LANE EDUCATION SERVICE DISTRICT
1200 Highway 99N
Eugene, Oregon 97402

Office of the Superintendent
Tuesday • May 27, 2008
Minutes

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – May 27, 2008

Work Session

Chair Robe called the work session to order at 5:30 p.m. for the purpose of goal setting. Board members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Carol Horne Dennis, Michelle Holman, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Sue Mathisen, Gary Ross, and Barbara McBurnett, recording secretary. Betsy Miller-Jones of Oregon School Boards Association was in attendance to facilitate the discussion. Gail Galbreath-Sheredy was also present.

The goals revised from Board input at the April 22 Board work sessions were reviewed. Betsy Miller-Jones led the Board in discussion in further development of the goal document which includes strategies and measurements. The Board work should reflect "end result" statements—the work is achieved by administration. Measurements are jointly agreed upon. Board members should consider how they will support goals. The goal document should be reviewed each year prior to budget development.

Joe Berney and Carol Horne Dennis volunteered to refine the goal statements for Board review.

The work session was adjourned at 6:50 p.m.

Executive Session

Chair Robe called the executive session to order at 6:51 p.m. under provisions of ORS 192.660(2)(d) labor negotiations; ORS 192.660(2)(e) property; and ORS 192.660(2)(b) employee complaint. Board members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Carol Horne Dennis, Michelle Holman, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Sue Mathisen, Gary Ross, and Barbara McBurnett, recording secretary
The executive ssison was adjourned at 7:30 p.m.

1. Regular Meeting Call to Order	1	Chairperson Joel Robe called the regular board meeting to order at 7:35 p.m. Tuesday, May 27, 2008, in accordance with the agenda and public notice of the meeting. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Sue Mathisen, Gary Ross, and Barbara McBurnett, recording secretary. Others attending were: Gail Galbreath-Sheredy
2. Recognition and Introductions	2	There was no staff or public recognition.
3. Public Participation	3	There was no public participation.
4. Agenda Review	4	The following action Items were added: 5B. Approve Transfer of Westmoreland Modular Unit to EC Cares 5C. Approve 2008-2011 Lane County Education Association Agreement

5. Action Items

5A The following action items were included in the Consent Agenda approval:

(1) Approve Board Minutes of April 22, 2008
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting April 22, 2008, as submitted.
(2) Approve Budget Committee Minutes of May 6, 2008
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its Budget Committee meeting May 6, 2008, as submitted.
(3) Accept Revised (May 27, 2008) Monthly Human Resources Report and Approve Personnel Recommendations ***(official attachment)***
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated May 27, 2008.
(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated May 2008, and authorizes receipt of funds.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-033)**

5B Approve Transfer of Westmoreland Modular Unit to EC Cares ***(official attachment)***
The modular unit (or P3) on the Westmoreland Campus is a triple-wide portable classroom unit originally purchased about 20 years ago. It has two classrooms and a small office space. Although some repairs have been made to the unit since Lane ESD has owned the property, extensive repairs are still needed. If the property is transferred to EC Cares, they would be charged a nominal ground lease, assessment for water and sewer, and a playground maintenance fund payment in lieu of rent. EC Cares would also be responsible for maintenance of the structure.

DIRECTOR HOLMAN MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the transfer of the Westmoreland modular unit to EC Cares. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-034)**

5C Approve 2008-2011 Lane County Education Association Agreement
LCEA is currently in the process of seeking ratification of the tentative agreement with their membership. It is expected the agreement will be ratified as agreed upon in Board/LCEA negotiations process.
DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the LCEA Agreement for the period July 1, 2008 to June 30, 2011, as presented, and pending ratification by the LCEA membership. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-035)**

6. Discussion/ Reports

6A Chalkboard Project Presentation
Sue Hildick, president of the Chalkboard Project, presented information regarding Project research and initiatives. The Chalkboard Project is an independent, non-profit organization working to improve Oregon's K-12 public schools and is supported by an initiative of Oregon Foundations. Chalkboard believes important decisions about our schools should be based on what Oregonians want and what research tells us will work best for students. The Chalkboard Project advisory council is a group of education and business leaders from throughout Oregon who provide ongoing counsel and feedback on key education policy issues, as well as on specific Chalkboard initiatives. The mission: United Oregonians to make our schools among the nation's best. Additional information is available at www.chalkboardproject.org.

6B 2008-09 Tentative Board Meeting Dates
The tentative schedule for the 2008-09 meetings was reviewed. The July meeting will be on the June agenda for action; all other meetings will be on the July meeting agenda. Board members expressed a desire to have the May and June meetings earlier in those months.

