

**ALTERNATIVE EDUCATION
Lane County Public Schools
Annual Program Site Evaluation
2017-18**

Program/School Name Looking Glass Riverfront

Health & Safety – Facility Condition

Is the facility clean & orderly Yes X No

Comments: Building was impressively clean and well ordered.

Does facility meet safety code Yes X No

Comments: Yes. Also had a cafeteria inspection by Lane County Health on the day I observed.

Attendance/Discipline Policy (collect copy of program's Attendance & Discipline Policy)

Are district attendance reporting policies being adhered to? Yes X No

Comments: The program closely follows the attendance policies and procedures. They have done an outstanding job communicating the expectations and following through.

Is attendance taken daily? Yes X No

Comments: _____

Is there an effective method of presenting & enforcing attendance policies? Yes X No

Comments: All behavior expectations are meticulously adhered to. This includes attendance, truancy and classroom behavior.

Are discipline procedures posted? Yes X No

Comments: Student behavior expectations are clearly posted, and located in multiple locations including the student hand book.

Are students alert and engaged? Yes X No

Comments: Students returned from lunch and were actively engaged in learning activities.

Curriculum

What does a lesson plan look like for an average day?

Goals and learning outcomes are clearly posted in each classroom. A syllabus with scope and sequence for the entire course is available for every course offered at Riverfront Alternative School. Classroom lessons are closely aligned with standards and each class has several modalities of instruction designed to engage every student through differentiated instruction.

How are the needs assessed and met for IEP students?

Formative assessments to monitor progress on academic achievement and standards proficiency are a portion of each lesson plan. Students at the program were currently participating in SBAC.

A SPED director is employed by the program, and IEP accommodations and modifications are closely monitored.

Is curriculum state approved? Yes No

Comments: _____

What criteria are used for awarding grades/credits? (i.e. proficiency, mastery, project, seat-hours) Successfully demonstrating proficiency on course standards are the primary criteria for awarding course credits.

Has the program been consistent in reporting credits/grades to contracting district? Yes No

Comments: _____

Teacher Evaluation

Does instructor show ability to engage students? Yes No

Comments: _____

What is the instructor's style of presentation? Multiple modalities including presentation, guided practice, lecture and group work.

Is instructor accredited by the state of Oregon? Yes No

Comments: All instructors are licensed by TSPC.

Has a background investigation been done on all personnel? Yes No

Comments: _____

Site Evaluation Completed by:

Dr. Donald Lee Kordosky

Oakridge School District #76

Name

School District

Date: March 7, 2016

Note: I have observed the Riverfront Looking Glass School for the past 13 years. I have been exceptionally impressed with the quality of education these high needs students receive. This year I am retiring, and wanted to thank Ms. Zwilliger for all of her hard work and outstanding outcomes. It has been a pleasure working with this institution.

Annual Report
Lane County Public Schools
Alternative Education Contract Agencies
2017-2018

Program/School Name: Looking Glass Riverfront School

Agency Name: Looking Glass Youth & Family Services, Inc.

Agency Contact Person: Cheryl E. Zwillinger, Program Director

Please attach a copy of the following:

- Registration with the Oregon Department of Education (ODE) as a private Alternative Education Service Provider.
- Letter of approval as a special education service provider from the ODE (this is separate from registration as an alternative education provider).
- Copies of any accreditation certificates and applications.
- School improvement plan or short summary of how you are addressing the state common curriculum goals and academic content standards to meet state benchmarks and performance standards.
- Complete list of teaching staff, their license endorsement area or educational background and the number of hours per week each are directly involved in instruction with students.
- Attach a list of fees required and explanation.
- Attach annual expenditures statement for previous year and statement of year-to-date expenditures as per ORS 336.635(2).

Please provide the following information for all students served in your program(s):

1. Total ADM as per attendance reports.	<u>53</u>
2. Number of students who earned a GED	<u>15</u>
3. Number of students who earned a high school diploma.	<u>6</u>
4. Number of students who participated in non-paid work experience	<u>48</u>
5. Number of students who participated in paid work experience.	<u>28</u>
6. Number of students who have continued in your program once they were admitted.	<u>74</u>
7. Number of students who left your program before completion.	<u>90</u>
8. Number of students who were asked to leave your program for disciplinary reasons.	<u>17</u>
9. Number of students who received Job Training services	<u>72</u>
10. Average daily enrollment for all students in your program this year	<u>60</u>
11. Teaching staff-to-student ratio.	<u>1:7</u>
12. Average # of hours per week a typical student receives academic instruction.	<u>15 – ½ day</u> <u>32 full-day</u>
13. Number of students completing the Oregon Statewide Assessments.	<u>34 attempted</u> <u>18 passed all</u>

Please respond to each of the statements below (OAR 581-022-1350(2)):

	Yes	No
• The contractor understands that non-compliance with a rule or statute under this rule (ORS581-022-1350) may result in the termination of the contract at any time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• All students receive adequate instruction in state common curriculum goals and academic content standards to meet state benchmarks and performance standards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• All required Oregon Statewide Assessments have been administered and results are reported to students, parents and the school district annually.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Students are receiving a report of academic progress annually.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• The program complies with all rules and statutes applicable to public schools including ORS's regarding criminal background checks (fingerprint based, per ORS 181.539), tuition and fees, discrimination, health and safety statutes and rules.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• The program complies with any statute, rule or school district policy that is specified in the contract between the school district board and the private alternative program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• The program complies with federal law.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• The private alternative education program's annual statement of expenditures is reviewed in accordance with ORS 336.635(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• The private alternative education program is in compliance with its contract with the District.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Check which of the following services your program provides:

- High School Diploma
- GED Preparation
- GED Testing
- Programs for Middle School Students
- Teen Parent & Life Skills
- Free/Reduced Breakfast & Lunch Program
- Counseling Services
- Drug/Alcohol Counseling
- Paid Work Experience
- Non-Paid Work Experience
- Regular Access to Technology (computers, internet, etc)
- Work-Based Activities (i.e. job shadows, etc)
- Skill Building Groups - individual
- Transportation Program owned vehicles LTD Other (please describe)

District Specific Information

Please complete the following for *each district* your agency contracts with:

Column 1: Number of District students who participated in your program for the school year.

Column 2: Total number of credits earned by District students in your program

Column 3: Average number of credits earned by a District student in your program this year.

Column 4: Number of District **IEP** students you have served this year

District	Total Students (#1)	Total Credits (#2)	Average Credits (#3)	IEP Students (#4)
Eugene 4-J	48			17
Bethel	83			29
Marcola	2			
Junction City	3			
Springfield	5			4
Fern Ridge/Elmira	7			4
Pleasant Hill	12			1
Creswell	4			2
Harrisburg	0			
South Lane	0			

Name of person completing this report: Cheryl E. Zwillinger, Program Director

Signature:  Date: 3-5, 2018

Signature of Agency Director:  Date: 3/5, 2018