

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – September 23, 2014

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| 1. Regular Meeting
Call to Order | 1 | <p>Board Chair Joel Robe called the meeting to order at 6:05 p.m.</p> <p>Board Members present were: Chair Joel Robe, Vice-Chair Anselmo Villanueva, Sherry Duerst-Higgins, Rose Wilde, Vanessa Truett, Carol Dennis.
Administrative staff members present were: Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Business Services Director Dave Standridge, and Board Secretary Julie Simmonds (recording secretary).</p> |
| 2. Recognition and
Introductions | 2 | <p>Jessalyn Melton, Lowell School District student, Mr. Melton, Ms. Melton's father, David De Blaker, LCEA, Marcia Koenig, Title IC - Migrant Education Program</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Presentation | 4 | <p>In June four Lane County students, selected by their schools from the Title I-C Migrant Education Program, the Title X McKinney-Vento Program, the Title VII Indian Education Program and the Title III English Language Learners Program, traveled to Washington, DC for the Close-Up Program. This week-long trip was made possible by donations from Camille Nasbe, former Program Supervisor for Title Programs, the Lane Education Foundation, and others.</p> <p>Jessalyn Melton, student at Lowell School District, was one of the students selected for the trip. She spoke to the board about the trip and shared photos from her experience. Ms. Melton's father provided comments and offered thanks for the opportunity for the students to participate.</p> |
| 5. Agenda Review | 5 | <p>No changes to agenda.</p> |
| 6. Action Items | 6A | <p>The following items were included in the Consent Agenda approval.</p> <p>(1) Approve Board Minutes of August 26, 2014.
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting August 26, 2014, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated September 20, 2014.</p> <p>Director Dennis noted a typo on page 13 of the agenda packet, item 8 in the minutes is listed as 7.</p> <p>DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda with the amendment to the August 26, 2014 Meeting notes included. Director Dennis seconded and the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-05)</p> |
| | 6B | <p>Accept New/Revised Policies
BBFA – Board Member Ethics and Conflicts of Interest
BBFB – Board Member Ethics and Nepotism
GBC – Staff Ethics
GBC-AR – Staff Ethics
GBNA – Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying
GBNA-AR - Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying
GBN/JBA – Sexual Harassment
IIA – Instructional Resources/Instructional Materials</p> |

IK – Academic Achievement
JFCEB – Personal Electronic Devices and Social Media
JFCEB-AR – Personal Electronic Devices and Social Media
JGAB – Use of Restraint and Seclusion

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the new/revised policies as presented. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-06)**

6C Appoint Committee Membership

The Board discussed committee membership and program and district assignments. Director Truett volunteered to participate on the Lane Education Foundation Board.

Committee assignments are as follows:

- Committee to review superintendent's salary and contract – Chair and Vice Chair
- LCOG – Sherry Duerst-Higgins
- OAESD Board Representative – Joel Robe
- Lane Education Foundation – Carol Dennis, Chris Culver, Vanessa Truett

The Lane ESD Board member district assignments:

Joel Robe -- Junction City and Bethel

Anselmo Villanueva -- Crow-Applegate-Lorane and Mapleton

Vanessa Truett -- Springfield, Marcola and McKenzie

Chris Culver - Fern Ridge, Siuslaw and back up for Blachly

Sherry Duerst-Higgins -- South Lane, Pleasant Hill and Creswell

Rose Wilde -- Lowell, Blachly

Carol Dennis -- Eugene and Oakridge

The Board agreed to discuss program assignments at the October Board meeting.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve committee assignments and district assignments, saving program assignments for discussion at the October Lane ESD Board of Directors meeting. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-07)**

6D Approve Financial Report for August 2014

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the Financial Report for August 2014 as presented. Director Dennis seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-08)**

6E Approve Achievement Compact 2014-15

Assistant Superintendent Carol Knobbe provided comments on the Achievement Compact. The Achievement Compact was developed using a formula; the format is not as meaningful to ESDs as it may be to school districts. Lane ESD is placing its focus on Connected Lane County Regional Achievement Compact (RAC). This is the third Achievement Compact that Lane ESD has submitted.

