

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – July 30, 2013

- |                                     |   |
|-------------------------------------|---|
| 1. Regular Meeting<br>Call to Order | <p>Chair Carol Dennis called the regular board meeting to order at 6:01 p.m. Tuesday, July 30, 2013, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Joel Robe, Anselmo Villanueva, Vanessa Truett, Rose Wilde, and board advisor Emilio Hernandez, Jr. Administrative staff members present were Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, and Board Secretary Simmonds, recording secretary.</p> <p>There was no staff or public recognition.</p> <p>1A   Oath of Office for New Board Member(s)<br/>Two board members were elected in the May 21, 2013 election. Vanessa Truett was administered the Oath of Office to the Board of Directors of Lane ESD, Zone 3, expiring June 30, 2017.</p> <p>1B   Appointment of New Board Member, Zone 4<br/>The Board reviewed the application from Chris Culver for appointment to the Board. <b>DIRECTOR ROBE MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD appoints Chris Culver to the Board for Zone 4. Director Duerst-Higgins seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, CULVER, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-01)</b></p> <p>Chris Culver was administered the Oath of Office to the Board of Directors of Lane ESD, Zone 4, from now through June 30, 2015.</p> <p>Organization of the Board for 2012-13 includes election of officers:</p> <p>1C   <u>Election of Chair</u><br/>Chair Dennis opened the floor for nominations for Board Chair for 2013-14. All board members are eligible for election.</p> <p>Director Duerst-Higgins nominated Director Anselmo Villanueva; he declined the nomination. Chair Dennis nominated Director Joel Robe. Chair Dennis moved that the nominations be closed. Directors Dennis, Duerst-Higgins, Culver, Truett and Villanueva voted for Joel Robe. Director Joel Robe was declared elected Chair of the Board for 2013-14. <b>(ESD Resolution #13-002)</b></p> <p><u>Election of Vice Chair</u><br/>Director Duerst-Higgins nominated Director Anselmo Villanueva. Chair Robe moved that the nominations be closed. Directors Dennis, Duerst-Higgins, Truett, Culver and Robe voted for Anselmo Villanueva. Director Villanueva was declared elected Vice Chair of the Board for 2012-13. <b>(ESD Resolution #13-003)</b></p> |
| 2. Recognition and<br>Introductions | 2   Welcome   |
| 3. Public Participation             | 3   There was no public participation.  |
| 4. Agenda Review                    | 4   Elected Board Member Rose Wilde will be sworn in upon her arrival.  |
| 5. Action Items                     | 5A   The following items were included in the Consent Agenda approval.  |

(1) Approve Board Minutes of June 25, 2013 (*attachment*)

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting June 25, 2013, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations (*attachment*)

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated July 26, 2013.

(3) Approve Routine Fiscal Designations

**BE IT RESOLVED** that the Board of Directors of Lane ESD hereby designates Larry Sullivan as Clerk of the District and Custodian of Funds for the Fiscal Year 2013-14 in accordance with ORS 334.225.

**BE IT RESOLVED** that the Board of Directors of Lane ESD appoints David Standridge as Budget Officer for the District for Fiscal Year 2013-14, in accordance with ORS 294.331.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates Larry Sullivan as Chief Executive Officer of the Lane Education Service District. As such, he is authorized to bind the Lane ESD for Internal Revenue Service purposes and to designate employees authorized to receive and return information pertaining to the Lane Education Service District (#93-6010866) with respect to all tax forms and for all tax periods.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates Larry Sullivan and David Standridge as signatory for all district financial accounts for Fiscal Year 2013-14.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates the following financial institution as official depositories for District funds during the 2013-14 Fiscal Year: United States National Bank, Local Government Investment Pool. In accordance with requirements of Oregon Revised Statute 294.810, the Board authorizes the Superintendent to invest up to \$30 million (primary account in the Local Government Pool).

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes Superintendent Larry Sullivan to act on the Board's behalf as District election authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to and from the Local Government Investment Pool:

Larry Sullivan, David Standridge, and David Lanza.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendent.

