

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – October 25, 2005

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Sherry Duerst-Higgins called the regular board meeting to order at 6:00 p.m. Tuesday, October 25, 2005, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Tom Atkinson, Sherry Duerst-Higgins, Tom Lininger, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Mike Vermillion, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Brian Middleton</p> |
| 2. Recognition and
Introductions | 2 | <p>Lane ESD behavior consultant Brian Middleton, who was attending the meeting as an LCEA representative, was introduced.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>There were no changes to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of September 27, 2005
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting September 27, 2005, as submitted.</p> <p>(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated October 18, 2005.</p> <p>DIRECTOR LININGER MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Atkinson seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, DUERST-HIGGINS, LININGER, ROBE and SWANSON VOTING YES.
(ESD Resolution # 05-014)</p> |
| | 5B | <p>Accept Annual Report</p> <p>Although the Oregon Department of Education recently suspended the requirement for LEA's to submit an annual report to ODE, Lane ESD has completed its 2004-05 Annual Report. It is important that Lane ESD report this information to component districts, and a copy of the report will also be sent to the Oregon Department of Education. The annual report contains statistical information on resolution services, state mandates, contract services and a self-appraisal report.</p> <p>DIRECTOR ATKINSON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the 2004-05 Annual Report and authorizes its submission to the Oregon Department of Education. Director Lininger seconded and the MOTION CARRIED WITH DIRECTORS ATKINSON, DUERST-HIGGINS, LININGER, ROBE and SWANSON VOTING YES. (ESD Resolution # 05-015)</p> |

Directors Joe Berney and Michelle Holman arrived at 6:10 p.m.

6. Discussion/
Reports

- 6A Advisory Board Member Report
Chuck Forster reported on activities of the Lane Workforce Partnership. LWP recently awarded ten \$1,000 scholarships to low-income youth in the areas of health care and technology. Mike Vermillion served on the application review committee.
- 6B Lane County Math and Science Cadre
School improvement specialist Bob Curtis presented an overview of professional development opportunities for Lane County teachers of science and mathematics.
- UO/ESD GK12 Science Outreach Program provides 14 graduate students from chemistry and physics as resources for teaching physical hand-on science and mathematics in elementary and middle school.
 - Lane County 2006 Science Fair for grades 3 – 8 hosted by Lane ESD will be February 27 - March 1
 - Astronaut Visit: Captain Wendy Lawrence, USN, will visit Lane ESD on November 14 from 4:00 - 6:00. Board members are invited to attend.
 - County-wide science and math cadres have been re-established.
- 6C Revision to Administrative Rule: Telecommuting—GCJA/GDJA-AR
The following sentence will be added to page 3, "Other Requirements", #1 (after first sentence): Initial application for telecommuting must be submitted by March 1, for implementation the following school year. Implementation of telecommuting applications received and approved after this date will be based on timeline recommendations prepared by the facilities and technology managers for the service area director. The revision was submitted to the Board for information.
- 6D First Reading, Policy Revision—Reporting of Suspected Child Abuse, JHFE
Senate Bill 755 creates new provisions affecting suspected child abuse reporting policies. The law went into effect July 11, 2005. Revisions are recommended by OSBA and reflect compliance with the law.
- 6E Administrative Rule Revision—Reporting of Suspected Child Abuse, JHFE-AR
JHFE-AR has also been revised to reflect changes required by law and was submitted to the Board for information.
- 6F First Reading, Policy Revision—Personnel Records, GBL
Senate Bill 755 also has language implications for policy GBL. Revisions are recommended by OSBA and reflect compliance with the law. Some language in the policy is more appropriate in the administrative rule and has been moved accordingly.
- 6G Administrative Rule Revision—Personnel Records, GBL-AR
GBL-AR has been revised to reflect changes required by law as well as "housekeeping" updates and was submitted to the Board for information.

7. Superintendent's
Report

- 7A Financial Report
Dave Standridge reviewed the financial report for September 2005. A refund of prior year premiums for worker's compensation, Westmoreland leases signed after budget preparation and savings from an unfilled human resources position have created a positive variance.
- 7B 2004-05 Audit Status and Audit Committee
Dave Standridge reported that the 2004-05 audit is progressing and will be ready to be presented to the Board for action at the December meeting. For the past several years, the Board has designated two of its members to meet with auditing firm representatives and superintendent and director of business support, who then report to the entire Board. The Board designated members to fulfill the role. Members Joe Berney and Joel Robe will serve on the audit committee.