Superintendent Hamilton commented on the Achievement Compact format and the influence that OEIB has on the data requested for the report.

The Board discussed how the Achievement Compact is used to influence decisions at Lane ESD and if it is not used, what tools are used to make decisions. School districts use the indicators on the Achievement Compact to guide their work.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD

approve the Achievement Compact as presented. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-09)**

- 6F Approve Fern Ridge School District Board Member as Lane ESD Board Liaison, Twinkle Morton

In alignment with the Board's Board Engagement plan, the Board seeks to recruit a component district Board member from each: large district, medium size district, and small district. Fern Ridge School District has identified Fern Ridge Board member Twinkle Morton as a liaison to the Lane ESD Board.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve Twinkle Morton as Board Liaison from the Fern Ridge School District, representing a mid-size district. Director Dennis seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-10)**

7. Discussion/Reports

- 7A Strategic Planning
Superintendent Sullivan provided an update on the Strategic Planning process. An email will be sent on Thursday, September 25, with the agenda for September 30th Strategic Planning session. The email will contain attachments of the Vision Themes and Five Bold Steps that were created at the initial strategic planning session.

Shelly Berman, Superintendent of Eugene School District 4J, and Twinkle Morton, Fern Ridge SD Board Liaison, will not be present at Tuesday's planning session.

- 7B Facilities Review/Tour
This agenda item will be tabled until the October 2014 Board meeting.

- 7C Board Budget
Chair Robe recently worked with OAESD to survey ESDs on their Board professional development budgets. As of this meeting, he has received 9-10 responses. Chair Robe observes that smaller ESDs are limited with their budgets, while larger ESDs have larger budgets.

The Board discussed the different ways that members can receive professional development. The Lane ESD Board has had a working agreement that allows members to attend either the OSBA Fall Conference or the OAESD Spring Conference each year. Superintendent Sullivan asked the board to commit to attending OSBA Fall Conference and the OAESD Spring Conference. The Board discussed attending the Summer OSBA Conference, as well.

Director Dennis requests a separate budget line for audit services and elections, or to list discretionary and non-discretionary items in different sections.

- 7D Academic Achievement Center Email
The Board and Lane ESD Leadership recently received a vendor solicitation via email. Superintendent Sullivan explained that these types of emails are frequently received by staff. It is unusual for the Board to be included in these solicitations. This particular email promoted tutoring and related services. There are a number of agencies in our community that provide tutoring and related services. Superintendent Sullivan asked the Board to ignore email solicitations.

8. Superintendent's Report

- 8A Superintendent Report
Superintendents' Council

Interim/Formative Assessments

Superintendent Sullivan shared that he received email from Jim Mabbott, OAESD, indicating a contract will be signed between OAESD, the State of Washington and Smarter Balanced for Oregon student assessments. Districts will be receiving an email

from OAESD notifying timelines for availability. Several Oregon ESDs have will be regional contractors to provide assessment to local districts, including Douglas ESD.

Dev Sinha, UO, did an exceptional job presenting at the Curriculum Leaders meeting in September on examples of the Smarter Balanced formative and interim assessments, and cluster and comprehensive assessments. Lane ESD is developing an assessment survey to survey the districts to determine what products will be purchased, and how the Lane ESD staff can support the implementation of assessments for each district. Superintendent Sullivan believes that most districts will purchase Smarter Balanced.

Four Oregon school districts received a Local Assessment Capacity Grant. South Lane School District received one of these grants to locally develop interim or periodic assessments. Lane ESD has assigned a staff member to help South Lane School District coordinate their effort. ODE has announced that they will adjust award funds based on participation. South Lane School District has invited neighboring districts to participate due to a limited number of available teachers in the district.

Proficiency in math, reading, and writing are required for graduation. Proficiency is demonstrated by a variety of assessments, including OAKS, SAT, ACT, or WorkKeys. Work Samples are designed for students who are unable to demonstrate proficiency using the standard assessments. Lane ESD is providing assessment scoring in writing, reading and math Essential Skills work samples this year. Lane ESD staff train retired teachers to score. Superintendent Hamilton commented that work samples is a much needed option for students to demonstrate essential skills, and his district is appreciates having this service available. The existing Essential Skills testing, or work samples, will align with Smarter Balanced.

