Bob Llewellyn, NYC Director, presented the Coos Bay Project film, "It Started in a Classroom." Future showings of the film were outlined and Mr. Llewellyn reported that the City of Coos Bay has purchased a copy. The film was well received by the Board.

5. Wage Freeze

5. The Superintendent presented material on seven staff members eligible for pay increase retroactive to August as defined by the wage freeze rulings.

5. Wage Freeze

5. (Cont'd.)

Al Wach	\$194.82
Mark Markantony	171.38
Gerry Olson	85.83
Virginia Jasmer	180.23
Christine Walken	94.37
Phyllis White	106.66
John Erickson	74.68

Director Briggs moved that the wage increase be approved retro-active to August for the seven eligible staff members.

MOTION

Director Johnson seconded and the motion carried.

6. Volkswagen Replacements

6. The Superintendent reported possible procedures, including state bids, for replacement of two or three Volkswagens. Following discussion, Director Briggs requested that a listing of vehicles, assigned drivers, and cost per mile for each vehicle be provided.

7. Superintendent Evaluation

7. The Board set December 28 for evaluation of the Superintendent.

8. Dissemination Project

8. The Oregon Board of Education has funded the Dissemination Project for another one year for all expenses (\$24,959.50).

9. Educational Plan

9. The Board complimented the IED staff on the educational plan presentation and recommended involving the Budget Committee in helping to determine methods of presenting IED program and information to the Lane County school districts.

10. Joint Meeting

10. The joint meeting of Douglas and Lane IEDs proved to be most worthwhile. Some suggestions coming from the meeting included:

(a) Development of joint purchasing between the counties;

(b) Joint in-service sessions;

(c) Joint courier service to provide service to distant points on a cooperative basis;

(d) Development of joint IED board representation to appear before the Oregon Board of Education to discuss the IEDs' role in a comprehensive and meaningful educational program (minimum standards for all IEDs and how to attain them);

(e) Involvement of five or six counties in another joint meeting which might be held in Roseburg.

11. L-COG Membership

11. Director Johnson reported on the November 30 meeting of Lane Council of Governments. The council is in the process of restructuring itself to include greater representation. When

11. L-COG Membership

11. (Cont'd.)

the new Charter is approved, the Council will include a voting delegate from the IED Board who will represent all school districts except Eugene, Springfield, and Bethel. (These three districts each have a voting representative.)

MOTION

Director Briggs moved approval of the Resolution (see attached) to seek IED membership in L-COG (\$1.00 membership fee January-June, 1972).

Director Johnson seconded and the motion carried.

12. NSBA Convention

12. The Board discussed attendance at the National School Boards Association convention to be held in San Francisco in April (15-18). The Board was asked to look at the program and let the Superintendent know of their clinic choices so that registrations can be made. All Board members present are interested in attending.

13. Budget Committee Organizational meeting

13. Board members were reminded of the Budget Committee Organizational meeting to be held at the Black Angus Restaurant, 2121 Franklin Boulevard, Tuesday, December 14, at 6:00 p.m. (The Budget Message is scheduled to be presented Tuesday, January 4, 1972.)

14. Next Meeting

14. The next regular Board meeting will be held Tuesday, December 28, in the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Bill Berg, Chairman

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William C. Jones, Secretary

DRAFT #3  
NOVEMBER 17, 1971

CHARTER AND AGREEMENT  
LANE COUNCIL OF GOVERNMENTS

This Charter and Intergovernmental Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1971 by and between the signatory agencies.

ARTICLE I.     ESTABLISHMENT

The Lane Council of Governments (hereinafter called the Council) is hereby established by authority of Sections 190.003 to 190.110 and subsequent amendments thereto, Oregon Revised Statutes, and by agreement among its members.

This agreement supersedes previous agreements which established or provided for the governance of L-COG and its predecessor agencies. The Council established by this Charter and Agreement shall assume all assets, liabilities, obligations, functions and authority heretofore vested in or assumed by the Lane Council of Governments.

ARTICLE II.    NATURE OF AGREEMENT

The members hereby recognize the need to jointly plan for facilities, utilities and services of an areawide or multi-agency nature in order to strengthen local governments and better serve the public. The members also recognize the need to inform each other of proposals, plans, developments and operations which have an areawide effect, and while all of these activities need not be jointly planned, they hereby agree to bring all such to the attention of the Council for its review and recommendation.

ARTICLE III.   MEMBERSHIP

The following agencies shall be eligible for membership in the Council:

Section 1.     Lane County; all incorporated cities within Lane County; School Districts 4J, 19 and 52; Lane Intermediate Education District; Lane Community College; Water Districts and Water Boards within Lane County; Park and Recreation Districts within Lane County; the Port of Siuslaw; Soil and Water Conservation Districts within Lane County.

Section 2.     The governing body of any eligible government may attain membership by adopting a resolution approving this Charter and Agreement and by defraying a portion of the expenses of the Council as determined by the Council.



Section 3. Representation

Each member government shall be entitled to a regular and an alternate representative on the Council from its elected governing body, designated by and serving at the pleasure of the member government's governing body.

ARTICLE IV. VOTING

Section 1. General Voting Procedure

A. General Purpose Government Members

Each member city shall be entitled to a single vote. Lane County shall be entitled to two votes cast by a single representative. The total potential votes for general purpose government are 13.

B. Special Purpose Government Members

1. School Districts 4J, 19 and 52 shall each be entitled to one vote.
2. Lane IED shall be entitled to one vote.<sup>a</sup>
3. Water Districts and Boards shall together be entitled to one vote.<sup>b</sup>
- ✓ 4. Park and Recreation Districts and the Port District shall together be entitled to one vote.<sup>c</sup>
5. The Soil and Water Conservation Districts shall together be entitled to one vote.<sup>d</sup>
6. Lane Community College shall have one vote.

The total potential votes for special purpose government are eight.

- (a) Lane IED represents non-voting Lane County school districts.
- (b) An elected member from a water district or board shall be selected by annual caucus of the chairmen of the members to vote for all member districts or boards.
- (c) An elected member from a Park District or the Port District shall be selected by annual caucus of the chairmen of the member districts to vote for all districts.
- (d) An elected member from a Soil and Water Conservation District shall be selected by annual caucus of the chairmen of the member districts to vote for all districts.

Alternates to voting members shall be voting alternates.  
Non-voting members and alternates shall be entitled to all rights and privileges of voting members except the right to vote or hold office.

Section 2.      "One Man, One Vote" Procedure

Each member city shall have one vote per 1,000 population or major portion thereof, and the County shall have one vote per 1,000 population or major portion thereof for the balance of the population in the county. In the case of member cities having a population of less than 1,000, the member city shall be entitled to one vote.

Section 3.      Voting Procedure

A.    General Voting Procedure Quorum

A quorum shall be deemed present when the representatives holding a majority of the votes are present, including a majority of the representatives from general purpose government.

B.    "One Man, One Vote" Procedure Quorum

A quorum shall be deemed present when representatives are present who together hold a majority of the votes.

C.    When a quorum is present at any general or special meeting, a simple majority of the votes cast shall decide any question under either voting procedure, except when amending bylaws.

D.    The General Voting Procedure shall be used in deciding all matters brought before the Council except when a voting member representing general purpose government specifically requests the chairman to follow the "One Man, One Vote" procedure.

ARTICLE V.      OFFICERS

Section 1.      The Lane County representative shall be the chairman of the Council and shall appoint a vice-chairman upon ratification of the Board.

Section 2.      Duties of Chairman

The chairman shall preside at all meetings of the Council, call meetings of the Council and speak on behalf of the Council. The chairman shall be entitled to vote on all matters before the Council.

Section 3. Duties of Vice-Chairman

The vice-chairman shall assume the duties of the chairman in his absence.

ARTICLE VI. MEETINGS

The Council shall meet monthly or more frequently at times to be set by the chairman. Special meetings may be called by the chairman or by consent of four members, with notice to all voting members 48 hours in advance of the meeting.

ARTICLE VII. FUNCTIONS

The Council shall have the following functions and duties:

1. To initiate, conduct or cause to be conducted broad planning studies of areawide or multi-agency significance.
2. To prepare or have prepared and to adopt comprehensive plans, programs or policies pertaining to multi-agency or areawide facilities, utilities and services; and to prepare and adopt plans, policies and programs recommending the governmental and organizational devices or structures necessary for providing or constructing such facilities, utilities and services.
3. To prepare, adopt and recommend policies and programs to alleviate areawide problems or to improve the effectiveness and efficiency of private, quasi-public and public agencies.
4. To render advice and technical assistance to public and private agencies and citizens.
5. To prepare and propose policies, resolutions, ordinances, codes, laws, and regulations for submission to public and private agencies for their consideration.
6. Review public and private agency policies, programs and projects of an areawide or multiple-agency nature in respect to consistency with adopted policies, programs or plans, and forward such findings to local, state and federal agencies.
7. Review the plans, programs and planning activities of individual agencies and governments within Lane County and make recommendations which will result in the coordination of such plans, programs and planning activities in conformity to adopted policies, plans and programs.

ARTICLE VIII. POWERS

In carrying out its functions, the Council may:

- A. Enter into agreements with the United States, the State of Oregon, public or private agencies or corporations, and individuals for the purpose of obtaining financial aid or other participation in carrying out the objectives, programs and purposes of the Council.
- B. Own or lease equipment and other property in its own name.
- C. Adopt a budget indicating the receipts and expenditures of the Council and establish the amount of financial participation by each member government. Maintain accounting records and establish an accounting system.
- D. Seek and accept grants, gifts, loans and donations in the name of the Council, a member government or member governments or other public or quasi-public agencies.
- E. Make, adopt and amend bylaws consistent with this Charter and Agreement.
- F. Employ staff, retain consultants, or obtain the personal services of individuals or employees of other agencies.
- G. Establish advisory committees.
- H. Exercise such other powers as are necessary to enable the Council to carry out its functions and duties, or which are implied by this Charter and Agreement.

ARTICLE IX. STAFF

The Council shall appoint an Executive Director who shall administer the business of the Council. He shall employ such staff as necessary to carry out the work of the Council; prepare and propose programs, policies and budgets to be considered by the Council; and be responsible for the daily conduct of the business of the Council. All existing L-COG staff shall be transferred to the Council at the time this Charter and Agreement becomes effective.

ARTICLE X. DURATION AND TERMINATION

This Charter and Agreement shall continue and remain in full force, and the Council shall not be dissolved unless by a two-thirds vote of the general purpose

governments under the "One Man, One Vote" procedure; provided, however, that any such dissolution shall not become effective until such time as any contracts to which the Council is a party have been fully performed or are no longer in effect. In the event of such dissolution, all assets on hand shall be distributed to Lane County.

Any member government may withdraw as a participating member in the Council under this Charter and Agreement at the termination of the fiscal year (July 1 through June 30) by notifying each member at least six months prior to the end of the fiscal year of its intent to so withdraw.

ARTICLE XI.      AMENDMENTS

This Charter and Agreement may be amended by a two-thirds vote of the members under either voting procedure.

IN WITNESS WHEREOF, the parties to this Charter and Agreement have caused these Articles to be subscribed by their authorized officer or representative.

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 23, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held at the Eugene Education Center, 200 North Monroe, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Joyce Benjamin, Laura Johnson, Noble Wheeler, Hugh Peniston, Al Briggs, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, Steve Stivers, Mike Youngblood, Kermit Horn, Mel Mead, Jim Swanson, Chris Walken, Marv Wilkerson, Mary Simmons, Bill Manley, and Judy Dresser of the IED office; Bob Dusenberry of OTIS; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Wheeler moved that the minutes of the November 16 meeting be approved.

Director Armstrong stated that the motion to write the Interim Education Committee (page 2, line 22) should read "strong consideration to" (deleting "strong credence in") and seconded the motion to approve the minutes as corrected. The motion carried.

3. Communications

3. The Superintendent present correspondence from Don Egge, Deputy Superintendent, State Department of Education, regarding Phase II - Economic Stabilization Regulations on Wages and Salaries.

4. Business Affairs

4. The Superintendent presented the financial statements as of October 31. He indicated that the credit cash balance (\$113,651.16) reflected from the past four months operation has changed since this report. Two tax turnovers have been received and the IED has received all of the budgeted funds.

Accounts payable for October were presented as follows:

IED	\$170,192.17
OTIS	54,085.06

5. L-COG Report and  
Appointment

5. The Superintendent presented the newly proposed Charter and Agreement of Lane Council of Governments (Draft #3, L-COG). The Charter specifies that there will be one voting member from the Lane Intermediate Education District to represent all Lane County school districts except 4-J, 19, and 52. The Council will meet monthly and will serve as a recommending and planning organization for multi-agencies and areawide studies.

Chairman Bill Berg appointed Director Joyce Benjamin as the IED voting representative to L-COG and Director Laura Johnson, Alternate Representative.

6. Educational Plan  
for 1972-73

6. The IED Educational Plan for 1972-73 was presented as follows:

OTIS (Bob Dusenberry)

Mr. Dusenberry reported that OTIS is now doing what it had set out to do--provide business and student services to all participating districts. He stated that while QUERY has proved to be a successful on-going program, it will need continuous updating to be effective. Another program of inestimable value provides local districts with the ability to access personnel and payroll files. During budget making time, it is possible to add an increment percentage and have salary figures immediately available for budgeting purposes.

The pilot phase of the Occupational Information Access System (OIAS) has been successful; however, a few problems have been encountered in other areas of instructional services (i.e., by using available time on the computer for problem solving packages, \$50,000 was saved but this procedure is not proving as satisfactory as a Hewlett-Packard stand-alone computer might have been). OTIS is now trying to determine what direction to take for the problem solving program next year.

The future of OTIS, in relationship to the state data processing program and where OTIS will fit into that plan, continues to be a concern. Hopefully, the solution will be forthcoming by June, 1972.

Instructional Services (Ruth Gould)

Ruth Gould prefaced her introduction of the instructional services programs by stating that a long-standing goal of having a team of curriculum specialists available to school districts was gradually being realized. Mrs. Gould introduced the instructional specialists who presented the following programs:

Vocational-Education (Bill Manley)

Bill Manley stated that much emphasis has been placed on the OIAS (Occupational Information Access System) Program this year. OIAS provides students an opportunity, via an exploratory questionnaire, to pin-point areas for occupational investigation. Approximately 60% of the junior and senior high students will have had access to OIAS during the 1971-72 school year. The goal for the coming year is to expand the program and make it available to all secondary school students (grades 7-12).

The 1971 articulation project was a success beyond anyone's most optimistic hopes. The outcome was the development of Vocational Instructional Packages (VIP) in 5 vocational areas (Home Ec., Construction including drafting, Bookkeeping, Mechanics, and Metals), designed to smooth the transition of

6. Educational Plan  
for 1972-73

6. (Cont'd.)

high school students to the community college. The goal for the coming summer workshop is to make revisions and extend the content of the VIP packages in the five areas and to add at least one subject area, perhaps stenographic-clerical.

Inservice workshops for teachers and administrators are being provided and will be continued in order to maintain an on-going program in this rapidly changing area of Career Education. The superintendents have requested the appointment of a Cooperative Work Experience Coordinator for 1972-73. This new person would coordinate the efforts of all school districts, including Lane Community College, in placing students in business and industry for work experience. (Lane Community College would assume partial reimbursement for the cost of adding the Work Experience Coordinator to the Lane IED Vocational Education program.)

Environmental Education (Kermit Horn)

Kermit Horn presented a resume of the environmental education program for students, teachers, and administrators.

Slides were used to depict several phases of the program including the Oakridge Mentally Retarded class working with the Forest Service; the fall in-service involving 41 teachers at Camp Lofton; and the elementary student week-long camp.

The two overnight weekends for teacher in-service were designed to develop curriculum using in-camp lesson plan writing. Future goals for teacher in-service encompass four annual workshop sessions--fall (curriculum writing), winter (snow survival), and spring (secondary level problem solving and lowland survival) workshops.

Kermit stated that he is presently working on a consultative basis with Lyle Wilhelmi, Outdoor Education Director for Eugene District 4J, to coordinate the environmental education program for grades one through twelve for the Eugene district.

During the summer of 1972, he will be involved with environmental education leaders from Washington, Clackamas, and Multnomah Counties in developing four Environmental Education handbooks for Counselors, Administrators, and Students

Art (Mike Youngblood)

Mike Youngblood reported that the present program, "Art in the World Around Us," is progressing very satisfactorily with all elementary schools, except Blachly, participating. Teacher in-service has had as high as 98% district involvement and it is hoped that if approval of the PODME (Problems of Designing Man's Environment) Title III program is granted, the inservice training of the two programs will merge.



6. Educational Plan  
for 1972-73

6. (Cont'd.)

A collection of five modules of art work has been selected for distribution to the schools for study. The emphasis is on Art and the World Around Us and, at times, an artist will visit the school while the collection is studied.

Mr. Youngblood proposed the development of media workshops to be carried out jointly in the spring with master art teachers and secondary level art teachers who know what children can do at various levels. (This involves two master art teachers with five workshops going simultaneously.)

The goal for the coming year is to continue the present program, conduct the Title III PODME program, if funded, and involvement in an artist-in-residence program. (Mr. Youngblood indicated he would like to serve as the artist-in-residence.)

Special Education (Marvin Wilkerson)

Marv Wilkerson outlined the services offered in the field of Special Education including reading, language arts, and the contract services available in the speech and psychological areas. All Lane County school districts are served by the IED Special Education Department. (Eugene and Springfield utilize some of the services.)

He stated that the resource materials housed in the Associate Special Education Instructional Materials Center are available at no cost and the use has increased dramatically each month since its inception. The Special Education Instructional Materials Regional Resource Center at the University of Oregon has received a \$400,000 grant to train teachers in new techniques of instruction. The proximity of the Lane Special Education IMC to the University of Oregon Center makes these resources and funds more available through our center to Lane County teachers.

Personnel in the Special Education Department are available to help teachers develop curriculum related to the program.

A status quo program is outlined for the coming school year.

Educable Mentally Retarded (Mary Simmons)

Mary Simmons indicated that there are 180 EMR students in 17 classes in the six Lane County districts outside the Eugene, Springfield, Bethel area. There are a total of 700 students in 47 classes in Lane County. Mary's role in the program is to oversee legal requirements, assist teachers in developing individual curriculum for students, and to conduct in-service workshops.

She serves as a demonstration teacher upon request when a problem arises or when specific information is requested.

**6. Educational Plan  
for 1972-73****6. (Cont'd.)**

Another area of service is granting release time to teachers for curriculum development.

The EMR program for elementary (7 to 12 years of age) provides for a developmental academic program; the program for the junior high (13 to 15 years of age) provides for work habits education and a pre-vocational program; and the high school program (16 to 21 years of age) provides for on-the-job experience. By age 21, the EMR should have attained a 4th or 5th grade reading level and be able to read the newspaper and most magazines.

**Trainable Mentally Retarded (Chris Walken)**

The Lane IED gives service to 90 trainable mentally retarded students at Pearl Buck Center, two students at Oakridge, and six at Florence. Chris Walken outlined the curriculum the students receive as "survival" reading, pre-vocational (hammer, saw, etc.), socialization (how to get along with others), and self-help skills (buttoning, tying, and toilet training).

In-service sessions for teachers provide an opportunity for curriculum development and demonstration teaching.

**Testing and Research (Jim Swanson)**

To date, 14 districts have tested 30,000 students with one or more of the standardized tests scored by OTIS (SAT, ITED, GATES, CTMM). Jim reported that scoring services have been developed through the IED and OTIS for new testing programs for use in addition to those listed above.

He is coordinating in-service workshops in several districts involving better use of test results. Testing is fast becoming a part of the total evaluation procedure rather than just for placement.

In the area of research, Jim anticipates that he will work with a research analyst on a study of truancy in Lane County, and help to develop evaluation techniques in the fields of drug, vocational (SUTOE), and environmental education. Through testing and research, this should provide a measure of accountability for the various programs.

**Truancy, In-service, Standardization (Ruth Gould)****Truancy:**

Ruth Gould reported that the school counselors in the county have indicated that they have accomplished within their own district all that is possible under the present corrective truancy program. These counselors would like to initiate a preventive rather than corrective truancy program and have suggested securing the services of a research analyst. The analyst would collect information from the truant child, the

6. Educational Plan  
for 1972-73

6. (Cont'd.)

parent, and the school. The analyst would be looking for patterns of behavior in hopes that the information would indicate a course of action for those involved.

In-service:

An in-service for all IED staff was conducted in October. The program was designed to keep all staff members informed about the IED services. Other in-service programs (two-hour mini workshops) have been scheduled on a six week interval.

Standardization:

The State Department of Education has requested that IEDs perform the standardization function in the school districts in their county. Mrs. Gould reported that the last standardization visit (Creswell) was indicative of the need to make the evaluation process more meaningful to the district; not just look and report, but look, report and then provide some help and assistance. There is often a need for partial or complete revision of curriculum. This could be accomplished through the services of an IED instructional specialists team which could help plan an in-service or summer workshop; and could help those districts accomplish what they have neither time nor personnel to do.

The immediate goal is to provide workshop training for the IED staff.

Instructional Media Center (Mel Mead)

The Instructional Media Center bookings exceeded 101,000 during the 1970-71 school year and, according to Mel Mead, continues to increase with no saturation point in sight. The collection has grown in quality as production techniques improve and a considerable weeding of old and obsolete materials is now in process.

The development of the Special Education Resource Center has been very successful and is being used by regular classroom teachers as well as special education teachers.

In-service programs for library aides have been conducted by the Media-Library Specialist, and additional in-service programs are scheduled throughout the year.

Mr. Mead reported that the pilot phase of computerized booking (using the computer to process requests for a small segment (150-200 titles) of the IMC collection) is progressing quite satisfactorily and the entire collection will soon be placed on the Booking and Scheduling System.

Plans for consideration and implementation during the 1973-74 fiscal year include a study of microform record storage and a study of 1/2-inch and 3/4-inch (cassette) videotape recording.

6. Educational Plan  
for 1972-73

6. (Cont'd.)

The production department is experiencing an increased internal and school needs work load. One additional staff member (photographer-artist) is needed to handle the work. By adding the photographer-artist and shifting the assignments of present staff members, we could add an additional half to three-quarters of a shift to the department's operating hours.

School-Community Relations (Joel Noble)

Joel Noble prefaced his report by stating that the public must be reminded of what their IED is doing for them, their community, their children, and their school. To accomplish this, he has initiated an all-out information campaign and has:

- (1) Revised staff newsnotes to keep employees informed of the latest IED happenings through "Communique";
- (2) Developed a new format for Newscene to include the individual department news sets, (distributed to all schools); and
- (3) Developed a questionnaire to determine how widely the services of the IED are understood and utilized.

The IED Educational Services brochure and the "Sea Level to Ski Level" teacher recruitment brochure are to be revised.

A slide-tape presentation of IED programs and services is being finalized for presentation at the December 14 meeting.

Mr. Noble has assisted several local districts in writing proposals to obtain federal funding. Goals for the year are to continue the present programs and initiate good school-community workshops.

Neighborhood Youth Corps (Bob Llewellyn)

Bob Llewellyn reported that the goals of NYC are still employability and education for underprivileged youth. Enrollees are encouraged to develop new skills and to update old ones through educational performance. The addition of supportive services--remedial education, counseling, medical and dental care--have been instrumental in making it possible for the enrollee to take greater advantage of existing opportunities.

Dissemination Project (Steve Stivers)

Steve Stivers reported that the Dissemination Project, federally funded and operated through the State Department of Education, is well under way and the volume of reports has increased each month since the inception of the program in the fall of 1970. The Umatilla and Lane IEDs serve as field agent centers and all the ERIC (Education Resource Information Center) tape material is stored in OTIS. It is the purpose of the program to provide an information service, upon request, to school districts and anyone connected with education. The ERIC materials -- abstracts on microfiche and

6. Educational Plan  
for 1972-73

6. (Cont'd.)  
annotated bibliographies--are available on any subject. The turn-around time for material that would take an individual months to collect is one to two weeks.

Joint Purchasing (Mel Mead)

The joint purchasing program represents one non-levy portion of the budget. The total volume has increased yearly and this year the dollar volume will exceed \$325,000.

There were several problems this summer which have not been encountered in the past--transportation problems and strikes resulted in late deliveries and changes in warehouse personnel which made supervision more difficult and warehousing less efficient.

Another problem involved district orders in quantities less than standard manufacturer's packaging units. Breaking down packages and counting places too high a man-hour demand on warehouse personnel and leaves too many left-overs to be carried on inventory or sold later. Since this materially decreases savings made on the large-volume, low-handling items, Mel recommended that this type of material not be included in the bids or that districts be required to order in standard lots.

7. Budget Committee  
Fact Sheet

7. Following completion of the Educational Plan, the Board expressed appreciation for this type of orientation session covering the IED programs.

Director Briggs requested that an information sheet be prepared showing what services are provided by each IED department; how many teachers (by district) participate in IED sponsored in-services; and how local districts are utilizing IED services. (i.e., the number of films used per district, OTIS services, how many students tested, etc.). The fact sheet would be distributed to budget committee members to inform them of services available to their district and how, or if, these services are being utilized.

8. LCSBA Dinner  
Meeting

8. The Superintendent reminded Board members of the Lane County School Boards Association dinner meeting, Thursday, December 2, at the Springfield High School. (Directors Bill Berg, Hugh Peniston, Jeanne Armstrong, Noble Wheeler and the Superintendent will attend.)

9. Linn-Benton,  
Douglas and Lane IED  
Board Joint Meeting

9. Board members were reminded of the joint dinner meeting with the Linn-Benton and Douglas Boards to be held at the Black Angus Restaurant, Monday, November 29, at 6:00 p.m.

10. Next Meeting

10. The next regular Board meeting will be held Tuesday, December 7, at the Lane IED Board Room, 748 Pearl Street, at 7:30 p.m.  
Meeting adjourned.

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Bill Berg, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 16, 1971

## Minutes in brief

## 1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Laura Johnson, Noble Wheeler, Al Briggs, Hugh Peniston, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Joel Noble, Mel Mead, and Mike Youngblood of the IED office; Bob Dusenberry of OTIS, Mike O'Brien of the Eugene Register-Guard; and Tom Rigby, Executive Secretary of the Oregon School Boards Association.

2. Minutes  
Approved

2. Director Johnson moved that the minutes of the October 26 meeting be approved.

Director Wheeler seconded and the motion carried.

3. Lane IED  
Levy 1971-72

3. A breakdown by district of the Lane IED budget and equalization levy for 1971-72 was presented for board information. A copy is attached with the minutes.

## 4. Correspondence

4. The Superintendent presented correspondence from:

(a) Larry Rice, L-COG Executive Director, presenting the revised restructuring proposal of L-COG; (The proposal calls for appointment of a Lane IED Board member to represent all secondary schools except 4J, 19, and 52. The appointee will be selected at the November 23 meeting.)

(b) Ken Stanhope's response to Lane IED offer to assist IED Task Force; (Minutes of August 31, September 23, and October 21, 1971 were enclosed.)

(c) Auditor's response on IED inquiry regarding OTIS audit cost;

(d) Dale Parnell's approval of NDEA Title III-A application;

(e) Dale Parnell's latest information on Phase II Wage-Price Freeze;

(f) Thank you from District 4J for helping with Denver Symphony;

(g) Thank you from City of Albany for NYC Summer Program; and

(h) Thank you from Oakridge School District for NYC help.

5. 4-C's Workshop

5. Director Jeanne Armstrong reported that Ruth Gould had been most helpful in providing direction to the planning of the 4-C's Workshop. Her suggestions, providing alternative ways of setting up a workshop, led to an outstanding meeting with a responsive turnout.

Director Briggs directed that the minutes reflect the appreciation and recognition of the Board to Ruth Gould for her contribution to the success of the 4-C's Workshop.

6. Basic Education for 5-year olds

6. Director Armstrong reported that she was deeply concerned with the different regulations and lack of standards for teaching five-year olds throughout the county and state. She proposed that the State Education Interim Committee be asked to consider including some education prior to age six in the definition of Basic Education now being formulated by the committee. (Superintendent Jones explained that the Interim Committee is attempting to define Basic Education. As the law stands now, no state Basic School support funds may be spent for pre-first grade programs. Consequently, no funds will be made available until such time as pre-first grade education is included in a statement of a basic educational program.)

MOTION

Director Armstrong moved that the Board write a letter to the Legislative Education Interim Committee to give strong ~~credence~~ <sup>consideration</sup> ~~to~~ including five-year olds in Basic Education.

Director Peniston seconded and the motion carried.

7. Letter of Intent--"Problems of Designing Man's Environment"

7. A Letter of Intent was presented for Board consideration by Mike Youngblood, Art Intern. The application will be submitted to the State Department of Education Title III (ESEA) for funding "Problems of Designing Man's Environment."

Mr. Youngblood stated that the present program is operating under a planning grant of \$10,000 from Title III and is an outgrowth of the original project funded through the John D. Rockefeller III Foundation. Funding for the new proposal, "Problems of Designing Man's Environment," will provide for a continuing program with emphasis on curriculum development.

The Letter of Intent (copy attached) contains a statement of objectives, activities, and a proposed budget. The proposal, to be submitted later, will be more specific in documentation of goals and objectives.

8. OTIS Report

8. Bob Dusenberry, OTIS Director, presented a report on the status of the project. Following the report, the Superintendent presented for Board consideration the following recommendations from the OTIS Superintendents Advisory Committee:

(a) Purchase of \$123,478 hardware equipment (list attached) in anticipation of additional users; (if Washington County is

added to the system, an additional 40,000 people would be added and present equipment is working to capacity. Also, a lead time of six months is necessary for equipment purchases but orders may be canceled up to 90 days before delivery.)

MOTION

Director Peniston moved that the hardware equipment be placed on order and that the IED Board make application to the State Department of Education for purchase approval. (The State Department of Education must approve all purchases of data processing equipment to avoid systems duplication and proliferation.)

Director Johnson seconded and the motion carried.

(b) Change user charges from present ADM to annual enrollment because enrollment more nearly equates OTIS costs than does ADM. Mr. Dusenberry presented projected enrollment costs and stated that he had advised districts to budget \$8.80 per student for 1972-73; in the event that additional users come on the system, the cost to the districts would be reduced proportionately and according to the attached schedule.

MOTION

Director Briggs moved that OTIS charges be based on annual enrollment instead of ADM.

Director Wheeler seconded and the motion carried.

Mr. Dusenberry concluded his report with a brief comparison of OTIS and the recently visited TIES (Total Information Educational System) program in Minneapolis.

9. Insurance Report

9. Director Briggs reported that the insurance committee, Directors Berg and Briggs, and the Superintendent, met with Sam Huston, IED Agent of Records, to review present and proposed insurance coverage. The committee recommends:

(a) Cover IMC materials at 748 Pearl for Fire, Extended Coverage and Vandalism for \$950,000 limit on a monthly reporting policy. (Estimate-\$2,400 annual premium.)

(b) Extend Fire Insurance up to a limit of \$10,000 to cover IMC materials at other locations. (Estimate-\$40 annual premium.)

(c) Insure the transportation risk including Fire, Explosion, Collision, Theft--\$25 deductible. (Estimate-\$600 annual premium.)

The total premium for this proposed coverage would be \$3,040. The IED would assume theft risk and miscellaneous claims such as water damage, vandalism, etc. at 748 Pearl. (The lease with Lane County might provide some chance of recovery for water damage.)



9. Insurance  
Report  
MOTION

9. (Cont'd.)

Director Armstrong moved that the committee's insurance recommendation be accepted and insurance be provided as outlined.

Director Peniston seconded and the motion carried.

10. Joint Board  
Meeting

10. Ruth Gould outlined plans for the Douglas-Linn-Benton-Lane IED Board dinner meeting to be held at the Black Angus Restaurant on Monday, November 29 at 6:00 p.m. The purpose of the meeting is to give board members and staff an opportunity to become better acquainted and share ideas and to discuss services in which we might cooperate. Staff and board members will be seated around small tables to encourage participation.

Several directors suggested that the meeting be a little more structured. Tom Rigby accepted the Board invitation to "set the stage" with a brief presentation of some possible effects of the last legislative session on the future of IEDs.

11. Budget  
Committee

11. Hubert Dersham, Budget Committee member from Zone IV, retracted his resignation; therefore, no appointment was necessary.

12. OSBA  
Convention

12. Directors Armstrong, Peniston, Briggs, and Berg reported on various sessions of the Oregon School Boards Association Convention. The meeting was well received and interest was apparent. Topics touched upon were Evaluation of Teacher Performance, meeting the Needs of the Education Program, Students Rights, and the message of the main speakers--Senator Muskie and Dr. McFarland.

13. Salary  
Schedules

13. Tom Rigby, in his discussion with the Board, indicated that, from his experience with other school district salary schedules, the 7% increment in the IED administrative schedule is high and the teachers' is about right. In the latter, the beginning salaries are a little low and slightly higher at the top end than those of most teachers in other major IEDs in Oregon. (He was basing his statements on information that OSBA has secured from IEDs in Oregon.) Rigby suggested that, for administrative salaries, the Superintendent and Board make a comparison of salaries in other comparable IEDs, the State Department of Education, local government officials, and larger local school districts. Then, on the basis of a job description and evaluation, place administrators on a merit salary. The annual evaluation and recommendations should be prepared by the Superintendent and presented to the Board.

MOTION

After considerable discussion of ways and means of accomplishing a merit plan, Director Briggs moved to abandon the present administrative salary schedule and go on a job description-merit basis.

Director Peniston seconded and the motion carried.

14. Next meeting

14. The next regular Board meeting will be held Tuesday, November 23, at the Eugene Education Center, 200 North Monroe Street, at 6:00 p.m.

Meeting adjourned.

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William Berg, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 26, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Joyce Benjamin, Laura Johnson, Al Briggs, Hugh Peniston, and Superintendent William Jones. Also present were Ruth Gould, Wanda Vinson, Evelyn McKenzie, Joel Noble, Bill Manley, and Kermit Horn of the IED office; Bob Llewellyn of NYC; Mike O'Brien of the Eugene Register-Guard, and Ron Babcock and Earl Dorman, auditors.

2. Minutes  
Approved

2. Director Johnson moved that the minutes of the October 12 meeting be approved.

Director Briggs seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:

(a) Superintendent Dale Parnell regarding Lane IED involvement in standardization;  
IED responsibility will include planning and conducting the visitation and completing the written report for the district. Lane County school district standardization visits are scheduled for Siuslaw (January 17-21, 1972), Springfield (January 24-28), Creswell (April 10-14), and Fern Ridge (April 17-21).

(b) Kenneth Barneburg, Superintendent Douglas IED, expressing approval of joint meeting of boards and staff and requesting that a time and place be set by the Lane IED Board;  
November 16 and 22 were suggested as dates for a dinner meeting and the invitation will be extended to Linn-Benton and Douglas IED Boards and three or four staff members from each office. (November 29 has been set as the date.) In addition, it was suggested that Tom Rigby, Oregon School Boards Association Executive Secretary, speak regarding problems facing the IEDs;

(c) Irvin Eason, Mapleton superintendent, expressing value of the IED to the local school districts; (addressed to Tom Tuttle, member of the IED Task Force Committee.)  
The Task Force study of IEDs is to be completed before June 15, 1972 so that it can be presented to the IED and County Superintendents' Conference June 11-13 and to the Oregon Board of Education on June 20. The study will be presented at the 1972 Oregon School Boards Association convention.

The Superintendent has requested that the Lane IED be placed on the Task Force mailing list.

3. Correspondence

3. (Cont'd.)

(d) Sam Frear, Board Chairman Eugene District 4J, relating official action of the Eugene Board in opposing the restructuring proposal for membership in the Lane Council of Governments;

Mr. Frear proposed that, of the votes accorded to Lane County, the City of Eugene, and the City of Springfield, one member from each of these bodies be designated to represent the school district. In addition, he requested that the Lane IED be selected as the "voting" member rather than one chosen through the Lane County School Boards Association.

Director Peniston moved that the Lane IED Board go on record approving the Eugene 4J Board position on L-COG membership restructuring and that the Superintendent write a letter supporting the above action.

Director Benjamin seconded and the motion carried.

(e) Lon Mills, Director of Personnel for the City of Eugene, and Jess Hill, Chairman of the Board for the Lane County Commissioners, agreeing to merge funds under the Emergency Employment Act;

The Superintendent reported that he had been in close contact with Representative Dellenback's office in attempting to eliminate residency requirements of the Emergency Employment Act. The above letter was the final instrument necessary to accomplish the removal of residency restrictions.

4. Business Affairs

4. The Superintendent presented the financial statements as of September 30. He indicated that the credit cash balance (\$68,678.61) reflected from the past three months operation has changed since this report. It was decreased substantially when the IED borrowed the last \$50,000 of the \$200,000 authorized, and would be eliminated completely upon receipt of the tax turnover (early in November).

Accounts payable for September were presented as follows:

IED	\$97,713.29
OTIS	83,543.04
NYC	5,748.98

5. Audit Report

5. Ron Babcock, IED auditor, presented the 1970-71 financial audit report and management letter. The audit reflects that a total of nearly four million dollars of non-equalization monies were handled by the IED. This represented an increase of \$238,000; and 17 funds as compared with 12 last year. In addition, equalization monies totaled nearly fifteen million dollars.

5. Audit Report

5. (Cont.)

Mr. Babcock reported that the condition of the records is much improved over last year and that the excellent accounting procedures of the internal auditor made it possible for him (Babcock) to complete the audit report one month earlier than last year. Mr. Babcock also reported that his audit in the school districts in the county as well as the IED indicate that OTIS is providing an improved financial service to all districts. The management letter recommended that:

- (1) IED and OTIS revise the method of handling cash receipts by naming a person without accounting authority to handle the mail and make the deposits;
- (2) A separate set of records be developed for joint purchasing accounts receivable;
- (3) In-kind records be documented currently;
- (4) Internal auditor and subordinates be housed in the same room; and
- (5) Checks be handwritten whenever necessary to take advantage of discounts.

The audit report was accepted.

Director Briggs asked that information be provided to the Board showing total cost of items purchased through joint purchasing (including cost of warehousing, delivering, etc.) as compared to the bid price.

6. Educational Plan Meeting

6. The Board discussed the date and time for presentation of the educational plan. The meeting will be held at 6:00p.m. on November 23 in the IED Board Room. Box lunches will be provided. (The meeting will be held in the Eugene Education Center Board Room because of space limitations in the IED Board Room.)

7. Budget Committee Appointments

7. Director Benjamin moved that the IED Board appoint Gordon Smith, Blachly (Zone I); Bess Knox, Junction City (Zone II); and Ruth Swinehart, Springfield (Zone III) to the Budget Committee.

Director Armstrong seconded and the motion carried.

8. Salary Schedule Projections

8. The Board discussed the implications of the President's wage freeze on salaries and salary schedules for 1972-73. By consensus, the Board postponed making any decision until the President's Phase II plans are announced on or before November 15. The Board asked that, if possible, Tom Rigby (OSBA) be provided an opportunity to meet with them at the earliest date possible.

9. Next Meeting

9. The next regular Board meeting will be held Tuesday, November 16, in the Board Room, 748 Pearl Street, at 7:30 p.m. Meeting adjourned.

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William Berg, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 12, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Joyce Benjamin, Laura Johnson, Hugh Peniston, Al Briggs, and Superintendent William Jones. Also present were Wanda Vinson, Evelyn McKenzie, Judy Dresser, Bill Manley, Joel Noble, and Mel Mead of the IED office; Bob Dusenberry of OTIS, Mike O'Brien of the Eugene Register-Guard; visitors Dick Earl and Donald Johnson, Lane Community College; and Sisters Patricia Fenny and Shirley Krueger from Marist High School.

2. Minutes  
Approved

2. Director Benjamin moved that the minutes of the September 28 meeting be approved.

Director Armstrong seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from Tom Rigby regarding the tentative program for the Oregon School Boards Association convention to be held in Portland on November 7 - 8 - 9.

4. Vocational  
Instruction  
Packages Report (VIP)

4. Bill Manley, Vocational Education Coordinator, reviewed the progress of the Vocational Instruction Packages (VIP) program. The purpose of the program is to provide a smooth transition from high school to community college. The main objective is to develop individualized instruction and thereby determine what high school and community college graduates can do rather than just what courses they have taken. He stated that during the winter and spring term (1971), classes were held to instruct teachers how to develop and write the individualized instruction materials. During the six-week summer workshop (June 21 - July 30), 62 people (34 writers, 3 editors, a project director, 20 typists, 2 printers and 2 graphic artists) produced 516 vocational instruction packages in Home Economics, Construction, Bookkeeping, Mechanics and Metals. Cost of producing the packets was shared by Lane IED (\$52,540) and Lane Community College (\$20,000). (The winter and spring term courses were self-supporting).

An in-service meeting is scheduled for October 18 to distribute the packets and instruct teachers how to use them. Following the report, Dick Earl, LCC, commented that the IED is to be commended for developing such a fine product.

It was suggested that IED investigate the possibility of copyrighting the materials.

5. Resolution  
to transfer funds

5. The Superintendent, after briefing the board on the law affecting the amount of the levy outside the 6% limitation and how it is stated on the ballot, indicated that the assessor had informed him that the estimated rate per thousand dollars (\$7.40) as stated on the ballot lacked \$53,534.96 of providing the necessary funds.

Prior to the date of final publication of the notice of election, the assessor had provided the superintendent with projected property values. These values, which did not come up to estimates, indicated that \$7.40 per thousand dollars of true cash value of taxable property would provide the levy voted. The final assessed valuation of the IED for 1971-72 is \$1,888,999,436 instead of the anticipated \$1,899,000.00; therefore, \$7.40 lacked \$53,534.96 of raising \$14,060,359.96.

The Superintendent discussed the problem with Ron Babcock, the assessor, and the state tax commission and they all agree that the levy could be amended by board resolution through a simple transfer within the budget. The IED had a larger cash carryover than anticipated in the 1971-72 budget. It is possible, by board resolution, to transfer and use these funds.

Therefore, to decrease the amount from \$14,060,359.96 on the levy to \$14,006,825, the Superintendent recommended that Schedule I Available Cash Balance be increased by \$26,767.00 (total estimated receipts--\$258,173.00) and that Schedule II Available Cash Balance be increased by \$26,767.96 (total estimated receipts--\$81,667.96). These two transfers would result in a decrease of the \$53,534.96 on the levy voted to an amended total of \$14,006,825.

Director Benjamin moved transferral of the funds as recommended by the Superintendent.

Director Johnson seconded and the motion carried with Director Briggs voting against the resolution.

6. Use of  
Curriculum  
Library Space

6. The Superintendent reported that the space previously used for a curriculum library was needed for additional office space for the IMC. The library will continue to maintain the professional materials and periodicals for staff and county personnel and the Special Education IMC will continue to function. The textbooks have been boxed and stored to make available the additional room.

7. IED Housing Survey

7. The Superintendent reported that the administrators of the responding IEDs expressed appreciation in receiving the report on the Housing Survey. However, as far as the Lane IED is concerned, the survey did not give us any answers that would help our present housing situation.

8. Emergency Employment Act

8. The Lane County superintendents have met with the state representative for the Emergency Employment Act and the necessary paperwork has been completed to obtain the \$270,000 allocated to public schools.

Complications arising are difficult to understand and harder to explain. The greatest drawback involves the Eugene School District. While a portion of the funding is for the Eugene School District, personnel residing within the city limits can not be hired. The rationale for the restriction is that the City of Eugene has been funded separately and will hire from within the city limits. Since all school districts are funded through the county proposal (outside the Eugene city limits), no personnel residing within the city limits are eligible to be hired by any school district. An attempt is being made to obtain a change in what appears to be an administrative regulation.

9. Register-Guard Policy

9. The Register-Guard policy on closed or executive sessions, originally distributed about one year ago, was distributed for board information. The policy outlines what constitutes an executive board meeting and how the newspaper will report it. It was indicated to the Board that salary schedule discussions per se are not considered privileged and do not fit into the executive meeting policy.

10. OSBA Convention

10. The Board discussed attendance at the Oregon School Boards Association convention in Portland, November 7 - 9. Directors Benjamin and Armstrong indicated that they would be attending the Sunday session only. Director Peniston indicated that he would attend Sunday afternoon through Monday, and Directors Briggs and Berg indicated they would be attending the entire session.

11. Next meeting

11. The next regular Board meeting will be held Tuesday, October 26, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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William C. Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 28, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Joyce Benjamin, Hugh Peniston, Noble Wheeler, Al Briggs, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson and Joel Noble of the IED Office; Bob Llewellyn of NYC, and Mike O'Brien of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Benjamin moved that the minutes of the September 14 meeting be approved.

Director Armstrong seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:

(a) Dale Parnell regarding Lane IED Board resolution to the Oregon Board of Education;

(b) George Katagiri, State Department of Education, regarding continuation proposal for Dissemination program;

(c) Ken Erickson, Oregon School Study Council, regarding school visitations in the Portland area, October 20 and 21; and

(d) Tom Rigby, Oregon School Boards Association, regarding convention program suggestions.

4. Business  
Affairs

4. The Superintendent presented the financial statements as of August 31 and indicated that the minus cash balance does not reflect the \$100,000 loan deposited two days after the report month ended. There is approximately \$5,000 cash on hand as of today (9-28-71). Funds for joint purchasing are beginning to come in.

In discussing the OTIS financial report, the Superintendent indicated that an additional \$75,000 would need to be forthcoming from the State Board of Education through other project grants to assure OTIS approximately the same amount of money as was available for 1970-71.

Funds 10 (Diversified Occupation) and 11 (Art program) have been added to facilitate federal grant bookkeeping.

Accounts payable for August were presented as follows:

IED----\$102,248.04

OTIS----\$106,836.48

5. NYC  
Guidelines

5. Bob Llewellyn, NYC Director, presented information concerning the general philosophy (patterned after federal application guidelines) of the NYC program. He stated that, while per enrollee funds have increased from \$734 to \$745, the latter amount is not adequate to maintain the program he envisages and conduct a satisfactory follow-up.

Progress is being made in the area of exposing the in-school and out-of-school NYC enrollee to career opportunities. In addition, progress has been made in the Reading Program and the Health Service Program. Again, it was stressed that the weakest link has been the follow-up.

A recommended State Program (copy attached) was presented for Board consideration. The proposed program enrollee cost is estimated at \$1,018.50 and would provide accounting uniformity and better research and follow-up procedures.

The Board indicated a willingness to accept the higher amount as a goal for which this NYC might strive, but no specific recommendations were made. Instead, each proposal will be evaluated by the Board upon presentation for consideration.

6. Budget  
Committee

6. Nominees for Budget Committee members for Zones I, II, and III were presented for Board consideration. The superintendent was instructed to follow up on appointments to the Budget Committee.

7. IED Housing  
Survey

7. Consideration of the IED Housing Survey was postponed to the October 12 meeting.

8. Zone Change  
Alternatives

8. Following considerable discussion on the pros and cons of establishing two zoned and five at-large Board positions to meet the one-man one-vote legal requirement, a general consensus was reached that no changes be made pending legislative action.

Director Benjamin moved that the Superintendent work with the IED and County Superintendents Association and the Oregon School Boards Association to draft legislation to be presented at the next session to correct the present inequities.

9. OSBA  
Convention

9. While interest in the Oregon School Boards Association convention was expressed, no definite reservation commitments were made.

10. Staff Salary  
Study

10. The Board discussed the kind and extent of information they will need for the October 26 meeting. The Board requested staff salary schedules for the past three years and salaries of key personnel for the same period. Several questions were asked and suggestions made to study the appropriateness of building salary schedules. In addition, it was suggested that current salary studies and information from other school districts be obtained from Tom Rigby, Oregon School Boards Association. While the point of view of the staff is desired

October 8, 1971

10. Staff Salary  
Study

10. (Cont'd.)

before decisions are reached, the general concensus was that the October 26 agenda should provide for a short business meeting to be followed by an executive session.

11. Next  
Meeting

11. The next regular Board meeting will be held Tuesday, October 12, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, August 31, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene; with the following members present: Chairman Bill Berg, Jeanne Armstrong, Laura Johnson, Alden Briggs and Superintendent William Jones. Also present were: Ruth Gould, Evelyn McKenzie, Wanda Vinson, Bill Manley, Mel Mead, and Joel Noble of the IED Office; Bob Llewellyn of NYC; Bob Dusenberry of OTIS; Jim Sellers of the Eugene Register-Guard; Dan Herbert, Architect; and H. J. Charbonneau, Manager of Central Heating Company.

2. Minutes  
Approved

2. Director Armstrong moved that the minutes of the July 20 meeting be approved.

Director Johnson seconded and the motion carried.

3. Correspondence

3. The Superintendent presented correspondence from:

(a) Carrol Howe and Larry Perry in response to IED resolution;

(b) Charles Seger, (1) Linn-Benton IED, (copy of letter and resolution from Linn-Benton IED to Oregon Board of Education)

(2) Linn-Benton IED, re joint board and staff meeting; (no date was set pending further discussion);

(c) Jesse Fasold, Oregon Board of Education, re IED resolution to be placed on OBE August 20 agenda (was not included on August 20 agenda--will be presented at next regular meeting);

(d) Frank Van Dyke, Chairman of OBE, regarding role of IEDs;

(e) Kenneth Barneburg, Douglas IED, re joint board and staff meeting;

(f) Representative John Dellenback, re Neighborhood Youth Corps project in cooperation with City of Coos Bay (has reference to a project using dyes to trace pollution to the sea. A 15-minute video tape, to be used by the U. S. Department of Labor, was developed to show methods of cooperation with various agencies to accomplish project); and

(g) Oregon Board of Education (V. H. Osborn memo re HB 1103 state-wide computer plan).

4. Fuel Oil Bid

4. Superintendent Jones presented fuel oil bids as follows:

Capital City Transfer Co.	PS 300	\$155,935.68
(firm bid)	PS 400	<u>7,499.84</u>
		\$163,435.52
Central Heating Co.	PS 300	\$159,272.85
(maximum bid)	PS 400	<u>7,682.44</u>
		\$166,955.29

4. (Cont'd.)

4. Fuel Oil Bid

Mr. H. J. Charbonneau, manager of Central Heating Co, requested favorable consideration of his bid even though it was not low. He stated that his company had rendered good service for the past three or four years, that they were a local company, and that he would be forced to terminate one (and perhaps two) employees without bid approval. He indicated that his "maximum" bid as opposed to "firm" bid would give school districts the benefit of any price drop.

Following considerable board discussion concerning the merits of favoring local vs. out of county bidders, Director Briggs prefaced his motion by stating that he understood the position stated by Mr. Charbonneau. However, in good conscience, the bid must be let in favor of school districts. Therefore, Director Briggs moved that Capital City Transfer be awarded the fuel oil contract, with the stipulation that at any time they fail to fulfill any provisions of the contract, that the balance be canceled and awarded to Central Heating Co.

Director Johnson seconded and the motion carried with Director Armstrong voting "no."

5. Building Report

5. Chairman Berg reported that he and Directors Johnson and Briggs had met recently with the Commissioners, representatives of the City, and EWEB concerning the office space needs of the various agencies. The directors were concerned with the feasibility of the IED being included in the planning so that we could lease space.

Dan Herbert, Board architectural consultant, referred to the study of basic requirements made for the Board last year and indicated that qualitative as well as quantitative aspects should be considered. While most of the administrative needs would fit well in a typical office building, a great percentage of IMC needs would not.

Superintendent Jones expressed concern that ample space might be available to begin with and then to be "squeezed out" as the facilities were needed by the owning agency. A minimum of 31,000 square feet is the estimated space necessary to house the IED in 1975.

The Superintendent will present a report at the next Board meeting concerning responsibility of county commissioners to furnish IED space and what is being done in several other counties.

6. Final 1970-71 Fiscal Reports for IED and OTIS

6. The Superintendent presented the Final Fiscal Report for 1970-71 (year ending June 30, 1971). The total cash carryover was \$194,922.30. The major portion of this carryover came from unanticipated NDEA funds and monies

6. (Cont'd.)
6. Final 1970-71 Fiscal Reports for IED and OTIS budgeted for joint curriculum which were not expended. The latter were not spent because anticipated state funding did not materialize. Contingency funds were not needed and are included in the cash-on-hand but these amounts were budgeted as anticipated cash carry-over.
7. Financial statements for July, 1971
7. Superintendent Jones presented July financial statements and accounts payable as follows:
- |      |              |
|------|--------------|
| IED  | \$159,121.64 |
| OTIS | 59,777.02    |
| NYC  | 3,349.46     |
8. NYC Lease Addendum
8. The Breeden Bros. lease agreement for NYC office space was presented for board consideration. The lease is for one year--through August 31, 1972 at \$128.00 per month. An addendum to the present lease deletes the provision for month-to-month cancellation date.
- Director Briggs moved the lease be approved as presented.
- Director Armstrong seconded and the motion carried.
9. Authorization to Borrow Funds
9. Director Briggs moved that the Superintendent be authorized to borrow as needed a total of \$200,000 in amounts of \$100,000, \$50,000 and \$50,000.
- Director Armstrong seconded and the motion carried.
10. 4-C Evaluative Team Inservice Program
10. Director Armstrong reported progress of 4-C evaluative teams and suggested that the IED offer to coordinate an inservice program designed to train volunteers in the techniques and procedures of evaluating early childhood programs, staff, and facilities.
- Director Armstrong moved that the IED offer to coordinate the proposed inservice for 4-C evaluative teams.
- Director Johnson seconded and the motion carried.
11. Emergency Employment Act
11. The Superintendent gave a progress report on school involvement in the Emergency Employment Act. Dr Jones represents the 16 Lane County school districts on the CAMPS Ad Hoc Committee and he has been directed to coordinate the program for schools. The combined school district grant requests are to be in the Governor's Office by Friday, September 3, 1971 (the total state grant requests must be in the regional office in Seattle by September 9, 1971). Lane County schools have an allocation of \$270,000 for 64 positions. (A copy of the minutes of the Ad Hoc Committee meeting on August 30 is enclosed.)
- The EEA program was given Board approval and support.

12. Wage Freeze  
Effects

12. The wage freeze has created a state of confusion in most school districts in Oregon as far as teacher contracts are concerned. The directives from the State Department of Education change almost hourly. The teachers on the IED Special Education staff are, according to the information given us, being reimbursed on last year's schedule. The remainder of the staff, however, were working on their new contract as of August 15 and, consequently, are being paid on the current schedule.

13. IED Task  
Force Report

13. Ruth Gould reported on the IED Task Force. In order to increase general understanding as well as legislative awareness of the services which are, or should be, provided by the IEDs, the Task Force has been asked to design a plan for regional educational services and programs which will receive understanding and support on a state-wide basis. The General consensus of the group is that much of the organizational work and thinking in the plan originally prepared by the 1967 Interim Committee could be updated and used. A time table was established for the Task Force, a copy of which is attached.

14. Next Meeting

14. The next regular Board meeting will be held Tuesday, September 14, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, July 20, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Alden Briggs, and Joyce Benjamin. Also present were: Ruth Gould, Wanda Vinson, Cleone Fish, Mel Mead, Mike Youngblood, and Joel Noble of the IED office; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Armstrong moved that the minutes of the June 22 meeting be approved as received by mail.

Director Benjamin seconded and the motion carried.

3. Correspondence

3. Brief mention was made of the following communications, with the statement that some would be elaborated upon later in the agenda.

(a) Letter inviting the Superintendent to the AASA Science Seminar September 26-28;

(b) Letter of commendation for James Swanson from Dr. Henry Dizney, University of Oregon;

(c) Resolution from Bethel Board to Lane County Planning Commission, Lane County Commissioners, L-COG, and IED Board regarding any boundary change in the River Road area;

(d) Letter of commendation for Marvin Wilkerson regarding IED Superintendents' meeting;

(e) Letter from Mental Health Division regarding TMR Program;

(f) Two letters from Kathryn Bloom, JDR III Fund, regarding art project;

(g) Letter from Dale Parnell regarding funding of our Title III ESEA Project;

(h) Letter of thanks from Nile Williams on NYC;

(i) Letter from Senator Fadeley in response to his receipt of the IED Resolutions; and

(j) Letter from Victor Atiyeh in response to his receiving the IED Resolutions.

4. Comments on  
4-C's

4. Director Armstrong has been representing Superintendent Jones on the 4-C's Council (Lane County Community Coordinated Child Care Council) meetings recently. She feels very strongly that the IED should give its attention to this group and that the organization is really moving and making a worthwhile contribution to the community. 4-C's has finally received its charter, and under the



4. Comments on  
4-C's

4. (Cont'd.)

leadership of their new director, Dick Trafton, should coordinate the efforts of the various groups involved. Among these are the Juvenile Department, Child Care, Inc., Lane Community College, ADC Mothers, Mental Health Department, and Lane IED.

It was requested by the Board that more material pertaining to 4-C's be acquired for their information.

5. Financial  
Report

5. Financial statements for the period ending June 30, 1971 were presented by Wanda Vinson, Internal Auditor, in the absence of the Superintendent.

Accounts Payable included:

IED	\$101,859.65
OTIS	59,228.61
NYC	2,690.87

The June financial report reflected the balance in the accounts as of June 30 prior to the transfers, which will appear on the next statement to be presented at the August 31 meeting.

6. Lease  
Negotiations

6. Further lease negotiations will be made when Dr. Jones returns.

Director Briggs requested that Ruth Gould, Assistant Superintendent, contact Bob Elfers in the Courthouse and arrange a meeting with the group studying the building needs in the Civic Center. This discussion was a result of an editorial which appeared in Tuesday evening's (July 20) Register-Guard mentioning planned expansion on the present site of the Osburn Apartment building and property EWEB owns on adjacent or nearby property.

7. Fuel Oil

7. The Heavy Fuel Oil is being rebid.

8. Planning Grant  
Application Explained

8. Mike Youngblood, Art Intern, presented the application for Title III planning grant for "Problems of Designing Man's Environment," an art-social studies approach to environmental design in the intermediate grades.

9. Contract with  
City of Albany

9. Bob Llewellyn, Director of NYC, explained a pilot program with the City of Albany in which ten enrollees be given summer (8-week) jobs. These enrollees are not eligible for the regular NYC program, and in most cases have been in juvenile detention. Business men in Albany will be contributing funds with which to finance the program, although the City of Albany will act as employer. Bookkeeping will be done in the IED office.

Contract with the City of Albany had not gone out pending action of the board.

Director Benjamin moved that the IED approve the proposed contract with the City of Albany for disadvantaged youth not eligible to be included in the regular NYC program.

Director Armstrong seconded and the motion carried.

Director Briggs asked to go on record as abstaining from voting.

10. Guidelines for NYC

10. Director Benjamin expressed an opinion that guidelines should be established for NYC suggesting the limitation of involvement acceptable to the IED Board.

11. Letters to Linn-Benton and Douglas Counties

11. Ruth Gould was requested by the Board to write to Douglas IED Superintendent and also Linn-Benton Superintendent suggesting the possibility of scheduling meetings between their boards and the Lane IED Board. The purpose and function of these meetings would be to discuss the exchange of services, ideas, personnel, etc., with the ultimate result being a saving in duplication of services.

This is a follow-up on discussion which took place at the IED Conference at Bowman's and as an effort to carry out some ideas considered in the last legislature.

12. Contract for Elizabeth Gibson Approved

12. Mel Mead, Director of IMC, gave the background and qualifications of Elizabeth Gibson who will be serving the IED in the capacity of Media-Library Consultant beginning August 16, 1971.

Director Armstrong moved the Board approve the appointment of Mrs. Elizabeth Gibson as Media-Library Consultant at a salary of \$10,689.

Director Benjamin seconded and the motion carried.

13. Next meeting

13. The next regular Board meeting will be held Tuesday, August 31, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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Ruth Gould, Acting Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, July 20, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Aiden Briggs, and Joyce Benjamin. Also present were: Ruth Gould, Wanda Vinson, Cleone Fish, Mel Mead, Mike Youngblood, and Joel Noble of the IED office; Bob Llewellyn of NYC; and Mike O'Brien of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Armstrong moved that the minutes of the June 22 meeting be approved as received by mail.

Director Benjamin seconded and the motion carried.

3. Correspondence

3. Brief mention was made of the following communications, with the statement that some would be elaborated upon later in the agenda.

(a) Letter inviting the Superintendent to the AASA Science Seminar September 26-28;

(b) Letter of commendation for James Swanson from Dr. Henry Disney, University of Oregon;

(c) Resolution from Bethel Board to Lane County Planning Commission, Lane County Commissioners, L-COG, and IED Board regarding any boundary change in the River Road area;

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4. (Cont'd.) leadership of their new director, Dick Trafton, should coordinate the efforts of the various groups involved. Among these are the Juvenile Department, Child Care, Inc., Lane Community College, ADC Mothers, Mental Health Department, and Lane IED.

It was requested by the Board that more material pertaining to 4-C's be acquired for their information.

5. Financial Report

5. Financial statements for the period ending June 30, 1971 were presented by Wanda Vinson, Internal Auditor, in the absence of the Superintendent.

Accounts Payable included:

IED	\$101,859.65
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The June financial report reflected the balance in the accounts as of June 30 prior to the transfers, which will appear on the next statement to be presented at the August 31 meeting.

6. Lease Negotiations

6. Further lease negotiations will be made when Dr. Jones returns. Director Briggs requested that Ruth Gould, Assistant Superintendent, contact Bob Elfers in the Courthouse and arrange a meeting with the group studying the building needs in the Civic Center. This discussion was a result of an editorial which appeared in Tuesday evening's (July 20) Register-Guard mentioning planned expansion on the present site of the Osburn Apartment building and property EWEB owns on adjacent or nearby property.

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7. The Heavy Fuel Oil is being rebid.

8. Planning Grant Application Explained

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Director Benjamin moved that the IED approve the proposed contract with the City of Albany for disadvantaged youth not eligible to be included in the regular NYC program.

Director Armstrong seconded and the motion carried.

Director Briggs asked to go on record as abstaining from voting.

10. Guidelines for NYC

10. Director Benjamin expressed an opinion that guidelines should be established for NYC suggesting the limitation of involvement acceptable to the IED Board.

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11. Ruth Gould was requested by the Board to write to Douglas IED Superintendent and also Linn-Benton Superintendent suggesting the possibility of scheduling meetings between their boards and the Lane IED Board. The purpose and function of these meetings would be to discuss the exchange of services, ideas, personnel, etc., with the ultimate result being a saving in duplication of services.

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Director Armstrong moved the Board approve the appointment of Mrs. Elizabeth Gibson as Media-Library Consultant at a salary of \$10,689.

Director Benjamin seconded and the motion carried.

13. Next meeting

13. The next regular Board meeting will be held Tuesday, August 31, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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Ruth Gould, Acting Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 22, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg (arrived at 7:40 p.m.-- Vice-Chairman Jeanne Armstrong conducted the meeting until his arrival), Jeanne Armstrong, Joyce Benjamin, Noble Wheeler, Hugh Peniston, and Superintendent Bill Jones. Also present were: Ruth Gould, Evelyn McKenzie, Joel Noble, Wanda Vinson, and Bill Manley of the IED office; Bob Dusenberry, OTIS Director; Mike O'Brien of the Eugene Register-Guard; and Karin Carlson and Mary Jamboretz, visitors.

2. Introductions

2. The Superintendent introduced Joel Noble, new school-community relations staff member, to the Board.

3. Minutes  
Approved

3. Director Benjamin moved that the June 8 minutes be approved as received by mail.

Director Peniston seconded and the motion carried.

4. Correspondence

4. The Superintendent presented correspondence from:

(1) Tom Rigby, Oregon School Boards Association, regarding legislative wrap-up;

(2) Oregon Board of Education regarding invitation to Oregon Board of Education Personnel Workshop in Salem on August 18 and 19; and

(3) Thomas Rowland, Chairman, Junior High teachers of the Educable Mentally Retarded, expressing appreciation for IED support and interest and for the very successful workshop just completed.

5. Financial  
Report

5. Financial statements for the period ending May 31 were presented by the Superintendent.

Accounts payable included:

IED	\$113,611.84
OTIS	74,727.53
NYC	2,490.61

The May financial report reflected an available cash balance of \$227,450.45. The Superintendent reported that the May report is the last prior to year-end transfers and the line item check will be made following the June 30 report. The NYC report does not reflect the summer program funding of \$578,980 received after this report was printed.

6. Oil Bids

6. The Superintendent presented two fuel oil bids--one from Capital City Transfer Company and the other from Central Heating. Since the lowest bid from Capital City Transfer Co. in Salem is subject to possible increases or decreases and is not a firm bid, the Superintendent recommended that no action be taken at this meeting and that he be given authority to contact Capital City Transfer Co. in an attempt to firm-up the bid. If this can be done the bid will be awarded to the low bidder; if this is not possible, it may be necessary to reject both bids and call for new bids.

Director Wheeler moved that the Superintendent ask Capital City Transfer to firm their bid.

Director Peniston seconded and the motion carried.

7. Legislation

7. Outcome of legislative bills having a direct effect on the IEDs was presented as follows:

SB 658--defeated on the floor. Dr. Howard Cherry, most of the Multnomah County delegates, and all of the Lane County legislators (plus others), were responsible for holding the vote to defeat the measure.

The Superintendent reported that an attempt will be made to appoint a task force, including some of the Legislative leaders, to design legislation during the next 18 months which will improve all IEDs and solve the financial objections.

The Board suggested one solution--to ask the State Board of Education to work on consolidation of smaller IEDs so that comparable services and programs would be provided in all areas of the state.

Director Benjamin moved that an appropriately worded resolution be prepared by the Superintendent and forwarded to the State Board of Education requesting immediate action on an IED reorganization plan.

Director Armstrong seconded and the motion carried.

OTIS Funding--Legislation was passed authorizing the State Board of Education approval of any and all new data processing programs in the state. The law was designed to eliminate proliferation of data processing systems and to make all systems compatible. Oregon becomes one of the few states in which the State Department of Education has the responsibility for coordinating data processing programs for school districts.

Tenure--The latest law still applies to districts with enrollment of 4500 ADM.

8. Head Start Progress Report

8. The Superintendent gave a progress report on Head Start. He reported that several agencies were being considered to operate the Head Start program including the IED, University of Oregon, Lane Community College and the Parent Advisory Council (after incorporating themselves) as a non-profit corporation. A questionnaire regarding the kind and extent of services which the IED can

Head Start  
Progress Report

8. (Cont'd.)  
and will provide was received, answered, and returned. Ultimately, the Seattle Office of Economic Opportunity will select the agency to operate the Head Start program. To date, no action has been taken.

9. Building  
Lease

9. A letter from Darrel Adkinson, Lane County Real Property Advisor, was read for board information. It indicated that the Lane County Commissioners had purchased the building in its entirety and no record supported Lane IED's right to sell or remove any portion of the air conditioning units. The Superintendent reported that he had discussed the verbal agreement pertaining to the air conditioning equipment with Attorney Bill Frye and he said that we have every right to the property. The Superintendent is still negotiating with the County Commissioners for a two year lease.

10. Bowman's Con-  
ference Report

10. Director Berg reported that the Bowman's Conference was well attended and, thanks to Ruth Gould's excellent job of organization, was a huge success. One highlight of the meeting was the opening address, "New Design for Education," by Mr. Manatt, Iowa educator.

Ruth Gould stated that she was pleased with the tone of the conference. Response from the various counties seemed to indicate that IEDs must provide constructive programs.

The Superintendent reported on Tom Rigby's presentation of the legislative wrap-up that IED superintendents take a closer look at reorganizing small districts within the county and at the same time combining IEDs.

The Superintendent stated that at least 3/4 of the counties had board representation at the conference. Those Board members attending now have a better awareness of services provided by some of the IEDs, and the IEDs, both board members and superintendents, have an awareness that all IEDs must provide services or cease to exist as IEDs.

11. Reorganization  
Suggestions

11. Following a brief discussion of the IED reorganization suggestions, the Superintendent was asked to explore the possibility of a reorganization plan with Douglas and/or Linn-Benton Counties. A future joint dinner meeting was suggested.

12. Lowell Study by  
OEA--Professional  
Rights & Responsibil-  
ities Commission

12. In response to a board inquiry concerning the Oregon Education Association Professional Rights and Responsibilities Commission report on Lowell, the Superintendent gave the Board the information he had on the circumstances surrounding the investigation. The investigation stemmed from a request by the local education association not the school board or administrators.

One recommendation of the commission as reported in the Register-Guard concerns the problem of discipline. The report suggests that the Lowell district request inservice and special assistance from the IED. The Superintendent stated that, prior to any IED involvement, the IED should have an invitation from the Lowell Superintendent and/or Board to sit down and work with them.

