

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – December 9, 2008

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| 1. Regular Meeting<br>Call to Order | 1  | <p>Chairperson Joel Robe called the regular board meeting to order at 6:30 p.m. Tuesday, December 9, 2008, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Gene O'Neil</p>  |
| 2. Recognition and<br>Introductions | 2  | <p>There was no staff or public recognition.</p>  |
| 3. Public Participation             | 3  | <p>There was no public participation.</p>   |
| 4. Agenda Review                    | 4  | <p>There were no changes to the agenda.</p>   |
| 5. Action Items                     | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of October 28, 2008<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting October 28, 2008, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated December 3, 2008.</p> <p>(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated December 2008, and authorizes receipt of funds.</p> <p><b>DIRECTOR ATKINSON MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Horne Dennis seconded and <b>the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-018)</b></p> |
|                                     | 5B | <p>Accept 2007-08 Financial Audit (<i>official attachment</i>)</p> <p>The Lane ESD audit committee (Joe Berney, Tom Atkinson, Debbie Egan, and Dave Standridge) met with Jones and Roth representatives on Tuesday, December 9. The committee reviewed the 2007-08 financial audit and stated that there were no findings or questioned costs reported in the prior year. Committee members commented that it was an excellent audit report.</p> <p><b>DIRECTOR BERNEY MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD acknowledges receipt of the Financial Statements and Supplementary Information for the year ended June 30, 2008. Director Atkinson seconded and <b>the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-019)</b></p>  |

- 5C Authorize Implementation of Policy GCPA, Layoff/Recall Licensed Staff  
 (a) Due to unanticipated low enrollment in the Cottage Grove High School Transitions classroom (currently 4 students), Lane ESD cannot fiscally or programmatically support operating a classroom with this few students. Supervision of the 12 secondary ESD students in South Lane and the Transitions class will be provided by one teacher across both sites. A reduction-in-force of one FTE licensed staff member is required. **DIRECTOR ATKINSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff-Licensed Staff, effective January 23, 2009. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-020)**
- (b) A required 60-day notice has been received from Springfield School District for the termination of a contract with Lane ESD to provide Positive Behavior Support (PBS) services. A reduction of .5 FTE licensed staff is required. **DIRECTOR ATKINSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff-Licensed Staff, effective January 30, 2009. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-021)**
- 5D Review 2007-08 Local Service Plan Report and Authorize Submission of Local Service Plan to Local District Boards  
 As dictated by law, the ESD board must annually approve the Local Service Plan. This will be our 3<sup>rd</sup> year of a four-year plan. As we make necessary budget reductions, it is anticipated that we will be able to continue to support all of the current services described in the Local Service Plan. If we find we are unable to fund all services, we will begin a review process with a representative superintendent subgroup to analyze and make recommendations to the 16 school district superintendents. The 2007-08 Local Service Plan Report and the 2007-11 Local Service Plan Summary were provided to Board members. **DIRECTOR ATKINSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the Local Service Plan and authorizes submission of the Plan to Lane County School Boards for review and action. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-022)**
6. Discussion/ Reports
- 6A Advisory Board Member Report  
 Board advisor Chuck Forster was not present to report on activities of Lane Workforce Partnership.
- 6B Equity Plan Discussion  
 Last month after the update on the LESD Equity and Community Services Plan, there was an interest in board participation in training on the topic. There are numerous ways for board members to support and participate in equity plan. The Board reviewed options including participation in trainings or equity committee work.
- After discussion, the Board concluded that a low- or no-cost option would be preferred. Consider an option that connects the Board to the community and a model in which learnings can be applied to board work and decisions, as well as conditions that create inequity. Director Berney commented he is aware of groups that find “study circles” to be effective. He would like to participate in the LESD internal equity committee work.
- The Board would like to have an equity work session by the end of the 2008-09 year.

