



**Main Campus  
Facilities**

1022 Highway 99N, Eugene, OR 97402  
Ph #541-461-8260 Fax# 541-461-8298

January 24, 2018

Comfort Flow Heating  
1951 Don Street  
Springfield, OR 97477  
#CCB460

**Subj: Notice of Intent to Award**

Lane ESD HVAC Controls & Boiler Upgrade Project #P20002-1003-17

Comfort Flow Heating has been identified as the low responsible, responsive bidder for the Lane ESD HVAC Controls & Boiler Upgrade Project #P20002-1003-17. It is the intent of the Lane Education Service District to issue a contract to Comfort Flow Heating for the base bid.

It is the intent of the Administration to present a resolution to the Board of Directors at a regular board meeting scheduled for Tuesday, February 6, 2018. Following board action, the Business Office will issue the notice of award. As soon as possible after issuance of this formal notice, your firm shall provide the required bonding, certificates of insurance, drug testing policy information, and other items listed in the project manual for the awarded project.

We look forward to a mutually beneficial and successful experience with Comfort Flow Heating. If you have any specific questions regarding this process, please contact me directly at (541) 461-8260.

Sincerely,



Bradley Johnston  
Facilities Manager  
Lane Education Service District