

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – November 26, 2013

1. Work Session Call  
to Order

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Chair Robe called the work session to order 5:08 p.m. Tuesday, 2013, in accordance with the agenda and public notice of the meeting.

Board Members present were: Carol Dennis, Vanessa Truett, Rose Wilde, Joel Robe and Anselmo Villanueva; and board advisor Don Kordosky (Oakridge School District Superintendent). Administrative staff members present were Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Dave Standridge, Sue Mathisen, and Julie Simmonds, recording secretary.

Local Service Plan Service Levels

Superintendent Sullivan discussed the recommendations from the Superintendents' Council subgroups, including recommendations on the current level of services. The charge from the Superintendents' Council is for Lane ESD to come back to the November Superintendents' Council meeting with proposed service levels for 2014-15.

Business Services Director Dave Standridge shared an overview of the Flex Fund Model. The formula has historically been based on ADMw and Special Education usage. With HB3104, we now base the formula on ADMw only. ODE provides an annual estimate for the following year's State School Fund. Districts receive 90% of State School funds through the Flex Fund Model. The projection of State School Funds for 2014-15 is \$16.6M. Lane ESD will remove Eugene 4J School District's 90% first, then allocate 90% of remaining funds to districts through the Flex Fund Model.

Assistant Superintendent Carol Knobbe explained Options 1 & 2, illustrated on the 2014-15 Core and Flex Fund Model document. Superintendents will be determining how to use innovation funds for next year. The Life Skills Cost Pool may be organized differently. Discussions continue at the Superintendents' Council regarding the Life Skills Cost Pool. Courier services will move from core services to the menu.

Component district superintendents have been discussing the purpose of the core services. They have engaged in philosophical discussions on the use of core, also becoming known as "co-op", with some superintendents inquiring about what their district's contribution and the value they receive from core services.

ESDs around the state are approaching core services and menu services and programs differently.

The Flex Formula funds have historically supported special education and core services and programs smaller and mid-size districts. In 2013-14, the Local Service Plan maintained this formula. For 2013-14, districts are able to take up to 50% of their flex fund allocations as transit funds. For 2014-15, because of HB3401, the Flex Fund Formula must be calculated strictly by ADMw. Because of this, the Flex Fund Formula cannot continue to use the ADMw plus percentage of special education usage calculation. As a result, some districts will experience significant cuts in available funds and some funds will shift to larger districts.

Don Kordosky recommended looking very closely at Lane ESD's facilities and trying to maintain or recoup costs, savings through maintenance.

Dave Standridge reviewed the 10%, the funds available to Lane ESD for administrative purposes. The board reviewed what services and programs are delivered through 10%, including Facilities, Equity & Diversity, Home School, and Grant Management. Lane ESD is spending more than 90% of its' revenues on services to districts.

Director Wilde requested a comparison between Lane ESD's 10% expenditures and other ESDs 10% expenditures, as well as funding formulas.

Assistant Superintendent Carol Knobbe reviewed the proposed level of services in General Education for 2014-15. The funding for General Education services have been reduced by approximately \$100,000 for 2013-14.

Reminder: Director Dennis reminded the Board that the Budget Committee requested a review meeting prior to the regular budget committee meeting this year.

The work session was closed at 5:56 p.m.

2. Regular Meeting  
Call to Order

2 Chair Robe called the regular board meeting to order at 6:03 p.m. Tuesday, November 26, 2013 in accordance with the agenda and public notice of the meeting.

Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Vanessa Truett, Rose Wilde, Joel Robe and Anselmo Villanueva; and board advisor Don Kordosky. Board Member Chris Culver arrived following the Consent Agenda. Administrative staff members present were Superintendent Larry Sullivan, Carol Knobbe, Dave Standridge, Sue Mathisen, and Julie Simmonds, recording secretary.

3. Recognition and  
Introductions

3 There was no staff or public recognition.

4. Public Participation

4 There was no public participation.

5. Agenda Review

5A There were no changes to the agenda.

