LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – February 26, 2008

Executive Session
An Executive Session was called to order at 5:05 p.m. under provisions of ORS 192.660(2)(d) negotiations. Board Members present were Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, and Joel Robe. Administrative staff members present were Debbie Egan, Carol Knobbe, Dave Standridge, Sue Mathisen, and Barbara McBurnett. The Executive Session was adjourned at 5:55 p.m.

The scheduled work session for the purpose of goal setting was postponed.

1. Regular Meeting Call to Order	1	Chairperson Joel Robe called the regular board meeting to order at 6:00 p.m. Tuesday, February 26, 2008, in accordance with the agenda and public notice of the meeting. Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary. Others attending were: Maureen Casey, Greg McKenzie, Trace Mansfield, Kate Weber, and Sara Prechtel.
2. Recognition and Introductions	2	There was no staff or public recognition.
3. Public Participation	3	There was no public participation. (Michelle Holman departed the meeting.)
4. Agenda Review	4	Item 5E, Approve Board Member Attendance at Conference, was added to the agenda.
5. Action Items	5A	The following action items were included in the Consent Agenda approval: (1) Approve Board Minutes of January 22, 2008 **BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting January 22, 2008, as submitted. (2) Accept Monthly Human Resources Report and Approve Personnel Recommendations **BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated February 21, 2008. (3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds **BE IT RESOLVED** that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated February 2008, and authorizes receipt of funds. **DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-024)**

5B Adopt Revision to Policy JHCDA, Administering Injectable Medicines to Students
At the January Board meeting, the Board received the revision to Policy JHCDA as a first reading. Subsequent to that, we have found additional revisions recommended by OSBA, which were included in the draft policy submission
DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts revisions to Policy JHCDA, Administering Injectable Medicines to Students, as submitted. Director Horne Dennis seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-025)**

5C
Appoint Budget Committee Member
Springfield School District has appointed a SPS Budget Committee member to fill Springfield's Zone 3, Position 3 on the Lane ESD Budget Committee—Ken Kohl. This appointment completes the budget committee positions.
DIRECTOR BERNEY MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the appointment of Ken Kohl to the Lane ESD Budget Committee for a three-year term beginning 2007-08. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, HORNE DENNIS, LININGER, and ROBE VOTING YES. DIRECTOR DUERST-HIGGINS VOTED NO**. **(ESD Resolution # 07-026)**

5D
Approve Sabbatical Request
Lane ESD Behavior Consultant Tonya Smith has requested a sabbatical for the 2008-09 year to pursue dual Master's Degrees in education and administration. The Lane ESD administration supports this request. The sabbatical request meets requirements as stated in Policy GCQF, Sabbaticals, and Administrative Rule GCQF-AR, Sabbaticals-Procedures.
DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the sabbatical request for Behavior Consultant Tonya Smith for the year 2008-09. Director Lininger seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, AND ROBE VOTING YES. (ESD Resolution #07-027)**

5E Approve Board Member Attendance at Conference
Director Carol Horne Dennis expressed a desire to attend the OSBA-sponsored "Celebrating Educational Opportunities for Diverse Students Northwest Conference" in Portland April 25-27. Superintendent Egan commented that a Board member attendance at this conference would be supportive of the equity and diversity program at Lane ESD.
DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the attendance of Director Carol Horne Dennis at the OSBA "Celebrating Education Opportunities for Diverse Students Northwest Conference". Director Lininger seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, HORNE DENNIS, LININGER, and ROBE VOTING YES. (ESD Resolution # 07-028)**

(Michelle Holman returned to the meeting.)

6. Discussion/ Reports

6A ESD Pilot Governance
Willamette ESD superintendent Maureen Casey was present to provide information on the ESD Pilot Governance project. Willamette ESD, Northwest Regional ESD, and High Desert ESD were the three ESD's legislated to be part of the project (included in HB3184) in the 2005 legislative session.

This governance model requires that the ESD be divided into five zones. Applicants in each zone filed required paperwork with ODE, and each component district Board cast one vote for a candidate. The five newly elected Board members then appointed four additional Board members. This nine-member Board replaced the existing Board which had been publicly elected.

Superintendent Casey believes the new Board functions in the same manner as the previous Board of Directors. The three ESD's in the pilot governance project are compiling information about the process and will present that information at the OAESD Spring Conference in May. OAESD members will make a recommendation regarding whether or not to support continuing the governance model.

6B Advisory Board Member Report
Chuck Forster was not present to report on activities of Lane Workforce Partnership.

7. Superintendent's Report

7A Finance Report
Dave Standridge, executive director of business support services, reviewed the January 2008 financial report. Expenditure savings on unfilled vacancies will amount to about $250,000. Based on projections, funding for 2008-09 year should be stable with an expected increase in the state school fund in 2009-10.

7B Report on Winter Inservice
The first mid-year all-staff inservice was held on February 15, 8:00 to 11:30 a.m. At the August all-staff inservice, staff reviewed the concepts of the Good to Great book by Jim Collins. Staff then received the compilation and results of their work towards developing Lane ESD core purpose, core values and goals ***(official attachment).*** Staff again were asked for their input regarding agency alignments and misalignments, which is currently being compiled. Employee feedback surveys from the event were overwhelming positive.

7C OSBA Superintendent Evaluation Process
Greg McKenzie from Oregon School Boards Association was present to review the superintendent evaluation process with the Board. The three parts of the OSBA tool include:
Part 1: Performance Standards includes leadership, policy and governance, communications and community relations, organizational management, human resources management, labor relations, and values and ethics.
Part 2: Superintendent Goals which are developed to guide the ESD for the coming year and clarify the Board's expectation.
Part 3: 360-Degree Evaluation which allows feedback from subjective observers.
The results from Superintendent Egan's 360-degree evaluation will be reviewed in executive session.

8. Information from Administrative Staff

8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and executive directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)

9. Board Member Presentations and Comments

9 Director Carol Horne Dennis attended the February 15 all-staff inservice and enjoyed the opportunity to participate.

10.Announcement/ Correspondence

10A OSBA Spring Regional Meeting
The OSBA Spring Regional Meeting for Lane County will be Thursday, March 20, at Lane ESD. Dinner will be at 6:00 p.m. with the meeting at 6:30. Information regarding agenda topics is enclosed.

10B Zone B Meeting
The next Zone B meeting will be Thursday, March 13, 3:00 to 5:00 p.m., at Willamette ESD in Salem. Board members are invited to attend.

10C OAESD Annual Spring Conference
The OAESD Annual Spring Conference is May 16, 17, and 18 at 7th Mountain Resort, Bend. Room reservations need to be made soon; Board members were asked to

consider whether they would be attending.

10D Notes of Appreciation
The superintendent reviewed notes of staff appreciation that have been received. The Board also viewed a recent KEZI-TV news feature regarding a friendship between a Lane ESD Life Skills student and a regular education student at Riverbend Elementary.

11. Adjournment

11 The meeting was adjourned at 7:30 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, March 18, 2008, beginning at 6:00 p.m., at the ESD Center Building

12. Executive Session

The Executive Session was called to order at 7:35 p.m. under provisions of ORS 192.660 (2)(i) to review and evaluate the superintendent. Board members present were Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Carol Horne Dennis, Tom Lininger, and Joel Robe. Also attending were Superintendent Debbie Egan and Greg McKenzie from OSBA. The Executive Session was adjourned at 8:30 p.m.

Minutes approved:

(date) BJM

Joel Robe, Chairperson

Attachments to official minutes:

1. Superintendent Report
2. Administrative Report
3. Core Purpose, Core Values, Goals

Debbie Egan, Superintendent-Clerk