

LANE ESD BOARD OF DIRECTORS' MEETING  
Tuesday – June 27, 2006

- |                                     |    |  |
|-------------------------------------|----|--|
| 1. Regular Meeting<br>Call to Order | 1  | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:00 p.m. Tuesday, June 27, 2006, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Mike Vermillion, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Debbie Egan, Kate Weber</p>   |
| 2. <u>Budget Hearing</u>            | 2  | <p>Chair Duerst-Higgins opened the budget hearing on the 2006-07 Lane ESD budget. An outline of the budget, which is within the tax base, was included in the agenda packet and is attached to the official copy of the minutes of this meeting. Notice of the budget hearing was published as required by law, in the <u>Register Guard</u> newspaper. Copies of the budget are available for public inspection. The chair invited comments on the budget. There were none. Chair Duerst-Higgins declared the budget hearing closed.</p>  |
| 3. Recognition and<br>Introductions | 3  | <p>There was no staff or public recognition.</p>   |
| 4. Public Participation             | 4  | <p>There was no public participation.</p>  |
| 5. Agenda Review                    | 5  | <p>Changes to the agenda:<br/>Item 6D was amended to include a new administrative salary schedule.<br/>Item 6E was added—Authorize Implementation of GCPA, Layoff—Licensed Staff<br/>Item 6F was added—Authorize Contracts for Licensed Non-Administrative Staff</p>   |
| 6. Action Items                     | 6A | <p>Budget Actions: Adopt Budget, Appropriate Budget, Levy Taxes (<i>official attachments</i>)</p> <p><b>Adopt Budget</b><br/><b>DIRECTOR ROBE MOVED: BE IT RESOLVED</b> that the Board of Directors of Lane ESD hereby adopts the budget for the 2006-07 fiscal year in the total sum of \$36,791,089, now on file at the Office of the Superintendent. Director Atkinson seconded and the <b>MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES.</b><br/><b>(ESD Resolution # 05-030)</b></p> <p><b>Appropriate Budget</b><br/><b>DIRECTOR ROBE MOVED: BE IT RESOLVED</b> that for the fiscal year beginning July 1, 2006, the amounts listed on the attached appropriation memo are hereby appropriated for the purpose as indicated within the funds list. Director Atkinson seconded and the <b>MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES.</b><br/><b>(ESD Resolution # 05-031)</b></p> |

**Levy Taxes**

**DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD hereby imposes the taxes provided for in the adopted budget at the rate of \$.2232 per \$1,000 of assessed value; and that these taxes are hereby imposed and categorized for tax year 2006-07 upon the assessed value of all taxable property within the district. Director Atkinson seconded and the **MOTION CARRIED WITH DIRECTORS. ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-032)**

	<u>Subject to Education Limitation</u>	<u>Excluded from Limitation</u>
GENERAL	\$ .2232/1,000	\$0
FUND		

6B The following action items were included in the Consent Agenda approval:

(1) Approve Board Minutes of May 23, 2006

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting May 23, 2006, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated June 20, 2006.

(3) Approve July Board Meeting Date

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves Tuesday, July 18, 2006, as the date for the Board organizational meeting.

(4) Adopt New Policy JHCCF, Pediculosis (Second Reading)

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts new policy JHCCF, Pediculosis (Head Lice)

(5) Adopt Revised Policy DLBA, Advance Salary Payments (Second Reading)

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts revised Policy DLBA, Advance Salary Payments.

**DIRECTOR ATKINSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Robe seconded and the **MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-033)**

6C Approve Assistant Superintendent Salary

The salary review for assistant superintendent was reviewed. The recommended salary is mid-range among seven comparable ESD's and school districts contacted that have assistant or deputy superintendents.

**DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the 2006-07 annual salary of \$101,000 for assistant superintendent Carol Knobbe. **BE IT FURTHER RESOLVED** that all other provisions of the contract remain as is. Director Atkinson seconded and the **MOTION CARRIED WITH**

**DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-034)**

6D Approve Facilities Supervisor Recommendation (*official attachment*)

The recommended resolution for the facilities supervisor includes adding a salary schedule. Existing salary schedules in the Administrative, Confidential & Managerial Staff Agreement appeared to be too high or too low; therefore, an additional salary schedule has been developed which is between the Executive Assistant and Administrator I range. We are recommending the addition of the salary schedule as listed on the attachment to existing Administrative, Confidential & Managerial Staff Agreement.