13. Next meeting

13. The next regular board meeting will be held Tuesday, July 20, in the Board Room, 743 Pearl Street, at 7:30 p.m.  
Meeting adjourned.

\_\_\_\_\_  
William Berg, Chairman

\_\_\_\_\_  
William Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 8, 1971

Minutes in brief

1. Attendance  
1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Jeanne Armstrong, Noble Wheeler, Al Briggs, Hugh Peniston, and Superintendent Bill Jones. Also present were: Ruth Gould, Evelyn McKenzie, Mary Simmons, Kermit Horn, Steve Wiseley, and Clarence Johnson of the IED office; Bob Dusenberry of the OTIS office; Sydney Wallace, University of Oregon Practicum Student; Mike O'Brien, Eugene Register-Guard; and visitor, Kent Loobey.
2. Minutes Approved  
2. Director Wheeler moved that the May 25 minutes be approved as received by mail.  
  
Director Briggs seconded and the motion carried.
3. Correspondence  
3. The Superintendent presented correspondence from:  
  - (1) Darrel Adkison, Office of County Commissioners, regarding rent increase of approximately 10% effective July 1; and
  - (2) Robert Houck, Oregon Board of Education, regarding approval of Title III, NDEA funds for 1970-71 for \$46,024.00.  
(The Superintendent reported that he was negotiating with the County Commissioners' office for amortization of air conditioning equipment as far as the rent increase is concerned.)
4. OTIS Forms Bid Award  
4. The Superintendent reported that the lowest bid was acceptable for all OTIS forms and recommended approval.  
  
Director Briggs moved that the OTIS forms bid be accepted as presented.  
  
Director Armstrong seconded and the motion carried.
5. Audio-Visual Equipment Bid Award  
5. The Superintendent presented and discussed the audio-visual equipment bids. Following a brief comparison with last year's bids, the Superintendent recommended approval of the bids as presented.  
  
Director Briggs moved that the Audio-visual equipment bids be approved as recommended.  
  
Director Wheeler seconded and the motion carried.
6. Account Transfer Authorization  
6. Director Wheeler moved that the Superintendent be given authorization to make the necessary end-of-the-year transfer of funds.  
  
Director Armstrong seconded and the motion carried.

7. SB 658  
Defeated

7. The Superintendent gave a brief report on legislation. He reported that the House vote on SB 658 was 30 in favor and 29 in opposition; however, a constitutional majority requires 31 votes so the measure failed.

8. Trainable  
Mentally Retarded  
Program

8. Mary Simmons, Consultant for teachers of the Mentally Retarded, reported on the Trainable MR program. She stated that the program this year (1970-71) had been operated on contract because of the lateness of receipt of state funding (Mental Health Division). The needs of the program and the mobility of these families are such that the superintendents and boards requested that the program be placed on resolution for 1971-72.

The IED has contracted with the Pearl Buck Center to operate the 1971-72 program for 91 students. The curriculum for each student is determined by a pre-test and a post-test is used to evaluate student progress. In addition, a class to be conducted in Florence at the Siuslaw Jr. High will accomodate coast-area children. Transportation from the outlying districts to Pearl Buck Center will be provided.

The Oregon Department of Mental Health will be supporting the program in the amount of \$50,713.00. The IED will provide the remaining.

9. Outdoor  
Education Program

9. Kermit Horn, Outdoor Education Coordinator, reported on the Outdoor Education Program. He indicated that the first priority in the outdoor education program is inservice for teachers. An inservice program was conducted for the Springfield School District for 100 counselors plus 50 OSU students. Each teacher spent 3 weekends preparing for the outdoor education workshop. An attempt is being made to evaluate and test behavioral changes. Other areas of inservice included snow survival, marine science, and man's environment.

Another area of involvement included the resident program. Eight school districts have resident outdoor education programs and an additional six districts are planning programs for next year.

Other outdoor programs include the special education class at Oakridge High School, outdoor site development in the Fern Ridge District, and the Blue Mountain Forestry tours.

Kermit stated that during the coming summer, he would be developing an outdoor education brochure for handout materials at board meetings and/or to parent group meetings.

10. Head Start  
Program

10. The Superintendent reported on the present status of the Head Start program. With Lane Human Resources going out of existence as of June 30, 1971, the sponsorship of the Head Start program will be shifted to some other agency. There are several possibilities including:

(1) People presently operating program could form a corporation and run the program (provided regional office in Seattle would approve it);

10. Head Start Program

10. (Cont'd.)

(2) County Commissioners or some public agency could take over Lane Human Resources and become responsible for Head Start-- would get grantee to run it; or

(3) The present Parent Advisory Council could select a sponsor such as the IED and jointly they (persons from both agencies) could write a new proposal. The present Head Start Parent Advisory Council has selected a committee to contact various agencies that might operate the program for them. With the aid of two advisors from the Seattle Office of Economic Opportunity, the committee has been interviewing representatives of interested agencies. The Parent Advisory Committee interviewed the Superintendent and Mrs. Gould last Friday to see if the IED would be a proper organization to conduct the Head Start program. Two people from the county PTA council were in attendance and they want the program to involve all of Lane County, not just the Eugene area. Total funding for a full year program is \$153,000. Questions centered around what the IED could provide in the way of classrooms, bus service, and other services. The Superintendent stated that if the IED board decided to become involved, the IED would accomplish whatever we said we would do. The Superintendent's major concern (should the Head Start program be the responsibility of inter-agencies) were problems that might arise where too many Boards and/or individuals were involved in hiring and firing of personnel and stated it probably would not work satisfactorily. Cooperative program planning would be of utmost importance where more than one agency were to be involved.

11. Summer Workshop Activities

11. Ruth Gould, Assistant Superintendent, presented the schedule of summer workshop activities. These include:

- |                                |  |
|--------------------------------|--|
| June 14-18                     | Curriculum Improvement for Jr. High EMR classes - Mary Simmons, Coordinator          |
| June 21-22                     | Professional Development for TMR Program - Mary Simmons, Coordinator                 |
| July 12-23                     | Community Resource Committee - Ruth Gould, Coordinator                               |
| June 21-July 30                | Development of Individualized Learning Packages - Bill Manley, Coordinator           |
| August 16-20                   | Behavioral Objectives and Media - Mel Mead, Coordinator                              |
| August 16-20                   | Interactive Terminal Facility (Student Problem-Solving) - Norman Ripley, Coordinator |
| September cont'g thru November | Lane County Environmental Education - Kermit Horn, Coordinator                       |

Ruth stated that the summer program scheduling presented an opportunity to work with the teachers.

11. Summer Workshop Activities
11. (Cont'd.)
- Following discussion of the individualized learning packets, it was suggested that a future board meeting be conducted at the Lane Community College and various packets be available for board perusal.
12. New Housing
12. Action was deferred until answers are obtained from Attorney Frye regarding the County's responsibility for providing space for the IED.
13. Ben Jones Contract (OTIS Librarian)
13. Bob Dusenberry, OTIS Director, presented credential information for Ben Jones to serve as the OTIS-LEADS Librarian. He stated that Mr. Jones has considerable data processing experience and a Master's degree in librarianship, together with five years teaching experience. The Superintendent recommended Ben Jones for a contract for \$10,560 (220 days - M.S. Degree on the 5th level).
- Director Briggs moved that Ben Jones be awarded the contract for \$10,560.
- Director Peniston seconded and the motion carried.
14. Phyllis White Contract (TMR Consultant)
14. After presenting credential information about Phyllis White, for a position of teacher of the TMR, the Superintendent recommended that she be contracted for \$8,252 (200 days - B.A. degree plus 45 hours). Her salary is figured on the Florence teacher salary schedule since she will be teaching in that district.
- Director Wheeler moved that Phyllis White be offered the contract for 200 days at \$8,252.
- Director Armstrong seconded and the motion carried.
15. Jim Swanson Contract (Testing Coordinator)
15. The Superintendent recommended Jim Swanson, present testing coordinator intern, for a contract for \$10,296 (grade 4, step 4). He stated that Jim has served half-time on an intern basis for two years, has five years teaching experience, and is presently working toward his doctorate.
- Director Armstrong moved that Jim Swanson be offered the contract for \$10,296.
- Director Peniston seconded and the motion carried.
16. Joel Noble Contract (School-Community Relations)
16. The Superintendent recommended Dr. Joel Noble for the position of school-community relations writer. Dr. Noble has just completed the work for his degree, has expertise in administration, and has exceptional ability as a writer. It was recommended that he be contracted for \$13,500 (grade 4, step 8).
- Following discussion of the need for this position, Director Armstrong moved that Dr. Noble be offered the contract for \$13,500.
- Director Wheeler seconded and the motion carried with Director Briggs voting "no."

17. John Erickson  
Contract (Diversi-  
fied Education)

17. The Superintendent recommended that John Erickson be offered a contract for the Diversified Education position. This will be a contractual arrangement with the BAM (Blachly, Applegate, and Marcola) districts--the person will be on the IED staff but paid through BAM funds. Mr. Erickson has a Bachelor's degree, seven years experience in several occupations including Sears, Safeway, and construction, and has served as a part time teacher and job coordinator. He would be contracted for \$8,002 (B.A. - 3 on teachers' salary schedule).

Director Peniston moved that John Erickson be awarded a contract for Diversified Education at \$8,002.

Director Briggs seconded and the motion carried.

18. Ruth Love-  
lace Resignation

18. The Superintendent presented a letter of resignation from Ruth Lovelace, effective Friday, June 4, and recommended that the Board accept the resignation.

Director Wheeler moved that the resignation of Ruth Lovelace be accepted.

Director Armstrong seconded and the motion carried.

19. Next  
Meeting

19. The next regular board meeting will be held Tuesday, June 22, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 25, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Bill Berg, Joyce Benjamin, Al Briggs; Noble Wheeler, and Superintendent Bill Jones. Also present were: Margaret Gribskov, Evelyn McKenzie, and Wanda Vinson of the IED office; Bob Dusenberry from the OTIS office; Bob Llewellyn (NYC office); Mike O'Brien of the Eugene Register-Guard; and Bill Frye, Attorney. Visiting from the Bethel District were Ray Bradshaw, Administrator; Bill Best, Willamette High teacher, and Lee Safley, Cascade Jr. High teacher.

2. Minutes  
Approved

2. Director Benjamin moved that the May 11 minutes be approved as received by mail.

Director Wheeler seconded and the motion carried.

3. Problem  
Solving Pilot  
Project

3. Ray Bradshaw introduced Bill Best and Lee Safley. The three men discussed various aspects of the Problem-Solving Pilot Project in the Bethel District. The presentation included their evaluation of the interest displayed by students in computer problem-solving and the less than adequate program prior to the on-line capabilities provided by OTIS. Their unsuccessful experience included use of university facilities (unsuccessful because of crowded conditions), and a private business (unsuccessful because material was run in batches and any slight error had to be redone after waiting a week). The original OTIS program was not entirely satisfactory because it had to be run at night and corrections, if any, made the following day.

The pilot project started with 23 students and a computer console on direct line to OTIS. Enthusiastic students are learning basic knowledge of computers, how they operate, and how they can be used. These students are acquiring expertise in deductive reasoning in all areas of math and science--first, thinking out the problem and then programming their thinking into the computer program. Mr. Bradshaw stated that the advantage of the on-line program is that the student receives an immediate feed-back message and if the information is in error, the correction may be made immediately.

Approximately 40 students will be involved in the Problem Solving Project in the 1971-72 school year.

Mr. Best presented a brief explanation of the successful Occupational Retrieval program. Forty Title I students were involved and it was so successful that at one time it was necessary to lock up the terminal during the noon hour.

Students first look at life styles, then question what courses are required for specific vocations to enable them to earn the necessary income for their chosen life style. In addition, a contact person

3. Problem Solving Pilot Project

3. (cont'd)  
in the chosen vocation is listed (if available). Future programming will be expanded to include available scholarships, colleges, courses, and costs. The predicted number of available future jobs in a particular area also will be programmed into the Occupational Retrieval program.

4. Correspondence

4. The superintendent presented correspondence from:
- (1) Clarence Mellbye, Coordinator of Title III, ESEA programs for the Oregon Board of Education. One proposal, Problem of Designing Man's Environment, is in a "hold" category; the second proposal was not approved. (2 letters);
  - (2) Ed Fadeley regarding OTIS funds and an AGO on SB 658 (2 letters);
  - (3) Article from Madison Jr. High School paper regarding NYC;
  - (4) Bud Hale, South Lane, regarding appreciation to Kermit Horn for assistance in the Outdoor School excursion; and
  - (5) Attorney General Lee Johnson to Ed Fadeley regarding AGO on SB 658.

5. Financial Reports and Accounts Payable

5. The Superintendent presented information concerning the cash balance in the various schedules and presented accounts payable as follows:

IED	\$113,279.41
OTIS	67,844.21
NYC	2,401.59

6. Joint Purchasing Bid Awards

6. The Superintendent gave an explanation of the bid information presented to the board (bid award list, low bid items not meeting specifications, and the custodial supply bids). He extended an invitation to the board to have a member sit in with the joint purchasing committee next year and report on the bid award process.

The Superintendent recommended that the bids be let on the basis of the information provided for the Audio-visual, Library, Office, Paper, Art, and Custodial Supplies.

Director Benjamin moved that the bid awards of April 27 and custodial bid of April 27 be approved.

Director Briggs seconded and the motion carried.

7. Legislation  
HB 1992  
HB 1510  
SB 658

7. The Superintendent reported that HB 1992 (Magruder Bill) was killed on the floor;

HB 1510 is still in committee and looks like it will stay there;

SB 658 was passed from Senate floor to House State and Federal Affairs Committee. There will be a hearing at 1:30 p.m., Thursday, May 27. An explanation of some of the implications of the 6% limitation (within a 6% limitation) included the probability of

7. Legislation  
HB 1992  
HB 1510  
SB 658

7. (cont'd)  
being forced to present the IED budget by December or January so that local districts would know what to include in their budget (that had not been included in the IED budget).

Additional comments by the superintendent indicated good legislative support for education early in the session but that "chipping away" through removal of funds for driver education, lunch, vocational education, and increased retirement had negated some of the early efforts.

8. Action by  
Joint Ways and  
Means affecting  
OTIS

8. Action by the Joint Ways and Means Committee resulted in the removal of \$250,000 of state funds from anticipated OTIS funding, leaving only \$350,000 federal funds. The \$350,000 (\$175,000 per year) will come from Title V (ESEA); perhaps additional funding may be acquired through Title III (ESEA). Neither the Oregon Board of Education nor OTIS had an opportunity to appear or be heard by the Ways and Means Committee. The superintendent reported that OTIS will be forced to operate on \$10,000 per month less unless additional funding is obtained.

9. NYC Progress  
Report

9. Bob Llewellyn, NYC Director, presented a report on a number of projects in which the agency is involved. Projects include a dental care program at Lane Community College; work in ecology, in the Willamette and Umpqua National Forests, and the Marine Science Center at Newport.

He stated that approximately 1,000 youths in seven counties will be employed this summer.

A program for a proposed school for drop-outs was presented for future board consideration (copy of proposal enclosed).

Director Briggs expressed a word of encouragement for the NYC program.

10. NDEA  
Proposal

10. Following a recommendation by the superintendent, Director Wheeler moved that the NDEA Proposal for 1971-72 in the amount of \$102,675 (\$51,352 coming from NDEA Funds) be submitted to the Oregon Board of Education.

Director Briggs seconded and the motion carried.

11. Head Start  
Letter (P.T.A.)

11. Copies of a letter from Helen Furlong, P.T.A. Corresponding Secretary, to Mr. William Allen, Department of Health, Education and Welfare, were distributed for Board information. The letter expressed concern for the failure of Lane Human Resources to include rural communities in the year-round Head Start program conducted through the 4-C metropolitan child care centers. In addition, the letter petitioned for return of the Head Start program to the Lane IED so that all communities might be served.

General consensus of the Board indicated hope that some educational agency will operate the Head Start program and that the IED Board, if asked, might consider applying provided it is a county-wide program and no other county agency has accepted the responsibility for the program. (No action was taken.)



12. Summer  
Schedule

12. The schedule for summer IED Board meetings was set as follows:

June 8, 1971  
June 22, 1971  
July 20, 1971  
August 24, 1971

13. Next Meeting

13. The next regular Board meeting will be held Tuesday, June 8  
in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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William Berg, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 11, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Joyce Benjamin, Jeanne Armstrong, Noble Wheeler, Bill Berg, Al Briggs, Hugh Peniston, and Superintendent Bill Jones. Also present were: Ruth Gould, Evelyn McKenzie, Margaret Gribskov, Wanda Vinson, Steve Wisely, and Bill Manley of the IED office; Bob Dusenberry from the OTIS office; and Dean Baker of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Wheeler moved that the April 27 minutes be approved as received by mail.

Director Berg seconded and the motion carried.

3. Communications

3. The superintendent presented correspondence from:

(1) Dr. Kenneth Gaver, Mental Health Division, regarding approval (contingent upon funds being made available by the 1971 Legislative Assembly) of the 1971-72 IED program for the Trainable Mentally Retarded;

(2) Zane Smith, U.S. Department of Agriculture Forest Service, regarding cooperative program with Neighborhood Youth Corps;

(3) Tom Rigby, Oregon School Board Association, regarding the newly-elected board member workshop, Portland, May 14-15; and

(4) W. H. Pegott, Pacific Northwest Bell, letter of appreciation regarding Chicago Telecommunications Seminar.

4. Chairman and  
Vice-Chairman Elec-  
tion for 1971-72

4. The office of IED Chairman was declared open for nomination.

Director Wheeler nominated Director Berg.

Director Briggs moved nominations be closed.

Director Armstrong seconded and the motion carried.

Director Benjamin moved that an elective ballot be cast for Director Berg for IED Chairman.

Director Peniston seconded and the motion carried.

The office of IED Vice-chairman was declared open for nomination.

Director Benjamin nominated Director Armstrong.

Director Briggs moved that nominations be closed.

Director Peniston seconded and the motion carried.

4. Chairman and Vice-Chairman Election for 1971-72

4. (cont'd.)

Director Benjamin moved that an elective ballot be cast for Director Armstrong for IED Vice-Chairman.

Director Peniston seconded and the motion carried.

5. Meeting Dates Set

5. Director Benjamin moved that the Second and Fourth Tuesday of the month remain the regular meeting date of the IED Board for 1971-72.

Director Wheeler seconded and the motion carried.

6. Joint Purchase Bid Award Action Deferred.

6. Action on the joint purchasing bid was deferred to the May 25 meeting pending receipt of additional information.

7. OTIS Supplies and Audio-Visual Equipment Bids Advertised

7. The superintendent informed the Board that there would be two bid openings within a month:

(a) One on May 27, 1971 for Audio-visual equipment; and

(b) One on June 2, 1971 for OTIS supplies.

8. Van Purchase Authorization

8. The superintendent presented information to the Board concerning the purchase of a delivery van for the IMC. The information included the basic State specifications: Wheel base 127", V8 - 318 motor, gross weight 6200 lbs., 3-speed transmission, West Coast rearview mirrors, side and rear doors, heater, tires - (5) 800x16.5 6-ply, 45-60 day delivery.

The superintendent also indicated that the factory cut-off date for inclusion in State vehicle bids is May 20. He asked the Board for authorization to purchase one van after checking specifications and price with local suppliers. The cost on the State bid is \$2,752.

Director Briggs moved that the superintendent be authorized to purchase a van vehicle using either state bid or local bid.

Director Wheeler seconded and the motion carried.

9. Legislation  
SB 658  
HB 1510

9. Superintendent Jones reported on SB 658 and HB 1510. As of May 6, the amendments proposed by Chris Dudley, Oregon Tax Research lobbyist, to tighten up regulations on SB 658 were defeated in committee. From the IED's standpoint, the first priority for SB 658 consideration is to kill it in committee. If that is not possible, ask for a committee of IED superintendents, local school district superintendents, school board members, and two or three legislators to study all of ORS 334 (IED laws) and come back to the next session of the legislature with proposed legislation. A third consideration would be to have resolutions excluded. The bill has been referred for an AGO on the constitutionality of imposing a 6% limitation within a 6% limitation.

9. Legislation  
SB 658  
HB 1510

9. (cont'd)

Director Armstrong suggested that board members contact local board members and request that letters be sent to Senators Vic Atiyeh and Wally Carson, to Representative Staff Hansell, and to other interested legislators.

The superintendent reported that Representative Howe has taken no action on HB 1510 (allowing IEDs to own property) and the bill is still in committee. It is doubtful it will come out.

Director Briggs requested that the IED attorney peruse the law pertaining to County Court providing space and, further, to obtain information from six of the larger IEDs as to how buildings are provided--by IED, county commissioners, or whatever.

10. Purchase of  
Data Processing  
Equipment

10. Bob Dusenberry, OTIS Director, presented a proposal for purchase of Teletype 33's and Modems at a cost of \$52,460.00. This would represent a considerable saving after amortization because there is minimum upkeep and OTIS is now paying the telephone company \$35,288.70 per year rental. The rental figure will pay for the terminals in one and one-half years.

Mr. Dusenberry stated that the equipment has the paper tape in-input feature and will serve advantageously for student problem solving as the tapes can be developed off-line and input at an estimated rate 12 times faster than manually.

Students in the Bethel District have used a stand-alone terminal in a pilot program this past year. Bill Best, Willamette High School teacher, who has been responsible for the problem solving pilot program, will be asked to attend a future meeting to present more information relative to the problem solving program.

Director Berg moved that purchase of the Teletype 33's and Modems be approved as presented and that problem solving, within the funds budgeted, be authorized for secondary schools in Lane County.

Director Wheeler seconded and the motion carried.

11. Personnel

11. Director Wheeler moved that the resignation of Margaret Gribskov, effective June 1, 1971, be accepted with regret.

Director Briggs seconded and the motion carried.

12. Official Can-  
vass of May 3 elec-  
tion and Declaration  
of results

12. Director Benjamin moved to accept the results of the May 3 election as presented.

Director Armstrong seconded and the motion carried.

ELECTION RESULTS

To exceed 6% limitation--14,698 YES, 12,532 NO--carried

Director Zone I--Noble Wheeler--1,444 -- elected

12. Election Results

Election Results (cont'd.)

Director Zone II--Joyce Benjamin--1,523 -- elected

Director At-large--Alden Briggs--9,054 -- elected  
Kent Loobey --3,487  
John Petrick--5,259

13. LCSBA Dinner Meeting

13. The Lane County School Boards Association annual dinner meeting will be held at Junction City, May 20, at Central Elementary. The program will include the election of officers and a presentation concerning the Lane Council of Governments. A letter from LCSBA President, Peter Kelsay, pertaining to L-COG structure and goals was discussed.

14. New Board Member Conference

14. Superintendent Jones reported that Director Hugh Peniston will be attending the New Board Member Conference in Portland on May 14-15.

15. Executive Session

15. The Board recessed and went into executive session. The Board did not reconvene as no action was necessary.

16. Next Meeting

16. The next regular board meeting will be held Tuesday, May 25 in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 27, 1971

Minutes in brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Joyce Benjamin, Jeanne Armstrong, Noble Wheeler, Bill Berg, Al Briggs, Hugh Peniston, and Superintendent Bill Jones. Also present were: Ruth Gould, Evelyn McKenzie, Margaret Gribskov, and Wanda Vinson of the IED office; Bob Dusenberry from the OTIS office; Bob Llewellyn of the NYC office; and Mike O'Brien of the Eugene Register Guard.

2. Minutes  
Approved

2. Minutes of the March 30 meeting were corrected as follows:  
9. (5th paragraph) Director Benjamin moved that a special meeting, with and without the salary committee be held in October, 1971 to consider salary schedules. (deleted next year and inserted 1971.)

The minutes received by mail were approved as corrected.

3. Business  
Affairs

3. The financial statements for March were presented for Board information. Accounts Payable included:

IED	\$128,118.96
OTIS	76,414.01
NYC	2,375.63

The superintendent stated that the financial reports, as of the end of March, show an available cash balance of \$421,118.97; that \$46,024 is anticipated from NDEA for the 1970-71 fiscal year; and that the anticipated cash carry-over in the OTIS schedule will be 20-30 thousand dollars.

Funds have been requested for the summer NYC program for both in-school and out-of-school youngsters.

4. Joint  
Purchasing  
Progress Report

4. Joint purchasing bids were opened a month ago and data has been gathered on those products requiring samples. The samples have been tested in several schools, and the joint-purchasing committee met this past week to make their recommendations. The bid information should be ready for the next board meeting.

5. Truancy  
Report

5. Ruth Gould reported on the present status of the truancy program. She indicated that school policies have changed regarding truancy and that truant officers have not been requested as often as they have been in years past. Teachers, board members, and administrators no longer believe that just getting the student back in school is the answer. Therefore, if the usual school program doesn't work, for a particular student, the student may be released and placed in a work program. Mrs. Gould recommended that the IED continue to expand the new concept by working with investigators.

6. Legislation
6. The superintendent reported that the HB 1510 (to give IEDs the right to own facilities) is still in committee. If this bill does not come out of committee within the next two weeks, it probably will die in committee. He recommended that letters be written now to Representative Carroll Howe asking for favorable consideration.
- Director Briggs expressed his concern that the Oregon School Boards Association should take a position relative to HB 1510 and actively pursue it with the legislators. Director Benjamin suggested that the Lane County School Boards Association legislative committee also be contacted for support of the measure.
- SB 658 (limiting IED operating levies to the 6% limitation) is also in committee. The superintendent referred to information he had presented at the March 31 hearing on the bill. Representative Staff Hansell was the only legislator speaking in favor of the bill; and he commented during the hearing, that the bill was poorly drawn but felt there was enough legal expertise in the Senate Education Committee to patch it up. After the hearing, Representative Hansell indicated to Ken Stanhope and the Umatilla IED Board Chairman that he would be satisfied to have a committee of IED board members and superintendents, local district board members and superintendents, and two or three legislators to study the legislation (Howard Cherry, chief sponsor of the measure, and Mary Rieke are board members on the House Education Committee).
7. Art Intern for 1971-72
7. Ruth Gould presented information concerning Mike Youngblood's educational qualifications for the administrative intern position (art) and recommended that he be given a contract for the 1971-72 school year.
- Director Benjamin moved that Mike Youngblood be contracted for the art internship.
- Director Briggs seconded and the motion carried.
8. TMR Consultant
8. Ruth Gould presented information concerning Dr. Christine Louise Walken's qualifications for the position of consultant for the TMR program. Dr. Walken has worked primarily with EMR's; however, her educational background is in all areas of special education. She will be working with Mary Simmons in the TMR program. Mrs. Gould recommended Dr. Christine Walken for a 10-month contract as a Consultant.
- Director Benjamin moved that Dr. Christine Walken be given a 10-month contract at \$10,010 (Step 5 Grade 5) as Consultant for the TMR program for 1971-72.
- Director Armstrong seconded and the motion carried.
9. Oregon School Study Council Visitation Schedule
9. The Oregon School Study Council schedule for the May 5-6 Hood River and Redmond visitation was announced and a registration form was circulated.
10. NSBA Convention Report
10. Director Armstrong reported that the NSBA Convention (Philadelphia) was excellent. She indicated that the two keynote speakers were the highlights of the convention and, with exception of the clinic on students' rights and due process, the workshops were mediocre. Director Armstrong concluded that it seemed to her that the Oregon School Boards Association was a little ahead of the game as far as providing outstanding programs.

11. Maternity Leave Policy

11. Following a brief discussion that the proposed maternity leave policy was generally the same as that followed in most local school districts, Director Wheeler moved that the proposed maternity leave policy (copy attached) be adopted.

Director Peniston seconded and the motion carried.

12. Grievance Policy and related procedures for staff members

12. Following a brief discussion on various phases of the grievance policy, the following changes were included:  
Procedures--paragraph 2 was changed to:

2. "If a decision satisfactory to all parties has not been reached within ten calendar days following receipt of the appeal by the Superintendent, the staff member may....."

Director Peniston moved that the grievance policy (copy attached) be adopted as changed.

Director Benjamin seconded and the motion carried.

13. IED Superintendents Meeting

13. Ruth Gould presented the program agenda and registration form for the OAICSS annual conference, June 13, 14, and 15 at Bowmans. The program features "what goes on" and "what could go on" in IEDs. Also included is a job-alike seminar and a presentation on legislation.

14. Building Program

14. It was decided to take no further action on the building program until after the election; the Board also took a wait and see position to see what happens to HB 1510.

15. Next Meeting

15. The next regular board meeting will be held Tuesday, May 11 in the Board Room, 748 Pearl Street, at 7:30 p.m. The newly elected board members will be installed and a new chairman will be elected.

Meeting adjourned.

\_\_\_\_\_  
Laura Johnson, Chairman

\_\_\_\_\_  
William C. Jones, Secretary



511.00 Complaint and Communication Procedure

511.01 It is the intent and desire of the Board to develop a procedure for the hearing of grievances that pertain to alleged violation(s) of individual rights of employees. This grievance procedure, adopted voluntarily by the Board, is an effort to open channels of communication and to insure employees that alleged violations of their rights will be adjudicated fairly.

511.02 The purpose of this grievance policy is to provide a means for the resolution of grievances for which provision has not been made in other policy statements, viz, fiscal and dismissal matters.

A grievance shall be defined as an alleged misinterpretation or misapplication of IED policy, rules and/or regulations which any staff member judges to be detrimental to his welfare.

511.03 Procedures. Prior to any appeal for a hearing with the Superintendent, all grievances shall be discussed and considered with immediate supervisors and the department head. An appeal for a hearing with the Superintendent may be made within thirty calendar days of this action.

If a decision satisfactory to all parties has not been reached within ten calendar days following receipt of the appeal by the Superintendent, the staff member may request a hearing by the Board of Education. Such request must be made not later than twenty days after the receipt by the Superintendent of the original request for a hearing. Action by the Board following this hearing shall be final.

511.04 The Hearing.

1. All requests for a hearing shall be in writing and directed to the Superintendent.
2. All parties involved in the grievance shall be in attendance.
3. All information pertaining to the grievance shall be presented in writing.
4. All parties involved may have witnesses present.

511.05 Miscellaneous. There shall be no reprisal against any employee or employee organization as the result of the filing of any grievance under this policy, nor shall there be any permanent record of the grievance.

Every grievance shall be processed as rapidly as possible and, in no case, beyond the maximum limits stated in the foregoing steps except where extended by mutual agreement.

511.06 The Superintendent shall see that lines of communication are kept open.

Adopted - March 25, 1969 511.06  
Amended - April 27, 1971 511.01 to 511.05

506.10 Maternity Leave

506.11 Maternity leave of absence will be granted, without pay, to any full-time employee who has completed at least one year of service with the IED. Such leave may begin as early in the pregnancy as deemed necessary and continue for as long as six months; however, the date of leaving and return will be determined jointly by the employee and the department head. If the employee has not returned to duty within six months, her leave and employment shall automatically terminate.

Adopted - April 27, 1971

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, March 30, 1971

Minutes in brief

1. Attendance  
1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Joyce Benjamin, Jeanne Armstrong, Noble Wheeler, Al Briggs, Bill Berg, Hugh Peniston, and Superintendent Bill Jones. Also present were: Ruth Gould, Evelyn McKenzie, and Bill Manley of the IED office; Bob Dusenberry, Larry Fieland, and Paula Bracken from the OTIS office; and Mike O'Brien of the Eugene Register Guard.
2. Minutes Approved  
2. Director Benjamin moved that the minutes of the March 9 Budget Hearing and regular meeting be approved as received by mail.  
  
Director Peniston seconded and the motion carried.
3. Communications  
3. Superintendent Jones reported that letters had been received from the Oregon Board of Education requesting Clarence Johnson, Bill Manley, and Jim Baltimore to participate in the Junction City District evaluation from April 5-8. A general discussion followed explaining how teams are composed from various districts and how the evaluation is conducted, completed, and utilized.
4. Business Affairs  
4. The financial statements for February were presented for Board information. Accounts Payable included:

IED	\$96,654.69
OTIS	76,059.00
NYC	1,689.77

  
Director Briggs recommended that a cost analysis of the OTIS audit charge be reviewed by someone from the IED and the accounting firm and a report of the findings be given to the Board.
5. Legislation  
5. The Superintendent reported that a hearing on HB 1510 (~~Howard~~ Cherry's Bill to give IEDs the right to own or build facilities) was held the day following the last board meeting. Several IED superintendents attended and received a good audience from the committee. Dr. Cherry presented the bill with one amendment to add "other than office building" which would provide for warehousing facilities, etc. The bill is still in committee pending other IED bills coming up so that they might be worked on simultaneously.  
  
A hearing on SB 658 is scheduled for Wednesday, March 31. This bill limits IED operating levy to the 6% limitation. In effect, this would prevent IEDs from any expansion without substituting one resolution program for another or a vote of the people to exceed the 6% limitation on the IED services budget. (This portion of the bill probably is unconstitutional--a 6% limitation within a 6% limit.) Board members were urged to attend the hearing. Other suggestions included contacting local board members and superintendents who have worked on IED budgets to attend the hearing and present resolutions opposing SB 658.

6. Platt Electric Contract Extension
6. The Superintendent presented the Platt Electric contract extension for 1971-72 (copy attached). The contract guarantees quoted prices and benefit of any price reduction to the IED. The superintendent recommended that the contract be extended for the coming year.
- Director Wheeler moved that the Platt Electric contract be extended for the coming year.
- Director Benjamin seconded and the motion carried.
7. IED Board Positions for May 3 election
7. The Friday, April 2, deadline for filing nomination petitions for IED board positions was discussed.
- Those announcing candidacy were Joyce Benjamin, Zone 2, and Alden Briggs, at-large. Director Noble Wheeler, Zone 1, withheld his nominating petition until meeting adjournment.
8. Blue Cross Rate Increase
8. The Blue Cross-Lane County major-medical contract has been renegotiated with a rate increase effective April 1. Notification of the increase was not received by Lane County until March 22 and by the IED until March 24. Since that was the day our payroll goes to OTIS, a decision was made to make any necessary deduction for employee family coverage from the March payroll. An explanation of the additional cost and why it was necessary will accompany March payroll checks.
- The superintendent stated that this is the first increase in Blue Cross rates since 1968, and he had compared the new rates with several others; he recommended that the IED continue with the Blue Cross program until further comparisons can be made.
- Director Benjamin moved that the Blue Cross contract be extended for another year.
- Director Armstrong seconded and the motion carried.
9. 1971-72 Salaries
9. Salary schedules including a 4.23% cost-of-living increase for administrative, certificated, and classified personnel were presented for board consideration. The superintendent explained in detail how the three salary schedules had been developed over the past several years. He reminded the Board that the administrative schedule, developed last year, was similar to the Civil Service administrative schedule and the amounts were based upon local administrative schedules and other IED schedules.
- The discussion which followed concerned the intent of previous board action (January 19 and February 9) in approving a cost of living increase that would be applied to 1970-71 IED salary schedules. (The Board had approved a cost of living increase that would be an average of that granted by Eugene, Springfield, and Bethel.)
- Director Armstrong moved that a compromise 3.36% cost-of-living increase be added to the present salary schedules.
- Director Benjamin seconded the motion. Directors Armstrong, Benjamin, and Peniston voted in favor and Directors Wheeler, Briggs, and Berg voted against the motion. Chairman Laura Johnson broke the tie with an affirmative vote and the motion carried.

Director Benjamin moved that a special meeting, with and without the salary committee be held in October next year to consider salary schedules.

Director Armstrong seconded and the motion carried.

10. Vera Hansen  
Nomination

10. Director Benjamin moved that the IED Board second the nomination of Vera Hansen as Education Citizen of the Year.

Director Peniston seconded and the motion carried.

11. Building  
Progress Report

11. The superintendent reported that the IED building plan is stymied for the time being following the Lane County Commissioners' decision denying the IED building request. The Commissioners stated that it would not look good to the public for the county to construct a building for the IED and still ask the people to vote to exceed the 6% limitation for operational funds; that the county might be circumventing the Legislature by its action; that the county might need all the money back before the five years was up; and, that the county was not sure of the security of the loan.

No further action will be taken by the IED for a month or so pending outcome of HB 1510.

12. Next  
Meeting

12. The next regular board meeting will be held Tuesday, April 13 in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION  
Budget Hearing and Regular Meeting  
Tuesday, March 9, 1971  
7:30 p.m.

Minutes in brief

1. Attendance

1. The Budget Hearing and regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Joyce Benjamin, Jeanne Armstrong, Bill Berg, Al Briggs, Noble Wheeler, Hugh Peniston, and Superintendent Bill Jones. Also present were: Ruth Gould, Evelyn McKenzie, Wanda Vinson, Margaret Gribskov, Steve Wisely, Clarence Johnson, Bill Manley, of the IED office; Bob Dusenberry and Paula Bracken from the OTIS office; Mike O'Brien of the Eugene Register-Guard; Phyllis Miller (Autistic Society of Oregon); and Wesley Seamen, Virginia Bingham and Zelma Newman from the Eugene Speech and Hearing Center (visitors).

2. Minutes  
Approved

2. Director Benjamin moved that the minutes of February 9 be approved as received by mail.

Director Armstrong seconded and the motion carried.

3. Budget  
Hearing

3. Superintendent Jones presented the IED Operating Budget as approved by the Budget Committee and the Equalization Offset as established by the IED Board notice of which was published in two issues of the Register-Guard, as required by law:

	Estimated Expenditures	Estimated Receipts	Required Levy
Schedule I	\$ 638,107.00	\$231,406.00	\$ 406,701.00
Schedule II	506,250.00	54,900.00	451,350.00
Schedule III	500,000.00	8,797.00	491,203.00
Schedule IV	67,336.00	67,336.00	-0-
Schedule V	175,000.00	175,000.00	-0-
	<u>\$1,886,693.00</u>	<u>\$537,439.00</u>	<u>\$1,349,254.00</u>

Equalization Offset-----\$17,224,654.86

Total IED Board Budget Levy and Offset---\$18,573,908.86

Those present for the hearing were asked for comments. Additional information regarding assignment of responsibilities and guidelines for the contracted (speech and hearing center) services portion of the budget was requested by Virginia Bingham, Wesley Seamen, and Zelma Newman. One member of the audience asked why the IED was not using Title I funds for early handicapped children programs. Phyllis Miller, representing the Autistic Society for Oregon, spoke regarding the need for agencies to work together in formulating a better referral system so that additional diagnostic and remedial assistance would be available.

## 3. Budget Hearing (cont'd)

Superintendent Jones explained the budget composition and indicated that the budget, as presented, had been approved by the Board and Budget Committee. No service is provided for pre-school children because they do not fall within the jurisdiction of IED programs. He further stated that each district has the responsibility for providing services and that the IED contract with speech and hearing center will be handled on an individual basis for those severe problems of school age children that cannot be handled through district programs. He stated that the IED operating budget is well within the 6% limitation and only that portion of equalization outside the 6% limitation will be voted upon in May.

4. Adoption IED  
Operating Budget

4. Director Benjamin moved that the 1971-72 IED operating budget in the amount of \$1,886,693.00 be adopted and that the levy of \$1,349,254.00 be approved.

Director Briggs seconded and the motion carried.

5. IED Equaliza-  
tion Offset

5. Director Wheeler moved that the 1971-72 Equalization Offset Levy in the amount of \$17,224,654.86 be approved.

Director Benjamin seconded and the motion carried.

6. Total IED Levy,  
1971-72

6. Director Benjamin moved that the 1971-72 IED levy in the amount of \$18,573,908.86 (\$4,513,548.90 within the 6% limitation and \$14,060,359.96 outside the 6% limitation) be approved.

Director Berg seconded and the motion carried.

7. Election -  
May 3, 1971

7. Director Briggs moved to submit to the legal voters of the Lane IED on May 3, 1971, the question of authorizing the IED Board to levy in said district for the fiscal year 1971-72 the sum of \$14,060,359.96 in excess of the amount provided by the Constitutional Limitation.

Director Wheeler seconded and the motion carried.

## 8. Communications

8. The superintendent presented the following correspondence:

(1) Letter from Dr. Howard Cherry regarding House Bills 1510 and 1013;

(2) Letter from State Department of Education regarding Title III (ESEA) applications;

(3) Letter from Eugene Chamber of Commerce regarding business letter writing clinic sponsored by Chamber of Commerce;

(4) Thank you letter from Gale Neff, EPDA awardee (OSU); and

(5) Legislative replies to board resolution on Basic School Support were circulated among the board members.



Business Affairs 9. The financial statements for January were presented for Board information. Accounts Payable included:

IED	\$114,233.23
OTIS	75,694.35
NYC	2,365.85

10. Resolutions approved 10. The Superintendent reported that 100% approval of resolutions was received from all 16 districts.
11. OTIS report 11. Bob Dusenberry stated that eight Washington County districts constituting 94% of the students favored the OTIS Services resolution; however, since five districts voted against the resolution, Washington County will not be on the OTIS program in 1971-72. There is still a possibility of some Washington County districts coming on the OTIS program on a district basis.
- In Curry County, five of the eight districts voted in favor of OTIS services; however, one additional vote was needed to carry the resolution.
- Mr. Dusenberry reported that a cooperative working relationship is being developed in the counties which will, hopefully, help in a favorable resolution next year. (A copy of the report is attached.)
12. Building program report 12. The superintendent reported that a meeting has been scheduled with the commissioners on Friday, March 19, at 2:30 to discuss possibilities of the county building and renting to the IED.
13. Salary Committee report on outcome of fringe benefit survey 13. Following a report of the close outcome of the cash/fringe benefit survey among the staff, Director Briggs moved that the superintendent discuss this further with the staff and make a recommendation to the Board.
- Director Wheeler seconded and the motion carried.
14. Cooperative Diversified Occupations Program (Blachly-Applegate-Marcola) 14. Three districts; Blachly, Crow-Applegate, and Marcola, have requested that the IED provide, on a contractual basis, a Cooperative Diversified Occupations Program for ten students from each district. The superintendent presented a proposed budget for such a program and recommended approval by the Board.
- Director Benjamin moved that the cooperative contractual program be approved as presented (\$13,500).
- Director Briggs seconded and the motion carried.
15. Bell Seminar and AASA Report 15. The superintendent reported that 15 superintendents, four Board members, and two telephone representatives from Oregon attended the Bell Seminar in Chicago. The program and facilities were excellent; the program was designed for educators and one of the case studies presented was the OTIS program.
- The Saturday session (AASA) for IED and regional superintendents was a discussion of common problems and programs in these agencies

throughout the country. Generally, the convention is considered one of the most outstanding education programs and this year was no exception.

16. Executive Session

16. The Board recessed and went into executive session to discuss certificated staff.

17. Meeting Reconvened

17. The meeting reconvened.

Director Briggs moved that the superintendents recommendation on certificated be accepted and the following be notified of re-election for 1971-72:

- |                     |                            |
|---------------------|----------------------------|
| Ruth E. Gould       | Assistant Superintendent   |
| Melvin F. Mead      | Director, IMC              |
| William D. Manley   | Career Education Director  |
| Ernie Ediger        | IMC Production Supervisor  |
| Clarence W. Johnson | Assistant Director, IMC    |
| Robert Dusenberry   | Director, OTIS             |
| Robert Llewellyn    | Director, NYC              |
| Marvin W. Wilkerson | Special Ed. Supervisor     |
| Kermit F. Horn      | Outdoor Ed. Coordinator    |
| Mary Simmons        | Consultant, M.R.           |
| Mark Markantony     | Speech Therapist           |
| Virginia Jasmer     | Speech Therapist           |
| Gerald Olson        | School Psychologist        |
| Al Wach             | Speech Therapist; and that |

Mrs. Ruth Lovelace not be re-elected for 1971-72.

Director Berg seconded and the motion carried.

Director Benjamin moved that the superintendent be offered a contract in the amount of \$21,750 for 1971-72.

Director Wheeler seconded and the motion carried.

18. Next meeting

18. The next regular board meeting will be held Tuesday, March 23 in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

\_\_\_\_\_  
Laura Johnson, Chairman

\_\_\_\_\_  
William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 9, 1971

Minutes in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Jeanne Armstrong, Noble Wheeler, Al Briggs, Joyce Benjamin and Superintendent William Jones. Others present included Ruth Gould, Margaret Gribskov, Evelyn McKenzie, Wanda Vinson, Bill Manley, Steve Wisely, Clarence Johnson, and Mel Mead of the IED Office; Dan Herbert, Architect; Jim Boyd of the Eugene Register Guard; Herb Wilkins, University of Oregon student; Walter Warren, and OTIS Director, Bob Dusenberry.
2. Minutes approved  
2. Director Benjamin moved that the minutes of the January 19 IED Board meeting and the January 26 Budget Committee meeting be approved as received by mail.  
  
Director Wheeler seconded and the motion carried.
3. Communications  
3. The superintendent presented the following correspondence:  
  - (1) Reminder letter from Jesse Fasold, Oregon Board of Education, regarding Finance meeting, February 12 and 13;
  - (2) Letters from Bethel, Pleasant Hill, and Oakridge asking for re-examination of position taken on photo ID equipment;
  - (3) Letter from Eugene indicating their position on photo ID equipment; and
  - (4) Letter from Mrs. Vivian Russell, Oakridge Special Education teacher, and Ben Ross, Oakridge Rehabilitation Counselor, expressing appreciation for guidance and assistance by Kermit Horn in developing an outdoor education program for special education class at Oakridge High School.
4. Business Affairs  
4. The financial statements for December were presented for Board information. Accounts payable included:

IED	\$95,531.16
OTIS	70,143.57
NYC	6,246.08
5. Check Authorization  
5. Director Benjamin moved that both the superintendent and internal auditor be authorized to sign checks.  
  
Director Briggs seconded and the motion carried.
6. Resolution approvals  
6. The superintendent reported that 12 districts had approved 211 resolutions to date. Four districts have yet to meet to consider IED resolutions.

7. OTIS progress report
7. Bob Dusenberry, OTIS Director, reported that Coos County passed a resolution to utilize OTIS services. Interest has been shown in Deschutes and Curry Counties, Dallas is presently considering a partial package, Newberg is considering a full package; and Washington County, with 13 districts, is considering a resolution to join OTIS users (to date, 7 districts of the 13, representing 93% of enrollment, have approved OTIS resolution).
8. Building program
8. Dan Herbert, building consultant, presented information he had developed depicting space needs and cost estimations for 1975. New building costs as well as remodeling costs of existing buildings were discussed. The Board requested a work session to further discuss building priorities; the meeting to include board members, the architect, and staff was scheduled for Tuesday, February 16, at 7:00 p.m.
9. Salaries consideration
9. After considerable discussion of the merits of proposed salary schedules based on an increased cost of living factor (including dental or income insurance as part of the increase), the committee was instructed to present to the Board a choice of benefit, if any, desired by the staff. No set amount was stated for a fringe benefit but it would be included as part of the cost of living increase and not exceed one per cent.
- Director Briggs moved that cost of living increase for the IED be calculated by averaging the cost of living increases granted by the Eugene, Springfield, and Bethel districts.
- Director Benjamin seconded and the motion carried.
10. Resolution for increased state support for elementary and secondary education
10. Director Benjamin moved that the Board adopt the resolution as presented requesting additional state support for elementary and secondary education and further moved that the resolution be signed by the chairman and the superintendent and sent to the governor and all legislators.
- Director Wheeler seconded and the motion carried. (resolution attached)
11. Photo ID Equipment
11. In response to requests from the Pleasant Hill, Oakridge, and Bethel districts, the Board re-examined its position concerning the removal of budgeted funds from the 1971-72 budget for photo ID equipment.
- Director Benjamin moved, on the basis of a unanimous decision by the Budget Committee to delete this item from the budget, that the IED Board would not rescind that decision.
- Director Briggs seconded and the motion carried. Director Wheeler registered a dissenting vote.
- It was suggested that secondary school principals get together and reassess their position regarding the need for a photo ID system.

If a photo ID system is necessary, such a recommendation should be made as early as possible through the superintendents for inclusion of this service in next year's budget (1972-73).

12. Executive Session

12. The Directors and Superintendent went into executive session to consider staff evaluations.

13. Next meeting

13. The next regular board meeting will be held on Tuesday, March 9, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William C. Jones, Secretary

BUDGET COMMITTEE MEETING  
Lane Intermediate Education District  
Tuesday, January 26, 1971  
7:30 p.m.

Minutes in brief

1. Attendance

1. Meeting of the Budget Committee for the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Windsor Graville, Dennis Crowe, Sam Frear, John Winslow, Ray Campbell, Jeanne Armstrong, Laura Johnson, Joyce Benjamin, Al Briggs, Bill Berg, Hugh Peniston, and Superintendent William Jones. Also present were Ruth Gould, Evelyn McKenzie, Wanda Vinson, Bill Manley and Steve Wisely of the IED Office; Bob Dusenberry from the OTIS Office; and Jim Boyd of the Eugene Register-Guard.

2. Minutes  
Approved

2. Joyce Benjamin moved that the minutes of the Budget Committee meeting of January 5, as received by mail be approved.

John Winslow seconded and the motion carried.

3. 1971-72 IED  
Budget

3. Budget Committee Chairman Windsor Graville called for discussion and action on the proposed budget. The following action was taken by the Budget Committee:

Schedule I

100 Series:

John Winslow moved that the 100 Series (\$121,850.00) be approved as presented.

Bill Berg seconded and the motion carried.

200 Series:

Superintendent Jones explained that the Speech and Hearing Center Program will be conducted on a fee basis for services rendered; it is not a flat budgeted amount to be turned over to the Hearing and Speech Center.

Following discussion on program improvement vs. austerity program budgeting, Al Briggs moved that the 200 Series (\$422,760.00) be approved as presented.

Hugh Peniston seconded and the motion carried.

300 Series:

Joyce Benjamin moved that the 300 Series (\$4,001.00) be approved as presented.

Bill Berg seconded and the motion carried.

600 Series:

Bill Berg moved that the 600 Series (\$12,102.00) be approved as presented.

Dennis Crowe seconded and the motion carried.

700 Series:

Bill Berg moved that the 700 Series (\$6,251.00) be approved as presented.

Laura Johnson seconded and the motion carried.

## 3. IED Budget (cont'd)

800 Series: Laura Johnson moved that the 800 Series be approved as corrected (\$56,051.00).  
Al Briggs seconded and the motion carried.

1100, 1200, and 1400 Series: Laura Johnson moved that the 1100 Series (\$151.00), 1200 Series (\$6,500.00), and 1400 Series (\$1.00) be approved as presented.  
Al Briggs seconded and the motion carried.

1300 Series: Joyce Benjamin moved that the 1300 Series be approved as corrected (\$8,440.00).  
Ray Campbell seconded and the motion carried.

Schedule I Approved Ray Campbell moved that the Schedule I be approved as presented and corrected (\$633,107.00).  
Al Briggs seconded and the motion carried.

Schedule II Superintendent Jones reported minor changes in the 1800 Series--(1) \$2,150 program improvement (1821.03) deleted; and (2) corrected totals (1830.04) of \$22,600 status quo and \$1,560.00 program improvement.  
Bill Berg moved that the 1800 Series be approved as presented.  
Hugh Peniston seconded.  
Joyce Benjamin amended the motion to approve by deleting \$7,700 (photo I.D.) in 1878.05.  
Hugh Peniston seconded the amendment.  
Al Briggs moved to further amend the motion by deleting \$5,000 P.I. in 1890.30.  
Ray Campbell seconded and the amendment to delete \$5,000 P.I. in 1890.30 passed.

Laura Johnson moved to amend the original motion to reinstate the \$5,000 P.I. in 1890.30.  
Joyce Benjamin seconded and the amendment carried.  
(Ray Campbell and Al Briggs voted against the amendment.)

The vote on the original motion as amended carried with a "no" vote registered by Ray Campbell.

The Schedule II 1800 Series was approved as presented with 1878.05 program improvement reflecting a deletion of \$7,700 (Total \$506,250.00).  
Ray Campbell went on record opposing approval.

Schedule III  
1900 Series:

Al Briggs moved that the 1900 Series be approved as presented (\$500,000.00).  
Dennis Crowe seconded and the motion carried.

## 3. IED Budget (cont'd)

Schedule IV Superintendent Jones presented corrected new totals of \$53,336 (1781.00) and \$6,600 (1730.02).

Al Briggs moved that the Schedule IV be approved as presented (\$67,336.00).

Ray Campbell seconded and the motion carried.

Dennis Crowe suggested that future consideration be given to placing the Special Education budget on resolution rather than on contract.

Schedule V Joyce Benjamin moved that the Schedule V be approved as presented (\$175,000.00).

Dennis Crowe seconded and the motion carried.

Total Budget Resources (Expenditures) and District Tax Required to Balance Budget Laura Johnson moved that the Total Budget Resources (Expenditures) be approved at \$1,886,693.00 and that the District Tax Required to Balance Budget be approved at \$1,349,254.00.

Al Briggs seconded and the motion carried.

## 4. Budget Publications and Hearing Date

4. Joyce Benjamin moved that the scheduled dates for publishing the budget in the Register-Guard on February 18 and February 25 and the hearing date of March 9, 7:30 p.m., in the IED Board Room at 748 Pearl Street, be approved.

Sam Frear seconded and the motion carried.

## 5. Thanks to Budget Committee

5. Budget Committee Chairman Windsor Graville and Superintendent Jones expressed appreciation to the Budget Committee for their time and services in approving the 1971-72 IED Budget.

## 6. Orienting Future Budget Committee Members

6. Comments were made concerning method(s) of orienting future budget committee members. The education plan presentation by IED staff members was commended. Another method suggested was touring the facilities prior to budget consideration.

The possibility of holding a Lane County School Boards Association meeting in a nearby facility and then conducting tours of 8-10 through the IED was presented for consideration.

Meeting adjourned.

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Windsor Graville, Chairman

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Jeanne Armstrong, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 19, 1971

Minutes in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Jeanne Armstrong, Noble Wheeler, Hugh Peniston, Joyce Benjamin, Bill Berg and Superintendent William Jones. Also present were Ruth Gould, Bill Manley, Wanda Vinson, Evelyn McKenzie, Julie Gettings, Clarence Johnson, Mel Mead, Steve Wisely, and Dan Burkhart of the IED Office; Jerry Tiner from OTIS; and Bob Llewellyn, NYC Director.

2. Minutes approved

2. Director Wheeler moved that the minutes of December 8 and December 28 as received by mail be approved.

Director Armstrong seconded and the motion carried.

3. Communications

3. The superintendent presented correspondence from:

(1) Jesse Fasold, OBE Deputy Superintendent, regarding superintendent's appointment to Teacher Standards and Practices Commission;

(2) Richard Jones, Executive Secretary of Teacher Standards and Practice Commission (to Chairman Laura Johnson) regarding superintendent's appointment to Commission;

(3) Grant Mills, OBE, regarding appreciation for help in teacher certification;

(4) Raymond Mullen, South Lane Superintendent, regarding resolution concerning school finance for the coming biennium (sent to all legislators); and

(5) Jesse Fasold, OBE, regarding Conference on Financing and Management of Oregon School on February 12 and 13, 1971, in Portland.

4. Business Affairs

4. The financial statements for November were presented for Board information. Accounts payable included:

IED	\$371,894.40
OTIS	79,263.47
NYC	2,618.26

Superintendent Jones presented the financial report and included a brief description of line items that may not be completely expended as well as those line items that might be slightly overspent.

It was suggested that a more readily understandable format of the financial statement be investigated for future consideration.

5. Salary Committee Report

5. Bill Manley, Chairman of the salary committee, presented salary information to the Board. He reported that the salary committee recommended that a cost-of-living adjustment be granted and that the adjustment be based on the National Urban Area Average Consumer Price Index for the third quarter, 1970, which is a 5.6% increase. Other cost-of-living figures show an increase from 4.0% (October 1969 to October 1970) to a predicted 4.7% (January 1970 to January 1971) in Portland.

The salary committee recommended that a Dental Insurance Program be added as a fringe benefit at a maximum cost to the Lane IED of \$6 per employee per month.

Board members asked several questions about dental coverage and the cost-of-living index and made several suggestions about disability and dental coverage. No decision was made; however, it was suggested that the figures presented by the salary committee be included as a "not to exceed" amount in the budget.

6. Administrative Intern Contract

6. The superintendent recommended that the Board approve the contract for Steve Wisely, Administrative Intern, for .3 time at \$2,930.40 (including fringe benefits). The contract period is January 1 to June 15, 1971.

Director Benjamin moved that the contract be approved.

Director Wheeler seconded and the motion carried.

7. 1971-72 Budget Discussion

7. The superintendent presented additional budget information on the TMR, Career Education, and Speech and Hearing Programs.

TMR Program

The budget for the Trainable Mentally Retarded program was discussed in detail. Total cost of the program is \$140,446.00. Income from the Department of Mental Health is anticipated to be \$66,946.00; local school districts will pay \$12,250.00 (\$125 x 98ADM) basic school support which they receive from state sources for a total income of \$79,196.00. Amount on the IED levy is \$61,250.00 (98 x \$750-98 x \$125).

Career Education Program

The superintendent presented a complete description and the budget breakdown for each of the four programs in Career Education (copies attached).

The amount budgeted and the amount on the levy are as follows:

	<u>Budget</u>	<u>Levy</u>
Occupational Information Access System (OIAS)	\$20,725	\$20,725
Lane County Articulation Project (as of this date, Lane Community College will provide \$26,267 toward this project.)	73,300	52,533

## 7. Budget Discussion (cont'd)

	<u>Budget</u>	<u>Levy</u>
The Interdisciplinary "Hands On" Workshop	\$ 6,000	\$ 3,000
Career Information and Decision Making Workshop	5,000	2,500

Hearing and Speech Report

The superintendent reported that the Hearing and Speech Program would provide service (on a contractual basis between IED and Speech and Hearing Center) to those youngsters with extreme hearing and speech problems. He emphasized that this would not relieve any local school district of the responsibility of providing regular hearing and speech programs in their schools. This program is designed to keep those youngsters who are beyond the expertise and equipment in the regular special education program. The cost is based upon \$400/1,000 youngsters plus \$2,600 for transportation.

A Cash Flow statement from the Eugene Hearing and Speech Center for the 1969-70 calendar years was presented. The statement provides the breakdown of the various sources of income and disbursements.

8. Resolutions  
Approved

3. Director Benjamin moved that the IED Board approve sending the Resolutions (as presented to the Board) to the school districts of the county. (Copy attached)

Director Peniston seconded and the motion carried.

9. Report on  
Citizens Conference  
on School Finance  
held December  
21-22, 1970

9. The superintendent reported on the Citizens Conference on School Finance. The purpose of the conference was to involve as many citizens as possible--business, industry, farmers, legislators and educators--in a discussion of the problems and some possible solutions of the school financial situation. Much emphasis was placed upon bringing the request for state funds to the legislators for enactment early in the session rather than the last item on their agenda. Of the studies presented, the one most emphasized advocated a state-wide property tax. It was not greeted with much enthusiasm. A homestead exemption was discussed. Such an exemption, on the domicile only, would tend to decrease the tax burden on the local home owner, who presumably is defeating school budgets.

The Wilner-Hansell proposal concerning the changes in the income tax structure also was discussed.

10. NSBA Con-  
vention

10. Several board members indicated an interest in attending the National School Board Association Convention in Philadelphia, April 3-6. The superintendent is to call them so that final arrangements may be made.

11. Next Meeting

11. The next regular board meeting will be held on Tuesday, February 9, in the Board Room, 748 Pearl Street, at 7:30 p.m.

(The Budget Committee will meet Tuesday, January 26, in the Board Room, at 7:30 p.m.)

Meeting adjourned.

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Laura Johnson, Chairman

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William C. Jones, Secretary

BUDGET COMMITTEE MEETING  
LANE INTERMEDIATE EDUCATION DISTRICT  
Tuesday, January 5, 1971  
8:00 p.m.

Minutes in brief

1. Attendance

1. The Budget Committee meeting for the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Windsor Graville, Hubert Dersham, Dennis Crowe, John Winslow, Clyde Hammans, Sam Frear, Laura Johnson, Noble Wheeler, Joyce Benjamin, Bill Berg, Hugh Peniston, Jeanne Armstrong, Al Briggs, and Superintendent William Jones. Also present--Tom Christian, Pleasant Hill representative. IED Staff attending included Ruth Gould, Margaret Gribskov, Bill Manley, Evelyn McKenzie, Jim Baltimore, Wanda Vinson, Ernie Ediger, Clarence Johnson, Steve Wisely, and Bob Dusenberry of Project OTIS; also attending--Jim Boyd of the Register-Guard and Dave Lippoff of KVAL-TV.

2. Minutes approved

2. Director Laura Johnson moved the minutes of the Budget Committee Meeting of December 15, as received by mail, be approved.

Budget Committee Member Clyde Hammans seconded and the motion carried.

3. Budget Message and Document presented

3. At the request of Chairman Windsor Graville, Superintendent Jones presented the Budget Message and Document. In most instances the superintendent explained in detail the anticipated receipts other than taxes as well as new or improved programs to be added.

He emphasized the fact that the IED, as a service organization, has provided and anticipated continuing to provide (on resolution) those programs requested by superintendents and/or local district boards. He further emphasized that the budget has increased for the same reasons that budgets in both the private and public sectors have been increasing (1) additional services, (2) higher pay for employees, and (3) higher cost of goods and services all to serve an increased enrollment. The major increases in the budget are in the areas of Career Education, a county-wide program for trainable mentally retarded children, and a county-wide program to contract services from the Hearing and Speech Center.

Those areas given special emphasis as new or improved programs are as follows:

- a. Program for trainable mentally retarded 212.05, 212.06, 236.01, 236.02.
- b. Contract for Hearing and Speech services 236.06, 236.07.
- c. Career Education including (1) Occupational Information Access System 226.03, (2) Articulation Project "Hands On" Interdisciplinary classes and a Decision-making Workshop 286.00.
- d. John D. Rockefeller III Arts Program 286.00.
- e. Increasing the half-time testing coordinator to full-time 212.07.
- f. Adding a full-time librarian in the Instructional Media

January 5, 1971

Center 1810.01.

- g. Computerizing the IMC scheduling 1822.00.
- h. Photo Identification System for secondary schools 1878.05.
- i. Continuation of LEADS 1891.00.

The superintendent also explained that items formerly included in the 300 series (Pupil Personnel) had, at the suggestion of the Oregon Board of Education, been transferred into the 200 series (Instruction) where they belong.

4. Financial Report requested

4. Director Briggs requested that a financial report of the Speech and Hearing Center be provided for Budget Committee information.

5. Next meeting date

5. By general consensus the next meeting was scheduled for Tuesday, January 19, at 7:30 p.m. (The Budget Committee meeting previously set for January 12 [Budget Calendar] was cancelled.) (As of January 15, the January 19 meeting of the Budget Committee was rescheduled for January 26.)

Meeting adjourned.

Windsor Graville, Chairman

Jeanne Armstrong, Secretary

LANE IED BOARD OF EDUCATION SPECIAL MEETING  
Monday, December 28, 1970

Minutes in brief

1. Attendance  
1. A special board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Jeanne Armstrong, Al Briggs, Joyce Benjamin, Bill Berg, Noble Wheeler, Hugh Peniston, and Superintendent Bill Jones. Also present were Ruth Gould and Evelyn McKenzie of the IED Office; Bob Dusenberry and Jerry Tiner of Project OTIS.
2. Director Peniston Installed  
2. Chairman Johnson installed newly appointed Director Hugh Peniston.
3. Equipment change for OTIS  
3. OTIS Director Bob Dusenberry and Assistant Director Jerry Tiner reported that the projected 60% student base increase for fiscal year 1971-72 necessitated more computer hardware to handle the additional load. They recommended sale of the IBM 2361 large core storage device and purchase of the Ampex "Extended Core Memory" unit which functions the same as the IBM 2361 except that its internal speed is one hundred per cent faster. Present market value of the IBM 2361 is \$210,400. Sale to a prospective customer now will provide a down payment of approximately \$23,400 for the Ampex ECM. The remaining balance of \$265,000 will be carried by Ampex at \$5,764 monthly (\$2,164 per month above existing payments).  
  
Director Benjamin moved approval of the proposed change of equipment for Project OTIS and authority to sell the IBM 2361.  
  
Director Armstrong seconded and the motion carried.
4. NDEA Project Application  
4. Board consideration was requested for the proposed NDEA project application covering the purchase of materials and equipment totalling \$119,945. (NDEA projects are funded on a 50-50 matching basis or \$59,972.)  
  
Director Benjamin moved approval of the NDEA project application for \$119,945.  
  
Director Wheeler seconded and the motion carried.
5. Vice-Chairman Appointed  
5. Director Berg moved that Director Benjamin be appointed to complete Dave Burwell's term as Board Vice-Chairman.  
  
Director Briggs moved that an elective ballot be cast for Director Benjamin to serve as Vice-chairman.  
  
Director Peniston seconded and the motion carried.  
  
Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
BUDGET COMMITTEE ORGANIZATIONAL MEETING  
Tuesday, December 15, 1970  
6:00 p.m.

Minutes in brief

1. Attendance

1. The Budget Committee organizational meeting for the Lane Intermediate Education District was held at The Inn of Eugene in Eugene, with the following IED Board members present: Chairman Laura Johnson, Joyce Benjamin, Jeanne Armstrong, Noble Wheeler, Al Briggs, Bill Berg, newly elected Hugh Peniston, and Superintendent William Jones; Budget Committee members Clyde Hammans, Windsor Graville, John Winslow, Hubert Dersham, and Sam Frear; district representatives Vernon Parr and Henry Kilmer; Ruth Gould, Ernie Ediger, Evelyn McKenzie, Marvin Wilkerson, Bill Manley, Mary Simmons, Jim Swanson, Jim Baltimore, Margaret Gribskov, Kermit Horn, and Clarence Johnson of the IED office; Bob Dusenberry of Project OTIS; Bob Llewellyn of the Neighborhood Youth Corps; Jim Boyd and Doug Wilson of the Eugene Register-Guard.

2. Comments  
from Board

2. Chairman Johnson extended a welcome to the group and introduced Board members, Budget Committee members, representatives from Pleasant Hill and Blachly districts, and IED staff members.

3. Presentation  
of IED Background  
Information and  
Educational Plan  
for 1971-72

3. Superintendent Jones presented a brief description of IED responsibilities and the scope of services provided in the budget through administration, resolution, contracts, and equalization.

A series of slides depicting the various programs was used by IED staff members as each outlined the educational plan for 1971-72.

Instructional Services (report outline attached)

Ruth Gould, Assistant Superintendent, reported on present instructional services to school districts; how Instructional Specialists participate and provide leadership in various areas of the curriculum and in teacher in-service. (Items with an asterisk indicate proposed programs.) Mrs. Gould stressed the need for additional emphasis on Truancy and recommended a combination of Truancy Officer and Social Worker or Family Counselor.

Special Education Services

Marvin Wilkerson, Director of Special Education, reported on the background, present status, and future needs of the Special Education Instructional Materials Center. The Special Education services report (outline of report enclosed) also touched on the "Right to Read Statement" and in-service education.

Program for the Mentally Retarded (report outline attached)

Mary Simmons, Consultant for teachers of the Mentally Retarded, reported on the present TMR program for 81 students and on the proposed program next year for 88 students. She stated that the 1971-72 program provides for an itinerant teacher to serve McKenzie and Oakridge and for a TMR class at Florence.

Mrs. Simmons discussed the curriculum for the educable mentally retarded and the emphasis placed upon developing self-ego through job exploration and evaluation.



Environmental Education (report outline attached)

Kermit Horn, Coordinator of Outdoor Education, outlined areas of curriculum development for teachers that he is involved in or has been requested to develop. He also discussed several other areas including development of a field trip handbook, staff workshops, resource library, slide series, and camp inventories.

Testing and Research (report outline attached)

Jim Swanson, Administrative Intern responsible for Testing, reported that present services provide (1) a standardized testing program in grades 4-12, (2) scoring for teacher-prepared tests, and (3) an in-service program for teachers. In addition, a collection of specimen tests is maintained.

The County Testing Committee has recommended the employment of a full-time Testing Coordinator for 1971-72, the inclusion of grades 1-3, and all special education areas in the Testing program.

Career Education (report outline attached)

Bill Manley, Coordinator of Career Education, reported on present and proposed career education. Areas to receive special emphasis are (1) Lane County Articulation Project, (2) Occupational Information Access System, (3) planning for a center for students who have dropped out of school; and (4) continued development of the Lane County master plan for career education.

