

Lane County Technical Advisory Committee

Thursday, January 21, 2016 1:00 to 3:00 pm

Room 5, Lane ESD, 1200 Hwy 99N, Eugene

Lane County Technology Advisory Committee MINUTES

Present: Arne Berglund (LESD), Jason Dodge (LESD), Christina Okesson (LESD), Daniele McCallum (LESD), Steve Traylor (Pleasant Hill 1), Roger Morris (Eugene 4J), Richard Reaksecker (Crow 66), Jesse Baber (South Lane 45J3), Michael Bateman (Fern Ridge 28J)

Added: Chromebooks: Pleasant Hill around 700, probably 1000 total computers in district. Richard at Crow 45 new Chromebooks just rolled out for 5-6 grade, HS next year. Roughly 300 devices total at Crow. Jesse has around 700 at South Lane. Issues with Version 47 and secure browser for state testing. Probably have to roll back the version, haven't heard that there will be a fix yet. Richard is on a 230-day contract. 12-month at 4J ed center, school techs are not.

ALIS training: many districts have done this recently. Some districts have discussed teachers and concealed weapons. Crow getting ready to allow it.

Recurring Items

- Outages — *A review of LESD service interruptions since last meeting*
 - Overview of outage report. 6 items that are service-impacting. Wordpress servers have been considerably more reliable this month since fail-to-ban. Have been over 2 months without a Wordpress outage.
- E-Rate — *Quick recap of any news this month*
 - Applicants are working on their Form 470s for 2016-17. Haven't heard exact window with deadlines yet, but have heard that they may extend it later than usual so that applicants have plenty of time to work with the EPC portal. All Lane County districts that have applied for 2015-16 are now fully funded. Nathan at Lowell has already completed his wireless equipment and has submitted for reimbursement. Oakridge is looking at applying for similar wireless and network equipment for 2016-17. Michael at Fern Ridge had an issue with one of his FRNs, they had some pushback on when they say he selected his "contract." The language about the OETC contract probably flagged the SLD's attention. Michael is looking at using a contractor for next year, Christina will forward the contact info for NCCE to the group by email.
- Professional Development chat — *What have you done, seen or found recently?*
 - Southern Oregon Ed Tech summit flyers on the table for people to take
 - Jason considering Interface, Steve is interested also. Tech Junction also.
 - Daniele going to ACPE this year, haven't been in 6 years. Heard that it has improved in recent years. First week in May.
 - Jesse teaching a PD class in his district on how to use Chromebooks. Going well. South Lane has a PD Options calendar, on Wednesdays, district-wide. Assistant teaching Google Apps class as well. Has helped with understanding what makes teachers' jobs easier. Crow 5th and 6th grade probably using Google classroom to grade classes next year. Daniele asked about sharing of information: do districts have a policy about what information should be shared, and to whom? Crow doesn't allow information sharing outside of the domain. Is there training for staff about sharing information? Richard gives information specific to FRPA. SPED deals with this issue all the time, and often trains staff. Jesse asks people "if this was on paper, would you give it to them?" Michael asked if everyone is comfortable with how teachers are working with this? Richard tells them they are personally accountable. Michael has just given up, you can only do your best. Steve makes sure he documents what he tells teachers. Richard is on most teacher email lists, and replies when he sees something not appropriate, maybe once per month. Email

is not a secure way ever to transfer student info. Putting that information in Google, within your domain, is not illegal. If you are transferring outside of a domain, what is the best way? In South Lane, every list of kids that opt-out of info sharing is kept at each building. Michael example of posting a video of kids to the web. He asked if they have releases, and gets affirmative response. Crow doesn't allow public sharing of anything outside of their domain. Is anyone doing training for staff about what they should know and best practices? Jesse shared Google docs agreement. Michael would love to have a simple set of guidelines to go by, to share once or twice a year. Michael asked about transferring information to a cloud free service (EA transferred a roster to typingclub). Issues with teachers using free web-based services.