**DIRECTOR ROBE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the change of status for the facilities technician to facilities supervisor and approves an additional salary schedule for Facilities Supervisor be added to the Administrative, Confidential & Managerial Staff Agreement, as recommended. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-035)**

- 6E Authorize Implementation of GCPA, Layoff—Licensed Staff  
Due to reduction in district-requested services through resolutions (related to ELL services) effective June 30, 2006; and due to a lack of continued grant funding in the professional/technical area (Career Connections grant) effective August 30, 2006, a reduction in staff FTE assigned to these programs is recommended by the administration.  
**DIRECTOR ATKINSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD finds a compelling need to enact reduction in work force and authorizes the administration to implement the provisions of Board Policy GCPA, Layoff—Licensed Staff, effective June 30, 2006 for ELL services, and August 30, 2006 for Career Connections grant. Director Holman seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-036)**
- 6F Authorize Contracts for Licensed, Non Administrative Staff  
Three teachers—Joan Barratta, Kathy Giesen, and Amy Moore—previously attained contract teacher status in another Oregon school district. ORS 342.815(3) permits a district board to enter into agreements to provide for a shorter than three-year probationary period for teachers who satisfied that three year period in another Oregon school district. The administration intended to present the recommendation to the Board prior to March 15, 2005, and, due to oversight, failed to do so.
- In the interest of fairness to the employees, we are recommending that to correct the mistake, the Board grant a finding of entitlement to contract status for each of those teachers as of March 15, 2006, effective for the 2006-2007 school year, for three successive years.  
**DIRECTOR SWANSON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes extending contracts of licensed, non-administrative staff—Joan Barratta, Kathy Giesen, and Amy Moore—for the 2006-07 year. Director Atkinson seconded and **the MOTION CARRIED WITH DIRECTORS ATKINSON, BERNEY, DUERST-HIGGINS, HOLMAN, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-037)**

## 7. Discussion/ Reports

- 7A Advisory Board Member Report  
Board advisor Chuck Forster was not present.
- 7B 2006-07 Board Meeting Calendar Review  
Tentative dates for 2006-07 Board meetings follow. These dates will be included in July's organization meeting.
- August 22
  - September 26
  - October 24
  - December 5 (combined November/December)
  - January 23
  - February 27
  - March 20 (week prior to Spring Break)
  - April 24
  - May 22
  - June 26

	<p>7C Lane Education Foundation Update The Lane Education Foundation Board meeting occurred prior to this meeting of the Lane ESD Board. Two of three current LEF board members, Frank Landrum and Wayne Laut, were present at the meeting. Tom Lininger, Joel Robe, and Jim Swanson, who had volunteered to serve as LEF Board members, were appointed to the LEF Board of Directors. A LEF board meeting will be scheduled the week of August 7. Grants coordinator Rebecca Roby will be invited to participate in discussion regarding utilizing the foundation as a conduit for grants available only to entities with a 501-C-3 status.</p> <p>7D First Reading: Revised Policy GCPA, Layoff—Licensed Staff The following sentence will be added as the last paragraph in Policy GCPA. This sentence is included in GDPA, Layoff—Classified Staff and was erroneously omitted from GDPA.</p> <p><i>“Grant funded positions which are posted and hired as having a specific, limited term of employment, shall have no reduction-in-force rights.”</i></p> <p>7E Diversity and Human Rights Consortium (DHRC) Response to Community Concern As a member of the DHRC, Lane ESD with the other member agency’s responded to an open letter from a community member, Mel Damewood, who posed several questions related to the DHRC’s position on pictures and article published in a student publication called the Insurgent.</p> <p>Subsequently, Mr. Damewood had an Op-Ed item published on this same topic, citing his letter to the DHRC and an upcoming CEO meeting. The R-G contacted Carol Knobbe regarding some details of the Op-Ed piece, and the R-G ran a short article on the issue. Mary Spilde, on behalf of the DHRC drafted a response to Mr. Damewood and has provided a copy to the R-G reporter as follow-up.</p> <p>In general, it is not the DHRC’s intent provide a forum for airing a concern about a member agency. The group has agreed that future issues will be referred to the complaint process of the member agency. The DHRC also re-affirmed that they do expect to make public comment on issues of diversity and human rights where there is threat of harm or symbolism that conveys this same intent.</p>
8. Superintendent’s Report	<p>8A Financial Report The financial report for May 2006 was reviewed by Dave Standridge, director of business support services. Dave commented that the ODE reconciliation is complete, and the total 2004-05 and 2005-06 adjustments are an additional \$700,000.</p>
9. Information from Administrative Staff	<p>9 Superintendent Mike Vermillion, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. <i>(official attachment)</i></p> <p>Assistant superintendent Carol Knobbe also reported that Lane ESD in 2005-06, Lane ESD experienced fewer worker’s comp claims. It is expected that the agency will be out of the risk pool, and may be eligible for a rebate. Carol will provide a full report at a future meeting.</p>
10. Board Member Presentations and Comments	<p>10 Board members expressed gratitude to Superintendent Vermillion for the leadership he has provided during 2005-06.</p>
11. Announcement/ Correspondence	<p>11A OSBA Leadership Oregon 2007 Information about the OSBA program “Leadership Oregon 2007” was provided to board members. Board members who have not yet participated in the program were encouraged to consider the opportunity.</p>

12. Adjournment

12 The meeting was adjourned at 7:00 p.m.

The next meeting of the Lane ESD Board of Directors will be on Tuesday, July 18, 2006, beginning at 6:00 p.m., at the ESD Center Building

Minutes approved:

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(date) BJM

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Sherry Duerst-Higgins, Chairperson

Attachments to official minutes:

1. Budget Actions
2. Superintendent Report
3. Administrative Reports

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Debbie Egan, Superintendent-Clerk