7C OPEN Discussion Follow-Up

At the last meeting Randy Trummer and Mike Vermillion apprised the Board on the status of the Oregon Public Education Network in light of the pending resignation of its director. Subsequent to our meeting, the Operations Committee (the OPEN governing body comprised of representative ESD superintendents and board members) accepted the resignation and decided not to replace him but to keep OPEN, as it is presently structured, in place at least in the short term. The Operations Committee and its chair technically remain responsible for the day-to-day operation of OPEN. There is also the OPEN Technical Committee, comprised of Technical Center directors that can make the informed technical decisions that need to be made.

While the future of OPEN, its structure and its leadership remain issues to be resolved, the conversation among ESD superintendents has shifted in the last couple of weeks to OAESD, its structure and its leadership. There are a number of questions awaiting further discussion among superintendents and board members. Should there be a director or commissioner of OAESD to help pull the organization together, provide vision and set direction? Could that person also provide the same kind of leadership for OPEN? Further discussion on these issues will ensue at the OSBA annual meeting in November. A memo from George Murdock, OAESD president, regarding "Reshaping OAESD" was shared with Board members. (*official attachment*).

7D Superintendent Search

The notice of vacancy has been posted on the OSBA and AASA websites and distributed by mail to superintendents around the state. The superintendent has personally e-mailed all 16 Lane County superintendents and the 20 ESD superintendents inviting them to "spread the word" among their colleagues in their respective districts and regions. He has talked personally to number of people who may apply. This personal outreach will be intensified as we get into November and December. The OSBA convention will also provide an opportunity for seeking out prospective candidates. The contents of the brochure and the application form have been finalized and submitted to OSBA for formatting and printing.

Since the closing date for applications is February 3, it would be prudent for the Board to meet in a work session in early to mid-January to be reoriented to the timeline, the processes that need to occur and to establish the extent of staff and school district involvement in the screening and interviewing process. The Board set January 10, 6:00 p.m., as the date for a work session.

7E Resolution Process Update

Discussions with superintendents continue. Currently, Carol Knobbe and Mike Vermillion are meeting individually with superintendents and in some cases school district administrators to illustrate the fiscal implications for 2006-07 on their particular districts. It is much too early in our meetings with them to draw any conclusions from the conversations, but suffice it to say, there is a stark contrast between the "flex dollars" available this year (\$4.6 million) and for 2006-07 (\$2.0 million). A number of questions arise that are currently rhetorical but will undoubtedly need attention before the process is complete. Can school districts afford to turn to their general funds to make up the difference? Can they afford not to? What cost containment measures might be employed in ESD programs and services? Are there other sources of revenue available to ease the financial impact on school districts? A summary of the input received to date was given to Board members. (*official attachment*)

Jim Ford, former Corvallis and Creswell superintendent, and former Sheldon High School principal, met with the Lane County superintendents' group on October 18 to elicit reactions to provisions specified in HB 3184, i.e., local service plans, performance measures. ODE has contracted with Jim to gather information from school district superintendents that can be used as a guide for drafting the temporary OARs to implement the law. It is unclear at this point as to how prescriptive or flexible the rules will be. Jim is scheduled to report his findings to ODE by November 11.

8. Information from Administrative Staff	8	Superintendent Mike Vermillion, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. <i>(official attachment)</i>
9. Board Member Presentations and Comments	9	There were no Board member comments.
10. Announcement/ Correspondence	10A	Register Guard Article—Safe and Drug Free Schools The Register Guard recently published an article “Programs Help Teens to Reject Drug Use”. The Lane ESD “FAST” program and specialists Kathryn Henderson and Mary Jean Knoll were highlighted
11. Adjournment	11	The meeting was adjourned at 7:42 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, December 6, 2005, beginning at 6:00 p.m., at the ESD Center Building

Minutes approved:

(date) BJM

Sherry Duerst-Higgins, Chairperson

Attachments to official minutes:

1. Reshaping OAESD
2. Resolution Visit Summary
3. Superintendent’s Report
4. Administrative Staff Reports

Mike Vermillion, Superintendent-Clerk