LANE EDUCATION SERVICE DISTRICT
1200 Highway 99N
Eugene, Oregon 97402

Office of the Superintendent
Tuesday • August 28, 2007
Minutes

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – August 28, 2007

Work Session

The work session was called to order at 6:00 p.m. for the purpose of reviewing information on the progress of the Westmoreland Campus Feasibility Study. ***(official attachment)*** Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, Randy Trummer, Gary Ross and Barbara McBurnett, recording secretary.

An internal committee was formed with Michelle Mantel, Randy Trummer, Gary Ross, and Dave Standridge as members, to consider potential options for the Westmoreland Campus. Those options include:

- Keep Westmoreland Property
  - Maintain property and buildings as currently configures (i.e. no changes)
  - Renovate current structure to better meet needs
  - Building new Lane School on current sit
- Sell Westmoreland Property
  - Build new Lane School at another location
  - Lease space for Lane School program

Board members would like an outcome that best meets the needs of students served by the program. The Board will receive updates as the study progresses.

The work session was adjourned at 6:45 p.m.

1. Regular Meeting Call to Order	1	Chairperson Joel Robe called the regular board meeting to order at 6:50 p.m. Tuesday, August 28, 2007, in accordance with the agenda and public notice of the meeting. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Sue Mathisen, Gary Ross, and Barbara McBurnett, recording secretary. There were no other attendees.
2. Recognition and Introductions	2	There was no staff or public recognition.
3. Public Participation	3	There was no public participation.
4. Agenda Review	4	Item 5D, Authorize Implementation of Policy GDPA, Layoff-Classified Staff, was removed.
5. Action Items	5A	The following action items were included in the Consent Agenda approval: (1) Approve Board Minutes of July 10, 2007 **BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting July 10, 2007, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated August 21, 2007.
(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated August 2007, and authorizes receipt of funds

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Lininger seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-008)**

5B Approve PERS Refunding ***(official attachment)***
As part of the process to participate in the issuance of pension bonds to refinance our PERS unfunded actuarial liability, the Board is required to approve a resolution. The resolution accomplishes the following:

- Authorizes Lane ESD to participate in the OSBA pension bond program.
- Limits the amount of the bond issuance to that of our outstanding unfunded actuarial liability balance plus the cost to issue the debt.
- Sets a maximum interest rate for the bonds of 6.5% to ensure that it is below the PERS interest rate of 8%.
- Authorizes the Business Director to act on behalf of the ESD to complete the necessary steps to finish the process of issuing the bonds.
- Pledges that the ESD will pay the bonds.

Even though the resolution establishes a maximum rate of 6.5%, we are recommending that we not participate if the actual rate exceeds 6% to ensure that the financial benefit to the district is balanced with the limited risk involved.

This resolution does not bind the ESD to participate in the program. If the information we receive regarding liability balances and interest rates are acceptable, we then must complete an opt-in form to lock in our participation. We have until September 14th to back out of the process if everything is not to our liking.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD authorizes Lane ESD's participation in the Oregon School Boards Association pension bond program; authorizing limited tax pension bonds to be issued in one or more series. Director Lininger seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-009)**

5C Approve Benefits Committee Recommendation ***(official attachment)***
Carol Knobbe reviewed the Benefits Committee report and recommendation. The committee recommends continued coverage through Oregon Dental Service (dental) and VSP (vision). The committee recommends continuation of Providence medical insurance with some plan design changes in response to feedback from employees and with the goal of keeping out of pockets costs low.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the Benefits Committee recommendation for 2007-08, as presented. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-010)**

1. Discussion/ Reports

6A Advisory Board Member Report
Chuck Forster was not present.

2. Superintendent's Report

7A Financial Report
Executive director of business support services Dave Standridge reviewed the 2006-07 pre-audit year-end financial statement, which is 3% under budget. The July 31, 2007, financial statement was also submitted.

7B August All-Staff Inservice and Future Plans
The Lane ESD All-Staff Inservice is Thursday, August 30, at Lane Community College Center for Meeting and Learning. Approximately 350 staff member will attend. The entire group will be working on the Lane ESD vision and mission as it relates to Board goals and "Good to Great". A mid-year all-staff inservice is also being planned. Board members are invited to attend.

7C No Child Left Behind District Visit
Districts scheduled in the 2007-08 NCLB monitoring cycle are:

- South Lane—desk audit due January 15
- Fern Ridge—on-site visit February 4 and 5
- Springfield—on-site visit April 13-15

This fall, Lane ESD will again host trainings and have sample notebooks available to districts to assist them in the monitoring process.
2008-09 monitoring cycle includes the following districts:

- On-Site: Eugene
- Desk Audit: Blachly, Creswell, Crow, Lowell, Mapleton, Marcola, McKenzie

7D Teaching American History Grant
The "Grants and Contracts Awarded" in the consent agenda reported the U.S. Department of Education has awarded Lane ESD a $525,000 no-cost extension to the Teaching American History Grant, as well as an additional three-year grant award of $909,261.00. This is the third Teaching American History Grant awarded to Lane ESD for a total of approximately $2,617,000.

Lane ESD is one of 122 agencies nationwide to receive a "Teaching American History" grant. The grant purpose is to increase teacher's knowledge of both American history content as well as ways to engage their students, with the focus of using local history as a "window" into teaching American history. Forty-fave teachers from thirteen Lane County school districts are participating in the grant, and all Lane County teachers and students have the opportunity to benefit from the wide-range of projects created by participants. These projects include oral histories, traveling trunks, walking tours, websites, a children's museum, and a reconstructed pioneer cabin.

The new grant award will continue collaborations with partners Portland State University and seventeen local museums that comprise the Historical Museum Coalition of Lane County.

3. Information from Administrative Staff

8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)

Superintendent Egan also commented that Lane County superintendents have approved an expenditure plan for the school improvement funds (Senate Bill 318).

Lane ESD staff will begin working on a communications plan that will address consistency in communications including visual and theme recognition.

9. Board Member Presentations and Comments	9	Director Horne Dennis commented that she appreciates the opportunity to serve on the Lane ESD Board. Director Duerst-Higgins commented that she will be attending the Oregon School Athletic Association retreat.
10.Announcement/ Correspondence	10A	OSBA Annual Convention, November 8-11, 2007 OSBA recently mailed flyers with information about the OSBA 61st Annual Convention in Portland, November 8-11, 2007. Hotel registration begins September 10. Directors Duerst-Higgins, Horne Dennis, Berney, Lininger and Robe indicated they plan to attend the convention.
	10B	OSBA Fall Regional Meeting, Wednesday, October 10 The Lane County OSBA Fall Regional Meeting will be Wednesday, October 10, here at Lane ESD, 6:00 p.m. The agenda will include a wrap up of the legislative session and ways members can get more involved in OSBA's legislative activities. OSBA will be sending information about the meeting directly to Board members.
	10C	Register Guard Article—Special Education Standardized Testing The Register Guard recently published an article "Special Ed Tests Not Meeting Mandates". The Lane ESD Board heard a report last year from ESD special education curriculum specialist Steve Jonas regarding the testing requirements.
11. Adjournment	11	The meeting was adjourned at 7:00 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, September 25, 2007, beginning at 6:00 p.m., at the ESD Center Building

Minutes approved:

_____
Joel Robe, Chairperson

_____
(date) BJM

_____
Debbie Egan, Superintendent-Clerk

Attachments to official minutes:

1. Westmoreland Campus Feasibility Study Status Report
2. PERS Reauthorization Resolution
3. Benefits Committee Recommendation
4. Superintendent Report
5. Administrative Reports