Speech and Hearing

The Superintendent reviewed the speech and hearing programs available in the schools in Lane County. The proposed program for 1971-72 would make available to school districts the personnel and equipment at the Eugene Speech and Hearing Center for diagnosis and treatment of severe cases. It is anticipated that the Lane IED would contract with the Speech and Hearing Center to provide the necessary services to the school districts.

Instructional Media Center (report outline attached)

Clarence Johnson, Acting Director of the IMC, reported that present services now provide (1) circulation of materials from three collections, (2) in-service and consultative services, (3) production services, and (4) support services, i.e., repair of equipment and printing. He spoke of the services furnished through the LEADS program and recommended continued support. He also recommended the addition of a full-time librarian to the 1971-72 IMC staff.

School-Community Relations (report outline attached)

Margaret Gribskov, Director of School-Community Relations, reported on activities for the 1970-71 year. She stated that the two objectives for 1971-72 will be (1) to build a relationship between the IED and the general public and (2) to set an example that can be duplicated by local school districts.

Project OTIS

Bob Dusenberry, Director of OTIS, reported that OTIS is providing and will continue to provide in 1971-72 a complete computerized Student Services package and the Business Services package, including Fiscal and Payroll programs. Two new programs, Personnel and Property Inventory will be added. The QUERY program, which

Project OTIS (cont'd.)

provides an opportunity to request a printed report of any information on file, also will be available.

Neighborhood Youth Corps

Bob Llewellyn, Director of NYC, reported that NYC conducts a Federally funded 7-county innovative work experience program for enrollees through Vocational Rehabilitation and the U.S. Department of Labor. Mr. Llewellyn stated that he is working cooperatively with Lane Community College and with volunteer tutors to provide an educational program for enrollees. The dental program in cooperation with LCC, has proven successful and a medical program is being considered.

Joint Purchasing

The Superintendent reported that joint purchasing is using the purchasing power of all school districts in the county to get the best price for individual districts. It will include the usual paper and school supplies, gas and heating oil (in cooperation with Lane County bid), tubes and lamps, audio-visual, etc.

4. Space Problems

4. Chairman Johnson reported that Lane County has acquired ownership of the Osburn Apartment building and has plans for it that do not necessarily include the IED. Therefore, the Lane IED Board must look for other housing. Because law prohibits IEDs from purchasing or owning property, the Board is considering a long term lease with a private owner. A consultant has been retained to work with the staff and the Board to obtain information relative to needs of the various departments. This information will be compiled, together with specifications, and presented to prospective builders. Hopefully, final plans will be completed by October, 1971 so that a move to new quarters can be made in July, 1972.

5. Budget Committee Resignation

5. Budget Committee member Ben Inman, Fern Ridge, resigned because of conflicting board meetings in his own district.

6. Budget Committee Chairman

6. Director Wheeler nominated Windsor Graville for Budget Committee Chairman.

Budget Committee member Clyde Hammans moved that the nominations be closed and an elective ballot be cast for Windsor Graville.

Director Briggs seconded and the motion carried.

7. Budget Committee Secretary

7. Budget Committee member John Winslow nominated Jeanne Armstrong for Budget Committee Secretary.

Director Benjamin moved that nominations be closed and an elective ballot be cast for Jeanne Armstrong.

Budget Committee Chairman Graville seconded and the motion carried.

8. Presentation of Budget Calendar

8. The Superintendent presented a tentative budget calendar. Director Benjamin moved that the calendar be adopted as presented.

Budget Committee member Clyde Hammans seconded and the motion carried.

9. Next Meeting

9. The next meeting of the Budget Committee will be held Tuesday, January 5, 1971 at 8:00 p.m. for presentation of the budget message.

Meeting adjourned.

10. Budget Committee Member Appointed

10. Following adjournment of the Budget Committee, the IED Board convened so that a replacement for Ben Inman, Budget Committee member, could be appointed.

Director Briggs moved that Dennis Crowe, Mapleton, be appointed to the Budget Committee.

Director Benjamin seconded and the motion carried.

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

## INSTRUCTIONAL SERVICES

### I. Instructional Specialists

- A. Reading
- B. Consultant for Mentally Retarded Program
- C. Environmental Education
- D. Testing
- \* E. Art Intern

### II. Truancy

- A. Attendance Officer
- \* B. Combination of attendance officer and social worker or family counselor.

### III. Teacher In-Service

- A. Curriculum Projects
  - 1. Living in Lane County
  - 2. Resource book on Outdoor Education
  - \* 3. Field trips for elementary child (Resource Book)
- B. Art in Elementary Schools
  - 1. Visual Art Workshops
  - \* 2. Coordination of visual arts with social studies
  - \* 3. Initiate music to arts in elementary school program

\* Plans for 1971-72

## Special Education Services

Marvin Wilkerson  
Reading Specialist and Director of Special Education

### I. Associate Special Education Instructional Materials Center (ASEIMC)

#### A. Background

1. Regional Special Education Instructional Material Center at the University of Oregon
2. Development of the ASEIMC in Oregon
3. Development of the ASEIMC in Lane County by the I.E.D.

#### B. Present Status

1. Materials
2. Opening date January 4, 1970

#### C. Future Needs

1. Materials
2. Service

### II. Right to Read Statement

- A. U.S. Government involvement
- B. State of Oregon
- C. Lane County
- D. Criterion referent objectives
- E. Accountability
- F. Implications

### III. In-Service Education

- A. Use of an Instructional Media Center
- B. Right to Read Workshops
- C. Learning Disabilities
- D. Computer Based Resource Units
- E. Instructional Media
- F. Keydex System
- G. Inquiry Thinking

## Programs for the Mentally Retarded

Mary Simmons  
Consultant

### TMR Program

- I. Students and Districts Served
- II. Transportation
- III. Resolution 1970-71
  - A. Enrollment at Pearl Buck Center
  - B. Itinerant Teacher
  - C. TMR class at Florence
- IV. Curriculum

### EPG Program

- I. Monthly In-Service
- II. Curriculum
  - A. Elementary- Readiness- Developmental
  - B. Junior High- Pre-Vocational- Developmental
  - C. High School
    1. In-school work experience
    2. Community work experience
- III. Transitional House
- IV. Next Year

ENVIRONMENTAL EDUCATION  
(Outdoor Education)

SERVICES

Kermit Horn, Coordinator

I. CURRICULUM DEVELOPMENT

- A. Resident Schools Schools are now taking students, staff, high school counselors and college counselors to local camps for 2 to 5 days. We can assist in all areas. (Curriculum, staff or counselor instruction, scheduling, etc.)
- B. Field Trips We are in progress of making a field trip handbook showing teachers places to visit, both urban and natural areas.
- C. Nature Trails Information is available on existing nature trails and resource people.
- D. Environmental Workshops - We can put on environmental workshops in animals, water, weather, soils, geology, geography, map & compass, survival, pollution, conservation, etc. These can be through district inservice, D.C.E., or Lane Community College Adult Education.

II. DISTRICT SERVICES

- A. School Ground Development - We have a volunteer team that will come to the school and draw up a plan for out-of-doors activities around the school. Staff will be included in the workshop.
- B. Counselor Training - Many schools use high school counselors as supervisory assistants in out-of-doors activities. We can train these students to fit a teachers' needs.

III. OTHER SERVICES

- A. Resource Library At I.E.D. office
- B. Speakers List We are compiling a list of specialist, in various fields concerning the environment, that will visit schools upon request.
- C. Camp Inventory We have a list of local camps that could be used for outdoor education activities.
- D. Slide Series We will visit the schools with slide series explaining what outdoor education is.
- E. Survival training, back packing, cross country snow survival etc. - designed for high school students.
- F. Testing Assist in identifying objectives of a program in outdoor education and testing to see if these objectives have been met.

DEPARTMENT OF TESTING & RESEARCH

SERVICES

James R. Swanson, Coordinator

I. PRESENT SERVICES:

1. Standardized testing program in grades 4 - 12
  - a. California Test of Mental Maturity
  - b. Stanford Achievement Test
  - c. Iowa Test of Educational Development
  - d. Gates MacGinitie Reading Test
2. Inservice program
  - a. test use
  - b. test administration
  - c. test interpretation
3. Scoring service for teacher prepared tests
4. Training in the use and administration of the General Aptitude Test Battery
5. A collection of specimen tests

II. THE LANE COUNTY TESTING COUNCIL, with representatives from each district, recommends the testing program be expanded to include:

1. Grades 1 - 3 and all special education areas
2. New tests in order to meet the individual testing needs
3. Additional inservice time
4. The availability of an evaluation research expert
5. The use of testing in curriculum development
6. The design and analysis of education research studies
7. A single source of assistance in areas such as:
  - a. Scholarship testing
  - b. Title Program evaluation
  - c. Performance contracts and other areas identified as accountability
8. Employ a full time Testing Coordinator

12/4/70



LANE INTERMEDIATE EDUCATION DISTRICT  
DEPARTMENT OF CAREER EDUCATION  
EDUCATION PLAN 1971-72

1970-71 Staff

Director - Mr. Bill Manley  
Intern - Mr. Jim Baltimore  
Secretary - Mrs. Maxine Shaw  
Cooperative Work Experience Student - Miss Sandra Fleer

General Areas of Responsibility

1. Coordination of workshops and clinics.

Examples:

- \*a. Making Education Relevant - Phase II (Workshop on Interdisciplinary Education)
- b. Administrators' Clinic on Interdisciplinary Education
- c. Cooperative Work Experience Workshop
- d. Seminar on Working with the Disadvantaged
- \*e. Lane County Articulation Project (Joint Curriculum Project)

New Projects:

- \* Occupational Information Access System
- \* Career Information and Decision-Making Workshop

2. Consultant and Oregon Board of Education Regional Coordinator activities.

Examples:

- \*a. Cluster concept orientation and implementation
- \*b. VERIFY (Vocational Education Reporting and Individual Follow-Up by Year)
- \*c. Liaison between Oregon Board of Education Department of Career Education and local districts
- \*d. teacher certification
- \*e. lay advisory committees
- \*f. program approval for federal reimbursement
- \*g. long-range planning

New Projects:

- \* Planning for a center for students who have dropped-out of Lane County schools

3. Development of the Lane County Master Plan for Career Education.

Examples:

- \*a. Lane County Committee for Occupational Education (LCCOE)
- \*b. Superintendents' Advisory Committee on Career Education
- \*c. Local district Lay Advisory Committees
- \*d. Local district educators

New Projects:

- \* Legislation
- \* Public information

\* indicates responsibilities for 1971-72

## LANE INSTRUCTIONAL MEDIA CENTER

### I. Services now provided.

- A. Circulation of learning materials from three collections.
  - 1. A-V collection circulating library.
    - a. Types of materials provided - films, kits, models, study prints, art prints, in-service materials, etc.
    - b. Shipping and receiving services.
    - c. Courier and delivery services.
    - d. Circulating growth.
      - (1) Based on collection of 12,000 units, 8,000 titles.
  - 2. Curriculum library.
  - 3. Associate Special Education Instructional Materials Center.
  
- B. In-service and consultative services.
  - 1. Types of in-service provided.
    - a. IMC aids in-service classes.
    - b. Workshops and conferences for librarians, media personnel, and A-V building coordinators.
    - c. Workshops on evaluation of materials.
    - d. Consultant services.
  - 2. Added staff needed to improve program.
  
- C. Production services.
  - 1. Types of services provided.
    - a. Tape duplication - both reel and cassette.
    - b. Transparencies.
    - c. Mounting and laminating.
    - d. Graphic art.
    - e. Photography.
    - f. Television services.
  - 2. Growth of production section.
    - a. 216% - first five months this year over first five months of last year.
    - b. Added staff - no program improvement required.
  
- D. Support services.
  - 1. Repair and maintenance section.
    - a. Two types.
      - (1) Contract with five districts.
      - (2) Day to day services.
  - 2. Printing services for internal use.
    - a. Newsletter, brochures, budget documents, etc.
    - b. Catalogs of materials.

**II. LEADS - OTIS.**

- A. Critical stage in development of program.**
- B. Continued support needed.**
  - 1. Development of off-line batch acquisition process.**
  - 2. Conversion of new collections coming into the system.**
- C. Services furnished to IMC.**
  - 1. Computerized booking and scheduling.**
  - 2. Production of catalogs.**
  - 3. Preview file.**

## School-Community Relations 1971-72

The efforts of the School-Community Relations Department will be directed towards two objectives:

1. To build a relationship between the IED and the general public through information services to the public (TV programs and other methods to be employed);
2. To set an example, insofar as time and staff permits, of communication with the public that can be duplicated by a local school district in most cases, or that may suggest new methods of school-community communication to local school districts.

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 8, 1970

Minutes in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Joyce Benjamin, Noble Wheeler, Al Briggs, Jeanne Armstrong, Bill Berg, and Superintendent Bill Jones. Also present were Ruth Gould, Ruth Lovelace, Margaret Gribskov, Jim Swanson, Kermit Horn, Mary Simmons, Marv Wilkerson, Clarence Johnson, Jim Baltimore, Bill Manley, Wanda Vinson, Ernie Ediger, and Evelyn McKenzie of the IED office; Bob Dusenberry of the OTIS office; Bob Llewellyn of the NYC; and Jim Boyd of the Eugene Register-Guard.

2. Minutes  
Approved

2. Director Benjamin moved that the minutes as received by mail be approved.

Director Armstrong seconded and the motion carried.

3. Communications

3. The superintendent presented correspondence from:

(1) Al Ringo, Coordinator of Special Programs, Oregon Board of Education, regarding reimbursement of IED Vocational Coordinator for \$9,080.50; and

(2) Dale Parnell, Superintendent of Public Instruction, regarding Citizens' Conference on school Finance, December 21 and 22, 1970, at Marion Motor Hotel in Salem.

4. State Bid on  
Vehicles

4. Director Benjamin moved that the superintendent be authorized to include replacement of four Volkswagens in the state bid.

Director Briggs seconded and the motion carried.

5. Educational  
Plan for 1971-72

5. The Superintendent and IED staff members presented the Educational Plan for 1971-72.

Instructional Services (report outline attached)

Ruth Gould reported on present services to school districts and on proposed expansion of services for 1971-72. (Items with an asterisk indicate proposed programs.) One item not noted on the report outline would provide for IED staff in-service. Discussion followed the report.

Special Education Services

Marvin Wilkerson, Director of Special Education, reported on the background, present status, and future needs of the Special Education Instructional Materials Center. Mr. Wilkerson stated that emphasis is being placed on supplying "software" (printed materials) and explained that because of the high cost, it was not feasible to purchase any great amount of "hardware" equipment in the immediate future. The Special Education services report (outline of report enclosed) also touched on the "Right to Read Statement" and in-service education.

Program for the Mentally Retarded (report outline attached)  
Mary Simmons, Consultant for teachers of the mentally retarded, reported on the present TMR program for 81 students and on the proposed program next year for 88 students. She stated that the 1971-72 program provides for an itinerant teacher and for a TMR class at Florence. Mrs. Simmons discussed the curriculum for the educable mentally retarded and the emphasis placed upon developing self-ego through job exploration and evaluation.

Environmental Education (report outline attached)  
Kermit Horn, Coordinator of Outdoor Education, outlined areas of curriculum development for teachers that he is involved in or has been requested to develop. He also discussed several other areas including development of a field trip handbook, staff workshops, resource library, slide series, and camp inventories.

Testing and Research (report outline attached)  
Jim Swanson, Administrative Intern responsible for testing, reported that present services provide (1) a standardized testing program in grades 4-12, (2) scoring for teacher-prepared tests, and (3) an in-service program for teachers. In addition, a collection of specimen tests is maintained. The County Testing Committee has recommended the employment of a full-time Testing Coordinator for 1971-72 and a program which will include grades 1-3 and all special education areas in the Testing program.

Career Education (report outline attached)  
Bill Manley, Coordinator of Career Education, reported on the present and proposed career education program. Areas to receive special emphasis are (1) Lane County Articulation Project, (2) Occupational Information Access System, (3) planning for a center for students who have dropped out of school, and (4) continued development of the Lane County master plan for career education.

Speech and Hearing  
The Superintendent reviewed the speech and hearing programs available in the schools in Lane County. The proposed program for 1971-72 would make available to school districts the personnel and equipment at the Eugene Speech and Hearing Center for diagnosis and treatment of severe cases. The Lane IED would contract with the Speech and Hearing Center to provide the necessary services to the school districts.

Discussion followed. It was suggested that present financing and availability of staff of the Eugene Speech and Hearing Center be made known before endorsement is given to the program.

Instructional Media Center (report outline attached)  
Clarence Johnson, Acting Director of the IMC, reported on present and future IMC services. He anticipates the increase in circulation, and production services experienced to date in 1970-71 will continue throughout the 1971-72 year. However, the lack of space limits any major expansion. New services recommended include a staff increase of two (full-time librarian and receptionist-typist - the latter has since been deleted). He recommended the purchase of equipment for a photo-identification

service to schools and a Roneo-Tronic electric stencil cutter.

Board members expressed a desire for additional information on the photo-identification service.

School-Community Relations (report outline attached)

Margaret Gribbskov, Director of School-Community Relations, reported on activities for the 1970-71 year. She stated that the two objectives for 1971-72 will be (1) to build a relationship between the IED and the general public and (2) to set an example that can be duplicated by local school districts.

Project OTIS

Bob Dusenberry, Director of OTIS, reported that OTIS presently is providing and will continue to provide in 1971-72 a complete computerized Student Services package; also, the Business Services package, including Fiscal and Payroll programs, will be continued. Two new programs, Personnel and Property Inventory, will be added. The QUERY program, which provides an opportunity to request a printed report of any information on file, also will be available.

Neighborhood Youth Corps

Bob Llewellyn, Director of NYC, reported that he is working cooperatively with Lane Community College and with volunteer tutors to further the educational program of enrollees. The dental program has proven successful and a medical program is being considered. Much emphasis is being placed upon vocational-rehabilitation through the work experience program. He, also, stressed the need for a drop-out center.

Joint Purchasing

The superintendent reported on the joint purchasing program. He indicated that processed foods and buses had been considered for joint purchasing, but no great interest was shown. Therefore, joint purchasing will include the usual paper and school supplies, gas and heating oil (in cooperation with Lane County bid), tubes and lamps, audio-visual, etc.

The discussion which followed this topic centered upon the possibility of suggesting to local district boards and superintendents that they work with the Transportation Board to give careful consideration in making school buses available for the general public when not needed for bussing students.

6. Executive Session

6. The Chairman recessed the meeting and the Board went into Executive Session.

7. Board Reconvenes to appoint Hugh Peniston to Board

7. The Board reconvened following executive session and Director Benjamin moved that Hugh Peniston, Cottage Grove, be appointed to fill the vacancy created by Dave Burwell's resignation.

Director Wheeler seconded and the motion carried unanimously.

Members of the Board were pleased with the wide geographic area represented by the eight candidates who applied. They indicated that one factor in their decision was their wish to broaden the geographic representation.

8. Next Meeting

8. The next Board meeting will be the Budget Organizational meeting on December 15, at The Inn of Eugene, at 6:00 p.m.

The next regular Board meeting will be January 12, in the Board Room, 748 Pearl Street, at 7:30 p.m,

Meeting adjourned.

Laura Johnson, Chairman

William Jones, Secretary



## INSTRUCTIONAL SERVICES

### I. Instructional Specialists

- A. Reading
- B. Consultant for Mentally Retarded Program
- C. Environmental Education
- D. Testing
- \* E. Art Intern

### II. Truancy

- A. Attendance Officer
- \* B. Combination of attendance officer and social worker  
or family counselor.

### III. Teacher In-Service

- A. Curriculum Projects
  - 1. Living in Lane County
  - 2. Resource book on Outdoor Education
  - \* 3. Field trips for elementary child (Resource Book)
- B. Art in Elementary Schools
  - 1. Visual Art Workshops
  - \* 2. Coordination of visual arts with social studies
  - \* 3. Initiate music to arts in elementary school program

\* Plans for 1970-71

## Special Education Services

Marvin Wilkerson  
Reading Specialist and Director of Special Education

### I. Associate Special Education Instructional Materials Center (ASEIMC)

#### A. Background

1. Regional Special Education Instructional Material Center at the University of Oregon
2. Development of the ASEIMC in Oregon
3. Development of the ASEIMC in Lane County by the I.E.D.

#### B. Present Status

1. Materials
2. Opening date January 4, 1970

#### C. Future Needs

1. Materials
2. Service

### II. Right to Read Statement

- A. U.S. Government involvement
- B. State of Oregon
- C. Lane County
- D. Criterion referent objectives
- E. Accountability
- F. Implications

### III. In-Service Education

- A. Use of an Instructional Media Center
- B. Right to Read Workshops
- C. Learning Disabilities
- D. Computer Based Resource Units
- E. Instructional Media
- F. Keydex System
- G. Inquiry Thinking

Programs for the Mentally Retarded

Mary Simmons  
Consultant

MR Program

- I. Students and Districts Served
- II. Transportation
- III. Resolution 1970-71
  - A. Enrollment at Pearl Buck Center
  - B. Itinerate Teacher
  - C. MR class at Florence
- IV. Curriculum

MR STUDIES

- I. Monthly In-Service
- II. Curriculum
  - A. Elementary- Readiness- Developmental
  - B. Junior High- Pre-Vocational- Developmental
  - C. High School
    1. In-school work experience
    2. Community work experience
- III. Transitional House
- IV. Next Year

ENVIRONMENTAL EDUCATION  
(Outdoor Education)

SERVICES

Kermit Horn, Coordinator

I. TEACHER TRAINING

- A. Curriculum development
  - 1. Outdoor Resident Schools
  - 2. Field Trips (day) urban and natural
  - 3. Nature trails
  - 4. Environment workshops on plants, animals, water, weather, soils, geology, geography, map & compass, pollution, conservation, natural resources
  - 5. School grounds development
  - 6. Counselor training
  - 7. Gifted children programs
  - 8. D.C.E. or Lane Community College courses in environmental education.

II. DISTRICT SERVICES

- 1. Counselor training programs for resident camps
- 2. Staff workshops or college classes

III. OTHER SERVICES

- 1. Resource library
- 2. Speakers list
- 3. Camp inventories
- 4. Slide series on outdoor education
- 5. Out-of-county environmental education activities
- 6. College counselors
- 7. Classroom teaching
- 8. Testing service for evaluating environmental education programs

DEPARTMENT OF TESTING & RESEARCH

SERVICES

James R. Swanson, Coordinator

I. PRESENT SERVICES:

1. Standardized testing program in grades 4 - 12
  - a. California Test of Mental Maturity
  - b. Stanford Achievement Test
  - c. Iowa Test of Educational Development
  - d. Gates MacGinitie Reading Test
2. Inservice program
  - a. test use
  - b. test administration
  - c. test interpretation
3. Scoring service for teacher prepared tests
4. Training in the use and administration of the General Aptitude Test Battery
5. A collection of specimen tests

II. THE LANE COUNTY TESTING COUNCIL, with representatives from each district, recommends the testing program be expanded to include:

1. Grades 1 - 3 and all special education areas
2. New tests in order to meet the individual testing needs
3. Additional inservice time
4. The availability of an evaluation research expert
5. The use of testing in curriculum development
6. The design and analysis of education research studies
7. A single source of assistance in areas such as:
  - a. Scholarship testing
  - b. Title Program evaluation
  - c. Performance contracts and other areas identified as accountability
8. Employ a full time Testing Coordinator

LANE INTERMEDIATE EDUCATION DISTRICT  
DEPARTMENT OF CAREER EDUCATION  
EDUCATION PLAN 1971-72

1970-71 Staff

Director - Mr. Bill Manley  
Intern - Mr. Jim Baltimore  
Secretary - Mrs. Maxine Shaw  
Cooperative Work Experience Student - Miss Sandra Fleer

General Areas of Responsibility

1. Coordination of workshops and clinics.

Examples:

- \*a. Making Education Relevant - Phase II (Workshop on Interdisciplinary Education)
- b. Administrators' Clinic on Interdisciplinary Education
- c. Cooperative Work Experience Workshop
- d. Seminar on Working with the Disadvantaged
- \*e. Lane County Articulation Project (Joint Curriculum Project)

New Projects:

- \* Occupational Information Access System
- \* Career Information and Decision-Making Workshop

2. Consultant and Oregon Board of Education Regional Coordinator activities.

Examples:

- \*a. Cluster concept orientation and implementation
- \*b. VERIFY (Vocational Education Reporting and Individual Follow-Up by Year)
- \*c. Liaison between Oregon Board of Education Department of Career Education and local districts
- \*d. teacher certification
- \*e. lay advisory committees
- \*f. program approval for federal reimbursement
- \*g. long-range planning

New Projects:

- \* Planning for a center for students who have dropped-out of Lane County schools

3. Development of the Lane County Master Plan for Career Education.

Examples:

- \*a. Lane County Committee for Occupational Education (LCCOE)
- \*b. Superintendents' Advisory Committee on Career Education
- \*c. Local district Lay Advisory Committees
- \*d. Local district educators

New Projects:

- \* Legislation
- \* Public information

\* indicates responsibilities for 1971-72

## IED INSTRUCTIONAL MEDIA CENTER - 1971-72 EDUCATIONAL PLAN

### Outline

- I. Basic premise - maintenance and improvement of present level of service.
  - A. Increase in circulation and production services.
    1. Circulation 1963-64--16000; 1969-70--90,000 - 462% increase.
      - a. Anticipated circulation 1970-71--100,000 or over.
    2. Production - average % increase 1970-71 over 1969-70--216%.
  - B. Space limitations for any major expansion.
- II. New or increased services now contemplated.
  - A. Staff increases.
    1. Staff (internal) librarian.
    2. Receptionist - typist for production section.
  - B. Photo-identification service to schools.
  - C. Roneo-Tronic Electric Stencil Cutter.
  - D. Photographic equipment components.
- III. LEADS - OTIS
  - A. Continued support needed for.
    1. Development and testing of off-line batch acquisition program.
    2. Conversion of new collections entering the system.
    3. Supported by Lane County Superintendents.
  - B. Computerized booking and scheduling.

School-Community Relations 1971-72

The efforts of the School-Community Relations Department will be directed towards two objectives:

1. To build a relationship between the IED and the general public through information services to the public (TV programs and other methods to be employed);

2. To set an example, insofar as time and staff permits, of communication with the public that can be duplicated by a local school district in most cases, or that may suggest new methods of school-community communication to local school districts.



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 24, 1970

Minutes in brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman, Laura Johnson, Jeanne Armstrong, Noble Wheeler, Bill Berg, and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Margaret Gribskov, Clarence Johnson, and Bill Manley of the IED Office; Jerry Tiner of the OTIS Office; Jim Boyd of the Eugene Register Guard; and Dan Herbert, Architect.

2. Minutes approved

2. Director Wheeler moved that the minutes as received by mail be approved.

Director Berg seconded and the motion carried.

3. Communications

3. The superintendent presented correspondence from:

- (1) Dale Parnell regarding approval of ESEA Title I Project (BAM);
- (2) Eldon Blanford, Principal of the McKenzie High School, complimenting and thanking Ruth and the IED for sponsoring the Due Process Conference; and
- (3) Bill Frye answering questions posed by the Board.

4. Financial report and October Accounts Payable

4. Superintendent Jones reported that the IED has received some \$90,000 in tax turnovers since October 31 and now has ample funds to operate.

The October financial statement was reviewed and accounts payable presented as follows:

IED	\$95,843.97
OTIS	76,269.05
NYC	2,313.57

5. OTIS Systems Study Contract and Purchase of 2314 Disk Drive

5. Jerry Tiner, OTIS Assistant Director, presented information concerning electronic checking and monitoring data to determine the internal efficiency of the OTIS computer. OTIS would contract with IBM, and they would provide a systems engineer, the necessary electronic devices, and prepare a final report. The total contract cost would be \$1,800. The OTIS Advisory Committee approved the concept and asked that the superintendent recommend favorable consideration of the contract.

Mr. Tiner also presented information (copy enclosed with official minutes) showing the comparison of costs between leasing and owning the 2314 Disk Drive. Operating expenses would be substantially lower by purchasing a 2314 Disk Drive.

This information also had been discussed by the Advisory Board with a recommendation that the superintendent recommend favorable consideration be given to purchase the 2314 Disk Drive. Following the superintendent's recommendation that the Board approve both contracts, Director Wheeler moved approval of the Systems Study Contract and purchase of the 2314 Disk Drive.

Director Armstrong seconded and the motion carried.

In conclusion, Mr. Tiner indicated that marketing was progressing satisfactorily and they are putting most of their efforts into Washington, Yamhill and Deschutes counties. Administrative personnel from the Beaverton District will be visiting the Bethel District on December 6 to observe how the OTIS system and services operate under usual school district operational conditions. Beaverton and Washington County will make a decision on December 16 on their participation in OTIS for 1971-72.

#### 6. Building Plans

6. Dan Herbert, Architectural Consultant, made his first report to the Board. He distributed a flow-chart and explained the organization he thinks is necessary and the time schedule necessary to accomplish the four phases of Programming, Lease Negotiation, Building Design, and Construction of Building. He will develop a more comprehensive report on space and needs from the general information currently being collected from staff personnel. Following an appraisal and review of these materials, inquiries will be made concerning those interested in developing a building project for lease to the IED. Responses from those interested will include information on location and financial competency to undertake the project.

The Board asked for a meeting on January 7 with Dan Herbert and the IED Staff to review plans to date.

#### 7. Budget Resolutions

7. Superintendent Jones reported that the superintendents, at the November 12 meeting, recommended the following items be included in the IED Budget and placed on resolution:

- ..Instructional Materials Center (including LEADS)
- ..Data Processing (OTIS)
- ..Career Education Projects
- ..Trainable Mentally Retarded
- ..Speech and Hearing Center for diagnosis of and therapy for extreme speech and hearing problems

#### 8. Board Position Vacancy

8. The Board discussed the at-large vacancy created by Dave Burwell's resignation. They would like to appoint the new member by December 8 after a review of background information of interested applicants.

#### 9. OSBA-OASA Reports

9. Reports of the OSBA-OASA meeting included the following:

- ..School Funding--An OSBA resolution was passed at the convention to concur with the League of Oregon Cities

9. OSBA-OASA  
Reports

9. School funding (cont'd)

and Association of Oregon Counties for a three per cent increase in the income tax rate; these funds be earmarked for local school districts and city and county government. The OASA went on record as supporting 30% state basic school support with an additional annual increase of 5% until 50% basic support is reached.

..Legislature--The OASA also recommended that the funding of education be the first order of business rather than the last. Superintendent Dale Parnell has asked the Governor to convene a meeting of legislators, business leaders, board members, and educators for the sole purpose of discussing school finance. The meeting is tentatively scheduled for December 20-21.

..Consolidation--School board members went on record as favoring unification but opposing mandatory consolidation.

..Special interests groups--Much interest was generated in special programs such as the Vocational Village and the Portland Residential Manpower program. Several board members expressed an interest in visiting these programs.

10. Next meeting

10. The next regular Board meeting will be held on Tuesday, December 8, in the Board Room, 748 Pearl Street, at 5:00 p.m. The Education Plan for 1971-72 will be presented.

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 10, 1970

Minutes in brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Joyce Benjamin, Bill Berg, Noble Wheeler, Al Briggs, and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, and Clarence Johnson of the IED Office; Jim Boyd of the Eugene Register-Guard; and Ron Babcock and Earl Dorman, auditors.

2. Minutes approved

2. Director Benjamin moved that the minutes as received by mail be approved.

Director Berg seconded and the motion carried.

3. Audit Report

3. Ron Babcock presented a brief report on the 1969-70 audit. He indicated that the comptroller left some matters unfinished, thereby causing a delay in completing the audit report.

The N.Y.C. audit was conducted somewhat differently this year with the payroll being controlled and supervised by the auditing firm in July. The entire payroll was delivered personally by members of the accounting firm or was sent by certified mail with return information requested.

Ron Babcock recommended that the accounting department be utilized in maintaining a perpetual inventory of all instructional materials. An additional recommendation was that all joint purchasing business (billing, etc.) be transferred to the accounting department.

4. Resignation of Director Dave Burwell

4. Chairman Laura Johnson presented a letter from Director Dave Burwell stating that he had accepted the chairmanship of the County Subcommittee on Natural Resources and the Economy. Since this posed a conflict, he was resigning as a Director of the Lane IED Board.

Director Benjamin moved that the resignation be accepted with deep regret.

Director Wheeler seconded and the motion carried.

Mr. Burwell was commended for his service as a capable board member.

5. Communications

5. The superintendent presented correspondence from Jesse Fasold, Oregon Board of Education, relating to:

(1) Funding of Dissemination Project (\$45,162.00)

(2) AGO 6774 regarding financial assistance to students attending private or parochial elementary or secondary schools.

AGO 6774 stated that the state may provide assistance to private schools but may not give assistance to parochial schools. Superintendent Jones reported that a letter from Attorney Bill Frye regarding contracting for services to parochial schools had been received and would be duplicated and mailed to board members for further consideration.

6. Due Process Workshop

6. Director Laura Johnson reported that the Due Process workshop was very worthwhile and informative. Speakers were absorbed with their subject of students' rights and responsibilities, legality of search and seizure, and degree of success in accomplishing goals. All districts (administrators, principals, and some students) were represented and participated in buzz sessions following the general sessions. A great deal of emphasis was placed on whether Due Process of Law was used in areas of rights and responsibilities of ALL students.

Clarence Johnson reported that cassette tapes will be available by November 16 for board members unable to attend the Due Process workshop.

7. School-Community Relations Workshop

7. Superintendent Jones reported that approximately 50% of the Lane County districts were represented at the School-Community Relations Workshop. A highlight of the workshop was a presentation by Wayne Olsen, David Douglas District. Mr. Olsen, now an assistant superintendent, was an elementary principal of an attendance area that had never lost an election. His primary emphasis related to involving the community.

8. Art Workshop

8. Ruth Gould reported on the JDR III Art Project. The last meeting of the Art Committee was to bring principals and administrators up to date on the progress of the Art Program.

In addition, Ruth Gould reported that the "Poet in Residence" program has been accepted enthusiastically by participating districts.

9. Budget Calendar for 1971-72

9. Director Benjamin moved that the Budget Calendar for 1971-72, as presented by Superintendent Jones be accepted.

Director Briggs seconded and the motion carried.

The December 15 organizational meeting will be held at The Inn of Eugene.

10. Budget Officer Appointment

10. Director Benjamin moved that Superintendent Jones be appointed as Budget Officer for 1971-72.

Director Berg seconded and the motion carried.

11. Presentation of Educational Plan for 1971-72
11. The Board agreed that the Educational Plan for 1971-72 be presented on December 8. The meeting will be convened in the Board Room at 5:00 p.m. (dinner brought in), so that the Board will have an opportunity to hear from all department heads.
12. Staff Salary Committee
12. Director Benjamin moved that the Board extend an invitation to the Staff Salary Committee to meet with the Board and present their recommendations.
- Director Berg seconded and the motion carried.
13. Staff evaluations
13. The Board requested that the superintendent present his staff evaluations for their consideration on February 9.
14. Appointment of At-Large Position to IED Board
14. The IED Board, in announcing the resignation of Director Burwell, also extended an invitation to all persons interested in education to apply for appointment to the Board to complete the 1970-71 school year. All applications are to be directed to Superintendent Jones. A cut-off date of November 20 will be observed so that the Board may appoint a replacement at the December 8 meeting.
15. Next Meeting
15. The next regular Board meeting will be held on Tuesday, November 24, in the Board Room, 748 Pearl Street, at 7:30 p.m.
- Meeting adjourned.

\_\_\_\_\_  
Laura Johnson, Chairman

\_\_\_\_\_  
William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 27, 1970

## Minutes in brief

1. Attendance
1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Dave Burwell, Joyce Benjamin, Jeanne Armstrong, Bill Berg, and Superintendent Bill Jones. Also present were Margaret Gribskov, Evelyn McKenzie, Jim Baltimore, Bill Manley, Clarence Johnson, and Mel Mead of the IED office.
2. Minutes approved
2. Director Armstrong moved that the minutes as received by mail be approved.
- Director Berg seconded and the motion carried.
3. Communications
3. The superintendent presented correspondence from Breeden Brothers acknowledging and accepting IED election to exercise OTIS lease option for an additional three years.
4. Business Affairs
4. The financial statements for September were presented for board consideration. Accounts payable included:
- |      |             |
|------|-------------|
| IED  | \$84,745.34 |
| OTIS | 92,619.02   |
| NYC  | 1,209.78    |
- Superintendent Jones reported that reimbursement for joint purchase materials is being received and, with the current \$50,000 loan, additional borrowing should not be necessary.
5. Insurance Coverage
5. Director Berg reported on the study of present insurance coverage. He indicated that the value of IED equipment and supplies needed to be updated, particularly those in the IMC. The materials and equipment are insured for replacement cost and the premium is on the replacement (not depreciated) value. The value has increased from \$552,000 to \$764,000. A breakdown of the insurance premium presented by Tromp-McKinley-McCracken showed:
- |                         |                   |
|-------------------------|-------------------|
| IED                     |                   |
| Automobiles             | \$2,176.60        |
| Ed'l Materials Coverage | 3,682.00          |
| Fire - Equipment        | 691.00            |
| Misc. Liability         | 400.00            |
|                         | <u>\$6,949.60</u> |
| NYC                     |                   |
| Automobiles             | <u>\$1,012.79</u> |
|                         | \$1,012.79        |

## OTIS

Automobiles	\$ 223.30
Coverage on Data Processing Media	240.00
Fire-Equip. and Burglary	<u>202.00</u>
	<u>\$ 665.30</u>
TOTAL	\$8,627.69

Director Berg moved that the recommended increase in the IED insurance coverage be approved (total 1970-71 premium - \$8,627.69).

Director Burwell seconded and the motion carried.

6. Workshop programs

6. The agenda for the Due Process Conference, October 28, was presented by Superintendent Jones. The program will be taped for the convenience of board members unable to attend.

The School-Community Relations Workshop, (November 2, The Inn of Eugene) program was presented for board information.

7. Appointment Budget Committee Member, Zone IV

7. Director Berg moved that Mr. Hubert Dersham, Creswell Board member, be appointed to serve on the IED Budget Committee.

Director Armstrong seconded and the motion carried.

8. Building Committee Report and Selection of Consultant

8. Director Armstrong stated that the Building Committee consisting of Directors Laura Johnson, Al Briggs, Jeanne Armstrong, and Superintendent Bill Jones met with Daniel Herbert, Architect, to discuss his involvement as a consultant to the superintendent and board in preparation for new facilities. The superintendent presented to the board Mr. Herbert's letter outlining his proposed procedures, a tentative time schedule, and his fee schedule for consulting services, for space programming and lease negotiations. The letter also stated areas of IED responsibility in working with him.

Director Burwell moved that Architect Daniel Herbert be retained in accord with the proposal as outlined at a fee not to exceed \$3600 for the services indicated.

Director Armstrong seconded and the motion carried.

9. OSBA Program Suggestions

9. The board discussed several items they thought should be included in the OSBA Convention program. The superintendent was asked to forward the following suggestions to Tom Rigby for possible inclusions:

(1) the Lane IED Special Education Instructional Materials Center program;

(2) the LEADS program, and;

(3) the Jackson County pre-school program for trainable mentally retarded children.



10. Proposed  
Articulation  
Project

10. Mr. Bill Manley presented a proposal for an Articulation Project for Lane County schools.

The Articulation Project is a joint-curriculum effort initiated by the vocational instructors from the high schools and Lane Community College. The program, as proposed, would provide a smooth transition from high school to Lane Community College with a minimum of unnecessary curriculum duplication (or omission) for students. It is another attempt to individualize instruction and at the same time to jointly develop "learning packages" so that any student may proceed at his own rate.

Director Benjamin moved that the board support the Articulation Project proposal.

Director Armstrong seconded.

Director Burwell ammended the motion to approve the proposal on a resolution basis. The amendment died for lack of a second.

The original motion carried with Director Burwell registering a "no" vote.

11. Use of IMC  
Materials

11. There was considerable discussion regarding the legal aspects and administrative policy confronting the IED should an attempt be made to comply with the parochial schools' request for use of instructional materials. The question will be submitted to Attorney Bill Frye for a legal opinion.

12. Next Meeting

12. The next regular Board meeting will be held on Tuesday, November 10, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

\_\_\_\_\_  
Laura Johnson, Chairman

\_\_\_\_\_  
William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 13, 1970

Minutes in brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present. Chairman Laura Johnson, Jeanne Armstrong, Al Briggs, Bill Berg, Joyce Benjamin, and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Margaret Gribskov, Mary Simmons, Clarence Johnson, Bill Manley, Jim Baltimore, and Mel Mead of the IED office; Bob Dusenberry of Project OTIS; and Jim Boyd of the Eugene Register-Guard. Guests included Dr. June McFee, Ron McGregor, and Mike Youngblood.

2. Minutes approved

2. Director Briggs moved that the minutes as received by mail be approved.

Director Benjamin seconded and the motion carried.

3. Arts Project

3. Dr. June McFee discussed the rationale of the program being developed through the JDR III Arts Project and methods being utilized to obtain a perceptual program.

Ron McGregor stated that an attempt is being made to involve as many people as possible in the various aspects of the art project. (Junior League will be involved through providing exhibits in areas of interest and, where possible, serve as resource people. They are collecting information and visual materials within the community.)

Mike Youngblood reported on the workshops held last summer and stated that the teachers involved indicated a desire for additional experience with materials. The second workshop, involving teachers, administrators, and art consultants, was an in-depth study to develop the major concepts of the program. This latter group determined that the winter and spring workshops (to be held in strategic geographical areas of the county) should stress the concomitance of materials and philosophy of the art program. The workshops, conducted through the Division of Continuing Education, will give credit for the 6 to 10 week session.

Following completion of the workshops, Mr. McGregor and Mr. Youngblood will conduct a classroom follow-up with teachers to observe the effectiveness of the program as implemented.

It was stressed that the art program should not be a one-year one-shot program; instead, and in order to be fully implemented, the program will require several years with a stepped-up program.

4. Communications
4. The Superintendent presented the following correspondence:
- (1) A letter from Arizona Senator David B. Kret regarding a recent visit to the IED and OTIS;
  - (2) A letter from State Superintendent Dale Parnell regarding the August Educational Engineering Workshop;
  - (3) A letter from George Katagiri regarding the Dissemination Project;
  - (4) A letter from Vern Osborn, Oregon Board of Education, regarding advisability of lease renewal for OTIS housing;
  - (5) A letter from Robert Foster, Title III ESEA Coordinator, Oregon Board of Education, regarding granting of OTIS Project funding;
  - (6) A letter from Eldon Schafer, President of Lane Community College regarding using their own equipment to maximum capabilities as opposed to OTIS facilities;
  - (7) A letter from the Oregon School Boards Association regarding passage of Ballot Measure #10.
5. OTIS Lease Renewal
5. Superintendent Jones recommended that, in view of the fact that statewide educational data processing plans would not be completed until the end of the 1971-73 biennium, the OTIS lease be renewed with Breeden Brothers for an additional three years.
- Director Briggs moved that the OTIS lease be renewed.
- Director Armstrong seconded and the motion carried.
6. Cassette Tape Duplicator Bid Award
6. Mel Mead reviewed the Cassette Tape Duplicator bid specifications and the procedure followed in making a recommendation. It was recommended that the Board approve the purchase of the Pentagon C-1320 from Moore's Audio Visual Center. The Pentagon was the only bid which met all specifications.
- Director Benjamin moved that Moore's Audio Visual Center be awarded the bid in the amount of \$3,750.00 for the Pentagon C-1320.
- Director Berg seconded and the motion carried.
7. OTIS Progress Report
7. Bob Dusenberry, OTIS Director, reported on progress of the three OTIS objectives--to achieve satisfied users, to develop a marketing program, and to continue in research and development. He indicated that these objectives had been or were in the process of being met. (A marketing schedule of 1971-72 service and service charges was presented for board information.)
- Mr. Dusenberry indicated that he will be spending considerable time in the field.

8. Trainable Mentally Retarded Program Progress Report

8. Mary Simmons presented a progress report on the program for the Trainable Mentally Retarded. Ten districts have contracted with the IED for services at the Pearl Buck Center. A total of 31 students are enrolled for the 1970-71 school year at a local school district cost of \$59,855. The predicted transportation cost for districts 28J, 66, 45J, 40, 69, and 79 is \$13,606.20. The center provides transportation to Eugene, Springfield and Bethel, and Pleasant Hill does not yet have children enrolled. The 1970-71 IED contract with the Pearl Buck Center is for \$67,306. This amount includes funds from the local school districts and the Oregon State Department of Mental Health. Mrs. Simmons reported that she and the superintendents and Jerry McGee (Department of Mental Health) are working on the possibility of hiring an itinerant teacher for outlying districts next year. Such a teacher would serve Oakridge, McKenzie, Florence, Mapleton and Blachly next year when these services are placed on IED resolution.

9. Break-in Losses

9. Superintendent Jones reported on the two recent break-ins and itemized the equipment lost as a portable TV, Cassette Recorder, small dictaphone, and petty cash. He reported that our insurance did not cover all of the equipment but it did cover the TV and the Cassette. New locks have been installed and keys have been reissued.

Discussion centered around various types (and costs) of alarm systems which might be considered.

10. Dissemination Project Field Service Appointee

10. Superintendent Jones reported that the evaluation team from the University of Missouri had visited both Lane and Umatilla Counties and that the Dissemination Pilot Project was ready for the services of a field representative. The superintendent recommended that Dr. Stephen Stiver, 44, Eugene, be employed as the Lane field representative at \$1,000 a month. This amount was budgeted in the grant originating from the United States Office of Education to Lane IED through the Oregon Board of Education.

Director Benjamin moved that Dr. Stephen Stiver be employed at a salary of \$1000 a month as a Field Representative in the Dissemination Pilot Program project.

Director Armstrong seconded and the motion carried.

11. Drop-out Center Proposal Progress Report

11. Superintendent Jones reported that, following the boards recommendation at the September 22nd meeting, he had presented the Drop-out Center proposal to the Lane County school district superintendents on September 26. The superintendents unanimously supported the proposal. The superintendent reported that he and Bill Manley had met with Lane Community College President Eldon Schafers and Dean Case regarding the Center and the type of classes which might be provided by the Community College. The reaction was very favorable and we can count on their support. The proposal will be presented to the State Department of Education.

12. Announcements

12. Superintendent Jones reminded Board members of the LCSBA dinner meeting, Thursday, October 22; the OSBA meeting on November 18-20; and the Budget Committee orientation meeting (date not chosen).

Superintendent Jones reported that the audit report will be ready for the next board meeting.

13. Next Meeting

13. The next regular Board meeting will be held on Tuesday, October 27, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING.  
Tuesday, September 22, 1970

Minutes in  
brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Dave Burwell, Jeanne Armstrong, Al Briggs, Bill Berg, Noble Wheeler, and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Ruth Lovelace, Margaret Gribskov, Clarence Johnson, Marvin Wilkerson, Bill Manley, and Kermit Horn of the IED office; and Bob Llewellyn of the NYC office.

2. Minutes approved

2. There being no corrections, Chairman Johnson declared the minutes approved as received by mail.

3. Board comments

3. Margaret Gribskov announced that an IED sponsored televised presentation of the drug problem will be featured on September 30, 1970, on KEZI-TV from 6:00 to 7:00 p.m. Dick Miller, former Eugene board member will moderate the program. Other participants include Dennis Ekanger and Deke Van Arsdale, counselors at White Bird Clinic; Dr. Robert Carson of Springfield, one of the volunteer physicians at the Clinic; Lt. Guy Mattoon, head of the criminal division, Eugene Police Department; Edward E. Cooper, Crow-Applegate school superintendent; Steve Winnistrom, director of Northwest Outward Bound; and Dr. William C. Jones, Lane IED superintendent.

4. Communications

4. The Superintendent presented: a letter from EPDA-HEW indicating receipt of teacher retraining letter of intent;

(2) A letter from Ray Rothstrom, Oregon Board of Education, regarding claim for reimbursement for supervisory personnel in program for mentally retarded children;

(3) A request from Bullier & Bullier for the IED to exercise the option requirements for OTIS building rental prior to October 31. (It was suggested that Bullier & Bullier be approached to see if less than the three year option would be acceptable and, in addition, check with the State Board of Education as to the plans of the state department for housing OTIS in the future);

(4) A letter from George Katagiri giving the visitation agenda for the evaluation committee for the Dissemination Project.

5. Business Affairs

5. The financial statements for August were presented for board consideration. Accounts payable included:

IED	\$180,733.99
OTIS	\$55,573.08
NYC	\$3,485.44

Superintendent Jones reported that the auditors are working with the bookkeeping department to determine a true beginning balance. (Several accounts were left open as of June 30 because of summer commitments from 1969-70 budget.)

It was suggested that when a new accountant is employed that a more understandable format be devised for the financial statement. Another problem receiving consideration was that of "carrying" districts on joint purchase agreements until tax turnovers are made. The auditors have suggested that districts make a prepayment from last year's budgets or that the IED budget \$100,000 to carry over for the fiscal year.

6. Authority to borrow

6. Director Burwell moved that Superintendent Jones be given the authority to borrow an additional \$100,000 (in \$50,000 amounts) if the need arises. Director Berg seconded and the motion carried.

7. Special Reports  
 (1) Outdoor Education  
 (2) Due Process Workshop  
 (3) Dissemination Project  
 (4) Hill Foundation Proposal

7. Chairman Laura Johnson introduced to the board three new staff members--Ruth Lovelace, Marvin Wilkerson, and Kermit Horn.

(1) Outdoor Education Report Kermit Horn reported briefly on 12 areas of involvement in the various Lane County outdoor education programs. He has been working as a consultant with district counselors and resource people. In addition, he is serving as coordinator for other agencies (Bureau of Land Management, Lane Community College, and Kiwanis) in developing camps and curriculum.

Future outdoor education program goals were outlined. Working with him are Advisory Council members Don Rose, Eugene; Jule Crume, South Lane; Gene Smith, Fern Ridge; and Evert Snyder, Springfield.

(2) Due Process Workshop Ruth Gould reported on the Marion County Due Process workshop conducted by attorneys, judges, and legislators from the Salem area. Points of interest were students and parents rights and the school's responsibilities.

Plans now have been formulated for a Due Process workshop to be held in Lane County at the Country Squire, October 28, from 9:00 a.m. to 3:30 p.m. Larry Gildea and Ruth Gould are working out the details of the program with local law personnel.

(3) Dissemination Project Superintendent Jones reported on the Dissemination Project as proposed by the State Board of Education and funded by the USOE. The pilot project in Oregon is designed to determine if local problems can be solved by using research information now available and putting both the problem situation and the solution into readily retrievable and usable form. Lane County has been selected as one of two counties (Lane and Umatilla) to work with the State Department of Education on the project. The superintendent is seeking a field director to work out of the Lane IED office.

Funds totalling \$199,000 have been allocated for 18 months. The \$45,162 allocated to the Lane IED will be used primarily for a field service person, OTIS computer services, and clerical/administrative services.

If the pilot project is successful, the Oregon Board of Education will seek financial support from the 1973 Legislature to expand the program.

Director Burwell moved that the Lane IED Board of Directors approve the agreement with the State Board of Education for participation in the Dissemination Project.

Director Armstrong seconded and the motion carried with Director Briggs abstaining.

(4) Hill Foundation Superintendent Jones reported briefly on his presentation of the OTIS program to the Hill Foundation on September 17 in Portland. The presentation supported the OTIS proposal for \$126,000 for a foundation grant for research and development. The Hill Foundation Committee stated that a decision on the grant proposal will be made in October based upon present priorities of the Foundation.

8. Budget Committee Appointment

8. Director Armstrong recommended that John Winslow, Springfield Board member, be asked to serve on the IED Budget Board. Director Briggs moved that John Winslow be appointed to the IED Budget Board.

Director Wheeler seconded and the motion carried.

9. Drop-out Center Proposal

9. Bill Manley reported on a proposed center for students who have dropped out of Lane County schools. First phase of the program is a proposal for an eight month planning and preparation grant. The funding would cover the employment of a director who would be responsible for working with the agencies involved for the center to develop long range financing and planning.

Objectives of the Center are threefold--development of personal achievement, a basic educational program leading to a high school diploma, and job entry-level training based on the cluster concept (keeping in mind the projected manpower needs of Lane County).

Director Briggs moved that the Board accept this report favorably and instruct the superintendent to submit the application subject to the support of the local superintendents.

Director Burwell seconded and the motion carried. (Addenda--The superintendents gave their unanimous support at the monthly meeting on September 24.)

10. Use of Instructional Materials

10. The request for use of instructional materials for other than public schools was discussed. Clarence Johnson, acting IMC Director, was asked to give a report at a later date regarding what is now being done in other IEDs.

11. Next Meeting

11. The next regular Board meeting will be held on Tuesday, October 13, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 8, 1970

Minutes in  
brief

1. Attendance  
1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Dave Burwell, Bill Berg, Jeanne Armstrong, Noble Wheeler, Alden Briggs, and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Margaret Gribskov and Clarence Johnson of the IED office; Bob Dusenberry of Project OTIS; and Jim Boyd of the Eugene Register-Guard.
2. Minutes approved  
2. Director Burwell moved that the minutes of August 18 as received by mail be approved.  
  
Director Armstrong seconded and the motion carried.
3. Board comments  
3. Margaret Gribskov, community relations liaison, was introduced to the Board and welcomed to the staff.
4. Communications  
4. The Superintendent presented: a letter from Jess Ramaker, Regional Manpower Administrator (U.S. Department of Labor), regarding banking with minority banks;  
  
(2) The program and agenda of the Oregon School Boards Association September 25-26 meeting;  
  
(3) A letter from George Kurtz, Director of Finance at Mount Hood Community College, expressing satisfaction with and appreciation of OTIS services in fiscal accounting and payroll.
5. Business Affairs  
5. The July bills and financial statements for the IED and OTIS were presented for board information and discussion.
6. Letter of Intent  
6. A letter of intent directed to the Training Complexes Program, Bureau of Educational Personnel Development, was presented for board information. The letter of intent describes a proposed program for retraining classroom teachers following completion of the JDR III Art Project. The proposal will be submitted to the State Board of Education in January, 1971.
7. BAM Project approval  
7. Director Briggs moved that the IED Board act as fiscal agent for the BAM (Blachly-Applegate-Marcola) Project for the 1970-71 school year. (Title I ESEA)  
  
Director Wheeler seconded and the motion carried.
8. OTIS-Tigard agreement  
8. Director Burwell moved that, contingent upon OTIS Advisory Board approval, specified OTIS services be offered to the Tigard school district at actual cost to OTIS. (This is being done in lieu of OTIS marketing cost that would otherwise be expended.)  
  
Director Wheeler seconded and the motion carried.

9. Personnel  
Tal Geller  
resignation  
Ruth Lovelace  
employed

9. Director Wheeler moved that Tal Geller's resignation be accepted with regret.

Director Briggs seconded and the motion carried.

Clarence Johnson presented information regarding Ruth Lovelace's credentials and educational background. Director Briggs moved that Ruth Lovelace be employed as a one-year replacement for Clarence Johnson at \$9000.00.

Director Berg seconded and the motion carried.

10. Budget Committee  
Member selection

10. Chairman Laura Johnson appointed Jeanne Armstrong and Bill Jones to nominate a budget committee member from Zone III (Springfield, McKenzie and Marcola); and appointed Bill Berg and Bill Jones to nominate a budget committee member from Zone IV (Pleasant Hill, Creswell, South Lane, Lowell, and Oakridge).

11. In-service  
Meetings

11. Superintendent Bill Jones reported on staff personnel who served on the various in-service programs throughout the county prior to the opening of the school year.

12. Next meeting

12. The next regular Board meeting will be held on Tuesday, September 22, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, August 18, 1970

Minutes in  
brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice-chairman Dave Burwell, Joyce Benjamin, Bill Berg, Jeanne Armstrong, Alden Briggs, and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Tal Geller, Bill Manley and Mary Simmons of the IED office; and Bob Dusenberry of Project OTIS.

2. Minutes  
approved

2. Director Briggs moved that the minutes of July 14 as received by mail be approved.

Director Benjamin seconded and the motion carried.

3. Communications

3. Superintendent Jones presented a letter from the State Board of Education indicating amount approved for 1969-70 NDEA (\$8,275.00).

4. NYC Financial  
report

4. The July NYC accounts payable (\$1,018.25) was presented for Board information. Superintendent Jones reported that the present NYC contract is supposed to terminate the end of August. An attempt is being made to start a new contract on September 1 for both out-of-school and in-school programs.

Tal Geller reported that programming problems arising from a payroll fiscal merge necessitated postponement until the September meeting of the IED and OTIS July financial report.

It was decided to send financial statements the second meeting of the month and include the bank reconciliation.

5. JDR III Art  
Project report

5. Ruth Gould reported that an eight-member committee including teachers, principals, and art people had participated in the JDR III Art Project workshop with Dr. June McFee and two interns for two weeks at Cascade Junior High (Bethel District). The committee will have another week during the 1970-71 year when they will meet to review and evaluate teacher progress with the materials they have developed. An in-service has been planned for September 24 for elementary principals and superintendents. Kathryn Bloom, JDR III representative, will be present for that meeting.

5. JDR III Art  
Project report

5. (continued)

There will be two regional workshops for Lane County teachers this fall and three more next spring. By the end of the year all Lane County teachers will have had a chance to participate.

Discussion regarding IED involvement in the Education Professions Development Act (EPDA) following completion of the JDR III Art Project resulted in a motion by Director Briggs that the IED file a letter of intent by September 15.

Director Benjamin seconded and the motion carried.

6. OTIS report

6. The PMM report to the state data processing committee and the State Board of Education was not available. The Oregon Board of Education will not receive the report and recommendations from the committee until August 21. Carl Christopherson, the State Board of Education representative on the OTIS Advisory Board, reported at the meeting today that Dr. Parnell had included \$600,000 in his legislative request for the biennium for OTIS.

Directors expressed a need for a summary by school district and program of who is on the OTIS system. The Board also requested the superintendent to secure, if possible, a commitment from Superintendent Dale Parnell regarding the future housing location for OTIS.

7. Personnel  
Walt Bairds'  
resignation and  
Margaret  
Gribskov's  
appointment

7. Superintendent Jones recommended that Walt Baird's resignation from OTIS be accepted. Director Briggs moved acceptance of the resignation.

Director Berg seconded and the motion carried.

Director Berg moved that Margaret Gribskov be hired as the Editor-writer for 3/4 time at \$8575.

Director Benjamin seconded and the motion carried.

8. New Building  
plan of action

8. The need for new quarters has been apparent for some time. Additional space is necessary and the county commissioners would like to have the present location as soon as possible. With this in mind, the plan of action flow chart for a new building was presented. General consensus was that Margaret Gribskov, newly employed editor-writer, be added to the staff planning portion of the flow chart for public relations purposes.

The need for a Staff Consultant to work with the superintendent, the Board, and the IED staff was discussed. He will be

8. New Building  
plan of action

8. (continued)

responsible for working with the superintendent, Board and staff to work out both educational and architectural specifications. Vice-chairman Burwell appointed a committee of Al Briggs, Jeanne Armstrong, and Bill Jones to obtain the assistance of a staff consultant; also, to check how other public buildings built to the tenants specs on a lease basis, have been designed, built and financed.

9. Length of lease  
at present  
location

9. The Board decided to request the Lane County Commissioners to house the IED at the present location for two additional years (until September, 1972).

10. National, state,  
and regional  
meetings  
schedule

10. A 1970-71 schedule of national, state, and regional meetings and the Board and staff members who would participate was presented for Board information. Superintendent Jones pointed out that in each instance, the program is evaluated by the department head and superintendent before attendance is approved.

11. 4-C Council  
Resolution

11. Copies of the Lane County Community Coordinated Care Council (4-C) bylaws, membership agreement, committees, and Board of Directors, along with the application form designating official organization representative, were presented to the Board.

Director Benjamin moved that the 4-C resolution be approved and named Superintendent Bill Jones or his designee to serve as representative of the Lane IED.

Director Briggs seconded and the motion carried.

12. Next meeting

12. The next regular Board meeting will be held on Tuesday, September 8, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Dave Burwell, Vice-chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, July 14, 1970Minutes in  
brief

## 1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Dave Burwell, Jeanne Armstrong, Joyce Benjamin, Noble Wheeler, Bill Berg, Alden Briggs and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Dave Evans, Tal Geller, Bill Manley, and Mel Mead of the IED office; Bob Dusenberry of Project OTIS; Sam Huston, of Tromp-McKinley-McCracken Insurance; and Jim Boyd of the Register Guard.

2. Minutes approved  
as corrected

2. Minutes of the June 23rd. meeting were corrected as follows:  
3. d. Letter from Tom Walker....(sp.)  
7. (4th. paragraph)...R. Johnson concluded the OTIS presentation with three suggestions for future consideration (added)

Director Wheeler moved that the minutes received by mail be approved as corrected.

Director Armstrong seconded and the motion carried.

## 3. Comments

3. Director Wheeler commented that matters dealing with negotiations might be better handled at a special meeting rather than to wedge it in with the regular meeting.

## 4. Communications

4. The following communications were presented by Superintendent Jones:

- a. Letter from Mrs. McDonald regarding the Special Education Workshop
- b. Letter from Jean Priest, President-elect of National Association of Educational Secretaries, regarding Evelyn McKenzie
- c. Letter from AASA inviting superintendent to science seminar in Seattle, September 27-29
- d. Letter from Grant Mills, State Department of Education, thanking Lane IED for help with certification
- e. Letter from Ron Babcock regarding meeting with Ira Jones and James VanGalder

5. Insurance  
coverage

5. Sam Huston reviewed the insurance coverage and stated that the program will be much the same as it has been for sometime. The main change for the coming year will be the increased coverage on the OTIS equipment. He suggested that educational materials coverage should be adjusted to cover 100% full replacement value.

Mel Mead placed present replacement value at \$764,734.64 (film--\$710,753.53; other--\$54,031.11).

5. Insurance coverage

5. (continued)

Directors Bill Berg and Alden Briggs, and Superintendent Bill Jones, were appointed as a committee to meet with Mr. Huston, go over the coverage with him, and make recommendations to the board relative to fire insurance options. The committee was asked to take into consideration the length of the lease on present premises and those things such as type, construction and location of building that should be considered prior to construction to keep fire insurance at a minimum at the new location. The committee also should consider an all-risk coverage on OTIS equipment.

6. Financial statements and Budget transfers

6. Superintendent Jones presented the final financial statement for 1969-70. Budget transfers were indicated in Fund I and II. (Attached statements indicate year end line item balances before and after transfers were made.)

7. Accounts payable

7. Accounts payable for June 30, 1970 as follows:

Lane IED	\$125,449.61
Project OTIS	105,562.92
NYC	1,022.10

8. Gasoline bid and fuel oil bid

8. Director Briggs moved that the board approve the gasoline bid as approved by the Lane County Commissioners to (Shell Oil Company) and award the fuel oil bid to Central Heating Company.

Director Wheeler seconded and the motion carried.

9. OTIS Form Bids

9. Director Benjamin moved that the OTIS form bids be approved as recommended. (Copy filed with official minutes)

Director Berg seconded and the motion carried.

Bob Dusenberry commented briefly concerning problems which might arise in switching from one company to another. Director Briggs suggested that the invitation to bid should include a statement indicating that firms would be disqualified if problems were evident from the previous year.

10. Audio Visual Equipment Bids

10. Director Berg moved that the audio visual equipment bid be approved as recommended. (Copy filed with official minutes)

Director Benjamin seconded and the motion carried.

11. Extension of lease

11. After considerable discussion regarding extension of lease until September 1, 1971, general concensus was that more planning time was necessary to implement a move. Superintendent Jones indicated that he would inform the Lane County Administration that additional time would be necessary.

Suggestions were made to involve in the planning as many laymen as possible, personnel from the State Board of Education, and a written plan of procedure presentation by IED department heads.

Director Benjamin moved that the superintendent ask the staff to present a basic procedural plan with timetables and requirements.

Director Wheeler seconded and the motion carried.

12. Delivery van  
bid

12. Superintendent Jones stated that the delivery van was purchased through the state bid at \$24,062.22. The van is a heavy duty E300 Ford Econoline.

13. OTIS report

13. Bob Dusenberry, OTIS Director, reported that he was pleased with the reaction of the State data processing committee in so far as their reactions and recommendations concerning OTIS. He further reported that OTIS is in a favorable position as compared with the overall operation this time last year. The loss of key staff has not adversely affected the organization over the long haul and they are now working to train backup for all staff positions. All key staff have a much better insight into possible problems to be faced this fall. The staff is now organized on a "preventive basis." Progress on personnel files and inventory is good; a terminal has now been placed in the State Department of Education and they are coming on the system.

Director Briggs commented that it would be a wise precaution to have on hand a rough outline of a "disaster" plan for immediate implementation in case of some unforeseen major breakdown or disaster.

14. JDR III Art  
Project Report

14. Ruth Gould reported on progress of the Art Project and stated that the workshop at Maude Kerns was successful. She indicated that Dr. McFee and two interns will be conducting a workshop at Cascade Junior High library in Bethel. The workshop team will include principals, art directors, and teachers, and they will meet for four weeks to write the plan for the year's work.

The Project has been funded. To date, \$8,000 has been received and the remaining \$8,000 will be available when a program progress report has been presented showing how the first \$8,000 was spent.

Miss Bloom will be present for one workshop and the committee has recommended that the principals' workshop be set to coincide with her schedule.

15. Personnel

15. Letters of resignation have been received from Dave Evans, editor-writer, and Rudy Johnson, OTIS manager.

Director Benjamin moved that the board accept with regret the resignations of Dave Evans, and Rudy Johnson.

Director Briggs seconded and the motion carried.

Ruth Gould presented background information and a recommendation to hire Marvin Wilkerson for the position of Director of Special Education at grade 5, step 6 (\$12,432.00).

Director Benjamin moved that the board approve the appointment of Marvin Wilkerson as Director of Special Education at the recommended salary.

Director Wheeler seconded and the motion carried.



16. County Fair  
Booth

16. Dave Evans reported that a single space costing \$60.00 had been obtained for the Fair Booth. It was the general consensus of the board that it would be difficult to do the necessary planning to prepare a satisfactory booth in the short time available.

Director Benjamin moved that Dave Evans contact the Eugene OEA to see if they might use the booth to promote the tax base measure.

Director Briggs seconded and the motion carried.

Dave Evans stated that he would carry out the directive and also consider other alternatives if necessary to rent the booth.

17. Authority to  
borrow

17. Director Benjamin moved that the IED be permitted to borrow \$150,000, in \$50,000 amounts, if necessary, until the tax turnover is made.

Director Briggs seconded and the motion carried.

18. Executive  
Session

18. The Board declared a recess and convened in executive session. The discussion concerned personnel.

The Board reconvened in regular session and the following action was taken:

19. Leave granted

19. Director Wheeler moved the approval of the Sabbatical Leave agreement with Mel Mead for the 1970-71 school year. (Copy attached)

Director Berg seconded and the motion carried.

20. Appointment of  
IMC Acting Director

20. Director Benjamin moved that Clarence Johnson be named Acting Director of the IMC from September 15, 1970 to September 15, 1971 at a salary of \$13,044.00.

Director Briggs seconded and the motion carried.

