

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – September 24, 2013

1. Regular Meeting
Call to Order

1 Vice Chair Anselmo Villanueva called the work session meeting to order at 5:10 p.m. Tuesday, September 24, 2013 in accordance with the agenda and public notice of the meeting.

Board Members present were: Anselmo Villanueva, Sherry Duerst-Higgins, Rose Wilde, Vanessa Truett, Joel Robe and Chris Culver. Administrative staff members present were Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Dave Standridge, Sue Mathisen, and Julie Simmonds, recording secretary.

Role of Board Advisor

Assistant Superintendent Carol Knobbe provided a background and history of the Lane ESD Board having a board advisor. The Board discussed the need to define the length of term, the role and function of the advisor. The Board agreed that the next step is to ask for feedback from the Board's current advisor, Emilio Hernandez.

Superintendent Sullivan will request that the Superintendents' Council appoint a superintendent representative as a board advisor for the 2013-14 school year.

Engaging Districts with Lane ESD Board

Superintendent Sullivan reviewed board assignments to component districts from 2012-13. Board members were assigned to districts by region last year. The intent was for Lane ESD Board members to visit assigned districts periodically during the year and attend district board meetings. Superintendent Sullivan will accompany board members on their first district visit, a board meeting. The Board consensus is that the board will commit to the same strategy again this year. Board members will report on their visits to local districts at the monthly Board meeting.

District Assignments:

Joel Robe – Junction City, Bethel
Sherry Duerst-Higgins – South Lane, Pleasant Hill, Creswell
Rose Wilde – Blachly, Lowell
Vanessa Truett – Springfield, Marcola and McKenzie
Anselmo Villanueva – CAL, Mapleton
Carol Dennis – Eugene, Oakridge
Chris Culver – Fern Ridge, Siuslaw, back up or duplicate for Blachly

Julie Simmonds will contact districts and Board members to schedule times for visits.

The Board discussed other ideas for engaging component districts, including having district board members or superintendents visit the Lane ESD Board meetings, and possibly provide a short presentation on their districts. Superintendent Sullivan will bring these ideas to the Superintendents' Council.

Superintendent Sullivan will visit each district to review Lane ESD programs and services, and report on the development of the 2013-14 Local Service Plan.

Superintendent Evaluation:

Superintendent Sullivan requests aligning the superintendent evaluation with the new administrator evaluation process. Chair Robe and Director Villanueva will participate in a Superintendent Evaluation subgroup to look at the process and develop goals. The evaluation deadline is June.

The Work Session was closed at 5:53 p.m.

2. Call Regular Meeting to Order 2 Chair Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, September 24, 2013, in accordance with the agenda and public notice of the meeting.
- Board Members present were: Anselmo Villanueva, Sherry Duerst-Higgins, Rose Wilde, Vanessa Truett, Joel Robe, Chris Culver, and board advisor Emilio Hernandez. Administrative staff members present were Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Dave Standridge, Sue Mathisen, and Julie Simmonds, recording secretary.
3. Welcome/ Introductions 3 Noreen Donnell, United Way
Rick O'Shea, Willamette High School
4. Public Participation 4 There was no public participation.
5. Agenda Review 5. No Changes
6. Presentation 6. Early Learning Hub, United Way
Noreen Dunnells, Executive Director and CEO
Ms. Dunnells presented to the Board on the Early Learning Hub and how it relates to the work of Connected Lane County.
7. Action Items 7A The following items were included in the Consent Agenda approval.
- (1) Approve Board Minutes of August 27, 2013
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting August 27, 2013, as submitted.
- (2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated September 19, 2013
- Director Wilde requested a change to the minutes to edit item 7B. The item was edited.
- DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Culver seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-012)**
- 7B Approve Financial Report For August 2013
Director Culver inquired about the cost of the liability insurance increase. Lane ESD goes to OSBA and the Special District Association of Oregon to receive the best possible rates.
- DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the Financial Report for August 2013 as presented. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 13-013)**
- 7C Approve Methodology for Preparing Achievement Compact
There was no handout. Assistant Superintendent Carol Knobbe reported that Lane ESD will use the growth formula that has been proposed by other districts to determine the figures in the Achievement Compact. Lane ESD will take last year's data to project growth indicators and focus on data collaborative information in Connected Lane County. Lane ESD will submit last year's compact with 2-4 % increases, depending on the number of years in growth. Assistant Superintendent Knobbe will forward the final document once it has been prepared.
- The Board discussed the different points of data to be collected, what the achievement compact means and how it relates to Connected Lane County.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve the Achievement Compact methodology. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 12-014)**

7D Board Advisory Membership Renewal

The Board discussed adding a district superintendent as an additional advisor, term limits, and the role and expectations of a board advisor. The Board agreed to develop a more specific proposal at the October work session and vote on it at the October regular Board meeting.

