

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – December 6, 2005

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:00 p.m. Tuesday, December 6, 2005, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Tom Lininger, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Mike Vermillion, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Ludean Henderson, John Arons</p> |
| 2. Recognition and Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>There were no changes to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of October 25, 2005
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting October 25, 2005, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated November 28, 2005.</p> <p>(3) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated November 2005, and authorizes receipt of funds.</p> <p>(4) Adopt Policy Revision—GBL, Personnel Records (second reading)
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy GBL, Personnel Records.</p> <p>(5) Adopt Policy Revision—JHFE, Reporting of Suspected Child Abuse (second reading)
BE IT RESOLVED that the Board of Directors of Lane ESD adopts revised Policy JHFE, Reporting of Suspected Child Abuse.</p> <p>DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Robe seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-016)</p> |
| | 5B | <p>Accept 2004-05 Financial Audit</p> <p>The audit committee members (Joel Robe, Dave Standridge and Mike Vermillion) met with Jones & Roth representatives on Monday, November 28, to review the 2004-05 audit. There were no significant findings and no management letter. Dave cited agency-wide cooperation for the excellent audit.</p> |

DIRECTOR ROBE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD acknowledges receipt of the Financial Statements and Supplementary Information for the year ended June 30, 2005. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES.**
(ESD Resolution # 05-017)

6. Discussion/
Reports

6A Board advisor Chuck Forster was not present.

6B Martin Luther King Jr. Education Center Report
John Aarons, Lane County Department of Youth Services case work supervisor, presented information about the education program, which is provided by Lane ESD, at the Education Center. A student in the program provided his perspective and talked about the positive impact it has made in his life. Lane ESD special education manager Ludean Henderson provides supervision of the education program.

The Martin Luther King, Jr. Education Center is a cooperative program run by Lane Community College, Lane Education Service District, and Lane County Department of Youth Services. As a transitional education program, one of the goals is to assist youth that have not been successful in traditional and alternative school settings. Many of the one hundred and twenty youth served annually have been suspended or expelled from the schools in their home districts. The Martin Luther King, Jr. Education Center works closely with the Juvenile Court and only receives referrals from juvenile counselors and parole and probation staff from Oregon Youth Authority. Youth referred must be on probation, parole, or formal accountability agreements from the circuit court. The staff work in this collaborative team model to assist referred youth to gain the academic and behavioral skills necessary to either return to a traditional or alternative school setting or move on to a college environment.

7. Superintendent's
Report

7A Financial Report

Dave Standridge, director of business support services, reviewed the financial report for October 2005. Dave commented that the PERS decision relating to an increased employer rate for Tier 3 employees is expected in the near future.

7B Resolution Process Update (**official attachment**)

Discussions with school district superintendents have been completed. Although all superintendents are aware that significant cash carryover was infused into the 2004-05 and 2005-06 ESD budgets to build program, there remains concern about out-of-pocket expenses that local school districts will now incur to sustain the current service levels of ESD resolutions. Cash carryover supporting ESD resolutions was \$2.0 million for 2004-05 and \$1.7 million for the current year, 2005-06.

As Carol Knobbe and Mike Vermillion met with component districts superintendents over the last six weeks, a 'worse case' scenario financial picture with no cash carryover supporting the 2006-07 budget estimate was presented. All superintendents were aware that the estimates were conservative. Now, with the annual audit complete and more information available upon which to base revenue and expenditure estimates for the current year, we are confident that a significant proportion of ending fund balance can be used to support the 2006-07 resolutions.

New budget projections showing resolution service and flex\$ allocations were provided to the Board. It is anticipated that new budget projections will be shared with superintendents and business managers on Tuesday, December 13.

- 7C Local Service Plan, 2006-07
An initial draft of the Lane ESD Service Plan Model has been developed for distribution and review by local district superintendents. This document provides an overview of the statutory requirements related to local service plans, local service plan development cycle, flex fund model, allocation of flex funds, how services are requested, and how services are evaluated. The Local Service Plan Model has provided us the opportunity to commit to paper the many processes and agreements that have been developed during the implementation of this new method of developing resolutions.
- We have also prepared a draft Local Service Plan. The plan incorporates most of the existing documents that we have typically shared with local superintendents during the resolution development process.
- ODE has not yet provided any guidance related to our questions about the requirement for performance evaluations, however, we are proceeding with the understanding that this information needs to be useful to Lane ESD and local districts.
- 7D ODE/OAESD Partnership
Conversations within the OAESD organization continue regarding implementation of HB3184, the Annenberg study and the partnership with ODE. At the OSBA conference in Portland, the OAESD executive committee agreed to move forward on four initiatives as identified in the enclosed handwritten draft of decisions. The four are:
(1) Revise the existing memorandum of agreement between ESDs and ODE to incorporate any changes dictated by HB3184 that affects the process for ESDs contracting with ODE.
(2) Nominate ESD and school district participants for possible membership in the Annenberg study design team.
(3) Nominate ESD and local school district candidates for inclusion on the ODE/OAESD partnership steering committee, and hire 3 project directors for special needs, school improvement and technology work.
(4) Nominate ESD superintendents and board members to work on a committee that would address agreements needed among ESDs to move forward on the partnership with ODE.
- Board members reviewed documents including a response from three ESDs, including Lane ESD, to the OAESD executive committee recommendations, and a response from George Murdock, OAESD president, to our comments.
8. Information from Administrative Staff 8 Superintendent Mike Vermillion, assistant superintendent Carol Knobb and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)
9. Board Member Presentations and Comments 9 Director Duerst-Higgins reported that the LCOG Annual Report was presented at the most recent LCOG meeting. In February, the LCOG Board will receive a report on Lane County tax measures. Sherry commented that the OSBA Conference was one of the best.
10. Announcement/Correspondence 10A There were no announcements or correspondence.

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| 11. Adjournment | <div style="display: flex; align-items: flex-start;"><div style="margin-right: 10px;">11</div><div><p>The meeting was adjourned at 8:00 p.m.</p><ul style="list-style-type: none">• The next meeting of the Lane ESD Board of Directors will be on Tuesday, January 24, 2005, beginning at 6:00 p.m., at the ESD Center Building.• There will be a Board work session to discuss superintendent search on Tuesday, January 10, 2006, at 6:00 p.m.</div></div> |
| 12. Executive Session | |

Minutes approved:

(date) BJM

Sherry Duerst-Higgins, Chairperson

Attachments to official minutes:

1. Resolution Service and Flex \$ Allocations
2. Superintendent's Report
3. Administrative Staff Reports

Mike Vermillion, Superintendent-Clerk