

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – September 23, 2008

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| 1. Regular Meeting
Call to Order | 1 Chairperson Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, September 23, 2008, in accordance with the agenda and public notice of the meeting.

Board Members present were: Tom Atkinson, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, and Barbara McBurnett, recording secretary.

Others attending were: Jeff Geiger, Al King |
| 2. Recognition and Introductions | 2 There was no staff or public recognition. |
| 3. Public Participation | 3 There was no public participation. |
| 4. Agenda Review | 4 Item 5D, Lane Community College Bond Support, was added to the agenda. |
| 5. Action Items | 5A The following action items were included in the Consent Agenda approval:

(1) Approve Board minutes of August 26, 2008
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting August 26, 2008, as submitted.
(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated September 17, 2008.
(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated September 2008, and authorizes receipt of funds.
(4) Adopt Revised Policy GBM, Grievance Procedures
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy GBM, Grievance Procedures, as submitted.

DIRECTOR HOLMAN MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Lininger seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-019)

5B Adopt 2008-09 Budget Calendar (official attachment)
Business Services Director Dave Standridge has developed the 2008-09 Budget Calendar. The budget hearing is scheduled for the June 9, 2008, Lane ESD Board meeting.
DIRECTOR HORNE DENNIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the 2009-10 Budget Calendar as presented. Director Atkinson seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-020) |

- 5C Board Vote for OSBA Position
Voting for the candidates for OSBA Board of Directors positions are now under way. Lane ESD is in Region 6, and Eugene School District board member Beth Gerot (candidate information enclosed) is the only candidate for the position. Each member board shall have one vote for each open OSBA board position in their geographic area. The person receiving a majority of the votes for any position on the board of directors shall be elected. The positions held by the current OSBA President and President elect will not hold elections this year.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD casts its vote for OSBA representative for Region 6 for Beth Gerot. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-022)**

- 5D Lane Community College Bond

Lane Community College has placed bond Measure 20-142 on the November 4 ballot to update instructional facilities, equipment and technology. Al King, co-chair of the endorsement committee, presented information about the bond.

Many buildings at Lane are more than 40 years old. They need new heating and cooling systems, plumbing, roofing, and other upgrades. Classrooms and labs need to be improved to increase access, alleviate crowding, and provide up-to-date technology and equipment.

The estimated cost is about 25 cents per \$1,000 of assessed value and continues the same level of taxes that property owners currently pay under a bond approved in 1995. That bond will be paid off next year.

Measure 20-142 would provide \$83 million for improvements and renovations at Lane. The college served 34,000 students last year.

DIRECTOR HOLMAN MOVED: BE IT RESOLVED that the Lane ESD Board of Directors supports the Lane Community College Bond Measure 20-142 to update instructional facilities, equipment and technology. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 08-019)**

6. Discussion/ Reports

- 6A Advisory Board Member Report
Board advisor Chuck Forster reported on activities of Lane Workforce Partnership. A 2005-06 State of the Workforce (for Lane County) DVD was provided. The report is also available at the LWP website: lanewf.org. LWP has received federal training funds to assist with retraining workers in Lane County who have lost jobs. Training in health care professions is a significant interest.

- 6B Tax Code Changes
Lane County Assessor Anette Spickard has discovered a correction needed in the boundary lines drawn on the district boundary maps for Eugene and Bethel School Districts in the Santa Clara area of Eugene. The legal description of the boundary is correct—the boundary line was drawn incorrectly. This correction resulted in tax code changes for some residential properties that are on boundary lines (i.e., a change in school district attendance for students residing in those residences). These tax code changes are also necessary for the election purposes.

Eugene and Bethel have requested that Lane ESD send a letter to the effected residents explaining the situation and the resolution Eugene and Bethel have reached regarding attendance. The letter was drafted by Joe Richards and reviewed by Eugene, Bethel and Lane ESD.

This boundary map correction requires no action for the Lane County Boundary Board, since the legal boundary descriptions are correct. There are two enclosures that are particularly explanatory: The letter from Anette Spickard to effected residents; and the draft letter to be sent to residents from Lane ESD.

6C Feedback on Board Requested Brochure

At the August board meeting, board members requested a Lane ESD brochure to assist them in providing information to community members. The draft brochure was reviewed and recommendations made by Board members.

