LANE EDUCATION SERVICE DISTRICT
1200 Highway 99N
Eugene, Oregon 97402

Office of the Superintendent
Tuesday • September 25, 2007
Minutes

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – September 25, 2007

1. Regular Meeting Call to Order	1	Chairperson Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, September 25, 2007, in accordance with the agenda and public notice of the meeting. Board Members present were: Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary. Others attending were: Sam Tupou, Randy Trummer, Gary Ross and Darby Croston
2. Recognition and Introductions	2	There was no staff or public recognition.
3. Public Participation	3	There was no public participation.
4. Agenda Review	4	Item 6E, City of Springfield Downtown Urban Renewal Plan, was added to the agenda.
5. Action Items	5A	The following action items were included in the Consent Agenda approval: (1) Approve Board Minutes of August 28, 2007 **BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting August 28, 2007, as submitted. (2) Accept Monthly Human Resources Report and Approve Personnel Recommendations **BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated September 20, 2007. (3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds **BE IT RESOLVED** that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated September 20, 2007, and authorizes receipt of funds. **DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Holman seconded and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and ROBE VOTING YES. (ESD Resolution #07-011)** 6:10 p.m.: Director Lininger arrived at the meeting.
6. Discussion/ Reports	6A	Advisory Board Member Report Board advisor Chuck Forster reported on activities of Lane Workforce Partnership. • Emerald Valley High Performance Consortium – The consortium represents a cross-section of Lane County business interested in sharing and disseminating information on best practices in lean and high performance processes. This is based on a successful Portland group with the concept of a peer-driven learning network where like-minded companies and share best practices in lean/high performance practices, benchmark successes and network with one another.

Discussion/Reports (continued)

- Education Task Force Internship Program – This task force was developed based on the need to improve the connection between business, education and workforce development. The task force is comprised of individuals representing education, business and labor. Goals are to increase the connection between employers, education and students; and to better prepare young people for future work and careers.

6E City of Springfield Downtown Urban Renewal Plan ***(official attachment)***
John Tamulonis, Community Development Manager for the City of Springfield, presented the Springfield Downtown Urban Renewal Plan, as required by ORS 457.085 (5) since Lane Education Service District is a potentially affected taxing district. The Downtown Urban Renewal project will be on the November 6, 2007 ballot for allocation of taxes as Ballot Measure 20-131. Anyone with questions or concerns should contact John Tamulonis at 726-3656.

7:00 p.m.: Director Lininger departed the meeting.

6B Local Service Plan Report on Technology, School Improvement, and Media Services ***(official attachment)***
Sam Tupou, school improvement director; Randy Trummer, technology director; and Gary Ross, media services director, provided information to the Board regarding progress toward the Local Service Plan goals in their respective areas. Goals were reviewed as well as performance measures for determining district satisfaction with services provided.

6C Westmoreland Update ***(official attachment)***
At the August work session, the Board received information regarding options considered on the Westmoreland Feasibility Project. An internal detailed comparison of options that staff developed as a result of Board feedback and direction from the August board meeting was presented. The two options presented were:

- Retaining the current Westmoreland facility and property
- Selling the Westmoreland property and relocating affected ESD programs

Steps used to accomplish a recommendation were:

1. Develop a comparison matric
2. Analyze data and eliminate options
3. Evaluation remaining options
4. Present recommendation

The recommendation is to “maintain and modify the current structure” at the Westmoreland campus. Board members concurred with the recommendation and thanked the committee for their work on the project.

6D OAESD Update ***(official attachment)***
Debbie Egan and Sherry Duerst-Higgins attended the first OAESD meeting of the 2007-08 year on September 20 and 21 and provided an update of the topics discussed at the meeting. Board members and superintendents met together together to discuss the Association’s working goals which are:

- Design and implement a strong and strategic association communications system
- Increase collaborative work
- Improve trust and credibility (new goal)

There was also an Executive Committee meeting. Items discussed: The 2008 Spring Conference will be at Inn of the 7th Mountain Resort; the 2009 conference will be in Pendleton; approval of expenditure of OAESD funds to support Teaching and Learning Connection training schedule; and approval of communication to ODE for no limit on SB 318 dollars to be carried over from 2007-08 to 2008-09.

7. Superintendent's Report

7A Financial Report
Dave Standridge, Executive Director of business support services, reviewed the financial report for August 2007. As always, the September payroll impact is noticeable.

7B Cabinet Retreat
There will be cabinet retreat on October 15. The main goal is to assure that the agency has good performance measures and a communication plan that is sustainable and informative. The communication plan includes Board, districts and community.

7C Staff Commendations
Superintendent Egan shared notes of commendation for staff including Robin Hartshorne, Julie Vaughn and YTP grant staff.

8. Information from Administrative Staff

8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)

There was recently an article in the Register Guard about the statewide audit on alternative education programs which reported the $1.3 million in overpayments. The Lane County portion of the net overpayment is $9,800 and was not clear in the article. The Board sees this as an opportunity to educate media and would like the superintendent to respond—perhaps a coordinated response with Bethel School District.

9. Board Member Presentations and Comments

9 Director Duerst-Higgins reported on the recent OSBA Nominating Committee meeting. Voting will occur at the November convention. Director Duerst-Higgins does not support the change in OSBA voting procedures, which allows members to vote both days of the Conference prior to the Membership Meeting on Saturday afternoon.

Director Holman reported on the new technology lab at Mapleton School District. The lab has 25 computers for student use, and all teachers have digital cameras and laptops. The new technology was supported through the Ed Tech grant coordinated by Lane ESD.

Director Horne Dennis reported that as a member of the Farwest Neighborhood Association, she appreciates the opportunity for the group to meet on the Westmoreland Campus. She is also a member of Lane Coalition for Healthy and Active Youth (LCHAY) and is on the advisory panel for nutrition and physical education.

10.Announcement/ Correspondence

10A OSBA Fall Regional Meeting
The Lane County Oregon School Boards Association Fall Regional is Wednesday, October 10, with dinner at 6:00 p.m.

10B Register Guard Article—Homeless Outreach Coordinators
An article about the Homeless Outreach Coordinators appeared in the RG on September 3. Jeff Geiger, Lane ESD homeless youth liaison, was quoted.

10C Homeless Youth Liaison Program/Jerry's Home Improvement Center
Jeff Geiger was successful in obtaining a donation from Jerry's Home Improvement Center in support of the Homeless Youth Liaison Program.

11. Adjournment 11 The meeting was adjourned at 8:00 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, October 23, 2007, beginning at 6:00 p.m., at the ESD Center Building

12. Executive Session Chair Robe called the Executive Session to order 8:05 p.m. under provisions of ORS 192.660(1)(d), negotiations. Board members present were Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, and Joel Robe. Administrative staff present were Debbie Egan, Carol Knobbe, and Barbara McBurnett, recording secretary. The executive session was adjourned 8:20 p.m.

Minutes approved:

_____ _____
(date) BJM Joel Robe, Chairperson

Attachments to official minutes:

_____
Debbie Egan, Superintendent-Clerk

1. Springfield Downtown Urban Renewal Plan
2. Local Service Plan Updates
3. Westmoreland Campus Recommendation
4. OAESD 2007-08 Working Goals
5. Superintendent Report
6. Administrative Reports