

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – August 23, 2005

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:00 p.m. Tuesday, August 23, 2005, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Tom Lininger, and Jim Swanson. Administrative staff members present were Superintendent Mike Vermillion, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>There we no other attendees.</p> |
| 2. Recognition and
Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>Item 5E, Approve Benefits Committee Recommendation, was added.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of July 12, 2005
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting July 12, 2005, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated August 16, 2005.</p> <p>(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated August 2005, and authorizes receipt of funds.</p> <p>(4) Adopt Budget Committee Calendar
The 2005-06 budget committee calendar is enclosed for your review.
BE IT RESOLVED that the Board of Directors of Lane ESD adopts the 2005-06 budget committee calendar as submitted.</p> <p>DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Lininger seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, and SWANSON VOTING YES. (ESD Resolution # 05-006)</p> |
| | 5B | <p>Approve OSBA Executive Search Contract
The Oregon School Boards Association has submitted a proposal to assist the Lane ESD Board in its search for a new superintendent. The Executive Search Contract was submitted to the Board for review. It was noted that the interim superintendent, Mike Vermillion, will serve as the search consultant but will not receive compensation in that capacity.</p> |

DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD declares that a vacancy for superintendent will occur as of July 1, 2006, and approves the contract with the Oregon School Boards Association to assist in the search process. Director Swanson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, and SWANSON VOTING YES. (ESD Resolution # 05-007)**

- 5C Approve of Superintendent Search Calendar (*official attachment*)
A calendar identifying significant dates and events in the superintendent search process was reviewed by Board members.
DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the Superintendent Search Calendar, as presented. Director Swanson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, and SWANSON VOTING YES. (ESD Resolution # 05-008)**

- 5D Approve Superintendent Search Budget
Before the search process begins, the Board is required to determine an estimated cost for conducting the search and approve the estimated budget in a public meeting. The budget is estimated to be:

OSBA Fee	\$ 9,000
Less: Consultant Fee	<u>(3,500)</u>
Net Fee	\$ 5,500

Plus: Travel, Lodging, Phone, Meals & Other Miscellaneous Exp	<u>4,000</u>
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Estimated Total Costs	\$9,500
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DIRECTOR SWANSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves an estimated budget of \$9,500 for the search and selection of a new superintendent who would begin work on July 1, 2006. Director Swanson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, and SWANSON VOTING YES. (ESD Resolution # 05-009)**

- 5E Approve Benefits Committee Recommendation for 2005-06 (*official attachment*)
The benefits committee has reviewed quotations for medical, vision, and dental insurance. The recommendations are:
- Dental – Oregon Dental Service (current provider)
 - Vision – VSP (current provider)
 - Medical – HealthNet (current provider)
- With premium increases, out-of-pocket expense for employees would be:
HMO - \$58.71; PPO \$103.06.

DIRECTOR SWANSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the Benefits Committee recommendation for 2005-06, as presented. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, and SWANSON VOTING YES. (ESD Resolution # 05-010)**

6. Superintendent's Report

- 6A Advisory Board Member Report
Chuck Forster was not present.
- 6B Reports to the Board for 2005-06
At each Board meeting, Lane ESD staff will present a report on a relevant topic or program. Board member requests are welcome!

- 6C Migrant Education Summer School & Welcome Center
Michelle Mantel provided highlights from this year's Migrant Summer School including a video of the TV news story on the program. This was the eighth year of operation with almost 200 students attending. The grant-funded program was held at Guy Lee Elementary School in Springfield and taught students with language barriers in the areas of math and reading using both English and Spanish languages.

Discussions are progressing with Lane ESD and Eugene School District partnership to open a Migrant Welcome Center at the Westmoreland campus. It is anticipated that center for migrants students and families will be open by October 15.

- 6D 2006-07 Resolution Process (*official attachment*)
A number of questions are being considered as a way of framing discussions surrounding the preparation of resolutions for 2006-07.

