

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – August 27, 2013

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|-------------------------------------|----|---|
| 1. Regular Meeting<br>Call to Order | 1  | <p>Chair Joel Robe called the regular board meeting to order at 5:59 p.m. Tuesday, August 27, 2013, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Chris Culver, Vanessa Truett, Rose Wilde, Joel Robe and Anselmo Villanueva. Administrative staff members present were Superintendent Sullivan, Assistant Superintendent Knobbe, Dave Standridge, Sue Mathisen, and Julie Simmonds, recording secretary.</p>   |
| 2. Recognition and<br>Introductions | 2  | <p>Kate Weber, representing LCEA.</p>   |
| 3. Public Participation             | 3  | <p>There was no public participation.</p>   |
| 4. Agenda Review                    | 4  | <p>Modify 5C to add a Teacher position to the list of Licensed reductions, and add an agenda item 5D for Classified Reduction, Instruction Assistant.</p>   |
| 5. Action Items                     | 5A | <p>The following items were included in the Consent Agenda approval.</p> <p>(1) Approve Board Minutes of July 30, 2013.<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting July 30, 2013, with the following edit: add Director Wilde's mother's name, Mary Leighton, to item 9B.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated August 23, 2013.</p> <p><b>DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Villanueva seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, CULVER, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-008)</b></p>  |
|                                     | 5B | <p><b>Approve Financial Report</b><br/>The financial report for July, 2013 is enclosed.<br/><b>BE IT RESOLVED that the Board of Directors of Lane ESD approve the July 2013 Financial Report.</b><br/><b>DIRECTOR DENNIS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Wilde seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, CULVER, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-009)</b></p>  |
|                                     | 5C | <p><b>Authorize Implementation of Policy GCPA, Layoff Licensed Staff</b><br/>Due to a decrease in district service orders and funding, a reduction-in-force is required for some licensed and professional positions.<br/>Positions effected:</p> <ul style="list-style-type: none"><li>• Specialist, ELL Program, Reduction .40 to .25 FTE</li><li>• Teacher, Siuslaw, reduction 1.0 to .50 FTE</li></ul> <p><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff, Licensed Staff.<br/><b>DIRECTOR DENNIS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD authorize implementation of Policy GCPA, Layoff of Licensed Staff. Director Wilde seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, KIMBALL, ROBE AND VILLANUEVA VOTING YES. (ESD</b></p> |

**Resolution # 13-010)**

- 5D Authorize Implementation of Policy, Layoff Classified Staff  
Due to a decrease in district service orders and funding, a reduction-in-force is required for some licensed and professional positions.  
Positions effected:
- Instruction Assistant, Siuslaw, reduction 3.5 hr FTE

**BE IT RESOLVED** that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff, Licensed Staff.

**DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD authorize implementation of Policy GCPA, Layoff of Licensed Staff. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, KIMBALL, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-011)**

6. Discussion/Reports

- 6A Board Retreat  
Director Duerst-Higgins requested having the facilitator, Betsy Shepard, back to assist the board in processing the identified next steps. The Board acknowledged that training and facilitation will impact their budget.
- 6B Staffing  
Assistant Superintendent Knobbe provided the board with an update of reductions in force, recalls and hiring. She explained the difficulty with staff that have accepted jobs elsewhere but are not yet prepared to submit their resignation here. Human Resources staff has sent recall notices out as late as this week. The agency has decided to not fill the School Improvement Director position. A small amount of FTE has been identified to supervise Title programs and the counselor grant. Superintendent Sullivan and Assistant Superintendent Knobbe will provide direction for School Improvement. Lane ESD has posted for a Technology Supervisor. We are still in process for hiring a Coordinator for the Indian Education Program.
- 6C Budget Update  
Dave Standridge provided an update on the budget and changes to the flex model. He provided handouts that identified dates of revenue estimates, the changes in these estimates and how the reductions impact Lane ESD. Superintendent Sullivan explained how Lane ESD has managed an additional \$300,000 in reductions. Reductions include a reduction in the 10% for administrative services, a reduction in core services allocations, and a reduction in flex funds allocated to districts. Any additional reductions may be requested from the Ending Fund Balance. The board does not need to make modifications when we decrease the budget, only when increase the budget.
- 6D Advisory Board Member Recruitment Discussion  
This was discussed at the Board Retreat. This topic will be included in the Next Steps to be discussed in future meetings.
- 6E Board Presentations  
Superintendent Sullivan indicates we will have a program ready to present at the September meeting. Superintendent Sullivan recommends a monthly presentation. Superintendent Sullivan will set schedule through Leadership.

