

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – June 24, 2014

1. Executive Session  
Call to Order

1 The Chair called the executive session to order at 5:07 p.m. *The Lane ESD Board of Directors will hold an Executive Session under provisions of ORS 192.660(2)(i) to review and evaluate the superintendent. The board of Lane Education Service District will conduct an executive session "to conduct deliberations with persons designated by the governing body to carry on labor negotiations," pursuant to ORS 192.660 (2)(d).*

Board members present: Joel Robe, Anselmo Villanueva, Carol Dennis, Sherry Duerst-Higgins, Chris Culver, Vanessa Truett, Rose Wilde.

Administrative staff present: Larry Sullivan, Julie Simmonds (recording secretary).

The Chair closed the executive session at 5:51 p.m.

2. Regular Meeting  
Call to Order

2 The meeting was called to order at 6:00 p.m.

Board members present: Joel Robe, Anselmo Villanueva, Carol Dennis, Sherry Duerst-Higgins, Chris Culver, Vanessa Truett, Rose Wilde.

Administrative staff present: Larry Sullivan, Carol Knobbe, Sue Mathisen, Dave Standridge, and Julie Simmonds (recording secretary).

3. Budget Hearing

3 This agenda item was not observed, as it was completed at the May meeting.

4. Recognition and  
Introductions

4 Ryan Hagemyer, Lifeskills Teacher, Bob Curtis, Science Specialist, Steve Traylor, LCEA

5. Public Participation

5 There was no public participation.

6. Agenda Review

6 Agenda item 3, Budget Hearing, was deleted as it was completed at the May meeting.

7. Presentation

7 Presentation: 21<sup>st</sup> Century Grant – Bob Curtis, Science Specialist  
Bob Curtis, Science Specialist presented on the 21<sup>st</sup> Century Grant. Mr. Curtis discussed the history and the activities of the grant. Eugene, Springfield, and Siuslaw school districts received additional five-year project funding for after-school programs.

The Lane ESD 21<sup>st</sup> Century Grant has partnered with Lane Arts Council to provide artists for in-school and after school support, as well as assemblies. Approximately 600 students in three districts participated in the 21<sup>st</sup> Century Grant activities. *(Handout)*

8. Action Items

8A The following items were included in the Consent Agenda approval.

(1) Approve Board Minutes of May 20, 2014.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting May 20, 2014, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations  
**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated June 20, 2014.

**DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Culver seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-051)**

- 8B Financial Report  
**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for May 2014.
- DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the financial report as presented. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-052)**
- 8C Budget Actions
1. Adopt 2014-15 Budget, Appropriating Funds, and Levying Taxes  
**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the 2014-15 Budget, Appropriates Funds and Levies Taxes as presented.
- DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the 2014-15 Budget, Appropriates Funds and Levies Taxes as presented. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-053)**
2. Approve Appropriations Transfer Within the 2013-14 Budget  
Dave Standridge, Business Services Director, provided background information to the Board. After the 2013-14 Budget was approved, districts made changes in how to receive services from district. For example, some chose to take flex funds in order to provide services in-district. These decisions left Lane ESD under budget in some categories, and over in others. This action will adjust the 2013-14 Budget to keep within legal appropriations.
- BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Appropriations Transfer Within the 2013-14 Budget.
- DIRECTOR CULVER MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Appropriations Transfer Within the 2013-14 Budget. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-054)**
- 8D Approve Tentative Lane County Education Association (LCEA) Agreement  
**BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Agreement with Lane County Education Association for 2014-15.
- The Board discussed the tentative 2014-15 Agreement during Executive Session. The tentative Agreement is for no step increase, a 2% Cost Of Living Adjustment, and increasing the insurance cap by \$25 to \$1085. Director Duerst-Higgins expressed appreciation of the Association and their cooperation during bargaining.
- DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Agreement with Lane County Education Association for 2014-15. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-055)**
- 8E Approve 2014-15 Management Agreement  
**BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the 2014-15 Management Agreement.
- The Management Team proposed matching the agreement between the **Board of Directors** and LCEA, opting for a 2% Cost of Living Increase and no step increase. The insurance cap would be increased by \$25 to \$1085.
- DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the 2014-15 Management Agreement. Director Culver seconded and the

**MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-056)**

8F Approve 2014-15 Salary for Superintendent and Assistant Superintendent

**BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the 2014-15 Salary for Superintendent and Assistant Superintendent

Superintendent Sullivan and Assistant Superintendent Knobbe propose to receive an increase in their TSA in lieu of a Cost Of Living or salary increase. Their salaries would remain as is, with an addition to each individual's TSA in the amount of 2% of the individual's salary. The insurance cap would match LCEA and the Management Team at \$1085.