	6C	<p>Donation and Sponsorship Process</p> <p>The superintendent asked the board to help direct ESD in a process for determining if and when donate or sponsor projects, events, classes, etc. Lane ESD does not have a budget line item designated for donations or sponsorship; however, frequent requests for donations or sponsorships are received. Board members wish to consider the legality of donations and suggested that designated Lane Education Foundation funds be used for donations. The authority of the LEF allows for these decisions.</p>
	6D	<p>Sustainable Oregon Schools Initiative</p> <p>There is a state initiative to help school organizations develop models that promote sustainability in facilities and operations, systems and services, community and culture education. There is a presentation scheduled for local superintendents in February. Director Berney attended a session at OSBA regarding the SOSI model and suggested that the Board take a position of concern regarding sustainability. Federal dollars may be available for sustainability programs. OSBA has sample policies related to SOSI, which will be provided to the Board for review.</p>
	6E	<p>Lowell Urban Renewal Plan</p> <p>The City of Lowell has completed a draft Urban Renewal Plan and technical report. All taxing districts which will forego incremental tax generated as a result of increased assessed values within the proposed district must have an opportunity to review and comment on the proposed plan. Comments on the proposed Urban Renewal Plan are requested by January 16, 2009. The financial impact to the ESD is negligible. Board members support the Lowell Urban Renewal Plan.</p>
7. Superintendent's Report	7A	<p>Financial Report/Budget Update</p> <p>Director of business support services Dave Standridge reviewed the financial report for November 2008. It is estimated that there will be a loss of approximately \$300,000 state school fund dollars in the 2008-09 year. At this time, it is anticipated that unfilled positions should create enough savings to cover the shortfall. The Board support this direction and asked to be kept informed. All districts will need to make reductions for the remainder of this year and for the 2009-10 year.</p>
	7B	<p>Last Mile Connectivity Grant</p> <p>Lane ESD, in partnership with Creswell, Junction City, Lowell, and Pleasant Hill School Districts, was recently awarded four competitive grants designed to help bring high-speed internet connectivity to rural school districts and communities in Lane County. The Education Enterprise Steering Committee (EESC) awarded the four Last Mile Connectivity Grants to Lane ESD, which will partner with the Lane Council of Governments, the University of Oregon, and the schools and communities of Creswell, Junction City, Lowell, and Pleasant Hill to build the infrastructure necessary for sustainable, fiber-optic connectivity.</p> <p>These collaborative projects will serve to minimize ongoing costs for high-speed internet connectivity in rural areas, and help provide over 4,000 students in Lane County with the 21st Century learning environments they need to succeed. Lane ESD will be tracking the progress of these four district projects through a public wiki they are developing at <a href="http://lesd-fiber-grants.pbwiki.com/">http://lesd-fiber-grants.pbwiki.com/</a></p>
	7C	<p>OAESD 2009 Legislative Position Statements</p> <p>The 2009 OAESD Legislative Position Statement document was provided to Board members for information</p>
8. Information from Administrative Staff	8	<p>Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)</p>

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| 9. Board Member Presentations and Comments | 9   | Director Duerst-Higgins commented that Lane Council of Governments will be having an open house in their new facility on Park Street and all are invited to attend.<br><br>Director Tom Atkinson announced that he will not seek re-election for the Springfield Zone 3 position in the May election.   |
| 10. Announcement/ Correspondence           | 10A | OAESD Spring Conference—May 15-17-2009<br>The preliminary flyer for the 2009 OAESD Spring Conference was provided to Board members.   |
| 11. Adjournment                            | 11  | The meeting was adjourned at 8:00 p.m.<br><br>The next meeting of the Lane ESD Board of Directors will be on Tuesday, January 27, 2009, beginning at 6:00 p.m., at the ESD Center Building  |
| 12. Executive Session                      |     | Executive session called to order at 8:05 p.m. under provisions of ORS 192.660 (2)(b), personnel. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Carol Horne Dennis, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Sue Mathisen, and Barbara McBurnett, recording secretary. |

Minutes approved:

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(date) BJM

Attachments to official minutes:

1. Superintendent's Report
2. Administrative Staff Reports

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Joel Robe, Chairperson

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Debbie Egan, Superintendent-Clerk