

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – February 24, 2015

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| 1. Work Session | <div style="display: flex; align-items: flex-start;"><div style="width: 20px; text-align: center; border-right: 1px solid black; padding-right: 10px;">1</div><div><p>The Work Session was called to order at 5:05 p.m. by Board Vice-Chair Anselmo Villanueva.</p><p>Board members present were: Anselmo Villanueva, Chris Culver, Carol Dennis, Vanessa Truett, Sherry Duerst-Higgins, and Board Advisor Emilio Hernandez.</p><p>Administrative Staff Present were: Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Business Services Director Dave Standridge, Special Education Director Sue Mathisen, and Julie Simmonds, Recording Secretary.</p><p>Laurie Swanson-Gribskov was introduced as the facilitator.</p><p>Ms. Swanson-Gribskov reviewed the work that the Board has completed on the Strategic Plan 2015-17 at the February 3, 2015 work session. At that meeting, Board members set goals to participate in specific activities before June 30, 2015. The Board reported on their activities to date.</p><p>The Board reviewed the Board's role in setting direction with the staff operationalizing the plan and the role of the staff regarding to the Strategic Plan. The Board affirmed their role in being knowledgeable of the Five Bold Steps/Strategic Plan, School District Needs, Lane ESD Programs, and providing advocacy to legislature, local school boards, education associations, Oregon Association of Education Service Districts (OAESD) and Oregon School Boards Association (OSBA).</p><p>The Board focused discussion on Bold Step 3 and Bold Step 5 for their work, serving diverse and underserved learners. The Board participated in an activity in which each member provided two comments on what they would like to communicate to school boards about the Five Bold Steps and the Strategic Plan 2015-17.</p><p>Ms. Swanson-Gribskov discussed the commitment of Board members visiting school district Board meetings. Board members identified ways they can attend component district Board meetings, introducing themselves during public input times, attending district events, curriculum nights, open houses, asking for five minutes on component district board agendas, and listening to district issues. The Board agreed to send notes of appreciation after attending district events.</p><p>The work session was adjourned at 6:03 p.m.</p></div></div> |
| 2. Regular Meeting Call to Order | <div style="display: flex; align-items: flex-start;"><div style="width: 20px; text-align: center; border-right: 1px solid black; padding-right: 10px;">2</div><div><p>The Regular Meeting of the Board was called to order at 6:10 p.m. by Vice-Chair Villanueva.</p><p>Board members present were: Anselmo Villanueva, Chris Culver, Carol Dennis, Vanessa Truett, Sherry Duerst-Higgins, and Board Advisor Emilio Hernandez.</p><p>Administrative Staff Present were: Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Business Services Director Dave Standridge, Special Education Director Sue Mathisen, and Julie Simmonds, Recording Secretary.</p></div></div> |
| 3. Welcome | <div style="display: flex; align-items: flex-start;"><div style="width: 20px; text-align: center; border-right: 1px solid black; padding-right: 10px;">3</div><div><p>Welcome & Introductions Tracy Mansfield, LCEA Steve Traylor, LCEA Erin Zygaitis, Community Member</p></div></div> |

4. Recognition and Introductions

4 There was no public participation.

5. Agenda Review

5 The agenda was reviewed.

6. Action Items

6A Consent Agenda
The following items were included in the Consent Agenda approval.

(1) Approve Board Minutes of February 24, 2015

BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting February 24, 2015, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated March 12, 2015.

(3) Authorize Contracts for Licensed, Non-Administrative Staff for 2015-16 (Amended)

BE IT RESOLVED that the Board of Directors of Lane ESD Authorize Contracts for Licensed, Non-Administrative Staff for 2015-16 (Amended).

Director Wilde corrected John Inglish's name spelling in the notes. Director Wilde clarified that the Lane Education Foundation grant to 90x30 was distinctly separate from Director Wilde's job with 90x30.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda as submitted. Director Culver seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, TRUETT, DENNIS, WILDE, CULVER AND VILLANUEVA VOTING YES. (ESD Resolution # 14-031)**

6B Approve Financial Report for February 2015

Business Services Director Dave Standridge noted no significant changes from the previous month.

DIRECTOR CULVER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the January 2015 Financial Report. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, TRUETT, DENNIS, WILDE, CULVER AND VILLANUEVA VOTING YES. (ESD Resolution # 14-032)**

6C Approve Lane ESD Strategic Plan 2015-17

BE IT RESOLVED that the Board of Directors of Lane ESD Approves Lane ESD Strategic Plan 2015-17.

Director Wilde commented on the process of the Strategic Plan 2015-17 and offered kudos to those who helped develop the plan. Director Dennis encouraged the Board to look at a five-year or ten-year plan in the future.