21. Next Meeting

21. The next regular Board meeting will be held on Tuesday, August 18, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE I.E.D.  
1969-70 YEAR END BUDGET TRANSFER

FUND 1		AMOUNT	
ACCOUNT #	FROM	TO	
1. 111.00	1,192.04		
2. 113.00		1,091.46	
3. 314.00		100.58	
4. 122.00	845.09		
5. 121.00		845.09	
6. 145.02	47.77		
7. 145.03		47.77	
8. 226.01	98.42		
9. 227.01		47.11	
10. 227.02		51.31	
11. 322.00	203.55		
12. 323.00	500.00		
13. 621.00		53.14	
14. 633.00		650.41	
15. 851.02	1,332.82		
16. 854.00		1,233.00	
17. 855.00		99.82	
18. 852.02	50.75		
19. 852.01		50.75	
20. 1277.00	1,000.00		
21. 1281.00	2,500.00		
22. 1285.00		3,500.00	
23. 2226.02	6,123.50		
24. 1285.00		6,123.50	
25. 111.00	5,774.10		
26. 724.00		5,774.10	
27.	<u>19,668.04</u>	<u>19,668.04</u>	

LANE I.E.D.  
1969-70 YEAR END BUDGET TRANSFER

FUND 11

	ACCOUNT #	FROM	AMOUNT	TO
1.	1810.04	3,452.41		
2.	1810.05			3,452.41
3.	1824.05	296.41		
4.	1823.00			53.53
5.	1824.03			9.36
6.	1824.04			58.58
7.	1827.01			174.94
8.	1830.01	226.61		
9.	1830.05			226.61
10.	1870.04	371.03		
11.	1878.01	385.19		
12.	1870.02	106.40		
13.	1870.01			830.46
14.	1878.02			32.16
15.	1890.31	4,778.93		
16.	1890.12			45.34
17.	1890.22			4,733.59
18.	1891.41	2,627.50		
19.	1891.11			1,340.72
20.	1891.12			1,286.78
21.	1891.61	88.65		
22.	1891.42			88.65
23.	1891.63	1,172.44		
24.	1891.50			1,172.44
25.	1891.65	240.00		
26.	1891.81	469.85		
27.	1891.94			709.85
28.		<u>14,215.42</u>		<u>14,215.42</u>

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 23, 1970

Minutes in  
brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Laura Johnson, Dave Burwell, Jeanne Armstrong, Joyce Benjamin, Noble Wheeler, Bill Berg, and Superintendent Bill Jones. Also present were Dave Evans, Evelyn McKenzie, and Bill Manley of the IED office; Bob Dusenberry, Rudy Johnson, Walt Baird, Larry Fieland, Jim Ekstrom, Jerry Tiner, and Marcia Zuber of Project OTIS; Bob Llewellyn of the NYC office; and Jim Boyd of the Register Guard.

2. Minutes approved

2. Director Wheeler moved that the minutes as received by mail be approved.

Director Berg seconded and the motion carried.

3. Communications

3. The following communications were presented by Superintendent Jones:

- a. Thank you from Mapleton for help in screening superintendent candidates.
- b. Letter from Dale Parnell regarding help in passing budgets and "what happens if" budgets do not pass.
- c. Letter from Jesse Fasold regarding voiding Oregon Board of Education's order of August 20 and action of January 16, 1970 as a result of defeat of Ballot Measure 6 at primary election. (All 29 IEDs will continue to operate under provisions of Chapter 334, Oregon Revised Statutes.)
- d. Letter from Tom Walker to Ruth Gould in appreciation of June 14-16 workshop at Bowman's and wishing her well.

4. Purchase of IBM  
equipment

4. Bob Dusenberry, OTIS director, presented to the Board the latest information from IBM regarding the purchase of the computer. He stated that approval of the IBM contract agreement represented a saving of \$128,000 for the 1970-71 year; and attorney William Frye had checked the contract and approved its structure. In addition, the OTIS Advisory Board had reaffirmed their recommendation to contract for the purchase of the IBM hardware.

Director Benjamin moved that the contract be approved as submitted by the OTIS staff and ask OTIS staff and superintendent to check out the possibility of a supplemental contract.

Director Berg seconded and the motion carried.

5. NYC Lease

5. After discussing aspects of monthly leasing (\$128 per month) as opposed to yearly leasing (\$125 per month), Superintendent Jones recommended that the monthly leasing be continued.

Director Benjamin moved that the NYC lease office space from Breeden Brothers on a monthly basis.

5. NYC Lease

5. (continued)

Director Armstrong seconded and the motion carried.

6. Tax offset for 1970-71

6. Superintendent Jones presented the amount of tax offset by district to be certified to the assessor.

7. OTIS Salary information

7. Walt Baird, assistant director of OTIS, presented some materials concerning OTIS philosophy of salary schedules and how they are determined. Several of the OTIS department managers were concerned about the apparent lack of consideration given to the OTIS salary study made last winter which contained provisions for a merit pay system. Mr. Baird stated that he felt that the IED policy #502.05 had been adhered to in making the study and that OTIS management is in a better position to say what OTIS salaries should be. He stated his main question was "who determines my salary and on what basis"--the same question was stated in several ways by Rudy Johnson, Larry Fieland, and Jerry Tiner.

Rudy Johnson stated that an effort was made to compare data processing operations with other governmental agencies and that the study was obviously a waste of time. The consensus of OTIS personnel was that salaries should be studied and recommended by OTIS personnel because they do not fit in same categories as educators and should not be equated in any way--salary or otherwise.

Bob Dusenberry indicated that OTIS salaries for clerical and technicians could easily equate to reasonable steps on the IED salary schedule but that the management of OTIS had very little to compare with and perhaps should be separate.

Rudy Johnson concluded the OTIS presentation with <sup>three suggestions</sup> (1) Have a delegation from OTIS meet with the IED Board, (2) Have a blanket amount to be divided up at OTIS by the managers, (3) Check with the OTIS Advisory Committee regarding merits of the plan.

Director Burwell stated that the Lane IED Board has to recognize the severe budgetary problems prevalent statewide and that salaries must stay consistent with local districts. Director Benjamin pointed out that when Mel Mead chaired the IED committee on salary study, the merit system was considered and the board applied the same criteria to OTIS and IED as well.

At the close of the discussion, Walt Baird requested a hearing and the Board scheduled an executive session following the regular meeting agenda.

8. Long range voc-tech objectives

8. Bill Manley presented information relative to present accomplishments in the vocational education field and long range objectives (copy enclosed with minutes).

Present innovative programs include an on-line program developed by Bruce McKinlay, State Employment, and OTIS. The program stores occupational information and provides background information at request of the student. The program has been highly successful at Churchill High School and is to be featured July 2nd at a state meeting in Portland.

8. Long range voc-tech objectives

8. (continued)

Long range objectives include (1) changing name to "Dept. of Career Education," (2) participation with Oregon Board of Education in establishing Regional Coordinators of Career Ed (Bill Manley, Lane Regional Coordinator), (3) coordinate summer and in-service workshops, (4) participate in OSU Vocational Education Development Program by employing an intern, (5) implement the Lane County Master Plan for Career Education, (6) establish a career information center in conjunction with the Oregon Board of Education, Oregon State University, and Oregon Employment Service, (7) establish program for Lane County high school drop-outs (counseling and vocational training for disadvantaged), and (8) provide assistance to local districts in curriculum development, development of public relations regarding needs and objectives of career education, funding procedures, and other consultative responsibilities.

9. Voc-tech intern

9. Director Burwell moved that the IED move in the direction outlined for vocational-technical programs and employ an intern.

Director Wheeler seconded and the motion carried.

10. OTIS funding

10. Superintendent Jones reported that the State Board of Education had approved funding OTIS for \$304,000 under Title III ESEA. According to the Title III advisory committee, this is the third and last year of federal funding for OTIS. If the legislature takes the recommendation of the Oregon Board of Education, OTIS probably will become a part of Basic School Support and the State Department of Education will be involved.

11. Trainable  
Mentally Retarded  
Title VI application

11. Superintendent Jones recommended that the IED Board submit a Title VI proposal to provide additional facilities and classes for trainable mentally retarded youngsters in the contracted program at Pearl Buck School. The application requests \$19,971 to provide Physical Education and shop classes.

Director Benjamin moved that the proposal for \$19,971 be submitted.

Director Berg seconded and the motion carried.

12. Canvass of June  
10 IED election

12. The votes of the June 10 election were canvassed--to exceed the 6% limitation 10,292 YES votes and 7,330 NO votes.

Director Wheeler moved that the IED Board accept the canvass and declare the levy passed.

Director Benjamin seconded and the motion carried.

13. Workshops June  
14-16 and 14-20.

13. Superintendent Jones and Directors Johnson, Berg, and Benjamin reported on the highly successful IED superintendents workshop at Bowman's on June 14-16. The workshop was designed for IED superintendents, staff, and board members.

Director Burwell reported on the program presented at the Outdoor Education Workshop at White Branch. The twenty-two teachers attending expressed a hope that the program would be enlarged next year and have one teacher from each school attend..

14. Pacific Northwest Legislative Conference

14. Superintendent Jones reported on the Pacific Northwest Legislative Convergence sponsored by AASA in Spokane on June 18-19. The conference was held to set up a framework in the region (Oregon, Washington, Utah, Montana, Idaho, and Alaska) to work with state and national legislators to accomplish educational goals. He stated that the Oregon delegation left the conference with several ideas of how to approach legislators on a one-to-one basis.

15. Academy on Educational Engineering, August 10-14

15. The program outline of the Academy on Educational Engineering workshop was presented by Superintendent Jones. After some discussion the general consensus of the board was that the workshop was well worth attending and that Superintendent Jones should plan to attend.

16. Next board meeting

16. The next regular board meeting will be held July 14, at 7:30 p.m. in the Lane IED Board Room.

17. Executive Session

17. The board adjourned to reconvene in an executive session.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 9, 1970

Minutes in  
brief

1. Attendance

1. The regular board meeting of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene with the following members present: Chairman Laura Johnson, Dave Burwell, Jeanne Armstrong, Bill Berg, Al Briggs, and Superintendent Bill Jones. Also present were Tal Geller, Evelyn McKenzie, Dave Evans, Bill Manley and Mel Mead of the IED office; Bob Dusenberry, Walt Baird, Marcia Zuber, Rudy Johnson, Jerry Tiner, Larry Fieland, and Jim Ekstrom of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes approved

2. Director Briggs moved that the minutes as received by mail be approved.

Director Armstrong seconded and the motion carried.

3. Communications

3. The following communications were presented by Superintendent Jones:

- a. Letter from Superintendent Parnell regarding reelection as State Superintendent
- b. Two letters from Dr. Martha Luck, National Association of Educational Secretaries, regarding advanced professional standards certificate for Cleone Fish and Opal Jacobson. Cleone Fish and Opal Jacobson were commended by the board.
- c. Letter from Dr. Kenneth Gaver regarding Division of Mental Health financing of program for trainable MRs. Superintendent Jones commented there are contracts from 9 or 10 districts and that funding will be in the neighborhood of \$70,000.
- d. Letter from Deputy Superintendent Fasold regarding Oregon Board of Education policy statement on IEDs.

4. Financial Reports

4. Financial statements and accounts payable for May were presented by Superintendent Jones. Accounts payable included:

Lane IED	\$105,416.07
OTIS	77,051.59
NYC	8,755.95

Questions regarding cycle encumbrance and cycle expenditure on the print-out were answered by Larry Fieland and Tal Geller.

5. Working Capital  
fund

5. Superintendent Jones recommended that a working capital fund be established in separate bank accounts for Project OTIS and IED. Such an account would be reviewed by the auditor for monies expended but would not be a budget line item.

Director Briggs moved that a revolving working capital fund be established for Project OTIS and the IED.

Director Burwell seconded and the motion carried.



6. Fund transfers

6. Director Burwell moved that the necessary year-end transfer of funds be authorized.

Director Briggs seconded and the motion carried.

7. Project OTIS report

7. Bob Dusenberry reported on the Title III ESEA and state department representatives meeting on OTIS funding. Unanimous approval was given to fund OTIS for 1970-71 in the amount of \$302,480 which is \$94,146 more than originally anticipated. The state ESEA Title III committee anticipated that no Title III funds will be allocated for OTIS in 1971-72.

Superintendent Jones indicated that his Friday appearance before the State Board of Education will be a progress report.

8. Art Project report

8. Superintendent Jones reported that the \$1,000 provided by the State Arts Commission is being used to obtain information concerning the nature of arts programs presently being presented in Lane County elementary schools. This study should provide a bench mark to measure what happens or is accomplished when the John D. Rockefeller III funds have been expended.

Superintendent Jones reported that June McFee is taking over some of the chores that Ruth Gould would have been doing to assure a successful workshop this summer. He also indicated that Joyce Benjamin is providing in-kind contribution by working in the IED office  $\frac{1}{2}$  day per week.

9. Joint Purchasing Bids Awarded

9. Superintendent Jones recommended that the board award the Joint Purchasing bids in the total amount of \$203,208.09 as presented.

Director Briggs suggested that the Board had some responsibility to local bidders and that local governing bodies should review their purchasing procedures.

Director Briggs then moved that the joint purchasing bids be awarded as presented--\$203,208.09.

Director Berg seconded and the motion carried.

10. Extension of Platt Electric contract for 1970-71

10. Upon recommendation of the Superintendent, Director Briggs moved that the IED extend the present agreement with Platt Electric Company for 1970-71.

Director Burwell seconded and the motion carried.

11. AASA conference

11. Superintendent Jones informed the board that he will be attending the AASA Northwest Legislative Conference in Spokane, June 18-19.

12. IED Superintendents Workshop, June 14-16

12. Directors Johnson, Berg, Benjamin, and Superintendent Jones (and other IED staff members) will be attending the IED Superintendents Workshop at Bowmans, June 14-16.

13. OSBA Conference Report

13. Superintendent Jones reported that Jeanne Armstrong attended the new board member section of the OSBA Conference and that Director Benjamin attended the finance section. Director Armstrong reported that the conference had been very helpful and informative.

14. Summer Schedule

14. After a brief discussion of the proposed summer schedule, (July 14 and August 11 or 18th) Director Briggs moved that the chairman and superintendent set the dates of the summer board meetings.

Director Armstrong seconded and the motion carried.

15. Executive Session

15. An executive session on personnel was convened.

16. Special Meeting

16. A joint IED Board and OTIS Advisory Board dinner meeting will be held at LaMars Restaurant, 795 Willamette (upstairs), at 5:30 p.m., Tuesday, June 23, 1970.

17. Next Regular Meeting

17. The next regular meeting will be held Tuesday, June 23, 1970 at 8:00 p.m. (following the dinner meeting).

Meeting adjourned.

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Laura Johnson, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 12, 1970

Minutes in  
brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 743 Pearl Street, Eugene with the following members present: Chairman Alden Briggs, Directors Joyce Benjamin, Laura Johnson, Dave Burwell, Bill Berg, Noble Wheeler, and Superintendent Bill Jones. Also present were newly-elected Director Jeanne Armstrong; and Ruth Gould, Evelyn McKenzie, Tal Geller, Dave Evans, and Bill Manley of the IED office; Bob Dusenberry of the OTIS office; Bob Llewellyn of the NYC office; and Jim Boyd of the Register-Guard; and Ken Viegas of the University of Oregon.

Guests present from the Lane Community College Political Science class were Bob Wynkoop, Jerrel Terry, Terry Landreth, Jim Byford, and Ginger Byford.

2. Minutes Approved

2. Director Benjamin moved that the minutes as received by mail be approved.

Director Burwell seconded and the motion carried.

3. Board Member  
Sworn in

3. Chairman Briggs conducted the swearing-in ceremony for newly-elected Director Jeanne Armstrong.

4. Organization of Board  
Chairman elected

4. Director Burwell nominated Director Laura Johnson as IED Board Chairman for 1970-71.

Director Wheeler seconded the nomination. There being no further nominations, Chairman Briggs directed that an elective ballot be cast.

5. Vice-chairman elected

5. Director Benjamin nominated Director Dave Burwell as IED Board Vice-chairman for 1970-71.

Director Wheeler seconded the nomination. There being no further nominations, Chairman Briggs directed that an elective ballot be cast.

6. Vote of appreciation

6. Director Wheeler moved that outgoing Chairman Briggs be given a vote of appreciation for his fine job as Chairman for the past two years.

The vote of appreciation passed by unanimous action.

7. Meeting dates set

7. Vice-chairman Burwell requested the board's preference for 1970-71 meeting dates.

Director Benjamin moved that the Lane IED Board meet every second and fourth Tuesday.

Director Briggs seconded and the motion carried.

Chairman Johnson assumes office.

#### 9. Communications

8. Upon her arrival, Director Johnson was informed she was Chairman Johnson. Vice-chairman Burwell vacated the chair and Director Johnson conducted the remainder of the meeting.

9. The following communications were presented by Superintendent Jones:

- a. Copy of letter sent by Maurice Burchfield, SDE, to Miss Bloom re the John D. Rockefeller III, Art Project
- b. Letter from Tom Rigby, OSBA, re new board member
- c. Letter from Jim Dimick, Chairman, IED Section, OSBA, re HJR 25
- d. Letter of appreciation from Dr. Hilt Baum, SDE, for quick response on election information from districts
- e. "Your Taxes" report on OTIS Project. Superintendent Jones stated that he had phoned Walton White to express his approval and appreciation.

Director Benjamin spoke briefly regarding HJR 25 and Ballot #6.

#### 10. Financial Reports

10. Financial statements and accounts payable for April were presented by Superintendent Jones. Accounts payable included:

Lane IED (#000)	\$80,613.39
NYC	1,509.15
Project OTIS (#994)	79,496.22

A brief background description on NYC and OTIS programs was presented for Director Armstrong's information and for the benefit of the visitors from Lane Community College.

#### 11. John D. Rockefeller, III Art Project

11. Director Benjamin reported that funding in the amount of \$16,000 has been approved by the John D. Rockefeller III Foundation for the Art Project.

In addition, the Oregon Arts Commission granted a \$1,000 fund for a survey now and a follow-up study upon completion of the John D. Rockefeller III Art Project. The survey is being carried into the classroom and administration offices. Ruth Gould reported that Bruce Guiwits, a University of Oregon student under the direction of Dr. June McFee, is conducting the survey.

#### 12. NYC use of U. of O. practicum student counselors

12. Ken Viegas, Chairman of Field Instruction in Community Affairs, University of Oregon, outlined a program which would utilize U. of O. practicum students as counselors in the NYC program. These students are required to have field instruction in addition to course instruction. Mr. Viegas stated that from 1 to 5 students would be placed in the NYC program under the following terms:

- 1--NYC will make the final selection of students based on the NYC criteria
- 2--NYC reserves the right to dismiss students
- 3--A contract will be drawn indicating NYC and U. of O. responsibilities

12. NYC use of U. of O. practicum student counselors

12. (continued)

Director Benjamin moved that approval be given for placement of University of Oregon practicum students in the NYC program under the direction of Ken Viegas and Bob Llewellyn.

Director Burwell seconded and the motion carried.

13. NYC--Dept. of Vocational Rehabilitation cooperative program

13. NYC Director Bob Llewellyn presented a Vocational Rehabilitation-NYC cooperative program for on-the-job training of the handicapped between 14 to 21 years of age. Mr. Llewellyn stated that Vocational Rehabilitation does not employ enrollees but funds other agencies to do so. The cost of all services, including wages, are paid by Vocational Rehabilitation. The control and direction of youth will be by the Neighborhood Youth Corps. It is anticipated that three or four (possibly up to 10) youngsters will be placed through the program.

Director Benjamin moved that the program concept be approved, and details worked out with the superintendent.

Director Wheeler seconded and the motion carried.

14. Dental Care program

14. Bob Llewellyn presented a dental program available to low-income people. Lane Community College would be the cooperating agency and the program would be coordinated by the Neighborhood Youth Corps. NYC's proportionate share of cost will be one thousand dollars and would be budgeted under supportive services. Several other agencies have indicated an interest--Vocational Rehabilitation, Welfare, City of Portland NYC, and Marion Co. Mr. Llewellyn indicated that the program is in line with the Department of Labor's desire to provide needed supportive services.

Superintendent Jones recommended that the dental care program be included in the supportive services section of the NYC budget.

Director Benjamin moved that NYC include the dental care program in the next budget under supportive services.

Director Wheeler seconded and the motion carried.

15. NSBA Convention report

15. Directors Benjamin, Wheeler, Burwell and Superintendent Jones reported on the NSBA Convention and the visits to Riverside, Contra Costa, and Alameda county school offices prior to the convention.

General disappointment was expressed by Directors in that there is no session specifically for IED board members.

Superintendent Jones reported that the best information was obtained through the visits to the county offices and staff and/or board members will be visiting places where we hear of good programs.

16. IED Workshop,  
June 14-16

16. Ruth Gould presented a brief outline of the IED Workshop on June 14-16. Those indicating they planned to attend were Directors Benjamin, Johnson, and Berg (Director Armstrong indicated an interest but questioned working it into her schedule.)

17. Canvass of May 4  
IED Election

17. The official canvass of the May 4 equalization offset levy election was: YES---13,541; NO---16,299. Election failed.

Director Briggs moved that the official canvass of votes be accepted.

Director Wheeler seconded and the motion carried.

18. Resubmit budget,  
June 10

18. Superintendent Jones recommended that the IED Board resubmit the equalization levy budget on June 10, 1970. This is the same date that six Lane County school districts will be voting on their budgets.

After considerable discussion, Director Wheeler moved that the IED Board set June 10, 1970 for the second election.

Director Benjamin seconded the motion. Directors Benjamin, Johnson, Armstrong, Wheeler, and Berg voted "aye."

Director Briggs voiced a negative vote and Director Burwell abstained. The motion carried.

Director Benjamin moved that polling places for the June 10 election be chosen at the discretion of Superintendent Jones.

Director Briggs seconded and the motion carried.

19. New Board Member  
Conference, May 22-23

19. The Oregon School Boards Association New Board Member Conference, May 22-23 was discussed. The conference will feature a school finance section and an orientation session for new school board members. Director Armstrong indicated that she planned to attend.

20. Executive Session

20. An executive session on personnel was called.

21. Next Meeting

21. The next regular meeting will be held Tuesday, May 26, 1970, at 7:30 p.m. (canceled)  
E.m.

Meeting adjourned

\_\_\_\_\_  
Laura Johnson, Chairman

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William Jones, Secretary

LANE INTERMEDIATE EDUCATION DISTRICT  
748 Pearl Street  
Eugene, Oregon 97401

Office of the Superintendent  
May 6, 1970

LANE IED BOARD OF EDUCATION MEETING  
Boundary Board Hearing and IED Board Meeting  
Tuesday, April 21, 1970

Minutes in  
brief

1. Attendance

1. The regular board meeting for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice-chairman Joyce Benjamin, Directors Laura Johnson, Bill Berg, Noble Wheeler and Superintendent Bill Jones. Also present were Ruth Gould, Evelyn McKenzie, Bill Manley, Tal Geller, and Dave Evans of the IED office; Bob Llewellyn of the NYC office; Auditor Ron Babcock; James Elliott of the State Division of Audits; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Johnson moved that the minutes as received by mail be approved.

Director Wheeler seconded and the motion carried.

3. Audit  
procedure for NYC

3. Superintendent Jones spoke briefly regarding the request for approval of Field Change #17 (changing NYC audit procedures to Federal auditing). He stated that a letter from Jess Ramaker, Regional Administrator of Manpower Administration, Department of Labor, indicated that the federal auditors will make a check when and where they please--not at a specific time. A second letter, from D. F. DeCew, Supervisor, State Division of Audits, was referred to. This letter stated that ORS requires municipal audits of all accounts. He further stated that auditors cannot render an opinion unless they have audited all funds.

Auditor Ronald Babcock stated that his firm is caught in the middle between the Department of Labor and the Oregon law requirements and, of course, he will have to follow the law.

James Elliott, State Division of Audits, stated that whoever does the audit is charged with doing the audit for the entire fiscal year of all programs and since the NYC money is handled by the same people as handle general monies, they should be handled by the same auditor.

Auditor Ronald Babcock stated that if the Department of Labor will do some compliance auditing, he in turn will not be going into as much but will move into areas enough to assure that there are no problems.

Director Wheeler moved that Superintendent Jones be authorized to sign Field Change #17 with the necessary document to accompany it and that the Board go on record as willing to pay Lane's proportionate share of the NYC audit if it becomes necessary.

Director Johnson seconded and the motion carried.

## 4. Recess

4. Vice-chairman Benjamin declared a short recess to permit Directors Berg and Wheeler to finish review of the March 24, 1970, Boundary Board hearing tape on the petition to transfer a portion of Marcola District 79 to Springfield District 19.

## 5. Boundary Board Hearing

5. The Boundary Board convened. Marcola District Directors Carroll Kirkpatrick, Leo Paschelke, Ralph Adams, and High School Principal Lucille Dickey were present for the hearing. Mrs. Dickey, who will be the Marcola Superintendent as of July, spoke regarding the number of children involved in the transfer and asked the boundary board to weigh carefully the information presented at the March 24 hearing.

A statement from Director Burwell was presented in favor of the transfer.

The Boundary Board directors expressed sympathy with Marcola's position but felt that only one decision could be considered in line with state laws and board policies.

Director Wheeler moved that the Boundary Board accept and approve the petition of transfer.

Director Johnson seconded and the motion carried.

## 6. Communications

6. The regular board reconvened and the following communications were presented:

- a. Letter from Don Gilles, Program Development, State Department of Education, regarding Vocational Education project.
- b. Letter from Joy Hills Gubser, Associate Superintendent, State Department of Education, regarding IED certification of teachers.
- c. Copy of letter from attorney Don Husband to directors Bill Berg and Noble Wheeler.
- d. Letter from Clarence Mellbye, Title III ESEA Coordinator, regarding OTIS grant award.
- e. Letter from attorney William Frye regarding the contiguity of land in the proposed transfer from Marcola to Springfield.
- f. Letter from D. F. De Cew, Supervisor, Division of Audits, to Jess Ramaker, Regional Administrator of Manpower Administration, Department of Labor, and his answer regarding the auditing of NYC funds.

## 7. Business Affairs

7. Financial statements and accounts payable for March were presented by Superintendent Jones. Accounts payable included:

Lane IED (#000)	\$77,289.08
NYC	1,156.38
Project OTIS (#994)	80,107.91

Tal Geller presented a brief explanation of how new budgets for NYC are prepared and the process of extending the present budgets instead of ending a project and funding a new one (this has been part of the audit problem)

Vice-chairman Benjamin ordered the reports filed.



8. Vocational-  
Education Status  
Report

8. Bill Manley reported on the pre-workshop in-service, the summer workshop, and the development of the Lane County Master Plan for Career Education. (A complete report is filed with the official minutes.)

9. J.D. Rockefeller  
Arts Project

9. Vice-chairman Benjamin reported briefly on the visit of Miss Kathryn Bloom, Director of the Arts in Education Program, and stated that a decision on the proposed arts project will be made by the John D. Rockefeller III Foundation on May 7.

Response to the preliminary art survey of elementary teachers (sent through Ruth Gould's office) is excellent.

Director Johnson moved that the IED Board accept sponsorship of the Elementary Arts Project.

Director Berg seconded and the motion carried.

10. IED  
Equalization  
Campaign

10. Dave Evans reported on the extent and means of campaigning for an equalization levy for Lane County school districts. He presented samples of materials--one flyer preprinted with Lane IED information outside and the inside to contain individual district information to be provided by the various school districts. These have been sent to the districts for completion and distribution. Mr. Evans indicated that the superintendent will be on a radio show and make a TV appearance. (A full report is filed with the official minutes.)

11. Sabbatical  
Leave--Mel Mead

11. A request for a sabbatical leave from September 20, 1970, to September 20, 1971, from Mel Mead was presented for board consideration.

Superintendent Jones recommended Mel Mead be granted sabbatical leave upon his acceptance as a candidate for the doctoral program. He stated that the IED Board attorney will be asked to draw up a legal contract whereby completion of provisions of policy #508 will be assured. Clarence Johnson would be asked to serve as Acting Director with the assistance of a one-year appointee in the IMC.

Director Wheeler moved that the leave be granted.

Director Berg seconded and the motion carried.

12. Next Meeting

12. The next regular meeting will be held Tuesday, May 12, 1970, at 7:30 p.m.

Meeting adjourned.

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Joyce Benjamin, Vice-chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Boundary Board Hearing and IED Board Meeting  
Tuesday, March 24, 1970

Minutes in  
brief

1. Attendance

1. The Boundary Board Hearing for the Intermediate Education District to consider transfer of property from Eugene District #4J to Springfield #19, and from Marcola District #79 to Springfield #19 was held at Harris Hall, Lane County Courthouse Annex, Eugene, with the following members present: Chairman Alden Briggs, Laura Johnson, Joyce Benjamin, Dave Burwell, and Superintendent William Jones. Also present were: Mel Mead, Evelyn McKenzie, Dave Evans, and Ernie Ediger of the IED office; Bob Dusenberry of Project OTIS; Jim Boyd of the Register Guard; auditor, Ron Babcock, and approximately 30 patrons (12 speaking to the hearings) representing the Springfield and Marcola school districts.

2. Boundary Board hearing -- Eugene #4J to Springfield #19

2. Walter Commons, Springfield District #19 superintendent, presented information regarding request of property transfer east of I-5 and north of Belt Line Road from Eugene #4J to Springfield #19. No one spoke in opposition to the transfer. A tape of the testimony presented is on file at the IED office.

Director Burwell moved that the Lane IED Boundary Board adopt the boundary change.

Director Johnson seconded and the motion carried.

3. Boundary Board hearing -- Marcola #79 to Springfield #19

3. Superintendent Jones presented general information and maps showing the proposed transfer of property from Marcola #79 to Springfield #19 as petitioned by Mr. and Mrs. J.E. Turpin, Mr. and Mrs. Elvin Yoder, Mr. and Mrs. John Winslow, and Mr. and Mrs. R.C. Schmunk. Two petitioners spoke in favor of the transfer and nine patrons spoke in opposition. A tape of the testimony presented is on file in the Lane IED office. Following the testimony, the board stated that a decision would be rendered later on the transfer petition.

The Boundary Board meeting adjourned and the IED Board moved back to the IED Board Room, 748 Pearl Street for the regular IED Board meeting.

4. NYC Audit procedures

4. Auditor Ron Babcock spoke to the board in response to their request for additional information on NYC audit procedures. Specifically, the request by the Northwest District Office of Manpower Administration (Department of Labor) is to authorize Field Change #17 wherein the audit fee could no longer be included in the NYC budget. An audit would be provided through the Northwest District Office by their own auditing division -- either by their own auditors or by contract with a local auditor. In either case the amount would not be a part of the IED NYC proposal.

Ron Babcock stated that present Oregon state regulations require that where a number of funds are administered by the same body, one auditor be fully responsible for auditing all funds. One reason

## 4. NYC Audit procedures

## 4. (continued)

for this requirement is that if all funds were not audited as a group, there is an opportunity to make transactions between the funds which do not necessarily show up in a budget.

Mr. Babcock indicated that the Division of Audits in Salem is presently working on the federal programs auditing problem and that it might be advantageous to wait for legal advice from Jim Elliott, Assistant Supervisor, Division of Audits, Salem, before signing Field Change #17. This might take 2-3 weeks. Mr. Babcock indicated his willingness to work with the Northwest District Office auditors.

## 5. Minutes approved

5. Director Benjamin moved that the minutes as received by mail be approved with one correction in item 23 to read "The meeting reconvened. A motion was made by Director Benjamin and seconded by Director Burwell to set the superintendent's salary at \$20,500."

Director Johnson seconded and the motion carried.

## 6. OTIS report

6. Chairman Briggs suggested that the OTIS report be deferred to a later date and that the IED Board meet at OTIS for an informal discussion with Bob Dusenberry and some of his department heads to fill in additional information on the project. Following such a session the Board would like to have a joint meeting of the IED Board and the OTIS Advisory Committee.

## 7. Arts Project

7. Director Benjamin gave a brief outline of the proposal presented to the J.D. Rockefeller Foundation by the Jr. League for a grant of \$11,000 to improve the arts in the elementary schools. A second proposal, in the amount of \$1,000, for an arts survey in Lane County was presented to the Oregon Arts Commission.

Director Benjamin suggested that the Lane IED act as coordinator of the project, if funded, and to furnish \$3,250 in-kind support. The matter was referred to the next meeting for further consideration.

## 8. Board commendation

8. Chairman Briggs directed that the record show that Evelyn McKenzie has been elected president of the Oregon Association of Educational Secretaries and that the IED Board is pleased that a member of their staff is so honored.

## 9. IED Zone Realignment

9. Adjustment of IED Zones was deferred to be on the agenda at a later date when the census figures are available.

## 10. Boundary Board-Marcola #79 to Springfield #19

10. Director Johnson suggested that Attorney William Frye write a letter regarding contiguity of Marcola boundary and that the letter be included with boundary change materials. Decision on the Marcola-Springfield petition will be made at the April 21 IED Board meeting. Chairman Briggs stated that a tape of the hearing is on file at the IED office for anyone wishing to hear it.

## 11. Filing deadline

11. Superintendent Jones announced that the filing deadline for petitions for Lane IED Zone 3 and Zone 4 Board positions is April 3, 1970 at 5:00 p.m.

April 1, 1970

12. Vocational-  
Technical report

12. Superintendent Jones indicated that a progress report on vocational technical education will be presented at the next meeting.

13. Next  
meeting

13. A conflict with the NSBA convention dates necessitated changing the next regular meeting date from April 14 to Tuesday, April 21, 1970 in the Lane IED Board room, 748 Pearl Street, Eugene.

Meeting adjourned.

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Chairman Alden Briggs

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Secretary William Jones

LANE INTERMEDIATE EDUCATION DISTRICT  
748 Pearl Street  
Eugene, Oregon 97401

Office of the Superintendent  
March 18, 1970

LANE IED BOARD OF EDUCATION MEETING  
Budget Hearing and Regular Meeting  
Tuesday, March 10, 1970

Minutes in  
brief

1. Attendance

1. The Budget Hearing and regular board meeting for the Intermediate Education District was held in the Board room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Noble Wheeler, Laura Johnson, William Berg, Joyce Benjamin, Dave Burwell and Superintendent William Jones. Also present were: Ruth Gould, Evelyn McKenzie, Bill Manley, Mel Mead, Dave Evans, and Tal Geller of the IED office; Bob Dusenberry of Project OTIS; Bob Llewellyn of NYC; Budget Committee Chairman Ruth Swinehart; and Vera Hansen.

2. Minutes approved

2. Director Wheeler moved that the minutes as received by mail be approved.

Director Berg seconded and the motion carried.

3. Correspondence

3. Superintendent Jones presented the following communications:

- a. Letter from Representative Dellenback regarding OTIS funds
- b. Letter from Representative Dellenback regarding his vote on overriding veto
- c. Letter from Attorney Frye regarding OTIS software
- d. Letter from Sam Huston regarding insurance (liability) for OTIS
- e. Letter of appreciation for Mary Simmon's services to Oregon Association for Retarded Children
- f. Letter from Dr. Parnell thanking the superintendent for serving on the Feasibility Study Panel for AOI report

4. Boundary Board Hearing

4. Superintendent Jones indicated that there might be a large attendance at the hearing on the two boundary changes (Eugene District 4J to District 19 and District 79 to District 19); therefore, he had changed the hearing to Harris Hall, March 24, at 7:30 p.m.

Following the boundary board hearing, the IED Board will reconvene in the Board Room, at 748 Pearl Street.

5. Adoption IED Operating Budget

5. Superintendent Jones presented the IED Operating Budget as approved by the Budget Committee and the Equalization Offset as established by the IED Board Hearing, notice of which was published, as required by law, in two issues of the Register-Guard.

	Estimated Expenditures	Estimated Receipts	Required Levy
Schedule I --	\$ 371,407.00	\$ 99,500.00	\$ 271,907.00
Schedule II --	496,309.00	65,200.00	431,109.00
Schedule III --	500,000.00	-0-	500,000.00
Schedule IV --	70,870.00	70,870.00	-0-
Schedule V --	175,000.00	175,000.00	-0-
	<u>\$1,613,586.00</u>	<u>\$410,570.00</u>	<u>\$ 1,203,016.00</u>

Equalization Offset-----\$14,984,914.86  
 Total IED Board Budget Levy and Offset-----\$16,187,930.86

Budget Committee Chairman Ruth Swinehart spoke briefly in support of the entire budget.

Director Burwell moved that the 1970-71 IED operating budget in the amount of \$1,613,586.00 be adopted and that the levy of \$1,203,016.00 be approved.

Director Benjamin seconded and the motion carried.

6. IED Equalization Offset

6. Director Benjamin moved that the 1970-71 Equalization Offset levy in the amount of \$14,984,914.86 be approved.

Director Wheeler seconded and the motion carried.

7. Total IED Levy, 1970-71

7. Director Benjamin moved that the 1970-71 IED levy in the amount of \$16,187,930.86 (\$4,258,065.58 within the 6% limitation and \$11,929,865.28 outside the 6% limitation) be approved.

Director Johnson seconded and the motion carried.

8. Election - May 4, 1970

8. Director Burwell moved to submit to the legal voters of the Lane IED on May 4, 1970, the question of authorizing the IED Board to levy in said district for the fiscal year 1970-71 the sum of \$11,929,865.28 in excess of the amount provided by the Constitutional Limitation; the rate of levy deemed necessary to produce the above amount is estimated at \$7.00 per \$1,000 of the true cash value of the property within the district.

Director Berg seconded and the motion carried.

9. Business Affairs

9. Financial statements and accounts payable for February were presented by Superintendent Jones. Accounts Payable included:

9. Business Affairs

9. (continued)

Lane IED	\$72,830.85
NYC	3,628.44
Project Head Start	1,215.52
Project OTIS-Phase I	38,194.00
Phase II	67,516.29

Director Briggs ordered the reports filed.

10. Head Start

10. Director Benjamin reported that Lane Human Resources is applying for the Head Start program and has sent a proposal to OEO.

11. OTIS Report

11. Bob Dusenberry reported that the OTIS program is proceeding on schedule. Reports had been mailed to directors for their future consideration. Bob presented to the directors the possibility of substantial saving should the IBM hardware be purchased rather than leased.

12. Audit Change Procedure for NYC

12. Superintendent Jones stated that the Regional Office of the Department of Labor (Seattle) is telling us that we can no longer put audit fees in the NYC budget. The regional office will be taking care of it through their Audit Division. We may complete any audit presently underway but may not start any new audit. The new Department of Audits will make arrangements with a firm of their choice (may be the local auditor). The fee will be paid by the regional office but not through NYC budget per se. The IED auditor, Ron Babcock, advised the superintendent that, according to present Oregon law, all accounts handled through this office have to be audited.

The regional office requested return of signed papers immediately.

The superintendent recommended that we not sign these until we get a recommendation from our auditor.

Director Johnson recommended that we wait and have Ron Babcock explain the situation at the next board meeting, March 24.

13. Trainable Mentally Retarded Children Program

13. Correspondence from Jerry McGee concerning the program for TMR stated that an on-sight inspection of the program and facilities at Pearl Buck indicated that they meet the standards. The Division of Mental Health is putting \$22,000 in Pearl Buck programs this year.

The superintendents have requested that the program at Pearl Buck be handled on a contractual basis this year (1970-71) and on resolution next year (1971-72).

The Attorney General's office has ruled that the IED could contract with local school districts, then contract with the Division of Mental Health, and then contract with Pearl Buck.

13. Trainable  
Mentally Retarded  
Children Program

13. (continued)  
In this way the local school districts may pay their per pupil cost. The Lane IED will be the contractor and fiscal agent to provide a program for 84 trainable mentally retarded children.

Director Benjamin moved that the IED proceed with the TMR program for 1970-71 as outlined.

Director Wheeler seconded and the motion carried.

14. Adoption of  
Salary Schedule

14. Director Johnson moved that the attached salary schedule for certificated classroom specialists be adopted. The \$6820 base is the average of Springfield, Bethel, and Eugene.

Director Benjamin seconded and the motion carried.

15. Contracts for  
Certificated  
Personnel

15. Director Benjamin moved that contracts for certificated personnel be approved as presented (list attached).

Director Burwell seconded and the motion carried.

16. NSBA  
Convention

16. The board discussed their attendance at the NSBA convention in San Francisco. Those attending will be Directors Benjamin, Wheeler, and Burwell, and Superintendent Jones. Director Benjamin and Superintendent Jones will attend the Oregon-Washington District breakfast on Tuesday, April 14. If arrangements can be made, board members and the superintendent will visit several California IED offices prior to the convention.

17. OSBA  
Regional

17. The OSBA is planning a series of regional meetings throughout the state. The Lane regional meeting will be held in conjunction with the regular LCSBA, May 21. Tom Rigby has asked each board in the county to suggest several topics under the general headings of legislation, board practices and procedures, and educational issues. The following suggestions were made:

(1) What is the difference between administration and policy?  
What does this mean and what should boards be doing?

(a) Conduct of board meetings

(2) When is the state going to interpret the legislative intent and actually equalize educational finance?

(3) Fresh approach to school finance problems, hopefully avoiding programs unacceptable to people of Oregon (i.e., last sales tax measure).

(4) A look at unmet needs--drop-outs, turned off kids, handicapped, vocational education and its relationship to remainder of the curriculum.

18. IED  
Conference-  
Workshop

18. The June 14-16 IED Conference-workshop at Bowman's was discussed. Board members were invited to participate.



19. Visit to  
USOE and AASA

19. The superintendent discussed his visit with Dr. Andrig, Executive Administrative Assistant to Commissioner of Education Allen. As indicated in Representative Dellenback's letter, the Commissioner has no discretionary funds as such but Dr. Andrig indicated that the superintendent see Mr. Lillywhite, Acting Associate Commissioner, about the Belmont Project possibilities. The superintendent did meet with Mr. Lillywhite and was invited to meet in Seattle with the Belmont Project people.

The superintendent reported that the AASA meeting was very worthwhile, with many outstanding speakers and with some 4,600 exhibits of school supplies and equipment.

20. Education  
Citizen of the  
year

20. Chairman Briggs informed the Board that Director Benjamin has been named "Education Citizen of the Year" and will be honored at the OEA banquet on Monday, March 16.

21. Replacement of  
Vera Hansen

21. Director Berg moved that no appointment be made to replace Vera Hansen.

Director Benjamin seconded and the motion carried.

Additional discussion was held regarding zoning, pointing the need to re-examine present zone boundaries and school population to see how close we comply with the law.

22. Oregon School  
Study Council

22. Superintendent Jones presented information on the visitation planned for the Columbia Elementary School. Also visitations are scheduled for Vocational Village and Dexter McCarthy Middle School on April 8 and 9. Director Benjamin will attend.

23. Executive  
Session

23. The Board went into an executive session to discuss the contract for the superintendent.

The meeting reconvened. A motion was made and seconded to set the superintendent's salary at \$20,500.

Motion carried.

24. Next  
Meeting

24. The next regular meeting will be held Tuesday, March 24, 1970.

The Boundary Board Hearing will be held in Harris Hall, 7:30 p.m. preceeding the regular meeting.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED SALARY SCHEDULE

1.0=\$6820

4½-5% ratio

Years exp.	B.A.		M.A.		M.A. ÷ 45 hrs.		Dr.	
	%	\$	%	\$	%	\$	%	\$
0	1.000	6,820	1.09	7,434	1.18	8,048	1.28	8,730
1	1.045	7,127	1.135	7,741	1.23	8,389	1.33	9,071
2	1.090	7,434	1.18	8,048	1.28	8,730	1.38	9,412
3	1.135	7,741	1.23	8,389	1.33	9,071	1.43	9,753
4	1.180	8,048	1.28	8,730	1.38	9,412	1.48	10,094
5	1.225	8,355	1.33	9,071	1.43	9,753	1.53	10,435
6	1.270	8,661	1.38	9,412	1.48	10,094	1.58	10,776
7	1.315	8,968	1.43	9,753	1.53	10,435	1.63	11,117
8	**1.360	9,275	**1.48	10,094	1.58	10,776	1.68	11,458
9	1.405	9,582	1.53	10,435	1.63	11,117	1.73	11,799
10	1.450	9,889	1.58	10,776	**1.68	11,458	**1.78	12,140
11	1.495	10,196	1.63	11,117	1.73	11,799	1.83	12,481
12	1.540	10,503	1.68	11,458	1.78	12,140	1.88	12,822
13			1.73	11,799	1.83	12,481	1.93	13,163
14			1.78	12,140	1.88	12,822	1.98	13,504
15							2.03	13,845

\*\* Highest Entering Salary  
 Adopted 3-10-70

LANE INTERMEDIATE EDUCATION DISTRICT  
748 Pearl Street  
Eugene, Oregon 97401

Office of the Superintendent  
March 10, 1970

Lane IED administrative contracts  
for 1970 - 71.

Ruth Gould	- Assistant Superintendent	\$16,428
Mel Mead	- Director of IMC	16,128
Clarence Johnson	- Assistant Director IMC	11,844
Ernie Edigar	- Production Supervisor - IMC	11,844
Iris Laswell	- Supervisor Special Education	14,244
Mary Simmons	- Consultant - MR Programs	14,244
Bob Llewellyn	- Director NYC	15,000
Bob Dusenberry	- Director OTIS	20,868
Wec Rumbaugh	- Vocational Technical Coordinator	14,796
Bill Manley	- Vocational Technical Coordinator	13,560
Kermit Horn	- Outdoor Education Coordinator	9,500

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Certificated teaching staff.

Gerry Olson	- 4/5 Psychologist (MA + 45 - 11)	\$11,799
Al Wach	- ½ reading - ½ speech (MA 7)	9,753
Mark Markantony	- Full time speech (BA 5)	8,355
Virginia Jasmer	- ½ speech (BA 8)	9,275
Jean Geller	- ½ speech (MS 9)	10,435

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 10, 1970  
7:30 p.m.

Minutes in  
brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Joyce Benjamin, Laura Johnson, Vera Hansen, Noble Wheeler, Dave Burwell, William Berg, and Superintendent William Jones. Also present were: Ruth Gould, Evelyn McKenzie, Bill Manley, Mel Mead, Dave Evans, and Tal Geller of the IED office.

2. Minutes approved

2. Director Benjamin moved that the minutes as received by mail be approved.

Director Berg seconded and the motion carried.

3. Correspondence

3. Superintendent Jones presented the following communications:

- a. Letter from Mrs. Edith Green regarding president's veto
- b. Letter from Wendell Wyatt regarding president's veto
- c. Letter from Bob Packwood regarding board's reply to his legislation
- d. Letter from John Dellenback regarding discretionary funds for OTIS
- e. Letter from Walt Commons and Millard Pond regarding boundary change

4. Boundary Board requests

(1) Parcel of property from 4J  
Eugene to #19 Springfield

(2) Transfer from Marcola 79  
to Springfield #19

4. Consideration of the two requests for transfer were presented as follows:

(1) Letters of approval of the Eugene-Springfield transfer were received from both districts.

Director Burwell moved that a date be set for the boundary board hearing.

Director Benjamin seconded and the motion carried.

(2) A petition representing 100% of the property owners of the 335 acre tract proposed to transfer from Marcola 79 to Springfield 19.

Director Benjamin moved that a date be set for the boundary board hearing.

Director Hansen seconded and the motion carried.

March 24, 1970, was set as a hearing date for the boundary board. The hearing will be in Harris Hall, County Court House, Annex, Eugene, at 7:30 p.m.

## 4. Business Affairs

4. Financial statements and accounts payable for January were presented by Superintendent Jones. Accounts payable included:

Lane IED	\$91,976.19
NYC	1,249.99
Project Head Start	1,349.20
Project OTIS Phase I	38,194.00
Phase II	61,400.74

Chairman Briggs ordered the report filed.

## 5. Head Start

5. Present status of Head Start was discussed. The LHR Board has decided that Head Start shall be a full year program. LHR will probably operate the program but that decision will not be made until their next Board Meeting.

## 6. Possible discretionary funds available for OTIS

6. Superintendent Jones discussed the possibility of additional discretionary funds available from Commissioner Allen's office and that he had an appointment with Executive Administrative Officer, Greg Andrig, in Washington, D.C. to pursue the possibilities. The OTIS program has the approval of the State Department and the Government staff. State superintendent, Dr. Parnell suggested we request \$400,000 - \$500,000 for next year--to be phased out over three additional years.

## 7. Trainable M.R.'s on IED budget resolution

7. As a result of communication from Mrs. Elisabeth Waechter, Director, Pearl Buck Center, and the Oregon Board of Education, Superintendent Jones, Mrs. Gould, Mrs. Simmons and several special education directors have been discussing the possibility of funding the trainable mentally retarded program through IED contract or resolution. Superintendent Jones presented the following information:

The Pearl Buck Center cannot receive funding through Division of Mental Health both as a private agency and as a contracted agency. Therefore, the Division of Mental Health may contract with the IED, local school districts may contract with the IED, and the IED may then contract with the Pearl Buck Center. It was suggested that the matter of funding for 1970-71 be discussed with the superintendents with the idea that if satisfactory arrangements can be worked out for 1970-71 that the TMR program be placed on resolution for 1971-72.

## 8. IED Resolutions

8. Superintendent Jones reported that 13 districts have returned their IED resolutions. There is 100% approval with one exception--one "no" on the Vocational-Technical Pilot Program.

## 9. Administrators' Salary Schedule

9. Following discussion of three proposed salary schedules for administrative personnel Director Benjamin, moved that the IED go to the civil-service-type schedule (9% between grade on the vertical scale) and 7% across (years experience on the horizontal scale).

Director Johnson seconded and the motion carried.

10. Vera Hansen  
resignation

10. Chairman Briggs read a letter of resignation from Director Vera Hansen. The resignation was accepted with regret. An early meeting time of 6:00 p.m., Tuesday, March 10, was set to hold an informal dinner for Director Hansen in appreciation for her service to the Lane IED and to education.

11. Next meeting

11. The next regular meeting is scheduled for Tuesday, March 10, at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 27, 1970  
7:30 p.m.

Minutes in  
brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Joyce Benjamin, Laura Johnson, Vera Hansen, William Berg, Noble Wheeler, Dave Burwell, and Superintendent William Jones. Also present were: Mel Mead, Dave Evans, Evelyn McKenzie and Bill Manley of the IED office; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Wheeler moved that the minutes as received by mail be approved.  
Director Benjamin seconded and the motion carried.
3. Comments on new tax base petition  
Following comments from Director Benjamin, Chairman of the CASE (Citizens Acting for Stability in Education) Committee, Director Hansen moved that the IED Board go on record favoring public support of the new tax base petition.  
Director Burwell seconded and the motion carried.
4. Project Head Start  
4. Director Benjamin indicated that LHR is cognizant of the need for a decision regarding operation of the Head Start program and that such a decision should be forthcoming from the February 5 LHR meeting.
5. Correspondence  
5. Superintendent Jones presented the following communications:
  - a. Letter from Ron Levinson, LHR, regarding CAP-46 form. (Board asked that Superintendent Jones respond OTHER and describe IED situation in questions 16, 17, 18 on CAP-46)
  - b. Resolution from Bethel District 52 opposing changing school district boundaries in River Road-Irvington Drive area; and that residential development in School District #52 in that area not be approved until north-south access road is an integral part of the development.
6. Resolutions  
6. Superintendent Jones reported that five districts (Junction City, Bethel, Lowell, Mapleton, and Springfield) have approved the resolutions 100% to date.
7. Public Relations Workshop  
7. A schedule of the "Public Opinion and the Schools" was presented. The workshop will be held Thursday, January 29, Eugene District #4J auditorium, 200 N. Monroe. Dr. James Lemert, Associate Professor of Journalism, University of Oregon, will conduct the morning session.

8. Executive Session
8. Staff salary schedule, both certificated and non-certificated, were presented by the Superintendent. Following a brief discussion, the Board went into executive session for further consideration.
9. Meeting reconvened
9. Following the executive session the Board reconvened and took the following action.
- (1) Director Benjamin moved that the administrative staff salary schedule be referred back to the certificated staff and that the Superintendent build a "civil service type" salary schedule for the administrative staff.
- Director Hansen seconded and the motion carried.
- (2) Director Burwell moved to continue the use of the current index salary schedule for certificated classroom teachers and psychologist; the base to be determined by averaging the Eugene, Bethel, and Springfield base salaries.
- Director Wheeler seconded and the motion carried.
- (3) Director Berg moved to continue the use of the current salary schedule for classified employees with all figures increased by 4%.
- Director Johnson seconded and the motion carried.
10. Next meeting
10. The next regular meeting is scheduled for Tuesday, February 10, at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene.
- Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary



BUDGET COMMITTEE MEETING  
Lane Intermediate Education District  
Tuesday, January 6, 1970  
8:00 p.m.

Minutes  
in brief

1. Attendance

1. Meeting of the Budget Committee for the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Vice-chairman Sam Frear, Ben Inman, Ray Campbell, Windsor Graville, Dave Burwell, William Berg, Alden Briggs, Joyce Benjamin, Laura Johnson, Noble Wheeler, Vera Hansen, and Superintendent William Jones. District board representatives present included Paul Smith, Henry Hazen, and Joan Lowe. Also present were: Ruth Gould, Evelyn McKenzie, Dave Evans, Melvin Mead, and Bill Manley of the IED Office; Bob Dusenberry of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Alden Briggs moved the minutes of the Budget Committee Meeting of December 16, as received by mail, be approved.

Vera Hansen seconded and the motion carried.

3. Budget Message  
and Document  
presented

3. At the request of Vice-chairman Sam Frear, Superintendent Jones presented the Budget Message and Document. Discussion followed the presentation. In most instances, this was done on a line item basis. Special consideration was given in presenting and explaining the Program Improvement portion of the budget pertaining to:

- (1) Outdoor Education program
- (2) Vocational-technical program
- (3) Summer workshops (curriculum development)
- (4) LEADS (Library Experimental Automated Demonstration System)
- (5) OTIS (Oregon Total Information System); and
- (6) purchase of a cassette tape reproducer.

4. LEADS report  
requested

4. William Berg requested that John Blair present information regarding the LEADS program at the next Budget Committee meeting.

5. Feasibility of  
School Bus on  
joint purchasing

5. District board representative Paul Smith asked if the feasibility of placing school buses on joint purchasing bids had ever been considered.

6. Next meeting  
date

6. Noble Wheeler moved that the next meeting be set for Tuesday, January 20, at 7:30 p.m. Vera Hansen seconded and the motion carried. The Budget Committee meeting previously set for January 13 (Budget Calendar) was cancelled.

Meeting adjourned.

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Sam Frear, Vice-chairman

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Ben Inman, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 9, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Al Briggs, Joyce Benjamin, Vera Hansen, Noble Wheeler, Laura Johnson, Dave Burwell, and Superintendent William Jones. Also present were: Ruth Gould, Mary Simmons, Iris Laswell, Evelyn McKenzie, Mel Mead, Bob Dusenberry, Dave Evans, Tal Geller and Bill Manley of the IED office and Jim Boyd of the Eugene Register-Guard.
2. Minutes approved  
2. Director Benjamin moved that the minutes as received by mail be approved.  
  
Director Wheeler seconded and the motion carried.
3. Comments from Board  
3. Director Briggs expressed his appreciation to the Lane IED Board members for their attendance and participation at several meetings held during his absence.
4. Communications  
4. Superintendent Jones presented the following communications:
  - a. Information from State Department of Education regarding Questions and Statements Relative to Chapter 672 OL 1969 and HJR 25
  - b. Vera Hansen's convention notes
  - c. Letter of appreciation from Margaret Blanton
5. Business Affairs  
5. Superintendent Jones reported that the final tax turnover was received on December 4 with a balance of \$550,000 on hand.

Director Johnson moved to authorize the superintendent to place surplus funds on deposit either with the Lane County Finance and Audit Department OR to the best advantage of the IED.

Director Benjamin seconded and the motion carried.

Financial statements and accounts payable for November were presented by Superintendent Jones. Accounts payable included:

Lane IED	\$138,179.68
NYC	612.74
Head Start	1,655.75
Project OTIS Phase I	38,194.00
Phase II	29,673.20

6. Head Start

6. Superintendent Jones stated that the corrections or changes suggested by the representatives of the Lane Human Resources Board and the Lane IED Board have been incorporated in the Head Start proposal.

Director Benjamin moved that the Lane IED submit the Head Start proposal as presented.

Director Hansen seconded and the motion carried.

The Head Start proposal will be presented at the Lane Human Resources meeting, Thursday, December 11, by Ruth Gould and Ruth Edwards of the IED office and Directors Johnson and Berg.

7. Staff Committee request

7. Superintendent Jones presented a staff request to have a salary committee of four (Bob Llewellyn, Bob Dusenberry, Iris Laswell, and Mel Mead) meet with the Board. The Board indicated it had no objection to having additional staff members on the committee.

A special board-staff meeting will be held on Monday, January 12, at 7:30 p.m.

8. December 4 Board-Staff meeting

8. Director Johnson presented the procedural outline used during the board-staff in-service on communication and problem solving. The major emphasis was placed upon obtaining feedback from board and staff relative to good working relations and/or features that hinder good working relationships.

Problems covered were:

- (1) Lack of space restricting IED program (Dir. Hansen)
- (2) Board not utilizing full talent and expertise of staff in problem solving (Dir. Johnson, Bob Dusenberry)
- (3) Too much information, with too little time, for Board members to assimilate (Mel Mead)
- (4) Confusion of role of superintendent, board, staff (Dir. Benjamin, Dave Evans)

It was the general consensus that it was a good session, that board members had an opportunity to meet and work with staff members, and it improved communication. Superintendent Jones was authorized to change the agenda form in line with problem (3).

9. State Board of Education meetings  
(1) Public Hearing-L.C.C.  
(2) Sex Education Committee

9. (1) Director Johnson reported that the public hearing conducted by the State Department of Education on educational issues, December 1, at Lane Community College, was interesting and informative.

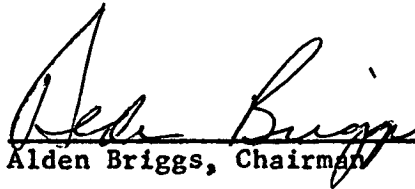
(2) Director Hansen informed the Board that she would be attending the State Department of Education Sex Education Committee meeting in Salem, Saturday, December 13.

Educational Speakers' Bureau

10. Superintendent Jones and Dave Evans were directed to investigate possibility and methods of setting up an educational speakers' bureau.

11. Budget Committee Organizational Meeting
11. The Budget committee organizational dinner meeting will be held on December 16, at 6:00 p.m. at La Mars Restaurant. A chairman and secretary will be elected, and staff members will present current IED services and the Educational Plan for 1970-71.
12. Next meeting
12. The next regular meeting is scheduled for Tuesday, December 23 at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene. Board members suggested that unless there was an urgent need for a board meeting (to be decided by the chairman and superintendent) the next meeting be held January 13. The budget message and the budget will be presented on January 6.

Meeting adjourned.

  
Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 25, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board room, 748 Pearl Street, Eugene, with the following members present: Vice-chairman Joyce Benjamin, Vera Hansen, Noble Wheeler, Laura Johnson, William Berg, Dave Burwell, and Secretary William Jones. Also present were: Evelyn McKenzie, Ruth Gould, Mary Simmons, Iris Laswell, Ernest Ediger, Harold Geller, Melvin Mead, Dave Evans, and Bill Manley of the IED office.
2. Minutes approved  
2. Director Johnson presented correction of "item 7 Head Start" to read ". . . Mr. Levinson stressed involvement of the poor as the primary emphasis of the program, with education of 5-year-olds as a side benefit. . . "  
Director Johnson moved the minutes of November 25, as corrected be approved.  
Director Hansen seconded and the motion carried.
3. Communications  
3. Superintendent Jones presented the following communications:
  - a. Letter from Guy Waldroop, State Department of Education, regarding Margaret Blanton's reception
  - b. Letter from Bethel District #52 regarding OTIS service
  - c. Magazine article by Mel Mead
4. Financial report  
4. Superintendent Jones presented the financial statements for the Lane IED and Project OTIS for September 30 and October 31, 1969. These statements provide a definite starting point to put the information on OTIS and run a parallel system. Superintendent Jones stated that the IED has received \$239,088.03 in tax turnover and that the tax turnover is somewhat slower this year.
5. Head Start  
5. Directors Benjamin, Johnson, and Berg and Superintendent Jones reported on the November 18th and 25th meetings with representatives of the LHR board. On November 18, Jean Tate and Dick Hinds, represented the LHR Board and were accompanied by Ron Levinson, director of LHR. The same people plus Sam Reynolds, chairman of the LHR Board, and Elwin Grout, LHR staff, attended the November 25th meeting.  
The Belding report was discussed at length and general consensus was that the IED seems to be doing what it is supposed to be doing, that the difficulties between the two boards can be solved through communication, and that the IED Head Start program will endeavor to involve as many poor people as possible.  
Director Benjamin stated that the Lane Human Resources must have the IED Head Start proposal by December 10.

6. Report on  
OSBA-OASA

6. Directors Hansen, Benjamin, and Johnson and Superintendent Jones reported on the OSBA-OASA meeting. Director Hansen drew attention to the Commercial Village visitation and commented on facilities. Director Johnson reported on the priorities in Education and praised the address by Dan Moore, Manager, Educational Programs, Los Angeles Times Mirror Corporation. Superintendent Jones discussed the OSBA Business Session and reported that Director Johnson had been elected secretary of the IED Section.

7. Educational  
Plan for  
1970-71

7. The Superintendent and several members of the IED staff presented the Educational Plan for 1970-71.

Educational Plan priorities included:

Curriculum (Ruth Gould)

Priority #1--establishment of a special education resource center as part of the IMC. The resource center is contingent upon space being available to house it.

Priority #2--change half-time Outdoor Education Coordinator (presently half-time administrative intern) to full-time; Special Education (contractual services) --try again to convince superintendents and boards to use a Psychometrist for testing instead of Psychologist.

(Board Comments: Director Burwell suggested consideration of contracting outdoor educational specialists; Director Benjamin requested that consideration be given to meeting the needs of children with subtle kinds of special problems (hearing, speech, etc.).

Vocational-Education (Bill Manley)

Recommended Summer Workshop Phase II as a continuation of 1969 Summer program. Phase II to include (a) an evaluation and revision of 1969 workshop projects and (b) development of new projects--primarily by new participants.

Instructional Materials Center (Mel Mead)

Priority #1--Resource Center to include basic collection of Special Education materials (will require reassignment or additional staff).

Priority #2--materials for Vocational-Technical Education section (16 and 8 mm films--purchase or rent-to-own).

Priority #3--purchase of a recorder for processing cassette tapes and expansion of cassette collection.

Program improvement--replacement of a photoprint drier with one of larger capacity.

Continue to stay with LEADS next year using OTIS services for library processing services.

Public Relations (Dave Evans)

Priority #1--make Public Relations Workshop an annual event.

Program Improvement--new IED brochure and continued publications of Staff Bulletin, News Scene (to be combined with the IMC Newsletter).

Data Processing and Project OTIS (Superintendent Jones)

Priority #1--marketing OTIS program. The IED budgeted amount will remain the same unless we have an increase in users or a big increase in Lane County enrollment (Touche-Ross has been requested to develop a fail-safe plan for decreases in program if that becomes necessary to save OTIS ).

Joint Purchasing (Superintendent Jones)

Status quo--the program is a balancing account on a contractual basis.

8. Budget Committee organizational meeting

8. The Budget Committee (IED Board, appointed budget committee, and a board member from each district not represented on the budget committee) will hold its organizational dinner meeting on December 16. Those local board members not on the budget committee will participate in all discussions and budget committee activities but they will not have a vote.

9. Next Meeting

9. The next regular meeting will be held on Tuesday, December 9 at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene.

Meeting adjourned.

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Joyce Benjamin, Vice-chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 11, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board room, 748 Pearl Street, Eugene, with the following members present: Vice-chairman Joyce Benjamin, Vera Hansen, Noble Wheeler, Laura Johnson, William Berg, and Secretary William Jones. Also present were: Evelyn McKenzie, Harold Geller, and Dave Evans of the IED office; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Johnson moved the minutes of October 28 as received by mail, be approved.  
  
Director Hansen seconded and the motion carried.
3. Communications  
3. Superintendent Jones presented the following communication:
  - a. Letter from Ron Levinson, Director of Lane Human Resources, regarding the 1970-71 Head Start program.
4. IED and Federal Projects bills  
4. The following statement of Accounts Payable for the IED and Federal Projects were presented and ordered filed:

a. IED-----	\$176,691.97
b. NYC-----	908.99
c. OTIS: State Phase A-----	38,194.00
State Phase B-----	36,346.09
d. Head Start-----	3,584.72
5. Financial Statement  
5. NYC and Head Start financial statements for September and October, 1969, were presented and ordered filed.
6. IED Reorganization  
6. Superintendent Jones reported on a meeting with Bill Linklater, Assistant Attorney General, Kathleen Beaufait, 8 IED superintendents, and two staff members from the State Department of Education relative to questions concerning Chapter 672 OL (Senate Bill 77) and House Joint Resolution 25. Mr. Linklater stated that his answers to the 32 questions submitted would hold until they are challenged in court. Attorney General Opinions will be requested where deemed necessary.
7. Head Start  
7. Director Johnson and Superintendent Jones reported on the meeting of the Lane Human Resources (LHR) Board of Directors which they had attended on November 5. Mrs. Ruth Edwards, IED Head Start program, Aubrey Trimble, representing Child Care, Inc., and parents representing three Group Centers also were in attendance. Superintendent Jones indicated that there seems to be a basic difference in philosophy between the LHR program and the IED program. Mr. Levinson stressed involvement of the poor/with education of 5-year olds as a side benefit. This is opposed to what Dr. Jones indicated was the position of the IED program; that is, a pre-school educational program for 5-year olds with involvement of as many low income people as possible as the side benefit.



Director Johnson indicated one accomplishment of the meeting was a motion by the LHR Board to select a sub-committee of their board to meet with a sub-committee of the IED Board in order to improve communications between the two agencies. LHR Board members appointed were Mrs. Jean Tate, Mr. Dick Hinds, and Mr. Sam Reynolds. Chairman Benjamin appointed Directors Laura Johnson, Bill Berg, and herself (in place of absent Director Briggs), and Superintendent Jones to represent the IED Office. A meeting date of November 16, 17, or 18 was suggested. The full LHR Board will consider several Head Start alternatives at their November 19 meeting. LHR has asked for an extension of the deadline date until after the first of the year. The LHR Board has the responsibility for making the decision as to who will operate the Head Start program for 1970.

Director Wheeler moved to approve the 1970-72 Head Start "Conversion" Proposal Resolution with added amendment:

"That cooperation with Child Care, Inc. be continued; and that funds and services be extended, on a pro-rata basis, to other similar eligible child-care type agencies in Lane County."

Director Hansen seconded and the motion carried.

8. Check  
Signing

8. Director Berg moved to approve the Board Resolution that Superintendent-Clerk William Jones and Harold Geller be designated to sign checks.

Director Wheeler seconded and the motion carried.

9. Personnel

9. Superintendent Jones recommended that the board hire Barbara Risbrough as part-time speech therapist for \$1,433.74 (or \$37.73 per diem). Director Hansen moved that Barbara Risbrough be hired.

Director Johnson seconded and the motion carried.

Superintendent Jones indicated that, after several months search, he had located someone to replace Welcome Rumbaugh (on leave for 1 year) as Vocational-Technical Coordinator. He recommended William Manley for the position at a salary of \$8,415 from November 12, 1969 through June 30, 1970.

Director Berg moved that William Manley be hired as Vocational-Technical Coordinator at a salary of \$8,415 for the remainder of the year ending June, 30, 1970.

Director Hansen seconded and the motion carried.

10. Reactions to  
LCSBA Meeting

10. General consensus regarding the Lane County School Boards Association dinner meeting was that it was a good meeting--speakers were good and there was some feed-back. Hopefully a long range plan for future IED services will evolve.

11. Office realignment
11. Superintendent Jones announced that the NYC office will be moved to the OTIS building and the Bookkeeping Department will occupy the space formerly used by NYC.
12. Next Meeting
12. The next regular meeting will be held on Tuesday, November 25 at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene.
- Meeting adjourned.

Joyce Benjamin  
Joyce Benjamin, Vice-chairman

William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 28, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Noble Wheeler, Laura Johnson, William Berg, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, and Dave Evans of the IED office; Robert Dusenberry, Director of Project OTIS; Mike Palanuk, student University of Oregon; Ruth Miller of Child Care, Inc.; Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Hansen moved the minutes of October 14 as received by mail, be approved.  
  
Director Wheeler seconded and the motion carried.
3. Communications  
3. Superintendent Jones presented the following communications:
  - a. Letter from Dr. Piper, Eugene 4J, regarding the October 10 Workshop
  - b. Letter from Representative Dellenback regarding HR 13111
  - c. Letter from Howard Hitchens, Jr., Executive Director of DAVI, regarding placement of name of Mel Mead on ballot for Delegate-at-Large
  - d. Information sheet and letter from State Board regarding forum meetings on "How Schools Should Operate." Lane County meeting at LCC, December 1 at 7:30 p.m.
  - e. Letter from Oregon Tax Research regarding information and evaluation of OTIS
4. Project OTIS  
4. Robert Dusenberry, Director of Project OTIS, reported on the present status of Project OTIS. He noted that a written status report on the project will be sent to the Board within the next 10 days.
5. Tentative Budget Calendar  
5. Superintendent Jones presented a tentative budget calendar for 1969-70.
6. Staff Workshop report  
6. Assistant Superintendent Ruth Gould presented a report on the October 22-23 Staff Workshop on "Problem Solving and Decision Making," conducted by Dr. Richard Schmuck, Associate Professor, University of Oregon. She noted that one of the workshop recommendations was for a joint staff-board meeting. The Board agreed that such a meeting to include Dr. Schmuck, would be mutually beneficial and set Thursday, December 4, as the tentative date.

