

**ALTERNATIVE EDUCATION  
Lane County Public Schools  
Annual Program Site Evaluation  
2011-12**

Program/School Name \_\_\_\_\_ MLK \_\_\_\_\_

Health & Safety – Facility Condition

**Is the facility clean & orderly**                      Yes                       No

**Comments:** The environment is clean with pictures of students participating in different projects mounted on the wall in the common area.

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Does facility meet safety code                      Yes                       No

**Comments:** They have a safety committee to review and ensure that building meets safety codes.

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***Attendance/Discipline Policy*** (collect copy of program's Attendance & Discipline Policy)

Are district attendance reporting policies being adhered to?                      Yes                       No

**Comments:** POs have individual plan for their students. In general, they use PBS with a reduced dependency on the token economy and more on student praise and student choice. Similar to most schools, a call home is made if the student is absent for 5 days, and a student is dropped after 10 days.

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**Is attendance taken daily?**                      Yes                       No

**Comments:** Attendance is taken daily and reports are sent to home districts on a weekly basis.

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Is there an effective method of presenting & enforcing attendance policies?                      Yes                       No

**Comments:** see attendance/discipline

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Are discipline procedures posted?                      Yes                       No

**Comments:** The policy stems from Be Safe, Be Responsible, and Be Respectful, which is posted.

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Are students alert and engaged?                      Yes                       No

**Comments:** During our visit, a class was working in the classroom. I noticed that the small group was appropriately engaged in a discussion with the teacher.

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***Curriculum***

What does a lesson plan look like for an average day?

This is a full day program with the day divided up into three blocks. The first two blocks are core classes (e.g., math, LA, social studies, etc) and the third is more hands-on, career related, and PE.

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How are the needs assessed and met for IEP students? .

MLK works with each school/district special education staff/case manager to assess needs and develop IEP plans to meet students' needs.

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Is curriculum state approved? Yes  No

Comments: \_\_\_\_\_

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**What criteria are used for awarding grades/credits?** (i.e. proficiency, mastery, project, seat-hours) \_\_\_\_\_

Award credits based on seat hours and work completion (projects, class work, etc).

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Has the program been consistent in reporting credits/grades to contracting district? Yes  No

Comments: \_\_\_\_\_

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### ***Teacher Evaluation***

Does instructor show ability to engage students? Yes  No

Comments: \_\_\_\_\_

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What is the instructor's style of presentation? Contextual learning - group instruction with differentiation as needed.

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**Is instructor accredited by the state of Oregon?** Yes  No

Comments: \_\_\_\_\_

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Has a background investigation been done on all personnel? Yes  No

Comments: \_\_\_\_\_

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**Site Evaluation Completed by:**

Hai Nguyen  
Name

Springfield SD  
School District

Date: 3/6/2012

