

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – May 19, 2009

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, May 19, 2009, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Don Kimball, Nels Pasternak, Verna McLaughlin</p> |
| 2. Recognition and
Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>Item 5D, Approve Audit Firm, was added to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of April 15, 2009
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting April 15, 2009, as submitted.</p> <p>(2) Approve Board Minutes of April 28, 2009
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting April 28, 2009, as submitted..</p> <p>(3) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated May 13, 2009.</p> <p style="padding-left: 40px;">(4) Adopt Policy Revision—BBB, Board Elections
BE IT RESOLVED that the Board of Directors of Lane ESD adopts policy revisions for Policy BBB, Board Elections.</p> <p style="padding-left: 40px;">(5) Adopt Policy Revision—GCBDA/GDBDA, Family Medical Leave
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy GCBDA/GDBDA, Family Medical Leave.</p> <p style="padding-left: 40px;">(6) Adopt Policy Revision—IMA, Review of Component District Operations
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy IMA, Review of Component District Operations.</p> <p style="padding-left: 40px;">(7) Adopt Policy Revision—GBH/JECAC, Staff/Student/Parent Relations
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy GBH/JECAC.</p> <p style="padding-left: 40px;">(8) Adopt Policy Revision—JFCM, Threats of Violence
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy JFCM, Threats of Violence.</p> <p style="padding-left: 40px;">(9) Adopt Policy Revision—JOA, Directory Information</p> |

BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy JOA, Director Information.

(10) Adopt Policy Revision—JHFE, Reporting of Suspected Child Abuse

BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy JHFE, Reporting of Suspected Child Abuse.

(11) Adopt Policy Revision—GCPA, Layoff – Licensed Staff

A sentence will be added to reflect LCEA language: “Staff positions of Coordinator, Consultant and Specialist, who perform services for which a TSPC license is not required or for which a TSPC license could be required, in the discretion of the Board, shall be considered ‘Licensed Staff’ for the purpose of this policy and any administrative regulation adopted to implement this policy.”

BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy GCPA, Layoff-Licensed Staff.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director seconded and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and ROBE VOTING YES. (ESD Resolution # 08-036)**

- 5B Authorize Implementation of Policy GCPA, Layoff/Recall-Licensed Staff
Due to a reduction in 2009-10 service orders for from component school districts and/or reduction in 2009-10 funding, reduction-in-force is required for the following positions effective June 30, 2009:

- School Nurse (from .5 FTE to eliminated)
- Speech/Language Pathologist (from 1.0 FTE to eliminated)
- Child Development Specialist (from .625 FTE to .5 FTE)

DIRECTOR HORNE DENNIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff-Licensed Staff, effective June 30, 2009. Director seconded and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and ROBE VOTING YES. (ESD Resolution # 08-037)**

- 5C Authorize Implementation of Policy GDPA, Layoff/Recall-Classified Staff
Due to a reduction in funding for the 2009-10 year, reduction-in-force is required for the following positions:

- Program Assistant, Receptionist (from 1.0 to .625 FTE)
- Program Assistant, Special Education (from .625 to eliminated)

DIRECTOR MOVED:BE IT RESOLVED that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GDPA, Layoff-Classified Staff, effective June 30, 2009. Director seconded and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and ROBE VOTING YES. (ESD Resolution # 08-038)**

(Directors Atkinson and Lininger arrived at 6:10 p.m.)

- 5D Approve Audit Firm
Earlier this year, Lane ESD was notified by Jones & Roth that they would no longer be able to provide audit services for the district. We sent “request for proposal” to several audit firms to conduct the annual audit for the fiscal years 2008-09 through 2010-11. We received one proposal, which was from Pauly, Rogers and Co., P.C. They currently provide audit services to 11 of the 16 districts in Lane County. We were not surprised to only receive one proposal given the statewide trend of audit firms declining to take on new governmental clients.

We have experience with the firm through our services provided to Blachly and Crow-Applegate-Lorane School Districts. We're very pleased with their efficiency and their knowledge of school district and ESD operations.

Their fees for the three years of the contract would be \$31,900, \$33,500 and \$35,200. For comparison, our 2007-08 fee for Jones & Roth was \$37,784.

It is recommended that Pauly, Rogers and Co., P.C. be approved as the audit firm for Lane ESD.

