

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – May 19, 2015

1. Work Session

- 1 The Work Session was called to order at 5:07 p.m. by Board Chair Joel Robe
- Board members present were: Joel Robe, Anselmo Villanueva, Chris Culver, Carol Dennis, Vanessa Truett, Sherry Duerst-Higgins, Rose Wilde and Board Advisors Todd Hamilton and Emilio Hernandez.
- Administrative Staff Present were: Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Business Services Director Dave Standridge, Special Education Director Sue Mathisen, and Julie Simmonds, Recording Secretary.
- Guests include: Dorothy Dilliplane, LCEA, Linda Hamilton, Adrienne D'Addadabo
- The Work Session focused on the Lane ESD's response to the Eugene School District inquiry to house Family School on Lane ESD's Westmoreland Campus. Superintendent Sullivan provided a brief history of the Eugene School District request. A feasibility study was completed by Lane ESD staff. The feasibility study contributors included Lane ESD staff, PACE, Eugene School District, City of Eugene, EWEB, Richards Remodeling, and the Westmoreland Campus tenants.
- The feasibility study found that the campus would require approximately \$70,000 in upgrades and changes to the campus in order to make the space classroom ready. In addition, the traffic flow for busses and parent drop off/pick up would require parking lot reconfiguration, resulting in a reduction of available parking spaces. To accommodate the anticipated need for parking spaces, a faculty parking lot would be installed in the southwest corner of the campus. The cost for the parking lot installation would be \$180,000, bringing the total campus readiness costs to \$250,000.
- The Board discussed ways to amortize the campus readiness costs, and directed Superintendent Sullivan to request assistance with these costs from Eugene School District. The Board expressed concern about limiting program growth in Lane School and Life Skills Transition programs and the potential postponement of planned capital improvements at the Lane ESD main campus. Eugene School District will provide administrative services for Family School. Lane ESD is not aware of any onsite after school childcare planned for Family School. Superintendent Sullivan will attend the May 20, 2015 Eugene School District Board meeting to present on the Westmoreland Campus option for Family School.
- Superintendent Hamilton commented that the stability offered to Lane School by maintaining the Westmoreland Campus would benefit all districts.
- The Board consensus was for Lane ESD to move forward with the Eugene School District Board in negotiating a rental agreement, if the Eugene School District Board selects the Westmoreland Campus as the best site for the Family School.
- The work session was adjourned at 6:02 p.m.

2. Regular Meeting  
Call to Order

- 2 The Regular Meeting of the Board was called to order at 6:08 p.m. by Chair Robe
- Board members present were: Joel Robe, Anselmo Villanueva, Chris Culver, Carol Dennis, Vanessa Truett, Sherry Duerst-Higgins, Rose Wilde and Board Advisors Todd Hamilton and Emilio Hernandez.
- Administrative Staff Present were: Superintendent Larry Sullivan, Assistant