6. Action Items

6A The following items were included in the Consent Agenda approval.

(1) Approve Board Minutes of October 22, 2013.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting October 22, 2013, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations  
**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated October 18, 2013.

(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds

**BE IT RESOLVED** that the Board of Directors of Lane ESD approve Grants/Contracts awarded and authorize receipt of funds.

**DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-024)**

6B Approve Financial Report for October 2013.  
Business Services Director Dave Standridge discussed the new revenue estimate from ODE and indicated that it shows an increase of \$40,000 in revenue.

**DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the Financial Report for October 2013 as presented. Director Dennis seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution #13-025)**

6C Vote to Amend OSBA Constitution

The Board discussed how the amendment in the OSBA Constitution impacts ESDs. The Board expressed concern regarding the number of votes an ESD is able to cast versus the number of votes a school district is allowed to cast. The Board asked Director Duerst-Higgins to take that question back to the OSBA Board. Director Dennis inquired about the cost of membership/dues to OSBA, and suggested exploring having OAESD being a

member of OSBA for all ESDs in lieu of Lane ESD being an individual member of OSBA. Superintendent Sullivan reported that we will discuss the three memberships and costs at a subsequent meeting (Oregon Leadership Network, OAESD, OSBA).

**DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD vote to amend the OSBA Constitution. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution #13-026)**

- 6D Accept Eugene 4J Notice to Opt Out for 2014-15  
The Board discussed the notification received from Eugene 4J School District of their intent to opt out for the 2014-15 school year, per SB 529. Director Duerst-Higgins asked the Board to determine whether or not Eugene 4J should participate in the budget committee if opting out. Superintendent Sullivan will investigate whether or not Eugene 4J Board members should continue to serve on the Lane ESD Budget Committee.
- Director Dennis would like to go on record saying she is very disappointed in the language that Dr. Berman used in the letter accompanying Eugene 4J School District Intent to Withdraw.
- DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Truett seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution #13-027)**
7. Discussion/Reports
- 7A First Reads
1. EBBB – Injury Reports
  2. GCDA/GDDA – Criminal Records Check/Fingerprinting
  3. GCDA/GDDA-AR –Criminal Records Check/Fingerprinting
  4. IGBAJ – Special Education – Free Appropriate Public Education (FAPE)
  5. JHCDA – Administering Injectable Medicines to Students
  6. JHCD/JHCDA-AR – Administering Noninjectable/Injectable Medicines to Students
- 7B OSBA and OAESD Conference Report Out  
The Board provided comments on the OSBA Fall Conference. The board discussed their individual experiences at the conference, including networking. Director Wilde commented on the OEIB Strategic Initiatives. Director Wilde indicates that an attendee addressed Nancy Golden commenting that there are important initiatives that make sense for ESDs to apply, but only three initiatives list ESDs as eligible applicants.
- Director Dennis reported on her attendance at the OAESD conference, scheduled the day prior to the OSBA Conference. Nancy Nathanson and Lee Beyer spoke at the OAESD Conference. Director Dennis commented on Senator Beyer's progressive views about education.
- 7C OAESD Board Orientation Report  
Director Wilde commented on what she learned regarding legal etiquette, discussing issues with constituencies, and how the advise was to not engage with constituencies. The conference was recorded.
- 7D Board Engagement – Component School District Board Visit Reports  
Director Truett reported on her November 20 visit to McKenzie School District. The McKenzie School District Board had an audience. The Board spoke highly of Superintendent Sullivan and Lane ESD. Director Truett commented on the high number of people that are homeless in the McKenzie School District. The District has a family resource center, after-school programs, and successful sports teams. Director Truett observed a parent concern and board response to a discipline issue. McKenzie School District is in need of a math and a special education teacher.
- Director Wilde attended a Lowell Board meeting on November 4. Prior to the meeting, the Lowell School Board provided positive feedback on financial assistance received from Lane ESD and Business Services Director Dave Standridge. An OSEA representative

attended the meeting for contract signing. Director Wilde learned that both volleyball and football are competing in state championships. The Lowell School District Board engaged in a lengthy discussion about bussing. Lowell School District has added a kindergarten teacher. The Lowell School District Board discussed investing in the district in ways to attract and keep students in district. Lowell School District is partnering with Lane ESD in many ways.

