

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – December 5, 2006

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| 1. Regular Meeting Call to Order | 1 | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:00 p.m. Tuesday, December 5, 2006, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Joel Robe, and Jim Swanson; Tom Lininger participated telephonically; and advisor Chuck Forster. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Brad Passenger, Jeri Ingallinero, Kate Weber, Gail Galbreath-Sheredy, Kathy Gieson, and Cameron Yee</p> |
| 2. Recognition and Introductions | 2 | <p>LCEA officers attending the meeting were introduced.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>There were no changes to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of October 24, 2006 BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting October 24, 2006, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated November 28, 2006.</p> <p>(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated November 2006, and authorizes receipt of funds.</p> <p>DIRECTOR SWANSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Robe seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 06-0013)</p> |
| | 5B | <p>Accept 2005-06 Financial Audit</p> <p>The audit committee (Joel Robe, Tom Atkinson, Dave Standridge and Debbie Egan) met with Jones & Roth representatives on Monday, December 4, to review the 2005-06 financial audit. Jones & Roth provided "Management's Discussion and Analysis" for Board review (official attachment). There were no findings. Business support director David Standridge commended accounting staff on their thoroughness.</p> <p>DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD acknowledges receipt of the Financial Statements and Supplementary Information for the year ended June 30, 2006. Director Robe seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 06-014)</p> |

6. Discussion/
Reports

- 6A Advisory Board Member Report
Chuck Forster reported that the change in legislative leadership at the State level after the election should be positive for workforce development. LWP is creating a task force engaging the business community with education leaders (high school principals and LWP Board members) to address work readiness skills.
- 6B OAESD/ODE Executive Committee
At the October Board meeting, the OAESD/ODE Restructuring Committee Outline of Recommendations was reviewed. Board members asked for additional information. The September 29 OAESD Executive Committee minutes were provided which give background of the committee. Lane ESD Board members believe Board members need to be equally represented on the OAESD Executive Committee. Sherry Duerst-Higgins currently services on the Executive Committee.
- 6C 2005-06 Annual Report
Board members received the 2005-06 Lane ESD Annual Report. The layout of the report has been updated from previous years so that services in each area are grouped together rather than separated by funding source.
- 6D Superintendent's Evaluation
Chair Duerst-Higgins led the Board in a preliminary discussion regarding evaluation of Superintendent Egan. Board members determined that superintendent goals would be set after the Local Service Plan is approved by component districts. Goals will be developed based on those services. Superintendent Egan will be evaluated in June, with a regular superintendent evaluation schedule in 2007-08. Board members asked that an ESD superintendent evaluation standards be obtained from OSBA.

7. Superintendent's
Report

- 7A Financial Report
The financial report for October 2006 was reviewed by Dave Standridge, Director of business support services. It is anticipated that Lane ESD revenue and expenditures will be close to budget projections for the remainder of the year.
- 7B PERS Rates
Joel Robe recently asked for information regarding the change in PERS rates. Dave Standridge has created a report to show the increase in costs to Lane ESD. The 2007-08 increase is 20.6% or approximately \$1.7 million per year.
- 7C Local Service Plan Update
At their December 12 meeting, Lane County superintendents will receive a resolution analysis of the Lane ESD Special Education Resolutions 6, 7, and 8. An analysis of Resolution 1, Technology, was presented at the November meeting. This will complete the resolution analysis process. The 2007-08 Local Service Plan will be developed based on the input of the superintendents through this process.
- The Lane ESD Board will receive the Local Service Plan in January for review. Board members requested a work session prior to the January 23 Board meeting to have specifically for that purpose. Action will occur at the regular meeting.
- The Lane ESD superintendent and other administrative staff will attend component district board meetings to present the Local Service Plan and answer questions.
- 7D Funding Coalition
Board members received the 2007 Legislature (K-12) Funding Proposal created in partnership by COSA, OSBA, OEA, and Chalkboard. All Lane County superintendents support this proposal.

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| 8. Information from Administrative Staff | 8 | Superintendent Debbie Egan, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment) |
| 9. Board Member Presentations and Comments | 9 | There were no Board member presentations. |
| 10. Announcement/ Correspondence | 10A | OAESD Flyer Board members received the “Save the Date” flyer for the Spring OAESD Conference. Zone B ESD’s are planning the conference this year. Lane ESD’s assignment is marketing and registration. |
| 11. Adjournment | 11 | The meeting was adjourned at 7:20 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, February 27, 2007, beginning at 6:00 p.m., at the ESD Center Building |

Minutes approved:

(date) BJM

Attachments to official minutes:

1. 2005-06 Audit—Management Discussion and Analysis
2. Superintendent Report
3. Administrator Reports

Sherry Duerst-Higgins, Chairperson

Debbie Egan, Superintendent-Clerk