**BE IT RESOLVED** that the Board of Directors of Lane ESD will act as the local public contract review board for Lane Education Service District in accordance with Oregon Revised Statute 279A.060.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approve official designations for the 2013-14 year, as presented:

Legal Counsel — The Hungerford Law Firm; and Joel DeVore of Luvaas Cobb

Auditors — Pauly, Rogers and Co., PC

Newspaper — Register Guard

Approve 2013-14 Board Meeting Dates

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the 2013-14 meeting time as 6:00 p.m. on the following dates:

August 27, September 24, October 22, November 19, December 10, January 28, February 25, March 18, April 22, May 20, and June 24. Unless otherwise designated, meetings will be held at the Lane ESD Main Building, 1200 Hwy 99N.

**DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Culver seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, CULVER, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-04)**

- 5B Approve Financial Report  
**DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Villanueva inquired about the status of laid off personnel. Assistant Superintendent Knobbe provided an update, including information on staff being hired by other districts, staff being recalled, and the need to fill some positions. Superintendent Sullivan requests that the August Board Meeting include staffing as an agenda item, as well as the budget for 2013-14. Director Villanueva seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, CULVER, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-0 )**

6. Discussion/Reports

- 6A Board Orientation  
Superintendent Sullivan discussed the Oregon School Board Association (OSBA) online board orientation and asked all new board members to complete this prior to the next meeting. Superintendent Sullivan also discussed the Oregon Association of Education Service Districts (OAESD) providing a New Board Member orientation, which may happen in the Fall. Superintendent Sullivan and Assistant Superintendent Knobbe are preparing new board member orientation materials. Board Secretary Simmonds will send the url for the OSBA online board orientation to Board Members.
- 6B Board Retreat  
Superintendent Sullivan suggested having the board retreat in conjunction with the August board meeting. Agenda items include: Board roles and responsibilities; board budget; teaming; and understanding the rules of engagement. The retreat is scheduled from 1:00-5:00 p.m., followed by the regular meeting at 6:00 p.m. Superintendent Sullivan, the Chair and the Vice-Chair will develop the agenda and request agenda items from board members.
- 6C 2013-14 Lane ESD Program and Community Presentations  
Director Duerst-Higgins requests more presentations from local school districts. Chair Robe discussed including Early Childhood and higher education. Superintendent Sullivan reminded the board about our P-20 commitment and orientation. It is important to involve everyone that actively participates in serving our students across the county (business, education, community agencies and early childhood). Chair Robe suggested we plan to have presentations from Connected Lane County throughout the year.
- Director Duerst-Higgins suggested recruiting advisors from small, medium and large school districts, recruiting from boards. Director Duerst Higgins could represent the medium-size school districts.
- The 2013-14 program and community presentations will be added to the August Board Retreat agenda.
- 6D Review Board Member Assignments to Districts and Programs  
Chair Robe described the engagement strategy of board members being assigned to districts and attending district board meetings. Superintendent Sullivan explained the recommendation from the ESD Services Review that Lane ESD engage the boards in each district in Lane County.
- Board Secretary Simmonds will prepare board-meeting schedules for the board members and a list of districts in each zone, along with a signup sheet.
- Assignments will be made at the Board Retreat.