		Superintendent Carol Knobbe, Business Services Director Dave Standridge, Special Education Director Sue Mathisen, and Julie Simmonds, Recording Secretary.
3. Welcome	3	<p>Welcome &amp; Introductions</p> <p>Adrienne D'Addadabo, Staff Member</p> <p>Trace Mansfield, LCEA</p> <p>Dorothy Dilliplane, LCEA</p> <p>Linda Hamilton, Patron, Candidate for Lane ESD Board</p>
4. Recognition and Introductions	4	There was no public participation.
5. Agenda Review	5	The agenda was reviewed. The Board added discussion items G, Mileage and Reimbursement, and H, Board Member Training.
6. Action Items	6A	<p>Consent Agenda</p> <p>The following items were included in the Consent Agenda approval.</p> <p>(1) Approve Board Minutes of April 28, 2015</p> <p><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting April 28, 2015, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations</p> <p><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated May 14, 2015, 2015.</p> <p><b>DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD adopts the consent agenda as submitted. Director Culver seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, TRUETT, DENNIS, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-042)</b></p>
	6B	<p>Approve Financial Report for April 2015</p> <p>Business Services Director Dave Standridge noted changes to this month's financial report due to newly revised state revenue estimates. He also noted that one of the large districts has opted to carry over their transit funds in planning for next year. This will inflate Lane ESD's Ending Fund Balance. Because of this, Mr. Standridge has added a line to the report reflecting the true Ending Fund Balance.</p> <p><b>DIRECTOR DENNIS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the April 2015 Financial Report. Director Wilde seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, TRUETT, DENNIS, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 14-043).</b></p>
7. Discussion/Reports	7A	<p>OAESD Conference Report Out</p> <p>Board members who attended the OAESD Spring Conference on May 14-15, 2015, shared their observations of the event. Attendees found the event well planned and of high quality.</p>
	7B	<p>Legislative Update</p> <p>All Board members received the Live Bills Locations handout and the Legislative Revenue Update handout (<i>handout</i>).</p> <p>Superintendent Hamilton provided an update on current legislative activities. The Oregon Education Investment Board (OEIB) is in a time of transition, as the legislation that established OEIB has sunsetted. Nancy Golden will continue in the role of Chief Education Officer within the Governor's office. This position will be realigned with the Confederation of School Administrators' (COSA) Vision and Policy Committee's recommendations. Ms. Golden has communicated that Achievement Compacts as they currently exist will likely be discontinued.</p> <p>The Small High School Grant has been extended to 2020. This grant impacts small high</p>

schools in Lane County having less than 350 students.

The Oregon Department of Education (ODE) is allocating funds Average Daily Membership Weighted (ADMw), resulting in districts receiving an additional \$135 per student. This equates to an increase at ESDs by \$6 per student. The legislative intent is to allocate any additional funding received to the second half of the biennium until the biennium budget reaches the natural 49-51% split, at which point the state will implement a 49-51% split on any additional revenues. Legislators are still trying fund the Education Budget Allocation of \$7.5B. The economic forecast is better than anticipated, triggering the kicker. Legislators have agreed to allocating 40% of any additional revenue to education.

7C Budget Committee Meeting Debrief

The 2015-16 Budget was approved by the Budget Committee. The Board agreed to continue hosting a Budget Committee pre-meeting.

7D Oregon Leadership Network Membership

Superintendent Sullivan discussed Lane ESD's membership in the Oregon Leadership Network. Lane ESD is one of four ESDs who are members. As an ESD, Lane ESD has been able to develop a membership team from the Lane ESD and other districts in Lane County. The Superintendents' Council has a specific agenda item each month related to Equity and Diversity, and Lane Oregon Leadership Network Team activities. Lane ESD plans to continue to participate as a member district of the Oregon Leadership Network.

Three Lane County school districts have individual memberships: Fern Ridge, Springfield, and Bethel.

7E 2015-16 Meeting Dates

Director Duerst-Higgins cannot attend the December 8 meeting. Options for August dates will be discussed at the June Board meeting. The Board will act on proposed meeting dates at the June Board meeting.

7F Work Session Report Out

The Board's direction is for Superintendent Sullivan to attend Eugene School District Board meeting tomorrow night, May 20, 2015, and present on the Family School at Westmoreland option. The Board would like Superintendent Sullivan to engage in negotiations with the Eugene School District Board, if the Eugene School District Board selects the Westmoreland Campus as the best placement for Family School.

7G Mileage and other Reimbursement

Director Dennis requested item 7G Mileage and other Reimbursement be added to the Discussion section of the agenda. Director Dennis reminded Board members that they can get reimbursed for mileage for attending Board meetings and Board related events. The expense reimbursement form is available on the Lane ESD website.

7H OSBA Board Member Training

The Board discussed inviting an OSBA representative to provide training to the Board, particularly with a new Board member being elected. It was noted that other district Board members might also be interested. Superintendent Sullivan will bring the idea of Board training to the Superintendents' Council to measure interest. Julie Simmonds will contact OSBA and coordinate with the districts to identify a date in September.

