

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – January 27, 2009

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, January 27, 2009, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe; and advisor Chuck Forster. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Brad Passenger</p> |
| 2. Recognition and
Introductions | 2 | <p>Superintendent Egan thanked the Board for their dedication and support to Lane ESD.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>Item 5-C, Authorize Implementation of Policy GCPA, Layoff/Recall Licensed Staff, was added to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board minutes of December 9, 2008
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting December 9, 2008, as submitted.</p> <p>(2) Accept monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated January 21, 2009.</p> <p>DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Horne Dennis seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-023)</p> |
| | 5B | <p>Appoint Budget Committee Members</p> <p>Two budget committee member positions have expired or were vacated on June 30, 2008. The new appointees are:</p> <ul style="list-style-type: none">• Position 1 (Eugene School District): The Eugene Board appointed Yvette Webber-Davis to fill the position, expires June 30, 2011.• Position 8 (West/North Lane County): Jeff Ramp from Crow-Applegate-Lorane School District has served in this position and has agreed to serve another term, expires June 30, 2011. <p>DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves appointment of Yvette Webber-Davis and Jeff Ramp for three-year terms beginning 2008-09. Director Horne Dennis seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-024)</p> |

6. Discussion/
Reports

- 5C Authorize Implementation of Policy GCPA, Layoff/Recall Licensed Staff
Due to notification from ODE of anticipated shortfall to the Regional program budget of up to \$20,000, Lane ESD recommends the authorization of layoff to allow for sufficient time to modify personnel expenditures. The authorization would eliminate 1.0 FTE.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff-Licensed Staff. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-025)**

- 6A Advisory Board Member Report
Board advisor Chuck Forster reported on activities of Lane Workforce Partnership. He presented LWP recommendations for economic stimulus funds for Lane County.

- 6B Equity Discussion Follow-Up
In continuing Board discussion regarding equity and diversity inservice work for the Board of Directors, Superintendent Debbie Egan and Director Berney have met with community members regarding study circles. Debbie will acquire additional information regarding ways to provide immersion in the equity experience rather than just receiving information. The superintendent will keep Board members apprised of community diversity events for possible Board member attendance. Carol Knobbe noted that Lane ESD is a member of the Diversity and Human Rights Consortium (DHRC) and Board members are welcome to attend the First Friday Community of Color events held each month.

- 6C OSBA Annual Convention Follow-Up
Board members requested a report on the expense of the OSBA Annual Convention. Total approximate cost for one person is \$890.00:

Registration	\$250.00	
Hotel	410.00	(3 nights)
Meals	100.00	(average)
Mileage	130.00	(average)

Board members are reimbursed at the IRS mileage rate which is currently \$.585 per mile. The Board feels it is important for some members to attend the convention to bring back learnings and stay energized.

- 6D OAESD Spring Conference
The OAESD Spring conference will be in Pendleton. Due to economic hard times OAESD is concerned about attendance. The Board discussed potential attendance at the conference. The superintendent and two or three Board members plan to attend.

- 6E Budget Discussion
Information provided to superintendents at the January meeting was shared, as well as Economic Analysis forecast (official attachment). The 2009-10 Flex Model represents \$500,000 in reductions. Reductions have been made that keep district flex dollar amounts close to 2008-09 amounts. Efforts have also been made to keep reduction amounts proportionate throughout the agency. Since the amount of reductions are unknown at this time, reductions have been made in "tiers" to be prepared for various funding scenarios.

- 6F Leadership Oregon Group Report
Carol Horne Dennis is participating in OSBA Leadership Oregon and provided information on activities. On February 15 and 16, there will be an OSBA/COSA lobbying event in Salem. Director Horne Dennis and Superintendent Egan will be meeting with local legislators to share how ESDs support local districts.

	6G	Policy Revision—BBAA, Individual Board Member's Authority and Responsibilities These revisions are recommended by OSBA based on changes in the last legislative session.
	6H	Policy Revision—BHD, Board Member Compensation and Expense Reimbursement These revisions are recommended by OSBA based on changes in the last legislative session.
	6I	Sample Policy Review—Sustainable Oregon Schools Initiative At the December meeting, Board members asked to see sample policies related to sustainable schools. OSBA sample policy and administrative rule were provided for Board review. Board members want to be aware of sustainability but not impose additional work for staff at this time.
7. Superintendent's Report	7A	Financial Report Dave Standridge, director of business support services, provided information on the December 2008 financial report. Dave noted that property tax collections are below the budgeted amount.
	7B	Local Service Plan Update Superintendent Debbie Egan reported that it is anticipated all component districts will approve the 2009-10 Local Service Plan.
	7C	May Election Update Lane ESD has three positions scheduled to be voted on in the May 19, 2009 Special District Election. These are: <ul style="list-style-type: none"> • Position 1, Zone 1 (Eugene, currently held by Joel Robe) • Position 3, Zone 3 (Springfield, currently held by Tom Atkinson) • Position 6, At-Large (currently held by Tom Lininger) Candidates need to file with Lane County Elections between February 9 and March 19, 2009.
8. Information from Administrative Staff	8	Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment) Michelle Mantel also reported that the "Last Mile" Grant is progressing. Four Lane County districts and Lane ESD are participating. An intergovernmental agreement has been entered with the City of Cottage Grove for the fiber build out. Lane ESD McKinney Vento Homeless Youth program coordinator Jeff Geiger has been invited to represent the State of Oregon at the McKinney Vento National Conference in Washington DC.
9. Board Member Presentations and Comments	9	There were no board member reports.
10. Announcement/Correspondence	10A	There were no announcements.

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| 11. Adjournment | 11 | The meeting was adjourned at 8:40 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, February 24, 2009, beginning at 6:00 p.m., at the ESD Center Building |
| 12. Executive Session | 12 | Chair Robe called the Executive session to order at 8:45 p.m. under provisions of ORS 192.660 (2)(b), personnel; and ORS 192.660(2)(i) superintendent evaluation. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe; and advisor Chuck Forster. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Sue Mathisen, and Barbara McBurnett, recording secretary. The Executive Session was adjourned at 9:30 p.m. |

Minutes approved:

(date) BJM

Attachments to official minutes:

1. Budget Discussion Handouts
2. Superintendent Report
3. Administrative Staff Reports

Joel Robe, Chairperson

Debbie Egan, Superintendent-Clerk