Superintendent Sullivan noted that the plan has a shorter length of time than some strategic plans to reflect the dynamic nature of the ESD's work. The Strategic Plan is a working document.

The Strategic Plan will be reviewed during the August Board retreat. Director Culver noted appreciation of the stakeholder involvement in the planning process.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve the Lane ESD Strategic Plan 2015-17. Director Dennis seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, TRUETT, DENNIS, WILDE, CULVER AND VILLANUEVA VOTING YES. (ESD Resolution # 14-033)**

7. Discussion/Reports

- 7A Update: 4J School District Inquiry - Westmoreland Space
Lane ESD has begun assessing and evaluating what is required to prepare the Westmoreland campus for possible occupancy by Eugene School District's Family School. A preliminary report was presented to Eugene School District. The Eugene School District Board and the Lane ESD Board share concerns regarding parking and traffic flow. Lane ESD's Facilities Supervisor, Jeff Potterf, is working with the City of Eugene to determine feasibility of developing a parking lot in the southwest corner of the campus. Lane ESD's insurance provider will assist with traffic flow planning or assessment.
- Lane ESD does not have the capital improvement funds available to make the necessary improvements for occupancy and would expect to recoup such costs. Lane ESD and Eugene School District leadership are working together to plan for amortizing or sharing the expenses of any required upgrades.
- Lane ESD is working with Lane County districts who have expressed an interest in more options for students who require mental health services. An increase in the transition program, from two classrooms to three, is expected for 2015-16.
- EC CARES has inquired about classroom space at the Westmoreland Campus.
- The Eugene School District Board will make a decision on moving Family School to the Westmoreland Campus in April. Family School serves 170 students. Eugene School District would like to keep Family School in the Churchill area.
- The Board inquired about using Eugene School District's Crest Elementary for Lane ESD programs.
- 7B Superintendent Evaluation – Review of Surveys
The Board received copies of previous year's Superintendent Evaluation surveys for review. The Board suggested changes to the Component District Survey question #5, pertaining to the Superintendents' Council meeting. The Board discussed deleting this question as the Superintendent is no longer chairing or responsible for the Superintendents' Council.
- The Board discussed limiting the number of questions to be asked of the staff but made no recommendations. The Board will provide suggested edits or changes to Julie Simmonds by April 1, 2015.
- 7C Legislative Update
Superintendent Sullivan provided comments on the Legislative activities, including discussions at the Superintendents' Council.
- The Democratic majority is proposing a \$7.235B budget. When \$200M is subtracted to fund full-day kindergarten, the end result is a reduction in funding for districts in the next biennium.
- Lane County School Districts based their budget figures on the traditional 49-51% funding split. An email received today from Senator Floyd Prozanski indicates an increase in school funds for 2015-16. The reason for this gain is a legislative change to a 50-50% split in funding, resulting in an increase in funds for the first half of the biennium. A subgroup of superintendents is writing a response to Senator Prozanski's email. Superintendent Sullivan will send the response to the Lane County legislators. Board members will receive a copy of the letter that Superintendent Sullivan sends. A template of a letter that Board members can send will be developed, and Board members are encouraged to send letters as part of their advocacy.
- Lane County Superintendents' are planning for funding based on ODE estimates. The legislative revenue office is using different figures, resulting in confusion.

The Board discussed different strategies to address legislators and get the attention of voters. Superintendent Sullivan explained that, when looking at the state funding distribution, it appears that education is not as important as human services and prisons.

Superintendent Hamilton asked the board to go to the Register Guard website and share the Sunday Jack Wilson editorial with five people. The Register Guard article was previously sent to Board members as a PDF, so that Board members could send the attachment.

DIRECTOR DENNIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD draft a letter from the Lane ESD Board to the Editors of the Register Guard, addressed to the Legislators, in response to the editorial. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, TRUETT, DENNIS, WILDE, CULVER AND VILLANUEVA VOTING YES. (ESD Resolution # 14-034)**

Superintendent Sullivan briefly discussed other education related bills discussed by the legislature outside of funding topics.

- 7D Work Session Report Out: Board Goals to Align With Strategic Plan
Board members provided positive comments on the Strategic Plan process.
Superintendent Sullivan commented on the Board's commitment to action and providing the Board a role to represent Lane ESD.

- 7E Policy Updates – First Reads
DN – Disposal of ESD Property
EBCB – Emergency Drills
GBDA – Mother Friendly Workplace
GBM – Staff Complaints
GBM-AR – Staff Complaints
JFG – Student Searches
JFG-AR – Student Searches
JHCD – Nonprescription Medication
JHCDA – Prescription Medication
JHCD/JHCDA-AR – Prescription Medication

There were no questions or comments from the Board.