Mrs. Gould expressed the staff's appreciation for the in-service session. It provided an opportunity for worthwhile and uninterrupted work session.

8. **Realignment of responsibilities** 8. Superintendent Jones presented a reassignment of responsibilities for Evelyn McKenzie, Cleone Fish, and Harold Geller, necessitated by the resignation of Margaret Blanton.
9. **Reception** 9. Assistant Superintendent Ruth Gould reported that the reception for Margaret Blanton is scheduled for Sunday, November 23, from 3-6 p.m., in the King Cole Room of the Eugene Hotel.
10. **Head Start Resolution** 10. The 1970-72 Head Start "Conversion" Proposal Resolution was discussed at length. While the Board favored in principle the proposed plan to convert Head Start to a year-round program they emphasized that they felt the Lane IED, in its capacity as a county-wide agency, should not sponsor a program for a limited number of children in a small area of the county.

Mrs. Ruth Miller of Child Care, Inc., expressed concern that cooperation with Child Care, Inc., be continued.

Superintendent Jones recommended that the following be added to the Head Start Resolution:

"That cooperation with Child Care, Inc. be continued; and that funds and services be extended, on a pro-rata basis, to other similar eligible child-care type agencies in Lane County."

The Board directed Superintendent Jones to continue working with representatives of Lane Human Resources, Inc., to develop an acceptable plan for converting the summer Head Start to a year-round project.

11. **Program for LCSBA meeting October 30** 11. Superintendent Jones presented an outline of the Program for the Lane County School Boards Association meeting at Lowell on October 30. The major portion of the program will be a presentation of IED Services by a panel of users.
12. **Budget Committee** 12. Director Wheeler moved to appoint the following Budget Committee members:
- Zone 1 ---- Ben Inman, Fern Ridge
  - Zone 4 ---- Jack Lively, South Lane
  - Zone 5 ---- Sam Frear, Eugene
  - At-Large ---- Clyde Hammans, Bethel
  - At-Large ---- Raymond Campbell, Lowell

Director Hansen seconded and the motion carried.

13. **Budget Officer** 13. Director Johnson moved that Superintendent Jones be appointed Budget Officer for 1969-70

Director Burwell seconded and the motion carried.

- |                                |  |
|--------------------------------|--|
| 14. OSBA-OASA meeting          | 14. Superintendent Jones reminded members of the Joint OSBA-OASA meeting to be held November 19-21 in Portland.                  |
| 15. Public Relations Committee | 15. Dave Evans, Editor-Writer, presented a plan involving the formation of a county-wide Public Relations Committee.             |
| 16. Next meeting               | 16. The next regular meeting will be held on Tuesday, November 11 at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene. |
- Meeting adjourned.

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Alden Briggs, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, October 14, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, William Berg, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, Harold Geller, and Melvin Mead of the IED office; Norman Few of the Creswell School Board; Robert Dusenberry, Director of Project OTIS; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Berg moved the minutes of September 23 as received by mail, be approved.  
  
Director Hansen seconded and the motion carried.
3. Communications  
3. Superintendent Jones presented the following communications:
  - a. Letter from Dave Woodruff, Junior High School Principal in Bethel, regarding truancy meeting.
  - b. Letter from Attorney Bill Frye, regarding implications of definitions in ORS 332.002 to Board-Teacher Consultations.
  - c. Letter from LeRoy Owens regarding Mobilab Services and the IED.
  - d. IMC Monthly Activity Report for August, 1969.
  - e. Lane IED Levy Sheet for 1969-70.
4. Financial Statement  
4. Superintendent Jones presented and reviewed the IED Financial Statement for August, 1969.  
  
The Statement was ordered filed.
5. Federal Projects bills  
5. The following statement of Accounts Payable for the Federal Projects were presented and ordered filed:
  - a. NYC in the amount of ----- \$ 1,248.47
  - b. OTIS: State Phase A ----- \$ 38,194.00  
State Phase B ----- \$ 47,760.23
  - c. Head Start ----- \$ 15,202.64
6. Senate Bill 77  
6. Superintendent Jones reported on the IED Superintendents meeting held October 10. The item of greatest concern was the possible loss of county equalization funds should an IED withdraw from the State approved IED reorganization. The IED Superintendents Association requested Superintendent Jones to designate a committee that would receive requests and recommendations and submit same to the Attorney General.

7. OTIS Progress Report

7. Robert Dusenberry, Director of Project OTIS, reported on the present operating status of OTIS. Efforts have been focused on Marketing with visitations to date to Klamath Falls, La Grande, Pendleton, and Medford; Salem, and the Portland area (meeting at Lake Oswego) will be visited during the week of October 20 and 27 respectively. He also reported that Tillamook and Curry Counties have visited OTIS. Bob also met with the Governor's data processing sub-committee on Education. The committee is concerned that OTIS should survive until the next legislative session. It was recommended that the State Department attempt to secure additional federal funds for OTIS.

8. Head Start

8. Superintendent Jones presented a proposal to convert the summer Head Start Program to a year-round program by 1972. The 1970 summer program would include both five and six year olds; the second session for the five year olds to commence again in March 1971.

Director Hansen moved to approve in principle the Head Start Conversion Proposal.

Director Benjamin seconded and the motion carried.

9. Attendance Officer contracts

9. Superintendent Jones presented service contracts for Phillip Ensminger and Ronald Eggleston for \$1,500.00 each for a period of eight months, to serve as school attendance officers for the Lane County School districts.

Director Burwell moved to approve the service contracts for Phillip Ensminger and Ronald Eggleston.

Director Hansen seconded and the motion carried.

10. Delivery Van bid

10. Superintendent Jones presented bids from the following firms for a 1969 (new) delivery van:

- a. Eugene Dodge, Inc. ----- \$ 2,478.71
- b. A. B. Scarlett, Inc. ----- \$ 2,436.85

(Both bids meet specifications)

Superintendent Jones recommended that the low bid submitted by A. B. Scarlett, Inc. (G.M.C.) be accepted.

Director Benjamin moved that the bid submitted by A. B. Scarlett, Inc., for a 1969 delivery van, be accepted.

Director Berg seconded and the motion carried,

11. Program for October 30 LCSBA meeting

11. The Board discussed the format of the IED program to be presented at the October 30 LCSBA meeting. The Board favored requesting district users to present various phases of IED services.

12. Budget Committee members

12. Superintendent Jones informed the Board of the following appointive budget committee positions to be filled:

Zone 1 - 2-year term, replacing Robert Merz. (Comprising Fern Ridge Mapleton, Applegate, Blachly, and Florence.)

Zone 4 - 1-year term, replacing Dan Graham. (Comprising Pleasant Hill, Creswell, South Lane, Lowell, and Oakridge.)

Zone 5 - 3-year term, replacing Dr. Robert Harland. (Comprising Eugene.)

At-Large - 3-year term, replacing Ernie Crain.

At-Large - 3-year term, replacing Betty Browne.

The following recommendations were made by the Board:

Zone 1 - Request recommendation of Director Wheeler.

Zone 4 - Jack Lively of School District No. 45J, was suggested.

Zone 5 - Sam Frear, School District No. 4J, was suggested.

Pending - Checking with Director Johnson for her recommendation.

At-Large - Clyde Hammans of School District No. 52, was suggested.

At-Large - Raymond Campbell, School District No. 71, was suggested.

The Board asked Superintendent Jones to appoint one non-voting board member from each district not represented on the Budget Committee, to attend Budget Committee meetings and participate in discussions.

13. Executive Session

The Board convened in executive session to consider personnel problems.

Board Reconvened

Director Benjamin moved that Margaret Blanton's resignation be accepted with sincere regrets after her 40 years service to Lane County schools through the county office. The Board expressed their best wishes to her in her retirement.

Director Burwell seconded and the motion carried.

14. Next Meeting

14. The next regular meeting will be held on Tuesday, October 28 at 7:30 p.m., in the IED Board Room, 748 Pearl Street, Eugene.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 23, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held at LaMars Restaurant, 8th and Willamette Streets, Eugene, with the following members present: Chairman Alden Briggs, Dave Burwell, Laura Johnson, Vera Hansen, William Berg, Noble Wheeler, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould and Margaret Blanton of the IED office; Ronald Babcock and Earl Dorman of Rowan, Iskra, and Babcock (Accounting Firm for the IED); Ruth Edwards, Coordinator or Project Head Start; Robert Dusenberry, Director of Project OTIS; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Wheeler moved the minutes of September 9 as received by mail, be approved.  
Director Berg seconded and the motion carried.
3. Audit Report  
3. Ronald Babcock presented and reviewed the IED audit reports for the year ending June 30, 1969. (Reports included IED Office, Project OTIS, Project Head Start, Project NYC, Project BAM, and Project LASS).
4. Communications  
4. Superintendent Jones presented a Resolution from the Bethel School District board opposing any change of school district boundaries in the Beacon Drive-Irvington Drive area, and not opposing any subdivision in School District No. 52 which meets the requirements established by the Lane County Planning Commission.
5. Meeting with Planning Commission  
5. Superintendent Jones reported that he, together with the superintendents of the Eugene, Bethel and Junction City School districts, had met with the Planning Commission regarding school district boundary changes.  
It was agreed by the above school districts and the Planning Commission to share information that might have an effect upon school district boundaries. Inasmuch as all school district boundary changes are under the jurisdiction of the District Boundary Board (IED Board) such information would be of value in reaching any decision.
6. Bid opening for IMC van  
6. Superintendent Jones called attention to the September 29 bid opening for an IMC van.
7. State car bid  
7. Superintendent Jones requested the Board's authorization to investigate the possibility of car purchases through State bid. The Board authorized this request.

8. Head Start final report
8. Ruth Edwards, Coordinator of Project Head Start, presented and reviewed the final Head Start report for the 1969 summer program. She called special attention that all areas of the county were included in the summer program except McKenzie and Oakridge-Westfir, and efforts are being made to include them next year provided funds are available. The active enrollment reached 389 children and total enrollment 422, which paralleled the proposed estimated enrollment.
- Mrs. Edwards reported that the Head Start Advisory Committee is writing a project proposal to extend the program; funding will be requested for a Fall and Winter program.
9. Project OTIS
9. Robert Dusenberry, Director of Project OTIS, reported on the present operating status of OTIS. His main concern was the overloading of teleprocessing entries through the terminals.
- He further reported that OTIS is working on schedule and the computer is presently operating three shifts daily. (The Board held a joint dinner meeting with the OTIS advisory board prior to this Board meeting.)
10. Planning Committee for IED services
10. Superintendent Jones presented the names of the following superintendents to serve on the Planning Committee for Present and Future IED Services:
- |                |               |
|----------------|---------------|
| Millard Pond   | - Eugene      |
| Walter Commons | - Springfield |
| Alfred Johnson | - Creswell    |
| Richard Scott  | - Fern Ridge  |
| Richard Harmon | - Lowell      |
| Ray Mullen     | - South Lane  |
11. LCSBA meeting
11. Superintendent Jones reported that the IED will be on the program for the October 30 LCSBA meeting.
12. AASA meeting, Cincinnati
12. Superintendent Jones reported that he will be attending, as president of the State Superintendents Association (Association paying expenses), the National Convention for the Department of Rural Education in Cincinnati, October 4-8.
13. Joint OSBA-OASA-Clerks meeting
13. Special attention was called to the Joint OSBA-OASA-Clerks meeting to be held in Portland, November 19-21, and all members were urged to attend.
14. NSBA annual convention
14. Special attention was called to the NSBA annual convention, April 11-14 in San Francisco, and all members were urged to attend.
15. Next meeting
15. The next regular Board meeting will be held on Tuesday, October 14, at 7:30 p.m. in the IED Board Room, 748 Pearl Street, Eugene.

Meeting adjourned.

Executive  
Session

Following the regular meeting the Board convened in executive session.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, September 9, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Noble Wheeler, Joyce Benjamin, William Berg, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, Harold Geller, Iris Laswell, Mary Simmons, and Melvin Mead of the IED office; Robert Dusenberry of Project OTIS; John Maddocks of Touche Ross & Company; and Jim Boyd of the Register-Guard.

2. Minutes

2. Director Benjamin moved the minutes of August 12 as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Letter from Mrs. Waechter, director, Pearl Buck Center, regarding HB 1217
- b. Letter from OSBA regarding consultation conference sponsored by Oregon School Boards Association, September 18-20

Superintendent Jones presented a letter from the State Department defining the existing law regarding financial assistance to private schools. Dr. Jones reported that Mrs. Waechter has submitted a project application to the Oregon Division of Mental Health for assistance (a channel through which private schools may make application for funds).

4. Boundary  
Board

4. Superintendent Jones reported that he and the superintendents of Eugene, Junction City, and Bethel school districts had met with the County Planning Commission to discuss school district boundaries. Superintendent Jones clarified for the Planning Commission that, by law, the IED Board is charged with the responsibility for alteration(s) of school district boundaries. Future meetings are planned with the Commission.

5. IED Financial  
Statement

5. Superintendent Jones presented and reviewed the IED Financial Statement for the period ending July 31. The Statement was ordered filed.

6. Accounts Payable-  
Federal Projects

6. Statements of Accounts Payable were presented as follows:

a. NYC (Combined)-----	\$ 1,735.00
b. OTIS, State Phase, Budget A -----	39,928.16
c. OTIS, State Phase, Budget B -----	20,263.41
d. Head Start -----	18,976.89

The statements were ordered filed.

7. IED Loan authorized

7. Superintendent Jones requested permission to borrow up to a total of \$200,000, but not to exceed \$50,000 at any one time, for IED operation.

Director Benjamin moved that authorization be given to borrow up to \$200,000, but not to exceed \$50,000 at any one time, for IED operation.

Director Hansen seconded and the motion carried.

8. BAM Project

8. Dave Evans presented a proposed program description for Project BAM, to provide guidance, counseling, and health services for 72 children from low-income families residing in the Blachly, Applegate, and Marcola School districts. The proposed budget is \$15,184.

Director Benjamin moved that the IED Board approve the proposed BAM project and authorize submitting the application.

Director Burwell seconded and the motion carried.

9. Project OTIS

9. Robert Dusenberry, Director of Project OTIS, reported on the present operating status of OTIS. His main concern was in the areas of communication and production deadlines.

10. John Maddocks, Touche Ross & Co.

10. John Maddocks of Touche Ross and Company, working with Project OTIS, presented for following proposal for services to be performed for Project OTIS:

- a. The development, implementation of the participation in a marketing program.
- b. The implementation of a "Resource Control" System, by which the non-technical management of OTIS can continually be made aware of its status. This includes the OTIS Director, IED Superintendent and Board.
- c. The identification of a contingency plan for the Lane County IED, should OTIS not succeed in acquiring and adequate financial base for its third year of operations.

The proposal provides services for one to two days weekly, as requested, at a fee of \$200.00 per day.

Director Wheeler moved to accept the proposal of Touche Ross and Company, as presented by John Maddocks.

Director Berg seconded and the motion carried.

11. Fair Booth

11. Dave Evans presented his evaluation of the success of the 1969 Lane County Fair booth and recommended it be repeated in 1970. He suggested that arrangements be made earlier, perhaps in March or April, should the Board decide to set up a booth next year.

The Board agreed to sponsor a fair booth next year and commended Dave Evans on this year's booth.

12. IED facilities
12. Superintendent Jones requested some direction from the IED Board regarding the planning for future facilities; funds are included in the 1969-70 budget for this purpose.
- Superintendent Jones pointed out that the County probably will make no charge for four years in the building in which we are presently housed.
- The Board suggested that local superintendents be contacted for their recommendation concerning future IED services in order to better plan a service center.
13. Speech Therapist hired
13. Director Benjamin moved that Mark Markantony be hired as a Speech Therapist to work on a full-time basis during the school year 1969-70 at a salary of \$7,670.00 (Step 4 BA)
- Director Burwell seconded and the motion carried.
14. Meeting with OTIS Advisory Committee
14. September 23 at 5:30 p.m. (dinner meeting) was set as the time for a joint meeting of the IED Board and the OTIS Advisory Committee. The place for the dinner meeting will be announced later.
15. Consultation Conference
15. The O.S.B.A. Consultation Conference to be held September 18, 19, and 20 at the Country Squire was discussed and the board unanimously agreed that Director Laura Johnson attend, if possible.
16. Next Board meeting
16. The next regular Board meeting will be held on Tuesday, September 23, commencing at 8:00 p.m. (following the joint meeting with the OTIS Advisory Committee). Place of meeting will be announced later.
- Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, August 12, 1969  
7:30 p.m.

Minutes in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Dave Burwell, Laura Johnson, Noble Wheeler, Joyce Benjamin, William Berg, and Secretary William Jones. Also present were: Dave Evans, Welcome Rumbaugh, Robert Llewellyn, Linda Bennett, and Evelyn McKenzie of the IED office; Robert Dusenberry and Rudy Johnson of Project OTIS; Myron Johnston, Field Representative of U.S. Department of Labor Manpower Administration; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Laura Johnson moved the minutes of July 15 as received by mail, be approved.  
  
Director Hansen seconded and the motion carried.
3. Comments on Voc-Ed Workshop  
Director Hansen commended Wec Rumbaugh on the Vocational-Educational workshop program and discussed various phases of the program for future workshops.  
  
Wec Rumbaugh reported that a written summary is being prepared for distribution to superintendents and board members.
4. Communications  
4. The following communications were presented and discussed:
  - a. Portland policy on academic freedom
  - b. Invitation from Dale Parnell for the superintendent to attend administrators' seminar, August 17-19
  - c. Invitation from Oregon Board of Education to attend Negotiation Conference, August 22
  - d. Letter from Leonard Kunzman, State Department of Education, regarding Voc-tech Workshop
  - e. Announcement from Metro Civic Club of meeting, August 13, Eugene City Hall, 8:00 p.m. for 1969-70 Vocational-Education program.
5. Boundary Board  
5. Superintendent Jones reported that, as a result of Register-Guard article on boundary changes, he will meet with Lee Miller, Director of Lane County Planning Department, to discuss procedures and implications of school district boundary changes. The meeting is scheduled for August 13 and a work session with the commissioners and representatives of the three school districts (Eugene, Bethel, and Junction City) on August 26.
6. IED bills  
6. The July IED bills were presented and discussed. (Board action no longer required)

7. Federal Projects bills
7. The July bills for Neighborhood Youth Corps, Project OTIS Budget A-State Phase and Budget B-State Phase; and Project Head Start were reviewed.
8. IED Reorganization Hearing
8. Director Benjamin reported on the August 11 public hearing for IED Reorganization Plans A and B. Interested board members and/or superintendents from all areas participated in the hearing. According to law, the State Board of Education must take action on the IED Reorganization Plan by September 1, 1969, and January 15 is the deadline for withdrawal petition resolutions. The State Board of Education acts as the boundary board for IED reorganization.
- After discussion of both Plan A and Plan B, the general consensus of the Board was to inform the State Department that the Lane Intermediate Education District Board finds both plans acceptable and will implement either plan adopted by the State Board of Education.
9. NYC Program
9. Myron Johnston, Field Representative, U.S. Department of Labor Manpower Administration, spoke briefly regarding the necessity of coordinating county programs on a large enough scale to provide staffing and administration of NYC programs within allocations. He commended the IED Board for including Coos and Curry Counties in the Lane NYC Program.
10. Project OTIS Marketing Report
10. Rudy Johnson reported on progress and priorities for marketing Project OTIS. Chairman Briggs expressed sentiment of Board as appreciating the detailed approach to the marketing program and pledged Board support.
- Superintendent Jones was instructed to select a time to have a dinner meeting of the OTIS Advisory Board and the Lane IED Board.
11. Fair Booth
11. Dave Evans reported on progress of the Fair Booth. The theme is "Your Schools--Yesterday and Today" and construction is proceeding on schedule. The booth will be manned during the six days of the fair by board members, IED staff, and representatives of 13 school districts. (A sketch of the booth design was distributed.)
12. Information Program for 1969-70
12. The agenda item concerning the County-wide Public Relations Committee Information Program for 1969-70 was postponed to the September meeting.
13. NEA Convention
13. Superintendent Jones reported on the NEA convention held in Philadelphia.
14. Executive Session
14. The Board declared a recess and convened in executive session. The Board reconvened in regular session at 10:30 p.m.
15. OTIS Director Elected
15. Director Burwell moved that Robert Dusenberry be contracted as director of OTIS for one year.

Director Benjamin seconded and the motion carried.



16. OTIS Director Salary

16. Director Wheeler moved that Robert Dusenberry's salary for one year be \$19,250.

Director Benjamin seconded and the motion carried.

17. Board Directives to OTIS Director

17. Bob Dusenberry asked the Board to indicate where they wished most emphasis placed--in effect, their criteria for evaluating his performance as director of OTIS.

The Board indicated an awareness that there must be more districts and consequently, more students coming into OTIS (as indicated in the Touche-Ross report) but to have them on board by November is ridiculous. Therefore, the Board will expect some indication by November that interest is being shown in terms of general attitude toward and appreciation for OTIS; and some indication of tentative contracts for OTIS services in the 1970-71 school year.

The Board also is aware that OTIS must have satisfied customers in its present users. This in turn, can be a selling tool when approaching districts not now on the system. Therefore, the product (reports, etc.) must be as "clean" as possible.

The Director must decide who does which job most effectively, but he is responsible for the success of all.

18. Next meeting

18. The next regular Board meeting will be held on Tuesday, September 9, in the Board Room, 748 Pearl Street, at 7:30 P.M.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, July 15, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Dave Burwell, Laura Johnson, Noble Wheeler, Joyce Benjamin, William Berg, and Secretary William Jones. Also present were: Dave Evans, Welcome Rumbaugh, Douglas Powers, Margaret Blanton, and Melvin Mead of the IED office; Robert Dusenberry and Rudy Johnson of Project OTIS; Sam Huston of Tromp, McKinley, McCracken Insurance; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Hansen moved the minutes of June 24 as received by mail, be approved.

Director Burwell seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Thank you letter from Delos Williams for Superintendent's participation in CEDS Conference
- b. Letter of termination from John Bramwell
- c. Letter from attorney William Frye that Charles O. Porter had filed on behalf of Mr. Kunkle a Notice of Appeal to the Oregon Supreme Court
- d. Letter of formal request from Vocational-Technical Director Welcome Rumbaugh, for a leave of absence from October 1, 1969 to June 30, 1970 to work on his doctorate at Kansas State University.

4. Insurance  
Coverage  
1969-70

4. Sam Huston of Tromp, McKinley, McCracken Insurance, outlined the proposed IED Insurance coverage for 1969-70.

Superintendent Jones related questions regarding insurance coverage as posed by members of the Board Insurance Committee, attorney Frye, and auditor Babcock.

Director Burwell moved to approve insurance coverage for the IED, Project OTIS, and Project Head Start for 1969-70 as outlined by Sam Huston.

Director Wheeler seconded and the motion carried.

It was the consensus of the Board that the present IED inventory be reviewed and present replacement price of all furniture, equipment, films, tapes, models and realia, be tabulated.

5. IED bills approved

5. Director Johnson moved to approve for payment the June IED bills totalling \$146,104.23.

Director Hansen seconded and the motion carried.

6. IED budget transfers authorized

6. Director Benjamin moved to approve the following budget transfers as of June 30, 1969:

Transfer From		Transfer To	
Account #	Amount	Account #	Amount
111.00 ----	\$ (698.00)	113.00 ----	\$ 698.00
122.00 ----	( 85.89)	123.00 ----	85.89
124.00 ----	( 48.84)	146.00 ----	48.84
144.00 ----	(553.74)	141.00 ----	553.74
145.00 ----	( 29.65)	190.00 ----	29.65
226.01 ----	( 75.60)	227.02 ----	75.60
226.03 ----	( 38.34)	227.01 ----	38.34
284.00 ----	(217.36)	286.00 ----	217.36
690.00 ----	( 44.79)	633.00 ----	44.79
720.00 ----	(430.73)	633.00 ----	430.73
723.00 ----	( 82.17)	722.00 ----	82.17
851.02 ----	(137.67)	852.02 ----	137.67
855.00 ----	(320.00)	854.00 ----	320.00
1395.00 ----	(3,000.00)	141.00 ----	3,000.00
1730.02 ----	( 23.09)	1730.04 ----	23.09
1821.03 ----	(125.13)	1823.00 ----	125.13
1824.02 ----	( 13.38)	1824.01 ----	13.38
1827.02 ----	( 86.17)	1827.01 ----	86.17
1830.02 ----	(319.69)	1830.04 ----	319.69
1845.01 ----	(413.52)	1830.05 ----	413.52
1850.01 ----	( 71.57)	1845.03 ----	71.57
1870.02 ----	( 64.63)	1878.02 ----	64.63
1870.04 ----	( 83.48)	1878.04 ----	83.48
1878.07 ----	(620.36)	1870.01 ----	620.36

Director Berg seconded and the motion carried.

7. IED Financial Statement

7. Superintendent Jones presented and reviewed the June 30, 1969 IED Financial Statement.

The Statement was ordered filed.

8. Head Start bills approved

8. Director Wheeler moved to approve for payment the June Head Start bills totalling \$1,632.21.

Director Hansen seconded and the motion carried.

9. Head Start Financial Statement

9. Superintendent Jones presented and reviewed the June 30, 1969 Head Start Financial Statement.

The Statement was ordered filed.

10. OTIS bills approved

10. Director Berg moved to approve for payment the June OTIS bills for State Phase A totalling \$58,098.61, and State Phase B totalling \$11,124.68.

Director Wheeler seconded and the motion carried.

11. OTIS Financial Statements

11. Superintendent Jones presented and reviewed the June 30th OTIS Financial Statements for State Phases A and B.

The Statements were ordered filed.

12. NYC bills approved

12. Director Burwell moved to approve for payment the June NYC bills totalling \$1,684.22.

Director Berg seconded and the motion carried.

13. NYC Financial Statement

13. Superintendent Jones presented and reviewed the June 30th NYC Financial Statement.

The Statement was ordered filed.

14. Vocational-Education Workshop

14. Welcome Rumbaugh reported on the Vocational-Education Workshop being held at Churchill High School. 110 teachers representing teams from twenty-one schools are in attendance.

15. Fuel Oil bid

15. Superintendent Jones presented fuel oil bids received from Central Heating, Capital City Transfer, and Automatic Heat and recommended the bid be awarded to Central Heating (lowest bidder).

Director Hansen seconded and the motion carried.

16. OTIS Forms bid

16. Superintendent Jones presented bids received for OTIS Forms.

Director Wheeler moved to award bids as follows:

<u>ITEM</u>	<u>TOTAL ORDER</u>	<u>GLOBE TICKET COMPANY</u>	<u>MOORE BUSINESS FORMS, INC.</u>	<u>SHELTON-TURNBULL, INC.</u>	<u>STANDARD REGISTER CO.</u>	<u>WEST KRAFT CORP.</u>
Transcript Label	100K			7.70		
Key Punch Cards						
Natural	1,000K	.92				
Red	40K	.98				
Blue	40K	.98				
Green	40K	.98				
Blank Cards	50K		3.72			
Grade Report S-3	81M		29.95			
Grade Report S-4	78K		29.95			
Payroll Check	120K		4.81			
Acct. Payable Check	50K		10.59			
NYC Time Cards	10K		14.43			
Address Labels	200K			3.54		
Student Enrollment Form S-8	50K					8.01
Student Enrollment Form S-9	175K					3.63
State Attendance	5K			35.15		
8½ x 11 20# OTIS Border Paper for Documents	100K					4.04
Locator Card	500K		8.39			
Perm. Class Rec.	55K					8.17
Temporary Class Rec.	55K					8.47
Narrow Stock	100K					7.51
1 Part Stock	1,000K					3.37
2 Part Stock	200K					7.50
Grade Mark Sheet	150K					6.53
Attendance Marking	100K					6.53
4 Part Stock	150K					16.95
Battery of 16 Tests	78,500					16.03
Test Labels	60K				7.35	



Director Benjamin seconded and the motion carried.

17. Office space for LEADS

17. Director Wheeler moved to approve the leasing of 221 sq. ft. of office space (adjoining OTIS) at \$69.00 per month for the LEADS project.

Director Berg seconded and the motion carried.

18. Panel van bids

18. Superintendent Jones presented the only bid for a panel van received from Kendall Ford in the amount of \$2,992.61. He recommended the bid be rejected as it was too deluxe and did not meet specifications.

Director Benjamin moved that the bid from Kendall Ford for a panel van be rejected.

Director Johnson seconded and the motion carried.

19. Head Start year-around proposal

19. Superintendent Jones reported that he had been advised by Dr. Hazel Breslin, Regional Training Officer, Head Start, that it would be necessary for the IED to file a letter of intent to change from a summer Head Start program to a year-around program. Dr. Jones pointed out that he would contact local district superintendents for their approval to be included in a year-around program.

20. Head Start quota reached

20. Superintendent Jones reported that as of July 7, 388 children were enrolled in 29 Head Start classes and the program is operating very satisfactorily.

21. OTIS Marketing 1969-70

21. Robert Dusenberry, Acting OTIS Director, presented a memo on OTIS Marketing plan for 1969-70. The plan had been discussed by the Division Managers and OTIS Advisory Board.

Director Benjamin moved to commend the OTIS staff for development of the Marketing Plan.

Director Berg seconded and the motion carried.

22. Old records disposal

22. Director Benjamin moved to authorize Superintendent Jones to destroy old records as per State regulations.

Director Furwell seconded and the motion carried.

23. Fair Booth

23. Dave Evans reported that a Fair Booth Committee had been appointed, consisting of the following:

Richard Scott, Fern Ridge Superintendent  
Laura Johnson, IED Board Member  
Vera Hansen, IED Board Member  
Melvin Mead, IMC Director  
Alfred Johnson, Creswell Superintendent  
Jim Cyphert, Springfield School District  
Tom Kepner, Eugene School District

The Committee suggested as the Fair Booth general theme "Yesterday and Today" and recommended contacting all school districts to assist.

24. School-Community Relations and News Releases

24. Dave Evans presented proposals for a School-Community Relations Committee for 1969-70.

Dave Evans suggested that he prepare news releases on board meetings for radio and T.V. on the day following the board meeting.

The Board agreed that Dave should provide news releases as proposed from September through November, 1969. After this trial period the board will evaluate the results and determine if the procedure should be continued.

25. Executive Session

25. The Board declared a recess and convened in executive session.

The Board reconvened in regular session at 11:10 p.m.

26. Leave granted

26. Director Hansen moved to grant Welcome Rumbaugh a leave of absence from September 1, 1969 to June 30, 1970.

Director Berg seconded and the motion carried.

27. Assistance requested on OTIS Marketing Program

Director Benjamin moved to negotiate with Touche, Ross, Bailey and Smart for help in development and implementation of a Marketing Program for OTIS and continuous evaluation of the progress of the project.

Director Burwell seconded and the motion carried.

28. OTIS Salary recommendation requested

28. The Board requested Superintendent Jones to present a salary recommendation for Bob Dusenberry at the next Board meeting.

29. Next meeting

29. The next regular Board meeting will be held on Tuesday, August 12, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 24, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice-Chairman Joyce Benjamin, Vera Hansen, Noble Wheeler, Dave Burwell, Laura Johnson, William Berg, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Douglas Powers, and Melvin Mead of the IED office; Lowry Bennett, Robert Dusenberry, Rudy Johnson, John Blair, Jerry Tiner, Walter Baird, and Bob Phillips of Project OTIS; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Hansen moved that the minutes of June 10 as received by mail, be approved.  
  
Director Wheeler seconded and the motion carried.
3. Comments  
3. Director Burwell commented on a statement made by an IED staff member to the news media and suggested that the IED staff strive for a little more care in the future in making any statements which reflect upon the IED.
4. Communications  
4. The following communications were presented and discussed:
  - a. Letter from State Department of Education regarding reimbursement for supervisory services
  - b. Letter from South Lane commending OTIS and Robert Dusenberry for the fiscal program
  - c. Letter from Fern Ridge congratulating the committee and Ruth Gould for development of Living in Lane County
  - d. Letter from OSBA concerning the May 23-24 Conference on Building Broader Public Support for Schools
5. Bids - OTIS printed forms  
5. Superintendent Jones informed the Board that bids for OTIS printed forms will be opened July 8, 10:30 a.m., in the IED Board Room.
6. Insurance coverage  
6. Superintendent Jones reported that the Board members appointed on June 10 to review the present insurance coverage, will report at the next meeting.
7. Canvass of votes - June 12 election  
7. The votes for the June 12th election were canvassed and the results were as follows:  
  
TO EXCEED 6% LIMITATION ----- YES - 8,486  
NO - 8,633

Director Wheeler moved to accept the above canvass and declare the results as official.

Director Hansen seconded and the motion carried.



## 8. OTIS Evaluation report

8. The OTIS Evaluation Report, prepared by Touche, Ross, Bailey, and Smart, was presented by Superintendent Jones.

Superintendent Jones indicated that State Superintendent Parnell had recommended and that the Oregon Board of Education had approved the Project OTIS Continuation Request for Title III moneys in the amount of \$458,332 for the fiscal year ending June 30, 1970. The state superintendent further recommended that the Oregon Board of Education:

1. Commend OTIS for its exemplary and innovative work in educational data processing;
2. Endorse OTIS as a Data Processing Service which has exceptional worth and merit to local school districts;
3. Direct the State Department of Education to evaluate OTIS as a Computer Resource Center suitable for its own data process requirements;
4. Direct the State Department of Education to form an advisory committee which would include users and prospective users for the use of data processing in education in Oregon. This committee should develop and submit proposed guidelines for data processing use by November 1, 1969;
5. Encourage local school boards to evaluate OTIS' potential service to them and the State Department's guidelines for data processing in education before committing to further decisions in the data processing area;
6. Make available to the Lane IED for its study and use the OTIS Evaluation report by Touche, Ross, Bailey, and Smart; and
7. Request that the Progress Report on Project OTIS by the Advisory Committee on the use of data processing in Education in Oregon (#4 above) be given to the Oregon Board of Education at its November meeting.

Superintendent Jones reported that the U.S. Office of Education had informed State Superintendent Parnell (who in turn informed the State Board of Education) that they (USOE) rated OTIS the best project under Title III.

The Evaluation Report and recommendations of the State Superintendent to the Oregon Board of Education were discussed at length by both Board Members and OTIS staff.

Lowry Bennett, Director of Project OTIS, reported that members of his staff are working on marketing plans to be presented to the Advisory Committee on June 25 and to the IED Board in the near future. Marketing would be based on success of present efforts.

The OTIS Advisory Committee will meet with the IED Board on July 15 if satisfactory, or later if need be.

9. Resignations accepted

9. Superintendent Jones presented resignation letters from Lowry Bennett, Director of Project OTIS, and Jesse Tonks, Assistant Director of Project OTIS, effective July 1, 1969.

Director Wheeler moved to accept with deep regret the resignations of Lowry Bennett and Jesse Tonks.

Director Johnson seconded and the motion carried.

10. Screening committee appointed

10. Director Hansen moved to appoint the following people to serve on a Screening Committee for the selection of a Director for Project OTIS:

Thomas Rigby, Executive Secretary, O.S.B.A.  
Jesse Fasold, State Department of Education  
Walter Commons, Superintendent, Springfield Schools  
Rudy Johnson, Project OTIS  
Alden Briggs, Chairman, Lane IED Board  
William Jones, Superintendent, Lane IED

Director Berg seconded and the motion carried.

11. OTIS Acting Director appointed

11. Superintendent Jones recommended that Robert Dusenberry, Administrative Assistant, Project OTIS, be appointed to serve as Acting Director commencing July 1, 1969 until a permanent Director is selected.

Director Wheeler moved that Robert Dusenberry be appointed as Acting Director of Project OTIS commencing July 1, 1969.

Director Johnson seconded and the motion carried.

12. Next meeting

12. The next regular Board meeting will be held on Tuesday, July 15, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, June 10, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Dave Burwell, Laura Johnson, Nobel Wheeler, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Douglas Powers, Dave Evans, and Melvin Mead of the IED office; Lowry Bennett of Project OTIS; patron Larry Fieland; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Burwell moved that the minutes of May 27 as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Memo to Board Members from Vera Hansen regarding Joint Meeting of Educational Agencies
- b. Letter from District 40 (Creswell) regarding May 14 Board resolution to resubmit IED levy
- c. Letter of appreciation from Washington County for Mel Mead's participation in ESEA evaluation
- d. Letter from Superintendent Parnell and Milt Baum thanking the Superintendent for participating in the Open Forum Discussion on School Taxation
- e. Letter from Dr. Alvin Grossman, Chief of Bureau of Systems and Data Processing, regarding the data processing legislation passed in California in 1968
- f. Defendants' demurrer to the Petitioner's fifth amended alternative writ of mandamus sustained. Petitioner given ten (10) days to plead further
- g. Letter from Lois Meek, Secretary of the Oregon County and IED Secretarial Association, thanking Margaret Blanton for her contribution at the annual conference

4. IED bills  
approved

4. Director Johnson moved that the May IED bills in the amount of \$46,384.31 be approved for payment.

Director Burwell seconded and the motion carried.

5. IED Financial  
Statement

5. Superintendent Jones presented and reviewed the IED Financial Statement ending June 10, 1969.

The Financial Statement was ordered filed.

6. Head Start  
bills approved

6. Director Burwell moved the May Head Start bills in the amount of \$776.95 be approved for payment.

Director Hansen seconded and the motion carried.

- 7. Head Start Financial Statement  
7. The Head Start Financial Statement for the period ending May 31, 1969 was presented, reviewed, and ordered filed.
- 8. Project OTIS bills approved  
8. Director Johnson moved the May bills for OTIS Budget A, State Phase in the amount of \$54,473.94, and Budget B, State Phase in the amount of \$8,431.85 be approved for payment.  
Director Hansen seconded and the motion carried.
- 9. Project OTIS Financial Statements  
9. The Project OTIS, Budgets A and B State Phase, Financial Statements were presented, reviewed and ordered filed.
- 10. Project NYC bills approved  
10. Director Johnson moved that the May Project NYC (combined) bills in the amount of \$4,450.69 be approved for payment.  
Director Hansen seconded and the motion carried.
- 11. Project NYC Financial Statements  
11. The Project NYC (Combined, In-School and Out-of-School) Financial Statements for the period ending May 31, 1969, were presented, reviewed, and ordered filed.

- 12. Budget transfers  
12. The Board agreed to take action on necessary budget transfers when final figures are available.
- 13. Audio-Visual equipment bids for 1969-70  
13. Director Burwell moved to reject all bids on Items 6011, 6011A, and 6014, Cassette tape recorders, Cassette tape players, and stereo record players, and award bids to the low bidders as follows:

Audio-Visual Supply Company, Portland-----	\$ 7,263.30*
(Items 6002, 6008, 6012, 6015, 6016, 6019, 6008A)	
*Less trade allowances-----	(138.32)
	\$ 7,124.98
Business Equipment Center, Eugene-----	\$ 620.79
(Items 6017, 6018, 6007A, and 6018B)	
Ralph V. Butterworth Company, Portland-----	\$ 723.58
(Items 6004, 6018, 6020)	
Central Scientific Company, Santa Clara, Calif.-----	\$ 507.60
(Item 6009)	
Educational Systems, Portland-----	\$ 864.55
(Items 6005, 6006, 6006A, 6006B, 6011B)	
Moore's A-V Center, Portland-----	\$ 9,795.36*
(Items 6003, 6007, 6013, 6010A, 6021, 6022, 6022A, 6023, 6023A, 6024, 6024A, 6025, 6025A, 6008A, 6004A, 6030)	
*Less trade-in allowances-----	(116.66)
	\$ 9,678.70
Oregon Typewriter and Recorder, Eugene-----	\$ 1,940.78
(Items 6010, 6010B)	
TOTAL, less trade-ins-----	\$21,460.98

14. OTIS evaluation
14. Superintendent Jones reported that the evaluation prepared by the firm of Touche , Ross, Bailey, and Smart had been submitted to some State Department of Education and Title III (ESEA) staff and to the OTIS Advisory Committee but suggested that it not be presented to the IED Board until after it had been submitted to the State Board of Education on June 18. The Board agreed to conform to this suggestion.
15. Project Head Start
15. Assistant Superintendent Ruth Gould reported that the summer Head Start program is progressing very well, with staff members assigned and 80% of enrollments accepted.
- Superintendent Jones reported that Head Start is under OEO for another year and a year-around program is at least another year away, with the possible writing of applications next October. If a year-around program is possible next year, it would probably start next June and continue throughout the year.
16. Vocational-Technical Workshop
16. Welcome Rumbaugh, Vocational-Technical Director, presented the program for the interdisciplinary workshop "Making Education Relevant for Today's Technology." The Vocational-Technical workshop jointly sponsored by the Lane IED, Oregon State Department of Education, and Oregon State University, will be held July 14 - August 8, 1969 at Churchill High School. Approximately 100 teachers and administrative personnel from the 20 high schools in Lane County will participate. Stipends of \$100 per week for the four weeks will be given to each person attending. It will be possible for each participant to earn 6 hours of graduate credit through OSU.
- Director Burwell suggested that a Workshop follow-up plan also be included.
17. IED Clerk appointed
17. Director Benjamin moved that Superintendent William Jones be appointed IED clerk for the fiscal year beginning July 1, 1969.
- Director Wheeler seconded and the motion carried.
18. Attorney hired for 1969-70
18. Director Burwell moved to retain William Frye of the law firm of Husband, Johnson, and Frye, as the IED attorney for 1969-70.
- Director Benjamin seconded and the motion carried.
19. Auditor hired for 1969-70
19. Director Hansen moved to employ Ronald Babcock of the accounting firm of Rowan, Iskra and Babcock, as auditor for 1969-70.
- Director Johnson seconded and the motion carried.
20. Insurance reviewed
20. The Board appointed Directors Johnson, Berg, and Burwell, attorney Frye, Superintendent Jones, and auditor Babcock, to review the IED insurance coverage and present their recommendations at an IED business session.
21. Meeting with Portland Board
21. Superintendent Jones reported that it has been impossible to set a meeting date with the Portland School Board to visit the Lane IED Board and OTIS. The acting superintendent, Dr. Harold Kleiner, indicated that Portland has tentatively accepted a bid from Honeywell for data processing equipment.

Director Benjamin suggested that the invitation again be extended after Touche, Ross, Bailey, and Smart present their report to the State Board of Education.

- 22. IED Superintendents Annual Meeting
- 22. Superintendent Jones and Assistant Superintendent Gould reported on the IED Superintendents Annual Meeting, held in Portland on May 19-20, 1969.

The meeting was attended by Superintendent Jones, Ruth Gould, Melvin Mead, and Dave Evans.

Superintendent Jones was elected president of the Association for 1969-70.

- 23. Summer Board schedule
- 23. The Board agreed to hold summer Board meetings as follows:  
 June ----- June 10 and June 24  
 July ----- July 15  
 August ----- Only one meeting unless the Board feels two meetings are needed

- 24. Outdoor Education Workshop
- 24. Copies of the Lane County Teachers' Outdoor Education Workshop program, to be held at Clark Creek Organization Camp August 24-25 were presented.

- 25. Executive session
- 25. The Board recessed and met in executive session.

- 26. Administrative Intern hired
- 26. The Board reconvened in regular session.  
 Director Benjamin moved to hire James R. Swanson as Administrative Intern for the period of 12 months (1/2 time) starting July 1, 1969 at a salary of \$4,500.00.

Director Johnson seconded and the motion carried.

- 27. Next meeting
- 27. The next regular Board meeting will be held on Tuesday, June 24, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Alden Briggs, Chairman

\_\_\_\_\_  
William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 27, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, William Berg, Dave Burwell, Joyce Benjamin, Laura Johnson, and Secretary William Jones. Also present were: Ruth Gould, Dave Evans, Margaret Blanton, Douglas Powers, Iris Laswell, and Mary Simmons of the IED office; Robert Llewellyn of Project NYC; Lowry Bennett and John Blair of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Johnson moved that the minutes of May 13 as received by mail, be approved with the following correction: Page 2, Item 8, the last four words changed to "be complimented."

Director Benjamin seconded and the motion carried.

Director Johnson moved that the minutes of the special meeting on May 15 as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Letter from Pleasant Hill Board asking that the IED levy be resubmitted
- b. Letter from State Department of Education regarding proposal Writing Workshop
- c. Letter from State Department of Education regarding Program Evaluation Workshop
- d. Letter from State Department of Education regarding approval of Title I, ESEA (BAM) application
- e. Letter from State Department of Education regarding approval of Title III, NDEA application
- f. State Board Action and Resolution of Family Life Education
- g. Letter from Executive Secretary of AASA thanking the Board for services rendered by Superintendent Jones at St. Louis

4. Election bill  
from Bethel

4. Superintendent Jones presented a bill from the Bethel School district for one-half of the May 5, 1969 election cost, or \$247.15.

Director Burwell moved to table this request.

Director Benjamin seconded and the motion carried.

5. Lamp agreement extension

5. Superintendent Jones presented information on extension of the current lamp agreement with the Platt Electric Supply, Inc., for an additional 12 months starting July 1, 1969 as follows:

Extension of current lamp agreement on large lamps at the same price, terms and conditions as outlined in letter of transmittal dated May 13, 1966.

Will furnish projection and photo lamps at regular list price (April 1, 1969 schedule) less 53% discount with an additional 2% cash discount if bill is paid by 10th prox. Will furnish photo lamps manufactured by General Electric, Sylvania, Radiant, and/or Westinghouse.

Will supply seal beam, miniature, and glow lamps at the same price, terms and conditions as outlined in letter of May 13, 1966.

In all categories price includes delivery to location.

6. Fair Booth

6. Superintendent Jones presented a contract from the Fair Board for spaces 6 and 7 (10' x 20' in size), located in the main commercial building for use during the Lane County Fair (August 19-24) at a cost of \$140.00.

The Board instructed Superintendent Jones to consummate the contract.

7. Landlord changed

7. Superintendent Jones informed the Board that as of June 1, 1969, Lane County is our new landlord, and all office rentals in the Osburn apartment building will be paid to them. (One year and two months remaining on current lease.)

The Board proposed a joint meeting of the IED Board and staff to discuss generalized needs for office space, to be held at the July 22 Board meeting.

8. Project OTIS

8. Lowry Bennett, Director of Project OTIS, discussed the possibilities of outside funding from the W. Clement Stone Foundation of Chicago.

John Blair presented a progress report on the LEADS Automated Library System Study, a ten-month Title III, ESEA operational grant for the period November 1, 1968 to August 31, 1969.

John Blair also presented a proposed budget totalling \$80,000.00, allocating IED funds for the one-year pilot implementation of LEADS - Library Experimental Automated Demonstration System. The Lane IED, IMC, Springfield Schools' Library System, Springfield Schools' IMC and Pleasant Hill Schools' Library System will pilot test the operation of the automated library acquisitions, cataloging and processing system. The primary objectives for the pilot operation are:



- a. To thoroughly test the computer system, and
- b. To enlarge the base of user districts so that the system will be self-supporting on a subscription basis for the 1970-71 year.

Director Benjamin moved to accept the LEADS budget.

Director Burwell seconded and the motion carried.

9. Project NYC

9. Director Benjamin reported that she had discussed with Myron Johnson, NYC Administrator for the Northwest Region, the matter of the Lane IED assuming responsibility for administering the In-School NYC program in Coos and Curry Counties. He was very much interested in the Lane IED completing arrangements to accept this responsibility.

In-School

Robert Llewellyn, Director of Project NYC, pointed out that if the Lane IED assumes the responsibility of administering the In-School program in Coos and Curry Counties, it would add 85 children to the program. Plans would be the hire one person to work on the coast one-half time in Coos and Curry Counties and one-half time in Lincoln County.

The question of State Department of Education sponsorship of the program was discussed and it was pointed out that the State Department will not take this program, as they do not wish to put it on a State-wide basis. The Federal Government also has a policy which prohibits State-wide NYC systems. The federal authorities would rather operate approximately 8 areas in the State of Oregon. Under the present system of State expenditure of federal funds, the State Department of Education would have to contract with someone, the Lane IED for example, if they spend Federal funds through the State for Federal purposes.

Out-of-School

Robert Llewellyn, Director of Project NYC, pointed out that the Out-of-School NYC programs will be transferred to a prime sponsor CAP Agency, either in Salem or Medford. A total of 50 children are now enrolled in the Out-of-School Program.

The IED and Mr. Llewellyn were paid many compliments by the Regional Office on the excellent way in which their records are maintained.

Mr. Llewellyn presented a letter written by a 16-year old boy enrollee regarding the benefits he has received from the program.

Director Benjamin moved that the Lane IED assume the responsibility for administering the NYC program for Coos and Curry Counties.

Director Hansen seconded and the motion carried.

10. Llewellyn to attend Workshop at NYU
10. Superintendent Jones reported that Robert Llewellyn had been invited to attend the "Educational Deficiencies of the Unemployed Juvenile" Workshop at New York University, June 1-6. All expenses are to be paid by the federal government.
- Director Berg moved to approve Robert Llewellyn's attending this Workshop.
- Director Hansen seconded and the motion carried.
11. Portland School Board invited to visit OTIS
11. Superintendent Jones reported that the Portland School Board was unable to visit Project OTIS on the dates suggested. The IED Board agreed to continue the invitation.
- Lowry Bennett suggested as an alternative, the possibility of the IED Board and some OTIS staff members meeting with the Portland School Board in Portland.
12. Kunkle case before Judge
12. Superintendent Jones reported that Attorney Frye had presented arguments before the Judge relative to the Kunkle case. The Judge had taken the case under advisement and his decision will determine whether or not Kunkle is to have a hearing.
13. Oregon School Study Council membership continued
13. Director Benjamin moved to continue membership in the Oregon School Study Council.
- Director Johnson seconded and the motion carried.
14. Proposal Writing Workshop
14. Director Benjamin moved to submit the name of David Evans to attend one of the sessions of the Proposal Writing Workshop at OCE.
- Director Burwell seconded and the motion carried.
15. Program Evaluation Workshop
15. Director Hansen moved to submit the name of Ruth Gould to attend the Program Evaluation Workshop to be held in Portland July 23-25.
- Director Burwell seconded and the motion carried.  
(All costs for both workshops are paid by Title III ESEA).
16. Report of New School Board Member convention
16. Director Berg reported on the New School Board Member Convention held in Portland, May 23-24. He felt the Convention was geared to local Board members more than to IED's, but many excellent ideas were presented and it was all very worthwhile.
- Superintendent Jones reported on the section of the Convention which included administrators, board members, parents, poverty group people, and students, and felt it was an excellent and different way of getting at the problems we are having in education.
17. Open forum on financing
17. Director Johnson and Superintendent Jones reported on the open forum on "Financing Elementary and Secondary Education" held in Salem on May 16.

18. Legislation

18. Director Benjamin reported on final passage of Senate Bill #77; also, provision for a Constitutional Amendment vote at the 1970 primary election to establish new tax bases.

The Board wished to make it a matter of record that they are appreciative and laudatory in their acclaim to Joyce Benjamin for her outstanding work on the State IED Commission and for her untiring efforts during the 1969 legislative session.

19. Policies and Administrative Procedures

19. Superintendent Jones presented each Board Member with a revised copy of the IED Board Policies and Administrative Procedures.

20. Next meeting

20. The next regular Board meeting will be held on Tuesday, June 10, in the Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

IED BOARD and BUDGET COMMITTEE MEETING  
Thursday, May 15, 1969  
8:40 p.m.

Minutes  
in brief

1. Attendance

1. Special meeting of the Board of Education and Budget Committee for the Lane Intermediate Education District was held at the Lane Community College following the Lane County School Boards Association meeting, with the following present: Board Members - Vice-Chairman Joyce Benjamin, Laura Johnson, Vera Hansen, William Berg, Dave Burwell; Budget Committee members - Chairman Dan Graham, Robert Harland, Ruth Swinehart, and Robert Merz. Also present were: Richard Miller, Chairman of Eugene School Board; Jim Boyd of the Register-Guard; and William Jones, IED Superintendent-Clerk.

2. Comments

2. Chairman Joyce Benjamin asked for comments.

Robert Merz ---- A large percent of school districts in the county are going to have to cut their budgets. The IED should make some kind of cut so that people will pass the Equalization levy.

Robert Harland - Don't cut. We have to stand by what we've done or we'll be redoing budgets all summer.

Vera Hansen ---- Agreed with Robert Harland.

Ruth Swinehart - They were led to believe that the IED levy wouldn't be resubmitted.

Dan Graham ----- Cut travel and use cash carry-over, since the IED has a better idea now what it will be.

Richard Miller - We have to reeducate the people each year. Each budget is cut by the administration before going to Board; the budget is cut again by Board; then cut again by Budget Committee. When you cut now it's muscle, not fat.

Dave Burwell --- \$20,000 is only a drop in the bucket out of our total budget.

3. Motion to  
cut \$100,000

3. Director Burwell moved to cut \$100,000.

Motion died for lack of a second.

4. Motion to  
cut \$20,000

4. Director Johnson moved to reduce the tax levy by \$20,000. This amount to be taken from the areas of administration, travel, and instructional materials if sufficient funds are not available in cash carry-over from the 1968-69 budget to reduce the levy \$20,000. Said cuts to be left to the discretion of the Board and administration.

Director Berg seconded and the motion carried.

5. Amount set out-  
side limitation  
and polling  
places

5. Director Berg moved to set the amount of \$9,942,545.98 outside the 6% limitation, with a levy rate of \$6.44 per \$1000 of true cash value to raise this amount, and to set polling places for the June 12 election at the usual places where districts are holding their own elections and at Junior High Schools and Harris Hall in Eugene; and to use election boards and counting boards designated by local districts.

Director Hansen seconded and the motion carried.

Meeting adjourned at 10:30 p.m.

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Joyce Benjamin, Vice-Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, May 13, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Joyce Benjamin, Vera Hansen, Laura Johnson, William Berg, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, Douglas Powers, and Melvin Mead of the IED office; Dan Graham of Pleasant Hill School Board; Lowry Bennett of Project OTIS; and Jim Boyd of the Eugene Register-Guard.

2. Minutes approved

2. Director Benjamin moved that the minutes of April 22, as received by mail, be approved with the following corrections:

Item No. 5, page 1, corrected as follows: Director Johnson moved that the local superintendents and boards be contacted to see if they are interested in a year-round Head Start program. If so, to direct Ruth Gould to prepare proposal application.

Director Burwell seconded and the motion carried.

Item No. 9, page 2, addition as follows: ...and that this item be considered as a budget item next year.

Item No. 13, page 3, addition as follows: ... and Dave Evans was directed to report back to the Board regarding the Fair Board's decision.

Item No. 13, page 3, add new sentence: Dave Evans was directed to report to the Board in June regarding the appointment of a county Public Relations Committee.

Director Hansen seconded and the motion carried.

3. IED Equalization  
revote requested

3. Dan Graham, in behalf of the Pleasant Hill School Board, requested the IED Board to put the IED equalization levy to another vote.

Mr. Graham personally urged the IED Board to take another look at their operating budget with the possibility of reducing various items.

4. Director sworn in

4. Director Benjamin administered the oath of office to the following reelected members: Laura Johnson, Zone 5, three-year term; William Berg, Zone 4, one-year term; and Dave Burwell, At-Large, three-year term.

5. Chairman for  
1969-70

5. Director Burwell nominated Alden Briggs to serve as chairman for 1969-70.

Director Berg moved that nominations be closed.

Director Johnson seconded, and Alden Briggs was declared elected for 1969-70.

6. Vice-Chairman  
for 1969-70

6. William Berg nominated Joyce Benjamin to serve as vice-chairman for 1969-70.

Director Hansen moved that nominations be closed.

Director Burwell seconded, and Joyce Benjamin was declared elected vice-chairman for 1969-70.

7. Communications

7. The following communications were presented and discussed:

- a. Fifth amended Alternative Writ of Mandamus - Kunkle
- b. Letter from OMSI thanking Ruth Gould for her Science Fair participation
- c. Letter from Eugene Smith, Fern Ridge Principal, thanking IED for help from Kermit Horn with outdoor education
- d. Letter from State Department of Education concerning new school board member conference
- e. Letter from Delos Williams, State Department of Education, inviting the superintendent to participate in the June annual conference on Educational Data Systems in Seattle
- f. Demurrer dated May 9, 1969, Kunkle, petitioner, vs Lane IED Board - will be heard May 26, or later
- g. Letter from National Association of Educational Secretaries on M. Evelyn McKenzie having earned her Advanced - Option B Professional Standards Certificate
- h. Letter from Senator Packwood regarding OTIS
- i. Letter from Ralph J. Becker, Department of Health, Education, and Welfare regarding OTIS
- j. Letter from Dr. Dale Parnell regarding open forum on "Financing Elementary and Secondary Education," May 16, 9 a.m., Marion Hotel, Salem
- k. Letter from Bill Emerson, Oakland County, Michigan, regarding Educational Media Services
- l. Request from Richard Scott, as voted upon by the 28J Board, urging a new election on the IED levy outside the 6%

8. Approves profes-  
sional status

8. Chairman Briggs asked that it be made a matter of record that Mrs. Evelyn McKenzie has earned her Advanced Professional Standards Certificate and approved her professional status.

9. IED bills  
approved

9. Director Burwell moved that the April IED bills in the amount of \$52,453.85 be approved for payment.

Director Benjamin seconded and the motion carried.

10. IED Financial  
Statement

10. Superintendent Jones presented and reviewed the IED Financial Statement ending May 13, 1969.

The financial statement was ordered filed.

11. Head Start bills approved
11. Director Johnson moved the April Head Start bills in the amount of \$444.27 be approved for payment.
- Director Berg seconded and the motion carried.
12. Head Start Financial Statement
12. The Head Start Financial Statement for the period ending April 30, 1969 was presented, reviewed, and ordered filed.
13. Project OTIS bills approved (Phase A)
13. Director Benjamin moved that the April Project OTIS bills for Budget A, State Phase, in the amount of \$55,344.73 be approved for payment.
- Director Hansen seconded and the motion carried.
14. Project OTIS Financial Statement (A)
14. The Project OTIS, State Phase, Budget A, Financial Statement for the period ending April, 1969, was presented, reviewed, and ordered filed.
15. Project OTIS bills approved (Phase B)
15. Director Benjamin moved that the April Project OTIS bills for Budget B, State Phase, in the amount of \$7,208.71 be approved for payment.
- Director Johnson seconded and the motion carried.
16. Project OTIS Financial Statement (B)
16. The Project OTIS, Budget B, State Phase, Financial Statement for the period ending April, 1969, was presented, reviewed and ordered filed.
17. Project NYC bills approved
17. Director Benjamin moved that the April Project NYC (combined) bills in the amount of \$813.68 be approved for payment.
- Director Hansen seconded and the motion carried.
18. Project NYC Financial Statement
18. The Project NYC (combined) Financial Statement for the period ending April 30, 1969, was presented, reviewed, and ordered filed.
19. Warehouse rented
19. Superintendent Jones requested the Board to consider the rental of warehouse and storage space on a year-round basis. He reported that space is available at the District 4J old administration building at 7th and High Streets, at 5¢ per sq. ft., or 2,500 sq. ft. at \$120.00 per month.
- Director Benjamin moved the IED Board rent the 2,500 sq. ft. of warehouse space from School District 4J on a year-round basis commencing June 1, 1969.
- Director Johnson seconded and the motion carried.
20. Election charges
20. Superintendent Jones presented a bill from School District 4J for \$1,000.00 for conducting the May 5th IED election, and also reported that School District 52 plans to submit their bill for approximately \$300.00.



Director Benjamin recommended the Board table these requests and direct Superintendent Jones to discuss this matter with the Superintendents, and also find out from the State Department what other IED's in the State do in this regard.

## 21. NYC audit dates

21. Superintendent Jones reported that the Regional Director of NYC had requested that the audit of NYC records be made on a six-months basis to comply with government regulations; and in no event to extend audit dates to more than 9 months. This would do away with the overlapping of project audits that has been a concern of both the Board and NYC.

## 22. Head Start

22. Assistant Superintendent Ruth Gould reported that local superintendents had unanimously approved submitting a year-round Head Start proposal.

Mrs. Gould also reported that practically all Head Start positions are filled and 50% of the recruitment is completed. 206 child applications in low income and 34 in the 10% category have been accepted.

## 23. NYC

23. Superintendent Jones reported that the superintendents of Coos and Curry Counties have requested the Lane IED to include these counties in their NYC project and sponsorship.

Director Burwell moved that the superintendent discuss NYC sponsorship with the State Department of Education as to whether the function of NYC could better be handled by the State Department.

Director Benjamin seconded and the motion carried.

## 24. "Living in Lane County" booklet

24. Assistant Superintendent Ruth Gould presented copies of the booklet "Living in Lane County," to be used by 3rd grade Social Studies teachers. The research and selection of materials was done by the teachers on the County Curriculum Committee who also were responsible for the format and design. The IED office was responsible for printing and copyright.

The Board requested that copies of the booklet be sent to the chairman of the Senate and House Education Committees. The Board also requested that Superintendent Jones and Assistant Superintendent Gould convey congratulations to the teachers and IED staff that produced the booklet.

## 25. Automobile purchase

25. Superintendent Jones reported that word had been received from the State Services department that bid closing dates on Dodge and Chevrolet were May 5 and 8 respectively, and they will not be calling for bids again until the new models come out next fall.

Superintendent Jones recommended that the Board go along with their present car arrangement and consider purchase at a later time.

26. OTIS evaluation

26. Superintendent Jones reported that the State Department of Education had hired the firm of Touche, Ross, Bailey, and Smart to make a complete evaluation of Project OTIS.

27. Project OTIS

27. The IED Board agreed to invite the Portland School Board and Jesse Fasold, State Department of Education, to visit Project OTIS -- time to be arranged later.

28. Canvass of May 5th election

28. The votes of the May 5th election were canvassed and the results were as follows:

TO EXCEED 6% LIMITATION: YES - 12,831  
NO - 18,867

Directors:

<u>Zone 4</u>	- - William Berg	-----	3,208
	Writeins	-----	8
<u>Zone 5</u>	- Laura Johnson	-----	11,214
	Writeins	-----	125
<u>At-Large</u>	- Dave Burwell	-----	21,610
	Writeins	-----	201

Director Benjamin moved to accept the above canvass and declare the results as official.

Director Hansen seconded and the motion carried.

29. 6% Limitation vote to be resubmitted

29. Director Benjamin moved to resubmit to the voters for a second vote the IED Equalization Levy which exceeds the 6% Limitation.

Director Johnson seconded and the motion carried.

30. Budget Committee to meet

30. Director Burwell moved to call the Budget Committee together to consider possible reductions in the IED administrative levy. (Meeting set for May 15, following Lane County School Boards Association meeting.)

Director Berg seconded and the motion carried by a vote of three to two.

31. IED 6% Election set June 12

31. Director Benjamin moved to set the date of the second election for June 12 if the Budget Committee and Board can meet on May 15 to reconsider the IED operating budget.

Director Hansen seconded and the motion carried.

32. OTIS Evaluation and Remuneration program policy

32. Director Benjamin moved to accept the OTIS evaluation and remuneration policy (to evaluate OTIS personnel each six months) and to include same in the IED Policy Handbook.

Director Hansen seconded and the motion carried.

33. New Board  
Member  
Conference

33. Superintendent Jones called special attention to the New Board Member Conference to be held May 23 and 24. William Berg indicated that he would attend.

34. Legislation

34. Director Benjamin reported that Senate Bill #77 will be heard before the Ways and Means Committee on May 14.

35. Next meeting

35. A special IED Board and Budget Committee meeting will be held May 15 following the Lane County School Boards Association meeting.

The next regular Board meeting will be held on Tuesday, May 27 in the IED Board Room, 748 Pearl Street at 7:30 p.m.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 22, 1969  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice Chairman Joyce Benjamin, Vera Hansen, William Berg, Noble Wheeler, Laura Johnson, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, and Dave Evans of the IED office; Lowry Bennett of Project OTIS; Ronald Babcock, IED Board auditor; and Dr. Lloyd Lovell, Professor of Education, University of Oregon.

2. Minutes approved

2. Director Wheeler moved that the minutes of April 8 as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Letter from Vernon Smith, District 4J, concerning IED sharing the cost of the May 5 election
- b. Letter from IBM concerning the problem of educational allowance for Project OTIS
- c. The motion of the Defendants to make more definite and certain the alternative Writ of Mandamus (dated April 15, 1969), granted (Ronald Kunkle, petitioner)
- d. Letter from Senator Bob Packwood regarding Project OTIS and visit to his office
- e. Letter from Senator Mark Hatfield regarding Project OTIS and visit to his office
- f. Letter from Computation Planning, Inc., regarding Lowry Bennett's visit at the Complan office and requesting further information on Project OTIS
- g. Letter from Governor Tom McCall appointing Lowry Bennett on the Governor's new Data Systems Planning Committee
- h. Letter from Robert M. Isenberg regarding AASA-sponsored conference of state presidents and executive secretaries in St. Louis, April 25-27
- i. Copy of Head Start editorial, Register-Guard, April 16, 1969

4. Citizens for Education

4. Dr. Lloyd Lovell invited board members to Pat Helmer's Gourmet Treat on May 1, 7 p.m., Frances Willard School, sponsored by Citizens for Education on "5-Yr-Olds and Politics."

5. Head Start

5. Assistant Superintendent Ruth Gould reported that planning and preparation for the Summer Head Start program is progressing on schedule. Recruitment is progressing but it is still a slow process of getting children enrolled.

The Board urged Mrs. Gould to start application preparation for a year-round Head Start proposal.

6. Article in Collier's Annual Supplement
  7. Project Follow-Through
  8. Summer Vocational Workshop
  9. Election Costs
  10. Auto Purchase
  11. Special Education Contracts with districts
  12. Joint Purchasing
6. Superintendent Jones called special attention to an article appearing in the Annual Supplement to Collier's Encyclopedia, 1969, relative to Project OTIS.
7. Dr. Lloyd Lovell informed the Board of Project Follow-Through, which is a follow-up program on Head Start children. The nomination for the follow-up program is usually made by the State Department of Education or the State CAP Agency, and is designed to continue follow-through of Head Start children for two or three years of their formal elementary education. The grant is based on \$750.00 per child.
- Dr. Lovell reported that the Eugene School district, prior to being included in the county program, had prepared a report giving a one-year follow-up evaluation of children enrolled in their Head Start program.
8. Superintendent Jones presented information on the Summer Vocational Workshop entitled "Making Education Relevant" for Today's Technology, sponsored by the Lane IED and the State Department of Education. The Workshop is to be held in Eugene from July 14 to August 8 and is being developed in an effort to strengthen and expand career education for all Lane County High School students. 100 teachers and administrative personnel from the 20 high schools in Lane County will attend; each will receive a stipend of \$100 per week for the four weeks; and each may receive up to 6 hours of graduate credit through the Division of Continuing Education.
9. The letter from Vernon Smith, District 4J, concerning IED sharing the cost of the May 5 election, was referred to Superintendent Jones requesting that he confer further with District 4J regarding their request.
10. IED Auditor, Ronald Babcock, explained the accounting process on cars purchased through a lease-purchase agreement. Basically, the total cost of the cars is accrued and charged against the budget account the year of purchase and the balance due is entered as a liability account.
- Decision on purchase of cars was deferred until the May 13 meeting.
11. Superintendent Jones reported that signed contracts for Special Education Services have been received from Mapleton, Lowell, and Siuslaw School Districts.
12. Director Burwell moved that the bids for the purchase of school and paper supplies, and filing cabinets, be awarded as follows:

Addressograph-Multigraph Corp. -----	\$ 498.60
Alvin & Co., Inc. -----	13.50
Blake, Moffitt & Towne -----	10,696.88
Broadhead, Inc. -----	11.04
Bro-Dart, Inc. -----	894.74
Brown Steel Equipment Co. -----	62.62
Colonial Flag Company -----	238.54
Cottage Grove Sentinel -----	330.46
Demco Education Corp. -----	239.75
Duplicator Products -----	864.95
Frankel Carbon & Ribbon Co. -----	118.68
Fraser Paper Company -----	1,728.48
Gaylord Bros., Inc. -----	116.00
J. K. Gill Company -----	23,737.05
H. & M. Ribbon & Carbon Co. -----	351.51
Scharpf's Twin Oaks Builders -----	159.45
Packer-Scott Company -----	16,097.06
Schuss Wholesale Grocery Company -----	3,382.94
Welch's Office Machines -----	1,908.24
Western School Supply Company -----	8,934.76
White Office & School Supply Co. (Supplies) -----	11,279.49
White Office & School Supply Co. (H-O-N Files) --	4,459.00
Zellerbach Paper Company -----	88,179.72
Total -----	\$174,303.46

Director Wheeler seconded and the motion carried.

