

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – July 18, 2006

- |                                     |    |   |
|-------------------------------------|----|---|
| 1. Regular Meeting<br>Call to Order | 1  | <p>Chair Sherry Duerst-Higgins called the regular board meeting to order at 6:15 p.m. Tuesday, July 18, 2006, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Debbie Egan, Carol Knobbe, and Barbara McBurnett, recording secretary. There were no other attendees.</p>   |
|                                     | 1A | <p>Organization of the Board for 2006-07 includes election of officers.</p> <p>Election of Chair:<br/>Chair Duerst-Higgins opened the floor for nominations for Board Chair for 2006-07.</p> <p>Director Holman nominated Jim Swanson. Director Swanson declined.</p> <p>Director Berney nominated Sherry Duerst-Higgins. Director Holman moved that nominations be closed. There being no other nominations, a unanimous ballot was cast to elect Sherry Duerst-Higgins Chair of the Lane ESD Board for 2006-07.<br/><b>(ESD Resolution #06-001)</b></p> <p>Election of Vice-Chair:<br/>Director Holman nominated Joe Berney as Vice-Chair. Director Swanson moved that nominations be closed. There being no other nominations, a unanimous ballot was cast to elect Joe Berney. Joe Berney was declared elected Vice-Chair of the Lane ESD Board for 2006-07. <b>(ESD Resolution #06-002)</b></p>      |
| 2. Recognition and Introductions    | 2  | <p>There was no staff or public recognition.</p>  |
| 3. Public Participation             | 3  | <p>There was no public participation.</p>   |
| 4. Agenda Review                    | 4  | <p>There were no changes to the agenda.</p>   |
| 5. Action Items                     | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <ul style="list-style-type: none"><li>(1) Approve Board Minutes of June 27, 2006<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD approves the minutes of its meeting, June 27, 2006.</li><li>(2) Accept Human Resources Report<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD accepts the Human Resources Report dated July 11, 2006.</li><li>(3) Adopt Revised Policy GCPA, Layoff—Licensed Staff (Second Reading)<br/>The following sentence will be added as the last paragraph in Policy GCPA:<br/>“Grant funded positions which are posted and hired as having a specific, limited term of employment, shall have no reduction-in-force rights.”<br/><b>BE IT RESOLVED</b> that the Board of Directors of Lane ESD adopts Revised Policy GCPA, Layoff—Licensed Staff.</li></ul> |

(4) Approve Routine Fiscal Designations

**BE IT RESOLVED** that the Board of Directors of Lane ESD hereby designates Debbie Egan as Clerk of the District and Custodian of Funds for the Fiscal Year 2006-07 in accordance with ORS 334.225.

**BE IT RESOLVED** that the Board of Directors of Lane ESD appoints David Standridge as Budget Officer for the District for Fiscal Year 2006-07, in accordance with ORS 294.331.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates Debbie Egan as Chief Executive Officer of the Lane Education Service District. As such, he is authorized to bind the Lane ESD for Internal Revenue Service purposes and to designate employees authorized to receive and return information pertaining to the Lane Education Service District (#93-6010866) with respect to all tax forms and for all tax periods.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates Debbie Egan and David Standridge as signatory for all district financial accounts for Fiscal Year 2006-07.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes Clerk's Bonds for Debbie Egan for the face amount of \$100,000; and for David Standridge for the face amount of \$100,000.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates the following financial institution as official depositories for District funds during the 2006-07 Fiscal Year: United States National Bank, Local Government Investment Pool. In accordance with requirements of Oregon Revised Statute 294.810, the Board authorizes the Superintendent to invest up to \$30 million (primary account in the Local Government Pool).

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes Superintendent Debbie Egan to act on the Board's behalf as District election authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to the Local Government Pool:

- Debbie Egan, David Standridge, and David Lanza.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendent.

**BE IT RESOLVED** that the Board of Directors of Lane ESD will act as the local public contract review board for Lane Education Service District in accordance with Oregon Revised Statute 279.055(2).

(5) Approve Official Designations

- Legal Counsel □ Joe Richards of Luvaas Cobb; and The Hungerford Law Firm
- Auditors □ Jones and Roth, P.C.
- Newspaper □ Register Guard

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the official designations for the 2006-07 year, as presented.

(6) Approve 2006-07 Board Meeting Dates and Location

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the 2006-07 meeting time as 6:00 p.m. on the following dates: August 22, September 26, October 24, December 5, January 23, February 27, March 20, April 24, May 22, and June 26. Unless otherwise designated, meetings will be held at the Lane ESD Main Building, 1200 Hwy 99N.

**DIRECTOR HOLMAN MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-003)**

6. Discussion/ Reports

- 6A Review Board Committee Assignments
  - LCOG – Sherry Duerst-Higgins will represent Lane ESD on the LCOG Board of Directors.
  - Committee to Review Superintendent's Salary & Contract – The chair and vice-chair will serve.
  - Lane Education Foundation – Tom Lininger, Joel Robe, Jim Swanson

Board members asked Superintendent Egan to explore opportunities for committees or organizations on which they could serve. Superintendent Egan commented that as the Resolution Analysis Process continues (review of resolution services provided to Lane County districts) with three-to-five year planning, there may be opportunities for Board member participation.

6B Report from Advisory Board Member  
Chuck Forster was not present to report to the Board.

7. Superintendent's Comments/Information

7A There were no additional comments from the superintendent.

8. Information from Administrative Staff

8 There were no administrative reports.

9. Board Member Presentations and Comments

10A Chair Duerst-Higgins encouraged Board members to consider serving in positions on the OSBA Board. Information regarding the application process was recently sent to all Board members. Nominations are due by September 7, 2006.

11. Announcement/ Correspondence

11A There were no announcements.

12. Adjournment

12 The meeting was adjourned at 6:45 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, August 22, 2006, beginning at 5:30 p.m., at the ESD Center Building

Minutes approved:

\_\_\_\_\_  
(date) BJM

No Attachments.

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Sherry Duerst-Higgins, Chair

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Debbie Egan, Superintendent-Clerk