

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – October 28, 2008

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, October 28, 2008, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Gail Galbreath-Sheredy, Jane Waite, and Johnny Lake</p> |
| 2. Recognition and Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>OSBA Leadership Oregon 2009 was added to the agenda (Item 5-C) at the request of Director Horne Dennis. Director Holman requested to have Oregon Toxics Alliance information added to the agenda (Item 5-D)</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <ul style="list-style-type: none">(1) Approve Board Minutes of September 23, 2008
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting September 23, 2008, as submitted.(2) Approve Minutes of October 7, 2008, Work Session
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its work session October 7, 2008, as submitted.(3) Accept Monthly Human Resources Report and Approve Personnel Recommendations (<i>hand-carried to meeting—official attachment</i>)
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated October 28, 2008.(4) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the Grants/Contracts Awarded Report dated October 2008, and authorizes receipt of funds.(5) Approve Board Member Attendance at OSBA Convention
BE IT RESOLVED that the Board of Directors of Lane ESD approves attendance of Directors Atkinson, Berney, Duerst-Higgins, Horne and Robe at the OSBA Convention in Portland, November 14-16, 2008.(6) Second Reading, Revised Policy BBFA, Board Member Ethics and Conflicts of Interest(7) Second Reading, Adopt New Policy BBFB, Board Member Ethics and Nepotism(8) Second Reading, Adopt New Policy GBI, Gifts and Solicitations(9) Second Reading, Adopt Revised Policy GBA, Equal Employment Opportunity(10) Second Reading, Adopt Revised Policy GBC, Staff Ethics(11) Second Reading, Adopt Revised Policy DDA, Local Service Plan(12) Second Reading, Adopt Revised Policy KBA, Public Records |

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-013)**

- 5B Authorize Implementation of GDPA, Layoff/Recall Classified Staff
Due to a reduction in grant funding for the Youth Transition Program, the elimination of one FTE vocational assistant position is recommended by the administration. This pilot program served the Life Skills student population, which was not a good match for the program requirements.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GDPA, Layoff-Classified Staff, effective October 29, 2008. Director Holman seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-014)**

- 5C Oregon Leadership Academy
Director Carol Horne Dennis requested to attend the Oregon School Boards Association Leadership Oregon 2009. Leadership Oregon is specialized leadership training offered to 25 OSBA members every two years. Board members recognize that the program is an excellent opportunity for newer Board members.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the attendance of Director Carol Horne Dennis at the OSBA Leadership Oregon 2009. Director Holman seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-015)**

- 5D Oregon Pesticide Action (official attachment)
Director Michelle Holman presented information from Oregon Toxics Alliance regarding pesticide risks in Oregon schools. Oregon Pesticide Action is a statewide coalition calling to reduce pesticides and protect children's health. Director Lininger commented that rural school districts are especially supportive of this movement due to their vulnerability to pesticide use. The Lane ESD Board of Directors is supportive of this effort.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD supports the Oregon Pesticide Action to reduce pesticides and protect children's health. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-016)**

6. Superintendent's Report

- 6A Advisory Board Member Report
Chuck Forster was not present to report on the activities of Lane Workforce Partnership.

- 6B Lane ESD Equity and Diversity Plan (official attachment)
Lane ESD equity specialist Jane Waite and Johnny Lake, Eugene School District, provided information on development of the Lane ESD Equity and Diversity Plan. The Plan was provided to Board members at the September board meeting for their review. The Lane ESD Plan for Equity and Community Services in Lane County Schools has been developed by a committee made up of internal staff as well as community leaders in the area of equity and diversity. The committee roster was provided to the Board.

Board members expressed interest in obtaining additional equity and diversity training. At the December 9 Board meeting, members will discuss possible plans that will meet Board needs.

Gail Galbreath-Sheredy commented that Oregon Education Association is involved in providing diversity training to members to develop culturally competent staff.

	<p>6C Diversity and Human Rights Commission Memorandum of Understanding Lane ESD has been a member of the Diversity and Human Rights Consortium (DHRC) since 2005. CEO's of member agencies have committed to a rededication process for the Memorandum of Understanding every three years. The MOU rededication signing took place on October 14. A copy of the MOU was provided for information.</p> <p>6D Language Updates to Policies:GDPA, Layoff/Recall-Classified and GDO, Promotion of Classified Staff Revisions to these policies are needed to reconcile the policies to changes made to the LCEA Agreement in the recent negotiations. All references to six-month probationary periods will be changed to nine-month probationary period as adopted in the LCEA Agreement. DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policies GDPA, Layoff/Recall-Classified Staff; and GDO, Promotion of Classified Staff. Director Horne Dennis seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-017)</p> <p>6E Language Updates to Administrative Rules: GAB-AR(2), Classified Personnel Position Description Review and GCBE/GDBE-AR, Staff Vacation Revisions to these administrative rules also reflect changes in the LCEA Agreement. All references to six-month probationary periods will be changed to nine-month probationary period.</p> <p>6F Audit Committee The 2007-08 financial audit is progressing and will be presented to the Board for action at the December meeting. For the past several years, the Board has designated two of its members to meet with auditing firm representatives, the superintendent and executive director of business services, who will then report to the entire Board. Two Board member volunteers are needed to serve on the audit committee.</p>
7. Superintendent's Report	<p>7A Financial Report Dave Standridge, reviewed the financial report for September 2008. There will be a new economic forecast as the end of November, and Dave will provide information at the December 9 Board meeting.</p> <p>7B Pilot Governance Report The three ESDs—Willamette, Northwest, Deschutes--currently in the pilot governance pilot have met with the legislative subcommittee and recommended that the pilot ESDs remain in the current structure. Other ESDs would enter into the pilot governance structure only if an ESD chooses to do so.</p>
8. Information from Administrative Staff	<p>8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)</p>
9. Board Member Presentations and Comments	<p>9</p> <ul style="list-style-type: none"> • Carol Horne Dennis will be a presenter at the OSBA Convention in November, Serving Brain Injured Students. • Sherry Duerst-Higgins commented that the South Lane School Board voted to closed the Blue Mountain alternative school. • Michelle Holman was not be at the December 9 meeting. • Joe Berney suggested an annual staff recognition.

10. Announcement/ Correspondence	10A	Kudos to Staff Members Superintendent Debbie Egan recognized the excellent work in writing the Last Mile Connectivity Grant proposal by Randy Trummer, Russell Rubrecht and Jeff Geiger. The grant was recently submitted to the Education Enterprise Steering Committee on behalf of Pleasant Hill, Junction City, Lowell and Creswell School Districts.
11. Adjournment	11	The meeting was adjourned at 8:05 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, December 9, 2008, beginning at 6:00 p.m., at the ESD Center Building.
12. Executive Session	12	The executive session called to order at 8:10 p.m. under provisions of ORS 192.660(2)(b) personnel. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, and Barbara McBurnett, recording secretary. The executive session was adjourned at 8:15 p.m.

Minutes approved:

Joel Robe, Chairperson

(date) BJM

Attachments to official minutes:

Debbie Egan, Superintendent-Clerk

1. Human Resources Board Report
2. Oregon Pesticide Action Flyer
3. Equity & Diversity Committee Roster
4. Superintendent's Report
5. Administrative Staff Reports