

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – January 24, 2006

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| 1. Regular Meeting Call to Order | 1 | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:05 p.m. Tuesday, January 24, 2006, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Tom Lininger, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Mike Vermillion, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Gail Galbreath-Sheredy</p> |
| 2. Recognition and Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>There were no changes to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board minutes of December 6, 2005 BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting December 6, 2005, as submitted.</p> <p>(2) Approve Board Work Session Minutes of January 10, 2006 BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting January 10, 2006, as submitted.</p> <p>(3) Accept Monthly Human Resources Report and Approve Personnel Recommendations BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated January 18, 2005.</p> <p>(4) Approve Grants/Contracts Awarded and Authorize Receipt of Funds BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated January 2006, and authorizes receipt of funds.</p> <p>DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Atkinson seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-018)</p> |
| | 5B | <p>Authorize Submission of 2006-07 Local Service Plan to Local District Boards (official attachment)</p> <p>Provisions of HB3184 require that local service plans be submitted to local school boards for formal approval by March 1. As with the former resolution approval process, local service plans must be approved by two-thirds of component school districts, representing at least 51% of the students in the county. Two documents, the <u>Local Service Plan Model</u> and the <u>Local Service Plan 2006-07</u>, were reviewed. These documents have also been reviewed with Lane County school superintendents. Many have already scheduled February board meetings to address approval of the Local Service Plan.</p> |

BE IT RESOLVED that the Board of Directors of Lane ESD approves the 2006-07 Local Service Plan, as presented, and authorizes submission of the Plan to Lane County School Boards for review and action.

DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, LININGER, ROBE and SWANSON VOTING YES.**
(ESD Resolution # 05-019)

6. Discussion/
Reports

- 6A Advisory Board Member Report
Board advisor Chuck Forster reported on activities of Lane Workforce Partnership.
- The scholarship program for low-income youth has awarded twenty \$1,000 scholarships, mostly in the health care field.
 - Youth Program Request for Proposal—Low-income youths aged 14 to 21 will receive a variety of services through this program including development of basic academic skills and workplace readiness skills.
 - LWP is currently working on the “state of the workforce” report which should be completed in early March.
- 6B First Reading—Policy DDA, Resolution Services (Local Service Plan)
HB 3184 requires ESD’s to develop “local service plans” which must be approved by component school districts—all references to “resolution services” must be changed to “local service plans”. Therefore, Policy DDA has been replaced with new language that reflects the change in law.
- 6C First Reading—Policy BBA, Board Powers and Duties
Policy BBA also has references to “resolution services” which must be changed to “local service plans”. The OSBA recommended policy has language that is quite different from Lane ESD’s current policy. Although OSBA considers this an optional policy, keeping with the recommended OSBA language will make future updates more straightforward.
- 6D Lane ESD Superintendent Search
The closing date for Lane ESD superintendent applications is February 3. Sherry Duerst-Higgins, Joel Robe, Bob Burns and Mike Vermillion will screen applications on February 7 at the OSBA offices. At the Board’s request, advisor Chuck Forster agreed to participate in the selection process.
- 6E Emergency Response Plan
Lane ESD is implementing the National Incident Management System Incident Command System (NIMS-ICS) for emergency responses at Lane ESD facilities. NIMS is a national system that provides a consistent approach for Federal, State and local governments to work effectively and efficiently to prepare for, prevent, respond to, and recover from emergency incidents. Lane ESD’s Emergency Operations Plan is currently under development. When the plan is completed, it will be brought to the Board for adoption.

7. Superintendent’s
Report

- 7A Financial Report
The financial report for December 2005 was reviewed by Dave Standridge, director of business support services. Dave commented that the 2007-08 PERS rate will be between 17 and 23 percent.
- 7B Maier Report
Three years have passed since implementation of (a) the employee evaluation programs for confidential, administrative, classified and licensed staff, and (b) the classified position review system. Bill Maier, an educational consultant with expertise in human resource management, was a prime mover in the development, training and implementation of these programs.