7. Superintendent's Report

- 7A Superintendent Leadership Council Meeting  
Superintendent Sullivan provided an update on Lane ESD services and Programs, the status of the I-3 grant, Strategic Initiatives through HB 3233/3232, and his conversation with the superintendents on the impact of the initiatives.

The superintendents reviewed agreements that they made at the start of the 2012-13 year. The ESD Services Review recommended that the superintendents take more leadership in facilitating and running the meetings.

The superintendents recommended that our board continue to visit their boards. They inquired about having a joint meeting with the ESD board. Superintendents asked Superintendent Sullivan to discuss with the Lane ESD Board the idea of an advisory board member role from the districts.

Superintendent Shelley Berman attended the meeting. As we began to talk about 2014-15 and the local service plan, Dr. Berman announced his intention to recommend to the Eugene 4J School Board to "opt out" of Lane ESD for the 2014-15 school year under SB 529. The impact of Eugene 4J School District is approximately \$5 million, over 34% of resolution funding. Superintendent Sullivan encouraged the districts to inform Lane ESD early, rather than waiting until the November 1 deadline to allow remaining districts and Lane ESD to plan for 2014-15.

The superintendents had initial discussions towards developing a 2014-15 Local Service Plan. The superintendents broke into four sub-groups to develop recommendations (technology, special education, school improvement/professional development, other services – business, admin, etc.). The superintendents will first identify the services their students and districts need, and then recommend the services and programs to meet those needs in the 2014-15 Local Service Plan.

Superintendent Sullivan will be inviting Dr. Yvette Alex-Assensoh to a future Superintendents' Council meeting to follow up on her presentation at the June 2013 meeting.

#### 7B Superintendent Update

The Connected Lane County Consortium application for the Mentoring Grant is included in the board packet. The grant estimates 108 new first or second year teachers and 30 new administrators from twelve districts and Lane ESD will be participating. If funded, Lane ESD will hire a mentor coordinator and provide a program of mentor support for the 2013-14 school year.

The I-3 Grant was submitted by the Center for Assistive Special Technology (CAST). If funded, this grant will support literacy in the content areas in middle schools in Lane County.

Lane ESD will be submitting a Mathematics Online grant next Wednesday. Partners in this grant include the Center for Teaching and Learning at UO and Dr. Wu, University of California Berkley. This is a five year, \$1.5 million grant. This research grant will develop online lessons for teaching fractions to students in 4<sup>th</sup> and 5<sup>th</sup> grade.

Gang Prevention work is getting underway in Lane County. Gang Symposiums were held in January and May, 2013. Lane ESD's Jane Waite and Superintendent Sullivan serve on the Gang Prevention Steering Committee. Lane County DHHS has received a grant to expand Gang Prevention activities. The DHS grant requires a community assessment and the development of a strategic plan by June, 2014. The focus of work so far is not crime oriented, but about community prevention and community health. Lane County data shows that gangs and other hate related groups are expanding into the rural community and reaching into the elementary schools.

Superintendent Sullivan serves on the Lane Workforce Partnership board, with Assistant Superintendent Knobbe as an alternate. Lane Workforce Partnership is looking at its' processes and impacts and considering a system transformation. The Lane Workforce Partnership Board is moving away from direct services towards an indirect service model.