Math initiatives

Lane ESD has been working with Dev Sinha, UO, on the initiative Lane Ignite. Lane Ignite meets monthly, just prior to the Curriculum Leaders. Districts have been key in developing foundational trainings through Lane Ignite.

Lane ESD Math Specialists and the McCaw Group consultant have been working to provide a foundational course on teaching strategies and Common Core State Standards related to math. Approximately, 150 6-10th grade teachers will attend the foundational course by the end of October. Lane ESD Math Specialists provided regional training last week. Trainings are scheduled for evenings and during the day, both at Lane ESD as well as in districts. Math Specialists Erica Pifer and Regine Childs have developed a schedule to meet with every district and teacher in grades 6-10. Superintendent Hamilton noted that they visited his district last week to observe math teachers and provided helpful and insightful feedback for participating teachers.

Skillful Teacher Update

Three of Lane ESDs specialists are participating in the Research for Better Teaching's "Trainer of Trainers" model. Lane ESD specialist will schedule modules training in the Spring. Lane ESD is also sending administrators to the Skillful Leader administrator training.

Equity and Inclusion

The Superintendents' Council has engaged in a discussion on the topic of Disproportionate Discipline discussion. At the September Superintendents' Council meeting, using the Oregon Leadership Network's study on how districts in Oregon address disproportionate discipline, the superintendents broke into groups and discussed policy and practice indicators of success. The superintendents discussed strategies and barriers to improving their work in this area. The superintendents have agreed to continue this topic for the next three months.

Meeting with Legislators

The Superintendents' Council has agreed to schedule a meeting with legislators, and is looking at a December date. The superintendents are working together to identify issues, and will write legislative briefs to inform and support their positions. Superintendent Sally Storm is taking the lead in scheduling the meeting. Director Wilde asked that the briefs be

shared with the Board.

OSBA holds a legislative day, open to all Board members. Lane ESD has not had a legislative focus before, but Director Dennis recommended that the Board develop a legislative agenda. Chair Robe will discuss this recommendation with the OAESD Governance/Legislative committee.

Focal Points Discussion

Superintendent Krista Parent, South Lane School District, discussed the Distinguished Leadership Opportunity for local superintendents/central office administrators. The Distinguished Leaders Council recently published a report which addresses the gaps in Oregon's leader preparation practices. Putting forth six recommendations, the Council emphasized the urgency of developing and supporting instructional and adaptive leaders who have the knowledge and skills to prioritize their time to be in classrooms coaching and supporting teachers. The Council also recommended a framework that focuses on two distinct but inter-related groups: new and existing school leaders.

Based on these recommendations, the Chalkboard Project will fund the design and launch of a training program for a cohort of 50 existing district leaders to begin January 15. By building instructional leadership capacity for existing leaders, the goal is to create a model learning community that will sustain itself beyond the program. Superintendent Parent invited all to apply to participate.

Developmental Education

Last month at the Regional Achievement Collaborative (RAC) Conference in Bend, Superintendents learned of a report from Northwest Labs that listed the percentage of students from in Lane County schools that are required to take remedial math when entering at Lane Community College. The Superintendents Council has requested a discussion with Lane Community College and the University of Oregon on this topic. Dawn DeWolf, Interim Vice-President of Academic Affairs at Lane Community College, and her staff will attend the October Superintendents' Council for further discussion.

Lane ESD Strategic Planning

Superintendent Sullivan reviewed the process, strategies for communication, and preparation for the September 30th session.

Grant Updates

Math & Science Partnership Grant

Superintendent Sullivan shared that a representatives from the component districts and UO are currently developing the Math & Science Program Partnership Grant proposal. This grant is due at the end of September. This grant will focus on grades 3-8 math and science.

Lane County Youth Gang Prevention Grant

Lane ESD has received the official notification of a \$99,000 award from this grant. The grant partners met last week to begin planning for providing mentors to youth that are at risk or have had contact with gangs. The primary focus will be on three large districts, with outreach to rural districts.