**DIRECTOR CULVER MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the 2014-15 Salary for Superintendent and Assistant Superintendent. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-057)**

8G Accept 2014-15 Superintendent Advisor to the Board

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the 2014-15 Superintendent Advisor to the Board.

During the 2013-14 school year, the Board of Directors of Lane ESD developed Administrative Rule BBB-AR, creating two Board Advisor and three Board Liaison positions. One advisor will come from the community and one from the Superintendents' Council membership. Liaisons will be nominated from Districts' board membership, one coming from a small district, one from a medium sized district, and one from a large district.

The superintendents nominated Todd Hamilton as the Lane ESD Board Advisor at their June 17, 2014 meeting.

**DIRECTOR DENNIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD nomination of Todd Hamilton as Superintendent Advisor to the Board. Director Culver seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-058)**

9. Discussion/Reports

9A Budget Committee Hearing Report Out

The Board thanked Dave Standridge for his organizational skills. There was no report from tonight's budget hearing.

9B Mentor Video

The Board viewed two videos from Director Carol Dennis' article "Giving Every Student In Oregon The Best Of Ourselves: The Oregon Mentoring Project", published by the Teaching Research Institute and included in the May 30, 2014 OEIB Bulletin. The Teaching Research Institute's Center on Educator Preparation & Effectiveness (TRI-CEPE) has been working closely with the Oregon Department of Education to ensure the success of beginning teachers and school administrators through the Oregon Mentoring Project. TRI/CEPE has the responsibility of evaluating the statewide mentoring programs to identify best practices and encourage implementation.

Director Dennis commented that 50% of teachers leave in the first five years.

9C Board Engagement Reports

Director Rose Wilde spoke about child abuse prevention at the Pleasant Hill School District Board Meeting. Director Wilde reported that the Pleasant Hill school bond passed.

9D Lane ESD Program Board Engagement Reports

The Board reported few visits had occurred to Lane ESD programs. The Board discussed the difficulty in finding time to spend in Lane ESD programs. The Board requested having different programs present in a work session. The Board agreed to discuss this idea further at the August Board meeting.

Director Wilde visited Lane School for a couple of hours during the Spring term and shared her observations from that visit.

Directors Culver and Dennis attended the Martin Luther King Jr. (MLK) school graduation. They reported that nearly every graduate spoke. The MLK program contact volunteered to host a Board meeting, with catering. The Board agreed to discuss this further at the August Board meeting. Director Dennis would like to discuss holding a work session at MLK with a tour of the facility.

9E Superintendent Evaluation

The Board discussed the superintendent's evaluation in Executive Session. The Board reports that they find Superintendent Sullivan to not be lacking in any areas. The evaluation process received participation from many superintendents, board members and leadership.

Superintendent Sullivan would like to align the Superintendent and Assistant Superintendent evaluation with the new Administrator Evaluation in 2014-15.

Director Duerst-Higgins expressed accolades and appreciation for Superintendent Sullivan's hard work, and stated that she hears positive comments from other superintendents.

The Board thanked Superintendent Sullivan and Assistant Superintendent Knobbe for their support.

Director Dennis requested that the notes reflect that this has been a really difficult year and she thanks all staff who continued to work hard while not knowing where the agency was headed.

9F Strategic Planning

The first session of Strategic Planning will be on August 19<sup>th</sup>. The next two sessions will be on September 30 and October 21.

Director Dennis will be in New York July 24-August 24. She offered to participate by phone.

9G 2014-15 Meeting Schedule

The Board discussed the 2014-15 meeting schedule. The Board proposed continuing to meet on the 4<sup>th</sup> Tuesday of each month with the following exceptions:

- No July 2014 meeting
- No November meeting
- Changing the December meeting to the 9<sup>th</sup>
- Changing the March meeting to the 17<sup>th</sup>
- Changing the May meeting to the 19<sup>th</sup>

**BE IT RESOLVED** that the Board of Directors of Lane ESD agrees to meet on the 4<sup>th</sup> Tuesday of each month with the exceptions of:

- No July 2014 meeting
- No November meeting
- Changing the December meeting to the 9<sup>th</sup>
- Changing the March meeting to the 17<sup>th</sup>

for the 2014-15 school year.

**DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD agree to the meeting schedule as proposed.

**DIRECTOR DUERST-HIGGINS AMENDED: BE IT RESOLVED** that the Board of Directors of Lane ESD agree to the meeting schedule as proposed, adding a change to the May meeting, moving it to the 19<sup>th</sup> of May. Director Culver seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, TRUETT, WILDE, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-059)**

The All Staff Back-To-School Inservice is August 28, at Lane ESD, with a morning and an afternoon session.

Routine designations and business will be included in August meeting.