Policy Updates

The 2007 Oregon Legislature passed sweeping new ethics law, affecting all public employees. OSBA has developed amended or developed policies to reflect the law and recommends these policies be adopted with no changes for “safe harbor”. There are policy implications for BBFA, BBFB, GBA, GBC, and GBI.

6D First Reading Revised Policy BBFA, Board Member Ethics and Conflicts of Interest

6E First Reading New Policy BBFB, Board Member Ethics and Nepotism

6F First Reading New Policy GBI, Gifts and Solicitations

6G First Reading Revised Policy GBA, Equal Employment Opportunity

6H First Reading Revised Policy GBC, Staff Ethics

6I First Reading Revised Policy DDA, Local Service Plan

This policy has been revised to reflect further clarification around the Local Service Plan approval process and submission to ODE.

6J First Reading Revised Policy KBA, Public Record

Revisions to KBA and KBA-AR reflect Senate Bill 554 passed by the 2007 Oregon Legislature amending public records laws.

6K Revised Administrative Rule KBA-AR, Public Records

7. Superintendent's Report

7A Financial Report

Dave Standridge, executive director of business support services reviewed the financial report for August 2008.

7B Legislative Visit Update

Representative Chris Edwards visited the ESD on September 4. Chris and Representative Paul Holvey are the only two legislators who have accepted our invitation so far. We continue to contact legislators to invite them to visit.

7C EESC Update

The EESC is continuing its support on the Data Project and Last Mile Connectivity. Two new projects are the Scaling Up federal project and state Professional Development Bill. We will also be reviewing the Education Enterprise Road Map and updating is necessary.

The framework, which was provided to the Board, for implementing “Response to Intervention” was developed by Dr. Rob Horner (U of O) and Lane ESD for use by Lane County component districts to assist with district-level planning. This framework has been recognized by EESC and will be the framework used in ODE/Federal Scaling Up grant.

	7D	OEBB/Superintendent Meeting Report OEBB implementation was discussed at our September superintendent meeting. Everyone seemed to think the process went well. Again, most districts in Lane County districts found OEBB to work well for them.
	7E	Oregon Virtual Schools Lane County superintendents discussed some of their concerns regarding student attendance and integrity of the “virtual schools”. Tim King, director of Oregon Virtual Schools will be meeting with me on September 29. This topic is on the superintendents’ meeting agenda for October. Director Lininger asked if it is possible for virtual courses to be available to students in public schools.
	7F	All-Staff Inservice Report The August all-staff inservice data was provided to the board. This data will be discussed at the October 7 board retreat.
	7G	Lane ESD Equity and Diversity Committee Our Equity and Diversity committee has been working diligently on a draft Lane ESD Equity and Diversity plan. The Board was provided the draft plan to review. At the October 28 board meeting, we will have a short presentation from a couple of our advisory committee members and discuss the plan.
	7H	School Improvement State Reporting With the allocation of the legislative School Improvement Funds came a need to report district outcomes. Since this was a new report, Lane ESD worked with ODE to provide assistance to Lane County school districts to complete this new report.
8. Information from Administrative Staff	8	Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)
9. Board Member Presentations and Comments	9	Carol Horne Dennis reported that she will be one of the presenters at OSBA Convention for the “Serving Brain-Injured Students” session.
10. Announcement/ Correspondence	10A	OSBA Fall Regional Meeting – Thursday, October 2 Information regarding the Fall Regional meetings is enclosed. Please be prepared to let us know if you will be attending.
	10B	OSBA Annual Convention – November 13-16 Directors Atkinson, Berney, Duerst-Higgins, Horne Dennis, and Robe have indicated they will be attending the Convention. Registrations and hotel reservations at the Portland Downtown Marriott have been made.
11. Adjournment	11	The meeting was adjourned at 7:20 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, October 28, 2008, beginning at 6:00 p.m., at the ESD Center Building
12. Executive Session	12	The Executive Session was called to order at 7:21 p.m., under provisions of ORS 192.660(2)(b) personnel. Board Members present were: Tom Atkinson, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, and Barbara McBurnett, recording secretary. The Executive Session was adjourned at 7:22 p.m.

Minutes approved:

(date) BJM

Joel Robe, Chairperson

Attachments to official minutes:

1. 2008-09 Budget Calendar
2. Superintendent Report
3. Administrative Reports

Debbie Egan, Superintendent-Clerk