

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – October 26, 2004

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| 1. Regular Meeting
Call to Order | 1 | <p>Chairperson Jerry Miller called the regular board meeting to order at 6:00 p.m. Tuesday, October 26, 2004, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Sherry Duerst-Higgins, Michelle Holman, Don Kimball, Jerry Miller, Joel Robe and Jim Swanson; advisor Chuck Forster. Administrative staff members present were Superintendent Ron Hitchcock, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Laura Krenk, John Tamulonis, Tony Bieda</p> |
| 2. Recognition and
Introductions | 2 | <p>There was no staff or public recognition.</p> |
| 3. Public Participation | 3 | <p>There was no public participation.</p> |
| 4. Agenda Review | 4 | <p>There were no changes to the agenda.</p> |
| 5. Action Items | 5A | <p>The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of September 28, 2004
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting September 28, 2004, as submitted.</p> <p>(2) Approve Board Work Session minutes of October 5, 2004
BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its work session October 5, 2004.</p> <p>(3) Accept monthly Human Resources Report and Approve Personnel Recommendations
BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated October 20, 2004.</p> <p>(4) Approve Grants/Contracts Awarded and Authorize Receipt of Funds
BE IT RESOLVED that the Board of Directors of Lane ESD approves the Grants/Contracts Awarded report dated October 2004.</p> <p>(5) Approve Board Member Attendance at OSBA Convention
Directors Berney, Duerst-Higgins, and Robe plan to attend the Oregon School Boards Association Annual Convention.
BE IT RESOLVED that the Board of Directors of Lane ESD approves the attendance of Joe Berney, Sherry Duerst-Higgins, and Joel Robe at the Oregon School Boards Annual Convention November 12-14, in Portland.</p> <p>DIRECTOR KIMBALL MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Duerst-Higgins seconded and the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, KIMBALL, MILLER, ROBE and SWANSON VOTING YES.
(ESD Resolution # 04-011)</p> |

6. Discussion/
Reports

- 5B Accept 2003-04 Annual Report
In compliance with Oregon law, Lane ESD prepares and submits an annual report to the Oregon Department of Education. The annual report contains required and statistical information on resolution services, state mandates, contract services and a self-appraisal report. Superintendent Hitchcock will be attending component district board meetings to present the annual report. The following action is recommended: **DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the 2003-04 Annual Report and authorizes its submission to the Oregon Department of Education. Director Kimball seconded and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, KIMBALL, MILLER, ROBE and SWANSON VOTING YES.** (ESD Resolution # 04-012)
- 6A Glenwood Urban Renewal Plan
City of Springfield community development manager John Tamulonis was present to provide a summary of the proposed Glenwood Urban Renewal Plan, which will appear on the November 2 ballot as Measure 20-92. Lane ESD is a potentially affected taxing district within the Glenwood area of Springfield's Urban Growth Boundary. If the measure passes, Lane ESD would forego approximately \$56,765 in property tax receipts over the next 20 years. The goals of the plan are to promote private development, rehabilitate building stock, improvements to streets and open spaces, utility improvements, parking, public facilities, housing, and public signage and entrance improvements.
- 6B National Forest Counties and Schools Coalition—NFCSC
At the last meeting, Board members received information regarding the Secure Rural Schools Legislation Reauthorization. NFCSC is requesting district board support of their efforts in gaining reauthorization and the refunding of this legislation. Tony Bieda, Lane County Intergovernmental Relations Manager, presented information to Board members about the legislation and the reauthorization efforts. Board members chose to support the reauthorization effort after hearing the report.
- DIRECTOR HOLMAN MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD supports the efforts of NFCSC in gaining passage of appropriate enabling legislation during this session of Congress to honor obligations and commitments by the federal government to local communities and schools in forested regions of the United States. Director Duerst-Higgins seconded and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HOLMAN, KIMBALL, MILLER, ROBE and SWANSON VOTING YES.** (ESD Resolution # 04-013)
- 6C First Reading – Revision, Policy AC, Nondiscrimination
Based on Title IX compliance, AC has been revised to reflect the requirement that districts adopt and publish grievance procedures providing for prompt and equitable resolution of student and employee complaints.
- 6D First Reading – Revision, Policy GBA, Equal Employment Opportunity
Title IX prohibits discrimination in employment decisions on the basis of sex. GBA has been revised to reflect the requirements of Title IX to designate a coordinator who will investigate complaints alleging noncompliance with Title IX, and provide to staff and students the name, address and telephone number of the Title IX coordinator.
- 6E First Reading – Revision, Policy JB, Equal Educational Opportunity
Title IX prohibits discrimination in education programs or activities on the basis of sex. The policy has been revised to help districts comply with Title IX by stating that they must notify students and staff of the Title IX coordinator and grievance procedures. The category "sex" has been included in the protected classes listed in the policy to mirror the statutory classes.

	6F	Superintendent/Board Goals (official attachment) Board members reviewed goals developed at the October 5 work session. These goals will form the framework for the superintendent evaluation.
7. Superintendent's Report	7A	Financial Report The financial report for September 2004 was reviewed by Dave Standridge, director of business support services. Dave commented that he will be sending flex dollar statements for resolution services to districts soon.
	7B	2003-04 Audit Status Dave Standridge reported that there are no major findings in the 2003-04 audit. The audit committee will meet prior to the next Board meeting. Don Kimball and Joel Robe volunteered to serve on the audit committee with the superintendent and finance director. The audit document will be presented to the Board for action at the December meeting.
8. Information from Administrative Staff	8	Superintendent Ron Hitchcock, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)
9. Information from Board Chair	9	Chair Miller reported that the LCOG executive committee met recently to prepare for the LCOG December meeting which will include election of officers for 2005.
10. Board Member Presentations and Comments	10	Report from Advisory Board Member Chuck Forster reported on Lane Workforce Partnership activities. <ul style="list-style-type: none"> Five local companies were recipients of Workforce Training Funds totaling \$288,000 to provide training to upgrade skills of current workers. Recipients were PSC, Inc. (\$100,000), Lanz Cabinets (\$84,135), Jody Coyote (\$53,500), Good Neighbor Care Center (\$30,365), and Whittier Wood Products (\$20,000). As a result of these awards, 643 employees will be trained and the number of new jobs created are expected to be between 140 and 210. High-wage jobs have led the economy in Lane County—opposite of statewide statistics. LWP is inviting local employers to participate in a work readiness task force that will develop a local system of training to create a workforce readiness system to assess applicants before making a hiring decision.
11. Announcement/Correspondence	11	There were no announcements or correspondence.
12. Adjournment	12	The meeting was adjourned at 8:00 p.m. The next meeting of the Lane ESD Board of Directors will be on Tuesday, December 7, 2004, beginning at 6:00 p.m., at the ESD Center Building

Minutes approved:

 (date) BJM

 Jerry Miller, Chairperson

Attachments to official minutes:

1. Superintendent/Board Goals
2. Superintendent Report
3. Administrative Staff Report

 Ron Hitchcock, Superintendent-Clerk