Note: The bid for scissors (Acme brand) and linoleum cutters was rejected.

13. Fair Booth

13. Dave Evans reported that he had contacted the Fair Board regarding space at the 1969 Lane County Fair and was informed that no decision would be made on allotting space until early in May.

14. Legislation

14. Director Benjamin reported that Senate Bill 77 is out of the Senate Education Committee and has been sent to Ways and Means. Senate Bill 76 is being held in abeyance.

15. LCSBA

15. Superintendent Jones called special attention to the LCSBA dinner meeting to be held May 15th at Lane Community College.

16. Next meeting

16. The next regular Board meeting will be held on Tuesday, May 13 in the IED Board Room, 748 Pearl Street at 7:30 p.m.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, April 8, 1969  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, William Berg, Noble Wheeler, Vera Hansen, Dave Burwell, Laura Johnson, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, and Douglas Powers of the IED office; Lowry Bennett of Project OTIS; Robert Llewellyn of Project NYC; William Frye, IED Board attorney; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Benjamin moved that the minutes of March 25 be approved with the following addition on Page 2, Item 7, Chapter II, "Director Hansen seconded and the motion carried."  
Director Wheeler seconded and the motion carried.
3. Communications  
3. The following communications were presented and discussed:
  - a. OTIS Title III Advisory Board meeting summary and minutes of March 27 OTIS Advisory Board meeting
  - b. Letter from Jesse Fasold regarding OTIS
  - c. Letter from Dale Parnell regarding State funding of OTIS
  - d. Letter from Clarence Mellbye regarding non-approval of Mobilab application
4. Comments  
4. Director Burwell commented on the Teacher Tenure bills presented to the Legislature.  
Director Hansen suggested that the IED obtain a supply of the "Mr. Chairman" pamphlet, Extension Circular 642, published by the Cooperative Extension Service, OSU, and other helpful materials available on how to conduct meetings, for distribution to PTA's and other interested persons.
5. Kunkle case  
5. William Frye, IED Board attorney, explained the "Motion to Make More Definite and Certain," pertaining to the Kunkle case, which was filed in the Lane County Circuit Court. He also urged the Board to use his services whenever needed.
6. Phillips contract  
6. Motion was made by Laura Johnson to renew Bob Phillips' contract with Project OTIS for an additional six (6) months beginning February 1, 1969, in the capacity of fiscal analyst at the rate of \$72.50 per day, and not to exceed \$1,450.00 per month.  
Director Berg seconded and the motion carried.

7. IED bills approved
7. Director Wheeler moved the IED March bills in the amount of \$103,557.35 be approved for payment.
- Director Benjamin seconded and the motion carried.
8. IED Financial Statement
8. Superintendent Jones presented and reviewed the IED Financial Statement for the period ending April 8, 1969. The Statement was ordered filed.
9. Project Head Start bills approved
9. Director Hansen moved that the March Head Start bills in the amount of \$131.01 be approved for payment.
- Director Wheeler seconded and the motion carried.
10. Project Head Start Financial Statement
10. Superintendent Jones presented and reviewed the Head Start Financial Statement for the period ending March 31, 1969. The Statement was ordered filed.
11. Project OTIS bills approved
11. Director Benjamin moved that the following March OTIS bills be approved for payment:
- |                               |             |
|-------------------------------|-------------|
| Budget B, Federal Phase ----- | \$14,133.18 |
| Budget A, State Phase -----   | 48,604.08   |
| Budget B, State Phase -----   | 4,553.60    |
- Director Berg seconded and the motion carried.
12. Project OTIS Financial Statements
12. Superintendent Jones presented and reviewed Project OTIS Financial Statements for the period ending March 31, 1969. The Statements were ordered filed.
13. Project NYC bills approved
13. Director Benjamin moved the March NYC bills in the amount of \$824.88 be approved for payment.
- Director Berg seconded and the motion carried.
14. Project NYC Financial Statements
14. Superintendent Jones presented and reviewed the Project NYC Financial Statements for the period ending March 31, 1969. The Statements were ordered filed.
15. IED Equalization information
15. Superintendent Jones presented the format copy of IED Equalization information to be printed and distributed to school districts, PTA's, and other interested persons.
16. Automobile purchase
16. Director Benjamin moved to approve the purchase of the following cars through State purchasing:
- For: OTIS - 1 car, their budget
- NYC - 4 cars, their budget
- IED - 1 car - sell 1966 V-W (197-9) IED owned, and replace
- 1 car - terminate lease on 1966 V-W (197-7) and replace
- 2 cars - sell 1967 V-W's (197-3 and 197-4) and replace



Director Berg seconded, but after some discussion Director Benjamin withdrew her motion and Director Berg withdrew his second.

Director Berg moved to table action on the automobile purchase until the next regular meeting.

Director Benjamin seconded and the motion carried.

17. Georgia-Pacific Scholarship Selection Comm.

17. The Board unanimously agreed to appoint Director Johnson to serve on the Georgia-Pacific Scholarship Selection Committee.

18. Year-around Head Start program discussed

18. Director Benjamin moved that Superintendent Jones query the Lane County School districts as to their wishes in regard to a year-around Head Start program, and Superintendent Jones be instructed to draft such a proposal if the districts favor.

Director Hansen seconded and the motion carried.

19. Fair booth

19. Director Johnson moved that the IED sponsor a booth at the 1969 Lane County Fair and the Superintendent and staff make the necessary preparation.

Director Hansen seconded and the motion carried.

20. League of Women Voters

20. Director Hansen presented copies of the local newspaper article marking the 50th anniversary of the League of Women Voters and the merging locally of the Eugene and Springfield Leagues to form one Metropolitan Central Lane County League. Director Hansen requested that Mel Mead, Director of the IMC, write letters to the Metropolitan Center Chapter, complimenting them on their achievements and offering the new Chapter the same assistance he was giving the Eugene and Springfield Chapters.

21. Legislation

21. Director Benjamin reported that Senate Bills 76 and 77 are still in the Senate Education Committee and will be discussed in a work session on Wednesday, April 16.

22. Next meeting

22. The next regular Board meeting will be held on Tuesday, April 22, in the IED Board Room, 748 Pearl Street, at 7:30 p.m.

Meeting adjourned.

\_\_\_\_\_  
Alden Briggs, Chairman

\_\_\_\_\_  
William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, March 25, 1969  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, William Berg, Noble Wheeler, Vera Hansen, Dave Burwell, Laura Johnson, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Dave Evans, and Melvin Mead of the IED Office; Lowry Bennett of Project OTIS; Robert Llewellyn of Project NYC; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Wheeler moved that the minutes of March 11, as received by mail, be approved.

Director Johnson seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Fourth amended Writ of Mandamus - Kunkle case.
- b. Invitation to Title I, ESEA Workshop, April 1 and 2.
- c. Two letters from the State Superintendent of Public Instruction: a letter inviting the superintendent to participate in the discussion of the AOI report (March 20); and the second asking Dr. Jones to **serve** as a member of the Study Panel to analyze the AOI report for the State Board of Education.
- d. Letter inviting the superintendent, as president-elect of IED Superintendents Association, to attend the AASA presidents conference in St. Louis, April 25-27.
- e. Letter to Project OTIS from Robert L. Brownlee, Milwaukee Public Schools, thanking them for the many courtesies afforded them while visiting the Project.
- f. Invitation from Multnomah County IED to attend banquet honoring retiring IED Superintendent Errol Rees.

4. Boundary  
Board

4. Superintendent Jones presented information concerning a verbal request to transfer part of the old Noraton district, which is now a part of the Harrisburg School District, to the Junction City School District.

The Board discussed the request and asked Superintendent Jones to gather additional background information on the proposed transfer.

5. IED Equaliza-  
tion article

5. Chairman Briggs presented a staff prepared informational article on equalization. It was agreed that the Board Members would study the article for a few days and notify Superintendent Jones of any ideas or suggestions.

Chairman Briggs suggested that a small supply be printed, then reprint should the need arise.

10. Next  
meeting

10. The next regular Board meeting will be held on Tuesday,  
April 8, in the IED Board Room, 748 Pearl Street at 7:30 P.M.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

6. Federal Projects

6. Superintendent Jones presented and reviewed a summary of Federal Projects from 1964-1969, and possible Federal Programs available in the future.

Chairman Briggs suggested that the summary of Federal Projects be kept up to date as new programs become available.

7. IED Board Policies

7. The following action was taken by the Board on IED Board Policies:

Chapter I - Director Benjamin moved that Board Policies, Chapter I, "Duties and Responsibilities of the Lane IED" be adopted.

Director Johnson seconded and the motion carried.

Chapter II - Director Wheeler moved that Board Policies, Chapter II, "The Lane Board of Education: Its Selection and Procedures" be adopted.

Chapter III - Director Johnson moved that Board Policies, Chapter III, "Services of the Lane IED" be adopted.

Director Benjamin seconded and the motion carried.

Chapter IV - Director Berg moved that Board Policies, Chapter IV, "The Administration Organization of the Lane IED" be adopted.

Director Johnson seconded and the motion carried.

Chapter V - Director Burwell moved that Board Policies, Chapter V, "Personnel Policies of the Lane IED" be adopted.

Director Hansen seconded and the motion carried.

Chapter VI - Director Johnson moved that Chapter VI, "Budget, Tax Levy, and Financial Control in the Lane IED" be adopted.

Director Burwell seconded and the motion carried.

8. Automobiles

8. Superintendent Jones presented a listing of IED cars, owned and leased, and pointed out the possibility of taking advantage of car purchase on State bid.

The Board requested this item be included on the next Board meeting agenda.

9. Legislation

9. Director Benjamin presented a progress report on Senate Bill 77.

LANE IED BOARD OF EDUCATION  
Budget Hearing and Regular Meeting  
Tuesday, March 11, 1969  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The Budget Hearing and regular board meeting for the Intermediate Education District was held in the Board room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Noble Wheeler, Laura Johnson, William Berg, and Secretary William Jones. Also present were: Ruth Gould, Dave Evans, and Margaret Blanton of the IED Office; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes approved

2. Director Johnson moved that the minutes of February 25, as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Budget Hearing

3. Superintendent Jones presented the IED Operating Budget as approved by the Budget Committee and the Equalization Offset as established by the IED Board Hearing, notice of which was published in two issues of the Register-Guard, as required by law:

	Estimated Expenditures	Estimated Receipts	Required Levy
Schedule I ---	\$ 342,733.72	\$ 81,000.00	\$ 261,733.72
Schedule II --	460,793.00	117,300.00	343,493.00
Schedule III -	500,000.00	0	500,000.00
Schedule IV --	81,997.28	81,997.28	0
Schedule V ---	175,000.00	175,000.00	175,000.00
	<u>\$1,560,524.00</u>	<u>\$ 455,297.28</u>	<u>\$ 1,105,226.72</u>

Equalization ----- \$12,874,362.04  
Offset

Total IED Board Budget Levy and Offset ---- \$13,979,588.76

No one appeared at the hearing to discuss the proposed budget.

4. Adoption IED Operating Budget

4. Director Hansen moved that the IED operating budget in its entirety be adopted with the estimated levy required to balance the budget determined in the amount of \$1,105,226.72

Director Johnson seconded and the motion carried.

5. IED Equalization Offset

5. Director Johnson moved that the IED Equalization Offset levy be determined in the total amount of \$12,874,362.04.

Director Hansen seconded and the motion carried.

6. Total IED Levy, 1969-70

6. Director Wheeler moved that the total IED levy for 1969-70 be determined in the amount of \$13,979,588.76, with \$4,017,042.78 within the 6% Limitation and \$9,962,545.98 outside the 6% Limitation.

Director Johnson seconded and the motion carried.

7. Election -  
May 5, 1969

7. Director Wheeler moved to submit to the legal voters of the Lane IED on May 5, 1969, the question of authorizing the IED Board to increase the amount of tax levy in said district for the fiscal year 1969-70 in the sum of \$9,962,545.98 over the amount limited by the Constitutional Limitation, with the rate of levy over the 6% Limitation at \$6.45 per \$1,000 of the true cash value of taxable property within the district.

Director Johnson seconded and the motion carried.

8. Communications

8. The following communications were presented and discussed:

- a. Letter to the board regarding Audio-Visual Coordinators In-service
- b. Copy of a letter to Walt Miller, District 4J Audio Visual Consultant, regarding Coordinators In-service
- c. Copy of the news release giving information on National Assessment
- d. Copy of Register-Guard editorial (March 1) regarding OTIS
- e. Information on 1969-70 IED equalization

9. IED bills approved

9. Director Wheeler moved the February IED bills totalling \$45,005.96 be approved for payment.

Director Hansen seconded and the motion carried.

10. IED Financial Statement

10. Superintendent Jones presented and reviewed the IED Financial Statement for the period ending March 11, 1969. The statement was ordered filed.

11. Federal Project bills approved

11. Director Hansen moved that Head Start bills totalling \$628.05 be approved for payment.

HEAD START

Director Berg seconded and the motion carried.

OTIS

Director Berg moved that OTIS bills from Budget A totalling \$67,755.25 and Budget B totalling \$1,302.61 be approved for payment.

Director Wheeler seconded and the motion carried.

NYC

Director Berg moved that NYC bills totalling \$791.91 be approved for payment.

Director Johnson seconded and the motion carried.

12. Financial Statements - Federal Projects

12. Superintendent Jones presented and reviewed the Financial Statements for Projects Head Start, OTIS, and NYC, for the period ending February 28, 1969. The statements were ordered filed.

13. NYC Audit bill allowed

13. Superintendent Jones reported that the NYC audit bill due Rowan, Iskra and Babcock, previously denied, had been approved for payment.

14. Notice and Ballot wording approved

14. Director Hansen moved to incorporate the following wording on the IED election notice and ballot for the May 5 election to exceed the 6% Limitation:

"Shall the Board of Directors of the Intermediate Education District, Lane County, Oregon, be authorized to increase the amount of the tax levy in said District for the fiscal year 1969-70 in the sum of \$9,962,545.98 over the amount limited by Section 11, Article XI of the Constitution of the State of Oregon, except upon vote of the people, in order to provide funds for apportionment to and equalization among the school districts within Lane County, Oregon?"

The rate of the levy deemed necessary to raise the \$9,962,545.98 is estimated at \$6.45 per thousand dollars of true cash value of taxable property within the district."

Director Wheeler seconded and the motion carried.

15. IED Board vacancies

15. Superintendent Jones reported on the director positions up for election on May 5, 1969:

Zone 4 - one-year term (to 1970)

Zone 5 - three-year term (to 1972)

At-Large - three-year term (to 1972)

16. Personnel hired

16. Director Wheeler moved the following personnel be hired for 1969-70:

- William C. Jones ----- Superintendent-Clerk
- Ruth E. Gould ----- Assistant Superintendent
- Margaret C. Blanton ----- Administrative Assistant
- Melvin F. Mead ----- Director, IMC
- Clarence Johnson ----- Assistant Director, IMC
- Ernie Ediger ----- Productions Supervisor, IMC
- Douglas Powers ----- Internal Auditor
- David Evans ----- Editor-Writer
- Welcome A. Rumbaugh ----- Voc.-Technical Coordinator
- Iris Laswell ----- Special Education Supervisor
- Mary Simmons ----- Consultant for Ment. Retarded
- Robert Llewellyn ----- Director, Project NYC
- Lowry Bennett ----- Director, Project OTIS

Director Johnson seconded and the motion carried.

Director Wheeler moved that the following personnel be given contracts for the coming year contingent upon local district contracts, with salaries as established on a \$6,500.00 base:

- Gerald Olson ----- School Psychologist  
(Step 10 MA + 45)
- Carman Collias ----- School Psychologist  
(Step 11 MA + 45)
- Jean S. Geller ----- Speech Therapist (Step 8 MS)
- Virginia Jasmer ----- Speech Therapist (Step 7 BA)
- Marian D. Piersall ----- Speech Therapist (Step 3 BA)
- Albert Wach ----- Remedial Reading and Speech  
Therapist (Step 6 MA)

Director Johnson seconded and the motion carried.

17. Legislation

17. Superintendent Jones reviewed present status of Senate Bill 77, the IED Commission's preferred bill, and reported on the hearing held March 3.

18. Next meeting

18. The next regular Board meeting will be held on Tuesday, March 25, in the IED Board Room, 748 Pearl Street at 7:30 P.M.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 25, 1969  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Melvin Mead, and Margaret Blanton of the IED Office; and Rudy Johnson of Project OTIS.

2. Minutes  
approved

2. Director Benjamin moved that the minutes of the February 4 and 11 Board meetings, as received by mail, be approved.

Director Hansen seconded and the motion carried.

Director Burwell moved that the Budget Committee meeting minutes of February 11, as received by mail, be tentatively approved.

Director Benjamin seconded and the motion carried.

3. Comments

3. Director Hansen called attention to the Family Life Coordinating Council session which she attended recently, considering the matter of how schools are being criticized regarding the teaching of sex education. She questioned why school administrative personnel were not included at this session, as she noted only health nurses, counselors, and health education teachers in attendance.

Director Hansen suggested that the Speakers Bureau listing be updated.

4. Communications

4. The following communications were presented and discussed:

- a. Order from Judge Spencer granting Attorney Frye's motion that seconded amended alternative writ of mandamus was in error
- b. Letter from Arthur Pearl, University of Oregon, concerning Mobilab
- c. (Sample copy) Letter from State Department of Education to Oakridge concerning standardization visit
- d. Letter Ray Mullen, Superintendent, South Lane School District, has sent informing the business community of computerization of their business operation
- e. Article by Mel Mead in February issue of Audio Visual News
- f. Carbon copy of letter from Dale Parnell to Jim Wilson, Pacific Northwest Bell, concerning utilization of computers

- g. Portion of the Proposal (concerning education) from team appointed by the Governor's Office on December 1, 1968 to analyze Automated Data Processing within the State of Oregon.
- h. Copy of Demurrer to be filed by William Frye relative to the Kunkle case
- i. OTIS statistics Report of January 1, 1969.
5. Project OTIS
5. Board members expressed concern regarding the ultimate future of Project OTIS and suggested that any IED Board member(s) attend OTIS Advisory Committee meetings.
6. Extension of Project OTIS grant
6. Director Benjamin moved that the Superintendent be instructed to request the U.S. Office of Education for an extension of the Title III grant for Project OTIS.
- Director Hansen seconded and the motion carried.
7. Joint purchasing
7. Superintendent Jones explained the present status of Joint Purchasing and pointed out that the notice calling for bids will appear in the March 4 and 21 issues of the Register-Guard with the bid opening set for March 28.
8. School Psychologist hired
8. Director Benjamin moved that Ellen Bahnsen be hired as a School Psychologist to work 48 days (2 days per week) during the 1968-69 school year at a salary of \$2,160.00 or \$45.00 per day. (Mrs. Bahnsen will provide school psychological services to School Districts 66, 79, and 90 under the BAM Project - Title I ESEA).
- Director Hansen seconded and the motion carried.
9. School Board visit to Oakland County (Mich.) IED and U.S. Office of Education
9. Superintendent Jones presented a letter from Bill Emerson, Superintendent of the Oakland County, Michigan (Pontiac) IED, inviting the Board to visit their operation.
- The Board discussed the possibility of visiting the Oakland County IED and possibly the U.S. Office of Education enroute to or returning from the National School Boards Association Convention in Miami.
10. Staff Travel report
10. The Board agreed that Superintendent Jones submit to the Board each month a list of national/state meetings attended by the various staff members during the previous month.
11. Policy Handbook
11. Chairman Briggs suggested the Board consider the Policy Handbook at the second meeting in March.
12. LCSBA
12. Superintendent Jones called special attention to: The Lane County School Boards Association meeting on Thursday, February 27 at Pleasant Hill and the OTIS Visitation-Workshop, March 4 and 5.
- OTIS Visitation Workshop

13. Legislation

13. Director Benjamin reviewed Senate Bill 77, the IED Commission's preferred bill, and pointed out the need for a constitutional amendment under HJR8. She also reviewed Senate Bill 76.

14. Next meeting  
Budget Hearing

14. Hearing on the 1969-70 IED Budget will be held on March 11 at 7:30 P.M. in the Board Room at 748 Pearl Street, Eugene, followed by the regular IED Board meeting.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

BUDGET COMMITTEE MEETING  
Lane Intermediate Education District  
Tuesday, February 11, 1969

Minutes  
in brief

1. Attendance  
1. Meeting of the Budget Committee for the Lane Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Dan Graham, Robert Merz, Ernest Crain, Ruth Swinehart, Betty Browne, Noble Wheeler, Dave Burwell, Vera Hansen, Joyce Benjamin, William Berg, Alden Briggs, Laura Johnson and Superintendent William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, Douglas Powers, and Melvin Mead of the IED Office; and Lowry Bennett of Project OTIS.
2. Minutes approved  
2. Committee Member Alden Briggs moved the minutes of the January 21 Budget Committee Meeting, as received by mail, be approved.  
Committee Member Joyce Benjamin seconded and the motion carried.
3. Resolutions approved  
3. Superintendent Jones reported that 100% of the School District Resolutions have been received and only District No. 68, McKenzie, opposed data processing on the levy.
4. 1969-70 IED Budget  
4. Chairman Dan Graham called for discussion and action on the proposed budget items not previously acted upon. The following action was taken by the Budget Committee:  
Acct. 111 : Joyce Benjamin moved that Account 111 be approved at \$52,350.00. Betty Browne seconded and the motion carried.  
Acct. 113 : Robert Merz moved that Account 113 be approved at \$34,356.00. William Berg Seconded and the motion carried.  
100 Series, Total : Ruth Swinehart moved that the total of the 100 Series be approved at \$114,706.00. Alden Briggs seconded and the motion carried.  
Accts. 211, 212 : William Berg moved that Account 211 be approved at \$19,850.00, and Account 212 at \$13,800.00. Ernest Crain seconded and the motion carried.  
Acct. 213 : Joyce Benjamin moved that Account 213 be approved at \$16,092.00. Ruth Swinehart seconded and the motion carried.  
Acct. 283 : Alden Briggs moved that Account 283 be approved at \$3,000.00. Noble Wheeler seconded and the motion carried.

- 200 Series : Joyce Benjamin moved that the total of the 200  
Total Series be approved at \$136,842.00. Alden Briggs  
seconded and the motion carried.
- Acct. 311 : Joyce Benjamin moved that Account 311 be approved  
at \$5,520.72.  
Robert Merz seconded and the motion carried.
- Acct. 313 : Alden Briggs moved that Account 313 be approved  
at \$13,250.00.  
William Berg seconded and the motion carried.
- Acct. 314 : William Berg moved that Account 314 be approved  
at \$5,316.00.  
Ruth Swinehart seconded and the motion carried.
- 300 Series : Robert Merz moved that the total of the 300 Series  
Total be approved at \$29,737.72.  
Joyce Benjamin seconded and the motion carried.
- Accts. 851.1, 851.2, 852.2, 852.5 : Alden Briggs moved the following accounts be  
approved: 851.1 at \$8,219.00; 851.2 at \$8,026.00;  
852.2 at \$822.00; 852.5 at \$2,196.00.  
Joyce Benjamin seconded and the motion carried.
- 800 Series : Betty Browne moved that the total of the 800 Series  
Total and be approved at \$38,394.00, and the Grand Total of  
Schedule I Schedule I at \$342,733.72.  
Total Joyce Benjamin seconded and the motion carried.
- Schedule I : Alden Briggs moved that the Amount necessary to  
Amount Balance the Budget in Schedule I be approved at  
necessary to \$261,733.72.  
balance budget Joyce Benjamin seconded and the motion carried.
- Acct. 1810.1 : Noble Wheeler moved that Account 1810.1 be approved  
at \$26,100.00.  
Ernest Crain seconded and the motion carried.
- Acct. 1810.2 : Ruth Swinehart moved that Account 1810.2 be approved  
at \$51,896.00.  
Noble Wheeler seconded and the motion carried.
- Acct. 1810.4 : Joyce Benjamin moved that Account 1810.4 be approved  
at \$23,948.00.  
Dave Burwell seconded and the motion carried.
- Acct. 1810.5 : Alden Briggs moved that Account 1810.5 be approved  
at \$35,028.00.  
Joyce Benjamin seconded and the motion carried.
- Accts. 1830.1, 1830.2, 1830.4, 1830.5 : Alden Briggs moved the following Accounts be  
approved: 1830.1 at \$7,013.00; 1830.2 at \$6,848.00;  
1830.4 at \$702.00; and 1830.5 at \$1,874.00.  
Robert Merz seconded and the motion carried.

- 1800 Series Total : Ruth Swinehart moved that the total of the 1800 Series be approved at \$460,793.00.  
 Laura Johnson seconded and the motion carried.
- Schedule II Amount necessary to balance budget : Ruth Swinehart moved that the Amount necessary to Balance the Budget in Schedule II be approved at \$343,493.00.  
 Alden Briggs seconded and the motion carried.
- Schedule IV Receipts : Noble Wheeler moved that Total Receipts, Schedule IV be approved at \$81,997.28.  
 Betty Browne seconded and the motion carried.
- Acct. 1710.1 : William Berg moved that Account 1710.1 be approved at \$7,729.28.  
 Betty Browne seconded and the motion carried.
- Acct. 1710.2 : Joyce Benjamin moved that Account 1710.2 be approved at \$4,716.00.  
 William Berg seconded and the motion carried.
- Acct. 1710.3 : Laura Johnson moved that Account 1710.3 be approved at \$26,000.00.  
 Robert Merz seconded and the motion carried.
- Acct. 1710.4 : Joyce Benjamin moved that Account 1710.4 be approved at \$22,200.00.  
 Robert Merz seconded and the motion carried.
- Accts. 1720.1, 1720.2, 1720.3 : Joyce Benjamin moved the following Accounts be approved: 1720.1 at \$500.00; 1720.2 at \$1,000.00; 1720.3 at \$500.00.  
 Alden Briggs seconded and the motion carried.
- Accts. 1730.1, 1730.2, 1730.4, 1730.5 : Betty Browne moved the following Accounts be approved: 1730.1 at \$3,105.00; 1730.2 at \$3,032.00; 1730.4 at \$310.00; 1730.5 at \$830.00.  
 Robert Merz seconded and the motion carried.
- Accts. 1745., 1750.1, 1778.1, 1795. : Joyce Benjamin moved the following Accounts be approved: 1745. at \$10,450.00; 1750.1 at \$525.00; 1778.1 at \$100.00; 1795. at \$1,000.00.  
 Alden Briggs seconded and the motion carried.
- Schedule IV Expenditures : Joyce Benjamin moved that Schedule IV Total Expenditures be approved at \$81,997.28.  
 Laura Johnson seconded and the motion carried.
- Schedule V : Ruth Swinehart moved that Schedule V Receipts in the amount of \$175,000.00 and Expenditures of \$175,000.00 be approved.  
 Joyce Benjamin seconded and the motion carried.
- Total Budget Resources, except Tax : Noble Wheeler moved that Total Budget Resources, except Tax, be approved at \$455,297.28.  
 Ernest Crain seconded and the motion carried.

District Tax : Noble Wheeler moved that the District Tax Required  
Required to to Balance Budget be approved at \$1,105,226.72.  
Balance Budget Ernest Crain seconded and the motion carried.

Total Budget : Joyce Benjamin moved that the Total Budget Resources  
Resources (Expenditures) be approved at \$1,560,524.00.  
(Expenditures) Robert Merz seconded and the motion carried.

5. Budget  
Publications  
and Hearing  
date

5. Alden Briggs moved that the budget as approved by the Budget  
Committee be published in the Register Guard on February 23 and  
March 2, and that the hearing date be set on Tuesday, March 11,  
1969, at 7:30 P.M. in the IED Board Room at 748 Pearl Street,  
Eugene.

Vera Hansen seconded and the motion carried.

Meeting adjourned.

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Dan Graham, Chairman

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Betty Browne, Secretary

## LANE IED BOARD OF EDUCATION MEETING

Tuesday, February 11, 1969

9:00 P.M.

Minutes  
in brief

## 1. Attendance

1. Special meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, following the Budget Committee Meeting, with the following members present: Chairman Alden Briggs, Dave Burwell, Noble Wheeler, Vera Hansen, William Berg, Joyce Benjamin, Laura Johnson and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Melvin Mead, Dave Evans, and Douglas Powers of the IED Office; and Lowry Bennett of Project OTIS.

2. IED bills  
approved

2. Director Burwell moved that the IED January bills in the amount of \$96,460.20 be approved for payment.

Director Wheeler seconded and the motion carried.

## 3. NDEA Application

3. Superintendent Jones and Melvin Mead, Director of IMC, presented the NDEA application for 1968-69, representing one-half of the cost of approved equipment, films, tapes, etc., totalling \$43,687.50.

Director Benjamin moved to approve submitting the NDEA application in the amount of \$43,687.50, representing one-half of the total cost.

Director Hansen seconded and the motion carried.

## 4. IED Offset

4. Director Benjamin moved to approve the 1969-70 IED Equalization Offset in the amount of \$12,874,362.04.

Director Hansen seconded and the motion carried.

5. Project bills  
approved

5. Director Wheeler moved that the Head Start bills in the amount of \$1,781.00 be approved for payment.

## HEAD START

Director Benjamin seconded and the motion carried.

## OTIS

Director Benjamin moved that OTIS bills for Budget A in the amount of \$20,303.74 and Budget B in the amount of \$39,400.00 be approved for payment.

Director Berg seconded and the motion carried.

## NYC

Director Benjamin moved that NYC bills in the amount of \$896.02 be approved for payment.

Director Hansen seconded and the motion carried.

6. Financial State-  
ment

6. Superintendent Jones presented the IED financial statement for January. The statement was ordered filed.



7. Financial statements - Federal Projects

7. Superintendent Jones presented the financial statements of the Federal Projects for January. The statements were ordered filed.

8. Next meeting

8. The next regular meeting will be held on Tuesday, February 25 at 7:30 P.M. in the Board room at 748 Pearl Street, Eugene.

Meeting adjourned.

Executive session of the IED Board followed.

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Alden Briggs, Chairman

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William C. Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, February 4, 1969  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. Regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Noble Wheeler, William Berg, Dave Burwell, Joyce Benjamin, Laura Johnson, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, Ernie Ediger, and Douglas Powers of the IED Office; Leroy Owens and Jean Tate of Project MOBILAB; Robert Llewellyn of Project NYC; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Wheeler moved that the minutes of the January 14 board meeting, as received by mail, be approved.

Director Berg seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Copy of Attorney William Frye's MOTION TO STRIKE (Oral Argument Requested) - Kunkle case.
- b. Letter from OSBA regarding legislative workshop for board members, February 7 in Salem.
- c. Letter from Northern Michigan University to Evelyn McKenzie regarding program for educational secretaries.
- d. Letter from IBM regarding the granting of Educational Allowance to OTIS.
- e. Letter from Department of Health, Education, and Welfare regarding funding Title III projects, and requesting additional data.
- f. Communications from the following school boards regarding consultation on teachers' salaries: 19, 45J, and 97J.

4. NYC

4. Robert Llewellyn, Director of Project NYC, presented a proposal for work training in industry through NYC. The aim of his proposal is to provide job-training opportunities in industry for out-of-school NYC enrollees, with industry providing jobs and salary and NYC providing skill training through the University of Oregon, Lane Community College, Oregon State University, Linn-Benton Community College, and Umpqua Community College.

Director Benjamin moved that the Board take action to implement the Work Training in Industry program.

Director Wheeler seconded and the motion carried.

5. Project  
In-service  
Training Center  
Proposal

5. Final draft of the In-service Training Center Proposal (Mobilab) was presented. The proposal is to begin July 1, 1969 and end February 1, 1972 with total funds of \$302,953.00 requested over a three-year period.

Director Burwell moved not to submit the "In-service Training Center Proposal" for federal grant but to include the necessary funds in the IED services budget.

Director Benjamin seconded and the motion lost by a 6 to 1 vote.

Director Wheeler moved the In-service Training Center Proposal be approved.

Director Benjamin seconded and the motion carried.

6. Standardization inspection

6. Superintendent Jones reported that the State Department of Education will be making standardization visits to several districts in Lane County this year. It is an attempt on the part of the State Department of Education to place all districts on a 5 year rotation. Standardization inspection of School District No. 90, Blachly, has been rescheduled for February 13 and 14.

7. Administrative Intern

7. Assistant Superintendent Ruth Gould presented an application from Kermit Forrest Horn and recommended him for the position of Administrative Intern on a part-time basis.

Director Benjamin moved to hire Kermit Horn on a part-time basis during 1968-69 at \$4.32 per hour commencing on February 6, 1969.

Director Hansen seconded and the motion carried.

8. Budget Resolutions

8. Superintendent Jones reported that Resolutions have been received from 14 school districts with 100% approval on Vocational-Technical and Instructional Materials and all but one district approving Data Processing.

9. Priority for Federal Projects

9. The Board instructed Superintendent Jones to submit a listing of Federal Projects approved and disapproved during the past five years and available programs the IED should be seeking. (To be included on March 25th agenda.)

10. Official Action on legislation

10. Director Benjamin moved that if the Board takes any official action on legislation, a copy of the minutes be sent to appropriate members of the Legislature.

Director Hansen seconded and the motion carried.

Chairman Briggs moved that the Agenda item on legislation be moved toward the end of the agenda following "New Business."

Director Hansen seconded and the motion carried.

11. Salaries approved

11. Director Burwell moved the salaries of department heads and project directors (NYC and OTIS) for 1969-70 be approved as follows:

William C. Jones-----	\$19,250.00
Ruth E. Gould-----	15,350.00
Melvin F. Mead-----	15,100.00
Margaret Blanton-----	9,950.00
Douglas Powers-----	9,850.00

David Evans-----	\$ 8,800.00
Welcome Rumbaugh-----	13,800.00
Iris Laswell-----	13,250.00
Mary Simmons-----	13,250.00
Ernie Ediger-----	11,000.00
Clarence Johnson-----	11,000.00
Robert Llewellyn-----	14,300.00
Lowry Bennett-----	20,250.00

Director Wheeler seconded and the motion carried.

Director Benjamin moved to approve a 5% increase above regular step on the salary schedule for classified personnel.

Director Burwell seconded and the motion carried.

12. Travel schedule

12. Director Hansen moved to defer discussion on travel schedule of employees to a future meeting.

Director Burwell seconded and the motion carried.

Chairman Briggs tentatively suggested that Superintendent Jones make his own decision as to whether or not to attend the AASA Convention in Atlantic City, February 15-19.

13. Next meeting

13. A special meeting of the Board will be held in the IED Board room, 748 Pearl Street, Eugene, on Tuesday, February 11, following the Budget Committee meeting.

Meeting adjourned.

\_\_\_\_\_  
Alden Briggs, Chairman

\_\_\_\_\_  
William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, January 14, 1969  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education of the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Joyce Benjamin, Vera Hansen, Noble Wheeler, Laura Johnson, Dave Burwell, William Berg, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, Iris Laswell, Douglas Powers, and Melvin Mead of the IED office; Lowry Bennett of Project OTIS; Ronald Babcock and Earl Dorman of the accounting firm of Rowan, Iskra and Babcock; Leroy Owens and Jean Tate of Project MOBILAB; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Benjamin moved that the minutes of the December 10 board meeting, as received by mail, be approved.  
Director Hansen seconded and the motion carried.
3. Communications  
3. The following communications were presented and discussed:
  - a. Letter from Governor McCall regarding superintendent's appointment on Manpower Coordinating Committee.
  - b. Letter from National Education Secretaries Association regarding General Education of secretaries.
  - c. Letter from Wichita Public Schools and U.S.O.E. regarding OTIS.
  - d. Letter from Robert Kemper, Director, Library Mechanization Workshops, regarding OTIS and the LEEDS Project.
  - e. Letter from Milt Baum, State Department of Education, regarding national assessment.
  - f. Letter from Owen O. Sabin, Superintendent, Milwaukie Union High School District No. 5, regarding decision to terminate participation with Project OTIS.
  - g. Letter from Henry O. Pete, Superintendent, School District No. 4, Jackson County, relative to non-participation in further OTIS activities.
4. Auditor Babcock - NYC Audit  
4. Auditor Ronald Babcock presented outstanding audit bills which had been presented to Neighborhood Youth Corps for 1966-67 and 1967-68. Mr. Babcock explained that he had forwarded these bills to the Department of Labor as instructed but they had returned them unpaid and stated that payment should be made from the NYC budget. The bill for the fiscal year 1966-67 is \$2,975.00. Only \$800.00 was included in the NYC budget and the Seattle NYC regional office advised that NYC pay the \$800.00 and the IED file a claim for the additional \$2,175.00 for the fiscal year 1966-67. The bill for 1967-68 is \$2,700.00.  
Mr. Babcock explained the NYC overlap with our fiscal year makes auditing very difficult. Also, the prescribed form of audit required by the federal government is different from that required for the IED Office, which makes for considerable more detail.

Superintendent Jones explained that he had discussed this matter with the Seattle Office and they felt Mr. Babcock's audit charges were twice what they are anywhere else. Superintendent Jones stated that he had investigated local audit rates and found Mr. Babcock's rates comparable with other local audit firms.

It was the consensus of the board that Superintendent Jones file a claim for an additional \$2,175.00 for payment of the 1966-67 billing.

In explaining the increased cost and additional time necessary to complete the IED audit, Mr. Babcock pointed out that in 1963-64 there were three separate projects with total expenditures of \$327,000.00; in 1967-68, there were twenty-two separate projects with total expenditures of \$2,462,000.00.

The 1967-68 budget contained sufficient to cover the billing for that period.

Auditor Babcock also explained that the Seattle Headquarters is requesting that auditors audit and file a report every six months and pointed out that the amounts included in the budgets are not sufficient to take care of the audit and report requirements.

Superintendent Jones was instructed to transmit the above requests and statements to the General Accounting Office in Washington, D.C.

5. IED Audit contract

5. An audit contract between the firm of Rowan, Iskra and Babcock and the Lane Intermediate Education District was presented to the board for their consideration. The contract fee, for an annual audit of the accounts and affairs of the IED beginning July 1, 1968, shall not exceed \$2,250.00, plus a reasonable amount for additional services required for the audit of any Federally or State Financed Project Funds.

Director Benjamin moved that the audit contract with the firm of Rowan, Iskra and Babcock be accepted.

Director Wheeler seconded and the motion carried.

6. Auditor Babcock

6. Auditor Babcock introduced Earl Dorman, a junior member of his firm, who assists with the IED audits. Mr. Babcock complimented Margaret Blanton for her fine maintenance of the IED records.

7. IED bills approved

7. Director Wheeler moved that the IED December bills in the amount of \$88,015.68 be approved for payment.

Director Benjamin seconded and the motion carried.

8. Project bills approved

8. Director Benjamin moved that Head Start bills in the amount of \$3,141.80 be approved for payment.

HEAD START

Director Burwell seconded and the motion carried.

- OTIS Director Benjamin moved that OTIS bills for Budget A in the amount of \$47,051.45 and Budget B in the amount of \$32,515.29 be approved for payment.
- Director Berg seconded and the motion carried.
- NYC Director Wheeler moved that NYC bills in the amount of \$639.77 be approved for payment.
- Director Hansen seconded and the motion carried.
9. Financial Statement - IED 9. Superintendent Jones presented the IED financial statement for December. The statement was ordered filed.
10. Financial Statements - Federal projects 10. Superintendent Jones presented the financial statement of the Federal Projects for December. The statements were ordered filed.
11. Report on Governor's Conference 11. Iris Laswell, Director of Special Education, presented a report on the Governor's Conference on children and youth--"Ten to Twenty - Years of Growth and Decision."
12. NYC 12. Superintendent Jones reported that Robert Llewellyn had been excused from attending meeting and he would report at a later date.
13. MOBILAB 13. Leroy Owens, Director of MOBILAB, presented a rough draft of the application for an Inservice Training Center Proposal to be submitted for funding under Title III (ESEA).
- The objections of the project are:
- a. A structure for inservice training.
  - b. A process within a school district for improving communication.
- The project and application were discussed but action was postponed until January 28, awaiting final reaction of the Superintendents at their January 15 meeting.
14. River Road Park and Recreation 14. Director Burwell moved that the request by the River Road Park and Recreation District to be included on Joint Purchasing be denied. (They are not a school district nor connected with schools).
- Director Wheeler seconded and the motion carried.
15. Writ of Mandamus - Kunkle case 15. Superintendent Jones informed the board that attorney William Frye will file a response to attorney Charles Porter's Writ of Mandamus prior to January 20. The next step depends upon action of the Court.

16. IMC Acquisition Policy
16. Melvin Mead, Director of the Instructional Materials Center, presented an acquisition policy formulated by the IMC Advisory Committee. The policy was designed as a guideline on acquisitions for local school districts.
- Director Benjamin moved to approve the acquisitions policy as presented.
- Director Burwell seconded and the motion carried.
17. NSBA Convention
17. Superintendent Jones reminded the board of the NSBA Convention to be held in Miami, April 12-15, and suggested a one-day stop-over visitation at Pontiac, Michigan prior to the Convention. The necessary arrangements and reservations will be made.
18. OTIS open house for IED Board
18. Lowry Bennett, Director of Project OTIS invited the Board to an OTIS open house on Thursday, January 23.
19. Next meeting
19. The IED Budget Committee will meet on Tuesday, January 21 at 7:30 P.M. in the Board Room at 748 Pearl Street, Eugene.
- The next regular meeting will be held on Tuesday, January 28 at 7:30 P.M. in the Board Room at 748 Pearl Street, Eugene.

Meeting adjourned.

Executive session of the IED Board followed.

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Alden Briggs, Chairman

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William Jones, Secretary



LANE IED BOARD OF EDUCATION MEETING  
Tuesday, December 10, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Joyce Benjamin, William Berg, Noble Wheeler, Vera Hansen, Laura Johnson, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Douglas Powers, Dave Evans, Welcome Rumbaugh, and Melvin Mead of the IED office; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Hansen moved that the minutes of the November 26 board meeting, as received by mail, be approved.

Director Berg seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Letter from Bell Telephone Company regarding closed circuit TV during OSBA convention.
- b. Letter from Bell Telephone Company regarding OTIS.
- c. Letter from Stanford University regarding OTIS.
- d. Letter from Walter Commons regarding Springfield Board action on Area Center for Vocational-Technical Education.
- e. Letter from Circuit Court regarding Bill Frye's motion on Kunkle Case.
- f. Letter from Memorex Foundation regarding computer tapes.
- g. Copy of article from Community Relations and Public Information, Chicago Public Schools, pertaining to experimental test results of children moving from kindergarten to first grade. (Head Start-type program)
- h. Copy of newspaper clipping from Register-Guard "Pupil Swap Idea Advances", dealing with Superintendents of Fern Ridge, Junction City, and Crow-Applegate (also included idea of equipment loan between districts)

4. IED bills  
approved

4. Director Benjamin moved that the IED November bills in the amount of \$166,174.92 be approved for payment.

Director Hansen seconded and the motion carried.

5. Project bills  
approved

5. Director Benjamin moved that Head Start bills in the amount of \$4,077.47 be approved for payment.

HEAD START

Director Wheeler seconded and the motion carried.

OTIS

Director Benjamin moved that OTIS bills for Budget A in the amount of \$48,897.18 and Budget B in the amount of \$28,496.61 be approved for payment.

Director Johnson seconded and the motion carried.

NYC

Director Burwell moved that NYC bills in the amount of \$1,670.03 be approved for payment.

Director Berg seconded and the motion carried.

6. Financial Statement - IED

6. Superintendent Jones presented the IED financial statement for November. The statement was ordered filed.

7. Financial Statements - Federal Projects

7. Superintendent Jones presented the financial statements of the Federal Projects for November. The statements were ordered filed.

8. Audits

8. Chairman Briggs expressed concern over the length of time taken to complete the audit. It was the consensus of the board that it was the result of audit requirements for Federal Projects.

9. Joint Purchase

9. Superintendent Jones presented a request from the River Road Park and Recreation District to be included in our Joint Purchasing program.

Director Benjamin moved that action on this request be tabled and included on the January agenda.

Director Wheeler seconded and the motion carried.

10. Legislation

10. Director Benjamin presented copies (rough draft) of the IED Commission report and pointed out the following key recommendations:

a. Minimum standards be adopted for Intermediate Education Districts (Appendix B).

b. Legislative changes needed to implement the Plan.

11. Department Head reports

11. Department heads reported on their proposed 1969-70 educational plans and stressed the following:

a. Ruth Gould, Assistant Superintendent - need for improvement in occupational education and recommended additional staff inservice.

b. Welcome Rumbaugh, Vocational-Technical Coordinator - indicated that 1969-70 is the opportune time to do a constructive job in broadening Vocational-Technical education in the high schools and proposed that the IED budget provide matching funds for new occupational classes to be taught in high schools in the county.

c. Dave Evans, Editor-Writer - continuation of present publications, proposed new publications, and assistance to districts on federal projects and elections.

d. Melvin Mead, Director, IMC - need for initiating automatization of the IMC's film booking operation and the development of county-wide computerized school library and cataloging system.

- e. Lowry Bennett, Director, Project OTIS - cost of complete data processing services next year will increase from \$5.00 to \$8.79 per child, plus computer input terminal rental fees. (Superintendents of this year's participating districts had on December 2, agreed by a vote of 16 to 4 to the package price of \$8.79 plus terminals. The Superintendents in Lane County want terminal fees included in the resolution).

12. Next Meeting

12. The next regular meeting will be an executive board session commencing at 7:30 P.M. on Tuesday, December 17 in the Board Room at 748 Pearl Street, Eugene.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 26, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, Eugene, with the following members present: Vice-Chairman Joyce Benjamin, Laura Johnson, Vera Hansen, William Berg, Noble Wheeler, Dave Burwell, and Secretary William Jones. Also present were appointed Budget Committee Members: Robert Merz, Dan Graham, Ruth Swinehart, Windsor Graville, Betty Browne, and Dr. Robert Harland; Ruth Gould, Dave Evans and Margaret Blanton of the IED office; Lowry Bennett and Robert Dusenberry of Project OTIS; LeRoy Owens and Jean Tate of Project Mobilab; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Hansen moved that the minutes of the November 12 board meeting, as received by mail, be approved.

Director Johnson seconded and the motion carried.

3. Audit Report

3. Director Johnson present the IED audit report for the year ending June 30, 1968. (Auditor Ronald Babcock was unable to attend and make the audit presentation but he agreed to appear at a later date to answer any questions the Board may have.)

4. Budget Committee  
convenes

4. Acting Chairman Joyce Benjamin declared a recess of the Board meeting in order to call the Budget Committee meeting to order.

Chairman  
elected

- a. Director Wheeler nominated Dan Graham as chairman of the Budget Committee.

Director Hansen moved the nominations be closed.

Budget Committee Member Browne seconded and the motion carried.

Dan Graham was unanimously elected chairman of the Budget Committee.

Secretary  
elected

- b. Budget Committee Member Swinehart nominated Betty Browne as secretary of the Budget Committee.

Director Berg moved the nominations be closed.

Director Hansen seconded and the motion carried.

Betty Browne was unanimously elected secretary of the Budget Committee.

## Budget Calendar

- c. Budget Committee Secretary Browne moved that the Budget Committee approve the budget calendar as presented by Superintendent Jones, including the alternate date of February 4 for "Final Approval of Budget by Budget Committee."

Budget Committee Member Harland seconded and the motion carried.

Budget Committee Chariman Dan Graham declared the Budget Committed session adjourned and the regular board meeting was reconvened.

## 5. Communications

5. The following communications were presented and discussed:

- a. Staff Notes
- b. Summary of Assessment and Tax Roll
- c. Letter from State Superintendent Parnell regarding Oregon Board of Education 1969 legislative program
- d. Letter from State Superintendent of Education regarding Title III ESEA Letter of Intent
- e. Letter from Ron Babcock regarding NDEA and 1967-68 Fiscal Year Audit
- f. Letter from NEA Journal regarding Lane Educational Secretaries
- g. Letters from Margaret Gardner, Barbara MacDonald, and one unsigned regarding MOBILAB
- h. Letter from LeRoy Owens regarding MOBILAB

## 6. OSBA-OASA meeting

6. Several Board Members commented on the OSBA-OASA meeting held in Portland, November 13-15.

## 7. Project OTIS

7. Lowry Bennett, Director of Project OTIS, reviewed past year activities and discussed future planning.

Mr. Bennett commented on the meeting to be held December 2 at the Country Squire for Wave I and II Superintendents and coordinators. Also the OTIS advisory Committee meeting on Dec. 3; and the meeting with state superintendent Dale Parnell on Dec. 4.

8. MOBILAB -  
LeRoy Owens

8. LeRoy Owens, Director of Project MOBILAB, requested the IED to sponsor an operational MOBILAB proposal. This proposal would be set up to develop a model for inservice training which could be demonstrated on a regional basis.

Director Johnson moved that the IED Board authorize a letter of Intent to be submitted to the State Department of Education for Project MOBILAB.

Director Berg seconded and the motion carried.

Director Johnson moved that a MOBILAB advisory committee be appointed to include a representative from each school district and Ruth Gould and Dave Evans of the IED.

Director Hansen seconded and the motion carried.

9. Next meeting

9. The next regular meeting will be held on Tuesday, December 10 at 7:00 P.M. in the Board Room at 748 Pearl Street, Eugene.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE IED BOARD OF EDUCATION MEETING  
Tuesday, November 12, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the McNutt Room, City Hall, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Laura Johnson, Joyce Benjamin, Noble Wheeler, Dave Burwell, William Berg, and Secretary William Jones. Also present were: Ruth Gould, Ernie Ediger, Margaret Blanton, Dave Evans, and Mary Simmons of the IED office; Supt. Walter Commons and Ruth Swinehart of the Springfield School district; Lowry Bennett of Project OTIS; and Mike Stalberg and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Wheeler moved that the minutes of the October 22 board meeting, as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Comments

3. Director Hansen displayed a "Special Election Unit" which she had presented to teachers and students at the Centennial Elementary school. She reported that both teachers and students were pleased with the election information made available to them on procedures, measures, and candidates.

4. Boundary  
Board

4. Superintendent Jones presented the petition for final hearing on the proposed transfer of land from School District No. 4J to School District No. 19 (legal description included in the minutes of October 8, 1968).

No one appeared to present testimony for or against the transfer.

Director Hansen moved the petition requesting transfer of land from school District No. 4J to school District No. 19 be granted.

Director Benjamin seconded and the motion carried.

5. Communications

5. The following communications were presented and discussed:

- a. Invitation to visit Springfield's Project "LEEDS."
- b. Three letters from Maxine Buxman, Connecticut State Department of Education, regarding OTIS.
- c. Invitation to Board Members to attend Oregon School Study Council meeting.
- d. Letter from Dr. Parnell regarding Associated Oregon Industries Business Task Force visit.
- e. Letter confirming OTIS participation in November 13-15 convention.
- f. Answering memorandum from Attorney William Frye, regarding Kunkle Alternative Writ.

- g. Telegram from OEA regarding school finance.
- h. Letter from Eugene White, Secretary to the Department Audiovisual Instruction Nominating Committee, requesting Mel Mead's acceptance of nomination for the Office of Delegate-At-Large.
- i. Letter from Director of Budget and Accounting for the Department of Education, State of Hawaii, requesting permission to visit OTIS on November 23 and 24.
- j. Letter from Dale Parnell thanking people for their contributions to his campaign for State Superintendent.
- k. Letter from Mr. G. H. Mack of the State Tax Commission regarding publication source of the pamphlet entitled "Oregon's Property Tax."

6. Bills approved

6. Director Benjamin moved that the October bills in the amount of \$98,037.10 be approved for payment.

Director Burwell seconded and the motion carried.

7. Heading change

7. Director Burwell questioned the practicability of changing the heading on the Accounts Payable Register from "Account Description" to "Bill Description."

Superintendent Jones suggested that the practicability of this change be discussed with Lowry Bennett and Douglas Powers and a report be presented at the next board meeting.

8. Project bills approved -

8. Director Johnson moved that OTIS bills for Budget A in the amount of \$79,949.96 and for Budget B in the amount of \$24,736.03 be approved for payment.

OTIS

Director Hansen seconded and the motion carried.

NYC

Director Burwell moved that NYC bills in the amount of \$3,690.82 be approved for payment.

Director Benjamin seconded and the motion carried.

HEAD START

Director Berg moved that Head Start bills in the amount of \$6,038.14 be approved for payment.

Director Benjamin seconded and the motion carried.

9. Financial Statement --- IED

9. Superintendent Jones presented the IED financial statement for October. The statement was ordered filed.

10. Financial Statements - Federal Projects

10. Superintendent Jones presented the financial statements of the Federal Projects for October. The statements were ordered filed.

11. Project Head Start

11. Application for the 1969 Summer Head Start program was presented for the following amount:

Federal grant requested -----	\$153,456.00
Non-Federal share -----	<u>38,179.00</u>
Total project cost -----	\$191,635.00



Director Wheeler moved that the 1969 Summer Head Start application be approved as presented.

Director Benjamin seconded and the motion carried.

12. Project OTIS

12. Lowry Bennett, Director of Project OTIS, gave a brief report of the present status of Project OTIS; also reported on his recent trip to Washington, D. C. and White Plains, N. Y.

Mr. Bennett requested the Board's approval to make a charge of \$1.00 for each submission of student problem solving on the system. The Board agreed to this request.

13. Project  
(BAM)  
Blachly, Applegate  
and Marcola

13. An application for the BAM Project was presented. The project is to provide Guidance, Counseling, and Health Services to the three school districts Blachly, Applegate, and Marcola, with the IED acting as fiscal agent. The application in the amount of \$11,738.00 is being made under Title I of ESEA.

Director Hansen moved that the application for the BAM project with the IED as fiscal agent, in the amount of \$11,738.00, be approved.

Director Burwell seconded and the motion carried.

14. Business Task  
Force on  
Education

14. Superintendent Jones reported that the Associated Oregon Industries Business Task Force on Education appointed by Governor McCall, consisting of 6 AOI members, spent a half-day in the IED Office with the various department heads. Their main concern has to do with spending habits of school district. The Lane IED was the first IED visited and the committee seemed pleased with what they saw and heard. Eight school districts (small and large) in the County were also visited by the Task Force.

The Committee plans to return to the Lane IED at a later date for a follow-up session on OTIS.

15. Governor's  
Conference on  
Children and  
Youth

15. The Board approved Superintendent Jones' request for Iris Laswell to represent the Lane IED at the Governor's 1968 Conference on Children and Youth, November 14-15-16.

16. Budget Calendar  
for 1968-69

16. Superintendent Jones presented a tentative budget calendar for 1968-69.

Director Benjamin moved to adopt the budget calendar for 1968-69 as presented.

Director Burwell seconded and the motion carried.

17. OSBA Legislative  
Report

17. Director Benjamin moved that the IED Board support the following Resolutions as contained in the OSBA Legislative Report, prepared jointly by Committees consisting of Association of Oregon Counties, Oregon School Boards Association, and League of Oregon Cities:

We hereby approve the action of the Intermediate Education District Commission, and further recommend the general provisions of the legislative proposal LCC 124 for the reorganization of Intermediate Education Districts in the state. Should Proposal LCC 124 prove unacceptable, we recommend LCC 28 as an alternate plan.

We request the Oregon School Boards Association to support these two measures in this order. Furthermore, we commend the Commission for its comprehensive study of all Intermediate Education Districts and the complex problems encountered in diverse areas of the state. -- submitted by Gilliam County IED.

Director Hansen seconded and the motion carried.

18. Next meeting

18. The next regular meeting will be held Tuesday, November 26 at 7:30 P.M. in the Board Room at 748 Pearl Street, Eugene.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, October 22, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board room at 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Noble Wheeler, Laura Johnson, Dave Burwell, William Berg, and Secretary William Jones. Also present were: Ruth Gould, Dave Evans, Margaret Blanton, and Mary Simmons of the IED office; LeRoy Owens of MOBILAB; Lowry Bennett of Project OTIS; Jim Boyd of the Register Guard; and patrons Pat and Kathy Walters.
2. Minutes approved  
2. Director Wheeler moved that the minutes of October 8 board meeting, as received by mail, be approved.  
  
Director Burwell seconded and the motion carried.
3. Board comments  
3. Director Hansen distributed tickets for a meeting to be held at the Fairgrounds on October 24, dealing with the problems of youth.
4. Communications  
4. The following communications were presented and discussed:
  - a. State approval of claim for program for Mentally Retarded.
  - b. News Release from KGW on 1½% Tax Limitation.
  - c. Letter from the Department of Education, Frankfort, Kentucky, inviting Lowry Bennett to serve as a consultant for a three-day conference, December 8-10, 1968. (The request was denied with regret.)
5. Lease-purchase agreement with District #4J  
5. Superintendent Jones presented a revised copy of the lease-purchase agreement with District No. 4J for instructional materials.  
  
Director Johnson moved to approve the lease-purchase agreement with District No. 4J for instructional materials.  
  
Director Wheeler seconded and the motion carried.
6. Educational secretaries OEA membership  
6. Director Burwell moved that the IED pay one-half of the first year OEA dues for Educational Secretaries in the amount of \$15.00 per employee desiring membership.  
  
Director Hansen seconded and the motion carried.
7. MOBILAB  
7. Mr. LeRoy Owens, Director of Mobilab Inservice Teacher Training Project, presented a report and demonstration of Mobilab. This project, financed under Title III of ESEA (P.L. 89-10), includes a traveling laboratory with compact remote-controlled closed-circuit televising and tape equipment. The project was designed primarily to assist any school staff in developing a better understanding of communication, structure, and process in:

- a. Community-School relationships
- b. Adult-child communication
- c. Total school staff communication
- d. Communication between schools

Mobilab financed as an \$84,000 planning grant, is funded through School District No. 69, Junction City; several Lane County school districts have contracted for services.

Pat and Kathy Walters, patron and student who became involved in the project, reported on the benefits they have derived through participation last summer.

Mr. Owens suggested that the IED might be interested in sponsoring Mobilab for an operational grant and offered to attend a future board meeting to discuss this matter. He pointed out that the application for an operational grant must be submitted in February. The board asked the Superintendent to find out the extent of interest on the part of the school districts in the county.

- 8. Project Head Start

8. Assistant Superintendent Ruth Gould presented a preliminary draft of the 1969 Summer Head Start program.

Basically, the program is the same as the past two years and would serve 400 to 430 children for a total expenditure of \$153,546.00. Non-federal matching funds account for an additional \$38,179.00.

- 9. Bid award for video tape recording equipment

9. Bids, submitted on October 16, for video tape recording equipment were as follows:

Oregon Audio Visual Systems Co., Inc. ----- \$4,918.00

Oregon-Washington School Supply Co. ----- \$5,816.80

Director Wheeler moved to accept the bid submitted by Oregon Audio Visual Systems Co., Inc., in the amount of \$4,918.00.

Director Burwell seconded and the motion carried.

- 10. IED Levy breakdown

10. Superintendent Jones presented the IED levy breakdown data for 1968-69.

- 11. Speech Therapist hired

11. Director Burwell moved to hire Marian Piersall as Speech Therapist to work 108 days (3/5th's time) during the 1968-69 school year at a salary of \$3,924.00 (10-months salary basis.)

Director Berg seconded and the motion carried.

- 12. Budget Committee member appointed

12. Director Wheeler moved to appoint Windsor Graville of Junction City budget committee member from Zone 2, to serve until 1971.

Director Burwell seconded and the motion carried.

- 13. OSBA-OASA  
Portland
  - 14. LEEDS  
Project  
(Library  
Exemplary  
Elementary  
Demonstration  
of Springfield)
  - 15. Boundary  
Board
  - 16. Next  
meeting
- 13. Superintendent Jones reminded board members of the OSBA-OASA Conference to be held in Portland November 13-14-15.
  - 14. Agreement was presented by and between the IED and School District No. 19, whereby the IED (through project OTIS) shall provide for the initial design of a projected multi-phase total Automated Library System for School District No. 19.  
  
Director Hansen moved that the agreement for Automated Library System with School District No. 19 approved.  
  
Director Burwell seconded and the motion carried.
  - 15. Boundary Board hearing on transfer of territory from School District No.4J to School District No. 19 will be held in the McNutt Room, City Hall, at 7:30 P.M. on Tuesday, November 12, 1968.
  - 16. Next regular meeting will be held on Tuesday, November 12, in the Board room at 748 Pearl Street immediately following the Boundary Board hearing.
- Meeting adjourned.

\_\_\_\_\_  
Alden Briggs, Chairman

\_\_\_\_\_  
William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, October 15, 1968  
8:00 P.M.

Minutes  
in brief

1. Attendance

1. A special meeting of the Board of Education for the Intermediate Education District was held in the Board room at 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Laura Johnson, Joyce Benjamin, Dave Burwell, and Secretary William Jones. Also present was Dave Evans of the IED Office.

2. Policy  
Handbook

2. The entire meeting was spent in considering portions of the IED Policy Handbook.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, October 8, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board room at 748 Pearl Street, Eugene, with the following members present: Chairman Alden Briggs, Vera Hansen, Laura Johnson, Joyce Benjamin, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Dave Evans, Margaret Blanton, Melvin Mead, and Mary Simmons of the IED Office; and Lowry Bennett of Project OTIS.

2. Minutes  
approved

2. Director Hansen moved that the minutes of the September 24 board meeting, as received by mail, be approved.

Director Johnson seconded and the motion carried.

3. Board  
comments

3. Director Johnson requested that Superintendent Jones contact the Lane County Assessor requesting the origin of the pamphlet entitled "Oregon's Property Tax."

4. IED  
Commission

4. Director Benjamin reported that there is practically no chance that either Lincoln or Linn-Benton will approve a Linn-Benton-Lincoln IED, and asked the Board's reaction to the suggestion for a combination of Lane and Lincoln Counties.

The Board discussed this suggestion and did not object to having it submitted to the IED Commission.

5. Writ of  
Mandamus

5. Superintendent Jones called attention to the news story appearing in the October 4 Register Guard and pointed out that there was no justification for the news item. The original order was in error but Kunkle's attorney has filed a correction and the order has been amended. IED Attorney Frye will file a Responsive Pleading to the submitted petition on October 14th.

6. Communications

6. The following communications were presented and discussed:

- a. Approval of changes in Head Start (1968) CAP 43.
- b. Letter from Richard G. Nibeck, NEA Department of Audiovisual Instruction, inviting Melvin Mead to serve on the 1970 DAVI National Convention Program Planning Committee.
- c. Invitation from the Eugene Area Chamber of Commerce to attend the forum luncheon meeting (Friday noon, October 11 at the Thunderbird Motel) for the presentation of an authoritative review of the mechanics and implications of the 1½% property tax limitation measure.

7. Boundary Board

7. Superintendent Jones presented the following legal description for transfer from School District No. 4J to School District No. 19:

PARCEL #1

Beginning at an angle point on the present boundary of School District No. 4J being on the South line of 3rd Addition to Game Bird Village recorded in Book 20, Page 10, Lane County Oregon Plat Records, said point being East 2020.26 feet from the West Line of the William Stevens DLC No. 46 in Twp. 17S, R3W, W.M.; and running thence South to the South line of said Claim No. 46 and County Road No. 439 (Harlow Road); thence Westerly along County Road No. 439 to a point 1112.10 feet East of the Northwest corner of the John C. Day DLC No. 58 in said Township and Range; thence South along the present School District 4J Boundary to a point, said point being S 87 Degrees 30' E 1098.90 ft. from a point on the east line of the Mahlon Harlow DLC #57 in Twp. 17S, R3W, W.M.; said point also being south 670 ft. more or less from the northwest corner of the R. E. Campbell DLC No. 59 in said Twp. and Range; thence along said District 4J boundary N 87 degrees 40' W to the center line of the Pacific Freeway (I-5); thence northerly along the center line of the pacific Freeway (I-5) to the center line of the Belt Line Road (Co. Rd. 300); thence easterly along the center line of Co. Rd. 300 to the center line of the Brownsville Branch of the Southern Pacific Railroad; thence southeasterly along the center line of said railroad to a point N 47 degrees 52' 15" E of the northeasterly corner of Lot 13 Block 3 of the 1st Addition to Game Bird Village as recorded in Book 19, Page 21 of the Lane County Plat Records; thence S 47 degrees 52' 15" W to the north-easterly corner of said Lot 13; thence S 89 degrees 45' 20" W to Initial Point of the 2nd Addition to Game Bird Village as recorded in Book 19, Page 29 of the Lane County Plat Records; thence 50 degrees 4' E to the Initial Point of the 3rd Addition to Game Bird Village as recorded in Book 20, Page 10 of the Lane County Plat Records; thence N 89 degrees 45' 20" E to the point of beginning.

PARCEL #2

Beginning at an angle point on the present boundary of School District No. 4J, said point being South 87 degrees 30' East 1098.90 feet from a point on the East line of the Mahlon Harlow DLC No. 57 in Twp. 17 S, R3W, W.M., said point also being South 670 feet more or less from the Northwest corner of the R. E. Campbell DLC No. 59 in said Township and Range; and running thence along said District No. 4J boundary North 87 degrees 30' West to the Southeasterly leg of the right-of-way line of Eugene-Springfield Highway 228-Freeway I-5 interchange; thence Northeasterly along said right-of-way to a point North of the point of beginning and on the present school district boundary; thence South to the place of beginning.

Director Johnson moved that a Boundary Board hearing be set for Tuesday, November 12 at 7:30 P.M., McNutt Room, City Hall, to consider the above transfer.

Director Burwell seconded and the motion carried.



8. Bills approved
8. Director Benjamin moved that the September bills in the amount of \$98,088.09 be approved for payment.
- Director Burwell seconded and the motion carried.
9. IED Financial Statement
9. Superintendent Jones presented the IED financial statement for September. The statement was ordered filed.
10. Financial Statements - Federal Projects
10. Superintendent Jones presented the financial statements of the Federal Projects for September. The statements were ordered filed.
11. IED Tax Study for 1968-69
11. Superintendent Jones informed the Board that the same districts as last year were paying and receiving districts. A printed copy of the study will be available at the next Board meeting.
12. 1½% Tax Limitation
12. Superintendent Jones informed the Board that Howard Merriam had been appointed County Chairman to promote the defeat of the 1½% property tax limitation measure. The County Committee includes several Superintendents, Dr. Pond, Tom Powers, Walter Commons, and Dr. Jones. The Superintendent encouraged Board members to work on informing the public of the implications of this measure because its passage would be disastrous to local government and schools including the IED.
13. Head Start
13. A preliminary discussion was held on the 1969 Head Start proposal. Director Benjamin requested that the staff reassess the possibility of setting up a year-around Head Start Program in the event that additional funds are made available.
- Superintendent Jones informed the Board that the 1969 Head Start preliminary proposal will be presented to the Board on October 22 with final board action scheduled for November 12. The deadline for submission to the OEO San Francisco office is November 15.
14. Budget Committee  
Zone I
14. Director Johnson moved to appoint Robert Merz of Florence as a budget committee member from Zone I - to serve until 1971.
- Director Hansen seconded and the motion carried.
- At-Large
- Director Benjamin moved to appoint Ernie Crain of Applegate as the budget committee member At-Large - to serve until 1971.
- Director Johnson seconded and the motion carried.
- Zone II
- Director Benjamin suggested the names of Windsor Graville and Bess Knox of Junction City for consideration from Zone II. No appointment was made.
15. IED-owned vehicles
15. Superintendent Jones presented figures on leasing and/or buying district vehicles.
- Chairman Briggs suggested that no action be taken until after the November 5 election.

16. Mobil Lab

16. Superintendent Jones presented a copy of the Interim Report of MOBILAB - In-Service Teacher Training Program project (planning phase) presently sponsored by the Junction City School District under a grant from the U. S. Office of Education, ESEA, Title III. LeRoy Owens, the project director, will make an oral presentation to the board at the October 22 meeting.

