

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – September 25, 2012

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| 1. Regular Meeting<br>Call to Order | 1  | <p>Chair Carol Dennis called the regular board meeting to order at 6:00 p.m. Tuesday, September 25, 2012, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Carol Dennis, Sherry Duerst-Higgins, Chuck Forster, Francisca Leyva Johnson, Don Kimball, Joel Robe and Anselmo Villanueva; and board advisor Emilio Hernandez, Jr. Administrative staff members present were Superintendent Larry Sullivan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, Randy Trummer and Barbara McBurnett, recording secretary.</p> <p>Others attending: Robin Hartshorne, Dorothy Dilliplane</p>  |
| 2. Recognition and<br>Introductions | 2  | <p>Lane School staff member and LCEA representative Dorothy Dilliplane was introduced.</p>   |
| 3. Public Participation             | 3  | <p>There was no public participation.</p>  |
| 4. Agenda Review                    | 4  | <p>There were no changes to the agenda.</p>  |
| 5. Action Items                     | 5A | <p>The following items were included in the Consent Agenda approval.</p> <p>(1) Approve Board Minutes of August 28, 2012<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting August 28, 2012, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated September 20, 2012.<br/><b>DIRECTOR FORSTER MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Kimball seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, KIMBALL, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 12-010)</b></p>  |
|                                     | 5B | <p>Approve Board Member Attendance at OSBA Annual Convention<br/>Directors Duerst-Higgins, Robe, and Villanueva plan to attend the OSBA Annual Convention in November. Board approval is required. Board members were reminded that the OAESD Summit will occur on Thursday prior to the Convention.<br/><b>DIRECTOR KIMBALL MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves attendance of board members Sherry Duerst-Higgins, Joel Robe, and Anselmo Villanueva at the OSBA Convention in Portland, November 8-11, 2012. Director Forster seconded and the <b>MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, KIMBALL, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 12-011)</b></p>  |
|                                     | 5C | <p>Approve Superintendent Goals/Objectives (<i>official attachment</i>)<br/>Superintendent Sullivan reviewed his goals and objectives developed based on board discussion at the August 8 Board Work Session. For each of the four Lane ESD Goals, Superintendent Sullivan has a Performance Goal. An additional performance goal was written for the Lane ESD Core Purpose: Supporting Excellence in Education. All Performance Goals have Indicators/Outcomes with each of those have three to five specific activities.</p> <p>Development of the Lane ESD Strategic Planning process with Colonna/Mabbott Educational Consulting will include superintendent evaluation development based on these goals and objectives. Superintendent Sullivan will provide a mid-year progress update as well as a tracking timeline. Board members commented that Superintendent Sullivan's weekly reports are very helpful and informative.</p> |

**DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves 2012-13 goals and objectives for Superintendent Larry Sullivan. Director Forster seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, DENNIS, FORSTER, JOHNSON, KIMBALL, ROBE AND VILLANUEVA VOTING YES. (ESD Resolution # 12-012)**

## 6. Discussion/Reports

- 6A Lane School Presentation (*official attachment*)  
Lane School Supervisor Robin Hartshorne provided information about the Lane School Program—a structured behavior and academic program for students in K-8<sup>th</sup> grade who experience significant behavioral, social, and academic difficulties. The 4<sup>th</sup>-8<sup>th</sup> programs serves approximately 42 students at the Westmoreland Campus. The K-3<sup>rd</sup> program service 7 to 9 students and is located at Creslane Elementary School in Creswell.
- The Lane School program is highly successful especially due to unique features in assessment, instruction, and behavior techniques—utilizing positive behavior supports without the use of physical restraints and seclusion. Staff are currently working with Oregon Social Learning Center on a three-year intervention development study to track students.
- The Lane School Open House is Wednesday, September 26, 7 to 9 p.m. Board members are invited to attend.
- 6B Board Member Attendance at Component District Board Meetings  
Scheduling for each board member to attend a component district board meeting with Superintendent Sullivan is in process. Meetings have been scheduled for Bethel, Creswell, Fern Ridge, Junction City, McKenzie, Pleasant Hill, South Lane and Springfield. Planning for attending other board meetings is occurring. Since many district board meetings occur on the same evenings (Mondays or Wednesdays), scheduling for all districts may take a few months. Talking point and district service summaries will be provided to board members prior to meetings.
- 6C October Board Meeting Community Organization Presentation  
As discussed at the July 24 Board Meeting, there will be community organization presentations at the October, December, February, April and June meetings. Director Villanueva has arranged for Patricia Cortez of Juventud FACETA to present at the October meeting. Chair Carol Dennis offered to arrange for the December community presentation by Springfield Alliance for Equality and Respect (SAfER). SAfER promotes human rights, responds when abuses occur, and assists public institutions in addressing social justice issues. Kids are a central concern.
- 6D Redesign and Improvement of Regional Service Delivery  
Oregon Association of Education Service Districts received a letter from Chief Education Officer Rudy Crew and Deputy Superintendent of Public Instruction Rob Saxton. The letter requests a proposal from OAESD for the redesign and improvement of the education regional service delivery system in Oregon. Lane County component district superintendents provided their input at their September 18 meeting, which Superintendent Sullivan carried forward to the OAESD superintendents meeting on September 20 to discuss proposal content. ESD superintendents will meet again to review the draft proposal prior to submission to ODE by October 1.
- 6E Strategic Planning  
Superintendent Sullivan reported that the strategic planning process is on hold until the OAESD Redesign Proposal is submitted. Lane ESD Leadership is continuing efforts to address some of the concerns in the Service Review including discussions and focus-groups that will lead to the development of the 2013-14 Local Service Plan.