8. Superintendent's Report

- 8A Superintendent Report
The following meetings were held at Lane ESD today: Lane Ignite, Curriculum Leaders, Talented and Gifted (TAG) Symposium, Superintendents' Council, LOLN, and the Lane ESD Board Meeting.

Math Funding

The Superintendents' Council supports continued investment of Innovation funds for math supports for districts. Under this agreement, Lane ESD will continue to have 2 FTE math specialists and funding to support math consultation from the McCaw Group. The superintendents have identified K-5 math as a priority for 2015-16.

STEM Hub

Superintendents' Council and Curriculum Leaders discussed STEM (Science, Technology, Engineering and Math) Hub planning today. Three grant proposals were submitted from Lane County last year, with none being funded. Leaders believe having three initiatives submitted from within the same county did not appear to be inclusive or coordinated. This year, STEM partners and local districts have been working with unfunded STEM Hubs and the University of Oregon to develop a proposal. Springfield Public School's Sue Reike-Smith, assistant superintendent and Superintendent Sullivan have taken the lead in scheduling meetings, and are inviting Lane County stakeholders to a facilitated meeting on April 9th to listen to the needs of the community.

Eugene Region DoJo

Daron Fort, LCC, presented to the Curriculum Leaders today on the Lane Community College Technology DoJo. A flyer is included in the Board packet. Mr. Forte brought a flyer of activities that are scheduled during Spring break. The DoJo began as a code-writing group that currently meets on the 3rd Thursday of each month at Lane Community College Downtown. The DoJo includes collaboration between City of Eugene, LCC and Eugene 4J. It is now being expanded to include students from other Lane County School Districts.

Implicit Bias

Dr. Eric Girvan, UO, presented to the Superintendents' Council on Implicit Bias. Dr. Girvan explained how bias is woven throughout our daily lives. The presentation was well received. The Lane Oregon Leadership Network (LOLN) discussed next steps following the Superintendents' Council meeting. Superintendent Sullivan discussed activities Lane ESD can do to model equity.

The Oregon Leadership Network Conference is scheduled for April 21, 2015 in Salem.

Lane County Mentor Program

Lane ESD is discussing the option of combining the Connect Lane County Mentor Program grant with the South Lane Mentor Program grant. The South Lane Mentor Program includes three districts in Lane County and two districts in Douglas County. A phone meeting is scheduled with Jim Carlile, Assistant Superintendent, and the ODE Mentor Grant Program officer at the Oregon Department of Education to explore the possibility of combining grants and submitting one proposal for the next biennium.

Equity and Community Consortium

Lane ESD is one of thirteen agencies involved with the Equity and Community Consortium (ECC). A copy of the agenda is included in the Board packet, with a roster of ECC membership. Every involved agency has a work group member assigned to participate in meetings. Superintendent Sullivan and Gino Grimaldi (City of Springfield) co-chair the ECC.

At the March 13 ECC Meeting, the ECC discussed the following:

- A. Eugene School District Equity Decision Tool – The ECC will adopt the Eugene School District Equity Decision Tool and add it to a toolkit the work group is developing. Lane ESD will potentially use the Tool to guide decision making.
- B. Recruitment and Retention - IDEC (the previous iteration of the ECC) work is being updated to reflect new practices being used. This work will be in the toolkit.
- C. City of Eugene's 2014 Hate and Bias Report - The ECC tabled the bias response review for next meeting. The Bias Response protocol is used to respond to hate incidents. The members of the ECC brainstormed ideas on how to respond or report to hate incidents as member agencies.

Early Learning Alliance Governance Consortium

A description of the Early Learning Alliance is included in the packet. The Kindergarten Transition Parent Focus Group report was presented at the Superintendents' Council and the Early Learning Alliance Governance meeting. The purpose of the focus groups was to gain a better understanding of parents' knowledge about preschool and other learning supports and resources.

The Early Learning Alliance

The Early Learning Alliance Governance Consortium met for an extended session on March 13, 2015. Lucy Zamarelli, Trillium Health Plans, presented on the ACES: Adverse Childhood Experiences. Trillium is looking at preschools and mental health providers across Lane County to measure adverse effects of different types of impacts. The Alliance is moving towards implementing an ACES type of framework. The Community Health Centers board is currently using this framework when working with parents and children.

The Early Learning Alliance has contracted with the Lane County NAACP to survey

families of African American youth in Lane County. The superintendents have committed to providing African American families with a link to respond to the survey.

PACE Conference

OSBA's PACE Conference is scheduled for March 24 in Eugene. This event is free for the first attendee from each district. Chris Culver would like to attend.

