

LANE ESD BOARD OF DIRECTORS' MEETING
Tuesday – May 24, 2005

Executive Session	An Executive Session was called to order at 5:35 p.m. under provisions of ORS 192.660 (1)(a) to consider the employment of a public officer. Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Don Kimball, Jerry Miller, Joel Robe, and Jim Swanson. Superintendent Ron Hitchcock had earlier submitted his resignation to accept another position. Board members reviewed the process for conducting a search for an interim superintendent. The Executive Session was recessed at 6:35 p.m.
1. Regular Meeting Call to Order	<p>1 Chairperson Jerry Miller called the regular board meeting to order at 6:40 p.m. Tuesday, May 24, 2005, in accordance with the agenda and public notice of the meeting.</p> <p>Board Members present were: Joe Berney, Sherry Duerst-Higgins, Michelle Holman, Don Kimball, Jerry Miller, Joel Robe, and Jim Swanson. Administrative staff members present were Superintendent Ron Hitchcock, Carol Knobbe, Dave Standridge, Michelle Mantel, Sue Mathisen, and Barbara McBurnett, recording secretary.</p> <p>Others attending were: Tom Lininger, Robin Hartshorne, Darby Croston, and Janet Conklin</p>
2. Recognition and Introductions	2 There was no staff or public recognition.
3. Public Participation	3 There was no public participation.
4. Agenda Review	4 Item 5C, Adopt Superintendent Qualifications, was added to the agenda.
5. Action Items	<p>5A The following action items were included in the Consent Agenda approval:</p> <p>(1) Approve Board Minutes of April 26, 2005 BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting April 26, 2005, as submitted.</p> <p>(2) Approve Budget Committee Minutes of May 3, 2005 BE IT RESOLVED that the Board of Directors of Lane ESD approves the Budget Committee minutes of May 3, 2005, as submitted.</p> <p>(3) Accept Monthly Human Resources Report and Approve Personnel Recommendations BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated May 18, 2005.</p> <p>(4) Approve Grants/Contracts Awarded and Authorize Receipt of Funds BE IT RESOLVED that the Board of Directors of Lane ESD approves the grants/contracts awarded report dated May 2005, and authorizes receipt of funds.</p> <p>DIRECTOR KIMBALL MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda group as presented. Director Robe seconded and the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, KIMBALL, MILLER, ROBE and SWANSON VOTING YES. (ESD Resolution # 04-022)</p>

	<p>5B Adopt LCEA Agreement, July 1, 2005 to June 30, 2008 The LCEA membership met on Wednesday, May 18. A quorum of the membership was not present to ratify the contract. LCEA will proceed with on-line voting for the membership. It is expected that the agreement will be ratified. DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the LCEA Agreement for the period July 1, 2005 to June 30, 2008, as presented, and pending ratification by the LCEA membership. Director Robe seconded and the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, KIMBALL, MILLER, ROBE and SWANSON VOTING YES. (ESD Resolution # 04-023)</p> <p>5C Adopt Qualification for Interim Superintendent Qualifications for an interim superintendent for 2005-06 were reviewed. DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts superintendent qualifications for interim superintendent search for 2005-06. Director Kimball seconded and the MOTION CARRIED WITH DIRECTORS BERNEY, DUERST-HIGGINS, HOLMAN, KIMBALL, MILLER, ROBE and SWANSON VOTING YES. (ESD Resolution # 04-024)</p>
6. Discussion/ Reports	<p>6A Advisory Board Member Report Chuck Forster was not present.</p> <p>6B Regional Autism Report Portland State University has established approximately 20 Regional Program Autism Training Sites (RPATS) throughout the state of Oregon. The development of the sites are funded through a two-year grant. This year Joel Arick from PSU has provided training to help establish model training sites in two of our Life Skills Education classrooms. The training sites are at Parker Elementary and Maple Elementary. Darby Croston, Parker teacher and Janet Conklin, regional autism consultant, provided an overview of the Parker training site and described the methods and strategies that are used with students.</p> <p>6C Tentative 2005-06 Board Meeting Dates Tentative dates for 2005-06 board meetings were reviewed. Meetings are fourth Tuesdays except for July and the combined November/December meetings.</p> <ul style="list-style-type: none"> July 12, August 23, September 27, October 25, December 6, January 24, February 28, March 21, April 25, May 23, June 27.
7. Superintendent's Report	<p>7A Financial Report The financial report for April 2005 was reviewed by Dave Standridge, director of business support services. Dave also noted that changes in state funding will require a negative adjustment of \$200,000 to the 2003-04 ending fund balance. An adjustment is also expected for 2004-05.</p>
8. Information from Administrative Staff	<p>8 Superintendent Ron Hitchcock, assistant superintendent Carol Knobbe and directors Dave Standridge, Sue Mathisen, and Michelle Mantel submitted reports to the board on activities in their service areas. (official attachment)</p> <p>In addition:</p> <ul style="list-style-type: none"> Michelle Mantel provided a school improvement handout outlining services available to schools. Sue Mathisen invited Board members the Martin Luther King Jr. Education Center graduation on Tuesday, June 14, at 6:00 p.m.
9. Information from Board Chair	<p>9 The Lane Council of Governments open house is Thursday, June 9, 4 to 7 p.m. at the LCOG offices.</p>

10. Board Member Presentations and Comments	10A Sherry Duerst-Higgins commented that the OSAA Board will announce a decision on the classification structure in October.
11. Announcement/ Correspondence	<p>11A Letter from Bethel School District A letter of appreciation for Lane ESD prevention programs and staff was provided.</p> <p>11B Letter from International Association of Administrative Professionals A letter of the president of the local chapter of IAAP thanking Lane ESD for hosting a seminar was reviewed. Administrative assistants Carol Skondin and Julie Simmonds are members.</p> <p>11C Bob Welch Article An article in the Register Guard about the Lane ESD Reconnecting Youth Grant and employee Marti Templeton was included for information.</p>
12. Adjournment	<p>12 The meeting was adjourned at 7:40 p.m.</p> <p>The next meeting of the Lane ESD Board of Directors will be on Tuesday, June 28, 2005, beginning at 6:00 p.m., at the ESD Center Building</p>
13. Executive Session	The Executive Session was reconvened at 7:41 p.m. with Directors Duerst-Higgins, Holman, Kimball, Miller and Swanson present. The OSBA list of interim superintendent candidates was reviewed. The meeting was adjourned at 8:10 p.m.

Minutes approved:

(date) BJM

Jerry Miller, Chairperson

Attachments to official minutes:

1. Interim Superintendent Qualifications
2. Superintendent Report
3. Administrative Staff Report
4. School Improvement Services Outline

Ron Hitchcock, Superintendent-Clerk