

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – July 12, 2005

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| 1. Regular Meeting
Call to Order | 1 | <p>Vice-chair Sherry Duerst-Higgins called the regular board meeting to order at 6:05 p.m. Tuesday, July 12, 2005, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Tom Lininger, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Mike Vermillion, Carol Knobbe, and Barbara McBurnett, recording secretary. There were no other attendees.</p> <p>Oath of Office
Three Board members were elected in the May 17, 2005 election. Joel Robe, Tom Atkinson, and Tom Lininger were administered the Oath of Office by Vice-Chair Sherry Duerst-Higgins.</p> |
| | 1A | <p>Organization of the Board for 2005-06 includes election of officers.</p> <p>Election of Chair
Vice-Chair Duerst-Higgins opened the floor for nominations for Board Chair for 2005-06.</p> <p>Director Berney nominated Sherry Duerst-Higgins. Director Swanson moved that nominations be closed. There being no other nominations, a unanimous ballot was cast to elect Sherry Duerst-Higgins Chair of the Lane ESD Board for 2005-06.
(ESD Resolution #05-001)</p> <p>Election of Vice-Chair
Director Lininger nominated Joe Berney as Vice-Chair. Director Swanson moved that nominations be closed. There being no other nominations, a unanimous ballot was cast to elect Joe Berney. Joe Berney was declared elected Vice-Chair of the Lane ESD Board for 2005-05. (ESD Resolution #05-002)</p> |
| 2. Recognition and Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>Item 5C, Location and Time of Meetings, was added to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of June 28, 2005
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting, June 28, 2005.</p> <p>(2) Accept Human Resources Report
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Human Resources Report dated July 7, 2005.</p> |

(3) Approve Routine Fiscal Designations

BE IT RESOLVED that the Board of Directors of Lane ESD hereby designates J. Michael Vermillion as Clerk of the District and Custodian of Funds for the Fiscal Year 2005-06 in accordance with ORS 334.225.

BE IT RESOLVED that the Board of Directors of Lane ESD appoints David Standridge as Budget Officer for the District for Fiscal Year 2005-06, in accordance with ORS 294.331.

BE IT RESOLVED that the Board of Directors of Lane ESD designates J. Michael Vermillion as Chief Executive Officer of the Lane Education Service District. As such, he is authorized to bind the Lane ESD for Internal Revenue Service purposes and to designate employees authorized to receive and return information pertaining to the Lane Education Service District (#93-6010866) with respect to all tax forms and for all tax periods.

BE IT RESOLVED that the Board of Directors of Lane ESD designates J. Michael Vermillion and David Standridge as signatory for all district financial accounts for Fiscal Year 2005-06.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes Clerk's Bonds for J. Michael Vermillion for the face amount of \$100,000; and for David Standridge for the face amount of \$100,000.

BE IT RESOLVED that the Board of Directors of Lane ESD designates the following financial institution as official depositories for District funds during the 2005-06 Fiscal Year: United States National Bank, Local Government Investment Pool. In accordance with requirements of Oregon Revised Statute 294.810, the Board authorizes the Superintendent to invest up to \$30 million (primary account in the Local Government Pool).

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes Superintendent J. Michael Vermillion to act on the Board's behalf as District election authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to the Local Government Pool:

- J. Michael Vermillion, David Standridge, and David Lanza.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendent.

BE IT RESOLVED that the Board of Directors of Lane ESD will act as the local public contract review board for Lane Education Service District in accordance with Oregon Revised Statute 279.055(2).

(4) Approve Official Designations

- Legal Counsel — Joe Richards of Luvaas Cobb
- Auditors — Jones and Roth, P.C.
- Newspaper — Register Guard

BE IT RESOLVED that the Board of Directors of Lane ESD approves the official designations for the 2005-06 year, as presented.

(5) Approve 2005-06 Board Meeting Dates

BE IT RESOLVED that the Board of Directors of Lane ESD approves the 2005-06 meeting dates: August 23, September 27, October 25, December 6, January 24, February 28, March 21, April 25, May 23, and June 27.

DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-003)**

5B Approve Assistant Superintendent Contract

The 2004-05 annual salary for assistant superintendent Carol Knobbe was \$96,052. The salary increase recommended is representative of the amount received by other ESD staff for 2005-06. This keeps the position within the Board's targeted goal of maintaining all salaries in the mid-range of our comparator districts.

DIRECTOR SWANSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves a 2005-06 annual salary of \$98,200 for Assistant superintendent Carol Knobbe. **BE IT FURTHER RESOLVED** that all other provisions of the contract remain as is. Director Lininger seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-004)**

5C Location and Time of Lane ESD Board Meetings

The location and time of Lane ESD Board meetings was discussed, and the regular meeting location and time will continue to be 6:00 p.m. at 1200 Hwy 99N. Component district locations may be considered as an option.

DIRECTOR ROBE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the regular time and location of the Lane ESD Board meetings as 6:00 p.m. at 1200 Hwy 99N, Eugene. Director Swanson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-005)**

6. Discussion/
Reports

6A Review Board Committee Assignments

- LCOG – Sherry Duerst-Higgins will represent Lane ESD on the LCOG Board of Directors.
- Committee to Review Superintendent's Salary & Contract – The chair and vice-chair will serve.
- OSBA Board – Sherry Duerst-Higgins will continue to serve on the OSBA Board.
- Lane Education Foundation – The Board suggested that former Board member Don Kimball may like to continue his roll representing Lane ESD on the LEF Board. Superintendent Vermillion will contract Mr. Kimball to confirm.

6B Report from Advisory Board Member

Chuck Forster was not present to report to the Board.

7. Superintendent's
Comments/Information

8A Superintendent Mike Vermillion presented a written report (*official attachment*) to the Board reviewing his role as 2005-06 interim superintendent, selection of the next superintendent, and Board development possibilities. Written reports from the superintendent, assistant superintendent, and directors will continue to be sent to Board members prior to each Board meeting.

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| 8. Information from Administrative Staff | 8 | Assistant superintendent Carol Knobbe reported that Lane ESD has obtained a workers' compensation policy from SAIF for 2005-06. Lane ESD is in a risk pool; however, the policy offers a minimum and maximum cap. Human resources is also working on a recognition program for employees as well as a checklist for classroom visits that will assist managers in recognizing areas for safety improvement. |
| 9. Board Member Presentations and Comments | 10A | Tom Atkinson and Joel Robe attended the OSBA Summer Board Conference. Tom shared information regarding leading and governing in a democratic society (official attachment). |
| 11. Announcement/ Correspondence | 11A | There were no announcements. |
| 12. Adjournment | 12 | The meeting was adjourned at 7:05 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, August 23, 2005, beginning at 6:00 p.m., at the ESD Center Building |

Minutes approved:

(date) BJM

Attachments to official minutes:

1. Superintendent's Report
2. Leading and Governing in a Democratic Society

Sherry Duerst-Higgins, Chair

Mike Vermillion, Superintendent-Clerk