10. Superintendent's  
Report

10

Superintendents' Council Report

Superintendent Sullivan reported an increased participation in the Curriculum Leaders' meeting this year. The Curriculum Leaders' group is very collaborative and provides direction and leadership for the Lane ESD. Tom Endersby and Katie Bradford, Junction City School District staff, presented on the work they are doing on the report cards in compliance with the recent statutory changes.

Superintendent Sullivan commented on the investment of the Superintendents' Council and redirection of funding to support mathematics instruction for 2014-15. Lane ESD has two new School Improvement staff members: Erica Pifer, Secondary Math Specialist, from the Springfield Public Schools, and Regine Childs, Secondary Math Specialist, from Eugene 4J. Lane ESD will work with Shannon McCaw and Doug Barsotti to provide math professional development for all the districts in Lane County. Ms. McCaw has worked with South Lane and Junction City school districts, and will provide K-5 math supports for the Springfield Public Schools in 2014-15.

Superintendent Sullivan reported that Lane ESD will be partnering with Springfield Public Schools and Eugene District 4J to provide professional development on the "Skillful Teacher" modules from the Research for Better Teaching's (RBT). He explained that the partnership and investment will give Lane ESD the capacity to be a regional provider for the "Skillful Teacher" modules. Three Lane ESD specialists will become trainers. Eugene 4J and Springfield Public Schools are each training 7-8 teachers to be module trainers. Lane ESD plans to begin regional module trainings in 2015.

Superintendent Sullivan reported that he provided a grant update to the Curriculum Leaders and Superintendents' Council. School Improvement staff have developed a Grant Coordination/Professional Development document that details all of the current grants, associated FTE, grade and content level, funding amounts and sources, scheduled professional development, etc. Districts have expressed concern over frequently releasing teacher to attend professional development or grant activities, taking their time from students. The Curriculum Leaders appreciated the document and Lane ESD will provide periodic updates.

Connected Lane Pathways is Lane County's Eastern Promise Replication grant. A first meeting for the five Eastern Promise Replication grants is scheduled for June 27<sup>th</sup> followed by a Summit on August 15, 2014. The Connected Lane Pathways grant is focusing on college and career exploration for middle school students and the development of an individual career/college plan in high school.

Lane ESD has received notice of the award of the American Indian/Alaskan Native (AIAN) Pedagogy Grant. Springfield Public School is the lead agency and Lane ESD will coordinate the program. The Bethel Indian Education Consortium's Coordinator will be working with the UO, tribal communities, and other agencies.

The African American Achievement GAP Grant "LEAP" will be sending 25 students to the Summer LEAP Program at OSU on June 23-25.

Lane ESD has just submitted two grants proposals, and Superintendent Sullivan acknowledged the Lane ESD staff and Ross Anderson for incredible work in the writing of the grants. The first proposal is for the Oregon Youth Development and Gang Prevention grant. The second proposal is for a Community grant, partnering with Lane Workforce

Partnership. This grant will serve at-risk youth that are disengaged on the pathway to careers.

The "Million Dollar Floor" was brought up in legislation earlier this year by five small ESDs. Superintendent Sullivan reported that OAESD did not know this legislation was coming. Two ESDs have recently discontinued their membership in the Oregon Association of Education Service Districts (OAESD) because of a lack of support for the legislation. A subcommittee of ESD superintendents met to review the "Frontier Five" funding proposal. The group has since met again and recognizes that these districts truly have a need. The subcommittee will provide a report to the OAESD Governance Committee in August. The proposed legislation was to increase the \$1M floor for small ESDs.

Superintendent Sullivan commented that Superintendent Dr. Don Kordosky, Superintendents' Council Advisor to the Lane ESD Board of Directors, could not attend the meeting. Superintendent Sullivan discussed how much he has appreciated Superintendent Kordosky's participation and the district/superintendent's perspective that he brought to the Board of Directors meetings. Director Duerst-Higgins suggests sending a thank you note. Superintendent Sullivan is looking forward to having Superintendent Todd Hamilton as the new Superintendents' Council Advisor for 2014-15.

11. Information from  
Administrative Staff

- 11 Superintendent Larry Sullivan, assistant superintendent Carol Knobbe and directors Sue Mathisen and Dave Standridge were available to provide oral reports to the board on activities in their service areas.

Sue Mathisen provided comments on Lane School. A number of districts have approached Lane ESD about accommodating more students than were requested on their service orders. If we accommodate all that have been requested, we would need to open a 7<sup>th</sup> classroom. The Board inquired about reasons for increase in students - whether it is a systemic issue or if students are moving into districts. The Board requested the date and an invitation to Family Night at Lane School.