Common Core State Standards

Steve Buell, Portland School Board member and outspoken opponent of the Common Core State Standards and Smarter Balanced Assessments, will be speaking at Churchill High School tomorrow night. Dev Sinha, UO, and Superintendent Colt Gill, Bethel School District, are planning a event for local elected officials, community representatives and school district board member to have a non-biased, objective discussion on Common Core State Standards. Superintendent Sullivan will attend.

Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe and Business Services Director Dave Standridge provided oral reports to the board on activities in their respective service areas.

Assistant Superintendent Carol Knobbe announced the Construction and Utility Career Day October 16. This is an all day event. Board members do not need to RSVP to attend.

Sue Mathisen is attending her daughter's curriculum night and is absent from the meeting. A written report from Special Education was distributed to the Board. (handout)

Lane ESD will begin administering the Phoenix Program and has begun discussions on transferring the administration of detention education to Lane ESD.

10. Board Member
Presentations and
Comments

10 Board Members provided oral reports of their activities related to their Board role:

Carol Dennis: Carol's employer, the Teaching Research Institute, has a contract for Quality Rating and Improvement Systems (QRS). She explained that this is a path for childcare facilities to become star rated. Now that Lane ESD houses the Regional Services program, Carol works with the person who oversees the contract. Carol offered to invite her to present on what that means.

Sherry Duerst-Higgins: South Lane School District has begun drug testing student athletes. She commented that testing has been good in identifying students who may have a problem. Chair Robe and Director Duerst-Higgins attended an OSBA Board meeting this past weekend. One of the topics discussed was improving email communications. Director Duerst-Higgins will forward the handouts to Superintendent Sullivan to send out to the full Board.

Chris Culver: Absent

Rose Wilde: Director Wilde attended the Rocking Lowell Celebration, showcasing the Lowell School District's facilities improvements. Director Wilde is planning to visit the Blachly School District Board meeting in October.

Vanessa Truett: No report

Joel Robe: Chair Robe shared that an individual presented at the OSBA Board meeting on Board Evaluations.

Anselmo Villanueva: Director Villanueva announced he started new job with DHS in Salem.

Emilio Hernandez, Advisor, Community: Absent

Todd Hamilton, Superintendent Advisor, Creswell School District: No report

Sandra Boyst, Liaison, Springfield Public Schools: Absent

Twinkle Morton, Liaison, Fern Ridge School District: Liaison Morton commented on Fern Ridge School District hiring a new superintendent, Sally Storm. The district is benefitting from her expertise. Nancy Golden spoke at the Fern Ridge School District Teacher Inservice.

11. Announcement/
Correspondence

11 OSBA Fall Regional Meeting, October 22, 5:30 pm
Directors Dennis, Wilde, Duerst-Higgins, Robe and Truett will attend.

OSBA Fall Conference, November 13-16
Directors Dennis, Robe, Duerst-Higgins and Wilde will attend. The Directors request hotel stays for Wednesday night in order to attend the OAESD meeting prior to the OSBA Conference. Director Wilde will not attend on Saturday.

OSBA Bonds and Facilities Workshop, October 22
This meeting will be held at Lane ESD, prior to the OSBA Fall Regional Meeting.

Connected Lane County's Get Connected, the Connected Lane County kick-off event, is

to be held October 8 at Lane Community College downtown.

Lane School Open House is October 24, 2014.

Oregon Test Results

Oregon Department of Education's Deputy Superintendent Rob Saxton will be sending out an email and a press release announcing Oregon's school test results. ODE is focusing their budget on 3rd grade reading initiatives and full day kindergarten.

Component District Board Visits

Superintendent Sullivan announced that work has begun to schedule component district Board meeting visits. Board members will be contacted soon to coordinate potential board engagement visits.

Chair Robe will be absent for the October Board meeting, with Vice-Chair Villanueva chairing the meeting.

12. Adjournment

12 The meeting was adjourned at 8:06 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, October 28, 2014, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

Minutes Approved:

(date) jrs

Attachments to official minutes:

1. Special Education Update



Anselmo Villanueva, Vice-Chairperson



Larry Sullivan, Superintendent