8. Superintendent's Report

8A Superintendent's Report

Curriculum Leaders and the Superintendents' Council met today, May 19, 2015.

STEM Hub

The main topic of the Curriculum Leaders meeting was the STEM Hub and the work to engage the community in Science Technology, Engineering and Math education. A STEM Community Engagement meeting was on May 5, with 70 attendees from education, industry and business. An Organizational Committee was established and will conduct a planning meeting May 20, 2015. The Organizational Committee is asking for

nominations from business, technology and education sectors to serve on a Leadership Team. The Leadership Team will be meeting twice each month to move STEM Hub and Community Engagement conversations forward in Lane County.

#### Research for Better Teaching – Skillful Teaching

A copy of the Studying Skillful Teaching training schedule and the training/professional development calendar was shared with Board (**attachment**).

#### Connected Lane County

The Connected Lane County Steering Committee is scheduled for June 10<sup>th</sup>.

#### Debate In Lane County

Former Lane ESD Board member Tom Lininger attended today's Curriculum Leaders meeting. He presented to the group on the value of student participation in Debate, and challenged districts to support regional efforts.

#### Professional Development Fund Pool

The Superintendents' Council has requested a "Professional Development Pool" of funds for each district. The district-level "pool" or Professional Development Fund is calculated based on the difference between the Flex Dollar Allocations from the ODE \$7.235B budget estimate dated 2/24/15, and Flex Dollar Allocations from the ODE \$7.255B budget dated 4/24/15. For example, for the Bethel School District, the difference would be \$25,300 set aside as a Professional Development Fund to be accessed by the district. Any remaining Professional Development Funds will be carried over into the district's Flex Funds for 2016-17.

#### Implicit Bias

The Superintendents' Council participated in an Implicit Bias workshop today. Superintendents invited building principals to attend. Erik Girvan, UO, presented and walked districts through their discipline data. Mr. Girvan suggested that a comprehensive, theory-driven understanding of the factors associated with disproportionate discipline is needed to enhance equity in schools. Erik Girvan's model includes a multidimensional view of bias, informed by research from the field of social psychology, with multiple points identified for intervention to reduce disproportionality over time. He proposed a multicomponent intervention that builds on a foundation of school-wide positive behavioral interventions and supports (SWPBIS) and includes specific strategies for reducing the effects of explicit and implicit bias on school discipline decision making.

The superintendents' next step is to expand the Implicit Bias training and work with Special Education Directors and the Curriculum Leaders as well as more buildings in each district. The Superintendents will be reviewing the Oregon Leadership Network's Disproportionate Discipline Policy and Practice Elements in June.

#### Jane Waite Resignation

Jane Waite, Equity and Diversity Specialist, has resigned to accept a position at Oregon State University.

Lane ESD surveyed districts on Lane ESD Programs and Services in the Fall of 2014. This was followed by more focused surveys of the superintendents and conversations about services. The districts would like to see Equity Services that focus on district teaching staff on supporting culturally responsive instruction. Lane ESD Leadership is reviewing superintendent recommendations and has organized a subcommittee of superintendent volunteers to provide input on the design of services.

Superintendent Sullivan is consulting with Markisha Smith, ODE's Equity Director, and Yvonne Ryans, Director of Equity Assistance Center at Education Northwest, on how to

meet district needs. Ms. Ryans will be visiting Lane ESD on June 2 to provide suggestions.

Lane ESD has recently learned that the Oregon Leadership Network is in negotiations with the National Equity Program to provide supports to districts to forward Equity Leadership. The National Equity Project will potentially collaborate with Oregon Leadership Network and member districts to provide services through ESDs. Oregon Leadership Network will be meeting with the National Equity Project on June 8' 2015 to finalize agreements.

#### Career Technical Education

The Board received flyers on recent CTE activities (*attachment*).