7. Superintendent's Report	<p>7A Financial Report Dave Standridge, Director of Business Services, reviewed the financial report for August 2012. The September financial report will reflect a more accurate monthly summary since a full payroll will have occurred.</p>
	<p>7B Audit Committee The 2011-12 financial audit is progressing and will be presented to the board for action at the December meeting. For the past several years, the board has designated two of its members to meet with audit firm representatives, the superintendent and the director of business services, who will then report to the entire board. Two board volunteers are needed—Directors Chuck Forster and Anselmo Villanueva volunteered to serve on the audit committee.</p>
	<p>7C Superintendent Meeting Report (<i>official attachment</i>) Lane County superintendents met on Tuesday, September 18. Meeting notes were provided to the board. Superintendents received updates on the ESD transparency sites, strategic planning, and flex funding models. Superintendents agreed to changes in their meeting structure, including leadership model, clarity of purpose, themes, and decision-making. Marcola Superintendent Joel Bradford was selected at the chair for 2012-13. The majority of the meeting was allocated to provide feedback for the OAESD proposal.</p>
	<p>7D Achievement Compacts (<i>official attachment</i>) ESDs and districts must form an Achievement Compact Advisory Committee for this year. COSA, OSBA, and OEA have worked together to create training and support for districts in development of Achievement Compacts. Superintendents must collaborate with employee associations (LCEA) to identify and recommend appropriate personnel employed by the district and must include teachers, administrators, and education support professionals. Parents and other community members will be encouraged to attend the advisory committee meetings. Superintendent Sullivan suggests that a board member be selected to participate on the committee. Director Francisca Leyva Johnson volunteered to participate on the advisory committee. Committee appointments will be made at the October 23 Board Meeting agenda.</p>
Extend Meeting	<p>Consensus to Extend Meeting Board members consensus was to extend the meeting by 15 minutes.</p>
	<p>7E OSBA Fall Regional Meeting—Tuesday, October 2 The Lane County OSBA Fall Regional Meeting will be Tuesday, October 2, at 6:00 p.m. Directors Dennis, Duerst-Higgins, Robe and Villanueva plan to attend.</p>
8. Information from Administrative Staff	<p>8 Superintendent Larry Sullivan, assistant superintendent Carol Knobbe and directors, Sue Mathisen, Dave Standridge, and Randy Trummer submitted reports to the board on activities in their service areas. (<i>official attachment</i>)</p> <p>Learning Support Services Director Michelle Mantel reported that staff has been working on Migrant Education and English Language Learners grants due Friday; Jacintha Stanley was hired as the Indian Education Coordinator; curriculum leaders had their first meeting of the year and will discuss an “inventory of needs” at the next meeting; LSS transparency website will soon be ready; LSS staff are assisting districts in essential skills assessments.</p>
9. Board Member Presentations and Comments	<p>9A Agenda Development Board members were invited to send agenda items to be considered for the October 23 board meeting to the board secretary by Monday, October 8.</p>
10. Announcement/ Correspondence	<p>10A Letter to OSBA Board of Directors At their September 18 meeting, Lane County superintendents unanimously agreed to submit a joint letter to the OSBA Board of Directors to encourage research on legislative action to reduce PERS costs for school districts.</p>

11. Adjournment

11 The meeting was adjourned at 8:20 p.m.

There will be a work session prior to the next board meeting to discuss the OAESD proposal for Redesign and Improvement of ESDs, and discuss and define the role of the board advisor. The work session will begin at 5:00 p.m.—dinner will be available.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, October 23, 2012, beginning at 6:00 p.m. at the Lane ESD Main Campus, 1200 Hwy 99N, Eugene.

Minutes Approved:

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(date) bjm

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Carol Dennis, Chairperson

Attachments to official minutes:

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Larry Sullivan, Superintendent

1. Superintendent's Goals and Objectives
2. Lane School Presentation Summary
3. Superintendent Meeting Notes
4. Achievement Compact Information
5. Superintendent Weekly Reports
6. Administrator Reports