Board Advisor Emilio Hernandez expressed interest in serving another year. Advisor Hernandez will continue through June 30, 2014.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD renews Board Advisory Member Emilio Hernandez through June 30, 2014. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, WILDE, TRUETT, CULVER, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 12-015)**

7E Amend Vote to Extend – Amend Administrative Rule

The Board discussed eliminating or amending the Administrative Rule related to voting to extend Board meetings. The Board agreed that meetings will proceed until it is finished. The Board agreed to amend administrative rule BD/BDA-AR, item 3 to read that regular meetings will continue until finished, and eliminate item 4 and the two-hour time.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD amends the Administrative Rule BD/BDA-AR to read that regular meetings will continue until finished, and eliminate item 4 and the two-hour time. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, WILDE, TRUETT, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 12-016).** Director Culver abstained due to concern over best-practices.

8. Discussion/Reports

8A Board Work Session Report Out

The board reviewed the discussions that took place in this evening's work session

8B Board reports from Administrative Staff

Superintendent Sullivan explained that it is a challenge to get board reports from administrative staff on a regular basis. Superintendent Sullivan would like to continue with his emailed board updates, but would like to discuss doing things somewhat differently with the administrative staff reports. In the future, the directors and assistant superintendent will provide short oral reports at the board meetings.

8C Board Engagement

The Board reviewed the assignments that were made during the work session. Refer to Work Session notes above.

8D- First Reads Policies and Administrative Rules

8O The Board reviewed proposed changes and additions to policies and administrative rules. There was no discussion. The Board preference is to receive the full version of the proposed rules and policies in the board packet, rather than just the language that is changing.

9. Superintendent's Report

9A Superintendent Comments/Information

Superintendents' Council Meeting Report:

All Board members received a copy of the Superintendents' Council meeting agenda. The superintendents discussed the implementation of HB 3401, the bill that allows districts to take up to 65% of funds allocated based on ADMw for the 2014-15 school year. If a district requests more than 50%, it cannot make governance decisions on the Local Service Plan (LSP). Dave Standridge is creating a form for districts to report what percent of the 90% they will take in transit funds. The superintendents will discuss HB 3401 and the process for requesting at their October meeting.

SB 529, the opt-out bill, allows districts to take 90% funds and not participate in ESD. Eugene's superintendent, Shelley Berman, has indicated his intent to recommend to his board that they opt out of Lane ESD.

The superintendents have formed workgroups to focus on different Lane ESD service areas (Special Education, Innovation, Technology, and General Education). The goal for the workgroups is to develop recommendations for the 2014-15 Local Service Plan. The Technology workgroup completed their work and presented a report with recommendations.

The superintendents discussed HB 2220, the bill that changes grading practices. The purpose of HB 2220 is to provide students and parents an accurate assessment of a student's academic performance. Many Oregon students receive acceptable grades, only to find that they have not acquired the skills and knowledge necessary to meet the requirements in the Essential Skills of reading, writing, and mathematics. Some students with good high school grades are surprised that they must enroll in remedial courses in college or universities.

Rob Larsen, Oregon Leadership Network, will be presenting to the superintendents at the October meeting. He will speak on equitable practices. Superintendent Sullivan is considering a Lane ESD membership in the Oregon Leadership Network so that all of our districts may have access.

The superintendents will be inviting Dr. Alex-Assensoh, UO, to present on behavior based interviewing and better practices in recruitment/retention.

Superintendent Don Kordosky, Oakridge School District, is scheduling John-Michael Keyes from the I Love You Guys Foundation to present to the community on Standard Response Protocols. The I love You Guys curriculum and framework was created by a father (John-Michael Keyes) who lost a child in a school shooting. What Mr. Keyes found is that many of the approaches to dealing with lock down, lock out, evacuation and reunification are inconsistent. The I Love You Guys Foundation seeks to educate and standardize school districts' responses to crisis.

9B Superintendent Report/Update

Mentor Grant Update: Lane ESD has entered into an IGA with Springfield Public Schools for .70 FTE of Michelle Jensen for Mentor Grant leadership.

Lane ESD sent representatives to the Oregon Mentor Grant Meeting last week. Sixteen grantees attended. Twenty-one applications had been submitted with sixteen funded. Lane ESD representatives included Todd Hamilton, Creswell, Lori Smith, Bethel, Michelle Jensen (the Connected Lane County Mentor Grant Lead), and Superintendent Sullivan. ODE provided an orientation and allowed time for teams to work together and identify potential partners. Four Oregon ESDs are involved in mentor grants. The South Lane School District has had a mentor grant for several years, and will be a resource to Lane ESD in the future.