17. Agreement on #4J IMC Materials

17. Superintendent Jones reported that auditor Ronald Babcock felt that the lease agreement which the IED entered into with District No. 4J for IMC materials, was more of a sale than a lease agreement. The agreement has been rewritten as a lease with the provision that upon the last payment, if the IED Board desires, all lease payments will apply on the purchase price.

The Board requested the lease agreement be reviewed by Attorney Frye before accepting.

18. Project OTIS

18. Chairman Briggs pointed out that the Board should start making plans for phasing Project OTIS into a user-controlled operation. The Board shared Chairman Briggs' concern. Lowry Bennett, director of Project OTIS, discussed several possibilities that the Board might investigate, including grants, non-profit organizations, and a cooperative corporation.

19. Policy Handbook

19. A special meeting was set for Tuesday, October 15, starting at 8 P.M. to consider portions of the Policy Handbook.

20. Next meeting

20. The next regular meeting will be held on Tuesday, October 22 at 7:30 P.M. in the Board room at 748 Pearl Street.

Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, September 10, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Alden Briggs, Vera Hansen, Joyce Benjamin, William Berg, Dave Burwell, Noble Wheeler, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Dave Evans, and Iris Laswell of the IED Office; Lowry Bennett and John Loughlin of Project OTIS; patron Dick Booth; and, Jim Boyd of the Eugene Register-Guard.

2. New member  
sworn in

2. Director Joyce Benjamin administered the Oath of Office to newly appointed board member William Berg.

Chairman Briggs welcomed William Berg as a member of the Lane IED Board.

3. Minutes  
approved

3. Director Hansen moved that the minutes of August 27 board meeting, as received by mail, be approved.

Director Benjamin seconded and the motion carried.

4. Communications

4. The following communications were presented and discussed:

- a. Letter from Willard Bear regarding Title I, ESEA.
- b. Letter from William Frye regarding test answer sheets.
- c. Letter from Fern Ridge school district thanking the IED for pre-school staff involvement.

5. August bills  
approved

5. Director Benjamin moved the August bills in the amount of \$121,228.28 be approved for payment.

Director Hansen seconded and the motion carried.

6. IED Financial  
Statement

6. Superintendent Jones presented the IED financial statement for August. The statement was ordered filed.

7. Financial State-  
ment - Federal  
Projects

7. Superintendent Jones presented the financial statements of the Federal Projects for August. The statements were ordered filed.

8. IED Loan

8. Superintendent Jones requested permission to borrow up to a total of \$150,000, as necessary in \$50,000 amounts, for IED operation.

Director Burwell moved that authorization be given to borrow up to \$150,000, but not to exceed \$50,000 at any one time, for the IED operation.

Director Benjamin seconded and the motion carried.

9. Project OTIS

9. Lowry Bennett of Project OTIS reported that he had planned to bring Elizabeth Keesee from the U. S. Office of Education, to the board meeting but she will not arrive until Wednesday. She will be at Project OTIS the morning of September 11 and Board Members were encouraged to drop by and meet her.

Note: Miss Keesee is the Head of the Western Region for Title III, ESEA, and acts as a liaison between Project OTIS and the U.S. Office of Education.

10. Project Head Sent

10. Superintendent Jones asked for the approval of a request to be sent to the Office of Economic Opportunity by Lane Human Resources to transfer several line items from the present Head Start budget with which to take care of the deficit in transportation and to hire Ruth Edwards on a two-thirds time basis until February 28, 1969. This would enable Mrs. Edwards to work with Lane Human Resources on Project Head Start. She will be working with parent groups to conclude this year's program, prepare for next year's application and program, and make an evaluation of the Head Start program.

The Board authorized Superintendent Jones to make this request for line item transfers and if they are approved, to retain Mrs. Ruth Edwards on a two-thirds time basis.

11. Bids - delivery van

11. On Thursday, August 29, bids were opened for the purchase of a new delivery van.

The following bids were submitted:

- A. B. Scarlett GMC Trucks, Inc. ---- \$2,458.79 (GMC)
- Kendall Ford ----- \$2,322.33 (Ford)

The bid was awarded to Kendall Ford, the low bidder.

12. IED-owned vehicles

12. Superintendent Jones presented information which he had obtained on various makes of cars, including acquisition cost, cost of operation, safety, etc.

The Board discussed this matter at length and directed Superintendent Jones to secure further information on leasing costs for 6-cylinder cars.

13. NYC car involved in accident

13. Superintendent Jones reported that the insurance company had settled on the NYC car which was wrecked in the Newport accident. Including the \$100 deductible, the amount received \$1,375.00 was \$22.20 less than the amount to be paid on the lease agreement.

Superintendent Jones reported that Mrs. Craiger, who was injured in the accident, has a broken neck, broken ribs, and raw gas burns, but expects to be discharged from the Providence Hospital in Portland in October. Her doctor and hospital bills will be paid and she will receive a time-loss check of \$70.00 every two weeks.

14. Policy Handbook

14. Discussion of the Policy Handbook was deferred until a later meeting.

15. Non-Certificated Inservice 15. Margaret Blanton gave a brief report on the IED Non-Certificated Inservice held on August 29 at the Country Squire.
- The Board endorsed expanding this type of inservice to include Non-Certificated employees of local school districts.
16. Status of South Lane budget 16. Superintendent Jones reported that he had met with the South Lane School Board and patrons recently to discuss their budget status. Conflicting opinions from the Lane County Assessor, the State Department of Education, and the State Tax Commission led to an opinion by the Assistant Attorney General, Ira Jones, assigned to the State Tax Commission that the IED levy was not in addition to the South Lane Tax Base plus district service levy but an offset against these two. In his opinion (Ira Jones), the South Lane district would have to submit a supplementary budget to receive the difference between the amount available from the IED levy and the amount that the South Lane district could legally levy for tax base, bonds, and bond interest.
- The South Lane School Board will meet on September 10th to make final budget decisions.
17. IED Commission hearing 17. Chairman Briggs reminded the Board Members of the IED Re-organization Commission hearing set for 2:00 p.m. September 11.
18. Reading presentation 18. Superintendent Jones extended an invitation to the Board to hear Dr. William I. Martin, Jr., a reading expert with Holt, Rinehart and Winston Publishing Company, at the Country Squire on Tuesday, September 24, at noon. Dr. Martin is one of the consultants brought in for county-wide inservice.
19. Bank change authorized 19. Superintendent Jones reported that funds have been slow in arriving for Project OTIS and their account has been overdrawn at the U.S. National Bank, Eugene Main Branch. In discussing this problem with the bank, they advised that charges will be made for all overdrafts.
- Superintendent Jones pointed out that when other projects at the First National Bank ran into these difficulties that the bank has agreed to cover overdrafts at no charge.
- Director Benjamin moved that the Superintendent be given authority to transfer the OTIS account to the First National Bank, Eugene Main Branch.
- Director Wheeler seconded and the motion carried.
20. Next meeting 20. The next regular Board meeting will be held on Tuesday, September 24, at Marcola.
- Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, August 27, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Alden Briggs, Vera Hansen, Dave Burwell, Joyce Benjamin, Laura Johnson, and Secretary William Jones. Also present were: Dave Evans, Iris Laswell, Mary Simmons, Melvin Mead, and Margaret Blanton of the IED office; John Loughlin, Robert Phillips, and Jesse Tonks of Project OTIS; Jim Boyd of the Eugene Register-Guard; and, patrons Dick Booth, Floyd Wilkes, and Larry Thieland.

2. Minutes  
approved

2. Director Hansen moved that the minutes of the August 13 board meeting, as received by mail, be approved.

Director Burwell seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Letter from Hill Foundation "Seminars for Newsmen" regarding OTIS presentation.
- b. Letter from University of Oregon regarding OTIS participation (presentation) to Library Mechanization Workshops.

Chairman Briggs complimented the OTIS staff for their participation in the above.

4. Accident involving  
NYC employee

4. Superintendent Jones reported that on August 16, Marita Craiger, an NYC employee working out of Newport, was seriously injured in a one-car accident. She is confined in a Portland hospital undergoing skin grafts and is in traction. The car was a total loss.

5. Alternative Writ  
of Mandamus

5. Mrs. William Frye filling in as legal counsel for her husband, reported on the Alternative Writ of Mandamus that had been filed on the Lane IED Board (re: the Kunkle case).

She explained that this Alternative Writ of Mandamus requests that the Board either hold a hearing for Kunkle or come before the Court to show cause why they have not held a hearing.

Attorney Frye stated that a demurrer or answer would be filed with the Court raising the question as to whether or not the IED Board needs to have a hearing on the Kunkle case. The hearing has been set for September 16 at 1:30 P.M.

6. Project OTIS
6. Jesse Tonks and Robert Phillips gave brief reports on the present status of Project OTIS relative to Student Schedules and Records and Fiscal Systems (budgets).
7. IED-owned and leased vehicles
7. The Board tabled the agenda item on IED-owned and leased cars and requested the Superintendent to submit statistics at the next meeting on several makes of cars (safety, cost of operating, price, etc.).
8. Testing material
8. Superintendent Jones reported that he had requested a legal opinion from Attorney Frye concerning any copyright infringement on test answer sheets which we would produce and score through OTIS.
9. Replacement for Director Land named
9. Superintendent Jones reported that the names of the following persons had been submitted as a possible replacement for resigned board member Bill Land, Zone IV:
- Kenneth Parks ---- Lowell  
William W. Berg -- Rt. 8, Box 443, Pleasant Hill  
Joe Shearer ----- B. B. Rt., Box 183A, Cottage Grove
- Director Benjamin moved to appoint William W. Berg to replace William Land, Zone IV, to serve until the next annual school election in May, 1969.
- Director Burwell seconded and the motion carried.
10. IED Commission hearing
10. Director Benjamin called special attention to the State IED Commission Hearing on Wednesday, September 11, from 2 to 4 P.M. at Harris Hall (Lane County Court House plaza).
- NOTE: The plan to be considered at the hearing will include the Lane IED as one IED.
- Director Benjamin moved that the IED Board support the recommendation of the State IED Commission to include the Lane IED as one IED.
- Director Burwell seconded and the motion carried.
11. Speech Therapist hired
11. Director Benjamin moved that Jean S. Geller be hired as a Speech Therapist to work 76 days (2/5th's time) during the school year 1968-69 at a salary of \$3,432.00 (11-months salary basis).
- Director Hansen seconded and the motion carried.
12. Call for bids on delivery van
12. Superintendent Jones pointed out that bids would be opened on Thursday, August 29 at 10:00 A.M. on a delivery van. He requested that he, Chairman Briggs, and Mel Mead be authorized to accept the lowest bid that meets specifications.

Director Benjamin moved that Chairman Briggs, Mel Mead and Superintendent Jones be authorized to accept the lowest bid that meets specifications.

Director Hansen seconded and the motion carried.

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|----------------------------------|---|
| 13. Executive session held       | 13. Chairman Briggs declared a recess and the Board convened in an executive session.   |
| 14. Regular meeting reconvened   | 14. The regular Board meeting was reconvened following the executive session.   |
| 15. Important dates              | 15. Dates to reserve on calendar:<br><br>LCSBA dinner meetings -- September 19, December 5,<br>February 27, May 15<br>Oregon School Boards Assn. -- November 13-15 in<br>Portland<br>National School Boards Assn. -- April 12-15 in Miami |
| 16. IED Board and LCSBA meeting  | 16. Chairman Briggs pointed out that February 27 is the date of the LCSBA meeting tentatively set to discuss future services of the IED.  |
| 17. IED facilities               | 17. Chairman Briggs suggested that the Board should be doing some long-range planning for future IED facilities.  |
| 18. Policy Handbook              | 18. The Board spent approximately 30 minutes working on Chapter IV of the Policy Handbook.  |
| 19. IED Board meeting at Marcola | 19. The Board agreed that the September 24 IED board meeting be tentatively set at Marcola.   |
| 20. Next regular meeting         | 20. The next regular Board meeting will be held on Tuesday, September 10 at 7:30 P.M. in the Board Room, 748 Pearl Street.  |
- Meeting adjourned.

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Alden Briggs,

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William Jones, Secretary



LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, August 13, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Alden Briggs, Vera Hansen, Dave Burwell, Laura Johnson, Joyce Benjamin, Noble Wheeler, and Secretary William Jones. Also present were: Joseph Malikail, David Evans, Melvin Mead, and Ruth Gould of the IED office; Lowry Bennett of Project OTIS; Robert Llewellyn and Enith VanDyke of NYC; and Jim Boyd of the Eugene Register-Guard.

2. Minutes  
approved

2. Director Johnson moved that the minutes of the two previous meetings--July 23 and July 30--as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Communications

3. The following communications were presented and discussed:

- a. Report from Dave Evans on the National School Public Relations Association Seminar in San Francisco.
- b. Letter from Superintendent Richard Harmon of Lowell was placed on the agenda for discussion under Old Business.
- c. Letter from Jesse Fasold to Dr. Jones concerning the financial situation confronting local school boards which have been unable to gain patron approval to exceed the 6% limitation.

4. Future  
meetings

4. Following communications, a discussion on the possibility of holding future IED Board meetings around the county and where. This item will be placed on the agenda for further discussion at the next meeting. It was suggested that Ray Swanson be invited to the Marcola meeting if he is available.

5. July bills  
approved

5. Director Wheeler moved the July bills in the amount of \$32,396.69 be approved for payment.

Director Benjamin seconded and the motion carried.

6. Financial  
report

6. Superintendent Jones presented the financial report for July. The report was ordered filed.

7. Legislation

7. Director Benjamin reported that the IED Reorganization Committee had held its fifth hearing (14 planned) and invited the IED Board to join the Reorganization Committee on September 11 when the committee meets at Harris Hall at 2 p.m. for the Hearing in Lane County. Following the Hearing and dinner at the Country Squire, the Reorganization Committee will go to Albany for another Hearing that same day.

8. Project OTIS
8. Lowry Bennett, Director of Project OTIS, gave a brief report on the OTIS Advisory Committee's reaction to the Security Policy.
9. NYC
9. Robert Llewellyn, NYC Project Director, introduced Miss Enith VanDyke, social worker from Guyana. Miss VanDyke has been visiting the NYC Project and made many very interesting observations concerning the American educational program. She emphasized that boys and girls have the same problems in her country as here, and she had found many ideas to take home with her.
10. IED-owned vehicles
10. Superintendent Jones reported on the present status of each car owned or leased by the IED and its assigned use. Further information will be presented at the next meeting to determine whether certain cars should be replaced.
11. Bids to be called for
11. After discussion concerning delivery van replacement (IMC) Director Benjamin moved that bids for a new delivery van be called.
- Director Wheeler seconded and the motion carried.
12. Replacement for Director Land discussed
12. The board discussed persons recommended by three districts in Zone IV as possible replacement for resigned board member Bill Land. The board asked that this item be placed on the agenda for the next meeting.
13. Policy Handbook
13. The Board spent 45 minutes working on Chapter IV of the Policy Handbook.
- Dr. Joseph Malikail was thanked for his many hours of work on the policy handbook, congratulated on earning his doctorate, and wished well on his new assignment at the University of Kentucky.
14. Next regular meeting
14. The next regular Board meeting will be held on Tuesday, August 27 at 7:30 in the Board Room, 748 Pearl Street.
15. 1½% Limitation discussed
15. Following a lengthy discussion of the 1½% limitation, the chairman declared the meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION - Special Meeting  
Intermediate Education District  
Tuesday, July 30, 1968  
6:00 P.M.

Minutes  
in brief

1. Attendance  
1. Special meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, at 6:00 o'clock P.M., with the following members present: Chairman Alden Briggs, Laura Johnson, Vera Hansen, Noble Wheeler, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Margaret Blanton, David Evans, and Joe Malikail of the IED Office.
2. Policy Handbook  
2. The IED Board convened in special session to consider portions of the revised IED Policy Handbook.

Meeting was adjourned at 9:15 P.M.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, July 23, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Alden Briggs, Noble Wheeler, Vera Hansen, Dave Burwell, Laura Johnson, Joyce Benjamin, and Secretary William Jones. Also present were: Margaret Blanton, Joseph Malikail, David Evans, and Melvin Mead of the IED Office; Sam Houston of the Robert C. McCracken Insurance Agency; Ruth Edwards of Project Head Start; Robert Llewellyn of Project NYC; Lowry Bennett, Kent Loobey, and Jesse Tonks of Project OTIS; Attorneys William Frye and Mrs. Frye; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Johnson moved that the minutes of July 9, as received by mail, be approved.  
Director Wheeler seconded and the motion carried.
3. Communications  
3. The following communications were presented and discussed:
  - a. Letter from Ronald Babcock concerning starting date for IED audit
  - b. Letter of resignation from IED Board Member William Land
  - c. Letter concerning Nominating Convention for Superintendent of Public Instruction
4. Financial reports  
4. Superintendent Jones presented and reviewed the preliminary financial statement and the final financial statement including transfers, for the year ending June 30, 1968.  
The reports were ordered filed.
5. Insurance program  
5. Mr. Sam Houston of the McCracken Insurance Agency, reviewed the IED insurance coverage for 1967-68 and presented the following proposed coverage for 1968-69:  
Physical Damage to Owned Property
  - Office equipment and supplies covered for fire, extended coverage and vandalism....Limit \$89,000 on a replacement cost basis.
  - Educational materials covered for "all risk" at all locations. Limits \$430,000 at 7th and Pearl.....\$25,000 in transit and \$25,000 at any other location.
  - All district-owned vehicles are covered for comprehensive and \$100 deductible collision.

Public Liability Insurance

- Comprehensive liability insurance carried in the amount of \$300,000 per occurrence. This covers: vehicles, premises, operations at any location, teacher liability (including corporal punishment), personal injury, products liability, contractual and use on the Board's behalf of non-owned autos.

Project Head Start (Premium paid by Head Start)

- General liability and autos covered as outlined above for Board.
- Pupils are covered under a school accident policy.

Project O.T.I.S. (Premium paid by O.T.I.S.)

- General liability covered as outlined above for Board.
- Office equipment and supplies covered for fire, extended coverage, vandalism and sprinkler leakage. Limit \$25,000.... theft limit \$5,000.
- Computer cost to rerun program back on disk packs and data cells when damaged by any risk. Limit \$80,000. (Computer equipment and media units are insured by IBM.)

The Board accepted the above coverage for 1968-69 and requested Mr. Huston to work with the IED Board attorney, William Frye, to determine if any additional coverage is needed now that the law specifically makes every political subdivision liable for its torts and those of its officers, employers, and agents.

6. Contract with EDPS

6. A contract was presented for consideration between the Lane County IED and Electronic Data Processing Central, whereby the IED agrees to sell multiprogramming services and computer power furnished by Oregon Total Information System to Electronic Data Processing Central.

Director Benjamin moved to accept the contract between the Lane IED and EDP Central.

Director Johnson seconded and the motion carried.

7. Project OTIS  
Data bank privacy

7. Jesse Tonks, Senior Analyst of Project OTIS, presented suggested general policies to be following which would insure the privacy of the OTIS data bank. These policies will be presented to the OTIS advisory committee on July 24, 1968 for discussion and suggested changes and finalization of the policies will be sought at a later meeting.

- Student analyst report  
 Kent Loobey, Project OTIS student analyst, reported that student scheduling is working satisfactorily and that at the present time thirteen (13) schools outside Lane County and thirty-four (34) schools in Lane County are on Standard Student scheduling, and eleven (11) schools are on Stanford (modular) scheduling.
8. NYC  
 8. Robert Llewellyn, Project NYC Director, presented a Statistical Report, dated July 19, 1968, on the In-School and Out-of-School NYC programs.  
 Mr. Llewellyn reported that, due to illness, Enith Vandyke of East Bank Demerara, Guyana, was unable to attend the Board meeting.  
 The IED Board requested that Miss Vandyke be invited to attend the August 13 Board meeting.
9. Resignation accepted  
 9. Director Benjamin moved to accept with regret the resignation of IED Board member William Land.  
 Director Hansen seconded and the motion carried.  
 The Board instructed Superintendent Jones to write a letter to the chairman of each school board included in Zone IV requesting replacement suggestions.
10. David Evans introduced  
 10. Superintendent Jones introduced David Evans, Director of School-Community Relations (Editor-Writer).
11. Nominating Convention  
 11. Superintendent Jones urged Board Member representation at the Parnell Nominating Convention to be held in Portland on July 31.
12. Emergency action on OTIS orders  
 12. Director Burwell moved to declare an emergency and approve purchase of the following:  
 a. Standard Register Company (Locater Cards) \$7,141.00  
 b. Moore Business Forms, Inc. (Mark Sense Report Cards) 5,297.60  
 c. Standard Register Company (Digitex Test Answer Sheets-- 4,082.96  
 Director Hansen seconded and the motion carried.
13. Tutorial Program  
 13. Superintendent Jones reported that an attempt is being made to take the Tutorial Program from Lane Human Resources and operate it under a non-profit corporation. The new corporation would seek financial involvement of school districts and other agencies.
14. OTIS Long Range planning  
 14. Lowry Bennett, Project OTIS Director, reported that he had contacted the U.S. Office of Education regarding long range planning for Project OTIS and they recommended that a study be made. They pointed out, however, that no project money could be used in making the study.

15. Policies Handbook
15. A special meeting to discuss revision of the IED Policies Handbook was set for Tuesday, July 30, at 6:00 P.M. in the IED Board Room.
16. Next regular meeting
16. The next regular Board meeting will be held on Tuesday, August 13 at 7:30 P.M. in the Board Room, 748 Pearl Street.
- Meeting adjourned.

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Alden Briggs, Chairman

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, July 9, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Alden Briggs, Noble Wheeler, Vera Hansen, Laura Johnson, Joyce Benjamin, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould and Margaret Blanton of the IED Office; Lowry Bennett of Project OTIS; and Attorney William Frye.
2. Minutes approved  
2. Director Benjamin moved that the minutes of June 11, as received by mail, be approved.  
Director Hansen seconded and the motion carried.
3. Communications  
3. The following communications were presented and discussed:
  - a. Letter from Ed Buck, Florence Superintendent, regarding IED personnel and IED services.
  - b. Letter from Oregon School Boards Association regarding appreciation of Marvin Boggs' assistance and IED services.
  - c. Letter from Ray L. Talbert regarding the cooperation of OTIS with The Oregon Compact, Title III, ESEA.
4. Bills approved  
4. Director Johnson moved that the June bills in the amount of \$67,774.69 be approved for payment.  
Director Wheeler seconded and the motion carried.
5. Financial Reports - Federal Projects  
5. Superintendent Jones presented and reviewed the Federal Projects' financial reports ending June 30, 1968. The reports were ordered filed.
6. IED Commission  
6. Director Benjamin reported on progress being made by the IED Commission. She pointed out that fourteen (14) Intermediate Education Districts have tentatively been proposed for the State.
7. Executive session  
7. The Board declared a recess and moved into executive session.
8. Regular meeting  
8. The regular Board meeting was reconvened following the executive session.
9. Project OTIS  
9. Lowry Bennett, Director of Project OTIS, reported:  
  
Problems are initially critical in terminal operation, costs to participating districts outside Lane County, and information release from data bank.



The Non-disclosure Agreement is now in operation. A task force has been organized to determine the feasibility of computerized library and IMC services and another task force is being put together to do the same for the Handicapped Student Program.

Wave 2, as presently constituted, totals 212,000 students (including 75,000 from Portland).

Mr. Bennett requested permission to work with Superintendent Jones and Attorney Frye to develop a contract with Electronic Data Process Central as an outside user.

Director Wheeler moved to direct Superintendent Jones, Lowry Bennett and Attorney Frye to investigate the issuance of a contract with EDPC.

Director Burwell seconded and the motion carried.

Director Benjamin moved to approve a contract with Robert D. Phillips relating to services to be performed by Mr. Phillips as an independent contractor working on Project OTIS.

Director Burwell seconded and the motion carried.

10. Project Head Start

10. Assistant Superintendent Ruth Gould reported that Project Head Start is progressing very well, with an enrollment of 398 students on July 9. She pointed out that the number is lower than projected because some 4-year olds were deleted and some enrollees could not be accepted due to a medical expenses ruling (OEO) bearing on poverty income; however, the 80% minimum enrollment has been met.

Mrs. Gould also reported that Mr. Mikelson from OEO, Washington, D. C., had visited the Project and was very impressed. This is the first time anyone had visited the Head Start Program prior to the last two weeks and a refreshing change.

Mrs. Gould presented a Federal Level Evaluation and Research Summary for Project Head Start (from 1965 through 1967).

11. Administrative Intern hired

11. Superintendent Jones presented the application of John R. Bramwell and recommended him for the position of Administrative Intern to work in the field of testing.

Director Burwell moved that the IED Board hire John R. Bramwell for the position of Administrative Intern on a 12-month contract, one-half time, at \$4,500.00, July 1, 1968 to June 30, 1969.

Director Wheeler seconded and the motion carried.

12. Gas and Oil bids

12. Director Burwell moved that the IED Board accept Lane County's bid award to Shell Oil Company for regular and ethyl gasoline, diesel oil, lubricating oil, and multi-purpose grease, for 1968-69.

Director Hansen seconded and the motion carried.

13. Fuel Oil  
bid

13. Director Wheeler moved to accept the low bid of Central Heating for Heavy Fuel Oil PS 300 and PS 400 for 1968-69.

Director Hansen seconded and the motion carried.

14. Fair Booth

14. The Board instructed Superintendent Jones to contact the Lane County School Boards Association to work out the details for the booth at the Lane County Fair, August 20-24.

15. Next Meeting

15. The next regular Board meeting will be held on Tuesday, July 23 at 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Alden Briggs, Chairman

*William Jones*  
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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, June 11, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Alden Briggs, Vera Hansen, Noble Wheeler, Joyce Benjamin, Laura Johnson, Dave Burwell, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Mary Simmons, Melvin Mead, and Welcome Rumbaugh of the IED Office; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.
2. Expediting Board Meetings  
2. Chairman Briggs called special attention to the article appearing in the School Board Bulletin on Expediting Board Meetings and urged the IED Board to consider a tie-off time of 2½ hours or 10 P.M.
3. Minutes approved  
3. Director Benjamin moved that the minutes of May 28, as received by mail, be approved.  
  
Director Wheeler seconded and the motion carried.
4. Communication  
4. The following communication was presented and discussed:  
  - a. Letter from Jerry McGee, Coordinator, Title VI, ESEA, regarding application for grant funds in conjunction with 1968 Summer Head Start Program.  
  
Application was not approved due to lack of sufficient federal grant funds. It was also felt that since the identified children were already in a Head Start program that perhaps this service should be a part of that program.
5. Bills approved  
5. Director Johnson moved that the May bills in the amount of \$26,896.52 be approved for payment.  
  
Director Benjamin seconded and the motion carried.
6. Financial Report - IED  
6. Superintendent Jones presented and reviewed the IED Financial Report ending June 11, 1968. The report was ordered filed.
7. Financial Reports - Federal Projects  
7. Superintendent Jones presented and reviewed the Federal Projects' financial reports ending May 31, 1968. The reports were ordered filed.
8. Budget transfers approved  
8. Director Wheeler moved that Superintendent Jones be authorized to make necessary budget transfers and use contingency funds if necessary, for the year ending June 30, 1968.  
  
Director Benjamin seconded and the motion carried.

9. Check cancellation approved
9. Superintendent Jones requested the Board to cancel outstanding checks in the total amount of \$171.70. Said checks were issued prior to June 30, 1967, and all vendors have been notified.

Director Benjamin moved that Superintendent Jones be authorized to cancel outstanding checks issued prior to June 30, 1967.

Director Hansen seconded and the motion carried.

10. Joint Purchase A-V Bid Awards
10. Director Benjamin moved that the bids for joint purchase of Audio-Visual equipment be awarded as follows:

Moore's Audio Visual Center

Item 6002	6	Bell & Howell model 550, 16mm projectors	@ \$500.00	\$3000.00
Item 6002A	3	Bell & Howell model 545, 16mm projectors	@ 450.00	1350.00
Item 6003	6	Bell & Howell model 552, 16mm projectors	@ 552.50	3315.00
Item 6005	21	Standard model 333, filmstrip projectors, 150 watt	@ 26.15	549.15
Item 6021	9	Wilson projection stands, 26"	@ 15.35	138.15
Item 6022	35	Wilson projection stands, 34"	@ 16.90	591.50
Item 6023	13	Wilson projection stands, 42", w/screen carriers	@ 20.75	269.75
Item 6024	10	Power cord attachments for Wilson stands	@ 3.00	30.00

Ralph V. Butterworth Co.

Item 6015B	6	Newcomb model ____ headphone assemblies	@ 45.50	273.00
Item 6016	27	Dalite Classrite wall screens, 70" X 70", matte fabric	@ 17.30	467.10
Item 6017	16	Dalite Classrite wall screens, 50" X 50", matte	@ 10.50	168.00
Item 6018	3	Dalite Video A tripod screens, 70" X 70", matte	@ 40.00	120.00

Audio Visual Center - Seattle

Item 6007	32	American Optical Apollo "6" overhead projectors, 650 watt, vertical-crawl roll attachments	@ 98.80	3161.60
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Item 6009	3	American Optical model 3526 opaque projectors, w/tempered glass pressure plate, roll feed attachment, and optical pointer	@ 289.50	868.50
<u>Audio Visual Supply Co.</u>				
Item 6011	23	Rheem Califone model 3080T, tape recorders	@ 109.00	2507.00
Item 6012	10	Rheem Califone model 1440 (?) record players	@ 44.40	444.00
Item 6013	15	Rheem Califone model 14 (?) record players, with tempo control	@ 54.50	817.50
<u>Central Scientific Co.</u>				
Item 6010	3	Technicolor Super 8 cartridge projectors, model 810A	@ 117.70	353.10
<u>J.K. Gill Co.</u>				
Item 6019	1	Dalite Challenger tripod screen 50" X 50"	@ 30.95	30.95
<u>Educational Systems, Inc.</u>				
Item 6004	8	Standard model 500C, filmstrip projectors, w/case and 2 X 2 slide carrier	@ 75.44	603.52
Item 6006	3	Kodak Ektagraphic Carousel automatic slide projector	@ 135.00	405.00
Item 6001	2	Eastman Model AV-126TR projectors	@ 457.00	914.00
<u>Western School Supply Co.</u>				
Item 6015	15	Newcomb model _____ headphone assemblies	@ 38.95	584.25

Director Johnson seconded and the motion carried.

11. Project Head Start

11. Assistant Superintendent Gould reported that the week of June 10 is in-service week for Project Head Start and that at present staff appointments are complete.

She pointed out that a supplementary report has been required for parents of enrollees, certifying their total family income.

12. Voc.-Tech. Report

12. Welcome Rumbaugh, IED Vocational-Technical Coordinator, presented a Vocational Education publication issued by the State Advisory Council for Vocational Education entitled "The Challenge of Change . . . The Role of Occupational Education."

Mr. Rumbaugh reported that the Vocational-Technical Advisory Committee is working on a "Uniformity of Ideas Program", and requested that he be scheduled at a later Board meeting to make a presentation of this Program.

13. Visiting Teacher from Guiana

13. Superintendent Jones reported that through arrangements with the Neighborhood Youth Corps, a teacher from Georgetown, Guyana will observe the NYC Summer Program.

14. Project OTIS

14. Lowry Bennett, Director of Project OTIS, reported that the Non-Disclosure Agreement with IBM has been signed and they are ready to begin.

Director Benjamin thanked Project OTIS for the tour of OTIS facilities on June 4.

15. IED Clerk appointed

15. Director Hansen moved that Superintendent William Jones be appointed IED clerk for the fiscal year beginning July 1, 1968.

Director Wheeler seconded and the motion carried.

16. Editor-Writer hired

16. Superintendent Jones presented the application of David Evans and recommended him for the position of Editor-Writer.

Director Benjamin moved that the IED Board hire David Evans for the position of Editor-Writer on a 12-month contract at \$7,800.00, July 1, 1968 to June 30, 1969.

Director Wheeler seconded and the motion carried.

17. Canvass of votes - June 4 election

17. The votes of the June 4, 1968 IED election to exceed the 6% limitation were canvassed and found to be as follows:

YES	-----	15,841
NO	-----	15,056

Director Hansen moved to accept the above canvass and declare the election carried.

Director Benjamin seconded and the motion carried.

18. Report of IED Superintendents' Annual Meeting

18. Superintendent Jones and Assistant Superintendent Gould reported on the Annual Meeting of IED Superintendents held at Bowmans May 20 to May 21.

Mrs. Gould cited that Superintendent Jones was elected President-Elect of the Association.

19. Next meeting

19. The next regular Board meeting will be held on Tuesday July 9 at 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

Following the regular meeting the Board convened in executive session.

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Alden Briggs, Chairman

*William C Jones*  

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, May 28, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Dave Burwell, Joyce Benjamin, Alden Briggs, Vera Hansen, Laura Johnson, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, and Mary Simmons of the IED Office; Lowry Bennett and Walter Baird of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Benjamin moved the minutes of May 14, as received by mail, be approved.

Director Briggs seconded and the motion carried.

3. Chairman  
elected

3. Director Benjamin moved to elect Alden Briggs chairman for 1968-69.

Director Johnson seconded and the motion carried.

4. Vice-Chairman  
elected

4. Director Johnson moved to elect Joyce Benjamin Vice-Chairman for 1968-69.

Director Burwell seconded and the motion carried.

5. Meeting time,  
place, and  
dates

5. Director Burwell moved to continue holding regular board meetings on the second and fourth Tuesdays at 7:30 P.M. in the Board room, 748 Pearl Street, or at a designated school district, during 1968-69.

Director Briggs seconded and the motion carried.

6. Communications

6. The following communications were presented and discussed:

- a. Letter from Ray Mullen, Cottage Grove, regarding Marvin Boggs.
- b. Letter from National Association of Educational Secretaries regarding Evelyn McKenzie's Standard Certificate.
- c. Letter from District 4 concurring in Bethel Resolution regarding boundary change.
- d. Letter from IBM regarding completion of installation of OTIS computer.

Director Benjamin commended Evelyn McKenzie on earning her Professional Standards Certificate.



7. Payroll Account
7. Director Benjamin moved to approve establishing an IED Payroll Account with the First National Bank, Main Branch.
- Director Johnson seconded and the motion carried.
8. IED Commission
8. Director Benjamin reported on progress being made by the IED Commission. She pointed out that the Commission is now in the process of drawing maps designating IED districts.
9. Project Head Start
9. Assistant Superintendent Ruth Gould reported that Head Start will be ready to operate in two weeks. The approved copy of the proposal has been received but no money has been advanced on the project.
- Title VI, Speech and Hearing Proposal
- Ruth Gould reported that word has been received from the State Department of Education that no funds are available at this time for Title VI projects.
10. Supervisor of Production Services hired
10. Superintendent Jones presented a recommendation to hire Ernie J. Ediger as Supervisor of Production Services in the Instructional Materials Center for 1968-69 at a yearly salary of \$10,500; however, starting August 1, 1968 and the yearly salary for this contract to be pro-rated on a 11-months basis, or \$9,625.00.
- Director Benjamin moved to hire Ernie J. Ediger as Supervisor of Production Services starting August 1, 1968, at a salary of \$9,625.00 for 11 months.
- Director Burwell seconded and the motion carried.
- Speech Therapist hired
- Director Benjamin moved to hire Virginia Jasmer as Speech Therapist for a period of 10 months, starting August 19, 1968, at a salary of \$7,620.00.
- Director Johnson seconded and the motion carried.
11. Auditor hired for 1968-69
11. Director Burwell moved to employ Ronald Babcock of the accounting firm of Rowan, Iskra and Babcock, as auditor for 1968-69.
- Director Johnson seconded and the motion carried.
12. Attorney hired for 1968-69
12. Director Benjamin moved to hire William Frye of the law firm of Husband, Johnson, and Frye, as the IED attorney for 1968-69, on a retainer fee basis of \$50.00 per month.
- Motion seconded by Director Burwell, Directors Benjamin, Briggs, Burwell, and Hansen voted in favor and Director Johnson abstained from voting. Motion carried.
13. Project OTIS
13. Lowry Bennett, Director of Project OTIS, reported on the present status of the Project, and presented a letter from IBM requesting Project OTIS to sign a Non-Disclosure Agreement with IBM for participation in discussions with the Advanced Systems Development Division of International Business Machines Corporation relative to IBM's Multiple Applications System for Secondary and Elementary Schools (MASSES).

The objective of these discussions, to be held at Project OTIS with appropriate personnel, is to develop requirements for creating and documenting a series of programs which will allow the utilization of data processing equipment by elementary and secondary schools throughout the country. The programs are expected to encompass business and student applications.

OTIS Director Bennett felt participation with IBM in the MASSES applications would be an asset to Project OTIS.

Director Briggs recommended the Board allow Lowry Bennett and Superintendent Jones to pursue the Non-Disclosure Agreement with IBM further.

14. OTIS Costing-out system

14. OTIS Director Bennett expressed concern on costing-out work and hardware by Project OTIS.

The Board requested Mr. Bennett to submit to the Superintendent a proposed schedule for costing-out OTIS services and hardware.

15. Lamp quality checked

15. Superintendent Jones reported that he checked with three of the larger districts regarding lamp quality purchased on bid and each reported that lamps must meet government specifications and they had encountered no problem.

16. IED Board meeting with local Boards and Superintendents

16. Director Benjamin suggested that the IED Board set up one or two meetings with local district Superintendents and Board Members.

After discussing the most feasible time it was agreed to contact the Lane County School Boards Association and request that the IED Board be scheduled on their agenda for one of the early fall meetings.

17. Outdoor Education

17. Director Johnson stated that she had received a report from a member of the IED Curriculum Committee, that there is much enthusiasm among the schools on Outdoor Education, and suggested the program be developed more extensively.

Assistant Superintendent Ruth Gould stated that a total of 702 students have participated in Outdoor Education this year.

18. Board to tour OTIS

18. The date of June 4 at 6:00 P.M. was the time set for the IED Board to tour Project OTIS (354 E. 40th Avenue).

19. IED Employees transferred to OTIS

19. Walter Baird, on behalf of the Data Processing personnel transferred to Project OTIS, thanked the Board for their guidance during the time they were in the Data Processing Section, and suggested that the IED Board write letters of appreciation to these employees.

Superintendent Jones was so directed.

20. Vote of thanks

20. Director Johnson extended a vote of thanks to Noble Wheeler for serving as chairman during 1967-68.

21. Curriculum Library and Conference Room moved

21. It was agreed to transfer the Curriculum Library and Conference Room to the quarters formerly occupied by Data Processing.

Superintendent Jones presented a list of needed shelving and furniture for the Library and Conference room totalling \$2,255.00.

Director Benjamin moved to approve the purchase of the needed furniture and shelving for the Curriculum Library and Conference Room, totalling \$2,255.00, to be paid from the 1967-68 budget.

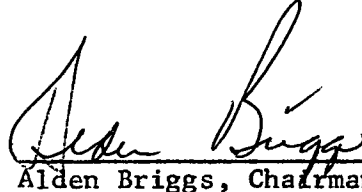
Director Johnson seconded and the motion carried.

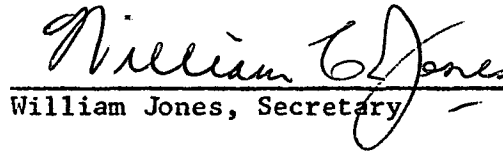
22. Date of next meeting

22. The next regular Board meeting will be held on Tuesday, June 11 at 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

Following the regular meeting the Board convened in executive session.

  
Alden Briggs, Chairman

  
William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, May 14, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Laura Johnson, Dave Burwell, Vera Hansen, Joyce Benjamin, William Land, Alden Briggs, and Secretary William Jones. Also present were: Ruth Gould and Margaret Blanton of the IED Office; Jesse Tonks of Project OTIS; Richard Beebe of the Applegate School District; patrons David and Charles Potterf; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Hansen moved the minutes of April 23, as received by mail, be approved.

Director Land seconded and the motion carried.

3. 1968-69 Budget  
Hearing

3. Acting Chairman Laura Johnson requested Superintendent Jones to present the 1968-69 budget.

Superintendent Jones commented that when the budget was published the first time it did not contain the offset in the summary, and the State Tax Commission pointed out the necessity of republishing the summary page of the budget to include the IED operating budget plus the offset.

Superintendent Jones reviewed the IED operating budget and offset.

IED Operating  
budget

Director Burwell moved that the IED operating budget in its entirety be adopted:

Expenditures -----	\$1,144,019.00
Receipts -----	<u>364,134.00</u>
Required Levy -----	\$ 779,885.00

Director Hansen seconded and the motion carried.

Equalization  
Offset approved

Director Land moved that the IED Equalization Offset in the amount of \$10,622,766.05 be approved.

Director Hansen seconded and the motion carried.

Amount in excess  
of 6% Limitation  
established

The Offset figure of \$10,622,766.05 added to the Board Operating Budget levy of \$779,885.00, gives a total levy of \$11,402,651.05 for 1968-69. Of this figure, \$7,612,987.82 is outside the 6% limitation and requires the approval of the qualified voters of the Lane Intermediate Education District.

Director Hansen moved that the amount in excess of the 6% Limitation be established at \$7,612,987.82.

Director Land seconded and the motion carried.

4. Communications
4. The following communications were presented and discussed:
- a. Copy of memorandum (regarding Ronald Kunkle appeal) from Attorney Tom Brownhill to Attorney Loren Russell regarding School District 4 position for State Board of Education hearing.
  - b. Resolution from the Bethel School Board regarding boundary change.
5. Boundary Board
5. Superintendent Jones informed the Board that Krumdiech Brothers Builders, who are planning to develop the area proposed for transfer, have withdrawn the petition for boundary change from the Bethel district to the Eugene district.
- After discussing the Resolution from the Bethel School Board, the IED Board directed Superintendent Jones to point out to the Bethel Board, that under the law the Boundary Board cannot refuse to accept a boundary change petition.
6. Bills approved
6. Director Benjamin moved that the April bills in the amount of \$39,232.34 be approved for payment.
- Director Hansen seconded and the motion carried.
7. IED Financial Statement
7. The IED financial statement for the period ending May 14, 1968 was presented, reviewed, and ordered filed.
8. Financial Statements - Federal Projects
8. The Federal Projects' financial statements for the period ending April 30, 1968 were presented, reviewed, and ordered filed.
9. Joint Purchase of lamps
9. Superintendent Jones reported that Platt Electric is willing to extend the lamp agreement beginning July 1, 1968 and ending June 30, 1969 with the same prices, terms and conditions that are now in effect.
- The Board directed Superintendent Jones to check out the quality of the lamps submitted on the bid price and if the participating districts are satisfied, to extend the agreement.
10. Project Head Start
10. Ruth Gould, Assistant Superintendent, reported that preliminary work on the Head Start program is progressing satisfactorily. The employment of personnel is waiting until the signed copy of the approved project is received.
11. Project OTIS
11. The board discussed the possible future uses of the OTIS computer, and the relationship of three OTIS employees with the EMS (Educational Management System) Corporation and agreed upon the following:
- a. OTIS may sell computer time to outside users--both public and private. The rate structure for the OTIS computer will be established and presented to the IED Board for approval before any contracts are written with outside users.

- b. OTIS is authorized to write contracts with other groups to provide time and/or staff talent, provided such contracts are no-risk contracts without penalty clauses (time and material contracts).
  - (1) With the approval of the project director and the IED superintendent, OTIS staff members may work on contracted projects outside of OTIS, provided the staff members can be reassigned without jeopardizing the OTIS effort.
- c. Employees may be granted leaves of absence without pay with the approval of the OTIS director and the IED superintendent.
- d. Lowry Bennett and Jesse Tonks will rid themselves of EMS stock by June 1, 1968. Bob Phillips will resign from OTIS as of June 1, 1968; he will be available to OTIS as a consultant as required at \$67.50 per day not to exceed \$1,350 per month.
- e. Since the board has indicated a concern in having any member of the OTIS staff involved as a major stock holder in EMS, Bob Phillips will be removed as Programming Systems Manager and will serve as Fiscal Analyst.

Jesse Tonks reported that Project OTIS is running a little behind in some of their projects, caused mainly by strikes (Pacific Northwest Bell Telephone Company and Western Electric) holding up the installation of some equipment. Training sessions on use of the equipment will start next week and the program will be operational in July.

12. OTIS Advisory Committee

12. Superintendent Jones pointed out that three advisory committees, steering, technical, and professional, had functioned to aid the OTIS director and staff during the Planning Grant phase.

At the end of the Operational Grant phase, OTIS could function as one of the following:

- a. Remain a part of the IED
- b. Become a non-profit corporation
- c. Become a part of the State Department of Education

Therefore, Superintendent Jones recommended that a new Advisory or Users Committee be appointed to work with the OTIS Director and the IED Superintendent during the Operational Grant phase. The superintendent recommended that the following persons serve on this Committee:

<u>NAME</u>	<u>LOCATION</u>	<u>REPRESENTING</u>
Walter Commons -	Springfield	At Large
Stan Jobe -	Ashland	At Large
Claude Martin -	Mapleton	Small District
Millard Pond -	Eugene	Large District

<u>NAME</u>	<u>LOCATION</u>	<u>REPRESENTING</u>
Thomas Rigby -	Eugene	School Boards
Miles Romney -	Eugene	Higher Education
Ken Stanhope -	Pendleton	IED
T. Thrasher -	Milton-Freewater	Medium District
Delos Williams -	Salem	State Dept. of Ed.

Director Benjamin moved to terminate the three Advisory Committees which functioned during the Planning Grant phase and appoint a new Advisory Committee, presently comprised of the above, to serve during the Operational Grant phase; the committee to work with the OTIS director and the IED superintendent. The superintendent will be responsible for forwarding any recommendations to the board and all policy decisions will be made by the board. The IED Board to receive copies of Committee meeting minutes.

Director Briggs seconded and the motion carried.

13. IED Staff and outside employment

13. Superintendent Jones presented the following policy statement for board consideration regarding IED staff and outside employment.

"No IED employee shall involve himself in any activity which tends or apparently tends to conflict with his duties and commitment as an IED employee.

"It shall be the responsibility of the superintendent to clarify the employee's responsibility to the IED.

"Conflict of interest involves outside payment to an employee for the use of time, equipment, and/or materials being paid for or owned by the IED.)"

Director Benjamin moved to approve the above policy statement regarding IED staff and outside employment.

Director Hansen seconded and the motion carried.

14. Fair Booth

14. Superintendent Jones reported that Ernest McCulloch called and reported that a space 20' X 8' on the south side of the Lane Commercial Exhibition Building had been reserved for the Lane IED at the Lane County Fair.

15. Canvass of May 6 election results

15. The votes were canvassed from the IED election held May 6, 1968 and the results were as follows:

School Board Director, Zone 1, Three-year Term:  
Noble Wheeler, 1,168; Write-in, 7.

School Board Director, Zone 2, Three-year Term:  
Joyce Benjamin, 1,824; Write-in, 3.

School Board Director, At-Large, Three-year Term:  
Alden Briggs, 18,238; Write-in, 94.

IED Levy to Exceed 6% Limitation:  
YES, 12,284; NO, 12,620

Director Hansen moved to accept the canvass for directors and declare the following elected: Zone 1 - Noble Wheeler; Zone 2 - Joyce Benjamin; At-Large - Alden Briggs.

Director Land seconded and the motion carried.

Director Benjamin moved to accept the canvass of votes to exceed the 6% Limitation, and declare the election LOST.

Director Briggs seconded and the motion carried.

16. Resubmit  
vote on 6%  
Limitation

16. Superintendent Jones reported that requests had been received from Pleasant Hill, Florence, Marcola, Creswell, and Fern Ridge, to resubmit the IED 6% Limitation. He reported also that he had received a card from Carol S. Dumond pointing out that the ballot title was poor, as it did not include the word "equalization."

Director Benjamin moved to resubmit the IED 6% Limitation election on June 4, 1968, at the same figure - \$7,612,987.82, and make necessary ballot revision.

Director Burwell seconded and the motion carried.

17. Election pro-  
cedure ob-  
jected to

17. Charles Potterf objected to the way elections are held and favored a law change which would make the County Election Department responsible for school district elections.

Director Benjamin suggested the possibility of using voting machines as used by the County and recommended that it be explored for another year.

18. Election Boards  
appointed

18. Director Benjamin moved that local school boards be directed to appoint election boards for the June 4, 1968 election prior to May 20, 1968.

Director Briggs seconded and the motion carried.

19. Election expense  
authorized

19. Director Benjamin moved to authorize the Superintendent to pay the necessary June 4 election expenses.

Director Hansen seconded and the motion carried.

20. Summer BAM Pro-  
ject proposed

20. Richard Beebe, principal of the Applegate Elementary School, presented a Summer BAM project proposal entitled "Educational and Cultural Enrichment" including Blachly, Applegate, and Marcola. The project will involve approximately 20 children in the intermediate grades from each district. The program emphasizing Field Trips and Units of Study growing out of these, will start June 17 and run for 6 weeks, and has a proposed budget of \$14,577.00.

Mr. Beebe pointed out that they may not ask the IED to act as their fiscal agent for the summer program, but expect to submit a proposal in the fall and will request the IED to act as fiscal agent for that project.



21. Conference attendance authorized

21. Director Benjamin moved to allow \$10.00 to Vera Hansen to attend the conference entitled "Oregon's Dilemmas: Where We Go from Here?", May 16-18, at the University of Oregon.

Director Briggs seconded and the motion carried.

22. LCSBA meeting

22. Superintendent Jones called special attention to the Lane County School Boards Association dinner meeting on May 16.

23. Date of next meeting

23. The next regular Board meeting will be held on Tuesday, May 28 at 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William B Jones*

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, April 23, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Dave Burwell, Vera Hansen, Joyce Benjamin, William Land, Alden Briggs, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, and Charlotte Buck of the IED Office; Lowry Bennett and John Loughlin of Project OTIS; Robert Llewellyn and Clara Jones of Project NYC; Tom Lindersmith and Dr. Bruce Ryan of the U. of O.; Mrs. Dey, League of Women Voters; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. There being no correction or addition to the minutes of April 9, 1968, Chairman Wheeler declared they stand approved as received by mail.
3. Communications  
3. The following communications were presented and discussed:
  - a. Letter from James Howard, Pleasant Hill, regarding services provided this year.
  - b. Letter from Nolan Estes, U.S. Office of Education, not granting the Title III Language Arts Social Studies Proposal.
  - c. Copy of a letter written by Attorney Frye to Assistant Attorney General Russell.
  - d. Letter from Asst. Attorney General Russell regarding Kunkle memorandum.
  - e. Letter from Springfield thanking the IED for the Western Opera performance.
  - f. Letter of resignation from Judy Addington.
4. Vocational Center  
4. Superintendent Jones called special attention to an editorial appearing in the April 13th issue of the Register-Guard, citing plans of the Mapleton and Florence school districts to proceed with plans for an area Vocational Center as had been proposed for Bethel, Applegate, Junction City, and Fern Ridge.
5. Boundary Board  
5. Superintendent Jones reminded the Board of the joint meeting of the Bethel, Eugene, and IED School Boards to be held on Monday, April 29 at 7:30 p.m. in the McNutt Room.
6. IED Commission  
6. Director Benjamin reported on the IED Commission. She pointed out that the Commission is in the process of receiving recommendations from the regional committees and setting up the over-all preliminary plan for IED's in the State.
7. Speech and Hearing proposal  
7. Dr. Bruce Ryan, U. of O., presented a project proposal "Pre-School Speech Diagnostic and Therapy" (under Title VI, P.L. 89-10), to assist children in the Summer Head Start program in language development and speech therapy.

Head Start children would be screened and those needing help would receive assistance from students at the University of Oregon Speech and Hearing Clinic.

The program would begin June 10, 1968 and end August 16, 1968.

The amount of funds requested is \$5,000.00

Director Benjamin moved that the IED Board act as applicant agency for the Pre-School Speech Diagnostic and Therapy Proposal.

Director Hansen seconded and the motion carried.

8. Project OTIS proposal

8. John Loughlin, Asst. Director of Project OTIS, presented a revised proposal summarized as follows: "To develop and implement an in-service training program in data processing and computer techniques for teachers and administrators of school districts who are participants in the Oregon Total Information System."

The project duration is three years (July 1, 1968 to June 30, 1971), with initial year funds requested in the amount of \$219,607.

Director Briggs moved that the IED Board make application to the Dept. of Health, Education and Welfare and/or National Science Foundation.

Director Benjamin seconded and the motion carried.

9. NYC Counseling Proposal

9. Robert Llewellyn, Director of NYC, assisted by Clara Jones, Eugene NYC Area Coordinator, and Tom Lindersmith of the U. of O. Counseling Service, presented a proposal for Counseling Services for Out-of-School NYC enrollees in the Eugene area. This service would be provided by Counseling Department students and instructors from the University of Oregon School of Education.

The proposal is set up to provide guidance and counseling services for approximately 28 NYC out-of-school Eugene area enrollees; to provide counseling assistance for approximately 25 to 30 Eugene area employers of NYC enrollees; and, to provide supervised training experience for 6 - 8 graduate students who are counselor trainees at the University of Oregon School of Education. The counselor trainees are experienced teachers and/or counselors working in the graduate program. This proposal is provided at no cost to the IED or NYC.

Director Benjamin moved to accept the Counseling Services Proposal.

Director Briggs seconded and the motion carried.

10. NAES Guidelines

10. The Guidelines of the National Association of Educational Secretaries pertaining to candidate recommendations from affiliated Associations were presented and discussed.

Director Benjamin moved that the IED Board establish a policy to allow secretaries the necessary time off to participate but no expense allowance.

Director Briggs seconded and the motion carried.

- 11. Pontiac Michigan IED 11. Director Benjamin reported on her recent visit to the Pontiac, Michigan, Intermediate Education District. She recommended that other board members and the superintendent visit this outstanding IED operation en route to or when returning from other meetings.
- 12. Dates to remember 12. April 29 - Eugene, Bethel, and IED School Boards  
May 6 ---- School election  
May 16 --- LCSBA dinner
- 13. Next meeting 13. The next regular IED Board meeting will be held on Tuesday, May 14, 7:30 o'clock P.M. in the IED Board Room, 748 Pearl Street.

Meeting adjourned.

Following the regular meeting the Board convened in executive session.

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Noble Wheeler, Chairman

*William C. Jones*  
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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, April 9, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Vera Hansen, William Land, Alden Briggs, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Douglas Powers, Mary Simmons, and Walter Baird of the IED Office; Lowry Bennett and John Loughlin of Project OTIS; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Briggs moved that the minutes of March 26, as received by mail, be approved.  
Director Hansen seconded and the motion carried.
3. Communications  
3. The following communications were presented and discussed:
  - a. Invitation to attend the OEA Professional Services Workshop "The Role of Administrators in Professional Negotiations" on April 27.
  - b. Letter from Bethel Board concerning joint meeting with the Eugene and IED Boards.
  - c. Letter from Bethel thanking Mrs. Buck for her help in recent bond campaign.
4. Joint meeting of Boards set  
4. The IED Board agreed on April 29 at 8:00 o'clock P.M. as the date and time for a joint meeting of the Bethel, Eugene and IED School Boards. Director Briggs requested that materials including maps and overlays be prepared to assist the Boards.
5. Bills approved  
5. Director Briggs moved that the March bills in the amount of \$45,123.05 be approved for payment.  
Director Hansen seconded and the motion carried.
6. IED Financial Statement  
6. The IED financial statement for the period ending April 9, 1968 was presented and ordered filed.
7. Financial Statement - Federal Projects  
7. The Federal Projects' financial statement for the period ending March 31, 1968 was presented and ordered filed.
8. Project Head Start  
8. Assistant Superintendent Ruth Gould reported that Project Head Start approval has not been received but planning is moving ahead as though the grant has been approved.

9. Project OTIS
9. John Loughlin, Assistant Director of Project OTIS, presented a proposal (to be submitted to the U.S. Office of Education under Title V or Title VII and/or to the National Science Foundation) to develop and implement an in-service training program in data processing and computer techniques for teachers and administrators of school districts who are participating in Project OTIS. Duration of the project is three (3) years - July 1, 1968 to June 30, 1971, with funds requested for the initial year 1968-69 in the amount of \$233,972.00.
- It was recommended by Director Land that the Board defer action on the proposal until the next board meeting.
10. Data Process transfer to OTIS
10. Superintendent Jones reported that the Data Processing section will transfer to Project OTIS on May 1, 1968. The transfer will include all personnel and funds available as of that date. Inventory items of furniture, tapes, forms, cards, etc., totalling approximately \$28,000 - \$30,000, will be transferred to Project OTIS as of that date resulting in the Data Processing section of the IED closing on April 30, 1968 with a zero balance. Beginning May 1, 1968, OTIS will be responsible to perform all data processing services presently being done by the IED data processing center.
11. Tax Commission ruling on IED budget
11. A letter has been received from Milt Baum, Director of Research and School Finance, State Department of Education, citing the State Tax Commission ruling that the published IED budget must include the equalization portion. It states that if the published IED budget did not include the equalization, it would be necessary to readvertise and hold another hearing.
- Superintendent Jones pointed out that as in the past the advertised Lane IED budget did not include the equalization, thus it is necessary to readvertise.
- Director Briggs moved the IED Board conform to the above legal requirement and readvertise the IED budget including the equalization portion.
- Director Land seconded and the motion carried.
- Note: The hearing was set for Tuesday, May 14, 7:30 o'clock P.M. in the IED Board Room.
12. State Board meeting postponed
12. Superintendent Jones reported that the State Board of Education meeting at which the Kunkle appeal was to be considered, had been postponed.
13. Proposal on Speech
13. Superintendent Jones reported that Dr. Bruce Ryan of the University of Oregon has indicated an interest in submitting a speech project proposal under Title VI, to parallel the Head Start project. The proposal will be presented at the next IED Board meeting.

14. Report on  
NSBA Convention

14. Chairman Wheeler and Superintendent Jones reported on the National School Board Association Convention held in Detroit.

15. NAES Guidelines

15. The Board discussed Guidelines as set up by the National Association of Educational Secretaries pertaining to candidate recommendations from affiliated Associations. Superintendent Jones pointed out that there is a possibility of an IED secretary being submitted for a State and National office within the next year or two.

Director Briggs suggested that the above be included on the agenda for the April 23 Board meeting.

16. Next Board  
meeting

16. The next regular IED Board meeting will be held on Tuesday, April 23, 7:30 o'clock P.M. in the IED Board Room, 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William T. Jones*  
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William Jones, Secretary —

March  
1968



LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, March 26, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance
  - 1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Elmira High School library with the following members present: Chairman Noble Wheeler, Dave Burwell, Vera Hansen, Alden Briggs, William Land, and Secretary William Jones. Also present were: Walter Baird, Ruth Gould, Margaret Blanton, and Charlotte Buck of the IED Office; Lowry Bennett of Project OTIS; Jim Boyd of the Register-Guard; and nine patrons of the Fern Ridge district.
2. Rundown on IED
  - 2. Superintendent Jones presented a rundown on the IED, including area of district, services offered (contracted and on tax levy), millage and equalization offset.
3. Minutes approved
  - 3. Director Briggs moved that the minutes of March 12, as received by mail, be approved.  
  
Director Hansen seconded and the motion carried.
4. Comments
  - 4. Lawrence Turner, Chairman of the Fern Ridge Board, welcomed the Board to the Fern Ridge district.
5. Communications
  - 5. The following communications were presented and discussed:
    - a. Invitation from Oregon School Study Council to visit educational programs in the Corvallis and Eugene Schools on March 27 and 28
    - b. Letter from Dick Rice concerning the Superintendents Bell Telephone Seminar
    - c. Copy of letter from the State Department of Education answering Mr. Hunsdon's letter to State Superintendent Minear
    - d. Copy of letter from attorneys Porter and Titus to the State Board of Education appealing the Lane IED refusal to hear the Ron Kunkle case
    - e. Letter from Jesse Fasold regarding appeal of Ron Kunkle case to State Board of Education
6. Boundary Board
  - 6. Superintendent Jones reported that letters were sent to the Eugene and Bethel school boards indicating that the IED Board wishes to meet with them concerning present and future area boundary problems.
7. Project Head Start
  - 7. Ruth Gould, Assistant Superintendent, reported that no formal approval had been received on the Head Start application; however, in a lengthy telephone conversation (3-25-68) with the San Francisco OEO office advisor, it was indicated that our project will be funded (substantially as submitted) as of March 1 or April 1.

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| 8. Project OTIS                                  | 8. Lowry Bennett, Director of Project OTIS, reported that they will move into their new facilities at 40th and Donald Streets, on May 1. He pointed out that the first wave of the Operational Grant will include 36 school districts with 88,000 students; that 76 terminals and 20-touch-tone terminals will be tied to the OTIS computer.  |
| 9. Community Relations Follow-up Conference      | 9. Charlotte Buck, IED Editor-Writer, reported on the Community Relations Follow-up Conference to be held on Wednesday, March 27, in the auditorium of the Eugene School Administration Building, 275 E. 7th Avenue, from 9:00 A.M. to 12:00 noon. The Conference will stress campaign ideas for upcoming elections with Gerald Varner of the Beaverton Public Schools as the consultant.   |
| 10. Georgia-Pacific Scholarships                 | 10. Ruth Gould, Assistant Superintendent, discussed the letter from Georgia Pacific regarding the parents' financial statement proposed by the IED Board and submitted to them for approval, and other information pertaining to Georgia-Pacific Scholarships. (Georgia Pacific did not accept the IED recommended form)  |
| 11. Georgia-Pacific Scholarship Committee Member | 11. The Board unanimously agreed to submit the name of Director Laura Johnson as a member of the Georgia-Pacific Scholarship Committee, and Vera Hansen as alternate.   |
| 12. Wording on Notice and Ballot                 | <p>12. Director Hansen moved to incorporate the following wording on the IED Notice and Ballot for the May 6th election to exceed the 6% Limitation:</p> <p>Shall the Board of Directors of the Intermediate Education District, Lane County, Oregon be authorized to levy sufficient funds to provide for apportionment to the school districts within Lane County, Oregon, during the year 1968-69 the sum of \$7,612,987.82 in excess of the limitation provided by Section II, Article XI of the Constitution of the State of Oregon?</p> <p>The rate of levy deemed necessary to raise the above amount is estimated at \$5.00 per thousand dollars of true cash value of taxable property within the district.</p> <p>Director Briggs seconded and the <u>motion carried</u>.</p> |
| 13. Joint Purchase Bids                          | 13. Superintendent Jones reported that attorney Brownhill had approved the IED method of handling bids for joint purchasing.  |
| 14. Governor's Data Processing Committee         | 14. Lowry Bennett, member of the Governor's Data Processing Committee, reported that the Committee recently visited the IBM plant in San Jose to acquaint them with large scale data processing systems.  |
| 15. Master Calendar                              | 15. Director Briggs suggested that the Board look into the feasibility of the IED Office setting up and keeping a County-wide calendar. It was agreed to research this suggestion further.  |

16. Librarians meeting

16. Superintendent Jones informed the Board of a Librarians meeting to be held at the new Danebo Elementary School on Monday, April 1, with Francis Carlson, King County, Washington, acting as consultant. The meeting will start at 4:00 P.M.

17. Next meeting

17. The next regular IED Board meeting will be held on Tuesday, April 9, at 7:30 P.M. in the Board Room at 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*  
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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, March 12, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Dave Burwell, Vera Hansen, Laura Johnson, Alden Briggs, and Secretary William Jones. Also present were: Mary Simmons, Douglas Powers, and Margaret Blanton of the IED office; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Johnson requested Item 2, Page 1, Minutes of February 27 be corrected to include the name of William H. Kunkle as being in attendance.

Chairman Wheeler declared the minutes stand approved as corrected.

3. Communications

3. The following were presented and discussed:

- a. Letter from Governor McCall appointing Lowry Bennett to the "Data Systems Planning Committee."
- b. Letter from Ross Porter, Marketing Manager, Pacific Northwest Bell, regarding Bell System Communications Seminar in Chicago.
- c. Letter from Dean Goldhammer, OSU, regarding superintendent's participation on a committee to advise the Dean on educational programs.

4. N.D.E.A.

4. Superintendent Jones reported that present indications place approval of approximately 90% of the items included in the N.D.E.A. applications. Prior estimates placed approval from 22% to 28%. This will mean a considerable increase of N.D.E.A. receipts for 1968-69, which will be reflected in the 1969-70 budget.

5. Joint  
Purchasing

5. Director Burwell moved to accept bids on all Joint Purchasing items excepting those in question, and to secure legal counsel from our attorney on proper procedure to handle the items in question.

Director Briggs seconded and the motion carried.

6. Bills  
approved

6. Director Briggs moved that the February bills in the amount of \$80,844.79 be approved for payment.

Director Johnson seconded and the motion carried.

7. Financial  
Statement

7. The financial statement for the period ending March 12, 1968 was presented and ordered filed.

8. Financial Statement - Federal Projects
8. The Federal Projects' financial statement for the period ending February 29, 1968 was presented and ordered filed.
9. Project Head Start
9. Superintendent Jones reported that to date approval has not been received on the Project Head Start application; cause of the delay rests with the local CAP agency and/or the San Francisco OEO regional office.
10. Project OTIS
10. Lowry Bennett, Director of Project OTIS, reported that the U.S. Office of Education had indicated that the OTIS operational grant was weak in in-service training. Mr. Bennett informed the U.S. Office of Education that in-service for users of equipment was being set up for the full amount of money included in the grant.
- Mr. Bennett pointed out the possibility of funds from Title V as a possible source of revenues to provide additional funds for in-service training. A proposal entitled "Orientation, Schooling and Seminars" has been written and will be submitted to the Board soon.
11. Boundary Board
11. Superintendent Jones presented a petition requesting the transfer of approximately 22 acres from School District No. 52 to School District No. 4.
- The Board instructed Superintendent Jones to send information to the Boards of School Districts No. 4 and 52 and request their recommendation on this transfer and their long-range plans pertaining to school district boundaries.
12. Contract recommendations
12. Director Burwell moved to accept staff recommendations for 1968-69 contracts for certificated personnel with the provision that contracts with Special Education teachers (\*) be contingent upon contracts with participating school districts:
- William Jones
  - Ruth Gould
  - Welcome Rumbaugh
  - Mary Simmons
  - Melvin Mead
  - Clarence Johnson
  - \*Iris Laswell
  - \*Albert Wach
  - \*Gerald Olson
  - \*Judy Addington
  - \*Carmen Collias
  - \*Ellen Bahnsen
  - \*Paula Mathews

Director Johnson seconded and the motion carried.

13. LCSBA  
candidates

13. The Board discussed and suggested possible candidates for  
LCSBA officers for 1968-69.

14. Next Board  
meeting

14. The next regular IED Board meeting will be held on Tuesday,  
March 27, at 7:30 P.M.

Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*

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William Jones, Secretary -

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, February 27, 1968  
7:30 P.M.

Minutes  
in brief

1. Special and  
Executive  
Meetings

1. The special meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Joyce Benjamin, Laura Johnson, William Land, Dave Burwell, Vera Hansen, Alden Briggs, Secretary William Jones, and IED Attorney William Frye. The Chairman called the meeting to order at 5:15 P.M. Director Burwell moved that we hold a closed executive session with IED Attorney Wm. Frye and that all members of the press be excluded. Director Briggs seconded the motion which passed 6 to 1 with Joyce Benjamin voting no. The board immediately went into executive session. At 6 P.M. the board was called back into regular session and recessed until 7:30 P.M.

2. Regular Meeting  
Attendance

2. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Joyce Benjamin, Laura Johnson, William Land, Dave Burwell, Vera Hansen, Alden Briggs, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Douglas Powers, Melvin Mead, Walter Baird, and Mary Simmons of the IED office; Lowry Bennett of Project OTIS; Robert Llewellyn of Project NYC; Dr. Melton C. Martinson, Glenn Madsen, and Robert Myers, Special Education Department, U. of O.; Willa Davis and Dr. Jack Seidler of the Department of Vocational Rehabilitation; and Jim Boyd of the Register-Guard.

3. Minutes  
approved

3. Director Johnson requested that Item 5, Page 1, Minutes of February 6, be corrected to include the recorded vote, which was as follows: "YES - Directors Land, Johnson, Benjamin, and Hansen; NO - Directors Wheeler, Burwell, and Briggs."

Chairman Wheeler declared the minutes stand approved as corrected.

4. Budget  
Hearing

4. Chairman Wheeler requested Superintendent Jones to preside at the Hearing on the IED budget.

Superintendent Jones asked for suggestions or recommendations on the budget from the audience. None were made. He explained the amount for equalization, how it is derived, and the amount outside the 6 per cent limitation.

