

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – February 24, 2009

Executive Session

Chair Robe called the Executive session to order at 6:00 p.m. under provisions of ORS 192.660 (2)(b), personnel. Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Sue Mathisen, Dave Standridge, and Barbara McBurnett, recording secretary. The Executive Session was adjourned at 6:10 p.m.

- |                                     |    |  |
|-------------------------------------|----|--|
| 1. Regular Meeting<br>Call to Order | 1  | <p>Chairperson Joel Robe called the regular board meeting to order at 6:12 p.m. Tuesday, February 24, 2009, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Cameron Yee, Henry Luvert</p>  |
| 2. Recognition and<br>Introductions | 2  | <p>There was no staff or public recognition.</p>   |
| 3. Public Participation             | 3  | <p>NAACP local president Henry Luvert addressed the Board. Mr. Luvert encouraged the Board to consider the "study circle" process for equity and diversity professional development.</p> <p>Mr. Luvert provided information to the Board regarding the NAACP 2009 Freedom Fund Dinner on Friday, February 27, 2009. The event is a fund raiser for NAACP, which is encouraging community partnerships.</p> <p><b>DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves purchase of a table in support of the NAACP Freedom Fund Dinner February 27, 2009. Director Horne Dennis seconded and <b>the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-026)</b></p>  |
| 4. Agenda Review                    | 4  | <p>There were no changes to the agenda.</p>  |
| 5. Action Items                     | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of January 27, 2009<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting January 27, 2008, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated February 19, 2009.</p> <p>(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated January 2009, and authorizes receipt of funds.</p> <p>(4) Authorize Contracts for Licensed, Administrative Staff for 2009-10<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD authorizes extending contracts of licensed, administrative staff for 2009-10.</p> |

- (5) Authorize Renewal of Probationary Licensed Staff for 2009-10  
**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the notification of all affected employees of their change of status, as submitted. For those employees who are renewed, the effective date will be the first working day of the 2009-10 school year.
- (6) Authorize Contracts for Licensed, Non-Administrative Staff for 2009-10  
**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes extending contracts of licensed, non-administrative staff for 2009-10.
- (7) Adopt Policy Revision-BBAA, Individual Board Member's Authority and Responsibilities (Second Reading)  
**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts revised policy BBAA, Individual Board Member's Authority and Responsibilities.
- (8) Adopt Policy Revision-BJD, Board Member Compensation and Expense Reimbursement (Second Reading)  
**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts revised policy BJD, Board Member Compensation and Expense Reimbursement.

**DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-027)**

6. Discussion/  
Reports

- 6A Advisory Board Member Report  
 Board advisor Chuck Forster was not present to report on the activities of Lane Workforce Partnership. At the January Board meeting, Chuck provided a report titled "Economic Stimulus Recommendations" for Lane County. It was provided for Board review.
- 6B Equity and Diversity Follow-Up and Discussion  
 Based on Board input from the last meeting, Superintendent Egan provided options for discussion regarding equity and diversity training. At this time of unknown budget dollars, an option with minimal cost would be preferred; although a study group could be a productive way to receive training. If training commences in May or later, newly elected board members could participate. It was suggested that funding for Board diversity training and participation in community activities be sought through Lane Education Foundation.
- 6C Legislative Update/Stimulus Package  
 Carol Horne Dennis and the superintendent attended the COSA/OSBA Legislative Conference on February 15. Between the two, they were able to connect with Lane County Legislators Paul Holvey, Chris Edwards Vickie Walker and aids to, Floyd Prozanski, Phil Barnhart and Bruce Hanna.
- Information regarding potential impact to Lane County school districts was provided. This information was provided to Lane County superintendents at the meeting on February 17.
- 6D Sustainable Oregon Schools Initiative Follow-Up  
 Lori Stole of the Sustainable Oregon Schools Initiative provided the enclosed information to Lane County superintendents at the February 17 meeting. The OSBA sample policy preferred by the Board was provided. This topic will be discussed at a future meeting.

## 6E Westmoreland Roof and HVAC Replacement Project

**Background:** In September of 2007 the Board of Directors decided to retain the Westmoreland Campus and directed staff to focus on maintaining and modifying the campus to meet both short and long term agency needs. In March of 2008 an update was presented to you detailing infrastructure projects needed to protect both our students and property investment. High on that priority list was the failing HVAC system, and increasing roof leaks some of which are entering the building through lighting fixtures. A roof examination by our consultants and Facilities staff in the summer of 2008 found large areas of standing water and evidence of dry rot and mold.