Director Dennis' districts are Oakridge and Eugene 4J, and with Eugene 4J opting out Director Dennis will not be attending Eugene Board meetings. She is interested in serving as an alternate for other board members.

7E Program Assignments for Board Members

The Board discussed the current assignments to Lane ESD programs, the purpose and the objective of this engagement. Board members are to connect with ESD programs to show interest and enrich their connection to Lane ESD programs. Preliminary assignments are as follows:

Lane School - Directors Dennis and Truett. Sue Mathisen will arrange a visit.

CTE and non-traditional careers – Directors Dennis and Robe Carol Knobbe can serve as a liaison to School Improvement (science, math, language arts).

Martin Luther King Jr School – Director Dennis. Note: MLK Jr. School is now housed in the armory, and is no longer housed at Serbu.

Life Skills and Transition Classrooms – Director Wilde. Sue Mathisen will arrange a visit.

Chair Robe encouraged all to attend MLK Jr. School Graduation. Director Dennis inquired about attending assigned district graduations, with Advisor Don Kordosky commenting that it would be a learning experience for Lane ESD Board members.

The Board would like advance notice when events are happening.

Director Wilde requested information on transition classes formerly housed at the Dunn Center.

7F Achievement Compact

Assistant Superintendent Carol Knobbe reported on the status of the Lane ESD Achievement Compact. The Achievement Compact will be changing for both ESDs and districts in the future. Lane ESD's focus is on supporting the regional efforts of Connected Lane County. Lane ESD's Achievement Compact's original purpose was to aggregate student achievement data across all sixteen districts and to account for all students that are reported at the district compact level. ESDs and districts have not been given guidance in how to set benchmark growth targets. Connected Lane County has taken the lead with the Data Collaborative to collect information on student achievement data. Nancy Golden is looking to Connected Lane County as a model for the state in collecting and measuring student achievement and setting growth rates/targets. The data collaborative provides an opportunity to gather longitudinal data in Connected Lane County. Connected Lane County and the Bridge Collaboratives are reviewing effective practices that can be scaled across the county.

8. Superintendent's Report

8A Superintendents' Council Meeting Report  
Curriculum Leaders Meeting

The Curriculum Leaders have asked a subgroup to develop a proposal focusing on math for the rest of the year. Bob Curtis and UO have submitted the proposal "Connected Lane Ignite" (*handout*). This proposal is focused on content based training with district supports for implementation. Connected Lane County is supportive of this proposal. Curriculum Leaders expressed concern that the proposal needs to incorporate more instructional strategies and classroom-based supports. Superintendent Sullivan will bring this proposal to the Superintendents' Council in January to request funding from the Innovation dollars that have been allocated in the Local Service Plan.

Report Cards

The Superintendents share a desire to develop practices around report cards and grading practices. This is of high interest to the Curriculum Leaders.

### Superintendents Council Meeting Format

The Superintendents' Council has changed the order of the agenda for their meetings to allow time to talk about focal points that are important to districts. This month the superintendents discussed service level proposals, their beliefs and attitudes regarding Core Services and the "good of the whole" philosophy.

### Oregon Leadership Network

Rob Larson and John Lenssen presented on the Oregon Leadership Network. Superintendent Sullivan has been working with Rob Larson to create a Lane ESD team to participate in the Oregon Leadership Network. The cost is approximately \$7,000. The Oregon Leadership Network Fall Conference is next Tuesday. The Lane ESD team includes Superintendent Sullivan, Assistant Superintendent Carol Knobbe, Jane Waite and Kate Weber (Lane ESD), Tony Scurto (Pleasant Hill School District superintendent), Anselmo Villanueva, George Russell (community member), Sally Storm (McKenzie School District superintendent), and Michelle Jensen (Mentor Grant Coordinator, attending as part of Springfield group). The Oregon Leadership Network offers conferences and professional development, and supports for member districts throughout the year on Equity and Diversity practices.