#### Oregon Association of ESDs (OAESD) Governance Council Meeting

The OAESD Governance Council met during the first day of the OAESD Spring Conference last Thursday, May 14, 2015. The Governance Council discussed Innovation Awards, the fiscal report, and legislative activity. HB3407, the bill supporting increased base funding for the Frontier Five ESDs, is moving forward with agreement from all ESDs. The bill will raise the million dollar floor for each of the Frontier Five by \$165K each, with the additional funding indexed to state funding. The money will come out of 4.5% for ESDs.

Board Chair Joel Robe was re-elected Chair Elect of the OAESD Governance Council.

Linn-Benton-Lincoln ESD attended this year's OAESD Spring Conference event, after being inactive in OAESD for many years.

9. Information from  
Administrative Staff

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Dave Standridge: Dave Standridge introduced Adrienne D'Addabbo and recognized her work resulting in positive audits.

Sue Mathisen: Ms. Mathisen has been engaged in hiring activities for Special Education programs. The newly hired State Hospital teacher has spent several weeks doing security training, and is now shadowing State Hospital staff in Salem. Lane ESD is developing a plan to operate the three programs on the Serbu campus: Juvenile Detention Education, Martin Luther King (MLK) Jr. Education Center, and the Phoenix Treatment Program. There will be no MLK graduation this year.

Carol Knobbe: Assistant Superintendent Knobbe reported that Lane ESD is currently hiring for the four-week Migrant Education Program Summer School, which begins June 29<sup>th</sup>. The Migrant Education Program Summer School will be held at Dos Rios Elementary in Springfield. Board members are encouraged to visit. New members were being appointed to LCEA and Lane ESD joint committees. Dave Standridge and Trace Mansfield have been added to the Sick Leave Bank Committee, and Rick O'Shea has been added to the Classroom Safety Committee.

10. Board Member  
Presentations and  
Comments

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Agenda items for the June 24, 2015 Board meeting can be submitted to Julie Simmonds.

Chris Culver: No report.

Sherry Duerst-Higgins: South Lane School District has finished its budget process.

Anselmo Villanueva: Director Villanueva offered comments on his Coaching and Mentoring work for first year teachers and administrators.

Rose Wilde: No report.

Carol Dennis: Director Dennis offered comments on her experience attending the STEM Community Meeting. The Research Institute at Western Oregon University had a table at the OAESD Spring Conference. Director Dennis will miss the June 4, 2015 Lane ESD

Retirement Reception, but encouraged others to attend.

Vanessa Truett: No report.

Todd Hamilton: Tomorrow night is Creswell School District's Budget Committee meeting, and Superintendent Hamilton extended an invitation to all to attend. Creswell School District was negatively impacted by the revised poverty calculation.

Emilio Hernandez: No report. Advisor Hernandez shared that he is serving as Chair for Springfield School District Budget Committee and the Bond Measure Planning Committee.

Joel Robe: OSBA was at OAESD for the first time ever, sponsoring Saturday's breakfast.

Twinkle Morton: Absent.

11. Announcements/  
Correspondence

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Kudos

Board and staff can submit Kudos! for staff via the online form included in most FLASH! editions. All kudos that are submitted are then shared in the FLASH! A list of Kudos will be included in the Board packet each month.

Lane Regional Program staff members (3) and four parents took six students to Mozart concert. Larry received a Thank You note in Braille.

Executive Session

The Board entered into Executive Session at 7:32 p.m. to:

1. Conduct deliberations with persons designated to carry on labor negotiations. ORS 192.660(2)(d)
2. To review and evaluate the performance of the superintendent. ORS 192.660(2)(i)

12. Adjournment

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The meeting was adjourned at 9:11 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, June 23, 2015, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

Minutes Approved:

6/24/15 JRS  
(date) jrs

Attachments to official minutes:

Joel Robe  
Joel Robe, Chairperson

Larry Sullivan  
Larry Sullivan, Superintendent