

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – October 23, 2012

- |                                     |    |  |
|-------------------------------------|----|--|
| 1. Regular Meeting<br>Call to Order | 1  | <p>Chair Carol Dennis called the work session to order at 6:11 p.m. in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Chuck Forster, Joel Robe, Francisca Leyva-Johnson, and board advisor Emilio Hernandez, Jr. Administrative staff members present were Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Michelle Mantel, Sue Mathisen, Dave Standridge, and Julie Simmonds, recording secretary.</p> <p>Others attending: Cameron Yee, Patricia Cortez from Juventud FACETA, with the Juventud FACETA student group: Jorge Jiminez, Denise Villa, Antonio, Joel Ramirez, Esteffany Trejo,</p>   |
| 2. Recognition and<br>Introductions | 2  | <p>Cameron Yee, LCEA representative, was introduced.</p>   |
| 3. Public Participation             | 3  | <p>There was no public participation.</p>  |
| 4. Agenda Review                    | 4  | <p>Item # 6A moved to the #5 position on the agenda.</p>   |
| 5. Presentations                    | 5  | <p>Juventud FACETA Presentation<br/>FACETA Youth Program began in August 24th, 2002 and is a program developed by the Multicultural Center Friends Service. It is a multidimensional approach for students that prepares young people as leaders and offers social services and supports that are culturally appropriate for youth and their families.</p> <p>Students are encouraged to discover their talents and interests and explore their educational paths. They graduate by having 125 hours of training and 375 hours of community service. The students are able to practice cultural and family values without judgment, feeling safe and comfortable with each other.</p> <p>Each of the students provided the Board with a speech on what their Juventud FACETA membership means to them. They spoke about strengthening families through biculturalism, demonstrating how to diminish oppression, doing special projects, and learning to facilitate groups.</p> <p>The youth are seeking opportunities for cultural exchange. They want to be a part of a global society. They are available for public speaking on topics of human rights, the Dream Act, Oregon driver license requirements and childhood revival processes. The students meet every Thursday at the Whiteaker Headstart location, 6-9:00 p.m.</p> <p>Chair Dennis asked the students what the Board should be aware of in terms of the student needs and what can the Board report to lawmakers. The students asked for increased awareness of language issues, belonging, and safety. The students did a video for human rights and have supported and contributed to other cultures, recognizing they are not the only ones struggling in this country. The video is available on the Juventud FACETA website.</p> |
| 6. Action Items                     | 6A | <p>The following items were included in the Consent Agenda approval.</p> <p>(1) Approve Board Minutes of September 25, 2012<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting September 25, 2012, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations</p>   |

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated October 17, 2012.

(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds

**DIRECTOR JOHNSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated October 2012, and authorizes receipt of funds. Director Robe seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, AND ROBE VOTING YES.**

**(ESD Resolution # 12-013)**

- 6B Approve appointment of Achievement Compact Advisory Committee membership. Members are appointed from areas throughout the agency, weighting membership in School Improvement. The main focus of the Achievement Compact Advisory Committee will be developing recommendations to the Board. The Board will work at state level to make changes to the Achievement Compact due dates. Achievement Compact Advisory Committee membership includes an advisory position from the Indian Education Parent Committee. Administrative staff are inviting parents to participate.  
**DIRECTOR JOHNSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves membership in the Achievement Compact Advisory Committee. Director Robe seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, AND ROBE VOTING YES.**  
**(ESD Resolution # 12-014)**
- 6C Approve Budget Calendar.  
There is a short timeline before the first budget committee meeting and the Board approving the budget in June. The state typically announces the forecast during the week of the first budget meeting. Districts are concerned that there isn't enough time for preparing their service orders. **DIRECTOR JOHNSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves moving the Budget Committee calendar to begin on May 21, 2013. Director Robe seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, AND ROBE VOTING YES.** **(ESD Resolution # 12-015)**
- 6D Approve budget committee membership  
**DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD appoints Alicia Hays (Zone 2), Al King (Zone 3), Wylda Cafferata (Zone 5) to the Lane ESD Budget Committee. Director Johnson seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, AND ROBE VOTING YES.** **(ESD Resolution # 12-016)**
7. Discussion/Reports
- 7A Lane ESD Annual Report Review  
Superintendent Larry Sullivan acknowledged staff that worked to put the report together. The report has a new format, and does not match previous reporting structure. The new format aligns with the state's focus on accountability, reflecting FTE/hours in providing services. The report provides a sense of quantity but not quality. The new format does not adequately describe services that Lane ESD provides. The report has been shared with superintendents and placed on our website. The Local Service Plan Report for 2011-12 is in process, and the focus will be on quality and quantity. Although data from surveys was not requested for the 2011-12 report, we will build this in to the 2012-13 report.
- 7B Strategic Planning  
Superintendent Larry Sullivan provided an update on the Strategic Planning Process. Superintendent Larry Sullivan will meet with Jim Mabbott and Jerry Colonna next Friday following the state superintendents' Off-The-Record meeting. The goal of strategic planning is to help Lane ESD focus on continued viability and responsiveness to districts.