As part of the process of training mentors, ODE has contracted with The New Teaching Center that specializes in mentor trainings. There will be seven days of training throughout the year. We have opted to send a team to the training so we can develop trainings for our mentors. Lane ESD will send Superintendent Sullivan, Assistant Superintendent Carol Knobbe, Michelle Jensen, Kristin Gunson, Marianne Oakes, Bob Curtis, Jane Waite, Kate Weber and Lori Smith (Bethel) to the training. The South Lane Mentor Consortium's coach will provide additional support to our mentor program. Our mentor program will use master or classroom based mentors as well as retired teachers.

Superintendent Sullivan and Michelle Jensen will attend the 1st annual Oregon Mentor Summit. All board members are invited to attend. The Oregon Mentor Summit will be held October 11 in Tualatin.

The budget for mentor grant was reduced by \$150,000 when the grant was awarded. As

a result, the budget has been adjusted and some planned trainings with the Center For Educational Equity have been canceled. Superintendent Sullivan is working with the Oregon Leadership Network and Jane Waite, Equity Specialist, to develop a twelve-hour, year-long diversity training for new teachers and administrators.

Dr. Nancy Golden, Chief Education Officer, will speak on Thursday, September 26, on Achievement Compacts. The OEIB's goal is to make Achievement Compacts more meaningful. The state may reduce some of the data reporting requirements. The event will be 1:30-2:30 at the Downtown LCC campus.

Superintendent Sullivan discussed the "Grand Bargain" proposed in the legislative special session. The "Grand Bargain" is the framework that the governor is pushing forward to increase funding to education and other investments. It includes changes to PERS and taxes.

A number of task forces and commissions have been developed this through the latest legislative session. The Regional Education Workgroup is part of HB 3401. Lane County superintendents are pleased that Krista Parent serves on that committee. Jim Mabbott is the only other educator on that committee. This task force answers directly to the legislature.

Karen Hyatt, UO, is working with Superintendent Sullivan to provide communications and marketing to Lane ESD, bringing in UO students to assist. Board Advisor Emilio Hernandez cautions Lane ESD to maintain control of its communications.

10. Information from Administrative Staff

- 10 Assistant Superintendent Carol Knobbe announced the new Indian Education Program coordinator, Kelly LaChance. Assistant Superintendent Knobbe will be visiting districts to personally introduce Kelly. Kelly comes to Lane ESD with experience in tribal education. Kelly will be reviewing program activities, student data, and working to engage families and staff in districts. The program has some potentially ineligible families enrolled due to federal definitions. Lane ESD staff will communicate with families and explore if there are any options for their students to receive services.

11. Board Member Presentations and Comments

- 11 Sherry Duerst Higgins: Sherry has been appointed to the OSAA Championship Committee. This committee will help determine structure for the OSAA. It will meet once a month, with the first meeting Monday, September 30.

Rose Wilde: Attended and enjoyed the back-to-school meeting.

Vanessa Truett: Attended the "Community Leaders to Speak Out Friday Against Racism" on Friday, September 21, and commented that it was good to see George Russell there. Vanessa wrote on the Migrant Education Program Summer School over the summer. Vanessa would like to do an article on the Indian Education Program next.

Chris Culver: Chris also attended the "Community Leaders to Speak Out Friday Against Racism" and was impressed. Chris attended the back-to-school inservice meeting.

Anselmo Villanueva: Anselmo attended the back-to-school inservice and thought it was great.

Joel Robe: Joel recently attended Hispanic heritage signing.

12. Announcement/ Correspondence

- 12 Announcements/Correspondence
OSBA Fall Regional Meeting – All will attend, with the exception of Carol Dennis.
OSBA Fall Conference Reminder – November 14-16th.
OAESD New Board Member Orientation - October 23rd at Lane ESD. Anselmo, Joel, Chris, Vanessa and Rose will attend.

The Board will hold a work session prior to the regular October board meeting. Director Wilde requests "Outcomes for Lane ESD" as an agenda item for the work session.

Rob Saxton will be speaking at Churchill High School tomorrow evening, September 25. He will be at Cottage Grove High School on Thursday, September 26, to honor the students' high test scores. Dr. Nancy Golden will speak at Lane Community College on Thursday, September 26.

Staff Kudos

The Junction City School District Board reports that Bob Curtis provided an engaging presentation on Common Core State Standards. It was reported that he represented Lane ESD well.

13. Adjournment

13 The meeting was adjourned at 8:19 p.m.

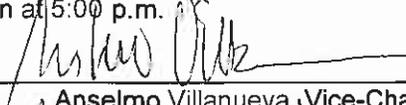
The next meeting of the Lane ESD Board of Directors will be on Tuesday, October 22, 2012, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene. The meeting will be preceded by a work session at 5:00 p.m.

Minutes Approved:

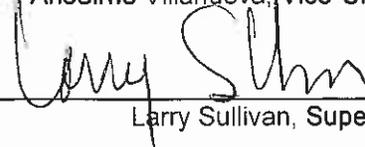
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Attachments to official minutes:

- 1.
- 2.



Anselmo Villanueva, Vice-Chairperson



Larry Sullivan, Superintendent