- July 8 (organizational meeting), August 26, September 23, October 28, December 9 (combined November/December), January 27, February 24, March 17 (Tuesday prior to spring break), April 28, May 19, June 9

6C Date for August Board Retreat
A Board retreat to finalize goals developed at the April and May work sessions was discussed. The Board selected Tuesday, August 25, 3:00 to 6:00 p.m. (prior to the regular Board meeting) for the retreat.

6D Celebrating Educational Opportunities for Diverse Students Conference Report ***(official attachment)***
Carol Horne Dennis recently attended this OSBA-sponsored conference and presented a report to the Board about the conference. Although it was an excellent conference, it may be discontinued to lack of attendance.

The following policies and administrative rules have been revised to address the required revisions within the Special Education and education records state and federal requirements.

6E First Reading, Revised Policy IGBAB/JO and JO/IGBAB, Education Records/Records of Students with Disabilities

6F Administrative Rule Revision IGBAB/JO-AR and JO/IGBAB-AR, Education Records, Records of Students with Disabilities Management

6G First Reading, Policy Revision JOA, Directory Information

6H First Reading, Policy Revision JOB, Personally Identifiable Information

6I First Reading, Policy Revision IGBA, Students with Disabilities

6J First Reading, Policy Revision IGBAK, Special Education-Public Availability of State Application

6K First Reading, Policy Revision JGDA-JGEA, Discipline of Disabled Students

6L Administrative Rule Revision JGDA/JGEA-AR, Discipline of Disable Students

6M OAESD Annual Conference Debrief
Board members Sherry Duerst-Higgins, Carol Horne Dennis, and Joel Robe attended the annual OAESD Conference May 15-17 at Seventh Mountain Resort in Bend. Superintendent Debbie Egan and assistant superintendent Carol Knobbe also attended. Communicating with legislators is a major emphasis for OAESD. Superintendent Egan has worked with other OAESD members in development of a communications plan which includes legislative communications. Superintendent Egan will combine OAESD work and Lane ESD Legislative work.

7. Superintendent's Report

7A Financial Report
Dave Standridge, director of business support services, reviewed the financial report for April 2008. The MLK Education Center enrollment was well below normal to start the year. While it has increased, there will be a year-end deficit in the fund. A resolution transfer will be presented to the Board at the June meeting.

7B Assistant superintendent Carol Knobbe reported the latest information from the Oregon Educators Benefits Board. OEBB has provided information on plans that will be available. On average, there will be approximately a 24% increase in premium costs for Lane ESD.

7C Lane ESD Logo
The current LESD logo was designed over 15 years ago and did an excellent job of representing the nature and scope of ESD services as provided at that time. To begin working on a consistent and recognizable look for all ESD internal and external communications, some graphic professionals were asked to examine our logo and help us design a freshened one that kept the feel of the current logo, while reflecting our commitment to continuous improvement as stated in our Local Service Plan. The logo has been shared with ESD staff and the reception has been positive and supportive. It scales up well for use on vehicles and banners, and scales down for use in web settings. The design works well in black and white, one color, or two colors. The Board supported using this logo in printed and electronic ESD communications.

8. Information from Administrative Staff

8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)

Sue Mathisen reported the partnership between Lane County districts and Eugene Hearing and Speech Center (EHSC) for audiology services is no longer available due to significant personnel changes and service focus at EHSC. Parents of students who are deaf and hard of hearing have expressed concerns about the service gap and need for adequate services. Lane ESD is facilitating a process with Lane County school districts to developed a coordinated solution for this service gap.

Sue invited Board members to attend the MLK Education Center graduation ceremony at the Serbu Center on Wednesday, June 11, at 6:00 p.m.

9. Board Member Presentations and Comments

9 Carol Horne Dennis is involved in Lane County Healthy Active Youth (LCHAY), which is developing a “backpack program” for students to take food home for the weekend. Carol also commented that the Democratic Party of Oregon platform will be to have the federal government fully fund education mandates.

10. Announcements/ Correspondence

10A OSBA Summer Board Conference
The Summer Board Conference will be in Wilsonville on July 12 & 13.

11. Adjournment

11 The meeting was adjourned at 8:55 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, June 24, 2008, beginning at 6:00 p.m., at the ESD Center Building

Minutes approved:

_____
(date) BJM

_____
Tom Lininger, Vice Chairperson

Attachments to official minutes:

1. Human Resources Report (5/27/08)
2. Westmoreland Modular Unit Information
3. Equity Conference Report (CHD)
4. Superintendent Report
5. Administrative Reports

_____
Debbie Egan, Superintendent-Clerk