### Focal Points Discussion

The superintendents will discuss open enrollment and transfers at a later meeting.

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### Superintendent Update

Superintendent Sullivan provided an update on the Mentor Grant. There are thirteen participating districts. The first training for teacher mentors was on October 8th. The training was held at Lane ESD, with 85 mentors attending. Classroom-based teachers are being used as mentors. The second day of training was held in the Siuslaw District. Participant feedback indicates the trainings are informative, high quality and engaging. The next training dates are December 12 and January 9. The Bethel School District is offering to include other districts in their professional development opportunities. Springfield is offering Research for Better Teaching that focuses on quality instruction. Additional Equity training is planned.

The Closing Achievement Gap for African American Students grant was submitted last Friday, November 23. This grant required non-profit agency to function as the fiscal agent. Lane Education Foundation is sponsoring the grant in partnership with the Eugene NAACP and Lane ESD. The focus is to improve student outcomes for African American students and engaging families. There are over 200 African American students outside the big districts, so the grant will also focus on outreach to rural districts. All districts in Lane County are included in the grant.

The Student Mentoring, Monitoring, and Acceleration grant was also submitted on Friday, November 23. This grant was written in partnership with Lane Arts Council and Springfield and Bethel districts. The priority for this grant is our title program students (Indian Education, Migrant Education, English Language Learners, Homeless) in rural districts. Assistant Superintendent Carol Knobbe offered kudos to Title program staff on the submission of the grant.

Lane ESD is closely monitoring the grants and strategic initiatives that are being announced. A group is currently working on the Expansion of The Eastern Promise Initiative Grant.

A Connected Lane County Transition Plan has been developed and is currently being reviewed. A Transition Committee has been formed. Connected Lane County has identified adding diversity (agencies and community groups) as a priority.

Lane County's Early Learning Hub is one of six sites recommended for award in the first round of grants. Marion County was the only proposal to receive immediate approval. The Lane County proposal did not score well on outreach to rural communities and issues around equity/meeting needs of diverse populations in Lane County.

The approved Early Learning Hubs are Marion, Lane, Southern Oregon, South Central

Oregon (Douglas and Lake), Frontier Oregon (grant and Harney), Early Learning Multnomah, and Yamhill Early Learning Hub.

Board Advisor Don Kordosky expressed appreciation to Lane ESD for work done on the Mentor Grant.

Board Advisor Don Kordosky commented on the upcoming I love You Guys Foundation speaker John-Michael Keyes, scheduled to speak on February 7<sup>th</sup>. Mr. Keyes will present on a Standard Response Protocol, discuss school lockdown and lockout procedures, and evacuation and reunification strategies. The Superintendents' Council has agreed to share the cost of the event across districts. Superintendent Sullivan expressed appreciation to Superintendent Kordosky for his leadership in coordinating this event.

Superintendent Sullivan spoke with the Superintendents' Council on the proposal to expand Lane ESD Board Advisors and Liaisons. The superintendents were asked to nominate one of their board members to work as liaison to the Lane ESD Board. Springfield's Board has identified one of their board members to participate. Superintendent Sullivan recommends the Board accepts an advisor from a component district board and consider establishing three board advisors: a community member, a superintendent, and a component district board member.

The Board discussed amending the October Work Session consensus to expand Board advisors from one to three, including one board member from one of our component districts with the intent to bring a district perspective to our board. The Board consensus was to create liaison positions from component district boards and invite participation.

**DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD appoint Springfield Public Schools Board Member Garry Weber as liaison to the Lane ESD Board. Director Truett seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution #13-028)**

9. Information from  
Administrative Staff

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Special Education Services Director Sue Mathisen discussed the development of shared services and other types of special education consortiums, including supports for programs and services for students with autism, behavior disorder, or cognitive disabilities who do not qualify for life skills programming.