Action items from November meeting:

- Daniele forwarded email from online registrar vendor to LCTAC.
- Arne will plan and schedule follow-up email report in Spring 2016.
 - *This is scheduled for April*
- Arne will follow-up with LCTAC email districts on whether forced password change globally is desired.
 - *There is interest, will be rolling out with the next update to the webmail interface.*
- Arne will look at how to test and pilot district-specific webmail instances.
 - *FRSD has volunteered to pilot, looking at options including certificates.*
- Daniele shared info from recent AV Summit.
- Daniele sent out LCC Intern Posting
- Arne will look into: Do we have any data about emails sent and received within the system? It would be interesting to review internal vs external.
 - *Difficult to sort out, because the logs don't distinguish and have much extraneous data. Best guess based on differences between spam filter and archive stats is that internal messages run about 60% of what comes in from the outside.*

Quick Bytes:

- LCC Intern, Winter Term
 - Posted for an intern through LCC, and hired. Started a couple of weeks ago for winter term. If any district wants some intern time, let Daniele know. He is at LESD and also at 4J right now. He was in the networking program at LCC, interested in security and networks. Has been working on a variety of tasks at LESD so far. Trying to avoid giving him "drudge-work", but to give him tasks that give him meaningful experience. His time at 4J is job-shadowing techs at school sites.

Review LCTAC meeting topics

- Review survey from 2014
 - Sent out message last week to collect topics. Compared the 2014 survey to things we have done. What did you find valuable? Daniele had an inquiry from James at 4J about a more in-depth AD training. Will send out to gauge interest. We recognize the need to get more outside experts to do PD trainings.
- PD offered since survey
 - Juniper boot camp (adv and entry), want to continue to provide this
 - AD roundtable
 - Airwave
 - Google dashboard
 - Customer service class
- Refreshed survey for 2016?
 - Jason: Aruba training, HIPA/FRPA training? E-Rate?
 - Jesse: procurement best practices, RFPs. Prerequisites for VOIP phones.
 - Michael: FRPA don't really need a training, need access to current resources of information and best-practices between districts.

- Daniele: is there value sending out the survey again? Consensus: yes. We will work on sending this out soon.
- Steve: Google admin console/dashboard
- Richard: wants to sit in on Jesse's next Google session with teachers. March 9 for Google classroom. Richard mentioned disallowing comments in Google classroom. Pleasant Hill uses Google Classroom, instructional technologist does training for teachers. Google has a bunch of pre-recorded trainings. Jesse mentioned a company that specifically does Google Apps training, they are former teachers.

General Roundtable, Any Topic

- Richard: Do school board use school of personal email accounts? South Lane gives them email accounts, and just recently school voicemails as well. Pleasant Hill uses district email. Eugene gives them accounts for archiving. Fern Ridge has district email as well. Some districts use forwarding so that it's archived but they receive them at their personal account. Problem is when they reply, it isn't archived. Jason mentioned OSBA has a best-practice available (ask Betsy). LESD 2 members have LESD accounts, others do not. Very mixed around the county. One district supt using personal email.
- Roger: anyone hear about periscope? Live-streaming app for phone. Social media blocked in most districts.
- Richard: As of Dec 31 ODE is no longer hosting secure work samples. Richard just went through a webinar. Crow now getting service from WESD for secure work samples, because LESD isn't hosting. They said LESD's Moodle "didn't pass muster." Daniele has already planted the seed of Moodle's demise. Crow used to get them from ODE, now they have to jump through hoops with downloading from WESD, sending them to ESD for scoring, then LESD has to verify scoring with WESD. Daniele will help Richard track down this issue. The system is becoming more complicated. What is up with SmarterBalanced? It's OAKS. Jesse: SmarterBalanced is the methodology, OAKS is the vendor. For math, writing, and reading. ODE puts out three prompts, kids have to take 2. Willamette ESD also offers their own prompts.
- Is anyone satisfied with CenturyLink? Jesse's district rep won't return phone calls or emails. Michael: they are beyond dysfunctional. Can't get them to confirm before orders are placed. He got charged for some new phone numbers, when he called customer service the person killed a bunch of numbers. Jesse has been asking for an inventory list for help with e-rate, can't get a response. LESD has used V1 data for many years to be that interface, and they are very good with their processes. Christina will forward that contact information to the group.
- Cell tower planned to cover Elementary at Crow.

Next planned LCTAC meeting, Feb 17, 2016