9. Information from Administrative Staff

9 Dave Standridge: No report

Sue Mathisen: Lane ESD has been approached by districts to serve students needing a more intensive level of mental health support than Lane School provides. Districts are challenged in finding affordable and available day treatment services for students. Districts are asking Lane ESD to build on strengths of Lane School program (Positive Behavior Intervention Supports with academic support), adding a therapeutic component. Districts express an urgent need for students. Many students are currently attending day treatment programs at the Child Center, Parry Center, Jasper Mountain, or receiving home instruction. There are potentially 30 or more students in the county that would be considered for this type of program. Lane ESD may expand the Lane School program to include additional supports on the Westmoreland campus, or may ask a district to provide a facility for a program.

Carol Knobbe: Assistant Superintendent Knobbe and Matt Hayes visited with second year teachers this week in Springfield, learning that district staff did not realize we have instructional materials available for check out. Assistant Superintendent Knobbe will be attending the Oregon Professional Educator Job Fair with Sue Mathisen.

10. Board Member Presentations and Comments

10 Agenda items for the March 17, 2015 Board meeting can be submitted to Julie Simmonds.

Chris Culver: Director Culver shared a brochure from Willamette Valley Clean Water Alliance. The Alliance is offering summer camps for kids and has 45 free slots.

Sherry Duerst-Higgins: The OSBA Board met March 14-15 and began strategic planning. South Lane School District is working on new bond levy to replace Harrison Elementary, which is 75 years old. Lane Council of Governments is working on its budget and evaluation of the Director.

Anselmo Villanueva: Director Villanueva attended the NAACP Freedom Fund dinner, and encourages all to attend in the future. Director Villanueva commented that the new Eugene School District Superintendent represents an opportunity for Lane ESD to build on positive relationships.

Rose Wilde: Director Wilde attended the NAACP Freedom Fund Dinner. Director Wilde offered kudos to Greg Evans, emcee, who read an announcement of Lane ESD's board vacancy. The agenda and registration information for 90x30 conference is available. The 90x30 Conference is designed for a mix of people, featuring a group from Australia.

Carol Dennis: Director Dennis requests a new or updated Lane ESD Brochure. Director Dennis announced that Linda Hamilton has filed to run for the Board seat that Director Dennis will vacate. Director Dennis provided comments on Linda Hamilton's qualifications.

Vanessa Truett: The A-Team Justice League is holding a walk for awareness on March 28. Director Truett will send information to Julie Simmonds.

Todd Hamilton: No report.

Emilio Hernandez: The Mexican Consulate will be at the Springfield Public Library on March 21, 2015 at 11:30 a.m.

Joel Robe: Absent

Twinkle Morton: Absent

11. Announcements/
Correspondence

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Superintendent Sullivan included kudos he received via email Michelle Swanson and BJ Blake, Churchill High School, regarding excellent service from Kristin Gunson.

Superintendent Sullivan recognized Michelle Jensen, Mentor Grant Coordinator on loan from Springfield School District, for her efforts with South Lane School District to develop a new Mentor Grant Consortium.

Superintendent Sullivan recognized Sue Mathisen, Special Education Director, for her efforts and responsiveness to districts regarding the Lane School expansion work. Superintendent Sullivan also recognized her active involvement in hiring the new psychiatric hospital teacher and developing a program for moderate range disability students.

Kudos – Board and staff can submit Kudos! for staff via the online form included in most FLASH! editions. All kudos that are submitted are then shared in the FLASH! A list of Kudos will be included in the Board packet each month. Research indicates when people demonstrate gratitude or appreciation, health benefits achieved for the individual expressing gratitude.

Eric Richardson, President, Lane County NAACP, recently shared the flyer on African American Family Conference, scheduled for April 11, 2015, at LCC. This event is open to all. Superintendent Sullivan will be sending the flyer to districts and encourages all Board members to attend.

12. Adjournment

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The meeting was adjourned at 8:09 p.m.

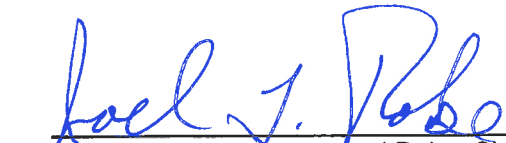
The next meeting of the Lane ESD Board of Directors will be on Tuesday, April 28, 2015, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

A work session will be held at 5:00 p.m. on Tuesday, April 28, 2015. The work session will include the full budget committee, and will focus on a budget preview.

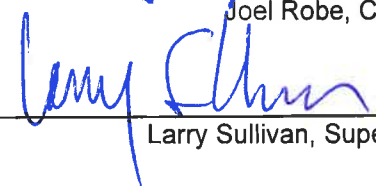
Minutes Approved:

(date) jrs

Attachments to official minutes:



Joel Robe, Chairperson



Larry Sullivan, Superintendent