Special Education directors are assessing whether the districts want to do more centralization of nursing services or specialized assessments.

Assistant Superintendent Carol Knobbe noted that the next week is going to be very busy for staff in School Improvement. The CCSS/Teacher Effectiveness Conference and the Oregon Leadership Network conferences are scheduled for next week.

10. Board Member  
Presentations and  
Comments

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The Board of Directors provided comments.

Director Wilde met with Representative Nancy Nathanson today. Director Wilde asked for help in understanding the legislative intent of HB3401. Director Wilde also asked Representative Nathanson of her knowledge and general background in the services and programs that ESDs provide. Director Wilde reported that Representative Nathanson believes ESDs can, but don't necessarily have a role in educational reforms.

Director Dennis shared that a Lane Education Foundation Board meeting is scheduled for Friday, December 6 at 3:30 here in room 34. Directors Truett and Culver will join the meeting. Former Lane ESD Board Member and current Lane Education Foundation Board member Michelle Holman will phone in. Assistant Superintendent Carol Knobbe, Kathy Mayer (notetaker), and Ross Anderson (new grant writer) will also attend.

Director Dennis commented that Ross Anderson, grant writer, is an amazing contribution to Lane ESD.

Director Culver shared that his class schedule will be changing soon and he will no longer miss some of the work sessions or be late to the Lane ESD Board meetings.

Director Duerst-Higgins reported that the OSBA Regional meetings are scheduled for Saturday afternoon at OSBA Conference.

Director Truett is currently focusing on securing donor and grant funding for Danceability school workshops.

Director Villanueva attended a University of Oregon presentation by Jeff Duncan, teacher and professor last night. Jeff Duncan is teaching urban youth in Oakland, California. Director Villanueva commented on the quality of the presentation, which will be available online. Director Villanueva suggested the group that wrote GAP grant watch training via online streaming.

Chair Robe is part of group at work that is focused on improving teaching pathways, CTE and college.

Oakridge Superintendent Don Kordosky thanked the Board for having him participate as an advisor. Superintendent Kordosky will participate as an advisor for the rest of year. Superintendent Kordosky has been a Lane County superintendent with the second longest tenure of all Lane County superintendents.

11. Announcement/  
Correspondence

- 11A The scheduled December program presentation is on CTE. Superintendent Sullivan directed Board members to look at the Bethel Consortium Indian Education newsletter, located in the back of the Board packet.

Next month is the UO Opportunities Program for Native Students in Cottage Grove.

Emilio Hernandez's last day at UO is Tuesday.

Superintendent Sullivan will not do a written update this week.

Julie Simmonds will send invitations to Leadership and Board, including spouses/partners to h'ourdourves and beverages on 19<sup>th</sup> at the Sullivan's home.

A December work session is planned to discuss Strategic Initiatives. A January work session will be on Local Service Plan, and the February Work session will be on Connected Lane County.

12. Adjournment

- 12 The meeting was adjourned at 8:34 p.m.

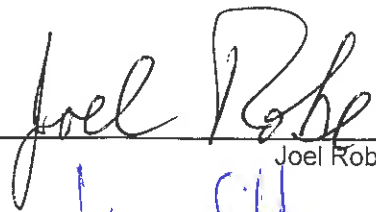
The next regular meeting of the Lane ESD Board of Directors will be on Tuesday, December 10, 2012, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

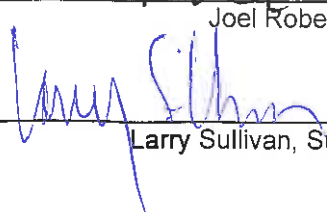
Minutes Approved:

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(date) jrs

Attachments to official minutes:

1. Connected Lane Ignite  
Proposal

  
\_\_\_\_\_  
Joel Robe, Chairperson

  
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Larry Sullivan, Superintendent