	<p>6E Board Professional Development/Conferences          Superintendent Sullivan requested that this be added to the Board Retreat agenda. In the past, the Board working agreements that would include Board members would attend either the OAESD or OSBA, not both. Conference registration for new board members is free at the OSBA conference November 14-17th. The OAESD Conference is the day prior to the OSBA conference.</p> <p>Board Secretary Simmonds will send a url for the OSBA Conference to the Board.</p>
<p>Oath of Office for New Board Member(s)</p>	<p>1A Newly-elected Board member Rose Wilde arrived at 6:55 p.m. Rose Wilde was administered the Oath of Office to the Board of Directors of Lane Education Service District, at large position, expiring June 30, 2017.</p> <p>6F Review Board Member Committee Assignments          Chair Robe reviewed the current committee assignments.</p> <p>Director Dennis invited Directors Culver and Truett to participate with the Lane Education Foundation. Director Dennis described the foundation and how it serves districts that don't have the capacity to have a foundation. The foundation also serves grants that require a foundation. The url is <a href="http://laneeducationfoundation.org">laneeducationfoundation.org</a></p> <p>Director Dennis requests to continue on the foundation board.</p> <p>Director Wilde requested consideration for the OSBA Legislative Policy Committee.  <b>DIRECTOR DENNIS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD nominate Rose Wilde for the OSBA Legislative Committee. Director Duerst-Higgins seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, CULVER, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-05)</b></p> <p><b>DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD appoints Sherrie Duerst-Higgins to the Lane Council of Governments Board of Directors. Director Dennis seconded and the <b>MOTION CARRIED WITH DIRECTORS DENNIS, CULVER, TRUETT, ROBE, WILDE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-06)</b></p>
<p>7. Superintendent's Report</p>	<p>7A Superintendent Sullivan provided information related to recent email updates from Jim Mabbott regarding recently passed legislation. Jim Mabbott's email referred to HB 3232 and HB 3233 and the impact on ESDs. The bills were made possible by investments from the ESDs to support important strategic initiatives identified by OEIB. These initiatives are being presented in the form of RFPs.</p> <p>SB529 allows all districts to opt out of their local ESDs. SB529 also makes the alternative governance model permanent for the pilot ESDs.</p> <p>HB3401, the opt-in bill, is the alternative to the opt-out bill. Thirteen of our districts did not support this bill.</p> <p>A small group of the superintendents council will meet tomorrow and August 13 to discuss the impact of these bills and how the opt-in bill changes the Local Service Plan. Superintendent Sullivan will be asking districts to let us know much earlier than November if they are choosing to opt out. The superintendents want to discuss the future of Lane ESD and the future of the districts. The discussions will extend into the Superintendents' Council meeting on August 22<sup>nd</sup>.</p> <p>SB822, the PERS Reform Bill, passed. There is discussion of a special session to discuss this at the legislative level. The savings from this bill resulted in Lane ESD's</p>

ability to provide increases in salaries during negotiations this year.

Superintendent Sullivan explained that there are three deadlines in grants quickly approaching:

The Center for Assistive Special Technology (CAST) is taking the lead on writing and submitting an I-3 grant that supports content literacy in the middle schools. The partner agencies involved with this grant are CAST, Lane ESD (representing the districts in Lane County) and the Behavior Research and Teaching at UO. This grant is due on August 16. The award on this grant is potentially \$3M over five years.

Lane ESD, the University of Oregon, the University of California and the Center for Teaching and Learning is writing a grant proposal entitled The Mathematics Institute Online. This \$1.5M grant is due September 3.

Superintendent Sullivan proposed that Connected Lane County apply for the Oregon Mentoring Program Grant for New Teachers and Administrators. There was unanimous support for the idea from the Connected Lane County Steering Committee. The due date is August 14.

Superintendent Sullivan announced that the Rural Elementary Counseling Grant has been funded for 2013-14. Lane ESD has now submitted the annual Year-End Report. The report has been accepted and approved by the US Department of Education.

Superintendent Sullivan wants to acknowledge that Director Robe sits on the governance council at OAESD and is now serving as Co-Chair on the council.

Superintendent Sullivan noted that Connected Lane County has completed the Regional Achievement Collaborative Self-Assessment. The Regional Achievement Collaborative Self-Assessment is the RFP response to the OEIB funding for Regional Achievement Collaboratives. Connected Lane County has brought many P-20 agencies together, including early childhood and higher education agencies.

The Connected Lane County website was built by Randy Trummer and Cameron Yee, Lane ESD. Connected Lane County is working to add content and update the website.

The Connected Lane County Steering Committee met last week. Mike Gottfredson, President of the University of Oregon, chairs this meeting. The Steering Committee reviewed the five bridge collaborative activities. Superintendent Sullivan proposed that Connected Lane County consider having Lane ESD's Learning Support Services Director facilitate the activities of Connected Lane County. There will be follow up discussion at the next meeting.

Connected Lane County has been focusing on education agencies, but is now expanding into the business community.

OAESD has created a work group to respond to twelve of the Strategic Initiatives. Lane ESD has identified six initiatives that it would be willing to lead or co-lead, and six initiatives that Lane ESD would participate as a member.