Director Benjamin moved that the following budget in its entirety be adopted:

Schedule	Expenditures	Estimated Receipts	Levy
I - Administration	\$254,286.00	\$28,750.00	\$225,536.00
II - Instr. Materials	358,849.00	54,500.00	304,349.00
III - Data Processing	250,000.00	0	250,000.00

Schedule	Expenditures	Estimated Receipts	Levy
IV - Special Education	\$ 105,884.00	\$105,884.00	0
V - Clearing Account	175,000.00	175,000.00	0
TOTALS-----	\$1,144,019.00	\$364,134.00	\$779,885.00

Director Briggs seconded and the motion carried.

5. IED Offset for 1968-69 approved

5. Director Briggs moved that the IED equalization offset (according to the formula set by law) be established for 1968-69 in the amount of \$10,622,766.05.

Director Benjamin seconded and the motion carried.

6. Amount in excess of 6% limitation

6. The offset figure of \$10,622,766.05 added to the Board budget levy of \$779,885.00, gives a total levy of \$11,402,651.05 for 1968-69. Of this figure, \$7,612,987.82 is outside the 6% limitation and requires a vote of the qualified voters of the Lane Intermediate Education District.

Director Burwell moved that the amount in excess of the 6% limitation be established at \$7,612,987.82.

Director Johnson seconded and the motion carried.

7. Election ordered

7. Director Hansen moved that the required funds be appropriated and an election be authorized for May 6, 1968 to exceed the 6% limitation in the amount of \$7,612,987.82.

Director Briggs seconded and the motion carried.

8. Meeting adjourned to Harris Hall

8. Chairman Wheeler declared the meeting recessed to be reconvened at Harris Hall.

9. Kunkle appeal hearing request

9. Director Benjamin moved to advance the appeal hearing request on the agenda to the next order of business.

Director Johnson seconded and the motion carried.

Chairman Wheeler requested Superintendent Jones to present letters from Attorneys Porter and Titus, requesting an IED Board appeal hearing on the Eugene School District Board dismissal of non-tenured teacher Ronald Kunkle.

Chairman Wheeler presented the written opinions from William Frye, attorney for the IED Board, and Loren Russell, assistant to the Attorney General assigned to the State Department of Education. Both attorneys interpretation of the statutes indicates that a non-tenured teacher is not entitled to an appeal hearing by the IED for breach of contract. However, the teacher does have his ordinary legal remedies.



Director Briggs moved that in view of the advice received from Loren Russell, assistant to the Attorney General, and Attorney Frye, that the appeal hearing request in question be denied.

Director Land seconded and discussion followed.

Attorneys Porter and Titus contended that from their study of the statutes on non-tenured teachers, Ronald Kunkle does have a right to exhaust his administrative remedies by appeal hearings before both the IED Board and the State Board of Education.

The motion presented by Director Briggs and seconded by Director Land to deny the appeal hearing request, carried.

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| 10. Board meeting reconvened in IED Board Room | 10. The Board meeting recessed, moved from Harris Hall, and reconvened at the IED Board Room, 748 Pearl Street.   |
| 11. Communications                             | 11. The following were presented and discussed: <ul style="list-style-type: none"> <li>a. Letter from Carl Rhoda, Oakridge, regarding consultant for EMR (educable mentally retarded)</li> <li>b. Policy letter from Vera Hansen</li> <li>c. Ronald Babcock's letter on audit costs for IED and NYC</li> <li>d. Steve Tyler's letter on open board meetings</li> <li>e. Attorney Brownhill's opinion on NYC</li> <li>f. Letter from Attorney Porter regarding Kunkle hearing</li> <li>g. Letter from Richard Barss, OEA Ethics Consultant, regarding educational conditions prevailing in Lowell</li> <li>h. Letter from Richard Barss regarding Kunkle matter</li> <li>i. Letter from Bert Pinkerton regarding warehousing.</li> </ul> |
| 12. Joint Purchasing bid award                 | 12. Director Benjamin moved to defer awarding the bids for joint purchasing until the next regular meeting and requested a statement of explanation from the Joint Purchasing Committee where lowest bid price was not recommended.<br><br>Director Burwell seconded and the <u>motion carried</u> .  |
| 13. IED Financial Statement                    | 13. The financial statement for the period ending February 6, 1968 was presented and ordered filed.   |
| 14. Financial Statement - Federal Projects     | 14. The Federal Projects' financial statement for the period ending January 31, 1968 was presented and ordered filed.   |
| 15. OTIS Lease                                 | 15. Superintendent Jones presented the lease for Project OTIS, located at 40th and Donald Streets, with Edgewood Shopping Center as lessor and the IED as lessee, which was signed by Chairman Wheeler and Superintendent Jones on February 13, 1968, and requested the Board's formal approval. Thereupon, on the motion of Director Briggs, seconded by Director Burwell, the following resolution was unanimously adopted:   |

RESOLUTION

BE IT RESOLVED, that the Lease Agreement with Exhibit A attached, dated February 13, 1968 between Edgewood Shopping Center, Inc. as Lessor and Lane Intermediate Education District as Lessee, for a three-year term commencing May 1, 1968 and terminating on April 30, 1971, covering approximately 9,273 square feet of ground floor space in the Edgewood Shopping Center located at Donald Street and 40th Avenue East in Eugene, Oregon is hereby ratified and approved in all respects, and the execution of that Lease Agreement by Superintendent Jones and Chairman Wheeler constitute duly authorized acts authorized hereby and for the benefit of the Lane Intermediate Education District.

16. OTIS visit  
16. Director Briggs requested that the Board Members spend some time with the OTIS staff to better acquaint themselves with their prior, present, and future functions.
17. Vocational Experience for Handicapped Youth  
17. Robert Llewellyn, Director of Neighborhood Youth Corps, introduced Dr. Melton Martinson, who presented the proposal of the Program for Vocational Experience for Handicapped Youth, with the County Board of Education to serve as Cooperating Agency and Fiscal Officer, and Robert Llewellyn as principal investigator.
- The proposed project, to operate from June 3 to September 6, 1968, will provide jobs and training for 200 Lane County youths. The Program Office will be located at the Condon School in Eugene.
- Director Benjamin moved to authorize Superintendent Jones to present the Program proposal for Vocational Experience for Handicapped Youth.
- Director Johnson seconded and the motion carried.
18. Scholarship financial form  
18. Director Benjamin moved that the IED submit a proposed financial report form to be used by parents in submitting their applications for Georgia-Pacific Scholarships to Georgia-Pacific for their approval.
- Director Hansen seconded and the motion carried.
19. Course tuition for secretaries allowed  
19. Director Benjamin moved that the IED Board allow tuition from the inservice budget account for secretaries to attend the Business Machines for Educational Secretaries course at Lane Community College.
- Director Hansen seconded and the motion carried.
20. LCSBA Meeting  
20. Superintendent Jones reminded the Board of the LCSBA dinner meeting to be held at the Centennial Elementary School, Springfield, on Thursday, February 29.
21. Next Board Meeting  
21. The next regular IED Board meeting will be held on Tuesday, March 12, 7:30 P.M., in the IED Board Room at 748 Pearl, Eugene.
- Meeting adjourned.

Noble Wheeler, Chairman

William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, February 6, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Alden Briggs, Vera Hansen, Dave Burwell, William Land, Laura Johnson, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Joe Malikail, Margaret Blanton, Mary Simmons, Melvin Mead, and Walter Baird of the IED office; Lowry Bennett of Project OTIS; a newsman from KVAL; David Potterf, interested Eugene patron; and Don Bishoff of the Register-Guard.
2. Minutes approved  
2. Director Hansen moved that the minutes of January 23, as received by mail, be approved.  
  
Director Briggs seconded and the motion carried.
3. Communications  
3. The following was presented and discussed:
  - a. DAVI letter asking Mel Mead to serve as chairman of the National DAVI Convention Planning Committee.
  - b. Lowry Bennett asked to serve on Governor McCall's Blue Ribbon Data Processing Committee.
  - c. Letter from attorneys Porter and Titus regarding appeal from School District 4 Board's dismissal of Ronald Kunkle.
4. Kunkle hearing request  
4. Director Briggs moved to refer the Porter and Titus request for a hearing regarding the Kunkle matter to our attorney for his legal opinion and advice.  
  
Director Benjamin seconded and the motion carried.
5. Special Board meeting  
5. Director Benjamin moved that the Board hold a special meeting with attorney Frye to be open to the press and reportable.  
  
Director Hansen seconded and the vote carried four to three.
6. Bills approved  
6. Director Burwell moved that the January bills in the amount of \$29,536.55 be approved for payment.  
  
Director Benjamin seconded and the motion carried.
7. State IED Reorganization Commission  
7. Director Benjamin reported on the progress being made by the State IED Reorganization Commission.

8. Project OTIS
8. Superintendent Jones reported that Project OTIS had received the first three months of their grant award; and that he and Mr. Bennett are presently working on the three-year lease for the Edgewood site at 40th and Donald Streets in Eugene.
- Lowry Bennett, Director of Project OTIS, informed the Board that he anticipated some slack time, both computer and people, and would "scramble" to sell this time. He pointed out that any money received would reduce the federal money.
9. IED Policies
9. The Board reviewed and discussed Chapter II, Items 200. - 205. of the Policy Handbook.
10. Superintendent Minear's Qtrly. meeting
10. Superintendent Jones reported on State Superintendent Minear's Quarterly Meeting, held in Portland on January 28 and 29.
11. Report prepared by Director Hansen
11. Chairman Wheeler commended Director Hansen on the report which she prepared on sessions of the Oregon School Boards Association convention.
12. Vocational Experience for Handicapped Youth proposal
12. Superintendent Jones presented a rough study draft of a proposal entitled "Program for Vocational Experience for Handicapped Youth." The Lane IED has been requested to act as the coordinating and fiscal agency and the proposal will be presented at the February 27 meeting. The Project duration is from June 3, 1968 to September 6, 1968 with a federal fund request of \$100,326.00.
13. LCSBA meeting
13. Superintendent Jones reminded the Board of the LCSBA dinner meeting to be held in Springfield on February 29.
14. Budget Hearing
14. The IED Budget Hearing will be held on Tuesday February 27, 7:30 P.M., in the IED Board Room at 748 Pearl, Eugene.
15. Next Board meeting
15. The next regular IED Board meeting will be held on Tuesday, February 27, 8:00 P.M., in the basement of Harris Hall, Court House Annex.
- Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, January 23, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Vera Hansen, Alden Briggs, William Land, Dave Burwell, Joyce Benjamin, Laura Johnson, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Joseph Malikail, Walter Baird, Mary Simmons, and Charlotte Buck of the IED office; Lowry Bennett of Project OTIS, and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. There being no correction or addition to the minutes of January 9, 1968, Chairman Wheeler declared they stand approved as received by mail.

3. State Board  
Rules and  
Regulations

3. Director Burwell expressed his concern of the State Board's Rules and Regulations for the General Government and Maintenance of Discipline in the Public Schools, which were presented at the regular Board meeting on January 9.

4. Communications

4. The following was presented and discussed:

- a. Letter and attached information from Assistant Attorney General Loren Russell
- b. Letter from attorneys Porter and Titus withdrawing appeal
- c. Public Relations article in OEA Journal, p. 4
- d. Gist of Attorney General Opinion #6369 regarding reorganized IED's and tax base--A reorganized IED will retain a tax base if the IED Commission specifically provides that a district existing prior to May 31, 1969, continues in existence. The continuation of a corporate entity will avoid requirement that a base be established only by election.
- e. Letter from George Bray, principal Fern Ridge School District 28J, regarding Mary Simmons and MR Program.
- f. Findings of Eugene School District 4 following the Kunkle hearing
- g. Letter from Nolan Estes, Associate Commissioner, USOE, regarding funding of Project OTIS.

5. Joint Purchasing

5. Superintendent Jones presented the following Joint Purchasing calendar:

February 9, 10:00 A.M. ----- Bid opening  
February 12 ----- Committee to examine samples  
February 27 ----- Committee's recommendations  
submitted to Board for  
approval  
February 28 ----- Orders placed  
June 1 through August 1, 1968 --- Delivery dates

6. Project OTIS

6. Superintendent Jones reported that a three-year lease was being drawn for the building at 40th and Donald Streets, Eugene, to be available for occupancy by Project OTIS by the middle of April.

Superintendent Jones also reported that the 20-month OTIS planning Grant had been extended for an additional month with a \$5,000 allocation.

7. IED Equalization levy

7. Director Benjamin moved that the following budget items be deducted from the total amount of tax extended by the Assessor from the 1967-68 budgets, for computing the 1968-69 IED Equalization Levy:

- a. Bond and bond interest
- b. Acquisition of sites (1271 & 1272)
- c. Site improvement (1273)
- d. Constructing and equipping new buildings (1275 & 1276)
- e. Additions and alterations to buildings (1277)
- f. Library Books (all library books whether under capital outlay or instruction.) (227.1 & 1200)
- g. Buses and other transportation (535 & 1200)
- h. Furniture, fixtures, and other equipment including maintenance equipment (735 & 1278)
- i. Assessments for betterments (include sidewalks, shrubbery, etc.)
- j. Any other items under the capital outlay budget (1200 Series) that have not been listed above

Director Hansen seconded and the motion carried.

8. Truancy case

8. Assistant Superintendent Gould reported on the Johnson truancy proceedings. She stated that the parents had deliberately kept their 11-year old son home because they had not received a Social Security check for which they had applied 15 months previously. Suitable clothing for the boy had been supplied by the school, the Health Nurse, and the Social Worker. The boy had been out of school twenty-one days before the warrant was served. The case is pending and may not be heard for several months.

9. Scholarship Financial form

9. Director Hansen moved that a financial report form be prepared for use of parents in submitting application for a Georgia-Pacific Scholarship award.

Director Benjamin seconded and the motion carried.

10. School visitation tour

10. Director Hansen reported that the Springfield School District had sponsored a very worthwhile school visitation tour for P.T.A. officers. She recommended this to other districts.

11. Fair booth

11. Director Hansen suggested that each school submit a list of students who have received Educational Scholarships or recognition during the past five years. The material will be used for the Fair Booth.

- |                                |  |
|--------------------------------|--|
| 12. Joseph Malikail introduced | 12. Superintendent Jones introduced Joseph Malikail, Administrative Intern.  |
| 13. IED Policies               | 13. The Board reviewed and discussed Chapter I, Items 100.00 through 108.05, of the Policy Handbook.   |
| 14. Next meeting               | 14. The next regular IED Board meeting will be held on Tuesday, February 6, 7:30 P.M., in the IED Board Room, at 748 Pearl Street (meeting date changed from February 13). |
- Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*

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William Jones, Secretary

BUDGET COMMITTEE MEETING  
Lane County Intermediate Education District  
Tuesday, January 16, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Budget Committee for the Lane County Intermediate Education District was held in the Board Room, 748 Pearl Street with the following members present: Chairman Jack Danby, Betty Browne, Robert Harland, Ernest Crain, Dan Graham, Ruth Swinehart, Noble Wheeler, Vera Hansen, Dave Burwell, Laura Johnson, William Land, Joyce Benjamin, and Superintendent-Clerk William Jones. Also present were: Ruth Gould, Margaret Blanton, and Melvin Mead of the IED Office; John Loughlin of Project OTIS; and, Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Committee Member Laura Johnson moved the minutes of the Budget Committee Meeting of January 2, 1967, as received by mail, be approved.  
  
Committee Member Wheeler seconded and the motion carried.
3. Budget Changes reviewed  
3. Superintendent Jones identified and explained the necessary changes in the proposed budget due to salary adoptions by the IED Board and other item reductions.  
  
Chairman Danby called for acceptance of each schedule separately.
4. Budget accepted by schedules  
4. Committee Member Betty Browne moved that Schedule I be accepted with the changes indicated. Committee Member Ernest Crain seconded and the motion carried.  
  
Committee Member Richard Harland moved that Schedule II be accepted with the changes indicated. Committee Member Joyce Benjamin seconded and the motion carried.  
  
Committee Member Dan Graham moved that Schedule III be accepted as presented. Committee Member Vera Hansen seconded and the motion carried.  
  
Committee Member Ernest Crain moved that Schedule IV be accepted as presented. Committee Member Noble Wheeler seconded and the motion carried.  
  
Committee Member Ruth Swinehart moved that Schedule V be accepted as presented. Committee Member Dave Burwell seconded and the motion carried.
5. Budget approved  
5. Following the acceptance of Schedules I, II, III, IV, and V, Committee Member Betty Browne moved that the 1968-69 total budget of \$1,144,019.00 be approved pending receipt of district Resolutions:



	<u>Estimated Expenditures</u>	<u>Estimated Receipts</u>	<u>Required Levy</u>
Schedule I----	\$ 254,286.00	\$ 28,750.00	\$ 225,536.00
Schedule II---	358,849.00	54,500.00	304,349.00
Schedule III--	250,000.00	0	250,000.00
Schedule IV---	105,884.00	105,884.00	0
Schedule V----	175,000.00	175,000.00	0
Total -----	<u>\$1,144,019.00</u>	<u>\$ 364,134.00</u>	<u>\$ 779,885.00</u>

Committee Member Laura Johnson seconded and the motion carried.

6. Hearing date  
set

6. Committee Member Benjamin moved that the hearing on the budget be set for Tuesday, February 27, 1968 at 7:30 P.M. in the IED Board Room, 748 Pearl Street, Eugene.

Committee Member Noble Wheeler seconded and the motion carried.

Meeting adjourned.

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Jack Danby, Chairman

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Robert Harland, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, January 9, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Eugene Administration Building, 275 East 7th Avenue, with the following members present: Chairman Noble Wheeler, Vera Hansen, Dave Burwell, Joyce Benjamin, Alden Briggs, Laura Johnson, William Land, and Secretary William Jones. Also present were: Ruth Gould, Mary Simmons, Margaret Blanton, Walter Baird, and Iris Laswell of the IED office; Robert Llewellyn of Project NYC; Lowry Bennett of Project OTIS; Larry Axmaker of Oregon State University; Mr. Howard of the firm of Bullier and Bullier Realtors; and Jim Boyd of the Register-Guard.

2. Minutes approved

2. Director Benjamin moved that the minutes of December 12, as received by mail, be approved.

Director Johnson seconded and the motion carried.

3. Kunkle appeal request withdrawn

3. Superintendent Jones informed the IED Board that the Board of School District No. 4 had set a hearing date of January 15, 1968 at 2:00 P.M., on the dismissal of Ronald Kunkle; and, that attorneys Porter and Titus had withdrawn their request for an appeal to the IED Board.

4. OTIS funded

4. Chairman Noble Wheeler informed the Board that a telephone call had been received from Senator Morse and Representative Dellenback, informing the Board that the OTIS Operational Grant application had been funded.

5. OTIS site

5. Lowry Bennett, Director of Project OTIS, presented material regarding the available sites for OTIS and criteria for selection. He recommended the first two of the following (a and b) as having the highest priority:

- a. 40th and Donald
- b. Mohawk and Centennial
- c. 11th and Chambers
- d. Spiral Road
- e. Centennial Loop

Director Benjamin moved that the Board authorize Lowry Bennett, in consultation with Superintendent Jones, to proceed with the leasing of a building for Project OTIS.

Director Hansen seconded and the motion carried.

6. Report on OTIS in-service for IED staff

6. Director Hansen presented a report on the OTIS in-service for the IED staff and Board members held December 27 and 28, 1967.

- NYC Out-Of-School Counselors
7. Robert Llewellyn, NYC Director, presented Larry Axmaker, Oregon State University, who reported on counseling services to be made available by Oregon State students majoring in counseling. These student counselors, in most instances public school teachers and counselors who have returned to Oregon State University for additional training and/or advanced degrees in counseling, have volunteered to work with NYC Out-Of-School enrollees in Linn and Benton Counties.
8. County Fair space:
8. Superintendent Jones reported that space at the Lane County Fair, up to a total of 20 feet, is available at \$5.00 per foot.
- Director Hansen moved that \$100.00 be allowed for 20 feet of space for the IED at the Lane County Fair in August, 1968.
- Director Benjamin seconded and the motion carried.
9. IED Policies
9. Superintendent Jones presented the first three chapters of the revised IED Policies. It was the consensus of the Board to instruct the chairman and superintendent to indicate on the agenda that portion of the IED Policies to be considered.
10. Budget Committee meeting
10. The next IED Budget Committee meeting will be held on Tuesday, January 16, 7:30 P.M., in the IED Board Room at 748 Pearl Street.
11. Next Board meeting
11. The next regular IED Board meeting will be held on Tuesday, January 23, 7:30 P.M., in the IED Board Room at 748 Pearl Street.
12. Executive session held
12. The Board declared a recess and adjourned to the IED Board Room at 748 Pearl Street, for the purpose of holding an executive session.
13. Regular meeting reconvened
13. The regular Board meeting was reconvened following the executive session.
14. Salary schedule and salaries approved
14. Director Burwell moved that the salaries indicated below and the attached salary schedule for certificated personnel for 1968-69, be approved.

William C. Jones	Superintendent	\$18,750.00
Ruth E. Gould	Asst. Superintendent	14,500.00
Melvin F. Mead	Director, IMC	14,250.00
Clarence Johnson	Asst. Director, IMC	10,500.00
Welcome Rumbaugh	Voc.-Tech. Coordinator	13,000.00
Mary Simmons	Consult. for Ment. Retard.	12,750.00
Iris A. Laswell	Supervisor, Spec. Education	12,500.00
Margaret Blanton	Administrative Assistant	9,500.00
Douglas Powers	Internal Auditor	9,400.00
Charlotte Buck	Editor-Writer	8,500.00

Director Benjamin seconded and the motion carried.

Meeting adjourned.

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Noble Wheeler, Chairman

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William Jones, Secretary

LANE COUNTY IED SALARY SCHEDULE  
 1.0=\$6,000  
 4½-5%ratio

Years exp.	B.A.		M.A.		M.A. + 45 hrs.		Dr.	
	%	\$	%	\$	%	\$	%	\$
0	1.000	\$6,000	1.09	\$6,540	1.18	\$7,080	1.28	\$7,680
1	1.045	6,270	1.135	6,810	1.23	7,380	1.33	7,980
2	1.090	6,540	1.18	7,080	1.28	7,680	1.38	8,280
3	1.135	6,810	1.23	7,380	1.33	7,980	1.43	8,580
4	1.180	7,080	1.28	7,680	1.38	8,280	1.48	8,800
5	1.225	7,350	1.33	7,980	1.43	8,580	1.53	9,180
6	1.270	7,620	1.38	8,280	1.48	8,800	1.58	9,480
7	1.315	7,890	1.43	8,580	1.53	9,180	1.63	9,780
8	*1.360	9,520	*1.48	8,800	1.58	9,480	1.68	10,080
9	1.405	8,430	1.53	9,180	1.63	9,780	1.73	10,380
10	1.450	8,700	1.58	9,480	*1.68	10,080	1.78	10,680
11	1.495	8,970	1.63	9,780	1.73	10,380	1.83	10,980
12	1.540	9,240	1.68	10,080	1.78	10,680	1.88	11,280
13			1.73	10,380	1.83	10,980	1.93	11,580
14			1.78	10,680	1.88	11,280	1.98	11,880
15							2.03	12,180

\* Highest Entering Salary

Danby +

Harland

on the 3rd da

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Question Submitted To The

Shall the Intermediate Education District increase  
the amount of the tax levy in said district to a  
sum of \$4,351,505.94 over the amount of the  
vote of the people in order to provide for  
the school districts within Lane County?

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The voter shall place a cross (X) :

BUDGET COMMITTEE MEETING  
Lane County Intermediate Education District  
Tuesday, January 2, 1968  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Budget Committee for the Lane County Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Jack Danby, Betty Browne, Robert Harland, Ernest Crain, Dan Graham, Robert Merz, Ruth Swinehart, Noble Wheeler, Alden Briggs, Joyce Benjamin, Dave Burwell, Vera Hansen, Laura Johnson, William Land, and Superintendent-Clerk William Jones. Also present were: Ruth Gould, Mary Simmons, Margaret Blanton, Iris Laswell, and Melvin Mead of the IED Office; John Loughlin of Project OTIS; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Committee Member Noble Wheeler moved the minutes of the Budget Committee Meeting of October 24, 1967 as received by mail, be approved.  
  
Committee Member Alden Briggs seconded and the motion carried.
3. Budget Message and Document presented  
3. At the request of Committee Chairman Jack Danby, Superintendent-Clerk William Jones presented the Budget Message and Document. Discussion following the presentation.
4. Personnel report requested  
4. Committee Member Dan Graham requested that a report listing a yearly comparison of personnel included in each schedule be submitted to the Committee.
5. Next meeting date  
5. The next meeting of the Budget Committee was set for Tuesday, January 16, 1968, at 7:30 P.M. in the IED Board Room, 748 Pearl Street. The Committee meeting previously set for January 9 was cancelled.

Meeting adjourned.

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Jack Danby, Chairman

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Robert Harland, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, December 12, 1967  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present; Chairman Noble Wheeler, Vera Hansen, Laura Johnson, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Mary Simmons, Margaret Blanton, Iris Laswell, and Walter Baird of the IED office; and, Lowry Bennett of Project OTIS.

2. Minutes  
approved

2. Director Johnson moved that the minutes of November 28, as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Communications

3. The following correspondence was presented and discussed:

- a. Letter from Larry Axmaker, Oregon State University, regarding counselor trainees and NYC.
- b. Letter of resignation from Sandra Florence.
- c. Letter from Joyce Benjamin, Chairman IED Commission, requesting the assistance of Ruth Gould, Mary Simmons and Mel Mead, as consultants.
- d. Letter from Austin Scrafford thanking Mel Mead for his assistance in evaluating the Washington County Title III project.
- e. Letter from James W. Van Galder, State Tax Commission, regarding budgeting for Federally Financed Programs.
- f. Letter from Monte Montgomery, Speaker of the House of Representatives, regarding the Special Session.

4. Bills  
approved

4. Director Benjamin moved that the November bills in the amount of \$100,101.09 be allowed.

Director Burwell seconded and the motion carried.

5. IED Financial  
Statement

5. The IED financial statement for the period ending December 12, 1967 was presented and ordered filed.

6. Financial State-  
ment - Federal  
Projects

6. The Federal Projects' financial statement for the period ending November 30, 1967 was presented and ordered filed.

7. Project OTIS

7. Superintendent Jones and Lowry Bennett reported on the present status of the Project OTIS Operational Grant application, which is pending the grant appropriation of Congress; and, pending approval, the Planning Grant will run until the end of April, 1968, instead of the end of March, 1968.



- 8. Project Head Start      8. The Head Start Resolution approved by the Board on November 28 has been approved by the Board of Lane Human Resources, Inc.
- 9. IED Staff Inservice      9. An OTIS inservice for IED staff members will be held on Wednesday and Thursday, December 27 and 28.
- 10. Resignation accepted      10. Director Hansen moved to accept the resignation of Sandra Florence, Speech Therapist.  
  
Director Benjamin seconded and the motion carried.
- 11. NSBA Convention      11. Superintendent Jones called attention to the National School Boards Association convention to be held in Detroit, Michigan, March 30 to April 2, 1968, and urged board members to attend.
- 12. Work session set      12. The Board agreed to hold a work session on Tuesday, December 19, in the Board Room at 748 Pearl Street.
- 13. Regular meeting cancelled      13. The regular meeting of the Lane County Board of Education scheduled for Tuesday, December 26, was cancelled.

Meeting adjourned.

Following the regular meeting the Board met in executive session to consider 1968-69 salaries.

\_\_\_\_\_  
Noble Wheeler, Chairman

*William C. Jones*  
\_\_\_\_\_  
William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, November 28, 1967  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Vera Hansen, Laura Johnson, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Walter Baird and Melvin Mead of the IED office; Lowry Bennett of Project OTIS; Dr. Awbrey Trimble and Roy Rutter of the Eugene School District; John Herbert of the Bethel School District; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Johnson moved that the minutes of November 14, as received by mail, be approved.  
  
Director Hansen seconded and the motion carried.
3. McKenzie Board Member introduced.  
3. Director Burwell introduced Joan Lowe, newly appointed board member at McKenzie.
4. Communications  
4. The following correspondence was presented and discussed:
  - a. Letter from Pleasant Hill Junior High School citing the excellent service rendered their district by Judy Barnhart, Speech Therapist, and Gerald Olson, School Psychologist.
  - b. Letter from Pat Beal, Principal of Creswell High School, regarding dedication of new building.
  - c. Letter from Lowry Bennett regarding Category 120J4, Outside Services.
5. IMC Article in Audio Visual Guide  
5. Superintendent Jones called attention to an article on the Lane County IMC written by Melvin Mead appearing in the November issue of Audio Visual Guide.
6. Lease and Purchase of Volkswagens  
6. Director Benjamin moved to renegotiate the lease of one Volkswagen with D & B Leasing Company and purchase 3 Volkswagen 2-door sedans, replacing 3 leased cars.

Director Johnson seconded and the motion carried.

7. Legislation
7. Director Benjamin reported that the proposed amendment to the IED Reorganization law was one of the few bills passed by the special session of the Legislature.
8. Project LASS
8. Dr. Awbrey Trimble, Eugene School District, presented a revised ESEA Title III Proposal - Improvement of Teaching of Language Arts-Social Studies in the Block-Time Setting, in the amount of \$88,583.00, and indicated that it was essentially the same as the proposal presented in the spring (1967).
- Director Benjamin moved the IED act as sponsoring agency for the LASS Project, subject to the approval of participating districts, and with certain corrections and additions.
- Director Johnson seconded and the motion carried.
9. Head Start Resolution
9. Superintendent Jones presented a Head Start Resolution requesting the following:
- a. The Education Director for Lane County Project Head Start be employed on one-third time as Program Coordinator during the months of the year not otherwise contracted.
  - b. Funds to pay one-third salary be requested from:
    - (1) Remaining balance of Summer 1967 Project, for September through December 1967 (\$1,068)
    - (2) An addenda request to be added to 1968 proposal for January through February and September through December, 1968 (\$1,602)
- Director Benjamin moved to approve the Head Start Resolution.
- Director Hansen seconded and the motion carried.
10. OTIS letter regarding housing
10. Superintendent Jones presented a letter written by Lowry Bennett to Mr. Ralph Faulkner, Director of Data Processing, Department of Finance and Administration, Salem, relative to Project OTIS, requesting a move to any location that would support the duplexing of the OTIS computer, provided the lease for the original site can be satisfactorily completed or consummated.
- Director Burwell moved to approve Lowry Bennett's letter to Ralph Faulkner.
- Director Benjamin seconded and the motion carried.
11. OSBA Convention
11. Directors Johnson, Benjamin, and Hansen reported on the OSBA Convention. All reported the Convention profitable and stimulating.

12. Board Meeting locations

12. Director Benjamin moved to hold the second official board meeting of each month in a local district -- commencing on January 23, 1968.

Director Burwell seconded and the motion carried.

13. Minutes of Superintendents meetings

13. Director Benjamin moved that Superintendent Jones publish the minutes of the Superintendents meetings and make them available to superintendents and local board members.

Director Hansen seconded and the motion carried.

14. Board work session

14. The Board agreed to set Tuesday, December 5, commencing at 5:00 p.m. as a work session on the 1968-69 IED Educational Program.

15. LCSBA

15. The Board was reminded of the Lane County School Boards Association meeting to be held on Thursday, November 30, commencing with open house at 6:00 p.m. and followed by dinner at 7:00 p.m.

16. Next regular meeting

16. The next regular meeting of the Lane County Board of Education will be held December 12, 7:30 p.m., in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*  
\_\_\_\_\_  
William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, November 14, 1967  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Alden Briggs, Vera Hansen, Dave Burwell, William Land, Laura Johnson, Joyce Benjamin, and Secretary William Jones. Also present were: Margaret Blanton, Melvin Mead, and Iris Laswell of the IED office; Lowry Bennett of Project OTIS; Jim Boyd of the Register-Guard; and eight students from the University of Oregon.
2. Minutes approved  
2. Director Benjamin moved that the minutes of October 24, as received by mail, be approved.  
Director Hansen seconded and the motion carried.
3. Budget Committee member introduced  
3. Superintendent Jones introduced Robert Merz of Florence, replacing Don Davidson as a member of the Budget Committee, who will serve until 1968.
4. Communications  
4. The following correspondence was presented and discussed:
  - a. Letters from Reedsport and Pleasant Hill regarding the OTIS Superintendents' Seminar.
  - b. Letter from W. G. Pulver regarding the IBM Customer Executive Class and Project OTIS.
  - c. Copy of letter to Lowry Bennett, thanking him for his presentation of Project OTIS to the Customer Executive Class in San Jose.
  - d. Letter from Superintendent Barneburg of Roseburg, thanking Melvin Mead for serving on their Title III Evaluation Team.
  - e. Letter from Superintendent Al Johnson of Creswell, inviting the IED Board to attend the dedication of the new Creswell High School on November 21 at 8:00 p.m.
  - f. Letter from Senator Edward Fadeley regarding Basic School Support.
5. Bills approved  
5. Director Briggs moved that the October bills in the amount of \$115,278.70 be allowed.  
Director Burwell seconded and the motion carried.
6. IED Financial Statement  
6. The IED Financial Statement for the period ending November 14, 1967 was presented and ordered filed.
7. Financial Statement - Federal Projects  
7. The Federal Projects financial statement for the period ending October 31, 1967 was presented and ordered filed.

8. Car rental or purchase
8. Superintendent Jones informed the Board of the expiration of the lease on four (4) vehicles and requested the Board to authorize the renegotiation of the lease with D & B Leasing Company or consider purchasing.
- The Board requested Superintendent Jones to submit cost figures on these four vehicles for consideration at the November 28 meeting.
9. Legislation
9. Director Benjamin and Superintendent Jones reported on current action in the State Legislature on school finance.
10. State IED Commission
10. Director Benjamin, Chairman of the State IED Reorganization Commission, reported on the status of IED Reorganization proposals in the State Legislature and the Commission meetings held in six locations (Hillsboro, Salem, Cottage Grove, Pendleton, Baker, and Bend) November 9 and 10.
11. IED Open House
11. The Board discussed the merits of the IED Open House held on November 6, 7, 8, and 9, and agreed to hold this function again next year.
12. Travel expense guidelines
12. Superintendent Jones presented information concerning expense guidelines used in several districts and recommended the following policy:
1. Directors and the staff members shall submit to the Superintendent for his approval a written list of in-state and out-of-state over-night trips.
  2. Upon approval, the individual shall be reimbursed for travel, meals, and lodging. Personal expenses are not an authorized item of expense.
  3. It is the administrative staff's responsibility to review, when necessary, the matter and fashion of expenses to be incurred by staff members prior to their departure on approved trips.
  4. The department head will review all expense accounts submitted through them for approval.
- Director Benjamin moved the adoption of the new policy statement.
- Director Burwell seconded and the motion carried.
13. IED Customer Executive Program
13. Superintendent Jones reported on the IBM Customer Executive Program in San Jose.
14. OSBA Convention
14. The Board was reminded of the Oregon School Boards Association Convention in Portland, November 15-17.

15. LCSBA Meeting

15. The Board was reminded of the Lane County School Boards Association dinner meeting to be held at Churchill High School on Thursday, November 30 at 7:00 p.m.

16. Next Meeting

16. The next regular meeting of the Lane County Board of Education will be held November 28, 7:30 p.m., in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, October 24, 1967  
7:30 p.m.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Vice-Chairman Alden Briggs, Vera Hansen, William Land, Laura Johnson, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ernest Crain, Dr. Robert Harland, and Jack Danby, Budget Committee Members; Ruth Gould, Margaret Blanton, Welcome Rumbaugh, Charlotte Buck, Iris Laswell, Mary Simmons, and Melvin Mead of the I.E.D. office; Ronald Babcock, auditor for the I.E.D.; Robert Llewellyn, Project NYC; and Jim Boyd of the Register-Guard.

2. Audit report

2. Auditor Babcock presented the audit report for the year ending June 30, 1967, and commended the IED office for procedures used in their financial controls.

Mr. Babcock pointed out that the State Tax Commission had advised that federal projects should be included in school district budgets.

(Note: Conflicting opinions in this regard have been issued by the State Department of Education and the State Tax Commission. Auditor Babcock and Superintendent Jones offered to pursue this matter further.)

3. Budget Committee  
convenes

3. Vice-Chairman Alden Briggs declared a recess of the Board meeting in order to call the Budget Committee meeting to order.

Chairman elected

a. Director Hansen nominated Jack Danby as chairman of the Budget Committee.

Director Burwell moved the nominations be closed.

Director Hansen seconded and the motion carried.

Jack Danby was unanimously elected chairman of the Budget Committee.

Vice-Chairman  
elected

b. Director Benjamin nominated Ernest Crain vice-chairman of the Budget Committee.

Director Briggs moved the nominations be closed.

Director Johnson seconded and the motion carried.

Ernest Crain was unanimously elected vice-chairman of the Budget Committee.



Secretary  
elected

- c. Director Benjamin nominated Dr. Robert Harland as secretary of the Budget Committee.

Director Johnson moved the nominations be closed.

Director Hansen seconded and the motion carried.

Dr. Robert Harland was unanimously elected secretary of the Budget Committee.

Budget  
calendar

- d. Director Benjamin moved that the Budget Committee approve the budget calendar as presented by Superintendent Jones after changing the date of "Final Approval of Budget by Budget Committee" to February 6, 1968.

Director Johnson seconded and the motion carried.

Budget Committee Chairman Danby declared the Budget Committee session adjourned, and the regular board meeting was reconvened.

4. Minutes  
approved.

4. There being no correction or addition to the minutes of October 10, 1967, Vice-Chairman Briggs declared they stand approved as received by mail.

5. Communications

5. The following correspondence was presented and discussed:

- a. Notification letter from Linn County Superintendent - regarding concurrence on Clements and Bush petitions.
- b. Letter from Don Menefee - regarding testing program.
- c. Letter from Department of Health, Education and Welfare - regarding status of ESEA Title III Project Proposals.
- d. Letter from Don Davidson - notifying the Board of his resignation as a school board member in School District No. 32, thus making it impossible for him to serve on the IED Budget Committee.

6. Legislation

6. Director Benjamin and Superintendent Jones expressed concern over some of the provisions contained in the Governor's tax proposal.

Director Benjamin suggested that Superintendent Jones and other Board Members contact Monte Montgomery, Speaker of the House of Representatives, and make known their concern.

7. State IED  
Commission

7. Director Benjamin, Chairman of the State IED Reorganization Commission, reported briefly on accomplishments and forthcoming meetings of the Commission.

8. NYC Out-of-  
School

8. Robert Llewellyn, Director of Neighborhood Youth Corps, introduced an NYC enrollee from Newport, working as NYC Secretary at Albany four days a week and taking high school courses toward her high school diploma.

Mr. Llewellyn reported that approval had been received from Lane

Human Resources to transfer the NYC Out-of-School program for Lane County from Lane Human Resources to the Lane County IED, using the Lane Human Resources tutorial facilities for the educational phase of the program at a total cost of \$400.00 per month for all students enrolled. This is part of the NYC budget and will be paid by NYC. The project is to operate from January 1, 1968 to November 1, 1968, provided sufficient funds are available.

Director Johnson moved to adopt a Resolution approving the expenditure of funds and the incurrence of obligations for specific purposes limited to ten months (January 1, 1968 to November 1, 1968) for the Neighborhood Youth Corps Out-of-School program in Lane County. Total program to cost \$75,600.00.

Director Benjamin seconded and the motion carried.

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| 9. Project Head Start             | 9. Superintendent Jones presented a summary of the 1968 Head Start Program proposal. Total amount of the proposal is \$143,396.00. (The Board had approved submitting a Head Start proposal for the 1968 summer program.)   |
| 10. Project OTIS                  | 10. Superintendent Jones reported that the second Superintendents Seminar, Project OTIS, is being held the week of October 23rd, with a beginning attendance of 26 Superintendents on the first day and an estimate of 35-40 to be involved later in the week.<br><br>Superintendent Jones also reported that final approval has not yet been received for the OTIS Operational proposal. The problem of housing OTIS facilities was discussed since the present facilities are inadequate for the Operational program. It was agreed that as soon as funding is a reality this problem will be resolved. |
| 11. Budget Committee appointment  | 11. The Board directed Superintendent Jones to contact Chairman Wheeler regarding a Budget Committee replacement for Don Davidson.  |
| 12. IED Open House                | 12. The Board set the dates of November 6, 7, 8, and 9 (during American Education Week) from 7:00 to 9:00 P.M. for IED Open House.  |
| 13. Speakers Bureau               | 13. Superintendent Jones reported that he had discussed with the Superintendents the feasibility of publishing a Speakers Bureau roster, and the majority of Superintendents felt they have sufficient people in their own area to draw on at the present time.   |
| 14. OSBA Convention               | 14. Chairman Briggs reminded members of the OSBA Convention - November 15-17 in Portland.   |
| 15. Voc.-Tech. Educational Center | 15. Welcome Rumbaugh, Vocational-Technical Coordinator, presented the proposal for an Area Center of Cooperative Vocational-Technical Education which is being considered by School Districts No. 28J, 52, 66, and 69.  |

Mr. Rumbaugh pointed out that other districts are discussing the possibility of cooperative facilities, that there are insufficient funds for this purpose in the State budget, and requested permission to approach the State Legislative Committee to request that additional funds be made available.

Director Benjamin moved that Welcome Rumbaugh be authorized to approach the appropriate committee of the State Legislature and indicate that there is a possibility of receiving federal funds to construct facilities in local districts, and request that said funds be placed in the State budget.

Director Johnson seconded and the motion carried.

15. Expense Account guidelines

15. Action was deferred on expense account guidelines until a later date.

16. Next Meeting

16. The next regular meeting of the Lane County Board of Education will be held November 14, 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Alden Briggs, Vice-Chairman

*William E. Jones*

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, October 10, 1967  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Alden Briggs, Vera Hansen, William Land, Laura Johnson, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Walter Baird, and Iris Laswell of the IED office; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. Director Benjamin moved that the minutes of the September 26 meeting as received by mail, be approved.

Director Hansen seconded and the motion carried.

3. Comments

3. Director Benjamin commented on the proposed increase in O.S.B.A. membership dues. The proposed rate increase is to enable the O.S.B.A. to expand its fields of services and publications.

Director Hansen expressed thanks to Superintendent Jones for his participation on a two-hour KORE radio program, during which he explained and answered questions pertaining to the IED.

4. Communications

4. The following correspondence was presented and discussed:

- a. Letter from Department of Health, Education and Welfare regarding the OTIS Revised Grant Award.
- b. Letter from Donald E. Tope, regarding the Administrative Problem Seminar, November 14, U. of O.
- c. Letter from Alfred C. Johnson, Superintendent, Creswell, regarding the dedication of the new Creswell High School on November 21.
- d. Letter from Detroit Public Schools regarding Project OTIS.
- e. Letter from Philadelphia School District regarding Project OTIS.
- f. Letter from Bend Senior High School regarding the September OTIS workshop.
- g. Letter from Pleasant Hill High School regarding the September OTIS workshop.

5. Bills  
approved

5. Director Benjamin moved that the September bills in the amount of \$66,884.38 be allowed.

Director Briggs seconded and the motion carried.

6. Expense  
account  
guidelines

6. Director Benjamin moved that Superintendent Jones be instructed to give further thought to the feasibility of setting up expense account guidelines and report back at the next meeting.

Director Johnson seconded and the motion carried.

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| 7. IED Financial statement                | 7. The IED financial statement for the period ending October 10, 1967 was presented and ordered filed.  |
| 8. Financial statement - Federal projects | 8. The Federal projects financial statement for the period ending September 30, 1967 was presented and ordered filed.   |
| 9. State IED Commission                   | 9. Director Benjamin thanked the IED staff for their hospitality and assistance during the State IED Commission's tour of the IED facilities.                               |
| 10. Budget Committee member acceptance    | 10. Superintendent Jones reported that Ruth Swinehart and Dan Graham had accepted their appointment on the IED Budget Committee.  |
| 11. IED open house                        | 11. It was agreed that Superintendent Jones schedule an IED open house during American Education Week and issue a news release on the dates and time.                       |
| 12. Storm and emergency warnings          | 12. Mr. Earl Bates, Meteorologist with the U.S. Weather Bureau in Eugene, explained the arrangement set up by the Weather Bureau in issuing weather and emergency warnings. |

The present system is as follows:

General storm warnings are issued from the forecast center in Seattle, and the Eugene Weather Bureau then notifies Air Control, Civil Defense, Superintendent of School District No. 4, and the IED office. The IED office then contacts each local school district.

Should local emergencies occur, the Eugene Weather Bureau would follow the same procedure.

Mr. Bates pointed out that the Weather Bureau considers a warning necessary when the wind reaches a sustained velocity of 39 miles per hour.

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| 13. Vehicle purchase rejected | 13. Superintendent Jones presented a proposal to purchase a used Chevrolet Corvair from the Telephone Company to be used by the IMC for a general maintenance vehicle. |
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It was the consensus of the Board to reject the proposal.

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| 14. Next meeting | 14. The next regular meeting of the Lane County Board of Education will be held on October 24, 7:30 P.M. in the Board Room 748 Pearl Street. |
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Meeting adjourned.

Noble Wheeler, Chairman

*William B. Jones*

William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, September 26, 1967  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Alden Briggs, Vera Hansen, William Land, Laura Johnson, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Mary Simmons, Margaret Blanton, Walter Baird, Iris Laswell, and Melvin Mead of the IED office; Robert Llewellyn, Darlene Huckins, Kate Morris, John Antonnen, Gayle Pagel, and Louis Zertuche of Neighborhood Youth Corps; Dr. Erwin Juilfs and Awbrey Trimble of School District No. 4; Lowry Bennett of Project OTIS; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Johnson moved that the minutes of the September 12 meeting as received by mail, be approved.  
  
Director Hansen seconded and the motion carried.
3. Communications  
3. The following correspondence was presented and discussed:
  - a. Letter from George Zellick, Deputy Superintendent, Springfield Schools, thanking Robert Llewellyn for attending their September 8 meeting and commenting on their excellent working relationship.
  - b. Letter from School District No. 32, Mapleton, extending their thanks for the services of Charlotte Buck during their in-service program.
  - c. Letter from Tom Rigby, Executive Secretary OSBA, requesting program suggestions to assist in planning the OSBA Convention.
  - d. Letter from Dr. John Loughary, University of Oregon asking Lowry Bennett to serve as educational management systems consultant for a project being written for the U.S. Office of Education and one of the service academies.
4. Linn County Boundary Board Hearing  
4. Superintendent Jones reported that the Linn County Boundary Board hearing on the Bush and Clements petitions will be held in Albany on October 16.
5. Financial Statement  
5. Superintendent Jones reviewed the financial statement and pointed out some encumbrance adjustments. The financial statement was ordered filed.

6. Report of JHS Language Arts-Social Studies Project
6. Dr. Erwin Juilfs, Director of the Junior High School Workshop, reported on the Junior High School Block-time Workshop, an ESEA Title III Project for OCCI Regions IV and XI, Benton, Lane, and Lincoln Counties.
- Dr. Juilfs reported that approval has been received from Washington authorizing the use of remaining funds to conduct three follow-up sessions during 1967-68; that a final report will be submitted to the Board upon completion of the project; and, that the original project planning committee of junior high school principals plans to resubmit the operational proposal (Title III ESEA).
7. Neighborhood Youth Corps
7. Robert Llewellyn, Director of Neighborhood Youth Corps, introduced the following members of his staff: Darlene Huckins, office secretary; Katie Morse, intake counselor; Gayle Pagel, counselor and coordinator at Roseburg; and John Antonnen, teacher of NYC classes at Roseburg.
- Reports on the project in Roseburg were given by John Antonnen and Gayle Pagel.
- Robert Llewellyn introduced Louis Zertuche, a Roseburg NYC enrollee. He pointed out that Louis started in the NYC program working on a maintenance job at the Veteran's Hospital in Roseburg. Since then, partly through independent study, he has worked his way up to a position as a technical aide in the Hospital's laboratory. Most recently, he was selected as Oregon's NYC representative to the National Outlook Conference on Rural Youth to be held in Washington, D. C.
8. Budget Officer appointed
8. Director Burwell moved that William C. Jones be appointed budget officer for 1967-68.
- Director Briggs seconded and the motion carried.
9. Budget Committee members appointed
9. The following people were recommended for appointment as budget committee members to fill expired terms from Zones 3 and 4.
- Ruth Swinehart, Springfield, replacing Daren Engel.
- Dan Graham, Pleasant Hill, replacing Richard Martin. (Should Mr. Graham be unable to serve, Herbert Lombard, Jr., Cottage Grove, was appointed alternate).
10. 1967-68 Calendar approved
10. The calendar for 1967-68 was accepted by the board.
11. IED Reorganization Commission dinner meeting
11. Director Benjamin, chairman of the IED Reorganization Commission, urged IED Board Members to attend the no-host dinner on Friday, October 6, and also extended an invitation to interested local board members and superintendents.

12. Sept. 19  
meeting  
reviewed

12. The Board reviewed the outcome of the meeting held on Sept. 19 concerning the future role, goals and functions of the IED.

The Board instructed Superintendent Jones to send to each local school district a packet of materials, including the attorney's opinion, the resolution passed last January, a questionnaire concerning present services, and a request for meeting dates for further discussion.

13. Next meeting

13. The next regular meeting of the Lane County Board of Education will be held October 10, 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William T. Jones*  
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William Jones, Secretary



LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, September 12, 1967  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Alden Briggs, Vera Hansen, William Land, Laura Johnson, Dave Burwell, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Walter Baird, Charlotte Buck, Mary Simmons, and Melvin Mead of the IED Office; John Loughlin of Project OTIS; Ruth Edwards of Project Head Start; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. There being no correction or addition to the minutes of August 22, 1967, Chairman Wheeler declared they stand approved as received by mail.
3. Comments  
3. Several Board Members commented on the 1½% Tax Limitation and information being circulated and published on the Limitation.
4. Communications  
4. The following correspondence was presented and discussed:
  - a. A letter from the Department of Audiovisual Instruction, NEA, inviting Melvin Mead to serve on the Technical Standards Commission for a two-year term.
  - b. A letter of appreciation from the Department of Audiovisual Instruction, NEA, for Melvin Mead's service on the DAVI Media Survey.
  - c. A letter of appreciation from Homer Dixon, Superintendent, Junction City, for Charlotte Buck's contribution to their inservice program.
  - d. A note from Ty Brown, former Superintendent of the Siuslaw School District, commending Wec Rumbaugh for the "Vocational Education" brochure.
  - e. A letter from Clarence Hines, Associate Dean, School of Education, U. of O., announcing the appointment of Kenneth A. Erickson as the Executive Secretary of the Oregon Study Council and the Acting Director of the Bureau of Educational Research and Service.
  - f. A letter from Senator Wayne Morse regarding Title III.
5. Boundary Board  
5. Superintendent Jones presented a petition signed by Russell W. and Wanda L. Willis, requesting the transfer of their property (3.46 acres) from School District No. 4 to School District No. 66, Lane County.

Superintendent Jones reported that he had secured legal counsel from Attorney Thomas Brownhill regarding the number of signers on the petition and he was advised that in order for the petition to be legal it must contain at least three (3) legal signatures.

In compliance with the above opinion, the Board requested the secretary to notify Mr. and Mrs. Willis of this requirement, and also to send a copy of the petition to Districts No. 4 and 66 School Boards.

6. Bills approved

6. Director Briggs moved that the August bills in the amount of \$40,793.77 be allowed.

Director Hansen seconded and the motion carried.

7. Head Start final report

7. Mrs. Ruth Edwards, Coordinator and Consultant for Project Head Start, presented the final report on the 1967 Head Start Program - reviewing the program accomplishments and making suggestions for future projects.

8. Head Start proposals

8. Superintendent Jones reported that he had been requested to submit to OEO the following information pertaining to future Head Start programs:

- a. Kind of program.
- b. Estimated cost to run a year-round program.
- c. Estimated cost to run an 8-months program.

Head Start fund transfer

Superintendent Jones reported that the 1967 Head Start program would end with a possible \$15,000.00 cash balance. He asked the Board's authorization to request the regional office (San Francisco) of OEO to approve the transfer of part of the remaining funds to use in conducting an evaluation of the Head Start program and preparing next year's proposal.

Director Johnson moved that the IED Board request the OEO to transfer \$5,000.00 of unused funds within the 1967 Head Start budget to necessary categories for the purpose of conducting an evaluation of the Head Start program and preparing next year's proposal.

Director Briggs seconded and the motion carried.

9. School-Community Relations Conference

9. Charlotte Buck presented the final draft of the School-Community Relations Conference program. It is anticipated that 50 - 60 persons will attend the conference which is to be held at the Eugene Register-Guard on Thursday, September 14, commencing at 9:00 A.M.

10. School newspaper space

10. Charlotte Buck presented a memo from Jim Boyd pointing out that approximately one full page of space was given to school news in Tuesday's Register-Guard.

11. Legislation
11. Director Benjamin, Chairman of the State IED Reorganization Commission, reported briefly on the recent Commission meeting. The Commission will meet in Eugene on October 6-7 and plans to visit the IED facilities and to meet with Melvin Mead for a briefing and tour of the Instructional Materials Center. The Lane County Board was invited to join the Commission for dinner on Friday October 6.
12. Paula Mathews hired
12. Director Briggs moved that Mrs. Paula Mathews be offered a contract for the position of Speech Therapist on a 4/5ths time basis, at a salary of \$4,624.53 (base pay \$6,332.00) beginning August 28, 1967.
13. Sept. 19 meeting with Supts. and/or Board Members
13. The Board discussed the coming meeting with superintendents and/or Board Members on the Role and Goals of the IED. The meeting will be held September 19, in the McNutt Room of City Hall.
14. Tentative calendar
14. A tentative calendar for 1967-68 was presented and discussed. Several changes were suggested for the final draft.
15. Parochial schools
15. Superintendent Jones reported that a parochial school had inquired if it would be possible to purchase test scoring services from the IED.
- After some discussion the Board requested Walter Baird to prepare a cost estimate for this service. Superintendent Jones was instructed to consult Attorney Brownhill.
16. Next meeting
16. The next regular meeting of the Lane County Board of Education will be held September 26, 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

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Noble Wheeler, Chairman

*William C. Jones*

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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, August 22, 1967  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Vice-Chairman Alden Briggs, Vera Hansen, Laura Johnson, Dave Burwell, William Land, Joyce Benjamin, and Secretary William Jones. Also present were: Ruth Gould, Margaret Blanton, Clarence Johnson, Walter Baird, and Mary Simmons of the IED Office; Attorneys Thomas Brownhill and Joe Richards; John Loughlin of Project OTIS; Robert Llewellyn of Neighborhood Youth Corps; Jim Boyd and Craig Groshart of the Register-Guard; and eight patrons from the Harrisburg-Coburg area.

2. Minutes  
approved

2. Director Benjamin moved that the minutes of the August 8 meeting be approved as received by mail.

Director Hansen seconded and the motion carried.

3. Boundary Board

3. A hearing was conducted on the petitions requesting the transfer of approximately 381.63 acres from School Districts No. 42J and U-5J, Linn County, to School District No. 4, Lane County (referred to as the Bush petition); and the transfer of approximately 120 acres from School Districts No. 55J, U-11J, Lane County, 63J, U-5J, Linn County, to School District No. 4, Lane County (referred to as the Clement petition).

Attorney Joe Richards, representing the signers on both petitions, spoke in behalf of the proposed transfers.

Mrs. Jack Bush spoke in favor of the Bush petition.

Mr. Al Clements spoke in favor of the Clement petition.

Mr. Norman York, Superintendent of the Harrisburg Grade and Union High schools, appeared in behalf of his boards, in opposition to the Bush and Clement petitions.

Director Benjamin moved that the Bush petition be granted.

Director Hansen seconded and the motion carried.

Director Johnson moved that the Clement petition be granted.

Director Burwell seconded and the motion carried.

(Note: Before the transfer of either or both parcels becomes final, the Linn County Boundary Board must concur on the petitions).

4. Legislation
4. Director Benjamin, chairman of the State IED Reorganization Commission, reported briefly on the recent Commission meeting.
5. Communications
5. Two letters of communication were read by Superintendent Jones:
- (a) Letter from Thomas Rigby, Executive Secretary of the Oregon School Boards Association, acknowledging receipt of OSBA dues for 1967-68, requesting the up-dating of mailing lists, and noting the dates of November 15 to 17 for the 1967 OSBA Convention to be held in Portland.
- (b) News Release from Congressman John R. Dellenback regarding a resolution asking that a special committee be formed with the purpose of developing recommendations providing a means for Federal education assistance recipients to receive advance assurance of funds, and cited the problem which school districts have under current procedures.
6. Date correction on Financial Statement
6. Superintendent Jones asked that the date on the summary sheets of the Financial Statement be changed to August 8, 1967, and the dates of the total expenditures and available cash balance be changed to August 8, 1967.
7. Financial Statement
7. The Financial Statement for the period ending August 8, 1967 was presented and ordered filed.
8. NYC Resolution approved
8. Director Hansen moved to adopt a Resolution approving the expenditure of funds and the incurrence of obligations for specific purposes limited to a single year (September 11, 1967 to August 31, 1968) for the Neighborhood Youth Corps program (Federal Grant R7-8072-39), and signify its intent to continue the program for the fiscal year (September 11, 1967 to August 31, 1968). Total program to cost \$376,250.00.
- Director Land seconded and the motion carried.
9. Reporter introduced
9. Jim Boyd, Register-Guard reporter, introduced Craig Groshart, new resident reporter assigned to Junction City.
10. Resignation letters
10. Letter of resignation was presented from Bess Barendse, Graphic Artist, requesting that she be terminated August 31, 1967.
- Director Burwell moved that the resignation of Bess Barendse be accepted with regret, effective August 31, 1967.
- Director Benjamin seconded and the motion carried.
- Letter of resignation was presented from Henry Kelley, Data Processing Operations Manager, requesting that he be terminated October 1, 1967.

Director Benjamin moved to accept the resignation of Henry Kelley, Data Processing Operations Manager, effective October 1, 1967 and to express the Board's thanks to Mr. Kelley for all his outstanding service to this office for the past four years.

Director Hansen seconded and the motion carried.

11. IED Loan

11. Superintendent Jones requested permission to borrow up to a total of \$150,000, but not to exceed \$50,000 at any one time, for IED operation.

Director Benjamin moved that authorization be given to borrow up to \$150,000, but not to exceed \$50,000 at any one time, for the IED operation.

Director Burwell seconded and the motion carried.

12. School Psychologist hired

12. Director Burwell moved that Mrs. Ellen Bahnsen be offered a contract for the position of School Psychologist on a 4/5th's time basis at a salary of \$5,707.20, beginning August 28, 1967.

Director Benjamin seconded and the motion carried.

13. Next meeting

13. The next regular meeting of the Lane County Board of Education will be held September 12, 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

Following the regular meeting the Board met in closed session to consider position replacements.

\_\_\_\_\_  
Noble Wheeler, Chairman

*William C. Jones*  
\_\_\_\_\_  
William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, August 8, 1967  
7:30 p.m.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Vera Hansen, Joyce Benjamin, Dave Burwell, William Land, Alden Briggs, and Secretary William Jones. Also present were Mary Simmons, Charlotte Buck, Walter Baird, and Ruth Gould of the IED Office; Lowry Bennett of Project OTIS; and Fred Crafts of the Eugene Register-Guard.
2. Minutes approved  
2. Director Hansen moved that the minutes of the July 25 meeting be approved as received by mail.  
Director Burwell seconded and the motion carried.
3. Communications  
3. Two letters of communication were read by Superintendent Jones:  
(a) Copy of a letter to Dr. Loomis of the State Department of Education, written by Antone Ryan of Oregon State University, commending the work of Welcome Rumbaugh in the summer workshop on vocational curriculum.  
(b) A letter from the IBM Corporation inviting Dr. William Jones to attend the customer executive workshop in San Jose October 30 - November 3, 1967.
4. Dr. Jones to attend workshop  
4. Director Burwell moved that Dr. Jones attend the IBM Workshop.  
Director Land seconded and the motion carried.
5. July bills approved  
5. Director Benjamin moved that the July bills in the amount of \$59,971.26 be allowed.  
Director Burwell seconded and the motion carried.
6. Legislation  
6. Director Benjamin was elected chairman of the State IED Reorganization Commission at its first meeting on July 28.  
Director Benjamin reported briefly on the July 28 meeting--the people who will serve on the committee and the work of the committee during the next year. Mrs. Benjamin welcomed all ideas and suggestions that other board members might have.

7. OTIS

7. Lowry Bennett reported on his recent trip to Washington, D. C., where he met with the U. S. Office of Education Title III and Title IV directors to discuss Project OTIS and the future of computers in Education.

He observed a feeling of strong support for OTIS as a demonstration center, but the final confirmation will not be here until late September.

Mr. Bennett also reported that a terminal had been installed at OTIS which is tied to a computer at Palo Alto, California. The OTIS terminal will be used for program writing and testing.

8. Charlotte Buck reports on workshop plans

8. Charlotte Buck, Editor-Writer, discussed briefly the Board's reaction to School News Digest. It was suggested that one more trial run be made before a final decision of approval and distribution be made.

Mrs. Buck then outlined the tentative plans for the coming workshop on school-community relations to be held on September 14, in the Conference Room of the Eugene Register-Guard.

Dr. James Roberts, Bellingham, Washington, has been asked to keynote the conference. Superintendents, school board members, school personnel, interested school patrons, and news media representatives will be invited to attend.

9. Year-round Head Start to be pursued

9. Director Briggs moved that the IED staff make further inquiry into a year-round Head Start program and check the possibilities with participating superintendents and the OEO agency. The results of the inquiry will be discussed at a later meeting.

Director Hansen seconded and the motion carried.

10. Date of next meeting

10. The next regular meeting of the Lane County Board of Education will be held August 22 in the Board Room, 748 Pearl Street, 7:30 p.m.

Meeting adjourned.

Following the regular meeting, the Board met in executive session to continue evaluation of the Board and Superintendent.

\_\_\_\_\_  
Noble Wheeler, Chairman

*William C Jones*  
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William Jones, Secretary



LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, July 25, 1967  
7:30 P.M.

Minutes  
in brief

1. Attendance

1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Vera Hansen, Dave Burwell, Laura Johnson, William Land, Joyce Benjamin, Alden Briggs, and Secretary William Jones. Also present were: Mary Simmons, Margaret Blanton, Charlotte Buck, and Welcome Rumbaugh of the IED Office; Sam Huston of the Robert C. McCracken Insurance Agency; and Jim Boyd of the Register-Guard.

2. Minutes  
approved

2. There being no corrections or additions to the minutes of July 11, Chairman Wheeler declared they stand approved as received by mail.

3. Communications

3. The following correspondence was presented:

Project OTIS

Letter from the Department of Health, Education, and Welfare, acknowledging receipt of the OTIS grant application under Title III of the Elementary and Secondary Education Act of 1965 (89-10).

4. Insurance  
program

4. Sam Huston of the McCracken Insurance Agency, discussed the IED Insurance Program for 1967-68, which includes the same coverage as the 1966-67 program. He pointed out that the Board ought to give some thought, should the possibility arise because of fire, flood, etc., of operating at some other location and suggested the Secretary check with Attorney Brownhill regarding the Board carrying "Lease-Hold Insurance" during the life of the building lease.

5. Boundary Board

5. Superintendent Jones presented the following boundary transfer petitions:

A. Petition (Bush) requesting the transfer of 381.63 acres from School Districts No. 42J and U-5J, Linn County, to School District No. 4, Lane County. Petition was signed by six (6) qualified voters, and involves three (3) families, two (2) children between the ages of 7-14, and has a total assessed valuation of \$28,630.00.

B. Petition (Clements) requesting the transfer of 120 acres from School Districts No. U-5J, 63J, Linn County, and 55J, U-11J, Lane County, to School District No. 4, Lane County. Petition was signed by seven (7) qualified voters and involves four (4) families, two (2) children between the ages of 7-14, and has a total assessed valuation of \$28,120.00.

Director Benjamin moved that the Boundary Board hearing on the above petitions be set for August 22 at 7:30 P.M.

Director Hansen seconded and the motion carried.

6. IED Role, Functions, and Goals Committee meeting set

6. The Board directed Superintendent Jones to send information to each of the local school boards relative to setting up the committee to assist in defining the IED's role, functions, and goals, and request they delegate one of their members or the superintendent to serve on this committee.

The first meeting of the committee was set for September 19 at 7:30 P.M.

7. Next meeting

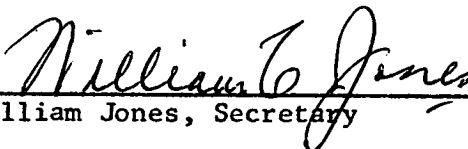
7. The next regular meeting of the Lane County Board of Education will be held August 8, 7:30 P.M., in the Board Room, 748 Pearl Street.

Meeting adjourned.

Following the regular meeting, the Board met in executive session to continue evaluation of the board and superintendent.

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Noble Wheeler, Chairman

  
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William Jones, Secretary

LANE COUNTY BOARD OF EDUCATION MEETING  
Intermediate Education District  
Tuesday, July 11, 1967  
7:30 P.M.

Minutes  
in brief

1. Attendance  
1. The regular meeting of the Board of Education for the Intermediate Education District was held in the Board Room, 748 Pearl Street, with the following members present: Chairman Noble Wheeler, Alden Briggs, Joyce Benjamin, Laura Johnson, Vera Hansen, Dave Burwell, William Land, and Secretary William Jones. Also present were: Ruth Gould, Mary Simmons, Margaret Blanton, Walter Baird, Charlotte Buck, and Iris Laswell of the IED Office; and Jim Boyd of the Register-Guard.
2. Minutes approved  
2. Director Johnson requested that the following corrections be made in the minutes of June 27:  
Item 4, "Reorganization Commission" in line 2 changed to "OSBA."  
Item 7, "orientate" in line 3 changed to "orient."  
Director Benjamin moved that the minutes of June 27 be approved with the above corrections.  
Director Johnson seconded and the motion carried.
3. Communications  
3. The following correspondence was presented and discussed:  
An opinion from the State Tax Commission written to Assessor Omlid regarding budgetary procedures and apportionment of funds in the event of an unsuccessful vote to exceed the 6% limitation.  
A letter from Ben Simmons regarding Title III, NDEA appropriations.  
A letter from Margaret Gribskov stating that she had accepted a position with the Oregon School Boards Association.  
A letter from Dr. Leon Minear relative to the appointment of Joyce Benjamin to the IED Reorganization Commission.
4. Bills approved  
4. Director Burwell moved that the June bills in the amount of \$47,699.49 be approved for payment.  
Director Johnson seconded and the motion carried.
5. Financial Statement  
5. Director Johnson moved the financial report for the year ending June 30, 1967, showing a cash balance of \$58,831.88, be approved.  
Director Briggs seconded and the motion carried.

6. Petroleum Bids
6. Director Briggs moved to accept the recommendation of Superintendent Jones and award the contract for heavy fuel oil to the Central Heating Company of Eugene for the 1967-68 school year.
- Director Benjamin seconded and the motion carried.
- Director Briggs moved to accept the recommendation of Superintendent Jones and award the contract for gasoline, diesel oil, lubricating oil, and multi-purpose grease to the Shell Oil Company for the school year 1967-68.
- Director Benjamin seconded and the motion carried.
7. Supervisor, Special Ed.
7. Assistant Superintendent Ruth Gould introduced Iris Laswell, Supervisor of Special Education, who commenced her duties on July 1.
8. IED Functions and Goals
8. The Board discussed and evaluated present IED functions and services. The discussion of future goals and priorities brought out the following suggestions:
- How can the IED help local school districts with public relations and the image of education?
  - Space and staff (need for new quarters)
  - Special education - reading
  - Research
  - Family Life Education
  - Consultant (specialist)
  - Curriculum development - staff
  - IMC - Art and Music
  - Vocational education
  - Library services
  - Federal Programs
- Following discussion, it was decided to set up a committee comprised of superintendents and board members to help determine the IED's role, goals, and functions.

9. Next meeting

9. The next regular meeting of the Lane County Board of Education will be held July 25, 7:30 P.M. in the Board Room, 748 Pearl Street.

Meeting adjourned.

Following the regular meeting, the Board met in closed session to evaluate the effectiveness of the Superintendent and Board.

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Noble Wheeler, Chairman

*William C Jones*  

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William Jones, Secretary