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| | | <p>At the request of the superintendent, Bill returned for a week in early November to review the status of these programs, to determine if they were working as intended and to recommend any modifications he deemed necessary to improve their effectiveness. A summary of recommendations emanating from the report is enclosed. The full report is also enclosed. You will also note that as a by-product of his work, Dr. Maier reviewed the current organizational structure with particular emphasis on assessing the current salary structure for management personnel.</p> |
| | 7C | <p>Proposal to Provide HB3184 Facilitation/Implementation Services to ODE</p> <p>Jerry Bennett (former superintendent of Linn Benton Lincoln ESD), Bob Nelson (current superintendent of LBL ESD) and I submitted a proposal to the Oregon Department of Education to provide “facilitation, analysis and recommendations for operational implementation of requirements of HB 3184 and a re-design of the current relationships between ODE, ESDs and local school districts.” We were not awarded the contract but, in light of our previous conversations, thought it would be important for you to know that we did submit a proposal and that we are giving serious, thoughtful consideration as to how a re-design might work. A copy of the of our proposal was provided. A copy of the selected proposal, which was from an out-of-state contractor, is also available.</p> |
| 8. Information from Administrative Staff | 8 | <p>Superintendent Mike Vermillion, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)</p> |
| 9. Board Member Presentations and Comments | 9 | <p>Director Duerst-Higgins reported that LCOG dues will increase from \$435 to \$448 annually in the next fiscal year. The LCOG annual appreciation dinner is Thursday, January 26.</p> |
| 10. Announcement/ Correspondence | 10A | <p>Letter from North Eugene High School</p> <p>A letter from teachers at North Eugene High School commending Lane ESD Professional/Technical Education Coordinator Kristin Gunson was provided.</p> |
| | 10B | <p>OSBA Spring Regional Meeting—March 9</p> <p>The Lane County OSBA Spring Regional Meeting has been scheduled for Thursday, March 9.</p> |
| | 10C | <p><u>Tri-County News</u> Article</p> <p>A student in the Lane ESD Life Skills program at Junction City School District was recently chosen as “Mr. Frost” and featured in an article in the <u>Tri-County News</u>.</p> |
| | 10D | <p><u>Education in Hand</u> Article</p> <p>An article on the Lane County handheld computer project was featured in the December 2005 issue of <u>Education in Hand</u>. You will recall that Lynn Lary, Colt Gill, and Todd Hamilton presented at a Board meeting last year.</p> |
| | 10E | <p>Lane County Youth Career Fair Flyer</p> <p>The Lane County Youth Career Fair is Tuesday, February 14. Board members are invited to participate in the mock interviews.</p> |
| 11. Adjournment | 11 | <p>The meeting was adjourned at 7:05 p.m.</p> <p>The next meeting of the Lane ESD Board of Directors will be on Tuesday, February 28, 2006, beginning at 6:00 p.m., at the ESD Center Building.</p> |

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| 12. Executive Session | 12 | Executive session called at 7:10 p.m. for the purpose of selecting a chief executive officer under the authority of ORS 192.660(1)(a)(D). Board Members present were: Tom Atkinson, Joe Berney, Sherry Duerst-Higgins, Tom Lininger, Joel Robe, and Jim Swanson. Staff members present were Superintendent Mike Vermillion, Assistant Superintendent Carol Knobbe, and Barbara McBurnett, recording secretary. |
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The meeting was be recessed at 7:10 p.m. The Executive Sessions will be reconvened from time to time to conduct interviews, check references and other details pertaining to the selection of the chief executive officer.

Minutes approved:

Sherry Duerst-Higgins, Chairperson

(date) BJM

Attachments to official minutes:

Mike Vermillion, Superintendent-Clerk

1. Local Service Plan Model
2. Local Service Plan 06-07
3. Superintendent's Report
4. Administrative Staff Reports