DIRECTOR HOLMAN MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves Pauly, Rogers and Co., P.C. as the audit firm for Lane Education Service District for annual audits for years 2008-09, 2009-10, 2010-11. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER and ROBE VOTING YES. (ESD Resolution # 08-039)**

6. Discussion/ Reports

- 6A Advisory Board Member Report
Board advisor Chuck Forster reported on activities of Lane Workforce Partnership. Governor Kulongoski has announced a program to create 12,000 temporary, entry-level jobs in public agencies and community non-profits beginning July 1 and continuing for four to six months. The program will be funded by unemployment insurance trust fund reserves. Workforce Development and Community Colleges will play a central role in administering the program.
- 6B Tentative 2009-10 Board Meeting Dates
Fourth Tuesday (except July and March) tentative board meeting dates are: July 14, August 25, September 22, October 27, December 8, January 26, February 23, May 16, April 27, May 25, June 22.
- 6C Equity and Diversity
Options were reviewed for board equity and diversity professional development, which include:
1. DHRC Study Circles—Facilitation would be provided by trained facilitators with six or eight two-hour study circle sessions. There would be a cost of approximately \$400 for materials.
 2. NAACP Study Circle—Facilitation would be provided by a NAACP facilitator for six sessions with a cost of \$3,200 including materials.
 3. Equity and Diversity Committee Panel—A panel of LESD Equity Advisory Committee members would guide discussions. Cost would be for needed materials.
- Board member consensus was to start with a foundation of information to develop common concepts and broader perspective of equity issues and; then, if desired, the board could move to more indepth training. Director Duerst-Higgins voted for Option 1 (DHRC model); Director Horne Dennis seconded. Directors Lininger and Robe also voted for option 1; Directors Atkinson and Holman voted no. Training for the Option 1 will move forward.
- 6D Senate Bill 574-1
The latest developments regarding ESD legislation were discussed. Changes currently in the bill or being considered are governance structure change, mergers of ESDs (from 20 to 13), and SSF funding percentage.
- A letter from Lane County superintendents supporting maintaining the current 4.75% funding was sent to Lane County legislators. Board members asked Superintendent Egan to also send the letter to the Ways and Means Committee.
- Directors Robe and Berney are developing an editorial opinion article regarding ESD

legislation which will be submitted to the Register Guard. When the article is ready, ESD staff members will forward copies to legislators, superintendents and board chairs. A draft resolution opposing ESD legislation will also be submitted to component districts with the suggestion to adopt.

7. Superintendent's Report

- 7A Financial Report
Dave Standridge reviewed the financial report for April 2009. He noted that the ARRA funds in the amount of \$459,000 have been received from ODE.
- 7B K-12 Budget Update (*attachment*)
The May revenue forecast was released on May14, and although the news for Oregon is not good, it is not as bad as expected. For staff assigned to districts not implementing cut days, there will not be any reduction days implemented for 2008-09. The legislative budget plan includes a base allocation of \$5.6 billion for K-12 education in the 2009-11 biennium. Lane ESD's approved budget is based on the assumption of a \$5.6B budget for education. News reports have stated a figure of \$6.0B for education if certain economic conditions are met. Then \$400 million would be added to the 2010-11 fiscal year to bring the total allocation to \$6.0B.

8. Information from Administrative Staff

- 8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)
- Carol Knobbe reported that OEBC increases for 2009-10 are significant. The Lane ESD benefits committee has met to review the plans and costs. Employee groups will again be able to select four medical plans. A tool is being developed for employees to calculate insurance premium costs.

9. Board Member Presentations and Comments

- 9 Sherry Duerst-Higgins stated that the South Lane Budget Committee passed the 2009-10 budget at their meeting last night.
- Carol Horne Dennis announced that she has completed OSBA Leadership Oregon. She commented that through that experience Lane ESD is highly regarded in the state and thanked LESD staff for their commitment.

10. Announcement/ Correspondence

- 10A There were no announcements.

11. Adjournment

- 11 The meeting was adjourned at 7:15 p.m.
- The next meeting of the Lane ESD Board of Directors will be on Tuesday, June 9, 2009, at the ESD Center Building

Minutes approved:

(date) BJM

Attachments to official minutes:

1. K-12 Budget Update
2. Superintendent Report

Joel Robe, Chairperson

Debbie Egan, Superintendent-Clerk

3. Administrative Reports