

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – October 24, 2006

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:00 p.m. Tuesday, October 24, 2006, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Tom Lininger, Joel Robe, and Jim Swanson; and advisory member Chuck Forster. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Cameron Yee</p> |
| 2. Recognition and
Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>Item 6C, Audit Committee, was added.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board minutes of September 26, 2006
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting September 26, 2006, as submitted.</p> <p>(2) Approve Board Work Session Minutes of October 10, 2006
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting October 10, 2006, as submitted.</p> <p>(3) Adopt Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated October 17, 2006.</p> <p>(4) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated October 2006, and authorizes receipt of funds.</p> <p>(5) Adopt Policy Revision IIBGA, Electronic Communications System—Second Reading
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy IIBGA, Electronic Communications System as submitted.</p> <p>(6) Adopt New Policy GBNAA/JFCFA, Cyberbullying—Second Reading
BE IT RESOLVED that the Board of Directors of Lane ESD adopts new Policy GBNAA/JFCFA, Cyberbullying, as submitted.</p> |

(7) Approve Board Member Attendance at OSBA Convention
Sherry Duerst-Higgins, Tom Atkinson, Joe Berney, and Joel Robe have indicated they will attend the OSBA Convention in Portland, November 9-12, 2006.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the attendance of Directors Duerst-Higgins, Atkinson, Berney and Robe and the OSBA Annual Convention in Portland, November 9-12.

DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Swanson seconded and **the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 06-010)**

5B Approve Budget Committee Appointments

Three Lane ESD Budget Committee appointments expired June 30, 2006. Position 2 is a Eugene School District position—the 4J Board appointed Charles Martinez to fill the position. Position 3 is a Springfield School District position—the Springfield Board appointed Bill Medford to the position. Position 5 is a south/east Lane County school district position—a budget committee member from those districts is currently being sought.

DIRECTOR HOLMAN MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves appointment of Charles Martinez and Bill Medford to the Lane ESD Budget Committee for three-year terms beginning July 1, 2006. Director Lininger seconded and **the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 06-011)**

5C Approve Sabbatical Request

A request for a sabbatical has been received from Lane ESD Life Skills teacher Diana O'Shea. Policy GCQF and Administrative Rule GCQF-AR require Board approval of sabbatical requests. The employee application was provided to Board members for review. The timeline submission requirements as stated in the administrative rule have been met.

DIRECTOR BERNEY MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves sabbatical leave request for Diana O'Shea for the period January through June 2007. Director Robe seconded and **the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 06-012)**

6. Discussion/
Reports

6A Advisory Board Member Report

Board advisor Chuck Forster reported on activities of Lane Workforce Partnership. LWP and United Way of Lane County have convened a project, "Healthy Economy, Healthy Families". This project seeks to address the unique problems faced by low income working families of our community and will seek to find the solutions that will work best for Lane County.

6B OAESD Restructuring Committee Recommendations

The outline of recommendations developed by the OAESD Restructuring Committee was discussed by Zone B superintendents at their meeting on Thursday, October 19. After reviewing the recommendations, Board members asked Superintendent Egan to obtain additional committee information..

6C Audit Committee

Dave Standridge reported that the 2005-06 audit is progressing and will be ready to be presented to the Board for action at the December meeting. For the past several years, the Board has designated two of its members to meet with auditing firm representatives and superintendent and director of business support, who then report to the entire Board. The Board designated members Joel Robe and Tom Atkinson to serve on the audit committee.

7. Superintendent's Report

- 7A Financial Report
The financial report for September 2006 was reviewed by Dave Standridge, director of business support services. In the 2006-07 year, about \$1 million was drawn from the ending fund balance to provide districts additional flex fund dollars; although this is the last year ending fund dollars will be contributed. There was discussion regarding the potential budget impact due to ballot measures 41 and 48.
- 7B 2005-06 Annual Report
Lane ESD received notification in mid-October that there will be no 2005-06 annual report requirement for education service districts. Lane ESD had already begun the compilation of statistical information for the report and will proceed with the development of the document, since it provides very useful reference material for both ESD and component districts. ESD staff member Rebecca Roby has been developing an updated format for the document, which will address needs of both the ESD and component districts. Completion of the annual report is expected to about November 1. When completed, a copy of the document will be provided to Board members for information.
- 7C Lane County Superintendents' Meetings
Superintendents have indicated an interest in considering other formats for their monthly meetings. At the September and October meetings, Margo Helphand facilitated a discussion with the group about direction and topics they would like to have included. There was good participation and superintendents seemed pleased with the outcomes. Margo will provide a summary and agenda format for superintendents to review. An outcome will be organizational agreements regarding participation, starting and ending times, consensus, topics of the month, and professional development.
- 7D Resolution Analysis Process
A status report of the Resolution Analysis Process, which was provided to Lane County superintendents at their meeting on October 17, was provided to the Board. Goals and strategies will be developed from the process in December.
- An outcome of the process is like-size district superintendents have begun meeting. Due to the informative nature of the process, the group also decided to review services of other resolutions. Superintendents will receive an analysis of Resolution 1 (Technology Services) at the November 21 meeting; and an analysis of Resolutions 6, 7, and 8 (Special Education Services) at their December 12 meeting.
- Next meeting of the RAP committee is November 21 prior to the superintendents' meeting.

8. Information from Administrative Staff

- 8 Superintendent Debbie Egan, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)

9. Board Member Presentations and Comments

- 9 Director Robe has been accepted for the OSBA Leadership Academy.
- Director Berney is a candidate for the OSBA Board Director-at-Large position. Elections will be at the OSBA business meeting at the Convention.
- Director Lininger updated the Board on the Lane Education Foundation meeting which took place prior to the Board meeting: A draft fiscal sponsorship agreement between Lane ESD and the LEF was reviewed; LEF officers were elected; and a draft board member "job description" was reviewed.
- Director Holman thanked the Lane ESD technology department for the donation of out-dated laptop computers to students in underprivileged countries.

10. Announcement/
Correspondence

10A There were no announcements or correspondence.

11. Adjournment

11 The meeting was adjourned at 7:30 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, December 5, 2006, beginning at 6:00 p.m., at the ESD Center Building.

Minutes approved:

(date) BJM

Sherry Duerst-Higgins, Chairperson

Attachments to official minutes:

1. Superintendent Report
2. Administrators' Reports

Debbie Egan, Superintendent-Clerk