Board members engaged in conversation about direction, considering potential changes to the statewide school system, funding formula changes, and length of time for planning. Given the recent Lane ESD Services review, Lane ESD has a desire to increase responsiveness to districts. The Local Service Plan for next year will bridge to 2014-15. If district superintendents don't approve the Local Service Plan, Lane ESD will roll back to the previously approved Local Service Plan. (Clarification: There must be superintendent consensus to move forward.) Superintendent Larry Sullivan's goal is to work with the districts and Board to develop plans for 2013-14 and 2014-15. Next steps include beginning Local Service Plan discussions with superintendents, focus group work with district special education administrators, and beginning the process of building a new Local Service Plan even though so many things are yet unknown.

8. Superintendent's Report

8A Financial Report  
Dave Standridge reviewed the financial report for September. The increase in PERS expenses for next year is estimated at \$600,000. In addition to drawing down Lane ESD's ending fund balance by \$400,000 this year, Lane ESD is anticipating approximately \$707,000 in cuts to balance budget. This estimate assumes service orders and revenue from the state is flat, that there is no COLA, no insurance increase, and no step increases. Director Robe indicates the state is forecasting funding decreases for next 10-20 years. The Board engaged in discussion about districts that bonded PERS unfunded actuarial liability.

8B Superintendent Meeting  
The superintendents are taking ownership of their monthly meeting. They have changed the name of the meeting to Superintendent Leadership Council. Joel Bradford (Marcola School District) is chairing the Council, and he has been meeting with Superintendent Larry Sullivan several times each month to prepare for the meetings. The feedback from superintendents on the changes has been positive. The superintendents have been focusing on their agenda and agreements. At the last meeting, they had a discussion on "What Is Equity?" It is no longer Lane ESD's group, Lane ESD is simply helping to facilitate. The superintendents have asked that the content and discussions in their meetings be kept confidential. Next month Nancy Hungerford will speak on bullying and violence.

8C Instructional Leadership Council  
The Instructional Leadership Council is comprised of curriculum coordinators from ESDs and districts across the state. The Council meets regularly to discuss and support activities throughout the state. Participation is critical for Lane ESD. Superintendent Larry Sullivan and Michelle Mantel attended the October 5<sup>th</sup> meeting together. During this meeting they were introduced to new ODE staff and Riverside/Pearson staff. Heidi Sipe (on temporary assignment with ODE) provided an overview on efforts to provide supports to focus and priority schools (Lane ESD's Marianne Oakes is participating with ODE in doing diagnostic reviews for these schools). ODE announced that they have not looked at ESD achievement compacts yet, acknowledging ESDs are different and the achievement compacts are not designed for what ESDs do. Also, Mickey Garrison provided an update on data project. The Data Project has been going on for several years now, and this is likely last year of funding. The Board engaged in discussion around Lane ESD's involvement in promising practices: Common Core State Standards, Essential Skills in reading. The next Instructional Leadership Council meeting is planned for December. The January meeting will be hosted by Lane ESD.