**Update:** Since late summer, facilities staff has been working with SOLARC engineering to explore options and then design a project to do a joint replacement of the roof mounted furnaces and the structure's rolled roofing. This project is in final design stages and scheduled to be placed out for competitive bid in mid-March with a goal of having the work initiated upon the close of school and finished prior to school start in August. Due to the placement of the HVAC units and necessary lower roof modifications to prevent further water incursion into the building, these projects must proceed in tandem.

SOLARC has estimated the replacement of the HVAC furnaces, all lower roofs, and half of the upper roofs to be approximately \$540,000. There is \$671,000 in the facilities reserve accounts. Proceeding with this project will reduce these reserves to \$130,000.

Note: To keep the project within existing resources, the remaining 50% of the upper roofs will be bid as an alternate that might be considered should the bid come in significantly lower than estimated.

It is important at this point in the process to have Board concurrence to move forward with placing this project out for bid.

**Result of moving forward:** Should bids come in at or below the \$540,000 estimate, your acceptance indicates that you are prepared to award the project to the successful bidder. The actual awarding of the contract would require Board action after the bids are received.

Board consensus was to move forward with bidding the project.

## 7. Superintendent's Report

## 7A Financial Report

Dave Standridge, Director of business support services reviewed the financial report for January 2009. Determination of flex dollars available to districts will begin when funding estimates are available.

## 7B Budget Update

The state economist will provide the latest economic forecast on Friday, February 20. Once that information is available, we will be able to extrapolate the impact to Lane ESD and Lane County school districts.

The "superintendent budget analysis team" met prior to the superintendents' meeting on the 17<sup>th</sup>. Information provided to Lane County superintendents was provided to the Board.

## 7C Legislative Breakfast—March 7

There will be a March 7 breakfast for Lane County superintendents and board members to meet with local legislators. The breakfast begins at 9:00 a.m. at Lane ESD.

	<p>7D All-Staff Inservice Follow-Up The All-Staff Inservice on January 30 was a positive event. Board members Joe Berney and Carol Horne Dennis attended. The inservice evaluation data was provided for review.</p> <p>The Board meeting was recessed at 7:20 p.m.</p>
12. Executive Session	<p>Chair Robe called the Executive session to order at 7:22 p.m. under provisions of and ORS 192.660(2)(i) superintendent evaluation. Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe; and advisor Chuck Forster. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Sue Mathisen, and Barbara McBurnett, recording secretary. The Executive Session was adjourned at 8:05 p.m.</p> <p>The Board meeting was reconvened at 8:06 p.m.</p>
8. Information from Administrative Staff	<p>8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)</p>
9. Board Member Presentations and Comments	<p>9 There were no board member reports.</p>
10. Announcement/ Correspondence	<p>10A OAESD Spring Conference Cancelled Due to reduced attendance based on budget concerns, the May OAESD Spring Conference to be held in Pendleton has been cancelled.</p> <p>10B The Gift of Baking The Lane ESD Life Skills classroom at Siuslaw High School was recently featured in the Siuslaw News.</p> <p>10C ODE Title IC Review Process A letter from ODE is enclosed expressing thanks for a successful NCLB Title 1C review process was provided.</p> <p>10D Indian Education Pow-Wow The Lane ESD Indian Education Program Pow-Wow held at Elmira High School on February 7 was a great success. An appreciation note was included.</p>
11. Adjournment	<p>11 The meeting was adjourned at 8:25 p.m.</p> <p>The next meeting of the Lane ESD Board of Directors will be on Tuesday, March 17, 2009, beginning at 6:00 p.m., at the ESD Center Building</p>

Minutes approved:

\_\_\_\_\_  
(date) BJM

\_\_\_\_\_  
Joel Robe, Chairperson

Attachments to official minutes:

1. Contracts for Licensed, Administration Staff for 2009-10
2. Renewal of Probationary Licensed Staff for 2009-10
3. Contracts for Licensed, Non-Administrative Staff for 2009-10

\_\_\_\_\_  
Debbie Egan, Superintendent-Clerk

4. Superintendent's Report
5. Administrative Reports