United Way is the lead agency for the Early Learning Hub. The other two partners are Lane County Health and Human Services and Lane ESD. Members from these agencies, as well as other Lane County agencies, will attend the Early Learning Summit on August 12 to review the state's competitive RFP for an Early Learning Hub.

Director Villanueva inquired about Connected Lane County Steering Committee membership. Concern was raised over the high number of members from the University of Oregon (seven of fifteen members). Superintendent Sullivan explained the history of Connected Lane County and how the membership evolved from a higher education partnership with K-12 education.

Board Advisor Emilio Hernandez expressed concern about the Steering Committee being

heavy with Administrators, without participation from the community. Superintendent Sullivan explained that the broadening to the wider community, expanding to health and human services agencies, workforce community and business partners will add a broader perspective. The Steering Committee has received input about the need for more community input. Director Wilde requested a list of participants in the Connected Lane County Bridge Collaboratives (roster).

8. Information from  
Administrative Staff

- 8 Information from Administrative staff.  
Technology reports will come from Assistant Superintendent Knobbe in the future.

9. Board Member  
Presentations and  
Comments

- 9A Agenda Planning  
Board members should submit agenda items to Board Secretary Simmondsby August 16, 2013.
- 9B Board Member Reports  
The OSBA regional meeting will meet at Lane ESD on October 1, 2013.
- Director Dennis expressed gratitude for the opportunity to serve as Chair for two years.
- Director Duerst-Higgins commended Superintendent Sullivan for the difficult year he has had and the great job he has done.
- Director Truett announced that she is starting a parent advisory support group for parents of children with autism. Director Truett visited the MEP Summer School program, and will write an article about the program for Lane Today Online.
- Director Wilde's mother, Mary Leighton, is the organizer for the Lane Workforce Partnership training for teachers on the economy. There are still a few slots available on a first-come first serve basis.
- Director Wilde is still serving as a voting member of the Lane County Budget Committee. She will declare any conflicts of interest.
- Director Wilde offered to visit districts that need representation.

Vote To Extend  
Meeting.

The Board unanimously voted to extend the meeting by ten minutes.

Director Culver serves on the board of Mt. Pisgah Arboretum. He announced that the Director of Education at the arboretum has resigned. Director Culver will forward the vacancy announcement to the Board once it is posted.

Director Culver will visit the MEP Summer School on Monday, August 5.

Director Villanueva visited the MEP Summer School on July 29. Director Villanueva encourages all to attend the Family Night next Thursday evening.

Advisor Hernandez expressed concerns regarding the Connected Lane County Steering Committee. Superintendent Sullivan will schedule time to meet with Advisor Hernandez to discuss concerns.

Director Dennis shared the gold star Lane ESD received from Saint Vincent de Paul for our participation in the Stellar apartments shared garden project.

10. Announcement/  
Correspondence

- 10A The Migrant Education Program Summer School Family Night is August 8, 5:30 p.m.
- All Staff inservice will be held in two sessions, and board members can choose to attend either session, or both. LCEA will vote on the contract ratification at that time.

Board Secretary Simmonds will send out the schedule for the All Staff Inservice.

Superintendent Sullivan revisited the BBQ. Julie and Larry will work on identifying dates for the BBQ.

11. Adjournment

11 The meeting was adjourned at 8:10 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, August 27, 2012, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

The Board retreat begins at 1:00 p.m.

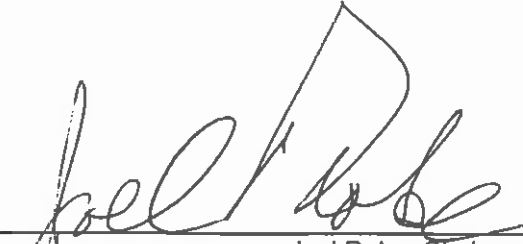
Minutes Approved:

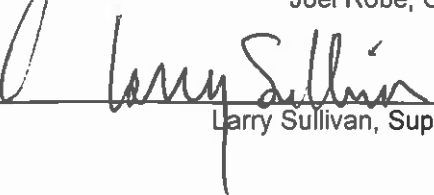
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Attachments to official minutes:

- 1.
- 2.

  
Joel Robe, Chairperson

  
Larry Sullivan, Superintendent