- What is the impact of the \$5.24B State School Fund grant and the passage of HB 3184 (funding ratio moves from 95/5 to 95.25/4.75 in 2006-07) on Lane ESD revenues during the biennium?
- What is the impact on Lane ESD revenue growth for 2006-07 as a result of all ESDs reaching the same level of per student funding ("equalization") in 2005-06?
- Did the new resolution process with districts having "flex \$s" work as intended in the first year of implementation (2004-05)?
- What agreements were reached with school district superintendents regarding the allocation and use of "flex \$s"?
- Do the written descriptions of resolution services adequately reflect the nature and scope of the services provided?

It is important to begin discussions on resolution services early this year to afford school district superintendents and Lane ESD Board members ample opportunity to gain a thorough understanding of 06-07 funding and to review the first year operation of the new resolution process.

The ESD financial picture for 2006-07 will be decidedly different than the previous three years. With the current budget year, Lane ESD has reached parity with other ESDs so that essentially all are funded at the same per pupil level. Since Lane was below the state average, this ESD was a recipient of equalization monies in 03-04, 04-05, and in the current year, 05-06. Additional equalization monies will not be forthcoming to support the current level of service in 2006-07. From 06-07 on, the ESD will be solely reliant on adjustments in the overall State School Fund grant.

HB 3184, passed in the last hours of the legislative session, has fiscal implications for ESDs. Currently, 5% of the State School Fund is distributed to ESD's; under the new legislation only 4.75% will be allocated. This means the State School Fund grant for Lane ESD will be reduced by an estimated \$15/ADMw, or approximately \$800,000, for the 2006-07 budget year. In theory, this revenue loss will be offset since Lane County school districts should receive an additional \$800,000 with which they could choose to purchase ESD services.

There are other provisions and requirements of HB 3184 that will need to be implemented for 2006-07 and impact ESDs, e.g., local service plans are to be developed that must be approved by component school districts. ODE is charged with the responsibility of developing administrative rules to implement the provisions.

The new resolution process affording school districts more choice in the use of resolution dollars was implemented for the 2004-05 school year. A final reconciliation of the first years' operation was prepared and presented to superintendents at the August 16 Superintendents Council meeting.

As with the implementation of any new process or procedure, decisions, agreements and modifications are at times made as issues arise. The new "flex \$" resolution process is no exception. The administration is currently identifying those agreements reached during the course of the first year operation with the anticipation that all information regarding the operation of the "flex \$" resolution process will be codified into a single source document. This should be forthcoming in September.

The administration is also reviewing all descriptions of resolution services to assure that they adequately reflect current practice and service levels.

7. Superintendent
Comments/information

- 7A Financial Report
Director of business support services Dave Standridge reviewed the July 2005 financial report as well as a 2004-05 general fund summary. Dave commented that a 10% fund balance is appropriate.

8. Information from
Administrative Staff

- 8 Superintendent Mike Vermillion, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (*official attachment*)

9. Board Member
Presentations and
Comments

- 9 Director Lininger invited Board members to the Eugene Education Fund kick-off at South Eugene High School, Monday, September 19, 10:30 a.m.

10. Announcement/
Correspondence

- 10A Bethel Teen Court
A letter and certificate of appreciation from Bruce Steinmetz, supervisor of Bethel Teen Court was shared with the Board. Lane ESD has provided meeting space for the program to meet two times a month for several years.
- 10B OSBA Fall Regional Meeting
The Lane County OSBA Fall Regional Meeting will be at Lane ESD on Thursday, September 29, at 6:00 p.m. This year's agenda will include a report on the 2005 Legislature's action regarding K-12 schools and a presentation on the kinds of messages to be delivered to constituencies regarding public education.
- 10C OSBA 2005 Annual Convention
The Oregon School Boards Association 2005 Annual Convention is November 11-13 in Portland.

11. Adjournment

- 11 The meeting was adjourned at 7:35 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, September 27, 2005, beginning at 6:00 p.m., at the ESD Center Building.

Minutes approved:

(date) BJM

Attachments to official minutes:

1. Superintendent Search Calendar
2. Benefits Committee Recommendation
3. Resolution Summaries
4. Superintendent's Report
5. Administrative Staff Reports

Sherry Duerst-Higgins, Chairperson

Mike Vermillion, Superintendent-Clerk