LANE EDUCATION SERVICE DISTRICT
1200 Highway 99N
Eugene, Oregon 97402

Office of the Superintendent
Tuesday • June 24, 2008
Minutes

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – June 24, 2008

Work Session
The work session for the purpose of goal setting was called to order at 5:30 p.m. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, and Tom Lininger. Superintendent Debbie Egan was present. Goal development from the May 27 work session was reviewed. The goals were refined and finalized. The work session was adjourned at 6:40 p.m.

Executive Session
The Executive Session was called to order at 6:45 p.m. under provisions of ORS 192.660(2)(d) negotiations. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, and Tom Lininger. Superintendent Debbie Egan, Carol Knobbe, and Barbara McBurnett, recording secretary, were present. The Executive Session was adjourned at 6:50 p.m.

1. Regular Meeting Call to Order	1	Vice Chairperson Tom Lininger called the regular board meeting to order at 7:00 p.m. Tuesday, June 24, 2008, in accordance with the agenda and public notice of the meeting. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, and Tom Lininger; advisory member Chuck Forster. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary. Others attending were: Mark Wreath
2. Budget Hearing	2	Vice Chair Lininger opened the budget hearing on the 2008-09 Lane ESD budget. An outline of the budget, which is within the tax base, was included in the agenda packet and is attached to the official copy of the minutes of this meeting. Notice of the budget hearing was published as required by law, in the Register Guard newspaper. Copies of the budget are available for public inspection. The chair invited comments on the budget. There were none. Chair Lininger declared the budget hearing closed.
3. Recognition and Introductions	3	There was no staff or public recognition.
4. Public Participation	4	There was no public participation.
5. Agenda Review	5	Changes to the agenda: Item 6E was added—Adopt Double Majority Waiver Item 6F was added—Approve Special Education Supervisor Salary Schedule
6. Action Items	6A	Budget Actions: Adopt Budget, Appropriate Budget, Levy Taxes *(official attachments)* **Adopt Budget** **DIRECTOR ATKINSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD hereby adopts the budget for the 2008-09 fiscal year in the total sum of $36,791,089, now on file at the Office of the Superintendent. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS and LININGER VOTING YES.** **(ESD Resolution # 07-036)**

Appropriate Budget
DIRECTOR ATKINSON MOVED: BE IT RESOLVED that for the fiscal year beginning July 1, 2008, the amounts listed on the attached appropriation memo are hereby appropriated for the purpose as indicated within the funds list. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS and LININGER VOTING YES. (ESD Resolution # 07-037)**

Levy Taxes
DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD hereby imposes the taxes provided for in the adopted budget at the rate of $.2232 per $1,000 of assessed value; and that these taxes are hereby imposed and categorized for tax year 2008-09 upon the assessed value of all taxable property within the district. Director Atkinson seconded and the **MOTION CARRIED WITH DIRECTORS. ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS and VOTING YES. (ESD Resolution # 07-038)**

	Subject to Education Limitation	Excluded from Limitation
GENERAL FUND	$.2232/1,000	$0

6B The following action items were included in the Consent Agenda approval:

(1) Approve Board Minutes of May 27, 2008
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting May 27, 2008, as submitted.
(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated June 19, 2008.
(3) Approve July Board Meeting Date
BE IT RESOLVED that the Board of Directors of Lane ESD approves Tuesday, July 8, 2008, as the date for the Board organizational meeting.
(4) Adopt Revised Policy IGBAB/JO and JO/IGBAB, Education Records/Records of Students with Disabilities
BE IT RESOLVED that the Board of Directors of Lane ESD adopts Revised Policy IGBAB/JO and JO/IGBAB, Education Records/Records of Students with Disabilities as submitted.
(5) Adopt Revised Policy JOA, Directory Information
BE IT RESOLVED that the Board of Directors of Lane ESD adoptsrevised Policy JOA,
Directory Information as submitted.
(6) Adopt Revised Policy JOB, Personally Identifiable Information
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy JOB,
Personally Identifiable Information as submitted.
(7) Adopt Revised Policy Revision IGBA, Students with Disabilities
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy Revision IGBA, Students with Disabilities as submitted.
(8) Adopt Revised Policy Revision IGBAK, Special Education Public Availability of State Application
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy Revision IGBAK, Special Education-Public Availability of State Application as submitted.
(9) Adopt Revised Policy JGDA-JGEA, Discipline of Disabled Students

BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy
JGDA-JGEA, Discipline of Disabled Students as submitted.
(10) Approve July Board Meeting Date
BE IT RESOLVED that the Board of Directors of Lane ESD adopts July 8, 2008,
(11) Approve Board Member Attendance at OSBA Summer Board Conference
BE IT RESOLVED that the Board of Directors of Lane ESD approves Joel Robe's
attendance at the OSBA Summer Board Conference July 12 & 13 Wilsonville.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Berney seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and LININGER VOTING YES.**
(ESD Resolution # 08-039)

6C Adopt Supplemental Budget ***(official attachment)***
As business director Dave Standridge stated at the May 27 meeting, the Martin Luther King Jr. Education Center enrollment was well below normal to start the year. While it has increased, there will be a year-end deficit in the fund. A resolution transfer is required.

DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the following supplemental budget for the fiscal year 2007-08 in the sum of $80,000, now on file at the Office of the Superintendent.

BE IT RESOLVED that the amounts for the fiscal year 2007-08 and for the purposes shown below are hereby appropriated and increase the total appropriation of all funds to $44,047,423. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and LININGER VOTING YES. (ESD Resolution # 08-040)**

6D Authorize Implementation of GDPA, Layoff-Classified Staff
Due to the end of the Medicaid Administrative Claiming program, FTE for the program assistant needs to be reduced from a 1.0 FTE 12-month to .8 FTE 10-month.
DIRECTOR HOLMAN MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GDPA, Layoff-Classified Staff, effective June 30, 2008. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and LININGER VOTING YES. (ESD Resolution # 08-041)**

6E Support for Restoration of Simple Majority Voting Requirement
Oregon School Boards Association supports the restoration of the simple majority voting requirement, A constitutional amendment proposal will be referred to Oregon votes at the November 4, 2008 General Election that would modify a portion of the double-majority requirement, restoring simple majority votings.
DIRECTOR HORNE DENNIS MOVED: BE IT RESOLVED that the Board of

	6F	Directors for Lane Education Service District supports the Oregon Legislature's passage of HJR 15 to restore the simple majority voting requirement to all May and November elections. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and LININGER VOTING YES. (ESD Resolution # 08-042)**
		Adopt Special Education Supervisor Contract Revisions **DIRECTOR ATKINSON MOVED:** **BE IT RESOLVED** that the Board of Directors for Lane Education Service District the special education supervisor salary schedule and contract. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, and LININGER VOTING YES. (ESD Resolution # 08-043)**
7. Discussion/ Reports	7A	Advisory Board Member Report
	7B	Career Information Systems Presentation
		Lane ESD Community and Business Liaison March Wreath and Lane Workforce Partnership Director Chuck Forster reported on the Lane Workforce Partnership/Lane ESD partnership in web-based CIS Connection. *CIS-Connection* was recently implemented by Lane ESD and is a nationwide system providing a web-based tool connecting students and businesses for activities such as business site/industry tours, job shadows, informational interviews, mock interviews, internships, service learning and volunteer opportunities. Board members asked for an update in a year.

7C 2008-09 Board Meeting Calendar Review
Tentative dates for 2006-07 Board meetings follow. These dates will be included in July's organization meeting.

- August 26
- September 23
- October 28
- December 9 (combined November/December)
- January 27
- February 24
- March 17 (week prior to Spring Break)
- April 28
- May 19
- June 9

7C Lane County Education Association Agreement Ratification
LCEA has received a quorum of positive votes from their membership for ratification of the 2008-11 LCEA Agreement, which was approved by the Lane ESD Board at the May meeting.

7D First Reading, Revised Policy BG, Board-Staff Communications
7E First Reading, Revised Policy CCB, Line and Staff Relations
A ruling from the Employee Relations Board in 2008 raised concerns related to protected labor relations communications language. The amendment clarifies that some "protected labor relations communications" may not have to go through the superintendent to the Board. This applies to both Policy BG and Policy CCB.

8. Superintendent's Report

8A Financial Report
The financial report for May 2008 was reviewed by Dave Standridge, director of business support services. At this time, the ending fund balance is near the projected budget.

8B OEBB Update
Assistant Superintendent Carol Knobbe reported that both employee groups have selected four medical plans as allowed by OEBB. A bid from Lane ESD's current medical plan provider was 35% higher that the current premium.

9. Information from Administrative Staff

9 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. *(official attachment)*

10. Board Member Presentations and Comments

10 Director Horne Dennis reported that she attended the Martin Luther King Jr. graduation as well as the Lane ESD retirement gathering.

11. Announcement/ Correspondence

11A The OSBA Summer Board Conference is July 12 and 13 in Wilsonville.

11B Board members were provided a 2008-09 OSBA Calendar of Events.

Lane ESD Staff Information

- The "Bridge", a Lowell community newsletter, features an article on Education Accountability in Action. Lane ESD staff members Sandy Price and Marianne Oakes are leading the project in Lowell.
- Aruba Networks—Lane ESD technology staff member Russell Rubrecht is quoted in the article featuring technology in Lane County school districts

12. Adjournment	12	The meeting was adjourned at 8:00 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, July 8, 2008, beginning at 6:00 p.m., at the ESD Center Building

Minutes approved:

(date) BJM

Joel Robe, Chairperson

Attachments to official minutes:

1. Budget Actions
2. Superintendent Report
3. Administrative Reports

Debbie Egan, Superintendent-Clerk