9. Information from Administrative Staff

9A Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe and administrators Michelle Mantel, Sue Mathisen, Dave Standridge, and Randy Trummer submitted reports to the board on activities in their service areas. (official attachment)

Superintendent Sullivan also reported that Lane ESD is working with the regional coordinator, Mike Garling, for providing support to Focus and Priority Schools in Lane County. Lane ESD school improvement specialists have received training for appraisal teams

The Special Education Administrators Conference will be held in Eugene in October. Lane ESD's instructional assistants will have a number of trainings available for Statewide Inservice Day, provided by Lane ESD.

Lane ESD administrators toured the new MLK School site at the armory building today. The program will be hosting an Open House after the New Year. The Culinary Arts program at MLK Ed Program is still operating, and Assistant Superintendent Carol Knobbe will forward the menu on to Directors.

Assistant Superintendent Carol Knobbe provided an update on the Executive Assistant hiring process. Lane ESD has experienced an overall reduction in the confidential group. To hire for the Executive Assistant, members of the confidential group were asked for their interest, interviews were conducted with the directors and Superintendent Larry Sullivan as part of the interview team. Superintendent Larry Sullivan and Assistant Superintendent Carol Knobbe made the final selection. The Executive Assistant position supports the Superintendent's office and the Board.

10. Board Member Presentations and Comments

- 10 Board members are invited to send agenda items to be considered for the November board meeting. Please email to the Executive Assistant by Monday, November 13.

Board Advisor Emilio Hernandez, Jr. described his work with individual small programs at the University of Oregon and Lane Community College, his challenges with assessment and proving needs. The need is difficult to measure, as students start, stop and move frequently. The community is unable to provide all of the programs. Although there has not been much involvement with Northwest Christian University, they are now beginning to ask for presentations on diversity at their campus.

Director Forster reminded the Board that Thursday is Construction Utilities and Career Day, being held at EWEB. Student participants will receive color coded hard hats.

Chair Dennis provided an update on the Lane Education Foundation. The Foundation is working with the Oakridge Family Resource Center to provide a bridge to Food For Lane County

Director Robe updated the Board on his visits to the Junction City and Bethel Board meetings. The districts are experiencing funding hardships, increasing class sizes, aging buildings, and focus school designations. Director Robe asked why districts have a four year focus school designation when they can fix the issues in one year. Superintendent Larry Sullivan will discuss with the districts and with Director Robe.

Junction City is working to develop a community based decision making process to assist with prioritization. They want the community to tell them what the district priorities are.

Junction City School District's steamers at high school kitchen are broken. It will take 2-3 weeks to fix, and students will be without steamed food in interim. Director Johnson suggested that Lane ESD could help, and asked if she might be able to assist by contacting a local vendor.

Director Duerst-Higgins told the Board about her tour of the South Lane School District buildings. She told of when the boiler at London Elementary went out, it took three months to rebuild, and \$45,000 to fix. The Board acknowledged that it is a challenge for all rural districts when a facilities issue comes up like these.

The Board asked if there some way to share information with districts on excess inventory or stored items, and if Lane ESD participate in facilitating this. Jeff Geiger has put together a listserv of grant writers for all Lane County districts to share ideas like this.

11. Announcement/  
Correspondence

11 Acknowledgement and Recognitions  
Superintendent Larry Sullivan acknowledged and thanked Jeff Geiger and all involved individuals for their work on the counseling grant. McKenzie School District has expressed excitement about the grant. McKenzie School District has not had an elementary counselor for fifteen years.

Superintendent Larry Sullivan offered kudos to Joel Robe for presenting at Lane ESD to the Data Quality Work Group on the latest updates to the OSTX (Oregon Student Transcript Exchange) system.

12. Adjournment

12 The meeting was adjourned at 7:46 p.m.

There will be a work session prior to the next board meeting to discuss the Local Service Plan development and Strategic Planning, and discuss and define the role of the board advisor. The work session will begin at 5:00 p.m.—dinner will be available.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, November 27, 2012, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

Minutes Approved:

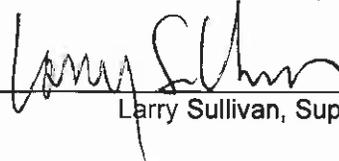
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Attachments to official minutes:

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Carol Dennis, Chairperson



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Larry Sullivan, Superintendent