Rob Saxton, Deputy Superintendent of Instruction for the State of Oregon, sent an email in July describing different OEIB initiatives under 3233 and 3232. The initiatives are listed in a handout in the board packet, indicating the different rounds or announcement timelines. Some are competitive grants, some are contracts. OAESD, Connected Lane County, and Lane ESD are reviewing the grants to determine priorities and to develop collaborations for proposal submissions.

Director Wilde inquired about ACT Exam scores and if the statewide scores are consistent in Lane County. Specifically, are the differences between white and non-white students consistent across the state?

7C

Connected Lane County

Connected Lane County now has a website, [www.connectlanecounty.org](http://www.connectlanecounty.org). Lane ESD staff built this website in remarkably short time. Agreements are now in place to allow sharing of K12 data for all sixteen districts, LCC and UO.

The Connected Lane County Steering Committee was previously known as the Education Partnership. This year Connected Lane County transitioned efforts from a college focus to Prenatal-20 (P20). Connected Lane County expanded membership to add pre-school and other educational agencies, including United Way, Lane County Health and Human Services, EC CARES, and McKenzie School District. To address community concern regarding the makeup of the Connected Lane County committees, the Collaborative Coordinating Committee identified diversifying committee work as a high priority. This will be on the agenda for the steering committee when they meet next.

Connected Lane County responded to an OEIB RFP, in the form of a self-assessment, to be recognized as a Regional Achievement Collaborative Pilot (RAC). Twelve organizations were funded at approximately \$50,000 each.

To address community concern regarding the makeup of the Connected Lane County committees, the Collaborative Coordinating Committee identified diversifying committee work as a high priority. This will be on the agenda for the steering committee when they meet next.

8. Information from Administrative Staff

8

There were no administrative reports this month. Superintendent Sullivan's weekly Board Updates are included in the packet. (official attachment)

9. Board Member Presentations and Comments

9

Vanessa Truett: no report

Carol Dennis: Will be traveling to New York from 9/9-10/7, and will miss the September Board Meeting and October 1 regional meeting.

Chris Culver: Visited the Migrant Education summer school program.

Rose Wilde: Visited Twin Oaks Elementary School, and reports that they allow community members to borrow from their library.

Sherry Duerst Higgins: No report

Joel Robe: Today was ODE's staff meeting. Governor Kitzhaber and Nancy Golden were in attendance. The Governor is involved in education and committed to making sure students are getting well educated. Rob Saxton offered a speech on moving forward and reorganization with the new Office of Learning (to house equity, assessment, student learning partnerships, etc.). The Office of Learning will have a special area for data and analysis.

Anselmo Villanueva: Attended the Migrant Education Program Family Night.

10. Announcement/ Correspondence

10A

The 2013-14 Inservice/Welcome Back is Thursday, August 29. There will be a morning and an afternoon session. Board Members are invited to attend either or both. The program will include remarks from Superintendent Sullivan and Assistant Superintendent Knobbe. A benefits fair will be held in the main hallways. Directors Dennis and Wilde indicated they will attend the morning session.

The OSBA Fall Conference, November 14-17. New Board members can have registration waived.

The OSBA Fall Regional Meeting is scheduled for October 1, here at Lane ESD. Will begin at 5:30.

The Board will have a work session prior to the September Board Meeting, beginning at 5:00 p.m.

11. Adjournment

11 The meeting was adjourned at 7:38 p.m.

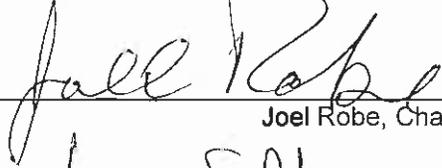
The next meeting of the Lane ESD Board of Directors will be on Tuesday, September 24, 2013, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

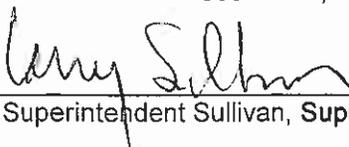
Minutes Approved:

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(date) jrs

Attachments to official minutes:

- 1.
- 2.

  
\_\_\_\_\_  
Joel Robe, Chairperson

  
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Superintendent Sullivan, Superintendent