

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – May 28, 2012

Executive Session		<p>Chair Dennis called an Executive Session to order at 5:03 p.m. under provisions of ORS 192.660(2)(i) to review and evaluate the superintendent.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Chuck Forster, Don Kimball, and Anselmo Villanueva</p> <p>Chair Dennis called an Executive Session to order at 5:29 p.m. under provisions of ORS 192.660(1)(d) negotiations.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Chuck Forster, Don Kimball, Joel Robe and Anselmo Villanueva; staff members Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Dave Standridge, and Julie Simmonds, recording secretary. Executive Session was adjourned at 6:04 p.m.</p>
1. Regular Meeting Call to Order	1	<p>Chair Carol Dennis called the regular board meeting to order at 6:02 p.m. Tuesday, May 28, 2013 in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Chuck Forster, Don Kimball, Joel Robe and Anselmo Villanueva, and board advisor Dr. Emilio Hernandez; Administrative staff members present were Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Dave Standridge, Randy Trummer, Sue Mathisen, and Julie Simmonds, recording secretary.</p>
2. Recognition and Introductions	2	<p>Brenda Wilson, Executive Director, Lane Council of Governments, Rick O'Shea, Willamette High School, Vanessa Truett, newly elected Board member, and Rose Wilde, newly elected Board member.</p>
3. Public Participation	3	<p>Vanessa Truett provided comments on her background and interest in serving on Lane ESD's board.</p>
4. Agenda Review	4	<p>Agenda Review Add to agenda: SB290, Teacher Evaluation Rubric to 7G. Under 6C, add second bullet under behavior consultant, teacher, Lifeskills.</p>
5. Community Presentation	5	<p>Brenda Wilson, Executive Director, Lane Council of Governments (LCOG) Brenda Wilson presented to the Board on the services that LCOG provides to agencies in Lane County. LCOG has two distinct functions: Senior and Disabled Services and Government Services. There are twenty-nine members of government services, including Lane County, all twelve cities of Lane County, school and library districts, and a port. LCOG provides city attorney services, planning, phone services, GIS services, transportation planning, grant assistance, natural resource planning, urban development planning, hearings officer for animal issues for City of Eugene, and hosts hearings for Lane County.</p> <p>Member dues are based on a formula. Lane ESD utilizes phone services and grant assistance services. LCOG does not serve students directly. However, LCOG provides analysis and mapping services so that agencies and organizations can meet their goals in services to students, children, and the community.</p> <p>Director Sherrie Duerst Higgins serves as the Lane ESD Board Member for LCOG Board.</p>

Chair Dennis thanked Brenda Wilson for coming and talking about LCOG.

6. Action Items

- 6A The following items were included in the Consent Agenda approval.
- (1) Approve Board Minutes of April 23, 2013.  
**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting April 23, 2013, as submitted.
- (2) Approve Board Work Session Minutes of April 23, 2013.  
**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the work session minutes of its meeting April 23, 2013, as submitted.
- (3) Approve Board Work Session Minutes of May 14, 2013.  
**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the work session minutes of its meeting May 14, 2013, as submitted.
- (3) Accept Monthly Human Resources Report and Approve Personnel Recommendations  
**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated May 23, 2013.
- (4) Accept Financial Report for April 2013  
**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Services Report for April, 2013.
- DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Villanueva seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, KIMBALL, ROBE, AND VILLANUEVA VOTING YES. (ESD Resolution # 12-037)**
- 6B Authorize Implementation of Policy GDPA, Layoff/Recall, Classified  
The list of proposed layoffs was revised, and the discussion and vote was only for the Instructional Assistant, Lifeskills.  
Board members discussed the impact of the proposed reduction in force. The Board encouraged staff to speak with their legislators.  
**DIRECTOR FORSTER MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD authorize Policy GDPA, Layoff/Recall of Classified Employees. Director Robe seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, KIMBALL, ROBE, AND VILLANUEVA VOTING YES. (ESD Resolution # 12-038)**
- 6C Authorize Implementation of Policy GCPA, Layoff of Licensed Staff  
Assistant Superintendent Carol Knobbe explained the recall process, and referred Board members to the agency policy regarding recall of staff.  
The list of proposed layoffs was revised, and the position of Teacher, Lifeskills, 1.0 FTE was added.  
**DIRECTOR FORSTER MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD authorize Policy GCPA, Layoff/Recall of Licensed Staff. Director Villanueva seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, KIMBALL, ROBE, AND VILLANUEVA VOTING YES. (ESD Resolution # 12-039)**
- 6D Authorize Implementation of Policy GPA, Layoff of Administrative Staff  
Assistant Superintendent Carol Knobbe explained the recall process, and referred Board members to the agency policy regarding recall of staff.  
The list of proposed layoffs was revised, increasing the FTE to 2.48, a total of three positions.
- We continue to have order adjustments from districts, and because of these changes further employment adjustments are necessary.
- Director Robe inquired about support services for impacted staff. It was noted that employees have access to Lane ESD's employee assistance program (EAP) Reliant

Behavioral Health. Lane County Education Association (LCEA) is paying 75% of the fee for the Work Keys assessment for instructional assistants, a test to identify highly qualified paraprofessionals.

**DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD authorize Policy GPA, Layoff/Recall of Administrative Staff. Director Kimball seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, KIMBALL, ROBE, AND VILLANUEVA VOTING YES. (ESD Resolution # 12-040)**

7. Discussion/Reports

- 7A Board Engagement – Component School District Board Visit Reports  
Director Duerst-Higgins: South Lane School District is getting ready for graduation next Saturday. The district will be graduating 175 students. The district has completed negotiations.
- Director Kimball attended Superintendent Nancy Golden's retirement farewell. Springfield School District does not plan to have as many furlough days for 2013-14.
- Chair Dennis: Met with Greg McKenzie at OAESD, and he indicated he would like to facilitate the new Springfield Public Schools superintendent Hertica Martin coming to meet with Lane ESD board.
- 7B Lane ESD Program Board Assignments  
Chuck Forster's staff met with Kristin Gunson on the Perkins grant.
- 7C Board Recruitment  
Position 4, West and North County. Executive Assistant Julie Simmonds will post a vacancy announcement on the agency website and advertise in the Register Guard. The Board will review applications at the June meeting.
- 7D Debrief OAESD Conference  
Directors Robe and Villanueva provided comments on the value of Rob Saxton message. Chair Dennis commented on the frankness about funding.
- Scott Parry presented on the Regional Achievement Compact work that Southern Oregon is doing. Matt Coleman, Springfield School District, presented with Superintendent Sullivan about Connected Lane County.
- Assistant Superintendent Carol Knobbe attended a presentation provided by a consulting group that works with districts to organize their insurance plans. The presentation covered the concept of a group HRA. With changes in coverage from OEBC this year, districts are exploring creative options to insure staff.
- 7E Preliminary Election Results  
Although the election is not yet certified, board members discussed preliminary results. Superintendent Sullivan will be seeking a board orientation program through OAESD and/or OSBA.
- Newly elected Board Members may contact Julie Simmonds for a building tour and introductions.
- 7F Budget Committee Meeting Debrief  
Director Duerst-Higgins commended Business Services Director Dave Standridge for his excellent job presenting the budget. Representative Al King requested an orientation session prior to the meeting to approve the budget. The Board agreed to invite the full budget committee to a work session if one is planned next year.
- 7G Teacher Evaluation Rubric (SB290)

Assistant Superintendent Carol Knobbe reviewed the Teacher Evaluation Rubric with the Board. The new teacher evaluation system will include student learning objectives and professional goals. Professional goals are designed to align with needs identified by the teacher and administrator through self-reflection and data on student achievement. The proposed rubrics were developed by committee of four licensed employees, two administrators, and the assistant superintendent and based on work of Charlotte Danielson's model.

Dr. Hernandez inquired about training the educators. Specifically, is the evaluation culturally sensitive and does it address students' cultural background? Dr. Hernandez wants to see more common thread of cultural competency in the classroom and with evaluation.

Chair Dennis directed Board members to send feedback directly to Carol Knobbe.

## 8. Superintendent's Report

### 8A Financial Report

The Financial Report will be placed under agenda item Action Items from now on.

### 8B Superintendents' Leadership Council

Superintendent Sullivan provided highlights of the May Superintendents' Council meeting. The state has announced recruitment for people to be involved in Smarter Balance.

The superintendents discussed legislative updates, including updates on HB 3233 and HB 3232. ESDs have offered to give up between \$5-10 million to be used for the initiatives identified in these bills.

Sandy Moses, Lane County Mental Health, presented on mental health promotion and suicide prevention. These topics have been an issue at some of our districts.

Superintendent Colt Gill and Superintendent Sullivan provided update to the superintendents on the Connected Lane County's Regional Achievement Compact presentation to OEIB board on May 15. Superintendent Golden indicated the OEIB board was thrilled with presentation.

The superintendents talked about the Bridge Collaboratives, the focus areas of Connected Lane County. Large districts and the UO are taking the lead in each of the Bridge Collaboratives. Connected Lane County is working to get more midsize and small districts to represent in the four bridge collaboratives. Superintendent Sally Storm is participating.

The superintendents reported on the teacher and administrator evaluation models they were considering adopting and where they are at in the process.

Dr. Yvette Alex-Assensoh will attend the June Superintendents' Council, presenting on recruitment and retention of a diverse staff.

The following districts will be losing superintendents this year: Siuslaw, Lowell, Blachly, Springfield and Crow-Applegate-Lorane. New superintendents have been hired at Springfield and Siuslaw. Lane ESD is currently exploring providing superintendent services to several districts.

### 8C Superintendent Update

Superintendent Sullivan is working on the school counselor grant this week, and will review the grant report next Monday.

### 8D Legislative Update

HB 3401 is on hold at Ways and Means.

8. Information from  
Administrative Staff

- 8 Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe and directors Randy Trummer submitted report to the board on activities in their service areas. (**official attachment**)

9. Board Member  
Presentations and  
Comments

- 9 Board members are to submit agenda items by June 14, 2013.  
Director Kimball: Thinking of the role of a small school principal and how many hats that person needs to wear. We need to be sensitive to those expectations.  
Director Robe: There is a lot going on at ODE, including discussions about HB 3231 and HB3233.  
Chair Dennis: Francisca's retirement party is this Friday. Chair Dennis will be attending.  
Director Duerst-Higgins: Betsy Miller-Jones, OSBA, will be visiting school districts that the OSBA board belongs to. Director Duerst-Higgins asks that Lane ESD inquire about hosting Betsy Miller-Jones.

10. Announcement/  
Correspondence

- 10A An executive session is tentatively scheduled for June, to be held at 5:00 p.m. prior to the regular board meeting.  
  
Chair Dennis complimented the spelling contest event on May 22. Ten elementary students, nine middle school students, and one high school student participated.

11. Adjournment

- 11 The meeting was adjourned at 8:06 p.m.  
  
The next meeting of the Lane ESD Board of Directors will be on Tuesday, June 25, 2013, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

Minutes Approved:

6/26/13  
(date) jrs

Attachments to official minutes:

1.

Carol Dennis, Chairperson

Larry Sullivan, Superintendent