Assistant Superintendent Carol Knobbe shared that the Bethel Indian Education Consortium's Extended-Year Program is currently in progress at Clear Lake Elementary School. The students will travel to the Oregon Coast Aquarium on Friday. Tomorrow is dance day. Assistant Superintendent Knobbe will communicate to program that Board members may visit.

The Migrant Education Program Summer School at Mt. Vernon Elementary in Springfield begins after July 4. Board members will receive a notice about the Family Night. All Board members are invited to visit during the program.

Camille Nasbe, Title Program Supervisor, has taken four students from Title programs to Washington, DC as part of the Close Up Program. The students traveled to Washington, DC to learn about legislative process and meet legislators. Ms. Nasbe has done fundraising to help fund the trip. The Lane Education Foundation provided funding to support the students.

12. Board Member  
Presentations and  
Comments

- 12 Carol Dennis: Attended the Retirement Reception on June 4. Director Dennis was impressed by the number of years that some people work with our students. Director Dennis has been appointed to the OAESD legislative policy committee. Director Dennis reports that the Lane Education Foundation has approved .10 FTE for administrative support. The Lane Education Foundation was able to help facilitate a \$2000 grant from the Oregon Community Foundation to NAACP for the Back To School Stay In School program. The Lane Education Foundation gave the MLK apprenticeship program \$1000, and provided \$500 to the Title Program's Close Up trip. Director Dennis shared that the 2013-14 Oregon Teacher of Year is Brett Bingham, the first special education teacher to be named teacher of year. Mr. Bingham works for Multnomah ESD. Mr. Bingham is available to come and tell his story. Director Dennis asked that this be discussed at the August Board meeting.

Sherry Duerst-Higgins: Director Duerst-Higgins commented that as a board member at South Lane School District, graduation is a celebration of all the meetings and hours that

are spent during the year. Saturday the 6<sup>th</sup> was graduation day for 45 students from the alternative school. Cottage Grove High School graduated 185 students. Childs Way graduated two. Chair Robe and Director Duerst-Higgins spent a weekend in Bend for the OSBA Board, learning about superintendent evaluations and Common Core, including the backlash to Common Core in other communities.

Superintendent Sullivan commented that Colt Gill, Bethel School District, and Dev Singh, UO, are working on facilitating a conversation for Lane County parents/community on the Common Core State Standards.

Chris Culver: Director Culver completed an OSBA online course on ethics. Director Culver attended the First Friday Community of Color and met with people from City of Eugene, who discussed the opening of the new Washington Jefferson Skate Park and Urban Plaza.

Vanessa Truett: Director Truett is working with Joy Marshall, who has started a Springfield chapter of Stand For The Children. They will be meeting at Al King's home tomorrow night.

Rose Wilde: No report.

Joel Robe: Chair Robe provided comments on the OSBA Media campaign. Blue Chalk Media is going to travel the state taking pictures of children, and will call the campaign Promise of Oregon. The campaign is to promote public education. Chair Robe commented on OSBA's frustration with lack of support from ESDs. OSBA wants board members to come talk with legislators, and OSBA will offer training.

Director Dennis requested that the Lane ESD brochure be updated, and inquired about a Connected Lane County brochure.

Emilio Hernandez, Advisor: The League of United Latin American Citizens (LULAC) is hosting a salsa dancing benefit this Saturday at Cosmic Pizza, with proceeds going to benefit its' Youth Council. The High School Equivalency Program (HEP) at the University of Oregon has received notice that it will not be re-funded. The program only graduated 18 students last term. This change may impact the Migrant Education Program at Lane ESD. The University of Oregon has not planned any action to submit a reconciliation grant.

Anselmo Villanueva: HEP is the second significant program that the University of Oregon has lost. Upward Bound was lost, too. Director Villanueva encouraged all to attend the Migrant Education Program Summer School Family Night, scheduled for July 24<sup>th</sup>.

13. Announcement/  
Correspondence

13 Director Wilde announced that OSBA has sent feedback on proposed legislative policy requests via email, and all can respond as individual board members.

14. Adjournment

14 The meeting was adjourned at 7:54 p.m.


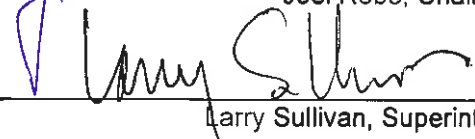
The next regular meeting is scheduled to be held at 6:00 p.m. on Tuesday, August 26, 2014, at the Lane ESD Administrative Offices, 1200 Hwy 99N.

Minutes Approved:

9/9/14  
(date) jrs

Attachments to official minutes:

1. 21<sup>st</sup> Century Grant Activities

  
Joel Robe, Chairperson  
  
Larry Sullivan, Superintendent